
**MEMORIAL PARK GARDENS EMBELLISHMENT COMMITTEE
TO BE HELD IN MURRAY ROOM ON
WEDNESDAY, 1 MAY 2024 AT 4:00 PM**

- 1 Apologies
- 2 Confirmation of Minutes
- 3 Business Arising
- 4 Declarations of Interest
- 5 Items of Business
- CL01 p5 Review of the Community Strategic Plan
- 6 p7 Outstanding Action Report
- 7 General Business
- 8 Next Meeting

DISTRIBUTION LIST

Councillor Laurie Testoni (Chair), Councillor Jenny Ellis, Kay Borland (Community Representative), Jenna Thomas (Community Representative), Hendrik Veenhuizen (Community Representative)

Director Sustainable Development, Bruce Gibbs; Urban Strategic Design & Major Projects Manager, Peter Badenhorst; Project Officer, Melanie Vella; Parks & Gardens Manager, Peter Craig and Minute Secretary, Joanne Bollen

Quorum = 3

If you are unable to attend this meeting please notify the Minute Secretary prior to commencement of the meeting by email or by telephoning Council on 1300 176 077.

This Committee meeting may be attended remotely and recorded by audio or audio-visual means for administrative purposes. No other recording is permitted.

Acknowledgement of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

**MEMORIAL PARK GARDENS EMBELLISHMENT COMMITTEE
HELD IN COUNCIL CHAMBERS ON
WEDNESDAY, 7 FEBRUARY 2024 COMMENCING AT 4:02 PM**

PRESENT

Councillor Laurie Testoni (Chair), Councillor Jenny Ellis, Jenna Thomas (Community Representative)

Quorum = 3

STAFF

General Manager, Brett Stonestreet, Director Sustainable Development, Bruce Gibbs, Urban Strategic Design & Major Projects Manager, Peter Badenhorst, Project Planner, Melanie Vella, Manager Parks & Gardens, Peter Craig and Minute Taker, Joanne Bollen

1 APOLOGIES

No apologies were received.

Hendrik Veenhuizen (Community Representative) was absent.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Jenna Thomas and Councillor Jenny Ellis that the minutes of the previous meeting held on 5 December 2023, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 UPDATE ON MEMORIAL GARDENS TOILET BLOCK ARTWORK

Project Planner, Melanie Vella and Director Sustainable Development, Bruce Gibbs advised that under the Griffith Local Environmental Plan 2014, the Banna Avenue Precinct is listed as a Heritage Conservation Area and therefore a Development Application (DA) would be needed to proceed with a mural on the toilet block in Memorial Park.

The Safer Cities: Her Way project will no longer be able to fund the mural due to the timeline of the funding agreement, timeline of lodging a DA, the DA being approved, community consultation and Council approval of an artist not coinciding.

General Manager, Brett Stonestreet informed the Committee that when a DA is approved the approval lasts for five (5) years. He suggested that it may be a good idea to commence the DA process and if an opportunity for grant funding becomes available we have the approval ready.

RECOMMENDED on the motion of Jenna Thomas and Councillor Jenny Ellis that the Development Application process for a mural on the Memorial Park toilet block commence.

CL02 SEATING IN MEMORIAL PARK

Councillor Laurie Testoni queried when new seating will be activated in Memorial Park.

Urban Strategic Design & Major Projects Manager, Peter Badenhorst advised that the seating will be rolled out when the Memorial Park upgrade has been completed.

Councillor Testoni asked that Lake Wyangan and CWA Park be given preference if there is any surplus seating available after the new seating has been activated.

6 OUTSTANDING ACTION REPORT

The report was noted.

7 GENERAL BUSINESS

7.1 General Project Update

Urban Strategic Design & Major Projects Manager, Peter Badenhorst provided an update and informed the Committee that a contractor has been engaged to undertake the works. Works are due to commence in April and should be completed end of May 2024.

7.2 Tree Lopping

Councillor Testoni referred to tree lopping undertaken by Essential Energy in Memorial Park and made reference to one branch that was not removed during their maintenance. Manager Parks & Gardens, Peter Craig advised that Essential Energy will only remove branches required in their maintenance program. Mr Craig will organise for Council staff to remove the remaining branch.

RECOMMENDED on the motion of Jenna Thomas and Councillor Jenny Ellis that Council write to Essential Energy about the unsatisfactory lopping of trees in the City and invite a representative to address Councillors at a Council Workshop.

