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**TRAFFIC COMMITTEE  
TO BE HELD IN MURRAY ROOM, GRIFFITH ON  
TUESDAY, 12 MARCH 2024 AT 10:30 AM**

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- 1 Apologies
- 2 Confirmation of Minutes
- 3 Business Arising
- 4 Declarations of Interest
- 5 Items of Business
- CL01 p6 Traffic Management - 2024 Shaheedi Tournament - Sikh Games
- CL02 p31 Installation of a Bus Zone and Pedestrian Infrastructure - Citrus Road
- 6 p33 Outstanding Action Report
- 7 General Business
- 8 Next Meeting

**DISTRIBUTION LIST**

Councillor Anne Napoli (Chair), Simon Croce (Councillor - Alternate), Jason Hinson (Police Representative), Greg Minehan (Transport for NSW Representative), Michael Rowley (Member for Murray Representative)

Engineering Design & Approvals Manager, Joe Rizzo; Development & Traffic Coordinator, Greg Balind; Development and Traffic Engineer, Ronelle Green and Minute Secretary, Melanie Hebrok

If you are unable to attend this meeting please notify the Minute Secretary prior to commencement of the meeting by email or by telephoning Council on 1300 176 077.

This Committee meeting may be attended remotely and recorded by audio or audio-visual means for administrative purposes. No other recording is permitted.

**Acknowledgement of Country**

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

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**TRAFFIC COMMITTEE  
HELD IN MURRAY ROOM, GRIFFITH ON  
TUESDAY, 13 FEBRUARY 2024 COMMENCING AT 10:40 AM**

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**PRESENT**

Councillor Anne Napoli (Chair), Tony Leadbitter (Police Representative), Greg Minehan (Transport for NSW Representative), Michael Rowley (Member for Murray Representative)

**STAFF**

Development & Traffic Coordinator, Greg Balind, Development & Traffic Engineer, Ronelle Green and Minute Secretary, Melanie Hebrok

**1 APOLOGIES**

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that apologies be received from Joe Rizzo and Jason Hinson.

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that the minutes of the previous meeting held on 12 December 2023, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

**3.1 Kooyoo Street Speed Zone Review**

Mr Minehan stated that the minimum length of road for a 30 km/h speed zone to be considered is 200 metres. As the Kooyoo Street Stage 2 road in question is only 60 metres, it is deemed ineligible and the default 50 km/h will remain. In light of this, the Committee agreed to withdraw the request and take the report off the Action Report.

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

**Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL03 TRAFFIC MANAGEMENT - GRIFFITH BIGGEST LAP MOTOR VEHICLE EVENT**

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that the Traffic Committee:

- (a) Support the implementation of the Traffic Control Plan associated with the 2024 Biggest Lap event; and
- (b) Note the Traffic Management Plan as submitted.

*Michael Rowley entered the meeting, the time being 10:50 am.*

## **6 OUTSTANDING ACTION REPORT**

The Committee discussed the Outstanding Action Report.

### **6.1 Intersection Treatment – Noorilla Street and Boonah Street**

Mr Balind discussed a proposed design, which includes the potential for a roundabout to form part of an intersection treatment, with some drainage issues still to be addressed. The design will be used to source funding for the intersection upgrade. A formal report will be brought to the Committee for endorsement.

### **6.2 Speed Zone Reviews**

Mr Minehan noted media on the new Rifle Range Road speed zone will need to be re-released and is still awaiting installation. He will inspect Nelson Drive later today, which is a new request received by Director Infrastructure & Operations Phil King. Slopes Road will be reported back to the next meeting.

### **CL01 TRAFFIC COMMITTEE APPROVAL FOR COMMUNITY EVENTS**

The Committee discussed the proposal by General Manager Brett Stonestreet (attached) to approve annual community events with respect to traffic related matters for 2024, 2025 and 2026 as previously approved and to amend the Events Policy and Decision Tool to reduce the minimum time period for lodgement of documentation to Council from 4 months to 2 months.

Mr Minehan stated that TfNSW are opposing the proposal as the authority for state roads which are impacted by most of the events in question. Mr Leadbitter also noted the police's opposition to the request for three years of pre-approval due to annual events being reviewed by police on a case-by-case basis. Mr Rowley commented that he was opposing the reduction in minimum time for lodgement but was in favour of providing a detailed checklist for traffic and other requirements to event organisers to assist with the application process.

The Committee agreed that the onus was on event organisers to make sure their application was submitted in a timely manner, especially for annual events where dates are generally at the same time each year.

**SMT Comment:** The Traffic Committee did not make any recommendation with respect to this item. Notwithstanding this the minutes of the Traffic Committee above include comment to the effect of “opposing the proposal to implement preapproved events”. Further the narrative also “opposes the reduction in minimum time required to submit applications for events from 4 months to 2 months”.

Councillors have the following options:

#### OPTION 1

Council amend its policy to reduce the minimum time required by event organisers to notify Council from 4 months to 2 months.

Should this option be adopted by Council, staff will write to all applicants as submitted including a copy of the minutes of this Council meeting together with the copy of the report to the Traffic Committee for their information. Further, all applications for community events will be referred to the Traffic Committee for decision provided a fully compliant application is received at least 2 months prior to the event.

#### OPTION 2

Preapproved events will not be considered by Council as per these minutes. Council will continue to require applicants to submit all documentation with a minimum of 4 months prior to the event.

Should this option be adopted by Council, staff will write to all applicants as submitted including a copy of the minutes of this Council meeting together with the copy of the report to the Traffic Committee for their information. Further, all applications for community events will be referred to the Traffic Committee for decision provided a fully compliant application is received at least 2 months prior to the event.

### **CL02 TRAFFIC MANAGEMENT – VINTAGE FESTIVAL 30 MARCH 2024**

Mr Balind presented the report, which listed traffic management similar to previous years, noting that the Certificate of Currency will expire at 4pm on the day of the event.

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that the Traffic Committee approve the Traffic Management Plan and Traffic Control Plan for the 30 March 2024 Vintage Festival in principle, subject to the condition that the event organiser submit an updated Certificate of Currency 4 weeks prior to the event.

## **7 GENERAL BUSINESS**

### **7.1 Hanwood School Crossing**

Mr Minehan stated that the school crossing supervisor has commenced at Hanwood School as of last week, which was a great result for road safety in the area. Mr Balind, on behalf of the Committee, thanked Mr Minehan for his work on the project over the years.

