



Ordinary Meeting

BUSINESS PAPER

Tuesday, 23 January 2024 at 7:00 PM

Griffith City Council Chambers

Phone: 1300 176 077

Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Doug Curran (Mayor)
Anne Napoli (Deputy Mayor)
Glen Andreazza
Shari Blumer
Simon Croce
Jenny Ellis
Manjit Singh Lally
Melissa Marin
Christine Stead
Christopher Sutton
Laurie Testoni
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MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Affirmation

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

[What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

[Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

[What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

[Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

Opening Affirmations

Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

Acknowledgment of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

REPORT AUTHORS AND AREAS OF RESPONSIBILITY

Senior Management Team

General Manager
Director Economic & Organisational Development
Director Business, Cultural & Financial Services
Director Infrastructure and Operations
Director Sustainable Development
Director Utilities

Brett Stonestreet
Shireen Donaldson
Steve Saffioti
Phil King
Bruce Gibbs
Graham Gordon

Economic & Organisational Development

Governance Manager/Public Officer and Right to Information Officer
HR & Risk Manager
Acting Workforce Planning Manager
IT Manager
Tourism Manager
Information Manager
Information Management Administrator
Community Development Coordinator

Leanne Austin
Vacant
Annie Featherstone
Mike Gaze
Mirella Guidolin
Joanne Savage
Jeanette Franco
Melissa Canzian

Business, Cultural & Financial Services

Finance Manager
Asset Management Coordinator
Acting Library Manager
Acting Griffith Pioneer Park Museum Manager
Griffith Regional Theatre and Art Gallery Manager
Griffith Regional Aquatic Centre Manager
Griffith Regional Sports Centre Manager

Vanessa Edwards
Andrew Keith
Chris Robson
Jenny O'Donnell
Margaret Andreazza
Craig Tilston
Ché Jenkins

Infrastructure & Operations

Works Manager - Maintenance
Works Manager - Construction
Parks & Gardens Manager
Fleet & Depot Manager

Manjit Chugha
Shree Shrestha
Peter Craig
Steve Croxon

Sustainable Development

Planning & Environment Manager
Acting Development Assessment Coordinator
Senior Development Assessment Planner
Urban Strategic Design & Major Projects Manager
Project Planner
Compliance Coordinator
Environment & Public Health Coordinator
Corporate Property Officer & Native Title Coordinator
Building Certification Coordinator
Airport Facility Coordinator

Carel Potgieter
Kerry Rourke
Patterson Ngwira
Peter Badenhorst
Melanie Vella
Vacant
Vanessa Johns
Amanda Vardanega
Royce Johns
Graham Slingsby

Utilities

Engineering Design & Approvals Manager
Waste Operations Manager
Water & Wastewater Manager

Joe Rizzo
John Roser
Durgananda Chaudhary

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 23 JANUARY 2024 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 23 January 2024**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Acknowledgments
 - 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
 - 3 Confirmation of Minutes
 - 4 Business Arising
 - 5 Declarations of Interest
 - 6 Presentations
 - 7 Mayoral Minutes
 - 8 General Manager's Report
- | | | |
|------|-----|--|
| CL01 | p14 | DA 203/2023 - Attached Two-storey Dual Occupancy Development with Strata Title Subdivision |
| CL02 | p34 | Australian Local Government Women's Association (ALGWA) NSW Annual Conference 2024 - Ryde 14-16 March 2024 |
| CL03 | p42 | National General Assembly of Local Government 2024 |
| CL04 | p69 | 2024 Riverina Field Days - Sponsorship Request |

9	Information Reports	
CL05	p74	Local Government NSW - Annual Conference 12 to 14 November 2023
CL06	p86	Investments as at 30 November and 31 December 2023
10	Adoption of Committee Minutes	
	p96	Minutes of the Disability Inclusion & Access Committee Meeting held on 6 December 2023
	p99	Minutes of the Audit, Risk and Improvement Committee Meeting held on 7 December 2023
	p103	Minutes of the Traffic Committee Meeting held on 12 December 2023
	p108	Minutes of the Memorial Park Gardens Embellishment Committee Meeting held on 5 December 2023
11	Business with Notice – Rescission Motions	
12	Business with Notice – Other Motions	
13	Outstanding Action Report	
	p110	Outstanding Action Report
14	Matters to be dealt with by Closed Council	
CC01	Energy Purchase Agreement - Hunter Joint Organisations of Councils	
	<ul style="list-style-type: none"> - commercial information of a confidential nature that would, if disclosed: <ul style="list-style-type: none"> (i) prejudice the commercial position of the person who supplied it, or (ii) confer a commercial advantage on a competitor of the council, or (iii) reveal a trade secret 10A(2) (d) 	
CC02	RFQ - Griffith Water Treatment Plant (GWTP) Upgrade - Master Plan (VP388645)	
	<ul style="list-style-type: none"> - commercial information of a confidential nature that would, if disclosed: <ul style="list-style-type: none"> (i) prejudice the commercial position of the person who supplied it, or (ii) confer a commercial advantage on a competitor of the council, or (iii) reveal a trade secret 10A(2) (d) 	
CC03	General Manager - Annual Performance Review 2023 (Calendar Year)	
	<ul style="list-style-type: none"> - personnel matters concerning particular individuals (other than councillors) 10A(2) (a) 	
CC04	Renewal of General Manager's Contract of Employment	

- personnel matters concerning particular individuals (other than councillors) 10A(2) (a)

Brett Stonestreet

GENERAL MANAGER

**EXTRAORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 9 JANUARY 2024 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, Doug Curran in the Chair; Councillors, Glen Andreazza, Shari Blumer, Simon Croce, Jenny Ellis (ZOOM), Manjit Singh Lally, Melissa Marin, Anne Napoli, Christine Stead, Laurie Testoni and Dino Zappacosta

STAFF

General Manager, Brett Stonestreet, Director Utilities, Graham Gordon, Acting Director Infrastructure & Operations, Manjit Chugha, Director Business, Cultural, Financial Services, Steve Saffioti, Director Sustainable Development, Bruce Gibbs and Minute Taker, Joanne Bollen

MEDIA

The Area News, Cai Holroyd

1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Glen Andreazza reading the Opening Affirmation and the Acknowledgement of Country.

A minute silence was held for the passing of Bianca Rossetto.

2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

24/001

RESOLVED on the motion of Councillors Glen Andreazza and Christine Stead that:

- (a) Apologies be received from Councillor Chris Sutton, Director Economic & Organisational Development, Shireen Donaldson and Director Infrastructure & Operations, Phil King and a leave of absence granted;
- (b) Councillor Jenny Ellis be granted approval to attend by audio-visual link.

For
Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli

Against

Councillor Christine Stead
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 11 votes to 0.

3 CONFIRMATION OF MINUTES

24/002

RESOLVED on the motion of Councillors Christine Stead and Manjit Singh Lally that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 12 December 2023, having first been circulated amongst all members of Council, be confirmed.

For

Against

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 11 votes to 0.

4 BUSINESS ARISING

Nil.

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Christine Stead
CL01 DA 145/2021 (2) Modification to Approved Recyclables Storage Facility – Waste Transfer Station
Reason – The company Councillor Stead works for has a related business with the supplier, Clean-Away.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Melissa Marin
CL01 DA 145/2021 (2) Modification to Approved Recyclables Storage Facility – Waste Transfer Station
Reason – Councillor Marin's husband will work for this company as part of contracted work.

Less Than Significant Non-Pecuniary Interests

Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Councillor Dino Zappacosta

DA 145/2021 (2) Modification to Approved Recyclables Storage Facility – Waste Transfer Station

Reason – Councillor Zappacosta has spoken to the applicants.

6 MAYORAL MINUTES

Nil

7 GENERAL MANAGER'S REPORT

Councillor Christine Stead left the meeting having declared a Pecuniary Conflict of Interest, the time being 7:06pm.

Councillor Melissa Marin left the meeting having declared a Significant Non-Pecuniary Conflict of Interest, the time being 7:06pm.

CL01 DA 145/2021(2) - MODIFICATION TO APPROVED RECYCLABLES STORAGE FACILITY (WASTE TRANSFER STATION)

24/003

RESOLVED on the motion of Councillors Laurie Testoni and Glen Andreazza that the meeting suspend standing orders to allow Greg Young to address Council.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Anne Napoli
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 9 votes to 0.

24/004

RESOLVED on the motion of Councillors Glen Andreazza and Simon Croce that the meeting resume standing orders.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Anne Napoli
Councillor Chris Sutton
Councillor Laurie Testoni

Against

Councillor Dino Zappacosta

The division was declared PASSED by 9 votes to 0.

24/005

RESOLVED on the motion of Councillors Glen Andreazza and Anne Napoli that the report be raised from the table.

For

Against

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Anne Napoli
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 9 votes to 0.

24/006

RESOLVED on the motion of Councillors Anne Napoli and Dino Zappacosta that Development Application 145/2021(2) be delegated to the Director Sustainable Development for the preparation and issue of the modified notice of determination, removing the deferred commencement condition, for a Recyclables Storage Facility (Waste Transfer Station) at 107-117 Willandra Avenue Griffith subject to conditions including those set out in Attachment H.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For

Against

Councillor Glen Andreazza
Councillor Simon Croce
Councillor Manjit Singh Lally
Councillor Anne Napoli
Councillor Laurie Testoni
Councillor Dino Zappacosta

Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis

The division was declared PASSED by 6 votes to 3.

Councillors Christine Stead and Melissa Marin returned to the meeting, the time being 7:39pm.

There being no further business the meeting terminated at 7:39pm.

Confirmed:

CHAIRPERSON

CLAUSE	CL01
PROPOSAL	DA 203/2023 - ATTACHED TWO-STOREY DUAL OCCUPANCY DEVELOPMENT WITH STRATA TITLE SUBDIVISION
PROPERTY	Lot 401 DP 1272706 – 85 Gillmartin Drive
LOCATION	Griffith
ZONING	R1 General Residential
APPLICABLE PLANNING INSTRUMENT	Griffith Local Environmental Plan, 2014
EXISTING DEVELOPMENT	Vacant Land
APPLICANT	Collins W Collins
OWNER	Mr L D March & Ms M J Wetton
DIRECTORS OF COMPANYNA (IF APPLICABLE)	
APPLICATION DATE	20 October 2023
REASON FOR REFERRAL FROM	Submissions objecting to proposal Kerry Rourke, Development Assessment Planner
TRIM REF	24/194

SUMMARY

Proposal

- Council has received an application for two (2) two storey attached dwellings as a dual occupancy development to be subdivided as part of the application by Strata Title, once completed.
- The land is vacant and was created as part of the Mayuresh Group Farm 9 Subdivision (DA 199/2018). The land was identified under that subdivision application as being a multi-dwelling lot, approved for the purpose of dual occupancy development.
- The application was notified in accordance with Council's Community Participation Plan, and five (5) written submissions were received objecting to the development proposal.
- The proposal is recommended for approval subject to conditions provided in Attachment A.

Type of Development

Local Development

Main Issues

Submissions received objecting to the application.

RECOMMENDATION

- (a) Council, as the consent authority pursuant to Section 4.16(1)(a) of the Environmental Planning & Assessment Act 1979 grant consent to modify the Notice of Determination, to permit the construction of a dual occupancy development at 85 Gillmartin Drive Griffith subject to conditions including those set out provided in Attachment A.
- (b) Development Application 203/2023 be delegated to the Director of Sustainable Development for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Act (section 375A - Recording of voting on planning matters) Council must record the Councillors' votes in relation to this matter.

SITE DESCRIPTION

The subject site, Lot 401 DP 1272706 is a vacant lot of 705m², identified under DA 199/2018 (3) as a multi-dwelling lot (approved under a modification reported to Council on 23 August 2022). The property is located on the northern side of Gillmartin Drive and west of Madden Drive as illustrated below.

There is a 3 metre wide easement for sewer across the frontage of the site, parallel to Gillmartin Drive. The property is currently burdened by a restriction which states one dwelling only, which has not been updated since the August 2022 modification was approved.

LOCATION MAP

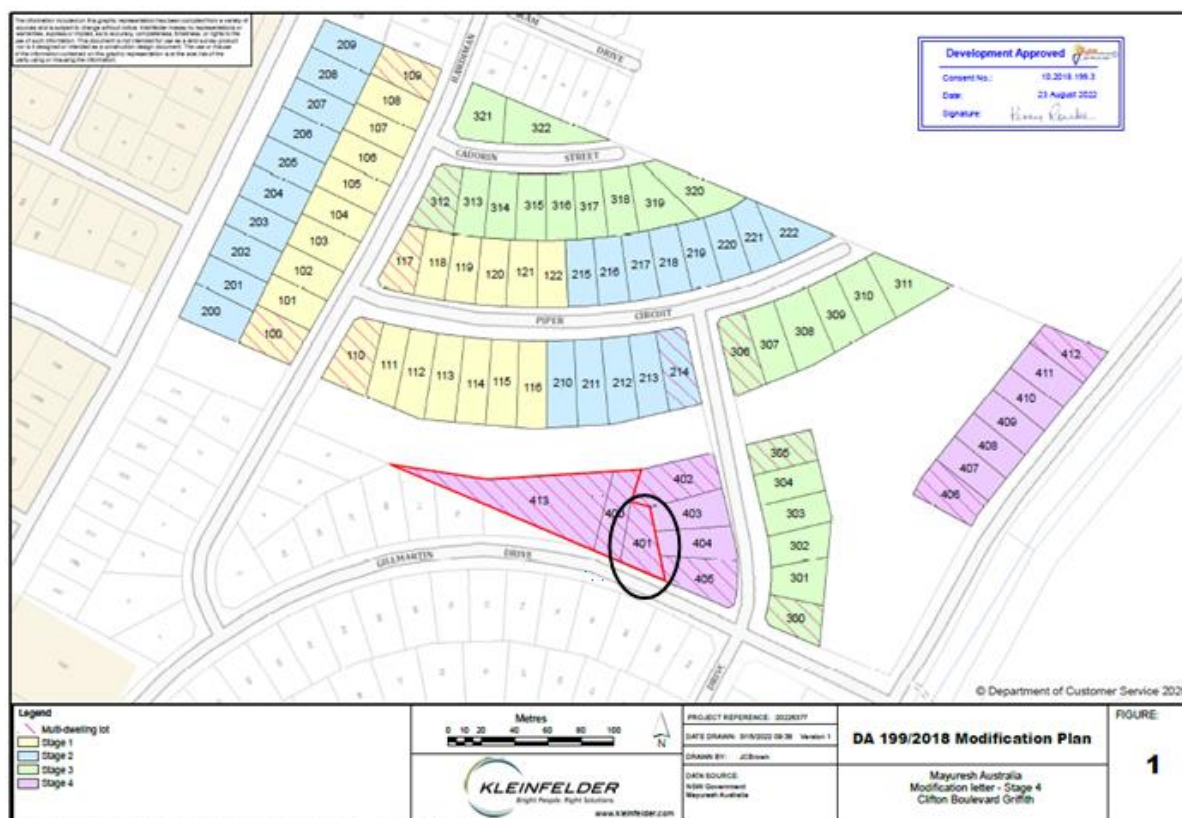


BACKGROUND

Site History

The subject lot was approved under DA 199/2018(3) as a multi-dwelling lot. The land is part of an 83 lot subdivision, approved initially in December 2018, it was subsequently approved

under a modification in August 2022 for use as a multi-dwelling lot. This is the first application over the subject property. At the time of the modification application, the subject and adjacent lots in DP 1272706 were still in the ownership of Mayuresh Group, as that deposited plan had not been registered at the time.



PROPOSAL IN DETAIL

The proposal is for two (2) two-storey dwellings as an attached dual occupancy development and the subsequent subdivision via Strata Title so that each dwelling has a separate title.

Each unit contains four (4) bedrooms, kitchen and living with direct access to the principle private open space area, and has one undercover car space with a second space within the driveway. There are first floor balconies which overlook the street.

The application plans are provided as Attachment B.

ASSESSMENT UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

In determining a development application, a consent authority is to take into consideration Section 4.15 of the Environmental Planning and Assessment Act, 1979. The following matters are of relevance to the development the subject of the development application.

SECTION 4.15 (1)(a)(i) any environmental planning instrument

Griffith Local Environmental Plan 2014

a. Permissibility

The subject land is zoned R1 General Residential and under that zone, the Griffith Local Environmental Plan 2014 Dual Occupancy (Attached) development is with consent.

b. Aims & Objectives

The proposed development has been considered with regard to the aims of Griffith Local Environmental Plan 2014 as set down in Part 1, clause 1.2(2) which states:

- (a) *to prevent unnecessary urban sprawl by promoting business, industrial, rural and residential uses within and adjacent to existing precincts related to those uses,*
- (b) *to minimise land use conflict in general by creating areas of transition between different and potentially conflicting land uses,*
- (c) *to provide a variety of development options to meet the needs of the community with regard to housing, employment and services,*
- (d) *to manage and protect areas of environmental significance,*
- (e) *to recognise the historical development of the area and to preserve heritage items associated with it.*

The objectives for R1 General Residential zone set down in the Land Use Table are as follows:

- *To provide for the housing needs of the community.*
- *To provide for a variety of housing types and densities.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*
- *To facilitate development of social and community infrastructure to meet the needs of future residents.*
- *To allow people to carry out a reasonable range of activities from their homes, if such activities do not adversely affect the living environment of neighbours.*

The proposed development is consistent with zone objectives:

SECTION 4.15 (1)(a)(iii) any development control plan

Section 4.15(1)(a)(iii) of the EP&A Act requires Council to consider the provisions of any development control plan. The development has been assessed having regard to the relevant desired outcomes and prescriptive requirements within the Griffith Development Control Plan 2020 (GDCP). An assessment of the development against the relevant sections of the GDCP is provided below the below table.

GRIFFITH RESIDENTIAL DEVELOPMENT CONTROL PLAN – DUAL OCCUPANCY

Control Type	Control	Compliance
Floor Space Ratio	Has an FSR calculation been provided for the site in accordance with section 5.3? Does the FSR meet the maximum allowed in the precinct statement?	Complies: The FSR proposed for the development is 0.42:1 which complies with the maximum FSR of 0.5:1.
Maximum Height	Are the structures below the maximum height level for the precinct? Has this been shown on the plans in accordance with	Complies: The proposed dual occupancy proposes a maximum 7.536 m from natural ground

Control Type	Control	Compliance
	clause 4.6 (i.e. 9 metres)?	level. It is noted that the applicant has increased the height in response to submissions from 7.426m, to comply with the Building Floor Height Policy (at the time 410mm), however, Council has recently revised this floor height so that the 410mm does not apply to land that is not mapped as flood prone.
Parking	Has parking been provided in accordance with the rates in the precinct statement?	Complies: Each dwelling contains one single garage and is suitably setback to allow vehicle parking within the driveway as the DCP required second space for dwellings of 3 bedrooms or more.
Precinct Statement	Has the Applicant provided justification the development achieves the outcomes in the Precinct Statement, if applicable?	Complies: The site is subject to the Collina release area. The future character of the area is to support low density development
Site analysis plan		
4.2	Has a Site Analysis Plan been submitted with the DA?	Satisfactory: While 1 specific site analysis plan was provided however the site plan illustrates contours, dimensions and north point for this otherwise vacant site.
Streetscape		
4.3(b)	Does the front dwelling's primary street façade incorporate design features?	Complies: Each dwelling contains a front door along with habitable rooms and balconies on the upper level which addresses the street frontage.
4.3 (c)	Does the proposal fit in with the scale or character of surrounding development? Or, does the development achieve the future development goals of the precinct as described in the Precinct Statement?	Complies: The subject lot along with four (4) adjacent lots were nominated as multi-dwelling lots in the underlying subdivision DA 199/2018. The site is in the developing Collina release area and supports the intended future character as

Control Type	Control	Compliance
		per the precinct statement.
4.3(d)	Are the garages a maximum of 50% of the buildings front elevation?	Complies: The proposed garages have a maximum 43.5% of the front elevation.
4.3(e)	Does a window to a habitable room face the street?	Complies: The proposed dwellings include a master bedroom on the upper level which has direct windows to the street.
5.5(f)	If on a corner lot, does the proposal have one dwelling facing each street?	N/A
5.5(g)	Have the dual occupancies been separated by 1.8 m?	N/A – Dwellings are attached.
5.5(h)	Are garages setback 5.5 m from the front boundary and 3.5 m from a secondary street?	Complies: Both garages are setback a minimum of 5.5m from the street.
Building Design / Design Criteria		
4.4(a)	Is the design generally in accordance with the precinct statement?	Complies: The dual occupancy has been designed in accordance with the New Collina precinct statements.
4.4(b)	Are blank front walls spanning 5 m without a physical change avoided?	Complies: All dwelling facades include features which support articulation to the building.
4.4(c)	Do the side walls visible from the street have a length of 10 m without a physical change?	Complies: All dwelling side walls include features which support articulation to the building.
4.4(d)	Are windows facing the street provided in a balanced manner?	Complies: The front façade includes window features to compliment the streetscape and balance the dwellings.
4.4(e)	Are the materials generally consistent with other buildings in the locality? Have the materials been shown on the plans?	Complies: The development area will be supported with the proposed design and features
4.4(f)	Will the proposal overshadow adjacent private open spaces or habitable rooms? (development applications for two storey dwellings should include shadow diagrams or solar study)	Complies: The development has provided shadow diagram which shows compliance with the controls.
5.5(j)	Does each dwelling meet the minimum	Complies:

Control Type	Control	Compliance
	floor area: 1 bedroom – 55 m ² , 2 bedroom - 75 m ² , 3 bedroom - 90 m ²	Unit 1 has 4 bedrooms and an internal floor area of 152.3m ² Unit 2 has 4 bedrooms and an internal floor area of 152.7m ²
5.5(k)	Are the proposed bedrooms a minimum of 8 m ² ?	Complies: Master bed = 9.92m ² Bed 2 = 9.3m ² Bed 3 = 9m ² Bed 4 = 9.27 m ²
5.5(l)	Combined living and dining room area should be – 1 and 2 bedrooms – 24 m ² or 3 bedroom – 28 m ²	Complies: Open plan kitchen/ dining/living areas have a floor area of 40m ² for the 4 bed dwellings.
5.5(m)	Has adequate storage space been provided in areas other than a kitchen or a bedroom: 1 bedroom – 6m ³ , 2 bedroom – 8m ³ , 3 bedroom – 10 m ³	Complies: Each dwelling contains a store room on the upper level, storage under the stairs and additional storage within the garage which provides a minimum of 10m ³
Sustainability		
4.5(a)	Has a BASIX certificate been submitted for both dwellings?	Complies: BASIX certificates have been provided.
4.5(b)	Does the dwelling adopt general sustainable building practices?	Complies: Both dwellings pass the energy efficiency requirements.
Height		
4.6(a)	Is the height of the dual occupancy less than 9 m?	Complies: the dual occupancy has a maximum height of 7.426m above natural ground level.
4.6(b)	Does the height of the dual occupancy suit the streetscape?	Complies: The dual occupancy has been designed to reflect a single two storey dwelling and the developing character of Collina Release Area.
4.6(c)	If the dual occupancy is two storeys the elevation plans should show RL's	Complies. Appropriate plans provided.
4.6(d)	Are the proposed tree heights consistent with dwelling scale?	Complies: an indicative landscaping plan provides suitable landscaping which compliments the dual occupancy scale.

