



Ordinary Meeting

BUSINESS PAPER

Tuesday, 14 April 2026 at 7:00 PM

Griffith City Council Chambers

Phone: 1300 176 077

Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Councillor Doug Curran (Mayor)	dcurran@griffith.com.au
Councillor Shari Blumer	sblumer@griffith.com.au
Councillor Mark Dal Bon	mdalbon@griffith.com.au
Councillor Jenny Ellis	jellis@griffith.com.au
Councillor Scott Groat (Deputy Mayor)	sgroat@griffith.com.au
Councillor Anne Napoli	anapoli@griffith.com.au
Councillor Tony O'Grady	togrady@griffith.com.au
Councillor Christine Stead	cstead@griffith.com.au
Councillor Laurie Testoni	ltestoni@griffith.com.au

MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Addressing the Council at a Public Forum

Members of the public may address the Council on matters listed in the Council Meeting Agenda at the Public Forum held prior to the Council Meeting, provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Request to Speak at a Public Forum](#) before 12:00 noon on the day of the meeting. Public Forums will commence at 6:30 pm prior to the Council Meeting as required.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Affirmation

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

[What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

[Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

[What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

[Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

Opening Affirmations

Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

Acknowledgment of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 14 APRIL 2026 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 14 April 2026**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting will be livestreamed via Facebook and a person's image and / or voice may be broadcast.

A recording of the livestream will be published on Council's website for at least 12 months after the meeting or for the balance of the Council term, whichever is the longer period.

Attendance at a Council meeting is to be taken as consent by a person to their image and / or voice being livestreamed.

All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent.

Council accepts no liability for any damage that may result from defamatory comments made by persons attending meetings – all liability will rest with the individual who made the comments.

No other recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

The agenda for the meeting is:

- 1 Council Acknowledgments
 - 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
 - 3 Confirmation of Minutes
 - 4 Business Arising
 - 5 Declarations of Interest
 - 6 Presentations
 - 7 Mayoral Minutes
 - 8 General Manager's Report
- CL01 p21 Section 7.12 Contributions Plan
- CL02 p25 Active Regional Community Package - Community Participation Scheme

CL03	p29	Authorisation of Loan - Lake Wyangan Housing Enabling Infrastructure Program
CL04	p34	Proposal to Waive Selection of Fees at Griffith Regional Theatre for GRAPA Workshop, Rehearsals and Performances
CL05	p39	Review of Griffith Regional Art Gallery Acquisition Policy
CL06	p48	Licence Agreement - Airport Terminal - Coffee Vending Machine Part Lot 1 DP 1146897, Remembrance Drive, Griffith
CL07	p55	City 2 Lake Fun Run
CL08	p60	2026 NSW Local Roads Congress
CL09	p64	Local Government NSW 2026 Destination and Visitor Economy Conference
9	Information Reports	
CL10	p72	Major Projects Update Lake Wyangan Infrastructure Enabling (Stage 1), Community Energy Upgrades Fund and CBD Enhancement projects.
CL11	p80	Response to Councillor Question Taken on Notice
CL12	p83	Fuel Security - Council response
CL13	p89	Investments as at 28 February 2026
10	Adoption of Committee Minutes	
	p99	Minutes of the Lake Wyangan & Catchment Management Committee Meeting held on 19 March 2026
	p102	Minutes of the Scenic Hill User Group Meeting held on 24 March 2026
	p106	Minutes of the Roads, Parks & Pathways Enhancement Committee Meeting held on 30 March 2026
	p110	Minutes of the Disability Inclusion & Access Committee Meeting held on 1 April 2026
11	Business with Notice – Rescission Motions	
12	Business with Notice – Other Motions	
	p113	Notice of Motion - Councillor Mark Dal Bon
13	Outstanding Action Report	
	p128	Outstanding Action Report
14	Matters to be dealt with by Closed Council	
CC01		Tender No. 08-25/26 - Supply and Installation of a New Irrigation Pump, Pump Shed, & Irrigation System for Lake Wyangan Recreational Area, Griffith.

- commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret 10A(2) (d)

Scott Grant

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 24 MARCH 2026 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, Councillor Doug Curran in the Chair; Councillors, Christine Stead, Jenny Ellis, Anne Napoli, Mark Dal Bon, Scott Groat, Tony O'Grady, Laurie Testoni and Shari Blumer

STAFF

General Manager, Scott Grant, Director Business, Cultural, Financial Services, Matthew Hansen, Director Economic & Organisational Development, Shireen Donaldson, Director Infrastructure & Operations, Phil King, Director Sustainable Development, Joe Rizzo, Water and Wastewater Manager, Durgananda Chaudhary and Minute Taker, Leanne Austin

MEDIA

Nil.

1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Scott Groat reading the Opening Affirmation and the Acknowledgement of Country.

2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

26/062

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that an apology be received from Director Utilities, Graham Gordon.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni
Councillor Shari Blumer

Against

The division was declared PASSED by 9 votes to 0.

3 CONFIRMATION OF MINUTES

26/063

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 10 March 2026, having first been circulated amongst all members of Council, be confirmed.

For

Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni
Councillor Shari Blumer

Against

The division was declared PASSED by 9 votes to 0.

4 BUSINESS ARISING

Nil

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Anne Napoli

Minutes of Floodplain Management Committee Meeting

Reason - This report mentions a Levy along McCormack Road, Yoogali. I own a property along McCormack Road. This Levy could increase or decrease the value of my property.

Councillor Shari Blumer

CC01 Licence Agreement – Linking Communities Network Ltd – Part 4 DP 864407, Kookora Street, Griffith

Reason – The fact that a business that she has an interest in often drafts these documents.

Senior Management Team

CCMM02 General Manager Performance Agreement

Reason – The entire SMT has a conflict due to the GM's performance management program, and objectives being discussed.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Councillor Tony O'Grady

CL04 Lake Wyangan Flood Study

Reason – I live near Lake Wyangan although my house isn't impacted by the most recent flood events and this study doesn't impact my house.

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

Nil

8 GENERAL MANAGER'S REPORT

CL01 ASSET MANAGEMENT POLICY

26/064

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that:

- (a) Council endorse the draft Asset Management Policy.
- (b) The draft Asset Management Policy be placed on public exhibition for 28 days.
- (c) If any submissions are received, a further report be prepared for Council.
- (d) If no submissions are received, the draft Asset Management Policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.

For

Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni
Councillor Shari Blumer

Against

The division was declared PASSED by 9 votes to 0.

CL02 INCREASE - BUSINESS CARD LIMIT

26/065

RESOLVED on the motion of Councillors Shari Blumer and Tony O'Grady that:

- (a) Council endorse a Business Credit Card Facility limit of \$150,000.
- (b) Council authorise the use of the Council Seal to be affixed to the documentation required to increase the facility limit.

Councillor Groat queried the purpose of maintaining a \$1 million overdraft facility that has not been utilised. This was **TAKEN ON NOTICE** by Mr Hansen.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni
Councillor Shari Blumer

Against
Councillor Mark Dal Bon

The division was declared PASSED by 8 votes to 1.

CL03 SUBMISSION FROM GRIFFITH TENNIS CLUB - PICKLEBALL FACILITY

26/066

RESOLVED on the motion of Councillors Tony O'Grady and Jenny Ellis that:

- (a) Council note the submission from the Griffith Tennis Club regarding the proposed development of a Pickleball Facility at Jubilee Park.
- (b) Council support in principle further investigation of the proposal, subject to land tenure, planning, funding and governance considerations.
- (c) Council authorise continued discussions with the Tennis Club and undertaking of further assessment, including land use permissibility, delivery models and funding opportunities.
- (d) Council note this Report introduces the concept of a Pickleball Facility at the Griffith Tennis Club, and at the present time, no financial commitment by Council to any funding model including the provision of a loan facility or the seeking of external grant funding. Any project delivery, funding or loan support would be subject to a further report and formal Council resolution.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni
Councillor Shari Blumer

Against

The division was declared PASSED by 9 votes to 0.

CL04 REVIEW OF LAKE WYANGAN FLOOD STUDY

26/067

RESOLVED on the motion of Councillors Tony O'Grady and Laurie Testoni that:

- (a) Council endorse the Lake Wyangan Flood Study to go on public exhibition for a period

of 42 days.

- (b) Should no submissions be received, the Lake Wyangan Flood Study be considered adopted as at the completion of the exhibition period.
- (c) If submissions are received, a further report is to be provided to Council.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni
Councillor Shari Blumer

Against

The division was declared PASSED by 9 votes to 0.

CL05 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) NATIONAL GENERAL ASSEMBLY (NGA) 23 - 25 JUNE 2026

26/068

RESOLVED on the motion of Councillors Scott Groat and Christine Stead that:

- (a) Council nominate the Mayor, two Councillors, Councillor Napoli and Councillor Blumer (Councillor O'Grady and Councillor Ellis Alternates) and the General Manager (or his delegate) to attend the 2026 National General Assembly of Local Government in Canberra from 23 to 25 June 2026.
- (b) Council endorse funds to be allocated to the event:
 - i. Conference (and Forum) @ \$1,350 per person (including Early Bird rate)
 - ii. Accommodation @ \$300 per night/per person.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni
Councillor Shari Blumer

Against

The division was declared PASSED by 9 votes to 0.

9 INFORMATION REPORTS

CL06 SUSTAINABLE COMMUNITIES PROGRAM - APPLICATIONS

26/069

RESOLVED on the motion of Councillors Tony O'Grady and Shari Blumer that Council note the report and the revised scope of works, project budgets and co-contributions.

For	Against
Mayor, Councillor Doug Curran	
Councillor Christine Stead	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Mark Dal Bon	
Councillor Scott Groat	
Councillor Tony O'Grady	
Councillor Laurie Testoni	
Councillor Shari Blumer	

The division was declared PASSED by 9 votes to 0.

CL07 INVESTMENTS AS AT 31 JANUARY 2026

26/070

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the report be noted by Council.

For	Against
Mayor, Councillor Doug Curran	
Councillor Christine Stead	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Mark Dal Bon	
Councillor Scott Groat	
Councillor Tony O'Grady	
Councillor Laurie Testoni	
Councillor Shari Blumer	

The division was declared PASSED by 9 votes to 0.

10 ADOPTION OF COMMITTEE MINUTES

MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 26 FEBRUARY 2026

26/071

RESOLVED on the motion of Councillors Tony O'Grady and Laurie Testoni that the recommendations as detailed in the Minutes of the Audit, Risk and Improvement Committee meeting held on 26 February 2026 be adopted.

For	Against
Mayor, Councillor Doug Curran	
Councillor Christine Stead	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Mark Dal Bon	
Councillor Scott Groat	
Councillor Tony O'Grady	
Councillor Laurie Testoni	
Councillor Shari Blumer	

The division was declared PASSED by 9 votes to 0.

Councillor Anne Napoli left the meeting having declared a pecuniary interest, the time being 7:18pm.

MINUTES OF THE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD ON 5 MARCH 2026

26/072

RESOLVED on the motion of Councillors Scott Groat and Tony O'Grady that the recommendations as detailed in the Minutes of the Floodplain Management Committee meeting held on 5 March 2026 be adopted.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni
Councillor Shari Blumer

Against

The division was declared PASSED by 8 votes to 0.

Councillor Anne Napoli returned to the meeting at 7.19 pm.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

NOTICE OF MOTION - COUNCILLOR TONY O'GRADY

This Notice of Motion was Withdrawn.

NOTICE OF MOTION - COUNCILLOR MARK DAL BON

26/073

RESOLVED on the motion of Councillors Mark Dal Bon and Christine Stead:

- (a) Council to review the policy on quick turn around grants to enable non for profit and other organisations that donate money to charities to be able to access these grants from Council that benefit the community.
- (b) The relevant policies be brought to a Council Workshop for Councillor input.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

Councillor Shari Blumer

The division was declared PASSED by 9 votes to 0.

NOTICE OF MOTION - COUNCILLOR SCOTT GROAT

26/074

RESOLVED on the motion of Councillors Scott Groat and Anne Napoli that Council requests the General Manager to prepare a report to investigate all options to accelerate housing in Griffith.

Including staging of developments.

An assessment of the current sequencing of current approved developments, including the Hanwood Growth Masterplan, where there are mechanisms available to alter the sequences of these developments.

Benchmark approaches used by other regional councils to facilitate planning mechanisms to improve housing supply outcomes.

Consideration of any infrastructure, regulatory, or procedural barriers that may be impacting timely delivery of housing approvals.

Report back to Council within a reasonable time frame to allow Council to implement these findings.

For

Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni
Councillor Shari Blumer

Against

Councillor Jenny Ellis

The division was declared PASSED by 8 votes to 1.

13 OUTSTANDING ACTION REPORT

26/075

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the report be noted.

For

Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni
Councillor Shari Blumer

Against

The division was declared PASSED by 9 votes to 0.

14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
 - (i) prejudice the commercial position of the person who supplied it, or**
 - (ii) confer a commercial advantage on a competitor of the Council, or**
 - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property**
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on Community land.**
- (i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

26/076

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:

- (a) Council resolve to go into closed Council to consider business identified.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady

Against

Councillor Laurie Testoni
Councillor Shari Blumer

The division was declared PASSED by 9 votes to 0.

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

CC01 LICENCE AGREEMENT - LINKING COMMUNITIES NETWORK LTD - PART LOT 4 DP 864407, KOOKORA STREET, GRIFFITH

Reason: Commercial Advantage 10A(2)(d)

CCMM02 GENERAL MANAGER PERFORMANCE AGREEMENT

Reason: Personnel Matters 10A(2)(a)

Council closed its meeting at 7:30 pm. The public and media left the Chamber. Livestream was disconnected.

REVERSION TO OPEN COUNCIL

26/077

RESOLVED on the motion of Councillors Anne Napoli and Christine Stead that Open Council be resumed.

For

Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni
Councillor Shari Blumer

Against

The division was declared PASSED by 9 votes to 0.

Open Council resumed at 7.46 pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

MATTERS DEALT WITH IN CLOSED COUNCIL

Councillor Shari Blumer left the meeting having declared a pecuniary interest, the time being 7:30pm.

CC01 LICENCE AGREEMENT - LINKING COMMUNITIES NETWORK LTD - PART LOT 4 DP 864407, KOOKORA STREET, GRIFFITH

26/078

RESOLVED on the motion of Councillors Anne Napoli and Laurie Testoni that:

- (a) Council to approve the relinquishment of the current licence agreement held by Linking Communities Network Ltd over Part Lot 4 DP 864407, Kookora Street, Griffith.
- (b) Council advertise its intention to enter into a lease agreement with Linking Communities Network Ltd over Proposed Lot 3 of the subdivision of Lot 4 DP 864407 for the continued operation, improvement and expansion of a Group Home for a period of 28 days. Should any submissions be received a report will be presented to Council for consideration.
- (c) Should no submissions be received, Council enter into a lease agreement with Linking Communities Network Ltd over Proposed Lot 3 of the subdivision of Lot 4 DP 864407, for a term of 30 years. The commencement date of the new lease agreement will be the date on which the current licence agreement is formally relinquished, ensuring continuous occupation by Linking Communities Network Ltd.
- (d) Linking Communities Network Ltd are responsible to pay for all costs associated with the preparation of the lease agreement, together with Council's administration fee, in accordance with Council's adopted Revenue Policy.
- (e) The annual lease fee will be charged in accordance with Council's adopted Revenue Policy, for lease of Crown Reserves, together with rates and charges, as applicable.
- (f) Council authorise the Mayor and General Manager to execute the lease agreement on behalf of Council under the Common Seal if required.

For
Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

Councillor Shari Blumer returned to the meeting at 7:32pm.

Mr Hansen, Ms Donaldson, Mr King, Mr Rizzo and Mr Chaudhary left the meeting having declared a pecuniary interest, the time being 7:32pm.

Mr Grant left the meeting having declared a pecuniary interest, the time being 7:43pm.

CCMM02 GENERAL MANAGER PERFORMANCE AGREEMENT

26/079

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that:

- (a) The Mayoral Minute on the General Manager's 2025/2026 Performance Agreement be received.
- (b) The 2025/2026 General Manager's Performance Agreement as attached to the report be adopted.

For

Against

Mayor, Councillor Doug Curran
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni
Councillor Shari Blumer

The division was declared PASSED by 9 votes to 0.

Mr Grant, Mr Hansen, Ms Donaldson, Mr King and Mr Rizzo returned to the meeting at 7:46 pm.

There being no further business the meeting terminated at 7:51pm.

Confirmed:

CHAIRPERSON

CLAUSE **CL01**

TITLE **Section 7.12 Contributions Plan**

FROM **Joe Rizzo, Director Sustainable Development**

TRIM REF **26/36564**

SUMMARY

At the Ordinary Meeting of Council held on 9 December 2025, Council resolved to place the Draft Section 7.12 Contributions Plan on public exhibition for a period of 28 days. The initial exhibition closed on 9 January 2026 and received two submissions. Due to the Christmas–New Year shutdown limiting effective access, Council reopened the exhibition to ensure procedural fairness and best-practice engagement. The extended exhibition period closed on Friday, 6 March 2026, with a further two submissions received. In accordance with Council’s process for exhibited plans, all four submissions are included in this report.

RECOMMENDATION

Council endorse the Griffith 7.12 Contributions Plan in Attachment A, based on the submissions the Plan does not require any amendments to be made.

REPORT

On 9 December 2025, Council resolved to place the Draft Section 7.12 Contributions Plan on public exhibition for 28 days, with submissions invited in writing or online via Connect Griffith.

Due to the Christmas–New Year shutdown limiting effective access, Council reopened the exhibition to ensure procedural fairness and best-practice engagement.

Submissions received are compiled and reported to Council as part of the adoption process.

First Exhibition period: 12 December 2025 to 9 January 2026

Extended exhibition period: 12 February 2026 to 6 March 2026

Exhibition locations: Council Chambers; Griffith City Library; Connect Griffith website (online submission portal).