### **7.2 Condition of Old Willbriggie Road**

Mr Rowley raised the issue of potholes on Old Willbriggie Road between Murphy Road and Jack McWilliam Road causing dangerous conditions for drivers. On the same road, overgrown grass on the channel bank was making it difficult to see the next intersection and was completely blocking the 'Reduce Speed' sign when approaching. Mr Balind will assess. Roadside slashing will be referred to Council's works department while any channel vegetation issues will be referred to Murrumbidgee Irrigation.



**8 NEXT MEETING**

The next meeting of the Traffic Committee is to be held on Tuesday, 12 March 2024 at 10:30am.

There being no further business the meeting terminated at 11:20am.

**CLAUSE**      **CL01****TITLE**            **Traffic Management - 2024 Shaheedi Tournament - Sikh Games****FROM**            **Greg Balind, Development & Traffic Coordinator****TRIM REF**      **24/21230**

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**SUMMARY**

The Griffith Sikh Community has proposed to hold the Shaheedi Tournament Griffith (Sikh Games) at Ted Scobie Oval on 8 & 9 June 2024. Due to the predicted large number of participants, traffic control will be required to manage vehicle and pedestrian traffic associated with the event.

**RECOMMENDATION**

- (a) Support the implementation of the attached Traffic Control Plans relevant to the 2024 Shaheedi Tournament (Sikh Games).**
- (b) Note the Traffic Management Plan as submitted.**

**REPORT**

The Gurdwara Singh Sabha Society - Griffith Sikh community has proposed to hold the annual Shaheedi Tournament (Sikh Games) at Ted Scobie Oval (Lot 1 DP 40048) between 8:00am and 6:00pm on Saturday 8 and Sunday 9 June 2024. The event will involve various sports and is expected to attract upwards of 15,000 - 20,000 people to the oval over the 2 days.

Due to the large number of spectators predicted to attend the event, traffic management is required that consists of measures to mitigate excessive amounts of parking/illegal parking in the immediate locality, increase safety for pedestrians as well as traffic control devices to warn road users of increased pedestrian traffic in the area. These measures include:

- A speed zone reduction to 40 km/h on each approach to Ted Scobie Oval;
- The use of bus services to transport spectators to and from the oval via nominated pickup points across the city;
- The implementation of a temporary bus zone for 30m along Clifton Boulevard;
- A No Parking zone along the entire Clifton Boulevard frontage of Ted Scobie Oval (with the exception of the bus zone area);
- The installation of para webbing on the western side of the shared path adjacent to Clifton Boulevard;
- The installation of water filled barriers as per the Traffic Control Plan to restrict parking near intersections;
- Reserved parking in the Ted Scobie Carpark for emergency services and essential services;
- Warning Signage advising of an increase in pedestrian activity shall be erected to complement the 40 km/h speed zone; and
- Use of Parking Compliance Officers to manage illegal parking issues.

The Traffic Control Plan (attached) has been prepared by Griffith City Council's Engineering Department detailing the traffic control measures to be installed for the event. The plan

conforms to the requirements of AS 1742.3 and the RMS' Guide to Traffic Control at Worksites.

The traffic control measures will be set up and packed down by accredited traffic controllers. Traffic controllers will be responsible for the auditing of provisions to ensure that the signs are not altered or removed during the event.

Copies of relevant Traffic Management and Traffic Control Plans will be provided to Police, Ambulance, NSW Fire and Rescue, NSW Rural Fire Service and State Emergency Service by the event organisers well in advance of the proposed date.

## **ATTACHMENTS**

(a)	Traffic Management Plan <a href="#">↓</a>	8
(b)	Schedule 1 Notification <a href="#">↓</a>	18
(c)	Traffic Control Plan <a href="#">↓</a>	24
(d)	Certificate of Currency (Valid to 09 June 2024) <a href="#">↓</a>	25
(e)	Ted Scobie Oval Carpark Plan <a href="#">↓</a>	26
(f)	Special Event Transport Management Plan as submitted <a href="#">↓</a>	27



# Sikh Games Shaheedi Tournament 2024

## Traffic Management Plan

(Supplementing Traffic Control Plan 240131 (2024))





*Sikh Games  
Traffic Management Plan*

31 January 2024

31 January 2024

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Author: Greg Balind  
Position: Development and Traffic Coordinator



## Contents

1. Event.....	4
2. Traffic Data .....	4
3. Traffic Management.....	4
3.1 Traffic Control.....	5
3.2 Pedestrian & Cyclists .....	5
3.3 Parking .....	6
3.4 Heavy Vehicles .....	8
3.5 Emergency Services .....	8
3.5.1 Police .....	8
3.5.2 Ambulance.....	9
3.5.3 Fire Brigade .....	9
3.6 Public Transport.....	<a href="#">10</a>
3.7 Contingency Plan.....	10
3.8 Advertising of Traffic Management .....	10

## List of Figures

Figure 1- Bus Service Route from Sikh Temple to Ted Scobie Oval.....	6
Figure 2 – Sikh Temple Lot (Ample Parking available onsite).....	7
Figure 3 - Existing Parking around Griffith Visitors Information Centre.....	8
Figure 4 - Griffith's Road Train and B-Double Network .....	<b>Error! Bookmark not defined.</b>
Figure 5 - Griffith Police Station.....	9
Figure 6 – Griffith Ambulance Station.....	9
Figure 7 – Griffith Fire Station.....	10

### 1. Event

The following Traffic Management Plan has been prepared by Griffith City Council on behalf of the Gurdwara Singh Sabha Society Griffith. The traffic management plan incorporates recommendations that shall be applied to the annual Sikh Games – Shaheedi Tournament proposing to be held at Ted Scobie Oval (LOT 1 DP 40048). The event is set to take place between 8:00am and 6:00pm on Saturday 8 and Sunday 9 June 2024 and will involve various sports including soccer, athletics, tug of war and the traditional Kabaddi wrestling. It is predicted the event will attract approximately 15,000 – 20,000 people.

Setting up of the event will take place over several days leading up to the event with pack down taking place immediately after the event.

### 2. Traffic Data

The event is to be held at the Ted Scobie Sports Oval which is located in the centre of the Collina area. Ted Scobie Sports Oval is surrounded by Doolan Crescent and Clifton Boulevard.

Doolan Crescent is a two (2) lane, two (2) way bitumen sealed road with kerb and gutter located along both sides of the road. Doolan Crescent is classified as an "Access road" as specified on *Council's Road Hierarchy Plan*. Doolan Crescent has a speed limit of 50km/h. Griffith City Council conducted a traffic count along Doolan Crescent in March 2019. The average daily traffic count for that period was 1,126 vehicles per day.

