



## Ordinary Meeting

# BUSINESS PAPER

**Tuesday, 27 February 2024 at 7:00 PM**

Griffith City Council Chambers

Phone: 1300 176 077

Web: [www.griffith.nsw.gov.au](http://www.griffith.nsw.gov.au) Email: [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au)



## COUNCILLORS

Doug Curran (Mayor)  
Anne Napoli (Deputy Mayor)  
Glen Andreazza  
Shari Blumer  
Simon Croce  
Jenny Ellis  
Manjit Singh Lally  
Melissa Marin  
Christine Stead  
Christopher Sutton  
Laurie Testoni  
Dino Zappacosta

[dcurran@griffith.com.au](mailto:dcurran@griffith.com.au)  
[anapoli@griffith.com.au](mailto:anapoli@griffith.com.au)  
[gandreazza@griffith.com.au](mailto:gandreazza@griffith.com.au)  
[sblumer@griffith.com.au](mailto:sblumer@griffith.com.au)  
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[ltestoni@griffith.com.au](mailto:ltestoni@griffith.com.au)  
[dzappacosta@griffith.com.au](mailto:dzappacosta@griffith.com.au)

## MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

### Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

### Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

### Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

### Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

### Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au) or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

## **Councillors' obligations under the Oath or Affirmation of Office are as follows:**

### **Oath**

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

### **Affirmation**

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

## **Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:**

### [What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

### [Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

### [What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

### [Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.



## **Opening Affirmations**

### Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

### Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

### Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

## **Acknowledgment of Country**

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

# REPORT AUTHORS AND AREAS OF RESPONSIBILITY

## Senior Management Team

General Manager  
Director Economic & Organisational Development  
Acting Director Business, Cultural & Financial Services  
Director Infrastructure and Operations  
Director Sustainable Development  
Director Utilities

Brett Stonestreet  
Shireen Donaldson  
Vanessa Edwards  
Phil King  
Bruce Gibbs  
Graham Gordon

## Economic & Organisational Development

Governance Manager/Public Officer and Right to Information Officer  
HR & Risk Manager  
Acting Workforce Planning Manager  
IT Manager  
Tourism Manager  
Information Manager  
Information Management Administrator  
Community Development Coordinator

Leanne Austin  
Vacant  
Annie Featherstone  
Mike Gaze  
Mirella Guidolin  
Joanne Savage  
Jeanette Franco  
Melissa Canzian

## Business, Cultural & Financial Services

Finance Manager  
Asset Management Coordinator  
Acting Library Manager  
Griffith Pioneer Park Museum Manager  
Griffith Regional Theatre and Art Gallery Manager  
Griffith Regional Aquatic Centre Manager  
Griffith Regional Sports Centre Manager

Vanessa Edwards  
Andrew Keith  
Chris Robson  
Jenny O'Donnell  
Margaret Andreazza  
Craig Tilston  
Ché Jenkins

## Infrastructure & Operations

Works Manager - Maintenance  
Works Manager - Construction  
Parks & Gardens Manager  
Fleet & Depot Manager

Manjit Chugha  
Shree Shrestha  
Peter Craig  
Steve Croxon

## Sustainable Development

Planning & Environment Manager  
Acting Development Assessment Coordinator  
Senior Development Assessment Planner  
Urban Strategic Design & Major Projects Manager  
Project Planner  
Animal Control and Parking Compliance Coordinator  
Environment & Public Health Coordinator  
Corporate Property Officer & Native Title Coordinator  
Building Certification Coordinator  
Airport Facility Coordinator

Carel Potgieter  
Kerry Rourke  
Patterson Ngwira  
Peter Badenhorst  
Melanie Vella  
Vacant  
Vanessa Johns  
Amanda Vardanega  
Royce Johns  
Graham Slingsby

## Utilities

Engineering Design & Approvals Manager  
Waste Operations Manager  
Water & Wastewater Manager

Joe Rizzo  
John Roser  
Durgananda Chaudhary

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**ORDINARY MEETING OF GRIFFITH CITY COUNCIL  
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON  
TUESDAY, 27 FEBRUARY 2024 AT 7:00 PM**

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### MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 27 February 2024**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Acknowledgments
  - 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
  - 3 Confirmation of Minutes
  - 4 Business Arising
  - 5 Declarations of Interest
  - 6 Presentations
  - 7 Mayoral Minutes
  - 8 General Manager's Report
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- |      |     |   |
|------|-----|---|
| CL01 | p18 | DA 228/2023 - Electricity Generating Works - 4.9mW Solar Farm and Battery Storage System  |
| CL02 | p21 | DA 240/2023 - Detached Dual Occupancy Development, construction of a new two (2) storey dwelling and retention of an existing two-storey dwelling, with a Community Title Subdivision |

- CL03          p31          Second Quarter Performance Report 2023/24 - Budget Review and Operational Plan Incorporating the December Delivery Program Progress Report
- CL04          p40          Request for In-Kind Support - Griffith Vintage Festival 2024
- CL05          p42          Quick Turn Around Grant Application OzFish Unlimited For Lake Wyangan Fishing Classic
- CL06          p90          Suspension of Alcohol Free Zone and Alcohol Prohibited Area - Kooyoo Street Mall Event - Punjabi Mela - 20 April 2024
- 9            Information Reports
- CL07          p92          Investments as at 31 January 2024
- 10          Adoption of Committee Minutes
- p102        Minutes of the Scenic Hill User Group Meeting held on 5 February 2024
- p107        Minutes of the Disability Inclusion & Access Committee Meeting held on 7 February 2024
- p111        Minutes of the Memorial Park Gardens Embellishment Committee Meeting held on 7 February 2024
- p114        Minutes of the Audit, Risk and Improvement Committee Meeting held on 7 February 2024
- p117        Minutes of the Floodplain Management Committee Meeting held on 8 February 2024
- p122        Minutes of the Traffic Committee Meeting held on 13 February 2024
- 11          Business with Notice – Rescission Motions
- 12          Business with Notice – Other Motions
- 13          Outstanding Action Report
- p126        Outstanding Action Report
- 14          Matters to be dealt with by Closed Council
- CC01                      Request to draw down funds from GPPM Strategic Reserve for Electrical Upgrade of Myall Park Hall and Workshop
- commercial information of a confidential nature that would, if disclosed:
- (i)        prejudice the commercial position of the person who supplied it, or
- (ii)        confer a commercial advantage on a competitor of the council, or
- (iii)        reveal a trade secret 10A(2) (d)

**Brett Stonestreet**

**GENERAL MANAGER**

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**ORDINARY MEETING OF GRIFFITH CITY COUNCIL  
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON  
TUESDAY, 13 FEBRUARY 2024 COMMENCING AT 7:00 PM**

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**PRESENT**

The Mayor, Doug Curran in the Chair; Councillors, Glen Andreazza, Shari Blumer, Simon Croce, Jenny Ellis, Manjit Singh Lally, Melissa Marin, Anne Napoli, Christine Stead, Laurie Testoni and Dino Zappacosta

**STAFF**

General Manager, Brett Stonestreet, Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Infrastructure & Operations, Phil King, Acting Director Sustainable Development, Carel Potgieter and Minute Taker, Joanne Bollen

**MEDIA**

Cai Holroyd, The Area News

**1 COUNCIL ACKNOWLEDGEMENTS**

The Meeting opened with Councillor Shari Blumer reading the Opening Affirmation and the Acknowledgement of Country.

**2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS**

24/026

**RESOLVED** on the motion of Councillors Glen Andreazza and Christine Stead that an apology be received from Councillor Chris Sutton and Director Sustainable Development, Bruce Gibbs and a leave of absence granted.

For

Councillor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Anne Napoli  
Councillor Christine Stead  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

Against

**The division was declared PASSED by 11 votes to 0.**

### **3 CONFIRMATION OF MINUTES**

24/027

**RESOLVED** on the motion of Councillors Laurie Testoni and Jenny Ellis that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 23 January 2024, having first been circulated amongst all members of Council, be confirmed.

For  
Councillor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Anne Napoli  
Councillor Christine Stead  
Councillor Laurie Testoni

Against  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Dino Zappacosta

**The division was declared PASSED by 8 votes to 3.**

### **4 BUSINESS ARISING**

*Councillor Anne Napoli and General Manager Brett Stonestreet left the meeting having declared Conflicts of Interest regarding this matter at the Council Meeting held on 23 January 2024, the time being 7:08pm.*

Councillor Dino Zappacosta enquired if the General Manager's backpay for the increase in his remuneration package, effective 22 August 2023, has been processed and in what form it has been paid.

This was taken on notice by Mayor Doug Curran.

*Councillor Anne Napoli and General Manager Brett Stonestreet returned to the meeting, the time being 7:14pm.*

### **5 DECLARATIONS OF INTEREST**

#### **Pecuniary Interests**

*Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

General Manager Brett Stonestreet  
CCMM01 – General Manager Contract Renewal  
Reason – This Mayoral Minute relates to my Contract of Employment

Director Utilities  
CCMM01 – General Manager Contract Renewal  
Reason – I am an employee of Griffith City Council and report directly to the General Manager

Director Infrastructure and Operations  
CCMM01 – General Manager Contract Renewal  
Reason – I am an employee of Council and report directly to the General Manager

Acting Director Sustainable Development Carel Potgieter  
CCMM01 – General Manager Contract Renewal  
Reason – I am an employee of Griffith City Council



Councillor Manjit Singh Lally  
CL04 Adoption of Smoke Free Outdoor Areas Policy  
Reason – This was left blank

### **Significant Non-Pecuniary Interests**

*Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

Councillor Dino Zappacosta  
CL04 Adoption of Smoke Free Outdoor Areas Policy  
Reason – I own a business which sell's cigarettes and has an outdoor seating area

Councillor Anne Napoli  
CCMM01 – General Manager Contract Renewal  
Reason – Conflict of Interest re: a family member

Director Economic and Organisational Development Shireen Donaldson  
CCMM01 – General Manager Contract Renewal  
Reason – This is a personnel matter not concerning me

### **Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **6 PRESENTATIONS**

Nil

## **7 MAYORAL MINUTES**

Nil

## **8 GENERAL MANAGER'S REPORT**

### **CL01 REQUEST FOR ROAD NAME - BURRABOGIE AND GOOLGUMBLA**

24/028

**RESOLVED** on the motion of Councillors Christine Stead and Laurie Testoni that:

- (a) Council include the names 'Burrabogie Street', 'Goolgumbla Circuit' and 'Toganmain Street' for road naming purposes for the newly developed roads within the large lot residential subdivision on Watson Road, Griffith into Council's Road Name Register;
- (b) Council approves the use of the names 'Burrabogie Street', 'Goolgumbla Circuit' and 'Toganmain Street' and advertise as required.

For  
Councillor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin

Against

Councillor Anne Napoli  
Councillor Christine Stead  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

**The division was declared PASSED by 11 votes to 0.**

Councillor Simon Croce **FORESHADOWED** and Notice of Motion regarding Clause 2.7 in Council's Engineering Guidelines.

**CL02 LOCAL GOVERNMENT NSW 2024 DESTINATION AND VISITOR ECONOMY TOURISM CONFERENCE**

24/029

**RESOLVED** on the motion of Councillors Simon Croce and Anne Napoli that:

- (a) Council be represented at the Local Government NSW (LGNSW) 2024 Destination and Visitor Economy Tourism Conference in Wagga Wagga from 28 May to 30 May 2024 by Councillors Jenny Ellis and Christine Stead and the General Manager (or his delegate).
- (b) Expenses to attend the Local Government NSW 2024 Destination and Visitor Economy Tourism Conference be paid by Council in accordance with the Councillors Payment of Expenses and Provision of Facilities policy.

For  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Anne Napoli  
Councillor Christine Stead  
Councillor Laurie Testoni

Against  
Councillor Doug Curran  
Councillor Dino Zappacosta

**The division was declared PASSED by 9 votes to 2.**

**CL03 CANCELLATION OF SCHEDULED SEPTEMBER / OCTOBER WORKSHOP AND COUNCIL MEETINGS**

24/030

**RESOLVED** on the motion of Councillors Christine Stead and Glen Andreazza that the Workshop scheduled to be held 17 September 2024 and the Ordinary Meetings of Council scheduled to be held 24 September and 8 October 2024 be cancelled and Councillor Induction Workshops be scheduled for 8, 14 and 15 October 2024.

For  
Councillor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Anne Napoli  
Councillor Christine Stead  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

Against

**The division was declared PASSED by 11 votes to 0.**

*Councillor Manjit Singh Lally left the meeting having declared a Pecuniary Conflict of Interest, the time being 7:29pm*

*Councillor Dino Zappacosta left the meeting having declared a Significant Non-Pecuniary Conflict of Interest, the time being 7:29pm.*

#### **CL04 ADOPTION OF (EH-CP-202) SMOKE-FREE OUTDOOR AREAS POLICY**

24/031

**RESOLVED** on the motion of Councillors Glen Andreazza and Simon Croce that Council adopt the draft Smoke-Free Outdoor Areas Local Policy (EH-CP-202) as attached to the report.

For

Councillor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Melissa Marin  
Councillor Anne Napoli  
Councillor Christine Stead  
Councillor Laurie Testoni

Against

**The division was declared PASSED by 9 votes to 0.**

*Councillors Manjit Singh Lally and Dino Zappacosta returned to the meeting, the time being 7:30pm.*

#### **9 INFORMATION REPORTS**

Nil

#### **10 ADOPTION OF COMMITTEE MINUTES**

##### **MINUTES OF THE GRIFFITH PIONEER PARK MUSEUM COMMITTEE MEETING HELD ON 15 JANUARY 2024**

24/032

**RESOLVED** on the motion of Councillors Christine Stead and Melissa Marin that the recommendations as detailed in the Minutes of the Griffith Pioneer Park Museum Committee meeting held on 15 January 2024 be adopted.

For

Councillor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Anne Napoli  
Councillor Christine Stead  
Councillor Laurie Testoni

Against

Councillor Dino Zappacosta

**The division was declared PASSED by 11 votes to 0.**

#### **11 BUSINESS WITH NOTICE – RESCISSION MOTIONS**

Nil

#### **12 BUSINESS WITH NOTICE – OTHER MOTIONS**

Nil

#### **13 OUTSTANDING ACTION REPORT**

24/033

**RESOLVED** on the motion of Councillors Glen Andreazza and Laurie Testoni that the report be noted.

For

Councillor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Anne Napoli  
Councillor Christine Stead  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

Against

**The division was declared PASSED by 11 votes to 0.**

#### **14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

**The matters and information are the following:**

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
  - (i) prejudice the commercial position of the person who supplied it, or**
  - (ii) confer a commercial advantage on a competitor of the Council, or**

- (iii) reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on Community land.
- (i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.

24/034

**RESOLVED** on the motion of Councillors Christine Stead and Manjit Singh Lally that:

- (a) Council resolve to go into closed Council to consider business identified.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

For

Councillor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Anne Napoli  
Councillor Christine Stead  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

Against

**The division was declared PASSED by 11 votes to 0.**

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

**CCMM01 GENERAL MANAGER - CONTRACT RENEWAL**

Reason: Personnel Matters 10A(2)(a)

**CC02 EOI 18-21/22 PARTNERSHIP TO ESTABLISH AND OPERATE A CREMATORIUM FOR GRIFFITH CITY COUNCIL**

Reason: Council Business 10A(2)(c) and Commercial Advantage 10A(2)(d)

Council closed its meeting at 7:34pm.

The public and media left the Chamber.

Livestream was disconnected.

### **REVERSION TO OPEN COUNCIL**

24/035

**RESOLVED** on the motion of Councillors Simon Croce and Jenny Ellis that Open Council be resumed.

For

Councillor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Anne Napoli  
Councillor Christine Stead  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

Against

**The division was declared PASSED by 11 votes to 0.**

Open Council resumed at 8:04pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

### **MATTERS DEALT WITH IN CLOSED COUNCIL**

*General Manager Brett Stonestreet, Acting Director Sustainable Development Carel Potgieter, Directors Phil King and Graham Gordon left the meeting having declared Pecuniary Conflicts of Interest, the time being 7:34pm.*

*Councillor Anne Napoli and Director Shireen Donaldson left the meeting having declared Significant Non-Pecuniary Conflicts of Interest, the time being 7:34pm.*

### **CCMM01 GENERAL MANAGER - CONTRACT RENEWAL**

Councillors Dino Zappacosta and Manjit Singh Lally moved the **MOTION** that the Mayor not be authorised to sign a renewal of Contract of Employment with the General Manager in accordance with the "Standard Contract of Employment" for General Managers of Local Councils in New South Wales, as attached to this report.

For

Councillor Simon Croce  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Christine Stead  
Councillor Dino Zappacosta

Against

Councillor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Jenny Ellis  
Councillor Laurie Testoni

**The division was declared TIED 5 votes to 5.**

The Mayor used his casting vote to vote **AGAINST** the motion. The motion was declared **LOST** by 5 votes to 6.



24/036

**RESOLVED** on the motion of Councillors Shari Blumer and Jenny Ellis that:

- (a) The Mayor be authorised to sign a renewal of Contract of Employment with the General Manager in accordance with the “Standard Contract of Employment” for General Managers of Local Councils in New South Wales, as attached to this report.
- (b) The terms of the Contract be as included in the document referred to in (a) above.

For  
Councillor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Jenny Ellis  
Councillor Laurie Testoni

Against  
Councillor Simon Croce  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Christine Stead  
Councillor Dino Zappacosta

**The division was declared TIED by 5 votes to 5.**

The Mayor used his casting vote to vote **FOR** the motion. The motion was declared **PASSED** by 6 votes to 5.

*Councillor Anne Napoli, General Manager Brett Stonestreet, Directors Phil King, Graham Gordon and Shireen Donaldson returned to the meeting, the time being 7:48pm.*

**CC02 EOI 18-21/22 PARTNERSHIP TO ESTABLISH AND OPERATE A CREMATORIUM FOR GRIFFITH CITY COUNCIL**

24/037

**RESOLVED** on the motion of Councillors Glen Andreazza and Manjit Singh Lally that the report be noted by Council and referred to the New Cemetery Masterplan Committee for their consideration.

For  
Councillor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Anne Napoli  
Councillor Christine Stead  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

Against

**The division was declared PASSED by 11 votes to 0.**

There being no further business the meeting terminated at 8:06pm.

Confirmed: .....

CHAIRPERSON

CLAUSE	CL01
PROPOSAL	DA 228/2023 - ELECTRICITY GENERATING WORKS - 4.9MW SOLAR FARM AND BATTERY STORAGE SYSTEM
PROPERTY	Lot 363 DP 751743 – 394 Macedone Road
LOCATION	Bilbul
ZONING	RU1 Primary Production
APPLICABLE PLANNING INSTRUMENT	Griffith Local Environmental Plan, 2014
EXISTING DEVELOPMENT	House only on former vineyard property
APPLICANT	Atlas Renewables Pty Ltd
OWNER	Mr Rocco Fattore
DIRECTORS OF COMPANYNA (IF APPLICABLE)	
APPLICATION DATE	13 November 2023
REASON FOR REFERRAL	For Council to prepare a submission to the Western Region Planning Panel
FROM	Kerry Rourke, Development Assessment Planner
TRIM REF	24/4365

### **SUMMARY**

A development application has been received for a sub 5mW solar farm and battery storage system on Lot 363 DP 751743, No 394 Macedone Road Bilbul.

While Council has undertaken the development assessment of this application, the determining authority for the application is not Council but the Western Region Planning Panel, on which Councillors Manjit Singh Lally and Christine Stead are Council's representatives.

Council has received 10 objections to the development application (Attachment A, p.3-33). If Council has any concerns with the development, there is an opportunity to make a submission to the Western Region Planning Panel, separate to the assessment of the application, to either support or raise concerns with the application. The submission needs to detail the reasons for either support of or objection to the proposal.

### ***Type of Development***

Regionally Significant Development

### ***Main Issues***

Council has the opportunity to prepare a submission to the Western Region Planning Panel which will determine the development application, either supporting the proposal or not supporting the proposal.

A copy of the draft assessment report is provided as Attachment C for Council's information but it cannot be altered as a result of this report to Council, or be influenced by Council's desire to make a submission to the Planning Panel.

The application assessment and Council's submission to the panel are separate and independent processes. Council should consider the assessment report as the basis of any submission it may wish to make. Note that this assessment report refers to Attachments which are not provided as part of this business paper, but are for inclusion in the final draft for the Planning Panel determination.

Council should note that once the assessment report and conditions are finalised and uploaded to the planning panel portal, a determination meeting is likely to be scheduled approximately two (2) weeks after the document upload.

### **RECOMMENDATION**

- (a) Council make a submission to the Western Regional Planning Panel to provide Council's support of or objections to the application.**
- (b) Council resolve to prepare a submission based on either Option 1, Option 2 or Option 3.**
- (c) The General Manager, within 10 days of the Council resolution, forward Council's submission to the Chairman of the Western Region Planning Panel for the panel's consideration during application determination.**

In accordance with the Local Government Act (section 375A - Recording of voting on planning matters) Council must record the Councillors' votes in relation to this matter.

### **OPTIONS**

#### **OPTION 1**

**Objection:** Council has viewed and considered the submissions made as part of the notification of the application and concurs with the objections to the application.

#### **OPTION 2**

**Support:** Council considered the submissions made as part of the notification of the application and endorses the planning assessment and recommendation.

#### **OPTION 3**

Any other reasons to be provided by Council and minuted as part of the resolution.

### **POLICY IMPLICATIONS**

There are no policy implications for this proposal, the proposal doesn't conflict with current policy.

### **FINANCIAL IMPLICATIONS**

There are no financial implications for Council, this is not a report for determination.

### **LEGAL/STATUTORY IMPLICATIONS**

There are no legal or statutory implications for Council.

### **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications for Council.

### **COMMUNITY IMPLICATIONS**

Council can make a submission to the Western Region Planning Panel in relation to the community objections.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 1.2 Actively engage with and seek direction from our community and stakeholders.

### **CONSULTATION**

Senior Management Team  
Director Sustainable Development  
Planning & Environment Manager.

### **ATTACHMENTS**

- (a) DA 228/2023 - Combined Submissions (under separate cover) [⇒](#)
- (b) DA 228/2023 - Applicant Response to Submissions (under separate cover) [⇒](#)
- (c) DA 228/2023 - Draft Development Assessment Report (under separate cover) [⇒](#)

CLAUSE	CL02
PROPOSAL	DA 240/2023 - DETACHED DUAL OCCUPANCY DEVELOPMENT, CONSTRUCTION OF A NEW TWO (2) STOREY DWELLING AND RETENTION OF AN EXISTING TWO-STOREY DWELLING, WITH A COMMUNITY TITLE SUBDIVISION
PROPERTY LOCATION	Lot 1 Section 180 DP 758476 – 59 Clifton Boulevard
ZONING	R1 General Residential
APPLICABLE PLANNING INSTRUMENT	Griffith Local Environmental Plan 2014
EXISTING DEVELOPMENT	Two-storey Dwelling House
APPLICANT	Brendan Augustus
OWNER	As Applicant
DIRECTORS OF COMPANY (IF APPLICABLE)	N/A
APPLICATION DATE	9 November 2023
REASON FOR REFERRAL FROM	Submissions received objecting to development
TRIM REF	<b>Kerry Rourke, Development Assessment Planner</b> <b>24/15592</b>

## **SUMMARY**

### ***Proposal***

- Council has received an application for alterations to an existing dwelling house to demolish a garage, and construct a new carport for that dwelling and also construct a two-storey dwelling as a detached dual occupancy development.
- The application includes Community Title subdivision with one lot each for the dwellings and communal property for the internal driveway and manoeuvring area.
- During notification two submissions were received objecting to the development on grounds of new two-storey overlooking and insufficient parking on site.
- The proposal complies with the provisions of Residential Development Control Plan 2020 and is recommended for approval subject to conditions.

### ***Type of Development***

Local

### ***Main Issues***

Submissions objecting to proposal

## **RECOMMENDATION**

- (a) Council, as the consent authority pursuant to Section 4.16(1)(a) of the Environmental Planning & Assessment Act 1979 grant consent to modify the Notice of Determination, to permit the construction of a dual occupancy development with Community Title subdivision at 59 Clifton Boulevard Griffith subject to conditions including those set out provided in Attachment A.
- (b) Development Application 240/2023 be delegated to the Director of Sustainable Development for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Act (section 375A - Recording of voting on planning matters) Council must record the Councillors' votes in relation to this matter.

## **SITE DESCRIPTION**

The subject land is located on the north-eastern corner of Clifton Boulevard and Sanders Street Griffith; with an area of approximately 967m<sup>2</sup>, it is an irregular shaped parcel that contains a two storey dwelling. The site has a long frontage to Clifton Boulevard south bound lane and a narrower frontage to Sanders Street.

Adjoining development consists primarily of single storey dwellings.

## **LOCATION MAP**



## **BACKGROUND**

### ***Site History***

The existing dwelling and carport on site were constructed under BA188/79. Council's records do not include any other applications over the property.

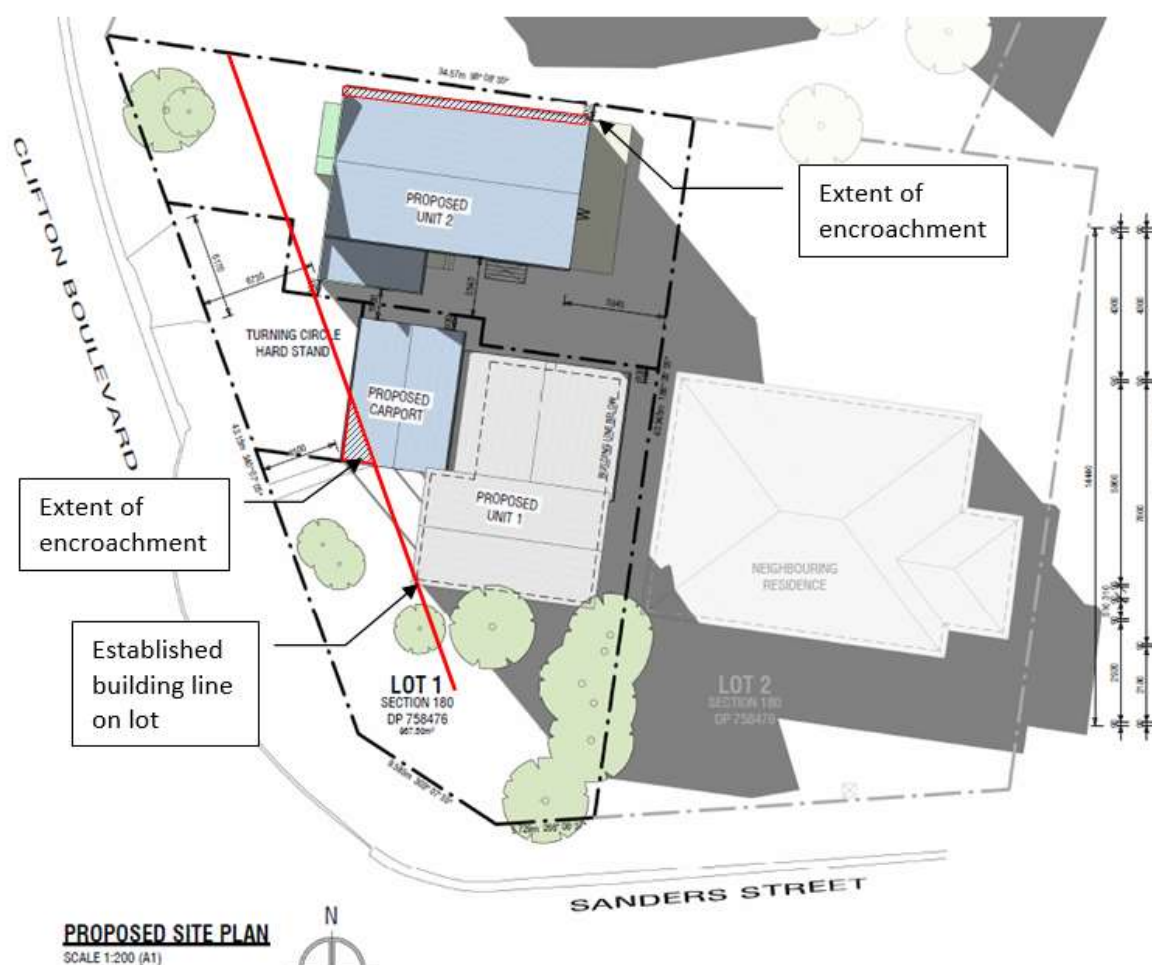


### ***Timeline of Events Pertaining to the Development Application***

- 09/11/2023 – Dual Occupancy development application lodged with Council.
- 15/11/2023 – various internal referrals undertaken for assessment of the application.
- 21/11/2023 – notification of the development proposal in accordance with Council's Community Participation Plan.
- 27/11/2023 – additional information requested of the applicant in relation to on-site manoeuvring, further landscaping detail and boundary offset.
- 06/12/2023 – two submissions objecting to the application were received by Council in response to the notification of the application and these were provided to the applicant for response to the issues raised.
- 18/12/2023 – receipt of correspondence in relation to the additional information and response to the principal issues raised in the submissions provided to Council.
- 08/02/2024 – application assessment complete & business paper in preparation.

### **PROPOSAL IN DETAIL**

It is proposed to demolish an existing carport to allow the construction of a new contemporary style two storey dwelling, to create a detached dual occupancy on the subject land – 59 Clifton Boulevard Griffith. See Attachment B for the application plans and Attachment C for the submitted Statement of Environmental Effects.

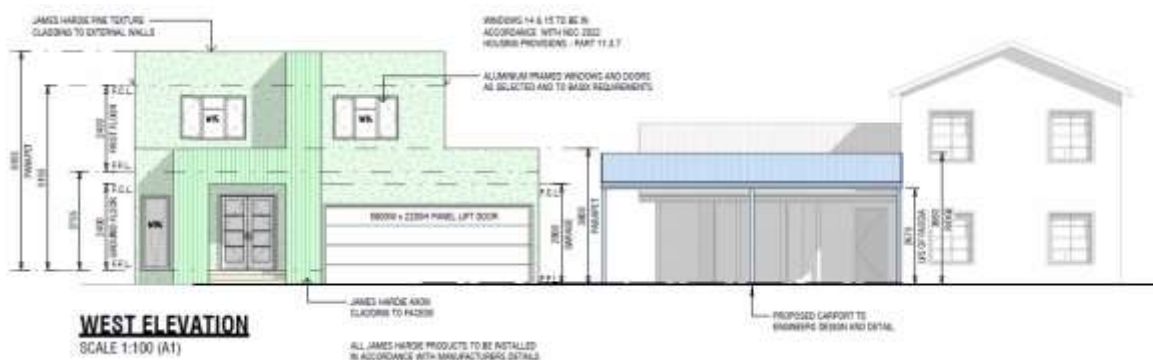


The application also includes the construction of a new carport for the existing dwelling forward of the building line, along with Community Title Subdivision to provide individual title to the dwellings and a common community lot for vehicle access and manoeuvring. An on-site manoeuvring area will provide so that vehicles can exit the site in a forward direction onto Clifton Boulevard.



The new carport for the dwelling is located on the primary site frontage and encroaches the established building line in this vicinity by approximately 18.2% with a setback of 4.5m to Clifton Boulevard. The encroachment is a point encroachment as illustrated on the proposed site plan provided above, with a triangular section of the carport located outside the established building line.

The new two storey dwelling has a setback of 900mm rather than the DCP control of 1500mm to the first floor, which is a 40% deficiency. There is one window only at first floor level within that encroachment area, and it will be opaque glass; complying with the DCP 1500mm setback would have no beneficial privacy implications.



## ASSESSMENT UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

In determining a development application, a consent authority is to take into consideration Section 4.15 of the Environmental Planning and Assessment Act, 1979. The following matters are of relevance to the development the subject of the development application.

## **SECTION 4.15 (1)(a)(i) any environmental planning instrument**

### ***Griffith Local Environmental Plan 2014***

#### **a. Permissibility**

The subject land is zoned R1 General Residential and under that zone, the Griffith Local Environmental Plan 2014 Dual Occupancy (Attached) development is with consent.

#### **b. Aims & Objectives**

The proposed development has been considered with regard to the aims of Griffith Local Environmental Plan 2014 as set down in Part 1, clause 1.2(2) which states:

- (a) *to prevent unnecessary urban sprawl by promoting business, industrial, rural and residential uses within and adjacent to existing precincts related to those uses,*
- (b) *to minimise land use conflict in general by creating areas of transition between different and potentially conflicting land uses,*
- (c) *to provide a variety of development options to meet the needs of the community with regard to housing, employment and services,*
- (d) *to manage and protect areas of environmental significance,*
- (e) *to recognise the historical development of the area and to preserve heritage items associated with it.*

The objectives for R1 General Residential zone set down in the Land Use Table are as follows:

- *To provide for the housing needs of the community.*
- *To provide for a variety of housing types and densities.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*
- *To facilitate development of social and community infrastructure to meet the needs of future residents.*
- *To allow people to carry out a reasonable range of activities from their homes, if such activities do not adversely affect the living environment of neighbours.*

The proposed development is consistent with zone objectives.

There are no local environmental plan development standards relevant to this proposal. Strata and Community Title Subdivision does not have a minimum lot size development standard.

### ***State Environmental Planning Policies***

State Environmental Planning Policy (BASIX) 2004 applies to the proposal and relevant water, thermal comfort and energy targets have been achieved in this proposal.

## **SECTION 4.15 (1)(a)(ii) any draft environmental planning instrument**

There are no relevant draft environmental planning instruments applicable to this application.

### SECTION 4.15 (1)(a)(iii) any development control plan

The planner assessment report is provided as Attachment F to this report. There are two variations to the Residential Development Control Plan 2020, being an 18% deficiency to the street setback for the carport and a 40% deficiency to the side setback for the second storey component of the proposed dwelling. The two variations are supported and are otherwise within officer delegation.

### SECTION 4.15 (1)(a)(iia) any planning agreement

There are no planning agreements

### SECTION 4.15 (1)(a) (iv) the regulations

The regulations Sections 61 (demolition), 62 (fire safety), 63 (temporary structures) and 64 (upgrade of buildings) have been considered as part of this development.