Total number of submissions received: 4

Table of Submissions and Summary of Issues are detailed in the report below:

Submission No.	Submitter Name & Address	Summary of Issues Raised	Council Response
[1]	Anonymous	Two incorrect levy calculations resulted in invoices of \$42,000 instead of \$4,000, raising concerns about overcharging and the potential for similar errors. The submitter believes such mistakes may	This submission is an operational matter and does not require any amendments to the

		discourage development in Griffith.	contribution plan.
[2]	Melissa	The submitter requests more native gum plantings and suggests transforming retention basins into tree-filled mini ecosystems that require little long-term watering and offer natural spaces for play and enjoyment.	This submission is an operational matter and does not meet the objectives of the contribution plan.
[3]	Details withheld	Council should merge the Cultural Precinct Masterplan and museum project into a single Scenic Hill Cultural & Tourism Hub. A shared facility would create a strong tourism anchor, increase visitor stay, deliver greater community and economic benefits, and improve funding opportunities. Prioritising the project in the S7.12 Contributions Plan would support long-term growth and regional tourism.	Scenic Hill Masterplan is currently underway and options to merge the Cultural Precinct Masterplan will be discussed with the consultant subject to budget allocations. The project can not be prioritised in the s7.12 plan as capital and ongoing maintenance costs for this infrastructure has not been completed. Important to note that the s7.12 plan is to be reviewed regularly to ensure the plan is up to date and aligned with Council priorities so this project may form part of a future review of the plan.
[4]	'L'	<ol style="list-style-type: none"> 1. Make Lake Wyangan a priority, improving its condition and safety (including fencing the playground). 2. Develop the lake as a family-friendly destination with attractions such as water play areas, walking paths, lighting, cafés, and recreational facilities. 3. Address infrastructure and housing constraints to support population growth and retain families. 4. Improve affordable air travel access to and from Griffith. 5. Resolve hospital staff retention issues, particularly doctors. 6. Revitalise the CBD, support local businesses, and attract new shops. 7. Learn from regional growth models like Wagga Wagga to attract and retain residents and businesses. 	<ol style="list-style-type: none"> 1. Improvements to Lake Wyangan are identified in the contribution plan. 2. Improvements to the Lake are identified in the contribution plan. 3. Infrastructure and housing initiatives are developed through the Lake Wyangan, Yenda and Hanwood Growth Area Masterplans & the Griffith Housing Strategy 2025. 4. Air travel flight costs are set by commercial airlines and not Council. 5. Hospital matters are a State Government task, not local government. 6. CBD enhancements are currently in process as part of the Sustainable Communities Grant that Council was successful in

			obtaining. 7. Griffith Council has been at the forefront of rezoning and releasing land, ensuring a sufficient base of zoned land supply and master planning.
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Council staff have assessed the submissions and determined that they do not raise any substantial matters requiring amendment to the Draft Contribution Plan.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other Recommendation of Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Serious Moderate Risk: Significant policy or regulatory breach/s, resolved through negotiation or remedial action. Exposure to possible litigation risks. Most exposures covered by Insurance.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Serious Moderate Risk: Significant adverse public/staff reaction and/or significant negative publicity. Director intervention required over one to two weeks. Limited impact on staff morale.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.



LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 6.1 Provide, renew and maintain a range of quality infrastructure, assets, services and facilities.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Draft Section 7.12 Contributions Plan (under separate cover) 
- (b) Submissions 1-4 - Draft Section 7.12 Contributions Plan (under separate cover) 

CLAUSE	CL02
TITLE	Active Regional Community Package - Community Participation Scheme
FROM	Matthew Hansen, Director Business, Cultural & Financial Services
TRIM REF	26/38749

SUMMARY

This report is seeking Council endorsement to submit a funding application under the NSW Government Community Participation Grant Program for staged infrastructure upgrades at the Community Gardens, consistent with the Community Gardens Large Scale Events Masterplan, and to confirm Council's proposed co-contribution arrangements.

The Community Gardens is a significant civic space that supports a range of large-scale community and cultural events. Council has previously resolved to improve infrastructure at the site to enhance amenity, safety, accessibility and operational efficiency.

Staff propose to submit an application to the NSW Community Participation Grant Program to fund staged infrastructure works identified in the Community Gardens Large Scale Events Masterplan. The total indicative project cost is approximately \$1.11 million, with Council's minimum 20% co-contribution proposed to be funded from s7.12 developer contributions.

To strengthen the application and ensure cost certainty, Council is engaging a Quantity Surveyor (QS) to refine cost estimates and confirm appropriate project staging prior to submission.

Council endorsement is requested to proceed with the grant application.

RECOMMENDATION

- (a) Endorse the submission of an application to the NSW Community Participation Grant Program for the Community Gardens Large Scale Events Infrastructure Project; and**
- (b) Note that Council's minimum co-contribution will be funded from s7.12 developer contributions.**

REPORT

Background

Community Gardens hosts a range of community, cultural and civic events that attract large crowds and contribute to community participation and social cohesion.

In November 2023, Council resolved to include funding in the budget for event infrastructure improvements at Community Gardens, subject to the development of a masterplan.

A Community Gardens Large Scale Events Masterplan was prepared, workshopped with Councillors and adopted for implementation in December 2023, identifying staged infrastructure upgrades to support events and community use.

Grant Program

The NSW Community Participation Grant Program is part of the Active Regional Communities Package and supports projects that increase liveability and social cohesion through improved participation in community activities.

Key program requirements include:

- Grant funding between \$100,000 and \$1,000,000
- A minimum 20% financial co-contribution from the applicant
- Local government eligibility
- Applications closing 1 May 2026 at 4.00 pm

The objectives of the program align strongly with the Community Gardens project, particularly in relation to activation of public spaces and enhancing community participation.

Proposed Project and Indicative Cost

The grant application will be based on staged works identified in the Draft Masterplan, with indicative costs summarised below:

Masterplan Stages

- **Stages 1–4** (flagpole, entrance gates, fencing, shade sail behind stage):
\$307,500
- **Stages 5–11** (service road, shade trees, lighting, electrical pillars, earthworks, shade sails, sound box):
\$560,398
- **Stages 12–14** (additional shade sails and shade trees):
\$162,415

Subtotal – Masterplan Works: \$1,030,313

Additional site works associated with removal and reconfiguration of the existing mound are estimated at:

- \$78,844 (including contingency)

**Total Indicative Project Cost:
Approximately \$1.11 million**

To ensure accuracy and support the grant assessment process, Council is engaging a Quantity Surveyor to review the scope and firm up cost estimates. The QS assessment will inform final project staging and funding allocations for the application.

Funding and Co-Contribution

In line with grant requirements:

- Council intends to provide the **minimum 20% co-contribution**
- Council's contribution will be **funded from s7.12 developer contributions**
- Based on current indicative costs, Council's contribution is expected to be in the order of **\$220,000**, with the balance to be sought through the grant program

The project may be staged to ensure compliance with funding caps and deliverability.

OPTIONS

OPTION 1

The recommendation as written.

OPTION 2

Any other recommendation, including a recommendation not to submit the application.

POLICY IMPLICATIONS

While a Capital Expenditure Review is not required for this project, the ongoing cost of operating and maintaining the community gardens following the development will need to be identified and included in Council's forward operating budgets.

FINANCIAL IMPLICATIONS AND RISK

There are no immediate recurrent budget implications arising from this report.

If the grant application is successful, a further report will be provided to Council as required to confirm final project costs, delivery staging and budget allocations based on QS-endorsed estimates.

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Opportunity for enhanced reputation through leveraging of developer contributions to deliver key community infrastructure.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN


This item links to Council's Strategic Plan item 4.8 Improve the aesthetic of the City and villages, by developing quality places and improved public realm that supports active, healthy and inclusive communities.

CONSULTATION

Senior Management Team

Internal consultation has occurred across relevant Council units during preparation of the Masterplan. External consultation has included emergency services, event operators and technical specialists, as outlined in the masterplan.

ATTACHMENTS

- (a) Community Gardens Masterplan (under separate cover) 

CLAUSE	CL03
TITLE	Authorisation of Loan - Lake Wyangan Housing Enabling Infrastructure Program
FROM	Matthew Hansen, Director Business, Cultural & Financial Services
TRIM REF	26/31884

SUMMARY

Council has previously endorsed the Lake Wyangan Housing Enabling Infrastructure Project and included the associated borrowing in both the adopted Long-Term Financial Plan and the 2025/26 Budget.

This report now seeks formal approval from Council to proceed with the loan arrangements through NSW Treasury Corporation (TCorp), including approval of the loan purpose, amount and term, delegation to the General Manager to negotiate loan terms where required, and authority for the General Manager to execute the TCorp Loan Agreement.

RECOMMENDATION

- (a) **Approve a loan from NSW Treasury Corporation (TCorp) for the Lake Wyangan Housing Enabling Infrastructure Project under the following terms:**

Lender: NSW Treasury Corporation

Fund: General Fund

Amount: \$6,750,000

Term: 10 years

Repayments: Semi annual

Interest Rate: Fixed for the life of the loan (indicative 5.81%)

Proposed Drawdown Date: 1 June 2026

- (b) **Confirm that the loan purpose, structure and funding arrangements are consistent with Council's Treasury Policy on Loan Borrowings FS-CP-704, the adopted Long-Term Financial Plan, and the 2025/26 Budget.**
- (c) **Delegate authority to the General Manager to negotiate the final loan terms with TCorp (if required), consistent with Council policy and legislative requirements.**
- (d) **Authorise the General Manager to execute the TCorp Loan Agreement and any associated documentation required to enact the borrowing.**
- (e) **Note that loan repayments will be fully funded by developer contributions collected under the relevant Contributions Plan.**

REPORT

Background

The Lake Wyangan Housing Enabling Infrastructure Project is a major infrastructure initiative included in Council's Development Contributions Plan to support future residential development in the Lake Wyangan growth area.

Council has previously endorsed this borrowing as part of the adopted Long-Term Financial Plan and the 2025/26 Budget, where the loan was included in the Proposed Borrowing Return. The proposed borrowing is consistent with Council's Treasury Policy on Loan Borrowings (FS-CP-704), which outlines parameters for prudent, well-structured and affordable borrowings.

Under section [7.11\(3\) of the Environmental Planning and Assessment Act 1979](#), Council may forward-fund infrastructure identified in a contributions plan, with repayment from future development contributions. Accordingly, the loan will be undertaken through the General Fund and repaid entirely from developer contributions.

Loan details

Item	Details
Project	Lake Wyangan Housing Enabling Infrastructure Project
Lender	NSW Treasury Corporation (TCorp)
Fund	General Fund
Amount	\$6,750,000
Term	10 years
Repayments	Semi-annual
Interest Rate	Fixed for the life of the loan (indicative 5.81%)
Proposed Drawdown Date	1 June 2026
Repayment Source	Developer contributions

Interest rates remain **indicative** until trade booking (T+2).

Rationale

The proposed borrowing is consistent with Council's Treasury Policy (FS-CP-704), which requires that loans be used for long-life infrastructure assets and managed in a financially responsible manner.

The loan will part-fund essential road and stormwater drainage infrastructure required to service the Lake Wyangan precinct and support the development of up to 1,600 new homes. This work forms part of a broader \$17.5 million enabling infrastructure project, of which \$10 million has been secured from the Federal Government under the Housing Support Program.

The availability of this significant grant funding substantially reduces the overall cost of providing the necessary infrastructure and, in turn, lowers the burden passed on to developers through contributions.

Funding is now required to maintain the project schedule, and the loan will be fully repaid from developer contributions, ensuring no adverse impact on Council's general revenue. The

borrowing is identified and modelled within the Long-Term Financial Plan, confirming its financial sustainability and alignment with Council's forward planning.

Process Requirements

Borrowing from TCorp provides Council with competitive, stable interest rates supported by the NSW Government credit rating, a streamlined and well-supported borrowing process, and a very low-risk counterparty. TCorp loans also provide long-term financial certainty through fixed interest rates.

Under section [55\(1\)\(f\) of the Local Government Act 1993](#), contracts for the borrowing of money are exempt from tendering requirements, meaning no tender process is required.

TCorp requires that the Council must:

- Resolve to approve the loan, including the purpose, amount, term,
- Delegate to the General Manager to negotiate terms, if necessary;
- Authorise the General Manager to execute the TCorp Loan Agreement;

Following approval, Council must submit a fully authorised loan transaction request into the TCorp Client Portal two days prior to settlement (T+2), at which stage the fixed interest rate will be determined.

OPTIONS

OPTION 1 – Proceed with the TCorp Loan (Recommended)

Council approves the proposed \$6,750,000, 10-year General Fund loan with TCorp for the Lake Wyangan Housing Enabling Infrastructure Project and delegates the General Manager to negotiate terms and execute the loan agreement.

Why Recommended:

- Fully aligned with the LTFP and 2025/26 Budget.
- Complies with Treasury Policy FS-CP-704.
- TCorp provides competitive fixed rates, low risk, and exemption from tendering.
- Ensures timely delivery of essential enabling infrastructure.

OPTION 2 – Do Not Proceed With the Loan

Council resolves not to proceed with the proposed borrowing.

Consequences:

- Insufficient funding to meet project timelines.
- Delays to enabling infrastructure may impact housing supply, developer certainty, and project staging.
- Potential loss of confidence from stakeholders and the development sector.
- Contributions-funded revenue profile may not align with expenditure timing, weakening financial planning assumptions.

OPTION 3 – Seek Borrowing from an Alternative Lender

Council pursues borrowing through commercial lenders or financial institutions other than TCorp.

Consequences:

- Borrowing from external lenders may require a tender or other competitive process, delaying project funding.
- Private lenders may offer higher or variable rates, increasing long-term cost.
- Additional administrative and compliance burden to market-test offers.
- TCorp's government-backed credit conditions and fixed-rate structure may not be matched.

POLICY IMPLICATIONS

The proposed borrowing is consistent with Council's Treasury Policy on Loan Borrowings (FS-CP-704).

FINANCIAL IMPLICATIONS AND RISK

Based on the indicative rate provided by TCorp, annual repayments for the loan are estimated at \$899,461.

The Long-Term Financial Plan included estimated repayments of \$861,901, based on an earlier indicative rate (4.90%).

Repayments will be fully funded from developer contributions

Moderate Low Risk: Minor financial loss > \$10,000 to \$1 million.

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

The proposal complies with all relevant legislation and Council policy, with low legal risk due to prior LTFP and budget endorsement.

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Securing the loan supports timely infrastructure delivery and community expectations; failure to proceed may damage confidence in Council's service delivery and planning commitments.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.2 Ensure Council's financial sustainability through effective financial management that is transparent and accountable.

CONSULTATION

Senior Management Team

ATTACHMENTS

Nil

CLAUSE	CL04
TITLE	Proposal to Waive Selection of Fees at Griffith Regional Theatre for GRAPA Workshop, Rehearsals and Performances
FROM	Matthew Hansen, Director Business, Cultural & Financial Services
TRIM REF	26/36099

SUMMARY

This report outlines a request from the Griffith and Regional Association of the Performing Arts (GRAPA), an amateur, volunteer-run theatre organisation, to stage a production on the main stage at Griffith Regional Theatre in October 2026, along with a workshop and a series of rehearsals in the Burley Griffin Room.

The proposal aligns with Council's role in supporting and promoting arts and cultural activity within the community. Providing assistance through reduced hire fees and associated charges would support community participation in the performing arts, strengthen local cultural capacity, and maintain engagement in large-scale productions during the year between Community Musicals.

RECOMMENDATION

That Council approve support for the Griffith and Regional Association of the Performing Arts (GRAPA) production by:

- (a) Waiving the hire fee for the Burley Griffin Room for the weekend of 29–31 May 2026 to facilitate a workshop and auditions.**
- (b) Waiving the hire fee for the Burley Griffin Room for a 10-week period from 19 July to 27 September 2026, for up to two uses per week, subject to the condition that GRAPA vacates the room if required by a paid hirer.**
- (c) Waiving the main stage hire fee on dark days between performances in October 2026, provided the GRAPA set can be moved and the venue remains available for commercial use.**
- (d) Applying a 50% reduction to the hire fee for use of the stage and auditorium for performances.**
- (e) Not on-charging GRAPA for hours worked by permanent Theatre staff during standard business hours (Monday to Friday, 9:00am–5:00pm), with all casual staff hours and permanent staff hours worked outside these times to be charged in accordance with Council's revenue policy.**

REPORT

Theatre management recognises the value of supporting this production as it aligns with Council's objective of encouraging community participation in the performing arts and supporting locally driven cultural activity. The production would provide meaningful opportunities for local performers, creatives and volunteers to be involved in a large-scale theatrical presentation, while strengthening partnerships between Council and community arts organisations.

The proposed timing of the production, occurring in the year between Community Musicals produced by the Theatre, is considered beneficial in maintaining community engagement and momentum within the local performing arts sector. This continuity supports sustained interest and participation, and may encourage new and returning participants to be involved in future Community Musicals.

Council's Community Musical program has demonstrated strong success in engaging large numbers of community members, building local capacity, and attracting significant audiences from both the local area and visiting regions. A comparable large-scale production delivered by a community organisation, with Council support, has the potential to further enhance these outcomes by broadening participation and contributing to cultural visitation and economic activity within the city.

Additionally, the production would enable performers and production crew to remain actively engaged in the performing arts over consecutive years, rather than on a biennial cycle, and would provide opportunities for participants who may not be musically inclined to be involved in a major production.

Unlike many touring performances hosted at the Theatre, which are typically limited to a single performance, a season of six to eight shows allows time for community awareness to grow and for word-of-mouth promotion to develop. This model is likely to result in stronger attendance over the course of the season, delivering increased benefits to both GRAPA and the Theatre through higher engagement and ticket sales.

Overall, theatre management considers the proposal to be consistent with Council's cultural development objectives and supportive of ongoing community engagement in the performing arts.

OPTIONS

OPTION 1

As per recommendations above, Council support the proposal.

OPTION 2

Council do not support the proposal.

OPTION 3

Council amend the proposal.

OPTION 4

Council refer the matter back to Management for further consideration.

POLICY IMPLICATIONS

Key considerations include:

- This is a variation from published Revenue Policy
- Equity and precedent in responding to requests for financial support from Community groups
- Supporting Community Development, particularly for volunteers and the Performing Arts.

FINANCIAL IMPLICATIONS AND RISK

While the proposal involves a reduction in standard hire fees, GRAPA's use of the Theatre will not displace other commercial bookings. Access will be limited to the stage and backstage green room at times when these facilities are not required by paying hirers. As a result, no material opportunity cost is anticipated.

The proposed reduction in performance hire fees represents a direct financial concession; however, income generated through a reduced percentage of ticket sales, booking fees and recoverable staff on-charges is expected to offset the operational costs associated with staging the season. On this basis, management anticipates that Council's costs will be adequately covered.

The total value of the proposed fee discount is estimated to be approximately \$10,000.

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 4.4 Provide a range of cultural facilities, programs and events.

CONSULTATION

Senior Management Team

Theatre staff

ATTACHMENTS

(a) Letter from GRAPA to Theatre [!\[\]\(d21d538bbd14ba8707d4685ecd4d02be_img.jpg\) !\[\]\(2475521b3703efc69f907f0c7f5bdb44_img.jpg\)](#)

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Griffith Regional Theatre
1 Neville Place, Griffith NSW 2680
theatre@griffith.nsw.gov.au
Theatre Manager
[REDACTED]

Re: Venue Hire Enquiry and Proposed Community Theatre Production – *Pride and Prejudice*

Dear Margaret,

The Griffith and Association of the Performing Arts (GRAPA) write to formally enquire about venue availability and hire costs in relation to a proposed community theatre production of *Pride and Prejudice*, the Canadian adaptation by Janet Munsil.

GRAPA is a not-for-profit, community-based performing arts organisation and is seeking to work collaboratively with Griffith City Council and the Griffith Regional Theatre to support community wellbeing, cultural participation, and the active use of Council-managed cultural facilities, in line with Council's strategic objectives. [griffith.nsw.gov.au]

The proposed production involves a cast of nineteen performers, comprising thirteen women and six men, and has an estimated running time of approximately two hours and fifteen minutes.

Production Personnel

- Director: Jenny Ellis (GRAPA Member)
- Assistant Director: Romina Tappi (GRAPA Vice President)
- Design Director: Melanie Toscan (GRAPA Executive Member)
- Production Coordinator: Marie-Louise (Lou) Bortolazzo (GRAPA President)
- Assistant Producer: Bernie Maxwell (GRAPA Secretary)

Community Benefit and Strategic Alignment

This project is intended to contribute to Council objectives relating to **community wellbeing, cultural engagement, and lifestyle enrichment** by providing accessible opportunities for local residents to participate in and attend live performing arts. Through workshops, auditions, rehearsals, and public performances, the production supports skill development, volunteer participation, and creative collaboration within the community.

