



Ordinary Meeting

BUSINESS PAPER

Tuesday, 13 February 2024 at 7:00 PM

Griffith City Council Chambers

Phone: 1300 176 077

Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Doug Curran (Mayor)
Anne Napoli (Deputy Mayor)
Glen Andreazza
Shari Blumer
Simon Croce
Jenny Ellis
Manjit Singh Lally
Melissa Marin
Christine Stead
Christopher Sutton
Laurie Testoni
Dino Zappacosta

dcurran@griffith.com.au
anapoli@griffith.com.au
gandreazza@griffith.com.au
sblumer@griffith.com.au
scroce@griffith.com.au
jellis@griffith.com.au
mlally@griffith.com.au
mmarin@griffith.com.au
cstead@griffith.com.au
csutton@griffith.com.au
ltestoni@griffith.com.au
dzappacosta@griffith.com.au

MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Affirmation

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

[What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

[Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

[What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

[Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

Opening Affirmations

Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

Acknowledgment of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

REPORT AUTHORS AND AREAS OF RESPONSIBILITY

Senior Management Team

General Manager
Director Economic & Organisational Development
Director Business, Cultural & Financial Services
Director Infrastructure and Operations
Director Sustainable Development
Director Utilities

Brett Stonestreet
Shireen Donaldson
Steve Saffioti
Phil King
Bruce Gibbs
Graham Gordon

Economic & Organisational Development

Governance Manager/Public Officer and Right to Information Officer
HR & Risk Manager
Acting Workforce Planning Manager
IT Manager
Tourism Manager
Information Manager
Information Management Administrator
Community Development Coordinator

Leanne Austin
Vacant
Annie Featherstone
Mike Gaze
Mirella Guidolin
Joanne Savage
Jeanette Franco
Melissa Canzian

Business, Cultural & Financial Services

Finance Manager
Asset Management Coordinator
Acting Library Manager
Griffith Pioneer Park Museum Manager
Griffith Regional Theatre and Art Gallery Manager
Griffith Regional Aquatic Centre Manager
Griffith Regional Sports Centre Manager

Vanessa Edwards
Andrew Keith
Chris Robson
Jenny O'Donnell
Margaret Andreazza
Craig Tilston
Ché Jenkins

Infrastructure & Operations

Works Manager - Maintenance
Works Manager - Construction
Parks & Gardens Manager
Fleet & Depot Manager

Manjit Chugha
Shree Shrestha
Peter Craig
Steve Croxon

Sustainable Development

Planning & Environment Manager
Acting Development Assessment Coordinator
Senior Development Assessment Planner
Urban Strategic Design & Major Projects Manager
Project Planner
Animal Control and Parking Compliance Coordinator
Environment & Public Health Coordinator
Corporate Property Officer & Native Title Coordinator
Building Certification Coordinator
Airport Facility Coordinator

Carel Potgieter
Kerry Rourke
Patterson Ngwira
Peter Badenhorst
Melanie Vella
Vacant
Vanessa Johns
Amanda Vardanega
Royce Johns
Graham Slingsby

Utilities

Engineering Design & Approvals Manager
Waste Operations Manager
Water & Wastewater Manager

Joe Rizzo
John Roser
Durgananda Chaudhary

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 13 FEBRUARY 2024 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 13 February 2024**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Acknowledgments
 - 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
 - 3 Confirmation of Minutes
 - 4 Business Arising
 - 5 Declarations of Interest
 - 6 Presentations
 - 7 Mayoral Minutes
 - 8 General Manager's Report
- | | | |
|------|-----|--|
| CL01 | p23 | Request for Road Name - Burrabogie and Goolgumbra |
| CL02 | p30 | Local Government NSW 2024 Destination and Visitor Economy Tourism Conference |
| CL03 | p33 | Cancellation of Scheduled September / October Workshop and Council Meetings |
| CL04 | p36 | Adoption of (EH-CP-202) Smoke-Free Outdoor Areas Policy |

- 9 Information Reports
- 10 Adoption of Committee Minutes
- p44 Minutes of the Griffith Pioneer Park Museum Committee Meeting held on 15 January 2024
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
- 13 Outstanding Action Report
- p47 Outstanding Action Report
- 14 Matters to be dealt with by Closed Council
- CCMM01 General Manager - Contract Renewal
- personnel matters concerning particular individuals (other than councillors) 10A(2) (a)
- CC01 EOI 18-21/22 Partnership to Establish and Operate a Crematorium for Griffith City Council
- information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business 10A(2) (c)
 - commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret 10A(2) (d)

Brett Stonestreet

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 23 JANUARY 2024 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, Doug Curran in the Chair; Councillors, Glen Andreazza, Shari Blumer (ZOOM), Simon Croce, Jenny Ellis, Manjit Singh Lally, Melissa Marin, Anne Napoli, Christine Stead, Chris Sutton, Laurie Testoni and Dino Zappacosta

STAFF

General Manager, Brett Stonestreet, Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Infrastructure & Operations, Phil King, Director Business, Cultural, Financial Services, Steve Saffioti, Director Sustainable Development, Bruce Gibbs and Minute Taker, Joanne Bollen

MEDIA

The Area News, Cai Holroyd

1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Jenny Ellis reading the Opening Affirmation and the Acknowledgement of Country.

2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

24/007

RESOLVED on the motion of Councillors Glen Andreazza and Christine Stead that Councillor Shari Blumer be granted approval to attend by audio-visual link.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

3 CONFIRMATION OF MINUTES

24/008

RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that the minutes of the Extraordinary Meeting of Council held in Griffith City Council Chambers on 9 January 2024, having first been circulated amongst all members of Council, be confirmed.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

4 BUSINESS ARISING

Nil.

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Simon Croce

CL01 – DA 203/2023 – Attached Two-Storey Dual Occupancy Development with Strata Title Subdivision

Reason – One of the objectors is a work colleague of mine.

Councillor Christine Stead

CL04 – 2024 Riverina Field Days – Sponsorship Request

Reason – I am a member of the showground trust.

General Manager Brett Stonestreet

CC04 - Renewal of General Manager's Contract of Employment

Reason – This report relates to my contract of employment.

Director Sustainable Development Bruce Gibbs

CC03 – General Manager – Annual Performance review 2023 (Calendar Year)

Reason – I am a senior member of staff at Griffith City Council.

Director Sustainable Development Bruce Gibbs

CC04 – Renewal of General Manager's Contract of Employment

Reason – I am a senior member of staff at Griffith City Council.

Director Economic and Organisational Development Shireen Donaldson
CC03 – General Manager – Annual Performance review 2023 (Calendar Year)
Reason – I am a senior member of staff at Griffith City Council.

Director Economic and Organisational Development Shireen Donaldson
CC04 – Renewal of General Manager's Contract of Employment
Reason – I am a senior member of staff at Griffith City Council.

Director Business Cultural and Financial Services Steve Saffioti
CC03 – General Manager – Annual Performance review 2023 (Calendar Year)
Reason – I report to the General Manager.

Director Business Cultural and Financial Services Steve Saffioti
CC04 – Renewal of General Manager's Contract of Employment
Reason – I report to the General Manager.

Director Utilities Graham Gordon
CC03 – General Manager – Annual Performance review 2023 (Calendar Year)
Reason – I am an employee of Griffith City Council.

Director Utilities Graham Gordon
CC04 – Renewal of General Manager's Contract of Employment
Reason – I am an employee of Griffith City Council.

Director Infrastructure and Operations Phil King
CC03 – General Manager – Annual Performance review 2023 (Calendar Year)
Reason – Direct report to the General Manager.

Director Infrastructure and Operations Phil King
CC04 – Renewal of General Manager's Contract of Employment
Reason – Direct report to the General Manager.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Melissa Marin
CL04 – 2024 Riverina Field Days – Sponsorship Request
Reason – My employer may be hiring a stall at the Riverina Field Days and I may have to attend and present at stall on behalf of my employer.

Councillor Chris Sutton
CL04 – 2024 Riverina Field Days – Sponsorship Request
Reason – My brother in law is the Coro Club General Manager.

Councillor Anne Napoli
CC03 – General Manager – Annual Performance review 2023 (Calendar Year)
Reason – Conflict of Interest regarding a family member.

Councillor Anne Napoli
CC04 – Renewal of General Manager's Contract of Employment
Reason – Conflict of Interest regarding a family member.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

Nil

8 GENERAL MANAGER'S REPORT

Councillor Simon Croce left the meeting having declared a Pecuniary Conflict of Interest, the time being 7:08pm.

CL01 DA 203/2023 - ATTACHED TWO-STOREY DUAL OCCUPANCY DEVELOPMENT WITH STRATA TITLE SUBDIVISION

24/009

RESOLVED on the motion of Councillors Glen Andreazza and Christine Stead that:

- (a) Council, as the consent authority pursuant to Section 4.16(1)(a) of the Environmental Planning & Assessment Act 1979 grant consent to modify the Notice of Determination, to permit the construction of a dual occupancy development at 85 Gillmartin Drive Griffith subject to conditions including those set out provided in Attachment A.
- (b) Development Application 2032023 be delegated to the Director of Sustainable Development for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For

Against

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 11 votes to 0.

Councillor Simon Croce returned to the meeting, the time being 7:09pm.

