
**LOCAL TRAFFIC FORUM
TO BE HELD IN THE COUNCIL CHAMBERS ON
TUESDAY, 14 APRIL 2026 AT 10:30 AM**

- 1 Apologies
- 2 Confirmation of Minutes
- 3 Business Arising
- 4 Declarations of Interest
- 5 Items of Business
- CL01 p6 Traffic Management - Multicultural Parade - May 2026
- CL02 p35 Traffic Management - Multicultural Festival - May 2026
- 6 p37 Outstanding Action Report
- 7 General Business
- 8 Next Meeting

DISTRIBUTION LIST

Councillor Anne Napoli (Chair), Tony O'Grady (Councillor - Alternate), Greg Minehan (Transport for NSW Representative), Kerry Lippold (Member for Murray Representative), Tony Leadbitter (Police Representative)

Engineering Design & Approvals Manager, Vacant, Development & Traffic Coordinator, Greg Balind; Development and Traffic Engineer, Vacant and Minute Secretary, Melanie Hebrok

If you are unable to attend this meeting please notify the Minute Secretary prior to commencement of the meeting by email or by telephoning Council on 1300 176 077.

This Committee meeting may be attended remotely and recorded by audio or audio-visual means for administrative purposes. No other recording is permitted.

Acknowledgement of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

**LOCAL TRAFFIC FORUM
HELD IN THE MURRAY ROOM ON
TUESDAY, 10 FEBRUARY 2026 COMMENCING AT 10:30 AM**

PRESENT

Councillor Anne Napoli (Chair), Tony O'Grady (Councillor - Alternate), Greg Minehan (Transport for NSW Representative), Kerry Lippold (Member for Murray Representative, via Zoom), Tony Leadbitter (Police Representative)

STAFF

Director Infrastructure & Operations, Phil King, Engineering Design Coordinator, Jason Carrozza, Development & Traffic Coordinator, Greg Balind and Minute Secretary, Melanie Hebrok

1 APOLOGIES

Apologies were received from Kaitlyn McLean and John Wadsworth.

2 CONFIRMATION OF MINUTES

The minutes of the previous meeting held on 9 December 2025, having first been circulated amongst all members, were confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 TRAFFIC MANAGEMENT - CITY TO LAKE FUN RUN 2026

The Local Traffic Forum noted the traffic control plans and supporting documentation with respect to the 2026 City to Lake run.

Mr Balind said members will be advised once a date has been set by the organiser. A new public liability insurance certificate will be required if the new date is after the expiry date of the current policy.

CL02 TRAFFIC CONTROL - BANNA LANE/KOORYOO STREET - PUNJABI MELA EVENT

This information report was noted by the Traffic Forum. Any further progress on the outcomes subject to the development application assessment process will be notified to future Traffic Forums. An ROL will be required for signage on Banna Avenue.

CL03 TRAFFIC CONTROL - MULTICULTURAL PARADE 2026

The Traffic Forum discussed the submitted traffic related documentation. The plans have been reviewed by staff with no issues identified. The 2025 event ran without any known complaints. However there may be an issue with the event date due to incomplete mandatory documentation for the associated Multicultural Festival to be held the day before.

The TfNSW representative raised concerns regarding the late submission of mandatory documents to Council with respect to traffic management by a number of event organisers. That particular issue appears to have been ongoing for a number of years and it puts external agencies involved in the Forum in a difficult position when event related matters are put before them. Mr Balind advised the Forum that he has corresponded with Council's new General Manager seeking a way to resolve such issues moving forward.

The matter was laid on the table pending receipt of required documentation for the associated Festival. Bus operators to be invited to the next meeting if required, Transport for NSW to confirm.

6 OUTSTANDING ACTION REPORT

The report was noted.

General Business – Altin Street Traffic

Design options for a possible Altin Street carpark were tabled for discussion. Implementing a one-way traffic arrangement around the triangular grassed island was noted as potentially difficult. Speed humps were deemed unwarranted given the industrial nature of the area and the low level of pedestrian activity. While raised concrete treatments could be used in place of painted line marking to reduce vehicle speeds around the bend, no funding is currently

available and this would require a future budget bid.

An alternative option of improving the existing island was identified, including reconfiguring it for parking, adding shade and gravelling the grassed and dirt areas to help ease congestion.

To remain on the Outstanding Action Report.

Intersection Hillside Drive / Slopes Road

A speed zone review has been initiated for the relevant section of road, with a recommendation to reduce the entire length to 80 km/h. Transport will cover the administrative and approval costs, with Council tasked to install the signage to expedite implementation.

7 GENERAL BUSINESS

7.1 New Railway Crossing – Blumer Avenue

Mr King advised that the design for a new active railway crossing on Blumer Avenue, near Livefit and La Scala, has been finalised. The upgrade will include flashing lights and a pedestrian maze treatment. The project is fully funded by Transport for New South Wales, with the commencement date for construction yet to be confirmed.

7.2 Multicultural Festival Proposal

Mr Balind tabled information received the previous evening from the Multicultural Festival organiser who has proposed expanding the event footprint beyond Memorial Park and Railway Street Car Park to include a partial closure of Banna Avenue. The proposal involves closing one side of Banna Avenue for approximately 8–9 hours on a Saturday, the day prior to the parade, to accommodate additional event space. Concerns were raised regarding the significant impact this would have on the CBD during peak Saturday trading, including disruption to bus services, taxi ranks, parking and general traffic movements. Members expressed the view that insufficient detail has been provided to support the proposal. It was further noted that alternative locations, including the Showgrounds and Community Gardens, have previously been discussed, and that if the existing site cannot safely accommodate the event, its suitability should be reconsidered. The Traffic Forum agreed that the matter will be referred back to the organiser advising this proposal is not supported due to unacceptable risk concerns between the proposed site and passing traffic.

7.3 Citrus Road Speed Zone

Mr Balind raised concerns regarding the current speed zoning on Citrus Road, particularly the section between the new intersection at Rifle Range Road and Gillmartin Drive, which remains zoned at 100 km/h despite significant residential development in the area. Residents have complained about the absence of speed zone signage, noting that while 50 km/h signage exists on Rifle Range Road approaching the intersection, there are no corresponding signs on Citrus Road.

It was proposed that Council install 50 km/h signage as an interim safety measure, recognising the urban character of the area, while formal speed zoning updates are progressed through Transport. It was noted that provisions under Section 115 of the Roads Act may allow Council, as the roads authority, to install signage to address immediate safety concerns. Transport will review the current zoning allocation in the Portal, and mapping from the subdivision will be provided to support formal authorisation of the 50 km/h speed zone.

7.4 School Zone Request – Western Riverina Community College

Mr Minehan discussed the request for school zone implementation at Western Riverina Community College which is operating outside standard start and finish times. It was noted that only a small number of students are present within a limited 10-minute window in the afternoon, and the site does not meet the established merit criteria for a formal school zone. The matter will be discussed further with the principal. One potential option identified is relocating the school entry and exit point further along the boundary fence, away from the roundabout intersection, which may allow for installation of a school zone on the straight section of road without affecting all legs of the roundabout.

7.5 Lakes Road Speed Signs

Councillor O’Grady raised a request to review speed signage on Lakes Road following the recent reduction of Slopes Road to 80 km/h. He noted that when travelling north on Lakes Road from Kidman Way, there is no speed limit sign immediately after the railway crossing, resulting in drivers accelerating and some vehicle GPS systems indicating a 100 km/h zone. Clarification is required as to whether the section is currently zoned 80 km/h or 100 km/h, particularly as 80 km/h signage appears only after Mallinson Road. Transport will review the current zoning status and report back. It was also noted that design works are planned for the remaining section of Lakes Road from Kidman Way, with survey works already undertaken and future upgrades subject to funding.

7.6 McCarthy Road Speed Zone

Councillor O’Grady also raised concerns regarding McCarthy Road, which is experiencing increased traffic due to the closure of Smeeth and Boorga Roads. The road is narrow and constrained, with 100 km/h signage at the southern end and no corresponding signage at the northern end, creating inconsistency. Given the presence of school buses and increased vehicle volumes, a temporary reduction to 60 km/h during the road closure period was suggested. While this may be possible, considerations were noted regarding enforcement outside peak periods and potential non-compliance. Further assessment, including traffic volumes and site conditions, will be considered to determine whether interim speed management measures are warranted.

