



Ordinary Meeting

BUSINESS PAPER

Tuesday, 13 October 2026 at 7:00 PM

Griffith City Council Chambers

Phone: 1300 176 077

Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Councillor Doug Curran (Mayor)
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat (Deputy Mayor)
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

dcurran@griffith.com.au
sblumer@griffith.com.au
mdalbon@griffith.com.au
jellis@griffith.com.au
sgroat@griffith.com.au
anapoli@griffith.com.au
togrady@griffith.com.au
cstead@griffith.com.au
ltestoni@griffith.com.au

MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Addressing the Council at a Public Forum

Members of the public may address the Council on matters listed in the Council Meeting Agenda at the Public Forum held prior to the Council Meeting, provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Request to Speak at a Public Forum](#) before 12:00 noon on the day of the meeting. Public Forums will commence at 6:30 pm prior to the Council Meeting as required.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Affirmation

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

[What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

[Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

[What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

[Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

Opening Affirmations

Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

Acknowledgment of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 13 OCTOBER 2026 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 13 October 2026**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting will be livestreamed via Facebook and a person's image and / or voice may be broadcast.

A recording of the livestream will be published on Council's website for at least 12 months after the meeting or for the balance of the Council term, whichever is the longer period.

Attendance at a Council meeting is to be taken as consent by a person to their image and / or voice being livestreamed.

All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent.

Council accepts no liability for any damage that may result from defamatory comments made by persons attending meetings – all liability will rest with the individual who made the comments.

No other recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

The agenda for the meeting is:

- 1 Council Acknowledgments
 - 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
 - 3 Confirmation of Minutes
 - 4 Business Arising
 - 5 Declarations of Interest
 - 6 Presentations
 - 7 Mayoral Minutes
 - 8 General Manager's Report
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- | | | |
|------|-----|---|
| CL01 | p24 | DA 149/2026 - Multi Dwelling Development and Demolition |
| CL02 | p37 | Proposed New Fee Category - Contractor Waste Deliveries for Mixed Waste |

- | | | |
|------|--|---|
| CL03 | p43 | Endorsement of Councillor Representatives to Murray Darling Association Region 9 |
| CL04 | p46 | Annual Closure of the Administrative Office and Council Facilities 2026-2027 |
| 9 | Information Reports | |
| CL05 | p50 | Annual Disclosures by Councillors and Designated Persons Returns - 30 June 2025 to 30 June 2026 |
| 10 | Adoption of Committee Minutes | |
| | p54 | Minutes of the Disability Inclusion & Access Committee Meeting held on 16 September 2026 |
| | p58 | Minutes of the Lake Wyangan & Catchment Management Committee Meeting held on 17 September 2026 |
| | p64 | Minutes of the Griffith Health Facilities Limited (GHFL) Meeting held on 22 September 2026 |
| | p66 | Minutes of the New Cemetery Masterplan Committee Meeting held on 23 September 2026 |
| | p69 | Minutes of the Scenic Hill User Group Meeting held on 29 September 2026 |
| | p73 | Minutes of the Airport Committee Meeting held on 30 September 2026 |
| 11 | Business with Notice – Rescission Motions | |
| 12 | Business with Notice – Other Motions | |
| 13 | Outstanding Action Report | |
| | p76 | Outstanding Action Report |
| 14 | Matters to be dealt with by Closed Council | |

Scott Grant

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 22 SEPTEMBER 2026 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, Councillor Doug Curran in the Chair; Councillors, Christine Stead, Jenny Ellis, Anne Napoli, Mark Dal Bon, Scott Groat, Tony O'Grady and Laurie Testoni

STAFF

General Manager, Scott Grant, Director Business, Cultural, Financial Services, Matthew Hansen, Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Infrastructure & Operations, Phil King, Director Sustainable Development, Joe Rizzo and Minute Takers, Jessica Bertacco and Leanne Austin

MEDIA

Nil

1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Laurie Testoni reading the Opening Affirmation and the Acknowledgement of Country.

2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

26/260

RESOLVED on the motion of Councillors Christine Stead and Scott Groat that an apology be received from Councillor Shari Blumer and a leave of absence granted.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

3 CONFIRMATION OF MINUTES

26/261

RESOLVED on the motion of Councillors Laurie Testoni and Jenny Ellis that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 8 September 2026, having first been circulated amongst all members of Council, be confirmed.

For

Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

4 BUSINESS ARISING

Nil

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

MM01 YIRADYURI/WIRADYURI/WIRADJURI PEOPLE - NATIVE TITLE

26/262

RESOLVED on the motion of Councillors Tony O'Grady and Jenny Ellis that Council:

- (a) Note the Native Title claim by the Southern West Yiradyuri/Wiradyuri/Wiradjuri People and the legal advice received by Council in relation to the claim;
- (b) Endorse Griffith City Council joining with the Riverina and Murray Joint Organisation (RAMJO) and other affected councils in a coordinated regional response to the Native Title claim, including Council becoming a party to Federal Court proceeding NSD1851/2025 and participating in joint legal representation and submissions as appropriate;
- (c) Delegate authority to the General Manager to undertake all actions necessary to give effect to this resolution, including finalising arrangements with RAMJO and participating councils, engaging appropriate legal representation, lodging necessary documentation and representing Council's interests in the proceedings, with material developments to be reported back to Council as appropriate.

For

Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

MM02 LOCAL GOVERNMENT GRANTS COMMISSION - SUBMISSION

26/263

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that Council:

- (a) Note the NSW Local Government Grants Commission's review of the methodology for allocating Financial Assistance Grants, and that submissions close on 7 October 2026.
- (b) Endorse the draft submission at Attachment 1 as the basis of Council's response to the Commission
- (c) Delegate authority to the Mayor and the General Manager to finalise and lodge the submission, including any amendments arising from information subsequently provided by the Commission
- (d) Request that a copy of the final submission as lodged be provided to Councillors, and that the outcome of the Commission's review be reported to Council when the final methodology is determined.

For

Mayor, Councillor Doug Curran

Against

Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

The division was declared **PASSED** by 8 votes to 0.

8 GENERAL MANAGER'S REPORT

CL01 DA 227/2025 - SEVENTEEN (17) LARGE LOT TORRENS TITLE SUBDIVISION, NEW PUBLIC ROAD AND DEMOLITION

Mrs Donaldson left the meeting at 7:07 pm and returned at 7:08 pm.

26/264

RESOLVED on the motion of Councillors Anne Napoli and Mark Dal Bon that:

- (a) Council as the consent authority pursuant to Section 4.16 of the Environmental Planning and Assessment Act, 1979, grant development consent to Development Application 227/2025(1) for the 17 Large Lot Torrens Title Subdivision, Demolition and new road opening at 115 Mallinson Road Lake Wyangan.
- (b) The application be delegated to the Director Sustainable Development for the issue of the Notice of Determination.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared **PASSED** by 8 votes to 0.

CL02 ENDORSEMENT OF AMENDED FROST CONTROL FAN (CS-CP-309) - LOCAL POLICY

26/265

RESOLVED on the motion of Councillors Tony O'Grady and Christine Stead that:

- (a) Council endorse the amended Frost Control Fan Policy (CS-CP-309) as attached to the report, for public exhibition for a period of 42 days.
- (b) If submissions are received during the exhibition period, a further report to be prepared for Council. If no submissions are received, the amended Frost Control Fan Policy (CS-CP-309) Policy be considered as adopted by Council as at the date of conclusion of the advertised exhibition period.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

CL03 ENDORSEMENT OF FS-CP-102 RELATED PARTIES DISCLOSURE FOR PUBLIC EXHIBITION

26/266

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that Council:

- (a) Endorse the draft Related Parties Disclosures Policy (FS-CP-102) for public exhibition for a period of 28 days;
- (b) Note that where no submissions are received during the exhibition period, the policy will be adopted without further report to Council; and
- (c) Note that where submissions are received, a further report will be brought to Council for consideration of those submissions prior to adoption.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

CL04 ENDORSEMENT OF FL-CP-201 PROCUREMENT POLICY FOR PUBLIC EXHIBITION

26/267

RESOLVED on the motion of Councillors Tony O'Grady and Scott Groat that Council:

- (a) Endorse the draft Procurement Policy (FL-CP-201, Revision 6) at Attachment (a) for public exhibition for a period of 28 days.
- (b) Note that where no submissions are received during the exhibition period, the draft Policy will be adopted at the close of that period without further report to Council; and
- (c) Note that where submissions are received, they will be reported to Council with any recommended amendments prior to adoption.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

CL05 ADOPTION OF GRALC PUBLIC POLICIES - POOL ADMISSION FEES POLICY AND PATRON CONDUCT AND ACCESS POLICY

26/268

RESOLVED on the motion of Councillors Laurie Testoni and Christine Stead that Council adopt the following policies as attached to the report:

- (a) GRALC – Pool Admission Fees Policy (LS-CP-301)
- (b) GRALC – Patron Conduct and Access Policy (LS-CP-101).

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

CL06 ADOPTION OF GRIFFITH COMMUNITY INVESTMENT POLICY, REVOKE COMMUNITY GRANTS POLICY, PROMOTION, ADVERTISING, SPONSORSHIP OF EVENTS POLICY, SMALL BUSINESS FINANCIAL ASSISTANCE POLICY AND COMMUNITY ORGANISATION RATE SUBSIDY POLICY

Councillors Tony O'Grady and Scott Groat moved the following **MOTION** that:

- (a) Council adopt the Griffith Community Investment Policy (CC-CP-600) as attached to the report.
- (b) Council revoke the following policies:
 - Community Grants Policy (FS-CP-601)
 - Promotion, Advertising, Sponsorship of Events Policy (FS-CP-606)
 - Small Business Policy (CC-CP-704)
 - Rates – Payment by Community Organisation (FS-CP-202).

Councillors Anne Napoli and Mark Dal Bon moved the following **AMENDMENT** that in the Draft Community Grant Program Guidelines (Attachment B) the following wording under Eligible Projects and Costs “Small assets associated with the successful execution of the proposed project or program”; be retained.

For
Councillor Christine Stead
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat

Against
Mayor, Councillor Doug Curran
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Laurie Testoni

The division was declared EQUAL

The Mayor used his casting vote to vote against the **AMENDMENT** and declared the amendment **LOST**.

26/269

RESOLVED on the motion of Councillors Tony O'Grady and Scott Groat that:

- (a) Council adopt the Griffith Community Investment Policy (CC-CP-600) as attached to the report.
- (b) Council revoke the following policies:
 - Community Grants Policy (FS-CP-601)
 - Promotion, Advertising, Sponsorship of Events Policy (FS-CP-606)
 - Small Business Policy (CC-CP-704)
 - Rates – Payment by Community Organisation (FS-CP-202).

For
Mayor, Councillor Doug Curran
Councillor Jenny Ellis
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against
Councillor Christine Stead
Councillor Anne Napoli

The division was declared PASSED by 6 votes to 2.

CL07 ADOPTION OF REVISED DRAFT AUSTRALIA DAY POLICY

Councillors Jenny Ellis and Laurie Testoni moved the following **MOTION** that:

- (a) Council acknowledge and note the submissions received.
- (b) Council adopt the revised Australia Day Policy, subject to the following amendments:
 - i. Retain the statement:

“Award categories are intended to be mutually distinct and nominations will be assessed against category-specific criteria to minimise duplication between categories.”
 - ii. Amend the Community Project of the Year selection criteria to clarify that the award recognises a community-focused project and the community benefit delivered by that project, rather than the individual event forming part of the project.

The selection criteria to read:

Community Project of the Year

To recognise a community project organised by four (4) or more volunteers that has delivered a significant and demonstrable benefit to the Griffith community through

community service, practical assistance, fundraising for a community purpose, addressing a community need, or other community-focused activity.

A project may include an event or activity as part of its delivery; however, the award recognises the community project and its overall community benefit, rather than the individual event itself.

- iii. Amend the Arts & Cultural Contribution Award selection criteria to clarify that the award recognises a significant and sustained contribution to the artistic, cultural, creative or heritage life of Griffith, rather than a single event.

The selection criteria to read:

Arts & Cultural Contribution Award

To recognise an individual, community group or organisation that has made a significant or sustained contribution to the artistic, cultural, creative or heritage life of the Griffith Local Government Area.

The contribution may include the creation, development, presentation, preservation, teaching, mentoring, promotion or support of arts, culture, creativity or heritage, and may include creating opportunities for others to participate.

The award recognises the contribution made over time, rather than a single event or activity.

- iv. Amend the Arts & Cultural Event of the Year selection criteria to clarify that the award recognises a defined arts, cultural or creative event and its impact on the community.

The selection criteria to read:

Arts & Cultural Event of the Year

To recognise an outstanding arts, cultural or creative event that has enriched the artistic, cultural, creative or heritage life of the Griffith Local Government Area.

An eligible event may include a performance, exhibition, concert, festival, cultural celebration, artistic presentation or other defined public event.

The award recognises the event itself and its impact, rather than the ongoing contribution of the organisation or individuals who delivered it.

For the purposes of this Award, an event is a defined occasion or series of occasions occurring within a specified period, rather than an ongoing program, organisation or general community activity.

Councillors Mark Dal Bon and Christine Stead moved the following **AMENDMENT** that the Arts and Cultural Contribution be amended to the Arts Contribution Award and the Arts and Cultural Event of the year be amended to Arts Event of the Year.

The **AMENDMENT** was **PUT** and **LOST**.

For
Councillor Christine Stead
Councillor Anne Napoli
Councillor Mark Dal Bon

Against
Mayor, Councillor Doug Curran
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

The division was declared LOST by 5 votes to 3.

Councillors Scott Groat and Christine Stead moved the following **AMENDMENT** to remove the line “The award recognises the contribution made over time, rather than a single event or activity” from the Arts and Cultural Contribution Award selection criteria.

For

Councillor Christine Stead
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat

Against

Mayor, Councillor Doug Curran
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Laurie Testoni

The division was declared EQUAL

The Mayor used his casting vote to vote against the **AMENDMENT** and declared the amendment **LOST**.

26/270

RESOLVED on the motion of Councillors Jenny Ellis and Laurie Testoni that:

- (a) Council acknowledge and note the submissions received.
- (b) Council adopt the revised Australia Day Policy, subject to the following amendments:
 - i. Retain the statement:

“Award categories are intended to be mutually distinct and nominations will be assessed against category-specific criteria to minimise duplication between categories.”

- ii. Amend the Community Project of the Year selection criteria to clarify that the award recognises a community-focused project and the community benefit delivered by that project, rather than the individual event forming part of the project.