CL02 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (ALGWA) NSW ANNUAL CONFERENCE 2024 - RYDE 14-16 MARCH 2024

24/010

RESOLVED on the motion of Councillors Dino Zappacosta and Christine Stead that:

- (a) Council be represented at the 2024 ALGWA Conference to be held at Ryde 14-16 March 2024.
- (b) Two (2) Councillors (Councillors Anne Napoli, Christine Stead and Councillor Jenny Ellis as an alternate) and General Manager (or delegate) attend the Conference.
- (c) Councillor expenses to attend the Conference be paid by Council in accordance with the Councillors Payment of Expenses Policy.

For

Against

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 12 votes to 0.

CL03 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2024

24/011

RESOLVED on the motion of Councillors Glen Andreazza and Christine Stead that:

- (a) Council nominate three (3) Councillors (Councillors Shari Blumer, Chris Sutton and Manjit Singh Lally and General Manager (or his delegate) to attend the 2024 National General Assembly of Local Government from 2 – 4 July 2024.
- (b) Councillors proposing to submit draft motion(s) for the National General Assembly of Local Government to forward to the General Manager by Monday 26 February 2024. The draft motion(s) will be reported to the Ordinary Meeting of Council on Tuesday, 12 March 2024 for Council's consideration.

For

Against

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 12 votes to 0.

Councillor Christine Stead left the meeting having declared a Pecuniary Conflict of Interest, the time being 7:14pm.

Councillors Chris Sutton and Melissa Marin left the meeting having declared a Significant Non-Pecuniary Conflict of Interest, the time being 7:14pm.

CL04 2024 RIVERINA FIELD DAYS - SPONSORSHIP REQUEST

24/012

RESOLVED on the motion of Councillors Dino Zappacosta and Anne Napoli that Council provide in-kind support to the Riverina Field Days by way of mowing around Griffith Showgrounds, the provision of rubbish removal and waiving of fees for display of hanging banners at key entrance roads to Griffith.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Anne Napoli
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 9 votes to 0.

Councillors Christine Stead, Chris Sutton and Melissa Marin returned to the meeting, the time being 7:16pm.

9 INFORMATION REPORTS

CL05 LOCAL GOVERNMENT NSW - ANNUAL CONFERENCE 12 TO 14 NOVEMBER 2023

24/013

RESOLVED on the motion of Councillors Simon Croce and Laurie Testoni that the report be noted by Council.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

CL06 INVESTMENTS AS AT 30 NOVEMBER AND 31 DECEMBER 2023

24/014

RESOLVED on the motion of Councillors Glen Andreazza and Christine Stead that the

report be noted by Council.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

10 ADOPTION OF COMMITTEE MINUTES

MINUTES OF THE DISABILITY INCLUSION & ACCESS COMMITTEE MEETING HELD ON 6 DECEMBER 2023

24/015

RESOLVED on the motion of Councillors Shari Blumer and Laurie Testoni that the recommendations as detailed in the Minutes of the Disability Inclusion & Access Committee meeting held on 6 December 2023 be adopted.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 7 DECEMBER 2023

24/016

RESOLVED on the motion of Councillors Christine Stead and Melissa Marin that the recommendations as detailed in the Minutes of the Audit, Risk and Improvement Committee meeting held on 7 December 2023 be adopted.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer

Against

Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 12 votes to 0.

MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 12 DECEMBER 2023

24/017

RESOLVED on the motion of Councillors Simon Croce and Anne Napoli that the recommendations as detailed in the Minutes of the Traffic Committee meeting held on 12 December 2023 be adopted.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

MINUTES OF THE MEMORIAL PARK GARDENS EMBELLISHMENT COMMITTEE MEETING HELD ON 5 DECEMBER 2023

24/018

RESOLVED on the motion of Councillors Laurie Testoni and Melissa Marin that the recommendations as detailed in the Minutes of the Memorial Park Gardens Embellishment Committee meeting held on 5 December 2023 be adopted.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

Nil

13 OUTSTANDING ACTION REPORT

24/019

RESOLVED on the motion of Councillors Glen Andreazza and Chris Sutton that the report be noted.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
 - (i) prejudice the commercial position of the person who supplied it, or**
 - (ii) confer a commercial advantage on a competitor of the Council, or**
 - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**

- (f) **matters affecting the security of the Council, Councillors, Council staff or Council property**
- (g) **advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) **information concerning the nature and location of a place or an item of Aboriginal significance on Community land.**
- (i) **alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

24/020

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that:

- (a) Council resolve to go into closed Council to consider business identified.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

CC01 ENERGY PURCHASE AGREEMENT - HUNTER JOINT ORGANISATIONS OF COUNCILS

Reason: Commercial Advantage 10A(2)(d)

CC02 RFQ - GRIFFITH WATER TREATMENT PLANT (GWTP) UPGRADE - MASTER PLAN (VP388645)

Reason: Commercial Advantage 10A(2)(d)

CC03 GENERAL MANAGER - ANNUAL PERFORMANCE REVIEW 2023 (CALENDAR YEAR)

Reason: Personnel Matters 10A(2)(a)

CC04 RENEWAL OF GENERAL MANAGER'S CONTRACT OF EMPLOYMENT

Reason: Personnel Matters 10A(2)(a)

Council closed its meeting at 7:30pm.

The public and media left the Chamber.

Livestream was disconnected.

REVERSION TO OPEN COUNCIL

24/021

RESOLVED on the motion of Councillors Simon Croce and Christine Stead that Open Council be resumed.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

Open Council resumed at 8:29pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

MATTERS DEALT WITH IN CLOSED COUNCIL

CC01 ENERGY PURCHASE AGREEMENT - HUNTER JOINT ORGANISATIONS OF COUNCILS

24/022

RESOLVED on the motion of Councillors Simon Croce and Christine Stead that:

- (a) Council agree to accept the proposal from Hunter Joint Organisation to tender for the purchase of power for Council's large sites and unmetered streetlighting.
- (b) A further report be submitted for Council for consideration following the completion of stage one (1) of the procurement process as referred to in this report to determine;
 - i. The percentage of energy from renewable sources.
 - ii. The delegation of authority to the General Manager to accept or decline a contract with the preferred tenderer as determined by the Power Purchasing Agreement

Steering Committee.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

CC02 RFQ - GRIFFITH WATER TREATMENT PLANT (GWTP) UPGRADE - MASTER PLAN (VP388645)

24/023

RESOLVED on the motion of Councillors Glen Andreazza and Chris Sutton that:

- (a) Council accepts the alternative offer from Paradigm Digital Trading as Atom Consulting for their offer for the Griffith Water Treatment Plant (GWTP) Upgrade - Master Plan (VP388645) in the amount of \$385,208.30 (ex. GST), commencing upon letter of award.
- (b) Council fund this project with funds from Water Fund Reserve as detailed in this report.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

Directors Bruce Gibbs, Shireen Donaldson, Steve Saffioti, Phil King and Graham Gordon left the meeting having declared Pecuniary Conflicts of Interest, the time being 7:39pm.

Councillor Anne Napoli left the meeting having declared a Significant Non-Pecuniary Conflict of Interest, the time being 7:39pm

CC04 - RENEWAL OF GENERAL MANAGER'S CONTRACT OF EMPLOYMENT was brought forward.

General Manager Brett Stonestreet left the meeting having declared a Pecuniary Conflict of Interest, the time being 7:44pm.

Minute Taker Joanne Bollen left the meeting, the time being 7:44pm.

Minute Taker Joanne Bollen returned to the meeting, the time being 8:14pm.

CC04 RENEWAL OF GENERAL MANAGER'S CONTRACT OF EMPLOYMENT

MOVED on the **MOTION** of Councillors Dino Zappacosta and Christine Stead that Council decline the request to renew the contract of employment.

For
Councillor Simon Croce
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Christine Stead
Councillor Dino Zappacosta

Against
Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Chris Sutton
Councillor Laurie Testoni

The division was declared LOST by 6 votes to 5.

The **MOTION** was **PUT** and **LOST**.

24/024

RESOLVED on the motion of Councillors Glen Andreazza and Jenny Ellis that:

- (a) Council advise the General Manager of its preparedness to negotiate a further one (1) year contract of employment.
- (b) That the Mayor be authorised to enter into contract renewal negotiations with the General Manager and that a draft contract be reported to Council for consideration and endorsement.

For
Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Chris Sutton
Councillor Laurie Testoni

Against
Councillor Simon Croce
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Christine Stead
Councillor Dino Zappacosta

The division was declared PASSED by 6 votes to 5.

General Manager Brett Stonestreet returned to the meeting, the time being 8:17pm.

CC03 GENERAL MANAGER - ANNUAL PERFORMANCE REVIEW 2023 (CALENDAR YEAR)

24/025

RESOLVED on the motion of Councillors Glen Andreazza and Jenny Ellis that:

- (a) Council and the General Manager formally conduct an annual performance review for the past year ending 31 December 2023. Refer attachment (a).
- (b) The total remuneration package of the General Manager be increased by 4.5%, effective from 22 August 2023, which retains relativity with staff who are employed under the Local Government State Award.
- (c) Council discuss the General Manager's Key Performance Indicators for the period 1 January to 21 August 2024 at a Workshop scheduled for 20 February 2024.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

Councillor Manjit Singh Lally
Councillor Melissa Marin

The division was declared PASSED by 9 votes to 2.