### SECTION 4.15 (1)(b) the likely impacts of the development

Consideration	Assessment
Built Environment	The proposed development is consistent with the R1 General Residential Zone objectives as it will contribute to a mix of housing types and densities in the area. The proposed development is also consistent with the intent of the Old Collina Precinct statement.
Context and Setting	The proposed dual occupancy development is appropriate in the context of the low density residential setting.
Solar access, privacy and views	The community title subdivision and dual occupancies will not impact on the solar access, privacy or views of other dwellings.
Compatibility	The proposed Community Title Subdivision and dual occupancies are compatible with the character and land uses surrounding the site.
Access Transport and Traffic	<input type="checkbox"/> Upgrade existing driveway access to concrete between road and boundary <input type="checkbox"/> Internal concrete access to be provided with manoeuvring area sufficient for vehicles to exit the site in a forward direction <input type="checkbox"/> Existing access way satisfactory
Site design and internal design	<p>The site design and internal configuration is adequate in the context of the lot dimensions. A variation to the DCP requirements has been requested for the side setback for the first floor of the second dwelling and location of the carport. The encroachment in both instances minimal and will not result in unacceptable amenity impacts. Accordingly, the design is considered to reasonably accord with the objectives of the DCP.</p> <p>In relation to the setback of the first floor, there is only one small window on that elevation and any overlooking from that window can be mitigated by the use of opaque glass (see submission section below for relevant image).</p> <p>The carport encroachment into the established building line is a point encroachment of the building line for a small portion of the building as illustrated in Proposal In Detail section of this report. The carport encroachment is a post and part of the roof.</p>

## SECTION 4.15 (1)(c) the suitability of the site

The subject site is zoned R1 General Residential and the permissibility of the development under Griffith Local Environmental Plan 2014 provides a broad indication that the site is suitable for the proposed development. Based on the assessment under this and other sections within this report it is considered that the site suitable for the proposed development.

## SECTION 4.15 (1) (d) any submissions made in accordance with the Act or the Regulations

The provisions of the Environmental Planning and Assessment Act 1979 the Environmental Planning and Assessment Regulation 2021 and Council's Community Participation Plan set down consultation, concurrence and advertising requirements for specific types of development applications and taking into consideration any submissions received in response to the notification process.

In addition to the statutory referral process, the notification of the development included the following:

Notification Description	Required	Submission Period
Publication in Council Catch up + Facebook	No	-
Letters to Neighbours	Yes	21 November – 5 December 2023

As a result of the public participation process, Council received two (2) submissions objecting to the development application (see Attachment D, p. 180-181). The submissions were provided to the applicant for comment and their response is provided below along with the principal submission issues, and a full copy of the response is provided as Attachment E. The principal issues raised in the submissions has been taken into consideration in the assessment of this application, accordance with section 4.15(1)(d) is summarised as follows:

<b>Issue / Applicant's response / Council Assessment Comment</b>
<p><b>Issue 1: Insufficient Parking</b></p> <p><i>Applicant's Response:</i></p> <p><i>Onsite parking has been provided in accordance with precinct specific parking controls for the Old Collina Precinct as specified in the GRDCP 2020 which requires 2 onsite spaces per dwelling. It is noted that the current dwelling has a single carport only, and the proposal is increasing onsite parking from 1 space to 4 spaces, 2 per dwelling. Visitor parking is not proposed as it is only required for 4 dwellings or more. The existing driveway is proposed to be widened to 6.1m.</i></p> <p><u>Council's Assessment:</u> The proposed development has been designed in response to the development controls, objectives and intent of Council's policies. The development as proposed reflects the character and intent of the precinct supporting the low density character.</p> <p>Council accepts the applicant's response to the submitter issues raised.</p>



**Issue / Applicant's response / Council Assessment Comment**

**Issue 2: Privacy**

**Applicant's Response:**

*The submissions from neighbours raise concerns that privacy to their bedrooms would be impacted. Although it is unclear which neighbours are concerned, we have addressed the two properties which share a common boundary with the subject site; 61 Clifton Boulevard, and 7 Sanders Street.*

*The proposed design has been mindful to balance window size, location and numbers with sunlight access and ventilation requirements, and the privacy of adjoining properties. The proposal presents limited opportunities for a loss of privacy of adjoining properties, and no balconies have been incorporated into the design.*

*There are a total of 3 windows on the first floor facing the adjoining properties:*

- One window on the northern aspect (adjoining 61 Clifton Blvd); and*
- Two on the eastern elevation (adjoining 7 Sanders St).*

*The northern elevation: The north elevation (opposite 61 Clifton Boulevard) has one small window on upper level at the top of the stairs in the landing area (Window W07). Window W07 is proposed to be 600mm length x 900mm width, an area of 0.54m<sup>2</sup>, and sill height of 1.5m above floor level, to a head height of 2.1m above the floor level. This window is small, single clear glass awning window and would not cause a loss of privacy to the adjoining property. This window is necessary for sunlight access and ventilation for compliance with the National Construction Code of Australia. Please see figure 1 and 2 for images of this window.*

*The eastern elevation: The east elevation (opposite 7 Sanders Street) proposes two windows on the first floor. One window in the master bedroom (W08) and another in the ensuite (W09). Both windows propose a 1200mm length x 1800 width, with 900mm to 2100mm height above the floor level. Given that this is the master bedroom and ensuite, with window 9 opposite the shower and basin, the privacy of the occupants is likely desired to be protected. Please see figure 1 and 3 for images of these windows. It is also noted that the proposed dwelling is not directly in line with the dwelling at 7 Sanders Street, so views into windows of this dwelling would not be direct.*

*It is noted that the NSW Planning Principles for privacy give higher importance to maintaining privacy to living areas and kitchens, rather than bedrooms, and overlooking from bedrooms is of less significance. None of the proposed windows are situated in living rooms or kitchens; they include a small window in the landing, which will act as a hallway, and a window in the bedroom and ensuite of which will include curtains, blinds or other window fittings to protect the privacy of the future occupants.*

*We understand that the neighbours are concerned with change in their neighbourhood, however we are of the opinion that the proposal would provide minimal opportunities for views from the proposed windows, and negligible privacy would be lost as a result of this proposed dwelling, due to minimal windows proposed in the design. The location of windows and consideration of privacy has been incorporated into the design and no balconies have been proposed.*

**Council Assessment:**





### **FINANCIAL IMPLICATIONS**

There are no adverse financial implications for Council through adopting the recommendation. If the application were to be refused, the applicant or owner has the lawful ability to pursue an appeal through the Land & Environment Court.

### **LEGAL/STATUTORY IMPLICATIONS**

There are no reasonably anticipated legal or statutory implications through adopting the recommendation.

### **ENVIRONMENTAL IMPLICATIONS**

There are no reasonably anticipated adverse environmental implications through supporting the proposal.

### **COMMUNITY IMPLICATIONS**

There are not considered to be any adverse impacts for the wider community in supporting this application. The proposal complies with Council's Development Control Plan and Housing Strategy.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 7.1 Encourage respectful planning, balanced growth and sustainable design.

### **CONSULTATION**

Senior Management Team, Director Sustainable Development, Planning & Environment Manager, Engineering Design & Approvals Manager, Building Certification Coordinator, Applicant and Community through the Community Participation Plan.

### **ATTACHMENTS**

- (a) DA 240/2023 - Draft Conditions of Consent (under separate cover) ➡
- (b) DA 240/2023 - Public Application Plans (under separate cover) ➡
- (c) DA 240/2023 - Statement of Environmental Effects (under separate cover) ➡
- (d) DA 240/2023 - Submissions Received (under separate cover) ➡
- (e) DA 240/2023 - Response to Submissions on behalf of Applicant (under separate cover) ➡
- (f) DA 240/2023 - DA Assessment Report (under separate cover) ➡

**CLAUSE**      **CL03**

**TITLE**            **Second Quarter Performance Report 2023/24 - Budget Review and Operational Plan Incorporating the December Delivery Program Progress Report**

**FROM**            **Vanessa Edwards, Finance Manager**

**TRIM REF**      **24/13637**

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### **SUMMARY**

Council is required to review its Operational Plan within two months of the end of each quarter. Council must review both its financial position and the Operational Plan Actions (Performance Indicators) adopted for 2023/24 for the quarter ended 31 December 2023. In addition, under the Office of Local Government's Integrated Planning and Reporting Requirements, Council is required to present a progress report, in respect to the principal activities detailed in the Delivery Program, every six months.

### **RECOMMENDATION**

- (a) Council note the variations to the 2023/24 original budget for the quarter ended 31 December 2023 as presented in this report.**
- (b) The Financial Review and any additional approved variations for the quarter ended 31 December 2023 be adopted.**
- (c) Council adopt the 31 December 2023 Operational Plan Review advising the extent to which the Operational Plan Actions (Performance Indicators) have been achieved.**
- (d) Council endorse minor amendments to the Organisational Structure as per this report.**

### **REPORT**

The Operational Plan is a statutory requirement under Section 405 of the Local Government Act, 1993. It requires Council to provide information on the statement of objectives (Operational Plan Actions) and performance targets for each of its principal activities. Council is also required to review its income and expenditure each quarter under Division 3, Section 203 of the Local Government (General) Regulation 2021.

Each of these requirements will be dealt with as follows:

#### **1) REVIEW OF THE OPERATIONAL PLAN ACTIONS (Performance Indicators)**

Council staff have completed a review of the extent to which the Operational Plan Actions (Performance Indicators) have been achieved. This review is included as an attachment to this report, Attachment (h).

## 2) BUDGET REVIEW STATEMENTS AND REVISION OF ESTIMATES

The Financial Review document comprises:

- Report by the Responsible Accounting Officer at 31 December 2023.
- Income and Expense Budget Review Statement (Fund Level) at 31 December 2023.
- Income and Expense Budget Review Statement (Function Level) to 31 December 2023.
- Capital, Cash and Investments Budget Review Statement at 31 December 2023.
- Budget Review Contracts at 31 December 2023.
- Budget Review Consultancy and Legal Expenses at 31 December 2023.
- Budget Review Councillor Expenses at 31 December 2023.

### REVISED OPERATING STATEMENT

The revised operating statement at 31 December 2023 currently shows an estimated surplus from operating activities before capital amounts of **\$1,886,944**. The original adopted Operational Plan for 2023/24 showed a surplus from operations before capital grants of **\$87,938**.

The variations requested by each manager are shown on the comparatives operating statement summary, and also on the individual program income and expenditure.

The overall review of the first six months reveals a number of operating budget variations as summarised below, compared to the original budget for 2023/24.

FUND	Original Operating Budget	September Review	December Review	Revised Operating Budget
Ordinary	(\$4,937,987)	\$1,141,304	(\$182,373)	(\$3,979,056)
Waste	\$1,172,918	\$100,000	\$147,000	\$1,419,918
Water	\$1,890,447	\$0	\$395,000	\$2,285,447
Sewer	\$1,962,560	(\$16,925)	\$215,000	\$2,160,635
<b>TOTAL</b>	<b>\$87,938</b>	<b>\$1,224,379</b>	<b>\$574,627</b>	<b>\$1,886,944</b>

\*Favourable, Increase / (Unfavourable, Decrease)

### ORDINARY FUND VARIATIONS

Operating revenues within the ordinary fund have increased by **+\$3,490,277** from the original budget projection.

The variations in **operating revenue** are summarised as follows:

- User Charges increased by **+\$131,500**
- Operating Grants & Contributions increased by **+\$3,551,231**. This is mainly relating to additional grant income for the Safer Cities Her Way Program (\$1M), TfNSW Regional and Local Roads Repair Program (\$1.38M) and contributions from TfNSW for the Hanwood stormwater drainage project (\$657K).
- Other Operating Revenues decreased by **-\$192,454** mainly due to lack of temporary water sales.

Operating expenditure has increased by **+\$2,531,346** from the original budget projection.

The variations in **operating expenditure** are highlighted as follows:

- Employee Costs decreased by **-\$444,631** mainly due to vacancies strategically implemented by the Senior Management Team to contribute towards the \$300K savings in relation to the Special Rate Variation.
- Materials & Contracts increased by **+\$2,954,992** This increase in costs is matched by grant funding as mentioned in the operating revenue section above. It should be noted that the grant funding for the Safer Cities Program is to be recognised as operating income, regardless of whether the funds are expended on operating or capital items.
- Other Operating Expenses increased by **+\$20,985**

Management will strive to continually improve this funds' performance throughout the remainder of the financial year.

### **WASTE FUND VARIATIONS**

Operating revenues within the waste fund have increased by **+\$289,177** from the original budget projection.

The variations in **operating revenue** are summarised as follows:

- Rates & Annual Charges increased by **+\$185,000**
- Interest increased by **+\$90,000**
- Other Operating Revenues increased by **+\$14,177**

Operating expenditure has increased by **+\$42,177** from the original budget projection.

The variations in **operating expenditure** are highlighted as follows:

- Materials & Contracts increased by **+\$42,177**

### **WATER FUND VARIATIONS**

Operating revenues within the water fund have increased by **+\$395,000** from the original budget projection.

The variations in **operating revenue** are summarised as follows:

- Interest increased by **+\$395,000**

Operating expenditure has not changed from the original budget projection.

### **SEWERAGE FUND VARIATIONS**

Operating revenues within the sewer fund have increased by **+\$215,000** from the original budget projection.

The variations in **operating revenue** are summarised as follows:

- Interest increased by **+\$215,000**

Operating expenditure has increased by **+\$16,925** from the original budget projection.

The variations in **operating expenditure** are highlighted as follows:

- Materials & Contracts increased by **+\$16,925**

## GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES

Income from Grants and Contributions for capital purposes has increased by **+\$15,386,910** from the original budget projection of **\$5,192,200** to total **\$20,579,110**. This increase is almost entirely related to the timing of recognising capital grants awarded in the previous financial year as the accounting standards prescribe an income and expenditure matching principle. Major projects include Hanwood stormwater pump & levee, Boorga, Barber, Citrus/Rifle Roads, Yambil Street Stage 4 & Kooyoo Street.

## CAPITAL EXPENDITURE

There is a projected increase of **+\$23,826,781** on capital expenditure items in the December quarterly review. The original budget projected a capital spend of **\$17,257,298**. It is important to note that this increase is related to timing differences as the majority of this expenditure was budgeted in 2022/23.

Each fund is summarised as per the following:

- The Ordinary Fund increased capital expenditure by **+\$19,350,569**
- The Waste Fund increased capital expenditure by **+\$1,780,253**
- The Water Fund increased capital expenditure by **+\$2,218,198**
- The Sewer Fund increased capital expenditure by **+\$477,761**

## CASH FLOW STATEMENT ANALYSIS

There is an overall reduction in cash of **-\$4,257,870** from 30 June 2023. The original budgeted increase in cash was **+\$2,280,822**; therefore, the net result of the September and December reviews is a decrease in cash of **-\$6,538,692**. It is usual that some of the capital projects may not be completed or started during the financial year. As each quarterly review is completed, there will be adjustments to both the operating and capital expenditure that may improve the final cash balance at year end.

Outlined in the Cash Flow Statement, and summarised below, is the estimated unrestricted cash available at 30 June, 2023.

<b>Total Cash &amp; Investment Funds at 30/6/23 (Actual)</b>	<b>\$72,540,151</b>
Increase due to 2023/24 Operational Plan	\$2,280,822
Decrease from September 2023/24 Quarterly Review	(\$7,478,472)
Increase from December 2023/24 Quarterly Review	\$939,781
<b>Total Cash &amp; Investment Funds at 30/06/24 (Estimate)</b>	<b>\$68,282,282</b>

<b>Restricted Cash Balances as at 30/6/24 (Estimate)</b>	
Closing Externally restricted cash balance at 30/6/24	\$63,373,344
Closing Internally restricted cash balance at 30/6/24	\$3,582,338
Available (Estimated) Unrestricted Cash at 30/6/24	\$1,326,600
<b>Total Cash &amp; Investment Funds at 30/6/24 (Estimate)</b>	<b>\$68,282,282</b>

## CONCLUSION

The result of the September and December 2023/24 Quarterly Review processes has seen a total increase in the surplus of approximately **+\$1,799,006**. The revised consolidated surplus as at 31 December 2023 is forecasted to be **+\$1,888,944**.

### 3) ORGANISATIONAL STRUCTURE AMENDMENTS – (Q2 2024)

1 October 2023 to 31 December 2023

Previous Position	Type of Change	Change to FTE	New Position	Reason for Change	Directorate	Date Appr.
Casual Communication Officer	Add position to the structure	Casual	Yes	Need a Casual position	Economic & Organisational Development	3 Oct 2023
Trades Assistant	Replaced with a Licensed Plumber	Nil	N/A	Position already existed, swapped FTE for Trades Assistant to create an additional Licensed Plumber	Utilities	9 Oct 2023
Casual Animal Attendant	Add position to the structure	Casual	Yes	Need casuals to work on the weekend and minimise overtime for Animal Rehoming Officer & Trainee	Sustainable Development	6 Nov 2023
Compliance Coordinator	Position Name	Nil	Animal Control & Parking Compliance Coordinator	Duties changed to better suit the Organisation's needs.  Grade was 17 now Grade 15	Sustainable Development	6 Nov 2023
Planning & Environment Compliance Officer	Reporting	Nil	N/A	Animal Control & Parking Compliance Coordinator change resulted in reporting line change for position	Sustainable Development	6 Nov 2023
WHS Coordinator	PD review and Name Change	Nil	Senior Work Health and Safety & Risk Coordinator	Absorbing Risk into PD with more seniority on role	Economic & Organisational Development	13 Nov 2023
WHS Officer	Extending term		No	Extending term with 6 months	Economic & Organisational Development	16 Nov 2023
Project Admin Support Officer – Urban Design	Extending term	Nil	No	Extending from Jan 2024 to June 2024	Sustainable Development	16 Nov 2023
Community & Economic Development Officer	Extending term	Nil	No	Extending term to Jan 2025 using existing FTE.	Economic & Organisational Development	16 Nov 2023
Economic & Community Development Officer – trainee	New Term position	Nil	Yes	Using Existing FTE	Economic & Organisational Development	28 Nov 2023
Casual Customer Service Officer	Add position to the structure	Nil	Nil	Casual position	Sustainable Development	5 Dec 2023



## Position Description Reviews;

Stormwater & Flood Engineer  
 Casual Communication Officer  
 Casual Animal Attendant  
 Animal Control & Parking Compliance Coordinator  
 Senior Work Health and Safety & Risk Coordinator  
 Economic & Community Development Officer – Trainee  
 Airport Facility Officer - Casual

## Full Time Equivalent (FTE), as per organisational structure

Date – end of qtr	FTE (permanent, & trainees)
30/6/2019	288
30/9/2019	288
31/12/2019	290
31/3/2020	290
30/6/2020	290
30/9/2020	292
31/12/2020	293
30/6/2021	293
30/9/2021	296 (add P&G)
31/12/2022	298 (add GRALC positions)
31/03/2022	299 (Approvals Officer)
30/9/2022	303 (Sports Centre & payroll Officer positions & FTE change for Accounting Officer)
31/12/2022	306 (Stormwater & Flood Engineer), (Animal Rehoming Officer – Trainee & WHS Officer term positions)
31/03/2023	306
30/06/2023	306
30/09/2023	306
31/12/2023	306

## 4) DELIVERY PROGRAM PROGRESS REPORT

In accordance with Section 404 of the Local Government Act 1993, The General Manager is required to ensure that progress reports are provided to Council with respect to the principal activities detailed in the Delivery Program at least every six months. Performance Measures are listed in Attachment (h). A summary of the significant projects completed/underway in the six months from July 2023 to December 2023 include:

Project	Progress	Expected Completion/Comments
<b>Griffith Southern Industrial Link Road Strategy</b>		
○ Thorne Road (Walla Ave/Murrumbidgee Ave)	Completed	Sep Qtr 2023
○ Stage 4b - Roundabout (intersection of Thorne Rd/Murrumbidgee Ave)	Completed	Sep Qtr 2023
○ Stage 5a - Thorne Road West	Completed	Sep Qtr 2023
○ Stage 5b – Thorne Road (Walla Ave/Murrumbidgee Ave)	Completed	Sep Qtr 2023
○ Stage 6a – Bromley Road – Final Seal	Completed	Jun Qtr 2023
<b>Griffith CBD Upgrade Program</b>		
○ Kooyoo Street Upgrade Stage 1 – Banna Avenue to Banna Lane	Completed	Completed 2022 Kiosk cover and exterior panel completed Apr 2023

Project	Progress	Expected Completion/ Comments
○ Kooyoo Street Stage 2	Completed	Sep 2023
○ Yambil Street Stage 4	Ongoing	Scheduled for completion Aug 2024
<b>Griffin Green Housing Project</b>		
○ 20 Townhouses	Ongoing	Now scheduled for completion Feb 2024
○ 42 Housing Lots	Ongoing	Civil Works project now scheduled for completion Mar 2024
<b>Tharbogang Waste Management Centre</b>		
○ Quarry Floors Development	Ongoing	Gravel extraction being undertaken.
○ Existing Landfill Restoration	Ongoing	Restoration plan developed. Restoration to be undertaken in future years - \$4.8M
<b>Griffith Reservoir Refurbishments</b>		
○ Griffith 14ML Reservoir Refurbish	Ongoing	Jun 2026
○ Griffith 9ML Reservoir Refurbish	Ongoing	Aug 2024
○ Reservoir Mural	Ongoing	Sep 2024
<b>Boorga Road/Dickie Road Sealing</b>	Ongoing	Boorga Rd Mar Qtr 2024 Dickie Rd Sep Qtr 2024
<b>Barber Road Upgrade and Seal</b>	Complete	Dec 2023
<b>Hanwood Flood Pump &amp; Levee</b>	Ongoing	Jun 2024
<b>Collina Infrastructure – Citrus Road/Rifle Range Road Intersection</b>	Ongoing	Mar Qtr 2024
<b>Lake Wyangan and Catchment Rehabilitation Strategy</b>		
○ Infrastructure Works Northwest Foreshore Recreation Area	Ongoing	Council adopted Master Plan Sep 2023. Total Budget \$2.03M. Due for completion June 2025.
○ Lake Wyangan Pump and Pipeline	Completed	Pumping ceased Nov 2023.
<b>Memorial Garden Upgrade</b>	Ongoing	Works scheduled for completion Sep 2024
<b>Cultural Precinct Masterplan</b>	Completed	Dec Qtr 2023
<b>New Cemetery Masterplan Development</b>	Ongoing	Masterplan not endorsed by Cemetery Committee or Council. Revised studies required. Not funded in 2023/24 budget, include draft budget bid 2025/26 for new traffic / noise studies.
<b>Mountain Bike Track (Abattoir Road)</b>	Ongoing	Funding deed deadline for \$500K grant extended to end of Apr 2024. Grant application lodged for Stage 2 (\$200K)
<b>Hanwood Oval Amenities</b>	Ongoing	Completion anticipated by end of Jun 2024
<b>Yenda Oval Kiosk</b>	Ongoing	Completion date 31 Mar 2024
<b>CCTV and Lighting CBD</b>		

Project	Progress	Expected Completion/ Comments
○ 48 new CCTV Cameras Banna Avenue	Completed	Jun Qtr 2023
○ 19 new CCTV Cameras City Park	Completed	Additionally, 19 CCTV cameras have been installed in City Park.
○ 24 new CCTV Cameras Yambil Street Stages 1-2	Completed	24 new cameras in Yambil Street Stages 1-2, Dec Qtr 2023
○ CCTV Yambil Street Stages 3-4	Ongoing	20 CCTV Cameras to be installed.
<b>Airport Runway Resurfacing</b>	Ongoing	Mar Qtr 2024
<b>Shared Pathway Mackay Ave</b>	Ongoing	Planning commenced. Fully funded \$1.35M. To be completed by Jun 2025.
<b>Mains Renewal Program 2022/23</b>	Ongoing	As per Capital Works Budget
<b>Renewals of Gravity Sewers</b>	Ongoing	As per Capital Works Budget
<b>Her Way Project</b>	Ongoing	NSW Government Safer Cities Program – completion due Jun Qtr 2024
<b>Concreting Sheep Yards</b>	Completed	Dec Qtr 2023
<b>Annual Road Reseals and Maintenance Program 2022/23</b>	Urban reseal – Completed Rural reseal – Completed Regional reseal - Completed	Dec Qtr 2023 Jun Qtr 2023 Dec Qtr 2023
<b>Borland Leckie Park Upgrade</b>	Completed	Sep Qtr 2023

## OPTIONS

### OPTION 1

As per the Recommendation.

### OPTION 2

Another resolution of Council.

## POLICY IMPLICATIONS

Not Applicable

## FINANCIAL IMPLICATIONS

As a result of the September and December 2023/24 Quarterly Review processes, the Ordinary Fund's budgeted deficit has improved by +\$958,931, the Water Fund's budgeted surplus has improved by +\$395,000, and the Waste Fund's budgeted surplus as improved by +\$247,000 and the Sewer Fund's budgeted surplus has improved by +\$198,075.

## LEGAL/STATUTORY IMPLICATIONS

In accordance with Section 405 of the Local Government Act, 1993.

In accordance with Division 3, Section 203 of the Local Government (General) Regulation, 2021.

## **ENVIRONMENTAL IMPLICATIONS**

Not Applicable

## **COMMUNITY IMPLICATIONS**

Not Applicable

## **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 3.2 Ensure Council's financial sustainability through effective financial management that is transparent and accountable.

## **CONSULTATION**

Senior Management Team

Management Accountant

Integrated Planning & Reporting Coordinator

The majority of the source information contained in this review has been supplied by the individual managers responsible for each department or program.

## **ATTACHMENTS**

- (a) Report by Responsible Accounting Officer at 31 December 2023 (under separate cover) [⇒](#)
- (b) Income & Expenses Budget Review Statement (Fund Level) at 31 December 2023 (under separate cover) [⇒](#)
- (c) Income & Expenses Budget Review Statement (Program Level) at 31 December 2023 (under separate cover) [⇒](#)
- (d) Capital, Cash & Investment Budget Review Statement at 31 December 2023 (under separate cover) [⇒](#)
- (e) Budget Review Contracts at 31 December 2023 (under separate cover) [⇒](#)
- (f) Budget Review Consultancy, Legal & Vandalism Expenses at 31 December 2023 (under separate cover) [⇒](#)
- (g) Budget Review Councillors Expenses at 31 December 2023 (under separate cover) [⇒](#)
- (h) Quarterly Operational Plan Review - 2023-24 - Q2 (under separate cover) [⇒](#)

**CLAUSE      CL04****TITLE            Request for In-Kind Support - Griffith Vintage Festival 2024****FROM            Shireen Donaldson, Director Economic & Organisational Development****TRIM REF       23/169674**

---

**SUMMARY**

The Griffith Vintage Festival is now a key event in the “Griffith Easter Party” program delivered by Griffith Tourism. Due to COVID-19, the 2020 event was postponed and then cancelled. In, 2021 the event was welcomed back by the community despite the strong restrictions in place.

In 2024, Riverina Wine Makers plan to host the event at the old Miranda Wines (Jondaryan Avenue) site from 12.00 noon to 6.00pm on Easter Saturday, 30 March 2024. They have an expected capacity of 2,500 patrons.

Riverina Wine Makers have requested Council’s in-kind support to prepare traffic management plans, implementation, marketing support and event rubbish bins for the 2024 event.

The Griffith Vintage Festival promotes two of Griffith’s strongest tourism drivers, Wine and Food, which also strongly aligns with Destination Riverina Murray’s Destination Management Plan as well as the Griffith Destination Tourism Plan 2021-2024. The Griffith Vintage Festival includes many local operators including food stalls and trucks, wineries, brewers, live entertainment, AV technicians and staff.

Griffith City Council has previously provided in-kind support to the value of approximately \$8,000 which included traffic management plans, implementation of traffic controls for the event, marketing support, visitor information, event bins, event advice and assistance.

Due to this event being on a main road, a traffic management plan and traffic control for this event is required once again.

**RECOMMENDATION**

**Griffith City Council provide in-kind support including traffic management, traffic control and event bins for the Griffith Vintage Festival 2024.**

**REPORT**

Council maintains a budget for Griffith Easter Party activities and can accommodate the request as has been done in previous years.

This event is heavily promoted throughout Griffith Easter Party promotional collateral and is an iconic event over the Easter weekend for both locals and visitors.

## **OPTIONS**

### OPTION 1

As per the Recommendation.

### OPTION 2

Council decline in-kind support to the event.

## **POLICY IMPLICATIONS**

(FS-CP-606) Promotion, Advertising and Sponsorship of Events - Public Policy

## **FINANCIAL IMPLICATIONS**

“Griffith Easter Party” Budget Line Item allows for \$15,000 of expenses to promote and support events over Easter in Griffith. Based on previous years, costs of Traffic Control will incur approximately \$3,500. Developing a complex traffic management plan is valued at no more than \$4,000. Event bins over Easter long weekend will be equivalent to a value of approximately \$1,500. Therefore, the in-kind sponsorship will be approximately \$8,000.

## **LEGAL/STATUTORY IMPLICATIONS**

Not Applicable

## **ENVIRONMENTAL IMPLICATIONS**

Not Applicable

## **COMMUNITY IMPLICATIONS**

Provision of an event for the local community.

## **LINK TO STRATEGIC PLAN**

This item links to Council’s Strategic Plan item 6.5 Promote Griffith as a desirable visitor and tourism destination.

## **CONSULTATION**

Senior Management Team

Griffith Tourism

## **ATTACHMENTS**

Nil

**CLAUSE** CL05**TITLE** Quick Turn Around Grant Application OzFish Unlimited For Lake Wyangan Fishing Classic**FROM** Melissa Canzian, Community Development Coordinator**TRIM REF** 24/16627

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**SUMMARY**

An application for a quick turn-around grant has been submitted from OzFish Unlimited. This is for an event, the Lake Wyangan Fishing Classic which is taking place on Saturday March 16, 2024. This is outside of the Community Grant cycle application time.

After the great success of the 2023 event, the Lake Wyangan Fishing Classic has been locked in for March 2024. A family fishing day at Lake Wyangan has the benefit of highlighting to community members how taking ownership of their fishing grounds has a positive impact on native fish species. This, in turn, positively impacts the overall experience of recreational anglers and participants in other recreational water activities. Removal of carp from the waterway will be a key aspect of the event, benefiting both the community and the environment. Lunch, prizes and children entertainment will be provided.

**RECOMMENDATION**

**Council approve the application for a Quick Turn Around Grant of \$2,350 to OzFish Unlimited for the Lake Wyangan Classic.**

**REPORT**

The Community Grant Program supports applications from organisations that address the needs of the community as outlined in Council's Strategic Plan 'Guiding Griffith 2040'. The program aims to support new initiatives, activities and projects that increase community capacity to address unmet needs, improve well-being and harmony, and reduce isolation of disadvantaged groups and improve social wellbeing.

Quick Turnaround Grants are for requests that arise during the year outside of the normal Community Grants timeframe subject to available funding and applications meeting Eligibility Criteria (Refer to 3.5 Terms and Conditions and 3.6 Eligibility Criteria in FS-CP-601). Applications are capped at \$2,500. Eligible applications will be considered as per the Eligibility Criteria, available Council grant funding and endorsed by a report to Council.

OzFish Unlimited has teamed up with OzFish MIA chapter, local recreational anglers, and Armstrong plant hire to improve the long-term fishing in Lake Wyangan, whilst providing time to spend with the family. OzFish will hold one sustainable fishing day combined with a yabby trap 'opera house' net drop off, allowing locals to swap their now illegal opera house nets for Oar-gee lures. This is the Lake Wyangan Classic.

Further details for the event can be found at <https://ozfish.org.au/event/lake-wyangan-classic-nsw-march-2023/>.



## **OPTIONS**

### OPTION 1

As per the recommendation.

### OPTION 2

Council decline the Quick Turn Around Grant Application.

### OPTION 3

Council supports an amended amount of funding for the grant.

## **POLICY IMPLICATIONS**

Community Grant Program applications are governed by Community Grant Program Policy FS-CP-601.

## **FINANCIAL IMPLICATIONS**

The amount of funding available in Council's Community Organisation Assistance budget is \$42,800. Of this amount, \$22,900 has already been subscribed through the Community Grants Round 1 2023/2024 and Individual Achievement Grants. A balance of \$19,900 remains in the budget. This funding will also be utilised for an additional round of Community Grants to be opened shortly.

## **ENVIRONMENTAL IMPLICATIONS**

This project will help improve water quality at Lake Wyangan, while educating the community

## **COMMUNITY IMPLICATIONS**

The spirit of the Community Grant Program is to support organisations/groups/individuals whose applications address the priorities as articulated in Council's Community Strategic Plan. The purpose of the Program is to:

- Provide seed funding for new initiatives which will benefit the community
- Facilitate Cultural and Arts events/activities/services
- Assist fund research into local service requirements
- provide financial assistance to enhance social wellbeing
- Provide assistance to elite sports persons, artists, musicians, students selected to represent NSW or Australia at significant events.

The Community Grant Program Policy (FS-CP-601) brings available Council funds in line with best practice and ensures that grants awarded are done so transparently and are strategic in nature.

## **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.

## **CONSULTATION**

Senior Management Team

## **ATTACHMENTS**

- |     |   |    |
|-----|---|----|
| (a) | Annual Report <a href="#">↓</a>                   | 45 |
| (b) | Charity Status <a href="#">↓</a>                  | 84 |
| (c) | Public Liability Insurance (confidential)         |    |
| (d) | Insurance (confidential)                          |    |
| (e) | Insurance (confidential)                          |    |
| (f) | Completed matrix (confidential) <a href="#">↓</a> |    |

OZFISH UNLIMITED LTD

# ANNUAL REPORT 2022-2023





**COVER IMAGE:** 1 million oyster shells  
deployed into Morteon Bay, Queensland

# ACKNOWLEDGEMENT OF COUNTRY

Our work on Australia’s waterways is on the country of our First Nations peoples. We pay respect to their longstanding custodianship of this land when we meet. We acknowledge the deep connection and understanding they have with our waterways and our fish as we seek their support, advice and approval for our stewardship actions.

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# A MESSAGE FROM OUR CHAIR AND CHIEF EXECUTIVE OFFICER

Following a decision of the Board to align our financial year with most other companies this report is for only an 8-month period and we are proud to say that the level of volunteer contribution, on-ground delivery and rec fisher engagement is at the same high level as last year's sensational outcome.