The use of the Griffith Regional Theatre and the Burley Griffith Room aligns with Council's goals of **activating and maximising the use of community cultural facilities**, while the proposed performance season during the school holiday period supports accessibility for families and broader community attendance. As a volunteer-led organisation, GRAPA's activities also reflect Council's emphasis on working in partnership with community groups to deliver social and cultural outcomes for the Griffith region. [griffith.nsw.gov.au]

To support effective planning and budgeting, GRAPA respectfully requests information regarding **venue availability, hire fees, and booking requirements** for use of the **Burley Griffith Room**, as well as indicative costs and conditions associated with staging a short performance season on the **main stage** of the Griffith Regional Theatre.

Proposed Use – Burley Griffith Room

May

29–31 May

- Acting workshop / audition preparation workshop (Friday–Saturday; open to GRAPA members between 10am to 5pm, subject to venue availability)
- Auditions: Sunday 31 May, 10:00 am – 5:00 pm

19 July – 27 September (10 weeks)

- Rehearsals:
 - Sundays (minimum four hours between specifically 1pm – 5:00 pm, subject to venue availability)
 - Monday evenings, 7:00 pm – 9: 00/9.30pm (subject to venue availability)

Proposed Use – Griffith Regional Theatre (Main Stage)

Friday 25 September – Wednesday 30 September

- Bump-in and technical rehearsals (commencing with the school holiday period)

Thursday 1 October – Saturday 10 October

- Public performances (six to eight performances proposed)

GRAPA would appreciate advice on:

- Availability and indicative hire costs for the Burley Griffith Room across the dates outlined above
- Hire fees, technical costs, and any additional charges associated with a six to eight performance season on the main stage
- Required procedures, documentation, and approvals for community venue hire
- Availability of alternative or flexible performance date options, if applicable
- Any cost-reduction measures, community rates, or partnership arrangements available to support local not-for-profit organisations delivering community outcomes

GRAPA values the role of the Griffith Regional Theatre as a central cultural facility within the community and is committed to working collaboratively with Council officers and venue staff to ensure compliance with venue requirements while delivering a well-managed and community-focused production.

Thank you for considering this enquiry. Should further information be required, please do not hesitate to contact me.

Yours sincerely,

Marie-louise (Lou) Bortolazzo

President – Griffith and Regional Association of the Performing Arts (GRAPA)



CLAUSE	CL05
TITLE	Review of Griffith Regional Art Gallery Acquisition Policy
FROM	Margaret Andreazza, Griffith Regional Theatre & Art Gallery Manager
TRIM REF	26/35102

SUMMARY

The purpose of this report is to seek Council's endorsement of an amendment to the Griffith Regional Art Gallery Acquisition Policy to ensure compliance with the Australian Government's Cultural Gifts Program.

RECOMMENDATION

- (a) The draft Griffith Regional Art Gallery Acquisitions Policy (CC-CP-201) be placed on public exhibition for 28 days.**
- (b) If any submissions are received, a further report be prepared for Council.**
- (c) If no submissions are received, the draft Griffith Regional Art Gallery Acquisitions Policy (CC-CP-201) be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.**

REPORT

The Australian Government's Cultural Gifts Program enables individuals to donate significant cultural items, including artworks, to public art galleries in exchange for a tax deduction based on an independent valuation.

Griffith Regional Art Gallery has participated in this program in recent years, accepting several donated artworks. While the Gallery does not incur costs for acquiring these works, it is responsible for meeting the cost of independent valuations required under the program.

As part of the approval process administered by the Office of the Arts, participating institutions must demonstrate that their acquisition policies comply with specific program conditions.

One such condition requires that, should an artwork donated under the Cultural Gifts Program be deaccessioned (removed from the collection), it must not be returned to the original donor.

Council's current Acquisition Policy includes provisions relating to the disposal (deaccessioning) of artworks under Section 3.4.3. However, the policy does not explicitly address the requirement of the Cultural Gifts Program that prohibits the return of donated items to the donor.

To ensure ongoing eligibility for participation in the Cultural Gifts Program, it is necessary to amend Section 3.4.3 of the Acquisition Policy to explicitly state that artworks donated under this program will not be returned to the donor under any circumstances.

It is proposed that Section 3.4.3 (Disposal of Artworks) be amended to include the following clause:

“In accordance with the requirements of the Australian Government’s Cultural Gifts Program, any artwork donated under this program will not be returned to the donor or their associates under any circumstances if the work is deaccessioned from the collection.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other recommendation of Council.

POLICY IMPLICATIONS

Amendment to the Griffith Regional Art Gallery Acquisition Policy is needed to ensure compliance with the Australian Government’s Cultural Gifts Program.

FINANCIAL IMPLICATIONS AND RISK

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council’s Strategic Plan item 3.1 Undertake Council activities within a clear framework of risk management, strategic planning, policies, procedures and service standards to enhance accountability, resilience and informed decision making.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Draft (CC-CP-201) Griffith Regional Art Gallery Acquisition Policy [!\[\]\(f6edc556ac4f638bd190faffd75655f2_img.jpg\) !\[\]\(c8d88c42ca0d96977e46ac6e09b22f9b_img.jpg\)](#) 42



**Griffith Regional Art Gallery
Acquisitions Policy CC-CP-201
(PUBLIC POLICY)**

1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	22/05/2012	0146	22/05/2012
2	27/01/2015	15/005	27/01/2015
3	13/02/2018	18/046	16/03/2018
4	27/06/2023	23/165	27/06/2023

2 Policy Objective

Council may, from time to time acquire artworks to comprise expand and develop its a Collection. The focus of the Collection will be guided by the recommendation of qualified Art Gallery staff under the direction of the Collection Policy.

If the purchase price of the artwork exceeds \$2,000.00, recommendations will be made to Council by Art Gallery staff or other Council staff. Approval will be needed from Council prior to purchase.

This can include (but not be limited to)

- A focus on aspects of the culture, community, history, people, interests, politics, legacies and personalities of the City of Griffith,
- Examples of the artworks of recognised artists or arts practices, particularly those with a local provenance or connection, or
- Other themes or focus that qualified Art Gallery staff or Council may consider appropriate to Council's art collection.

3 Policy Statement

3.1 Acquisition focus

Items for the Gallery to acquire may include but are not limited to:

- Photographs;
- Audio-visual material;
- Illustrations and cartoons.
- Paintings
- Sculpture
- Multi-media works
- Textiles and fabric works, including costumes and couture items
- Jewellery and object art
- Other culturally significant items that may be defined by qualified Art Gallery staff or Council from time to time.



3.2 Conditions which new acquisitions should meet

3.2.1 Qualified Art Gallery or Council may approve acquisitions, subject to proposed acquisitions first meeting the following:

- Complies with the collection policy;
- Is in archival standard condition, or can be repaired/restored either by the donor or within existing Gallery operating budgets
- Can be adequately and appropriately conserved, catalogued and stored;
- Vendor/donor has legal title to the artwork and is authorised to transfer title;
- The acquisition is supplied free of encumbrances;
- The acquisition has clearly established provenance;
- The acquisition does not unnecessarily duplicate items already in the Gallery collection;
- That it may be acquired in accordance with the Acquisition Procedure (below);
- Where the artwork has a cost in excess of \$2,000 the acquisition must first be recommended to Council by qualified Art Gallery staff via an acquisitions report justifying the merits of the artwork and how the proposed acquisition would expand and develop the current art collection;
- That the acquisition may become the property of Council and be administered as Council sees fit.

3.2.2 Acquiring an artwork includes any process of bringing into possession or ownership, including but is not limited to:

- Purchasing – Council has a discretionary acquisitions budget of \$2,000.00 per financial year;
- Gifting;
- Bequeathing;
- Donating – either independently or via the Cultural Gifts Program (Commissions);
- Acquisitional art prize such as the National Contemporary Jewellery Award.

3.2.3 Under certain circumstances it is considered acceptable to place:

- Restrictions on access to the material for a specified period e.g. following grieving conventions of First Australians;
- Retention of ownership of copyright in the artwork by the vendor/donor.

3.2.4 Where an acquisition is conditional, the qualified Art Gallery staff will consider the importance of the artwork and the rationality of the conditions requested.

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3.2.5 Acquisitions requires the transfer of ownership and therefore artworks on loan, either temporary or permanent, do not become part of the art collection unless under exceptional circumstances. (See point 3.5.2)

3.3 Acquisition Procedure

The following procedure shall be used in the purchase of artworks for Council.

3.3.1 Where the artwork purchase price is below \$2,000:

- a) The proposed acquisitions shall first be referred to the Manager by qualified Art Gallery staff or Council and the proposed purpose of the acquisition noted.
- b) The Manager shall only purchase or make an acquisition if they are satisfied that all above conditions have been met and the proposed acquisition fits within the Collection Policy.
- c) Results of the acquisition recommendation shall inform the decision to acquire an artwork into the collection. The Manager shall then be authorised to make the acquisition subject to availability of approved funds and within the Acquisitions budget of \$2,000 per annum.

3.3.2 Where the artwork purchase price exceeds \$2,000:

- a) The proposed acquisitions shall first be referred to the Manager (or delegate) and the proposed purpose of the acquisition noted.
- b) The Manager shall only recommend the acquisition to Council once they are satisfied that all above conditions have been met and is above the discretionary amount of the Art Gallery's acquisition budget of \$2,000.
- c) The Gallery Co-ordinator or Manager will provide a report to Council which will include biographical details about the artist, provenance, cost, images, justification to why the artwork is relevant to the Council's collection and any other requested information from Council.
- d) Council shall ~~them-then~~ recommend whether to acquire, subject to availability of approved funds, and the Manager will then be authorised to make the acquisition, provided the purchase price is within the Manager's expenditure delegation.
- e) If the purchase price exceeds the Manager's delegation, the purchase shall be authorised by Council's Purchasing Officer, Director of the BCF Directorate, or the General Manager.



3.4 De-accessioning/disposal

The process of removing cultural material from the care and custody of Council. De-accessioning is a serious matter, which requires careful consideration and documentation.

3.4.1 De-accessioning will take place with the recommendation of qualified Art Gallery Staff, with approval of Council, for one or more of the following reasons:

- a) Conclusion of an agreed period of ownership;
- b) Lack of historic relevance;
- c) Lack of relevance to the long-term strategic plan;
- d) Absence of clear legal title;
- e) Theft or loss;
- f) Damage or serious deterioration in condition; or
- g) New information regarding the artwork that leads to a reappraisal of its appropriateness.

3.4.2 Disposal options for de-accessioned material will first be guided by any extant written agreement, otherwise may include offering the artwork to another collection or museum, the commercial sale of the artwork or the destruction of the artwork. The use of any proceeds from sale of such shall be set aside and utilised only for the purchase of other artworks for Council.

3.4.3 Where an artwork is scheduled for disposal (and there being no contractual obligations relating to disposal), then

- a) the artwork shall first be offered back to the vendor/donor, except where the artwork has been acquired via the Government's Cultural Gifts Program as the donor has received a Tax Benefit via their donation;
- b) the artwork next be offered to the artist, his or her family or estate, except where the artwork was donated by the artist or their family via the Government's Cultural Gifts Program as the donor has received a Tax Benefit via their donation
- b)c) if point 3.4.3 (a) or point 3.4.3 (b) is not reasonable or practical, then the artwork will be disposed at the discretion of the Manager;
- e)d) prior to disposal, the artwork will be photographed or copied in an archival quality manner, and that copy is to be kept in the Council records together with all relevant details of its acquisition and de-accessioning/disposal for a period of not less than ten (10) years.



3.5 Loan

- 3.5.1 Any loan of an artwork to Council must be in accordance with the acquisition process.
- 3.5.2 Except is-in exceptional circumstances, Council should not accept artwork on permanent loan. In the first instance gifting the artwork must be fully explored.
- 3.5.3 Where a loan is undertaken, the loan must be fully documented, with a loan agreement incorporating rights and responsibilities of all parties, a review period and a clear obligation for the lender to notify Council of change of address or contact details.

3.6 Accession Record

- 3.6.1 The vendor or donor of an artwork shall be recorded on the accession record. A vendor/donor registry will be kept to record contact details of previous owners, together with any relevant historical, anecdotal or familial information regarding the artwork/s purchased or donated.
- 3.6.2 De-accessioning provisions specific to the artwork need to be stated and agreed prior to the artwork being acquired.

3.7 Records

- 3.7.1 The Art Gallery Coordinator will be responsible for managing the records pertaining to the artworks in the Collection.
- 3.7.2 Records shall include, but not be limited to, all documents or items of various formats containing data or information of any kind and in any form, created or received and accumulated by Council in the transaction of business or the conduct of affairs and subsequently kept as evidence of such activity through incorporation into the records keeping system of Council.

3.8 Contact for Information Regarding Potential Acquisitions

For initial information regarding potential acquisitions for Council, the contact will be the Gallery Co-ordinator or Manager (or delegate), on behalf of Council. Council will consider all offers and has ultimate de-accessioning authority for final decisions regarding any acquisition.

4 Definitions

None

5 Exceptions



None

6 Legislation

None

7 Related Documents

None

8 Directorate

Business Cultural & Financial Services

CLAUSE	CL06
TITLE	Licence Agreement - Airport Terminal - Coffee Vending Machine Part Lot 1 DP 1146897, Remembrance Drive, Griffith
FROM	Amanda Vardanega, Corporate Property Officer & Native Title Coordinator
TRIM REF	26/32848

SUMMARY

This report seeks Council's resolution to enter into a Licence Agreement with VinCo Consulting Pty Ltd for the placement and operation of a coffee vending machine within the Griffith Airport Terminal.

The proposal implements the direction of the Airport Committee Report dated 27 August 2025, which supported this initiative to improve amenities and customer experiences when visiting Council facilities. The addition of a coffee vending machine at the Airport Terminal will complement existing services and provide a broader range of refreshment options for travellers and visitors.

Council staff have consulted with the proponent and now seek formal approval to proceed with a licence arrangement.

RECOMMENDATION

- (a) Council enters into a licence agreement with VinCo Consulting Pty Ltd for the installation of a coffee vending machine at the Griffith Airport Terminal for a 1-year term, with an option to renew for a further 1 year. Commencement date to be in line with Council's resolution.**
- (b) The annual licence fee to be charged in accordance with Council's adopted Revenue Policy, currently \$278.70 p/a, together with rates and charges, if applicable.**
- (c) The licensee will pay an administration fee to Council, on the signing of the agreement, as per Council's adopted Revenue Policy.**
- (d) Council authorise the General Manager and Mayor to execute the licence agreement on behalf of Council.**

REPORT

In July 2025 the applicant approached Council expressing an interest to install a commercial-grade coffee vending machine within the Griffith Airport Terminal.

This proposal was submitted to the Airport Committee on 27 August 2025 for consideration. Following this, the Committee recommended that Council enter into an agreement with the applicant for a period of 12 months, with an option to renew for a further 12 months.

The addition of a coffee vending machine presents an opportunity to enhance the experience of travellers and visitors using the Griffith Airport Terminal. It will complement existing services and provide a broader range of refreshment options available within the terminal.

Airport Management, Council's Property Officer, and the licensees will work together to ensure that the machine can be accommodated with minimal operational impact and within a controlled licence framework.

The machine will require connection to town water and power. The airport terminal already has existing connections available at the proposed installation location, so no additional works are anticipated for the installation of the machine.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

As otherwise determined by Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

The annual licence fee will be charged in accordance with Council's adopted Revenue Policy, currently **\$278.70** per annum for the 2025/2026 Financial Year.

An administration fee in accordance with Council's adopted Revenue Policy is also payable to Council upon signing of the agreement.

All servicing, stocking, and operational costs remain the responsibility of the licensee which will be documented in the licence agreement.

Power and water usage arrangements will be documented within the licence agreement to ensure appropriate cost recovery where applicable.

There are no significant capital or operational costs for Council associated with this proposal.

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

The environmental impact is minimal.

Waste from disposable coffee cups will be managed through existing terminal waste systems, with the licensee responsible for maintaining cleanliness around the vending machine.

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

The proposal delivers clear community benefit by, improving availability of amenities for passengers and visitors, enhancing airport service quality and customer experience; and increasing convenience during early morning, evening, and weekend flights for passengers.

There are no negative impacts anticipated.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

The installation of the coffee vending machine is not expected to impact existing service delivery at the airport terminal. The machine will operate independently and will not require staff involvement for the operation of the machine. Existing town water and power connections are already available at the proposed location, therefore no additional infrastructure works or operational changes are anticipated.

Risks associated with the proposal are minimal and relate primarily to equipment maintenance and reliability, which will be managed by the supplier under the terms of the agreement.

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

The installation and operation of a coffee vending machine at the airport terminal is considered to present a low and manageable risk, consistent with similar amenities provided within Council workplaces. No additional WHS or HR resources are required beyond existing arrangements.

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN




This item links to Council's Strategic Plan item 6.1 Provide, renew and maintain a range of quality infrastructure, assets, services and facilities.

CONSULTATION

Senior Management Team

Griffith Airport Committee

ATTACHMENTS

- | | | |
|-----|---|----|
| (a) | Correspondence with applicant ↓  | 51 |
| (b) | Airport Committee Report Operation of Vending Machines within Griffith Airport Terminal 27 Aug 2025 ↓  | 52 |
| (c) | Coffee Vending Machine Specs ↓  | 54 |

Amanda Vardanega

From: [REDACTED]
Sent: Thursday, 17 July 2025 7:49 PM
To: GCC Admin Mailbox
Subject: Proposal for Installation of an Automatic Coffee Vending Machine at Griffith Airport

Dear General Manager,

I am writing to formally request the Council's approval to install an automatic coffee vending machine at Griffith Airport. I am willing to purchase and fully fund this machine, assuming all operational costs associated with its maintenance and servicing.

The proposed vending machine is a fully automated unit designed to dispense high-quality coffee with minimal maintenance. It requires no external preparation or mess, as it dispenses coffee with pre-measured doses of sugar and other additives, ensuring cleanliness and efficiency. The machine also features a plastic lid dispenser, enabling passengers to conveniently take their coffee on board or on the go.

In terms of specifications, the machine:

- Can brew a variety of coffee beverages, including espresso, cappuccino, flat white, Latte etc.
- It has a user-friendly touchscreen interface for quick and easy operation.
- Is equipped with a built-in grinder and high-quality brewing system to ensure fresh coffee for each cup.
- Includes a capacity for multiple beverage options and customizable settings.
- Has a compact footprint suitable for installation in high-traffic areas.
- Offers hygienic dispensing with options for hot water and milk frothing.
- Is energy-efficient and designed for reliable operation in busy environments.

During my frequent travels through Griffith Airport, I have observed numerous passengers expressing a desire for accessible coffee beverage facilities. I have also noticed many travellers entering the airport with coffee purchased from local vendors, indicating a potential demand for an on-site vending option that offers convenience and quick service.

I understand that the fees are subject to council.