The selection criteria to read:

Community Project of the Year

To recognise a community project organised by four (4) or more volunteers that has delivered a significant and demonstrable benefit to the Griffith community through community service, practical assistance, fundraising for a community purpose, addressing a community need, or other community-focused activity.

A project may include an event or activity as part of its delivery; however, the award recognises the community project and its overall community benefit, rather than the individual event itself.

- iii. Amend the Arts & Cultural Contribution Award selection criteria to clarify that the award recognises a significant and sustained contribution to the artistic, cultural, creative or heritage life of Griffith, rather than a single event.

The selection criteria to read:

Arts & Cultural Contribution Award

To recognise an individual, community group or organisation that has made a significant or sustained contribution to the artistic, cultural, creative or heritage life of the Griffith Local Government Area.

The contribution may include the creation, development, presentation, preservation, teaching, mentoring, promotion or support of arts, culture, creativity or heritage, and may include creating opportunities for others to participate.

The award recognises the contribution made over time, rather than a single event or activity.

- iv. Amend the Arts & Cultural Event of the Year selection criteria to clarify that the award recognises a defined arts, cultural or creative event and its impact on the community.

The selection criteria to read:

Arts & Cultural Event of the Year

To recognise an outstanding arts, cultural or creative event that has enriched the artistic, cultural, creative or heritage life of the Griffith Local Government Area.

An eligible event may include a performance, exhibition, concert, festival, cultural celebration, artistic presentation or other defined public event.

The award recognises the event itself and its impact, rather than the ongoing contribution of the organisation or individuals who delivered it.

For the purposes of this Award, an event is a defined occasion or series of occasions occurring within a specified period, rather than an ongoing program, organisation or general community activity.

For
Mayor, Councillor Doug Curran
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Laurie Testoni

Against
Councillor Christine Stead
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat

The division was declared EQUAL

The Mayor used his casting vote to vote for the **MOTION** and declared the motion **CARRIED**.

CL08 SUSPENSION OF ALCOHOL PROHIBITED AREA & ALCOHOL-FREE ZONE RESTRICTIONS - KOOYOO MALL 23 OCTOBER 2026 - LONG TABLE EVENT

26/271

RESOLVED on the motion of Councillors Christine Stead and Scott Groat that Council suspend the Alcohol-Free Zone and Alcohol Prohibited Area restrictions on Kooyoo Mall from 5.00pm – 10.00pm on Friday 23 October 2026 for the Long Table Event.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

CL09 INVESTMENT REPORT - JULY 2026

26/272

RESOLVED on the motion of Councillors Jenny Ellis and Laurie Testoni that:

- (a) The report be noted by Council
- (b) Council note that the determinations made by resolution 26/236 of 25 August 2026 continue to apply to each holding in the Schedule of Grandfathered Holdings, and note the addition to that Schedule of the Bendigo and Adelaide Bank floating rate note, which complied with the minimum credit rating requirements in force when it was placed and requires no further determination of Council.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

9 INFORMATION REPORTS

CL10 NEW STATEWIDE COMMUNITY PARTICIPATION PLAN FOR PLANNING MATTERS

26/273

RESOLVED on the motion of Councillors Christine Stead and Anne Napoli that Council note the report.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

CL11 FINANCIAL ASSISTANCE GRANTS 2026-27

26/274

RESOLVED on the motion of Councillors Tony O'Grady and Christine Stead that:

- (a) Council note the correspondence from the NSW Local Government Grants Commission dated 24 August 2026 and the accompanying 2026-27 Financial Assistance Grants Advice to Councils, tabled as attachments to this report at the Commission's request.

- (b) Council receive and note the report on the 2026-27 Financial Assistance Grant, the investment of the grant paid in advance, and the resulting additional income of \$493,997.

For

Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

CL12 2026 NATIONAL GENERAL ASSEMBLY RESOLUTIONS

26/275

RESOLVED on the motion of Councillors Anne Napoli and Jenny Ellis that the report be noted by Council.

For

Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

10 ADOPTION OF COMMITTEE MINUTES

MINUTES OF THE LANDFILL FOGO COMMITTEE MEETING HELD ON 9 SEPTEMBER 2026

26/276

RESOLVED on the motion of Councillors Mark Dal Bon and Tony O'Grady that the recommendations as detailed in the Minutes of the Landfill FOGO Committee meeting held on 9 September 2026 be adopted.

For

Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

NOTICE OF MOTION - COUNCILLOR SHARI BLUMER

26/277

RESOLVED on the motion of Councillors Jenny Ellis and Laurie Testoni that Council:

- (a) Endorse the submission of the following motions to the 2026 Local Government NSW Annual Conference:
 - 1. Establishment of a Water Security and Integrated Water Management Policy Chapter.
 - 2. Community-Led Water Governance in the Murray-Darling Basin.
 - 3. Integrated Catchment Management as a Foundation of Basin Reform and Regional Water Security.
 - 4. Basin-Wide Investment in Water Quality and Invasive Species Management.
- (b) Authorise the General Manager to make minor administrative or editorial amendments, provided the intent of the motions is not altered.
- (c) Submit the endorsed motions and evidence of Council support to Local Government NSW by the applicable deadline.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

13 OUTSTANDING ACTION REPORT

26/278

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the report be noted.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli

Against

Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

The division was declared PASSED by 8 votes to 0.

14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
 - (i) prejudice the commercial position of the person who supplied it, or**
 - (ii) confer a commercial advantage on a competitor of the Council, or**
 - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property**
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on Community land.**
- (i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

26/279

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that:

- (a) Council resolve to go into closed Council to consider business identified.**
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.**
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.**

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

CC01 TENDER NO. 28-25/26 - HANWOOD GROWTH AREA DETAILED ENGINEERING DESIGN PLANS AND SECTION 7.11 DEVELOPMENT CONTRIBUTIONS PLAN

Reason: Commercial Advantage 10A(2)(d)

Council closed its meeting at 8:01 pm. The public and media left the Chamber. Livestream was disconnected.

REVERSION TO OPEN COUNCIL

26/280

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that open Council be resumed.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

Open Council resumed at 8:10 pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

MATTERS DEALT WITH IN CLOSED COUNCIL

CC01 TENDER NO. 28-25/26 - HANWOOD GROWTH AREA DETAILED ENGINEERING DESIGN PLANS AND SECTION 7.11 DEVELOPMENT CONTRIBUTIONS PLAN

26/281

RESOLVED on the motion of Councillors Scott Groat and Christine Stead that:

- (a) Council award Tender No. 28-25/26 – Hanwood Growth Area Engineering Design Plans and Section 7.11 Development Contributions Plan to Stantec Australia Pty Ltd for the lump sum of \$240,106.00 (ex. GST), being the preferred conforming Tenderer.
- (b) The General Manager be authorised to execute the Consultancy Agreement (Volume 2 – Terms and Conditions of Contract) and all associated documentation with Stantec Australia Pty Ltd.
- (c) The unsuccessful Tenderers be advised of the outcome of the Tender process in accordance with Council's Procurement Policy.

For

Against

Mayor, Councillor Doug Curran

Councillor Christine Stead

Councillor Jenny Ellis

Councillor Anne Napoli

Councillor Mark Dal Bon

Councillor Scott Groat

Councillor Tony O'Grady

Councillor Laurie Testoni

The division was declared PASSED by 8 votes to 0.

There being no further business the meeting terminated at 8:13 pm.

Confirmed:

CHAIRPERSON

CLAUSE	CL01
PROPOSAL	DA 149/2026 - MULTI DWELLING DEVELOPMENT AND DEMOLITION
PROPERTY	Lot 12 Sec 51 DP 758476, 5 Hillston Street
LOCATION	GRIFFITH
ZONING	R1 – GENERAL RESIDENTIAL
APPLICABLE PLANNING INSTRUMENT	GRIFFITH LOCAL ENVIRONMENTAL PLAN, 2014
EXISTING DEVELOPMENT	DWELLING HOUSE AND DETACHED SHED
APPLICANT	Chugha Property Pty Ltd
OWNER	Chugha Property Pty Ltd
DIRECTORS OF COMPANY (IF APPLICABLE)	JAGTAR SINGH CHUGHHA, MANJIT SINGH CHUGHHA
APPLICATION DATE	29 July 2026
REASON FOR REFERRAL	One (1) Submission Received
FROM	Joe Rizzo, Director Sustainable Development
TRIM REF	26/119077

SUMMARY

Proposal

Construction of two (2) detached dwellings, front fence and detached carport and demolition of an existing detached garage. This will result in three (3) dwellings on the land, including the existing weatherboard dwelling.

Type of Development

Local Development

Main Issues

Submission objecting to the development received during the public notification period.

RECOMMENDATION

- (a) Council as the consent authority pursuant to Section 4.16 of the Environmental Planning and Assessment Act, 1979, grant development consent to Development Application 149/2026(1) for the construction of two new dwellings to create a Multi dwelling and demolition of detached garage at Lot 12 Sec 51 DP 758476, 5 Hillston Street, Griffith.
- (b) The application be delegated to the Director Sustainable Development for the issue of the Notice of Determination.

In accordance with the Local Government Act (section 375A - Recording of voting on planning matters) Council must record the Councillors' votes in relation to this matter.

SITE DESCRIPTION

The site has an area of approximately 1,195m² and is located within the Jubilee Precinct as identified under the Griffith Residential Development Control Plan 2020 (GRDCP 2020). The land is also situated within the Health Precinct Master Planned Area, where future indicative development is envisaged to support medium-density residential living and accommodation opportunities.

The site currently contains an existing single dwelling, which is to be retained, together with a detached brick and fibro garage located at the rear of the allotment. The existing garage is proposed to be demolished to facilitate the construction of the proposed rear dwelling. Three (3) small trees located within the development area will also require removal as part of the works.

A gravel driveway provides access between the kerb and property boundary on Hillston Street, with a deteriorated concrete driveway located within the site.

The site is relatively flat, with a gentle fall towards the Hillston Street frontage, facilitating surface water drainage in that direction. A sewer main traverses the rear portion of the site and has been taken into consideration in the design and siting of the proposed development.

The surrounding locality is characterised predominantly by detached single dwelling houses, with some examples of dual occupancy and multi-dwelling housing developments.

LOCATION MAP



Figure 1: 5 Hillston Street (orange outline) within Jubilee Precinct

BACKGROUND

Site History

Applications on property file include:

- BA 1287 – Dwelling
- BA 31/49 – Garage and Workshop
- BA 104/80 – Additions to Dwelling
- BA 16/83 – Carport
- BA 355/83 – Addition of walls and doors to existing garage

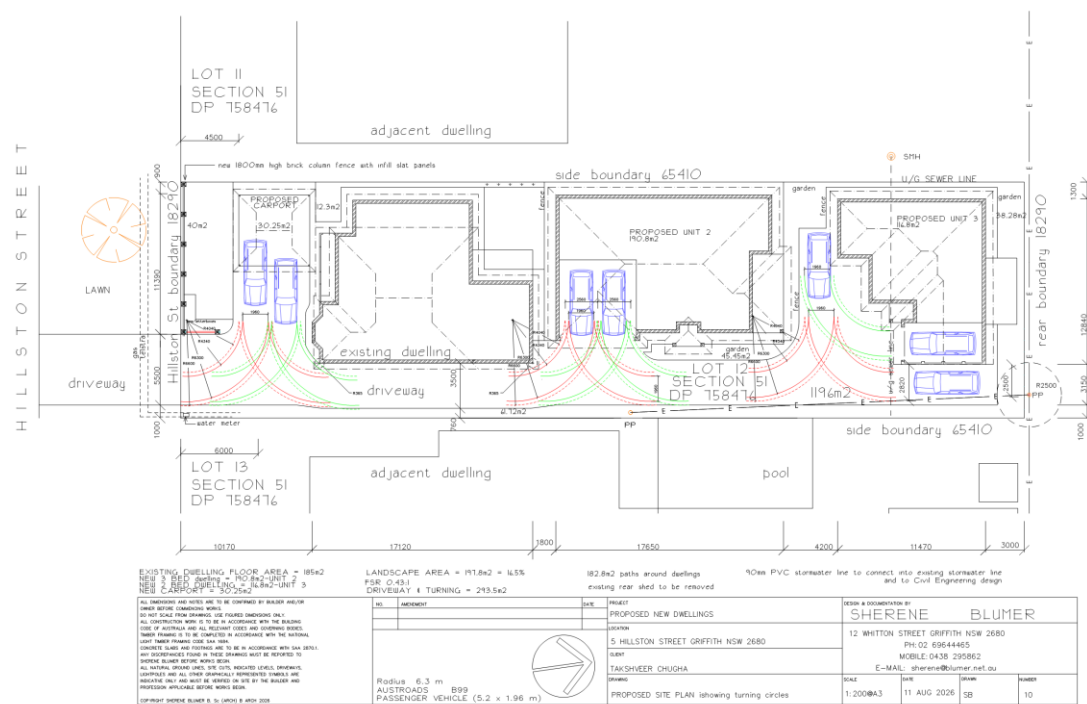
Timeline of Events Pertaining to the Development Application

- 29/07/2026 – DA lodgement via NSW Planning Portal
- 30/07/2026 – Development Assessment Panel and referral of the application to: Development Engineers, Building Surveyor, Street Address & Essential Energy
- 30/07/2026 – Building Surveyor comments returned
- 31/07/2026 – Additional Information requested regarding essential energy encroachment and turning path diagrams with final information received 17/08/2026
- 04/08/2026 – Essential Energy referral returned with conditions
- 12/08/2026 – Street Address returned
- 21/08/2026 – Development Engineers referral returned with conditions
- 01/09/2026 – Notification of application to neighbours, notification closed 15/09/2026
- 17/09/2026 – Response to Submission requested and response received 28/09/26
- 30/09/2026 – Development Assessment completed
- Report to Council 13 October 2026 – 59 nett and 77 gross days at the Council meeting date.

PROPOSAL IN DETAIL

The proposal is to construct a detached dual occupancy in addition to the existing dwelling, which will result in 3 dwellings on site (multi dwelling development). The proposal includes the following specifics:

- Removal of existing shed at the rear of the site.
- Retention of the existing dwelling.
- Replacement of the existing sewer main and concrete encasement.
- Construction of two (2) detached dwellings and new internal driveway.
- New carport at the front setback.
- 1800mm high front fence.



ASSESSMENT UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

In determining a development application, a consent authority is to take into consideration Section 4.15 of the Environmental Planning and Assessment Act, 1979. The following matters are of relevance to the development the subject of the development application.