Directors Bruce Gibbs, Shireen Donaldson, Steve Saffioti, Phil King and Graham Gordon returned to the meeting, the time being 8:28pm.

There being no further business the meeting terminated at 8:34pm.

Confirmed:

CHAIRPERSON

CLAUSE CL01**TITLE Request for Road Name - Burrabogie and Goolgumbla****FROM Jeanette Franco, Information Management Administrator****TRIM REF 24/10474**

SUMMARY

This report seeks approval to name new roads within a newly created residential subdivision on Watson Road, Griffith.

RECOMMENDATION

- (a) Includes the names ‘Burrabogie Street’, and ‘Goolgumbla Circuit’ for road naming purposes for the newly developed roads within the large lot residential subdivision on Watson Road, Griffith into Council’s Road Name Register;**
- (b) Council approves the use of the names ‘Burrabogie Street’ and ‘Goolgumbla Circuit’ and advertise as required.**

REPORT

Planningmatters Development Service has been engaged by the developer, Thrivve Pty Ltd, to assist them with approvals and the construction of a multi-lot residential subdivision on Lot 6 DP 847472, Watson Road, Griffith. This subdivision includes the creation of new roads which require naming.

Under the Roads Act 1993 (Part 10, Division 4, Section 162), Council and the Transport for NSW are the road naming authorities and are responsible for the naming of roads. Council’s Road and Park Naming Policy (IM-CP-201) states that *“where a development includes the construction of new roads, the applicant may, as part of the Development Application process, put forth names to be used.”*

Planningmatters and Griffith City Council have liaised with the Griffith Local Aboriginal Land Council to gain approval to name these roads after farm/rural properties along the Murrumbidgee River that were derived from words used by the Aboriginal people that lived along the Murrumbidgee River. This will continue the theme of a number of roads already in the Murrumbidgee Estate area which have been named after old/former/historic rural properties, such as Wyvern and Tubbo Crescents.

The proposed names – BURRABOGIE, translating to Burra meaning ‘quick’, and Bogie meaning ‘swim’ – GOOLGUMBLA, meaning ‘oven’, have been pre-approved by the Geographical Names Board (GNB). The GNB is the authoritative for NSW Road and Place Naming which contains strict guidelines all Councils must follow when naming Roads and Places.

The NSW Address Policy and User Manual, 6.7.2 Language, states that *“road names shall be easy to pronounce, spell and write, and preferably not exceed three words (including the road type) or 25 characters. An exception to this is in the use of Aboriginal names when it is accepted that a traditional name may at first appear to be complex but will, over time, become more familiar and accepted by the community.”*

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other resolution of Council.

POLICY IMPLICATIONS

Roads & Open Spaces – Naming & Renaming – Public Policy (IM-CP-201)

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

Roads Act 1993 (Part 10, Division 4, Section 162)

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Roads are named in accordance with Council policy. The community has been engaged in the development of this policy.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 6.2 Maintain and develop an effective transport network (airport, public roads, pathways, pedestrian accesses and transport corridors) for Griffith and villages.

CONSULTATION

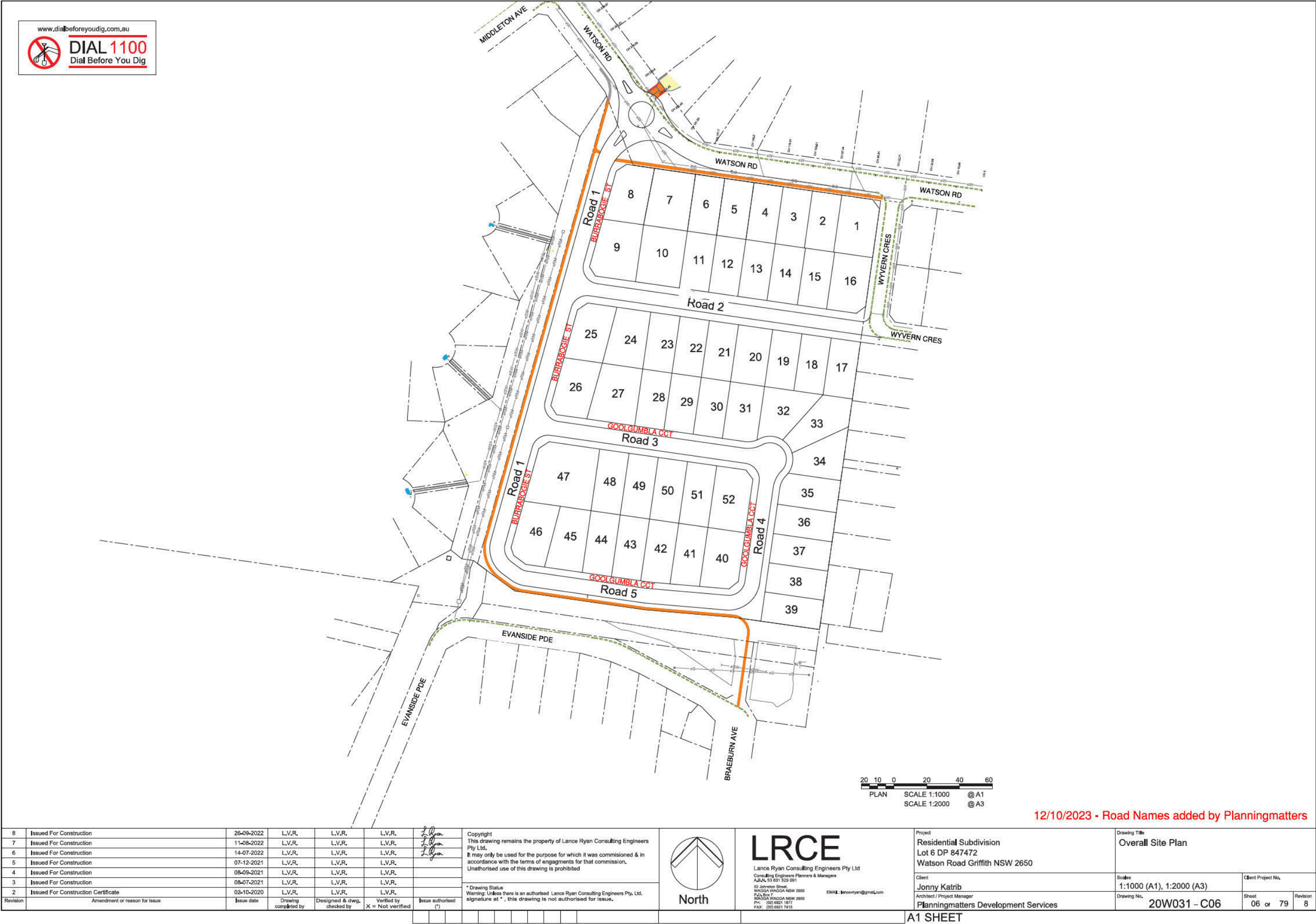
Senior Management Team

ATTACHMENTS

- | | | |
|-----|--|----|
| (a) | Aerial Location ↓ | 25 |
| (b) | Road & Lot Layout Plan ↓ | 27 |
| (c) | GLALC Approval Email ↓ | 29 |

AERIAL LOCATION





From: griffalac@bigpond.com <griffalac@bigpond.com>
Sent: Monday, January 22, 2024 10:10 AM
To: Martin Ruggeri | Planningmatters Development Service <mruggeri@planningmatters.net.au>
Subject: RE: Subdivision of Lot 6 DP 847472, Watson Rd, Griffith - street names

Hi Martin,

Griffith LALC Board of Management have supported the Wiradjuri words and meaning 'Burrabogie' & 'Goolgumbra' to be street names within the new subdivision on Lot 6 DP 847472, off Watson Road.

Regards

Stephen Young
CEO



Griffith Local Aboriginal Land Council
P.O Box 8043 East Griffith NSW
5 Wiradjuri Pl, Griffith NSW 2680
Ph: (02) 69626711
Fax: (02) 69641477
Email: griffalac@bigpond.com

From: Martin Ruggeri | Planningmatters Development Service <mruggeri@planningmatters.net.au>
Sent: Tuesday, January 16, 2024 4:20 PM

To: griffalac@bigpond.com
Subject: RE: Subdivision of Lot 6 DP 847472, Watson Rd, Griffith - street names

G'day Stephen,

Happy New Year !

Just wondering if you've had a chance to liaise with the GLALC's Board Members re: our proposal to use 'Burrabogie' & 'Goolgumbra' to name streets within the new subdivision on Lot 6 DP 847472, off Watson Road, Griffith ?

Martin Ruggeri
Principal

23 Noorilla Street Griffith NSW 2680
M: 0427 844 374 | T: 02 6962 2696
E: mruggeri@planningmatters.net.au

CLAUSE	CL02
TITLE	Local Government NSW 2024 Destination and Visitor Economy Tourism Conference
FROM	Shireen Donaldson, Director Economic & Organisational Development
TRIM REF	23/166361

SUMMARY

The Local Government NSW (LGNSW) 2024 Destination and Visitor Economy Tourism Conference will be hosted by City of Wagga Wagga, Junee Shire Council and Coolamon Shire Council from Tuesday 28 May to Thursday 30 May 2024. This report seeks Council authority to nominate delegate(s) to attend the Conference in the Central West.