Control Type	Control	Compliance
Solar Access and Energy Efficiency		
4.7(a-c)	Has solar access been considered in the design of the dwelling?	Complies: Solar access plan has been provided which ensures solar access to the dwellings is achieved.
4.7(d)	Has the location of outdoor clothes drying areas been provided with access to sunlight? Or is there a suitable location for such facilities?	Complies: Drying areas are provided with access to sun light. Site has sufficient area for additional drying areas.
4.7(e)	If the dwelling is two storeys, shadow diagrams or a solar study should be provided.	Complies.
Setbacks		
4.8.1(a-b)	Front Setbacks – 4.5 m or average of two nearest dwellings (whichever is greater)	Complies: Front setback is 4.628m
4.8.2	Building articulation permitted in front setbacks	Complies: Balcony on the upper level extends forward of the dwelling by 1m.
4.8.3	Side Setbacks – single storey = 0.9 m with an eaves setback of 450mm Side Setbacks – two storey = 1.5 m with an eaves setback of 900mm	Complies: The dual occupancy provides the following setbacks: Lower East Side: 1.446m Upper East Side: 3.281m Lower West Side: 2.700m Upper West Side: 2.850m
4.8.4	Rear Setbacks – ground level = 2m and upper storeys = 3 m	Complies: The dual occupancy provides the following setbacks: Lower Rear: 10.617m Upper Rear: 12.616m
Visual and Acoustic Privacy		
4.9(a-b)	Has the development considered the location of windows, and private open space of adjacent dwellings? Has overlooking been considered?	Complies: A balcony is provided at the front of each dwelling with screening to ensure privacy is maintained. Boundary Fencing is provided to maintain privacy to the principal private open space.
4.9(c)	Are noise generating plant and equipment shown on the plans and located and screened away from bedrooms on	Complies: Will be conditioned as part of the development to ensure compliance.

Control Type	Control	Compliance
	adjacent properties?	
4.9(d)	Does the dwelling include a balcony, if so has overlooking been considered?	Complies: Balcony is provided at the front of each dwelling with screening to ensure privacy is maintained.
Private Open Space		
5.5(n)(o)	Has a minimum of 15 m ² of principal private open space (PPOS) been provided in a location that will receive a good amount of sunlight for each dwelling? Note: balconies can be used.	Complies: More than 15m ² of PPOS is provided to the north of the site.
4.10(b)	Is the PPOS within a 4 m or greater setback area?	Complies: The PPOS exceeds 4m setback to the rear.
4.10(c)	Is the PPOS visible from neighbouring sites, if so, has it been screened?	Complies: 1.8m boundary fences are proposed to screen the PPOS.
Landscape Area Controls		
5.5(p)	Do the plans show that 20% of the site can be landscaped in accordance with figure 18?	Complies: indicative landscaping plan is provided.
4.11(b-c)	Can the landscaping areas generally be planted and maintained in accordance with 4.11(b-c)?	Complies: indicative landscaping plan is provided and can support vegetation of suitable size which will allow shade and incorporates native planting.
5.5(q)	Has a preliminary landscape plan been provided in accordance with the clause?	Complies: The indicative landscaping plan provided complies with the requirements under 5.5(q). Consent will include conditions to ensure compliance.
Street Trees		
4.12(a-f)	For new dwellings, has a street tree been proposed in accordance with 4.12 (a-f)? If not, can one be conditioned?	Complies: 2 street trees have been proposed as per 4.12.
Vehicle access and parking		
5.5(b)	Has at least one undercover parking space been provided in a carport or a garage for each dwelling?	Complies: Each dwelling includes a single car garage.
5.5(c)	Are internal driveways a minimum of 3.5 m	Complies: Each driveway has a

Control Type	Control	Compliance
	wide. Note: This would not apply for dual occupancies which face separate roads.	width of 3.5m.
5.5(d)	Shared driveways must be prioritised for non-corner lot dual occupancies.	<p>Variation sought: The development proposes two driveways, one per dwelling. The proposed development is a mirrored attached dual occupancy development with garages on opposite sides of the building. This design supports reduced visual dominance to the streetscape and intern supports separate driveways and crossovers.</p> <p>The applicant has demonstrated that the development in this design complies with the objectives of 5.5 which is <i>to increase the density of suitable Precincts and add infill housing stock.</i></p> <p>The front boundary has a length of 28.485m. Each driveway having a width of 3.5m the therefore has overall use of 24.5% of the front boundary. The proposed driveways and crossovers will not dominate the street frontage, with street trees also proposed.</p>
5.5(e)	If the driveway is greater than 30 m long or on a busy road, a turning bay or area should be provided to ensure a vehicle can exit in a forward direction.	Complies. Driveways are not greater than 30m long.
4.13(b-d)	Refer to the precinct statement for parking rates and Appendix 1 and Council's <i>Engineering Standards: Subdivision and Development</i> (as amended) for design requirements.	Complies: Each dwelling provides 1 under cover parking space as per the parking rates along with space within the driveway for additional parking.
Site Facilities		
4.14(a-c)	Is there a suitable location to store waste and recycling bins, install an open air clothes drying facility and a mailbox?	Complies: Plans for the dual occupancy as nominated suitable areas for waste storage, drying areas and mailboxes.
Rainwater Tanks		

Control Type	Control	Compliance
4.15 (a-f)	<p>Are rainwater tanks proposed, if so, do they meet the requirements of 4.15(a-f)?</p> <p>Are all BASIX requirements for rainwater tanks shown on the plans?</p>	Complies: Both dwellings contain rainwater tanks in accordance with the requirements and comply with the energy efficiency standards.
Fencing		
4.16 (a-b)	<p>Front Fences</p> <p>Has a front fence been proposed? If so, review front fence requirements and ensure suitable plans including elevations have been provided.</p>	N/A: No front fence proposed.
4.16(c)	<p>Side And Rear Fences</p> <ul style="list-style-type: none"> New dwellings should show the location and height of side and rear fences on the plans if they are not existing already. Fences should generally be a maximum of 1.8 m tall with a 300 lattice above if proposed, unless adjacent to a park, reserve, laneway and channels then a height of 2.2 m is permitted. Fencing on corner lots should be in accordance with Figure 22. 	Complies: 1.8m high fences are proposed along the side and rear boundaries including between dwellings
Stormwater		
4.18	<ul style="list-style-type: none"> Is onsite detention required in accordance with Council's Onsite Detention Policy (CS-CP-404)? Has the detention system been shown on the plans, if not can this be conditioned? Has the stormwater lines discharging to the legal point of discharge been provided on the plans? 	Complies: All stormwater is discharged to the legal point of discharge being the kerb and channel.
Essential Services		
4.20(a)	Is there Electrical Infrastructure located in proximity to the site? If so, has this been considered in the development application?	Complies: An electrical pit is located at the south western corner of the site.
4.20(b)	Are underground electrical lines proposed to the dwelling?	The network in the street is underground, and it is a reasonable presumption that the lines to the dwelling will be underground.

Control Type	Control	Compliance
4.20(c)(i)	Have connections to Council's water and sewer infrastructure been shown on plans?	Complies: Water and sewer connection have been noted on the plans.

GRIFFITH RESIDENTIAL DEVELOPMENT CONTROL PLAN – RESIDENTIAL SUBDIVISION

Control Type	Control	Compliance
Infill Subdivision		
2.2a	The size of any lot subdivided must be in accordance with the relevant clauses in the GLEP.	Complies: Subdivision is for strata subdivision and is for function of the site and not subject to a minimum lot size.
2.2b	Subdivision must be consistent with the localities Precinct Statement in Section 3 of the DCP	Complies: Subdivision is for strata subdivision and is for function of the site. The subdivision will support the precinct statement and the developing character of low density amenity.
2.2c	The density of lots should maintain and promote the residential character of the area.	Complies: Subdivision is for strata subdivision and is for function of the site. The subdivision will not increase dwelling density.
2.2d	Subdivision must not compromise any significant features of the locality, including streetscape character, landscape features or trees.	Complies: Subdivision is for strata subdivision and is for function of the site. The subdivision will not alter the features of the site which will remain a single Torrens title lot.
2.2e	Development applications for subdivision must demonstrate that future development of vacant lots can comply with all sections of the DCP (i.e. setbacks, parking and private open space).	N/A: Subdivision is for strata only.
2.2f	Development applications must demonstrate the following has been considered:	Complies: The strata subdivision has been specifically designed for the dual occupancy.

Control Type	Control	Compliance
	<ul style="list-style-type: none"> i. topography and other natural and physical site features; ii. existing services; iii. existing vegetation; iv. existing easements and the need for new easements; v. vehicle access; vi. flood affectation and stormwater management requirements ; vii. contamination (refer to Council's Contaminated Land Management Policy (EH-CP-2013); viii. existing buildings and structures; and ix. fencing. 	
2.2g	<p>Subdivision must not result in the creation a new lot which contains significant site features that would render the land unable to be developed because of:</p> <ul style="list-style-type: none"> i. easements; ii. flooding; iii. contamination; iv. significant trees; v. lot size or shape not conducive to development; and vi. lack of frontage or access to a road 	N/A: No new vacant Torrens Title lots proposed.
2.2h	Development applications must demonstrate the subdivision meets the requirements of Council's <i>Engineering Standards: Subdivision and Development</i> (as amended)	Complies: All individual services are on the lots nominated for their respective dwellings.
Lot Size & Layout		
2.3a	<p>Proposed lots must be of a size and have a shape and dimensions to enable the siting of a dwelling and ancillary structures that:</p> <ul style="list-style-type: none"> i. minimise impacts on adjoining lots including access to sunlight, privacy 	Complies: Strata subdivision has been designed for the proposed dual occupancy and will support suitable space for both individual dwelling units.

Control Type	Control	Compliance
	<p>and views;</p> <p>ii. provide usable principal private open space;</p> <p>iii. provide vehicle access; and</p> <p>iv. protect or replace significant trees.</p>	
2.3b	If an existing dwelling is to be retained, the proposed lot should be of sufficient size and design so that the dwelling complies with section 4 of the DCP.	N/A: No existing dwelling is on the site.
2.3c	<p>Lot design should maintain a minimum lot width that is compatible with the subdivision pattern, measured at the building line adjacent to the primary frontage as detailed in the following:</p> <p>D – 300m² – 10m</p> <p>G – 450m² – 12m</p> <p>I – 500m² – 15m</p> <p>M – 600m² – 16m</p> <p>Q – 700m² – 18m</p> <p>U – 1000m² – 20m</p>	Complies: Strata subdivision has been designed for the proposed dual occupancy.
2.3d	Lots with a north-south axis should be prioritised.	Complies: Strata subdivision has been designed for the proposed dual occupancy which is a north south design.
2.3e	Rectangular shaped lots should be prioritised.	Complies: Strata subdivision has been designed for the proposed dual occupancy in a functional shape.
2.3f	Provision must be made for the collection of garbage and recycling.	Complies: Strata will not impact on waste collection.
Access & Pedestrian Movement		
2.3a	The subdivision design must ensure an accessway can be constructed to access each lot which meets the requirements of Council's <i>Engineering Standards: Subdivision and Development</i> (as amended).	Complies: Strata subdivision has been designed for the proposed dual occupancy and will support the proposed access to the site in accordance with the standards.
2.3b	Vehicle access on a classified or arterial road should be avoided if another means	N/A

Control Type	Control	Compliance
	of access is available (side street or rear lane).	
2.3c	c) In accordance with <i>Griffith's Pedestrian & Bicycle Strategy</i> , the subdivision design should provide for footpath and cycleways where required.	N/A
Essential Services		
2.4a	The design and installation of sewerage and water must be in accordance with Council's <i>Engineering Standards: Subdivision and Development</i> (as amended).	N/A. The lots are already serviced and the strata subdivision will not alter these arrangements.
2.4b	The subdivision must be designed to ensure that a suitable location for a water meter can be provided at least 1 m from a driveway.	N/A. The lots are already serviced and the strata subdivision will not alter these arrangements.
2.4c	Electricity should be provided via underground trenching in accordance with Essential Energy's requirements at the front of the lot.	N/A. The lots are already serviced and the strata subdivision will not alter these arrangements.
2.4d	Common trenching, or the location of compatible utility services in the same trench should be prioritised.	N/A. The lots are already serviced and the strata subdivision will not alter these arrangements.
2.4e	Easements over essential services must be provided to the satisfaction of the service provider.	N/A. The lots are already serviced and the strata subdivision will not alter these arrangements.
2.4f	The design of the subdivision must meet the requirements of Fire and Rescue NSW – Fire Safety Guideline – Fire Hydrants for Minor Residential Development.	N/A. The lots are already serviced and the strata subdivision will not alter these arrangements.
Stormwater		
2.5a	The subdivision must be designed in accordance with Council's <i>Engineering Standards: Subdivision and Development</i> (as amended) and Council's <i>On-Site Detention Policy</i> (CS-CP-404)	Complies: Strata subdivision has been designed for the proposed dual occupancy and stormwater is discharged to the street with all infrastructure on the individual lots. All stormwater is design in accordance with the required standards.
2.5b	Easements to drain stormwater must be provided over all pipeline, inter-allotment	Complies: Strata subdivision has been designed for the proposed dual occupancy and stormwater

Control Type	Control	Compliance
	drainage and any overland flow paths.	is discharged to the street with all infrastructure on the individual lots.

SECTION 4.15 (1) (d) any submissions made in accordance with the Act or the Regulations

The provisions of the Environmental Planning and Assessment Act 1979 the Environmental Planning and Assessment Regulation 2021 and Council's Community Participation Plan set down consultation, concurrence and advertising requirements for specific types of development applications and taking into consideration any submissions received in response to the notification process.

In addition to the statutory referral process, the notification of the development included the following:

Notification Description	Required	Submission Period
Publication in Council Catch up + Facebook	No	-
Letters to Neighbours	Yes	30 October – 14 November 2023

As a result of the public participation process, Council received five (5) submissions objecting to the development application (see Attachment C). The submissions were provided to the applicant for comment and their response is provided below along with the principal submission issues, and a full copy of the response is provided as Attachment D.

The principal issues raised in the submissions has been taken into consideration in the assessment of this application, accordance with section 4.15(1)(d) is summarised as follows:

Submissions

Issue, Applicant response Council Assessment

Issue 1: Streetscape including two storey design of building dominating streetscape, small percentage of two storey designs in Griffith, materials of construction.

Applicant's Response:

The proposed two-storey dual occupancy development is a permissible land use within the R1 residential zone and with no maximum building height applicable to the locality, is a suitable residential development for the site. The subject site is adjoined by several lots with approval for a single-storey dwelling and a single-storey dual occupancy, however, it is noted that there are neighbouring two-storey dwellings in the street, including 45 Gillmartin Drive. The proposal will therefore not dominant (sic) the streetscape, but rather, will complement the existing neighbouring dwellings and support the residential character of Gillmartin Drive.

The proposed dual occupancy development contributes to the variety of housing types and densities within Griffith, and has been designed to support the family character of the area. The Griffith Housing Strategy 2019 notes the demand for an additional 1,744 dwellings by

2036, and states that “it would be prudent to plan for a higher proportion of well-located strata dwellings in the future dwelling mix”. The proposed dual occupancy assists in providing housing diversity and increasing the housing supply on a suitable site within this residential locality.

The proposed dual occupancy development has been designed to maintain the residential character of the area, incorporating a variety of external materials and finishes that are apparent in the façades of neighbouring dwellings to support an attractive streetscape.

Council's Assessment: The proposed development has been designed in response to the development controls, objectives and intent of Council's policies. The development as proposed reflects the developing character and supports a variety of housing options. The two storey development is a reasonable design for a residential area and promotes street articulation and variety.

Council is satisfied the applicant's response to the submitter issues raised.

Issue 2: Privacy and overlooking of back yards or house

Applicant's Response:

To ensure privacy is maintained, the proposal does not incorporate any principal living area windows to the upper floor, with bathroom and bedroom windows only, and has been designed with significantly increased side and rear setbacks. The proposed dwellings have been designed so that windows are not situated directly opposite windows of primary rooms of future adjoining dwellings. The proposed upper floor windows will therefore not lead to privacy impacts to the future single-storey adjoining dwellings.

- The subject site is adjoined by Lot 402 to the north, and the proposal provides a rear setback of 12.616m to the upper floor of unit 2 and a rear setback of 13.356m to the upper floor of unit 1, thereby exceeding a 9m radius between habitable rooms of adjacent dwellings to ensure privacy is maintained.
- To the east, the subject site is adjoined by Lot 405, which is to comprise of a dual occupancy development. Proposed unit 2 provides a setback of 9.541m to the eastern boundary to Lot 405, thereby exceeding a 9m radius between dwellings to ensure privacy.
- The proposed dual occupancy is not parallel with the eastern side boundary, and the eastern side setback therefore varies, significantly exceeding the 1.5m side setback requirement of the DCP in order to increase privacy. The subject site is adjoined by Lot 404 to the east, and proposed unit 2 provides a setback exceeding 5.5m to the upper floor window of bedroom 3, and a setback of approximately 6.5m to the upper floor window of bedroom 2. In consideration of the rear setback requirements of the DCP, it is considered unlikely that any habitable room windows will be within a 9m radius, thereby ensuring privacy between dwellings is maintained.
- As the proposed dual occupancy is not parallel to the eastern boundary, there will not be any windows directly opposite the windows of adjoining dwellings. The subject site is also adjoined by Lot 403 to the east, with no proposed windows directly facing this lot. Notwithstanding, in consideration of the rear setback requirements of the DCP, it is considered unlikely that any habitable room windows will be within a 9m provided for between adjoining dwellings.
- To the west, the subject site is adjoined by Lot 400, a vacant residential lot. To increase privacy between future adjoining dwellings, the proposal provides a western side setback of 2.85m, increased from the 1.5m side setback requirement of the DCP. No principal living area windows are proposed to the upper floor, with 1.8m high boundary fencing ensuring the ground floor living area windows are screened from future adjoining dwellings.

Furthermore, the proposal incorporates an upper floor balcony to the front façade only,

rather than to the side or rear of the dwellings, to ensure privacy is provided to adjoining lots. The front balcony will not provide views to the principal private open spaces or windows of neighbouring properties, and is not a principal area of open space for the proposed dwellings.

Council's Assessment: Further assessment and justification provided by the applicant has demonstrated that the development complies with the controls for setbacks and privacy and in turn has demonstrated compliance with the objectives.

The applicant has demonstrated that all windows are either 9m away from a neighbouring dwelling or offset from an adjoining window.

Issue 3: Overshadowing of house and yards

Applicant's Response:

As demonstrated by the shadow diagrams, the proposed development will not lead to adverse overshadowing of any adjoining properties. The proposal will maintain more than 3 hours solar access to all adjoining properties on 21 June, with the shadow diagrams demonstrating that the eastern adjoining lots will not be shadowed by the proposal between 9am and 12pm on 21 June, and the western adjoining lot will not be shadowed by the proposal between 12pm and 3pm on 21 June, and the northern adjoining lot will not be shadowed by the proposal. The proposed dual occupancy will therefore maintain solar access for all adjoining properties and private open spaces.

Council's Assessment: Council is satisfied that the plans demonstrate compliance with the solar access controls of DCP Residential 2020 and all neighbouring dwellings maintain sufficient solar access of three (3) hours or more in mid-winter.

Issue 4: Neighbouring residents concerns – noise, privacy, overshadowing, traffic, loss of view

Applicant's Response:

The proposed dual occupancy has been designed to ensure that it does not cause detriment to neighbouring residents. The proposal incorporates increased side and rear setbacks to reduce perceptions of building bulk, is a residential development that will not lead to noise impacts, will not lead to adverse overshadowing of any neighbouring properties with more than 3 hours solar access maintained to adjoining lots on 21 June, will not lead to the loss of any significant views, and is compliant with off-street parking provisions to ensure that the proposal will not lead to on-street parking demand or traffic impacts.

Council's Assessment: The development has demonstrated compliance with siting controls and therefore it is not seen to cause nuisance to neighbouring properties in terms of the objectives of the development control plan. The development provides the required parking spaces in accordance with Council's parking policies.

Issue 5: Façade and materials of construction

Applicant's Response:

The proposal has specifically been designed to incorporate articulation and a variety of external materials and finishes to provide visual interest to the façade and to support an attractive streetscape. Neighbouring properties incorporate a variety of external materials

including various brick colours, cladding, stone and render, and the proposal is therefore not inconsistent with existing neighbouring dwellings or the streetscape.

Council's Assessment: The development has provided an appealing and attractive façade which Council considers to be beneficial to the developing character of the area and support the streetscape.

Issue 6: Sewer connection – one or two?

Applicant's Response:

The proposal comprises a dual occupancy with Strata subdivision and will utilise one sewer connection.

Council's Assessment: Suitable conditions have been included to comply with Council's infrastructure policies, pertaining to a single junction only as this is a strata subdivision.

Issue 7: Floor Level doesn't comply with Council's Building Height

Applicant's Response:

As per Rev D plans, the floor level has been increased to provide 410mm above ground level.

Council's Assessment: While Council accepts the amended plans, the increased height is not required as the land is not flood prone, and Council has recently adopted revisions to the floor height policy, which has occurred since the notification period and submission of the amended plans. The 410mm policy is no longer applicable to this property.

SECTION 4.15 (1) (e) the public interest

The public interest is best served by the consistent application of the requirements of the relevant Environmental Planning Instruments, and by Council ensuring that any adverse effects on the surrounding area and the environment.

The proposed application has been considered in relation to relevant Environmental Planning Instruments, and deemed to be acceptable. On this basis, the proposal, is unlikely to raise any issues that are contrary to the public interest.

Section 7.12 developer contributions and Section 64 Water and Wastewater Developer Contribution Charges WS-CP-207 (Public Policy) have been applied to this application.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Refusal to grant consent to the application.

OPTION 3

Any other Resolution of Council.

POLICY IMPLICATIONS

This proposal doesn't include any policy variations, and there are no adverse policy implications for Council.

FINANCIAL IMPLICATIONS

There are no adverse financial implications for Council through adopting the recommendation. If the application were to be refused, the applicant or owner has the lawful ability to pursue an appeal through the Land & Environment Court.

LEGAL/STATUTORY IMPLICATIONS

There are no reasonably anticipated legal or statutory implications through adopting the recommendation.

ENVIRONMENTAL IMPLICATIONS

There are no reasonably anticipated adverse environmental implications through supporting the proposal.

COMMUNITY IMPLICATIONS

There are not considered to be any adverse impacts for the wider community in supporting this application. The proposal complies with Council's Development Control Plan and Housing Strategy.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 7.1 Encourage respectful planning, balanced growth and sustainable design.

CONSULTATION

Senior Management Team, Director Sustainable Development, Planning & Environment Manager, Engineering Design & Approvals Manager, Building Certification Coordinator, Applicant and Community through the Community Participation Plan.