SECTION 4.15 (1)(a)(i) any environmental planning instrument

Griffith Local Environmental Plan 2014

The subject land is zoned R1 General Residential. Under the provisions of the Griffith Local Environmental Plan, 2014, the Objectives of zone are:

- *To provide for the housing needs of the community.*
- *To provide for a variety of housing types and densities.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*
- *To facilitate development of social and community infrastructure to meet the needs of future residents.*
- *To allow people to carry out a reasonable range of activities from their homes, if such activities do not adversely affect the living environment of neighbours.*

The land use proposed under this application is a 'multi-dwelling housing' development, which is consistent with zone objectives, particularly with regard to: provide for the housing needs of the community and provide for a variety of housing types and densities.

Multi dwelling housing is permissible in the zone and is defined as:

'3 or more dwellings (whether attached or detached) on one lot of land, each with access at ground level, but does not include a residential flat building.'

State Environmental Planning Policies

State Environmental Planning Policies	Assessment
<i>State Environmental Planning Policy (Planning Systems 2021) 2021 – Section 4.31 – Electricity Infrastructure</i>	Electricity is currently available to the site via Essential Energy's overhead powerlines located on the northern and eastern boundaries. The buildings have been setback 3.0 meters from the northern and 4.15 metres from the eastern boundary. Council referred the application to Essential Energy as the overhead lines are less than 5 m from the proposed buildings. Essential Energy provided a Referral Response on 4 August 2026. In addition to this a pre development network encroachment approval referral dated 17 April 2026 was provided to Council by the applicant. Conditions provided by Essential Energy have been placed on the draft Notice of Determination.
<i>State Environmental Planning Policy (Resilience and Hazards</i>	The proposed development comprises an infill multi dwelling development on existing residentially zoned

State Environmental Planning Policies	Assessment
2021) - Clause 4.6 – Contamination and Remediation	land involving the retention of the existing dwelling, demolition of a rear garage, and construction of two additional dwellings. The site has been assessed having regard to Clause 4.6 of the <i>State Environmental Planning Policy (Resilience and Hazards) 2021</i>. There is no evidence on site, within the property file or via aerial photos to indicate that the land has been subject to potentially contaminating uses, and the proposed residential use is consistent with the current residential use of the site. As such, the land is considered suitable for the proposed development, and no remediation works are considered necessary. As the detached garage/shed at the rear of the site is to be demolished, relevant conditions have been placed on the consent including condition relating to asbestos removal, disposal and validation.
State Environmental Planning Policy (Sustainable Buildings) 2022	Valid BASIX certificates have been provided.

SECTION 4.15 (1)(a)(iii) any development control plan

The proposal complies with the provisions of the Residential Development Control Plan 2020. A full Development Assessment is provided in the attached report (Attachment D).

SECTION 4.15 (1)(b) the likely impacts of the development

Consideration	Assessment
Context and Setting	The proposed development is consistent with the intended use of the locality for multi dwelling residential development. The proposed use is consistent with the jubilee precinct and health masterplan.
Solar access, privacy and views	Solar access is available to the living areas of each of the proposed new dwellings. The proposed one storey dwellings would not be expected to impact on the solar access, privacy or views of other dwellings. In any case the boundary fence on the eastern side of the site is to be increased from 1.5 metres to 1.8 metres with a lattice topper to provide privacy to the dwelling on that site.
Compatibility	The proposed development is considered to be compatible with the intended use of the locality for residential development.
Access Transport and Traffic	The proposed driveway will be conditioned to ensure it satisfactory construction with council's policies.
Heritage	No known heritage significance of the site or adjoining

	properties. The site is not within a heritage conservation area.
Site design and internal design	The proposed dual occupancy to create a multi dwelling development on the site is suitable for its intended use in terms of layout and design of the dwellings, open space, carparking and vehicle access.
Stormwater management	All stormwater runoff from the proposed development shall be directed to Council's street system for disposal via the onsite detention system. Stormwater runoff shall not be permitted to flow over the property boundaries onto the adjoining properties unless legally created easements in accordance with Section 88B of the Conveyancing Act are created.

SECTION 4.15 (1)(d) any submissions made in accordance with the Act or the Regulations

The provisions of the Environmental Planning and Assessment Act 1979 the Environmental Planning and Assessment Regulation 2021 and Griffith Community Participation Plan set down consultation, concurrence and advertising requirements for specific types of development applications and taking into consideration any submissions received in response to the notification process.

Notification Description	Required	Submission Period
Publication in Council Catchup and on Facebook	No	
Letters to Neighbours	Yes	01/09/2026 - 15/09/2026

As a result of the public participation process, Council received one (1) submission in response to the notification of the development application. The details of the submission, which Council has taken into consideration in accordance with section 4.15(1)(d) are as follows:

Submission Matters

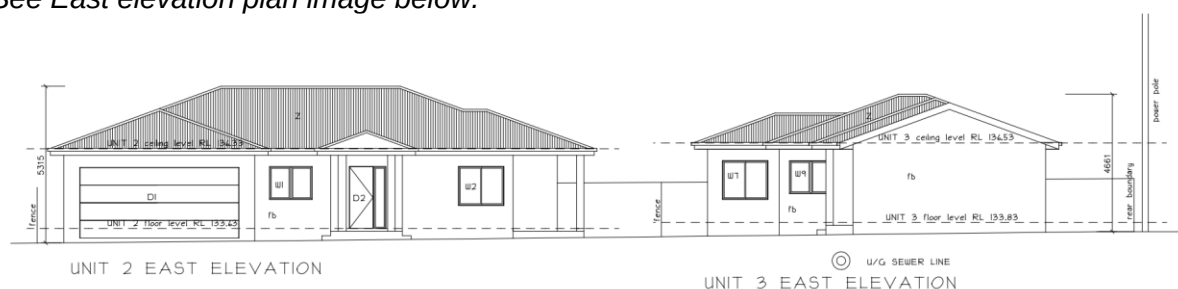
Issue 1. Privacy and overlooking:

Two dwellings on the site may result in windows and private open-space areas overlooking our home and yard. I ask Council to carefully assess window placement, screening, boundary setbacks and landscaping.

Applicants Response:

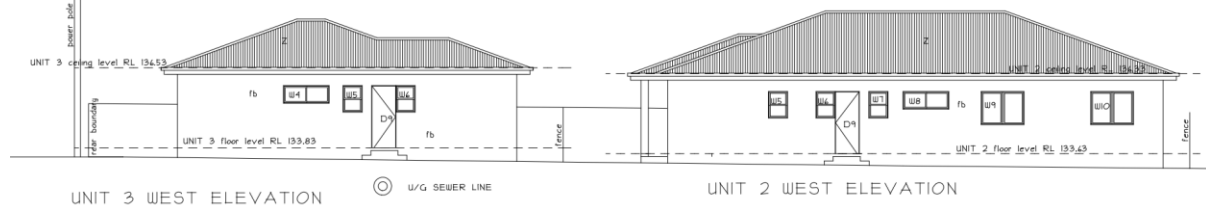
The Eastern Elevation: For Unit 2 on the eastern elevation is a kitchen window, entry door, living room, and for unit 3 there is a bedroom and kitchen window, all looking out onto shared driveway.

See East elevation plan image below.

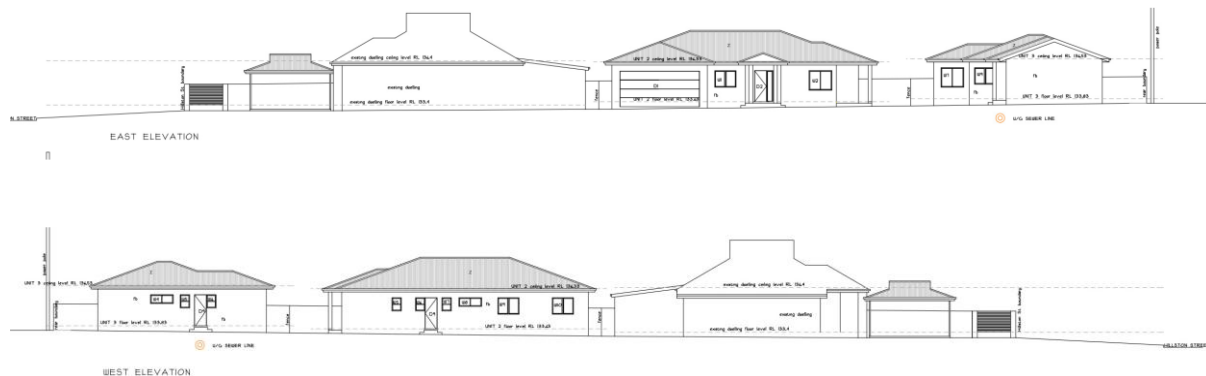


The Western elevation: For Unit 2 on the Western elevation, windows are to bedroom 2 and 3, bathroom, WC, laundry door and window, and ensuite windows. For Unit 3 there are the laundry door and window, WC window, bathroom window. See West elevation plan image

below.



Elevation section through the site:



North elevation: Unit 3 has a bedroom window, sliding door and window to living room, and garage window to the northern aspect (rear boundary). See image of elevation below.



Both proposed dwellings have a finished floor level of less than 1m above ground level and privacy screening is not required under the DCP provisions. Please note, a window and door schedule plan accompanies the DA and specifies the proposed window and door heights and widths.

Assessment:

The proposed dwellings are single storey and do not include any balconies or elevated outdoor living areas. The location and orientation of windows have been designed to minimise direct overlooking of adjoining properties, including between the units, with many windows facing the internal shared driveway or serving non-habitable rooms such as bathrooms, WCs and laundries.

The development complies with the privacy and setback provisions of the Statement of Environmental Effects (Public), including side and rear boundary setbacks and visual privacy controls.

The existing side and rear boundary fences are approximately 1.5 to 1.6 metres in height. The main impact will be to the existing dwelling to the east which not only directly looks onto the site, but will be impacted by additional traffic on the new driveway. As such, a 1.8 metre

high boundary fence has been suggested as a draft condition of consent, with a 300mm lattice topper where light spill and privacy will be impacted. In addition, landscaping is to be provided throughout the site, which will further assist in screening views and maintaining visual privacy between neighbouring properties.

Issue 2. Noise and residential amenity:

The additional dwelling, outdoor areas, vehicles and associated services are likely to increase noise immediately beside our property.

Applicants Response:

The noise levels generated at the property are expected to be typical of that in a residential area.

Assessment:

The proposal involves a low-density residential development comprising an additional dual occupancy within an established residential area. While some increase in activity associated with an additional dual occupancy is expected, the development is consistent with the existing and planned residential character of the locality as identified within the Health Precinct Master Plan.

The proposed dwelling is designed for residential use only and is not expected to generate noise beyond that normally associated with residential occupation, vehicle movements and domestic activities. The dwellings are separated by boundary fencing and landscaped areas, which will assist in maintaining residential amenity.

Council considers that any increase in noise generated by the development will be typical of a residential environment and is not expected to result in unreasonable impacts on neighbouring properties.

Issue 3. Parking and vehicle movements:

The development will increase vehicle movements and demand for parking. Council should ensure all required parking and safe vehicle access are provided within the property without increasing pressure on Hillston Street.

Applicants Response:

Hillston Street is a two-way sealed local road. The road network is considered suitable for the slight increase in traffic caused by the development, including key intersections. The traffic generated by the development once operational is not expected to be unreasonable for a residential area. Hillston Street, and the surrounding road network is considered adequate to cater for this increase in traffic. The development meets the numerical onsite parking requirements.

Assessment:

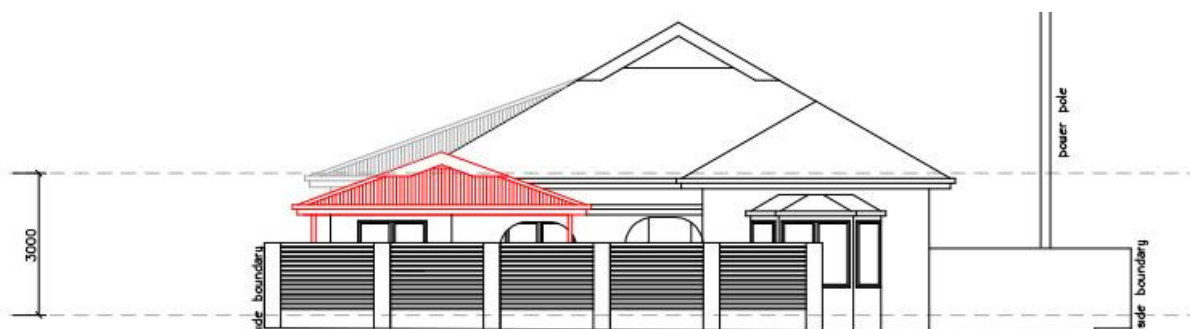
The proposed dual occupancy development provides the required on-site parking in accordance with Council's parking and development control requirements. Vehicle access will continue from the existing Hillston Street frontage, with upgrades to the existing access arrangement to allow two way movement and hardstand internal driveway.

The scale of the development is expected to generate only a small increase in vehicle movements, consistent with normal residential use. Sufficient on-site parking has been provided to accommodate residents and visitors, reducing the likelihood of parking demand being shifted onto Hillston Street.

Issue 4. Front fence, carport and streetscape:

The proposed structures should be assessed for bulk, setbacks, sight lines and their effect on the established character of the street.

Applicants Response: The carport has a height of 3m, is open, and not considered to be bulky, while the fence is 1.8m it is not considered bulky and will provide privacy and screening to the property.



Assessment:

The proposed front fence and carport have been assessed having regard to their bulk, scale, setbacks and relationship to the existing streetscape. The structures are ancillary to the residential use of the site and are consistent with infill development within the residential area.

The carport meets Griffith Residential Development Control Plan 2020, Section 4.17 controls with the roofline of the structure design reflecting the character of the street and dwelling, and exceeding the required 3m setback to the frontage of the property. The fence also meets Section 4.16 controls with a maximum height of 1.8 metres and of mixed materials including brick columns and infill slat panels, allowing passive surveillance of the street while providing security for vehicles parked in the carport.

Vehicle access and sight lines have been considered in the design, with the existing Hillston Street access retained and widened to 5.5 metres and adequate visibility maintained for vehicles entering and leaving the site. The proposed setbacks and siting ensure the development does not dominate the street frontage or adversely affect the character of the locality.

Council is satisfied that the proposed front fence and carport are compatible with the established residential character of Hillston Street and will not result in unacceptable streetscape impacts.

Issue 5. Stormwater and drainage:

The additional buildings and hardstand areas may increase runoff. All stormwater must be contained and discharged without affecting our property

Applicants Response:

This is likely to be included as a condition of consent requiring a stormwater system design which includes an onsite stormwater detention system to be designed, and approved by Council prior to construction.