RECOMMENDATION

- (a) Council be represented at the Local Government NSW (LGNSW) 2024 Destination and Visitor Economy Tourism Conference in Wagga Wagga from 28 May to 30 May 2024 by the Mayor (or their delegate) and General Manager (or their delegate).**
- (b) Expenses to attend the Local Government NSW 2024 Destination and Visitor Economy Tourism Conference be paid by Council in accordance with the Councillors Payment of Expenses and Provision of Facilities policy.**

REPORT

The LGNSW Destination and Visitor Economy Tourism Conference is an annual event, coordinated by Local Government NSW for local councils, providing a forum for discussion on the latest tourism news and ideas. It is an opportunity to network with peers and build on professional development.

A copy of the Draft Program is attached to this report for Councillor's information. Council's policy provides that attendance at conferences where an overnight stay is involved should be reported to Council for approval.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council may amend attendees.

POLICY IMPLICATIONS

GC-CP-407 – Councillor Payment of Expenses and Provision of Facilities Policy.

FINANCIAL IMPLICATIONS

Conference registration plus accommodation, travel and meals as per budgeted line items for Councillors and Staff.

LEGAL/STATUTORY IMPLICATIONS

Nil

ENVIRONMENTAL IMPLICATIONS

Nil

COMMUNITY IMPLICATIONS

Nil

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a) Event Details - Program [↓](#)

32



ACCOUNT LOGIN

CONTACT US

Home

Event Details

Partners

Program	Accommodation
<div><h1>CONFERENCE PROGRAM</h1><p>Stay tuned - we'll announce conference program details soon.</p><p>DAY 1: 28 May 2024</p><ul style="list-style-type: none">• Registrations Open• Lunch• Conference begins• Welcome reception<p>DAY 2: 29 May 2024</p><ul style="list-style-type: none">• Conference sessions• Site visits• Conference Dinner<p>DAY 3: 30 May 2024</p><ul style="list-style-type: none">• Conference keynotes• Lunch• Delegates depart</div>	

CLAUSE CL03**TITLE** Cancellation of Scheduled September / October Workshop and Council Meetings**FROM** Leanne Austin, Governance Manager**TRIM REF** 24/10998

SUMMARY

As a result of the Local Government Election scheduled to be held on 14 September 2024, this report proposes that the Workshop scheduled for 17 September and the Ordinary Meetings of Council scheduled for 24 September and 8 October be cancelled.

Following the election, Councillor Induction Workshops are proposed to be held on 8, 14 & 15 October, with the first meeting of the new Council being the scheduled Council Meeting on 22 October 2024 (see attached draft schedule).

RECOMMENDATION

The Workshop scheduled to be held 17 September 2024 and the Ordinary Meetings of Council scheduled to be held 24 September and 8 October 2024 be cancelled and Councillor Induction Workshops be scheduled for 8, 14 and 15 October 2024.

REPORT

At the Ordinary Meeting of Council held 12 September 2023, the Council Meeting Schedule for 2024 was adopted. This report proposes that the Workshop scheduled to be held 17 September 2024 and the Ordinary Meetings of Council scheduled to be held 24 September and 8 October 2024 be cancelled as the results of the 14 September Council Election will not be declared until the beginning of October. The last Council Meeting for this term of Council will be held 10 September 2024. Councillor Induction Workshops will be scheduled for 8, 14 and 15 October 2024. The first Council Meeting of the new Council will be Tuesday 22 October 2024.

OPTIONS**OPTION 1**

As per the Recommendation.

OPTION 2

Any other resolution of Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

Section 365 Local Government Act 1993

365 How often does the council meet?

The council is required to meet at least 10 times each year, each time in a different month.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | |
|--|----|
| (a) Draft Council Meetings and Workshops Calendar 2024 ↓ | 35 |
|--|----|

Council Meetings & Workshops 2024													
Council Meeting				Workshop				Public Holidays					
JANUARY							FEBRUARY						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29			
MARCH							APRIL						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
				1	2	3	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21
18	19	20	21	22	23	24	22	23	24	25	26	27	28
25	26	27	28	29	30	31	29	30					
MAY							JUNE						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30
JULY							AUGUST						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30	31	
SEPTEMBER							OCTOBER						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
						1		1	2	3	4	5	6
2	3	4	5	6	7	8	7	8	9	10	11	12	13
9	10	11	12	13	14	15	14	15	16	17	18	19	20
16	17	18	19	20	21	22	21	22	23	24	25	26	27
23	24	25	26	27	28	29	28	29	30	31			
30													
NOVEMBER							DECEMBER						
M	T	W	T	F	S	S	M	T	W	T	F	S	S
				1	2	3							1
4	5	6	7	8	9	10	2	3	4	5	6	7	8
11	12	13	14	15	16	17	9	10	11	12	13	14	15
18	19	20	21	22	23	24	16	17	18	19	20	21	22
25	26	27	28	29	30		23	24	25	26	27	28	29
							30	31					

CLAUSE CL04**TITLE** Adoption of (EH-CP-202) Smoke-Free Outdoor Areas Policy**FROM** Vanessa Johns, Environment & Public Health Coordinator**TRIM REF** 24/688**SUMMARY**

At the Ordinary Meeting of Council held 14 November 2023, it was resolved that the revised draft Smoke-Free Outdoor Areas Local Policy (EH-CP-202) be placed on public exhibition for a minimum of 28 days, allowing 42 days for submissions to be made.

At the end of the submission period, one (1) submission was received (see attachment b). The submission is considered in this report.

It is suggested that the draft Smoke-Free Outdoor Areas Local Policy (EH-CP-202) remains as presented at the 14 November 2023 Council Meeting. The draft policy is attached for adoption (see attachment a).

RECOMMENDATION

Council adopt the draft Smoke-Free Outdoor Areas Local Policy (EH-CP-202) as attached to this report.

REPORT

The submission received requests the following:

SUBMISSION RECEIVED	MATTERS FOR CONSIDERATIONS	RECOMMENDATION
To amend buffer distances where smoking is prohibited on Council owned and controlled land, and outdoor public areas.	<ul style="list-style-type: none">• The policy content of buffer distances for prohibiting smoking is a legislative requirement defined in the Smoke-free Environment Act 2000.• Draft policy amendment is to include the use of e-cigarettes to the policy.	To adopt draft Smoke-free Outdoor Areas Local Policy as attached.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

As per the Recommendation with further recommendations by Council.

POLICY IMPLICATIONS

The newly adopted Policy will be in place for the term of the 2021-2024 Council.

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

Smoke-free Environment Act 2000
Smoke-free Environment Regulation 2016

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

The community would expect Council to review its policies on a regular basis to ensure they reflect current practices and adhere to governing legislation.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | | |
|-----|---|----|
| (a) | Draft (EH-CP-202) Smoke Free Outdoor Areas - Local Policy ↗ | 38 |
| (b) | Submission - Draft Smoke Free Outdoor Areas Local Policy ↗ | 42 |



Smoke-Free Outdoor Areas EH-CP- 202 (LOCAL POLICY)

1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	13 Dec 2011	0400	13 Dec 2011
2	13 Aug 2013	0255	13 Aug 2013
3	22 Aug 2017	17/205	22 Aug 2017
4	23 Aug 2022	22/209	23 Aug 2022

2 Policy Objective

The objectives of Griffith City Council in banning smoking **and using e-cigarettes** on Council owned and controlled land, outdoor public areas and within vehicles is to:

- Improve the health of community members;
- Improve public amenity and maintenance of Council property;
- Raise community awareness of the issues associated with smoking;
- Provide community leadership in taking measures to protect the health and social wellbeing of the community; and
- Minimise cigarette butt pollution on Council owned and controlled land and within public places.

3 Policy Statement

This policy prohibits smoking **and using e-cigarettes** in the following areas on Council owned and controlled land, outdoor public areas and within vehicles specifically:

- Within ten (10) metres of all children's playground equipment in outdoor public places;
- Public swimming pools;
- Spectator areas at sports grounds or other recreational areas used for organised sporting events;
- Public transport stops and platforms, including taxi ranks;
- Within 4 metres of a pedestrian access point to a public building;
- In commercial outdoor dining areas being:
 - a seated dining area;
 - within 4 metres of a seated dining area on licensed premises, restaurant or café; and
 - within 10 metres of a food fair store or on public land as approved by Council.
- Within ten (10) metres of Council owned or managed buildings; and
- ~~Smoking~~ Within cars with a child under the age of 16 years in the vehicle.



3.1 Principles

This policy recognises that Council has:

- An obligation to promote public health outcomes where Council provides assets and services intended to be of benefit to children and other members of the community;
- A commitment to improve the natural environment and the amenity of the local area by reducing the amount of cigarette butt litter found in outdoor spaces;
- An understanding that the damaging effect of passive smoking and using e-cigarettes while well documented in regard to indoor areas, is also beginning to emerge in regard to outdoor areas; and
- An acknowledgement that the indirect effects of people smoking and using e-cigarettes in an outdoor area can result in children playing with and swallowing discarded cigarette butts; cigarette-derived particles accumulating on clothing and skin; and smoking causing sensory irritations such as eye watering, coughing, difficulty in breathing or asthma.