ATTACHMENTS

- (a) DA 203-2023 - Draft Conditions of Consent (under separate cover) ➡
- (b) DA 203/2023 - Application Plans (under separate cover) ➡
- (c) DA 203/2023 - Submissions Objecting Received (under separate cover) ➡
- (d) DA 203/2023 - Submission Response from Applicant (under separate cover)
➡

CLAUSE CL02**TITLE Australian Local Government Women's Association (ALGWA) NSW
Annual Conference 2024 - Ryde 14-16 March 2024****FROM Shireen Donaldson, Director Economic & Organisational Development****TRIM REF 23/167669**

SUMMARY

This report seeks Council's authority to nominate delegate(s) to attend the 2024 Australian Local Government Women's Association (ALGWA) - NSW Annual Conference to be hosted by Ryde City Council from 14-16 March 2024. It should be noted Griffith City Council will be hosting the 2025 ALGWA Conference so it would be advantageous to have Councillor representation at this conference to rally support for the Griffith conference and for Griffith organising staff to interact with Ryde organising staff to ensure a successful conference for Griffith.

ALGWA is the peak body for women in local government. A voluntary-run organisation, ALGWA supports both employees and elected representatives.

The 2024 ALGWA NSW Annual Conference is designed to provide training and support for councillors and staff, whether they are new to local government or have been around for a long time. It's an opportunity to learn and gain valuable insights from guest speakers along with networking with other delegates from across NSW. The City of Ryde is proud to host this important event in 2024.

RECOMMENDATION

- (a) Council be represented at the 2024 ALGWA Conference to be held at Ryde 14-16 March 2024.**
- (b) The Mayor (or delegate), two Councillors (Councillors &) and General Manager (or delegate) attend the Conference.**
- (c) Councillor expenses to attend the Conference be paid by Council in accordance with the Councillors Payment of Expenses Policy.**

REPORT

The Australian Local Government Women's Association NSW Branch (ALGWA) supports and promotes women in local government through advocacy, advice and action. The Annual Conference is an opportunity to come together and engage in learning and networking that will assist in personal and professional development.

Ryde City Council is the host for the 2024 Australian Local Government Women's Association (ALGWA) NSW Branch Annual Conference.

The full Conference package per person, not including Accommodation and Travel, will be \$1300 per person.

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OPTIONS

OPTION 1

That Council be represented at the 2024 ALGWA NSW Annual Conference as per the recommendation above.

OPTION 2

- (a) Council be represented at the 2024 ALGWA Conference to be held at Ryde 14-16 March 2024.
- (b) The Mayor (or delegate), one Councillor (Councillor) and General Manager (or delegate) attend the Conference.
- (c) Councillor expenses to attend the Conference be paid by Council in accordance with the Councillors Payment of Expenses Policy.

OPTION 3

That Council note the report and not be represented.

POLICY IMPLICATIONS

Councillor Payments of Expenses and Provision of Facilities Policy.

FINANCIAL IMPLICATIONS

Conference Attendance (per delegate):

- Registration (\$1,300 per delegate)
- Accommodation (\$500 per delegate)
- Travel (\$500 per delegate)

For four (4) delegates to attend the 2024 ALGWA Conference the total cost associated will be approximately \$9,200.

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This report has relevance to the Council's Strategic Plan.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) ALGWA Ryde Conference Flyer [↓](#) 37

NSW ALGWA 2024 CONFERENCE

The World Belongs to Optimists



CONFERENCE PROGRAM

THURSDAY 14 MARCH –
SATURDAY 16 MARCH 2024

Venue: MGSM Executive Hotel
99 Talavera Road, Macquarie Park



**AUSTRALIAN LOCAL
GOVERNMENT WOMEN'S
ASSOCIATION
NEW SOUTH WALES BRANCH**

ORGANISED BY
 **City of Ryde**
 Lifestyle and opportunity
at your doorstep

Introduction

The Australian Local Government Women's Association (ALGWA) is the peak body for women in local government. A voluntary-run organisation, ALGWA supports both employees and elected representatives.

The 2024 ALGWA NSW Annual Conference is designed to provide training and support for councillors and staff, whether they are new to local government or have been around for a long time. It's an opportunity to learn and gain valuable insights from our guest speakers along with networking with other delegates from across NSW. The City of Ryde is proud to host this important event in 2024.

SILVER SPONSOR



The World Belongs to Optimists

In an era marked by rapid change it's the optimists that see beyond immediate challenges and envisage a world where technological advances compliment human endeavours and elevates them to new heights. Together let's delve deeper to explore the economic impacts to society, the potential, and embrace opportunities to shape our future communities.

Optimism is the most powerful tool a Leader has. Our NIDA masterclass will help you master intentional optimism as you pay close attention to the energy and language you are bringing into the space in leading your communities.



Schedule

THURSDAY 14 MARCH

- 2.00 - 4.00pm Guests to check in at hotels
 4.00 - 5.30pm Registrations open
 6.00 - 8.00pm Welcome Cocktail Party - Ubar - Macquarie University

Guest speaker:

JUANITA PHILLIPS

For 21 years, Juanita Phillips anchored the ABC's flagship 7.00pm News in Sydney, making her the public broadcaster's longest-serving prime-time female TV news presenter. She resigned from the ABC in 2023 to focus on her writing and speaking work. She specialises in gender equality, business, fintech and cyber security, but has a wide range of both business and government clients, including the mining and banking industries, local and state governments, and the finance and technology sector.



FRIDAY 15 MARCH – “Artificial Intelligence”

- 7.00am Morning Activity
 8.00 - 8.45am Registrations
 8.45 - 9.30am MC Welcome - Juanita Phillips
 ALGWA NSW President Welcome - Clr Dianna Baker – B.U.R.P.(Hons) J.P.
 Mayor Welcome - Clr Sarkis Yedelian OAM, City of Ryde Mayor

9.30 - 10.30am

Guest speaker:

MELISSA NEIGHBOUR

Melissa is an environmental town planner, community builder and sustainability specialist. She is the Owner of Sky Town Planning, a purpose-driven town planning consultancy based in Sydney. She has developed and implemented award-winning sustainable development projects across Australia, and is on a mission to activate sustainable forms of living in urban spaces of the future. She is a founding member of the World Economic Forum Sydney Shaper Hub, and was the National Convener for the United National Association of Australia Young Professionals Network.



10.30 - 11.00am

Morning tea

11.00 - 12.00pm

Guest speaker:

EFFIE ZAHOS

Effie Zahos is one of Australia's leading personal finance commentators. Known for her no-nonsense approach, she has a knack for making money matters simple. Effie is also the author of a A Real Girl's Guide to Money, Ditch the Debt & Get Rich and The Great \$20 Adventure. She is the host of Channel 9's "Your Money" segments on the Today Show and regularly speaks with media across Australia.



**Speakers are subject to change*

Schedule

FRIDAY 15 MARCH – “Artificial Intelligence”

...continued

12.00 - 12.30pm Discover Ryde

12.30 - 1.30pm Lunch

1.30 - 3.00pm **Guest speaker:**



AMANDA JOHNSTONE

Amanda Johnstone is the CEO of Transhuman and is one of Australia's most globally recognised AI technologists and emerging technology communicators. TIME have awarded her as a Next Generation Leader for her work in social impact technology, The CEO Magazine awarded her as Start-up Executive of the Year. She's been highlighted by peak bodies including GSMA and Singularity and has been appointed an expert keynote speaker and panellist on emerging technologies for YPO, Allianz, Stanford, Google, Optus, The Australian Government, Commonwealth Bank, The Education Department, MYOB, Zoom and more.

3.00 - 3.30pm Afternoon Tea

3.30 - 4.30pm Panel discussion

4.30 - 5.30pm Networking, drinks and entertainment

6.30pm Explore Eastwood

**Speakers are subject to change*

SATURDAY 16 MARCH – “Professional Development”

7.00am Morning Activity

9.00 - 11.00am NIDA Corporate Training: Executive Voice

NIDA Corporate Training will join us to deliver the 'Owning the Space' course to assist you in achieving the following outcomes:

- To build participants knowledge of the power of visual and vocal signals when presenting
- To help manage nerves when talking to large groups
- To feel comfortable and authentic networking and meeting new people
- To be confident presenting delivering formal and informal presentations.
- To experience using Improvisation techniques to stay present and focused while presenting and manage uncertain moments.

11.00 - 11.30am Morning Tea

11.30 - 12.30pm **Guest speaker:**



DEBBIE HASKI-LEVENTHAL

Author of the bestselling book *Make it meaningful*, Debbie is an awarded and well-published professor of business management and the MBA Director at Macquarie University, Australia. With over sixty academic articles, five books and a TED talk, she dedicates her teaching, research, and knowledge to creating impact and enabling others to find meaningfulness and purpose.

12.30 - 1.00pm Voting

1.00 - 1.30pm Lunch

1.30 - 2.00pm Voting result

2.00 - 2.30pm ALGWA hotspots

2.30 - 3.30pm ALGWA NSW General Meeting

3.30pm Close

3.30 - 5.00pm Optional - Macquarie University tour

6.30pm Bus from MGSM to Curzon Hall

7.00pm - 10.00pm Gala dinner with entertainment by *The Cockroaches*

Additional Information

Accommodation options

MGSM Executive Hotel (Limited rooms are available)

Mercure Sydney Macquarie Park (2 minute walk from venue)

Other hotel options are available within the Macquarie Park precinct.

Transport options

Car

The Macquarie Park Executive Centre is an easy, 20 minute drive from Sydney's CBD and approximately a 35-minute drive from Sydney's Domestic and International Airport. There is ample on-site parking, free of charge, for MGSM Executive Accommodation and conference centre guests. Parking is available at the rear of the MGSM Executive Hotel off Executive Road and through the boomgate (at the boomgate speaker, mention you are a conference participant).

Train

Macquarie University train station is just a few minutes' walk from the Macquarie Park Executive Centre. Trains to Sydney's CBD (and Epping line) depart every few minutes. Macquarie University to Sydney's CBD takes approximately 25 minutes and approximately 4 minutes to Epping.

Bus

Buses arrive and depart just a few minutes' walk from the Macquarie Park Executive Centre and travel to and from many Sydney Metropolitan areas, including the City, Hills District, North Shore, Chatswood, Manly, the Ryde and Carlingford areas, and the Western Suburbs.

Pricing

All inclusive price for the Conference includes:

- Welcome Reception Party on Thursday night
 - Conference Friday and Saturday
 - Transport to Eastwood on Friday night
 - Dinner Saturday night (including transfers to Curzon Hall)
- Early Bird discount before 1 January 2024 - \$1,100.00
After 1 January 2024 - \$1,300.00

Bookings

To book, [register online](#) or scan the QR code.

Bookings open from Friday 1 December 2023 at 7.00am.



SCAN TO BOOK

CLAUSE CL03**TITLE** National General Assembly of Local Government 2024**FROM** Brett Stonestreet, General Manager**TRIM REF** 24/2663

SUMMARY

The National General Assembly (NGA) of Local Government is to be held in Canberra from 2 – 4 July 2024.

The National General Assembly provides the opportunity for councils throughout Australia to contribute to the development of national local government policy and receive updates on the major policy issues facing local government.

RECOMMENDATION

- (a) Council nominate the Mayor, two (2) Councillors and General Manager (or his delegate) to attend the 2024 National General Assembly of Local Government from 2 – 4 July 2024.**
- (b) Councillors proposing to submit draft motion(s) for the National General Assembly of Local Government to forward to the General Manager by Monday 26 February 2024. The draft motion(s) will be reported to the Ordinary Meeting of Council on Tuesday, 12 March 2024 for Council's consideration.**

REPORT

The theme for the 2024 National General Assembly of Local Government is "Building Community Trust". The National General Assembly brings the local government sector together providing a platform for thought provoking discussion and serious consideration of the development of policies on issues of national significance.

Councils have been invited to submit motions for consideration at the National General Assembly of Local Government. To be eligible for inclusion in the NGA Business Papers, and then debate on the floor of the NGA, motions must be consistent with the following principles:

- 1. Be relevant to the work of Local Government nationally;
- 2. Be consistent with the theme of the NGA;
- 3. Complement or build on the policy objectives of your state and territory local government association;
- 4. Be submitted by a council which is a financial member of their state or territory local government association;
- 5. Propose a clear action and outcome, and
- 6. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.

Motions submitted by Council are due no later than Friday 29 March 2024. Councillors proposing to submit draft motion(s) are to forward them to the General Manager by Monday 26 February 2024. The draft motion(s) will be reported to the Ordinary Meeting of Council on Tuesday, 12 March 2024 for Council's consideration.

OPTIONS

OPTION 1

As per the recommendation in this report.

OPTION 2

- (a) Council nominate the Mayor, three (3) Councillors and General Manager (or his delegate) to attend the 2024 National General Assembly of Local Government from 2 – 4 July 2024.
- (b) Councillors proposing to submit draft motion(s) for the National General Assembly of Local Government to forward to the General Manager by Monday 26 February 2024. The draft motion(s) will be reported to the Ordinary Meeting of Council on Tuesday, 12 March 2024 for Council's consideration.

OPTION 3

Council not be represented at the 2024 National General Assembly of Local Government.

POLICY IMPLICATIONS

Council's 'Councillors Payment of Expenses and Provision of Facilities Policy' (GC-CP-407) nominates the National General Assembly as one of the conferences of importance to Council each year.

At the Ordinary Meeting of Council held 25 June 2019, Council endorsed the Notice of Motion by Councillor Napoli that *"the Mayor and three (3) Councillors be authorised to attend any State and Federal conferences"*. SMT made note that the conferences to which this relates includes; National General Assembly of Local Government and Local Government NSW Annual Conference.

FINANCIAL IMPLICATIONS

It is estimated that the cost of attending the National General Assembly (registration, travel, accommodation, meals etc.) will be approximately \$2,000 per delegate.

Council has lodged a submission to IPART for a special rate variation over three years commencing 2024/25. Council has committed in conjunction with this process to identify cost savings for the organisation with a target of \$300,000 in 2023/24 and \$1M from 2024/25 onwards. The recommendation in this report reduced the number of Councillors by one from previous years in order to reflect a saving to budget.

There is no option for remote attendance at the National General Assembly of Local Government.

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.

CONSULTATION

Senior Management Team

ATTACHMENTS


(a) NGA 2024 Discussion Paper [↓](#)

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**2024
NGA**

Building
Community
Trust

National Convention Centre
Canberra

 AUSTRALIAN
LOCAL GOVERNMENT
ASSOCIATION

**2 - 4
JULY
2024**

DISCUSSION
PAPER

?

KEY DATES

29 March 2024 | Acceptance of Motions

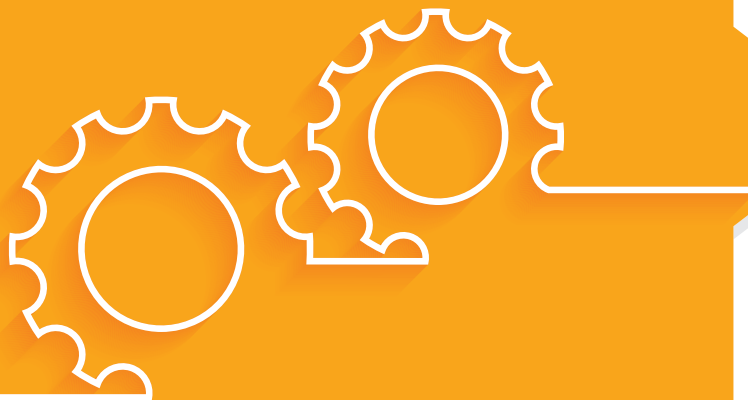
2 July 2024 | Regional Cooperation & Development Forum

3 - 4 July 2024 | National General Assembly

5 July 2024 | Australian Council of Local Government

TO SUBMIT YOUR MOTION

VISIT: **ALGA.COM.AU**





The Australian Local Government Association (ALGA) is pleased to convene the 30th National General Assembly of Local Government (NGA), to be held in Canberra from 2-4 July 2024.

As convenor of the NGA, the ALGA Board cordially invites all councils to send representatives to this important national event.

The NGA is the premier national gathering of local governments, and provides councils with the opportunity to come together, share ideas, debate motions, and most importantly unite and further build on the relationship between local government and the Australian Government.

This discussion paper contains essential information for Australian councils considering submitting motions for debate at the 2024 National General Assembly of Local Government (NGA).

It is recommended that all councils and delegates intending to attend the 2024 NGA familiarise themselves with the guidelines for motions contained in this paper on page 6.

BACKGROUND TO ALGA AND THE NGA

ALGA was established 1947. In structure, ALGA is a federation of member state and territory associations. Its mission is to achieve outcomes for local government through advocacy with impact, and maximise the economic, environmental and social wellbeing of councils and our communities.

Since 1994, the NGA has built the profile of local government on the national stage, showcased the value of councils, and most importantly demonstrated - particularly to the Australian Government - the strength and value of working with local government to help deliver on national priorities.

Debate on motions was introduced to the NGA as a vehicle for councils from across the nation to canvas ideas. Outcomes of debate on motions (NGA Resolutions) could be used by participating councils to inform their own policies and priorities, as well as their advocacy when dealing with federal politicians.

At the same time, they help ALGA and its member state and territory associations gain valuable insight into council priorities, emerging national issues, and the level of need and support for new policy and program initiatives.

Given the structure of ALGA, its Constitution, and level of resources, the NGA does not bind the ALGA Board. However, the Board carefully considers NGA resolutions as it determines ALGA's policies, priorities and strategies to advance local governments within the national agenda.

This is your NGA and ALGA is pleased to act as the convenor. ALGA's policies and priorities will continue to be determined by the ALGA Board in the interests of all councils.

The ALGA Board thanks all councils for attending the NGA and those that will take the time to reflect on the purpose of debate on motions outlined in this paper, and to submit motions for debate at the 2024 NGA.

SUBMITTING MOTIONS

Australia is one of the world's great democracies. It is held in high regard across the world but should never be taken for granted.

The theme of the 2024 NGA is – Building Community Trust.

This theme aims to explore the critical importance of trust in governments, between governments, its institutions, and its citizens. This trust is a fundamental building block of our nation's democracy.

While relatively low key, over the past decade there has been increasing public debate by scholars and policy makers about the level of trust in government, its institutions and indeed the operation of our democracy more broadly.

Mark Evans et al (2019) published research in 'The Conversation' indicating that Australians' trust in politicians (our political representatives) and democracy has hit an all-time low. This report indicates 'fewer than 41% of Australian citizens are satisfied with the way democracy works in Australia, down from 86% in 2007.

Public satisfaction has fallen particularly sharply since 2013, when 72% of Australian citizens were satisfied. Generation X is least satisfied (31%) and Baby Boomers most satisfied (50%). Some political authors suggest that these trends in part explain the rise in popularity and the relative success of independents and micro or single-issue parties.

These statistics should be of concern to every level of government and those interested in the future of our communities and Australia's democratic system.

It is said that 'trust is hard-earned, easily lost, and difficult to re-establish – and a key to absolutely everything.' While media and public attention frequently focuses on levels of trust in the national and state governments, local governments have an equally important role in building, maintaining and indeed, often repairing government-community relationships.

At its most fundamental level, the 2024 NGA focusses on the role of local government and how all levels of government can help each other build, maintain and strengthen government-community relationships.

This discussion paper is a call for councils to submit motions for debate at the 2024 NGA to be held in Canberra from 2-4 July 2024.



Motions for this year's NGA should consider:

- how all levels of government in Australia can build trust in each other and earn greater trust from the community;
- practical opportunities for the Australian Government to leverage the trust that local communities have in their local council;
- focus on practical programs that can strengthen the system of local government nationally to provide the services and infrastructure required to support and strengthen our communities; and
- new program ideas that that would help the local government sector to deliver the Australian Government's objectives.

Motions should be concise, practical and implementable and meet the guidelines for motions set out in the paper.

You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s must address one or more of the issues identified in the discussion paper.

Motions must be lodged electronically using the online form available on the NGA website at: www.alga.com.au and received no later than 11:59pm AEST on Friday 29 March 2024.

All notices of motions will be reviewed by the ALGA Board's NGA Sub-committee prior to publishing the NGA Business Paper to ensure that they meet these guidelines. This sub-committee reserves the right to select, edit or amend notices of motions to facilitate the efficient and effective management of debate on motions at the NGA.

All NGA resolutions will be published on www.nationalgeneralassembly.com.au.

As the host of the NGA, ALGA will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on this website.

Please note that if your council does submit a motion, there is an expectation that a council representative will be present at the NGA to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2024 NGA.



CRITERIA FOR MOTIONS

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

1. Be relevant to the work of local government nationally.
2. Not be focused on a specific jurisdiction, location or region – unless the project or issue has national implications.
3. Be consistent with the themes of the NGA.
4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
5. Be submitted by a council which is a financial member of their state or territory local government association.
6. Propose a clear action and outcome ie call on the Australian Government to act on something.
7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

Motions must commence with the following wording:

This National General Assembly calls on the Australian Government to ...

Please note that resolutions of the NGA do not automatically become ALGA's national policy positions.

OTHER THINGS TO CONSIDER

It is important to complete the background section of the submission form. Submitters of motions should not assume that NGA delegates will have background knowledge of the proposal. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. Please note, motions should NOT be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed and capable of implementation to ensure that relevant Australian Government Ministers provide considered, thoughtful and timely responses.

Try to avoid motions that are complex, contain multi-dot points and require complex cross-portfolio implementation.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-committee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers.

When reviewing motions, the Sub-committee considers the criteria, clarity of the motion and the importance and relevance of the issue to local government.

If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate, where there are numerous motions on a similar issue, the NGA Sub-committee will group these motions together under an overarching strategic motion. The strategic motions will have either been drafted by ALGA or will be based on a motion submitted by a council which best summarises the subject matter.

Debate will occur in accordance with the rules for debate published in the Business Papers and will focus on the strategic motions. Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

All motions require:

- a contact officer;
- a clear national objective;
- a summary of the key arguments in support of the motion; and
- endorsement of your council.

**Motions should be lodged electronically using the online form available at www.alga.asn.au.
Motions should be received no later than 11:59pm AEST on Friday 29 March 2024.**

SETTING THE SCENE

The theme for NGA24 'Building Community Trust' aims to focus on the role of local government in the Australian system of government and explore the critical importance of trust in governments, between governments, its institutions, and our citizens.

In a recent essay on Capitalism after the Crisis (2023) the Treasurer the Hon Dr Jim Chalmers MP wrote:

'Our mission is to redefine and reform our economy and institutions in ways that make our people and communities more resilient, and our society and democracy stronger as well.'

The need to strengthen our democracy was also emphasised the Prime Minister the Hon Anthony Albanese MP in a speech at Queensland's Woodford Folk Festival toward the end of 2022:

'I urge anyone who thinks our democracy is unassailable to have a look around the world. Even some of the oldest, most stable democracies have come under attack from a whole range of corrosive, insidious forces. No one is immune. Our democracy is precious, something we have carefully grown and nurtured from one generation to the next. One of our core responsibilities is to make it stronger, and the key to that strength is transparency and accountability.'

In early 2023 the Australian Government established a taskforce to advise government on 'what can be done – practically – to strengthen Australian democracy'.



The 2024 NGA provides you - the elected representatives of Australia's local councils and communities - with the opportunity to engage with the Federal Government and key Ministers.

Further, it is your opportunity to advocate for new or expanded programs and key policy initiatives that could strengthen local governments, its capacity to deliver services and infrastructure to local communities across the nation. This service delivery is critical to build, maintain and strengthen the trust of our citizens.