8 NEXT MEETING

The next meeting of the Local Traffic Forum is to be held on Tuesday, 10 March 2026 at 10:30 am.

There being no further business the meeting terminated at 11:55 am.

CLAUSE **CL01**

TITLE **Traffic Management - Multicultural Parade - May 2026**

FROM **Greg Balind, Development & Traffic Coordinator**

TRIM REF **26/37363**

SUMMARY

During the February 2026 Traffic Forum, a report relating to traffic management for the Multicultural Parade was 'laid on the table' pending further information being provided by the event organiser with respect to the coordination of this event with the Multicultural Festival proposed for the day prior to the parade. It is proposed to now raise the matter from the table to discuss.

FURTHER INFORMATION

Following extensive engagement with the event organiser, the Multicultural Parade has been rescheduled to Sunday, 17 May 2026. The event route and logistics are as per the previous report (Attachment C) as tabled at the February 2026 Traffic Forum.

An amended Schedule 1 Notification and Special Event Transport Management Plan has been provided (Attachment A & B). At the time of writing, a valid Certificate of Currency Public Liability Insurance remained outstanding.

RECOMMENDATION

The Local Traffic Forum:

- (a) Raise the report from the table.**
- (b) Discuss the contents of the submission .**
- (c) Record any concerns as per (b) above in the Minutes for the information of Council.**

ATTACHMENTS

- (a) Schedule 1 Notification - Parade [!\[\]\(91f916b54a4c6447ad9638d4638be954_img.jpg\) !\[\]\(f1f3815424e59f897c916108e2f1d706_img.jpg\)](#) 7
- (b) Special Event Transport Management Plan [!\[\]\(a79895cf95fd5d796d2cde6fe68d761c_img.jpg\) !\[\]\(3b2b7ecf3916b9c62166565e1cadb3af_img.jpg\)](#) 9
- (c) Original Report - February Local Traffic Forum [!\[\]\(10759e5813ef41d3c47800f1b67bbab5_img.jpg\) !\[\]\(57c6f6bb7cb9153d9427a91c92dccd60_img.jpg\)](#) 13

Schedule 1 Form – Notice of Intention to Hold a Public Assembly
Summary Offences Act 1988

To the Commissioner of Police

1 I, Carmel La Rocca
Name

1 Olympic Street Griffith NSW 2680
Address

on behalf of Multicultural Council of Griffith
Organization

notify the Commissioner of Police that on the 17th of May 2026
Month/Year

it is intended to hold:

either:

(a) a public assembly, not being a procession, of approximately
.....persons which will assemble
Number

Place

Time at approximateam/pm
Time

and disperse at approximatelyam/pm
Time

or

(b) a public assembly, being a procession of 450-500
Number

people which will assemble at Railway Street carpark
Place

at approximately 12 noon

and at approximately 2pm the procession will commence and shall proceed from
Railway Street to Kooyoo Street, west along Kooyoo street to Banna Avenue. The
procession will go around the Roundabout at Banna Avenue and Jondaryn Avenue,
and proceed south up Banna Avenue to Wayella Street, then the procession will turn
and head north down Banna Avenue to Memorial park where the procession
concludes. Please refer to TGS-7244 & 7244-2

Specify route, any stopping places and the approximate duration of any stop: and the
approximate time of termination. A diagram may be attached.

- 2 The purpose of the proposed assembly is parading the multicultural diversity within Griffith to the Griffith Community.
- 3 The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly:
- * (i) There will be 15 vehicles and/or* floats involved, and their type and dimensions are as follows:
 - Heavy vehicle – No greater than heavy rigid class 12.5m x 2.5m and 12 tonne weight
 - Utility Vehicle – No greater than 5.4m long, 2.5m wide & 2.5 tonne
 - 4 Pilot vehicles No greater than 5.4m long, 2.5m wide & 2.5m tonne with flashing lights and/or mobile VMS board
 - * (ii) There will be no bands, musicians, entertainers etc. entertaining or addressing the assembly
 - * (iii) The following number and type of animals will be involved in the assembly
 - No animals will be involved
 - * (iv) Other special characteristics of the proposed assembly are as follows:

- 4 I take responsibility for organising and conducting the proposed public assembly.
- 5 Notices for the purposes of the *Summary Offences Act 1988* may be served on me at the following:

Address: 1 Olympic Street Griffith NSW 2680

Telephone: 0412 811 343

Signed:

Capacity/Title Committee President

Date 12 March 2026

Delete as applicable

Special Event Transport Management Plan

Refer to [Chapter 7](#) of the **TRAFFIC AND TRANSPORT MANAGEMENT FOR SPECIAL EVENTS**

1. EVENT DETAIL

1.1. Event Summary

Event Name: Griffith Multicultural Parade
Event Location: Banna Avenue
Event Date: 17 May 2026 Event Start Time: 2pm Event Finish Time: 4pm Event
Setup Time: 12 noon Event Pack down Finish Time: 5.00pm
Event is off-street on-street moving on-street non-moving
Event is held regularly throughout the year (calendar attached)

1.2. Event Summary

Event Organiser*: Griffith Multicultural Committee – Carmel La Rocca
Phone: _____ Mobile: 0412 811 343 Email: _____
multiculturalcouncilofgriffith@gmail.com
Event Management Company (if applicable): _____
Phone: _____ Fax: _____ Mobile: _____
Email: _____

Police:
Sergeant Jason Hinson - Griffith Local Area Command
Phone: 69694299

Griffith City Council (Road Authority)
Greg Balind – Development and Traffic Coordinator
Phone: 69628100 Mobile: 0429604429
Email: greg.balind@griffith.nsw.gov.au

**Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.*

1.3. Brief description of the event (one paragraph)

The 2026 Griffith Multicultural Council Parade is an annual event providing presentation of Griffith’s multicultural groups and showcasing their cultural diversity.

The event includes floats and walking participants.

The Parade will be led by a pilot vehicle and will commence from the marshalling area in the Railway Street carpark, entering Railway Street. The procession shall proceed from Railway Street to Kooyoo Street, west along Kooyoo street to Banna Avenue. The procession will go around the Roundabout at Banna Avenue and Jondaryn Avenue, and proceed south up Banna Avenue to Wayella Street, then the procession will turn and head north down Banna Avenue to Memorial park where the procession concludes. Further pilot vehicles will be placed at interval equivalent to every 4 floats and walking participants to maintain continuity of speed and delineation between participants and onlookers. Participants will complete a loop of Banna Avenue and be marshalled at Kooyoo Street North to be dispersed.

2. RISK MANAGEMENT TRAFFIC

<div style="display: flex; flex-direction: column; align-items: center;"> <div style="width: 20px; height: 80px; background-color: red; margin-bottom: 5px;"></div> <div style="width: 20px; height: 80px; background-color: yellow; margin-bottom: 5px;"></div> <div style="width: 20px; height: 80px; background-color: green;"></div> </div>	Class 1	Class 2	Class 3	2.1. Occupational Health & Safety – Traffic Control
				X Risk assessment plan (or plans) attached
				2.2. Public Liability Insurance
				<input type="checkbox"/> Public liability insurance arranged. Certificate of currency attached To be provided two weeks prior to event
				2.3. Police
				X Police written approval obtained
				2.4. Fire Brigades and Ambulance
				X Fire brigades notified
				X Ambulance notified

3. TRAFFIC & TRANSPORT MANAGEMENT

<div style="display: flex; flex-direction: column; align-items: center;"> <div style="width: 20px; height: 80px; background-color: red; margin-bottom: 5px;"></div> <div style="width: 20px; height: 80px; background-color: yellow; margin-bottom: 5px;"></div> <div style="width: 20px; height: 80px; background-color: green;"></div> </div>	Class 1	Class 2	Class 3	The route or location
				X Map attached
				3.1. Parking
				X Parking organized – details attached
				<input type="checkbox"/> Parking not required
				3.2. Construction, traffic calming and traffic generating developments
				<input type="checkbox"/> Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached
				X There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes
				3.3. Trusts, authorities or Government enterprises
				X This event uses a facility managed by a trust, authority or enterprise; written approval attached
			<input type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise	
			3.4. Impact on/or Public Transport	
			<input type="checkbox"/> Public transport plans created - details attached	
			X Public transport not impacted or will not impact event (Event operates within bus	
				Traffic & Transport Management of Special Events