Clifton Boulevard is a two lane, two way bitumen sealed road with kerb and gutter located along both sides of the road and a central splitter island. Clifton Boulevard is classified as a "collector road" as specified on *Council's Road Hierarchy Plan*. Clifton Boulevard has a speed limit of 50km/h. Griffith City Council conducted a traffic count along Clifton Boulevard in November 2021 between Hiram Drive and Doolan Crescent. The average daily traffic count for that period was 1,971 vehicles per day.

### 3. Traffic Management

Due to the large amount of spectators and the existing car parking at Ted Scobie Oval, the traffic management for the event will consist of, measures to mitigate excessive amount of parking in the immediate locality, increase safety for pedestrians, as well as traffic control devices to warn road users of increased traffic in the area. The following measures are described in this section below.



### 3.1 Traffic Control

A Traffic control plan, as attached, has been prepared by Griffith City Council's Engineering Department, detailing the traffic control measures to be installed for the event. The plan conforms to the requirements of AS 1742.3 and the RMS' Guide to Traffic Control at Worksites.

The traffic control measures will be implemented and taken down by accredited individuals who have completed the two day Traffic Control for Worksites course. Provisions to ensure that the signs are not altered or removed during the day will be established. The following traffic control will be in place;

- A speed zone reduction to 40 km/h on each approach to Ted Scobie Oval;
- The use of bus services to transport spectators to and from the oval via nominated pickup points across the city;
- The implementation of a temporary bus zone for 30m along Clifton Boulevard;
- A No Parking zone along the entire Clifton Boulevard frontage of Ted Scobie Oval (with the exception of the bus zone area);
- The installation of para webbing on the western side of the shared path adjacent to Clifton Boulevard;
- The installation of water filled barriers as per the Traffic Control Plan to restrict parking near intersections.
- Reserved parking in the Ted Scobie Carpark for emergency services and essential services;
- Warning Signage advising of an increase in pedestrian activity shall be erected to complement the 40 km/h speed zone; and
- Compliance Officers Traffic/Parking Marshals will be required to monitor illegal parking in and around the vicinity. **Zero tolerance on illegal parking will apply.**

### 3.2 Pedestrian & Cyclists

Pedestrians are considered a high risk user group in road safety terms, especially with the inclusion of children and the elderly, therefore to minimise risk to the participants and public – the event organisers will promote the use of existing pedestrian facilities including the adjacent shared paths, footpaths and refuges as a preferred route by all pedestrians. It is anticipated the event will have little impact on (or attract) cyclists.

A 2.5 metre shared path is located along the western side of Clifton Boulevard between Sanders Street and Doolan Crescent. A 1.5 metre footpath is located around the perimeter of Ted Scobie Oval. Pedestrians and cyclists utilising the facilities will be required to give way to the approaching traffic as per the NSW Road Rules 2014.





### 3.3 Parking

It is proposed the carpark will be used for event related marques, toilets, deliveries etc resulting in the loss of 136 car parking spaces and 4 disabled spaces. However, a modified Traffic Control Plan has been developed to ensure the disabled parking remains available for use by persons holding the appropriate Mobility Parking Scheme dashboard permits. In addition, approximately 8 parking spaces will be reserved for emergency services vehicles and parking enforcement vehicles. The remainder of the carpark will be used by event related structures meaning the loss of 126 car parking spaces. As a result, parking for the event will be reliant upon unrestricted on-street parking around the venue. Due to the amount of spectators and participants, there is insufficient parking in the vicinity of the oval. During the 2023 event, parking enforcement was undertaken in the area which resulted in almost 900 illegal parking offences being detected. To mitigate parking issues, a recommendation within this Traffic Management Plan is to incorporate a bus service to be run from Ted Scobie Oval along a prescribed route through Griffith to the Sikh temple at 895 Kidman Way.



Figure 1- Bus Service Route from Sikh Temple to Ted Scobie Oval



The proposed bus service will pick up and drop off spectators and participants of the event. The bus service will encourage the event community to park at designated areas (such as the Sikh temple) along the above prescribed route. This will seek to alleviate on street parking concerns around Doolan Crescent and Clifton Boulevard. The bus service will begin at the Sikh Temple located at 895 Kidman Way. Participants and spectators will be encouraged to park their vehicles at the temple and catch the bus to Ted Scobie Oval. The bus service will travel along Kidman Way, Jondaryan Avenue, Banna Avenue, Blumer Avenue and Clifton Boulevard before returning to the temple. The bus may stop to pick up or drop off the event community along the prescribed route when needed. There should be a minimum of two buses in operation during the event with 30 minute intervals of leaving Ted Scobie Oval. A designated bus zone is incorporated in the Traffic Control Plan.

In addition, the bus service will be able to pick up or drop off spectators and participants of the event at major tourist attractions, shopping centres or accommodation venues when requested. This will encourage event patrons to utilise the bus service.



**Figure 2 – Sikh Temple Lot (Ample Parking available onsite)**

The Griffith Visitors Information Centre carpark has approximately 150 parking spaces. In addition, there is a significant amount of on street parking available along Banna Avenue between Jondaryan Avenue and Bonegilla Road. The existing parking facilities will be able to cater for the vehicles associated with the event.



Figure 3 - Existing Parking around Griffith Visitors Information Centre

### 3.4 Heavy Vehicles

The event will not affect heavy vehicle travel within Griffith. While the streets surrounding Ted Scobie Oval allow general access for heavy vehicles up to 19 metres in length, it does not form part of the B-double/Road Train heavy vehicle network.

### 3.5 Emergency Services

The event will not require the closure of any roads and minimal effect will occur for emergency service vehicles across the Griffith Local Government Area. Copies of relevant Traffic Management and Traffic Control Plans will be provided to Police, Ambulance, NSW Fire and Rescue, NSW Rural Fire Service and the State Emergency Service by the event organisers well in advance of the proposed date. **It will be a condition of approval of the Traffic Management Plan that the event organisers provide a written advising to emergency services regarding the event, including a copy of the Traffic Control Plan one month prior to the event.** Copies of those advisings will also be required to be submitted to council.

#### 3.5.1 Police

Griffith Police Station is located at 47 Railway Street between Kooyoo Street and Tranter Place. Access to Ted Scobie Oval will be available at all times.

Sikh Games  
Traffic Management Plan

31 January 2024



**Figure 4 - Griffith Police Station**

### 3.5.2 Ambulance

Griffith Ambulance Station is located at 192-196 Wakaden Street. Access to Ted Scobie Oval will be available at all times.



**Figure 5 – Griffith Ambulance Station**

### 3.5.3 Fire Brigade

Griffith Fire Station is located at 11 Jondaryan Avenue at the corner of Jondaryan Avenue and Yambil Street. Access to Ted Scobie Oval will be available at all times.