This year's call for motion focusses on twelve priority areas:

- Intergovernmental relations;
- Financial sustainability;
- Roads and infrastructure;
- Emergency management;
- Housing and homelessness;
- Jobs and skills;
- Community services;
- Closing the Gap and Aboriginal and Torres Strait Islander Reconciliation;
- Data, digital technology and cyber security;
- Climate change and renewable energy;
- Environment; and
- Circular economy.



1. INTERGOVERNMENTAL RELATIONS

‘Australia’s federal structure, built upon reciprocal financial, legislative and policy responsibilities, requires intelligent cooperation on issues of strategic national significance.’

National Cabinet is a forum for the Prime Minister, Premiers and Chief Ministers to meet and work collaboratively. National Cabinet was established on 13 March 2020 and is chaired by the Prime Minister. The National Cabinet is a key mechanism in Australia’s current intergovernmental architecture.

A representative of local government, the President of ALGA, is invited to meet with National Cabinet once each year. The President of ALGA also attends one meeting per year of the Council on Federal Financial Relations comprising the Commonwealth Treasurer as Chair and all state and territory treasurers.

A substantial body of research, from Australia and internationally, has highlighted that governments that work together are generally more successful in achieving shared national objectives, including economic recovery from events like the COVID-19 pandemic as well as in service and infrastructure delivery.

This research reinforces the need for local government to be included in relevant ministerial forums that support national priorities – from housing affordability to reaching net-zero emissions. ALGA currently participates in National Cabinet (1/year), Council on Federal Financial Relations (1/year), Infrastructure Transport Ministers Meeting, National Emergency Managers Meeting, Local Government Ministers Forum, Joint Council on Closing the Gap, Planning Ministers Meeting, Meeting of Environment Ministers, Energy and Climate Change Ministers and the Road Safety Ministers Meeting, to represent local government views.

Local government input can provide a community voice, enabling our intergovernmental forums to make decisions with greater legitimacy and authority.

Given the importance of trust in governments, between governments and its citizens, how can intergovernmental arrangements be further improved in Australia?

Are there ways of maintaining and enhancing the community’s trust in local government?

Are there new initiatives and programs that could be adopted to improve the level of cooperation and collaboration between the Australian Government and local government?

2. FINANCIAL SUSTAINABILITY

Trust in governments is highly correlated with their ability to fulfill the implicit social contract between government and its citizens by keeping promises.

Local government is the third sphere of government in Australia's system of government. Councils are comprised of locally elected representatives who understand local needs and engage locally on strategies to meet those needs.

Councils are responsible for providing a wide range of critical local area services including planning, libraries, waste management systems, transport and infrastructure (eg roads and footpaths, parks, sporting grounds and swimming pools) and social services.

These services are critical to the wellbeing, liveability and productivity of all local communities, and therefore the nation. Equally important is the sustaining of democratic processes at the local and regional level.

Local government's total annual expenditure in 2021 -22 was approximately \$43.6 billion. Non-financial assets including roads, community infrastructure such as buildings, facilities, airports, water, and sewerage (in some states) including land, are valued at \$539 billion [ABS Government Finance Statistics, Australia, 2021-22].

In 2021-22, the Australian Government provided \$2.6 billion in Financial Assistance Grants funding to councils. This included \$1.3b which was brought forward from the 2021-22 estimate and paid through state and territory governments in 2020-21.

Nationally, local government derives nearly 90% of its revenue from its own sources (including rates and services charges), compared to around 50% for state governments. Grants from other levels of government make up just over 10% of local government's total revenue, however these grants are particularly important in areas with a low-rate base, and/or high growth rates, and rapidly expanding service and infrastructure needs.

In 2021-22 Financial Assistance Grants to local governments was less than 0.6% of Commonwealth taxation revenue (CTR), a significant drop from 1996 when these grants were at 1% of CTR. In 2023-24 Financial Assistance Grants have fallen to 0.5% of Commonwealth taxation.

What improvements are needed to the intergovernmental financial transfer system, particularly the Commonwealth transfers to local government, to enhance the community's trust in local government and by extension all governments?

Noting that Commonwealth tied funding is provided with detailed requirements how can this system be improved to provide flexibility and maximize the benefit to local communities?

3. ROADS AND INFRASTRUCTURE

ALGA's 2021 National State of the Assets Report (NSoA) is currently being updated and expected to be launched in 2024. The most recent NSoA shows that while most local government assets such as roads, bridges, buildings, parks and recreation, stormwater, water and wastewater, and airports and aerodromes are generally in good to very good condition, around 10% are not fit for purpose, and around 20–25% are only fair and over time will need attention.

The last NSoA found that in 2019–20 non-financial infrastructure assets were valued at \$342 billion and were depreciating at \$7.7 billion per year. Replacement costs of these infrastructure assets were in the order of \$533 billion.

Local government assets make up a significant proportion of the physical structure of local communities and often provide critical access to and support for citizens to engage in state and national assets and opportunities.

For example, local roads provide important “first and last-mile access” for communities and industry to road networks, integral to economic development and community connection. Local sporting grounds can provide access for community groups to build community participation that has social, health and economic benefits.

Are there programs or initiatives that the Australian Government could adopt to improve the long-term sustainability of local government infrastructure?

Are there programs or initiatives that the Australian Government could provide to improve the sector's capacity to manage local government infrastructure and to integrate these plans into long-term financial plans?

Are there programs or initiatives that the Australian Government could develop to maintain, strengthen and enhance the reputation of Australia's infrastructure providers, including local government?

4. EMERGENCY MANAGEMENT

In 2022 alone, 46 disasters were declared across Australia, covering more than 300 different council areas. In recent years, almost every Australian council has been impacted in some way by fires, floods, or cyclones.

Last year's flooding caused a damage bill of approximately \$3.8 billion to local roads across Queensland, New South Wales, Victoria and South Australia. This was just a fraction of the total disaster costs incurred by governments across the country.

There have been numerous NGA motions in recent years regarding natural disasters and this has been a significant priority in ALGA's advocacy program.

In 2022 ALGA successfully advocated for a new \$200 million per year Disaster Ready Fund, with the first round of funding allocated in June 2023. This fund will support councils and communities to mitigate against the risk of future disasters and help address the significant imbalance between mitigation and recovery spending.

Councils are encouraged to draw on their practical experience of the improvements that could be made to managing emergencies.

Please note that many aspects of emergency management are state or territory responsibilities, and your motions should focus on how the Australian Government could assist.

What new programs, or improvements to existing programs, could the Australian Government develop to partner with local government to improve the current natural disaster management systems to further assist in recovery and build resilience?

5. HOUSING AND HOMELESSNESS

Almost every Australian council and community is facing challenges around a lack of affordable housing.

Alarming research by the UNSW City Futures Research Centre shows 640,000 Australian households – or one in 15 households – are under housing stress.

All levels of government, including councils, have a fundamental role to play in addressing this crisis, which is being compounded by high interest rates, rising construction costs and skills shortages.

At a national level, ALGA is a signatory to the National Housing Accord, and in 2023 successfully advocated for a new \$500 million Housing Support Program for state and local governments to deliver supporting infrastructure for new housing developments.

While the provision of affordable housing is not a local government responsibility, councils have a role to play in ensuring there is enough suitably located land available for housing and that a diversity of housing stock is supported. Councils also want to ensure that new housing developments are supported with the necessary services and infrastructure to create liveable and sustainable communities.

Many councils are also addressing thin markets and developing land and housing themselves, delivering local solutions to meet the needs of their communities.

Councils also want to ensure that they engaged with planning decisions that affect local communities. Taking planning powers away from councils does not always support the best local outcomes.

Councils also play an important role addressing some of the causes of homelessness, including social inclusion programs that can assist mental health and family violence issues, as well as providing support for people currently experiencing homelessness.

What new programs and policies could the Australian Government develop to partner with local government to support the provision of more affordable housing?

How can the Australian Government work with councils to address the causes and impacts of homelessness?

6. JOBS AND SKILLS

Local government is a major employer in Australia providing employment, career advancement and training opportunities for more than 190,800 Australians, across an estimated 400 occupations.

However, councils are facing significant jobs and skills shortages that are constraining their capacity to deliver services and build and maintain local infrastructure.

ALGA's 2022 National Local Government Workforce Skills and Capability Survey indicated that more than 90 percent of Australia's 537 councils were experiencing skills shortages.

The survey also showed that for approximately two-thirds of these councils, these shortages were impacting on project delivery.

In particular, councils are facing a shortage of planners, engineers, building surveyors, environmental officers and human resources professionals.

Skills shortages occur for a variety of reasons including an inability to compete against the private sector, worker accommodation, support services for families, ageing of the workforce and geographic isolation.

Are there programs or initiatives that the Australian Government could implement that would enhance local government's capacity to attract and retain appropriately skilled staff now and into the future?

Are there programs or changes to existing programs that would increase local government's ability to employ apprentices and trainees?

Are there other initiatives that the Australian Government could provide to improve the sector's ability to plan and develop skills fit for the future?

7. COMMUNITY SERVICES

Councils provide a wide range of services based on local characteristics, needs, priorities, and the resources of their community. Indeed, it is this level of responsiveness and accountability to the local community that is an essential feature of democratic local governments worldwide.

Some of these services are provided to address market failure, and many of them are provided by councils on behalf of other levels of government.

It is important to note that nationally local government is more than 83% self-sufficient ie funded at the local level either through rates, fees and charges, sale of goods and services, or interest. The Australian Bureau of Statistics data shows that total local government annual expenditure in 2021-22 was \$43.6 billion.

Only 17% comes from grants and subsidies from other levels of government. Unfortunately, many of these grants and subsidies are tied, or require matching funding which restricts the ability to address local priorities in the way the council and community might need.

Arguably there is no greater obligation upon government than to maintain the trust that citizens have in meeting their community services obligations and promises, particularly to society's most vulnerable.

Local government community services are broadly defined, and may include but are not limited to:

- environmental health including food safety;
- childcare, early childhood education, municipal health;
- aged care, senior citizens;
- services to people living with disability;
- programs to address disadvantage, to reduce poverty and homelessness;
- sporting and recreational programs;
- arts and cultural activities, programs and festivals;
- tourism and economic development activities; and
- library services.

Noting the funding arrangements for the provision of local government community services are there programs and initiatives that the Australian Government could implement to improve the delivery of these services?

Are there reforms or improvements in national community services program that would help local governments support the Australian Government to deliver on its national objectives?

8. CLOSING THE GAP AND ABORIGINAL AND TORRES STRAIT ISLANDER RECONCILIATION

In 2021, ALGA co-signed a landmark national agreement to close the gap between Indigenous and non-Indigenous Australians. At the heart of the National Agreement on Closing the Gap Partnership are four agreed priority reform targets and 19 socio-economic targets in areas including education, employment, health and wellbeing, justice, safety, housing, land and waters, and Aboriginal and Torres Strait Islander languages.

The Indigenous Voice Co-design Final Report to the Australian Government was released in December 2021. The Local & Regional Voice will contribute to achieving the Closing the Gap outcomes by providing avenues for Indigenous voices to be heard, including to provide feedback to government on Closing the Gap.

As the level of government closest to the people, councils have an essential role supporting and helping to steer the development of policies and programs in partnership with local Indigenous peoples that address closing the gap priorities at the local and regional level.

Local government plays a positive role in reconciliation and celebrating Indigenous culture and identity, and sustainably funded could work effectively to reduce Indigenous disadvantage in all its forms.

On 14 October 2023, Australians voted in a referendum about whether to change the Constitution to recognise the First Peoples of Australia by establishing a body called the Aboriginal and Torres Strait Islander Voice. The referendum did not pass.

Are there programs or initiatives that the Australian Government could adopt to assist local government to advance reconciliation and close the gap?

Are there practical programs or initiatives that local government and the Australian Government could introduce to maintain, build and strengthen the level of trust between Aboriginal and Torres Strait Islanders and governments?

9. DATA, DIGITAL TECHNOLOGY AND CYBER SECURITY

Provision of information technology to all Australians is vital to innovation, economic growth, and social equity. However, it is potentially even more important to regional Australia where the tyranny of distance increases the inequity of services available – including education, health, economic and social. Innovative technology is becoming more broadly available and could boost productivity and economic growth.

Councils around Australia continue to embrace new technologies to improve their service delivery standards and broaden consultation and engagement with their local communities. However, implementation can be hindered without access to basic technological infrastructure and the necessary IT skills and resources.

In recent times, cyber-attacks on major corporations and other businesses have resulted in significant data breaches. It is a timely reminder as digital information, services and products become an increasing feature of modern business operation including in local government.

Like all risks, local government must manage the risk of cyber-attacks and address cyber security. At a national level, there is limited understanding of local governments' vulnerability to cyber-attacks, preparedness and adequacy of risk management strategies or business continuity planning.

While this is primarily a responsibility of the sector itself, governments at all levels must work together to ensure that the public have confidence in government information management systems and its security.

Drawing upon your council's experience, and your knowledge of other councils within your state or territory, are there programs and initiatives that the Australian Government could implement to help local government develop its digital technology services and infrastructure?

Are there actions the Australian Government could take to improve cyber security within the local government sector?

10. CLIMATE CHANGE AND RENEWABLE ENERGY

Australia's changing climate presents a significant challenge to governments, individuals, communities, businesses, industry, and the environment.

The Australian Government has committed to address climate change and in June 2022 submitted its revised National Determined Contribution (NDC) to the United Nations Framework Convention on Climate Change. The revised NDC included reaffirming a target of net zero emissions by 2050 and committing to reduce greenhouse gas emissions by 43% from 2005 levels.

Local governments have played an important leadership role in addressing climate change, and councils have supported a wide range of community-based programs and initiatives to lower the carbon footprint of their own business operations and of their local communities.

As a sector, local government has been an advocate and active participant in the debate for lowering carbon emissions, is sourcing renewable energy, has responded creatively to reduce greenhouse gas emissions from landfills, and facilitated the construction of green buildings and water sensitive design of cities and towns.

Local government has been at the forefront in addressing the impacts of climate change and adaptation to climate change. In particular, councils have a practical understanding of the risk and impact of climate change on Australia's infrastructure and physical assets, natural ecosystems, local economies and their community.

Noting the Australian Government's approach to reducing emissions, are there partnerships, programs, and initiatives that local government and the Australian Government can form to achieve Australia's 2050 net zero emissions target?

Are there initiatives that could assist local governments to build trust in the community for implementation of key climate change and emissions reduction initiatives?

11. ENVIRONMENT

Australia's 537 local councils play an essential role in providing, regulating and managing Australia's environmental services and infrastructure.

Whether it's biodiversity, biosecurity, natural resource management (NRM), contaminated lands, waste management, water resources, sustainability or roadside environments, councils are responsible for educating households and businesses on environment policy, as well as driving environmental programs and initiatives in their local communities.

In recent years the National General Assembly has considered a range of environmental issues, and passed resolutions on biodiversity, biosecurity, conservation, climate change and water security.

How could the Australian Government partner with local government to strengthen Australia's environmental services and infrastructure?

What new programs could the Australian Government partner with local government in to progress local regional and national objectives?



12. CIRCULAR ECONOMY

Local government is responsible for the management of household and domestic waste and has a critical role to play in further developing the circular economy.

Australia's 537 councils manage approximately 26 percent of Australian waste, either directly or through contractual arrangements. Each year, local governments collect around 9.7 million tonnes of waste from kerbside bin services, sort it at material recovery facilities (MRFs), and dispatch what can be recycled to reprocessing facilities in Australia and overseas.

Where waste cannot be recovered it is landfilled, and local governments in most jurisdictions must pay a significant levy per tonne for landfilled waste, as well as incur the operational costs of maintaining and managing a landfill.

Collecting, treating, and disposing of Australian domestic waste costs local government an estimated \$3.5 billion annually. Local government also dedicates resources to administering community waste-education programs, collecting litter, addressing illegal rubbish dumping, and ensuring compliance with waste bylaws.

In November 2023, Australia's Environment Ministers agreed that the Federal Government would establish new regulations for packaging as well as mandate how packaging is designed, develop minimum recycled content requirements and prohibit harmful chemicals being used. These changes are expected to have a positive impact on the amount of waste sent to landfill, and the costs borne by councils and their communities.

How could the Australian Government further strengthen product stewardship arrangements to support local governments in their endeavours to increase recycling and reduce the volume of waste?

How could the Australian Government partner with local government to advance the circular economy?

CONCLUSION

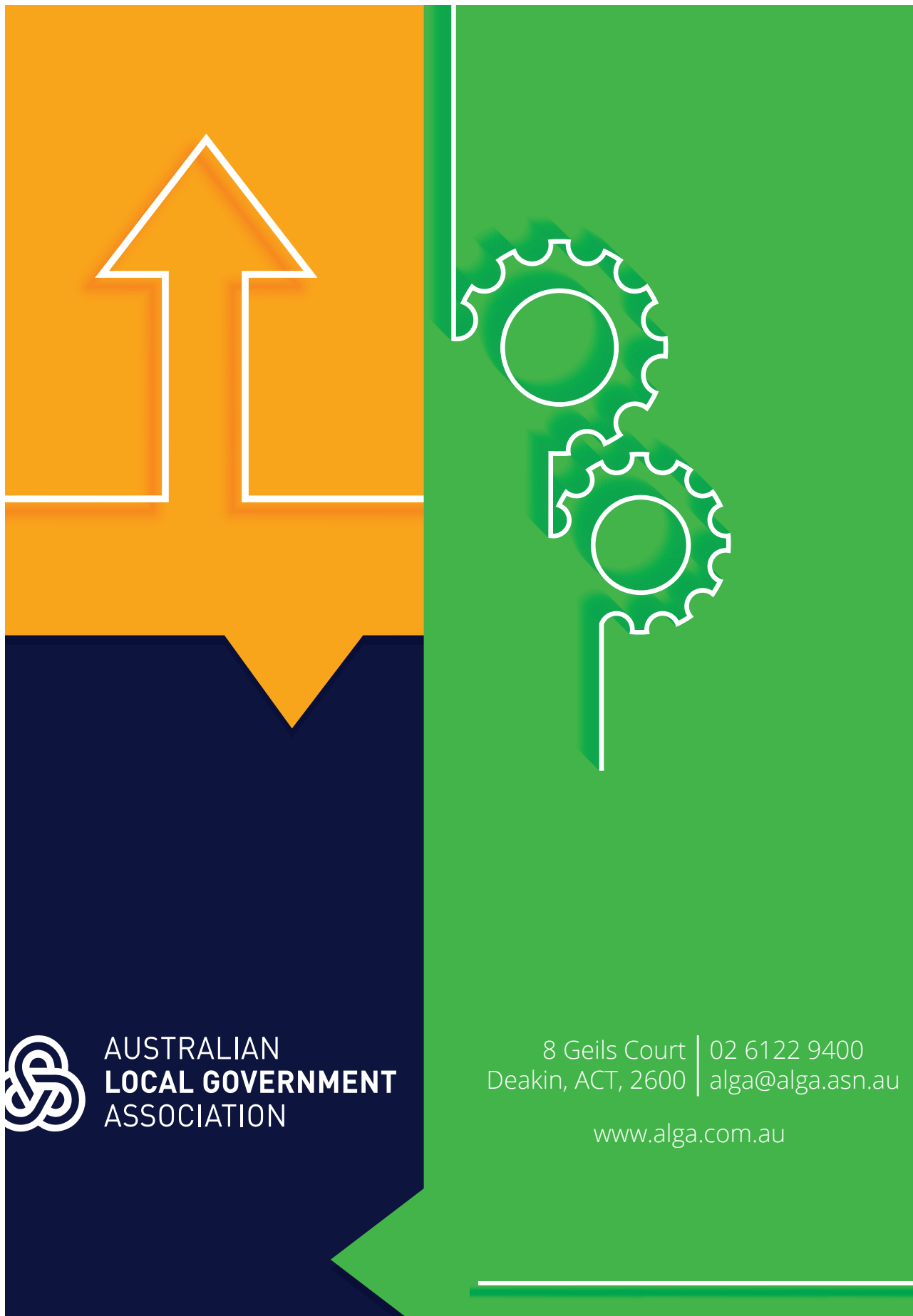
Thank you for taking the time to read this discussion paper and your support for the 2024 National General Assembly of Local Government.

A FINAL REMINDER:

- » Motions should be lodged electronically at www.alga.com.au and received no later than 11.59pm on Friday 29 March 2024.
- » Motions must meet the criteria published in this paper.
- » Motions should commence with the following wording: 'This National General Assembly calls on the Australian Government to...'
- » Motions should not be prescriptive in directing how the matter should be pursued.
- » Motions should be practical, focussed and relatively simple.
- » It is important to complete the background section on the form.
- » Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- » When your council submits a motion there is an expectation that a council representative will be present at the 2024 National General Assembly to move and speak to that motion if required.
- » Resolutions of the National General Assembly do not automatically become ALGA's national policy positions. The resolutions are used by the ALGA Board to inform policies, priorities and strategies to advance local governments within the national agenda.

We look forward to hearing from you and seeing you at the 2024 National General Assembly in Canberra.





CLAUSE CL04**TITLE 2024 Riverina Field Days - Sponsorship Request****FROM Shireen Donaldson, Director Economic & Organisational Development****TRIM REF 24/59**

SUMMARY

A request to sponsor the 2024 Riverina Field Days (10 -11 May 2024) has been received. The Riverina Field Days has been previously sponsored by Council in 2018, 2019, 2021, 2022 and 2023 with funding allocated from the budget item "Industry Attraction and Development – Sponsorship". This budget line item is allocated to provide minor sponsorship assistance to business throughout the year. Requests for \$5,000 or more of sponsorship require Council approval.

Council also provide in kind support to the Riverina Field Days by way of mowing outside the perimeter of the Griffith Showgrounds, as well as the provision of additional rubbish bins and removal of rubbish.

It should be noted that the Riverina Field Days is not a new event requiring seed funding. Council could consider, in the forthcoming 2024/25 Budget to allocate certain events such as the Riverina Field Days, ongoing pre-approved support.

RECOMMENDATION

- (a) Council approve (from the Industry, Attraction & Development – Sponsorship budget line item) \$5,000 Excl. GST to provide sponsorship to Riverina Field Days.**
- (b) Council provide in-kind support to the Riverina Field Days by way of mowing around Griffith Showgrounds, the provision of rubbish removal and waiving of fees for display of hanging banners at key entrance roads to Griffith.**
- (c) Council allocate a separate line item in the draft budget for 2024/25 sponsorship of the Riverina Field Days to a maximum of \$5,000 ex GST.**
- (d) Council prepare an amendment for the 2024/25 draft budget to reduce line item 92210.298 Industry, Attraction & Development – Sponsorship of \$14,500 to \$9,500.**

REPORT

Council receives numerous requests for sponsorship every year from community, business and cultural entities seeking either monetary assistance or in-kind support for events. Accordingly, Council allocates funding annually for Community, Tourism and Industry events. These events typically seek assistance via the Promotion, Advertising and Sponsorship of Events Policy and are dependent on the relevant budget item being sufficiently funded.

OPTIONS

OPTION 1

Council provide sponsorship and in-kind support to the 2024 Riverina Field Days as per the recommendation above. This option also makes amendment to the draft budget for 2024/25 by making a specific allocation for the Riverina Field Days and reducing the existing budget allocation Industry Attraction and Development – Sponsorship by the same amount.