Class 1	Class 2	<p>timetable</p> <p>3.5. Reopening roads after moving events</p> <p><input checked="" type="checkbox"/> This is a moving event - details attached.</p> <p><input type="checkbox"/> This is a non-moving event.</p> <p>3.6. Traffic management requirements unique to this event</p> <p><input checked="" type="checkbox"/> Description of unique traffic management requirements attached</p> <p><input type="checkbox"/> There are no unique traffic requirements for this event</p> <p>3.7. Contingency plans</p> <p><input type="checkbox"/> Contingency plans attached</p> <p>3.8. Heavy vehicle impacts</p> <p><input type="checkbox"/> Impacts heavy vehicles – RMS/Council to manage</p> <p><input checked="" type="checkbox"/> Does not impact heavy vehicles</p> <p>3.9. Special event clearways</p> <p><input type="checkbox"/> Special event clearways required - RMSTMC to arrange</p> <p><input checked="" type="checkbox"/> Special event clearways not required</p>
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4. MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

Class 1	Class 2	Class 3	<p>4.1. Access for local residents, businesses, hospitals and emergency vehicles</p> <p><input type="checkbox"/> Plans to minimise impact on non-event community attached</p> <p><input checked="" type="checkbox"/> This event does not impact the non-event community either on the main route (or location) or detour routes</p> <p>4.2. Advertise traffic management arrangement</p> <p><input checked="" type="checkbox"/> Road closures or restrictions - advertising medium and copy of proposed advertisements attached</p> <p><input type="checkbox"/> No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached.</p> <p>4.3. Special event warning signs</p> <p><input checked="" type="checkbox"/> Special event information signs are described in the Traffic Control Plan/s</p> <p><input type="checkbox"/> This event does not require special event warning signs</p> <p>4.4. Permanent Variable Message Signs</p> <p><input type="checkbox"/> Messages, locations and times attached</p> <p><input checked="" type="checkbox"/> This event does not use permanent Variable Message Signs</p> <p>4.5. Portable Variable Message Signs</p> <p><input checked="" type="checkbox"/> The proposed messages and locations for portable VMS are attached</p> <p><input type="checkbox"/> This event does not use portable VMS</p>
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5. PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads & Maritime Services (RMS), Transport Management Centre (TMC) or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RMS/TMC or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.
-

6. APPROVAL

Implementation of TMP Approved by: Griffith City Council Traffic Committee. Date:

7. AUTHORISATION TO *REGULATE TRAFFIC (Office use only)

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described.

Regulation of traffic authorised by: **Griffith City Council**. Date:

** "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RMS/TMC require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.*

Griffith City Council**INFORMATION REPORT**

CLAUSE	CL03
TITLE	Traffic Control - Multicultural Parade 2026
FROM	Greg Balind, Development & Traffic Coordinator
TRIM REF	26/3279

SUMMARY

The Multicultural Council of Griffith is proposing to hold a multicultural parade on Banna Avenue on Sunday, 19 April 2026 commencing at 3:00 pm and concluding at 5:30 pm. The event will involve a maximum of 40 vehicles/floats carrying participants along with walkers representing various cultures through the CBD from Jondaryan Avenue to Wayeela Street. Approximately 500 persons will be involved in the parade.

The event will require the closure of the following roads commencing at 2:30 pm:

- Banna Avenue between Jondaryan Avenue and Wayeela Street,
- Kooyoo Street between Banna Avenue and Railway Street,
- Railway Street between Jondaryan Avenue and Ulong Street, and
- Railway Street (Memorial Park) Carpark.

A Traffic Guidance Scheme (TGS - Attachment 'a') has been developed by Complete Traffic Solutions showing the proposed closures and parade route. The TGS conforms to the requirements of AS 1742.3 and the Transport NSW Guide to Traffic Control at Worksites. The establishment and monitoring of traffic control devices for the duration of the event will similarly be undertaken by accredited traffic controllers.

Marshalling of the parade participants will take place in the Railway Street (Memorial Park) Carpark from 2:30 pm. At 3:00 pm the parade will leave the marshalling area under pilot/escort vehicles and travel east on Railway Street turning south on Kooyoo Street then east on Banna Avenue. The parade will continue east before entering the westbound travel lane of Banna Avenue at a central U-turn bay to the west of Jondaryan Avenue. Participants will continue west on Banna Avenue before again entering the eastbound travel lane of Banna Avenue via another central U-turn bay to the west of Ulong Street. The parade will then return to the Memorial Park Carpark to stand down by 5:00 pm.

All roads will be reopened by 5:30 pm.

The registration of participating floats places an obligation on the driver of those vehicles to comply with the relevant terms and conditions relating to travel and the conduct of those riding on the float.

Further attachments supporting the event as submitted by the event organiser include a Special Event Transport Management Plan and a Traffic Management Plan.

The Submitted Schedule 1 Notification document is attached for NSW Police assessment.

A Road Occupancy Licence will be sought within 1 month of the event – the existence of which will be advised to the March 2026 Traffic Forum.

CL03 Traffic Control - Multicultural Parade 2026

At the time of writing a valid Certificate of Currency remained outstanding. It will be a condition of approval that a valid policy be presented to council on or before 19 March 2026.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 4.2 Encourage an inclusive community that celebrates social and cultural diversity.

RECOMMENDATION

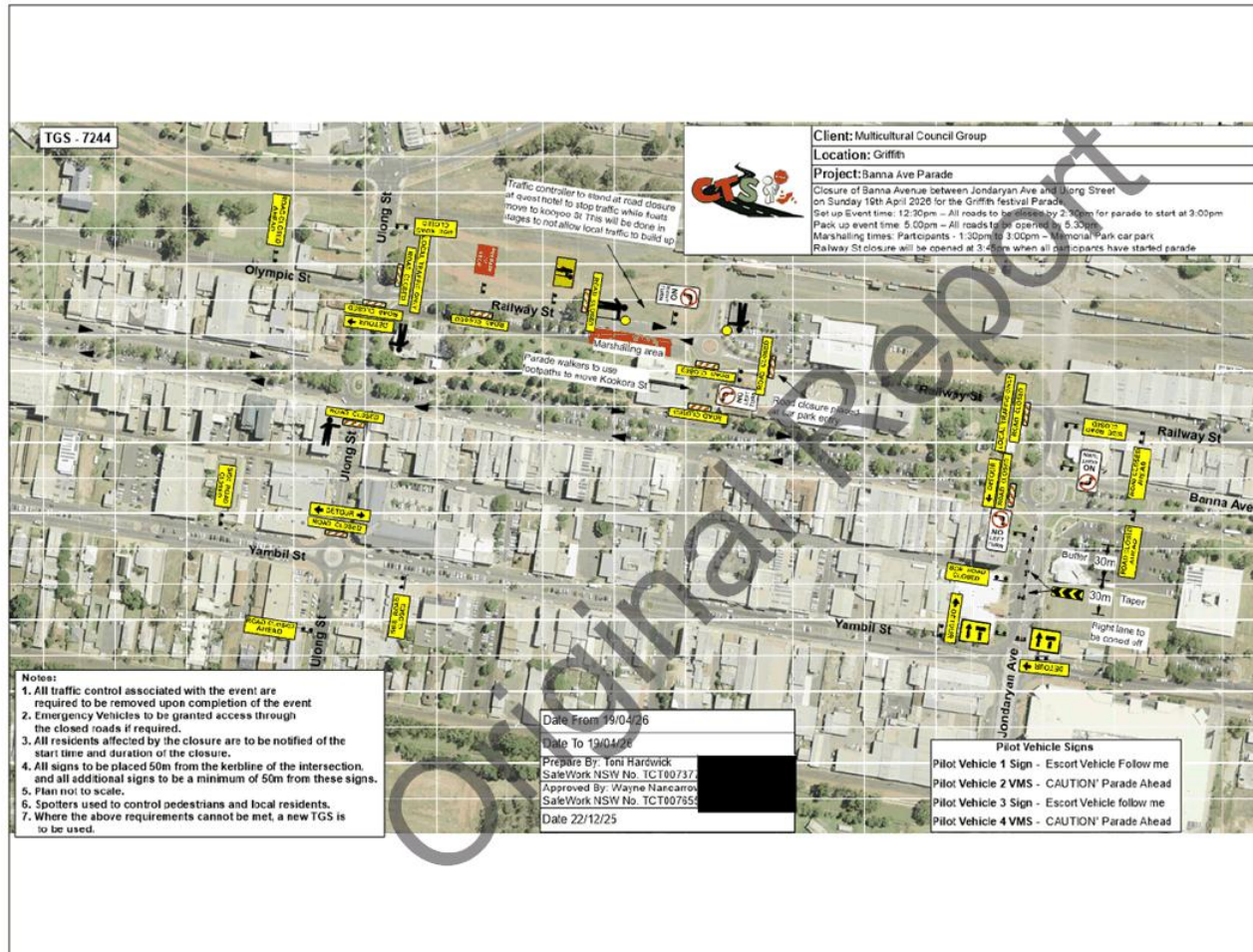
The Traffic Forum note the submitted traffic related documentation and raise for discussion any issues/concerns as required.