Figure 6 – Griffith Fire Station

### 3.6 Public Transport

Griffith Buslines currently provides a public bus service for Griffith and the surrounding area 7 days a week. The event organiser will be responsible for notifying relevant bus companies and taxi operators of the event. Should the event impact public transport operations, the event organiser will be required to negotiate contingencies with the public transport provider. **Copies of those advisings will also be required to be submitted to council.**

### 3.7 Contingency Plan

If the event cannot occur on this date due to inclement weather or another unforeseen circumstance the event shall be cancelled.

### 3.8 Advertising of Traffic Management

The event organiser is to advertise the context of traffic control/management in local media no less than fourteen (14) days prior to the event. This is beyond any promotional advertising for the event itself. **Copies of advertising confirmation will also be required to be submitted to council.**

ATTN: Greg Balind

## SPECIAL EVENT GUIDE

[Return to Table of Content](#)

# Schedule 1 Form – Notice of Intention to Hold a Public Assembly

## Summary Offences Act 1988

To the Commissioner of Police

1 I, Harpreet Singh.....  
Name

of .....  
Address

on behalf of The Gurdwara Singh Sabha Society Griffith (NSW).....  
Organisation

notify the Commissioner of Police that on the 8 and 9 .....  
Day

of June 2024.....  
Month/Year

it is intended to hold:

(a) a public assembly, not being a procession, of approximately

15,000 persons which will assemble at Ted Scobie Oval and Griffith Regional Sports Centre  
at approximately 8:00am and disperse at approximately 6:00pm

or

(b) a public assembly, being a procession of approximately .....  
Number

persons which will assemble at .....  
Place

at approximately ..... am/pm  
Time

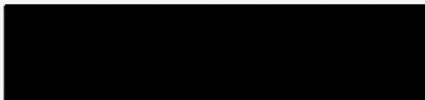
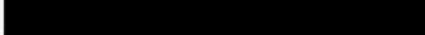
and at approximately ..... am/pm the procession will

commence and shall proceed.....

Specify route, any stopping places and the approximate duration of any stop; and the  
approximate time of termination. A diagram may be attached.

## SPECIAL EVENT GUIDE

[Return to Table of Content](#)

- 2 The purpose of the proposed assembly is an event held by the Sikh community known as the Sikh Games – Shaheedi Tournament. The event is proposed to be held at Ted Scobie Oval (LOT 1 DP 40048) and Griffith Regional Sports Centre. The event is set to take place between 8:00am and 6:00pm on Saturday 8<sup>th</sup> June and Sunday 10<sup>th</sup> June 2024. The event will involve various sports including soccer, athletics, volley ball and traditional Kabaddi wrestling. The event is expected to attract approximately 15,000 people. The carpark at Ted Scobie will be closed during the event to setup portable toilets, marquees and storage. Parking along Clifton Blvd will be closed to and barrier mesh installed to prevent vehicles driving on to the ground.
- 3 The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly:
- \* (i) There will be .....(number) of vehicles and/or\* floats involved and their type and dimensions are as follows:
- .....N/A.....
- .....
- \* (ii) There will be ..... (number) of bands, musicians, entertainers etc entertaining or addressing the assembly
- \* (iii) The following number and type of animals will be involved in the assembly
- .....N/A.....
- .....
- \* (iv) Other special characteristics of the proposed assembly are as follows:
- Buses will be provided between Ted Scobie Oval (LOT 1 DP 40048) and Griffith Regional Sports Centre. Buses are also provided from Sikh Temple, Car Parking in CBD and motels on the bus route.....
- .....
- 4 I take responsibility for organising and conducting the proposed public assembly.
- 5 Notices for the purposes of the *Summary Offences Act 1988* may be served on me at the following:
- Address: PO Box 231.....
- Griffith .....
- NSW..... Post Code 2680.....
- Telephone: 
- Signed: 
- Capacity/Title General Secretary.....
- Date 18/12/2023.....

Traffic &amp; Transport Management of Special Events



## Special Event Transport Management Plan

Refer to Chapter 7 of the **TRAFFIC AND TRANSPORT MANAGEMENT FOR SPECIAL EVENTS**

### 1. EVENT DETAIL

#### 1.1. Event Summary

Event Name: Sikh Games – Shaheedi Tournament

Event Location: Ted Scobie Oval (LOT 1 DP 40048) and Griffith Regional Sports Centre

Event Date: 8 & 9/06/2024 Event Start Time: 8:00am Event Finish Time: 6:00pm

Event Setup Time: 7:00am Event Pack down Finish Time: 19:00pm

Event is ☒ off-street ☐ on-street moving ☐ on-street non-moving

Event is ☐ held regularly throughout the year (calendar attached)

#### 1.2. Event Summary

Event Organiser\*: The Gurdwara Singh Sabha Society Griffith (NSW)

Phone: Mobile: Email:

info@griffithgurdwara.com.au

Event Management Company (if applicable): N/A

Phone: Fax: Mobile:

Email:

Police: Griffith Local Area Command

Phone: 69694299

Griffith City Council (Road Authority)

Greg Balind – Road Safety and Traffic

Phone: 69628100 Mobile: 0429604429

Email: greg.balind@griffith.nsw.gov.au

*\*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.*



**1.3. Brief description of the event (one paragraph)**

The purpose of the proposed assembly is an event held by the Sikh community known as the Sikh Games – Shaheedi Tournament. The event is proposed to be held at Ted Scobie Oval (LOT 1 DP 40048) and Griffith Regional Sports Centre. The event is set to take place between 8:00am and 6:00pm on Saturday 8<sup>th</sup> June and Sunday 10<sup>th</sup> June 2024. The event will involve various sports including soccer, athletics, volley ball and traditional Kabaddi wrestling. The event is expected to attract approximately 15,000 people. The carpark at Ted Scobie will be closed during the event to setup portable toilets, marquees and storage. Parking along Clifton Blvd will be closed to and barrier mesh installed to prevent vehicles driving on to the ground.