OPTION 2

- (a) Council approve (from the Industry, Attraction & Development – Sponsorship budget line item) \$5,000 Excl. GST to provide sponsorship to Riverina Field Days.
- (b) Council provide in-kind support to the Riverina Field Days by way of mowing around Griffith Showgrounds, the provision of rubbish removal and waiving of fees for display of hanging banners at key entrance roads to Griffith.

OPTION 3

Council do not support the 2024 Riverina Field Days.

POLICY IMPLICATIONS

(FS-CP-606) Promotion, Advertising and Sponsorship of Events

FINANCIAL IMPLICATIONS

Allocation of \$5,000 Excl. GST from the “Industry Attraction and Development – Sponsorship” line item.

In-kind services require plant and labour.

LEGAL/STATUTORY IMPLICATIONS

Nil

ENVIRONMENTAL IMPLICATIONS

Nil

COMMUNITY IMPLICATIONS

Nil

LINK TO STRATEGIC PLAN

This item links to Council’s Strategic Plan item 2.4 Develop partnerships with industry and agriculture leaders.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Riverina Field Days 2024 - Sponsorship Request Email [↓](#)

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(b) Riverina Field Days 2024 - Sponsorship Proposal [↓](#)

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Brett Stonestreet

From: Amanda Quarisa <amanda@msolutions.net.au>
Sent: Thursday, 14 December 2023 2:24 PM
To: Brett Stonestreet
Cc: Personal Assistant to the GM & Mayor
Subject: Sponsorship Riverina Field Days 2024
Attachments: RFD Sponsorship GCC.pdf

Hi Brett

Preparations are underway for the 2024 Riverina Field Days! We would love to have Griffith City Council's support once again for this event.

On behalf of The Riverina Field Days, please see attached 2024 Sponsorship Proposal. . The inclusions and price is the same as previous years, no change. Could this please be tabled at the next Council Meeting please?

If you require further information to assist with presenting at the next Council meeting, please don't hesitate to contact me.

Look forward to hearing from you post meeting.

Thanks

Amanda Quarisa | 0412 644 629



Your outsourced Marketing Team!



The Riverina Field Days attendance is strong year after year, showcasing close to 200 exhibitors & grows in popularity. Our success & strength is based upon the range of attractions, the variety of diverse exhibitors, family & kids activities, entertainment, food and demonstrations – which all appeals to a broad demographic.

The event attracts exhibitors and attendee's from far and wide & has become an event on Griffith's calendar that people look forward to & is only field day being held in the M.I.A.

Our region produces quality food and fibre products and is widely known as the 'food bowl' of NSW. The Riverina Field Days feel it's important to support, encourage and lift the profile of our ag industries.

Your business can be part of this fantastic event and show support to our ag industry with your valuable sponsorship!

SILVER SPONSORSHIP



- Your business will be included in the branding of the Riverina Field Days as a proud sponsor.
- Your logo will appear within the following Riverina Field Days marketing;
- TV advert, Newspaper Advert, Poster, Website, Entry Brochure
- Logo to appear on The Riverina Field Days website – linked to your own website.
- FREE half page Black & White Advert inside printed Entry Brochure – approx 4000 copies printed & distributed over the 2 days
- Tagged/mentioned in facebook posts relating to general information about The Riverina Field Days
- FREE 6m x 6m site including 2 Exhibitor Passes for Fri & Sat (marquee not included)
- Acknowledgment over PA during the 2 day event, including a specific message dedicated to a specific message
- Opportunity to display Promotional Banner on Main Stage (sponsor to provide)
- Acknowledgment at Official Welcome and opportunity for Mayor to give a speech

We kindly request the following to assist with promotion & the event

- Promote The Riverina Field Days via your social media channels and at Visitor Centre
- Like/Share/Tag The Riverina Field Days posts #rfd2024 @riverinafielddays
- Rent-Free Banners on 3 sites for 21 days (3 weeks)each in the lead up to the event
- Supply of large garbage bin and disposal of garbage after the event
- Clean and tidy preparation of surrounding the perimeter of the Showgrounds.

Investment \$5,500 inc GST. Includes an approx value of \$10,000 worth of promotion & inclusions

CLAUSE **CL05**

TITLE **Local Government NSW - Annual Conference 12 to 14 November 2023**

FROM **Doug Curran, Mayor**

TRIM REF **24/1459**

SUMMARY

This report provides Councillors with a summary of the Local Government NSW (LGNSW) Annual Conference held at Rosehill, Sydney Sunday 12 to Tuesday 14 November 2023. Council's delegates to the Conference included Mayor Doug Curran and Councillors Jenny Ellis and Chris Sutton. The General Manager Brett Stonestreet also attended the Conference.

This report has been drafted by the General Manager and was scheduled to be presented to the 12 December 2023 Meeting but other end of year priorities delayed its preparation.

RECOMMENDATION

The report be noted by Council.

REPORT

A copy of the Conference Program is attached. (Attachment A).

The 2023 Annual Conference was attended by a record number of delegates to debate and discuss the critical issues that are having the greatest impact on the local government sector. Over 90 resolutions were adopted by the Conference and several other motions submitted by various councils were referred to the Board of LGNSW for consideration.

A register of all resolutions adopted by Conference is available via the following web site link.

<https://lgnsw.org.au/Public/Public/Events/Annual-Conferences/2023/2023-Home.aspx?WebsiteKey=bcab1257-cbc9-4447-bab4-a1399a95e4c7&hkey=7dd5050c-2940-4b15-9d41-989effca7cc9&cde0d4d4e946=1#cde0d4d4e946>

The most challenging issue facing most if not all councils in NSW continues to be financial sustainability particularly in an environment of high inflation and increasing interest rates. The overwhelming majority of delegates concurred that the local government funding model is broken and significant reform is required. The President of LGNSW, Cr. Darriea Turley was pleased to address Conference regarding a small but important win for LGNSW advocacy in that IPART has determined that the methodology for calculating the annual "rate peg" will be changed to better reflect the actual costs incurred by councils.

Changes include:

- Forward-looking rather than retrospective indicators, to help rates keep pace with costs
- A base rate calculation that recognised the different financial challenges faced by different kinds of councils, from large metropolitan to small rural councils

- Three further components which have a specific budgetary impact on councils, including employee costs, asset costs and other operating costs
- ESL adjustment components factored into the rate peg calculations.

LGNSW also continues its advocacy to address the diminishing value of Financial Assistance Grants from the Federal Government and “Cost Shifting” from the NSW Government.

The shortage of housing supply is another headline challenge for metropolitan and regional communities alike. Several speakers addressed this issue including the Hon. Rose Jackson MLC, Minister for Homelessness and Minister for Housing and the Hon. Scott Farlow MLC, Shadow Minister for Housing. The key to real progress on the housing front is collaboration between all stakeholders including the three (3) levels of government, not-for-profit housing providers and the private sector.

The maintenance backlog of the road network is always topical at the Conference and Cr. Linda Scott, President Australian Local Government Association addressed delegates regarding a recent report from the Grattan Institute “Potholes and Pitfalls – How to Fix Local Roads”. Refer web site link below.

<https://grattan.edu.au/wp-content/uploads/2023/11/Potholes-and-Pitfalls-How-to-fix-local-roads-Grattan-Report.pdf>

The Institute’s report into local road funding has quantified and validated what Councils already know about the situation for local governments to raise funds for asset renewal, particularly roads.

The overview in the report states:

“Our local roads are in a state of dangerous disrepair, especially in the bush, and they’re only going to get worse without an extra \$1 billion in funding each year.”

Cr. Scott was encouraged that the Federal Government responded to the report in a positive manner by committing to double the financial allocation to Councils under the Roads to Recovery Program across the forward estimates from \$500 million p.a. to \$1 billion p.a.

A panel session at Conference was devoted to the changing nature of the workforce from a local government perspective. In particular, the COVID pandemic has provided momentum to a trend towards more flexible working arrangements for some staff. Councils need to be proactive in meeting these expectations of staff where practicable. Another reality that councils must address is that the demand for skilled and semi-skilled labour is outstripping supply. Councils need to put continued emphasis on “growing the pie” by training staff at the local level rather than relying on attracting existing skills from elsewhere.

The AR Bluett Memorial Awards for the most progressive Councils in NSW were presented to:

- Singleton Council - Regional/Rural Category;
- Inner West Council - Metropolitan Category.

Griffith City Council submitted an application under the Regional/Rural Category.

The 2024 Annual Conference will be hosted by Tamworth Regional Council Sunday 17 to Tuesday 19 November 2024.

OPTIONS

This report is for the information of Council only.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Costs incurred were in accordance with Council Policy and budget allocation.

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 2.3 Mayor and Councillors represent the community, providing strong, proactive leadership.

CONSULTATION

Not Applicable

ATTACHMENTS

- (a) LG NSW 2023 Annual Conference - 12 to 14 November 2023 - Program [↓](#) 77



Annual Conference Program

12-14 November 2023

Rosehill Gardens, Grand Pavilion
James Ruse Drive, Rosehill



Destination Partner



Elite Partner



#LGNSW2023

#LGNSWCONFERENCE

**ONE VOICE
FOR COUNCILS**

A large graphic celebrating 30 years. The number '30' is formed by a circular image of a rocky coastline with waves crashing against the shore. The word 'years' is written in white lowercase letters to the right of the '0'. Above the '30' is the word 'Celebrating' in white, slanted text. The entire graphic is surrounded by small, colorful triangles (yellow, orange, pink, blue) scattered across the dark blue background.

Celebrating

30

years

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Welcome to the 2023 LGNSW Annual Conference



LGNSW President

I'm delighted to welcome you Rosehill Gardens as one of a record number of delegates attending the 2023 LGNSW Annual Conference.

It is an invaluable opportunity to join your peers and colleagues from right across NSW to share ideas and debate the key issues impacting our councils and communities.

This year's conference comes at a critical time.

Councils are under more pressure than ever, as they seek to navigate turbulent financial headwinds while supporting communities also hard hit by inflation, the housing crisis, and the threat of more climate-induced natural disasters of even greater intensity.

We have a packed agenda, including more than 130 motions up for debate, which will help set our advocacy agenda for the year ahead. You'll have the opportunity to hear from key Ministers from the newly elected Minns Government, as well as a terrific line-up of guest speakers and workshops.

I urge you not to miss our accompanying trade exhibition, which brings together a wide range of exhibitors showcasing the latest products and services available to the sector.

I want to particularly recognise the generous support

of our wonderful event partners, without whom this conference would not be possible:

Statewide Mutual (Elite Partner), Landcom (President's Welcome Reception), StateCover Mutual (Premier Partner), Active Super (Distinguished Partner), JLT (Coffee Cart) and Maddocks (ALGWA Breakfast Partner).

And, finally, on behalf of LGNSW I extend grateful thanks to our 2023 hosts, the City of Parramatta.

I look forward to meeting you all during the conference.

Cr Darriea Turley AM

LGNSW President



Message From The Lord Mayor



City of Parramatta

Welcome to the City of Parramatta for the 2023 Local Government NSW Conference!

Warami mittigar – Dharug for “it’s good to see you, friend”. These lands are where the Burramattagal people of the Dharug clan have gathered for more than 60,000 years, and I pay my respects to their elders and ancient, living culture.

You are in the heart of Greater Sydney, an economic powerhouse and vibrant, diverse destination of choice. Our economy is the second largest in NSW, worth \$32.3 billion. By 2040, Greater Parramatta will be home to more than 446,000 people, with more people expected to be living west than east of Parramatta in the next 15 years.

We are a growing global city with world-class transport and infrastructure, such as Parramatta Square, PHIVE, Parramatta Town Hall, Parramatta Aquatic Centre, Powerhouse Museum, Sydney Metro West and

Parramatta Light Rail, to name a few. We are proudly carbon neutral, certified by Climate Active as the first Western Sydney council to achieve this and one of only three councils in NSW.

I invite you to listen, learn and collaborate with each other over the coming days. Enjoy your time in Parramatta, where it’s at, and we hope to see you again soon.

Yours sincerely,

Cr Pierre Esber

Lord Mayor, City of Parramatta

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FLAVOURS AND CULTURE AND
IMMERSE YOURSELF IN
PARRAMATTA'S BUZZING NIGHTLIFE.



WHERE IT'S
PARRAMATTA

atparramatta.com



Conference Program

Sunday 12 November 2023

Rosehill Gardens, Grand Pavilion, James Ruse Drive, Rosehill

Conference Day 1

12.30pm-6.00pm	Registration operational (Exhibition area, Level 1) LGNSW Booth open from 1pm Trade Exhibition open from 1pm	
12.15pm-2.00pm	Site visit to PHIVE at Parramatta Square Hosted by City of Parramatta (registration essential. FULL)	
3.00pm-5.00pm	Plenary room, Level 2	
3.00pm - 3.05pm	Introduction: David Reynolds , Chief Executive LGNSW	
3.05pm-3.10pm	Welcome to Country, Deerubbin Local Aboriginal Land Council	
3.10pm-3.20pm	LGNSW President's Welcome: Cr Darriea Turley AM	
3.20pm-3.25pm	Lord Mayor City of Parramatta Welcome: Cr Pierre Esber	
3.25pm-3.45pm	AR Bluett Memorial Awards presentation Les McMahon (Chair); Genia McCaffery (Trustee); Paul Braybrooks OAM (Trustee)	
3.45pm-3.50pm	Kristy McBain MP , Federal Minister for Regional Development, Local Government and Territories	
3.55pm-4.55pm	The Housing Crisis, Let's Collaborate on Solutions Forum Rose Jackson MLC , Minister for Homelessness and Minister for Housing, Minister for Water, Minister for Mental Health, Minister for Youth, Minister for the North Coast Scott Farlow MLC , Shadow Minister for Planning and Public Spaces, Shadow Minister for Housing, Shadow Minister for Cities Emeritus Prof Peter Phibbs , Henry Halloran Research Trust, University of Sydney David Reynolds , Chief Executive LGNSW, MC and Facilitator	
5.00pm-5.05pm	Janelle Goulding , Director of Affordable Housing Landcom for President's Welcome Reception partner address	
5.15pm-7.15pm	President's Welcome Reception , Exhibition area, Level 1, Rosehill Gardens Food and beverage service to begin once delegates move from Plenary area to Exhibition area	
7.15pm	Bus transfers to Rosehill and Parramatta CBD hotels. Delegates make own arrangements for dinner.	

Conference Program

Monday 13 November 2023

Rosehill Gardens, Grand Pavilion, James Ruse Drive, Rosehill

Business Session Day 1 • Grand Pavilion, Level 2 Plenary room

7.30am-6.00pm	Registration desk open from 7.30am to 6pm Exhibition open from 8am
8.00am-9.00am	AEC VOTING PERIOD for LGNSW Board President, Vice-Presidents, Treasurer and Directors (Voting for all positions at the one time) – Level 1
9.00am-9.10am	Distribution of Lumi electronic voting handsets and delegates are seated in the Grand Pavilion plenary room (Level 2)
9.10am-9.15am	Conference Welcome by David Reynolds , Chief Executive LGNSW
9.15am-9.25am	Opening Address by Cr Darriea Turley Am , President LGNSW
9.25am-9.35am	Address from Ron Hoenig MP , Minister for Local Government representing Premier of NSW, Chris Minns MP
9.35am-9.45am	Voting on motions procedure and housekeeping by David Reynolds , Chief Executive LGNSW
9.45am-5.30pm	Opening of the Federal and State conferences , adoption of standing orders, business sessions and consideration of motions and conference business. Presentation of financial reports Cr Nathan Hagarty , Treasurer LGNSW
From 10.15am	Start of consideration of motions and conference business.
10.45Am-11.45am	Morning Refreshments in trade exhibition (Exhibition area, Level 1)
11.00am-11.30am	AEC VOTING PERIOD for LGNSW Board President, Vice-Presidents, Treasurer and Directors - Level 1
11.45am-11.50am	Address by Elite partner Statewide Mutual. Matthew Stewart, Chair Statewide Mutual Board and CEO City of Canterbury Bankstown 
11.50am-12.55pm	Consideration of Conference Business continued
1.00pm-2.15pm	Delegate lunch in Trade exhibition. Distinguished Partner ACTIVE  (Exhibition area, Level 1)
1.00pm-2.00pm	AEC VOTING PERIOD for LGNSW Board President, Vice-Presidents, Treasurer and Directors during lunch
1.05pm-2.15pm	Premier Partner StateCover Mutual Members' Networking Lunch by invitation only (Level 2) 
2.20pm-3.25pm	Consideration of Conference Business continued
3.30Pm-4.00Pm	AEC VOTING PERIOD for LGNSW Board President, Vice-Presidents, Treasurer and Directors during afternoon tea
3.30pm-4.30pm	Afternoon Refreshments in trade exhibition (Exhibition area, Level 1)
4.30pm-4.40pm	ALGA update - Cr Linda Scott , President ALGA
4.40pm-5.30pm	Consideration of Conference Business
5.30pm-6.30pm	Networking in trade exhibition (Exhibition area, Level 1)
6.30pm-10.30pm	Pre-drinks from 6.30pm in Exhibition area, Level 1. Conference Dinner, Level 2.
7.00pm-10.30pm	LGNSW Conference Dinner and Service Awards. Entertainment with Jellybean Jam. Presentation Local Government NSW Service Awards with Cr Darriea Turley Am, President LGNSW, and Troy Green PSM, Statewide Mutual Board and General Manager Tweed Shire Council Elite Partner 



Conference Program

Tuesday 14 November 2023

Rosehill Gardens, Grand Pavilion, James Ruse Drive, Rosehill

Business Session Day 2 • Grand Pavilion, Plenary Room Level 2

7.30am-8.45am	ALGWA (NSW) Breakfast with Guest presenter Julie Inman Grant, Federal eSafety Commissioner ALGWA BREAKFAST PARTNER <small>Maddocks</small>
7.30am-3.30pm	LGNSW Information Desk and Trade Exhibition operational (Exhibition area, level 1)
9.00am-10.05am	Plenary Room Level 2 Introduction and housekeeping, Stephanie Brantz , Conference MC Panel session followed by Q&A Financial Sustainability for Councils Carmel Donnelly PSM . Chair IPART (Independent Pricing and Regulatory Tribunal) Dr Amanda Cohn MLC . Greens spokesperson for Local Government David Mehan MP . Parliamentary Secretary to the Treasurer Peter Tegart . Always-Thinking Advisory and Facilitator
10.05am-10.15am	Keynote Address: Mark Speakman MP , Leader of the Opposition
10.15am-10.55am	Refreshments and trade exhibition (Exhibition area, Level 1)
10.55am-11.30am	Keynote address: Towards 2035: Securing our future workforce by Mark McCrindle , Social researcher, Demographer at McCrindle
11.35am-12.05pm	Panel session followed by Q&A Sourcing our Future Workforce from under-employed markets Tig Armstrong : Project Manager "Work and Stay", facilitating employment of migrants in regional Australia Helen McCabe : Managing Director Future Women "Jobs Academy", facilitating employment of mature women returning to work Jane Spring AM : Chair Disability Council NSW Mark McCrindle : Facilitator
12.05pm-12.45pm	Keynote address: Towards a sustainable road funding model for local government Marion Terrill : Transport and Cities Program Director, Grattan Institute.
12.45pm-1.45pm	Lunch in trade exhibition (Exhibition area, Level 1)
1.45pm-2.15pm	Counter Foreign Interference Partnerships in Local Government with Q&A Ky Blackman : First Assistant Secretary, Counter Foreign Interference Co-ordination Centre at the Department of Home Affairs
2.15pm-2.45pm	Outcomes from Significant Local Government-Related Investigations with Q&A The Hon. Helen Murrell SC , Commissioner NSW Independent Commission Against Corruption (ICAC).
2.45pm-3.00pm	Final remarks from Cr Darriea Turley AM , President LGNSW, and announcement of Destination for Annual Conference 2024



Destination Partner



Elite Partner



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**ONE VOICE
FOR COUNCILS**



CLAUSE **CL06**

TITLE **Investments as at 30 November and 31 December 2023**

FROM **Vanessa Edwards, Finance Manager**

TRIM REF **24/4393**

SUMMARY

This report details Council's investments performance at the months of November and December 2023.

RECOMMENDATION

The report be noted by Council.

REPORT

In accordance with Section 212 of the Local Government (General) Regulation 2021, it is hereby certified that the investments detailed in the attached schedules have been made in accordance with Section 625 of the Local Government Act 1993, it's Regulations and Council's current Investment Policy and Strategy which were last amended and adopted on 14 July 2023.

Management is striving to continuously build up cash and investment returns to ensure ongoing financial stability and liquidity into the future.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other recommendation of Council.

POLICY IMPLICATIONS

The actions taken comply with Council's current investment policy and strategy, and the Ministerial Order as provided by the NSW Office of Local Government.

FINANCIAL IMPLICATIONS

As at the 31 December 2023, Council had received a total of \$1,322,189 in interest coupon payments.

The overall net interest income recognised (when combining both interest received and mark-to-market entries) at 31 December 2023 was \$1,813,805. The annual budget for 2023/2024 is \$2,108,000.

Council has a mix of growth and fixed income investments in the portfolio and at certain times growth assets are exposed to equity market fluctuations (volatility) as well as rises in interest rates and may incur non-cash valuation reductions that can impact on reported profits. These are long term assets and Council has no intention of divesting any of these assets when at cyclical lows and therefore crystallising any losses. Invariably, these assets will regain and increase their values over time and they make up a valuable diversity in Council's portfolio overall.

Due to the high volatility across investment markets, it is difficult to obtain cash yields whilst maintaining appropriate diversification of investments and not be exposed to potential fluctuations in the carrying value of these assets. Council's investments are diversified primarily across TCorp Managed Funds, term deposits, fixed income bonds and floating rate notes which are largely determined by the restrictions in place by the Minister's Order. Council's investments are diversified, all highly rated and of high quality.

As reported at the Ordinary Council Meeting on 12 December 2023, the large negative revaluations recorded in September & October 2023, recovered in November & December 2023. Positive investor confidence drove strong gains in bond yields and global equity markets.

