
**MEMORIAL PARK GARDENS EMBELLISHMENT COMMITTEE
TO BE HELD IN COUNCIL CHAMBERS ON
WEDNESDAY, 7 FEBRUARY 2024 AT 4:00 PM**

- 1 Apologies
- 2 Confirmation of Minutes
- 3 Business Arising
- 4 Declarations of Interest
- 5 Items of Business
- CL01 p4 Update on Memorial Gardens Toilet Block Artwork
- CL02 p5 Seating in Memorial Park
- 6 p6 Outstanding Action Report
- 7 General Business
- 8 Next Meeting

DISTRIBUTION LIST

Councillor Laurie Testoni (Chair), Councillor Jenny Ellis, Kay Borland (Community Representative), Jenna Thomas (Community Representative), Hendrik Veenhuizen (Community Representative)

Director Sustainable Development, Bruce Gibbs; Urban Strategic Design & Major Projects Manager, Peter Badenhorst; Project Officer, Melanie Vella; Parks & Gardens Manager, Peter Craig and Minute Secretary, Joanne Bollen

Quorum = 3

If you are unable to attend this meeting please notify the Minute Secretary prior to commencement of the meeting by email or by telephoning Council on 1300 176 077.

This Committee meeting may be attended remotely and recorded by audio or audio-visual means for administrative purposes. No other recording is permitted.

Acknowledgement of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

**MEMORIAL PARK GARDENS EMBELLISHMENT COMMITTEE
HELD IN COUNCIL CHAMBERS ON
TUESDAY, 5 DECEMBER 2023 COMMENCING AT 4:00 PM**

PRESENT

Councillor Laurie Testoni (Chair), Councillor Jenny Ellis, Jenna Thomas (Community Representative), Hendrik Veenhuizen (Community Representative)

Quorum = 3

STAFF

General Manager, Brett Stonestreet, Director Sustainable Development, Bruce Gibbs, Project Planner, Melanie Vella, Manager Parks & Gardens, Peter Craig and Minute Taker, Joanne Bollen

1 APOLOGIES

RECOMMENDED on the motion of Jenna Thomas and Hendrik Veenhuizen that apologies be received from Urban Strategic Design & Major Projects Manager, Peter Badenhorst.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillor Jenny Ellis and Jenna Thomas that the notes of the previous meeting held on 4 October 2023, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 DRAFT MEMORIAL PARK GARDENS LANDSCAPE PLAN - SUBMISSION

RECOMMENDED on the motion of Jenna Thomas and Hendrik Veenhuizen that the Draft Memorial Park Gardens Landscape Plan be adopted.

CL02 RAILWAY STREET TREE SAFETY/HAZARD ASSESSMENT REPORT

The Committee reviewed and discussed the Railway Street Tree Safety/Hazard Assessment Report.

RECOMMENDED on the motion of Councillor Jenny Ellis and Jenna Thomas that a budget line item be added to the 2024/25 Budget to the removal of hazardous trees in Railway Street.

CL03 MEMORIAL PARK GARDENS TOILET BLOCK MOCK UPS

Project Planner, Melanie Vella, presented mock ups for murals on the Memorial Park toilet blocks. The Committee discussed the proposal and agrees that it is a great concept.

A report will come to the next meeting with mural and artist options and costings.

RECOMMENDED on the motion of Jenna Thomas and Hendrik Veenhuizen that the Committee support a mural funded by the Her Ways project.

6 OUTSTANDING ACTION REPORT

RECOMMENDED on the motion of Jenna Thomas and Hendrik Veenhuizen that the report be noted.

7 GENERAL BUSINESS

Nil.

8 NEXT MEETING

The next meeting of the Memorial Park Gardens Embellishment Committee is to be held on Wednesday, 7 February 2024 at 4:00pm.

There being no further business the meeting terminated at 4:41pm.

Confirmed:

CHAIRPERSON

CLAUSE **CL01**

TITLE **Update on Memorial Gardens Toilet Block Artwork**

TRIM REF **24/10138**

Update on the Memorial Gardens toilet block artwork as part of the Her Way 2680 Project.

CLAUSE **CL02**

TITLE **Seating in Memorial Park**

TRIM REF **24/10750**

Councillor Testoni will address the following:

- Utilising and sharing any available outdoor seating throughout Council's facilities and parks;
- Utilising any Streetscapes infrastructure throughout Council's facilities and parks.

TITLE Outstanding Action Report

TRIM REF 24/10450

RECOMMENDATION

The report be noted.

ATTACHMENTS

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| (a) | Action Report - Memorial Park Gardens Embellishment Committee - 5 Feb 2024 ↓ | 7 |
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ACTION REPORT**MEMORIAL PARK GARDENS EMBELLISHMENT COMMITTEE**

Date of Meeting	Agenda Item	Action	Action Officer	Comment
6 September 2023	7 GENERAL BUSINESS 7.2 Mural on Toilet Block in Memorial Park Gardens	Carrah Lymer will be sending through suggestions and artists to work in with the proposed plans.	Melanie Vella	05/12/2023: Melanie Vella to discuss with Carrah Lymer.
31 August 2022	CL01 MEMORIAL PARK GARDENS MASTERPLAN	<p>The Committee is conscious of the budget allocated for this project being \$200,000. The Committee therefore considered that the existing Memorial Park needed a <u>refresh</u>. The following items were endorsed to progress the project:</p> <ul style="list-style-type: none"> • Landscape Plan – invite a local landscaper for preliminary discussions and provide a quote to provide two (2) Landscape Plans. <ul style="list-style-type: none"> ○ <u>Plan 1.</u> Refresh the existing layout of Memorial Park within its current boundaries. ○ <u>Plan 2.</u> Refresh the existing layout of Memorial Park and extending into Railway Street Car Park area. <p>ACTION: Urban Strategic Design and Major Projects Manager to consult with Parks and Gardens Manager.</p>	Peter Badenhorst	<p>02/11/2022: Ongoing. 01/02/2023: Ongoing. 12/07/2023: Ongoing. 16/08/2023: Ongoing. 05/12/2023: Recommended that the Draft Memorial Park Gardens Landscape Plan be adopted.</p>
31 August 2022	CL03 INVESTIGATE GRANT OPTIONS	ACTION: Councillor Testoni to investigate grant options in consultation with Council staff.	Councillor Testoni	<p>02/11/2022: Staff investigating if any grants are available. 01/02/2023: Ongoing. 12/07/2023: Ongoing.</p>

				16/08/2023: Ongoing. 05/12/2023: Ongoing.
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