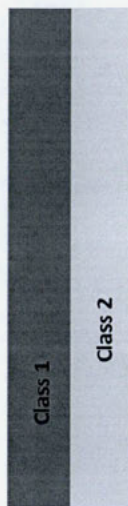
**2. RISK MANAGEMENT TRAFFIC**

Class 1	Class 2	Class 3	<b>2.1. Occupational Health &amp; Safety – Traffic Control</b>
			<input checked="" type="checkbox"/> Risk assessment plan (or plans) attached
			<b>2.2. Public Liability Insurance</b>
			<input checked="" type="checkbox"/> Public liability insurance arranged. Certificate of currency attached.
			<b>2.3. Police</b>
			<input checked="" type="checkbox"/> Police written approval obtained
			<b>2.4. Fire Brigades and Ambulance</b>
			<input type="checkbox"/> X Fire brigades notified
			<input type="checkbox"/> X Ambulance notified

**3. TRAFFIC & TRANSPORT MANAGEMENT**

Class 1	Class 2	Class 3	<b>The route or location</b>
			<input checked="" type="checkbox"/> Map attached
			<b>3.1. Parking</b>
			<input checked="" type="checkbox"/> Parking organised – details attached
			<input type="checkbox"/> X Parking not required
			<b>3.2. Construction, traffic calming and traffic generating developments</b>
			<input type="checkbox"/> X Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached
			<input type="checkbox"/> X There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes
			<b>3.3. Trusts, authorities or Government enterprises</b>
			<input checked="" type="checkbox"/> This event uses a facility managed by a trust, authority or enterprise; written approval attached
			<input checked="" type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise
			<b>3.4. Impact on/or Public Transport</b>
			<input type="checkbox"/> X Public transport plans created - details attached
			<input checked="" type="checkbox"/> Public transport not impacted or will not impact event
			<b>3.5. Reopening roads after moving events</b>
<input type="checkbox"/> X This is a moving event - details attached.			
<input checked="" type="checkbox"/> This is a non-moving event.			

Traffic &amp; Transport Management of Special Events

**3.6. Traffic management requirements unique to this event**

- ☒ Description of unique traffic management requirements attached
- ☐ X There are no unique traffic requirements for this event

**3.7. Contingency plans**

- ☐ X Contingency plans attached

**3.8. Heavy vehicle impacts**

- ☐ X Impacts heavy vehicles – RMS/Council to manage
- ☒ Does not impact heavy vehicles

**3.9. Special event clearways**

- ☐ X Special event clearways required - RMSTMC to arrange
- ☐ X Special event clearways not required

**4. MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES****4.1. Access for local residents, businesses, hospitals and emergency vehicles**

- ☒ Plans to minimise impact on non-event community attached
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## 6. APPROVAL

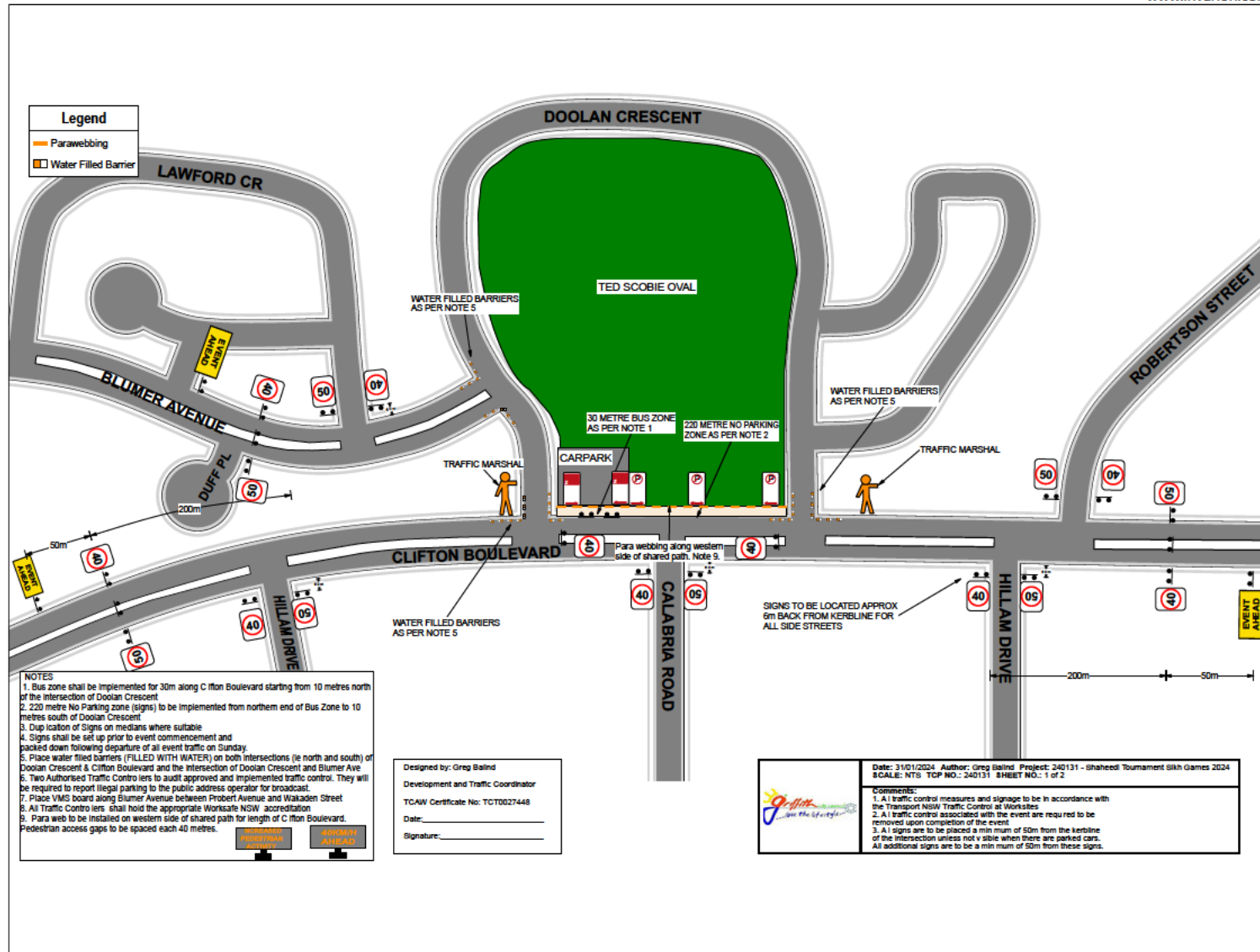
Implementation of TMP Approved by: **Griffith City Council Traffic Committee**. Date:

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Regulation of traffic authorised by: **Griffith City Council**. Date:

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## Certificate of Currency

**Date of Issue:** 25 May 2023

The Gurdwara Singh Sabha Society  
11 Rae Road  
GRIFFITH NSW 2680  
AUSTRALIA

**Contact:** Courtney Hillier  
Service Specialist  
AON Griffith  
2/26 Ulong St GRIFFITH NSW 2680

**t:** 02 6960 3900

**e:** courtney.hillier@aon.com

We hereby certify that the under mentioned insurance policy is current as at the date of this certificate, please refer to the important notices below.