LEGAL/STATUTORY IMPLICATIONS

Section 212 of the Local Government (General) Regulation 2021.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a)	Statement of Funds at 30 November 2023 ↓	88
(b)	Statement of Funds at 31 December 2023 ↓	89
(c)	Investments Returns Analysis - 12 Months Annualised ↓	90
(d)	TCorp Monthly Economic Report - December 2023 ↓	91

(a) Statement of Funds at 30 November, 2023

GRIFFITH CITY COUNCIL
Statement of Funds Invested under Section 625 of the Local Government Act, 1993
30 November, 2023

INVESTMENTS

Annual Return	Type	Valuation Balance as at 30 November, 2023	Interest Recognised November, 2023	Revaluation Movements Recognised November, 2023	Fund as a Percentage of Total Investments
Cash/Managed Funds					
5.250%	Pendal Institutional Cash Fund	8,272.74		34.89	0.01%
19.630%	Perpetual Credit Income Fund	1,006,040.90		14,713.23	1.56%
1.45%*	NSW Treasury Corp -Long Term Growth Fund	1,572,662.00		57,539.90	2.44%
1.49%*	NSW Treasury Corp -Medium Term Growth Fund	5,440,018.93		124,240.78	8.44%
2.25%*	NSW Treasury Corp - Short Term Income Fund	3,786,611.75	16,109.59	1,199.56	5.87%
3.500%	UBS Cash Management Trust Account	69,321.82	276.86		0.11%
3.590%	ANZ Premium Business Saver Account	7,347.66	26.29		0.01%
Term Deposits					
4.550%	AMP 367 Day Term Deposit Maturity 5/6/24	2,000,000.00	7,583.33		3.10%
1.600%	BOQ 3 Yr Term Deposit Maturity 9/12/24	1,082,491.07	1,444.64		1.68%
3.460%	Westpac Bank 2 Yr Term Deposit Maturity 17/5/2024	3,000,000.00	8,863.29		4.65%
4.300%	Westpac Bank 2 Yr Term Deposit Maturity 8/9/2024	3,000,000.00	10,750.00		4.65%
4.200%	NAB 2 Year Term Deposit Maturity 9/9/2024	2,000,000.00	7,019.18		3.10%
4.400%	BOQ 2 Yr Term Deposit Maturity 8/9/2024	2,000,000.00	7,373.51		3.10%
4.770%	Westpac Bank 2 Yr Term Deposit Maturity 30/9/2024	3,000,000.00	11,925.00		4.65%
4.820%	Westpac Bank 2 Yr Term Deposit Maturity 8/11/2024	3,000,000.00	12,347.12		4.65%
4.880%	ING 3 Yr Term Deposit Maturity 8/11/2025	4,000,000.00	16,266.67		6.20%
4.500%	Westpac Bank Notice Saver 60 Day	8,517,698.61	32,140.50		13.21%
4.350%	Westpac Bank Notice Saver 31 Day	8,431,379.97	30,783.00		13.07%
4.430%	Westpac Deposit Maturity 30/8/24	1,000,000.00	11,166.03		1.55%
5.000%	NAB 3 Yr Term Deposit Maturity 9/10/2026	3,500,000.00	14,583.33		5.43%
Bank Bonds/Floating Rate Notes #					
5.270%	CBA 5 Year FRN Maturity 11/01/24	1,000,650.00		(580.00)	1.55%
5.367%	Westpac FRN Maturity 24/04/24	1,002,820.00		(560.00)	1.56%
1.250%	NSW Treasury Corp Bond 20/3/25	2,403,450.00		16,150.00	3.73%
1.250%	NSW Treasury Corp Bond 20/11/30	1,596,660.00	12,500.00	61,980.00	2.48%
2.000%	NSW Treasury Corp Bond 8/3/33	1,557,580.00		79,200.00	2.42%
1.750%	Government of the Australian Capital Territory Bond 17/5/30	503,790.00	5,250.00	17,190.00	0.78%
	Total	64,486,795.45	206,408.34	371,108.36	100%

*YTD Fund Return

Bank Bonds/Floating Rate Notes will have positive or negative revaluations from month to month. Upon maturity date the principal investment will be paid back in full.

Balance of Griffith City Council Trading Bank Account 8,798,868.44
 GHFL/HHF Bank Account Balances 23,780.17

Total Cash & Investments at 30/11/2023 **73,309,444.06**

RETURN ON INVESTMENTS

Return on Investments Analysis	Actual
Accumulated Return on Investments Brought Forward	669,691.81
Interest received on Griffith Health Facilities Limited Bank Accounts YTD November 2023	141.58
Return on Investments for the month of November 2023	577,516.70
Trading Bank Account Interest Received for the month of November 2023	13,438.36
Total Return of Investments YTD November 2023	1,260,788.45

Fund	Original Budget Annual Total	Budget YTD	Actual YTD
Ordinary Fund	1,100,000.00	329,769.00	546,387.61
Water Fund	615,000.00	163,153.00	405,574.74
Sewerage Fund	225,000.00	59,909.00	208,094.50
Waste Fund	165,000.00	57,503.00	98,813.52
Western Riverina Library	3,000.00	1,250.00	1,918.08
Total	2,108,000.00	611,584.00	1,260,788.45
	Percentage of Year at Report Date		41.67%

In accordance with Section 212 of the Local Government (General) Regulation 2021, I hereby certify that the investments detailed above are made in accordance with the Local Government Act, its regulations and Council's investment policy adopted on 14 July, 2023.

RESPONSIBLE ACCOUNTING OFFICER

(b) Statement of Funds at 31 December, 2023

GRIFFITH CITY COUNCIL
Statement of Funds Invested under Section 625 of the Local Government Act, 1993
31 December, 2023

INVESTMENTS

Annual Return	Type	Valuation Balance as at 31 December, 2023	Interest Recognised December, 2023	Revaluation Movements Recognised December, 2023	Fund as a Percentage of Total Investments
Cash/Managed Funds					
5.390%	Pendal Institutional Cash Fund	8,309.74		37.00	0.01%
13.530%	Perpetual Credit Income Fund	1,016,938.61		10,897.71	1.57%
4.57%*	NSW Treasury Corp -Long Term Growth Fund	1,621,024.98		48,362.98	2.50%
4.01%*	NSW Treasury Corp -Medium Term Growth Fund	5,574,733.81		134,714.88	8.59%
2.7%*	NSW Treasury Corp - Short Term Income Fund	3,803,346.00	13,656.01	3,078.24	5.86%
3.500%	UBS Cash Management Trust Account	69,608.44	286.62		0.11%
3.590%	ANZ Premium Business Saver Account	7,373.63	25.97		0.01%
Term Deposits					
4.550%	AMP 367 Day Term Deposit Maturity 5/6/24	2,000,000.00	7,583.33		3.08%
1.600%	BOQ 3 Yr Term Deposit Maturity 9/12/24	1,082,491.07	1,523.72		1.67%
3.460%	Westpac Bank 2 Yr Term Deposit Maturity 17/5/2024	3,000,000.00	8,650.00		4.62%
4.300%	Westpac Bank 2 Yr Term Deposit Maturity 8/9/2024	3,000,000.00	10,661.64		4.62%
4.200%	NAB 2 Year Term Deposit Maturity 9/9/2024	2,000,000.00	7,019.18		3.08%
4.400%	BOQ 2 Yr Term Deposit Maturity 8/9/2024	2,000,000.00	7,373.51		3.08%
4.770%	Westpac Bank 2 Yr Term Deposit Maturity 30/9/2024	3,000,000.00	11,826.99		4.62%
4.820%	Westpac Bank 2 Yr Term Deposit Maturity 8/11/2024	3,000,000.00	12,050.00		4.62%
4.880%	ING 3 Yr Term Deposit Maturity 8/11/2025	4,000,000.00	16,311.23		6.16%
4.500%	Westpac Bank Notice Saver 60 Day	8,549,844.17	32,145.56		13.17%
4.350%	Westpac Bank Notice Saver 31 Day	8,462,194.93	30,814.96		13.04%
4.430%	Westpac Deposit Maturity 30/8/24	1,000,000.00			1.54%
5.000%	NAB 3 Yr Term Deposit Maturity 9/10/2026	3,500,000.00	14,583.33		5.39%
Bank Bonds/Floating Rate Notes #					
5.270%	CBA 5 Year FRN Maturity 11/01/24	1,000,140.00		(510.00)	1.54%
5.367%	Westpac FRN Maturity 24/04/24	1,002,320.00		(500.00)	1.54%
1.250%	NSW Treasury Corp Bond 20/3/25	2,418,700.00		15,250.00	3.73%
1.250%	NSW Treasury Corp Bond 20/11/30	1,651,460.00		54,800.00	2.54%
2.000%	NSW Treasury Corp Bond 8/3/33	1,625,160.00		67,580.00	2.50%
1.750%	Government of the Australian Capital Territory Bond 17/5/30	518,802.00		15,012.00	0.80%
	Total	64,912,447.38	174,512.05	348,722.81	100%

*YTD Fund Return

Bank Bonds/Floating Rate Notes will have positive or negative revaluations from month to month. Upon maturity date the principal investment will be paid back in full.

Balance of Griffith City Council Trading Bank Account 7,770,059.21
 GHFL/HHF Bank Account Balances 23,804.18

Total Cash & Investments at 31/12/2023 **72,706,310.77**

RETURN ON INVESTMENTS

Return on Investments Analysis	Actual
Accumulated Return on Investments Brought Forward	1,260,646.80
Interest received on Griffith Health Facilities Limited Bank Accounts YTD December 2023	165.59
Return on Investments for the month of December 2023	523,234.86
Trading Bank Account Interest Received for the month of December 2023	29,757.99
Total Return of Investments YTD December 2023	1,813,805.24

Fund	Original Budget Annual Total	Budget YTD	Actual YTD
Ordinary Fund	1,100,000.00	311,177.00	703,968.08
Water Fund	615,000.00	162,223.00	625,160.76
Sewerage Fund	225,000.00	59,567.00	338,408.61
Waste Fund	165,000.00	62,503.00	143,482.66
Western Riverina Library	3,000.00	1,500.00	2,785.13
Total	2,108,000.00	596,970.00	1,813,805.24
	Percentage of Year at Report Date		50.00%

In accordance with Section 212 of the Local Government (General) Regulation 2021, I hereby certify that the investments detailed above are made in accordance with the Local Government Act, its regulations and Council's investment policy adopted on 14 July, 2023.

RESPONSIBLE ACCOUNTING OFFICER

(c) Investments Returns Analysis - 12 month Annualised Yields

INVESTMENT RETURNS ANALYSIS - 12 MONTH ANNUALISED YIELDS			
Month	Average Funds Invested for the month	Return on Investment/ Revaluation Adjustments	Yield %
Jan-23	\$58,659,480	\$512,962	0.87%
Feb-23	\$60,313,394	\$33,828	0.06%
Mar-23	\$60,423,943	\$467,545	0.77%
Apr-23	\$60,644,807	\$242,735	0.40%
May-23	\$58,897,062	\$66,112	0.11%
Jun-23	\$60,569,391	\$74,708	0.12%
Jul-23	\$64,144,808	\$302,181	0.47%
Aug-23	\$64,307,885	\$228,475	0.36%
Sep-23	\$63,569,386	\$30,484	0.05%
Oct-23	\$63,449,129	-\$7,967	-0.01%
Nov-23	\$64,311,568	\$577,517	0.90%
Dec-23	\$64,699,621	\$523,235	0.81%
12 Month Annualised Performance			4.91%
Current Year Performance Jul 23 - Jun 24			2.57%
(Cash basis only, net of fees)			



December 2023
Published: 15 January 2024

Monthly economic report

The global economy

In December, investors became more confident that central banks will deliver sizeable rate cuts in 2024, expecting these to commence as early as March. This reflects a dovish shift by the US Federal Reserve (Fed) in response to a series of downside surprises for inflation. In particular, the prospect of rate cuts in 2024 and 2025 was raised at the Fed's December policy meeting for the first time in this tightening cycle.

Investors have consequently become more optimistic that a 'soft landing' is likely, with inflation falling back to central banks' targets without a sharp slowing in economic activity. This would, in turn, allow central banks to begin cutting interest rates. Although Fed policymakers expect to cut rates by 75bps by the end of 2024, investors are anticipating considerably more easing (around 150bps). Fed members also continue to push back on investor notions that rate cuts are imminent. Central bank officials in Europe and the UK have relayed similar messages and have retained a tightening bias in their communication.

The shift by central banks, particularly the Fed, reflects that inflationary pressures globally have receded more quickly than they had expected. The Fed's preferred inflation gauge – the core Personal Consumption Expenditure (PCE) deflator – is now close to the Fed's 2% inflation target on a 3-month and 6-month annualised basis. In addition, global economic activity and labour markets have been gradually cooling.

The Australian economy

The Reserve Bank of Australia (RBA) kept interest rates unchanged in December but noted that it is prepared to raise rates further if upside risks to inflation increase. Inflationary pressures in Australia also continue to ease, with monthly inflation softer than expected in October for the second consecutive month. Investors expect the RBA to start cutting interest rates around the middle of this year and to deliver 50bps worth of cuts in 2024 – considerably less than what is expected from central banks in the US, Europe and the UK.

Similar to other advanced economies, the RBA's monetary policy tightening is clearly working to slow activity throughout the Australian economy. The economy grew by 0.2% in the September quarter, driven by government spending. Consumer spending was very weak, and households are saving incrementally less in response to higher interest rates and a rising cost of living. Strong population growth has resulted in even weaker spending on a per capita basis. More recent Purchasing Managers' Index (PMI) data suggests that activity weakened further in the December quarter.

The labour market remains tight, but conditions have continued to gradually loosen, consistent with slower economic activity. The unemployment rate has trended higher and total hours worked have fallen in recent months. Leading indicators, such as job advertisements, are pointing to a further cooling in the labour market and wages growth looks to have peaked.

Conditions in the established housing market have also eased in recent months. Nationwide house prices grew at a slower pace in November and a larger number of properties available for sale has seen auction clearance rates fall towards levels more consistent with a balanced market. A large pipeline of construction work continues to support building activity. However, weak building

approvals indicate that the construction sector is likely to weaken once the current pipeline of work is exhausted.

Financial market commentary

December was another positive month for investors, with bond yields sharply lower and equity markets recording strong gains. The more positive sentiment reflected a strengthened conviction by investors that central banks will begin cutting interest rates in the first half of 2024.

Equity markets (performance in local currency, excluding dividends)

Global equity markets rose strongly again in December, with the MSCI World (ex-Australia) index rising by 4.7% and the MSCI Emerging Markets index gaining 3.7%. The ASX200 outperformed and rose 7.1%, with gains broad-based across sectors. The S&P500 increased 4.4%, to be just below the historically high level reached at the start of 2022.

Many advanced economy equity markets recorded large gains in 2023, particularly in Japan (28%), and the US (S&P500 24%, Nasdaq 45%). The ASX200 ended the year 7.8% higher and European equities gained 12.7%.

Interest rates

Global bond yields fell sharply in December, with yields in Australia, the US and Germany falling by 40-45bps across the curve. This follows large falls in November and reflects investors becoming more confident that central banks can deliver a soft landing and will soon start cutting interest rates. Australian and US 10-year yields have now retraced the sharp rises experienced in September and October when the prospect of interest rates remaining higher for longer led to a major sell-off in bond markets.

In Japan, 10-year yields fell slightly in December. The Bank of Japan (BoJ) kept its policy settings unchanged at its December meeting, amid heightened speculation about when the BoJ might raise rates and end its negative interest rate policy.

TCorp bond yields fell by similar amounts to those on Commonwealth Government bonds in December, with the 10-year TCorp bond spread narrowing by 3bps.

Currency and commodity markets

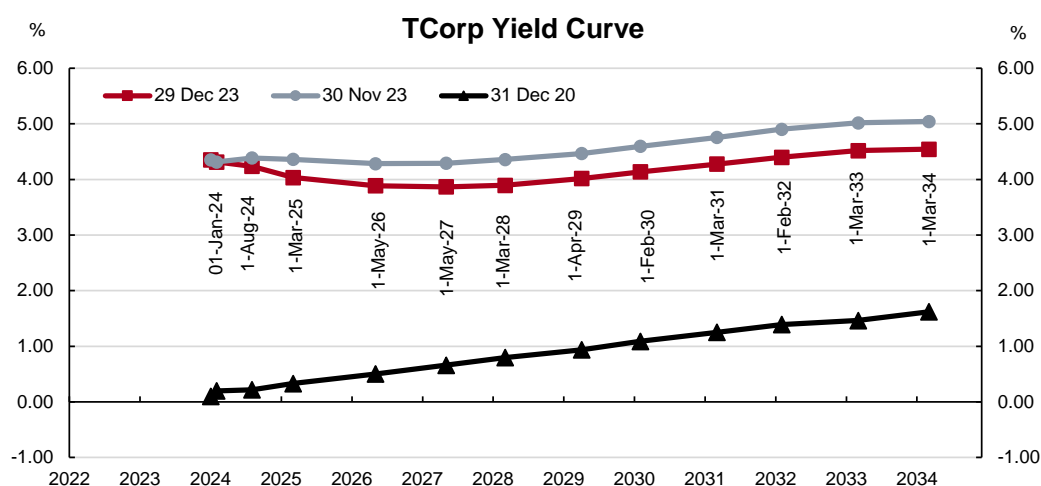
Oil prices fell by 7% in December in response to concerns about an excess supply of oil in 2024. The ongoing conflict in the Middle East also impacted oil prices throughout the month.

The Australian dollar appreciated against a broad range of currencies in December, including by 3.1% against the US dollar. This reflected improved risk sentiment and investors' expectations that the Fed will start cutting interest rates sooner and more aggressively than the RBA.

Financial market performance

Currency markets December 2023	Previous month close	Month high	Month low	Month close	Month change
AUD/USD	0.661	0.685	0.655	0.681	3.1% ▲
AUD/EUR	0.607	0.618	0.607	0.617	1.7% ▲
AUD/JPY	97.89	98.00	95.05	96.08	-1.8% ▼
AUD/GBP	0.523	0.536	0.520	0.535	2.2% ▲
AUD/BRL	3.249	3.320	3.211	3.309	1.8% ▲
AUD/INR	55.08	57.07	54.57	56.68	2.9% ▲
AUD/CNY	4.713	4.891	4.683	4.837	2.6% ▲
Equity markets* December 2023	Previous month close	Month high	Month low	Month close	Month change
MSCI World ex Australia	3101	3256	3098	3247	4.7% ▲
MSCI Emerging Markets	987	1024	970	1024	3.7% ▲
S&P/ASX200	7087	7614	7062	7591	7.1% ▲
S&P/ASX Small Ordinaries	2739	2944	2725	2930	7.0% ▲
S&P500 (US)	4568	4783	4549	4770	4.4% ▲
FTSE 100 (UK)	7454	7733	7490	7733	3.7% ▲
Stoxx600 (Europe)	462	479	466	479	3.8% ▲
DAX (Germany)	16215	16794	16398	16752	3.3% ▲
CAC 40 (France)	7311	7597	7333	7543	3.2% ▲
Nikkei 225 (Japan)	33487	33681	32308	33464	-0.1% ▼
Hang Seng (HK)	17043	17047	16201	17047	0.0% ▲
Shanghai Composite (China)	3030	3032	2899	2975	-1.8% ▼
Bovespa (Brazil)	127331	134194	125623	134185	5.4% ▲
IPC (Mexico)	54060	57746	53901	57386	6.2% ▲
S&P/BSE Sensex (India)	66988	72410	67481	72240	7.8% ▲
*Returns are in local currency, and exclude dividend payments					
Bond markets (%) December 2023	Previous month close	Month high	Month low	Month close	Month change
RBA Official Cash Rate	4.35	4.35	4.35	4.35	0.00 –
90 Day Bank Bill	4.37	4.38	4.34	4.36	-0.01 ▼
180 Day Bank Bill	4.58	4.59	4.44	4.45	-0.13 ▼
New institutional term deposits	4.50	4.70	4.50	4.70	0.20 ▲
3 Year CGS Bond	4.01	4.07	3.57	3.61	-0.41 ▼
10 Year CGS Bond	4.41	4.49	3.89	3.96	-0.46 ▼
10 Year US Bond	4.33	4.25	3.79	3.88	-0.45 ▼
10 Year German Bond	2.45	2.36	1.90	2.02	-0.42 ▼
10 Year Japanese Bond	0.67	0.77	0.56	0.61	-0.06 ▼

TCorp bonds (%)	Previous month close	Month high	Month low	Month close	Month change
December 2023					
08-Feb-24	4.31	4.36	4.25	4.31	0.00 ▲
20-Aug-24	4.38	4.40	4.23	4.23	-0.15 ▼
20-Mar-25	4.36	4.40	4.01	4.03	-0.33 ▼
20-May-26	4.28	4.33	3.84	3.89	-0.40 ▼
20-May-27	4.29	4.34	3.82	3.87	-0.43 ▼
20-Mar-28	4.36	4.41	3.85	3.89	-0.46 ▼
20-Apr-29	4.47	4.52	3.97	4.02	-0.45 ▼
20-Feb-30	4.60	4.65	4.08	4.14	-0.46 ▼
20-Mar-31	4.75	4.81	4.22	4.28	-0.48 ▼
20-Feb-32	4.90	4.96	4.34	4.40	-0.50 ▼
08-Mar-33	5.02	5.07	4.46	4.52	-0.50 ▼
CIB 2.75% 20 Nov 25	1.40	1.54	1.02	1.06	-0.34 ▼
CIB 2.50% 20 Nov 35	2.62	2.72	2.00	2.07	-0.55 ▼



Source: TCorp

Commodity markets (US\$)	Previous month close	Month high	Month low	Month close	Month change
December 2023					
Brent Oil (per barrel)	82.8	81.1	73.2	77.0	-7.0% ▼
Iron Ore (per tonne)	130.5	136.7	130.4	136.4	4.5% ▲

TCorp forecasts	June-24	Dec-24	Jun-25	Dec-25
RBA Official Cash Rate	4.10	3.85	3.10	2.35
90 Day Bank Bill	4.10	3.10	3.10	2.50
10 Year CGS Bond	3.50	3.25	3.25	3.25

The opinions, forecasts and data contained in this report is based on the research of TCorp as at the date of publication and is subject to change without notice. TCorp is not responsible for the accuracy, adequacy, currency or completeness of any information in the report provided by third parties. This report is provided for general information purposes only and should not be relied upon for investment or trading purposes. This Report is not intended to forecast or predict future events.

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**DISABILITY INCLUSION & ACCESS COMMITTEE
HELD IN THE COUNCIL CHAMBERS ON
WEDNESDAY, 6 DECEMBER 2023 COMMENCING AT 1:00PM**

PRESENT

Councillor Shari Blumer (Chair), Colin Beaton (Community Representative), Marilyn Hams (Community Representative), Simone Murphy – Via Zoom (Community Representative), Jaimee Damini (Community Representative)

Quorum = 3

STAFF

Director Sustainable Development, Bruce Gibbs, Urban Strategic Design & Major Projects Manager, Peter Badenhorst, Community Development Coordinator, Melissa Canzian and Minute Secretary, Hannah Hall

1 APOLOGIES

RECOMMENDED on the motion of Jaimee Damini and Colin Beaton that apologies be received from Councillor Laurie Testoni, Patricia Cox, Val Woodland, Erin Fletcher, Mike Neville and Melanie Vella.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Jaimee Damini and Colin Beaton that the minutes of the previous meeting held on 1 November 2023, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 Hanwood Oval Amenities Block – Adult Change Facilities

For the purpose of informing members of the Committee who were not present at the previous Committee meeting, Councillor Blumer reiterated that Council was able to provide an adult change facility in the Hanwood Oval amenities block within the existing budget. The amenities block includes an accessible toilet, plus a dual use room for sporting referees and an adult change facility. The changing facility will be sectioned off with a hospital-like curtain to provide privacy.

3.2 Request from Helen Dalton, Member for Murray

Mr Gibbs advised the Committee that Council had received a letter from Helen Dalton requesting that Council provide an accessible lane at the Griffith Regional Aquatic Centre.

Council Blumer suggested that Council obtain more information from Helen Dalton regarding this request. The Committee agreed and Mr Gibbs advised that he would contact Helen Dalton and report back to the Committee in the new year.

Simone Murphy entered the meeting via Zoom, the time being 1:08pm.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 INTERNATIONAL DAY OF PEOPLE WITH A DISABILITY

Ms Damini advised the Committee that Kalinda School successfully held a celebration in conjunction with Gralee School, Leeton.