I believe this initiative would greatly benefit travellers, especially during the winter months when demand for hot beverages increases. The installation of such a machine would provide a practical solution to enhance the passenger experience at the airport.

Please advise if you are happy to proceed with this proposal. I would also appreciate guidance on the next steps required to facilitate the installation and operation of the vending machine at Griffith Airport.

Thank you for considering my proposal. I look forward to your response and hope to contribute positively to the amenities available to travellers at Griffith Airport.

Yours sincerely,
[REDACTED]

Griffith City Council

COMMITTEE REPORT

CLAUSE CL01

TITLE Operation of Vending Machines within Griffith Airport Terminal

FROM Amanda Vardanega, Corporate Property Officer & Native Title Coordinator

TRIM REF 25/93441

SUMMARY

Council has received an inquiry from a community member regarding the potential installation of a fully automated coffee vending machine within the Griffith Airport Terminal.

They have observed regular passenger activity and identified a demand for a convenient, self-service coffee option. The proposed vending machine would offer staff, passengers and visitors to the terminal a quick and accessible option to purchase coffee, enhancing their overall experience during transit, and/or when visiting the terminal.

This proposal aligns with Council's ongoing efforts to improve amenities and customer experiences when visiting Council facilities.

Currently, within the terminal there is a refrigerated vending machine offering cold beverages and snacks. The addition of a coffee vending machine would complement existing services and provide a broader range of refreshment options for travellers and visitors alike.

RECOMMENDATION

- (a) Council to enter into an agreement with the Applicant for a period of 12 months, commencing 1 October 2025, with an option to renew for a further 12 months.
- (b) The Applicant will be charged in accordance with Council's adopted Revenue Policy an Annual Fee, together with an administration fee in relation to the preparation of the agreement.
- (c) Council's General Manager and Mayor to execute the agreement.

REPORT

This inquiry highlights a potential opportunity to enhance passenger and visitor experiences when attending at Griffith Airport Terminal.

The installation of a coffee vending machine would provide a convenient refreshment option for travellers, and visitors particularly during early morning or late evening flights when other services may be unavailable.

Operational considerations include identifying a suitable location within the terminal, ensuring access to power and water supply, establishing maintenance and servicing procedures and ensuring compliance with health and safety regulations.

The existing refrigerated vending machine has been located in the terminal for some time now. There does not appear to be a licence agreement in place for this arrangement, however the introduction of this vending machine was under previous Airport Coordinator direction.

CL01 Operation of Vending Machines within Griffith Airport Terminal

Council may see this as an opportunity to investigate the introduction of a licence agreement pertaining to the lease of space within the terminal to a vending provider, and also align fees and charges as per Council's adopted Revenue Policy.

Currently Council's Revenue Policy states under :

'Terminal Lease Fee' – Vending Machine (per machine) \$278/machine.

[LINK TO STRATEGIC PLAN](#)

This item links to Council's Strategic Plan item 4.3 Provide and promote accessibility to services.

ATTACHMENTS

- (a) Proposal

previous report

L370U1

Concerto



User Interface

- Capacitive keypad with LED lighting, 20 direct selections.
- Wide graphic display 128x64 pixel.
- Audiovisual feedback after the selection and during the drink preparation.
- Chromium plated frame around the selection area.
- Possibility to have anti vandalic coin introduction.



Technology

- Concerto is available in single or double espresso versions with Z4000 coffee unit; moreover the model Concerto Plus offer a double boiler.
- Stainless steel boiler with 500 cc capacity.
- Self adjusting blades.
- Five single modular canisters with three different capacities.



Electronics

- Reliable 16 bits electronics.
- Download of EVA DTS statistics through Bluetooth or IRDA (with BlueRed kit).
- Simple and intuitive programming and customizing of the technical menu.
- Flexible management of any payment system and fully compatible with Executive and MDB protocols.



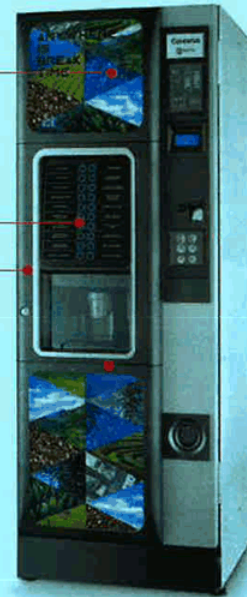
Anywhere is break time



Patented coffee brewer for a perfect coffee.



Wide product choice with excellent quality



Necta reserves the right to alter specifications without prior notice.

Features

Height	1700 mm
Width	600 mm
Depth	740 mm
Depth with door open	1250 mm
Weight	125 kg
Power	1850 W/ 2850 W (Plus)

Technical Sheet
Available in the download area of our website or with this QR code:



necta.evocagroup.com



EVOCA S.p.A.
Via Roma 24, 24030 Valbrembo (BG) Italia
Tel. +39 035 606111 - Fax +39 035 606519



CLAUSE **CL07**

TITLE **City 2 Lake Fun Run**

FROM **Scott Grant, General Manager**

TRIM REF **26/30955**

SUMMARY

Council has received a letter from Can Assist Inc. requesting an extension of the current arrangement to host the City 2 Lake Fun Run through to 2028, as the event cannot proceed this year due to roadworks along Boorga Road.

RECOMMENDATION

- (a) Council extend the arrangement for Griffith Can Assist Inc. to stage the "City 2 Lake" Fun Run to include events in 2027 and 2028.**
- (b) Council provide in kind support through the development of the Traffic Management Plan for the Event and provide traffic control staff on the day of the event.**

REPORT

Council resolved at the Meeting of 23 May 2023 as follows:

23/001

RESOLVED on the motion of Councillors Simon Croce and Christine Stead that:

- (a) Council endorse Griffith Can Assist Inc. to stage the "City 2 Lake" Fun Run from 2024-2026.*
- (b) Council provide in kind support through the development of the Traffic Management Plan for the Event and provide traffic control staff on the day of the event.*

The City 2 Lake event due to take place in 2024 was postponed. Council acknowledged that, as the intent of the resolution was to host the event for three years, the commitment to Can Assist Inc. to stage the event would include 2025, 2026 and 2027.

As the 2026 event is unable to proceed due to roadworks along Boorga Road, Griffith Can Assist Inc. has requested permission to host the event for an additional year in 2028.

The City 2 Lake event is scheduled to be held on 14 March 2027.

OPTIONS

OPTION 1

As per the recommendation in this report.

OPTION 2

That Council decline to support the submission received from Griffith Can Assist Inc.

OPTION 3

Any other resolution by Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

Development of Traffic Management Plan (TMP) – Minimal cost given that the TMP used will be the same as that used previously.

Traffic Management on the day - In 2025 the total inkind contribution was valued at \$16,880.

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Events of this nature provide a range of benefits to the community by promoting health and wellbeing and encouraging people of all ages and abilities to participate in physical activity. These events also foster community connection by bringing residents, volunteers and local organisations together in a positive and inclusive environment. In addition, this event supports residents, while also generating increased visitation and economic activity for local businesses.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN


This item links to Council's Strategic Plan item 4.1 Make our community healthy and safe.

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community. This item links to Council's Strategic Plan item 4.7 Provide a range of sporting and recreational facilities and events.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a) Letter from Can Assist 3 March 2026 [!\[\]\(d1cae9975209ae3ce6716116ce602459_img.jpg\)](#) 

58

The General Manager
Mr. Scott Grant
Griffith City council
Benerembah Street
Griffith



March 3, 2026.

Dear Sir

As Council would be aware of the present roadworks involving Borga Road, Griffith Can Assist has not been able to proceed with our major fundraiser the popular Griffith City to Lake Fun Run for this year 2026..

In an effort to keep the event on our annual set date being 2nd Sunday of March each year, countless contacts were made as well as many kilometres were executed in an attempt to find a suitable venue to relocate the event for 2026 but unfortunately we were unsuccessful. It was then discussed to postpone the event to the latter part of the year. This again brought many problems whereby the committee felt we were encroaching on many other already planned events e.g. Spring Festival; Italian Festival; Salami festival; Relay for Life are just a few we encountered on each chosen date.

It became apparent that our best solution was to abandon this year and fully prepare for the 2027 event. Contacts to our sponsors seemed this decision was of no problem with many already offering support for the 2027 Fun Run. We feel confident that all Council works will be complete by March 2027.

We have attached a copy of Griffith City Council letter allowing Griffith Can Assist the opportunity of this fabulous event to year 2027 but as we are dropping the 2026 Fun run we are asking if Council would kindly consider to proceed with one more year to 2028 thus replacing this 2026 lost year.

The Griffith City to Lake Fun Run would not eventuate without the fantastic support rendered by our Council. Many local cancer affected families have been directly financially assisted as this fundraiser has enabled us to remain in a strong and viable position whereby we can continue to offer some care and comfort to these local families. The City to Lake Fun Run plays a vital part in our fundraising efforts and we extend thoughts of appreciation and Sincere Thanks for the opportunity to hold this event with the wonderful help from our Council and Council Staff. All staff are particularly lovely and extremely helpful while giving up a few hours on an early Sunday morning.

Griffith Can Assist fully understands it is necessary for all works and maintenance of our roads must be carried through at whatever time possible but we ask for our Council to please favourably consider allowing this event for Griffith Can Assist to 2028.

Kind regards

Olga Forner (President)
Griffith Can Assist
Ph. [REDACTED]
Email: [REDACTED]



"Local Volunteers Assisting Local Cancer Patients"



Cheryl Wood
City2Lake Committee
Can Assist Inc.



Dear Cheryl,

RE: CITY2LAKE 2024 EVENT POSTPONED

Thank you for your email dated 6 April 2024 and I apologise for the delay with this response.

I acknowledge and fully understand your Committee's decision to postpone the 2024 City2Lake and stage it Sunday 9 March 2025.

Just to restate Council's resolution from the meeting held 23 May 2023.

"RESOLVED on the motion of Councillors Simon Croce and Christine Stead that:

- (a) Council endorse Griffith Can Assist Inc. to stage the "City 2 Lake" Fun Run from 2024-2026.
- (b) Council provide in kind support through the development of the Traffic Management Plan for the Event and provide traffic control staff on the day of the event.

Given that the first year of the City2Lake event under the above resolution ie 2024 has been postponed to 9 March 2025, Council acknowledges that the 2025 event will be the first of a three (3) year commitment to Can Assist Inc. to stage the event. Can Assist Inc. will therefore stage the event in 2025, 2026 and 2027.

Your sincerely



BRETT STONESTREET PSM
GENERAL MANAGER

Griffith City Council, Wiradjuri Country, PO Box 465 Griffith NSW 2680, 1 Benerambah Street, Griffith NSW 2680
Ph: 1300 176 077 • ABN: 81 274 100 792
Email: admin@griffith.nsw.gov.au • Web: www.griffith.nsw.gov.au

CLAUSE	CL08
TITLE	2026 NSW Local Roads Congress
FROM	Phil King, Director Infrastructure and Operations
TRIM REF	26/34733

SUMMARY

The 2026 NSW Local Roads Congress is to be held in Sydney on Monday, 1 June 2026.

The 2026 Local Roads Congress is an annual event for local government to join together to discuss policy changes, challenges and constraints within the NSW local roads network. The congress provides a forum for NSW council executive staff and elected officials to discuss policy issues with NSW state Ministers in order to optimise road and transport outcomes across the state.

The Local Roads Congress is offered by the Roads and Transport Directorate, a joint initiative between the Institute of Public Works Engineering Australasia (IPWEA) NSW and Local Government NSW to optimise roads and transport outcomes. The Directorate acts as a focus for research activities, provides technical advice to assist member councils and makes submissions on behalf of its members.

RECOMMENDATION

- (a) Council be represented at the NSW Local Roads Congress on 1 June 2026 by the Mayor (or his delegate) and General Manager (or his delegate).**
- (b) Expenses to attend the NSW Local Roads Congress on 1 June 2026 be paid by Council in accordance with the Councillors Payment of Expenses and Provision of Facilities Policy.**

REPORT

Under the theme “Shaping Policies for Stronger Communities”, the 2026 Congress encourages local government leaders to reflect on past experiences, embrace innovation, and implement practical, forward-thinking solutions. By examining challenges, reimagining traditional approaches, and committing to smarter, more resilient infrastructure, councils can actively shape the future of NSW’s local roads and transport networks—building stronger, more connected communities for all.

The program is still in development, although the following speakers are confirmed:

- The Hon. David Elliott CEO, IPWEA NSW & ACT
- Grant Baker, President, IPWEA NSW & ACT
- The Hon. Jenny Aitchison MP, Jenny Aitchison is the current NSW Minister for Regional Transport and Roads and will be providing the Congress with a keynote address.
- Mark Coure MP, Member for Oatley, Shadow Minister for Roads, will be given an opportunity to respond to the keynote address
- Scott Greenow, Executive Director Freight, TfNSW, Scott will be addressing the Congress on the Future of Freight, and providing an update to the ‘Automated Asset Assessment Project.

- Joshua Devitt, Chief Engineer, Roads & Transport Directorate
- Nathan Skelly, IPWEA NSW & ACT, 'Asset AI Benefits Realisation
- Morgan Spruce, IPWEA NSW & ACT, 'Asset Management Maturity'

The Local Roads Congress has a proud 21 year history having first been held in 2005 by the Roads & Transport Directorate, a joint initiative between IPWEA NSW & ACT and Local Government NSW (LGNSW). Over the years the Local Roads Congress has seen multiple NSW State Government Ministers and Shadow Ministers attend, including last year with The Hon. Jenny Aitchison MP (Minister for Regional Transport and Roads), The Hon. John Graham MLC (Minister for Roads), and The Hon. Natalie Ward MLC (Shadow Minister for Transport and Roads, and Shadow Minister for Infrastructure). This year will continue to showcase local government decision-makers.

The congress will be hosted at the Parliament House of NSW Theatre.

As per the 'Councillor Payment of Expenses and Provision of Facilities' Policy (GC-CP-407):
"Section 2.5.2 – Attendance at Seminars and Conferences.

The Mayor and Councillors will be nominated and authorised to attend conferences by the Council, through resolution duly passed in open session at a Council meeting"

See ipweansw.org/events/2026-local-roads-congress-01-06-2026 for more information

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council not participate in the 2025 NSW Local Roads Congress.

Non attendance will result in a missed opportunity to engage in meaningful discussions on the day's key topics, exchange insights, and strengthen professional connections. Additionally, in a relaxed setting, attendees can share perspectives on local road funding, policy challenges, and innovative solutions, ensuring the dialogue extends beyond the conference room.

POLICY IMPLICATIONS

Councillors Payment of Expenses and Provision of Facilities Policy' (GC-CP-407)

FINANCIAL IMPLICATIONS AND RISK

Registration cost to attend in person is:

Registration Type	Cost	Closes	Additional Information
Registration – Early Bird RTD Member	\$600	5 May 2026	Each registration includes complimentary attendance for a mayor or councillor
Registration – Early Bird RTD Non-Member	\$700		
Registration – Full price RTD Member	\$750	23 May 2026	Each registration includes complimentary attendance for a mayor or councillor
Registration – Full price RTD Non-Member	\$850		

It is estimated that the cost of attending the NSW Local Roads Congress in person will be approximately \$1,500 per delegate (registration, flights, accommodation, and meals).

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

There is no obligation to attend, although it is likely that the 2026 conference will include an update regarding the current review of the NSW Roads Act.

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

There are no environmental implications associated with the NSW Local Roads Congress

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

The value in attending the NSW Local Roads Congress is the opportunity to hear firsthand from NSW State Government about what is first and foremost for policy makers and what is likely to be funded in the future.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Attendance at the NSW Local Roads Congress will not have any impact on service delivery.

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Attendance at the NSW Local Roads Congress will not have any impact on WHS / HR

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.

This item links to Council's Strategic Plan item 6.2 Maintain and develop an effective transport network (airport, public roads, pathways, pedestrian accesses and transport corridors) for Griffith and villages.

CONSULTATION

Senior Management Team

ATTACHMENTS

Nil

CLAUSE	CL09
TITLE	Local Government NSW 2026 Destination and Visitor Economy Conference
FROM	Shireen Donaldson, Director Economic & Organisational Development
TRIM REF	26/35835

SUMMARY

The Local Government NSW (LGNSW) 2026 Destination and Visitor Economy Conference will be hosted from 27-29 May, with the support of Maitland City Council. This report seeks Council authority to nominate delegate(s) to attend the Conference Maitland, NSW.

RECOMMENDATION

- (a) Council be represented at the Local Government NSW (LGNSW) 2026 Destination and Visitor Economy Conference in Maitland, NSW from 27 May to 29 May 2025 by the Mayor (or his delegate) and General Manager (or his delegate).**
- (b) Expenses to attend the Local Government NSW 2026 Destination and Visitor Economy Conference be paid by Council in accordance with the Councillor Expenses & Facilities Policy.**

REPORT

The LGNSW Destination and Visitor Economy Conference is an annual event, coordinated by Local Government NSW for local councils, providing a forum for discussion on the latest tourism news and ideas. It is an opportunity to network with peers and build on professional development.

Council's policy provides that attendance at conferences where an overnight stay is involved should be reported to Council for approval.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council may amend attendees.

POLICY IMPLICATIONS

GC-CP-407 – Councillor Expenses & Facilities Policy.

FINANCIAL IMPLICATIONS

Conference registration (see below) plus accommodation, travel and meals as per budgeted line items for attendees.