<b>Policy Type</b>	Community Organisations						
<b>Insured</b>	The Gurdwara Singh Sabha Society Griffith (NSW) Inc						
<b>Business Description</b>	Volunteer, community, charitable and not for profit. Organisations and all other associated and related activities including activities of volunteers.						
<b>Insurer</b>	SLE Worldwide Australia Pty Ltd						
<b>Policy Number(s)</b>	205014401017						
<b>Period of Insurance</b>	09 June 2023 to 09 June 2024						
<b>Situation Insured</b>	Anywhere in Australia						
<b>Limit of Liability</b>	<table> <tr> <td>General Liability (any one occurrence)</td><td>\$ 20,000,000</td></tr> <tr> <td>Products Liability (any one period of Insurance)</td><td>\$ 20,000,000</td></tr> <tr> <td>Property in physical or legal care, custody &amp; control endorsement limit:</td><td>\$ 100,000</td></tr> </table>	General Liability (any one occurrence)	\$ 20,000,000	Products Liability (any one period of Insurance)	\$ 20,000,000	Property in physical or legal care, custody & control endorsement limit:	\$ 100,000
General Liability (any one occurrence)	\$ 20,000,000						
Products Liability (any one period of Insurance)	\$ 20,000,000						
Property in physical or legal care, custody & control endorsement limit:	\$ 100,000						
<b>Conditions</b>	As per SLE Worldwide Australia Pty Ltd policy wording						
<b>Interested Parties</b>	<ul style="list-style-type: none"> <li>- Griffith City Council</li> <li>- Police NSW</li> <li>- Transport for NSW</li> </ul>						

### Further Information

Should you have any queries, please contact us on the details set out at the top of the page.

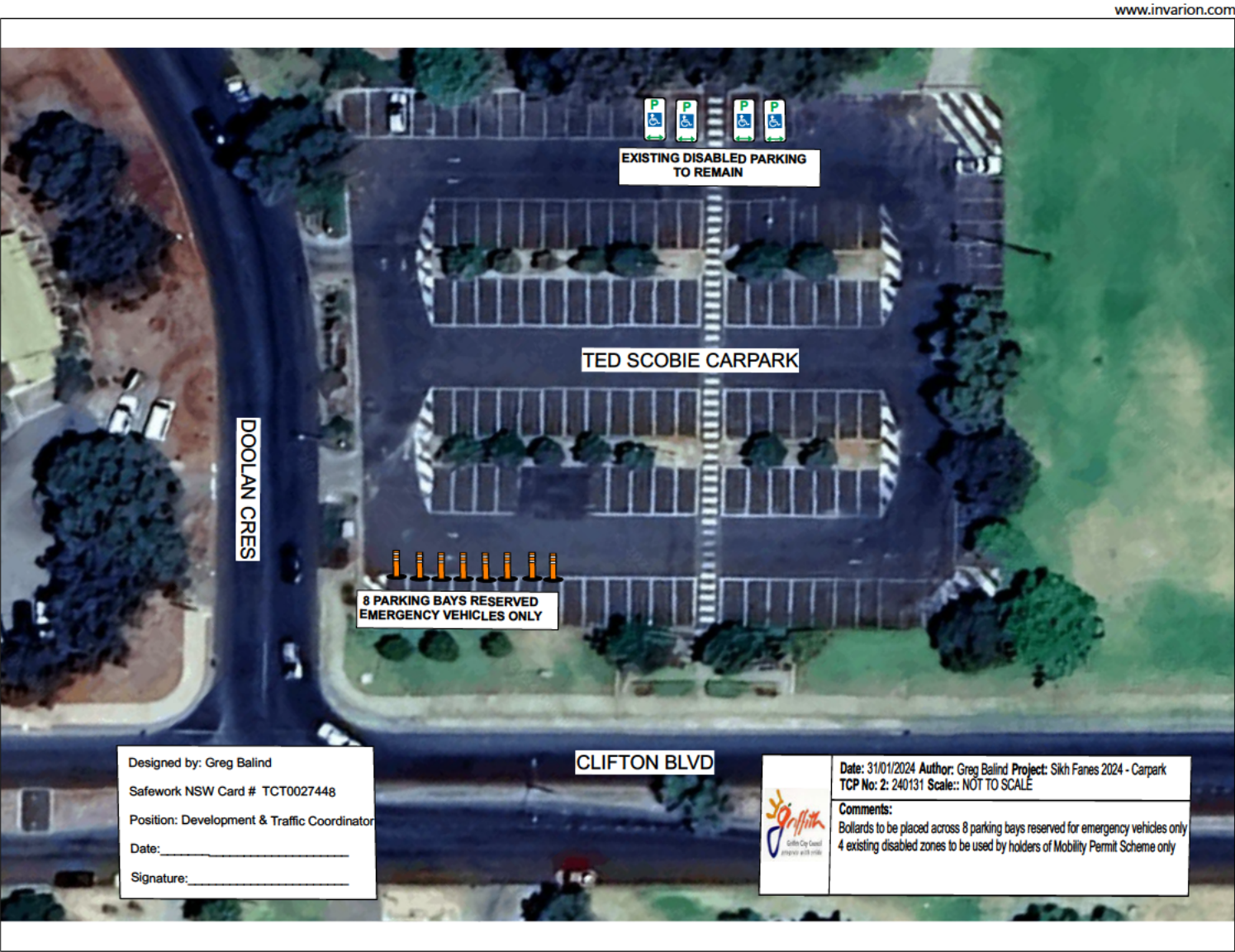
### Important notes

- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the Insurance Contracts Act 1984 (Cth).
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- Subject to full payment of premium
- This certificate does not:
  - represent an insurance contract or confer rights to the recipient;
  - amend, extend or alter the Policy; or
  - contain the full policy terms and conditions

Aon Reference: GFF214X0  
Version: D366712

AON Risk Services Australia Limited ABN 17 000 434 720 AFSL 241141  
2/26 Ulong St Griffith NSW 2680







**Special Event Transport Management Plan**Refer to **Chapter 7** of the **TRAFFIC AND TRANSPORT MANAGEMENT FOR SPECIAL EVENTS****1. EVENT DETAIL****1.1. Event Summary**

Event Name: Sikh Games – Shaheedi Tournament

Event Location: Ted Scobie Oval (LOT 1 DP 40048) and Griffith Regional Sports Centre

Event Date: 8 &amp; 9/06/2024 Event Start Time: 8:00am Event Finish Time: 6:00pm

Event Setup Time: 7:00am Event Pack down Finish Time: 19:00pm

Event is ☒ off-street ☐ on-street moving ☐ on-street non-movingEvent is ☐ held regularly throughout the year (calendar attached)**1.2. Event Summary**