CL02 WHEELCHAIR BASKETBALL UPDATE

Councillor Blumer recognised Councillor Testoni's efforts in organising and executing Wheelchair Basketball. One come and try session has been held with children attending from PCYC, and another to be held at 5pm, 7 December 2023. Councillor Blumer asked Committee members to share the Griffith City Council Facebook post.

Marilyn Hams entered the meeting, the time being 1:14pm.

Melissa Canzian entered the meeting, the time being 1:16pm.

6 OUTSTANDING ACTION REPORT

RECOMMENDED on the motion of Jaimee Damini and Colin Beaton that the report be noted.

7 GENERAL BUSINESS

Councillor Blumer informed the Committee that Ashfield has recently opened a Dementia Park, and noted that the Committee could discuss this in the new year. She asked the Committee to have a think about other items for discussion in the new year.

Ms Murphy thanked the Chair and Committee for the positive impact they have had throughout the year, recognising the achievements by the Disability Inclusion and Access Committee. Councillor Blumer concurred.

8 NEXT MEETING

The next meeting of the Disability Inclusion & Access Committee is to be held on Wednesday, 7 February 2024 at 1:00pm.

There being no further business the meeting terminated at 1:26pm.

Confirmed:

CHAIRPERSON

**AUDIT, RISK AND IMPROVEMENT COMMITTEE
HELD IN THE MURRAY ROOM, GRIFFITH ON
THURSDAY, 7 DECEMBER 2023 COMMENCING AT 6:00 PM**

PRESENT

Alan Shea (Community Representative), George Youssef (Community Representative) via Zoom, Councillor Christine Stead, Stephen Prowse (National Audits Group) via Zoom, Craig Richardson (National Audits Group) via Zoom, Dannielle Mackenzie (Crowe) via Zoom, Hongwee Soh (NSW Audit Office) via Zoom

Alan Shea assumed the Chair.

Quorum = 2

STAFF

General Manager, Brett Stonestreet, Director Business, Cultural, Financial Services, Steve Saffioti, Director Economic and Organisational Development, Shireen Donaldson, Governance Manager, Leanne Austin

1 APOLOGIES

Apologies were received from Stuart Heffer (Chair) and Councillor Manjit Singh Lally.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Alan Shea and George Youssef and that the minutes of the previous meeting held on 1 November 2023, having first been circulated amongst all members, be confirmed with the following clarification:

CL01 Update from Internal Auditors Mr Shea requested of NAG their view as to whether if the Special Rate Variation decision to apply to IPART had not gone through – would that have increased the financial sustainability risk from what was included in the NAG report? Mr Richardson stated that it would have increased the financial sustainability risk attribute.

3 BUSINESS ARISING

George Youssef advised he would like to discuss the draft Strategic Internal Audit Plan later in the meeting.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 ANNUAL FINANCIAL STATEMENTS

Mr Saffioti provided an overview of Council's Annual Financial Statements.

Mr Shea raised the issue of Council's reliance on grant funding and whether it is a potential future risk for Griffith City Council?

Mr Stonestreet advised that one of the financial indices is Council's Own Source Revenue Ratio. Griffith City Council is currently 61% with the Office of Local Government Benchmark being above 60%. Council is moving closer to that level and the observation of the potential risk is well founded.

Mr Shea enquired how Council monitors the change in risk as grants are often not guaranteed and also taking into consideration the effect of cost shifting. How does Council monitor the risk profile of that issue?

Mr Stonestreet advised this is assessed on an annual basis however as in the instance of the Essential Services Levy being shifted to councils, this was a huge increase without warning.

Mr Saffioti advised Council takes a conservative view on the amount of grants coming in when preparing the Long Term Financial Plan. Most grants are allocated to capital works projects even though they may be recognised as operating income.

Mr Stonestreet commented that the Financial Assistance Grants are currently 12 month forward funded to councils however if there was to be a change this timing, it would be an issue across the industry.

Mr Shea enquired about the use of technology to assess the condition of roads and other infrastructure and whether this would lead to improved data capture and processes.

Mr Stonestreet advised Council is currently participating in a trial using AI technology, however, more work needs to be done integrating the data back into our systems. Council is conducting a Road Services Review that may impact on forward planning for resources in the future.

RECOMMENDED on the motion of George Youssef and Alan Shea that the Committee note the Annual Financial Statements for 2022/23.

CL02 DRAFT MANAGEMENT LETTER AND ENGAGEMENT CLOSING REPORT

Ms MacKenzie addressed the Committee regarding the draft Management letter and Engagement Closing Report.

Prior year matters not resolved by management include:

1. Rural Fire-fighting equipment not recognised in the financial statements
2. Infrastructure, property, plant and equipment
3. Financial statements close process
4. IT Access to programs and data
5. Provision for asset remediation.

Current year matters include:

1. Restricted funds
2. IT general controls
3. Cyber security
4. Review of general journals
5. Quarterly budget review
6. Audit Risk & Improvement Committee.

Council is to provide comments from management before the Management Letter is finalised.

Mr Shea noted that the high risk assessment in relation to the rural fire-fighting equipment issue was based on the consequence that it “may result in an inability for the auditor to issue an unqualified audit opinion”.

Mr Shea enquired about the restricted funds issue, and the recommendation that a resolution is required before internally allocated funds are reallocated.

Mr Stonestreet responded that Council will have an opportunity to address this when considering the Annual Financial Statements at the next Council meeting.

RECOMMENDED on the motion of Alan Shea and George Youssef that the Committee note the information presented in the Draft Management Letter.

Dannielle MacKenzie and Hongwee Soh left the meeting at 5:51 pm.

CL03 DRAFT STRATEGIC INTERNAL AUDIT PLAN

Stephen Prowse and Craig Richardson addressed the meeting advising they had recently met with Senior Management Team and staff to prepare a draft Strategic Internal Audit Plan.

The draft four year plan and annual plan includes risk ratings and has been prioritised based on risks and audits performed previously.

The plan also provides guidance around requirements for the compliance to the Office of Local Government Guidelines which have passed through Parliament.

RECOMMENDED on the motion of George Youssef and Alan Shea that:

- (a) The Committee endorse Internal Audits to be conducted by National Audits Group on Cyber Security/Information Technology Controls and Risk Management Framework in the 2023/24 period.

- (b) The Committee is to review the draft Strategic Internal Audit Plan at the next Committee meeting to be held in February.

CL04 LOCAL GOVERNMENT (GENERAL) AMENDMENT (AUDIT, RISK AND IMPROVEMENT COMMITTEES) REGULATION 2023

Mr Stonestreet advised that the Local Government (General) Amendment (Audit, Risk and Improvement Committees) Regulation 2023 had been passed and will commence 1 July 2024. Council has already endorsed the Risk Management and Internal Audit Guidelines.

RECOMMENDED on the motion of George Youssef and Alan Shea that the Committee note the report.

6 GENERAL BUSINESS

Nil.

7 NEXT MEETING

The next meeting of the Audit, Risk and Improvement Committee is to be held on Wednesday, 7 February 2024 at 5:00 pm.

There being no further business the meeting terminated at 6:10 pm.

Confirmed:

CHAIRPERSON

**TRAFFIC COMMITTEE
HELD IN MURRAY ROOM, GRIFFITH ON
TUESDAY, 12 DECEMBER 2023 COMMENCING AT 10:34AM**

PRESENT

Simon Croce (Chair), Jason Hinson (Police Representative), Greg Minehan (Transport for NSW Representative), Michael Rowley (Member for Murray Representative)

STAFF

Director Infrastructure & Operations, Phil King, Development & Traffic Coordinator, Greg Balind, Development & Traffic Engineer, Ronelle Green and Minute Taker, Melanie Hebrok

1 APOLOGIES

RECOMMENDED on the motion of Greg Minehan and Michael Rowley that apologies be received from Councillor Anne Napoli and Engineering Design & Approvals Manager, Joe Rizzo.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Jason Hinson and Michael Rowley that the minutes of the previous meeting held on 17 October 2023, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 General Business – 7.1 & 7.2

Mr Balind said he has spoken to Sally from Griffith Buslines who has advised that concerns regarding bus stop safety issues are best discussed directly with Buslines. She will liaise with the drivers about the two locations mentioned previously.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Councillor Simon Croce

Outstanding Action Report – Speed Zone Reviews

Reason – Councillor Croce uses McCormack Road for travel on a daily basis.

5 ITEMS OF BUSINESS

CL01 INTERSECTION UPGRADES - MACKAY AVE PATHWAY

Mr King outlined the proposed upgrades to the existing road intersections with the new shared path on the south eastern side of Mackay Avenue from Blumer Avenue to Burley Griffin Way. Discussion was held around each location.

RECOMMENDED on the motion of Greg Minehan and Jason Hinson that:

- (a) The Traffic Committee approve the installation of traffic islands on the south west ends of Macedone Road and Gardiner Road to accommodate the shared path being constructed along the south eastern side of Mackay Avenue from Blumer Avenue, Griffith to Burley Griffin Way, Yoogali.
- (b) The Traffic Committee approve the installation of signs and linemarking associated with the proposed pathway and intersection upgrades.

CL02 GRIFFITH CYCLE CLUB TRAFFIC MANAGEMENT - 2024 SUNDAY EVENTS

RECOMMENDED on the motion of Jason Hinson and Greg Minehan that:

- (a) The Traffic Committee approve the attached Traffic Management Plan and support the Traffic Guidance Schemes for the Griffith Cycle Club's 2024 Sunday Club Racing events.
- (b) Continued approval be on the condition that Griffith City Council are provided with an updated Public Liability Certificate of Currency prior to the expiry of the current attached policy (28 February 2024).

CL03 TRAFFIC MANAGEMENT - GRIFFITH CYCLE CLUB - DEAN CARTER MEMORIAL ROAD RACE - APRIL 2024

RECOMMENDED on the motion of Jason Hinson and Greg Minehan that:

- (a) The Traffic Committee approve the attached Traffic Management Plan and support the Traffic Guidance Schemes for the Griffith Cycle Club's Dean Carter Memorial Road Race 2024.
- (b) Continued approval be on the condition that Griffith City Council are provided with an updated Public Liability Certificate of Currency prior to the expiry of the current attached policy (28 February 2024).

CL04 CLOSURE OF KOOYOO STREET BETWEEN BANNA AVENUE AND BANNA LANE TO THROUGH VEHICLE TRAFFIC

The Committee discussed the report. Mr Minehan noted the proposed 'No Left Turn' sign is redundant due to the 'No Entry' signs already achieving this objective.

He further suggested that this part of Kooyoo Street be declared a Road Reserve which can be managed by Council directly, including opening the section to service vehicles only in times of events being held in the plaza. The Committee concurred.

RECOMMENDED on the motion of Greg Minehan and Jason Hinson that the Traffic Committee:

- (a) Note the resolution regarding the permanent closure of Kooyoo Street between Banna Avenue and Banna Lane to through vehicles.
- (b) Approve the installation of 'No Entry – Authorised Vehicles Only' (modified R2-4n) sign at the northern entry to the Kooyoo Mall.

CL05 KOOYOO STREET SPEED ZONE REVIEW

RECOMMENDED on the motion of Michael Rowley and Greg Minehan that the report be raised from the table.

Mr Minehan queried whether a speed zone review of Stage 2 was necessary, as the short distance of the one way traffic lane and the centre parking already act as traffic slowing factors.

Mr King noted Council was seeking the review to follow the guidelines of a possible high pedestrian area for Stage 2.

Mr Minehan suggested the default 50km/h that applies be trialled for 90 days to gauge motorists' behaviour and see whether a formal speed reduction is warranted. Mr Balind questioned how TfNSW wanted this monitoring to be achieved?

The Committee agreed to bring the discussion back to the March meeting. In the meantime, the 30 km/h speed zone signs that have already been installed are to be covered.

RECOMMENDED on the motion of Greg Minehan and Jason Hinson that the report be laid on the table.

CL06 APPROVAL OF STANDARD TRAFFIC CONTROL PLAN - MEMORIAL PARK EVENTS

RECOMMENDED on the motion of Greg Minehan and Michael Rowley that the Traffic Committee:

- (a) Approve the attached standard Traffic Control Plan relevant to applicable Memorial Park events.
- (b) Condition such approval on the submission of the following documents (where required) to Griffith City Council four (4) months prior to the date of the proposed event:
 - Valid Public Liability Certificate of Currency
 - Schedule 1 Police Notification
 - Special Event Transport Management Plan

- Traffic Management Plan
- Evidence that authorised persons holding traffic control qualifications will be engaged to establish and monitor traffic control devices as per the Traffic Control Plan
- Speed Zone Authorisation request

CL07 REQUEST FOR NO STOPPING ZONE - NOOREBAR AVENUE (HOSPITAL ACCESS)

RECOMMENDED on the motion of Greg Minehan and Jason Hinson that the Traffic Committee :

- (a) Recommend the installation of a 25 metre No Stopping Zone on the approach and a 25 metre No Stopping Zone on the departure side of the Noorebar Avenue accessway associated with the Griffith Base Hospital (as per attached concept).
- (b) Approve the installation of No Stopping signs R5-400(L) and R5-400(R) to define the proposed zone.

6 OUTSTANDING ACTION REPORT

The Committee discussed the Outstanding Action Report.

General Business – On Street Parking Noorebar Avenue

This request by Councillor Napoli has been dealt with in Clause 07. To be taken off the Action Report.

General Business – No Parking Zone at Bagtown Motel

Adequate parking available. No special requirement for additional parking can be imposed on new tenant. To be taken off the Action Report.

Speed Zone Reviews

- Kooyoo Street Stage 2 – to be brought back in March
- McCormack Road – meets warrants for 70km/h zone, no reason to change at the moment
- Throne/Murrumbidgee – should be 80km/h, needs to be confirmed
- Barracks Road – in approval stage

Truck Parking Areas

Mr King noted this was not a task for Council as such, with no funding available. There are commercial opportunities for interested parties to set up truck stops if they wish. To be taken off the Action Report.

7 GENERAL BUSINESS

7.1 Congestion Altin Street

Mr Rowley stated he has received complaints regarding built up of traffic in Altin Street in the bend towards the Post Office. He said the overflow of parking from the Swim School during peak times, combined with truck movements from the nearby plumbing supply store, were causing dangerous conditions in the area. The Committee noted the concerns.

7.2 Biggest Lap 2024 Date

Mr Balind informed the Committee that the organisers have contacted him to lock in the date for the 2024 Biggest Lap, which will be held on Saturday, 5 October (long weekend). A report will be presented to the February Committee meeting.

7.3 Intersection Boonah Street & Noorilla Street

Mr Balind stated that crash records for the intersection Noorilla Street and Boonah Street have shown significant data in recent years, with three major crashes recorded this year alone. He suggested that the intersection be upgraded as a matter of urgency.

RECOMMENDED on the motion of Jason Hinson and Michael Rowley that Council seek priority for sourcing funding to upgrade the intersection of Noorilla Street and Boonah Street.

8 NEXT MEETING

The next meeting of the Traffic Committee is to be held on Tuesday, 13 February 2024 at 10:30 am.

There being no further business the meeting terminated at 11:52 am.

Confirmed:

CHAIRPERSON

**MEMORIAL PARK GARDENS EMBELLISHMENT COMMITTEE
HELD IN COUNCIL CHAMBERS ON
TUESDAY, 5 DECEMBER 2023 COMMENCING AT 4:00 PM**

PRESENT

Councillor Laurie Testoni (Chair), Councillor Jenny Ellis, Jenna Thomas (Community Representative), Hendrik Veenhuizen (Community Representative)

Quorum = 3

STAFF

General Manager, Brett Stonestreet, Director Sustainable Development, Bruce Gibbs, Project Planner, Melanie Vella, Manager Parks & Gardens, Peter Craig and Minute Taker, Joanne Bollen

1 APOLOGIES

RECOMMENDED on the motion of Jenna Thomas and Hendrik Veenhuizen that apologies be received from Urban Strategic Design & Major Projects Manager, Peter Badenhorst.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillor Jenny Ellis and Jenna Thomas that the notes of the previous meeting held on 4 October 2023, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 DRAFT MEMORIAL PARK GARDENS LANDSCAPE PLAN - SUBMISSION

RECOMMENDED on the motion of Jenna Thomas and Hendrik Veenhuizen that the Draft Memorial Park Gardens Landscape Plan be adopted.

CL02 RAILWAY STREET TREE SAFETY/HAZARD ASSESSMENT REPORT

The Committee reviewed and discussed the Railway Street Tree Safety/Hazard Assessment Report.

RECOMMENDED on the motion of Councillor Jenny Ellis and Jenna Thomas that a budget line item be added to the 2024/25 Budget to the removal of hazardous trees in Railway Street.

CL03 MEMORIAL PARK GARDENS TOILET BLOCK MOCK UPS

Project Planner, Melanie Vella, presented mock ups for murals on the Memorial Park toilet blocks. The Committee discussed the proposal and agrees that it is a great concept.

A report will come to the next meeting with mural and artist options and costings.

RECOMMENDED on the motion of Jenna Thomas and Hendrik Veenhuizen that the Committee support a mural funded by the Her Ways project.

6 OUTSTANDING ACTION REPORT

RECOMMENDED on the motion of Jenna Thomas and Hendrik Veenhuizen that the report be noted.

7 GENERAL BUSINESS

Nil.

8 NEXT MEETING

The next meeting of the Memorial Park Gardens Embellishment Committee is to be held on Wednesday, 7 February 2024 at 4:00pm.

There being no further business the meeting terminated at 4:41pm.

Confirmed:

CHAIRPERSON

TITLE Outstanding Action Report

TRIM REF 24/4430

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report [↓](#)

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OUTSTANDING ACTION REPORT

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
12 December 2023	CL04 COMPULSORY ACQUISITION - AFFECTING LOT 27 DP751709 - BEAUMONT ROAD, HANWOOD - HANWOOD LEVY	CPO	140274	23/303	<p>RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1296073 in Plan of Acquisition affecting Lot 27 DP 751709 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1296073 as shown in plan of acquisition affecting Lot 27 DP 751709 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other</p>	15/01/2024: Application preparation in progress.

OUTSTANDING ACTION REPORT

					<p>publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p>	
12 December 2023	CL05 COMPULSORY ACQUISITION - AFFECTING LOT 7322 DP1164483, MALLEE STREET, HANWOOD - WATER DRAINAGE WORKS	CPO	140275	23/304	<p>RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1295951 in Plan of Acquisition affecting Lot 7322 DP 1164483 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1295951 as shown in plan of acquisition affecting Lot 7322 DP 1164483 by compulsory</p>	15/01/2024: Application preparation in progress.

OUTSTANDING ACTION REPORT

					<p>acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p>	
12 December 2023	CL09 COMMUNITY GRANTS ROUND 1, 2023-2024	CDC	140278	23/308	RESOLVED on the motion of Councillors Shari Blumer and Laurie Testoni that Council endorse the following complying Community	15/01/2024: Recipients notified and funds presented.

OUTSTANDING ACTION REPORT

					Grant applications as received for Round 1 2023/24. Centacare South West NSW \$500.00 Ema Munro Auspiced by Murrumbidgee Field Naturalists \$1,400.00 Griffith Aged Support Service \$2,500.00 Griffith Golf Club \$2,500.00 Griffith Musicians Club Incorporated \$2,500.00 Griffith Public School \$2,500.00 Griffith South Pacific Area Conference \$2,500.00 Marrambidya Dance Group Inc. \$2,500.00	
12 December 2023	CL06 ENDORSEMENT OF THE DRAFT COMMUNITY GARDENS LARGE SCALE EVENT MASTERPLAN	GO	140276	23/305	RESOLVED on the motion of Councillors Shari Blumer and Laurie Testoni that: (a) Council endorse the Draft Community Gardens Large Scale Event Masterplan and place it on public exhibition for 42 days. (b) If any submissions are received, a further report will be prepared for Council. (c) If no submissions are received, the Community Gardens Large Scale Event Masterplan be considered as adopted.	11/01/2024: On public exhibition until 26/01/2024.
12 December 2023	CL08 PROPOSED VENUE FOR 2024 COUNCIL ELECTION RETURNING OFFICE	Gov.M & GRSCM	140277	23/307	RESOLVED on the motion of Councillors Christine Stead and Manjit Singh Lally that:	15/01/2024: Council has advised NSW Electoral Commission that this venue has been approved.

OUTSTANDING ACTION REPORT

					<p>(a) Council offer use of a section of the Griffith Sports Stadium to the NSW Electoral Commission for use as a Returning Office for the 2024 Council Election period from 15 July to 18 October 2024, including the foyer, two offices, toilets and court area (old section of the Stadium).</p> <p>(b) A fee of \$40,000 + GST be charged to the NSW Electoral Commission for lease of the required space at the Griffith Sports Stadium.</p> <p>(c) Resolutions (a) and (b) above are pending Fire Safety requirements being met by Council due to the lease area not being able to accessed by members of the public.</p> <p>(d) \$10,000 from the lease income be directed to the Griffith Sports Stadium Materials and Services 2024/25 budget to be used to purchase equipment required for the relocation of sports to the new Stadium.</p>	
12 December 2023	CC02 TENDER NO. 4-20/21 - YAMBIL STREET UPGRADE STAGE 4 REPRICING	DU	140280	23/316	<p>RESOLVED on the motion of Councillors Christine Stead and Glen Andreazza that Council proceeds with Yambil Street Stage 4 Reconstruction Works with B&C Plumbing Pty Ltd based on the revised project costs as shown in Figure 1 of this report.</p>	15/01/2024: Contractor notified.
12 December 2023	CCMM01 REVIEW OF LAKE WYANGAN FLOOD STUDY AND FLOODPLAIN RISK MANAGEMENT PLAN	DU	140281	23/317	<p>RESOLVED on the motion of Councillors Christine Stead and Glen Andreazza that Council authorise the General Manager to progress action with regard to the review of the Lake</p>	15/01/2024: Consultancy brief being prepared for tender.