Assessment:

The proposed development has been assessed having regard to stormwater management and site drainage requirements. While the development introduces additional roofed and hardstand areas, stormwater generated from the site will be collected and directed to the street frontage via an onsite detention system, in accordance with engineering standards.

The site is relatively flat and drains towards the Hillston Street frontage. Appropriate drainage measures will be implemented to ensure stormwater is contained within the site and managed in a controlled manner, preventing adverse impacts on adjoining properties.

Council is satisfied that the proposal can adequately manage stormwater runoff and is not expected to result in unreasonable drainage impacts on neighbouring land.

Issue 6. Overdevelopment of the site:

I am concerned that two dwellings, a carport and front fence may create excessive building bulk and reduce open space, landscaping and separation from neighbouring homes

Applicants Response:

The proposal achieves compliance with all development controls required by the Griffith Residential Development Control Plan 2020, particularly in regards to floor space ratio, maximum height, onsite parking, landscaping and private open space.

Assessment:

The proposed development has been assessed against the relevant residential planning controls relating to site coverage, setbacks, landscaping and private open space. The development comprises a new dual occupancy to create a multi occupancy, on a suitably sized allotment and maintains adequate building separation, landscaped areas and outdoor living space for all dwellings.

The scale and bulk of the proposed dwellings, carport and front fence are consistent with the intended residential character of the locality and do not represent an overdevelopment of the site. Appropriate setbacks are provided to adjoining boundaries, and the proposal retains opportunities for landscaping throughout the property.

Council is satisfied that the development achieves an appropriate balance between built form and open space and will not result in unreasonable impacts on the amenity of neighbouring properties.

SECTION 4.15 (1)(e) the public interest

The provisions of section 4.15(1)(e) of the Environmental Planning and Assessment Act 1979 provides an overarching requirement to take into account the public interest. It is considered that the public interest is best served by the consistent application of the requirements of the relevant Commonwealth and State government legislation, environmental planning instruments, development control plan, Council policy, and by Council ensuring that any adverse effects on the surrounding area and the environmental are avoided.

On the basis that the proposed development is considered to be consistent with the aims and objectives of Griffith Land Use Strategy; Griffith Local Environmental Plan 2014 and other relevant environmental planning instruments, development control plans or policies; and Land and Environment Court Planning Principles, it is therefore unlikely to raise any issues that are contrary to the public interest.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Refusal to grant consent subject to reasons to be provided by Councillors.

OPTION 3

Any other resolution.

POLICY IMPLICATIONS

There are no anticipated policy implications pertaining to the support of Option 1 of this report.

FINANCIAL IMPLICATIONS AND RISK

There are no adverse financial implications for Council through adopting the recommendation. If the application were to be refused, the applicant or owner has the lawful ability to pursue an appeal through the Land & Environment Court.

Moderate Low Risk: Minor financial loss > \$10,000 to \$1 million.

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

There are no reasonably anticipated legal or statutory implications for Council through adopting the recommendation.

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

There are no reasonably anticipated adverse environmental implications through supporting the proposal.

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

There are not considered to be any adverse impacts for the wider community in supporting this application.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 7.1 Encourage strategic planning, balanced growth and sustainable design.

CONSULTATION

Senior Management Team, Director Sustainable Development, Planning & Environment Manager, Building Services Coordinator, Acting Engineering Design & Approvals Manager, Applicant and Community through the Community Participation Plan.

ATTACHMENTS

- (a) Attachment A - DA 149/2026 - Draft Conditions of Consent (under separate cover) 
- (b) Attachment B - DA 149/2026 - DA Documents - 5 Hillston Street, Griffith (under separate cover) 
- (c) Attachment C - DA 149/2026 - Redacted Submission - 5 Hillston Street, Griffith (under separate cover) 
- (d) Attachment D - DA 149/2026 - Development Application Assessment Report (under separate cover) 

CLAUSE	CL02
TITLE	Proposed New Fee Category - Contractor Waste Deliveries for Mixed Waste
FROM	Graham Gordon, Director Utilities
TRIM REF	26/115196

SUMMARY

At its Ordinary Meeting held on 25 August 2026, Council resolved to place on public exhibition a proposed amendment to the 2026/27 Revenue Policy to introduce a new fee category titled "Contractor Waste Deliveries for Mixed Waste". The proposed category would apply to commercial waste management operators holding an Australian Business Number (ABN) who deliver mixed waste to Council's Tharbogang and Yenda landfill facilities.

Under the proposal, a new category would be established with a mixed waste gate fee of \$229.90 per tonne for eligible contractors (10% increase on the 2025/26 fee). The proposed fee would apply only to future waste deliveries made after the amendment takes effect and would not be retrospectively applied.

The proposal does not alter landfill charges for general users, including household and domestic mixed waste, which will continue to be charged on a per-load basis at current rates.

In resolving to exhibit the proposal, Council noted that the reduced fee is forecast to result in a \$244,321 reduction in Waste Fund revenue during 2026/27, with the shortfall proposed to be funded from the Waste Fund Reserve. This would require a corresponding reduction in the 2026/27 landfill capital works program. Council further noted that the proposed fee would not achieve full cost recovery and may have implications for future landfill infrastructure, rehabilitation works and long-term financial sustainability.

Public submissions were sought on the proposed amendment, with submissions closing at 4.00 pm on 25 September 2026. Following the exhibition period, Council is required to consider all submissions received before determining whether to adopt the proposed amendment to the Revenue Policy.

RECOMMENDATION

For Council's determination.

REPORT

At its Ordinary Meeting held on 25 August 2026, Council resolved the following: (Minute No. 26/240)

RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that:

1. *Council give public notice of a proposed new category under s.610E of the Local Government Act 1993 within the 2026/27 Revenue Policy, titled 'contractor waste deliveries for mixed waste', that is applicable to commercial waste management operators with an ABN who deliver mixed waste to the Council's Tharbogang and Yenda landfill facilities. For contractors falling within the new category, the Council*

would reduce the gate fee charge for prospective mixed waste deliveries from \$276.00 to \$229.90 per tonne.

Public notice is to be given for a period of 28 days, in accordance with sections 610E(2), 610F and 705 of the Local Government Act 1993, after which the Council will consider any submissions duly made to it during that period.

- 2. Council notes the forecast impact to the Waste Fund if the amount is reduced to \$229.90 of approximately \$244,321.00 in 2026-27 if the Council determines to make the new category, (delivering a negative impact to the approved budget), and that this amount would be met from the Waste Fund reserve, an offsetting reduction in the 2026-27 landfill capital program.*
- 3. Council notes that, if the Council determines to make the new category, this would reduce revenue below the level required for full cost recovery.*
- 4. Council notes the reporting obligation under condition 2(b)(ii) of IPART's special variation instrument of 13 May 2024, and directs that the effect of this resolution on Council's Long-Term Financial Plan be addressed in a future report to Council.*

The purpose of this report is to consider submissions received during the public exhibition period for the proposed amendment to Council's 2026/27 Revenue Policy and to determine whether the new fee category titled "Contractor Waste Deliveries for Mixed Waste" should be adopted and what the fee should be.

The proposal was publicly exhibited and submissions were invited until 4.00 pm on 25 September 2026.

The proposed amendment is limited to commercial waste management operators and does not affect landfill charges applicable to household or general users. Existing domestic waste charges, which are generally applied on a per-load basis, would remain unchanged.

In considering the proposal, Council previously noted that implementation of the reduced fee would result in an estimated reduction in Waste Fund revenue of approximately \$244,321 during 2026/27. Council further noted that, as the landfill operates on a user-pays basis, the reduced revenue would be funded through the Waste Fund Reserve, reducing the funding available for landfill capital works and future infrastructure requirements.

Council also noted that the proposed fee would not achieve full cost recovery for the landfill operation and that, if adopted, the new rate would become the base rate from which future annual fee adjustments are calculated.

The Waste Fund Reserve is intended to fund significant future landfill obligations, including the construction of new landfill cells and the capping and rehabilitation of completed cells. Any reduction in reserve balances may affect the timing, scope or funding arrangements for future landfill projects.

Council further noted its reporting obligations under Condition 2(b)(ii) of IPART's Special Variation Instrument dated 13 May 2024 and resolved that the impact of any adopted fee reduction on Council's Long-Term Financial Plan be addressed in a future report.

The proposed amendment was publicly exhibited in accordance with Council's resolution. Public submissions were invited and considered prior to Council making a determination on the proposed amendment.

Council has completed the public exhibition process for the proposed amendment to the 2026/27 Revenue Policy. Council is now required to consider the submissions received and

determine whether to adopt the proposed fee category for contractor mixed waste deliveries, having regard to the financial, operational and long-term strategic implications for the Waste Fund and landfill operations.

Operating the Landfill - Tharbogang Waste Management Centre (TWMC)

The Tharbogang landfill is an engineered facility where waste is permanently disposed of in the ground and managed to minimise impacts on the environment and public health. It is a highly regulated facility with engineered liners, leachate collection systems, environmental monitoring programs and progressive rehabilitation requirements.

The Tharbogang landfill must comply with 3 State Government agencies:

1. NSW Department of Planning, Housing and Infrastructure.
Approval is required to construct and operate the landfill. All conditions of approval must be satisfied and an annual report must be submitted to ensure compliance. The current condition of approval is capped at a maximum 30,000 tonnes of waste to be disposed of annually at the Tharbogang landfill. Any exceedance of this cap results in monetary fines.
2. NSW Environment Protection Authority (EPA)
Annual reporting requirements include ongoing monitoring and assessment activities, such as but not limited to:
Groundwater monitoring, Air quality monitoring, Weather monitoring & Waste Monitoring. Any non-conformance or serious breach of the EPA requirements can result in fines or possible closure.
3. NSW Biodiversity Conservation Trust
The Conservation Trust requires Biodiversity Assessment reports to be submitted annually. The Tharbogang Landfill is unique within the region, as it is the only waste facility subject to additional reporting requirements administered by the Department of Planning, Housing and Infrastructure and the NSW Biodiversity Conservation Trust.

Note:

Not all landfills are the same. Tharbogang landfill must comply with a variety of legislative frameworks. Not all Landfills have the same license agreements. Private operations / land and public landfills in different Regional Areas and Cities etc. are setup differently by licensing authorities and Regulatory Agencies (so it is difficult to compare). These differences can impact the cost of operations.

To compare Griffith City Council's landfill operational costs and future investment needs to neighbouring Council's such as Leeton, Carrathool and Wagga would be incorrect as their financial business model and needs would be different.

Whilst the quarry resides on the same parcel of land as the landfill and eventually will be used for the new landfill site, it is a totally separate operation and does not financially contribute to the landfill budget.

Landfill airspace is a finite and valuable asset, it is not free. Council applies appropriate fees and charges so that the existing airspace can be maximised and the surplus generates reserves to be able to construct new airspace. Preserving available airspace through effective waste compaction and resource recovery practices directly extends the landfill's

lifespan, reduces future capital costs, and supports the long-term sustainability of waste management services across the Local Government Area.

Preserving landfill airspace is essential to extending the life of the landfill, minimising future capital expenditure, and maintaining sustainable waste management services for the community. Further, it is important to note that any increases in expenditure of the Landfill, including bringing forward investments in the expansion of the Landfill ultimately results in higher waste collection costs for the community, at both a residential and business level.

Given the airspace is a valuable and critical operational need for the landfill; to reduce the cost of waste so more volume is received, quickly reduces the airspace and creates the need to construct more. Therefore, this theory of reducing the price to attract more business has an impact on potentially exceeding tonnage resulting in fines and also reducing the life of the landfill (quickly filling up airspace) resulting in future investments having to be brought forward and costing the community more in the shorter term to develop a larger landfill.

Landfill fees and charges must achieve three financial outcomes:

- Recover the operational cost of managing the facility.
- Provide sufficient revenue to service future loan repayments associated with the capital program.
- Maintain Council's required annual surplus target of \$900,000 within the Waste Fund.

The landfill waste fund must support a 10-year capital program valued at \$15.04 million. The capital program includes quarry floor preparation, new leachate ponds and staged development of new landfill cells. Landfill revenue must recover operating costs, service future loan repayments and maintain the landfill waste fund's required annual surplus target of \$900,000.

There is a \$15.04 million capital program that must be funded through the Waste Fund in the next 10 years. The funding plan comprises \$11.34 million through borrowings and \$3.70 million from Waste Reserve funds. Because most of the program is proposed to be debt-funded, future Waste Fund revenue must be sufficient to service the associated loan repayments.

Year	Capital Project	Funding Source	Amount
2026/27	Preparation of quarry floor for future development	Reserve funds	\$3.70m
2026/27	Construction of new leachate ponds	Borrowings	\$2.97m
2027/28	New landfill cell, Cell 1 Stage 1	Borrowings	\$2.88m
2030/31	New landfill cell, Cell 2 Stage 1	Borrowings	\$3.20m
2034/35	New landfill cell, Cell 1 Stage 2	Borrowings	\$2.28m
Total			\$15.04m

Independent financial modelling of the Tharbogang landfill operational costs, labour costs, overheads, capital expenditure, waste reserve indicates that the recovery costs needed to process Commercial and Industrial Waste is \$290 per tonne.

	Cost	Tonnes	Allocation		
Municipal Solid Waste (MSW) Cost	\$3,473,171	5,684.58	100%	\$3,473,171	\$611
Commercial & Industrial (C&I) Cost	\$2,728,990	16,741.20	100%	\$2,728,990	\$163
Shared Landfill Cost C & I	\$2,850,292		75%	\$2,127,788	\$127
Shared Landfill Cost MSW	\$2,850,292		25%	\$712,573	\$125
			Commercial & Industrial Gate Fee (\$/tonne)		\$290

Responses to advertised fee proposal

During the exhibition period Council received 54 submissions through the survey (Connect Griffith) and 1 emailed submission, see attached.