ATTACHMENTS

- (a) Traffic Guidance Scheme 1
- (b) Traffic Guidance Scheme 2
- (c) Special Event Transport Management Plan
- (d) Transport Management Plan
- (e) Schedule 1 Notification

Original Report

CL03 Attachment (a) Traffic Guidance Scheme 1



CL03 Attachment (b) Traffic Guidance Scheme 2

TGS - 7244-2

Date From 19/04/26
 Date To 19/04/26
 Prepare By: Ioni Hardwick
 SafeWork NSW No. TCT0073779
 Approved By: Wayne Nancarrow
 SafeWork NSW No. TCT0076559
 Date 22/12/25

Notes:

1. All traffic control associated with the event are required to be removed upon completion of the event
2. Emergency Vehicles to be granted access through the closed roads if required.
3. All residents affected by the closure are to be notified of the start time and duration of the closure.
4. All signs to be placed 50m from the kerbline of the intersection, and all additional signs to be a minimum of 50m from these signs.
5. Plan not to scale.
6. Spotters used to control pedestrians and local residents.
7. Where the above requirements cannot be met, a new TGS is to be used.

Pilot Vehicle Signs

- Pilot Vehicle 1 Sign - Escort Vehicle Follow me
- Pilot Vehicle 2 VMS - CAUTION* Parade Ahead
- Pilot Vehicle 3 Sign - Escort Vehicle follow me
- Pilot Vehicle 4 VMS - CAUTION* Parade Ahead

Client: Multicultural Council Group
Location: Griffith
Project: Banna Ave Parade
 Closure of Banna Avenue between Jondaryn Ave and Ulong Street on Sunday 19th April 2026 for the Griffith festival Parade
 Set up event time: 12:30pm - All roads to be closed by 2:30pm for parade to start at 3:00pm
 Pack up event time: 5:00pm - All roads to be opened by 5:30pm
 Marshalling times: Participants - 1:30pm to 3:00pm - Memorial Park car park
 Railway St closure will be opened at 3:45pm when all participants have started parade

CL03 Attachment (c) Special Event Transport Management Plan

Special Event Transport Management Plan

Refer to [Chapter 7](#) of the **TRAFFIC AND TRANSPORT MANAGEMENT FOR SPECIAL EVENTS**

1. EVENT DETAIL

1.1. Event Summary

Event Name: Griffith Multicultural Parade
Event Location: Banna Avenue
Event Date: 19 April 2026 Event Start Time: 3pm Event Finish Time: 5pm Event
Setup Time: 12.30pm Event Pack down Finish Time: 5.30pm
Event is off-street on-street moving on-street non-moving
Event is held regularly throughout the year (calendar attached)

1.2. Event Summary

Event Organiser*: Griffith Multicultural Committee – Carmel La Rocca
Phone: _____ Mobile: 0412 811 343 Email: _____
multiculturalcouncilofgriffith@gmail.com
Event Management Company (if applicable): _____
Phone: _____ Fax: _____ Mobile: _____
Email: _____

Police:
Sergeant Jason Hinson - Griffith Local Area Command
Phone: 69694299

Griffith City Council (Road Authority)
Greg Balind – Development and Traffic Coordinator
Phone: 69628100 Mobile: 0429604429
Email: greg.balind@griffith.nsw.gov.au

**Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.*

CL03 Attachment (c) Special Event Transport Management Plan

1.3. Brief description of the event (one paragraph)

The 2026 Griffith Multicultural Council Parade is an annual event providing presentation of Griffith's multicultural groups and showcasing their cultural diversity.

The event includes floats and walking participants.

The Parade will be led by a pilot vehicle and will commence from the marshalling area in the Railway Street carpark, entering Railway Street – Kooyoo Street roundabout and south along Kooyoo Street entering Banna Avenue in an easterly direction. Further pilot vehicles will be placed at interval equivalent to every 4 floats and walking participants to main continuity of speed and delineation between participants and onlookers.

Participants will complete a loop of Banna Avenue and be marshalled at Kooyoo Street North to be dispersed.

2. RISK MANAGEMENT TRAFFIC

Class 1	Class 2	Class 3	2.1. Occupational Health & Safety – Traffic Control
			X Risk assessment plan (or plans) attached
			2.2. Public Liability Insurance
			<input type="checkbox"/> Public liability insurance arranged. Certificate of currency attached To be provided two weeks prior to event
			2.3. Police
			X Police written approval obtained
			2.4. Fire Brigades and Ambulance
			X Fire brigades notified
			X Ambulance notified

3. TRAFFIC & TRANSPORT MANAGEMENT

Class 1	Class 2	Class 3	The route or location
			X Map attached
			3.1. Parking
			X Parking organized – details attached
			<input type="checkbox"/> Parking not required
			3.2. Construction, traffic calming and traffic generating developments
			<input type="checkbox"/> Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached
			X There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes
			3.3. Trusts, authorities or Government enterprises
			X This event uses a facility managed by a trust, authority or enterprise; written approval attached
<input type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise			
			3.4. Impact on/or Public Transport
			<input type="checkbox"/> Public transport plans created - details attached
			X Public transport not impacted or will not impact event (Event operates within bus

Traffic & Transport Management of Special Events

5. PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads & Maritime Services (RMS), Transport Management Centre (TMC) or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RMS/TMC or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

6. APPROVAL

Implementation of TMP Approved by: Griffith City Council Traffic Committee. Date:

7. AUTHORISATION TO *REGULATE TRAFFIC (Office use only)

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described.

Regulation of traffic authorised by: **Griffith City Council**. Date:

** "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RMS/TMC require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.*



COMPLETE TRAFFIC SOLUTIONS

Original Report

GRIFFITH MULTICULTURAL PARADE

19th April 2026

CL03 Attachment (d) Transport Management Plan

Griffith Multicultural Group 2026
Traffic Management Plan

April 2026

December 2025

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CL03 Attachment (d) Transport Management Plan

Griffith Multicultural Group 2026
Traffic Management Plan

April 2026

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CL03 Attachment (d) Transport Management Plan

Griffith Multicultural Group 2026
Traffic Management Plan

April 2026

1. Introduction

This Traffic Management Plan relates to the 2026 Griffith Multicultural Council Parade event, which involves a procession of floats and participants walking Banna Avenue. The event is proposed to take place on the 19th of April 2026, which will require the closure of Banna Avenue during the parade.

The event will involve the closure of.

- Banna Avenue internally between Jondaryan Avenue and Wayeela Street.
- Jondaryan Avenue will remain open to traffic through Tranter Place and easterly traffic flow on Banna Avenue.
- Kookora Street will remain open to traffic flowing north and south and to Banna Avenue west during the parade.
- Railway Street will be closed to local traffic only from Ulong Street to Quest Apartments driveway access from 2:30pm to 3:00pm and a full road closure to the remainder of Railway Street to the Kooyoo Street roundabout.
- Railway Street will close from the Police Station carpark to all traffic flowing west towards Kooyoo Street – Railway Street roundabout from 2:30pm to 3:00pm.
- Kooyoo Street north – Railway Street roundabout will be closed to north and south traffic from 2:30pm to 3:45pm.
- Kooyoo Street north from Banna Avenue to Railway Street roundabout will be closed from 2:30 to 5:30pm

Banna Avenue, Kooyoo & Railway Street Road closures will be in place between 12.30pm and 5:30pm Sunday 19th April 2026.