3.2 Authorised Persons

The following Griffith City Council staff are “authorised persons”:

- ~~Environmental Health & Compliance~~ Environmental & Public Health Coordinator
- Compliance Officers
- Planning & Environment Compliance Officer

The following State Government staff are “authorised persons”:

- NSW Health Authorised Inspectors
- NSW Police

3.3 Signage

The following open space areas will be signposted via signage or adhesive stickers, wherever practicable, to provide smoke-free zones:

- Within ten (10) metres of all children’s playground equipment in outdoor public places.
- On all public land used for commercial outdoor dining areas being: a seated dining area; within 4 metres of a seated dining area on licensed premises, restaurant or café; within 10 metres of a food fair store or on public land as approved by Council (alternatively agreement/lease conditions may be used).
- Within ten (10) metres of Council owned building entrances.



3.4 Leases, licenses and other Council agreements

Council buildings and outdoor dining areas that are leased, licensed or hired by Council will have smoke-free clauses inserted into their agreements for use.

3.5 Enforcement

In implementing Council's Smoke-Free Outdoor Areas Policy a program of community education and awareness, specifically targeting residents and day visitors, may be undertaken.

Where Councils have policies which prohibit smoking **and e-cigarettes** in locations not covered by state-wide legislation (Smoke-free Environment Act 2000) or where policies go further than the state bans, they are enforced by Council.

Enforcement of this Policy will be supported by persuasion and self-policing rather than by punitive enforcement.

4 Definitions

Smoke means use, consume, hold or otherwise have control over a tobacco product, non-tobacco smoking product or e-cigarette that is generating smoke or an aerosol or vapour.

5 Exceptions

None

6 Legislation

Under the NSW Local Government Act 1993 Council has the power to:

- Erect suitably worded and strategically placed notices in "public places" (such as places including but not limited to public reserves, Crown reserves, public bathing reserves, public baths, public swimming pools, public parks and public roads) within the local government area of Griffith prohibiting smoking (s.632 (1) and (2)(e) of the Act);
- Serve, by means of an authorised person, a penalty notice (current Penalty \$110.00) upon any person who fails to comply with the terms of any such notice (s.679 of the Act and cl.5-7 of, and Schedule 1 to, the General Regulation);
- Demand by means of an authorised person, the name and address of any person reasonably suspected of failing to comply with the terms of any such notice (see, relevantly, s.680 of the Act);



- Remove, by means of an authorised person, from community land any person who fails to comply with the terms of any such notice (s.681 of the Act); and
- Otherwise prohibit smoking **and using e-cigarettes** in any place within the local government area of Griffith, in respect of which Council is the owner or occupier, as a condition of entry to that place.

The *Smoke-free Environment Act 2000* has been amended to ban smoking **and using e-cigarettes** in the following outdoor places from 7 January 2013:

- Within 10 metres of children's play equipment in outdoor public places;
- Public swimming pools;
- Spectator areas at sports grounds or other recreational areas used for organised sporting events;
- Public transport stops and platforms; including ferry wharves and taxi ranks; and
- Within 4 metres of a pedestrian access point to a public building.

The ban on smoking **and using e-cigarettes** in commercial outdoor dining areas in licensed premises and restaurants commenced on 6 July 2015.

7 Related Documents

(WHS-PO-019) Smoking Policy – Internal Policy

8 Directorate

Sustainable Development

Submission - Draft Smoke Free Outdoor Areas Local Policy

Draft Smoke Free Outdoor Areas Local Policy

Submitted At

2023-11-19 16:36:35

Name

graeme bell

Residential Address

[REDACTED] Griffith, NSW, 2680, Australia

Your email?

[REDACTED]

Would you like your details withheld from the Business Paper?

No

Please provide your feedback on the Draft Smoke Free Outdoor Areas Local Policy

I can understand people saying there should be no smoking near playgrounds etc. I don't smoke in my own home. It is already prohibited to smoke in a car with a child in the car. However to state that I can't smoke within a certain distance from outdoor dining is ridiculous. They are dining on my land as much as theirs. Am I expected to stub out a cigarette because I am walking past or to walk around. We are already penalized too much. We are the most taxed in the world. And this is the thin edge of the wedge. What next? telling me I cannot smoke outside my yard? The Constitution protects me and gives me rights. We are not Nazi Germany yet although close. Don't tell me I cannot smoke outside because I will ignore you and smokers will remember at the next election. There are lots of us.

Submission ID

65599ee3b44de400c501d32a

**GRIFFITH PIONEER PARK MUSEUM COMMITTEE
HELD IN COUNCIL CHAMBERS ON
MONDAY, 15 JANUARY 2024 COMMENCING AT 4:32 PM**

PRESENT

Councillor Doug Curran (Chair), Denis Couch (Community Representative), Maria Searl (Community Representative), Peter Taylor (Community Representative), Jenna Thomas (Community Representative), John Nikolic (Community Representative), Jeff Dance (Community Representative)

Quorum = 3

STAFF

Director Business, Cultural, Financial Services, Steve Saffioti, Griffith Pioneer Park Museum Manager, Jenny O'Donnell and Minute Taker, Jessica Bertacco

1 APOLOGIES

An apology was received from Councillor Anne Napoli.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Peter Taylor and Jenna Thomas that the minutes of the previous meeting held on 16 October 2023, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 OPERATIONAL UPDATE

Griffith Pioneer Park Museum Manager, Jenny O'Donnell provided the Committee with an update on what has been happening at the Museum over the October, November and December 2023 period.

Director Business, Cultural, Financial Services, Steve Saffioti provided financial updates.

RECOMMENDED on the motion of Denis Couch and John Nikolic that the Committee note the report.

CL02 COMMITTEE MEMBER RESIGNATION

RECOMMENDED on the motion of Jenna Thomas and Denis Couch that the Committee note the resignation of Robin Silvester.

CL03 AGENDA ITEMS RAISED BY COMMITTEE MEMBERS

A number of agenda items were raised by Committee members. These included the below:

3.1 WHS Works

Current electrical works to be completed with funding from the reserve fund in lieu of WHS rectification funding. The works require \$10,000 to have works completed.

RECOMMENDED on the motion of Denis Couch and Jenna Thomas that the funds be allocated.

3.2 Proposed Billboards

Denis Couch enquired about the proposed billboards discussed at the previous meeting and what funding is available and if there are DA requirements. He was advised by Mayor Doug Curran and Mr Saffioti that there is no funding available.

3.3 Shortfall of Front of House Volunteers

Denis Couch questioned what work is being done to address the shortfall in front of house volunteers. Jenny O'Donnell responded that "word of mouth" is probably the best option. Jenny is also in need of volunteers for weekends and doesn't want to have to use casual staff as Council is trying to save funds. Mayor Doug Curran suggested that Jenny O'Donnell uses Council resources like Council's Facebook page or Visit Griffith's Facebook page, Council Catchup, Council website or a mention on the Mayor's Monday morning radio segment. John Nikolic advised that he will mention to the Griffith Business Chamber.

3.4 Committee Meetings

Denis Couch believes the charter of the Committee needs to be reaffirmed, as well as its governance role as it relates to Councillors, Griffith Pioneer Park Museum staff and the Senior Management Team. Preliminary discussions took place with a view to Committee members working informally between meetings to work on confirming its charter. It was suggested that the Committee communicate via email between meetings and raise major matters at the Committee Meetings.

3.5 Strategic Plan Implementation, Priorities and Action Plan

Jenna Thomas has asked that Jenny O'Donnell keep the Committee updated with what she is working on.

3.6 Building and Grounds Maintenance Schedule

Jenna Thomas requested information in relation to the grounds maintenance schedule.

3.7 Curator Projects

Committee members to pass on information.

3.8 Cost Benefit Analysis of Mini Action Day in October 2023

Jenna Thomas would like this information from Mr Saffioti.

3.9 White Ant Damage and Repairs

Signage to be placed at Steam Shed. Denis Couch has suggested working with Kevin Rossetto regarding bait for white ants.

Maria Searl arrived at the meeting 5:25pm.

RECOMMENDED on the motion of Denis Couch and John Nikolic that the Committee note the report.

6 OUTSTANDING ACTION REPORT

RECOMMENDED on the motion of Peter Taylor and Denis Couch that the Committee note the report.

7 GENERAL BUSINESS

7.1 The Welcome Experience

Denis Couch informed the Committee that The Welcome Experience welcomes new members to the community, namely essential government workers and their families. Dennis' proposal is that they are offered free passes for new family groups to come to Pioneer Park. Passes to be offered to nominated families.

7.2 Southern NSW Regional Heritage Group

A meeting of the Southern NSW Regional Heritage Group will be held at the Museum on 29 February 2024 commencing at 10 am. This Group includes regional museums, family history societies, various historical societies, and other associated entities that meet every few months at various museum locations. The group members benefit from networking, sharing of information and learning opportunities. To date there have been 2 workshops, the inaugural being held at the Bundawarra Centre in Temora and the second at Greens Gunyah Museum in Lockhart. The Mayor has agreed to welcome the participants on the day.

7.3 Solar Panels

Denis Couch requested that a second group of solar panels be investigated. Mr Saffioti and Jenny O'Donnell noted that the first panels are not working due to an internet issue and they will get IT to rectify the issue.