8 NEXT MEETING

The next meeting of the Memorial Park Gardens Embellishment Committee is to be held on Wednesday, 3 April 2024 at 4:00pm.

There being no further business the meeting terminated at 4:46pm.

CLAUSE **CL01**

TITLE **Review of the Community Strategic Plan**

FROM **Joanne Bollen, Governance Officer**

TRIM REF **24/48066**

SUMMARY

Council is currently reviewing the Community Strategic Plan and is asking all community members to actively participate to help shape the future of the Griffith Local Government Area.

The Community Strategic Plan (CSP) is the highest-level plan that Council is required to prepare.

While Council has a custodial role in initiating, preparing and maintaining the CSP on behalf of the local government area, it is not wholly responsible for its implementation. Other partners, such as state agencies, non-government organisations, business and industry, and community groups may also be engaged in delivering the strategies of the Plan.

The CSP must identify the main priorities and aspirations for the future of the local government area and cover a minimum timeframe of 10 years.

The Plan must also address civic leadership, social, environmental and economic issues and be based on social justice principles of equity, access, participation and rights.

In preparing the CSP, Council must identify key issues and challenges for the local government area and consider the levels of service that the community has indicated it expects.

How you can get involved

Over the next six months there will be opportunities for the community to get involved and have their say.

Engagement opportunities include Council Cafes at Kooyoo Street Kiosk, pop up stand at Riverina Field Days and during Local Government Week, Community Opinion Group (COG) Meetings in May and August.

Complete our survey here: [Your Vision, Our Future Survey](#)

Find out more or make a submission [here](#)

[You can view the current Community Strategic Plan 2022-2032 here](#)

RECOMMENDATION

Committee note the information.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

ATTACHMENTS

Nil

TITLE Outstanding Action Report

TRIM REF 24/48120

RECOMMENDATION

The report be noted.

ATTACHMENTS

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| (a) | Action Report - Memorial Park Gardens Embellishment Committee - 1 May 2024 ↓ | 8 |
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ACTION REPORT**MEMORIAL PARK GARDENS EMBELLISHMENT COMMITTEE**

Date of Meeting	Agenda Item	Action	Action Officer	Comment
7 February 2024	CL01 UPDATE ON MEMORIAL GARDENS TOILET BLOCK ARTWORK	RECOMMENDED on the motion of Jenna Thomas and Councillor Jenny Ellis that the Development Application process for a mural on the Memorial Park toilet block commence.	Peter Badenhorst/Melanie Vella	
6 September 2023	7 GENERAL BUSINESS 7.2 Mural on Toilet Block in Memorial Park Gardens	Carrah Lymer will be sending through suggestions and artists to work in with the proposed plans.	Melanie Vella	05/12/2023: Melanie Vella to discuss with Carrah Lymer.
31 August 2022	CL01 MEMORIAL PARK GARDENS MASTERPLAN	<p>The Committee is conscious of the budget allocated for this project being \$200,000. The Committee therefore considered that the existing Memorial Park needed a <u>refresh</u>. The following items were endorsed to progress the project:</p> <ul style="list-style-type: none"> • Landscape Plan – invite a local landscaper for preliminary discussions and provide a quote to provide two (2) Landscape Plans. <ul style="list-style-type: none"> ○ <u>Plan 1.</u> Refresh the existing layout of Memorial Park within its current boundaries. ○ <u>Plan 2.</u> Refresh the existing layout of Memorial Park and extending into Railway Street Car Park area. <p>ACTION: Urban Strategic Design and Major Projects Manager to consult with Parks and Gardens Manager.</p>	Peter Badenhorst	<p>02/11/2022: Ongoing. 01/02/2023: Ongoing. 12/07/2023: Ongoing. 16/08/2023: Ongoing. 05/12/2023: Recommended that the Draft Memorial Park Gardens Landscape Plan be adopted.</p>

31 August 2022	CL03 INVESTIGATE GRANT OPTIONS	ACTION: Councillor Testoni to investigate grant options in consultation with Council staff.	Councillor Testoni	02/11/2022: Staff investigating if any grants are available. 01/02/2023: Ongoing. 12/07/2023: Ongoing. 16/08/2023: Ongoing. 05/12/2023: Ongoing.
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