OUTSTANDING ACTION REPORT

					Wyangan Flood Study and Floodplain Risk Management Plan, in accordance with this Report.	
28 November 2023	CL01 REVIEW OF ECONOMIC AND ORGANISATIONAL DEVELOPMENT DIRECTORATE'S PUBLIC POLICIES	SGO	139706/2023	23/275	<p>RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that:</p> <p>(a) Council endorse the Economic & Organisational Development Directorate's reviewed policies to be placed on public exhibition for a period of 28 days.</p> <p>(b) Following the public exhibition period, if no submissions are received, the policies be considered as adopted as at the date of the conclusion of the advertised exhibition period.</p> <p>(c) Policies that receive a submission are to be reported back to Council.</p>	<p>04/12/2023: Currently on exhibition. Exhibition period ends 02 January 2024.</p> <p>15/01/2024: No submission received. Policies adopted.</p>
28 November 2023	CULTURAL PRECINCT MASTER PLAN COMMITTEE MINUTES – 11 OCTOBER 2023	DBC&FS		23/285	<p>RECOMMENDED on the motion of Councillor Jenny Ellis and Oumi Karenga-Hewitt, that Council apply for the Regional Precincts and Partnerships Program (rPPP) stream one.</p>	<p>04/12/2023: An application will be submitted in accordance with Council's resolution.</p> <p>15/01/2024: Application preparation has commenced.</p>
28 November 2023	OUTSTANDING ACTION REPORT	DIO	139715/2023	23/288	<p>RESOLVED on the motion of Councillors Manjit Singh Lally and Shari Blumer that in relation to the outstanding action item from 28 March 2023, minute number 22/061 - Crematorium Feasibility Study, that the author of the expression of interest submission provide Council with a detailed proposal by 31 January 2024.</p>	<p>06/12/2023: Letter drafted and sent to author of the expression of interest.</p>

OUTSTANDING ACTION REPORT

28 November 2023	CC01 TENDER NO. 01 1-23/24 – DESIGN, SUPPLY AND INSTALLATION OF DIFFUSERS FROM GWRP	DU	139716/ 2023	23/292	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council, in accordance with Section 178(1) (b) of the Local Government Regulation 2021, reject all tenders submitted for Tender No. 1-23/24 - Design, Supply and Installation of Diffusers for the GWRP due to tender submitted being well over the budget allocation for this project.</p> <p>(b) Council, in accordance with Section 178(3) (e) of the Local Government Regulation 2021, enter into negotiations with suitably qualified companies to enable the project to be completed taking into consideration that the project may not have as many bays as originally planned.</p> <p>(c) A further report to be presented to Council recommending the preferred method of project execution.</p>	04/12/2023: Notification has been given to tenderers regarding Council's decision to reject all tenders. Negotiations underway with suitably qualified companies, to prepare a future report to Council.
28 November 2023	CC03 TENDER NO. 6-23/24 – EXTENSION TO SHED AT 53 OAKES ROAD GRIFFITH	DIO	139719/ 2023	23/294	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council, in accordance with Section 178(1) (b) of the Local Government Regulation 2021, reject all tenders submitted for Tender No. 6-23/24 Extension to shed at 53 Oakes Road Griffith due to tender submitted being well over the budget allocation for this project.</p>	04/12/2023: Letters to be sent rejecting all tenders and inviting suitable shed builders to enter into negotiations with Council.

OUTSTANDING ACTION REPORT

					<p>(b) Council, in accordance with Section 178(3) (e) of the Local Government Regulation 2021, enter into negotiations with local shed builders to enable the project to be completed taking into consideration that the project may not have as many bays as originally planned.</p> <p>(c) In addition, a further report to be presented to Council recommending the preferred method of project execution.</p>	
14 November 2023	CL02 THARBOGANG TENNIS CLUB DEMOLITION	CPO	139227	23/260	<p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council to seek Crown Reserve Improvement Fund funding and if successful in receiving the grant monies then the demolition of the Tharbogang Tennis Club and other infrastructure situated on the Public Reserve can proceed.</p> <p>(b) Council confirm its intention to demolish the Tharbogang Tennis Club facility and Council to then re-engage with the Tharbogang Community to advise of the available funds and Council's decision to demolish the disused Tennis Club building.</p>	<p>04/12/2023: Council has included in the current budget 2023/24 approximately \$6,500 to part fund the demolition of the building. Application has been made for further funding to complete the project. Grant funding body to advise outcome in approximately May 2024. Community meeting to be held February 2024.</p>
14 November 2023	CL03 CONTAMINATED LAND MANAGEMENT POLICY	SGO	139228	23/261	<p>RESOLVED on the motion of Councillors Glen Andreazza and Simon Croce that:</p> <p>(a) "Policy Document – Model Contaminated Land Policy" be placed on public exhibition for a period of 28 days.</p>	<p>16/11/2023: Policy on exhibition until 14/12/2023.</p> <p>15/01/2024: No submissions received. Policy adopted.</p>

OUTSTANDING ACTION REPORT

					(b) If submissions are received, a further report be prepared for Council. If no submissions are received, the policy be adopted.	
14 November 2023	CL04 REVIEW OF LOCAL POLICY (EH-CP-202) SMOKE FREE OUTDOOR AREAS	SGO	139229	23/262	RESOLVED on the motion of Councillors Glen Andreazza and Christine Stead that: (a) Council endorse the draft (EH-CP-202) Smoke Free Outdoor Areas Local Policy as attached; (b) The draft (EH-CP-202) Smoke Free Outdoor Areas Local Policy be placed on public exhibition for 28 days allowing 42 days for submissions to be received from the date of advertising; (c) Following the public exhibition period, a further report be presented to Council to adopt the draft (EH-CP-202) Smoke Free Outdoor Areas Local Policy or to consider submissions received.	16/11/2023: Policy on exhibition until 28/12/2023. 15/01/2024: Report to 13 February 2024 Council Meeting.
14 November 2023	MINUTES OF THE GRIFFITH PIONEER PARK MUSEUM COMMITTEE MEETING HELD ON 16 OCTOBER 2023	GO	139231	23/270	RESOLVED on the motion of Councillors Anne Napoli and Christine Stead that the recommendations as detailed in the Minutes of the Griffith Pioneer Park Museum Committee meeting held on 16 October 2023 be adopted.	17/11/2023: Draft Strategic Plan on exhibition until 15/12/2023. 15/01/2024: Report to Council 13 February 2024 Council meeting.
24 October 2023	CL01 SPECIAL RATE VARIATION (SRV) - DECISION TO APPLY TO THE INDEPENDENT PRICING AND REGULATORY TRIBUNAL (IPART)	DBC&FS	138461	23/251	RESOLVED on the motion of Councillors Doug Curran and Jenny Ellis that: (a) Council receive and note the SRV Community Engagement Summary attached to the report including submissions, feedback received and key findings. (b) Council apply to the Independent Pricing and	25/10/2023: Letter of intent to apply for SRV sent to IPART. 06/11/2023: Application process has commenced. 16/01/2024: Application submitted to IPART. Copy of submission provided to Councillors.

OUTSTANDING ACTION REPORT

					<p>Regulatory Tribunal (IPART) under Section 508(A) of the Local Government Act 1993, for a permanent SRV of 10.5% inclusive of the assumed 3.0% rate peg each year for three consecutive years from 2024/25 to 2026/27. This is a cumulative increase of 34.9%. Applications are to be submitted by 5 February 2024 as determined by IPART.</p> <p>(c) Council to notify IPART that it intends to apply for a Special Rate Variation as referred to in (b) above, by 25 November 2023 (date as determined by IPART).</p> <p>(d) Council approves additional Service Reviews to those already listed in the 2022/23-2025/26 Delivery Program, as identified in this report. These are functions within the General Fund and will explore productivity improvements and cost containment strategies. The Delivery Program is to be updated accordingly.</p> <p>(e) Management to report to Council on a quarterly basis with details of cost savings and additional revenue initiatives.</p> <p>(f) Council to review the Financial Hardship Policy (FS-CP-506) to ensure adequate assistance is provided to ratepayers experiencing genuine financial hardship.</p>	
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OUTSTANDING ACTION REPORT

					<p>(g) Council cap increases Water and Sewer charges by the assumed 3% annual rate peg (per the SRV) for the period of the 3 year implementation of the SRV.</p> <p>(h) Council increase the pensioner rebates on Ordinary Rates by the following amounts for the period of the 3 year implementation of the SRV.</p> <p>SEE TABLE IN MINUTES</p> <p>(i) Council staff prepare the next draft Operational Plan (Budget) 2024/2025, draft Delivery Plan 2022/23 – 2025/26 and the draft 10 year 2024/25 – 2033/34 Financial Plan on the basis of removing the Art Gallery project.</p> <p>(j) Council staff prepare reports with respect to the following cost savings projects and alternative revenue opportunities:</p> <ul style="list-style-type: none"> i) Paid parking at the Airport ii) Review of recent energy audit and further installation of solar panels on high energy consumption facilities. iii) Audit of buildings owned by Council which are leased to other entities (to include purpose of the original purchase and current lease arrangements relative to commercial terms). iv) Initiate a Road Service review as a matter of 	
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OUTSTANDING ACTION REPORT

					priority (as referred to in this report) including improvements to the gravel and sealed road networks and the resheeting programs.	
24 October 2023	CL03 CLOSURE OF KOOYOO STREET STAGE 1 - BANNA AVENUE TO BANNA LANE	DU	138463	23/255	RESOLVED on the motion of Councillors Glen Andreazza and Chris Sutton that Council authorise the General Manager to apply to Transport for NSW to permanently close Kooyoo Street, Griffith from Banna Avenue to Banna Lane for the purpose of motor vehicle access.	06/11/2023: Contact made with TfNSW. Report being prepared for consideration of Traffic Committee. 15/01/2024: Traffic Committee approved at meeting held 12 December 2023.
10 October 2023	CL02 GRIFFITH HEALTH PRECINCT MASTER PLAN - REQUEST FOR PUBLIC EXHIBITION	SP	137998	23/239	RESOLVED on the motion of Councillors Christine Stead and Melissa Marin that: (a) Council place the Griffith Health Precinct Master Plan on public exhibition for a period of 28 days to allow submissions from the public and key stakeholders. (b) Should submissions be received, a report with recommendations be presented back to an Ordinary Council Meeting for final endorsement. (c) Should no submissions be received, the Griffith Health Precinct Master Plan is considered endorsed the day after the close of the public exhibition period.	02/11/2023: On Public Exhibition until 22 November 2023. 04/12/2023: Submissions received. Report being prepared for Council. 15/01/2024: Personal circumstances prevent the consultant from making changes to the draft masterplan. Draft masterplan and submissions scheduled for workshop 20 February 2024.
10 October 2023	CL03 EMPLOYMENT LANDS STRATEGY REQUEST FOR PUBLIC CONSULTATION	SP	137999	23/240	RESOLVED on the motion of Councillors Glen Andreazza and Shari Blumer that: (a) Council place the draft Employment Lands Strategy on public exhibition for a period of	02/11/2023: On Public Exhibition until 1 December 2023. Public consultation session to be held 23 November 2023.

OUTSTANDING ACTION REPORT

					<p>28 days to allow submissions from the public and key stakeholders.</p> <p>(b) Should submissions be received, a report with recommendations be presented back to an Ordinary Council Meeting for final endorsement.</p> <p>(c) Should no submissions be received, the Employment Lands Strategy Request for Public Consultation is considered endorsed the day after the close of the public exhibition period.</p>	<p>04/12/2023: Submissions received. Report being prepared for Council.</p> <p>15/01/2024: Report to March 2024 Council Meeting</p>
10 October 2023	MINUTES OF THE MEMORIAL PARK GARDENS EMBELLISHMENT COMMITTEE MEETING HELD ON 6 SEPTEMBER 2023	GO	138004	23/245	<p>RESOLVED on the motion of Councillors Laurie Testoni and Jenny Ellis that the recommendations as detailed in the Minutes of the Memorial Park Gardens Embellishment Committee meeting held on 6 September 2023 be adopted.</p>	<p>12/10/2023: Memorial Park Gardens Landscape Plan on public exhibition until 10 November 2023.</p> <p>20/11/2023: Report to go to Committee meeting on 5 December 2023.</p>
12 September 2023	CC02 NON RATEABLE ASSESSMENTS, SPORTING CLUBS AND COMMUNITY ORGANISATIONS SUBSIDIES	DBC&F	137019	23/221	<p>RESOLVED on the motion of Councillors Glen Andreazza and Laurie Testoni that:</p> <p>(a) The information be noted.</p> <p>(b) The Rates – Payment by Community Organisations Policy be reviewed and presented to Council at a later date.</p>	<p>03/10/2023: Policy to be reported to Council March Quarter 2024.</p>
11 July 2023	CL02 SCENIC HILL USER GROUP COMMITTEE	GO	134552	23/168	<p>RESOLVED on the motion of Councillors Shari Blumer and Glen Andreazza that:</p> <p>(a) Council adopt the draft Terms of Reference attached to the report, with Councillor Jenny Ellis appointed Chairperson and</p>	<p>14/07/2023: Advertising has commenced with applications closing 11 August 2023. Participations of the Scenic Hill survey and stakeholder groups were invited to apply.</p>

OUTSTANDING ACTION REPORT

					<p>Councillor Christine Stead as Councillor representative.</p> <p>(b) Council advertise for interested community members to join the Scenic Hill User Group Committee.</p> <p>(c) Council write to the following stakeholders inviting them to apply for membership to the Scenic Hill User Group Committee: Griffith Aboriginal Lands Council, Griffith Golf Club, Griffith Pioneer Park Museum Committee, Riding for Disabled, Griffith Jockey Club, Feral Joggers, Murrumbidgee Field Naturalists, interested parties who completed the Scenic Hill Management Plan survey and local Service Clubs.</p>	<p>14/08/2023: Applications received. To be forwarded to Chair person and Councillor delegate for consideration, with a further report to Council for endorsement.</p> <p>28/08/2023: Report to Council 12/09/2023.</p> <p>18/09/2023: Report delayed.</p> <p>03/10/2023: Report to Council 10/10/2023.</p> <p>02/11/2023: Committee members advised. Awaiting information regarding meeting date.</p> <p>04/12/2023: Meeting to be held early 2024.</p>
12 July 2022	NOTICE OF MOTION – COUNCILLOR TESTONI – YENDA MASTERPLAN	GM	119905	22/167	<p>RESOLVED on the motion of Councillors Laurie Testoni and Glen Andreazza that:</p> <p>(a) Council undertake a master planning exercise for the village of Yenda. Factors such as future residential sub divisions, lifestyle blocks and rural residential to be considered along with future amenities for the village, such as sporting infrastructure to be considered. With a number of major projects nearing completion the time is right to focus on what opportunities are there for our region with growth and development. Yenda has a lot of potential for growth and by</p>	<p>01/08/2022: This matter will be scheduled for discussion at Council Workshop 16 August 2022.</p> <p>05/09/2022: Council to submit an application to NSW Department of Planning and Environment for grant funding under Regional Housing Strategic Planning Fund Round 1 to complete a Yenda Masterplan. Application close 30 September 2022.</p> <p>04/10/2022: Grant application submitted.</p> <p>03/01/2023: NSW Government advised the Grant application</p>

OUTSTANDING ACTION REPORT

					<p>investigating strategies for the future it would benefit the growth on not only the village but that of the ever expanding Griffith City limits. It would be important for community engagement and with the next Community Opinion Group meeting to be held in Yenda it is a great opportunity for Griffith City Council to engage with community.</p> <p>(b) Council schedule a Councillor Workshop to refine the scope of the Master Plan.</p> <p>(c) Staff prepare the scoping document and report to Council for consideration of source of budget resources, time line, amendment and adoption of scoping document.</p>	<p>successful on 30 November 2022. Expressions of Interests invited to coordinate and undertake the Yenda Masterplan.</p> <p>13/02/2023: Tender awarded to CBRE.</p> <p>01/05/2023: Site inspection and survey completed. Landowner, MI and staff consultation completed. Draft Masterplan presentation to 20 June Council Workshop.</p> <p>17/07/2023: Draft Masterplan to go to Council in September/October 2023.</p> <p>03/10/2023: Draft Masterplan to go to Council 14 November 2023.</p> <p>06/11/2023: Draft Masterplan to go to Council Meeting in December 2023.</p> <p>04/12/2023: Draft Masterplan to go to Council Meeting in February 2024.</p> <p>15/01/2023: Report to March 2024 Council Meeting.</p>
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
14 March 2023	CC01 COMPULSORY ACQUISITION - PART LOT 1 DP 640685 REMEMBRANCE DRIVEWAY	CPO	130134	23/069	<p>RESOLVED on the motion of Councillors Glen Andreazza and Jenny Ellis that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 3 DP 1291330 in plan of acquisition affecting Lot 1 DP 640685 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 3 DP 1291330 as shown in plan of acquisition affecting Lot 1 DP 640685 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment – Crown Lands to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p>	<p>24/03/2023: Application for compulsory acquisition forwarded to the Director-General Department of Local Government to acquire the Crown Reserve and issue a Proposed Acquisition Notice on approval.</p> <p>04/12/2023: Progressing.</p> <p>15/01/2024: Valuation received and letter of acceptance sent. Payment made to NSW Planning Industry and Environment.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p>	
26 April 2023	CL01 DRAFT PLAN OF MANAGEMENT - SCENIC HILL (ZONE 3) - NATURAL AREAS	CPO	131726	23/106	<p>RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that:</p> <p>(a) Council refer the Draft Plan of Management for Scenic Hill – Zone 3 – Natural Areas to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land</p>	<p>28/04/2023: Draft Plan of Management Scenic Hill - Zone 3 - Natural Areas referred to the Crown for Ministers consent to place on public exhibition. The set up of the Scenic Hill User Group has been referred to Senior Management Team for direction.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Management Act 2016 Council amends the Draft Plan of Management for Scenic Hill – Zone 3 – Natural Areas if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Scenic Hill – Zone 3 – Natural Areas on completion of the exhibition period, to consider all submissions.</p> <p>(e) Council will set up a Scenic Hill User Group to meet three times a year for the purpose of raising issues and sharing information. The Mayor or their delegate to Chair the meeting with appropriate Council staff to attend in order to provide advice and guidance to the User Group and follow up on actions where appropriate. The User Group invitees should include but not limited to;</p> <ul style="list-style-type: none"> • Interested Councillors • Airport Manager • Griffith Aboriginal Land Council • The Golf Club • Pioneer Park 	<p>4/07/2023: Report to Council regarding user group on 11 July 2023.</p> <p>17/07/2023: Council resolved 11 July 2023 to form a user group committee and advertising for committee members to commence 21 July 2023.</p> <p>03/10/2023: Report to Council 10 October 2023.</p> <p>04/12/2023: Draft PoM to be referred to the Scenic Hill User Group Committee for consideration and recommendation to Council.</p>
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<ul style="list-style-type: none"> • Dalton Park Stakeholders (including Riding for the Disabled and the Jockey Club) • Feral Joggers • Murrumbidgee Field Naturalists • Mountain Bike Riders • Rotary Club • Lions Club • Other interested parties and people who completed the survey. 	
14 February 2023	CL03 PCYC PROPOSAL TO ERECT AND FITOUT AN INTEGRATED GYMNASTICS AND COVERED OUTDOOR MULTI-SPORTS COMPETITION FACILITY - OLYMPIC STREET, GRIFFITH	GM	128874	22/034	<p>RESOLVED on the motion of Councillors Jenny Ellis and Simon Croce that:</p> <p>(a) Council endorse in principle the lease of (Part Lot 1 DP1272062. Crown Reserve 85064, 3 Olympic Street, Griffith) to PCYC NSW for a period of 20 years.</p> <p>(b) The annual lease fee be in accordance with Council's adopted Revenue Policy (Schedule of Fees and Charges) as at the date of execution of the Lease. 2022/23 annual lease fee to Not for Profit Organisations is \$607.</p> <p>(c) PCYC pay all applicable costs and charges associated with the preparation of the lease agreement (this would include the survey plan preparation for leasing and registration fees if</p>	<p>06/03/2023: Letter written to PCYC advising terms of proposed lease. Letter of response received accepting terms. Proposed lease to be prepared by Council and publicly exhibited.</p> <p>4/07/2023: Council staff have obtained a quote for subdivision from PHL. Once the Survey Plan has been finalised a Two (2) Lot subdivision is required to create a Lot for PCYC and a Lot for the remaining land.</p> <p>31/07/2023: PCYC finalising planned subdivision.</p> <p>04/12/2023: Council seeking additional information from PCYC prior to lodgement of their DA.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>required). Also, an Administration Fee of \$481 (page 13 Revenue Policy) will be applicable.</p> <p>(d) Council communicate the above terms to PCYC NSW and subject to their agreement, Council advertise the proposed lease for a period of 28 days seeking public submissions.</p> <p>(e) All public submissions be reported to Council for consideration. Should no submissions be received, Council authorise the General Manager and the Mayor to sign the lease under Council seal.</p> <p>(f) Council progress the subdivision of the subject land and authorise the General Manager and Mayor the authority to sign documents under Council seal as required. All costs in relation to the subdivision to be paid by the PCYC NSW.</p>	
22 November 2022	CC02 COMPULSORY ACQUISITION - LOT 103 DP 751730 BOORGA ROAD UPGRADE PROJECT	CPO	125684	22/316	<p>RESOLVED on the motion of Councillors Simon Croce and Christine Stead that:</p> <p>(a) Council approves the acquisition of Crown Land, Lot 103 DP 751730, for road widening purposes under the provisions of the Land</p>	<p>25/11/2022: Application and all required documentation forwarded to the Director-General Department of Local Government for Ministers approval to acquire Crown Land Lot 103 DP 751730.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Acquisition (Just Terms Compensation) Act 1991.</p> <p>(b) Council make an application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Crown Land Lot 103 DP 751730 (excluding minerals), by compulsory acquisition process under Section 177(1) of the Roads Act 1993.</p> <p>(c) Council continue to negotiate with Department of Planning & Environment – Crown Lands to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms) Compensation Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Council delegate authority to the General Manager to execute all documents on behalf of Council under the Common Seal if required.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the</p>	<p>06/11/2023: Preliminary valuation report received from Department of Planning and Environment.</p> <p>04/12/2023: Valuation under review.</p> <p>15/01/2024: Valuation of \$95,000 was received NSW Planning Industry and Environment.</p> <p>Council was required to purchase the entire 19ha of Lot 103. The new road reserve that we required was approx 3000m². As a percentage, 1.58% of the Crown reserve was required for the new road.</p> <p>Council's assessment of the lot was \$10,000. Submission sent by Council, and ignored. Department required payment, or acquisition would be denied.</p>
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OUTSTANDING ACTION REPORT
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					<p>compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p>	
24 January 2023	CL03 DRAFT PLAN OF MANAGEMENT - VILLAGE OF YENDA CROWN RESERVES	CPO	127986	23/014	<p>RESOLVED on the motion of Councillors Laurie Testoni and Manjit Singh Lally that:</p> <p>(a) Council refer the Draft Plan of Management for Village of Yenda Crown Reserves being Crown Reserves 62949 (Lot 701 DP 1030376), 61951, 63981, 65511 (Lot 881 DP 751728), 159006 (Lot 1241 P 821503) and 240000 (Lot 21-25 DP 44498) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Village of Yenda Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p>	30/1/2023: The Draft Plan of Management was referred to the Crown for Ministers approval to place on public exhibition.

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					(c) Native Title advice has been provided. (d) A report be presented to Council to adopt the final Plan of Management for Yenda Crown Reserves on completion of the exhibition period, to consider all submissions.	
22 February 2022	NOTICE OF MOTION – YOOGALI SHARED BICYCLE PATH	DIO	114000	22/057	RESOLVED on the motion of Councillors Simon Croce and Anne Napoli that: (a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority. (b) Council undertake a full costing of the track and bridge as to facilitate funding opportunities to contribute towards the new construction.	14/03/2022: Funding estimate for Path and Bridge: \$1.4 million. 100% funding request submitted to Transport for NSW Active Transport Program. 16/01/2023: TfNSW has informed Council that its application for 2.5m shared pathway is unsuccessful. Council has been invited to make a submission to TfNSW Active Transport for a 4.5m wide shared pathway for scoping and design. Submission lodged by Council. 05/06/2023: Funding application successful. Design to commence. 17/07/2023: Inception meeting scheduled for 18 August 2023. Project to be completed 20 June 2025.

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

						<p>18/09/2023: Ongoing consultation being held with stakeholders.</p> <p>04/12/2023: Staff updated realignment of plans and have sent to TfNSW representatives for review. Draft tender documents have been prepared. Majority of vegetation removed on proposed pathway.</p>
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