Figure 1 – Road Closure locations



CL03 Attachment (d) Transport Management Plan

Griffith Multicultural Group 2026
Traffic Management Plan

April 2026

2. Event

The 2026 Griffith Multicultural Council Parade is an annual event providing presentation of Griffith's multicultural groups and showcasing their cultural diversity.

The event includes floats and walking participants.

The Parade will be led by a pilot vehicle and will commence from the marshalling area in the Railway Street carpark, entering Railway Street – Kooyoo Street roundabout and south along Kooyoo Street entering Banna Avenue in an easterly direction. Further pilot vehicles will be placed at interval equivalent to every 10 floats (maximum 40 floats) and walking participants to main continuity of speed and delineation between participants and onlookers.



Figure 2 – Proposed Marshalling Area

When the parade is ready to commence, traffic control will close the road and marshal the floats and walkers into Banna Avenue. When the Parade participants enter Banna Avenue Railway Street and Kooyoo Street north into the railway station carparks will be reopened whilst maintaining road closure of Kooyoo Street between Railway Street and Banna Avenue.

2.1 Pathway

The parade will utilise Railway Street, Kooyoo Street and Banna Avenue. The parade will progress from Kooyoo Street entrance into Banna Avenue, along Banna Avenue on the northern path in an easterly flow for 150 metres and cross to the southern path and progress 300 metres in a westerly direction turning back onto Banna Avenue and heading in an easterly direction back to Kooyoo Street.

Banna Avenue forms part of the state road network (B87) controlled by the Transport for NSW Services (TfNSW). Approval from the TfNSW is required for the event to proceed; this shall be achieved through the Local Traffic Committee process. Banna Avenue is a two (2) lane, two (2) way bitumen sealed road, with kerb and gutter located along both sides of the road. The road is divided by a centre median between Jondaryan Avenue and Ulong Street. Banna Avenue is classified as an "Arterial Road" as specified on *Council's Road Hierarchy Plan*. Banna Avenue has a speed limit of 50km/h.



CL03 Attachment (d) Transport Management Plan

Griffith Multicultural Group 2026
Traffic Management Plan

April 2026

Banna Avenue forms part of Griffith's B-Double network between Lenehan Road and Jondaryan Avenue. This section of road will remain open and no road closures or stop slow activities will be conducted.

Griffith City Council conducted traffic counts along Banna Avenue in several locations throughout 2015. The results of the traffic counts are detailed below:

- Between Kooyoo Street and Ulong Street. The average daily traffic count for that period was 9,961 vehicles per day. The average traffic count on a Sunday during this period is not known.

A variety of land-uses are present along the proposed route, including commercial and retail businesses and residential houses. Banna Avenue is the main road through Griffith's Central Business District; as such it services most Griffith's retail businesses and licensed premises. The event will have a significant impact on the business along the proposed route and in the road, network immediately surrounding the route. Notification to these business houses two weeks prior should be initiated.

3. Traffic Management

The parade event involves floats and walkers travelling along Banna Avenue as well as non-participants view the parade from the surrounding footpaths and medians. Therefore, there is a significant potential for conflict between road users during the event.

The event participants will be marshalled at the nominated marshalling points. Entrance to the marshalling area will be via Railway Street for vehicles and walking participants.

As described in TGS, pilot vehicles will marshal participants in an orderly manner from the marshalling area to Banna Avenue.

Pedestrians are considered a high-risk user group in road safety terms, especially with the inclusion of children and the elderly, therefore, to minimise risk to the participants and public the event will require the full closure of Banna Avenue. (as per the Traffic Guidance Schemes).

All participants in the event shall obey the NSW Road Rules 2014.

Additionally, vehicles participating in the event are required to abide by the following restrictions:

- Vehicles must be registered and roadworthy.
- Drivers must be appropriately licensed.
- Drivers must not have a blood alcohol level over the legal limit.
- Vehicles are restricted to 4.3-metres in height.

The event has been restricted to a maximum of 40 vehicles which will be able to participate. The event has been restricted for marshalling purposes as walking participants and vehicles velocity need to be continuously monitored and maintained for safe passage.

3.1 Traffic Control

Traffic control for Banna Avenue will be set up from 12.30am until 5:00pm. This will be packed down by 2.00pm and road will be reopened. Notwithstanding Railway Street and Kooyoo Street north to the railway station being opened directly after the participants enter Banna Avenue.

Kooyoo Street from Banna Avenue to Railway Street will become the marshalling area at the end of the parade to disperse participants and heavy vehicles

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Griffith Multicultural Group 2026
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All traffic control will be packed down by 5.30pm where all roads are to be reopened. To minimise disruption of traffic flow to the non-event community, it is proposed the traffic control be setup and packed down according to the below table.

<u>Action</u>	<u>Time</u>
- All traffic control to be set up in accordance with TGS – 7244 & 7244-2	2:00pm
- Marshalling	1:30pm – 3:00pm
- Parade commences. Traffic Control allowing marshalled vehicles to enter the parade route. Details illustrated by <u>TGS - 7244</u>	3:00pm
- Marshalling finishes and parade participants are inside Banna Avenue, Banna Avenue road closure is enacted and Jondaryan Avenue roundabout is to be re-opened.	3:30pm
- Parade Finishes	5:00pm
- All Traffic control to be packed down and roads reopened.	5:30pm

The following roads will be closed to non-event traffic.

- Kooyoo Street North
- Railway Street
- Banna Avenue between Jondaryan Avenue and Ulong Street

Traffic controls and warning signage shall be erected in accordance with the Transport for NSW Manual (V6.1 - 2022) and AS 1742.3 (2009) - *Manual of uniform traffic control devices - Traffic control for works on roads* to manage the special event traffic and the general public. The traffic control measures proposed are detailed below in addition to the associated traffic control plans attached in the appendices.

Detours for the Multicultural parade have been outlined in the below figure. Vehicles travelling from the south, west and east shall be detoured along Kookora Street, Yambil Street, and Jondaryan Avenue. Vehicles travelling from the north shall be detoured along Wakaden Street, Koorngal Avenue, Kookora Street and Yambil Street.

Variable message (VMS) boards are required to be implemented on a mobile pilot vehicle at the front and rear of the parade participants. The VMS boards shall remain mobile for the duration of the parade.

Traffic control plans, attached, have been prepared by Complete Traffic Solutions, detailing the traffic control measures to be installed for the event. The plan conforms to the requirements of AS 1742.3 and the Transport of NSW Manual (V6.1) to Traffic Control at Worksites.



CL03 Attachment (d) Transport Management Plan

Griffith Multicultural Group 2026
Traffic Management Plan

April 2026

The traffic control measures will be implemented and taken down by accredited individuals who have completed the two-day Traffic Control for Worksites course. Provisions to ensure that the signs are not altered or removed during the event will be established

3.2 Pedestrian & Cyclists

Pedestrians are considered a high-risk user group in road safety terms, especially with the inclusion of children and the elderly, therefore, to minimise risk to the participants and public, the event will require the full closure of Banna Avenue between Jondaryan Avenue and Ulong Street.

Pedestrian and cyclist access for the public will be minimally affected by the event.

Pedestrian facilities of a varying width are present along both sides of the proposed route.

The event will require the use of the proposed routes road carriageway and will not impact upon the existing pedestrian and cyclist facilities present along the route. Pedestrians and cyclists utilising the facilities crossing the proposed route will be required to give way to the approaching traffic, as per the NSW Road Rules 2014.

3.3 Parking

The proposed event affects a significant amount of the parking available within the CBD, as vehicular access to Banna Avenue will be restricted for the duration of the event. Therefore, the centre bay and parallel parking along Banna Avenue will not be available during the event.

There is a significant amount of long-term, off-street parking facilities located within the CBD, particularly off Yambil Street, Railway Street and Olympic Street. These parking areas rarely reach capacity and will be able to cater for the loss of parking along Banna Avenue for the duration of the event.



Figure 3 – Existing Parking around Griffith's Central Business District

3.4 Heavy Vehicles

The event will require the closure of one of Griffith's major arterial roads, Banna Avenue. This is a major thoroughfare, serving as the main corridor into the Central Business District.



CL03 Attachment (d) Transport Management Plan

Griffith Multicultural Group 2026
Traffic Management Plan

April 2026

Figure 4 – Griffith's Road Train and B-Double Network

Banna Avenue (between Jondaryan Avenue and Mackay Avenue) forms part of Griffith's B-Double network and provides access to the Griffith Intermodal Freight Terminal via Tranter place. Access to the freight terminal will be available during the event. This will have minimal effect on the freight terminal as the event is taking place after hours on Sunday 6th October 2024.