Members (available from 2 February 2026)	Price (incl. GST)
Early Bird (until 3 April 2026) Extended to 30 April	\$1,200
Standard (from 1 May 2026)	\$1,450
Additional guest Welcome Reception	\$130
Additional guest Conference Dinner	\$199
Additional guest Welcome Reception & Conference Dinner	\$310

Non-member registrations upon application events@lgnsw.org.au

Non-Members (available from 30 March 2026)	Price (incl. GST)
Standard	\$2,650
Additional guest Welcome Reception	\$130
Additional guest Conference Dinner	\$199

LEGAL/STATUTORY IMPLICATIONS

Nil

ENVIRONMENTAL IMPLICATIONS

Nil

COMMUNITY IMPLICATIONS

Nil

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a) Draft Program [!\[\]\(febd52681812a40729e20c81893b4b66_img.jpg\) !\[\]\(64c534eb30dc61ec8326bb1ff6560b01_img.jpg\)](#)

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DRAFT CONFERENCE PROGRAM

As at 11 March 2026

DAY 1 - Wednesday 27 May 2026	
12.30pm- 1.15pm	<p>Bus Transfers Delegate Transfers: From selected hotels to Town Hall</p>
1.00pm	<p>Registration & Trade Exhibition Open Location: Maitland Town Hall – Sunken Foyer Light lunch on arrival</p>
2.00pm- 3.00pm	<p>Conference Location: Maitland Town Hall - Main Hall</p>
	Welcome to Country
	Welcome and Introduction, Andy Saunders , MC and Facilitator
	President's Welcome, Mayor Cr Darcy Byrne , President LGNSW
	Host Destination Welcome, Cr Philip Penfold , Mayor, Maitland City Council
	Ministerial Speech Hon Stephen Kamper , MP, Minister for Jobs and Tourism [Invited]
	Award Presentation NSW Top Tourism Town Awards – [Stuart Ayres – Invited]
3.00pm- 3.45pm	<p>Afternoon Tea Location: Trade Exhibition, Maitland Town Hall – Sunken Foyer</p>
3.45pm- 4.45pm	<p>Workshops Location: Maitland Town Hall - Main Hall Evans Room Maitland Room</p>
	<p>Stream 1: Partnering for Shared Futures: Councillors Advancing Aboriginal Cultural Tourism</p> <p>This practical session introduces councillors to LGNSW's Closing the Gap Toolkit, with a focus on Priority Reform 5 and the vital role local government plays in advancing economic prosperity for Aboriginal businesses and communities. Participants will explore how shared decision-making can strengthen tourism strategies, support Aboriginal-led cultural tourism, and elevate Aboriginal operators and experiences through destination marketing.</p>

	<p>Note: Session is designed for councillors</p> <p>Location: Room to be confirmed closer to the event date</p> <p>Presenters: Presenters TBA.</p>
	<p>Stream 2: Digital First: Tools & Pathways to Grow Global Tourism Reach</p> <p>This workshop captures the focus on data readiness, digital connectivity, and international market preparation—perfect for tourism delegates looking to future-proof their visitor engagement strategies.</p> <p>Location: Room to be confirmed closer to the event date</p> <p>Presenter: Jan Hutton, CEO, Australian Tourism Data Warehouse</p>
	<p>Stream 3: Driving Growth: Unlocking the Power of Road Trips</p> <p>Harnessing drive tourism to support visitor dispersal and economic resilience across Regional NSW.</p> <p>Location: Room to be confirmed closer to the event date</p> <p>Presenters: Shannon Skow, Head of Policy & Engagement, Caravan & Camping Industry Association of NSW Winston L. Reinboth, CEO, Go Drivin</p>
4.45pm-5.15pm	<p>Bus Transfers</p> <p>Delegate Transfer Loop: From Town Hall to selected hotels to Maitland Regional Art Gallery</p>
5.15pm-7.15pm	<p>Welcome Function</p> <p>Location: Maitland Regional Art Gallery</p>
7.15pm	<p>Bus Transfers</p> <p>Delegate Transfers: From Maitland Regional Art Gallery to select hotels 7.00pm, 7.15pm and 7.30pm</p>

DAY 2 – Thursday 28 May 2026

7.45am-8.30am	<p>Bus Transfers</p> <p>Delegate Transfers: From selected hotels to Town Hall</p>
8.00am	<p>Registration, Information and Trade Exhibition Open</p> <p>Location: Maitland Town Hall – Sunken Foyer</p> <p>Arrival Tea and Coffee</p>

9.00am-10.45am	<p>Conference Location: Maitland Town Hall – Main Hall</p>
	Welcome and Introduction, Andy Saunders , MC and Facilitator
	Karen Jones , Chief Executive Officer, Destination NSW
	Dominic Mehling , Industry Relations Manager, Tourism Australia
	<p>Session Title: Tourism Marketing From Insight to Impact: Tourism Marketing Strategies That Convert</p> <p>Presenters: Nick Baker, Chief Executive Officer, Reflections Holidays Cara Starr, Senior Economic Development Officer, Port Macquarie Hastings Council Charlotte Prouse, Destination Store</p>
10.45am-11.30am	<p>Morning Tea Location: Trade Exhibition, Maitland Town Hall – Sunken Foyer</p>
11.30am-12.15pm	Session Title: Short Term Rental Discussion (Solutions Focused)
12.15pm-1.15pm	<p>Lunch Location: Trade Exhibition, Maitland Town Hall – Sunken Foyer</p>
1.15pm-4.30pm	<p>Delegate Site Visit & Bus Transfers Site Visit Transfers: From Town Hall</p>
<p>Site Visit 1 12.45pm-5.00pm</p>	<p>Cultivating connections: Agritourism in action Phoenix Park Farm, Tocal Agricultural College and Farm Tours, Tranquil Vale Vineyard</p> <p>Discover the heart of Maitland agritourism in this hands-on excursion. Delegates will have the opportunity to engage with a local producer at Phoenix Park Farm, gain an insight into how agriculture, education, and tourism intersect at Tocal, and sample award-winning local wine and artisan bites at Tranquil Vale Vineyard.</p> <p>With insights into regional planning and farm-based experiences, this tour is a fresh take on rural innovation and visitor engagement.</p> <p>Capacity: 50</p>

<p>Site Visit 2 1.15pm-4.45pm</p>	<p>Creative footsteps: Arts, culture and placemaking in Central Maitland Maitland Art Trail, Maitland Regional Sportsground and Athletics Centre, Maitland Regional Art Gallery</p> <p>Step into Maitland’s cultural heartbeat with this guided walking tour through art, heritage, and community spaces. Delegates will explore public art installations and placemaking initiatives and experience the Beyond the Flood Levels Heritage Walk, followed by behind-the-scenes access to the Maitland Regional Sportsground and Athletics Centre before undertaking a hands-on art class with a local artist at Maitland Regional Art Gallery whilst sampling some local fare.</p> <p>It’s a vibrant showcase of how creativity and culture shape destination appeal.</p> <p>Capacity: 50</p>
<p>Site Visit 3 1.15pm-4.45pm</p>	<p>Morpeth uncovered: Heritage, hospitality and handcrafted experiences Morpeth to Walka Shared Pathway, Morpeth Heritage Walk, Uaine Candles and Boydell’s Cellar Door and Restaurant</p> <p>Immerse yourself into Morpeth’s rich past and vibrant present on this curated heritage experience. Delegates will walk the riverside pathway and explore the history and vision behind the Morpeth Heritage Walk before participating in immersive experiences at Uaine Candles and Boydell’s Cellar Door and Restaurant.</p> <p>It’s a celebration of storytelling, local enterprise, and the art of selling heritage.</p> <p>Capacity: 50</p>
<p>4.30pm-5.00pm</p>	<p>Site Visit Bus Transfers return Site Visit Transfers: From Town Hall</p>
<p>4.30pm-6.30pm</p>	<p>Bus Transfers Delegate Transfer Loop: From Town Hall to selected hotels to Town Hall</p>
<p>6.30pm-10.00pm</p>	<p>LGNSW Conference Dinner Location: Maitland Town Hall</p>
<p>9.45pm-10.15pm</p>	<p>Bus Transfers Delegate Transfers: From Town Hall to selected hotels 9.45pm, 10.00pm and 10.15pm</p>

DAY 3 - Friday 29 May 2026

<p>7.45am-8.30am</p>	<p>Bus Transfers Delegate Transfers: From selected hotels to Town Hall</p>
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8.15am	<p>Registration, Information & Trade Exhibition Open Location: Maitland Town Hall – Sunken Foyer Cloak Room Open Arrival Tea and Coffee</p>
9.00am-10.35am	<p>Conference Location: Maitland Town Hall – Main Hall</p>
	<p>Welcome, Andy Saunders, MC and Facilitator</p>
	<p>Session Title: Fuelling Tourism: Funding Pathways and Plug-and-Play Innovation</p> <p>Explore how strategic funding is shaping the future of tourism in NSW. This session dives into successful models and emerging opportunities, featuring insights from Create NSW and Transport NSW's Plug & Play pilot program. Learn how creative partnerships, infrastructure investment, and agile funding frameworks are unlocking new visitor experiences and driving regional growth.</p> <p>Presenters: Kerrie Glasscock, Executive Director, Create NSW [Invited] Transport for NSW Permit/Plug/Play Pilot Program [Invited] Drew Pinazza, Director Place Partnerships and Governance, Active Transport and Vibrancy Jennifer Winter, Partnerships and Research Lead, Active Transport and Vibrancy</p>
	<p>Session Title: Taking Off: How NSW's New Airports Will Boost Tourism</p> <p>New airport developments across New South Wales—including the Western Sydney International Airport and Newcastle Airport's expansion—are unlocking major tourism potential. These infrastructure upgrades are creating direct access to regional destinations, attracting international visitors, and fuelling growth in the state's visitor economy. With new routes, increased airline capacity, and strategic support from Destination NSW, local tourism operators are poised to benefit from a surge in demand and global connectivity.</p> <p>Presenters: Glen McCrea, Executive Manager – Regulatory Affairs, Western Sydney International Airport Kevin Brennan, Head of Economy and Marketing, Penrith City Council [Invited] Matt Borger, Senior Airlines and Partnership Manager, Newcastle Airport Pty Limited</p>
	<p>Session Title: Unlocking Local Potential: Transforming Council Assets into Visitor Experiences</p> <p>Discover how underutilised Council-owned assets—from heritage buildings to sports facilities—are being transformed into vibrant tourism experiences. This session explores successful case studies and strategic frameworks that unlock</p>

	<p>economic potential, foster community pride, and attract visitors through creative placemaking and adaptive reuse.</p> <p>Presenters/Panel: Kevin Poilly, Manager Events and Sister Cities, Blacktown City Council (The Colby) Lori Modde, CEO Outdoors NSW & ACT (Mountain Bikes)</p>
10.35am-11.05am	<p>Morning Tea Location: Trade Exhibition, Maitland Town Hall – Sunken Foyer</p>
11.05am-12.45pm	<p>Conference continued Location: Maitland Town Hall</p>
	<p>Session Title: From Vision to Visitor: Council Case Studies That Inspire</p> <p>Presenters: Cindy Elkhouri, Team Leader City Events and Activation and Kerry McHensley, City Events and Activation Producer, Canterbury-Bankstown Council (Lantern Festival) Simon Farrow, Senior Visitor Economy Officer and Beth Anastasiou, Events Officer, Maitland City Council (Riverlights Festival)</p> <p>30 minutes + 15 minutes Q&A</p>
	<p>Keynote Speaker: Gill Minervini</p> <p>For over 30 years, Gill has produced some of Australia's most engaging and successful international events and festivals, creating unforgettable, immersive experiences for diverse audiences.</p> <p>She is one of Australia's creative leaders - from festival, event and theatre director to television and radio presenter, public art curator and producer - Gill's experience means successful delivery of outstanding creative ideas, every time.</p>
	<p>Showcase from Host Council 2027</p>
	<p>Closing Remarks</p>
12.45pm-1.30pm	<p>Lunch – Grab & Go Location: Trade Exhibition, Maitland Town Hall – Sunken Foyer</p>
1.30pm	<p>Conference concludes</p>

* Program subject to change

CLAUSE	CL10
TITLE	Major Projects Update Lake Wyangan Infrastructure Enabling (Stage 1), Community Energy Upgrades Fund and CBD Enhancement projects.
FROM	Scott Grant, General Manager
TRIM REF	26/34513

SUMMARY

This report provides Council with a monthly update on major strategic infrastructure projects currently being progressed by Griffith City Council.

The report forms part of an emerging approach to providing Council with a regular Major Projects Update, enabling Councillors to maintain visibility of the status of key infrastructure initiatives across the organisation.

This report includes covers three key projects: -

The Lake Wyangan Infrastructure Enabling Project (Stage 1) is a \$17.5 million project delivering critical drainage, flood mitigation and road infrastructure to unlock future residential development within the Lake Wyangan growth area. Construction is underway across multiple work packages and remains on track for completion by 30 June 2026 in line with funding requirements.

The Griffith Net Zero Facilities Upgrade Program is a \$14.2 million Council-led initiative, supported by \$2.5 million in Commonwealth funding, delivering electrification, renewable energy and energy efficiency upgrades across Council's major operational facilities. The project has recently been awarded funding and is progressing through planning and mobilisation.

The Griffith CBD Enhancement Project is a \$4 million place-based initiative, supported by \$3 million in NSW Government funding, to enhance the amenity, functionality and visual appeal of the CBD and key approach corridors. Works include upgrades to pedestrian infrastructure, landscaping, lighting and public domain features, and the project is currently in the planning phase with scope and staging being refined.

Together these projects demonstrate Council's ongoing commitment to delivering strategic infrastructure that supports community growth, improves operational efficiency and strengthens environmental sustainability.

RECOMMENDATION

That Council notes the contents of this report regarding the status of the following major projects:

- **Lake Wyangan Residential Housing Infrastructure Enabling Project – Stage 1**
- **Community Energy Upgrades – Griffith Net Zero Facilities Upgrade Program**
- **Griffith CBD Enhancement Project**

REPORT

Major Projects Status Overview

Project	Status	Budget	Schedule	Current Focus
Lake Wyangan Infrastructure Enabling Project – Stage 1	● On Track	\$17.5M	Completion target 30 June 2026	Drainage works, culvert installation, road realignment
Griffith Net Zero Facilities Upgrade Program (CEUF)	● Planning Phase	\$14.2M	Project mobilisation	Procurement planning and project establishment
Griffith CBD Enhancement Project	● Planning Phase	\$4M \$3M*	Funding confirmation / design	Scope refinement and staging

*Total budget is \$4M, and the final budget includes \$1M of Council funds invested in Lake Wyangan (irrigation) subject to detailed design.

Status Key:

- On Track – progressing as planned
- Watch – minor issues being managed
- Attention – significant issue requiring intervention

1. Lake Wyangan Residential Housing Infrastructure Enabling Project – Stage 1

Project Snapshot

Item	Status
Project Value	\$17.5 million
Funding	\$10M State/Federal + \$7.5M Council
Current Phase	Construction
Forecast Completion	30 June 2026
Overall Status	● On Track

Project Overview

The Lake Wyangan Infrastructure Enabling Project is a major strategic infrastructure project designed to unlock future residential development within the Lake Wyangan growth area.

Stage 1 of the project includes the delivery of drainage infrastructure, flood mitigation works and associated road upgrades required to support future subdivision and residential development in the locality.

Progress Update

Construction works continue across multiple project components including:

- drainage channel construction and widening
- installation of major culvert infrastructure
- road realignment works
- outlet and pump station infrastructure
- intersection upgrades.

During the past month works have continued on drainage infrastructure and culvert installation, together with ongoing road construction associated with the Mallinson / Abattoir Road intersection realignment.

Key Risks Being Managed

Council officers continue to actively manage a number of project risks including:

- land acquisition negotiations
- coordination with utility providers
- weather impacts to drainage construction.

Outlook

The project continues to progress across multiple work fronts and remains forecast to be delivered by 30 June 2026, consistent with funding requirements.

2. Community Energy Upgrades Fund – Griffith Net Zero Facilities Upgrade Program

Project Snapshot

Item	Status
Total Program Value	\$14.2 million
Commonwealth Grant	\$2.5 million
Council Investment	~\$11.7 million
Current Phase	Project establishment
Overall Status	 Planning Phase

Project Overview

Griffith City Council has secured \$2.5 million through the Australian Government's Community Energy Upgrades Fund (CEUF) to support delivery of the Griffith Net Zero Facilities Upgrade Program.

The CEUF funding contributes toward a broader Council-led infrastructure program designed to improve the energy performance and sustainability of Council facilities.

The program will deliver upgrades across three key Council sites:

- Griffith Regional Aquatic Leisure Centre
- Griffith Water Treatment Plant
- Griffith Water Reclamation Plant.

Key Program Components

The program will deliver:

- electrification of the indoor aquatic complex at GRALC through installation of high-efficiency heat pump systems
- installation of solar photovoltaic systems across multiple Council facilities
- battery energy storage systems
- efficiency upgrades to pumping infrastructure at the Griffith Water Treatment Plant.

Once delivered, the program is expected to reduce Council's operational emissions by approximately 829 tonnes of CO₂-e annually while also reducing energy costs and improving energy resilience across Council facilities.

Current Status


The project has recently been awarded funding and is currently progressing through the planning and mobilisation phase, including:

- finalisation of grant agreement requirements
- procurement planning
- project governance arrangements
- coordination with operational teams.

Further updates will be provided to Council as implementation progresses.

3. Griffith CBD Enhancement Project

Project Snapshot

Item	Status
Project Value	\$4M
Funding	NSW Government – Sustainable Communities Program (\$3m) + Council (additional \$1m)
Current Phase	Planning / funding confirmation
Overall Status	 Planning Phase

Project Overview

The Griffith CBD Enhancement Project forms part of Council's broader vision to enhance the amenity, functionality and attractiveness of the Griffith CBD.

The project has been submitted under the NSW Government's Sustainable Communities Program – Early Investment Round and is focused on improving key public domain areas to support economic activity, tourism and community use.

The project includes a series of targeted upgrades across the CBD and key approach corridors, particularly along Mackay Avenue, Banna Avenue and surrounding areas.

Key components of the project broadly include (subject to final design):

- completion of a 2.5m wide shared pedestrian and cycle path to improve connectivity
- irrigation system upgrades within central medians
- tree maintenance and renewal of tree surrounds
- roundabout beautification works including landscaping and paving treatments
- upgrades to tree lighting along Banna Avenue
- replacement of banner infrastructure to enhance visual presentation
- construction of a new Memorial Gardens entrance feature
- power and data upgrades to support lighting and public domain activation
- median strip landscaping improvements along key corridors

Strategic Context

The project supports Council's broader objectives of:

- enhancing the visual appeal and identity of the Griffith CBD
- supporting local business activity and tourism
- improving pedestrian connectivity and accessibility
- strengthening the attractiveness of key entry points to the city

The project is also intended to complement future stages of CBD enhancement works and aligns with longer-term urban design and place-making initiatives.

Current Status

The project is currently in the planning phase, with Council officers progressing:

- funding confirmation under the Sustainable Communities Program
- refinement of project scope, staging and design
- alignment with broader CBD planning initiatives
- preliminary cost validation and prioritisation of works.

Key Risks / Considerations

- dependency on external community support, feedback, approval and timing
- potential need to ensure design is deliverable within available funding
- coordination with existing infrastructure and traffic management requirements.
- increase supply chain costs associated with fuel levies.

Outlook

Subject to conceptual confirmation, the project is expected to progress to detailed design and staged implementation.

The project represents an important opportunity to enhance the presentation and functionality of Griffith's CBD and strengthen its role as a regional destination.

Major Projects – Forward Look

Over the next three months Council officers will focus on progressing the following key milestones:

Lake Wyangan Infrastructure Project

- continued drainage construction and culvert installation
- progression of road construction works
- finalisation of outstanding land acquisition negotiations.

Net Zero Facilities Upgrade Program

- detailed design and procurement planning
- finalisation of project delivery timelines
- preparation for implementation across Council facilities.

Griffith CBD Enhancement Project

- confirmation of design principles / outcomes
- refinement of project scope and staging
- progression toward detailed design.

OPTIONS

Nil.

POLICY IMPLICATIONS

These projects support Council's strategic priorities relating to infrastructure development, sustainable growth and responsible environmental management.

FINANCIAL IMPLICATIONS AND RISK

The projects represent significant capital infrastructure investments supported by external funding.

- Lake Wyangan Infrastructure Project – approximately \$17.5 million

- Griffith Net Zero Facilities Upgrade Program – approximately \$14.2 million
- CBD enhancement program - \$4m

Appropriate financial oversight and governance arrangements are in place to ensure expenditure is managed in accordance with approved budgets.

Moderate Low Risk: Minor financial loss > \$10,000 to \$1 million.

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

The projects are subject to grant funding agreements and statutory compliance requirements.

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

The projects deliver positive environmental outcomes through improved stormwater management, reduced emissions, improved energy efficiency and enhancement to public amenity and liveability.

