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**TRAFFIC COMMITTEE  
HELD IN MURRAY ROOM, GRIFFITH ON  
TUESDAY, 13 FEBRUARY 2024 COMMENCING AT 10:40 AM**

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**PRESENT**

Councillor Anne Napoli (Chair), Tony Leadbitter (Police Representative), Greg Minehan (Transport for NSW Representative), Michael Rowley (Member for Murray Representative)

**STAFF**

Development & Traffic Coordinator, Greg Balind, Development & Traffic Engineer, Ronelle Green and Minute Secretary, Melanie Hebrok

**1 APOLOGIES**

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that apologies be received from Joe Rizzo and Jason Hinson.

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that the minutes of the previous meeting held on 12 December 2023, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

**3.1 Kooyoo Street Speed Zone Review**

Mr Minehan stated that the minimum length of road for a 30 km/h speed zone to be considered is 200 metres. As the Kooyoo Street Stage 2 road in question is only 60 metres, it is deemed ineligible and the default 50 km/h will remain. In light of this, the Committee agreed to withdraw the request and take the report off the Action Report.

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

**Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL03 TRAFFIC MANAGEMENT - GRIFFITH BIGGEST LAP MOTOR VEHICLE EVENT**

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that the Traffic Committee:

- (a) Support the implementation of the Traffic Control Plan associated with the 2024 Biggest Lap event; and
- (b) Note the Traffic Management Plan as submitted.

*Michael Rowley entered the meeting, the time being 10:50 am.*

## **6 OUTSTANDING ACTION REPORT**

The Committee discussed the Outstanding Action Report.

### **6.1 Intersection Treatment – Noorilla Street and Boonah Street**

Mr Balind discussed a proposed design, which includes the potential for a roundabout to form part of an intersection treatment, with some drainage issues still to be addressed. The design will be used to source funding for the intersection upgrade. A formal report will be brought to the Committee for endorsement.

### **6.2 Speed Zone Reviews**

Mr Minehan noted media on the new Rifle Range Road speed zone will need to be re-released and is still awaiting installation. He will inspect Nelson Drive later today, which is a new request received by Director Infrastructure & Operations Phil King. Slopes Road will be reported back to the next meeting.

### **CL01 TRAFFIC COMMITTEE APPROVAL FOR COMMUNITY EVENTS**

The Committee discussed the proposal by General Manager Brett Stonestreet (attached) to approve annual community events with respect to traffic related matters for 2024, 2025 and 2026 as previously approved and to amend the Events Policy and Decision Tool to reduce the minimum time period for lodgement of documentation to Council from 4 months to 2 months.

Mr Minehan stated that TfNSW are opposing the proposal as the authority for state roads which are impacted by most of the events in question. Mr Leadbitter also noted the police's opposition to the request for three years of pre-approval due to annual events being reviewed by police on a case-by-case basis. Mr Rowley commented that he was opposing the reduction in minimum time for lodgement but was in favour of providing a detailed checklist for traffic and other requirements to event organisers to assist with the application process.

The Committee agreed that the onus was on event organisers to make sure their application was submitted in a timely manner, especially for annual events where dates are generally at

the same time each year.

**SMT Comment:** The Traffic Committee did not make any recommendation with respect to this item. Notwithstanding this the minutes of the Traffic Committee above include comment to the effect of “opposing the proposal to implement preapproved events”. Further the narrative also “opposes the reduction in minimum time required to submit applications for events from 4 months to 2 months”.

Councillors have the following options:

#### OPTION 1

Council amend its policy to reduce the minimum time required by event organisers to notify Council from 4 months to 2 months.

Should this option be adopted by Council, staff will write to all applicants as submitted including a copy of the minutes of this Council meeting together with the copy of the report to the Traffic Committee for their information. Further, all applications for community events will be referred to the Traffic Committee for decision provided a fully compliant application is received at least 2 months prior to the event.

#### OPTION 2

Preapproved events will not be considered by Council as per these minutes. Council will continue to require applicants to submit all documentation with a minimum of 4 months prior to the event.

Should this option be adopted by Council, staff will write to all applicants as submitted including a copy of the minutes of this Council meeting together with the copy of the report to the Traffic Committee for their information. Further, all applications for community events will be referred to the Traffic Committee for decision provided a fully compliant application is received at least 2 months prior to the event.

### **CL02 TRAFFIC MANAGEMENT – VINTAGE FESTIVAL 30 MARCH 2024**

Mr Balind presented the report, which listed traffic management similar to previous years, noting that the Certificate of Currency will expire at 4pm on the day of the event.

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that the Traffic Committee approve the Traffic Management Plan and Traffic Control Plan for the 30 March 2024 Vintage Festival in principle, subject to the condition that the event organiser submit an updated Certificate of Currency 4 weeks prior to the event.

## **7 GENERAL BUSINESS**

### **7.1 Hanwood School Crossing**

Mr Minehan stated that the school crossing supervisor has commenced at Hanwood School as of last week, which was a great result for road safety in the area. Mr Balind, on behalf of the Committee, thanked Mr Minehan for his work on the project over the years.

### **7.2 Condition of Old Willbriggie Road**

Mr Rowley raised the issue of potholes on Old Willbriggie Road between Murphy Road and Jack McWilliam Road causing dangerous conditions for drivers. On the same road, overgrown grass on the channel bank was making it difficult to see the next intersection and

was completely blocking the 'Reduce Speed' sign when approaching. Mr Balind will assess. Roadside slashing will be referred to Council's works department while any channel vegetation issues will be referred to Murrumbidgee Irrigation.

## **8 NEXT MEETING**

The next meeting of the Traffic Committee is to be held on Tuesday, 12 March 2024 at 10:30 am.

There being no further business the meeting terminated at 11:20 am.

**Attachment – CL01 Traffic Committee Approval for Community Events (under separate cover)**