Event Organiser\*: The Gurdwara Singh Sabha Society Griffith (NSW)

Phone: Mobile: Email:

info@griffithgurdwara.com.au

Event Management Company (if applicable): N/A

Phone: Fax: Mobile:

Email:

Police: Griffith Local Area Command

Phone: 69694299

Griffith City Council (Road Authority)

Greg Balind – Road Safety and Traffic

Phone: 69628100 Mobile: 0429604429

Email: greg.balind@griffith.nsw.gov.au

*\*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.*



**1.3. Brief description of the event (one paragraph)**

The purpose of the proposed assembly is an event held by the Sikh community known as the Sikh Games – Shaheedi Tournament. The event is proposed to be held at Ted Scobie Oval (LOT 1 DP 40048) and Griffith Regional Sports Centre. The event is set to take place between 8:00am and 6:00pm on Saturday 8<sup>th</sup> June and Sunday 10<sup>th</sup> June 2024. The event will involve various sports including soccer, athletics, volley ball and traditional Kabaddi wrestling. The event is expected to attract approximately 15,000 people. The carpark at Ted Scobie will be closed during the event to setup portable toilets, marquees and storage. Parking along Clifton Blvd will be closed to and barrier mesh installed to prevent vehicles driving on to the ground.

**2. RISK MANAGEMENT TRAFFIC**

Class 2	<b>2.1. Occupational Health &amp; Safety – Traffic Control</b>
	<input checked="" type="checkbox"/> Risk assessment plan (or plans) attached
	<b>2.2. Public Liability Insurance</b>
	<input checked="" type="checkbox"/> Public liability insurance arranged. Certificate of currency attached.
	<b>2.3. Police</b>
	<input checked="" type="checkbox"/> Police written approval obtained
	<b>2.4. Fire Brigades and Ambulance</b>
	<input type="checkbox"/> X Fire brigades notified <input type="checkbox"/> X Ambulance notified

**3. TRAFFIC & TRANSPORT MANAGEMENT**

Class 2	<b>The route or location</b>
	<input checked="" type="checkbox"/> Map attached
	<b>3.1. Parking</b>
	<input checked="" type="checkbox"/> Parking organised – details attached
	<input type="checkbox"/> X Parking not required
	<b>3.2. Construction, traffic calming and traffic generating developments</b>
	<input type="checkbox"/> X Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached
	<input type="checkbox"/> X There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes
	<b>3.3. Trusts, authorities or Government enterprises</b>
	<input checked="" type="checkbox"/> This event uses a facility managed by a trust, authority or enterprise; written approval attached
	<input checked="" type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise
	<b>3.4. Impact on/or Public Transport</b>
	<input type="checkbox"/> X Public transport plans created - details attached
	<input checked="" type="checkbox"/> Public transport not impacted or will not impact event
	<b>3.5. Reopening roads after moving events</b>
<input type="checkbox"/> X This is a moving event - details attached.	
<input checked="" type="checkbox"/> This is a non-moving event.	
Traffic & Transport Management of Special Events	



Class 2

**3.6. Traffic management requirements unique to this event**

- ☒ Description of unique traffic management requirements attached
- ☐ X There are no unique traffic requirements for this event

**3.7. Contingency plans**

- ☐ X Contingency plans attached

**3.8. Heavy vehicle impacts**

- ☐ X Impacts heavy vehicles – RMS/Council to manage
- ☒ Does not impact heavy vehicles

**3.9. Special event clearways**

- ☐ X Special event clearways required - RMSTMC to arrange
- ☐ X Special event clearways not required

**4. MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES**

Class 2

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**CLAUSE      CL02****TITLE            Installation of a Bus Zone and Pedestrian Infrastructure - Citrus Road****FROM            Greg Balind, Development & Traffic Coordinator****TRIM REF      24/23130**

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**SUMMARY**

As part of a development application for a manufactured housing estate, a bus zone and pedestrian facilities are proposed to be installed on Citrus Road adjacent to the development to allow access to public transport servicing the estate. Regulatory signs and a pedestrian refuge are required to define the new zones.

**RECOMMENDATION**

The Traffic Committee approve the installation of prescribed traffic control devices associated with the proposed bus zone and pedestrian refuge as per the attached plan.

**REPORT**

The Lincoln Place Manufactured Homes development is currently under construction on a large lot situated on Citrus Road and Calabria Road. The estate will comprise of approximately 130 moveable dwelling sites, community buildings and internal roads.

To facilitate public transport access to the site, a bus zone has been proposed to be installed on the eastern side of Citrus Road north of the intersection of Calabria Road to service the estate. The proposed bus zone will be 34 metres in length across the Citrus Road frontage of the development. 'Bus Zone' signs will define the area in addition to No Stopping signs which are sought to be implemented on the approach side of the bus zone to allow a clear path of travel for the vehicle and to ensure safe sight distances are achieved.

To supplement the bus zone, a centre median with pedestrian facilities will also be constructed on Citrus Road to the south of the proposed bus zone. A 'Keep Left' sign will be installed on the northern end of the centre median to provide direction to drivers travelling south on Citrus Road on approach to the pedestrian facility. In furtherance, a supplementary 'Pedestrian Refuge' sign and a symbolic pedestrian sign will be installed on the northern approach in advance to the median.