All of our success rests on these 28,079 volunteer hours and, encouraged by their counterparts around the country, each Chapter is delivering improvements that make a difference to their local waterways. Some of them are mind blowing in their efforts particularly our shellfish restoration and Seeds for Snapper focussed chapters. Yet all of them, whether mapping habitats, picking up litter or engaging fishers in sustainable practices are making a difference in their local waterway and collectively leading the way for the recreational fishing community nationwide.

To help them to do this we also need funds, and our partner BCF – Boating Camping Fishing and its customers are the epitome of world's best practice in sustainability. Their efforts

from Head Office down to the casual team members indicate a commitment to looking after our waterways that is unparalleled in corporate Australia, and in our view is world leading.

But we have many other corporate and individual supporters and together they support our nationwide staff to help these volunteers do what they do. Thank you for your contributions to making our waterways healthier. I hope this document gives you some pleasure at what you contributed to.

We would like to thank the staff of this amazing organisation who regularly, and with a smile on their face, travel large distances away from family and friends to provide support to the volunteers, negotiate with governments and landholders, and inspire communities that restoration can happen and that they will be standing behind you to help make things better.

Finally, we thank the Board who continue to volunteer their time, knowledge and capacity to provide direction to an organisation that continues to grow and deliver for the future of our waterways.

**David Coogan**  
Chairman

**Craig Copeland**  
Chief Executive Officer





## OUR MISSION

**TO PROTECT AND RESTORE  
FISH HABITAT AND  
SUPPORT RECREATIONAL  
FISHERS IN THESE ACTIONS.**

## HIGHLIGHTS

**3,706 OZFISH MEMBERS**

**11,150 SUPPORTERS**

**5,469 VOLUNTEERS**

TAKING ACTION IN OZFISH ACTIVITIES,  
CONTRIBUTING A TOTAL OF

**28,079 VOLUNTEER HOURS**

TO HABITAT RESTORATION ACROSS 52 CHAPTERS

## HIGHLIGHTS

### SEAGRASS PLANTED

**1,357,990**

SEEDS/RHIZOMES RESTORING  
MORE THAN...

**9.5ha**

OF SEAGRASS MEADOWS

### 121 WATERWAYS IMPROVED FOR BY LOCAL FISHERS

**33.6 km**

OF BANK RESTORED WITH OVER

**19,150**

TREES PLANTED ALONG RIVERBANKS

**4 tonnes**

OF LITTER REMOVED OVER  
70KM OF AUSSIE WATERWAYS

**252**

FISH FOCUSED  
ENGAGEMENT EVENTS

### SHELLFISH REEFS RESTORED

**3,474**

REEF MODULES DEPLOYED  
RESTORING OVER **11ha** OF  
SHELLFISH REEF.

INCLUDING

**54 tonnes**

OF SHELL RECYCLED AND  
DIVERTED FROM LANDFILL

**110**

MORE  
SNAGS

**94**

FISH HOTELS  
IN OUR RIVERS

**325**

ROCKY RIVER REEFS

PROVIDING MORE PLACES  
FOR FISH TO BREED, FEED  
AND SHELTER

**103km**

OF RIVERBANKS ARE  
NOW MORE FISHABLE

## AUSTRALIA'S LARGEST AND LEADING:

COMMUNITY DRIVEN SHELLFISH &  
SEAGRASS RESTORATION PROGRAMS

## DELIVERING

**BETTER HABITAT  
BETTER FISHING**



# MAJOR ACHIEVEMENTS

## SEAGRASS FOR SNAPPER

OzFish is delivering Australia’s largest community-driven seagrass restoration program, Seagrass for Snapper, with projects already underway in Queensland, South Australia, Tasmania, Victoria and Western Australia, and in the planning phase for New South Wales.

Unlike many restoration approaches, OzFish focuses on mobilising local communities to achieve the scale of change necessary to make a significant impact. The success of this approach is evidenced by the restoration of 9.5 hectares of seagrass and the growing number of volunteers participating each year.

Established in Western Australia following extensive trials conducted by the University of Western Australia, the Seeds for Snapper initiative is now in its sixth successful year of operation within Cockburn Sound, south of Fremantle. The project sets an ambitious target of deploying over one million seagrass seeds each season and this year alone, it surpassed expectations by achieving a remarkable milestone of over 1.2 million seeds. These were harvested, treated and deployed by a dedicated team of more than 400 volunteers across 2.3 hectares. The project’s growing number of partners serves as a testament to its resonance within the local community. These valued partners include the University of Western Australia, the Western Australian Government’s Recreational Fishing Initiatives Fund, BCF – Boating Camping Fishing, Reefishwest, Water Corporation, Adreno, MMA Offshore, Scubanautics Diving Academy, Jervoise Bay Sailing Club and the City of Cockburn.

Its sister project in South Australia, spans Adelaide’s metropolitan coastline and expanded this year to include a trial on the Fleurieu Peninsula, demonstrated significant success. The technique employed in South Australia involves sandbags as a support structure for sowing the seeds.

More than 700 local recreational fishers, boaters, beachcombers and members of the broader community collaborated to collect and disperse over 18,000 seeds across a restored seagrass bed location encompassing 1.1 hectares. We’re still monitoring for establishment results but despite the challenging weather conditions, we’re hopeful for good survival.

This seagrass activity is supported by partners including Green Adelaide, South Australia Research and Development Institute, EPA South Australia, Aquatic Biosecurity, Estuary Care Foundation, ReefishSA, the Cruising Yacht Club of SA, Hills and Fleurieu Landscape Board through funding from the South Australian Government’s Landscape Priority Fund, Department for Environment and Water, City of Victor Harbour, Alexandrina Council, and BCF – Boating, Camping, Fishing.

Seagrass restoration efforts marked a significant milestone with an inaugural trial in Tasmania. This project is conducted in collaboration with the University of Tasmania’s Institute for Marine and Antarctic Studies (IMAS) and enjoys support from the QBE Foundation. Collectively, we are conducting trials of diverse restoration techniques at multiple sites to gather valuable insights and pave the way for the future large-scale restoration of Zostera seagrass in the region.

In Victoria, OzFish joined forces with commercial fishers and Yarram Yarram Landcare Network to establish over 100,000 seagrass seeds in innovative ‘sand snakes’ technique across six hectares of restored seagrass bed. Supported by the West Gippsland Catchment Management Authority, the project will trial establishing seagrass with the aim of scaling up restoration across Corner Inlet.

In Queensland, our collaboration with the James Cook University Seagrass Ecology Lab within the Centre for Tropical Water and Aquatic Ecosystem Research (TropWATER) has entered its fifth year as we diligently work on trials for tropical seagrass restoration in Mourilyan Harbour. These ongoing trials encompass innovative seagrass restoration techniques aimed at identifying a scalable method for tropical seagrass restoration. Some of these techniques involve securing seagrass to steel mesh frames, utilising biodegradable materials like potato starch, and employing steel nuts in our restoration efforts.

So far, individually weighted down shoots have shown the best growth in trials and by using this method we’ve increased restoration five-fold in this past year, expanding into Trinity Inlet (Cairns) as well as continuing at Mourilyan Harbour, as part of our ongoing collaboration with James Cook University, local Mandubarra, Goondoi and Gimuy Walubara Yidinji and Yirrganydji Land & Sea Rangers, and other project partners.

OzFish’s commitment to seagrass restoration has yielded remarkable results over our reporting period, not only in terms of ecological impact but also in fostering strong partnerships within local communities and organisations. Through innovative techniques and dedicated volunteers, we have witnessed the rejuvenation of vital seagrass habitats.

As we move forward, our focus remains unwavering, and we are excited about the continued growth of this nationwide initiative and its enduring positive effects on our marine ecosystems. With the support of our partners, volunteers and stakeholders, we are positive about the future of seagrass restoration, ensuring healthier oceans and thriving aquatic ecosystems for generations to come.







# MAJOR ACHIEVEMENTS

## SHELLFISH REVOLUTION

OzFish is at the forefront of community-driven shellfish reef restoration efforts throughout Australia, spearheading an array of innovative projects. Our ongoing initiatives encompass well-established shellfish reef restoration projects in Moreton Bay, Queensland, and Port Phillip Bay, Victoria, alongside exciting new endeavours in the Port River, South Australia and the South Coast of New South Wales.

In Western Australia, our groundbreaking Pimp My Jetty initiative garnered enthusiastic participation from over 50 private jetty owners eager to host suspended shellfish habitats. These environmentally friendly rope structures serve as essential habitats for mussels, which, in turn, play a pivotal role in the dietary needs of black bream and other indigenous fish species within the Peel-Harvey Estuary. Research has revealed a notable decline in the mussel component of a black bream's diet in the region, dropping from 64% to as low as 19% in recent years.

The project's funding comes from a coalition of supporters, including Navico, Recfishwest, the Western Australian Government's Royalties for Regions program and BCF – Boating, Camping, Fishing. Additionally, we receive great support from the Peel-Harvey Catchment Council.

Pimp My Jetty is also gaining momentum on the Gold Coast and in Sydney. The Sydney Harbour Chapter has secured access to five private jetties where they will install hanging shellfish structures, adding extra complexity to the Harbour's habitat. Furthermore, the OzFish Lake Macquarie Chapter is eager to embark on similar endeavours and has already initiated its search for suitable jetties to enhance.

Interestingly, our shellfish research continued to make progress through our OzRex Richmond River rock oysters. These naturally occurring oysters, discovered by members of our Richmond River Chapter, continue to show their disease resistance and are now subject to a number of trials by oyster growers across NSW as well as for use in our upcoming shellfish restoration in the Richmond River.

Our Shellfish work continued in South Australia as OzFish volunteers constructed 70 Robust Oyster Baskets (ROBs) filled with clean recycled shells. These ROB's were strategically positioned at approved sites within the Port River in a trial which builds on previous work of the Estuary Care Foundation SA. Monitoring was undertaken by the University of Adelaide and the results were promising, showing native oyster spat already colonising on the

structures. Shellfish habitats play a crucial role in maintaining the health of coastal ecosystems and it's evident that we're only beginning to address the profound decline in Australia's shellfish reefs. Currently, these reefs comprise less than 5% of their original extent and our dedicated fishers are not only identifying and studying the remnants of that 5% but also actively working towards rebuilding habitats that closely resemble those that were lost.

Our Moreton Bay restoration initiative, in partnership with Healthy Land and Water, continues to go from strength to strength. In the past year alone, our volunteers deployed 3,021 oyster baskets of recycled shell to the Bay. We are on track for reinvigorating 19 hectares of lost reef with the first 10 hectares already thriving.

The results from what this group of rec fishers have achieved are astounding but more importantly the Moreton Bay project stands as a shining example of what can be achieved when a community unites behind a restoration initiative. The OzFish Central Moreton Bay Chapter is leading the way in Australia, and it showcases the boundless potential that can be realised through collective efforts, collaboration and determination.

Funding support is provided by the Australian Government's National Landcare Program – Fish Habitat Restoration Program, Queensland's Community Fishing Grants Program, BCF – Boating Camping Fishing, Moreton Bay Foundation, Turner Family Foundation, Unity Water, Tackle Tactics, Iona College and Rotary. The work is further supported by Port of Brisbane, and researchers from the University of Queensland, University of Sunshine Coast and Griffith University.

In New South Wales, the OzFish Eurobodalla Chapter has forged a valuable partnership with the Nature Coast Marine Group to assist NSW DPI Fisheries in monitoring the recently established oyster reef at Wagonga Inlet. On a monthly basis, during low tide, our dedicated volunteers venture out to the reef to meticulously survey the rocks for oyster spat recruitment. Furthermore, volunteers have played an essential role in assisting the Eurobodalla Shire Council in the collection of 800 kilograms of oyster shells, originally slated for landfill, during the popular Narooma Oyster Festival. These shells have found a purposeful home at our burgeoning South Coast Oyster Shell Recycling Centre, ready to contribute to planned oyster reef restoration efforts.

With each passing year, our shellfish reef restoration initiatives grow stronger, underscoring the potential of habitat restoration when communities unite.



# MAJOR ACHIEVEMENTS

## TACKLING LITTER

OzFish has been attuned to the voices of our recreational fishing community and a recurring concern we've identified is the issue of litter in our waterways. In response to this pressing problem, we've introduced our Tackling Litter Program in 2023, aimed at addressing litter-related challenges on multiple fronts, spanning from litter prevention to recycling.

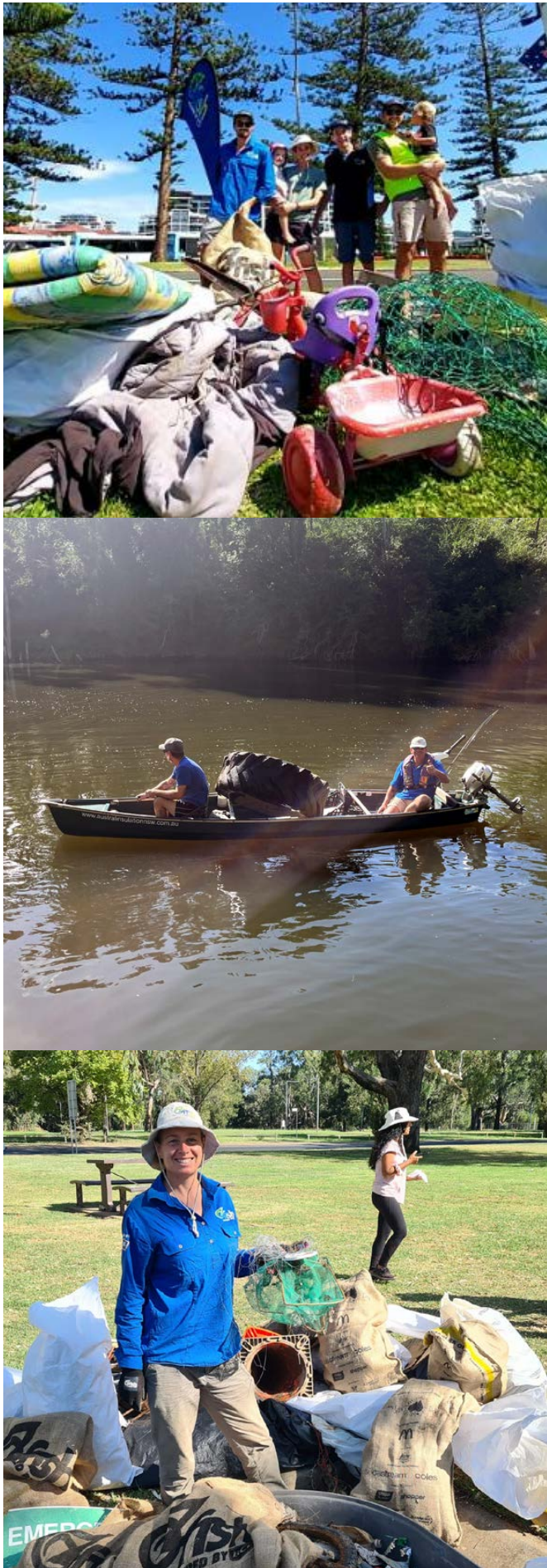
The program sees us on a long journey to try and find more solutions and improve what we can. It means collaborating with others to change the way the industry works, empowering fishers, and creating the environment and infrastructure required for the recreational fishing sector of the future.

We've made an impressive start, developing from local clean-ups as our only activity in this realm to litter prevention investigations for inland rivers, exploring the discarded 'ghost' crab traps issue, expanding our tangle bin distribution, yabby trap collection and exploring the potential for tackle recycling.

OzFish volunteers are actively engaged in annual clean-up efforts within their local waterways, exemplified by the 21 events held across Australia this year. These events resulted in the removal of more than 4 tonnes of litter from 70 kilometres of cherished fishing spots nationwide. Notably, Clean Up Australia Day in March is a popular occasion for OzFish Chapters to make a significant impact. We are also collaborating with NSW DPI on its Fish for Life and Keep it Clean campaigns, participating in clean-ups alongside anglers and promoting some brilliant and essential messages about what it takes to be a sustainable fishing superstar.

Over the reporting period we additionally established a network of 28 tangle bins and adopted some that were no longer managed across the Gold Coast. The bins are designed especially for fishing gear, line and hooks, to ensure they are collected and not harming other wildlife. OzFishers collect it, sort it, record it and recycle what we can. This year we collected 7,736m of line, 514 bait bags, 165 sinkers and 428 hooks, through the tangle bin program. Ten more tangle bins are set to be installed in Darwin in the year ahead.

OzFish has forged a partnership with OceanEarth Foundation, who runs the GhostNets Australia program and we're intensifying our efforts to round up lost and discarded crab traps from estuaries and bays. We're also working together to round up opera house traps that are now banned from use in NSW and South Australia, recycling these nets and embarking on a broader tackle recycling initiative through our newly established Tackle Loop program to give rec fishers a place to send their unwanted or broken gear.





# MAJOR ACHIEVEMENTS

## MURRAY DARLING BASIN RIVER REPAIR BUSES

Our River Repair Bus program, generously supported by local, state, and federal government agencies, as well as BCF, has continued to make substantial strides in fish habitat restoration along key inland rivers, including the Gwydir, Macintyre, Macquarie and Murray catchments.

Over the past year, the three buses stationed in Dubbo, Mildura, and Moree have made significant contributions, such as removing over 1.3 tonnes of rubbish, planting 8,000 native plants, conducting habitat mapping along more than 30 kilometres of waterways and constructing over 80 purpose-built, environmentally friendly fish habitats. These remarkable achievements owe their success to the unwavering dedication of our volunteers, numbering more than 700, who collectively contributed thousands of hours to these crucial efforts.

## FISH EMERGENCY RECOVERY

Over the years, OzFish's Fish Emergency Recovery Teams have been called into action nationwide in response to various environmental disturbances, including bushfires, floods and even alterations to flow conditions due to irrigation channel drainage. Unfortunately, this year was no exception, but we take immense pride in our pivotal role in activating our fish emergency recovery teams in rescuing numerous freshwater aquatic species.

Our efforts this year have resulted in the successful rescue of more than 700 endangered Murray crayfish, an impressive volume of over 200 litres of freshwater mussels and the safeguarding of 350 native fish, including critically endangered silver perch, trout cod, eel-tailed catfish and the iconic Murray cod.

These recovery efforts were supported by Fisheries agencies in NSW and Victoria as well as Mallee Catchment Management Authority (CMA), Murray-Darling Basin Authority, First Nations communities, aquaculture organisations and our local recreational fishers. Working in unison with all organisations has proven highly effective in executing coordinated planning and action to get the most out of our volunteer's rescue efforts.



## FISH DREAMING

In our pursuit of learning, celebrating and supporting the indigenous cultural knowledge of the local communities in the regions where we engage in restoration efforts, OzFish has been diligently crafting a cultural program known as 'Fish Dreaming.' We have made important headway, with the successful launch of this program in Moree, accompanying the work of our River Repair Bus and the local chapter.

During the past year, our Cultural Officer for Gomerioi/Kamilaroi country has played a pivotal role in establishing and facilitating the sharing of knowledge in a direct and practical manner during every facet of our activities. This connection has led to several noteworthy initiatives that strengthen OzFish supporting traditional land use and the shared values and connections to country that are intertwined with fishing-related practices.

Whittaker's Lagoon serves as a working example of what we are trying to achieve together. Located on the outskirts of Moree, this lagoon was once a vibrant source of food and medicine for local and visiting tribes. However, the lagoon has endured significant changes in land use over the years.

Thanks to the invaluable contributions of our local Cultural Officer, we have not only learned about the significance of this place but have also embarked on a journey to restore its cultural importance to the contemporary community. This has encompassed the creation of yarning circles, serving as communal spaces for local schools and communities to engage in knowledge-sharing activities on country hands-on experiences in crafting coolamons and include night camps where dreamtime stories about the stars are passed down.

Furthermore, our efforts extend to the restoration of native vegetation in and around the lagoon, as well as comprehensive plans for managing the water regime and reintroducing native fish and mussels to the lagoon.

Our enthusiasm is unwavering as we continue to enhance culturally significant fishing locations and breathe life back into rivers, lagoons and billabongs, nurturing them to support their traditional uses. Our goal is to expand our network of Cultural Officers, fostering deeper connections with Indigenous communities and incorporating their aspirations for these cherished waterways.

## THREATENED FISH

OzFishers are more than proud to know their river or creek is home to some very special and rare fish and they are invariably keen to understand them, look after them and ensure they have everything they need to thrive.

Across the Basin, OzFish volunteers are caring for at least 10 threatened species including olive perchlet, trout cod, eel-tailed catfish, silver perch, Oxleyan pygmy perch, Macquarie perch, purple-spotted gudgeon, Eastern freshwater cod, Murray hardyhead, and stocky galaxias.

Our work includes monitoring, restocking, mapping habitat, restoring critical habitat features and the management of invasive weeds and fish. All our threatened species' projects are conducted in close collaboration with the relevant state fisheries departments, including assisting with their restocking programs.





# MAJOR ACHIEVEMENTS

## FISHER SCIENCE

Engaging fishers in citizen science, such as mapping, monitoring and surveying, supports our restoration efforts and deepens our understanding of waterways. Fishers represent a motivated, knowledgeable and substantial resource for expanding data collection, providing invaluable insights into our fisheries and waterways on a broader scale.

Our eDNA projects this year have encompassed a wide range of endeavours from quests to locate prehistoric lungfish in previously uncharted territories to exploring the small creeks in North Queensland and we have continued to contribute fish frame samples to ongoing science projects conducted by universities and the Department of Primary Industries

Our habitat mapping has gained popularity among OzFishers, leading to the mapping of over 100 kilometres of waterways. These extensive efforts serve the crucial purpose of identifying areas with insufficient instream habitat. It guides our decisions on where to implement snag replacements, as well as the strategic placement of river reefs and fish hotels.

Water quality monitoring continues to be a pivotal aspect of our data collection efforts at OzFish. Creekwatch in Townsville, now under our management for its fourth year, is made possible

through the generous support of the Townsville City Council. Additionally, we are embarking on a new water quality initiative on the Clarence River working with NSW EPA.

In addition to comprehensive monitoring at our work sites, our partnerships with universities are instrumental in gathering essential data to evaluate the effectiveness of our habitat restoration efforts.

Work by Griffith University students has unveiled really impressive results from our OzFish ROBs (Robust Oyster Baskets) which serve as biodiversity hotspots. They have not only provided new habitats for over 11.5 million shellfish but also fostered the growth of various invertebrates, including crabs, prawns, worms and sea snails.

Our fisher science activities are supported by a growing number of research institutions across Australia. These esteemed institutions we work with include James Cook University, University of Sunshine Coast, University of Queensland, Griffith University, Southern Cross University, University of Newcastle, University of NSW, University of Melbourne, University of Tasmania, University of Western Australia, Deakin University, Central Queensland University and University of Adelaide.



## URBAN & COASTAL HABITATS

With more than 85 per cent of Australians living within 50 kilometres of the coast, it's no surprise OzFish have a lot of interaction with our seagrass, mangrove, saltmarsh and coastal floodplain habitats.

In Victoria, we've forged collaborations with Port Phillip and Westernport Catchment Management Authorities, Bass Coast Landcare, Parks Victoria, Mornington Peninsula Shire, and Deakin and Melbourne Universities. Together, we've achieved significant success in the replanting of mangroves within Westernport, specifically in the Hastings area. Our efforts have harnessed techniques tailor-made for this unique location, resulting in favourable outcomes. This project is poised for further expansion in the coming year, building upon our achievements.

Our OzFishers have been looking after their local saltmarsh in NSW, Tasmania and Victoria over the past year. Restoration has included monitoring post flood, debris removal, weed control, edge protection, access management and saltmarsh health and habits.

OzFish is also continuing its progress in delivering on another major goal – the restoration of the Tuckean Swamp in NSW. One of the largest degraded wetlands in the country, this area was once abundant with fish and other wildlife, but historical changes have led to a dramatic drop in water quality and loss of habitat. We've made considerable progress this year with the Steering Committee finalising the assessments needed to move into the implementation phase of the project, so watch this space!





# OZFISHER OF THE YEAR AWARDS

OzFish paid tribute to our growing band of volunteer members with the second annual OzFishers of the Year Awards. It's our way of putting the spotlight on these hard-working volunteers who give up so much of their spare time to help improve our nation's aquatic habitats to provide better fishing for everyone. They're all too modest to promote their efforts but after receiving a flood of nominations, our panel selected a winner in each state, and an overall national recipient.



## NATIONAL OZFISHER OF THE YEAR

**DAVID HASTINGS**  
Chapter: Central Moreton Bay

David thoroughly deserves the honour of winning the second ever National OzFisher of the Year award for his many hours devoted to several projects for the Central Moreton Bay Chapter. Affectionately known as "Muttley" by his fellow OzFishers, he has taken the lead on monitoring the largest community-driven shellfish restoration project

in Australia. David drives OzFish's underwater video monitoring program as well as providing valuable input into process improvements and safety at the Shellfish Recycling Centre while also offering regular assistance to the Chapter's volunteer oyster shell collection effort.



**NEW SOUTH WALES**  
**GRAEME CARR**  
Chapter: Richmond River

Graeme is one of the founding members of the Richmond Chapter in 2015 and has been responsible for numerous projects, including several riparian plantings, root ball snag acquisition and deployment into Emigrant Creek, as well as saltmarsh monitoring and preservation activities.



**QUEENSLAND**  
**JULIAN BALMER**  
Chapter: Central Moreton Bay

Julian has helped OzFish's process for filling Robust Oyster Baskets by building a motorised shaking sieve to remove dry grit from stockpiled oyster shells, instead of throwing the shells against an inclined screen using shovels.



**TASMANIA**  
**Courtney Wilson**

Courtney has been a reliable and dedicated volunteer who was attended a range of fish habitat events and is not afraid of getting her hands dirty, including sinking into saltmarsh mud up to her knees.



**SOUTH AUSTRALIA**  
**ANNE SAWLEY**  
Chapter: Adelaide

Anne has been a dedicated volunteer in the Seeds for Snapper program since its inception and has been a great support to the project manager, ensuring logistics are taken care of as required.



**VICTORIA**  
**SCOTT AND TRACEY SINCLAIR**  
Chapter: Euston Robinvale

Scott and Tracey took time off during the working week and dedicated at least one day every weekend for two months to rescue aquatic species after the flooding emergency which devastated the north of Victoria last summer.



**WEST AUSTRALIA**  
**MICHAEL CROWLEY**  
Chapter: Perth

Michael was at the forefront of the Seeds for Snapper project – Australian largest and longest running seagrass restoration program. Offering a hand on short notice to help keep the pumps running at OzFish's seed processing facility at the peak of the season, his efforts saved tens, if not hundreds, of thousands of seagrass fruit from becoming unviable.



CORPORATE PARTNERS

We collaborate with government entities, businesses, peak industry associations, community organisations, and universities across Australia. Our partnership with BCF - Boating, Camping, Fishing - stands as a bedrock of shared commitment and it runs from the head office to the shop floor and beyond. Thanks to the support of all our sponsors, generations of Aussie recreational fishers have been granted the gift of a cleaner and healthier fishing future.

MAJOR PARTNER



BOATING ■ CAMPING ■ FISHING

2023 was another outstanding year for our proud partnership with OzFish Unlimited that enabled us to deepen our relationship and take our projects to new heights. BCF and OzFish share a passion for Australia's waterways and have a joint desire to foster a culture of custodianship whereby those who spend their recreational time in and on these waterways are invested in their restoration and protection. We're delighted that our customers and team continue to lead the way in this space and their dedication to leave our outdoor spaces in better shape for future generations continues to inspire.

This year was one of consolidation and allowed us to build on the foundation that we set in years gone by. We're proud to support all of the projects that OzFish carries out across the country, especially in the areas of shellfish and seagrass restoration where OzFish are leading the way. This industry-leading work continues to be supported by our customers and stores, particularly through our Small Change for Big Change donation drive. In only its second year this one weekend in June saw customers contribute \$81,053.92 across three days. Not only did this weekend raise valuable funds for OzFish but it also

provided an opportunity for our team to undertake training that has undoubtedly furthered the understanding and appreciation of the work that OzFish undertakes across our business. In total our customers committed \$634,469.20 to improving waterways around the country which is the largest contribution to date.

Earlier in the year we were incredibly pleased to receive the 'Best Partnership Award' at the World Recreational Fishing Conference. Being awarded with this recognition was an honour and a privilege, one that comes with great responsibility to continue the important mission we have started. As a result we are proud to announce that we have extended our partnership with OzFish for another three years. We are eager to continue to grow our partnership while giving back to our customers, team, and the wider fishing community who have supported us along the journey so far. 2023 was another fantastic year and we're looking forward to what the new year will bring.

Paul Bradshaw  
Managing Director  
BCF







# BCF AWARDS

## OZFISHER OF THE YEAR

Nominated by their peers, the OzFisher of the Year award recognises someone who has gone over and above to support OzFish in their local area.

**Winner:** Olivia Cannard, BCF Belmont and Midlands

## BIG FISH AWARD

Awarded to the store that raised the most dollars for OzFish during the year.

**Winner:** BCF Toowoomba

## HABITAT HERO AWARD

This award goes to the highest like-for-like percentage increase for OzFish dollars raised.

**Winner:** BCF Wairn Ponds

## FEISTY FISH AWARD

There is one winner per area, and it is the store that raised the most dollars per customer in FY22/23.

**Winners:**

- Everton Park (Brisbane Metro)
- Gympie (Central QLD/Sunshine Coast)
- Cairns (FNQ)
- Springfield (Gold Coast/Far North NSW)
- Dubbo (NSW Central)
- Lakehaven (NSW North)
- Warrawong (NSW South/ACT)
- Noarlunga (South Australia)
- Launceston (VIC Central/Tasmania)
- Pakenham (VIC East)
- Ballarat (VIC West)
- Balcatta (WA North/NT)
- Busselton (WA South)

# MAJOR SPONSORS



OUR PARTNERS

It would not be possible to deliver our work without the support of our partners who we work with to deliver on-ground action. We plan and work together to deliver effective projects in a timely manner.



OUR DONORS

Our supporters and donors are fundamental to our success, with each individual, business and organisation helping to make it possible for us to deliver our work across Australia.

\$10,000 AND OVER



\$1,000 AND OVER

- AITKEN ROWE TESTING LABORATOIRES PTY LTD
- Andersen Truck & Tractor
- Anonymous
- E.B. Mawson & Sons Pty Ltd
- Lowes Petroleum
- Shear Power Contracting
- WT Investments

\$500 AND OVER

- |                               |                         |
|-------------------------------|-------------------------|
| Andreazza Electrical          | Owen Toyota             |
| Coleman Rural                 | ProTen Pty Ltd          |
| Goondiwindi Mower & Bearings  | PT Blueboys             |
| Goondiwindi Regional Council  | RDO Equipment           |
| Gundy Guns & Outdoor Supplies | Riverina Skips          |
| KLC SOLUTIONS PTY LTD         | Robert Hegarty Painting |
| Makim Builders                | Rodney Hollands         |
| Orreal Custom Cabinetry       | WTB Carpentry           |

DONORS

- |                   |                     |                           |                   |
|-------------------|---------------------|---------------------------|-------------------|
| Allen's Pharmacy  | Brianna Porter      | Daniel Riggio             | Gareth Robertshaw |
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| Amanda Peppernell | Cameron Matters     | Dave Eccleston            | Glen Harrison     |
| Amber McBride     | Cassie Price        | David Aloisio             | Graeme Gover      |
| Amelia Clifford   | Charlie Guilloteau  | David Puchert             | Graeme Tonkin     |
| Andrea Barber     | Chenade Dwyer       | Dhane Stevenson           | Graham Whibley    |
| Andrew Hales      | Chris Allatt        | Douglas F                 | Greame Keast      |
| Athene Dwyer      | Chris Barrett       | Dryside Engineering       | Greg Collihole    |
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| Bob Welch         | Cindy Thummel       | Emma Wright               | Imogen Paine      |
| Brad Heathcoate   | Claire Lyons        | Fedor Nikandrov           | Imran Ahmed       |
| Bradley Reynolds  | Constanza Idarraga  | For Blue                  | Jake Ingle        |
| Brenton Rule      | Craig Morrow        | Garden Hotel Fishing Club | James Fink        |
| Brian Aslin       | Damien Martin       | Fishing Club              | James Lawrence    |



24 OzFish Unlimited LTD Annual Report 2022-2023	Lindsay Flack	Nathan Williams	Shannon Hudson
James Legge	Lou Norton	Neil Cuneo	Shot 2 U
Jeffrey Fischer	Luke McElhinney	Nicholas Murphy	Sid K
Joe Ditrapani	Luke Pearce	Nick Jackson	Simon Beer
John Cumberland	Lynda Franks	Noeline Dresser	Simon Bruce
John Landos	Lynne Parrott	Pascal Bompard	Simon Campbell
Jonty Bruce	Mackenzies Home Timber & Hardware	Paul Piccoli	Simon Vitucci
Josh Rogers	Maddie Hodgman	Peter Arnfield	Soyoung Shim
Joshua Thompson	Maree Fudge	Peter Johnson	Stephen Coburn
Julie Dunn	Maria Herman	Phil Lindeman	Steve Lawson
Kate Hicks	Maria Wilton	Renee Ferenc	Steve McBride
Kate Moylan	Mark Ginger	Richard Diggins	Steve Tizard
Katie Nawrath	Mark Lyall	Robert Cooper	Theo Lylo
Kelly Lee-Justine	Martin Ward	Robert Howman	Thomas Flodin
Ken Holley	Maryam Somroo	Robert Van Blanken	Tim Boyle
Ken Trowbridge	Maxine Pasaurek	Rod Moseley	Tim Criswell
Kevin Clinch	Melody McEvoy	Ross Willis	TJ Bolat
Kim Ambrogetti	Michael Murphy	Royce Baxter	Tom Carter
Krista Hall	Michael Shannon	Samantha Adams	Trent Webster
Kyle White	Mitch Birt	Sameer Punde	Vanessa Bright
Lauren Gunther	Mitchell Cameron	Samuel Malone	Vicki Winton
Leena Hack	Murdoch Noyes	Shanae Aisbett	Victoria Jennings
		Shane Gardiner	Will Robertson
			Yenny Lopez

OUR SUPPORTERS

LIFE MEMBERS

John Burgess

HABITAT CHAMPIONS  
\$5,000 Donors

Brian Elton	Matt Hansen
David Coogan	Mark Mentha
David Gardiner	Deborah McMurtrie
Ross Cooke	John McMurtrie
Maria Wilton	Anonymous x 2
David Murray	Craig Copeland



Image: Amber L Hall.