7.4 Audio-visual Display in Post Office

Peter Taylor suggested an audio-visual display in the Post Office. Jenny O'Donnell to obtain pricing on a videographer.

8 NEXT MEETING

The next meeting of the Griffith Pioneer Park Museum Committee is to be held on 18 March 2024 at 4:30pm.

There being no further business the meeting terminated at 5:33pm.

TITLE Outstanding Action Report

TRIM REF 24/10927

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report - Council Meeting [↓](#)

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OUTSTANDING ACTION REPORT

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
23 January 2024	CC01 ENERGY PURCHASE AGREEMENT - HUNTER JOINT ORGANISATIONS OF COUNCILS	PO	141541	24/022	<p>RESOLVED on the motion of Councillors Simon Croce and Christine Stead that:</p> <p>(a) Council agree to accept the proposal from Hunter Joint Organisation to tender for the purchase of power for Council's large sites and unmetered streetlighting.</p> <p>(b) A further report be submitted for Council for consideration following the completion of stage one (1) of the procurement process as referred to in this report to determine;</p> <ol style="list-style-type: none"> i. The percentage of energy from renewable sources. ii. The delegation of authority to the General Manager to accept or decline a contract with the preferred tenderer as determined by the Power Purchasing Agreement Steering Committee. 	05/02/2024: HJO have been advised. Further report to follow.
23 January 2024	MEMORIAL PARK GARDENS EMBELLISHMENT COMMITTEE MINUTES <u>CL02 RAILWAY STREET TREE SAFETY/HAZARD ASSESSMENT REPORT</u>	FM	141537	24/018	<p>RECOMMENDED on the motion of Councillor Jenny Ellis and Jenna Thomas that a budget line item be added to the 2024/25 Budget to the removal of hazardous trees in Railway Street.</p>	05/02/2024: Quote being obtained to determine allocation of funds.

OUTSTANDING ACTION REPORT

12 December 2023	CL04 COMPULSORY ACQUISITION - AFFECTING LOT 27 DP751709 - BEAUMONT ROAD, HANWOOD - HANWOOD LEVY	CPO	140274	23/303	<p>RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1296073 in Plan of Acquisition affecting Lot 27 DP 751709 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1296073 as shown in plan of acquisition affecting Lot 27 DP 751709 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p>	15/01/2024: Application preparation in progress.
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OUTSTANDING ACTION REPORT

					<ul style="list-style-type: none"> (e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993. (f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991. (g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required. 	
12 December 2023	CL05 COMPULSORY ACQUISITION - AFFECTING LOT 7322 DP1164483, MALLEE STREET, HANWOOD - WATER DRAINAGE WORKS	CPO	140275	23/304	<p>RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <ul style="list-style-type: none"> (a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1295951 in Plan of Acquisition affecting Lot 7322 DP 1164483 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186. (b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1295951 as shown in plan of acquisition affecting Lot 7322 DP 1164483 by compulsory acquisition process under 	15/01/2024: Application preparation in progress.

OUTSTANDING ACTION REPORT

					<p>Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p>	
12 December 2023	CL06 ENDORSEMENT OF THE DRAFT COMMUNITY GARDENS LARGE	GO	140276	23/305	<p>RESOLVED on the motion of Councillors Shari Blumer and Laurie Testoni that:</p> <p>(a) Council endorse the Draft Community Gardens Large</p>	11/01/2024: On public exhibition until 26/01/2024.

OUTSTANDING ACTION REPORT

	SCALE EVENT MASTERPLAN				Scale Event Masterplan and place it on public exhibition for 42 days. (b) If any submissions are received, a further report will be prepared for Council. (c) If no submissions are received, the Community Gardens Large Scale Event Masterplan be considered as adopted.	30/01/2024: Submission received. Report to go back to Council.
12 December 2023	CCMM01 REVIEW OF LAKE WYANGAN FLOOD STUDY AND FLOODPLAIN RISK MANAGEMENT PLAN	DU	140281	23/317	RESOLVED on the motion of Councillors Christine Stead and Glen Andreadza that Council authorise the General Manager to progress action with regard to the review of the Lake Wyangan Flood Study and Floodplain Risk Management Plan, in accordance with this Report.	15/01/2024: Consultancy brief being prepared for tender.
28 November 2023	CULTURAL PRECINCT MASTER PLAN COMMITTEE MINUTES – 11 OCTOBER 2023	DBC&FS		23/285	RECOMMENDED on the motion of Councillor Jenny Ellis and Oumi Karenga-Hewitt, that Council apply for the Regional Precincts and Partnerships Program (rPPP) stream one.	04/12/2023: An application will be submitted in accordance with Council's resolution. 15/01/2024: Application preparation has commenced.
28 November 2023	OUTSTANDING ACTION REPORT	DIO	139715/2023	23/288	RESOLVED on the motion of Councillors Manjit Singh Lally and Shari Blumer that in relation to the outstanding action item from 28 March 2023, minute number 22/061 - Crematorium Feasibility Study, that the author of the expression of interest submission provide Council with a detailed proposal by 31 January 2024.	06/12/2023: Letter drafted and sent to author of the expression of interest. 31/01/2024: Report to Council 13 February 2024.
28 November 2023	CC01 TENDER NO. 01 1-23/24 – DESIGN, SUPPLY AND INSTALLATION OF	DU	139716/2023	23/292	RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that: (a) Council, in accordance with Section 178(1) (b) of the Local Government Regulation 2021,	04/12/2023: Notification has been given to tenderers regarding Council's decision to reject all tenders. Negotiations underway with suitably qualified

OUTSTANDING ACTION REPORT

	DIFFUSERS FROM GWRP				<p>reject all tenders submitted for Tender No. 1-23/24 - Design, Supply and Installation of Diffusers for the GWRP due to tender submitted being well over the budget allocation for this project.</p> <p>(b) Council, in accordance with Section 178(3) (e) of the Local Government Regulation 2021, enter into negotiations with suitably qualified companies to enable the project to be completed taking into consideration that the project may not have as many bays as originally planned.</p> <p>(c) A further report to be presented to Council recommending the preferred method of project execution.</p>	companies, to prepare a future report to Council.
28 November 2023	CC03 TENDER NO. 6-23/24 – EXTENSION TO SHED AT 53 OAKES ROAD GRIFFITH	DIO	139719/2023	23/294	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council, in accordance with Section 178(1) (b) of the Local Government Regulation 2021, reject all tenders submitted for Tender No. 6-23/24 Extension to shed at 53 Oakes Road Griffith due to tender submitted being well over the budget allocation for this project.</p> <p>(b) Council, in accordance with Section 178(3) (e) of the Local Government Regulation 2021, enter into negotiations with local shed builders to enable the project to be completed taking</p>	<p>04/12/2023: Letters to be sent rejecting all tenders and inviting suitable shed builders to enter into negotiations with Council.</p> <p>05/02/2024: Commenced negotiations.</p>

OUTSTANDING ACTION REPORT

					into consideration that the project may not have as many bays as originally planned. (c) In addition, a further report to be presented to Council recommending the preferred method of project execution.	
14 November 2023	CL02 THARBOGANG TENNIS CLUB DEMOLITION	CPO	139227	23/260	<p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council to seek Crown Reserve Improvement Fund funding and if successful in receiving the grant monies then the demolition of the Tharbogang Tennis Club and other infrastructure situated on the Public Reserve can proceed.</p> <p>(b) Council confirm its intention to demolish the Tharbogang Tennis Club facility and Council to then re-engage with the Tharbogang Community to advise of the available funds and Council's decision to demolish the disused Tennis Club building.</p>	04/12/2023: Council has included in the current budget 2023/24 approximately \$6,500 to part fund the demolition of the building. Application has been made for further funding to complete the project. Grant funding body to advise outcome in approximately May 2024. Community meeting to be held February 2024.
14 November 2023	CL04 REVIEW OF LOCAL POLICY (EH-CP-202) SMOKE FREE OUTDOOR AREAS	SGO	139229	23/262	<p>RESOLVED on the motion of Councillors Glen Andreazza and Christine Stead that:</p> <p>(a) Council endorse the draft (EH-CP-202) Smoke Free Outdoor Areas Local Policy as attached;</p> <p>(b) The draft (EH-CP-202) Smoke Free Outdoor Areas Local Policy be placed on public exhibition for 28 days allowing 42 days for submissions to be received from the date of advertising;</p>	<p>16/11/2023: Policy on exhibition until 28/12/2023.</p> <p>15/01/2024: Submission received. Report to 13 February 2024 Council Meeting.</p>

OUTSTANDING ACTION REPORT

					(c) Following the public exhibition period, a further report be presented to Council to adopt the draft (EH-CP-202) Smoke Free Outdoor Areas Local Policy or to consider submissions received.	
14 November 2023	MINUTES OF THE GRIFFITH PIONEER PARK MUSEUM COMMITTEE MEETING HELD ON 16 OCTOBER 2023	GO	139231	23/270	RESOLVED on the motion of Councillors Anne Napoli and Christine Stead that the recommendations as detailed in the Minutes of the Griffith Pioneer Park Museum Committee meeting held on 16 October 2023 be adopted.	17/11/2023: Draft Strategic Plan on exhibition until 15/12/2023. 05/02/2024: No submissions received, therefore Strategic Plan adopted.
24 October 2023	CL01 SPECIAL RATE VARIATION (SRV) - DECISION TO APPLY TO THE INDEPENDENT PRICING AND REGULATORY TRIBUNAL (IPART)	DBC&FS	138461	23/251	RESOLVED on the motion of Councillors Doug Curran and Jenny Ellis that: (a) Council receive and note the SRV Community Engagement Summary attached to the report including submissions, feedback received and key findings. (b) Council apply to the Independent Pricing and Regulatory Tribunal (IPART) under Section 508(A) of the Local Government Act 1993, for a permanent SRV of 10.5% inclusive of the assumed 3.0% rate peg each year for three consecutive years from 2024/25 to 2026/27. This is a cumulative increase of 34.9%. Applications are to be submitted by 5 February 2024 as determined by IPART. (c) Council to notify IPART that it intends to apply for a Special Rate Variation as referred to in (b) above, by 25 November	25/10/2023: Letter of intent to apply for SRV sent to IPART. 06/11/2023: Application process has commenced. 16/01/2024: Application submitted to IPART. Copy of submission provided to Councillors.