A summary of the submissions is as follows:

Issues Identified	Number of Submissions	Percentage of Total Submissions	Summary of Issues Raised
Opposition to the original 32% increase	47	87%	Submitters considered the increase excessive, unreasonable and not reflective of prevailing economic conditions.
Support for a 5% increase	35	65%	Most submitters supported a lower increase, generally aligned with CPI and current cost-of-living pressures.
Impact on local businesses	28	52%	Concerns that increased disposal charges would be passed on to customers, increasing operating costs across the local economy.
Cost-of-living pressures	25	46%	Submitters noted rising household expenses and argued further increases would place additional pressure on residents.
Comparison with neighbouring councils	19	35%	Frequent references were made to lower gate fees at Leeton, Wagga Wagga, Murrumbidgee and Carrathool Councils.
CPI-based increases only	18	33%	A number of submissions argued that any increase should be limited to CPI or inflationary movements.
Impact on rural ratepayers	16	30%	Rural residents raised concerns that they receive limited waste services and rely on private contractors who pass on landfill costs.
Risk of illegal dumping	13	24%	Submitters suggested higher gate fees may encourage unlawful waste disposal and increase roadside dumping.
Request for greater transparency	9	17%	Calls were made for clearer information regarding landfill operating costs, capital expenditure and fee calculations.
Consultation and governance concerns	7	13%	Some submitters criticised the consultation process and questioned how the original increase was determined.
Support for proposed \$229.90/t fee	3	6%	A small number of submissions supported Council's proposed contractor category and reduced fee.
Support for maintaining higher fees to fund landfill operations	1	2%	One submission raised concerns that reducing fees may affect future landfill development and rehabilitation funding.

The consultation demonstrated significant community opposition to the original 32% mixed waste fee increase, with most respondents advocating for a 5% increase aligned more closely with CPI. Key concerns relate to affordability, impacts on rural landholders and local businesses, Griffith's competitiveness relative to neighbouring councils, potential increases in illegal dumping, and a perceived lack of transparency regarding landfill costs and future capital expenditure. A small number of submissions supported Council's proposed contractor fee of \$229.90/t, recognising the need to fund landfill operations and future infrastructure.

OPTIONS**OPTION 1**

For Councils determination.

OPTION 2

As per Councils resolution 25 August 2026. Council notes the forecast impact to the Waste Fund if the amount is reduced to \$229.90 of approximately \$244,321.00 in 2026-27 if the Council determines to make the new category, (delivering a negative impact to the approved budget), and that this amount would be met from the Waste Fund reserve, an offsetting reduction in the 2026-27 landfill capital program.

POLICY IMPLICATIONS

Council's Fees and Charges to be updated as required.

FINANCIAL IMPLICATIONS AND RISK

Should Council adopt the proposed fee category of \$229.90 per tonne, the forecast financial impact is a reduction in Waste Fund revenue of approximately \$244,321 in 2026/27 (based on the implementation of the fee on 1 November 2026). The reduction would be funded from the Waste Fund Reserve and would require a corresponding reduction in the approved landfill capital works program.

The proposed fee would also reduce revenue below the level required for full cost recovery of landfill operations.

Any further reduction in the proposed fee category would further reduce the Waste Fund revenue. The following table shows the FY26/27 financial impact on the Waste Fund with an assumption that the fee would be implemented on 1 November 2026. This date is used for ease of calculation, any fee based on Council's resolution at the 13 October 2026 meeting would be implemented as of the 14 October 2026.

Increase on \$209	Rate per tonne	1 Jul – 31 Oct 26 at \$276 (4 months)	1 Nov – 30 Jun 27 at new rate (8 months)	FY26/27 total Revenue	FY26/27 impact to Revenue
0% (full reversal)	\$209.00	\$731,373	\$1,107,660	\$1,839,033	-\$355,087
5%	\$219.45	\$731,373	\$1,163,043	\$1,894,416	-\$299,704
7.5%	\$224.67	\$731,373	\$1,190,734	\$1,922,107	-\$272,013
10%	\$229.90	\$731,373	\$1,218,426	\$1,949,799	-\$244,321
12.5%	\$235.12	\$731,373	\$1,246,117	\$1,977,490	-\$216,630
15%	\$240.35	\$731,373	\$1,273,809	\$2,005,182	-\$188,938
20%	\$250.80	\$731,373	\$1,329,192	\$2,060,565	-\$133,555
25%	\$261.25	\$731,373	\$1,384,574	\$2,115,948	-\$78,172
32.1% (no change)	\$276.00	\$731,373	\$1,462,747	\$2,194,120	—

The first revenue column is fixed at \$731,373 in every scenario and based on estimated tonnage delivered in comparison to FY25/26. That estimated revenue has been or will be billed at \$276 regardless of what Council resolves and is not recoverable by any decision made by Council. Only the second column is affected.

Each 1% on the \$209 base is worth approximately \$11,077 in FY26/27 on an eight-month application, and \$16,615 on a full-year basis.

Moderate Low Risk: Minor financial loss > \$10,000 to \$1 million.

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

The proposed amendment has been exhibited in accordance with section 610F of the Local Government Act 1993. Council gave public notice of the proposed fee category and invited submissions from the community prior to making a determination. Any submissions received during the exhibition period will be considered before Council determines whether to adopt the amendment.

The proposed fee relates to a service provided by Council and is consistent with Council's authority to charge fees for services under section 608 of the Act. Consideration has also been given to the principles of sound financial management and long-term financial sustainability contained within sections 8B and 8C of the Act, including the impact of the proposal on cost recovery, Waste Fund reserves and future landfill infrastructure requirements.

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.2 Ensure Council's financial sustainability through effective financial management that is transparent and accountable.

CONSULTATION

Senior Management Team.

28-day public exhibition period.

ATTACHMENTS

- (a) Results - Have your say on the proposed new fee category - Contractor Waste fee for mixed waste (under separate cover) 
- (b) Emailed Submission - 5 Sep 2026 (under separate cover) 

CLAUSE CL03**TITLE Endorsement of Councillor Representatives to Murray Darling Association Region 9****FROM Shireen Donaldson, Director Economic & Organisational Development****TRIM REF 26/108993**

SUMMARY

Councillor Scott Groat and Councillor Shari Blumer were appointed by Council as Griffith City Council's representatives to the Murray Darling Association (MDA) Region 9 on 12 November 2024 and 26 November 2024 respectively, for a two-year term. As the current appointment period is nearing completion, this report seeks Council's consideration of the reappointment of Councillor representatives to MDA Region 9.

RECOMMENDATION

Council appoint Councillor _____ and Councillor _____ as Griffith City Council's representatives on the Murray Darling Association Region 9 for a two-year term commencing from the date of appointment.

REPORT

The Murray Darling Association (MDA) is an independent local government association representing councils across the Murray-Darling Basin and advocating on matters affecting Basin communities.

On 12 November 2024, Council appointed Councillor Scott Groat as a representative to MDA Region 9. Subsequently, on 26 November 2024, Councillor Shari Blumer was also appointed as a Region 9 representative. Both appointments were made for a two-year term. Region 9 comprises the following member councils:

- Carrathool Shire Council
- Griffith City Council
- Hay Shire Council
- Leeton Shire Council
- Lockhart Shire Council
- Murrumbidgee Council
- Narrandera Shire Council
- Wagga Wagga City Council

Councillor Shari Blumer currently represents the region at a national level as President of the Murray Darling Association and locally as Chair of MDA Region 9.

Representation on the Murray Darling Association provides Council with opportunities to contribute to advocacy on regional and basin-wide issues, collaborate with neighbouring councils, and influence policy positions affecting local government and communities within the Murray-Darling Basin.

Accordingly, Council is requested to consider the appointment of Councillor representatives to MDA Region 9 for the next term.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other resolution of Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

Council currently provides administrative support for the MDA Region 9 including agenda preparation and minute taking. Meetings are generally held quarterly.

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of risk management, strategic planning, policies, procedures and service standards to enhance accountability, resilience and informed decision making.

CONSULTATION

Senior Management Team

ATTACHMENTS

Nil

CLAUSE	CL04
TITLE	Annual Closure of the Administrative Office and Council Facilities 2026-2027
FROM	Shireen Donaldson, Director Economic & Organisational Development
TRIM REF	26/103036

SUMMARY

Council has adopted the practice of closing the Administrative Office in Benerembah Street and Council Depot/Workshop between Christmas and New Year.

The proposed dates for closure for 2026/27 are from **1pm Thursday, 24 December 2026 to Friday, 1 January 2027** inclusive. The closure period includes public holidays for Christmas Day, Boxing Day and New Year's Day.

The Council Administration Office and Depot/Workshop will re-open **Monday, 4 January 2027**. Various Council facilities are also closed for trading over the Christmas/New Year period each year. This report proposes the dates for closure for each nominated facility over this period.

RECOMMENDATION

- (a) Council's Administrative Office at 1 Benerembah Street and the Council Depot/Workshop be closed from 1pm Thursday, 24 December 2026 to Friday, 1 January 2027 inclusive and will re-open for business on Monday, 4 January 2027.
- (b) Each of the nominated Council facilities operate in accordance with the times detailed as follows:

Griffith Regional Art Gallery

Closed from 2pm Sunday, 20 December 2026 and will re-open 11am Saturday, 16 January 2027.

Griffith Regional Theatre

Closed from 3pm Wednesday, 23 December 2026 and will reopen 10am Monday, 18 January 2027.

Griffith Regional Aquatic Leisure Centre

Thursday 24 December	6am – 6pm
Friday 25 December – Christmas Day	CLOSED
Saturday 26 December – Boxing Day	12pm – 5pm (Pool Only) *subject to staff availability
Sunday 27 December	10am – 5pm
Monday 28 December	6am – 8pm
Tuesday 29 December	6am – 8pm
Wednesday 30 December	6am – 8pm
Thursday 31 December	6am – 6pm
Friday 1 January – New Year's Day	12pm – 5pm

Creche will be closed Thursday, 24 December 2026 until Monday, 4 January 2027. From Saturday, 2 January 2027 normal summer trading hours resume.

Pioneer Park Museum

Closed from Monday, 21 December 2026 and re-open Monday, 4 January 2027.

Griffith Regional Sports Centre

Last day of opening is Wednesday, 23 December 2026, closing at 8pm and will re-open at 9am Monday, 4 January 2027.

Griffith Tourism Hub

Thursday 24 December	9am – 2pm
Friday 25 December – Christmas Day	CLOSED
Saturday 26 December – Boxing Day	CLOSED
Sunday 27 December	10am – 2pm
Monday 28 December	CLOSED
Tuesday 29 December	10am – 3pm
Wednesday 30 December	10am – 3pm
Thursday 31 December	10am – 3pm
Friday 1 January – New Year's Day	CLOSED

Griffith City Library

Closed from 1pm Thursday, 24 December 2026 to Friday, 1 January 2027 inclusive and will re-open for business on Monday, 4 January 2027.

Griffith City Pound and Rehoming Centre

Closed from 1pm Thursday, 24 December 2026 to Friday, 1 January 2027 inclusive and will re-open for business on Monday, 4 January 2027.

After hours emergencies for serious dog attacks and straying stock only contact our afterhours service on 0408 210 196. If the matter is urgent, you will be directed to contact the Griffith Police Station.

Griffith Livestock Marketing Centre

Closed from Saturday, 12 December 2026 and will re-open Thursday, 7 January 2027.

Tharbogang Waste Management Centre

Friday 25 December – Christmas Day	CLOSED
Saturday 26 December – Boxing Day	CLOSED
Friday 1 January 2027 – New Year's Day	CLOSED

Yenda Waste Management Centre

Yenda Landfill will be opened as per usual.

All domestic recycling and commercial garbage collections will be as per normal over the Christmas/New Year period, i.e. garbage will still be collected on Christmas Day, Boxing Day and New Year's Day holidays. Garbage bins need to be put out the night before as usual.

REPORT

Council has for many years closed the Administrative Office and Council Depot/Workshop between Christmas and New Year. Council facilities also shut down for various lengths of time over the Christmas/New Year period. In addition to the closure of the Administration Office and Depot/Workshop, this report also proposes the closure of each of the nominated Council facilities in accordance with the times in the above recommendation.

Staff may use accrued leave for the three working days that occur from 29 December 2026 to 31 December 2026. Public holidays account for 25, 26, 28 December 2026, and 1 January 2027.

The Council Administration Office and Depot/Workshop will reopen on Monday, 4 January 2027.

The practice of closing the Council Administration Office, Depot/Workshop and nominated facilities over the Christmas and New Year period in recent years has proven to be effective as most businesses have a Christmas/New Year shutdown period and the month of January is largely recognised as a time when many families come together as part of the school holidays. Business activity during this period also reduces. As a result, it is expected that attendances at Council Administration Office, Council Depot/Workshop and facilities will be lower than normal.

Arrangements for outdoor staff will remain similar to other years whereby a minimum staff situation will apply.

Council's facilities will advertise opening times on the Council website and in Council newsletters prior to the Christmas/New Year holidays.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council could choose to open the Administration Office and Council Depot/Workshop from 29 December 2026 to 31 December 2026. The level of telephone calls and counter enquiries received by the Council would most likely be minimal during this period.

Alternative options for Council's facility operating times could be determined by Councillors.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS AND RISK

If additional opening hours are provided on public holidays, penalty rates of pay will apply at a rate two and a half (2.5) times normal rates of pay as per Local Government State Award.

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Appropriate staff and community notification will be required.

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

Essential services will continue to be provided over the annual closure period. Emergency contact numbers will be available on Council's website.

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Essential services will continue to be provided over the annual closure period. Emergency contact numbers will be available on Council's website.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Essential services will continue to be provided over the annual closure period. Emergency contact numbers will be available on Council's website.

Moderate Low Risk: Short term interruption of services or operations. Limited impact to staff and service standards. Short term contractor performance affected.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of risk management, strategic planning, policies, procedures and service standards to enhance accountability, resilience and informed decision making.

CONSULTATION

Senior Management Team

Council facility managers

ATTACHMENTS

Nil

CLAUSE **CL05****TITLE** **Annual Disclosures by Councillors and Designated Persons Returns - 30 June 2025 to 30 June 2026****FROM** **Shireen Donaldson, Director Economic & Organisational Development****TRIM REF** **26/101990**

SUMMARY

Section 4.21 of Council's Code of Conduct policy (the Code) requires that a Councillor or Designated Person must make and lodge with the General Manager a "Disclosures by Councillors and Designated Persons' Return" (Schedule 2 of the Code) disclosing the Councillor's or Designated Person's interests (as specified in Schedule 1 of the Code) at 30 June each year.

RECOMMENDATION

The report be noted by Council.

REPORT

Disclosures by Councillors and Designated Persons Returns have been lodged by the due date by Councillors and Designated Persons in the appropriate format. Returns for the period 30 June 2025 to 30 June 2026 are tabled for information as required by the Code of Conduct.