OZFISH BOARD



David Coogan Chairman

David is a Fellow of the Institute of Chartered Accountants in Australia and New Zealand and was a senior partner at PricewaterhouseCoopers. He was awarded the PwC Edwin Flack Partner of the Year award in 2014 for his client service and community achievements. He and his wife, Evelyn, run a family vineyard on the Murray River in Torrumbarry in Victoria, and David is a keen trout fisher in his spare time.



Craig Copeland Director / CEO

Craig is the CEO and founder of OzFish, and has been leading the protection and restoration of waterways throughout Australia for over 30 years. He has delivered ground-breaking work in fish passage restoration, wetland rehabilitation, and river resnagging, as well as floodgate and acid sulphate soil management. He is a Churchill Fellow, is on the Editorial Board of Ecological Management and Restoration and holds Adjunct positions as Associate Professor at James Cook University and Senior Lecturer at the University of Newcastle.



Paul Tully Director / Company Secretary

Paul is the Managing Director of Molnes Wilson Lawyers and a Fellow of the Institute of Company Directors. Paul has a strong interest in litigation, dispute resolution and a commitment to uphold professional standards. He is a long-standing member of the Queensland Law Society, founding director of the Brain Injury Association, and Chairman of the Qld Rugby Judiciary.



Martin Mallen-Cooper Director

Martin is an internationally recognised expert in fish ecology and fish passage with over 35 years' experience in researching and delivering improved outcomes for fish. His research on the ecology of fish migration, fish behaviour and swimming ability led to the first successful fishways for native fish in Australia. Martin has worked with state and federal government agencies, water authorities, engineering firms, local councils, and community groups mainly in Australia, but also in Laos, Cambodia, Bangladesh, China, and New Zealand.



Dianne Lanyon Director

Diane has in-depth experience of managing community engagement programs, marine park planning and marine surveys for seagrasses, turtles, reef health and invertebrates. She has a wealth of international, government and project management experience having worked as an environmental scientist in Honduras, Fiji, Solomon Islands, and Australia.



Miranda Bain Director

Miranda has worked in international public relations, feature film and documentary production, journalism and online education. She was nominated for an Australian of the Year Award in 2018, recognising her ability to create innovative solutions to solve complex issues. Miranda volunteers as one of the key advocates calling for Macedon Ranges to be declared a Distinctive Area and Landscape, to protect the region from overdevelopment and its pristine waterways and forests.



Dr Kate Brooks Director

Kate is a social scientist, passionate about increasing collaboration between community, industry and government in the area of fisheries and natural resource management. She has developed an international career in the area of fisheries and coastal management, for social research and advice for industry and policy, about drivers of behaviour and culture, and generating positive outcomes for stakeholders.



Brian Elton Director

Brian has over 40 years' experience in urban and regional planning in the UK and Australia, focusing on urban strategy, policy and governance, and the delivery of major projects. He has been involved in some of Australia's largest urban renewal, major infrastructure and city-making projects and in groundbreaking urban policy reforms. Brian is a passionate fresh and saltwater fly fisher, committed to sustainability and the restoration of aquatic and terrestrial ecological systems.



David Gardiner Director

David has had a successful career as an experienced executive in a number of leading Australian public and private businesses, including being founder and CEO of his own business, NextMedia. David was born in rural Victoria and has a strong appreciation and respect for the land and the waterways, and is an avid fly and saltwater fisher.



Dr Russell Reichelt AO FTSE Director

Russell has worked in federal and state agencies in the fields of marine science, fisheries, maritime safety and ocean policy. He has served as Chair of the Fisheries R&D Corporation, the Great Barrier Reef Marine Park Authority, as a Director of the Australian Maritime Safety Authority, and as CEO of the Australian Institute of Marine Science. He is a Fellow of the Australian Academy of Technology Science and Engineering, and the Institute of Marine Engineering Science and Technology.



Rachael Cavanagh Director

A proud member of the Yugambeh Nation of Northern NSW and South-East Queensland, Rachael has a graduate in Health and a post graduate diploma in Natural and Cultural resource management. Bringing over a decade of senior executive experience, her collaborations within Indigenous communities have increased genuine investment and awareness of the important role that First Nations Women and communities hold within the Environment and Climate Change sectors.

John Burgess Director (Resigned June 2023)



# AMBASSADORS

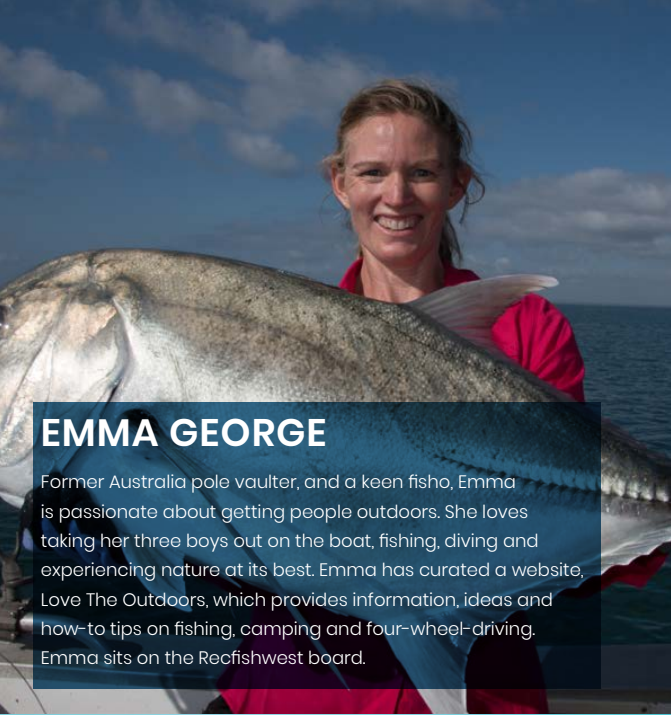
OzFish is proud to have a number of active and highly engaged ambassadors who are passionate about using their profile to promote our work across Australia. Their support is key to our success and the continued growth of the recreational fishing movement as responsible waterway stewards.

In 2023, OzFish added five female recreational fishers to the ambassador program, providing them with the platform to share knowledge and empower more women to get involved. Not only are they talented women and great anglers but they are also extremely generous in their community advocacy, they are wonderful role models and understand the vital importance of supporting OzFish’s work.



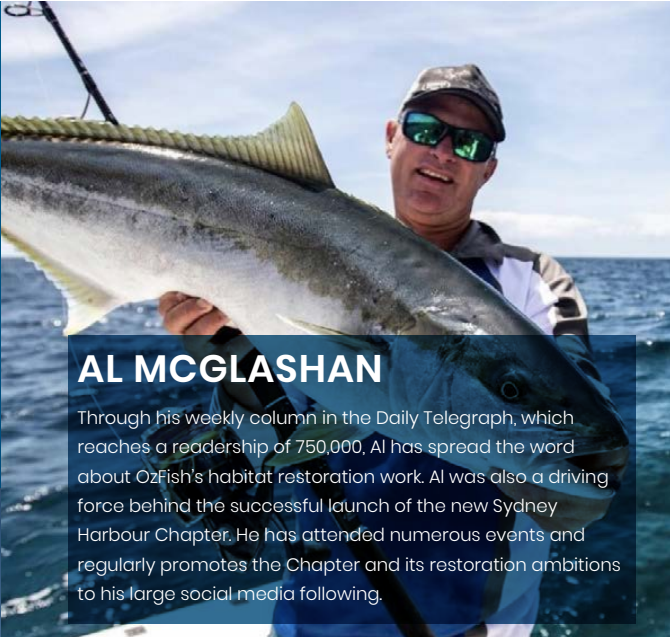
**SCOTTY HILLIER**

Scott regularly puts his face and voice to major OzFish initiatives, including Small Change 4 Big Change and Gone Fishing Day. Scott has also hosted two OzFish specials on Channel Seven’s Creek 2 Coast, promoting our work in freshwater inland rivers in NSW, and our industry leading seagrass restoration program – Seeds For Snapper.



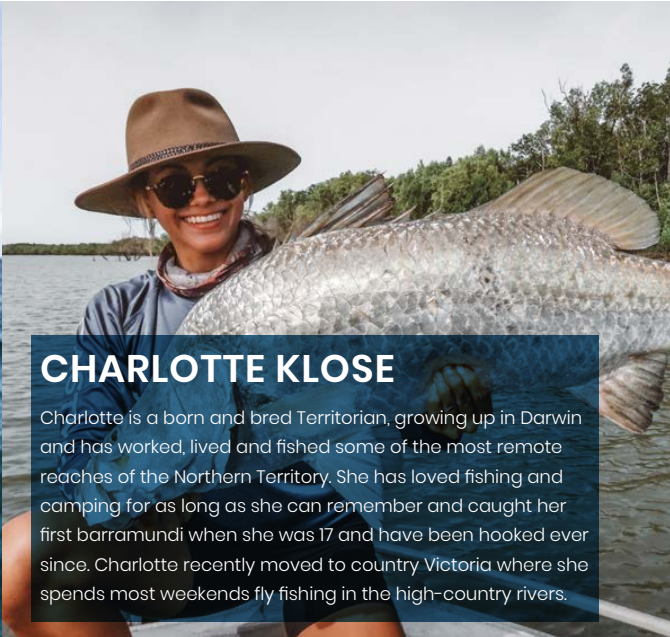
**EMMA GEORGE**

Former Australia pole vaulter, and a keen fisho, Emma is passionate about getting people outdoors. She loves taking her three boys out on the boat, fishing, diving and experiencing nature at its best. Emma has curated a website, Love The Outdoors, which provides information, ideas and how-to tips on fishing, camping and four-wheel-driving. Emma sits on the Reefishwest board.



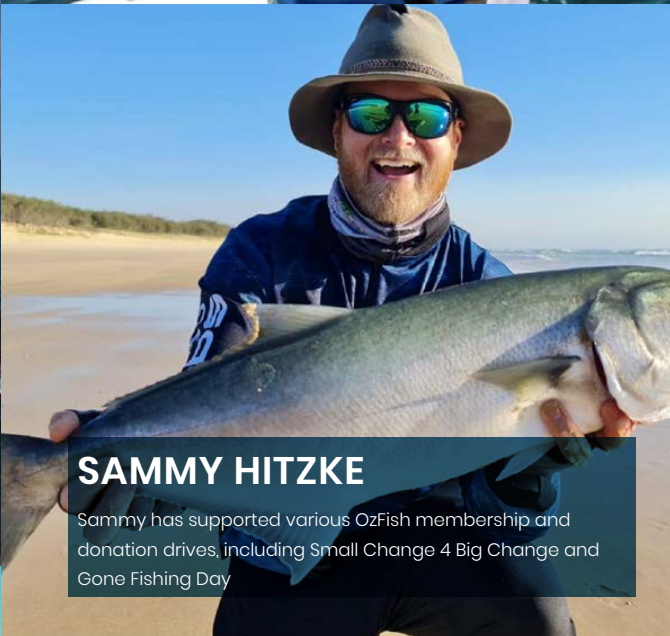
**AL MCGLASHAN**

Through his weekly column in the Daily Telegraph, which reaches a readership of 750,000, Al has spread the word about OzFish’s habitat restoration work. Al was also a driving force behind the successful launch of the new Sydney Harbour Chapter. He has attended numerous events and regularly promotes the Chapter and its restoration ambitions to his large social media following.



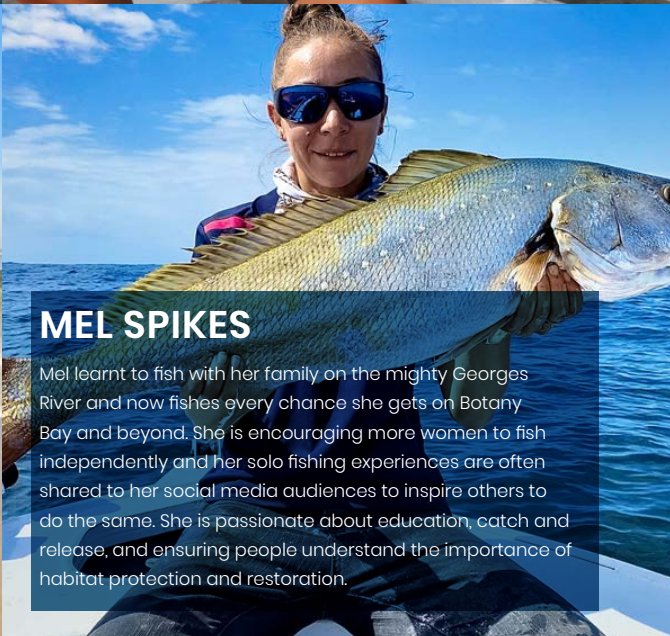
**CHARLOTTE KLOSE**

Charlotte is a born and bred Territorian, growing up in Darwin and has worked, lived and fished some of the most remote reaches of the Northern Territory. She has loved fishing and camping for as long as she can remember and caught her first barramundi when she was 17 and have been hooked ever since. Charlotte recently moved to country Victoria where she spends most weekends fly fishing in the high-country rivers.



**SAMMY HITZKE**

Sammy has supported various OzFish membership and donation drives, including Small Change 4 Big Change and Gone Fishing Day



**MEL SPIKES**

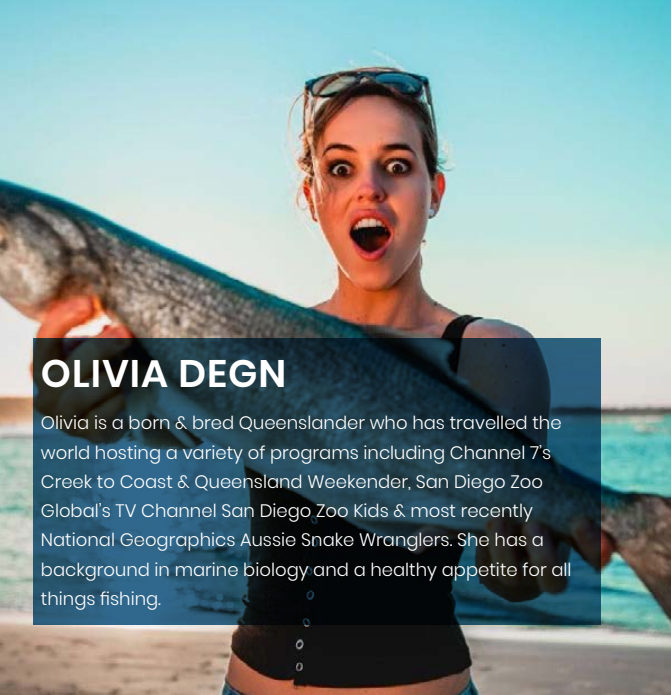
Mel learnt to fish with her family on the mighty Georges River and now fishes every chance she gets on Botany Bay and beyond. She is encouraging more women to fish independently and her solo fishing experiences are often shared to her social media audiences to inspire others to do the same. She is passionate about education, catch and release, and ensuring people understand the importance of habitat protection and restoration.



**MICHAEL ‘GUESTY’ GUEST**

Guesty consistently supports OzFish through his weekly podcast and Australia’s largest fishing audio platform – The Reel Action Fishing Podcast. Guesty has produced more than 10 episodes dedicated to the work of OzFish. He also MC’d the Fishers For Fish Habitat Forum and promoted the event via his channels.

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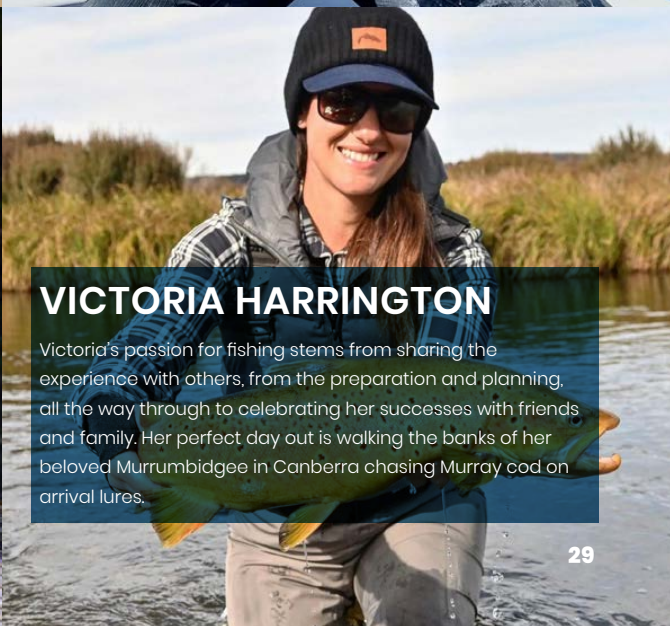
**OLIVIA DEGN**

Olivia is a born & bred Queenslander who has travelled the world hosting a variety of programs including Channel 7’s Creek to Coast & Queensland Weekender, San Diego Zoo Global’s TV Channel San Diego Zoo Kids & most recently National Geographics Aussie Snake Wranglers. She has a background in marine biology and a healthy appetite for all things fishing.



**STEVE ‘STARLO’ STARLING**

In 2022, Steve was the lead speaker at the Thinking Fish Forums in Mildura and Batemans Bay. In addition, Steve consistently shares updates about OzFish’s work to his significant following on social media. This includes the YouTube premiere of ‘Fishing Hub’ that was dedicated to our work around Australia.



**VICTORIA HARRINGTON**

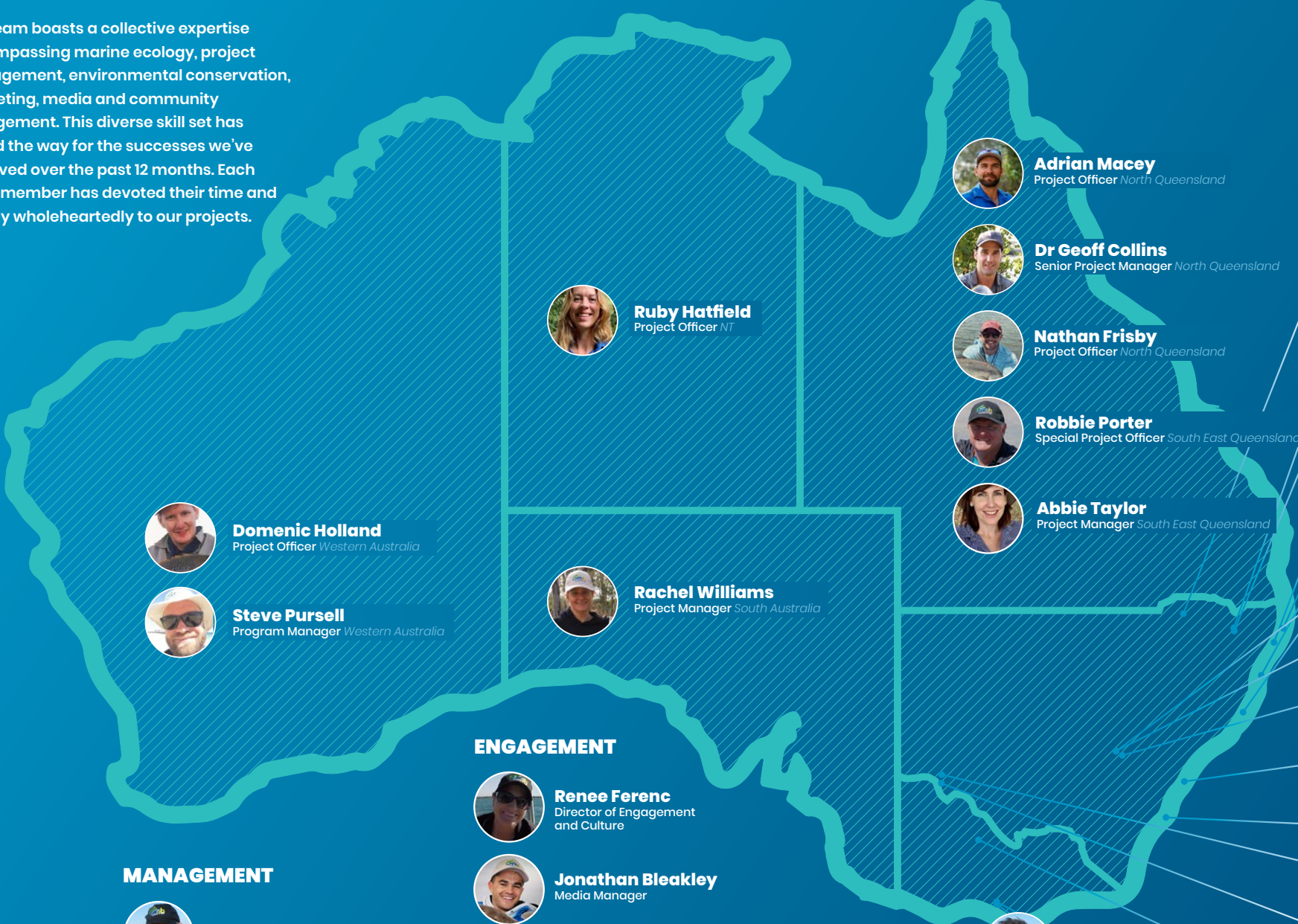
Victoria’s passion for fishing stems from sharing the experience with others, from the preparation and planning, all the way through to celebrating her successes with friends and family. Her perfect day out is walking the banks of her beloved Murrumbidgee in Canberra chasing Murray cod on arrival lures.

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OZFISH STAFF

Our team boasts a collective expertise encompassing marine ecology, project management, environmental conservation, marketing, media and community engagement. This diverse skill set has paved the way for the successes we've achieved over the past 12 months. Each team member has devoted their time and energy wholeheartedly to our projects.



MANAGEMENT

- Craig Copeland**  
CEO
- Cassie Price**  
Director of Habitat Programs
- Tim Davenport**  
Director of Fundraising and Sponsorship
- Victoria Elmsly**  
Business Manager

ENGAGEMENT

- Renee Ferenc**  
Director of Engagement and Culture
- Jonathan Bleakley**  
Media Manager
- Chris Black**  
Community Engagement Manager
- Adrian Turner**  
Graphic Design / Editor
- Adelaide Harmony**  
Communications Coordinator
- Paul Suttor**  
Communications Manager

- Adrian Macey**  
Project Officer North Queensland
- Dr Geoff Collins**  
Senior Project Manager North Queensland
- Nathan Frisby**  
Project Officer North Queensland
- Robbie Porter**  
Special Project Officer South East Queensland
- Abbie Taylor**  
Project Manager South East Queensland
- Ruby Hatfield**  
Project Officer NT
- Domenic Holland**  
Project Officer Western Australia
- Steve Pursell**  
Program Manager Western Australia
- Rachel Williams**  
Project Manager South Australia
- Ben Cleveland**  
Senior Program Manager Victoria/Tasmania
- Vere Michiels**  
Project Officer Tasmania
- Jay Barnett**  
Team Leader Moree River Repair Bus
- Michael Kirk**  
Cultural Officer NSW
- Michael (Harry) Davey**  
Project Officer Murray-Darling Basin
- Dr Sophie Pryor**  
Senior Project Officer Northern NSW Coast
- Dr Shane White**  
Project Manager NSW North Coast
- Alacia Cockbain**  
Project Officer Coffs Harbour
- Taylah Kirk**  
Senior Project Officer
- Ethan Chant**  
Team Leader Dubbo River Repair Bus
- Sean Graham**  
Team Leader Dubbo River Repair Bus
- Bron Powell**  
Project Manager Central Murray-Darling Basin
- Lucas Kas**  
Project Officer Greater Sydney and Hunter Region
- Ryan Lungu**  
Program Manager New South Wales Coast
- Braeden Lampard**  
Program Manager Murray-Darling Basin
- Raymond De Groot**  
Team Leader Sunraysia River Repair Bus
- Michelle Slater**  
Project Manager Northern Victoria
- Andrew Foudoulis**  
Senior Project Officer Victoria
- Jordan Whitmore**  
Project Manager Victoria



# ENGAGING OUR FISHERS AND TELLING OUR STORY

Engaging with external media and community and amplifying the OzFish story to a nationwide audience remained a key focus for our team throughout the year. This year saw us develop some new initiatives and launch some new programs that will support us driving meaningful change in the world of recreational fishing and habitat restoration.

## FISH TALKS & FORUMS

This year has seen a surge in our efforts to engage with fishers face to face, from extensive forums to intimate discussions. We've disseminated a wealth of fish-related information to enthusiasts across the country, hosting over 250 events that drew in more than 3,300 participants over the past year. These events covered a diverse range of topics, from enhancing fishing skills through habitat knowledge sharing and the latest local fishing insights. We extend our gratitude to the dedicated speakers who made these gatherings possible and to all of you who showed a keen interest. To ensure OzFish's presence is unmistakable at events, we've progressed the introduction of our distinctive blue volunteer shirts that foster a sense of identity. They have emerged as a crucial element of our community engagement initiatives, making a vibrant appearance at numerous events and prominently featuring in various national media coverage.

The most significant and pivotal event of the year was our participation in the 10th World Recreational Fishing Conference (WRFC), hosted by the Victorian Fisheries Authority in Melbourne. This prestigious international conference serves as a gathering point for fisheries experts, researchers, policymakers, industry leaders, and anglers from across the globe. It offered a unique opportunity for attendees to share their scientific findings and collectively envision the future of recreational fishing. With over 350 guests and speakers hailing from 21 countries, including dedicated OzFish staff and volunteers from across Australia, our presence at WRFC underscored our commitment to being a driving force in empowering recreational anglers and communities to contribute to fish habitat restoration.

Keynotes echoed our key programs and staff got to share their finding and frustrations of their rehabilitation projects to a world audience, not to mention the personal stories told by Janine and Roy Field from Western Australia, Peter Kelly from Mildura and Steve Hawthorne from Moreton Bay who delivered workshops on their motivations to volunteer. The resounding message from the conference was crystal clear: the foundation of future fisheries management must prioritise water quality improvement and habitat protection and restoration.



## OZCAST

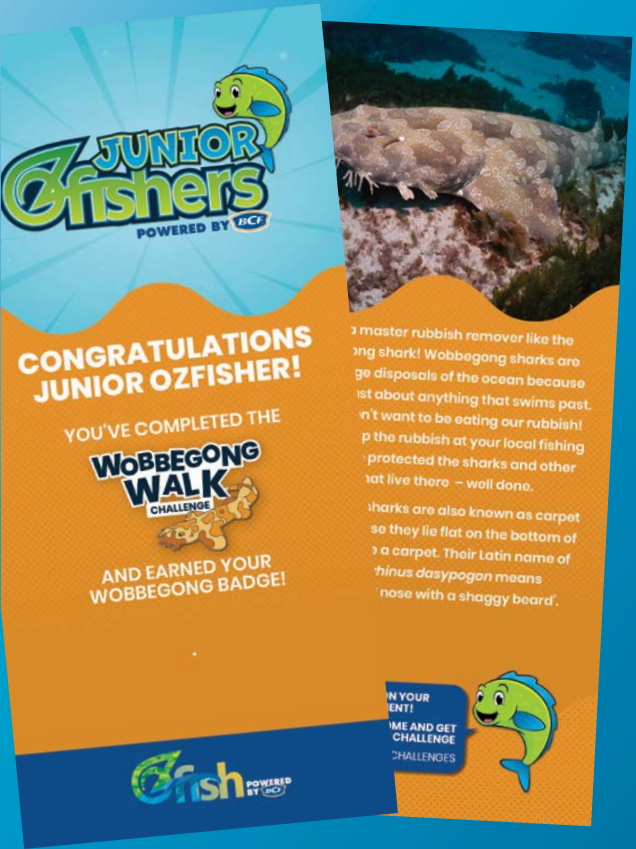
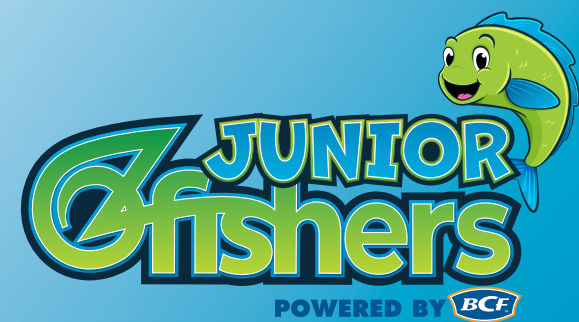
In a bid to bolster awareness and understanding of Australia's aquatic ecosystems, this year we invested in launching our very own podcast titled 'OzCast: a look below the surface.' This podcast aims to offer recreational fishers deeper insights into ongoing research, with the hope of inspiring greater involvement and stewardship. Featuring prominent scientists, fish ecologists and industry experts, the podcast delves into critical issues affecting the nation's waterways and fish populations.

We believe OzCast will facilitate more dialogue on our conservation messages, offering listeners the flexibility to tune in at their convenience. OzCast now has episodes released monthly, accessible on all major streaming platforms, ensuring that its vital message reaches a diverse and new audience.

The podcast episodes have been downloaded 3,250 times and have over 250,000 online engagements from short-form content on our social media channels.







### JUNIOR OZFISHERS

In an effort to cultivate lifelong habits and foster a love for fishing from an early age, OzFish launched the Junior OzFishers program this year. Designed exclusively for OzFish members between the ages of 4 and 14, this innovative program offers young fishers the chance to actively contribute to OzFish work. By instilling knowledge, skills and experiences at an early age, we aim to mould these young waterway stewards into responsible and passionate advocates for recreational fishing.

The Junior OzFishers program encourages young members to take part in a series of challenges, that cover a wide array of topics, including habitat restoration, sustainable fishing practices and conservation alongside the Junior Mascot Ozzie. As they complete each challenge, participants receive distinctive badges showcasing iconic native Australian fish species like bass, yellowbelly and Murray cod. These badges are not only a source of pride but also a lasting reminder of their commitment to preserving our aquatic ecosystems.

Our belief is the behaviours learned during childhood often shape our future and we know fishing is a tradition deeply rooted in Australian culture, passed down through generations. With the Junior OzFishers program, we aim to ensure this tradition continues by nurturing responsible and knowledgeable young anglers.

Alongside the program launch, we're thrilled to announce BCF's generous support for the Junior OzFishers program. BCF has joined forces with us to feature our adorable Ozzie mascot on boys' and girls' fishing polos for kids. Furthermore, they are set to release an exciting video content series named "BREAD AND BUTTER," designed to promote the Junior OzFishers program and teach kids the basics of fishing with kids. This engaging series will be unveiled on their channels in the near future, and the specially branded shirts will be available in BCF stores soon.

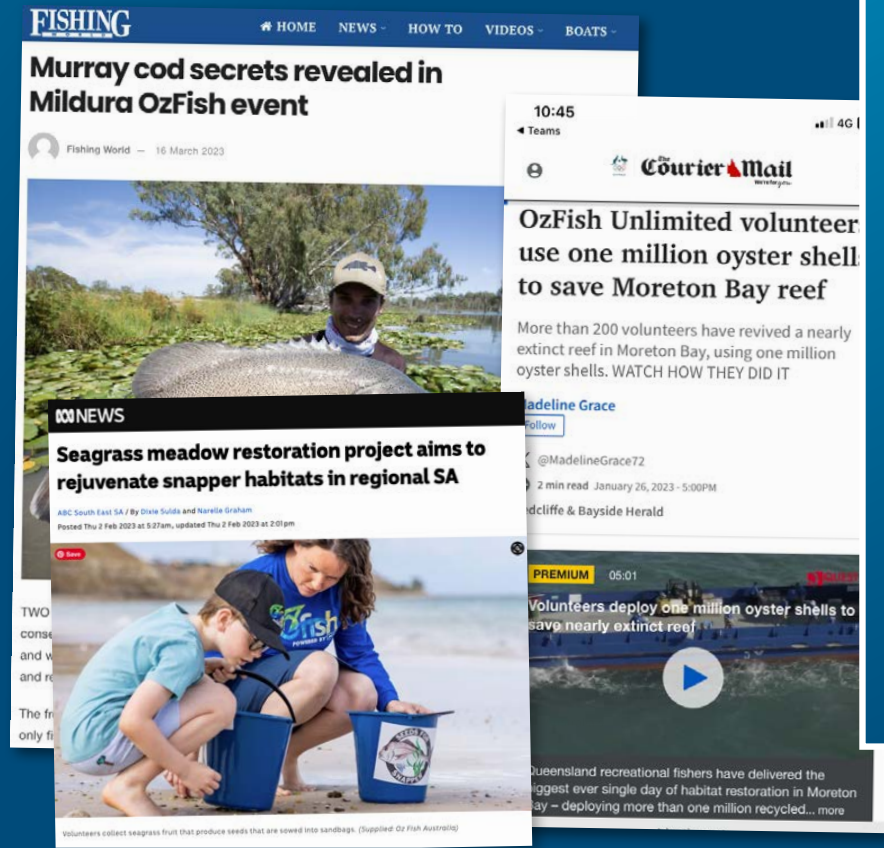


### MEDIA & SOCIAL MEDIA

OzFish has maintained a strong presence in traditional media outlets, with numerous features, articles and radio interviews across national and regional publications. Our stories showcase our success and highlight the importance of habitat restoration and sustainable fishing practices. This has resonated with a broad readership, furthering our mission and engaging the wider public. This has included the highlight of hosting Channel 7 Creek to Coast to showcase the seagrass restoration underway in Cockburn Sound and our ROB deployment in Moreton Bay, this initiative reached an audience of more than 1.7 million on the TV network and 1.5 million on social channels.

Our social media engagement has experienced remarkable growth, with a substantial increase in followers and engagement across our platforms. By consistently sharing engaging content, including success stories, informative posts and interactive conversations we've strengthened our online community. Additionally, our active engagement with followers through comments, messages, and discussions has fostered a sense of belonging and commitment among our digital audience.

As we continue to adapt to the evolving media landscape, we remain committed to raising awareness about OzFish and the importance of looking after our waterways. We also will focus our attention on membership engagement and retention of our existing members and supporters and improving user experience on our digital platforms.