Moderate Low Risk: Minor environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Delivery of these projects demonstrates Council's commitment to coordinated, large-scale investment in growth-enabling infrastructure, CBD revitalisation and sustainable operations, supporting the long-term development, liveability and economic vitality of the Griffith community.

Moderate Low Risk: Minor adverse public/staff reaction and/or negative publicity. Resolved with Manager or Director Comment. No impact on staff morale.

SERVICE DELIVERY IMPLICATIONS AND RISK

Works are being managed to minimise disruption to Council services and community facilities.

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Comprehensive WHS systems and contractor controls are in place across all work packages.

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

Supports Council's strategic objectives relating to infrastructure development, regional growth and sustainable asset management.

This item links to Council's Strategic Plan item 5.4 Strategic land use planning and management to encourage investment in the region.

CONSULTATION

Senior Management Team

Project Control Group (PCG)

ATTACHMENTS

Nil

CLAUSE	CL11
TITLE	Response to Councillor Question Taken on Notice
FROM	Matthew Hansen, Director Business, Cultural & Financial Services
TRIM REF	26/35423

SUMMARY

At the Ordinary Meeting of Council held on 24 March 2026, there was a question Taken on Notice.

RECOMMENDATION

The report be noted by Council.

REPORT

CL02 INCREASE - BUSINESS CARD LIMIT

26/065

RESOLVED on the motion of Councillors Shari Blumer and Tony O'Grady that:

- (a) Council endorse a Business Credit Card Facility limit of \$150,000.
- (b) Council authorise the use of the Council Seal to be affixed to the documentation required to increase the facility limit.

Councillor Groat queried the purpose of maintaining a \$1 million overdraft facility that has not been utilised. This was **TAKEN ON NOTICE** by Mr Hansen.

Response:

Council maintains access to a \$1 million overdraft facility with Westpac, secured against Council's income. The facility has been in place since 1995.

There are no establishment, line, or service fees associated with the facility. The only cost that applies is interest on any daily overdrawn balance, at the applicable variable interest rate (9.49% as at 30 March 2026). If the facility is not utilised, no cost is incurred by Council.

The facility was last accessed in October 2011, demonstrating that it is maintained for contingency purposes rather than routine operational funding.

Access to the overdraft facility is not about needing money. Council continues to hold strong cash balances. The purpose of the facility is to support business continuity and financial resilience by addressing short-term liquidity timing risks that can arise even in financially strong organisations.

Examples of risks addressed by the facility include:

- Temporary banking disruptions, such as fraud-prevention holds, cyber incidents, or system outages
- Immediate funding requirements associated with emergency responses, including natural disasters or significant infrastructure failures

In such circumstances, the facility enables Council to meet obligations without interruption, while avoiding the need for unscheduled or premature liquidation of investments. This allows time for funds to be accessed or transfers completed in an orderly manner.

The overdraft facility functions as a form of liquidity insurance at no standing cost, providing flexibility and resilience in low-probability but high-impact scenarios. There is no downside cost unless the facility is actually used, and it does not change Council's approved budget, spending authority, or long-term financial position.

Maintaining access to a liquidity facility is standard practice among financially strong councils and large organisations. Organisations with strong balance sheets typically maintain multiple financing options as a matter of prudent governance and risk management.

OPTIONS

OPTION 1

As per the Recommendation.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

CONSULTATION

Senior Management Team

ATTACHMENTS

Nil

CLAUSE	CL12
TITLE	Fuel Security - Council response
FROM	Scott Grant, General Manager Phil King, Director Infrastructure and Operations Matthew Hansen, Director Business, Cultural & Financial Services
TRIM REF	26/38987

SUMMARY

This report is provided to inform Council of management's approach to the current fuel security environment and the actions being taken to ensure continuity of essential Council operations.

The report outlines Council's preparedness measures, risk management approach, and alignment with the Australian Government's **National Fuel Security Plan (NFSP)**, noting that Australia is currently operating at **NFSP Level 2 – "Keeping Australia Moving."**

RECOMMENDATION

The report be received and noted by Council.

REPORT

Recent international tensions have disrupted global fuel supply routes and contributed to increasing fuel price volatility and localised fuel availability issues across Australia, particularly in regional areas.

While national fuel stocks remain adequate, short-term regional supply pressures and panic buying have highlighted the need for proactive monitoring and contingency planning. In response, Council management has implemented a structured and proportionate approach to fuel security that prioritises essential services, minimises operational risk, and aligns with national guidance.

Management actions are consistent with **NFSP Level 2 requirements**, which emphasise preparedness, increased monitoring, coordination, and sensible fuel conservation rather than emergency intervention.

At this stage:

- There is no interruption to Council's essential services.
- Council is operating in a preparedness and monitoring phase.
- An internal Fuel Response Working Group (FRWG) has been established to coordinate actions and advise the General Manager as conditions evolve.

Background

The Australian Government's **National Fuel Security Plan** provides a nationally consistent framework for responding to fuel supply disruptions.

Under the Plan:

- **Level 1** represents normal market conditions.

- **Level 2 – “Keep Australia Moving”** applies when supply chains are under pressure but remain functional.
- **Levels 3 and 4** relate to escalating disruption and emergency intervention.

The National Plan is currently at **Level 2**, which requires governments and essential service providers to:

- Increase monitoring of fuel holdings and logistics.
- Strengthen coordination and preparedness.
- Implement prudent fuel conservation measures.
- Communicate with stakeholders to encourage sensible fuel use.

Council’s response has been designed to mirror these requirements at a local government level.

Risk context

Management has identified the following key risks associated with fuel security:

- Temporary disruption to bulk fuel deliveries to Council depot
- Reduced access to fuel for contractors supporting waste, freight and civil works
- Increased operating costs driven by fuel price escalation
- Workforce impacts where staff cannot readily access fuel to attend worksites
- Community concern and potential reputational impacts

A detailed risk assessment has been undertaken using Council’s Risk Management Framework, with fuel availability and price volatility currently assessed as moderate to high risks under a short-term horizon.

Management approach

Council has established a **Fuel Response Working Group (FRWG)** to coordinate monitoring, mitigation and escalation actions.

The FRWG provides:

- Cross-organisational oversight of fuel supply issues
- A coordinated response across operations, finance, workforce and communications
- Advice to the General Manager on service prioritisation and escalation triggers

The FRWG meets weekly during the preparedness phase and will shift to more frequent meetings during any active disruption.

Alignment with the National Fuel Security Plan – Level 2

Consistent with NFSP Level 2 (“Keeping Australia Moving”), Council management has implemented the following actions:

1. Daily monitoring of bulk fuel holdings at Council depots.
2. Increased frequency of fuel deliveries, where practicable, to reduce exposure to short-term supply disruptions.
3. Active engagement with suppliers to confirm delivery continuity and contingency arrangements.
4. Monitoring of contractor supply chains and potential impacts on service delivery.
5. Sensible fuel conservation measures across fleet and plant operations.

6. Clear internal and external communication to sensible use of fuel and support community confidence.

These measures are precautionary and designed to improve resilience rather than respond to an emergency.

Operational preparedness

Consistent with the NFSP, management is preparing a tiered service prioritisation framework, ensuring that fuel availability is preserved for essential and statutory services, including:

- Water and sewer operations
- Waste collection
- Emergency repairs and safety-critical works
- Airport essential operations

Non-critical and discretionary activities have been identified for potential deferral should fuel availability deteriorate.

Fuel conservation measures now in place include:

- Reduced idling and route optimisation
- Consolidation of fleet usage and staff travel

Financial and contractual considerations

Management is monitoring:

- Fuel price impacts on operating budgets
- Contractor requests for price variations driven by fuel cost increases
- Potential impacts on capital works delivery

A consistent assessment framework is being applied to any variation requests to ensure financial impacts are managed transparently and in line with contractual provisions.

Budget reforecasting scenarios are being developed for ongoing volatility.

Fuel Security Controls

Council is actively managing the risk of fuel theft through increased monitoring of bulk fuel sites, including the use of CCTV, access controls and reconciliations of fuel usage. Additional precautionary measures will be implemented should supply constraints intensify.

Communications

Council has adopted a proactive communications approach:

- Internal communication to staff outlining conservation expectations and preparedness actions
- Public communication confirming essential services will continue and outlining Council's alignment with the National Fuel Security Plan
- Commitment to regular updates should the situation change

This approach is designed to maintain community confidence.

Conclusion

Council's fuel security response has been designed to be proportionate, structured and aligned with national policy settings. Actions undertaken to date are consistent with the National Fuel Security Plan – Level 2, focusing on monitoring, preparedness, coordination and sensible fuel management.

Management will continue to:

- Monitor fuel supply conditions daily
- Escalate actions as required based on risk triggers
- Keep Council and the community informed

OPTIONS

Not Applicable

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

The current fuel security environment presents potential financial risk to Council due to ongoing fuel price volatility and uncertainty regarding the duration of supply constraints.

Sustained increases in fuel prices may raise operating costs across Council's fleet, plant and generators, placing pressure on operational budgets. Fuel-intensive contractors are seeking price variations or temporary levies, increasing Council expenditure.

If fuel availability tightens further, Council may need to defer non-essential works or adjust service schedules to prioritise essential services, which could impact productivity and timing of capital and operational programs.

While existing budgets are expected to accommodate short-term impacts, the unknown duration of the fuel security issue introduces ongoing financial risk. Management is monitoring costs and fuel usage, assessing budget sensitivity scenarios, and applying conservative contract management and fuel conservation measures consistent with National Fuel Security Plan Level 2 requirements.

Serious Moderate Risk: High financial loss of \$1 million to \$15 million.

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Management is reviewing key supply and service contracts to ensure any rise-and-fall adjustments or fuel levy provisions are applied strictly in accordance with contract terms and on a consistent, transparent and defensible basis.

Council's approach seeks to balance prudent financial management with its responsibility as a fair and responsible corporate citizen, recognising genuine cost pressures faced by suppliers while ensuring value for the community.

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Council recognises that inadequate management or communication of fuel security issues could result in loss of community confidence.

Reputational risk will be actively managed through clear, timely and consistent communication, transparency of actions, and visible assurance that essential services will continue.

Serious Moderate Risk: Significant adverse public/staff reaction and/or significant negative publicity. Director intervention required over one to two weeks. Limited impact on staff morale.

SERVICE DELIVERY IMPLICATIONS AND RISK

Fuel supply constraints present a risk of both planned and unplanned service delivery interruptions.

Planned impacts may include the deferral or scaling back of non-essential activities to preserve fuel for priority services.

Unplanned disruptions could arise from short-notice fuel unavailability affecting fleet, plant or contractor operations. Management is mitigating these risks through service prioritisation, contingency planning and ongoing monitoring to maintain continuity of essential services.

Serious Moderate Risk: Significant degradation of prolonged interruption of services or operations over one to two weeks. Significant impact to staff and service standards. Significant impact to contractor performance and delivery.

WHS / HR IMPLICATIONS AND RISK

Fuel supply constraints may impact workforce arrangements, particularly for operational roles. Council will work cooperatively with staff and relevant unions to manage impacts, support flexible work arrangements where appropriate, and ensure workplace safety and continuity of essential services.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of risk management, strategic planning, policies, procedures and service standards to enhance accountability, resilience and informed decision making.

CONSULTATION

Senior Management Team

Fleet Manager

WHS/Risk Coordinator

LGNSW

Country Mayors of NSW

AAA (Australian Airport Association)

EUSFA (Energy and Utility Services Functional Area)

ATTACHMENTS

Nil

CLAUSE **CL13**

TITLE **Investments as at 28 February 2026**

FROM **Vanessa Edwards, Finance Manager**

TRIM REF **26/31802**

SUMMARY

This report details Council's investments performance at the month of February 2026.

RECOMMENDATION

The report be noted by Council.

REPORT

In accordance with Section 212 of the Local Government (General) Regulation 2021, it is hereby certified that the investments detailed in the attached schedules have been made in accordance with Section 625 of the Local Government Act 1993, its Regulations and Council's current Investment Policy and Strategy which were last amended and adopted on 14 July 2023.

Management is striving to continuously build up cash and investment returns to ensure ongoing financial stability, allocate funds to reserves and provide ongoing liquidity into the future.

Note - Of the cash and investments shown in this report:

- 89.5% is externally restricted, i.e., there are binding legal restrictions about how and where Council can use these funds.
- 8.3% is internally restricted, i.e., Council has made a decision to put these funds aside for a specific purpose.
- 2.2% is unrestricted, i.e., Council can use this money for discretionary projects or activities.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other Resolution of Council.

POLICY IMPLICATIONS

The actions taken comply with Council's current investment policy and strategy, and the Ministerial Order as provided by the NSW Office of Local Government.

FINANCIAL IMPLICATIONS AND RISK

As at 28 February 2026, Council had received a total of **\$2,383,354** in interest coupon payments.

The overall net interest income recognised (when combining both interest received and mark-to-market entries) at 28 February 2026 was **\$2,831,347**. The annual budget for 2025/26 is **\$2,923,000**.

Council has a mix of growth and fixed income investments in the portfolio and at certain times growth assets are exposed to equity market fluctuations (volatility) as well as rises in interest rates and may incur non-cash valuation reductions that can impact on reported profits. These are long term assets and Council has no intention of divesting any of these assets when at cyclical lows and therefore crystallising any losses. Invariably, these assets will regain and increase their values over time and they make up a valuable diversity in Council's portfolio overall.

Due to the high volatility across investment markets, it is difficult to obtain cash yields whilst maintaining appropriate diversification of investments and not be exposed to potential fluctuations in the carrying value of these assets. Council's investments are diversified primarily across TCorp Managed Funds, term deposits, fixed income bonds and floating rate notes which are largely determined by the restrictions in place by the Minister's Order. Council's investments are diversified, all highly rated and of high quality.

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Section 212 of the Local Government (General) Regulation 2021.

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.




LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | | |
|-----|---|----|
| (a) | Statement of Funds at 28 February 2026 ↓  | 92 |
| (b) | Investments Returns Analysis - 12 month Annualised Yields ↓  | 93 |
| (c) | TCorp Monthly Economic Report ↓  | 94 |

CL13 Attachment (a) Statement of Funds at 28 February 2026

(a) Statement of Funds at 28 February, 2026

GRIFFITH CITY COUNCIL

Statement of Funds Invested under Section 625 of the Local Government Act, 1993
28 February, 2026

INVESTMENTS

Annual Return	Type	Valuation Balance as at 28 February, 2026	Interest Recognised February, 2026	Revaluation Movements Recognised February, 2026	Fund as a Percentage of Total Investments
Cash/Managed Funds					
2.230%	Pendal Institutional Cash Fund	9,233.12		17.16	0.01%
17.240%	Perpetual Credit Income Fund	1,173,739.10		16,623.30	1.49%
8.38%*	NSW Treasury Corp -Long Term Growth Fund	2,090,525.64		22,242.44	2.65%
5.01%*	NSW Treasury Corp -Medium Term Growth Fund	6,473,327.74		42,386.55	8.22%
2.97%*	NSW Treasury Corp - Short Term Income Fund	4,224,931.03	16,572.57	(3,723.63)	5.38%
2.800%	UBS Cash Management Trust Account	77,815.98	281.39		0.10%
3.500%	ANZ Premium Business Saver Account	8,054.22	25.00		0.01%
Term Deposits					
4.000%	AMP 365 Day Term Deposit Maturity 5/6/26	2,000,000.00	6,866.66		2.54%
4.000%	BOQ 1 Year Term Deposit Maturity 10/6/2026	1,099,763.48	3,665.88		1.40%
4.480%	Westpac Bank 2 Yr Term Deposit Maturity 9/9/2026	3,000,000.00	11,200.00		3.81%
4.150%	NAB 1 Year Term Deposit Maturity 9/9/2026	2,000,000.00	6,916.67		2.54%
4.000%	BOQ 1 Year Term Deposit Maturity 10/6/26	2,000,000.00	6,866.67		2.54%
4.590%	Westpac Bank 18 Month Term Deposit Maturity 30/3/26	3,000,000.00	11,475.00		3.81%
4.300%	Westpac Bank Notice Saver 60 Day	2,846,140.76	9,086.34		3.61%
4.250%	Westpac Bank Notice Saver 31 Day	6,018,449.99	18,984.60		7.64%
5.000%	NAB 3 Yr Term Deposit Maturity 9/10/2026	3,500,000.00	14,583.33		4.44%
4.400%	Rabo Bank 5 Yr Term Deposit Maturity 28/6/2029	2,500,000.00	9,166.67		3.17%
4.430%	Rabo 4 Yr Term Deposit Maturity 2/7/2029	2,000,000.00	7,383.33		2.54%
4.580%	Rabo Bank 5 Yr Term Deposit Maturity 1/7/2030	2,000,000.00	7,633.33		2.54%
5.250%	Rabo Bank 4 Yr Term Deposit Maturity 25/07/2029	2,000,000.00	8,750.00		2.54%
5.190%	NAB 2 Year Term Deposit Maturity 29/6/2026	2,000,000.00	8,650.00		2.54%
5.300%	Rabo Bank 4 Yr Term Deposit Maturity 26/6/2028	2,500,000.00	11,041.66		3.17%
5.090%	Rabo Bank 5 Yr Term Deposit Maturity 14/1/2030	2,000,000.00	8,483.33		2.54%
4.840%	Rabo Bank 3 Yr Term Deposit Maturity 12/01/2029	4,000,000.00	16,133.34		5.08%
3.750%	Bendigo Adelaide Bank 2 Month Term Deposit Maturity 5/1/2026	7,197,654.01	24,189.36		9.14%
Bank Bonds/Floating Rate Notes #					
1.250%	NSW Treasury Corp Bond (\$2M Face Value) Maturity 20/11/30	1,722,300.00		7,600.00	2.19%
2.000%	NSW Treasury Corp Bond (\$2M Face Value) Maturity 8/3/33	1,662,420.00		13,560.00	2.11%
1.750%	Government of the ACT Bond (\$600k Face Value) Maturity 17/5/30	534,294.00		2,172.00	0.68%
4.640%	NAB FRN (\$1.7M Face Value) Maturity 10/05/2027	1,708,120.00	16,817.17	(527.00)	2.17%
4.450%	NAB FRN (\$1.6M Face Value) Maturity 18/10/2027	1,595,968.00		(560.00)	2.03%
4.550%	NAB FRN (\$1.6M Face Value) Maturity 18/03/2030	1,608,848.00		(1,872.00)	2.04%
4.570%	WBC Floating Bond (\$1.5M Face Value) Maturity 21/01/2030	1,508,355.00		(2,010.00)	1.92%
4.957%	Bendigo Adelaide Bank FRN (\$800k Face Value) Maturity 08/05/2027	804,624.00	8,590.37	(128.00)	1.02%
5.460%	Maitland Mutual Limited FRN (\$500k Face Value) Maturity 15/05/2028	498,245.00	6,637.82	(145.00)	0.63%
4.940%	Newcastle Greater Mutual Ltd FRN (\$1.4M Face Value) Maturity 23/01/2	1,401,484.00		(42.00)	1.78%
	Total	78,761,693.05	242,400.51	95,593.82	100%

*YTD Fund Return

Bank Bonds/Floating Rate Notes will have positive or negative revaluations from month to month. Upon maturity date the principal investment will be paid back in full.