Section 4.8 of the Model Code of Conduct, states that designated persons include:

- (a) *The general manager.*
- (b) *Other senior staff of the council for the purposes of section 332 of the LGA.*
- (c) *A person (other than a member of the senior staff of the council) who is a member of staff of the council or a delegate of the council and who holds a position identified by the council as the position of a designated person because it involves the exercise of functions (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the person's duty as a member of staff or delegate and the person's private interest.*
- (d) *A person (other than a member of the senior staff of the council) who is a member of a committee of the council identified by the council as a committee whose members are designated persons because the functions of the committee involve the exercise of the council's functions (such as regulatory functions or contractual functions) that, in their exercise, could give rise to a conflict between the member's duty as a member of the committee and the member's private interest.*

Council's Internal Policy - Designated Persons (GOV-PO-701) further specifies Council's designated persons are as follows:

- *General Manager*
- *Directors*
- *Planning and Environment Manager*
- *Building Certification Coordinator*
- *Senior Building Surveyor*
- *Building Surveyor*

- *Building Surveyor (Trainee)*
- *Contract Building Surveyor*
- *Environment & Health Coordinator*
- *Environmental Health Officer*
- *Public Health Officer*
- *Animal Control and Parking Compliance Coordinator*
- *Compliance Officer*
- *Casual Compliance Officer – On Call*
- *Planning & Environment Compliance Officer*
- *Development Assessment Coordinator*
- *Senior Development Assessment Planner*
- *Development Assessment Planner*
- *Trainee Development Assessment Planner*
- *Assessment Officer*
- *Urban Strategic Design & Major Projects Manager*
- *Project Planner*
- *Relief Planner Development Assessment*
- *Contract Strategic Planning Support*
- *Engineering Design & Approvals Manager*
- *Audit, Risk & Improvement Committee Independent Committee Member*

Information contained in returns made and lodged under clause 4.21 are to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2018 and guidelines issued by the Information Commissioner. The returns of Councillors and Designated Persons will be published on Council's website with details of 'Residential Address' and signatures having been redacted from the published document.

OPTIONS

Not Applicable

POLICY IMPLICATIONS

Code of Conduct Policy

FINANCIAL IMPLICATIONS AND RISK

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

LOCAL GOVERNMENT ACT 1993 NO 30

Chapter 14 Honesty and disclosure of interests

MODEL CODE OF CONDUCT

- 4.21 *A councillor or designated person must make and lodge with the general manager a return in the form set out in schedule 2 to this code, disclosing the councillor's or designated person's interests as specified in schedule 1 to this code within 3 months after:*
- (a) becoming a councillor or designated person;*
 - (b) 30 June of each year; and*

- (c) *the councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).*
- 4.22 *A person need not make and lodge a return under clause 4.21, paragraphs (a) and (b) if:*
 (a) *they made and lodged a return under that clause in the preceding 3 months; or*
 (b) *they have ceased to be a councillor or designated person in the preceding 3 months.*
- 4.23 *A person must not make and lodge a return that the person knows or ought reasonably to know is false or misleading in a material particular.*
- 4.24 *The general manager must keep a register of returns required to be made and lodged with the general manager.*
- 1.
 2. 4.25 *Returns required to be lodged with the general manager under clause 4.21(a) and (b) must be tabled at the first meeting of the council after the last day the return is required to be lodged.*
 - 3.
 4. 4.26 *Returns required to be lodged with the general manager under clause 4.21(c) must be tabled at the next council meeting after the return is lodged.*
- 4.27 *Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.*

Serious Moderate Risk: Significant policy or regulatory breach/s, resolved through negotiation or remedial action. Exposure to possible litigation risks. Most exposures covered by Insurance.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Moderate Low Risk: Minor adverse public/staff reaction and/or negative publicity. Resolved with Manager or Director Comment. No impact on staff morale.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of risk management, strategic planning, policies, procedures and service standards to enhance accountability, resilience and informed decision making.

CONSULTATION

Senior Management Team

ATTACHMENTS

Nil

**DISABILITY INCLUSION & ACCESS COMMITTEE
HELD IN THE COUNCIL CHAMBERS ON
WEDNESDAY, 16 SEPTEMBER 2026 COMMENCING AT 4:10 PM**

[Agenda of Disability Inclusion & Access Committee - Wednesday, 16 September 2026](#)

PRESENT

Councillor Shari Blumer (Chair), Geoff Tarr (via zoom)(Community Representative), Marilyn Hams (Community Representative), Ralph Twaddell (Community Representative), Soheil Derakhshan (via zoom)(Community Representative), Suzanne Biondo (Community Representative), Lindsay Wickey (Community Representative), Dene Beltrame (Community Representative)

Quorum = 3

STAFF

Director Economic & Organisational Development, Shireen Donaldson, Urban Strategic Design & Major Projects Manager, Peter Badenhorst, Project Planner, Melanie Vella, Community Development Officer, Viviana Degenkamp and Minute Secretary, Antoinette Galluzzo

Absent: Debbie Honeychurch (Community Representative)

1 APOLOGIES

RECOMMENDED on the motion of Councillor Shari Blumer and Dene Beltrame that apologies be received from Councillor Laurie Testoni, Community Development Coordinator, Melissa Canzian, Jaimee Damini (Community Representative), Rocco Catanzariti (Community Representative) and Jodie Ridge (Community Representative).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Lindsay Wickey and Ralph Twaddell that the minutes of the previous meeting held on 17 June 2026, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Suzanne Biondo

CL01 - Committee Member Agenda Item - Suzanne Biondo

Reason - The matter concerns a complaint I previously lodged with the Australian Human Rights Commission.

5 ITEMS OF BUSINESS

Mr Tarr raised the issue of long waiting times for wheelchair accessible taxi services. The Committee discussed requesting information from taxi services.

RECOMMENDED on the motion of Geoff Tarr and Dene Beltrame that Council:

- (a) Write to local taxi services to find out how many wheelchair accessible taxis there are in Griffith and when they are operating.
- (b) Enquire about the booking process, policies and priorities.

CL01 COMMITTEE MEMBER AGENDA ITEM - SUZANNE BIONDO

The Committee discussed Suzanne Biondo's correspondence and employment for people with disability within the community.

RECOMMENDED on the motion of Suzanne Biondo and Dene Beltrame that Council Staff write to the Minister for Disability to discuss the regional issues with employment for people with a disability and seek information on current programs, funding opportunities and initiatives available to support employment pathways, workforce participation and inclusion within regional communities.

CL02 UPDATE: GRIFFITH PLAY GROUND STRATEGY

Mr Twaddell left the meeting at 4:52 pm and returned at 4:56 pm.

Councillor Blumer left the meeting at 4:45 pm and returned at 4:57 pm.

Ms Vella provided an update on the review of the Playground Strategy, noting that the

current strategy was adopted in March 2014 and is now over ten years old. A comprehensive review is planned over the next 12 to 18 months, with all aspects of the strategy to be reassessed. The review process will include the development of a draft strategy, public exhibition, and final consideration by Council.

Staff advised that work on the strategy has temporarily slowed due to competing infrastructure projects however, preliminary work continues in the background. An external community survey has been undertaken and reviewed, with consideration being given to reopening the survey to obtain further community feedback.

Discussion highlighted the importance of designing playgrounds that promote inclusive and all-abilities.

Ms Vella left the meeting at 5:10 pm.

RECOMMENDED on the motion of Councillor Shari Blumer and Ralph Twaddell that the Committee note the information.

CL03 UPDATE: AUDIENCE DEVELOPMENT FUND THROUGH MUSEUMS & GALLERIES OF NSW

Ms Degenkamp informed the Committee that Council was successful in the Audience Development Funds through Museums and Galleries of New South Wales, and staff thanked the Committee for the letter of support from the previous meeting.

RECOMMENDED on the motion of Dene Beltrame and Suzanne Biondo that the information be received.

CL04 UPDATE: INTERNATIONAL DAY OF PEOPLE WITH DISABILITY

RECOMMENDED on the motion of Councillor Shari Blumer and Dene Beltrame that the information be received.

Ms Degenkamp informed the Committee that Council will once again host an event to celebrate International Day of People with Disability on 3 December 2026. Following the success of last year's event, this year's celebration is proposed to be held at the Griffith Regional Sports Stadium and will feature a range of activities and a community art project. Further details regarding the event program will be provided as planning progresses.

CL05 SCHOOL HOLIDAY COOKING WORKSHOP

The Committee was advised that the Youth Advisory Group (YAG) successfully secured funding through the Department of Communities and Justice and the Office for Youth to deliver a series of *Cooking and Connect* workshops during the October school holidays. The workshops will be held at Piccolo Family Farm.



RECOMMENDED on the motion of Lindsay Wickey and Marilyn Hams that the information be received.

Mr Tarr left the meeting at 5:21 pm.

CL06 COMMITTEE MEMBER APPLICATION - ABBEY IERACI

RECOMMENDED on the motion of Lindsay Wickey and Marilyn Hams that the Committee accept Abbey Ieraci and Kylie Gatto Brown as a members of the Disability, Inclusion and Access Committee, accept the resignation of Roy Catanzariti and the Terms of Reference be updated.

6 OUTSTANDING ACTION REPORT

The Committee noted the Action Report.

7 GENERAL BUSINESS

Nil.

8 NEXT MEETING

The next meeting of the Disability Inclusion & Access Committee is to be held on Wednesday, 11 November 2026 at 4:00 pm.

There being no further business the meeting terminated at 5:36 pm.

**LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE
HELD IN THE COUNCIL CHAMBERS ON
THURSDAY, 17 SEPTEMBER 2026 COMMENCING AT 5:00 PM**

[Agenda of Lake Wyangan & Catchment Management Committee - Thursday, 17 September 2026](#)

PRESENT

Councillor Tony O'Grady, Councillor Laurie Testoni, Councillor Mark Dal Bon (Councillor - Alternate), Councillor Shari Blumer, Frank Battistel (Community Representative), Reginald Brown (Community Representative), Scott Collis (Community Representative), Ema Munro (Community Representative), Lisa Parker (Community Representative), Jade Salvestro (Community Representative), John Tagliapietra (Community Representative), Kelvin Williams (Community Representative)

Bernadette Torresan, One Basin CRC (Zoom)
Margot Rawsthorne, University of Sydney (Zoom)

Quorum = 3

STAFF

General Manager, Scott Grant, Director Sustainable Development, Joe Rizzo, Urban Strategic Design & Major Projects Manager, Peter Badenhorst

Councillor Tony O'Grady assumed the Chair due to the Mayor being an apology for this meeting.

1 APOLOGIES

Apologies were received from Mayor Doug Curran, Lyndsay Golsby-Smith (Murrumbidgee Irrigation), Councillor Scott Groat and Environment & Public Health Coordinator, Vanessa Johns

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Jade Salvestro and Councillor Tony O'Grady that the minutes of the previous meeting held on 19 March 2026, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 PRESENTATION BY BERNADETTE TORRESAN, ONE BASIN CRC

Ms Bernadette Torresan, Regional Manager, One Basin Cooperative Research Centre, provided an overview of the organisation and its role in supporting research to address challenges throughout the Murray-Darling Basin. She advised that One Basin CRC works collaboratively with industry, government and research organisations. Ms Torresan presented on a current research project examining the use of biochar as a potential water quality improvement tool.

The project has identified an opportunity to utilise large volumes of agricultural residues to produce biochar, which may assist in addressing water quality issues, including blue-green algae. A business case for Griffith has been developed to assess suitable feedstocks, potential biochar products and the economic viability of the technology. The next phase will involve laboratory and field trials, with Lake Wyangan identified as a primary case study site.

Ms Torresan advised that the project aims to deliver sustainable water quality outcomes across the region, with potential applications at lakes, wetlands and agricultural sites. Research will assess the long-term performance of biochar, including the nutrients and contaminants captured through the filtration process. Several possible deployment methods were raised, including use within inflow channels and floating treatment systems. Ms Torresan advised that a range of approaches would be investigated as part of the research.

Discussion highlighted the salinity issues within Lake Wyangan. Ms Torresan noted that the current research has primarily focused on blue-green algae; however, future testing could also examine salinity management options. Council staff advised that salinity data collected for the Lake could be made available to support the research.

Ms Torresan advised that initial laboratory testing would commence in the coming months, followed by trials at Lake Wyangan. Should the technology prove effective, biochar could offer a cost-effective option to improve water quality while complementing other long-term management strategies being considered for the lake.

Councillor Dal Bon entered the meeting at 5.20 pm.

Mr Scott Grant entered the meeting at 5.22 pm.

In further discussion, members acknowledged community interest in progressing water quality improvements at Lake Wyangan. Council staff noted that no single solution is likely to resolve all water quality issues and emphasised the importance of evidence-based decision making. It was further noted that the proposed research trials would be undertaken at no

cost to Council and would provide valuable scientific data to inform future recommendations and investment decisions. Additionally, discussions regarding alternative water management options, including "water in, water out" strategies, would continue.

CL02 PRESENTATION BY MARGOT RAWSTHORNE, UNIVERSITY OF SYDNEY

Ms Margot Rawsthorne and Ms Amanda Howard, University of Sydney, provided an overview of the Water Futures project, an initiative, funded through the One Basin Cooperative Research Centre.

The presenters advised that the project adopts a community-led approach, bringing together community members, industry and researchers to identify local priorities and develop practical solutions. Unlike traditional research projects, Water Futures enables communities to determine the issues most important to them and work collaboratively to design and implement responses.

Examples of projects undertaken in other Basin communities include citizen science initiatives focused on water quality and river health, education programs reconnecting communities with local waterways and projects supporting employment and social inclusion. The presenters noted that community priorities are often diverse and extend beyond water quality to include broader social, environmental and economic outcomes.

The presenters highlighted the benefits of strengthening connections between communities across the Murray-Darling Basin, noting that sharing experiences and knowledge may help reduce conflict and foster greater collaboration.

Ms Parker expressed interest in partnering with the University of Sydney on a collaborative project, such as a Carpathon, to assist in improving water quality.

RECOMMENDED on the motion of Lisa Parker and Frank Battistel that Council staff investigate options to hold Carpathon events to remove Carp from Lake Wyangan.

Ema Munro left the meeting at 5:52 pm.

CL03 RESIGNATION OF COMMITTEE MEMBER

RECOMMENDED on the motion of Councillor Laurie Testoni and Frank Battistel that the Committee accept Matthew Woodward's resignation and the Terms of Reference be updated.

CL04 LAKE WYANGAN WATER QUALITY MONITORING - UPDATE

Mr Rizzo provided an update on water quality monitoring. Initial feedback has been positive, with Council awaiting confirmation from Ventia regarding their operational status.

The Committee discussed opportunities to improve public access to water quality information, including incorporating QR codes on signage to direct users to the Council website. Mr Rizzo advised that quotations for updated signage are currently being obtained.

CL05 AQUATIC PROJECTS PTY LTD - LAKE WYANGAN WATER TREATMENT

Mr Rizzo provided an overview of a water treatment technology demonstration undertaken by Aquatic Projects Pty Ltd at Lake Wyangan. The demonstration formed part of a project being progressed through the office of Mrs Helen Dalton MP, with Lake Wyangan selected

as the demonstration site.