76,000

WEBSITE VISITORS

11,150

EMAIL SUBSCRIBERS

**FACEBOOK**  
FOLLOWERS 15,840  
REACH 3.56 MILLION  
IMPRESSIONS 4.22 MILLION  
INTERACTIONS 268,640

**INSTAGRAM**  
FOLLOWERS 3,730  
REACH 399,120  
IMPRESSIONS 539,470

**LINKEDIN**  
FOLLOWERS 1,050  
REACH 31,720  
IMPRESSIONS 53,500

**PODCAST**  
DOWNLOADS 3,225  
VIEWS 261,000



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# CHAPTER ACTIVITIES

## ADELAIDE (SA)

Volunteer Hours: 2,352

The Chapter worked on three significant habitat restoration projects – Seeds for Snapper in the St Vincent Gulf and Fleurieu Peninsula, and the native oyster reef restoration in the Port Adelaide River. The Chapter also gained an entirely new committee of enthusiastic members who are keen to drive the membership forward and undertake new projects.

## APYAC (VIC)

Volunteer Hours: 262

Albert Park Yachting and Angling Club Chapter, which has been a strong supporter and primary driver of shellfish restoration efforts in the area since 2014, focused on supporting reef restoration in Port Phillip Bay as well as mangrove restoration in Western Port Bay. APYAC worked alongside the Bayside Chapter for these projects.

## BAROSSA (SA)

Volunteer Hours: 1,740

The Barossa and Mid North Chapter has been working with SA Water to place complex habitat in two reservoirs – Warren and Bundaleer. This has included procurement of materials, construction of habitat structures and deployment into reservoirs. Chapter members also held a demonstration day and participated in SA Water media activities. They also attended the BCF new store opening at Munno Parra as well as the World Recreation Fishing Conference.

## BAYSIDE (VIC)

Volunteer Hours: 262

The Chapter focused on supporting reef restoration in Port Phillip Bay as well as mangrove restoration in Westernport. Chapter members engaged our local fishing community in a series of hands-on events and worked alongside the APYAC Chapter.

## CAIRNS (QLD)

Volunteer Hours: 376

The Chapter, which was established in 2018, contributed to improving seagrass habitat at Mourilyan Harbour and to improving the condition of mangrove habitat at Cairns Airport. Overall, ensuring that urban and rural waterways are as healthy as they can be for fish habitat is the guiding foundation of the Chapter’s work in Cairns.

## CAMPASPE LODDON (VIC)

Volunteer hours: 10

The Chapter has been focused on their planning and engagement to establish habitat structure back in Lake Eppalock. The vast waters have good fish populations and the Chapter’s work will help make it a hot spot for recreational fishing.

## CENTRAL MORETON BAY (QLD)

Volunteer hours: 5,039.25

The Chapter has been involved in 65 work events this year with scheduled and ad-hoc working bees, routine maintenance and process improvements producing more than 3000 Robust Oyster Baskets (ROBs).

There were two major deployments at the Port of Brisbane pilot site, with over 52 tonnes of recycled shell restoring around 10 hectares of shellfish habitat. The shell collection team of nine donated 963 hours and travelled 11,716 kilometres to collect around 138 tonnes of shell.

The Chapter started a monitoring program, producing 70 underwater videos for a total viewing time of 88.9 hours with 31 members attending monthly meetings to help guide the project. A clean-up event at Swan Lake returned 800 metres of shoreline to a pristine state. In addition, members actively promoted OzFish at the World Recreational Fishing Conference and had a visible presence at BCF stores and environmental festivals.

A trial of a plant-based material for ROBs was introduced and the Chapter worked collaboratively with multiple universities, including supporting scientists on a field research trip to Turkey Beach. Overall, 301 volunteers donated an amazing 5345.25 hours to make this a hugely successful year.







## CLARENCE (NSW)

Volunteer hours: 492.5

The enormous Clarence catchment is home to many great anglers and is a popular area for tourists to wet a line. This year, the Chapter collaborated with local landholders and organisations such as councils, Landcare and DPI to engage with recreational fishers and the wider community. One of the highlights has been the fisher science project where volunteers have collected samples in the catchment area as part of a Water Quality Pilot Project.

## COFFS HARBOUR (NSW)

Volunteer hours: 234

The Coffs Harbour Chapter, which covers a wide area from Woolli to the North, Macksville to the South and West as far as Ebor, combined forces with the Clarence Chapter for several projects. The Chapter focused on furthering the movement for better habitat for better fishing with instore BCF promotions, clean-up event days, community planting and citizen science days and hosting Fish Talks.

## COORONG (SA)

Volunteer hours: 150

The Chapter continued its epic Coorong Beach Clean Up from 42-Mile Crossing. More than 45 bags and six cubic meters of rubbish were removed by recreational fishers from one of Australia's most iconic beaches. All of the litter collected was sorted, counted and will be entered into the Australian Marine Debris Database which is used by researchers to determine the best way to combat marine litter.

## DARWIN (NT)

Volunteer hours: 0

The Chapter has been reignited with the recruitment of a new project officer, jointly working with AFANT. It has reconnected with members and recruited young families through our Junior OzFisher program. Tackling litter has been a priority for the Top End and Tangle Bins have been installed at 10 locations around Darwin and Palmerston, providing an avenue for recreational fishers to recycle their discarded fishing line and tackle.

## EAST GIPPSLAND (VIC)

Volunteer hours: 260

The Chapter has been improving the fish habitat complexity of Lake King. The fish in the waterway now have more than 250 new habitat structures to feed, breed and shelter. The Chapter also supported the Corner Inlet Seagrass Restoration in South Gippsland in partnership with the commercial fishers and Yarram Yarram Landcare.

## EUROBODALLA (NSW)

Volunteer hours: 348

The Chapter collaborated with organisations to grow their presence in the region. It worked with Nature Coast Marine Group to monitor recruitment to the new oyster reef installed at Wagonga Inlet by NSW DPI Fisheries and The Nature Conservancy and collected 800kg of shell at the Narooma Oyster Festival to be stored for future projects. Members also collaborated with South-East Local Land Services to engage stakeholders along the Clyde River and Eurobodalla Landcare to restore riparian vegetation. Another project was wetting fishing lines to assist the University of Newcastle with fish sampling in Burrill Lake.

## EUSTON-ROBINVALE (VIC)

Volunteer hours: 205

High rainfall, limited river access and flooding along the Murray River have caused some challenges for the Chapter. Despite this, members have been working hard behind the scenes to spread the word about the work that OzFish is doing around the country and raising money through the local IGA. The Chapter also hosted a Fish Focus Community Night to update community members on local projects and encourage them to get involved in future restoration work.

## FREMANTLE (WA)

Volunteer hours: 2,500

The Chapter has been primarily working on Seeds for Snapper in Cockburn Sound, which has been a resounding success now going into its sixth year.



GEELONG (VIC)

Volunteer hours: 196

The Chapter has been working hard on the Barwon and Curdies Rivers with a series of clean-up events and riverbank planting days resulting in improved fishing for some key stretches.

GEOGRAPHE (WA)

Volunteer hours: 292

The Chapter, located in and around Busselton and the Vasse River catchment, continues to grow. The Clean-Up Australia Day event at the Busselton Jetty continues to be popular with local and Perth divers. Based on the success of last year's Howie's Junior Jetty Classic, it was expanded to two events. The Chapter has had an outreach stall at local community events, including a volunteer expo and night markets. With sponsorship secured for the Vasse River Goldrush project we hope the Chapter will have more opportunities to engage with the community over the next 12 months.

GOLD COAST (QLD)

Volunteer hours: 35

While doing a lot of planning for the year ahead, the Chapter has also completed two monitoring activities in the Logan River Catchment. Saltmarsh monitoring was undertaken at Riedel Park to create a baseline prior to large-scale earthworks. BRUV fish monitoring was also conducted at the 2021 tree-planting site at Logan Parklands.

GOONDIWINDI (QLD)

Volunteer hours: 420

The Goondiwindi Fishing Classic had its most successful year with 335 entrants taking part. The Chapter would like to thank event sponsors which has included; Rachel Holmes, Rob Mackenzie, Think Quality Building, Gundy Guns & Outdoor Supplies, Element on Coolum Beach, ACW Irrigation, Porky's Pizza, McIntyre Cricket Club, Goondiwindi Bowls Club, Coles Goondiwindi, Northwest Rural, Growth Agriculture, Coleman Rural, Repco Goondiwindi, Border Builders, Supercheap Auto Goondiwindi, Border Tyres, Goondiwindi Tyre Service, Schofield's Goondiwindi, Northern Rivers Sportsfishing, Oh the places you'll go Travel Co., Kindt's Furniture, Twidale Auto, Woods Grain, Betta Home Living, North West Rural, Mangrove 2 Brigalow. We also completed our first litter clean-up and look forward to completing our first habitat project next year.

HASTINGS RIVER (NSW)

Volunteer hours: 72.5

The Chapter hosted the Port Macquarie Fish Talks, linking members and volunteers with knowledge to improve their local waterways and the surrounding environments. More engagement, project events and assistance from members and recreational fishers would benefit this Chapter.

HAWKESBURY-NEPEAN (NSW)

Volunteer hours: 1,459

In response to the major flooding that impacted the Nepean catchment last year, the Chapter devoted its attention on developing and delivering a riparian planting and stabilisation project. Over the course of six months, this involved the completion of a planting event on the Macdonald River in St Albans and ongoing discussions with four landowners to develop future restoration sites. Four new Chapter executives have been added, which will increase capacity to create and deliver projects closer to the coast.

The Chapter has represented OzFish at multiple council weeding events within the Brisbane Waters area.

HUNTER (NSW)

Volunteer hours: 34

The Chapter's largest accomplishment for 2023 has been receiving a \$20,000 grant to replant the riparian zone and re-snag a section of the Hunter River in Luskintyre that will involve ample opportunities for volunteering among OzFish members. The addition of new executive members has also spurred on efforts to develop a weeding program in Maitland and run fishing events to eradicate carp from the area's waterways.







## ILLAWARRA (NSW)

Volunteer hours: 132

One of the highlights for the Chapter was the Clean-Up Australia Day event in Wollongong that saw 40 attendees lend a hand to remove around 270kg of rubbish along the harbour, foreshore and beaches. The Chapter also hosted one of the NSW East Coast Fish Talk Tour nights that featured presentations from OzFish project officers, university researchers, local council and fisheries. Chapter members have been busy working with local Councils to develop new projects for the area and have submitted a funding application to complete saltmarsh restoration at Lake Illawarra.

## INDENTED HEAD (VIC)

Volunteer hours: 1,740

The Chapter continued working to restore local reefs at Corio Bay. It helped recycling shell and its deployment as well as a stack of engagement opportunities for the local fishing community.

## INLAND WATERWAYS (NSW)

Volunteer hours: 944

The Chapter based in the Wambuul-Macquarie River catchment in central NSW empowered partner community groups by increasing their capacity to be aware of and participate in restoration activities, creating river stewards by undertaking activities on the river repair bus, including over 10km of willow and riparian weed control.

## LAKE MACQUARIE (NSW)

Volunteer hours: 1,225

There has been significant growth in Chapter membership. The Chapter started the planning of the Pimp My Jetty project that will result in ample new fish homes being installed across the lake. The Chapter also hosted the NSW East Coast Fish Talk night with more than 250 locals attending to hear from a line-up of fishing experts.

## MIA LEETON (NSW)

Volunteer hours: 500

The Chapter in the Murrumbidgee Irrigation Area undertook willow control and ran three community events to engage the local fishing community.

## MACKAY (QLD)

Volunteer hours: 16

The Chapter met regularly to discuss habitat issues and future project opportunities in the Mackay-Whitsunday region.

## MANNING RIVER (NSW)

Volunteer hours: 292

The Chapter combined forces with other organisations in the NSW Mid Coast region to improve their local waterways and surrounding environment. Litter clean-ups were a high priority due to the volume of rubbish around the waterways. With the help of members and their connections to the community, the Chapter was invited to a local landholder's property to replant a substantial portion of their acreage for aquatic and terrestrial habitat, linking to existing wildlife corridors and revegetating the bank.

## MAROOCHY (QLD)

Volunteer hours: 80

One of the main focuses for the Chapter was recycling three cubic metres of shell from local restaurants. Members travelled to Oyster World at the Port of Brisbane to donate the collected shell and join in on a BESE building workshop. The BESE bags were deployed into the Bunya Bunya oyster lease in Bli Bli.

## MOREE (NSW)

Volunteer hours: 424

The Chapter cleared invasive vegetation from two areas of the Mehi River to reduce the impact of weeds and to open up overgrown areas that had been traditionally used by the Moree fishing community. More than 600m of river is now accessible by car that was previously overgrown, re-establishing some old tracks along the upper banks and adding much-needed access to good fishing areas for the older demographic of the Chapter. OzFish volunteers removed dumped rubbish in these areas on multiple occasions. They also helped establish a living classroom at Whittaker's Lagoon for local students to attend the area and learn on country.



MORNINGTON (VIC)

Volunteer hours: 0

Planning and growth have been the key focal points for the Chapter in the south of Victoria and members are looking forward to starting a major shellfish recycling project in the near future.

MURRAY GOULBURN (VIC)

Volunteer hours: 0

The Chapter has been looking to grow its membership and is aiming to sink its teeth into some positive on-ground action in the next 12 months in popular fishing hot spots like Greens Lake, Broken Creek, the Goulburn River, Lake Eildon and the Murray River.

MURRUMBIDGEE (ACT)

Volunteer hours: 40

The Murrumbidgee ACT Chapter held its first events after it was established in early 2023 and undertook a clean-up along the river at Shepherd's Lookout to the west of Canberra. It also held a fish talks event in collaboration with other local organisations to plan future works and events.

NOOSA (QLD)

Volunteer hours: 0

The Chapter has been looking towards promoting membership in the area. It is looking to add more locals who have a passion for the local waterways and help it prosper for years to come.

NORTH MORETON (QLD)

Volunteer hours: 62

The Pumicestone Passage Chapter has been renamed to North Moreton as part of a process to rebuild this Chapter and members have been busy brainstorming project ideas for 2024. The Chapter helped complete a successful clean-up event with more than 45 participants removing 28kg of rubbish from the Bribie Foreshore.

NORTH QUEENSLAND

Volunteer hours: 751

The Chapter has been monitoring the health of waterways, contributed to novel sampling for fish using environmental DNA and worked to improve pathways for fish migration. Operating from Townsville, the team of volunteers and support staff contribute to projects from the Herbert to the lower Burdekin.

NORTHERN TABLELANDS (NSW)

Volunteer hours: 616

One of OzFish's longest-running Chapters, the Northern Tablelands crew have been focused on sustainable fishing engagement, getting more young people into the sport, cultural fishing experiences and clean-up days.

NYAH-NYAH WEST (VIC)

Volunteer hours: 370

There have been some challenges for the Chapter this year with significant flooding throughout the region and hypoxic blackwater events. Volunteers collected Murray crayfish as part of the recovery efforts to be released back into the Murray River when conditions improved. Once flooding had subsided, the Chapter was able to host the Nyah Fishing Competition during the first weekend of February, with 72 boats and 150 people participating. Post flooding litter collections were a high priority for the Chapter and a Clean Up Australia Day event was held with seven volunteers removing almost 60kg of rubbish from 2km of riverfront.

ONKAPARINGA (SA)

Volunteer hours: 39

This Chapter south of Adelaide continued to maintain and install fish hotels in the Onkaparinga River. Chapter members also attended a RecFish SA "come and try fishing" day with more than 100 people in attendance.







PEEL HARVEY (WA)

Volunteer hours: 30

After a busy 2022 rolling out Pimp My Jetty, the local Chapter has been a bit quieter this year but the members are proud to see this initiative being set up in different parts of the country. There is still good community interest around the project with OzFish presenting to school groups about the achievements and guiding them through the canals to inspect the habitat units by kayak.

PERTH (WA)

Volunteer hours: 258

The Chapter has supported the Seeds for Snapper project in Cockburn Sound, as well as kayak clean-ups and monitoring pygmy mussels in partnership with The Nature Conservancy.

RICHMOND (NSW)

Volunteer hours: 1,142

OzFish volunteers have been tirelessly working to preserve and enhance the Richmond River ecosystem. With a team of 81 dedicated members, they've been actively engaged in a variety of tasks. Their commitment to learning has been evident in their attendance at numerous training and education sessions, equipping them with the knowledge to effectively promote the values of our projects and monitor the vegetation and fish habitat.

Their hands-on involvement has seen the installation of 25 reef balls in Emigrant Creek, providing a much-needed complexity to the in-stream environment. These reef balls are now under a monitoring program, assessing their success as fish habitats and providing invaluable data on ecosystem health.

The volunteers have also been instrumental in the saltmarsh rehabilitation project, collecting data and participating in the Trees for Fish community planting days. These events not only raised awareness of the projects but also resulted in the planting of 6350 native vegetation along the riparian zone. Their efforts extend to the Richmond River oyster population, where they've been collecting spat and researching habitat improvement methods. They've even taken part in the BCF Small Change for Big Change open weekend, engaging with customers and collecting donations. Our Chapter volunteers have shown dedication and hard work, driving us forward in our mission to protect and enhance our precious ecosystems.

SNOWY MONARO (NSW)

Volunteer hours: 6

The Chapter is finding its feet after shifting from focusing on a small area in Bungarby to the entire region. It has been working to stabilise an executive and grow partnerships in the region.

SOUTH WEST VICTORIA

Volunteer hours: 0

The Chapter covers quite a large geographical area, from Glenelg River in the west to Curdies River in the east and is looking to reestablish its executive to pursue habitat restoration options in the area.

SUNRAYSLIA (VIC)

Volunteer hours: 2,900

The Chapter empowered existing community groups by increasing their capacity to be aware of and participate in restoration activities, creating river stewards and providing a unique opportunity to achieve positive outcomes for native fish. Chapter members undertook five large-scale restoration projects which resulted in in-stream habitat installed, native vegetation planting and fish motels built.

SYDNEY HARBOUR (NSW)

Volunteer hours: 126

The Chapter has hosted multiple events including executive meetings, BCF BBQs, a Clean-Up Australia Day event at Watsons Bay and a presentation night featuring talks from university researchers, NGOs, OzFish project officers and an expert angler as part of the East Coast Fish Talk Tour nights.

Its focus has largely been on project development work, culminating in the recent launch of Pimp My Jetty project, as well as leading discussions with partners, research institutions and funding sources for a potential project in Centennial Park.

TAMWORTH (NSW)

Volunteer hours: 300

The Chapter's main focal point has been on maintaining the considerable Peel River plantings, hosting the annual carp competition and engaging their local fishing community with 'Fish Talks' events.



TASMANIA

Volunteer hours: 93

Multiple engagement events have been held this year, providing opportunities for volunteers to be involved in a range of restoration projects. These events have provided significant learning opportunities through a number of talks and educational events, raising awareness surrounding the importance of fish habitat and healthy waterways. A number of hands-on events were also conducted, allowing fishers and other volunteers to be involved in the projects and to learn important skills such as saltmarsh, flora and fauna identification, seagrass seed collection and conducting inspections on environmentally friendly moorings, that build capacity for citizen science-based restoration opportunities in the future.

TWEED RIVER (NSW)

Volunteer hours: 12

The Chapter supported Tweed Landcare to undertake works to restore flood-damaged riparian zones through river clean-ups and tree plantings along the Tweed River and its tributaries.

WAGGA WAGGA (NSW)

Volunteer hours: 300

The Chapter engaged its fishing community with three events, installed 20 woody habitats and rocky habitat into Bethungra Dam, near Junee, which was completed after volunteers jumped into kayaks to help undertake extensive in-stream habitat mapping.

WELLINGTON (NSW)

Volunteer hours: 300

The Chapter has been focused on engaging the local fishing community in sustainable fishing events, as well as tackling the local willow problem.





**FINANCIAL/AUDITOR’S REPORT**

**OZFISH UNLIMITED LIMITED  
ABN 29 602 568 696**

**FINANCIAL REPORT  
FOR THE YEAR ENDED  
30 JUNE 2023**



Phone: 0437 630 238  
Email: susan@subar.com.au

OZFISH UNLIMITED LIMITED  
ABN 29 602 568 696

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Auditor's Independence Declaration

To the members of  
OzFish Unlimited Limited

As auditor for the audit of OzFish Unlimited Limited for the eight months ended 30 June 2023, I declare that, to the best of my knowledge and belief, there have been:

- no contraventions of the independence requirements of the Corporations Act 2001 in relation to the audit; and
- no contraventions of any applicable code of professional conduct in relation to the audit.

A handwritten signature in black ink, appearing to read 'Susan Barbour', is written over a horizontal line.

Susan Barbour  
Subar Assurance Pty Ltd

Date: 18 October 2023



**OZFISH UNLIMITED LIMITED**  
**ABN 29 602 568 696**

**STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME**  
**FOR THE PERIOD ENDED 30 JUNE 2023**

		8 months ended 30 June 2023	12 months ended 31 October 2022
	Note	\$	\$
<b>Income</b>			
Revenue	3	4,260,271	3,864,680
Other income	3	8,899	9,271
		<u>4,269,170</u>	<u>3,873,951</u>
<b>Expenditure</b>			
Project Expenditure		3,259,485	3,050,557
Employee Costs		170,264	407,319
Marketing, Fundraising and Communications		181,909	330,256
Accounting, Insurance and Legal fees		28,051	29,949
Depreciation and amortisation expenses		76,096	90,944
Interest expense		1,872	513
Bad & Doubtful debts		13,636	-
Other Expenditure		319,637	395,196
		<u>4,050,950</u>	<u>4,304,734</u>
<b>Surplus/(Deficit) for the period</b>		<u>218,220</u>	<u>(430,783)</u>
<b>Total comprehensive income for the period</b>		<u>218,220</u>	<u>(430,783)</u>

The above statement of profit or loss and other comprehensive income should be read in conjunction with the accompanying notes.

**OZFISH UNLIMITED LIMITED**  
**ABN 29 602 568 696**

**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 JUNE 2023**

		30 June 2023	31 October 2022
	Note	\$	\$
<b>ASSETS</b>			
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	5	1,589,757	977,681
Accounts receivable	6	789,292	486,157
Other current assets	7	34,704	23,388
<b>TOTAL CURRENT ASSETS</b>		<u>2,413,753</u>	<u>1,487,226</u>
<b>NON-CURRENT ASSETS</b>			
Plant and equipment	8	308,377	308,951
Right of use assets	10	31,021	46,531
<b>TOTAL NON-CURRENT ASSETS</b>		<u>339,398</u>	<u>355,482</u>
<b>TOTAL ASSETS</b>		<u>2,753,151</u>	<u>1,842,708</u>
<b>LIABILITIES</b>			
<b>CURRENT LIABILITIES</b>			
Trade and Other Payables		143,148	35,456
Other payables	9	361,755	268,715
Lease Liabilities	10	21,630	22,454
Employee Benefits		95,262	87,278
Contract liability		1,515,409	1,029,881
<b>TOTAL CURRENT LIABILITIES</b>		<u>2,137,204</u>	<u>1,443,784</u>
<b>NON-CURRENT LIABILITIES</b>			
Lease Liabilities	10	8,213	24,077
Employee Benefits		18,306	3,639
<b>TOTAL NON-CURRENT LIABILITIES</b>		<u>26,519</u>	<u>27,716</u>
<b>TOTAL LIABILITIES</b>		<u>2,163,723</u>	<u>1,471,500</u>
<b>NET ASSETS</b>		<u>589,428</u>	<u>371,208</u>
<b>EQUITY</b>			
Accumulated surplus		589,428	371,208
<b>TOTAL EQUITY</b>		<u>589,428</u>	<u>371,208</u>

The above statement of financial position should be read in conjunction with the accompanying notes.

**OZFISH UNLIMITED LIMITED**  
**ABN 29 602 568 696**

**STATEMENT OF CHANGES IN EQUITY**  
**FOR THE PERIOD ENDED 30 JUNE 2023**

	<b>Accumulated Surplus \$</b>	<b>Total \$</b>
<b>Balance at 31 October 2021</b>	801,991	801,991
Surplus/(deficit) for the period (12 months)	(430,783)	(430,783)
<b>Balance at 31 October 2022</b>	371,208	371,208
Surplus/(deficit) for the period (8 months)	218,220	218,220
<b>Balance at 30 June 2023</b>	<u>589,428</u>	<u>589,428</u>

The above statement of changes in equity should be read in conjunction with the accompanying notes

**OZFISH UNLIMITED LIMITED**  
**ABN 29 602 568 696**

**STATEMENT OF CASH FLOWS**  
**FOR THE PERIOD ENDED 30 JUNE 2023**

		<b>8 months ended 30 June 2023</b>	<b>12 months ended 31 October 2022</b>
Note		\$	\$
<b>Cash flows from operating activities</b>			
		4,796,825	4,216,173
		-	9,271
		(4,111,775)	(4,352,697)
		5,598	-
		(1,872)	(513)
	<b>15</b>	<u>688,776</u>	<u>(127,766)</u>
<b>Cash flows from investing activities</b>			
		(60,012)	(117,714)
		(16,688)	(22,165)
		<u>(76,700)</u>	<u>(139,879)</u>
		612,076	(267,645)
		<u>977,681</u>	<u>1,245,329</u>
	<b>5</b>	<u>1,589,757</u>	<u>977,681</u>

The above statement of cash flows should be read in conjunction with the accompanying notes

OZFISH UNLIMITED LIMITED  
ABN 29 602 568 696

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 30 JUNE 2023

These financial statements cover OzFish Unlimited Limited as an individual entity. OzFish Unlimited Limited is a Public Company limited by guarantee incorporated and domiciled in Australia.

1 Basis of Preparation and Statement of Compliance

The general purpose financial statements of the Company have been prepared in accordance with the requirements of the *Corporations Act 2001*, Australian Accountings Standards – Simplified Disclosures and the *Australian Charities and Not-for-profits Commission Act 2012*.

The financial statements have been prepared on an accruals basis and are based on historical costs unless otherwise stated in the notes.

The financial statements were authorised for issue by the Directors of the Company on xx October 2023.

2 Statement of Significant Accounting Policies

Income Taxes

No provision for income tax has been raised as the Company is exempt from income tax under Div 50 of the *Income Tax Assessment Act 1997*.

Property, Plant and Equipment

Each class of property, plant and equipment is carried at cost less, where applicable, any accumulated depreciation and impairment.

Leasehold improvements are measured at cost less amortisation.

The useful lives used for each class of depreciable assets are:

Class of Fixed Asset	Useful life
Project equipment	5 years

Financial Instruments

Initial recognition and measurement

Financial instruments are recognised initially using trade date accounting, i.e. on the date that Company becomes party to the contractual provisions of the instrument.

On initial recognition, all financial instruments are measured at fair value plus transaction costs (except for instruments measured at fair value through profit or loss where transaction costs are expensed as incurred).

Classification and subsequent measurement

Financial instruments are subsequently measured at either *fair value*, amortised cost using the effective interest rate method, or cost. Fair value represents the amount for which an asset could be

OZFISH UNLIMITED LIMITED  
ABN 29 602 568 696

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 30 JUNE 2023

exchanged or a liability settled, between knowledgeable, willing parties in arm's length transaction. Where available, quoted prices in an active market are used to determine fair value. In other circumstances, valuation techniques are adopted.

The *effective interest rate method* is a method of calculating the amortised cost of a financial asset and of allocating interest income over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash receipts through the expected life of the financial assets, or, where appropriate, a shorter period.

The classification of financial instruments depends on the purpose for which the investments were acquired. Management determines the classification of its investments at initial recognition and at the end of each reporting period for held-to-maturity assets.

Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are stated at amortised cost using the effective interest rate method.

Financial liabilities

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost. Fees payable on the establishment of loan facilities are recognised as transaction costs of the loan.

Borrowings are classified as current liabilities unless the Company has an unconditional right to defer settlement of the liability for at least 12 months after the reporting date.

Impairment

At each reporting date, the Company assesses whether there is objective evidence that a financial instrument has been impaired. The carrying amount of financial assets including uncollectible trade receivables is reduced by the impairment loss through the use of an allowance account. Subsequent recoveries of amounts previously written off are credited against the allowance account. Changes in the carrying value of the allowance account are recognised in profit or loss.

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the entity no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are either discharged, cancelled or expired. The difference between the carrying value of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non-cash assets or liabilities assumed is recognised in profit or loss.



**OZFISH UNLIMITED LIMITED**  
**ABN 29 602 568 696**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 30 JUNE 2023**

**Leases**

At inception of a contract, the company assesses whether a lease exists - i.e. does the contract convey the right to control the use of an identified asset for a period of time in exchange for consideration.

This involves an assessment of whether:

- The contract involves the use of an identified asset - this may be explicitly or implicitly identified within the agreement. If the supplier has a substantive substitution right then there is no identified asset.
- The company has the right to obtain substantially all of the economic benefits from the use of the asset throughout the period of use.
- The company has the right to direct the use of the asset i.e. decision making rights in relation to changing how and for what purpose the asset is used.

The non-lease components included in the lease agreement have been separated and are recognised as an expense as incurred.

At the lease commencement, the company recognises a right-of-use asset and associated lease liability for the lease term. The lease term includes extension periods where the company believes it is reasonably certain that the option will be exercised.

The right-of-use asset is measured using the cost model where cost on initial recognition comprises of the lease liability, initial direct costs, prepaid lease payments, estimated cost of removal and restoration less any lease incentives.

The right-of-use asset is depreciated over the lease term on a straight line basis and assessed for impairment in accordance with the impairment of assets accounting policy. The estimated life of the right-of-use assets is based on those of property, plant and equipment. The right-of-use asset is subject to the impairment requirements and is assessed for impairment indicators at each reporting date.

The lease liability is initially measured at the present value of the remaining lease payments at the commencement of the lease. The discount rate is the rate implicit in the lease, however where this cannot be readily determined then the company's incremental borrowing rate is used.

Subsequent to initial recognition, the lease liability is measured at amortised cost using the effective interest rate method. The lease liability is remeasured whether there is a lease modification, change in estimate of the lease term or index upon which the lease payments are based (e.g. CPI) or a change in the company's assessment of lease term.

Where the lease liability is remeasured, the right-of-use asset is adjusted to reflect the remeasurement or is recorded in profit or loss if the carrying amount of the right-of-use asset has been reduced to zero.

*Exceptions to lease accounting*

The company has elected to apply the exceptions to lease accounting for both short-term leases (i.e. leases with a term of less than or equal to 12 months) and leases of low-value assets. The company recognises the payments associated with these leases as an expense on a straight-line basis over the lease term.

The non-lease components included in the lease agreement have been separated and are recognised as an expense as incurred.

**OZFISH UNLIMITED LIMITED**  
**ABN 29 602 568 696**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 30 JUNE 2023**

**Employee Benefits**

Provision is made for the Company's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled. Employee benefits that are not expected to be settled within one year have been measured at the present value of the estimated future cash outflows to be made for those benefits. On determining the liability, consideration is given to employee wage increases and the probability that the employees may not satisfy vesting requirements. Liabilities for non-accumulating sick leave are recognised when the leave is taken and are measured at the rates paid or payable.

The Company presents employee benefit obligations as current liabilities in the statement of financial position if the Company does not have an unconditional right to defer settlement for at least twelve (12) months after the reporting period, irrespective of when the actual settlement is expected to take place.

**Provisions, contingent liabilities and contingent assets**

Provisions are recognised when the Company has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of amounts required to settle the obligation at the end of the reporting period, including the risks and uncertainties associated with the present obligation. Provisions are discounted to their present values, where the time value of money is material.

Any reimbursement that the Company can be virtually certain to collect from a third party with respect to the obligation is recognised as a separate asset. However, this asset may not exceed the amount of the related provision.

No liability is recognised if an outflow of economic resources as a result of present obligation is not probable. Such situations are disclosed as contingent liabilities unless the outflow of resources is remote in which case no liability is recognised.

**Cash and Cash Equivalents**

Cash and cash equivalents comprises cash on hand, demand deposits and short-term investments which are readily convertible to known amounts of cash and which are subject to an insignificant risk of change in value. Bank overdrafts also form part of cash equivalents for the purpose of the statement of cash flows and are presented within current liabilities on the statement of financial position.

**OZFISH UNLIMITED LIMITED**  
**ABN 29 602 568 696**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 30 JUNE 2023**

**Revenue and Other Income**

*Grant Income*

A number of the Company's programs are supported by grants received. If conditions are attached to a grant which must be satisfied before the Company is eligible to receive the contribution, recognition of the grant as revenue is deferred until those conditions are satisfied.

Revenue from non-reciprocal grants that are not subject to conditions are recognised when the Company obtains control of the funds, economic benefits are probable and the amount can be measured reliably. When a grant may be required to be repaid if certain conditions are not satisfied, a contract liability is recognised at period end to the extent that conditions remain unsatisfied.

*Donation Income*

Donation income received through BCF has been accounted for when received by BCF, as they are acting as agents on behalf of the Company.

**Interest revenue**

Interest revenue is recognised using the effective interest rate method.

All revenue is stated net of the amount of goods and services tax (GST).

**Critical accounting estimates and judgements**

The Directors make estimates and judgements during the preparation of these financial statements regarding assumptions about current and future events affecting transactions and balances.

These estimates and judgements are based on the best information available at the time of preparing the financial statements, however as additional information is known then the actual results may differ from the estimates.

There are no areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements.