Balance of Griffith City Council Trading Bank Account 22,913,686.83
GHFL/HHF Bank Account Balances 24,254.73

Total Cash & Investments at 28/02/2026 101,699,634.41

RETURN ON INVESTMENTS

Return on Investments Analysis	Actual
Accumulated Return on Investments Brought Forward	2,438,443.89
Interest received on Griffith Health Facilities Limited Bank Accounts YTD February 2026	32.92
Return on Investments for the month of February 2026	337,994.33
Trading Bank Account Interest Received for the month of February 2026	54,875.97
Total Return on Investments YTD February 2026	2,831,347.11

Fund	Original Budget Annual Total	Budget YTD	Actual YTD
Ordinary Fund	1,150,000.00	776,000.00	951,509.14
Water Fund	1,020,000.00	680,000.00	1,043,702.83
Sewerage Fund	500,000.00	336,000.00	619,619.23
Waste Fund	250,000.00	166,664.00	212,393.40
Western Riverina Library	3,000.00	2,000.00	4,122.71
Total	2,923,000.00	1,960,664.00	2,831,347.11
		Percentage of Year at Report Date	66.67%

In accordance with Section 212 of the Local Government (General) Regulation 2021, I hereby certify that the investments detailed above are made in accordance with the Local Government Act, its regulations and Council's investment policy adopted on 14 July, 2023.

RESPONSIBLE ACCOUNTING OFFICER

(b) Investments Returns Analysis - 12 month Annualised Yields

INVESTMENT RETURNS ANALYSIS - 12 MONTH ANNUALISED YIELDS			
Month	Average Funds Invested for the month	Return on Investment/ Revaluation Adjustments	Yield %
Mar-25	\$71,236,835	\$170,445	0.24%
Apr-25	\$74,343,469	\$356,095	0.48%
May-25	\$78,289,264	\$467,698	0.60%
Jun-25	\$78,756,807	\$417,921	0.53%
Jul-25	\$78,909,976	\$296,953	0.38%
Aug-25	\$79,101,138	\$366,819	0.46%
Sep-25	\$79,313,036	\$381,594	0.48%
Oct-25	\$79,488,097	\$364,284	0.46%
Nov-25	\$77,560,632	\$165,065	0.21%
Dec-25	\$74,300,071	\$218,076	0.29%
Jan-26	\$75,842,864	\$283,302	0.37%
Feb-26	\$78,691,421	\$337,994	0.43%
12 Month Annualised Performance			4.94%
Current Year Performance Jul 25 - Jun 26			3.09%
(Cash basis only, net of fees)			



February 2026
Published: 2 March 2026

Monthly economic report

The global economy

Economic data released over February suggested that the global economy had maintained the momentum it achieved over 2025. Perhaps of more interest were the prospective shifts in policy. In this regard, Japan was noteworthy with Prime Minister Takaichi gaining a super-majority at the snap election that she called in February. This will enable her to push through her fiscal stimulus policies and potentially exert pressure on the Bank of Japan to keep monetary policy easier for longer.

In the US, employment firmed a little in January after ending 2025 on a weaker footing. With inflation remaining sticky above 2%, this resulted in policymakers at the US Federal Reserve (US Fed) suggesting there was little reason to ease policy further. Despite that, investors still expect the US central bank to cut interest rates in the second half of 2026.

Chinese economic data remains unimpressive, although consistent with its pace over 2025. The one bright spot for the Chinese economy over the last year has been export growth and that remains buoyant. At the same time, there is still little sign that China's property market is turning around, and Chinese policymakers appear comfortable with this state of play.

European economic activity also remains fairly steady although firms appear to be getting more confident that German fiscal stimulus will be supportive, while inflation is coming in marginally softer than expected. The European Central Bank, however, appears very comfortable with maintaining current policy settings.

The Australian economy

The Reserve Bank of Australia (RBA) raised its policy rate by 25bps at its February policy meeting. Investors expect the RBA to raise interest rates again in May, although January inflation data was inconclusive as to whether inflation in the March quarter would remain at 0.9% – which is the RBA's expectation – or come in at 0.8%. In addition, RBA commentary since the February policy meeting has been cautious, suggesting that it is difficult to know what the next move in policy would be.

Economic data released over February generally disappointed expectations after surprising to the upside in January. Consumer confidence fell by 2.3% and business conditions eased back, and in December, household spending fell by 0.4% and building approvals declined by 14.9% – almost fully reversing the spike in the previous month. Australian business investment was steady in the December quarter after jumping higher in the September quarter. While most firms expect to keep investment fairly steady over the next 18 months, there are two key exceptions where firms are looking to boost spending significantly – utility companies and data centre firms.

The RBA's decision to raise interest rates in February – only the second major central bank to do so in this cycle – also raised questions about the role of Commonwealth Government fiscal policy in keeping inflation elevated. While Treasurer Chalmers maintains that Federal policy wasn't a factor, reports suggest that the upcoming Commonwealth budget may contain spending cuts and taxation increases which would weaken price pressures.

Financial market commentary

It was another positive month for investors, with most equity markets moving higher and bond yields declining. That said, there was a lot of intraday volatility and US technology stocks came under selling pressure.

Equity markets (performance in local currency, excluding dividends)

Global equities (MSCI All Countries excluding Australia) rose by 0.5% over February, with the MSCI Emerging Markets index – up 5.6% – again recording a very strong gain.

Amongst developed markets, the US again underperformed in February recording a 0.9% decline. This reflected some scepticism amongst investors that the large technology firms will be able to generate sufficient revenue gains to justify huge investments that they are undertaking. At the same time, investors punished some software firms that may become redundant as a result of advances in Artificial Intelligence.

The ASX200 performed strongly in February managing to record a gain of 3.7%, as investors were pleased with some of the earning reports from Australian banks. European stocks also rose by 3.7% in February, but it was the Japanese equity market that was once again the standout performer. Japanese stocks followed up a strong performance in January with a 10.4% rise in February after Japan's Prime Minister Takaichi won the election convincingly and ensured that more fiscal stimulus will be forthcoming.

Bond yields

After rising in January, global bond yields tended to fall in February without any major driver of the movements. That said, growing risk of conflict in the Middle East was consistent with some 'risk-off' behaviour at the end of the month. In the US, 10-year yields fell by 30bps, German 10-year yields fell by 20bps, and Japanese 10-year yields fell by 13bps.

Australian 10-year bond yields declined by 16bps over February, while 3-year yields also fell in the month despite the RBA's decision to raise interest rates by 14bps. TCorp 10-year bond yields fell by 12bps over February.

Currency and commodity markets

Oil prices rose by 2.5% over February from US\$70.7 per barrel to US\$72.5 per barrel. There was, however, a fair bit of volatility over the month, with the oil price falling as far as US\$66.3 per barrel as hopes for a deal between Iran and the US waxed and waned. Meanwhile, iron ore prices fell below \$100 per tonne as Chinese policy makers indicated that no major stimulus would be arriving soon.

The Australian dollar performed strongly over February, rising by 3.8% against its US counterpart. While such large movements often reflect what is happening with the US dollar more than the Australian dollar, that was not the case in February as the Australian dollar also rose by more than 3% against the Euro, Japanese Yen and Chinese Renminbi. The RBA's decision to hike rates in February was the key trigger for that performance.

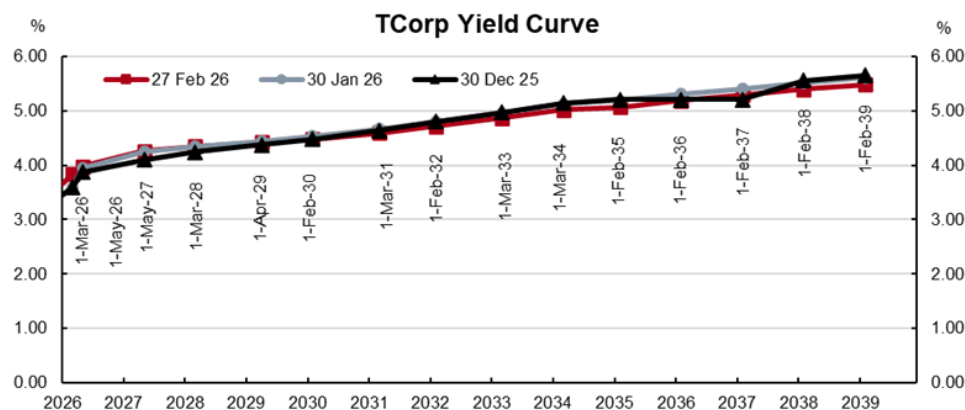
Financial market performance

Currency markets February 2026	Previous month close	Month high	Month low	Month close	Month change
AUD/USD	0.671	0.703	0.668	0.696	3.8% ▲
AUD/EUR	0.570	0.589	0.568	0.588	3.1% ▲
AUD/JPY	104.54	107.92	104.43	107.79	3.1% ▲
AUD/GBP	0.496	0.510	0.496	0.509	2.6% ▲
AUD/BRL	3.673	3.665	3.587	3.665	-0.2% ▼
AUD/INR	60.23	64.67	60.03	64.06	6.4% ▲
AUD/CNY	4.693	4.889	4.658	4.845	3.2% ▲
Equity markets* February 2026	Previous month close	Month high	Month low	Month close	Month change
MSCI World ex Australia	4657	4705	4578	4682	0.5% ▲
MSCI Emerging Markets	1528	1619	1494	1611	5.4% ▲
S&P/ASX200	8869	9199	8709	9199	3.7% ▲
S&P/ASX Small Ordinaries	3870	3809	3570	3762	-2.8% ▼
S&P500 (US)	6939	6976	6798	6879	-0.9% ▼
FTSE 100 (UK)	10224	10911	10309	10911	6.7% ▲
Stoxx600 (Europe)	611	634	612	634	3.7% ▲
DAX (Germany)	24539	25289	24491	25284	3.0% ▲
CAC 40 (France)	8127	8621	8180	8581	5.6% ▲
Nikkei 225 (Japan)	53323	58850	52655	58850	10.4% ▲
Hang Seng (HK)	27387	27266	26381	26631	-2.8% ▼
Shanghai Composite (China)	4118	4163	4016	4163	1.1% ▲
Bovespa (Brazil)	181364	191490	181708	188787	4.1% ▲
IPC (Mexico)	67599	71601	67599	71406	5.6% ▲
S&P/BSE Sensex (India)	82270	84274	81287	81287	-1.2% ▼

*Returns are in local currency, and exclude dividend payments

Bond markets (%) February 2026	Previous month close	Month high	Month low	Month close	Month change
RBA Official Cash Rate	3.60	3.85	3.60	3.85	0.25 ▲
90 Day Bank Bill	3.84	3.99	3.85	3.99	0.15 ▲
180 Day Bank Bill	4.09	4.33	4.11	4.33	0.24 ▲
New institutional term deposits	3.80	3.80	3.80	3.90	0.10 ▲
3 Year CGS Bond	4.27	4.35	4.21	4.22	-0.05 ▼
10 Year CGS Bond	4.81	4.87	4.65	4.65	-0.16 ▼
10 Year US Bond	4.24	4.28	3.94	3.94	-0.30 ▼
10 Year German Bond	2.84	2.89	2.64	2.64	-0.20 ▼
10 Year Japanese Bond	2.25	2.29	2.09	2.12	-0.13 ▼

TCorp bonds (%)	Previous month close	Month high	Month low	Month close	Month change
February 2026					
20-May-26	3.95	4.02	3.94	3.98	0.03 ▲
20-May-27	4.25	4.34	4.24	4.27	0.01 ▲
20-Mar-28	4.35	4.46	4.34	4.35	0.00 ▼
20-Apr-29	4.44	4.53	4.42	4.42	-0.02 ▼
20-Feb-30	4.54	4.62	4.48	4.48	-0.05 ▼
20-Mar-31	4.67	4.75	4.60	4.60	-0.07 ▼
20-Feb-32	4.80	4.89	4.72	4.72	-0.08 ▼
08-Mar-33	4.97	5.05	4.87	4.87	-0.10 ▼
20-Mar-34	5.14	5.22	5.02	5.02	-0.12 ▼
20-Feb-35	5.19	5.27	5.07	5.07	-0.12 ▼
20-Feb-36	5.31	5.40	5.19	5.19	-0.12 ▼
20-Feb-37	5.41	5.49	5.29	5.29	-0.12 ▼
24-Feb-38	5.52	5.59	5.39	5.39	-0.12 ▼
22-Feb-39	5.61	5.68	5.48	5.48	-0.13 ▼
CIB 2.50% 20 Nov 35	2.98	3.04	2.76	2.76	-0.22 ▼



Source: TCorp

Commodity markets (US\$)	Previous month close	Month high	Month low	Month close	Month change
February 2026					
Brent Oil (per barrel)	70.7	72.5	66.3	72.5	2.5% ▲
Iron Ore (per tonne)	102.7	105.6	98.2	99.1	-3.5% ▼

TCorp forecasts	Dec-25	Jun-26	Dec-26	Jun-27
RBA Official Cash Rate	3.60	4.10	4.10	3.60
90 Day Bank Bill	3.74	4.25	4.00	3.50
10 Year CGS Bond	4.74	4.50	4.00	4.00



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**LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE
HELD IN THE COUNCIL CHAMBERS ON
THURSDAY, 19 MARCH 2026 COMMENCING AT 5:00 PM**

PRESENT

Mayor Doug Curran (Chair), Councillor Tony O'Grady, Councillor Laurie Testoni, Councillor Mark Dal Bon (Councillor - Alternate), Scott Collis (Community Representative), Ema Munro (Community Representative), Jade Salvestro (Community Representative), John Tagliapietra (Community Representative), Kelvin Williams (Community Representative), Matthew Woodward (Community Representative)

Quorum = 3

STAFF

General Manager, Scott Grant, Director Sustainable Development, Joe Rizzo and Minute Taker, Leanne Austin

1 APOLOGIES

RECOMMENDED on the motion of Councillor Tony O'Grady and Ema Munro that an apology be received from Frank Battistel (Community Representative) Lindsay Golsby-Smith (Murrumbidgee Irrigation).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillor Tony O'Grady and Ema Munro that the minutes of the previous meeting held on 5 February 2026, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil.

Councillor Dal Bon entered the meeting at 5:03 pm.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 PRESENTATION BY DR NICOLA THOMAS, CHARLES STURT UNIVERSITY

This item was postponed to the next meeting.

CL02 LAKE WYANGAN SOUTH FISH KILL FEBRUARY 2026

Mr Rizzo provided an update on the South Lake fish kill incident that occurred in February 2026. He advised that the Environment Protection Authority (EPA) had conducted on-site testing. Multiple samples were collected and submitted for analysis, however, the EPA's results and formal findings report have not yet been received. Council staff had also taken water samples for testing, however results from Council testing were inconclusive. Mr Rizzo indicated that low lake levels and temperature fluctuations were the most likely causes of the incident, however this has not been confirmed.

The Mayor noted that South Lake is extremely low and the fish kill was difficult to clean up. Mr Rizzo commended staff for their efforts in managing the clean-up under challenging conditions.

Mr Collis noted that similar dry conditions are being experienced nationwide due to ongoing drought and limited rainfall, resulting in significant impacts on many waterways.

Ms Munro asked whether Council intended to allow the South Lake to dry out. The Mayor responded that Council would not be adding water to the South Lake, and that once the Lake Wyangan infrastructure project is in place, more water will flow into South Lake. The Mayor added that the South Lake water level freeboard will need to be maintained to cater for water from soon to be developed residential areas. Mr Rizzo advised this would be determined from the results of the Lake Wyangan Flood Study.

Mr Rizzo added that, once funding is confirmed, Council plans to repair a disused pump near the causeway which will allow water to be pumped between North and South Lakes.

RECOMMENDED on the motion of Councillor Laurie Testoni and Scott Collis that the report be noted.

CL03 LAKE WYANGAN NORTH MURRUMBIDGEE IRRIGATION (MI) WATER READINGS MARCH 2026

Mr Rizzo advised the latest MI water readings were provided to the Committee as requested at the last meeting.

RECOMMENDED on the motion of Councillor Tony O'Grady and John Tagliapietra that the report be noted.

6 OUTSTANDING ACTION REPORT

The report was discussed.

7 GENERAL BUSINESS

7.1 Signage

Councillor Dal Bon requested that the existing blue-green algae warning signage be reviewed and suggested that additional signs be installed closer to the lake's edge. Mr Rizzo advised that this is currently being investigated.

7.2 Lake Wyangan Flood Study

Mr Salvestro asked whether the Lake Wyangan Flood Study had been completed. Mr Rizzo replied that the report will be presented to Council next week and the draft Flood Study is available on the Council website. He encouraged members to review the draft document while it is on public exhibition and submit feedback online. The Flood Study will be provided to the Committee at the next meeting.

7.3 Blue-Green Algae Levels

Mr Tagliapietra asked whether the lake was still under a Red Alert. Mr Rizzo confirmed that it remains at Red Alert status and Council is awaiting updated test results.

7.4 Desalination Unit

Mr Williams requested that Council consider a desalination treatment plant to improve water quality. Mr Rizzo advised that this option can be investigated.

8 NEXT MEETING

The next meeting of the Lake Wyangan & Catchment Management Committee is to be held on Thursday, 18 June 2026 at 5:00 pm.

There being no further business the meeting terminated at 5.31 pm.

**SCENIC HILL USER GROUP
HELD IN THE MURRAY ROOM ON
TUESDAY, 24 MARCH 2026 COMMENCING AT 4:35 PM**

PRESENT

Councillor Jenny Ellis (Chair), Councillor Laurie Testoni, Denis Couch (Community Representative), Helen Vowles (Community Representative), Timothy Ellis (Community Representative - Zoom)

Quorum = 3

STAFF

Director Sustainable Development, Joe Rizzo, Director Economic & Organisational Development, Shireen Donaldson, Director Infrastructure & Operations, Phil King, Tourism Manager, Mirella Guidolin and Minute Secretary, Leanne Austin

1 APOLOGIES

Councillor Ellis advised she had been notified by Lachlan Weymouth that he wished to tender his resignation from the Committee.

RECOMMENDED on the motion of Denis Couch and Councillor Lou Testoni that:

- (a) Apologies be received from Ronald Anson (Community Representative) and Sally Bamblett (Community Representative).
- (b) Council accept the resignation from Lachlan Weymouth.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Denis Couch and Tim Ellis that the minutes of the previous meeting held on 16 December 2025, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 QUOTATION 12-25/26 - SCENIC HILL MASTERPLAN - REQUEST FOR QUOTATION (RFQ)

Mr Rizzo advised the quotation for the Scenic Hill Masterplan had closed on 22 December 2025. Eight high quality submissions were received with Nangle Landscape Architecture being the preferred contractor.

The contractors will liaise with Committee members as part of the preparation of the Masterplan.

RECOMMENDED on the motion of Councillor Lou Testoni and Tim Ellis that the information be received.

CL02 CLEAN UP EVENT - RISK ASSESSMENT

Mrs Donaldson provided an overview of Council's generic Event Risk Assessment template and one specifically prepared for Scenic Hill Clean-up, noting that the templates must be tailored to the specific circumstances of each event.

The Committee discussed a recent community-led clean-up event held at Scenic Hill. Councillor Testoni asked whether community groups could prepare their own risk assessments to run similar clean-up activities without Council involvement. Mrs Donaldson advised that any community group undertaking such activities should hold its own public liability insurance and ensure appropriate safety measures are in place for participants.