The Committee was advised that the technology is intended as a long-term water quality management solution. The next stage of the project would involve an assessment to determine the most suitable system configuration for Lake Wyangan, with a cost estimate to be provided following completion of that assessment.

Members sought clarification regarding the treatment process, including the management of nutrients, contaminants and sludge generated by the system. It was noted that the technology pumps water through an above-ground treatment process before returning it to the Lake and includes a mechanism for removing accumulated sludge. Concerns were raised regarding operational and maintenance costs and scalability for a large water body such as Lake Wyangan.

Committee members discussed whether the technology would be effective in addressing salinity and acknowledged that further technical and cost information would be required before any commitment could be considered.

Members noted that this option was unlikely to represent a stand-alone solution and may be more effective as part of a broader suite of water quality improvement measures, including treatment of inflows and drainage channels entering the Lake.

Councillor Testoni emphasised the need to fully understand the financial implications of the proposal and queried the availability of grant funding to support future investigation or implementation. The Committee agreed that the opportunity could be pursued as a pilot project should external grant funding become available.

Councillor Shari Blumer left the meeting at 6.07 pm and returned at 6.09 pm.

In response to questions regarding water transfer infrastructure, Mr Rizzo advised that Council holds approval from Murrumbidgee Irrigation to pump water from the northern lake system. While infrastructure previously transferred to Council is currently non-operational, water levels can be managed through the existing gates if required. It was also noted that Murrumbidgee Irrigation can accept up to 20 megalitres per day, subject to water quality requirements.

6 OUTSTANDING ACTION REPORT

The Committee reviewed the Action Report.

Ms Parker enquired if Council would consider appointment of a dedicated Lake Wyangan Project Officer position. Mr Grant advised that additional budget allocation and Council endorsement would be required before such a position could be established.

The Committee discussed potential water transfer arrangements for Lake Wyangan with an interested landowner. Mr Rizzo advised that further investigation is required, including discussions with the relevant landowner. A report will be provided to the next Committee meeting for consideration.

CLOSED COMMITTEE REPORT

CC01 HYDRO2050 LAKE WYANGAN CYANOBACTERIA TREATMENT PROPOSAL

Mr Rizzo provided an overview of the report and the water quality improvement options

currently being investigated for Lake Wyangan. During discussion, Ms Parker noted that while the proposed treatment technology appeared technically sound, the implementation costs were significant.

The Committee did not proceed with a recommendation to endorse the Hydro2050 proposal due to the costs involved.

Committee members discussed a range of potential solutions. In response to questions regarding the establishment of wetlands, Mr Rizzo advised that a constructed wetland solution could cost in the order of \$2 million.

Councillor Blumer left the meeting at 6.29 pm.

Mr Grant advised that Council is continuing discussions with Griffith Local Aboriginal Land Council (GLALC) regarding opportunities to improve water flows into the lake. He further advised that a previous funding application seeking approximately \$3.3 million for a number of lake improvement projects had been unsuccessful however Council would continue to investigate funding options.

RECOMMENDED on the motion of Frank Battistel and John Tagliapietra that Council expedite discussions with the interested landowner regarding options to pump water into and out of Lake Wyangan, and that staff provide a report back to the Committee on the outcomes of those discussions.

7 GENERAL BUSINESS

7.1 Water Allocation and Future Water Quality Initiatives

Mr Tagliapietra queried whether additional water would be introduced to Lake Wyangan prior to Christmas to maintain water levels through the summer period. Mr Rizzo noted that the proposal would have financial implications and would need to identify the volume of water required and the associated cost.

RECOMMENDED on the motion of John Tagliapietra and Scott Collis that Council investigate the allocation of 1,000 megalitres of water to Lake Wyangan to compensate for evaporation losses and maintain water levels above critical thresholds.

During further discussion, it was noted that any decision regarding additional water allocations would need to be balanced against other Council priorities, including the potential value of trading water allocations.

7.2 Pilot Project - Aquatic Projects Pty Ltd

The Committee discussed the merits of the project discussed in CL05. Mr Grant advised that validation of the project would be required to determine whether the technology is effective and scalable for Lake Wyangan. Further cost assessments would then be required to determine the feasibility of implementation across the north and south lakes.

RECOMMENDED on the motion of Lisa Parker and Frank Battistel that Council investigate grant funding opportunities to progress the proposed pilot project.

7.3 Road Condition

A concern was raised regarding possible leakage and erosion occurring along the roadway between the two lakes. Mr Rizzo undertook to investigate the matter further.

7.4 Council Officer Position

The Committee discussed the potential need for dedicated environmental resources to support ongoing monitoring and management of Lake Wyangan water quality.

RECOMMENDED on the motion of Lisa Parker and Scott Collis that Council investigate the establishment of an environmental officer position, similar to the former Lake Wyangan Catchment Project Officer role, and prepare a report for the Committee's consideration.

8 NEXT MEETING

The next meeting of the Lake Wyangan & Catchment Management Committee is to be held on Thursday, 17 December 2026 at 5:00 pm (to be confirmed).

There being no further business the meeting terminated at 6:52 pm.

**GRIFFITH HEALTH FACILITIES LIMITED (GHFL)
HELD IN THE MURRAY ROOM ON
TUESDAY, 22 SEPTEMBER 2026 COMMENCING AT 6:00 PM**

PRESENT

Scott Grant (Chair) (Director), Doug Curran (Director), Anne Napoli (Director), Tony O'Grady (Director), Matthew Hansen (Director)

Quorum = 3

STAFF

Governance Officer and Minute Taker, Jessica Bertacco

1 APOLOGIES

No apologies were received.

2 CONFIRMATION OF MINUTES

MOVED on the **MOTION** of Directors Doug Curran and Tony O'Grady that the minutes of the previous meeting held on 11 November 2025, having first been circulated amongst all members, be confirmed.

CARRIED

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 GRIFFITH HEALTH FACILITIES LIMITED (GHFL) COMMITTEE AGM MEETING

Discussion took place regarding the annual operations and financial statement.

MOVED on the **MOTION** of Directors Doug Curran and Anne Napoli that:

- (a) Directors note the principal activities information provided in this report.
- (b) Directors receive and adopt the annual financial statements for the year ending 30 June 2026, and
- (c) Complete and lodge Form 388 and Ancillary Fund Return at completion of the 2026 Annual General Meeting.

CARRIED

6 GENERAL BUSINESS

6.1 St Vincent's Private Community Hospital Griffith 10th Anniversary Gala Dinner

Director Napoli noted St Vincent's Private Community Hospital Griffith 10th Anniversary Gala Dinner which will be held on Thursday 24 September 2026.

6.2 10 Year Plan

Discussions were held regarding the long term maintenance requirements of the hospital building over the next 10 years. It was noted that significant maintenance works will be required and that funding for these works will need to be provided by Council. Consideration will need to be given to potential funding sources. It was also noted that the development of an Asset Management Plan and Financial Management Plan will be required; however, these matters will be considered at a future meeting of the relevant working group.

Note: The matter of asset management and renewal is related to alternate entity and sinking fund.

7 NEXT MEETING

The next meeting of the Griffith Health Facilities Limited (GHFL) is to be held in 2027.

There being no further business the meeting terminated at 6:06 pm.

**NEW CEMETERY MASTERPLAN COMMITTEE
HELD IN THE MURRAY ROOM ON
WEDNESDAY, 23 SEPTEMBER 2026 COMMENCING AT 5:08 PM**

[Agenda of New Cemetery Masterplan Committee - Wednesday, 23 September 2026](#)

PRESENT

Councillor Jenny Ellis (Chair), Councillor Mark Dal Bon, Wendy Collis (Community Representative)

Via Zoom: Anthony Kidman (Community Representative), Peter Woodward (Community Representative)

Via Telephone: Virginia Tropeano (Community Representative)

Absent: Bruno Guidolin (Community Representative), Jake Hubbard (Community Representative), Daniel Calabro (Community Representative)

Quorum = 3

STAFF

Director Infrastructure & Operations, Phil King, Parks & Gardens Manager, Peter Craig and Minute Taker, Jessica Bertacco

1 APOLOGIES

An apology was received from Pamela Kensett-Smith.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Wendy Collis and Councillor Dal Bon that the minutes of the previous meeting held on 15 April 2026, having first been circulated amongst all members, be confirmed.

Peter Woodward entered the meeting via Zoom at 5:17 pm.

3 BUSINESS ARISING

Councillor Dal Bon expressed his concerns questioning the availability and future capacity of the existing cemetery, including reserved and prepaid burial sites and underground vaults. It was clarified that once a site or vault has been reserved or purchased, it is considered unavailable, regardless of whether it is currently occupied.

Councillor Ellis noted the importance of monitoring remaining cemetery capacity and estimating the years of burial space available to inform future planning and that further consideration will occur as part of the New Cemetery Master Plan.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 REQUEST FOR RECOMMENDATION TO COMMISSION HISTORICAL INVESTIGATION INTO THOMAS MICHAEL MACNAMARRA AND “CLANCY OF THE OVERFLOW”

The Committee discussed the historical investigation into Thomas McNamara and his possible connection to *Clancy of the Overflow*. Members supported exploring opportunities to present the historical information through the Tourism Hub, interpretive material and potential cemetery tours, while acknowledging that the connection remains subject to historical interpretation.

Peter Woodward left the meeting at 5:23 pm.

The Committee agreed to invite a representative from the Tourism Hub to a future meeting to provide information on potential tourism and educational opportunities. It was noted that any proposed signage or plaque would require appropriate consideration of next-of-kin notification and community consultation.

RECOMMENDED on the motion that Virginia Tropeano and Wendy Collis that the Committee invite a representative from the Griffith Tourism Hub to attend a future Committee meeting to discuss opportunities associated with the Thomas McNamara Story and potential initiatives.

CL02 CONSTRUCTION OF BELOW GROUND VAULTS

The Committee noted the report regarding the construction of below-ground vaults, including the comparative costs of precast vaults and the current brick and cast-in-situ construction method.

It was noted that the current construction method provides the required structural strength through cast-in-situ concrete, with brickwork providing the internal lining. The use of precast vaults would involve additional costs associated with crane hire and installation.

RECOMMENDED on the motion of Wendy Collis and Councillor Dal Bon that the information be received.

CL03 REVIEW OF THE NEW CEMETERY MASTERPLAN 2020

The Committee reviewed the draft Master Plan for the proposed new cemetery site. Mr King noted that the 2020 Master Plan was considered but not formally endorsed.

Members discussed the proposed layout and staging, access and traffic arrangements, noise, utility services, soil conditions and opportunities for modern infrastructure. It was confirmed that Council owns the site and that investigations have confirmed suitable soil conditions.

Further investigations were identified as required, including a site survey, traffic and noise assessments, and further design work.

Mr King advised that previous funding was used to prepare the original Master Plan. The new cemetery development is included in the Long-Term Financial Plan, subject to future annual budget adoption. It was noted that the previously proposed crematorium component would no longer be required following the approval of private crematorium providers.

The Committee agreed that an on-site inspection would assist in assessing site conditions, access and layout options and inform further consideration of the Master Plan. It was agreed that the on-site meeting would take place at 3:30 pm Thursday 19 November 2026.

6 OUTSTANDING ACTION REPORT

The report was noted.

7 GENERAL BUSINESS

Nil

8 NEXT MEETING

The next meeting of the New Cemetery Masterplan Committee is to be held on 19 November 2026 after the on-site meeting.

There being no further business the meeting terminated at 6:11 pm.

**SCENIC HILL USER GROUP
HELD IN THE COUNCIL CHAMBERS ON
TUESDAY, 29 SEPTEMBER 2026 COMMENCING AT 4:30 PM**

[Agenda of Scenic Hill User Group - Tuesday, 29 September 2026](#)

PRESENT

Councillor Jenny Ellis (Chair), Councillor Tony O'Grady, Bruno Guidolin (Community Representative), Denis Couch (Community Representative), Desma Newman (Community Representative - Zoom), Helen Vowles (Community Representative), Ronald Anson (Community Representative), Sally Bamblett (Community Representative), Timothy Ellis (Community Representative - Zoom), Brett Nangle (Nangle Landscape Architecture – Zoom)

Quorum = 3

STAFF

Director Economic & Organisational Development, Shireen Donaldson, Urban Strategic Design & Major Projects Manager, Peter Badenhorst, Tourism Manager, Mirella Guidolin, Curator Pioneer Park, Fox Darcy and Minute Secretary, Leanne Austin

1 APOLOGIES

Apologies were received from Director Infrastructure & Operations, Phil King, Director Sustainable Development, Joe Rizzo and Councillor Laurie Testoni.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Denis Couch and Helen Vowles that the minutes of the previous meeting held on 24 March 2026, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 Clean Up Event

Councillor Jenny Ellis requested the Clean Up Event item be presented to the next meeting. Two clean-up dates are to be confirmed.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 PRESENTATION - WASTE AND SUSTAINABLE MATERIALS (WASM) LITTER PREVENTION GRANT APPLICATION

Mr Badenhorst provided an update on Council's successful **Waste and Sustainable Materials (WASM) Grant**, valued at **\$60,000**, noting that EPA approval was required before the project could commence. Following a meeting with the EPA on 23 September, approval was received to proceed with site inspections and project implementation.

The project will focus on three identified litter hotspots at Scenic Hill:

- Rotary Lookout;
- Middle Lookout (above the former tip site); and
- Hermit's Cave Lookout.

The grant will be delivered through five key components:

- Installation of infrastructure, including large litter bins in specific locations. Bins will be wrapped in EPA signage.
- Improved signage and environmental messaging approved by the EPA;
- A public education and communication campaign;
- Community clean-up events; and
- Increased monitoring and surveillance of the area.

Mr Badenhorst advised that EPA recommendations include the installation of general waste bins rather than recycling bins to minimise contamination. Council has also prepared a communications plan incorporating media releases, social media promotion and engagement with local fast-food businesses to help address littering associated with takeaway packaging.

As part of the grant requirements, Council will coordinate three community clean-up events. An Expression of Interest process will be undertaken to encourage community involvement. Feedback from the Committee was sought on suitable timing for the first clean-up event.

In relation to monitoring and enforcement, Mr Badenhorst advised that the EPA does not support the installation of surveillance cameras due to cost, maintenance and effectiveness

concerns. Instead, the project will focus on increased ranger patrols and monitoring, with additional hours allocated within the grant budget.