**OZFISH UNLIMITED LIMITED**  
**ABN 29 602 568 696**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 30 JUNE 2023**

	30 June 2023	31 October 2022
	\$	\$
<b>3 Revenue and other income</b>		
<b>Revenue</b>		
General Donations	704,264	676,678
Grant Income	3,165,991	2,934,839
Membership	14,401	34,948
Operational Income	375,615	218,215
	<u>4,260,271</u>	<u>3,864,680</u>
<b>Other income</b>		
Interest income	8,899	-
<b>Government Grants</b>		
Jobmaker	-	9,271
Total other income	<u>8,899</u>	<u>9,271</u>
<b>4 Auditors' Remuneration</b>		
Remuneration of the auditor		
- Auditing the financial report	6,500	6,500
	<u>6,500</u>	<u>6,500</u>
<b>5 Cash and Cash equivalents</b>		
Ozfish Gift Fund	62,060	64,365
Ozfish Unlimited Limited Operating accounts	1,527,697	913,316
	<u>1,589,757</u>	<u>977,681</u>
<b>6 Accounts receivable</b>	<u>789,292</u>	<u>486,157</u>
Accounts receivable as at 30 June 2023 includes \$183,529 (2022: \$234,627) from the relationship with BCF, being Nil (2022: \$64,167) of grants receivable and \$183,529 (2022: \$170,461) of donations. Under AASB 1058, donations are accounted for when collected by BCF on behalf of OzFish.		
<b>7 Other Current Assets</b>		
Prepayments	30,023	22,008
Accrued interest income	3,301	-
Security deposit	1,380	1,380
	<u>34,704</u>	<u>23,388</u>



**OZFISH UNLIMITED LIMITED**  
**ABN 29 602 568 696**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 30 JUNE 2023**

**8 Plant and Equipment**

	30 June 2023	31 October 2022
	\$	\$
Plant & Equipment	487,693	427,681
Less: Accumulated Depreciation	(179,316)	(118,730)
<b>Total Plant and Equipment</b>	<b>308,377</b>	<b>308,951</b>

**Movements in carrying amounts**

Movement is the carrying amounts for each class of plant and equipment between the beginning and end of the financial period.

	Plant & Equipment	Total
	\$	\$
Carrying amount at 31 October 2021	261,077	261,077
Additions	117,714	117,714
Depreciation	(69,840)	(69,840)
Carrying amount at 31 October 2022	308,951	308,951
Additions	60,012	60,012
Depreciation	(60,586)	(60,586)
Carrying amount at 30 June 2023	308,377	308,377

**9 Other Payables**

GST payable/(receivable)	134,714	39,741
Sundry payables and accrued expenses	227,041	228,974
	<b>361,755</b>	<b>268,715</b>

All above liabilities are short term. The carrying values are considered to be a reasonable approximation of fair value.

**ABN 29 602 568 696**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 30 JUNE 2023**

**10 Leases**

Information relating to the leases in place and associated balances and transactions are provided below.

*Terms and conditions of leases*

The building lease is for the corporate office and had an original term finishing on 14 October 2022. During the prior year the Company negotiated an additional lease term of two years.

**Right of use assets**

Balance at beginning of period	46,531	21,104
Addition in period	-	46,531
Depreciation charge	(15,510)	(21,104)
<b>Balance at end of period</b>	<b>31,021</b>	<b>46,531</b>

**Lease Liabilities**

The maturity analysis of lease liabilities based on contractual undiscounted cash flows is shown in the table below:

	<1 year	1 – 5 years	> 5 years	Total undiscounted lease liabilities	Lease liabilities included in this SOFP
	\$	\$	\$	\$	\$
<b>2023</b>					
Lease Liabilities	25,000	6,250		31,250	29,843
<b>2022</b>					
Lease Liabilities	25,000	25,000	-	50,000	46,531

**Statement of Profit or Loss and Other Comprehensive Income**

The amounts recognised in the statement of profit or loss and other comprehensive income relating to leases where the Company is a lessee are shown below:

	2023	2022
Interest expense on lease liabilities	1,872	513
Depreciation of right of use assets	15,510	21,104
	<b>17,382</b>	<b>21,617</b>

**Statement of Cash Flows**

Total cash outflow for leases	16,665	22,678
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OZFISH UNLIMITED LIMITED  
ABN 29 602 568 696

NOTES TO THE FINANCIAL STATEMENTS  
FOR THE PERIOD ENDED 30 JUNE 2023

	30 June 2023	31 October 2022
	\$	\$
<b>11 Employee Benefits</b>		
<b>Current</b>		
Provision for Annual Leave	95,262	87,278
<b>Non-current</b>		
Provision for Long Service Leave	18,306	3,639
<b>Total Employee Benefits</b>	<u>113,568</u>	<u>90,917</u>
<b>12 Contingent Liabilities</b>		
There are no contingent liabilities that have been incurred by the Company in relation to 2023 (2022: Nil).		
<b>13 Related Parties</b>		
Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other parties unless otherwise stated.		
<b>14 Key Management Personnel</b>		
Payments to key management personnel in the period were \$210,685 (8 months) (2022: 298,298 for 12 months)		
<b>15 Events after the Reporting Period</b>		
No matters have arisen since the end of the period that have or may significantly affect the Company's operations, results of those and its state of affairs in future financial years.		
<b>16 Cash Flow Information</b>		
Reconciliation of net income to net cash provided by operating activities		
Surplus/(deficit) for the period	218,220	(430,783)
Non-cash flows in surplus		
- Depreciation and amortisation	76,096	90,944
Changes in assets and liabilities		
- (increase)/decrease in trade and other receivables	(314,451)	(63,395)
- Increase/(decrease) in trade and other payable	200,732	153,840
- Increase/(decrease) in unearned income	485,528	94,506
- Increase/(decrease) in employee benefits	22,651	27,122
Cash flow from operations	<u>688,776</u>	<u>(127,766)</u>



OZFISH UNLIMITED LIMITED  
ABN 29 602 568 696

DIRECTORS' DECLARATION

The Directors of the Company declare that:

1. The financial statements and notes, as set out on pages 1 to 14 are in accordance with the *Australian Charities and Not-for-profits Commission Act 2012*, including
  - (i) Complying with Accounting Standards –Simplified Disclosures, the Australian Charities and Not-for-profits Commission Regulations 2013 and other mandatory professional reporting requirements; and
  - (ii) Giving a true and fair view of the Company's financial position as at 30 June 2023 and of its performance for the period ended on that date, and
2. In the Directors' opinion, there are reasonable grounds to believe that the Company will be able to pay its debt as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors:

Director:   
Director: 

Dated this 18 day of October 2023





Phone: 0437 630 238  
Email: susan@subar.com.au

#### INDEPENDENT AUDITOR'S REPORT

To the members of OzFish Unlimited Limited

##### Opinion

I have audited the financial report of OzFish Unlimited Limited (the Entity), which comprises the statement of financial position as at 30 June 2023, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the 8 month period then ended, and notes to the financial statements, including a summary of significant accounting policies and managements' assertion statement.

In my opinion, the accompanying financial report is in accordance with the Corporations Act 2001 and *Division 60 of the Australian Charities and Not-for-profits Commission (ACNC) Act 2012*, including:

- a) Giving a true and fair view of the company's financial position as at 30 June 2023 and of its performance for the 8 month period ended on that date; and
- b) Complying with Australian Accounting Standards – Simplified Disclosures and Division 60 of the *Australian Charities and Not-for profits Commission Regulation 2013*.

##### Basis for Opinion

I conducted our audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. I am independent of the Entity in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that is relevant to my audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the Company, would be in the same terms if given to the directors as at the time of this auditor's report.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

##### Responsibilities of Management and Those Charged with Governance for the Financial Report

Management is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of Australian Accounting Standards – Simplified Disclosures and Division 60 of the *Australian Charities and Not-for profits Commission Regulation 2013* and for such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the Entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using

the going concern basis of accounting unless management either intends to liquidate the Entity or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Entity's financial reporting process.

##### Auditor's Responsibilities for the Audit of the Financial Report

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

A further description of our responsibilities for the audit of the financial report is located at the Auditing and Assurance Standards Board website at: [http://www.auasb.gov.au/auditors\\_responsibilities/ar4.pdf](http://www.auasb.gov.au/auditors_responsibilities/ar4.pdf). This description forms part of our auditor's report.

**Susan Barbour**

Subar Assurance Pty Ltd

Date: 18 October 2023

Melbourne









info@ozfish.org.au

1800 431 308

PO Box 446 Ballina NSW 2478

**OZFISH.ORG.AU**

07/10/2020

OZFISH Unlimited Limited | Australian Charities and Not-for-profits Commission



## OZFISH UNLIMITED LIMITED

- ✔ Charity is registered
- ✔ Charity reporting is up to date

### Charity details

**Also known as:**

OzFish Unlimited

**ABN:**

29602568696

**Address:**

299 River St  
Ballina NSW 2478  
Australia

**Email:**

[info@ozfish.org.au](mailto:info@ozfish.org.au)

**Address For Service email:**

[info@ozfish.org.au](mailto:info@ozfish.org.au)

**Website:**

[ozfish.org.au](http://ozfish.org.au)

**Phone:**

0419185538

**Charity Size:**

Large

<https://www.ozfish.org.au/about/0a0e14e2b5b040e0dce024b2b006#people>

4/7



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**Who the charity helps:**

Aboriginal and Torres Strait Islander people

General community in Australia

**Date established:**

2014

**Last reported:**

22 May 2020

**Next report due:**

30 April 2021

## Financial Year End:

31/10

## Summary of activities

We now have 35 chapters of recreational fishers who collectively have volunteered 47747 hours to protect and restore fish habitat around Australia. Projects undertaken include seagrass, shellfish and wetland restoration, riparian revegetation, waterway cleanups, community education and citizen science

### Where the charity operates

**States:**

VIC

TAS

NSW

QLD

WA

SA






NT

### Using the information on the Register

Information on the Charity Register has been provided to the ACNC by charities. If information is not shown, this may be because it has not yet been provided. The ACNC may also approve information be withheld from the Charity Register in certain circumstances. [Read more about information on the Charity Register.](#)

## Annual reporting

דג




TITLE	DUE DATE	DATE RECEIVED	DOWNLOAD
Financial Report 2020	30 April 2021	Not yet submitted	—
Annual Information Statement 2020	30 April 2021	Not yet submitted	—
Financial Report 2019	31 August 2020	22 May 2020	 <a href="#">Download</a>
Annual Information Statement 2019	31 August 2020	22 May 2020	 <a href="#">View AIS</a>
Financial Report 2018	30 April 2019	24 May 2019	 <a href="#">Download</a>
Annual Information Statement 2018	30 April 2019	23 April 2019	 <a href="#">View AIS</a>
Financial Report 2017	30 April 2018	1 February 2018	 <a href="#">Download</a>
Annual Information Statement 2017	30 April 2018	1 February 2018	 <a href="#">View AIS</a>
Annual Information Statement 2016	30 April 2017	4 March 2017	 <a href="#">View AIS</a>
Financial Report 2016	No due date	4 March 2017	 <a href="#">Download</a>
Annual Information Statement 2015	30 April 2016	17 March 2017	 <a href="#">View AIS</a>
Financial Report 2015	No due date	Not required	—
Financial Report 2014	No due date	Not required	—
Annual Information Statement 2014	No due date	Not required	—
Financial Report 2013	No due date	Not required	—
Annual Information Statement 2013	No due date	Not required	—



07/10/2020

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Documents

TITLE	DATE	REPORTING YEAR	DOWNLOAD
Annual Report	22 May 2020	2019	 <a href="#">Download</a>
Annual Report	19 July 2019	2018	 <a href="#">Download</a>
Governing Document	23 April 2019		 <a href="#">Download</a>

Responsible People

The role of a 'Responsible Person' is an important one for registered charities. Generally, a charity's Responsible People are its board or committee members, or trustees.

**Bonita Richards**

Director

View profile →

**Craig Copeland**

Director

View profile →

**David Coogan**

Chairperson

0111012020		021 101 0111111111 Limited   Australian Charities and Not-for-profits Commission	
<a href="#">View profile →</a>			
<b><u>Diane Lanyon</u></b>			
<a href="#">Director</a>			
<a href="#">View profile →</a>			
<b><u>John Burgess</u></b>			
<a href="#">Director</a>			
<a href="#">View profile →</a>			
<b><u>Kathryn Brooks</u></b>			
<a href="#">Director</a>			
<a href="#">View profile →</a>			
<b><u>Martin Mallen-Cooper</u></b>			
<a href="#">Director</a>			
<a href="#">View profile →</a>			
<b><u>Matthew Hansen</u></b>			
<a href="#">Director</a>			



07/10/2020

Organization Limited | Australian Charities and Not-for-profits Commission

View profile →

Miranda Bain

Director

View profile →

Paul Nagy

Director

View profile →

Paul Tully

Public Officer

View profile →

The charity's subtype history

PURPOSE	START DATE	END DATE
Advancing the natural environment	11 December 2014	—

Registration status history

https://www.acnc.gov.au/charity/9a0a44ca2b666040a0dca594b2b9044caac

67

**CLAUSE** CL06**TITLE** Suspension of Alcohol Free Zone and Alcohol Prohibited Area - Kooyoo Street Mall Event - Punjabi Mela - 20 April 2024**FROM** Shireen Donaldson, Director Economic & Organisational Development**TRIM REF** 24/17036

---

### **SUMMARY**

It is requested that the Alcohol Prohibited Area & Alcohol-Free Zone restrictions on Kooyoo Street be suspended from 5.00pm to 10.00pm on Saturday, 20 April 2024 to allow for a fundraising festival 'Bollywood' style – Punjabi Mela - raising funds and awareness for suicide prevention, comprising of food, drinks, music and market stalls.

This event is being coordinated by Griffith Real Estate as an awareness raising event.

### **RECOMMENDATION**

**Council suspend the Alcohol Free Zone and Alcohol Prohibited Area restrictions on Kooyoo Street from 5.00pm – 10.00pm on Saturday, 20 April 2024**

### **REPORT**

The following key guidelines have been set:

- Cups/drinkware, ice, storage are all to be provided by the stall holder;
- All staff at alcohol stalls must have current RSA – copies of RSA to be sent to Event Coordinator (Licensee) prior to the day;
- Free water will be arranged by event coordinator to be on site for event.

All approvals and licenses are currently being finalised and therefore, it is requested that the Alcohol Prohibited Area and Alcohol Free Zone restrictions in the proposed location of Kooyoo Street, Griffith, be suspended to permit the consumption of alcohol.

### **OPTIONS**

#### **OPTION 1**

As per the Recommendation.

#### **OPTION 2**

Any other option as determined by Council.

### **POLICY IMPLICATIONS**

Not Applicable



### **FINANCIAL IMPLICATIONS**

Not Applicable

### **LEGAL/STATUTORY IMPLICATIONS**

Sections 632A, 642, 644, 644A-C and Section 632 of the Local Government Act, 1993.

### **ENVIRONMENTAL IMPLICATIONS**

There will be noise generated by the event but will not impact on surrounding buildings.

### **COMMUNITY IMPLICATIONS**

This event is being coordinated by Griffith Real Estate to raise community awareness.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan items: 4.4 Provide a range of cultural facilities, programs and events.

### **CONSULTATION**

Local Police / Licencing Sergeant  
Senior Management Team

### **ATTACHMENTS**

Nil

**CLAUSE**      **CL07**

**TITLE**        **Investments as at 31 January 2024**

**FROM**        **Vanessa Edwards, Finance Manager**

**TRIM REF**    **24/4328**

---

### **SUMMARY**

This report details Council's investments performance at the month of January 2024.

### **RECOMMENDATION**

**The report be noted by Council.**

### **REPORT**

In accordance with Section 212 of the Local Government (General) Regulation 2021, it is hereby certified that the investments detailed in the attached schedules have been made in accordance with Section 625 of the Local Government Act 1993, its Regulations and Council's current Investment Policy and Strategy which were last amended and adopted on 14 July 2023.

Management is striving to continuously build up cash and investment returns to ensure ongoing financial stability and liquidity into the future.

### **OPTIONS**

#### **OPTION 1**

As per the Recommendation.

#### **OPTION 2**

Any other Recommendation of Council.

### **POLICY IMPLICATIONS**

The actions taken comply with Council's current investment policy and strategy, and the Ministerial Order as provided by the NSW Office of Local Government.

### **FINANCIAL IMPLICATIONS**

As at the 31 January 2024, Council had received a total of \$1,546,471 in interest coupon payments.

The overall net interest income recognised (when combining both interest received and mark-to-market entries) at 31 January 2024 was \$2,116,126. The annual original adopted budget for 2023/24 was \$2,108,000. The annual revised budget for 2023/2024 is \$2,808,000.



Council has a mix of growth and fixed income investments in the portfolio and at certain times growth assets are exposed to equity market fluctuations (volatility) as well as rises in interest rates and may incur non-cash valuation reductions that can impact on reported profits. These are long term assets and Council has no intention of divesting any of these assets when at cyclical lows and therefore crystallising any losses. Invariably, these assets will regain and increase their values over time and they make up a valuable diversity in Council's portfolio overall.

Due to the high volatility across investment markets, it is difficult to obtain cash yields whilst maintaining appropriate diversification of investments and not be exposed to potential fluctuations in the carrying value of these assets. Council's investments are diversified primarily across TCorp Managed Funds, term deposits, fixed income bonds and floating rate notes which are largely determined by the restrictions in place by the Minister's Order. Council's investments are diversified, all highly rated and of high quality.

### **LEGAL/STATUTORY IMPLICATIONS**

Section 212 of the Local Government (General) Regulation 2021.

### **ENVIRONMENTAL IMPLICATIONS**

Not Applicable

### **COMMUNITY IMPLICATIONS**

Not Applicable

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item: 1.1 Provide clear, accessible, relevant information.

### **CONSULTATION**

Senior Management Team

### **LEGAL/STATUTORY IMPLICATIONS**

Section 212 of the Local Government (General) Regulation 2021.

### **ENVIRONMENTAL IMPLICATIONS**

Not Applicable

### **COMMUNITY IMPLICATIONS**

Not Applicable

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

## **CONSULTATION**

Senior Management Team

## **ATTACHMENTS**

- |     |   |    |
|-----|---|----|
| (a) | Statement of Funds at 31 January 2024 <a href="#">↓</a>               | 95 |
| (b) | Investments Returns Analysis - 12 Months Annualised <a href="#">↓</a> | 96 |
| (c) | TCorp Monthly Economic Report - January 2024 <a href="#">↓</a>        | 97 |



## (a) Statement of Funds at 31 January, 2024

**GRIFFITH CITY COUNCIL**  
**Statement of Funds Invested under Section 625 of the Local Government Act, 1993**  
**31 January, 2024**

**INVESTMENTS**

Annual Return	Type	Valuation Balance as at 31 January, 2024	Interest Recognised January, 2024	Revaluation Movements Recognised January, 2024	Fund as a Percentage of Total Investments
<b>Cash/Managed Funds</b>					
5.420%	Pendal Institutional Cash Fund	8,347.06		37.32	0.01%
10.400%	Perpetual Credit Income Fund	1,025,523.46		8,584.85	1.60%
6.04%*	NSW Treasury Corp -Long Term Growth Fund	1,644,014.16		22,989.18	2.57%
4.83%*	NSW Treasury Corp -Medium Term Growth Fund	5,617,410.24		42,676.43	8.77%
3.16%*	NSW Treasury Corp -Short Term Income Fund	3,820,377.90	17,663.69	(631.79)	5.96%
3.500%	UBS Cash Management Trust Account	69,913.99	305.55		0.11%
3.590%	ANZ Premium Business Saver Account	7,398.82	25.19		0.01%
<b>Term Deposits</b>					
4.550%	AMP 367 Day Term Deposit Maturity 5/6/24	2,000,000.00	7,583.33		3.12%
1.600%	BOQ 3 Yr Term Deposit Maturity 9/12/24	1,082,491.07	1,444.64		1.69%
3.460%	Westpac Bank 2 Yr Term Deposit Maturity 17/5/2024	3,000,000.00	8,650.00		4.68%
4.300%	Westpac Bank 2 Yr Term Deposit Maturity 8/9/2024	3,000,000.00	10,750.00		4.68%
4.200%	NAB 2 Year Term Deposit Maturity 9/9/2024	2,000,000.00	7,019.18		3.12%
4.400%	BOQ 2 Yr Term Deposit Maturity 8/9/2024	2,000,000.00	7,373.51		3.12%
4.770%	Westpac Bank 2 Yr Term Deposit Maturity 30/9/2024	3,000,000.00	11,925.00		4.68%
4.820%	Westpac Bank 2 Yr Term Deposit Maturity 8/11/2024	3,000,000.00	12,050.00		4.68%
4.880%	ING 3 Yr Term Deposit Maturity 8/11/2025	4,000,000.00	16,311.23		6.24%
4.750%	Westpac Bank Notice Saver 60 Day	8,577,356.17	27,512.00		13.39%
4.600%	Westpac Bank Notice Saver 31 Day	8,492,210.30	30,015.37		13.26%
4.430%	Westpac Deposit Maturity 30/8/24	1,000,000.00			1.56%
5.000%	NAB 3 Yr Term Deposit Maturity 9/10/2026	3,500,000.00	14,583.33		5.46%
<b>Bank Bonds/Floating Rate Notes #</b>					
5.270%	CBA 5 Year FRN Maturity 11/01/24	-	13,282.00	(140.00)	0.00%
5.490%	Westpac FRN Maturity (\$1M Face Value) 24/04/24	1,002,320.00	13,528.54	(400.00)	1.56%
1.250%	NSW Treasury Corp Bond (\$2.5M Face Value) Maturity 20/3/25	2,418,700.00		5,550.00	3.78%
1.250%	NSW Treasury Corp Bond (\$2M Face Value) Maturity 20/11/30	1,651,460.00		2,680.00	2.58%
2.000%	NSW Treasury Corp Bond (\$2M Face Value) Maturity 8/3/33	1,625,160.00		(3,940.00)	2.54%
1.750%	Government of the ACT Bond (\$600k Face Value) Maturity 17/5/30	518,802.00		606.00	0.81%
<b>Total</b>		<b>64,061,485.17</b>	<b>200,022.56</b>	<b>78,011.99</b>	<b>100%</b>

\*YTD Fund Return

# Bank Bonds/Floating Rate Notes will have positive or negative revaluations from month to month. Upon maturity date the principal investment will be paid back in full.

Balance of Griffith City Council Trading Bank Account 6,781,527.73  
 GHFL/HHF Bank Account Balances 23,831.53

**Total Cash & Investments at 31/01/2024** **70,866,844.43**

**RETURN ON INVESTMENTS**

Return on Investments Analysis	Actual
Accumulated Return on Investments Brought Forward	1,813,639.65
Interest received on Griffith Health Facilities Limited Bank Accounts YTD January 2024	192.94
Return on Investments for the month of January 2024	278,034.55
Trading Bank Account Interest Received for the month of January 2024	24,259.14
<b>Total Return of Investments YTD January 2024</b>	<b>2,116,126.28</b>

Fund	Revised Budget Annual Total	Budget YTD	Actual YTD
Ordinary Fund	1,100,000.00	641,666.67	789,754.90
Water Fund	1,010,000.00	589,166.67	745,402.32
Sewerage Fund	440,000.00	256,666.66	409,766.42
Waste Fund	255,000.00	148,750.00	167,942.72
Western Riverina Library	3,000.00	1,750.00	3,259.92
<b>Total</b>	<b>2,808,000.00</b>	<b>1,638,000.00</b>	<b>2,116,126.28</b>
Percentage of Year at Report Date			<b>58.33%</b>

In accordance with Section 212 of the Local Government (General) Regulation 2021, I hereby certify that the investments detailed above are made in accordance with the Local Government Act, its regulations and Council's investment policy adopted on 14 July, 2023.

\_\_\_\_\_  
**RESPONSIBLE ACCOUNTING OFFICER**

**(b) Investments Returns Analysis - 12 month Annualised Yields**

<b>INVESTMENT RETURNS ANALYSIS - 12 MONTH ANNUALISED YIELDS</b>			
<b>Month</b>	<b>Average Funds Invested for the month</b>	<b>Return on Investment/ Revaluation Adjustments</b>	<b>Yield %</b>
Feb-23	\$60,313,394	\$33,828	0.06%
Mar-23	\$60,423,943	\$467,545	0.77%
Apr-23	\$60,644,807	\$242,735	0.40%
May-23	\$58,897,062	\$66,112	0.11%
Jun-23	\$60,569,391	\$74,708	0.12%
Jul-23	\$64,144,808	\$302,181	0.47%
Aug-23	\$64,307,885	\$228,475	0.36%
Sep-23	\$63,569,386	\$30,484	0.05%
Oct-23	\$63,449,129	-\$7,967	-0.01%
Nov-23	\$64,311,568	\$577,517	0.90%
Dec-23	\$64,699,621	\$523,235	0.81%
Jan-24	\$64,486,966	\$278,035	0.43%
<b>12 Month Annualised Performance</b>			<b>4.47%</b>
<b>Current Year Performance Jul 23 - Jun 24</b>			<b>3.00%</b>
<b>(Cash basis only, net of fees)</b>			





**January 2024**  
Published: 1 February 2024

## Monthly economic report

### The global economy

Over the past month, investors have pushed back their expectations for when they expect central banks to start cutting interest rates in 2024. While at the end of last year investors were certain that the US Federal Reserve (Fed) would deliver the first rate cut in March 2024, confidence around this view has diminished, particularly after Fed Chairman Powell noted that a March rate cut is unlikely. Investors remain confident, however, that a rate cut will be delivered in May, and currently expect the Fed to cut rates by around 150bps this year.

The reassessment of the policy outlook occurred as Fed officials have continued to push back on investors anticipating rate cuts to commence in early 2024. While inflation developments in the US (and globally) have been positive, the Fed noted that it needs to be convinced that inflation is sustainably returning to target before it cuts rates. The recent slowing in wages growth is encouraging, but it is still above levels that are consistent with the Fed's 2% inflation target. This reflects continued strength in the US labour market, with employment rising strongly and job openings unexpectedly increasing in December.

Stronger US economic data has also reinforced the view that the Fed won't cut rates in the first quarter of 2024. The US economy grew by more than expected in the December quarter, buoyed by solid consumer spending. The strength in consumer spending over 2023 has surprised many, as households remain willing to reduce their saving rate to fund spending. Purchasing Managers Indexes (PMI) also improved in January, highlighting the US economy's continued resilience.

In Europe, central bank officials have abandoned their tightening bias and also turned their focus to the timing of potential rate cuts, with the European Central Bank (ECB) President opining that a rate cut around the middle of this year is likely. Like the US, investors now ascribe a lower chance of a rate cut in March and expect one less rate cut in the first half of 2024. In contrast to the US economy, however, the European economy has been weak, stagnating over 2023. Activity in Germany has been particularly muted.

China's economy grew by 5.2% in 2023 – meeting authorities target – but ongoing deflationary pressures saw nominal GDP grow at its slowest rate in almost 50 years. With weak consumer spending and an anaemic property sector, the People's Bank of China unexpectedly announced a 50bps cut to the Reserve Requirement Ratio for all banks. This has boosted hopes that larger fiscal stimulus and monetary easing measures will be announced to support China's economy. Developments in the liquidation of large property developer, Evergrande – which was ordered by a Hong Kong court – will be closely watched over coming months.

### The Australian economy

Inflation developments in Australia have also been positive, with consumer price inflation in the December quarter 2023 significantly lower than the Reserve Bank of Australia (RBA) anticipated in its most recent forecasts (from early November). The moderation in domestic market services inflation is particularly encouraging, though services inflation remains elevated and the RBA is likely to remain concerned about this being sticky. Investors now expect the RBA to start cutting interest rates in June and to lower rates by 75bps over 2024.

The recent easing of inflationary pressures has occurred alongside mounting evidence of weakness in the Australian economy. PMI data indicates that the Australian economy weakened further in the December quarter. Retail spending remains subdued, with turnover little changed over the past year despite high inflation and strong population growth. The labour market also continues to loosen, with full-time employment and total hours worked falling further in recent months. Leading indicators, including job advertisements and job vacancies, are pointing to a further labour market cooling.

## Financial market commentary

Bond yields rose in January, largely unwinding December's fall in yields, as investors pared back their expectations for interest rate cuts this year. Despite the higher yields, most developed economy equity markets recorded gains.

### Equity markets (performance in local currency, excluding dividends)

The MSCI World (ex-Australia) index rose by 2.2% in January and the ASX gained 1.2%. The US S&P500 was up 1.6%; investor sentiment boosted by positive economic data that supported the view that the US economy will have a soft landing. Japan's equity market rose by a strong 8.4% in January, following large gains in 2023, boosted by the depreciation of the yen.

The UK equity market underperformed, losing 1.3%, as a higher-than-expected inflation data caused investors to noticeably scale back their rate cut expectations for 2024 and pushed up bond yields.

Emerging market equities were mostly weaker in January, with the MSCI Emerging Markets index falling by 4.2%. Equity markets in China and Hong Kong experienced sharp falls reflecting ongoing concerns around China's growth prospects and a Hong Kong court ordering the liquidation of large Chinese property developer, Evergrande.

### Interest rates

Global bond yields rose throughout the first half of January, following sizeable falls in November and December, as investors pared back their expectations for interest rate cuts in 2024. In the last few days of January, however, yields retraced most of their earlier rise as rate cut expectations were again increased. For the US, this was driven by the Fed's forward guidance becoming more neutral rather than hawkish. For Australia, the significantly weaker inflation outcome for the December quarter caused a sharp fall in bond yields. US 10-year bond yields ended the month 3bps higher and Australian 10-year yields rose 6bps. Australian 3-year bond yields fell by 4bps.

TCorp bond yields moved broadly in line with those on Commonwealth Government bonds in January.

### Currency and commodity markets

Oil prices rose by 6.1% in January, unwinding the fall in December, boosted by concerns around the conflict in the Middle East and heightened attacks in the Red Sea.

The Australian dollar depreciated by 3.6% against the US dollar in January. Higher US bond yields led to broad US dollar strength as investors pared back rate cut expectations more for the Fed than for the RBA.



## Financial market performance

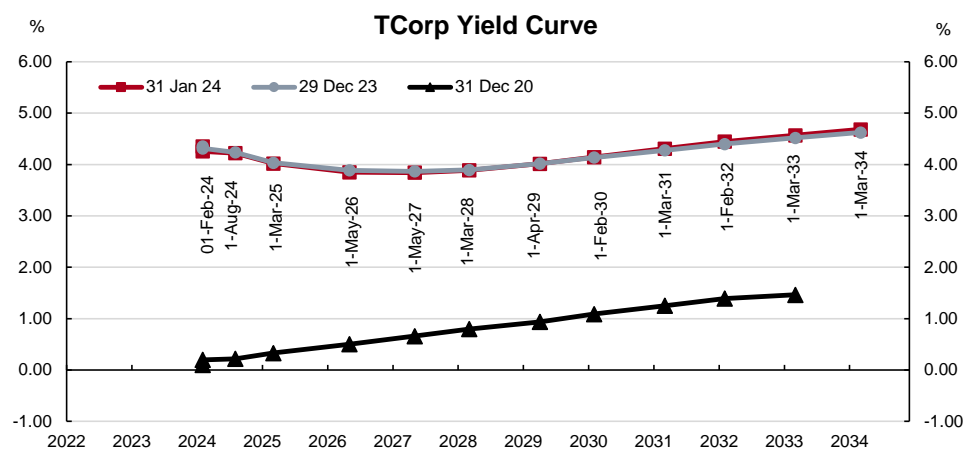
Currency markets January 2024	Previous month close	Month high	Month low	Month close	Month change
AUD/USD	0.681	0.681	0.655	<b>0.657</b>	-3.6% ▼
AUD/EUR	0.617	0.618	0.602	<b>0.607</b>	-1.6% ▼
AUD/JPY	96.08	97.71	95.99	<b>96.50</b>	0.4% ▲
AUD/GBP	0.535	0.536	0.517	<b>0.518</b>	-3.2% ▼
AUD/BRL	3.309	3.325	3.229	<b>3.255</b>	-1.6% ▼
AUD/INR	56.68	56.71	54.47	<b>54.54</b>	-3.8% ▼
AUD/CNY	4.837	4.837	4.708	<b>4.709</b>	-2.6% ▼

Equity markets* January 2024	Previous month close	Month high	Month low	Month close	Month change
MSCI World ex Australia	3247	3320	3191	<b>3320</b>	2.2% ▲
MSCI Emerging Markets	1024	1025	958	<b>981</b>	-4.2% ▼
S&P/ASX200	7591	7681	7346	<b>7681</b>	1.2% ▲
S&P/ASX Small Ordinaries	2930	2956	2833	<b>2956</b>	0.9% ▲
S&P500 (US)	4770	4928	4689	<b>4846</b>	1.6% ▲
FTSE 100 (UK)	7733	7733	7446	<b>7631</b>	-1.3% ▼
Stoxx600 (Europe)	479	486	468	<b>486</b>	1.4% ▲
DAX (Germany)	16752	16972	16432	<b>16904</b>	0.9% ▲
CAC 40 (France)	7543	7677	7319	<b>7657</b>	1.5% ▲
Nikkei 225 (Japan)	33464	36547	33288	<b>36287</b>	8.4% ▲
Hang Seng (HK)	17047	17047	14961	<b>15485</b>	-9.2% ▼
Shanghai Composite (China)	2975	2975	2756	<b>2789</b>	-6.3% ▼
Bovespa (Brazil)	134185	134185	126602	<b>127752</b>	-4.8% ▼
IPC (Mexico)	57386	57537	54708	<b>57373</b>	0.0% ▼
S&P/BSE Sensex (India)	72240	73328	70371	<b>71752</b>	-0.7% ▼

\*Returns are in local currency, and exclude dividend payments

Bond markets (%) January 2024	Previous month close	Month high	Month low	Month close	Month change
RBA Official Cash Rate	4.35	4.35	4.35	<b>4.35</b>	0.00 –
90 Day Bank Bill	4.36	4.36	4.34	<b>4.35</b>	-0.01 ▼
180 Day Bank Bill	4.45	4.47	4.43	<b>4.43</b>	-0.01 ▼
New institutional term deposits	4.50	4.70	4.50	<b>4.70</b>	0.20 ▲
3 Year CGS Bond	3.61	3.86	3.57	<b>3.57</b>	-0.04 ▼
10 Year CGS Bond	3.96	4.29	3.96	<b>4.01</b>	0.06 ▲
10 Year US Bond	3.88	4.18	3.88	<b>3.91</b>	0.03 ▲
10 Year German Bond	2.02	2.35	2.02	<b>2.17</b>	0.14 ▲
10 Year Japanese Bond	0.61	0.75	0.57	<b>0.73</b>	0.12 ▲

TCorp bonds (%)	Previous month close	Month high	Month low	Month close	Month change
<b>January 2024</b>					
08-Feb-24	4.31	4.38	4.26	<b>4.26</b>	-0.06 ▼
20-Aug-24	4.23	4.37	4.22	<b>4.22</b>	-0.01 ▼
20-Mar-25	4.03	4.25	4.02	<b>4.02</b>	-0.01 ▼
20-May-26	3.89	4.12	3.85	<b>3.85</b>	-0.04 ▼
20-May-27	3.87	4.13	3.84	<b>3.84</b>	-0.02 ▼
20-Mar-28	3.89	4.17	3.89	<b>3.89</b>	-0.01 ▼
20-Apr-29	4.02	4.31	4.01	<b>4.01</b>	0.00 ▼
20-Feb-30	4.14	4.44	4.14	<b>4.14</b>	0.01 ▲
20-Mar-31	4.28	4.60	4.28	<b>4.31</b>	0.03 ▲
20-Feb-32	4.40	4.73	4.40	<b>4.45</b>	0.05 ▲
08-Mar-33	4.52	4.85	4.52	<b>4.57</b>	0.05 ▲
CIB 2.75% 20 Nov 25	1.06	1.39	1.06	<b>1.25</b>	0.19 ▲
CIB 2.50% 20 Nov 35	2.07	2.37	2.07	<b>2.17</b>	0.10 ▲



Source: TCorp

Commodity markets (US\$)	Previous month close	Month high	Month low	Month close	Month change
<b>January 2024</b>					
Brent Oil (per barrel)	77.0	83.6	75.9	<b>81.7</b>	6.1% ▲
Iron Ore (per tonne)	136.4	143.6	132.0	<b>135.1</b>	-0.9% ▼

TCorp forecasts	June-24	Dec-24	Jun-25	Dec-25
RBA Official Cash Rate	4.10	3.85	3.10	2.35
90 Day Bank Bill	4.10	3.10	3.10	2.50
10 Year CGS Bond	3.50	3.25	3.25	3.25



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## About TCorp

TCorp provides best-in-class investment management, financial management, solutions and advice to the New South Wales (NSW) public sector. With A\$110 billion of assets under management, TCorp is a top 10 Australian investment manager and is the central borrowing authority of the state of NSW, with a balance sheet of A\$169 billion. It is rated Aaa (Stable) by Moody's, AAA (Stable) by Fitch, and AA+ (Stable) by S&P.