Banna Avenue shall be closed between Jondaryan Avenue and Ulong Street for the duration of the Parade only.

The TFNSW shall be notified of the proposed road closure along Banna Avenue. A request will be made to have the road closure listed on the TFNSW website to notify heavy vehicle drivers of the closures and to plan alternate routes accordingly.

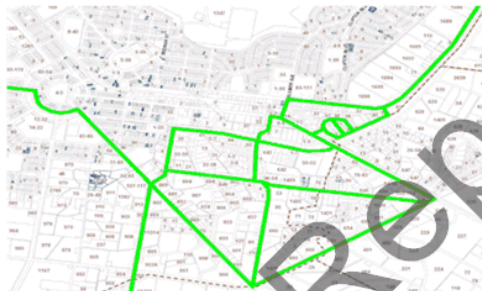


Figure 5 – Proposed B-Double Detours

3.5 Emergency Services

The procession will require the closure of one (1) of Griffith's major arterial roads, Banna Avenue. This road is major thoroughfares, serving as the main corridor into the Central Business District.

The closure of the above roads due to the event will not affect the operation of Griffith's emergency services especially if an incident occurs in the south of the Local Government Area (LGA) of Griffith.

Removable barrier boards shall be utilised to impose the proposed road closures. Access along the proposed event route by Emergency Services will be always available.

3.5.1 Police

Griffith Police Station is located at 47 Railway Street between Kooyoo Street and Tranter Place



CL03 Attachment (d) Transport Management Plan

Griffith Multicultural Group 2026
Traffic Management Plan

April 2026

Figure 6 – Griffith Police Station

Police access to Griffith's Road network during the event will not be adversely affected. Minimal impact to northbound access occurs because of the event. Access will not be available through Tranter Place and Jondaryan Avenue.

The road closures during the event will have a minimal impact on emergency access for the police.

Removable barrier boards shall be utilised to impose the proposed road closures. Access along the proposed event route by Emergency Services will be always available.

3.5.2 Ambulance

Griffith Ambulance Station is located at 192-196 Wakaden Street.



Figure 7 – Griffith Ambulance Station

The road closures during the street party will have a minimal impact on emergency access for ambulances. Removable barrier boards shall be utilised to impose the proposed road closures. Access along the proposed event route by Emergency Services will be always available.

3.5.3 Fire Brigade

Griffith Fire Station is located at 11 Jondaryan Avenue at the corner of Jondaryan Avenue and Yambil Street.



CL03 Attachment (d) Transport Management Plan

Griffith Multicultural Group 2026
Traffic Management Plan

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Figure 8 – Griffith Fire Station

Fire access to the Griffith's Road network north of Banna Avenue will be restricted during the event. Minimal impact to southbound travel occurs as a result of the event. However, access to the north must be made via either Yambil Street and Kookora Street or Crossing Street, Bridge Road and Lenehan Road depending on the ultimate destination.

The road closures during the event will have a minimal impact on emergency access for the fire brigade.

Removable barrier boards shall be utilised to impose the proposed road closures. Access along the proposed event route by Emergency Services will be always available.



Figure 9 – Alternate Routes for Emergency Services

3.6 Public Transport

Griffith Bus lines currently provide a public bus service for Griffith and the surrounding area accessing Griffith's suburbs Monday to Friday and Saturday morning. The public bus service in Griffith on Sunday morning will not be affected by the proposed event.

Access to Griffith Railway Station and Griffith Coach Bay Station will be available during the event.

Banna Avenue's existing taxi rank will not be accessible to taxis for the duration of the event. Alternate arrangements along Jondaryan Avenue for the taxi rank will be organised with Griffith City Taxis prior to the event.

Griffith City Taxi's operators will be required to follow the detours provided.

3.7 Contingency Plan

If the procession cannot occur on this date due to inclement weather or another unforeseen circumstance the event shall be cancelled.



CL03 Attachment (d) Transport Management Plan

*Griffith Multicultural Group 2026
Traffic Management Plan*

April 2026

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CL03 Attachment (e) Schedule 1 Notification

SPECIAL EVENT GUIDE

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Schedule 1 Form – Notice of Intention to Hold a Public Assembly
Summary Offences Act 1988

To the Commissioner of Police

1 I,
2 Carmel La Rocca
Name
of 1 Olympic Street Griffith NSW
Address
on behalf of MULTICULTURAL COUNCIL OF GRIFFITH
Organisation
notify the Commissioner of Police that on the 19
Day
Of April, 2026 (may be subject to change near this date)
Month/Year

it is intended to hold:

either:

(a) a public assembly, not being a procession, of approximately

Approx estimate of persons assembling
Number

at
Place

at approximately Time

and disperse at approximately
Time

or

(b) a public assembly, being a procession of approximately 500
Number

persons which assemble at Memorial Park, Banna Avenue Griffith NSW
Place

at approximately 2pm
Time

and at approximately 3pm Will parade down Banna Avenue with groups

and floats

Specify route, any stopping places and the approximate duration of any stop: and the approximate time of termination. A diagram may be attached.

CL03 Attachment (e) Schedule 1 Notification

SPECIAL EVENT GUIDE

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2 The purpose of the proposed assembly is for the: Annual Multicultural Festival Parade on the day following the festival

State purpose

3 The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly:

* (i) There will be approx. 8 floats (number) of vehicles and/or* floats involved and their type and dimensions are as follows:

* (ii) There will beapprox 500 people participating in the parade in small to larger groups.....N/A (number) of bands, musicians, entertainers etc entertaining or addressing the assembly

* (iii) The following number and type of animals will be involved in the assembly N/A

* (iv) Other special characteristics of the proposed assembly are as follows:No.....

4 I take responsibility for organising and conducting the proposed public assembly.

5 Notices for the purposes of the *Summary Offences Act 1988* may be served on me at the following:

Address: P.O. Box 2327 Griffith NSW.....

.....

..... Post Code 2680.....

Telephone: 0412811343

Signed:

Capacity/Title President.....

Date 02-02-2026.....

Delete as applicable

CLAUSE	CL02
TITLE	Traffic Management - Multicultural Festival - May 2026
FROM	Greg Balind, Development & Traffic Coordinator
TRIM REF	26/28265

SUMMARY

During the February 2026 Local Traffic Forum, the following was discussed relating to traffic management for the Multicultural Festival:

7.2 Multicultural Festival Proposal

Mr Balind tabled information received the previous evening from the Multicultural Festival organiser who has proposed expanding the event footprint beyond Memorial Park and Railway Street Car Park to include a partial closure of Banna Avenue. The proposal involves closing one side of Banna Avenue for approximately 8–9 hours on a Saturday, the day prior to the parade, to accommodate additional event space. Concerns were raised regarding the significant impact this would have on the CBD during peak Saturday trading, including disruption to bus services, taxi ranks, parking and general traffic movements. Members expressed the view that insufficient detail has been provided to support the proposal. It was further noted that alternative locations, including the Showgrounds and Community Gardens, have previously been discussed, and that if the existing site cannot safely accommodate the event, its suitability should be reconsidered. The Traffic Forum agreed that the matter will be referred back to the organiser advising this proposal is not supported due to unacceptable risk concerns between the proposed site and passing traffic.

Subsequent to previous discussions, the event organiser has rescheduled the Multicultural Festival event to Saturday, 16 May 2026. A Traffic Guidance Scheme (Attachment A) was provided to Council on 30 March 2026, proposing the closure of the Memorial Park Carpark, parking restrictions and a speed zone reduction on Railway Street.

The Forum should note that at the time of writing this report (1 April 2026) a Schedule 1 Notification and evidence of a valid Certificate of Currency Public Liability Insurance remains outstanding.