OUTSTANDING ACTION REPORT

					<p>2023 (date as determined by IPART).</p> <p>(d) Council approves additional Service Reviews to those already listed in the 2022/23-2025/26 Delivery Program, as identified in this report. These are functions within the General Fund and will explore productivity improvements and cost containment strategies. The Delivery Program is to be updated accordingly.</p> <p>(e) Management to report to Council on a quarterly basis with details of cost savings and additional revenue initiatives.</p> <p>(f) Council to review the Financial Hardship Policy (FS-CP-506) to ensure adequate assistance is provided to ratepayers experiencing genuine financial hardship.</p> <p>(g) Council cap increases Water and Sewer charges by the assumed 3% annual rate peg (per the SRV) for the period of the 3 year implementation of the SRV.</p> <p>(h) Council increase the pensioner rebates on Ordinary Rates by the following amounts for the period of the 3 year implementation of the SRV.</p> <p>SEE TABLE IN MINUTES</p> <p>(i) Council staff prepare the next draft Operational Plan (Budget) 2024/2025, draft Delivery Plan</p>	
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OUTSTANDING ACTION REPORT

					<p>2022/23 – 2025/26 and the draft 10 year 2024/25 – 2033/34 Financial Plan on the basis of removing the Art Gallery project.</p> <p>(j) Council staff prepare reports with respect to the following cost savings projects and alternative revenue opportunities:</p> <ul style="list-style-type: none"> i) Paid parking at the Airport ii) Review of recent energy audit and further installation of solar panels on high energy consumption facilities. iii) Audit of buildings owned by Council which are leased to other entities (to include purpose of the original purchase and current lease arrangements relative to commercial terms). iv) Initiate a Road Service review as a matter of priority (as referred to in this report) including improvements to the gravel and sealed road networks and the resheeting programs. 	
24 October 2023	CL03 CLOSURE OF KOOYOO STREET STAGE 1 - BANNA AVENUE TO BANNA LANE	DU	138463	23/255	<p>RESOLVED on the motion of Councillors Glen Andreazza and Chris Sutton that Council authorise the General Manager to apply to Transport for NSW to permanently close Kooyoo Street, Griffith from Banna Avenue to Banna Lane for the purpose of motor vehicle access.</p>	<p>06/11/2023: Contact made with TfNSW. Report being prepared for consideration of Traffic Committee.</p> <p>15/01/2024: Traffic Committee approved at meeting held 12 December 2023.</p> <p>05/02/2024: Works will be implemented to finalise the closure.</p>

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OUTSTANDING ACTION REPORT

10 October 2023	CL02 GRIFFITH HEALTH PRECINCT MASTER PLAN - REQUEST FOR PUBLIC EXHIBITION	SP	137998	23/239	<p>RESOLVED on the motion of Councillors Christine Stead and Melissa Marin that:</p> <p>(a) Council place the Griffith Health Precinct Master Plan on public exhibition for a period of 28 days to allow submissions from the public and key stakeholders.</p> <p>(b) Should submissions be received, a report with recommendations be presented back to an Ordinary Council Meeting for final endorsement.</p> <p>(c) Should no submissions be received, the Griffith Health Precinct Master Plan is considered endorsed the day after the close of the public exhibition period.</p>	<p>02/11/2023: On Public Exhibition until 22 November 2023.</p> <p>04/12/2023: Submissions received. Report being prepared for Council.</p> <p>15/01/2024: Personal circumstances prevent the consultant from making changes to the draft masterplan. Draft masterplan and submissions scheduled for workshop 20 February 2024.</p> <p>05/02/2024: Department of Planning has agreed no changes are required. Report to Council Meeting February 2024.</p>
10 October 2023	CL03 EMPLOYMENT LANDS STRATEGY REQUEST FOR PUBLIC CONSULTATION	SP	137999	23/240	<p>RESOLVED on the motion of Councillors Glen Andreazza and Shari Blumer that:</p> <p>(a) Council place the draft Employment Lands Strategy on public exhibition for a period of 28 days to allow submissions from the public and key stakeholders.</p> <p>(b) Should submissions be received, a report with recommendations be presented back to an Ordinary Council Meeting for final endorsement.</p> <p>(c) Should no submissions be received, the Employment Lands Strategy Request for Public Consultation is considered endorsed the day after the close of the public exhibition period.</p>	<p>02/11/2023: On Public Exhibition until 1 December 2023. Public consultation session to be held 23 November 2023.</p> <p>04/12/2023: Submissions received. Report being prepared for Council.</p> <p>15/01/2024: Report to March 2024 Council Meeting.</p>

OUTSTANDING ACTION REPORT

12 September 2023	CC02 NON RATEABLE ASSESSMENTS, SPORTING CLUBS AND COMMUNITY ORGANISATIONS SUBSIDIES	DBC&F	137019	23/221	RESOLVED on the motion of Councillors Glen Andreazza and Laurie Testoni that: (a) The information be noted. (b) The Rates – Payment by Community Organisations Policy be reviewed and presented to Council at a later date.	03/10/2023: Policy to be reported to Council March Quarter 2024.
11 July 2023	CL02 SCENIC HILL USER GROUP COMMITTEE	GO	134552	23/168	RESOLVED on the motion of Councillors Shari Blumer and Glen Andreazza that: (a) Council adopt the draft Terms of Reference attached to the report, with Councillor Jenny Ellis appointed Chairperson and Councillor Christine Stead as Councillor representative. (b) Council advertise for interested community members to join the Scenic Hill User Group Committee. (c) Council write to the following stakeholders inviting them to apply for membership to the Scenic Hill User Group Committee: Griffith Aboriginal Lands Council, Griffith Golf Club, Griffith Pioneer Park Museum Committee, Riding for Disabled, Griffith Jockey Club, Feral Joggers, Murrumbidgee Field Naturalists, interested parties who completed the Scenic Hill Management Plan survey and local Service Clubs.	14/07/2023: Advertising has commenced with applications closing 11 August 2023. Participations of the Scenic Hill survey and stakeholder groups were invited to apply. 14/08/2023: Applications received. To be forwarded to Chair person and Councillor delegate for consideration, with a further report to Council for endorsement. 28/08/2023: Report to Council 12/09/2023. 18/09/2023: Report delayed. 03/10/2023: Report to Council 10/10/2023. 02/11/2023: Committee members advised. Awaiting information regarding meeting date. 04/12/2023: Meeting to be held early 2024. 31/01/2024: First meeting to be held 5 February 2024.

OUTSTANDING ACTION REPORT

12 July 2022	NOTICE OF MOTION – COUNCILLOR TESTONI – YENDA MASTERPLAN	GM	119905	22/167	<p>RESOLVED on the motion of Councillors Laurie Testoni and Glen Andreazza that:</p> <p>(a) Council undertake a master planning exercise for the village of Yenda. Factors such as future residential sub divisions, lifestyle blocks and rural residential to be considered along with future amenities for the village, such as sporting infrastructure to be considered. With a number of major projects nearing completion the time is right to focus on what opportunities are there for our region with growth and development. Yenda has a lot of potential for growth and by investigating strategies for the future it would benefit the growth on not only the village but that of the ever expanding Griffith City limits. It would be important for community engagement and with the next Community Opinion Group meeting to be held in Yenda it is a great opportunity for Griffith City Council to engage with community.</p> <p>(b) Council schedule a Councillor Workshop to refine the scope of the Master Plan.</p> <p>(c) Staff prepare the scoping document and report to Council for consideration of source of budget resources, time line,</p>	<p>01/08/2022: This matter will be scheduled for discussion at Council Workshop 16 August 2022.</p> <p>05/09/2022: Council to submit an application to NSW Department of Planning and Environment for grant funding under Regional Housing Strategic Planning Fund Round 1 to complete a Yenda Masterplan. Application close 30 September 2022.</p> <p>04/10/2022: Grant application submitted.</p> <p>03/01/2023: NSW Government advised the Grant application successful on 30 November 2022. Expressions of Interests invited to coordinate and undertake the Yenda Masterplan.</p> <p>13/02/2023: Tender awarded to CBRE.</p> <p>01/05/2023: Site inspection and survey completed. Landowner, MI and staff consultation completed. Draft Masterplan presentation to 20 June Council Workshop.</p> <p>17/07/2023: Draft Masterplan to go to Council in September/October 2023.</p> <p>03/10/2023: Draft Masterplan to go to Council 14 November 2023.</p>
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OUTSTANDING ACTION REPORT