## TCorp

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**SCENIC HILL USER GROUP  
HELD IN COUNCIL CHAMBERS, GRIFFITH ON  
MONDAY, 5 FEBRUARY 2024 COMMENCING AT 5:28 PM**

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**PRESENT**

Councillor Jenny Ellis (Chair), Councillor Christine Stead, Rodney Savage (Community Representative) (ZOOM), Ronald Anson (Community Representative), Matthew Hockings (Community Representative), Sharon Careri (Community Representative), Helen Vowles (Community Representative), David Heffer (Community Representative), Denis Couch (Community Representative), Matthew Pasin (Community Representative), Sally Bamblett (Community Representative) (ZOOM), Julie Groat (Community Representative)

Quorum = 3

**STAFF**

General Manager, Brett Stonestreet, Director Sustainable Development, Bruce Gibbs, Corporate Property Officer, Amanda Vardanega and Minute Secretary, Joanne Bollen

**1 APOLOGIES**

No apologies were received.

**2 CONFIRMATION OF MINUTES**

Not Applicable

**3 BUSINESS ARISING**

Not Applicable

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

**Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

**Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.



## **5 ITEMS OF BUSINESS**

*Amanda Vardanega entered the meeting, the time being 5:33pm.*

### **CL01 TERMS OF REFERENCE**

General Manager, Brett Stonstreet gave the Committee an overview of the Committee Terms of Reference.

The Committee discussed the Terms of Reference and agreed that they will initially meet monthly, on the first Monday of each month.

**RECOMMENDED** on the motion of Councillor Christine Stead and Denis Couch that the Committee adopt the Terms of Reference with the relevant changes made including an amendment that the Scenic Hill User Group meet on a monthly basis.

### **CL02 COMMITTEE MEMBERS INDUCTION - MANDATORY**

General Manager, Brett Stonstreet, provided an overview of the Committee induction process which Committee members may access on Council's website. Committee members are required to read the Code of Conduct policy and procedures, Code of Meeting Practice policy, Statements to the Media Policy, Social Media Policy, Information Protection Principles, and Child Safe policy. Committee members are also required to complete the online volunteer form and policy acknowledgment form. Explanation was provided in relation to the requirement to declare any Conflicts of Interest Committee members may have in their consideration of Committee matters. Conflicts of Interest declaration forms can be completed electronically or hard copies submitted at the meeting.

**RECOMMENDED** on the motion of Ronald Anson and Matthew Pasin that the Committee members note the Committee Induction requirements and complete induction process outlined in this report.

### **CL03 AGENDA ITEMS**

The Committee members introduced themselves and advised of their connection to Scenic Hill.

Representation on the Committee comprises of members of the Griffith Motorcycle Club, Griffith Feral Joggers, Griffith Riding for the Disabled, Griffith Pioneer Park Museum volunteer, local mountain bike riders and local residents who use Scenic Hill for recreational use.

The Committee brainstormed Strengths, Weaknesses, Opportunities and Threats to Scenic Hill (attached below).

### **CL04 SCENIC HILL (ZONE 3) - NATURAL AREAS PLAN OF MANAGEMENT**

The Committee noted that the Griffith Feral Joggers were missed from the stakeholder list at the start of the Scenic Hill (Zone 3) – Natural Areas Plan of Management document.

## **6 GENERAL BUSINESS**

### **6.1 4WD and Motorcycle use on Scenic Hill**

The question was raised if 4WD vehicles or motorcycles can be used on the fire trails on Scenic Hill.

Mr Stonestreet advised that the use of cars or other vehicles on Crown land is prohibited and requires a licence or authorisation from Crown Lands – NSW Government.

## **7      NEXT MEETING**

The next meeting of the Scenic Hill User Group is to be held on Monday, 4 March 2024 at 5:30pm.

There being no further business the meeting terminated at 7:02pm.

**Attachment - Strengths, Weaknesses, Opportunities and Threats to Scenic Hill**



**Attachment - Strengths, Weaknesses, Opportunities and Threats to Scenic Hill**

Strengths

Flora and fauna

Peaceful

Views/lookout

Tracks

Accessible

Hermits Cave/Rock formations Asset to promote the City Tourism spot

Weaknesses

Rubbish

Weeds prickly pear/Noxious weeds

Signage

Vandalism

Fire risk

Vehicular access

Motorbikes

Walking track maintenance

Steel posts on walking tracks

Fire tracks - RFS

Wild goats

Old MTN9 building

## Opportunities

Tourism

Soft landscaping

Maintained tracks

Community engagement

Family and community

involvement Grant funding

Emergency funding grant  
for signage

Development of a community  
and stakeholder plan

## Threats

Apathy



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**DISABILITY INCLUSION & ACCESS COMMITTEE  
HELD IN COUNCIL CHAMBERS, GRIFFITH ON  
WEDNESDAY, 7 FEBRUARY 2024 COMMENCING AT 1:04 PM**

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**PRESENT**

Councillor Shari Blumer (Chair), Laurie Testoni (Councillor - Alternate), Colin Beaton (Community Representative), Marilyn Hams (Community Representative), Mike Neville (Community Representative, Via Zoom), Val Woodland (Community Representative)

Quorum = 3

**STAFF**

Director Sustainable Development, Bruce Gibbs, Urban Strategic Design & Major Projects Manager, Peter Badenhorst, Project Planner, Melanie Vella, Community Development Coordinator, Melissa Canzian, Director Economic and Organisational Development, Shireen Donaldson and Minute Secretary, Hannah Hall

**BY INVITATION**

Suzanne & Lewis Biondo, Kira Boswell & Craig White (Personnel Group)

The Committee was made aware that this meeting, and future meetings may be recorded for administrative purposes only.

**1 APOLOGIES**

**RECOMMENDED** on the motion of Colin Beaton and Val Woodland that apologies be received from Simone Murphy, Pat Cox, Erin Fletcher & Jaimi Damini.

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Colin Beaton and Val Woodland that the minutes of the previous meeting held on 6 December 2023, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

Nil

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

## **Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **5 PRESENTATIONS**

### **5.1 Presentation by Mrs Suzanne Biondo**

Mrs Suzanne Biondo thanked the Committee for the opportunity to share Lewis' story and advocate on behalf of those with a disability who are seeking employment opportunities.

Mrs Biondo discussed experiences that she and Lewis have had on his search for ongoing employment which has shed light on a broader issue within our Local Government Area and its approach to employment opportunities for people with disabilities, and the reluctance of employers to participate in funded programs aimed at enabling the employment of individuals with disabilities. It has highlighted the need for employers to incorporate special considerations, or create positions making employment opportunities more accessible for people with disabilities.

Mrs Biondo concluded by saying that Lewis' experience highlights the need for a shift in perspective and policy. She would like to see Council, as they are at the centre of our community, make moves towards creating accessible employment for all individuals regardless of ability.

Kiara Boswell from Personnel Group introduced herself and colleague Craig White to the Committee. Kiara explained that the Personnel Group strive to create equal opportunity through employment, and have recently expanded into NDIS offerings as well. She mentioned that Lewis has recently become a participant of the Personnel Group employment program, and is confident they will be able to assist in securing employment for him in his area of interest.

Craig presented an overview of the Disability Employment Services (DES) and NDIS employment supports which participants have access to. Craig explained that to be eligible for DES, participants will need to be receiving income support from Centrelink, not working 8 hours or more per week and have a disability, injury or mental health condition. Participants are able to register directly with the Personnel Group, or are referred to them by Centrelink if they meet the above criteria or they have an NDIS plan. The team of employment consultants will then assist them in finding a job. They will help with job searching, making sure resumes and cover letters are up to date and are of a good quality. Their team of Employer Relation Coordinators liaise with local employers in hopes of creating opportunities for participants to obtain meaningful work.

Craig advised that Personnel Group provide workplace support for a minimum of 12 months once a participant has secured a position to help them integrate into the workplace and set them up for success.

Personnel Group can offer suitable employers wage subsidies when hiring people with a disability. However, there are limitations when it comes to government funded organisations.

Personnel Group's NDIS Employment Support is similar to the DES, however, they are able to assist a wider range of people, regardless of their Centrelink payment eligibility. They just have to have access to NDIS. The wage subsidy, however, is not available for NDIS employment support.



Councillor Blumer recognised that a lot of organisations have online recruitment portals, and potentially there is no opportunity for people to “tick a box” to say that they have a disability or they need special consideration, or assistance. She asked Craig if he was aware of a service where someone could do a desktop review of our recruitment processes and identify any gaps that Council may have in this area. Craig was not aware of any; however said he would do some research and report back.

Kiara extended the opportunity to meet with anyone from any organisation who may be interested in their support in creating opportunities to ensure that the process is as accessible as possible for both businesses and participants.

*Craig White left the meeting, the time being 1:34 pm.*

Councillor Blumer thanked Mrs Biondo and Lewis for sharing their experiences and invited them to attend the next Disability Inclusion and Access Committee meeting to share with them the recommendations that come out of this discussion.

*Kiara Boswell & Suzanne and Lewis Biondo left the meeting, the time being 1:40 pm.*

## **6 ITEMS OF BUSINESS**

### **CL01 EMPLOYMENT OPPORTUNITIES FOR PEOPLE WITH A DISABILITY**

Mrs Donaldson acknowledged Mrs Biondo’s presentation. She went on to inform the Committee of steps that Council have taken in recent time to ensure that Council is providing equal opportunity employment. She advised that Council did an assessment of their employment base, and found that Council do support a number of employees with a disability.

She acknowledged that an online employment process may be difficult for some to use, however, with Council receiving a large number of applications, the most effective way to manage the influx and communicate with applicants is with a software based system. Council have messaging on all job advertisements stating Equal Opportunity process, and recently added a message encouraging people of any ability to contact Council’s Workforce Planning team if they require assistance with the recruitment process. Mrs Donaldson highlighted the decision to advise Council of a disability during the application process is up to the applicant themselves.

Mrs Donaldson asked the Committee to bear in mind that Council is on an award system and that Local Government is a heavily regulated industry. It is also budget driven and an organisational structure is adopted each financial year. Council doesn’t have as much flexibility as the private sector might have in regards to creating new positions.

Mr Neville drew on past experiences working in the employment industry for many years. He said that he knows of multiple people with disabilities that have secured employment with Griffith City Council through work experience placements, with the help of Commonwealth Funded programs. He suggested Councillors review the Equal Opportunity Employment (EEO) Policy and make recommendations to ensure it is fit for purpose.

Mrs Donaldson advised the Committee that SMT have discussed the topic at length, and their recommendations were to bring it to the attention of the Disability Inclusion and Access Committee and also to put a budget submission in to include a 0.6 supported position for consideration in the 2024/25 budget.

Ms Owen suggested a program not unlike the Traineeship scheme to create pathways to ongoing employment for people with a disability.

*Marilyn Hams left the meeting, the time being 2:15 pm.*

Councillor Testoni agreed that Council should review the EEO policy.

**RECOMMENDED** on the motion of Colin Beaton and Mike Neville that the Equal Opportunity Employment Policy be reviewed by Council outside of the regular Policy Review Schedule.

*Councillor Laurie Testoni left the meeting, the time being 2:18 pm.*

#### **CL02 NEW APPLICATION FOR COMMITTEE MEMBERSHIP**

**RECOMMENDED** on the motion of Val Woodland and Colin Beaton that Mr Soheil Derakhshan be granted membership to Disability Inclusion and Access Committee.

### **7 OUTSTANDING ACTION REPORT**

Due to time restraints, the outstanding action report will be reviewed at the next Committee meeting.

### **8 GENERAL BUSINESS**

Melissa Canzian advised the Committee that the review of the Disability Inclusion Action Plan (DIAP) has been submitted. She thanked the Committee for their input via Committee meetings.

### **9 NEXT MEETING**

The next meeting of the Disability Inclusion & Access Committee is to be held on Wednesday, 6 March 2024 at 1:00 pm.

There being no further business the meeting terminated at 2:22 pm.



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**MEMORIAL PARK GARDENS EMBELLISHMENT COMMITTEE  
HELD IN COUNCIL CHAMBERS ON  
WEDNESDAY, 7 FEBRUARY 2024 COMMENCING AT 4:02 PM**

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**PRESENT**

Councillor Laurie Testoni (Chair), Councillor Jenny Ellis, Jenna Thomas (Community Representative)

Quorum = 3

**STAFF**

General Manager, Brett Stonestreet, Director Sustainable Development, Bruce Gibbs, Urban Strategic Design & Major Projects Manager, Peter Badenhorst, Project Planner, Melanie Vella, Manager Parks & Gardens, Peter Craig and Minute Taker, Joanne Bollen

**1 APOLOGIES**

No apologies were received.

Hendrik Veenhuizen (Community Representative) was absent.

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Jenna Thomas and Councillor Jenny Ellis that the minutes of the previous meeting held on 5 December 2023, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

Nil

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

**Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

**Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL01 UPDATE ON MEMORIAL GARDENS TOILET BLOCK ARTWORK**

Project Planner, Melanie Vella and Director Sustainable Development, Bruce Gibbs advised that under the Griffith Local Environmental Plan 2014, the Banna Avenue Precinct is listed as a Heritage Conservation Area and therefore a Development Application (DA) would be needed to proceed with a mural on the toilet block in Memorial Park.

The Safer Cities: Her Way project will no longer be able to fund the mural due to the timeline of the funding agreement, timeline of lodging a DA, the DA being approved, community consultation and Council approval of an artist not coinciding.

General Manager, Brett Stonestreet informed the Committee that when a DA is approved the approval lasts for five (5) years. He suggested that it may be a good idea to commence the DA process and if an opportunity for grant funding becomes available we have the approval ready.

**RECOMMENDED** on the motion of Jenna Thomas and Councillor Jenny Ellis that the Development Application process for a mural on the Memorial Park toilet block commence.

### **CL02 SEATING IN MEMORIAL PARK**

Councillor Laurie Testoni queried when new seating will be activated in Memorial Park.

Urban Strategic Design & Major Projects Manager, Peter Badenhorst advised that the seating will be rolled out when the Memorial Park upgrade has been completed.

Councillor Testoni asked that Lake Wyangan and CWA Park be given preference if there is any surplus seating available after the new seating has been activated.

## **6 OUTSTANDING ACTION REPORT**

The report was noted.

## **7 GENERAL BUSINESS**

### **7.1 General Project Update**

Urban Strategic Design & Major Projects Manager, Peter Badenhorst provided an update and informed the Committee that a contractor has been engaged to undertake the works. Works are due to commence in April and should be completed end of May 2024.

### **7.2 Tree Lopping**

Councillor Testoni referred to tree lopping undertaken by Essential Energy in Memorial Park and made reference to one branch that was not removed during their maintenance. Manager Parks & Gardens, Peter Craig advised that Essential Energy will only remove branches required in their maintenance program. Mr Craig will organise for Council staff to remove the remaining branch.

**RECOMMENDED** on the motion of Jenna Thomas and Councillor Jenny Ellis that Council write to Essential Energy about the unsatisfactory lopping of trees in the City and invite a representative to address Councillors at a Council Workshop.



**8      NEXT MEETING**

The next meeting of the Memorial Park Gardens Embellishment Committee is to be held on Wednesday, 3 April 2024 at 4:00pm.

There being no further business the meeting terminated at 4:46pm.

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**AUDIT, RISK AND IMPROVEMENT COMMITTEE  
HELD IN MURRAY ROOM, GRIFFITH ON  
WEDNESDAY, 7 FEBRUARY 2024 COMMENCING AT 5:00 PM**

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**PRESENT**

Stuart Heffer (Chair) (Community Representative), George Youssef (Community Representative) via Zoom, Councillor Manjit Singh Lally, Dannielle Mackenzie (Crowe Australasia) via Zoom

Quorum = 2

**STAFF**

General Manager, Brett Stonestreet, Director Business, Cultural and Financial Services, Steve Saffioti, Director Economic & Organisational Development, Shireen Donaldson, and Governance Manager & Minute Secretary, Leanne Austin

**1 APOLOGIES**

Apologies were received from Councillor Christine Stead (Councillor - Alternate), Stephen Prowse and Craig Richardson (National Audits Group), Hong Wee Soh (NSW Audit Office).

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of George Youssef and Stuart Heffer that the minutes of the previous meeting held on 7 December 2023, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

Nil.

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

**Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

**Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

CL06 was brought forward to allow Dannielle Mackenzie to address the Committee.

### **CL06 FINAL MANAGEMENT LETTER**

Ms Mackenzie addressed the Committee in relation to the Final Management letter issued by the NSW Audit Office.

Five matters remain unresolved from the previous year, with six new matters from the current year with two matters closed.

Ms Mackenzie advised Council had addressed issues relating to the timely preparation of financial year documents. Mr Saffioti responded that Council staff have already prepared this year's depreciation figures to ensure the required deadlines are met.

Ms Mackenzie advised that Council's Business Continuity Plan needs to be updated and tested as well as IT policies and cybersecurity issues reviewed. Council's level of unrestricted funds should also be closely monitored.

Mr Saffioti advised Council is giving its full attention to ensuring unrestricted funds are at a sustainable level. The Special Rate Variation will assist Council's position.

Mr Heffer enquired if having the revaluations completed by April is an issue for the auditors. Ms Mackenzie advised Council should make an assessment if there had been any material change in the two months to June and make note of this.

Ms Mackenzie advised Council's future audits would be provided through the NSW Audit Office and thanked Council and the Audit, Risk and Improvement Committee for all the assistance provided over the years.

Mr Stonestreet enquired about the rotation of the auditors and concerns regarding continuity of knowledge. Ms Mackenzie responded that there is a policy regarding rotation of auditors and that the NSW Audit Office is the continuing factor. The contract is reviewed every five years. Crowe Australasia will provide Council's files to the newly appointed auditors and provide other information if required.

*Shireen Donaldson entered the meeting at 5:13 pm.*

*Dannielle Mackenzie left the meeting, the time being 5:15 pm.*

Mr Saffioti expressed his concerns that an auditor had not yet been appointed to Council by the NSW Audit Office as it would be beneficial to meet to discuss the next audit process. Council staff are working towards having the pre-close data ready before June.

**RECOMMENDED** on the motion of Stuart Heffer and George Youssef that the Committee note the Final Management Letter.

### **CL01 DRAFT STRATEGIC INTERNAL AUDIT PLAN 2024-2029 AND ANNUAL PLAN 2024/25**

The Committee discussed the draft Strategic Internal Audit Plan and Annual Plan.

**RECOMMENDED** on the motion of Stuart Heffer and George Youssef that the Committee adopt the Draft Strategic Internal Audit Plan 2024-2029 and Annual Plan 2024/25.



## **CL02 ANNUAL REVIEW OF TERMS OF REFERENCE AND CHARTER**

**RECOMMENDED** on the motion of Stuart Heffer and George Youssef that the Terms of Reference and Charter as attached to the report be adopted with an amendment to remove Alan Shea from the Terms of Reference document.

## **CL03 INTERNAL AUDIT ENGAGEMENT LETTERS**

Mrs Austin advised the Committee that Council has signed off the Risk Management engagement letter and is awaiting a final engagement letter for the Cybersecurity audit.

**RECOMMENDED** on the motion of Stuart Heffer and George Youssef that the information be noted.

## **CL04 RESIGNATION OF COMMITTEE MEMBER**

**RECOMMENDED** on the motion of George Youssef and Stuart Heffer that Council advertise for two new members to join the Committee and that a thank you letter be sent to Mr Shea for his contribution to the Committee.

## **CL05 FINANCIAL UPDATE**

Mr Saffioti provided an overview of the First Quarter Performance Report and advised staff are now working on the Second Quarter Performance Report.

Mr Stonestreet advised Council management are facing a significant challenge in identifying \$1M in savings for the 2024/25 budget.

Mr Saffioti provided an overview of the November and December Investments Report.

**RECOMMENDED** on the motion of George Youssef and Stuart Heffer that the Committee note the report.

## **CL07 OFFICE OF LOCAL GOVERNMENT REQUIREMENTS - CHECKLIST**

The Committee noted OLG requirements checklist and agreed that it be a standing agenda item.

## **6 GENERAL BUSINESS**

Nil.

## **7 NEXT MEETING**

The next meeting of the Audit, Risk and Improvement Committee is to be held on Wednesday, 1 May 2024 at 5:00 pm.

There being no further business the meeting terminated at 6:04 pm.

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**FLOODPLAIN MANAGEMENT COMMITTEE  
HELD IN COUNCIL CHAMBERS ON  
THURSDAY, 8 FEBRUARY 2024 COMMENCING AT 2:00 PM**

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**PRESENT**

Councillor Dino Zappacosta (Chair), Joseph Dal Broi (Community Representative), Luigi Forner (Community Representative), Joshua Stanbury (NSW SES), Susanne Skof (NSW SES), Steve Mortlock (Community Representative), Steve Manwaring (Department of Climate Change, Energy, the Environment and Water)

Quorum = 3

**STAFF**

Water and Wastewater Manager, Durgananda Chaudhary, and Minute Secretary, Hannah Hall

**BY INVITATION**

Alan Shea and Sam Yemenandra, Murrumbidgee Irrigation, Michella Clark, Department of Climate Change, Energy, the Environment and Water and Berdine Oxley-Boyd, NSW SES.

**1 APOLOGIES**

**RECOMMENDED** on the motion of Luigi Forner and Joseph Dal Broi that apologies be received from Councillor Glen Andreazza and Graham Gordon.

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Joseph Dal Broi and Luigi Forner that the minutes of the previous meeting held on 23 November 2023, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

**SES Request for Data**

Ms Skof advised that the SES has not received a flood mapping and property data base as outlined in the Main Drain J/Mirrool Creek Flood Risk Management Plan and Risk Study, identifying properties and their floor levels which have been affected by flood events in the past. She asked when the SES can expect to receive this information?

Mr Chaudhary responded saying that Council doesn't have the information that has been requested by the SES regarding floor levels. Mr Manwaring suggested that SES use information on the Flood Data Portal and GIS to calculate the floor levels themselves.

#### **4 DECLARATIONS OF INTEREST**

##### **Pecuniary Interests**

There were no pecuniary interests declared.

##### **Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

##### **Less Than Significant Non-Pecuniary Interests**

*Committee members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.*

Councillor Dino Zappacosta

CL02 & CL04 – Hanwood Stormwater Pump And Levee Project & Hanwood Drainage Images 2022/23

Reason – I own several businesses in Hanwood

Luigi Forner

CL03 – Yoogali Levee Project

Reason – I have family members living in McCormack Road.

Joseph Dal Broi

CL03 – Yoogali Levee Project

Reason – I have close friends living in the area.

#### **5 ITEMS OF BUSINESS**

CL04 was brought forward.

##### **CL04 HANWOOD DRAINAGE IMAGES 2022/23**

Images provided by Councillor Zappacosta were displayed.

Councillor Zappacosta thanked Mr Shea and the Murrumbidgee Irrigation (MI) team for their support in clearing the drainage channels in Hanwood.

Mr Shea expressed MI's willingness to ensure that their drainage infrastructure is maintained in Hanwood, however, explained that MI infrastructure is maintained to service irrigation activities. If they require a different level of maintenance to what MI's current maintenance schedule outlines, Mr Shea would like an agreement formalised between Council and MI.

Councillor Zappacosta asked Council and the Committee to investigate what would happen to the two houses on Crook Road once pumping commenced at the Hanwood pump station.

Mr Shea advised that once the system gets full, the water will back up and impact certain areas. Further works are needed past Barren Box Storage and Wetlands into Carrathool Shire Council, where water backs up. Mr Shea acknowledged that Griffith City Council and MI have been actively working with Carrathool Shire to find a solution, but to date haven't had any success.

##### **Update regarding Mirrool Creek Study being undertaken by Murrumbidgee Irrigation**

Mr Shea gave the Committee an update on a study they are undertaking on the Mirrool



Creek. The purpose of the study to update their understanding of how flood water moves through the Mirrool Creek after each flood event. MI currently has no further information to share with this Committee, and will share relevant data with Council once they have finished their report.

### **CL01 LAKE WYANGAN FLOOD STUDY REVIEW PROJECT**

Mr Chaudhary advised the Committee that Council has secured \$136,001 in funding from the Department of Climate Change, Energy, the Environment and Water under the 2023/24 NSW Floodplain Management Program for the review of the Lake Wyangan Flood Study and Floodplain Risk Management Study and Plan. Council are currently preparing a project brief and will soon be tendering for an external consultant to undertake the review. A work plan needs to be submitted by 12 April 2024.

Mr Manwaring suggested including a representative from the Lake Wyangan Flood affected area to join the Floodplain Committee to represent the community on the Lake Wyangan Flood Study and Floodplain risk Management Study and Plan.

The Committee asked to view the draft project brief. Mr Chaudhary agreed to send to the Committee for comment.

**RECOMMENDED** on the motion of Steve Mortlock and Luigi Forner that the information be received.

### **CL02 HANWOOD STORMWATER PUMP AND LEVEE PROJECT**

Mr Chaudhary advised the Committee that Stage 1a (stormwater pump and associated drainage work) of the Hanwood Stormwater Pump and Levee Project work progress is critical. The drainage works have been completed, however, works on the pump itself have been slow due to a hold up with works to be completed by Essential Energy. Council is hoping that this work will commence next week, however, have not had confirmation from Essential Energy at this stage. The funding term completion date for Stage 1a is 31 March 2024.

Stage 1b (drainage work along Kidman Way from Leonard Road to Wilga Street) is progressing well and is estimated to be completed within the next two weeks. The funding term completion date for stage 1b is 29 February 2024.

Stage 2 (Levee along DC DA and DC HANDEPOT, and raising of Kidman Way). Council will be working with Transport for NSW to accomplish the raising of Kidman Way. The funding term completion date for stage 2 is 30 April 2025, however, Council are hoping to close out this project within this financial year.

Mr Shea acknowledged the extensive work that has been put into this project to protect the Hanwood community. He said it would be helpful for Council to provide MI with a list of channels which provide the flood relief so they can prioritise maintenance of these channels to ensure that the system works efficiently given the investment into this project.

**RECOMMENDED** on the motion of Steve Mortlock and Joseph Dal Broi that the information be received.

### **CL03 YOOGALI LEVEE PROJECT**

Mr Chaudhary advised the Committee that Council has received \$1,040,000 under the 2021 National Flood Mitigation Infrastructure Program (NFMIP) for Yoogali McCormack Road Levee and Culvert Upgrades for Stage 2 (McCormack Road levee) & Stage 3 (raising Burley Griffin Way as a levee). Stage 1 works were completed in April 2022.

Mr Chaudhary advised that in 2018, TfNSW had agreed to contribute funds towards to this project, which is no longer available. Council has approached TfNSW regarding its ability to contribute to the project now, but is yet to receive a response.

Also, due to the position of Essential Energy infrastructure there is not enough space for a levee, therefore Council is proposing to raise McCormack Road instead to form a levee. By raising the road level, the power lines will also need to be raised. Council has engaged Essential Energy Contractors to carry out the work and are hoping that Essential Energy will have works completed next month.

Council will go out for tender for the levee work soon, however due to limited funds completion of both Stage 2 and Stage 3 may not be possible. Council will have the opportunity to apply for further funding in February/March 2024 which will enable them to complete Stage 3. Mr Manwaring agreed that Stage 2 should be completed at a minimum.

Mr Manwaring informed that although the funding is for \$1,040,000, it is a 2:1 funding ratio, where Council need to contribute one part. Therefore, Council's contribution is approximately \$500,000 giving a project total of approximately \$1.56M.

Mr Manwaring suggested that Council enter into split contracts for each stage, giving them more flexibility when it comes to cost and duration of projects.

Mr Mortlock asked about the Yoogali pump works. Mr Chaudhary advised that there the pumps experienced operational issues during the October 2022 flood. Council has allocated funds to investigate the issue.

**RECOMMENDED** on the motion of Steve Mortlock and Joshua Stanbury that Council go out for tender and compare costings for:

- (a) Stage 2 only (McCormack Road Levee)
- (b) Stage 2 (McCormack Road Levee) & Stage 3 (Raising of Burley Griffin Way as a levee).

## **6 OUTSTANDING ACTION REPORT**

The Committee noted the report.

## **7 GENERAL BUSINESS**

### **Floodplain Management Funding**

Mr Manwaring advised that the next round of funding for Floodplain Management will open next month, date to be confirmed. He asked that Council investigate if any recommendations made in existing plans need to be implemented and apply for funding to complete these. Mr Shea mentioned that works to secure the supplementary bypass channel downstream of Barren Box Storage and Wetlands which will provide an additional relief point during a flood event and minimise uncontrolled breaches, is yet to be funded. MI has already invested significant funds into temporary fixes to allow landholders to return to cropping, however need a more permanent solution in preparation for future flood events to protect the community. Mr Shea advised that the temporary solutions have been funded by MI in the past, but warned that that as these works have been for Flood Management, the appetite for cost recovery from the Flood Authority, that being Council, may change in the future. He urged Council and the Committee to consider these particular works when applying for the Floodplain Management funding.

Mr Dal Broi asked if the works that MI have completed connect to the outfall channel? Mr Shea advised that it flows into the Northern part of Wyvern and into Carrathool Shire which

has been a point of contention. Discussions are ongoing with Carrathool Shire Council around this topic to ensure the continuity of the Mirrool Creek.

### **North Merribee Channel Realignment**

Mr Shea advised that MI has had preliminary conversations with Council and landholders to address flood control measures at North Merribee. Under the direction of Council as the Flood Authority, MI currently breach the channel at North Merribee during a flood event to allow water to flow into the East Mirrool Regulator, reducing supply ability and damage to surrounding land. MI then repair the channel, recovering costs from Council. MI are proposing to fund works to implement a permanent solution to ensure the seamless flow of water during a flood event. MI will then retain their ability to deliver water past the breach, as well as savings costs to Council. MI is hoping to complete these works during the winter shutdown period, and is seeking Council support and approval to do so.

Mr Manwaring suggested that the proposed changes should be modelled to understand the flow on effects.

**RECOMMENDED** on the motion of Steve Manwaring and Luigi Forner that Council:

- (a) Endorse the report presented by Murrumbidgee Irrigation
- (b) Look for funding opportunities to implement a permanent solution on the bypass channel downstream of Barren Box Storage and Wetlands
- (c) Endorse the works proposed for the North Merribee Channel Realignment.

Councillor Zappacosta thanked Mr Shea for his contribution to the Floodplain Management Committee and wished him all the best for future endeavours.

**SMT Comment:** Councillors are encouraged to note recommendations (a) & (b) above as the report from Murrumbidgee Irrigation foreshadows in future Griffith City Council may be approached to meet the costs of a bypass solution from Barren Box Storage and Wetlands.

*“MI has already invested significant funds into temporary fixes to allow landholders to return to cropping, however need a more permanent solution in preparation for future flood events to protect the community. Mr Shea advised that the temporary solutions have been funded by MI in the past, but warned that that as these works have been for Flood Management, the appetite for cost recovery from the Flood Authority, that being Council, may change in the future”.*

Council has a very positive working relationship with Murrumbidgee Irrigation but Council is very conscious of any future possible additional costs to ratepayers.

**RECOMMENDED** on the motion of Steve Manwaring and Josh Stanbury that Council write to Mr Shea and thank him for his contributions.

### **8 NEXT MEETING**

The next meeting of the Floodplain Management Committee is to be held on Thursday, 2 May 2024 at 2:00pm.

There being no further business the meeting terminated at 2:29pm.



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**TRAFFIC COMMITTEE  
HELD IN MURRAY ROOM, GRIFFITH ON  
TUESDAY, 13 FEBRUARY 2024 COMMENCING AT 10:40 AM**

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**PRESENT**

Councillor Anne Napoli (Chair), Tony Leadbitter (Police Representative), Greg Minehan (Transport for NSW Representative), Michael Rowley (Member for Murray Representative)

**STAFF**

Development & Traffic Coordinator, Greg Balind, Development & Traffic Engineer, Ronelle Green and Minute Secretary, Melanie Hebrok

**1 APOLOGIES**

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that apologies be received from Joe Rizzo and Jason Hinson.

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that the minutes of the previous meeting held on 12 December 2023, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

**3.1 Kooyoo Street Speed Zone Review**

Mr Minehan stated that the minimum length of road for a 30 km/h speed zone to be considered is 200 metres. As the Kooyoo Street Stage 2 road in question is only 60 metres, it is deemed ineligible and the default 50 km/h will remain. In light of this, the Committee agreed to withdraw the request and take the report off the Action Report.