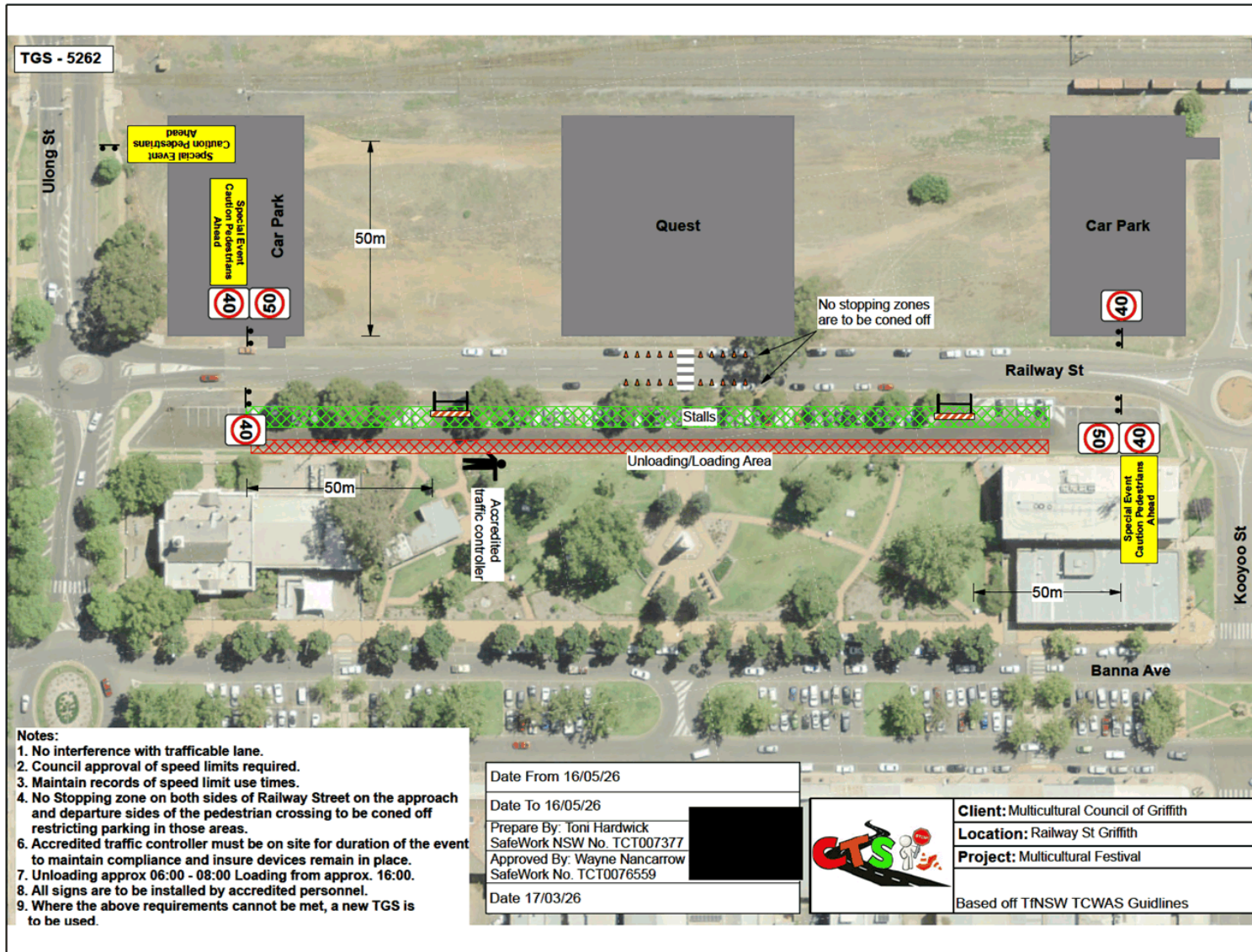
RECOMMENDATION

The Local Traffic Forum:

- (a) Discuss the contents of the submission .**
- (b) Record any concerns as per (a) above in the Minutes for the information of Council.**

ATTACHMENTS

- (a) Traffic Guidance Scheme - Multicultural Festival  ** 36



- Notes:**
1. No interference with trafficable lane.
 2. Council approval of speed limits required.
 3. Maintain records of speed limit use times.
 4. No Stopping zone on both sides of Railway Street on the approach and departure sides of the pedestrian crossing to be coned off restricting parking in those areas.
 6. Accredited traffic controller must be on site for duration of the event to maintain compliance and insure devices remain in place.
 7. Unloading approx 06:00 - 08:00 Loading from approx. 16:00.
 8. All signs are to be installed by accredited personnel.
 9. Where the above requirements cannot be met, a new TGS is to be used.

Date From 16/05/26
Date To 16/05/26
Prepare By: Toni Hardwick SafeWork NSW No. TCT007377
Approved By: Wayne Nancarrow SafeWork No. TCT0076559
Date 17/03/26



Client: Multicultural Council of Griffith
Location: Railway St Griffith
Project: Multicultural Festival
Based off TfNSW TCWAS Guidelines

TITLE Outstanding Action Report

TRIM REF 26/39232

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report [↓](#) 

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Local Traffic Forum Outstanding Action Report				
14 April 2026				
Date of Meeting	Item	Action/Recommendation	Officer	Comment
10 February 2026	Traffic Control - Multicultural Parade 2026	The matter was laid on the table pending receipt of required documentation for the associated Festival. Bus operators to be invited to the next meeting if required, Transport for NSW to confirm.	Greg Balind / Greg Minehan	25/02/2026 GM seeking meeting with event organiser. 02/04/2026: Reported to Senior Management Team
10 February 2026	General Business – Lakes Road Speed Signs	Clarification is required as to whether the section is currently zoned 80 km/h or 100 km/h, particularly as 80 km/h signage appears only after Mallinson Road. Transport will review the current zoning status and report back.	Greg Minehan	
10 February 2026	McCarthy Road Speed Zone	Further assessment, including traffic volumes and site conditions, will be considered to determine whether interim speed management measures are warranted.	Greg Balind	
09 December 2025	Request for Safe Access – Kurrajong Banna Avenue	Mr King reported that staff have reviewed the parking issues and confirmed that cars have been parking in front of kerb ramps as reported. To address this, they will add pavement line-marking to make no-parking areas clearer, complementing existing signage and matching markings on the opposite side near the state office block. Council also identified a missing footpath connection near the old ambulance station and plans to construct a ramp link there in future works, prompted by the concerns raised.	Phil King	10/02/2026: Linemarking complete (to be confirmed). Footpath connection needs to be included as budget line item for funding.
08 July 2025	Business Arising – Probert Avenue Car Park	Councillor Napoli noted the bushes have been trimmed but there are still concerns about safety at the intersection Probert Avenue and Macarthur Street. Could something be done to improve safety? Mr Carrozza advised that a roundabout concept has been designed previously and he will bring the design to the next meeting for the Committee's	Jason Carrozza	25/08/2025: 2009 design to be tabled. Updated design on forward project list. 09/09/2025: Old design tabled, not suitable for current requirements. New design request raised with design team and presented to the

		information and further investigation.		Committee once drafted. 11/11/2025: On the design list.
10 June 2025	General Business – Altin Street Traffic	Councillor O’Grady raised safety concerns about traffic around the bend in Altin Street with the grassed area in the middle. It was previously suggested at a Council Workshop to either turn the island into a car park or use one way traffic around it to ease congestion. A tarred carpark was considered too expensive but maybe gravelling could be looked into? Mr Carrozza said staff could look into some design options and costings and report back to the Committee.	Jason Carrozza	11/06/2025: Added to design list. 28/11/2025: Concepts completed. To be tabled at February meeting. 10/02/2026: Design options tabled and discussed – one way traffic around island, gravelling island for parking. To remain on OAR.
10 June 2025	Request To Install Pickup/Drop Off Zone And Children's School Crossing - St Patrick's School	RECOMMENDED on the motion of Jason Hinson and Tom Walker that the report lay on the table pending further investigations by Council staff, and the provision of further information from the Wagga Wagga Diocese Catholic Education with respect to their requests.	Greg Balind	01/07/2025: Proposal from school remains outstanding. 08/07/2025: Mr Balind advised that the school has submitted a proposal through their traffic consultants for a designated drop off/pick up area in the Noorebar Avenue car park. As the design was only received late last week, a report will be brought back to the Committee at the next meeting to raise the request from the table for discussion. 02/09/2025: Feedback provided to school representatives during meeting 06/08/2025. Matter with Wagga Diocese. 09/09/2025: RECOMMENDED on the motion of Councillor Tony O’Grady that the report be laid back on the table. 28/11/2025: Matter still with Wagga Diocese. No correspondence has been received. 09/12/2025: The Committee agreed with Council's decision to suspend