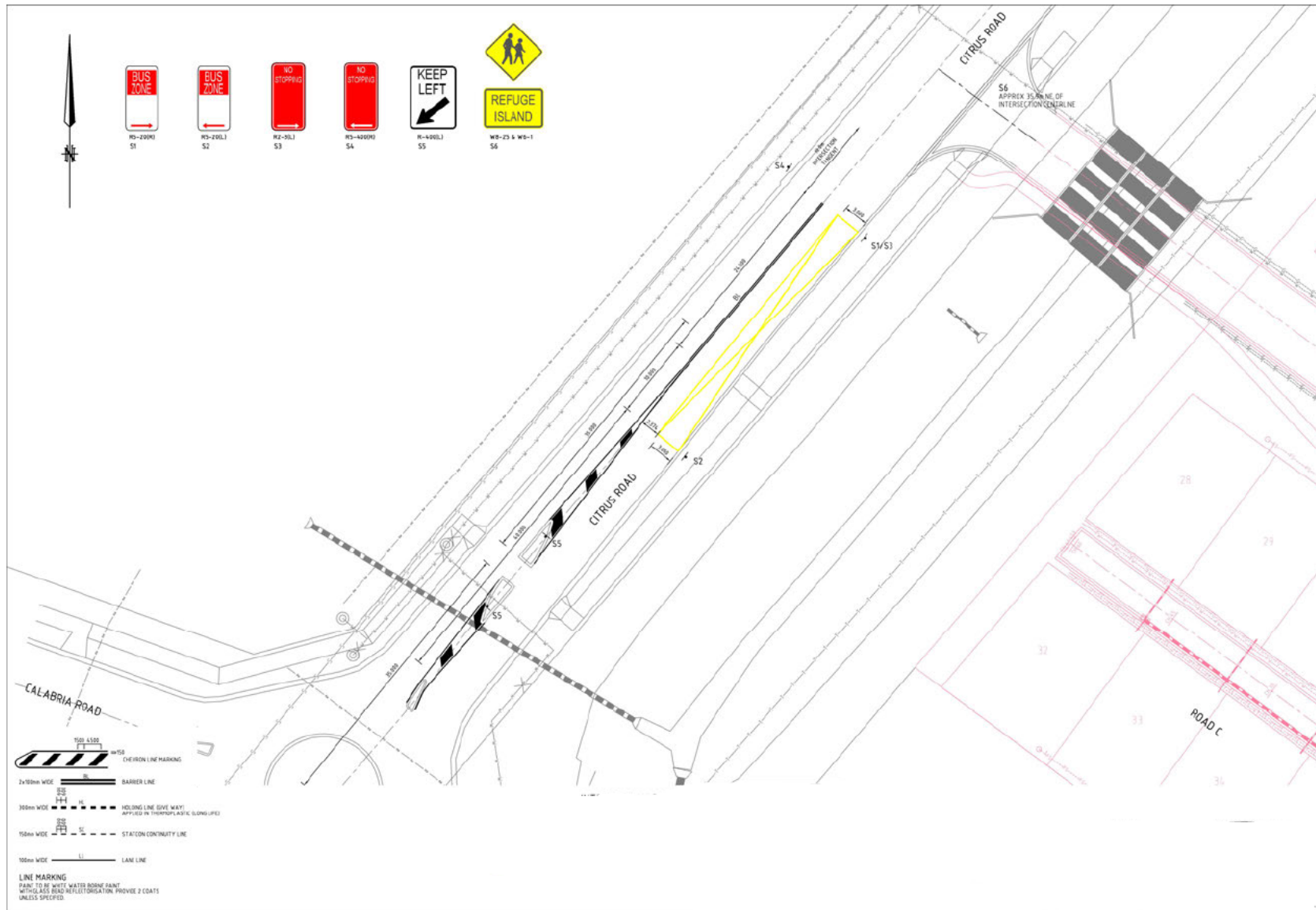
Please see attached plans.

**ATTACHMENTS**

(a)    Proposed Citrus Road Bus Zone/Pedestrian Refuge [↓](#)

32





**TITLE** Outstanding Action Report

**TRIM REF** 24/24939

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**RECOMMENDATION**

The report be noted.

**ATTACHMENTS**

(a) Action Report - Traffic Committee - 12 Mar 2024 [↓](#)

34

<b>Traffic Committee Outstanding Action Report</b> <b>12 March 2024</b>				
<b>Date of Meeting</b>	<b>Item</b>	<b>Action/Recommendation</b>	<b>Officer</b>	<b>Comment</b>
13 February 2024	<b>Condition of Old Willbriggie Road</b>	Mr Rowley raised the issue of potholes on Old Willbriggie Road between Murphy Road and Jack McWilliam Road causing dangerous conditions for drivers. On the same road, overgrown grass on the channel bank was making it difficult to see the next intersection and was completely blocking the 'Reduce Speed' sign when approaching. Mr Balind will assess. Roadside slashing will be referred to Council's works department while any channel vegetation issues will be referred to Murrumbidgee Irrigation.	<b>Greg Balind</b>	<b>15/02/2024</b> Inspected. Request sent for roadside slashing
12 December 2023	<b>Intersection Treatment – Noorilla Street and Boonah Street</b>	Mr Balind stated that crash records for the intersection Noorilla Street and Boonah Street have shown significant data in recent years, with three major crashes recorded this year alone. He suggested that the intersection be upgraded as a matter of urgency.  <b>RECOMMENDED</b> on the motion of Jason Hinson and Michael Rowley that Council seek priority for sourcing funding to upgrade the intersection of Noorilla Street and Boonah Street.	<b>Phil King</b>	<b>13/02/2024:</b> Proposed design presented, with some drainage issues to be addressed. A detailed design will be brought to the Committee for information. Funding stream sourcing with Director - Infrastructure.
17 October 2023	<b>Traffic Management – Sikh Games 2023</b>	The Committee further discussed the damage done to the pavement due to the unauthorised installation of the barrier mesh poles. Mr Balind to check with Council's Director of Infrastructure and Operations.  Councillor Napoli suggested that a thorough debrief be presented to Councillors at a Workshop to determine conditions by Council for future events.	<b>Greg Balind</b>	<b>28/11/2023:</b> Meeting to be convened with games committee in 2024.  <b>13/02/2024</b> Meeting held with Sikh Games committee. Responsibilities regarding traffic management

				compliance discussed. <b>26/02/2024</b> Report to March LTC
4 April 2023	<b>General Business – Mackay Avenue / Macedone Road Intersection</b>	Councillor Napoli noted there have been concerns in the community about the safety of the intersection, with Mr Balind stating that the combination of the channel, railway corridor and state road was making a solution difficult to design. The Committee agreed to revisit the draft realignment design from several years ago and bring back for comment.	<b>Greg Balind</b>	<b>15/05/2023:</b> Concepts have been referred to Council's Design Team taking into account feedback from TfNSW. <b>15/08/2023:</b> Ongoing.
13 December 2022	<b>Speed Zone Reviews</b>	<b>Speed Zone Reviews outstanding for the following roads/streets:</b> Slopes Road (March 2022) Todd Road (18/11/2021) Thorne/Bromley Road Nelson Drive (13/02/2024) Rifle Range Road (22/02/2024)	<b>Transport NSW</b>	<b>22/08/2023:</b> Thorne Road/Murrumbidgee Avenue intersection with a TfNSW Director for approval. Removal of the 40km/h school zone on Barracks Road yet to be assessed. <b>22/08/2023:</b> Thorne/Bromley yet to be assessed. Thorne/Murrumbidgee with TfNSW Director for signing. <b>17/10/2023:</b> Thorne/Bromley to be inspected today by TfNSW representative. <b>28/11/2023:</b> Barracks Road school zone to be reduced to 50 metres in length. <b>13/02/2024:</b> RRR still awaiting installation, media will need to be re-released.

				Slopes Rd to be reported to next meeting. Nelson Drive to be inspected.
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