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

**Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

### **Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL03 TRAFFIC MANAGEMENT - GRIFFITH BIGGEST LAP MOTOR VEHICLE EVENT**

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that the Traffic Committee:

- (a) Support the implementation of the Traffic Control Plan associated with the 2024 Biggest Lap event; and
- (b) Note the Traffic Management Plan as submitted.

*Michael Rowley entered the meeting, the time being 10:50 am.*

## **6 OUTSTANDING ACTION REPORT**

The Committee discussed the Outstanding Action Report.

### **6.1 Intersection Treatment – Noorilla Street and Boonah Street**

Mr Balind discussed a proposed design, which includes the potential for a roundabout to form part of an intersection treatment, with some drainage issues still to be addressed. The design will be used to source funding for the intersection upgrade. A formal report will be brought to the Committee for endorsement.

### **6.2 Speed Zone Reviews**

Mr Minehan noted media on the new Rifle Range Road speed zone will need to be re-released and is still awaiting installation. He will inspect Nelson Drive later today, which is a new request received by Director Infrastructure & Operations Phil King. Slopes Road will be reported back to the next meeting.

### **CL01 TRAFFIC COMMITTEE APPROVAL FOR COMMUNITY EVENTS**

The Committee discussed the proposal by General Manager Brett Stonestreet (attached) to approve annual community events with respect to traffic related matters for 2024, 2025 and 2026 as previously approved and to amend the Events Policy and Decision Tool to reduce the minimum time period for lodgement of documentation to Council from 4 months to 2 months.

Mr Minehan stated that TfNSW are opposing the proposal as the authority for state roads which are impacted by most of the events in question. Mr Leadbitter also noted the police's opposition to the request for three years of pre-approval due to annual events being reviewed by police on a case-by-case basis. Mr Rowley commented that he was opposing the reduction in minimum time for lodgement but was in favour of providing a detailed checklist for traffic and other requirements to event organisers to assist with the application process.

The Committee agreed that the onus was on event organisers to make sure their application was submitted in a timely manner, especially for annual events where dates are generally at

the same time each year.

**SMT Comment:** The Traffic Committee did not make any recommendation with respect to this item. Notwithstanding this the minutes of the Traffic Committee above include comment to the effect of “opposing the proposal to implement preapproved events”. Further the narrative also “opposes the reduction in minimum time required to submit applications for events from 4 months to 2 months”.

Councillors have the following options:

#### OPTION 1

Council amend its policy to reduce the minimum time required by event organisers to notify Council from 4 months to 2 months.

Should this option be adopted by Council, staff will write to all applicants as submitted including a copy of the minutes of this Council meeting together with the copy of the report to the Traffic Committee for their information. Further, all applications for community events will be referred to the Traffic Committee for decision provided a fully compliant application is received at least 2 months prior to the event.

#### OPTION 2

Preapproved events will not be considered by Council as per these minutes. Council will continue to require applicants to submit all documentation with a minimum of 4 months prior to the event.

Should this option be adopted by Council, staff will write to all applicants as submitted including a copy of the minutes of this Council meeting together with the copy of the report to the Traffic Committee for their information. Further, all applications for community events will be referred to the Traffic Committee for decision provided a fully compliant application is received at least 2 months prior to the event.

### **CL02 TRAFFIC MANAGEMENT – VINTAGE FESTIVAL 30 MARCH 2024**

Mr Balind presented the report, which listed traffic management similar to previous years, noting that the Certificate of Currency will expire at 4pm on the day of the event.

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that the Traffic Committee approve the Traffic Management Plan and Traffic Control Plan for the 30 March 2024 Vintage Festival in principle, subject to the condition that the event organiser submit an updated Certificate of Currency 4 weeks prior to the event.

## **7 GENERAL BUSINESS**

### **7.1 Hanwood School Crossing**

Mr Minehan stated that the school crossing supervisor has commenced at Hanwood School as of last week, which was a great result for road safety in the area. Mr Balind, on behalf of the Committee, thanked Mr Minehan for his work on the project over the years.

### **7.2 Condition of Old Willbriggie Road**

Mr Rowley raised the issue of potholes on Old Willbriggie Road between Murphy Road and Jack McWilliam Road causing dangerous conditions for drivers. On the same road, overgrown grass on the channel bank was making it difficult to see the next intersection and was completely blocking the ‘Reduce Speed’ sign when approaching. Mr Balind will assess.



Roadside slashing will be referred to Council's works department while any channel vegetation issues will be referred to Murrumbidgee Irrigation.

## **8 NEXT MEETING**

The next meeting of the Traffic Committee is to be held on Tuesday, 12 March 2024 at 10:30 am.

There being no further business the meeting terminated at 11:20 am.

**Attachment – CL01 Traffic Committee Approval for Community Events (under separate cover)**

**TITLE** Outstanding Action Report

**TRIM REF** 24/17889

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**RECOMMENDATION**

The report be noted.

**ATTACHMENTS**

(a) Outstanding Action Report [↓](#)

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### OUTSTANDING ACTION REPORT

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
23 January 2024	<b>CC01 ENERGY PURCHASE AGREEMENT - HUNTER JOINT ORGANISATIONS OF COUNCILS</b>	PO	141541	24/022	<p><b>RESOLVED</b> on the motion of Councillors Simon Croce and Christine Stead that:</p> <p>(a) Council agree to accept the proposal from Hunter Joint Organisation to tender for the purchase of power for Council's large sites and unmetered streetlighting.</p> <p>(b) A further report be submitted for Council for consideration following the completion of stage one (1) of the procurement process as referred to in this report to determine;</p> <p>i. The percentage of energy from renewable sources.</p> <p>ii. The delegation of authority to the General Manager to accept or decline a contract with the preferred tenderer as determined by the Power Purchasing Agreement Steering Committee.</p>	<b>05/02/2024:</b> HJO have been advised. Further report to follow.
23 January 2024	<b>MEMORIAL PARK GARDENS EMBELLISHMENT COMMITTEE MINUTES</b>  <b><u>CL02 RAILWAY STREET TREE SAFETY/HAZARD ASSESSMENT REPORT</u></b>	FM	141537	24/018	<p><b>RECOMMENDED</b> on the motion of Councillor Jenny Ellis and Jenna Thomas that a budget line item be added to the 2024/25 Budget to the removal of hazardous trees in Railway Street.</p>	<b>05/02/2024:</b> Quote being obtained to determine allocation of funds.



**OUTSTANDING ACTION REPORT**

12 December 2023	<b>CL04 COMPULSORY ACQUISITION - AFFECTING LOT 27 DP751709 - BEAUMONT ROAD, HANWOOD - HANWOOD LEVY</b>	CPO	140274	23/303	<p><b>RESOLVED</b> on the motion of Councillors Glen Andreatza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1296073 in Plan of Acquisition affecting Lot 27 DP 751709 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1296073 as shown in plan of acquisition affecting Lot 27 DP 751709 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning &amp; Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p>	<b>15/01/2024:</b> Application preparation in progress.
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### OUTSTANDING ACTION REPORT

					<ul style="list-style-type: none"> <li>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</li> <li>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</li> <li>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</li> </ul>	
12 December 2023	<b>CL05 COMPULSORY ACQUISITION - AFFECTING LOT 7322 DP1164483, MALLEE STREET, HANWOOD - WATER DRAINAGE WORKS</b>	CPO	140275	23/304	<p><b>RESOLVED</b> on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <ul style="list-style-type: none"> <li>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1295951 in Plan of Acquisition affecting Lot 7322 DP 1164483 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</li> <li>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1295951 as shown in plan of acquisition affecting Lot 7322 DP 1164483 by compulsory acquisition process under</li> </ul>	<b>15/01/2024:</b> Application preparation in progress.

### OUTSTANDING ACTION REPORT

					<p>Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning &amp; Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p>	
12 December 2023	<b>CL06 ENDORSEMENT OF THE DRAFT COMMUNITY GARDENS LARGE</b>	GO	140276	23/305	<p><b>RESOLVED</b> on the motion of Councillors Shari Blumer and Laurie Testoni that:</p> <p>(a) Council endorse the Draft Community Gardens Large</p>	<b>11/01/2024:</b> On public exhibition until 26/01/2024.



### OUTSTANDING ACTION REPORT

	<b>SCALE EVENT MASTERPLAN</b>				Scale Event Masterplan and place it on public exhibition for 42 days. (b) If any submissions are received, a further report will be prepared for Council. (c) If no submissions are received, the Community Gardens Large Scale Event Masterplan be considered as adopted.	<b>30/01/2024:</b> Submission received. Report to go back to Council.
12 December 2023	<b>CCMM01 REVIEW OF LAKE WYANGAN FLOOD STUDY AND FLOODPLAIN RISK MANAGEMENT PLAN</b>	DU	140281	23/317	<b>RESOLVED</b> on the motion of Councillors Christine Stead and Glen Andraezza that Council authorise the General Manager to progress action with regard to the review of the Lake Wyangan Flood Study and Floodplain Risk Management Plan, in accordance with this Report.	<b>15/01/2024:</b> Consultancy brief being prepared for tender.
28 November 2023	<b>CULTURAL PRECINCT MASTER PLAN COMMITTEE MINUTES – 11 OCTOBER 2023</b>	DBC&FS		23/285	<b>RECOMMENDED</b> on the motion of Councillor Jenny Ellis and Oumi Karenga-Hewitt, that Council apply for the Regional Precincts and Partnerships Program (rPPP) stream one.	<b>04/12/2023:</b> An application will be submitted in accordance with Council's resolution. <b>15/01/2024:</b> Application preparation has commenced.
28 November 2023	<b>OUTSTANDING ACTION REPORT</b>	DIO	139715/2023	23/288	<b>RESOLVED</b> on the motion of Councillors Manjit Singh Lally and Shari Blumer that in relation to the outstanding action item from 28 March 2023, minute number 22/061 - Crematorium Feasibility Study, that the author of the expression of interest submission provide Council with a detailed proposal by 31 January 2024.	<b>06/12/2023:</b> Letter drafted and sent to author of the expression of interest. <b>31/01/2024:</b> Report to Council 13 February 2024.
28 November 2023	<b>CC01 TENDER NO. 01 1-23/24 – DESIGN, SUPPLY AND INSTALLATION OF</b>	DU	139716/2023	23/292	<b>RESOLVED</b> on the motion of Councillors Christine Stead and Shari Blumer that: (a) Council, in accordance with Section 178(1) (b) of the Local Government Regulation 2021,	<b>04/12/2023:</b> Notification has been given to tenderers regarding Council's decision to reject all tenders. Negotiations underway with suitably qualified

### OUTSTANDING ACTION REPORT

	<b>DIFFUSERS FROM GWRP</b>				<p>reject all tenders submitted for Tender No. 1-23/24 - Design, Supply and Installation of Diffusers for the GWRP due to tender submitted being well over the budget allocation for this project.</p> <p>(b) Council, in accordance with Section 178(3) (e) of the Local Government Regulation 2021, enter into negotiations with suitably qualified companies to enable the project to be completed taking into consideration that the project may not have as many bays as originally planned.</p> <p>(c) A further report to be presented to Council recommending the preferred method of project execution.</p>	companies, to prepare a future report to Council.
28 November 2023	<b>CC03 TENDER NO. 6-23/24 – EXTENSION TO SHED AT 53 OAKES ROAD GRIFFITH</b>	DIO	139719/2023	23/294	<p><b>RESOLVED</b> on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council, in accordance with Section 178(1) (b) of the Local Government Regulation 2021, reject all tenders submitted for Tender No. 6-23/24 Extension to shed at 53 Oakes Road Griffith due to tender submitted being well over the budget allocation for this project.</p> <p>(b) Council, in accordance with Section 178(3) (e) of the Local Government Regulation 2021, enter into negotiations with local shed builders to enable the project to be completed taking</p>	<p><b>04/12/2023:</b> Letters to be sent rejecting all tenders and inviting suitable shed builders to enter into negotiations with Council.</p> <p><b>05/02/2024:</b> Commenced negotiations.</p>

### OUTSTANDING ACTION REPORT

					into consideration that the project may not have as many bays as originally planned. (c) In addition, a further report to be presented to Council recommending the preferred method of project execution.	
14 November 2023	<b>CL02 THARBOGANG TENNIS CLUB DEMOLITION</b>	CPO	139227	23/260	<p><b>RESOLVED</b> on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council to seek Crown Reserve Improvement Fund funding and if successful in receiving the grant monies then the demolition of the Tharbogang Tennis Club and other infrastructure situated on the Public Reserve can proceed.</p> <p>(b) Council confirm its intention to demolish the Tharbogang Tennis Club facility and Council to then re-engage with the Tharbogang Community to advise of the available funds and Council's decision to demolish the disused Tennis Club building.</p>	<p><b>04/12/2023:</b> Council has included in the current budget 2023/24 approximately \$6,500 to part fund the demolition of the building. Application has been made for further funding to complete the project. Grant funding body to advise outcome in approximately May 2024. Community meeting to be held February 2024.</p>
14 November 2023	<b>CL04 REVIEW OF LOCAL POLICY (EH-CP-202) SMOKE FREE OUTDOOR AREAS</b>	SGO	139229	23/262	<p><b>RESOLVED</b> on the motion of Councillors Glen Andreazza and Christine Stead that:</p> <p>(a) Council endorse the draft (EH-CP-202) Smoke Free Outdoor Areas Local Policy as attached;</p> <p>(b) The draft (EH-CP-202) Smoke Free Outdoor Areas Local Policy be placed on public exhibition for 28 days allowing 42 days for submissions to be received from the date of advertising;</p>	<p><b>16/11/2023:</b> Policy on exhibition until 28/12/2023.</p> <p><b>15/01/2024:</b> Submission received. Report to 13 February 2024 Council Meeting.</p>



## OUTSTANDING ACTION REPORT

					(c) Following the public exhibition period, a further report be presented to Council to adopt the draft (EH-CP-202) Smoke Free Outdoor Areas Local Policy or to consider submissions received.	
14 November 2023	<b>MINUTES OF THE GRIFFITH PIONEER PARK MUSEUM COMMITTEE MEETING HELD ON 16 OCTOBER 2023</b>	GO	139231	23/270	<b>RESOLVED</b> on the motion of Councillors Anne Napoli and Christine Stead that the recommendations as detailed in the Minutes of the Griffith Pioneer Park Museum Committee meeting held on 16 October 2023 be adopted.	<b>17/11/2023:</b> Draft Strategic Plan on exhibition until 15/12/2023. <b>05/02/2024:</b> No submissions received, therefore Strategic Plan adopted.
24 October 2023	<b>CL01 SPECIAL RATE VARIATION (SRV) - DECISION TO APPLY TO THE INDEPENDENT PRICING AND REGULATORY TRIBUNAL (IPART)</b>	DBC&FS	138461	23/251	<b>RESOLVED</b> on the motion of Councillors Doug Curran and Jenny Ellis that: (a) Council receive and note the SRV Community Engagement Summary attached to the report including submissions, feedback received and key findings. (b) Council apply to the Independent Pricing and Regulatory Tribunal (IPART) under Section 508(A) of the Local Government Act 1993, for a permanent SRV of 10.5% inclusive of the assumed 3.0% rate peg each year for three consecutive years from 2024/25 to 2026/27. This is a cumulative increase of 34.9%. Applications are to be submitted by 5 February 2024 as determined by IPART. (c) Council to notify IPART that it intends to apply for a Special Rate Variation as referred to in (b) above, by 25 November	<b>25/10/2023:</b> Letter of intent to apply for SRV sent to IPART. <b>06/11/2023:</b> Application process has commenced. <b>16/01/2024:</b> Application submitted to IPART. Copy of submission provided to Councillors.

### OUTSTANDING ACTION REPORT

					<p>2023 (date as determined by IPART).</p> <p>(d) Council approves additional Service Reviews to those already listed in the 2022/23-2025/26 Delivery Program, as identified in this report. These are functions within the General Fund and will explore productivity improvements and cost containment strategies. The Delivery Program is to be updated accordingly.</p> <p>(e) Management to report to Council on a quarterly basis with details of cost savings and additional revenue initiatives.</p> <p>(f) Council to review the Financial Hardship Policy (FS-CP-506) to ensure adequate assistance is provided to ratepayers experiencing genuine financial hardship.</p> <p>(g) Council cap increases Water and Sewer charges by the assumed 3% annual rate peg (per the SRV) for the period of the 3 year implementation of the SRV.</p> <p>(h) Council increase the pensioner rebates on Ordinary Rates by the following amounts for the period of the 3 year implementation of the SRV.</p> <p><b>SEE TABLE IN MINUTES</b></p> <p>(i) Council staff prepare the next draft Operational Plan (Budget) 2024/2025, draft Delivery Plan</p>	
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### OUTSTANDING ACTION REPORT

					<p>2022/23 – 2025/26 and the draft 10 year 2024/25 – 2033/34 Financial Plan on the basis of removing the Art Gallery project.</p> <p>(j) Council staff prepare reports with respect to the following cost savings projects and alternative revenue opportunities:</p> <ul style="list-style-type: none"> <li>i) Paid parking at the Airport</li> <li>ii) Review of recent energy audit and further installation of solar panels on high energy consumption facilities.</li> <li>iii) Audit of buildings owned by Council which are leased to other entities (to include purpose of the original purchase and current lease arrangements relative to commercial terms).</li> <li>iv) Initiate a Road Service review as a matter of priority (as referred to in this report) including improvements to the gravel and sealed road networks and the resheeting programs.</li> </ul>	
24 October 2023	<b>CL03 CLOSURE OF KOORYOO STREET STAGE 1 - BANNA AVENUE TO BANNA LANE</b>	DU	138463	23/255	<p><b>RESOLVED</b> on the motion of Councillors Glen Andreazza and Chris Sutton that Council authorise the General Manager to apply to Transport for NSW to permanently close Kooyoo Street, Griffith from Banna Avenue to Banna Lane for the purpose of motor vehicle access.</p>	<p><b>06/11/2023:</b> Contact made with TfNSW. Report being prepared for consideration of Traffic Committee.</p> <p><b>15/01/2024:</b> Traffic Committee approved at meeting held 12 December 2023.</p> <p><b>05/02/2024:</b> Works will be implemented to finalise the closure.</p>

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### OUTSTANDING ACTION REPORT

10 October 2023	<b>CL02 GRIFFITH HEALTH PRECINCT MASTER PLAN - REQUEST FOR PUBLIC EXHIBITION</b>	SP	137998	23/239	<p><b>RESOLVED</b> on the motion of Councillors Christine Stead and Melissa Marin that:</p> <ul style="list-style-type: none"> <li>(a) Council place the Griffith Health Precinct Master Plan on public exhibition for a period of 28 days to allow submissions from the public and key stakeholders.</li> <li>(b) Should submissions be received, a report with recommendations be presented back to an Ordinary Council Meeting for final endorsement.</li> <li>(c) Should no submissions be received, the Griffith Health Precinct Master Plan is considered endorsed the day after the close of the public exhibition period.</li> </ul>	<p><b>02/11/2023:</b> On Public Exhibition until 22 November 2023.</p> <p><b>04/12/2023:</b> Submissions received. Report being prepared for Council.</p> <p><b>15/01/2024:</b> Personal circumstances prevent the consultant from making changes to the draft masterplan. Draft masterplan and submissions scheduled for workshop 20 February 2024.</p> <p><b>05/02/2024:</b> Department of Planning has agreed no changes are required. Report to Council Meeting February 2024.</p>
10 October 2023	<b>CL03 EMPLOYMENT LANDS STRATEGY REQUEST FOR PUBLIC CONSULTATION</b>	SP	137999	23/240	<p><b>RESOLVED</b> on the motion of Councillors Glen Andreazza and Shari Blumer that:</p> <ul style="list-style-type: none"> <li>(a) Council place the draft Employment Lands Strategy on public exhibition for a period of 28 days to allow submissions from the public and key stakeholders.</li> <li>(b) Should submissions be received, a report with recommendations be presented back to an Ordinary Council Meeting for final endorsement.</li> <li>(c) Should no submissions be received, the Employment Lands Strategy Request for Public Consultation is considered endorsed the day after the close of the public exhibition period.</li> </ul>	<p><b>02/11/2023:</b> On Public Exhibition until 1 December 2023. Public consultation session to be held 23 November 2023.</p> <p><b>04/12/2023:</b> Submissions received. Report being prepared for Council.</p> <p><b>15/01/2024:</b> Report to March 2024 Council Meeting.</p>

### OUTSTANDING ACTION REPORT

12 September 2023	<b>CC02 NON RATEABLE ASSESSMENTS, SPORTING CLUBS AND COMMUNITY ORGANISATIONS SUBSIDIES</b>	DBC&F	137019	23/221	<p><b>RESOLVED</b> on the motion of Councillors Glen Andraezza and Laurie Testoni that:</p> <p>(a) The information be noted.</p> <p>(b) The Rates – Payment by Community Organisations Policy be reviewed and presented to Council at a later date.</p>	<b>03/10/2023:</b> Policy to be reported to Council March Quarter 2024.
11 July 2023	<b>CL02 SCENIC HILL USER GROUP COMMITTEE</b>	GO	134552	23/168	<p><b>RESOLVED</b> on the motion of Councillors Shari Blumer and Glen Andraezza that:</p> <p>(a) Council adopt the draft Terms of Reference attached to the report, with Councillor Jenny Ellis appointed Chairperson and Councillor Christine Stead as Councillor representative.</p> <p>(b) Council advertise for interested community members to join the Scenic Hill User Group Committee.</p> <p>(c) Council write to the following stakeholders inviting them to apply for membership to the Scenic Hill User Group Committee: Griffith Aboriginal Lands Council, Griffith Golf Club, Griffith Pioneer Park Museum Committee, Riding for Disabled, Griffith Jockey Club, Feral Joggers, Murrumbidgee Field Naturalists, interested parties who completed the Scenic Hill Management Plan survey and local Service Clubs.</p>	<p><b>14/07/2023:</b> Advertising has commenced with applications closing 11 August 2023. Participations of the Scenic Hill survey and stakeholder groups were invited to apply.</p> <p><b>14/08/2023:</b> Applications received. To be forwarded to Chair person and Councillor delegate for consideration, with a further report to Council for endorsement.</p> <p><b>28/08/2023:</b> Report to Council 12/09/2023.</p> <p><b>18/09/2023:</b> Report delayed.</p> <p><b>03/10/2023:</b> Report to Council 10/10/2023.</p> <p><b>02/11/2023:</b> Committee members advised. Awaiting information regarding meeting date.</p> <p><b>04/12/2023:</b> Meeting to be held early 2024.</p> <p><b>31/01/2024:</b> First meeting to be held 5 February 2024.</p>

### OUTSTANDING ACTION REPORT

12 July 2022	<b>NOTICE OF MOTION – COUNCILLOR TESTONI – YENDA MASTERPLAN</b>	GM	119905	22/167	<p><b>RESOLVED</b> on the motion of Councillors Laurie Testoni and Glen Andrezza that:</p> <p>(a) Council undertake a master planning exercise for the village of Yenda. Factors such as future residential sub divisions, lifestyle blocks and rural residential to be considered along with future amenities for the village, such as sporting infrastructure to be considered. With a number of major projects nearing completion the time is right to focus on what opportunities are there for our region with growth and development. Yenda has a lot of potential for growth and by investigating strategies for the future it would benefit the growth on not only the village but that of the ever expanding Griffith City limits. It would be important for community engagement and with the next Community Opinion Group meeting to be held in Yenda it is a great opportunity for Griffith City Council to engage with community.</p> <p>(b) Council schedule a Councillor Workshop to refine the scope of the Master Plan.</p> <p>(c) Staff prepare the scoping document and report to Council for consideration of source of budget resources, time line,</p>	<p><b>01/08/2022:</b> This matter will be scheduled for discussion at Council Workshop 16 August 2022.</p> <p><b>05/09/2022:</b> Council to submit an application to NSW Department of Planning and Environment for grant funding under Regional Housing Strategic Planning Fund Round 1 to complete a Yenda Masterplan. Application close 30 September 2022.</p> <p><b>04/10/2022:</b> Grant application submitted.</p> <p><b>03/01/2023:</b> NSW Government advised the Grant application successful on 30 November 2022. Expressions of Interests invited to coordinate and undertake the Yenda Masterplan.</p> <p><b>13/02/2023:</b> Tender awarded to CBRE.</p> <p><b>01/05/2023:</b> Site inspection and survey completed. Landowner, MI and staff consultation completed. Draft Masterplan presentation to 20 June Council Workshop.</p> <p><b>17/07/2023:</b> Draft Masterplan to go to Council in September/October 2023.</p> <p><b>03/10/2023:</b> Draft Masterplan to go to Council 14 November 2023.</p>
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**OUTSTANDING ACTION REPORT**

					<p>amendment and adoption of scoping document.</p> <p><b>06/11/2023:</b> Draft Masterplan to go to Council Meeting in December 2023.</p> <p><b>04/12/2023:</b> Draft Masterplan to go to Council Meeting in February 2024.</p> <p><b>15/01/2023:</b> Report to March 2024 Council Meeting.</p>
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**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
14 March 2023	<b>CC01 COMPULSORY ACQUISITION - PART LOT 1 DP 640685 REMEMBRANCE DRIVEWAY</b>	CPO	130134	23/069	<p><b>RESOLVED</b> on the motion of Councillors Glen Andreazza and Jenny Ellis that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 3 DP 1291330 in plan of acquisition affecting Lot 1 DP 640685 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 3 DP 1291330 as shown in plan of acquisition affecting Lot 1 DP 640685 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning &amp; Environment – Crown Lands to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p>	<p><b>24/03/2023:</b> Application for compulsory acquisition forwarded to the Director-General Department of Local Government to acquire the Crown Reserve and issue a Proposed Acquisition Notice on approval.</p> <p><b>04/12/2023:</b> Progressing.</p> <p><b>15/01/2024:</b> Valuation received and letter of acceptance sent. Payment made to NSW Planning Industry and Environment.</p>

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**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

					<p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p>	
26 April 2023	<b>CL01 DRAFT PLAN OF MANAGEMENT - SCENIC HILL (ZONE 3) - NATURAL AREAS</b>	CPO	131726	23/106	<p><b>RESOLVED</b> on the motion of Councillors Shari Blumer and Jenny Ellis that:</p> <p>(a) Council refer the Draft Plan of Management for Scenic Hill – Zone 3 – Natural Areas to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land</p>	<p><b>28/04/2023:</b> Draft Plan of Management Scenic Hill - Zone 3 - Natural Areas referred to the Crown for Ministers consent to place on public exhibition. The set up of the Scenic Hill User Group has been referred to Senior Management Team for direction.</p>

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**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

					<p>Management Act 2016 Council amends the Draft Plan of Management for Scenic Hill – Zone 3 – Natural Areas if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Scenic Hill – Zone 3 – Natural Areas on completion of the exhibition period, to consider all submissions.</p> <p>(e) Council will set up a Scenic Hill User Group to meet three times a year for the purpose of raising issues and sharing information. The Mayor or their delegate to Chair the meeting with appropriate Council staff to attend in order to provide advice and guidance to the User Group and follow up on actions where appropriate. The User Group invitees should include but not limited to;</p> <ul style="list-style-type: none"> <li>• Interested Councillors</li> <li>• Airport Manager</li> <li>• Griffith Aboriginal Land Council</li> <li>• The Golf Club</li> <li>• Pioneer Park</li> </ul>	<p><b>4/07/2023:</b> Report to Council regarding user group on 11 July 2023.</p> <p><b>17/07/2023:</b> Council resolved 11 July 2023 to form a user group committee and advertising for committee members to commence 21 July 2023.</p> <p><b>03/10/2023:</b> Report to Council 10 October 2023.</p> <p><b>04/12/2023:</b> Draft PoM to be referred to the Scenic Hill User Group Committee for consideration and recommendation to Council.</p>
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**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

					<ul style="list-style-type: none"> <li>• Dalton Park Stakeholders (including Riding for the Disabled and the Jockey Club)</li> <li>• Feral Joggers</li> <li>• Murrumbidgee Field Naturalists</li> <li>• Mountain Bike Riders</li> <li>• Rotary Club</li> <li>• Lions Club</li> <li>• Other interested parties and people who completed the survey.</li> </ul>	
14 February 2023	<b>CL03 PCYC PROPOSAL TO ERECT AND FITOUT AN INTEGRATED GYMNASTICS AND COVERED OUTDOOR MULTI-SPORTS COMPETITION FACILITY - OLYMPIC STREET, GRIFFITH</b>	GM	128874	22/034	<p><b>RESOLVED</b> on the motion of Councillors Jenny Ellis and Simon Croce that:</p> <p>(a) Council endorse in principle the lease of (Part Lot 1 DP1272062. Crown Reserve 85064, 3 Olympic Street, Griffith) to PCYC NSW for a period of 20 years.</p> <p>(b) The annual lease fee be in accordance with Council's adopted Revenue Policy (Schedule of Fees and Charges) as at the date of execution of the Lease. 2022/23 annual lease fee to Not for Profit Organisations is \$607.</p> <p>(c) PCYC pay all applicable costs and charges associated with the preparation of the lease agreement (this would include the survey plan preparation for leasing and registration fees if</p>	<p><b>06/03/2023:</b> Letter written to PCYC advising terms of proposed lease. Letter of response received accepting terms. Proposed lease to be prepared by Council and publicly exhibited.</p> <p><b>4/07/2023:</b> Council staff have obtained a quote for subdivision from PHL. Once the Survey Plan has been finalised a Two (2) Lot subdivision is required to create a Lot for PCYC and a Lot for the remaining land.</p> <p><b>31/07/2023:</b> PCYC finalising planned subdivision.</p> <p><b>04/12/2023:</b> Council seeking additional information from PCYC prior to lodgement of their DA.</p>

**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

					<p>required). Also, an Administration Fee of \$481 (page 13 Revenue Policy) will be applicable.</p> <p>(d) Council communicate the above terms to PCYC NSW and subject to their agreement, Council advertise the proposed lease for a period of 28 days seeking public submissions.</p> <p>(e) All public submissions be reported to Council for consideration. Should no submissions be received, Council authorise the General Manager and the Mayor to sign the lease under Council seal.</p> <p>(f) Council progress the subdivision of the subject land and authorise the General Manager and Mayor the authority to sign documents under Council seal as required. All costs in relation to the subdivision to be paid by the PCYC NSW.</p>	
22 November 2022	<b>CC02 COMPULSORY ACQUISITION - LOT 103 DP 751730 BOORGA ROAD UPGRADE PROJECT</b>	CPO	125684	22/316	<p><b>RESOLVED</b> on the motion of Councillors Simon Croce and Christine Stead that:</p> <p>(a) Council approves the acquisition of Crown Land, Lot 103 DP 751730, for road widening purposes under the provisions of the Land</p>	<b>25/11/2022:</b> Application and all required documentation forwarded to the Director-General Department of Local Government for Ministers approval to acquire Crown Land Lot 103 DP 751730.



**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

					<p>Acquisition (Just Terms Compensation) Act 1991.</p> <p>(b) Council make an application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Crown Land Lot 103 DP 751730 (excluding minerals), by compulsory acquisition process under Section 177(1) of the Roads Act 1993.</p> <p>(c) Council continue to negotiate with Department of Planning &amp; Environment – Crown Lands to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms) Compensation Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Council delegate authority to the General Manager to execute all documents on behalf of Council under the Common Seal if required.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the</p>	<p><b>06/11/2023:</b> Preliminary valuation report received from Department of Planning and Environment.</p> <p><b>04/12/2023:</b> Valuation under review.</p> <p><b>15/01/2024:</b> Valuation of \$95,000 was received NSW Planning Industry and Environment.</p> <p>Council was required to purchase the entire 19ha of Lot 103. The new road reserve that we required was approx. 3000m<sup>2</sup>. As a percentage, 1.58% of the Crown reserve was required for the new road.</p> <p>Council's assessment of the lot was \$10,000. Submission sent by Council, and ignored. Department required payment, or acquisition would be denied.</p> <p><b>05/02/2024:</b> To be discussed at Council Workshop.</p>
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**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

					<p>compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p>	
24 January 2023	<b>CL03 DRAFT PLAN OF MANAGEMENT - VILLAGE OF YENDA CROWN RESERVES</b>	CPO	127986	23/014	<p><b>RESOLVED</b> on the motion of Councillors Laurie Testoni and Manjit Singh Lally that:</p> <p>(a) Council refer the Draft Plan of Management for Village of Yenda Crown Reserves being Crown Reserves 62949 (Lot 701 DP 1030376), 61951, 63981, 65511 (Lot 881 DP 751728), 159006 (Lot 1241 P 821503) and 240000 (Lot 21-25 DP 44498) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Village of Yenda Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p>	<b>30/1/2023:</b> The Draft Plan of Management was referred to the Crown for Ministers approval to place on public exhibition.

**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

					<p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Yenda Crown Reserves on completion of the exhibition period, to consider all submissions.</p>	
22 February 2022	<b>NOTICE OF MOTION – YOOGALI SHARED BICYCLE PATH</b>	DIO	114000	22/057	<p><b>RESOLVED</b> on the motion of Councillors Simon Croce and Anne Napoli that:</p> <p>(a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority.</p> <p>(b) Council undertake a full costing of the track and bridge as to facilitate funding opportunities to contribute towards the new construction.</p>	<p><b>14/03/2022:</b> Funding estimate for Path and Bridge: \$1.4 million.</p> <p>100% funding request submitted to Transport for NSW Active Transport Program.</p> <p><b>16/01/2023:</b> TfNSW has informed Council that its application for 2.5m shared pathway is unsuccessful. Council has been invited to make a submission to TfNSW Active Transport for a 4.5m wide shared pathway for scoping and design. Submission lodged by Council.</p> <p><b>05/06/2023:</b> Funding application successful. Design to commence.</p> <p><b>17/07/2023:</b> Inception meeting scheduled for 18 August 2023. Project to be completed 20 June 2025.</p>



**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

						<p><b>18/09/2023:</b> Ongoing consultation being held with stakeholders.</p> <p><b>04/12/2023:</b> Staff updated realignment of plans and have sent to TfNSW representatives for review. Draft tender documents have been prepared. Majority of vegetation removed on proposed pathway.</p>
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