				<p>all investigations into the parking proposals/issues in the Noorebar Avenue parking area until additional correspondence is received from the Wagga Wagga Diocese. Item to remain on the Outstanding Action Report.</p> <p>27/01/2025 No response from Wagga Diocese (school holidays.)</p> <p>25/02/2026 No further information has been provided by the Wagga Diocese</p> <p>11/03/226 No further information has been provided by the Wagga Diocese</p>
10 December 2024	Intersection Hillside Drive / Slopes Road	<p>Councillor O'Grady advised he has been told that there are concerns about trucks leaving Tharbogang Landfill travelling down Hillside Drive and not giving way to cars travelling along Slopes Road at 100 km/h, could there be a stop sign installed instead? Mr Minehan noted that warrants based on sight distance must be met for a stop sign to be considered. He said he will inspect the intersection before the next Traffic Committee meeting for further discussion.</p>	Greg Minehan	<p>11/02/2025: TfNSW yet to inspect the site.</p> <p>11/03/2025: Mr Minehan advised the area has been inspected and the review is next on the list after Murrumbidgee Avenue is installed.</p> <p>11/11/2025: Slopes Road can be approved as part of a current Development Application (landfill.)</p> <p>28/11/2025: Audit pending.</p> <p>11/12/2025: Road Safety Audit conducted.</p>
13 August 2024	Intersection Beaumont Road / Murrumbidgee Avenue	<p>Mr Balind tabled a draft design for installation of rumble strips for Beaumont Road / Murrumbidgee Avenue. Council's Works department have approved the installation to be done under existing funding.</p> <p>Mr Minehan asked that the final design be provided electronically to the Committee for endorsement.</p> <p>There is sensitive receiver within 250 metres of the rumble strips and a concession must be sought from the resident prior to approval. Mr Balind to</p>	Phil King	<p>27/08/2024: Onsite inspection conducted. Additional Stop signs implemented 19/08/2024 to create a 'gateway treatment.'</p> <p>10/09/2024: Mr King advised that the work order for installation of non-continuous rumble strips has been raised last week.</p> <p>12/11/2024: To be followed up with Mr King.</p>

		contact resident and provide information to the Committee electronically.		<p>11/02/2025: Rumble strip installation still outstanding. Email sent to Director Operations and Infrastructure for follow up.</p> <p>04/03/2025: Installation of rumble strips are planned for this month, pending availability of traffic control. Previous delays have been outside of Council's control (Phil King).</p> <p>10/06/2025: Works yet to be complete while Jones Road rumble strips were assessed for suitability.</p> <p>02/09/2025: With Works Department.</p> <p>25/02/2025: With works department</p> <p>11/03/2026 Still with Works Department</p>
12 December 2023	Intersection Treatment – Noorilla Street and Boonah Street	<p>Mr Balind stated that crash records for the intersection Noorilla Street and Boonah Street have shown significant data in recent years, with three major crashes recorded this year alone. He suggested that the intersection be upgraded as a matter of urgency.</p> <p>RECOMMENDED on the motion of Jason Hinson and Michael Rowley that Council seek priority for sourcing funding to upgrade the intersection of Noorilla Street and Boonah Street.</p>	Phil King	<p>13/02/2024: Proposed design presented, with some drainage issues to be addressed. A detailed design will be brought to the Committee for information. Funding stream sourcing with Director - Infrastructure.</p> <p>14/05/2024: Director of Infrastructure and Operations advised funding via NSW Government Safer Roads Program relating to safety improvements which closed on 10 May 2024 was not sought.</p> <p>09/07/2024: Mr Balind to provide information in a report to Council so the resolution from the December 2023 Committee meeting can be progressed as a matter of urgency.</p> <p>07/08/2024: Committee to be updated following the receipt of</p>

			<p>additional information from Director of Infrastructure.</p> <p>13/08/2024: Roundabout designs are nearing completion and awaiting advice regarding costing and constructability from the Works department. Funding via the Safer Local Roads and Infrastructure Program is proposed to be sought. Further information will be presented to the next Traffic Committee meeting.</p> <p>27/08/2024: Traffic data for intersection provided to Infrastructure & Operations section 22/08/2024. Application for funding in progress via Safer Roads Portal. Applications for Tranche 1 via the Safer Local Roads Infrastructure Program close on 30 September 2024.</p> <p>12/11/2024: Mr Balind said since the last Committee meeting, another cross intersection 2 vehicle crash with injuries occurred at the intersection.</p> <p>Councillor Curran asked that the detailed design be included in a future Traffic Committee report for endorsement.</p> <p>10/12/2024: Draft design presented, new 'Black Spot' funding stream to be applied for. Full design be forwarded for comment from TfNSW road design team.</p> <p>11/02/2025: Funding application submitted via Safer Roads Portal 11/12/2024.</p> <p>26/05/2025: Another two vehicle crash occurred at the site</p>
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				<p>20/05/2025. That equates to eight (8) crashes at the site since July 2023.</p> <p>10/06/2025: Funding application yet to be assessed, Blackspot programme has not been announced to date.</p> <p>RECOMMENDED on the motion of Tom Walker and Jason Hinson that temporary traffic measures in the form of centre medians with appropriate 'Give Way' and 'Keep Left' signs be put in place on Noorilla Street approaching Boonah Street.</p> <p>02/09/2025: Funding application still under assessment.</p> <p>11/11/2025: Funding assessment ongoing. TfNSW asked to provide information on funding announcements.</p> <p>09/12/2025: The Committee supported installing a stop sign, along with some painted or tactile pavement treatments until roundabout funding is confirmed. Public education campaign to be rolled out.</p> <p>05/01/2026. Stop signs/lines installed.</p> <p>25/02/2026: Funding for the construction of a roundabout approved under the Australian Government Black Spot Program</p>
4 April 2023	General Business – Mackay Avenue / Macedone Road Intersection	Councillor Napoli noted there have been concerns in the community about the safety of the intersection, with Mr Balind stating that the combination of the channel, railway corridor and state road was making a solution difficult to design. The Committee agreed to revisit the draft	TfNSW	<p>15/05/2023: Concepts have been referred to Council's Design Team taking into account feedback from TfNSW.</p> <p>15/08/2023: Ongoing.</p>

		realignment design from several years ago and bring back for comment.		<p>09/07/2024: Mr Rizzo noted that as a result of the Mackay Avenue footpath construction, vegetation cleanup in the area has significantly improved sight distance from Macedone Road to Mackay Avenue.</p> <p>27/08/2024: This will be an ongoing item for the Action Report.</p> <p>10/09/2024: Mr King noted the intersection looked tidier after the Yoogali pathway upgrade.</p> <p>08/07/2025: Councillor Napoli noted the linemarkings have not been refreshed yet and they are not visible at all. Mr Balind said he has sent through the request and will follow up.</p> <p>09/09/2025: Linemarking funded and to be scheduled.</p> <p>10/02/2026: Mr Minehan to check if the intersection is on Transport priority list.</p>
13 December 2022	Speed Zone Reviews	<p>Speed Zone Reviews outstanding for the following roads/streets:</p> <p>Slopes Road (March 2022)</p> <p>Murrumbidgee/Sidlow (August 2024)</p> <p>Abattoir Road (May 2024)</p> <p>Murphy Road (03/03/2025)</p> <p>Mallinson Road/Abattoir Road (17/04/2025)</p> <p>Murphy Road/Jack McWilliams Road Hanwood (12/08/2025.)</p> <p>Citrus Road (12/02/2026)</p>	Transport NSW	<p>10/06/2025: Update from TfNSW:</p> <ul style="list-style-type: none"> Slopes Road – inspected, to be announced. <p>8/07/2025: All new speed zone projects are currently on hold, except for the ongoing work on Murrumbidgee Avenue and Beaumont Road, which still requires installation of two missed signs on Beaumont Road.</p> <p>09/09/2025: Council has delegation to implement temporary speed zones which may be used as an interim safety measure. Mr Sheales to take Council's concerns and proposals back to the department</p>

				<p>and provide a response.</p> <p>11/11/2025: Mr Minehan advised the 80km/h speed zone on Slopes Road can be approved as part of a current DA in the area. Councils may consider Transport to manage assessments via the speed zone portal, with Council responsible for signage installation once approvals are granted. To be discussed with Director Infrastructure & Operations.</p> <p>10/02/2026: Murrumbidgee Avenue installed. Priority to Slopes Road.</p>
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