					<p>amendment and adoption of scoping document.</p> <p>06/11/2023: Draft Masterplan to go to Council Meeting in December 2023.</p> <p>04/12/2023: Draft Masterplan to go to Council Meeting in February 2024.</p> <p>15/01/2023: Report to March 2024 Council Meeting.</p>
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
14 March 2023	CC01 COMPULSORY ACQUISITION - PART LOT 1 DP 640685 REMEMBRANCE DRIVEWAY	CPO	130134	23/069	<p>RESOLVED on the motion of Councillors Glen Andreazza and Jenny Ellis that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 3 DP 1291330 in plan of acquisition affecting Lot 1 DP 640685 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 3 DP 1291330 as shown in plan of acquisition affecting Lot 1 DP 640685 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment – Crown Lands to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p>	<p>24/03/2023: Application for compulsory acquisition forwarded to the Director-General Department of Local Government to acquire the Crown Reserve and issue a Proposed Acquisition Notice on approval.</p> <p>04/12/2023: Progressing.</p> <p>15/01/2024: Valuation received and letter of acceptance sent. Payment made to NSW Planning Industry and Environment.</p>

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					<p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p>	
26 April 2023	CL01 DRAFT PLAN OF MANAGEMENT - SCENIC HILL (ZONE 3) - NATURAL AREAS	CPO	131726	23/106	<p>RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that:</p> <p>(a) Council refer the Draft Plan of Management for Scenic Hill – Zone 3 – Natural Areas to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land</p>	<p>28/04/2023: Draft Plan of Management Scenic Hill - Zone 3 - Natural Areas referred to the Crown for Ministers consent to place on public exhibition. The set up of the Scenic Hill User Group has been referred to Senior Management Team for direction.</p>

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					<p>Management Act 2016 Council amends the Draft Plan of Management for Scenic Hill – Zone 3 – Natural Areas if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Scenic Hill – Zone 3 – Natural Areas on completion of the exhibition period, to consider all submissions.</p> <p>(e) Council will set up a Scenic Hill User Group to meet three times a year for the purpose of raising issues and sharing information. The Mayor or their delegate to Chair the meeting with appropriate Council staff to attend in order to provide advice and guidance to the User Group and follow up on actions where appropriate. The User Group invitees should include but not limited to;</p> <ul style="list-style-type: none"> • Interested Councillors • Airport Manager • Griffith Aboriginal Land Council • The Golf Club • Pioneer Park 	<p>4/07/2023: Report to Council regarding user group on 11 July 2023.</p> <p>17/07/2023: Council resolved 11 July 2023 to form a user group committee and advertising for committee members to commence 21 July 2023.</p> <p>03/10/2023: Report to Council 10 October 2023.</p> <p>04/12/2023: Draft PoM to be referred to the Scenic Hill User Group Committee for consideration and recommendation to Council.</p>
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					<ul style="list-style-type: none"> • Dalton Park Stakeholders (including Riding for the Disabled and the Jockey Club) • Feral Joggers • Murrumbidgee Field Naturalists • Mountain Bike Riders • Rotary Club • Lions Club • Other interested parties and people who completed the survey. 	
14 February 2023	CL03 PCYC PROPOSAL TO ERECT AND FITOUT AN INTEGRATED GYMNASTICS AND COVERED OUTDOOR MULTI-SPORTS COMPETITION FACILITY - OLYMPIC STREET, GRIFFITH	GM	128874	22/034	<p>RESOLVED on the motion of Councillors Jenny Ellis and Simon Croce that:</p> <p>(a) Council endorse in principle the lease of (Part Lot 1 DP1272062. Crown Reserve 85064, 3 Olympic Street, Griffith) to PCYC NSW for a period of 20 years.</p> <p>(b) The annual lease fee be in accordance with Council's adopted Revenue Policy (Schedule of Fees and Charges) as at the date of execution of the Lease. 2022/23 annual lease fee to Not for Profit Organisations is \$607.</p> <p>(c) PCYC pay all applicable costs and charges associated with the preparation of the lease agreement (this would include the survey plan preparation for leasing and registration fees if</p>	<p>06/03/2023: Letter written to PCYC advising terms of proposed lease. Letter of response received accepting terms. Proposed lease to be prepared by Council and publicly exhibited.</p> <p>4/07/2023: Council staff have obtained a quote for subdivision from PHL. Once the Survey Plan has been finalised a Two (2) Lot subdivision is required to create a Lot for PCYC and a Lot for the remaining land.</p> <p>31/07/2023: PCYC finalising planned subdivision.</p> <p>04/12/2023: Council seeking additional information from PCYC prior to lodgement of their DA.</p>

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					<p>required). Also, an Administration Fee of \$481 (page 13 Revenue Policy) will be applicable.</p> <p>(d) Council communicate the above terms to PCYC NSW and subject to their agreement, Council advertise the proposed lease for a period of 28 days seeking public submissions.</p> <p>(e) All public submissions be reported to Council for consideration. Should no submissions be received, Council authorise the General Manager and the Mayor to sign the lease under Council seal.</p> <p>(f) Council progress the subdivision of the subject land and authorise the General Manager and Mayor the authority to sign documents under Council seal as required. All costs in relation to the subdivision to be paid by the PCYC NSW.</p>	
22 November 2022	CC02 COMPULSORY ACQUISITION - LOT 103 DP 751730 BOORGA ROAD UPGRADE PROJECT	CPO	125684	22/316	<p>RESOLVED on the motion of Councillors Simon Croce and Christine Stead that:</p> <p>(a) Council approves the acquisition of Crown Land, Lot 103 DP 751730, for road widening purposes under the provisions of the Land</p>	25/11/2022: Application and all required documentation forwarded to the Director-General Department of Local Government for Ministers approval to acquire Crown Land Lot 103 DP 751730.

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					<p>Acquisition (Just Terms Compensation) Act 1991.</p> <p>(b) Council make an application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Crown Land Lot 103 DP 751730 (excluding minerals), by compulsory acquisition process under Section 177(1) of the Roads Act 1993.</p> <p>(c) Council continue to negotiate with Department of Planning & Environment – Crown Lands to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms) Compensation Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Council delegate authority to the General Manager to execute all documents on behalf of Council under the Common Seal if required.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the</p>	<p>06/11/2023: Preliminary valuation report received from Department of Planning and Environment.</p> <p>04/12/2023: Valuation under review.</p> <p>15/01/2024: Valuation of \$95,000 was received NSW Planning Industry and Environment.</p> <p>Council was required to purchase the entire 19ha of Lot 103. The new road reserve that we required was approx. 3000m². As a percentage, 1.58% of the Crown reserve was required for the new road.</p> <p>Council's assessment of the lot was \$10,000. Submission sent by Council, and ignored. Department required payment, or acquisition would be denied.</p> <p>05/02/2024: To be discussed at Council Workshop.</p>
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					<p>compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p>	
24 January 2023	CL03 DRAFT PLAN OF MANAGEMENT - VILLAGE OF YENDA CROWN RESERVES	CPO	127986	23/014	<p>RESOLVED on the motion of Councillors Laurie Testoni and Manjit Singh Lally that:</p> <p>(a) Council refer the Draft Plan of Management for Village of Yenda Crown Reserves being Crown Reserves 62949 (Lot 701 DP 1030376), 61951, 63981, 65511 (Lot 881 DP 751728), 159006 (Lot 1241 P 821503) and 240000 (Lot 21-25 DP 44498) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Village of Yenda Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p>	30/1/2023: The Draft Plan of Management was referred to the Crown for Ministers approval to place on public exhibition.

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					<p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Yenda Crown Reserves on completion of the exhibition period, to consider all submissions.</p>	
22 February 2022	NOTICE OF MOTION – YOOGALI SHARED BICYCLE PATH	DIO	114000	22/057	<p>RESOLVED on the motion of Councillors Simon Croce and Anne Napoli that:</p> <p>(a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority.</p> <p>(b) Council undertake a full costing of the track and bridge as to facilitate funding opportunities to contribute towards the new construction.</p>	<p>14/03/2022: Funding estimate for Path and Bridge: \$1.4 million.</p> <p>100% funding request submitted to Transport for NSW Active Transport Program.</p> <p>16/01/2023: TfNSW has informed Council that its application for 2.5m shared pathway is unsuccessful. Council has been invited to make a submission to TfNSW Active Transport for a 4.5m wide shared pathway for scoping and design. Submission lodged by Council.</p> <p>05/06/2023: Funding application successful. Design to commence.</p> <p>17/07/2023: Inception meeting scheduled for 18 August 2023. Project to be completed 20 June 2025.</p>

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						<p>18/09/2023: Ongoing consultation being held with stakeholders.</p> <p>04/12/2023: Staff updated realignment of plans and have sent to TfNSW representatives for review. Draft tender documents have been prepared. Majority of vegetation removed on proposed pathway.</p>
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