Committee members acknowledged the project as a positive step towards improving the management and presentation of Scenic Hill. Following discussion, the Committee supported Council's proposed focus on ranger patrols rather than surveillance cameras at this stage, while noting that the effectiveness of the monitoring program should be reviewed as part of the project evaluation. The Committee also supported consulting with local fast-food businesses in future discussions regarding litter reduction initiatives.

Mrs Donaldson advised the communications plan and proposed clean-up event dates will be emailed to Committee members.

BRETT NANGLE PRESENTATION – SCENIC HILL MASTERPLAN

Mr Nangle presented the draft Scenic Hill Masterplan, advising that it had been informed by previous site analysis, community feedback, Council input and consultation with the Griffith Local Aboriginal Land Council (GLALC). The Masterplan aims to enhance visitor experiences while protecting the natural, cultural and environmental values of Scenic Hill.

Key principles of the draft Masterplan include:

- Protection and restoration of bushland areas;
- Improved safety, accessibility and wayfinding;
- Concentration of investment at key destination sites;
- Better management of tracks and movement networks;
- Recognition of Aboriginal culture, heritage and environmental values; and
- Encouraging community stewardship and appreciation of Scenic Hill.

Mr Nangle outlined a proposed hierarchy of destinations, access routes and management zones, including:

- Pioneer Park and the Mural as the primary gateway to Scenic Hill;
- Rotary Lookout as an orientation and viewing point;
- The former tip site as a new recreation and lookout destination;
- Hermit's Cave as the principal heritage and tourism destination;
- Berry's Brickworks as a geology, heritage and education precinct; and
- The former Rodeo Grounds as a potential longer-term opportunity site.

The proposed movement structure seeks to rationalise the existing network of informal tracks by establishing clearly defined walking, cycling and vehicle routes. The plan also identifies opportunities to rehabilitate redundant tracks and improve accessibility, including upgraded paths, viewing platforms, boardwalks, stairs and handrails in key locations.

Concepts were presented for the former tip site, including a formalised car park, accessible pathways, picnic facilities, open lawn areas, nature-based play opportunities, cultural interpretation and enhanced lookout facilities.

At Hermit's Cave, proposed improvements include upgraded access, an accessible viewing platform, improved visitor facilities and enhanced heritage interpretation.

Berry's Brickworks was identified as a future education and environmental learning precinct incorporating interpretation, rehabilitation works and opportunities for school and community engagement.

Committee members expressed support for the draft Masterplan. Discussion highlighted the importance of meaningful engagement with the Aboriginal community to ensure First Nations

culture, language, stories and connections to Country are appropriately represented throughout the project. Ms Newman advised she would provide feedback on appropriate language to be used in the document and suggested further consultation in regards to the proposed recommendations.

Councillor Ellis enquired if provision had been made for a Wiradjuri Centre in the draft Masterplan. Mr Nangle advised this was outside the scope of the current works.

Mr Nangle advised that the draft Masterplan remains under development, with further work to be undertaken on implementation priorities, staging and cost estimates. An updated draft will be provided to the Committee for further review and comment prior to finalisation.

Mr Nangle left the meeting at 5:57 pm.

CL02 COMMUNITY FEEDBACK

RECOMMENDED on the motion of Councillor Tony O'Grady and Denis Couch that the Committee note the letter attached to the report regarding request for a bus turning area. This will be addressed in the Masterplan.

6 OUTSTANDING ACTION REPORT

The Committee noted the report. Council staff to schedule annual clean ups twice a year, possibly in conjunction with Dump For Free Month.

7 GENERAL BUSINESS

Nil.

8 NEXT MEETING

The next meeting of the Scenic Hill User Group is to be held on Tuesday, 15 December 2026 at 4:30 pm.

There being no further business the meeting terminated at 6:03 pm.

**AIRPORT COMMITTEE
HELD IN THE MURRAY ROOM ON
WEDNESDAY, 30 SEPTEMBER 2026 COMMENCING AT 5:00 PM**

[Agenda of Airport Committee - Wednesday, 30 September 2026](#)

PRESENT

Councillor Christine Stead (Chair), Councillor Tony O'Grady, Peter Little (Community Representative), Robert Ryan (Community Representative), Roslyn Frawley (Community Representative)

Quorum = 3

Via Zoom: Jason Gordon (Community Representative), Greg Harrison (Consultant), Trent Kneebush (Consultant), Cyrus Chung (Consultant) and Athira Kuberan (Consultant)

STAFF

Director Sustainable Development, Joe Rizzo, Airport Facility Coordinator, Joanne Bollen, and Minute Secretary, Jessica Bertacco

1 APOLOGIES

RECOMMENDED on the motion of Peter Little and Roslyn Frawley that apologies be received from Michael Borg, Garry Harriman, Robert Ryan and Councillor Anne Napoli.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Roslyn Frawley and Councillor Tony O'Grady that the minutes of the previous meeting held on 27 May 2026, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 Condolence Card

An action was noted to confirm whether a condolence card had been sent. Councillor Stead to follow up.

3.2 Runway line marking

Runway centreline line marking has been completed, with further taxiway line marking still underway. Additional runway numeral stencils may need to be ordered.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

Jason Gordon entered the meeting via Zoom at 5:07 pm.

CL01 GRIFFITH REGIONAL AIRPORT MASTERPLAN WORKSHOP

Committee noted the information presented by To70 Consultants. The consultants advised that stakeholder consultation and situation analysis are complete, with the Master Plan now in the drafting phase.

Joe Rizzo entered the meeting at 5:21 pm.

Key priorities identified include flood mitigation, emergency services, terminal/apron improvements, regional connectivity, general and agricultural aviation.

A dedicated Emergency Services Hub was identified as a priority project and potential grant funding opportunity.

Proposed future works include terminal and apron expansion, additional aircraft parking, Taxiway Bravo 2 extension and Eastern Precinct development.

Due to the age of the existing Aerodrome Flood Study being 2011, a new Flood Study was recommended by the Committee members to support mitigation measures and future development. Mr Rizzo advised that a new Flood Study would be estimated to cost between \$100,000 to \$250,000 and unless a recent flooding event in the catchment had occurred, grant funding would not be supported by State Government; therefore Council would have to fund the Flood Study.

The Committee supported the strategic directions in the draft Master Plan and requested recognition of pilot training, flying school activities and major aviation events.

The consultants advised that an Australian Noise Exposure Forecast (ANEF), additional noise contours and airport safeguarding measures will form part of the Master Plan. The ANEF and safeguarding provisions will assist with protecting airport operations from incompatible surrounding development, including noise-sensitive development and

obstacles.

The draft Master Plan is targeted for completion in November, followed by public exhibition and finalisation.

Consultants left the meeting at 6:04 pm.

6 OUTSTANDING ACTION REPORT

The Outstanding Action Report was updated.

Mr Joe Rizzo advised that the Regional airport paid parking infrastructure is in place and final technical/legal testing is underway. A two-week testing period will occur before implementation, with operation anticipated around mid-to-late October, subject to testing.

7 GENERAL BUSINESS

7.1 Committee Members

Ms Frawley advised of her intention to resign from the Committee and will provide written confirmation. Members discussed the opportunity to fill the resulting vacancy, including the potential for stronger agricultural aviation representation.

7.2 Runway 18/36

Members raised concerns regarding the coarse gravel surface on Runway 18/36 and suggested consideration of a finer, smoother surface during future restoration. Ms Joanne Bollen advised that the runway is currently closed and quotations are being obtained for grading and rolling works. The need to consider pavement condition and restoration requirements was noted.

8 MATTERS TO BE DEALT WITH BY CLOSED COMMITTEE

CC01 GRIFFITH REGIONAL AIRPORT - RPT PASSENGER NUMBERS YEAR TO DATE

The Committee noted the information received. Passenger movement figures were reported as generally consistent with recent periods.

9 NEXT MEETING

The next meeting of the Airport Committee is to be held on Wednesday, November 2026 to be advised at 5:00 pm.

There being no further business the meeting terminated at 6:30 pm.

TITLE Outstanding Action Report

TRIM REF 25/150130

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report - Council Meeting [!\[\]\(d61c93dcb4252e81d45d493f87b61f4c_img.jpg\)](#) 

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OUTSTANDING ACTION REPORT

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
8 Sep 2026	CL04 ENDORSEMENT OF TREASURY POLICY - RESERVES AND RESTRICTIONS FOR PUBLIC EXHIBITION	SGO	177992	26/248	RESOLVED on the motion of Councillors Christine Stead and Anne Napoli that Council: (a) Endorse the draft Treasury Policy on Reserves and Restrictions at Attachment (a) as a draft policy. (b) Endorse the 24 draft Reserve Operating Charters listed at Table 1 of this report, at Attachment (c), as draft charters. (c) Endorse the draft Master Reserve Register at Attachment (b). (d) Place the draft Policy, Reserve Operating Charters and Master Reserve Register on public exhibition for a period of not less than 28 days. (e) Note that, should no submissions be received during the exhibition period, the Policy, the Reserve Operating Charters and the Master Reserve Register be adopted at the conclusion of that period without further report to Council. (f) Note that, should submissions be received during the exhibition period, a further report be presented to Council addressing those submissions prior to adoption.	14/09/2026: On exhibition until 8 October 2026.

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OUTSTANDING ACTION REPORT

25 Aug 2026	NOTICE OF MOTION - CR SCOTT GROAT	DBCFS & DU	177510	26/240	RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that: 1. Council give public notice of a proposed new category under s.610E of the Local Government Act 1993 within the 2026/27 Revenue Policy, titled 'contractor waste deliveries for mixed waste', that is applicable to commercial waste management operators with an ABN who deliver mixed waste to the Council's Tharbogang and Yenda landfill facilities. For contractors falling within the new category, the Council would reduce the gate fee charge for prospective mixed waste deliveries from \$276.00 to \$229.90 per tonne. Public notice is to be given for a period of 28 days, in accordance with sections 610E(2), 610F and 705 of the Local Government Act 1993, after which the Council will consider any submissions duly made to it during that period. 2. Council notes the forecast impact to the Waste Fund if the amount is reduced to \$229.90 of approximately \$244,321.00 in 2026-27 if the Council determines to make the new category, (delivering a negative impact to the approved budget), and that this amount would be met from the Waste Fund reserve, an offsetting reduction in the 2026-27 landfill capital program.	08/09/2026: On public exhibition until 4pm, 25 September 2026. 6/10/2026: Report to Council 13 October 2026.
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OUTSTANDING ACTION REPORT

					3. Council notes that, if the Council determines to make the new category, this would reduce revenue below the level required for full cost recovery. 4. Council notes the reporting obligation under condition 2(b)(ii) of IPART's special variation instrument of 13 May 2024, and directs that the effect of this resolution on Council's Long-Term Financial Plan be addressed in a future report to Council.	
25 Aug 2026	CL01 VENDING VEHICLE POLICY (CS-CP-306) TRADING FEES AND CHARGES	DSD	177491	26/230	RESOLVED on the motion of Councillors Jenny Ellis and Doug Curran that: (a) Council adopt the Trading Fees & Charges as detailed in Table 1, 2 & 3 of the report with a 50% reduction for a 12 month trial period. (b) The Trading Fees & Charges as detailed in Table 1, 2 & 3 of this report with a 50% reduction for a 12 month trial period to be included in Council's Revenue Policy for the 2027/28 financial year. (c) Council endorse the revised Vending Vehicles Local Policy, as attached to the report, for public exhibition for 42 days. If submissions are received, a further report be prepared for Council. If no submissions are received, the Vending Vehicles Local Policy be considered as adopted by Council as at the	08/09/2026: On public exhibition until 4pm, 9 October 2026.

OUTSTANDING ACTION REPORT

					date of the conclusion of the advertised exhibition period.	
8 April 2025	NOTICE OF MOTION - COUNCILLOR JENNY ELLIS	DBCF FM MA	158565	25/095	RESOLVED on the motion of Councillors Jenny Ellis and Tony O'Grady that Council allocate sufficient funds from the cash reserves set aside for the Regional Art Gallery project (currently at \$109K) based on quotes received for the following items and report back to Council: (a) Signage for the front of the Gallery - to be designed, manufactured, and installed.(Approximately \$5K) (b) New hanging track system - to enhance the display and functionality of exhibition spaces. (Approximately \$10K) (c) Repainting of the walls and ceiling of the whole gallery - To refreshen and cover water damaged ceilings (National average: \$60-\$100/ sqm; Gallery is 422sqm therefore up to \$42K).	2/03/2026: Gyprock repairs and painting complete – October 2025. New hanging system installed – February 2026. New sign is being designed and costed. Will require development consent. Scheduled for installation in mid-2026. 20/07/2026: Refer to Question on Notice Report. 7/10/2026: Development Application is under preparation. Procurement plan has been prepared. Installation not likely until early to mid 2027.

OUTSTANDING ACTION REPORT
COMPLETION BY OTHER AGENCIES PENDING

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
12 Aug 2025	NOTICE OF MOTION - COUNCILLOR CHRISTINE STEAD	GM	163429	25/236	RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that: (a) Council request the General Manager prepare a report detailing outstanding debts owed to local contractors for the Hanwood Amenities Block. The report is to include options on how Council can assist resolving these debts after the Greenwich Voluntary Administration process. (b) Council staff review procurement processes and policies to prevent a recurrence of situations where local contractors remain unpaid for work undertaken due to a contractor's insolvency.	1/09/2025: Report to Council 9 September 2025. 12/09/2025: GM to report to Council after the finalisation of the ASIC proceedings. 7/04/2026: Other creditors are pursuing recovery however unlikely due to limited assets.
24 February 2026	CL01 GRIFFITH URBAN CROWN LAND AFFORDABLE HOUSING ACTIVATION - MASTERPLAN AND BUSINESS CASE	DBC/ GM	170792	26/040	RESOLVED on the motion of Councillors Tony O'Grady and Shari Blumer that: (a) Council endorse the Griffith Urban Crown Land Affordable Housing Activation - Masterplan and Business Case. (b) The General Manager and Mayor be authorised to approach State and Federal bodies and other relevant stakeholders and government agencies to progress this process further.	11/03/2026: The General Manager has reached out to the Minister for Housing The Hon Rose Jackson MP. The Minister's office advises that we should contact the Aboriginal Housing Authority (AHO) in the first instance. Contact has been made, as yet no commitment to meet. 14/09/2026: Meeting planned for 15 September 2026 with Executive Director of Crown

OUTSTANDING ACTION REPORT
COMPLETION BY OTHER AGENCIES PENDING

					(c) A report be brought back to Council providing updates in due course.	Lands and additional meeting with Minister Jackson scheduled on 16 September 2026.
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