Mr Rizzo noted that if Council is aware of an event occurring—particularly at Scenic Hill—there are certain obligations that must be met due to Council's role as custodian of Crown Land.

Mrs Donaldson further advised that if Council were to participate in such events, this would require a full risk assessment, implementation of control measures and supervision of volunteers by Council staff.

Phil King left the meeting at 4:54 pm.

Mrs Donaldson suggested that Clean Up Australia Day may provide a more suitable structure for community groups wishing to undertake clean-up activities. She reiterated the need for a clear framework to ensure participant safety, noting that volunteers must have clear guidelines and be appropriately supervised.

Councillor Ellis proposed that Council consider organising a future clean-up event and requested that a generic sample risk assessment be published on Council's website for community groups to reference when planning their own activities.

Mr Rizzo added that the Department of Crown Lands may raise concerns about

unsanctioned activities on Crown Land; however, clean-up initiatives might be incorporated into future grant funding.

RECOMMENDED on the motion of Helen Vowles and Councillor Jenny Ellis that the information be received.

Phil King returned to the meeting at 5:07 pm.

6 OUTSTANDING ACTION REPORT

Mr Rizzo advised that Council had submitted an Expression of Interest (EOI) for the Waste and Sustainable Materials (WASM) Litter Prevention Grants Program. He noted that Council had received positive feedback and would progress to the next stage with an application focused on litter control and community education.

Ms Vowles asked whether Council could also explore grant opportunities related to illegal dumping. Councillor Ellis suggested that the Committee develop a strategic plan to address rubbish management more broadly.

Mr Couch reported that he would be trialling a solar-powered surveillance camera and would provide an update to the Committee at the next meeting.

Mr Rizzo added that previous surveillance cameras had been subject to vandalism and required placement in metal enclosures; however, such protective measures could be incorporated into a future grant proposal as a deterrent to illegal dumping.

Councillor Ellis thanked Tim Ellis for completing the signage audit. Mr Rizzo advised that the audit provided valuable information and that Council would include the findings as part of the grant application.

7 GENERAL BUSINESS

7.1 Scenic Hill Masterplan

Councillor Ellis enquired about the timeline for preparation of the Scenic Hill Masterplan. Mr Rizzo advised that the proposed schedule spans from 23 March to 3 July 2026.

7.2 Illegal Dumping Scenic Hill

Mr Ellis reported a significant dumping of rusty materials and general rubbish at the point where the fire trail branches toward the old lookout. He further noted that tree cuttings and branches had been dumped in other locations.

Mr Ellis enquired about progress on Council's CRM system. Mrs Donaldson advised that the new system is currently being implemented; however, it will be some time before external customer requests can be lodged through the new platform.

Councillor Ellis suggested that, in the interim, Committee members could contact a Councillor to lodge a CRM request on their behalf.

7.3 Contractor Clean-up

Mr Couch enquired if contractors could be engaged using the allocated budget to remove difficult to access rubbish at the old tip site.

Councillor Ellis requested that Mr King provide the Committee with dates for two annual clean ups. Mr King asked the Committee to identify any priority areas for inclusion in the scheduled clean-up activities.

8 NEXT MEETING

The next meeting of the Scenic Hill User Group is to be held on Tuesday, 30 June 2026 at 4:30 pm.

There being no further business the meeting terminated at 5:34 pm.

**ROADS, PARKS & PATHWAYS ENHANCEMENT COMMITTEE
HELD IN THE COUNCIL CHAMBERS ON
MONDAY, 30 MARCH 2026 COMMENCING AT 4:00 PM**

PRESENT

Councillor Shari Blumer (Chair), Councillor Mark Dal Bon, Anthony Kidman (via zoom) (Community Representative), Brian Savage (Community Representative), Carmel La Rocca (Community Representative), Elizabeth (Will) Mead (Community Representative), Ema Munro (Community Representative), Jenna Thomas (Community Representative), Simone Murphy (via zoom) (Community Representative), Stephen Parker (Community Representative), Doreen Wood (Community Representative), Patricia Clarke (Alternate Member for Soroptimist), Libby Trembath (Alternate Member for Soroptimist), Pirkko Makarainen (via zoom) (Community Representative), Colleen De Saxe (Invited Guest)

Quorum = 3

STAFF

Director Infrastructure & Operations, Phil King, Works Manager - Maintenance, Manjit Chugha, Parks & Gardens Manager, Peter Craig, Urban Strategic Design & Major Projects Manager, Peter Badenhorst, Project Planner, Melanie Vella and Minute Secretary, Antoinette Galluzzo

Absent: Councillor Jenny Ellis, Works Manager - Construction, Shree Shrestha

1 APOLOGIES

RECOMMENDED on the motion of Elizabeth (Will) Mead and Councillor Mark Dal Bon that apologies be received from Operations Assistant, Cheryl Tucker and Amy Renouf (Community Representative).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillor Mark Dal Bon and Stephen Parker that the minutes of the previous meeting held on 29 January 2026, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 RESIGNATION OF COMMITTEE MEMBER

RECOMMENDED on the motion of Councillor Mark Dal Bon and Doreen Wood that the information be received and Terms of Reference be updated.

CL02 GRIFFITH PLAYGROUND STRATEGY UPDATE

Project Planner, Ms Vella provided the Committee with an update on Griffith City Council's Playground Strategy. Ms Vella informed the Committee that the current Playground Strategy adopted in March 2014 is being reviewed and will be updated over the next 12 to 18 months. This update responds to significant changes, including population growth, new subdivisions, upgraded and diverse park types, inclusion, disability access, neurodiversity, ensuring the strategy reflects contemporary community needs and planning approaches. Ms Vella highlighted that consultation will be a major focus within the upgrade of the strategy.

Mr Savage asked what is the cost of vandalism to our Parks each year? This question was **TAKEN ON NOTICE**.

Melanie Vella left the meeting at 4:20pm.

The following agenda item was brought forward.

6 OUTSTANDING ACTION REPORT

The Committee discussed the Prendergast Traffic Island item, noting that Mr King had spoken to the family. Mr Kidman revised the plan and updated the costings, which was still not within the Committee's ideal price range.

The Committee discussed options to enhance the appearance of the traffic island, while ensuring that all traffic control requirements were addressed. It was agreed that a simple, cost-effective, and low-maintenance approach would be the most suitable.

Ms Munro proposed the idea of planting a few native trees in its natural habitat.

RECOMMENDED on the motion of Ema Munro and Jenna Thomas that Staff and Mr Kidman further simplify and revise the plans and costing, with the inclusion of large trees, irrigation and worms.

Colleen De Saxe left the meeting at 4:50pm.

CL03 COMMITTEE MEMBER REQUEST - EMA MUNRO

Ms Munro emphasised that National Tree Day is in 4 months and she was wanting to formalise the process and day.

Ms Mead noted that, at the previous meeting, it was agreed that the shrubs already planted along Citrus Road would be reviewed, with a view to avoiding the replanting of species that have not established or performed well.

The recommendation made at the previous meeting, 29 Jan 2026:

RECOMMENDED on the motion of Will Mead and Stephen Parker that that the Committee endorse, in principle, the proposed tree species list for planting along Citrus Road in association with National Tree Day, subject to review of the list, and with a focus on drought tolerant species.

RECOMMENDED on the motion of Elizabeth (Will) Mead and Stephen Parker that the report be noted and a report be presented for endorsement for National Tree Day at the next Committee Meeting.

CL04 COMMITTEE MEMBER AGENDA ITEMS - WILL MEAD

Ms Mead submitted two agenda items regarding the condition of the wooden tree barriers along Banna Avenue, and the presentation of the Community Gardens. Mr King addressed both matters in his report, noting that the tree barriers are being considered as part of the Sustainable Communities Grant.

RECOMMENDED on the motion of Elizabeth (Will) Mead and Doreen Wood that the Committee note the report.

6 OUTSTANDING ACTION REPORT

The Committee discussed and noted the report.

7 GENERAL BUSINESS

7.1 Shared Pathway – Sustainable Communities Grant

Mr Badenhorst presented the preferred design for the shared pathway on Banna Avenue from Crossing Street to Blumer Avenue. The design highlights splitting the footpath and bicycle track. Please see attachment.

RECOMMENDED on the motion Will Mead and Pirkko Makarainen that the Committee support in principle the proposed option for splitting the pedestrian and cycleway on Banna Avenue from Crossing Street to Blumer Avenue, for the Sustainable Communities Grant.

7.2 Canopy Plan

Councillor Blumer suggested creating a Canopy Plant Plan.

RECOMMENDED on the motion of Jenna Thomas and Stephen Parker that staff investigate a Canopy Plan for Griffith within the last quarter of the year.

Jenna Thomas left the meeting at 5:31pm.

7.3 Next Meeting – Time change

The next Roads, Parks, Pathways Enhancement Committee meeting will be held at 4:30pm.

8 ATTACHMENTS

- (a) Banna Avenue Shared Pathways (under separate cover)

9 NEXT MEETING

The next meeting of the Roads, Parks & Pathways Enhancement Committee is to be held on Thursday, 23 April 2026 at 4:30pm.

There being no further business the meeting terminated at 5:36pm.

**DISABILITY INCLUSION & ACCESS COMMITTEE
HELD IN THE COUNCIL CHAMBERS ON
WEDNESDAY, 1 APRIL 2026 COMMENCING AT 4:00 PM**

PRESENT

Councillor Shari Blumer (Chair), Councillor Laurie Testoni, Geoff Tarr (Community Representative), Ralph Twaddell (Community Representative), Soheil Derakhshan (Community Representative), Suzanne Biondo (Community Representative), Lindsay Wickey (Community Representative)

Quorum = 3

STAFF

Director Economic & Organisational Development, Shireen Donaldson, Community Development Coordinator, Melissa Canzian, Community Development Officer, Viviana Degenkamp and Minute Secretary, Antoinette Galluzzo

1 APOLOGIES

RECOMMENDED on the motion of Councillor Laurie Testoni and Lindsay Wickey that apologies be received from Project Planner, Melanie Vella, Urban Strategic Design & Major Projects Manager, Peter Badenhorst, Jaimee Damini (Community Representative), Rocco Catanzariti (Community Representative), Dene Beltrame (Community Representative), Jodie Ridge (Community Representative) and Marilyn Hams (Community Representative).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillor Laurie Testoni and Lindsay Wickey that the minutes of the previous meeting held on 19 November 2025, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 International Day of Persons with Disabilities

Ms Canzian provided the Committee with an update on the event, which was well attended and considered a great success.

3.2 Side Gate at the Community Centre

Ms Wickey requested an update, to which Ms Donaldson replied it is still under investigation. Ms Wickey to send photos of gate to staff.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 NEW DISABILITY INCLUSION ACTION PLAN

The Committee reviewed the Disability Inclusion Action Plan, considering the document page by page, engaging in thorough discussion, and making amendments to the document.

The Committee suggested inviting the Bus Lines Company to a future Committee meeting to have a discussion and ask questions regarding accessible transport.

The Committee also discussed the importance of carers who provide assistance to those with a disability and to raise awareness.

RECOMMENDED on the motion of Councillor Shari Blumer and Lindsay Wickey that the Committee invite Carers Australia to Griffith in the third quarter of the year to have an event focusing on carers.

Councillor Blumer asked when the irrigation system is being installed at Lake Wyangan. This was **TAKEN ON NOTICE** by Ms Donaldson.

Councillor Blumer also suggested promoting that there is an adult change table at Lake Wyangan.

Soheil Derakhshan joined the meeting at 4:34pm.

Ms Canzian left the meeting at 4:55pm.

RECOMMENDED on the motion of Suzanne Biondo and Lindsay Wickey that:

- (a) Council endorse the draft Disability Inclusion Action Plan 2026–2030 incorporating the amendments arising from public consultation and community feedback received between November 2025 and February 2026.
- (b) Council place the draft Disability Inclusion Action Plan 2026–2030 on public exhibition

for a period of 28 days.

- (c) Following the public exhibition period, a report be provided to Council for final adoption of the Plan.
- (d) The Committee note the report and amendments made.

CL02 KURRAJONG LIFESTYLE CHOICES

This agenda item has been deferred to the next Committee Meeting.

CL03 COMMITTEE APPLICATION

RECOMMENDED on the motion of Lindsay Wickey and Councillor Shari Blumer that the Committee accept Debbie Honeychurch as a member of the Disability, Inclusion and Access Committee, and the Terms of Reference be updated.

6 OUTSTANDING ACTION REPORT

Ms Donaldson advised the Committee from the action item arising from 19 November 2025 regarding modifications to the accessibility of bathroom facilities at Olympic Street Community Centre, noting that the estimated cost of works is approximately \$50,000 - \$100,000, with operational implications under investigation.

The Committee noted the report.

7 GENERAL BUSINESS

Nil

8 ATTACHMENTS

- (b) Disability Inclusion Action Plan 2026-2030 (under separate cover)

9 NEXT MEETING

The next meeting of the Disability Inclusion & Access Committee is to be held on Wednesday, 17 June 2026 at 4:00pm.

There being no further business the meeting terminated at 5:24pm.

TITLE Notice of Motion - Councillor Mark Dal Bon
FROM Mark Dal Bon, Councillor
TRIM REF 26/39115

SUMMARY

A Notice of Motion has been received from Councillor Dal Bon on 4 April 2026. Please find attached.

RECOMMENDATION

That Griffith city council adopt and implement a legal requirement that animals in residential areas have a noise requirement implemented on them. In certain times of the evening. Meaning undew noise that disturb neighbours and residents have to be acted on by council. And inforced if this legislation is adopted by council.

SENIOR MANAGEMENT TEAM COMMENT



Council has a Keeping of Animals Policy which governs the number of animals that can be kept in a residential area.

The Companion Animals Act 1998 provides provisions for the mitigation of issues related to barking dogs.

Griffith City Council's website provides guidance on this issue.

[Barking Dog](#)

ATTACHMENTS

- | | | |
|-----|---|-----|
| (a) | Notice of Motion - Councillor Mark Dal Bon - 4 April 2026 ↓  | 114 |
| (b) | Keeping of Animals Policy ↓  | 116 |



Notice of Motion

Notice of Motion

Councillor's Name * Cr Mark Dal Bon

Date * 04-Apr-26

Time * 11:23:40 PM

Scott Grant
 General Manager
 Griffith City Council
 GRIFFITH NSW 2680

Dear Mr Grant, I hereby give notice of the following Notice of Motion for the Council Meeting to be held as indicated below. * That Griffith city council adopt and implement a legal requirement that animals in residential areas have a noise requirement implemented on them. In certain times of the evening. Meaning undew noise that disturb neighbours and residents have to be acted on by council. And inforced if this legislation is adopted by council.

Additional Information many residents have approached me about this issue. They are at their wits end with the noise at night from barking dogs. And roosters in the early mornings. They say if they can't make noise with a party all night . Why do they have to listen to dogs barking all night. Some residents are really starting to get very very angry.

Attachments

Council Meeting Date: * 14-Apr-26

Signature * 

Extract from Griffith City Council's Code of Meeting Practice:

- Giving notice of business to be considered at Council Meetings
- 3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted by 12 pm, five business days before the meeting is to be held.
 - 3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.
 - 3.12 If the General Manager considers that a notice of motion submitted by a Councillor for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the Council.
 - 3.13 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager must either:

(a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council, or

(b) by written notice sent to all councillors with the business papers for the meeting for which the notice of motion has been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.

Questions with notice

3.14 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.

3.15 A councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.

3.16 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

In relation to Section compliance authority

**3.13 - Please identify
the source of funding
for expenditure if
applicable: ***

Privacy Protection Notice

- o This information is being collected to process your notice in accordance with Council's Code of Meeting Practice policy.
- o This information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law.
- o Your information may comprise part of a public register related to this purpose.
- o This form will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority.
- o You can access and correct your personal information at any time by contacting Council.
- o For further details on how the Griffith City Council manages personal information, please refer to our Privacy Management Plan.



Keeping of Animals CO-CP-703
(PUBLIC POLICY)

1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	27/01/2009	0026	27/01/2009
2	11/05/2010	0142	11/05/2010
3	28/07/2020	20/237	28/07/2020
4	09/07/2024	24/182	09/08/2024

2 Policy Objective

1. To inform the community of the main statutory restrictions and acceptable limits which apply to the keeping of certain animals for domestic purposes.
2. To give guidance and advice to persons inquiring as to the keeping of animals for domestic purposes.
3. To minimise the local nuisance and maximise residential amenity.
4. To ensure that the keeping of animals does not compromise minimum standards of public health, safety and convenience.
5. To establish local standards, acceptable to the community, for the keeping of animals.

3 Policy Statement

This policy applies to animals kept for domestic reasons and includes companion animals, pets or those animals kept for hobby interests.

More stringent conditions will be applied to the keeping of animals for commercial purposes. This includes boarding, breeding, grooming, caring, treatment, training, racing, exhibiting, trading or selling of animals.

Where it is intended to keep animals for any 'commercial purposes', it is necessary that a development application be submitted to Council and planning consent obtained. Consent for the operation of a commercial animal establishment may not be allowed where the Council considers that the proposal would be harmful to the amenity of the locality.

Where it can be demonstrated that domestic animals (being kept for non-commercial purposes) can be appropriately cared for on allotments or locations outside the guidelines of this policy (without causing nuisance to adjoining development) then Council may consider this to be 'exempt development'.



4 Prescriptive Requirements

The number of animals that may be kept at a premises should not exceed the number shown as appropriate kind of animal listed in Table 1 of this Policy.

The kind of animal that is suitable to be kept at any premises will be determined with regards to the size of available yard area and the distance to the nearest dwelling or other prescribed building. Certain statutory and advisory requirements also apply as noted in Table 1 of this Policy.

It is not to be assumed that animals of all kinds may be kept on premises which are part of a multiple dwelling allotment. Where a dwelling is owned within a Strata Plan, it will be necessary for the rules of the Body Corporate to be examined for requirements relevant to the keeping of animals.

Animals should be kept in a manner which does not:

- (a) create unsanitary or unhealthy conditions;
- (b) attract or provide harbourage for vermin;
- (c) create offensive noise or odours;
- (d) cause a drainage or dust nuisance;
- (e) create a waste disposal problem;
- (f) create an unreasonable annoyance to neighbouring residents or fear for safety;
- (g) cause nuisance due to proliferation of flies, lice, fleas or other insects; and
- (h) cause any ill health or distress to the animals.

Suitable facilities and shelters should be provided for all animals. Certain kinds of animals are required to be kept in enclosed locations to prevent escape or attack by predators. Generally other animals are to be securely enclosed with adequate fencing to prevent escape.

Certain animal shelters should not be erected or located at a premises without the prior approval of Council. Application for approval to erect animal shelters should be made to Council (Reference: State Environmental Planning Policy (Exempt and Complying Development) Subdivision 3A Animal Shelters).

Design guidelines for the size, layout and construction of animal shelters are produced by the various welfare organisations and the Department of Primary Industries (Agriculture). These may be adopted from time to time as supplements to this Policy.

5 Council's Powers to Control and Regulate the Keeping of Animals

Council's power to control and regulate the keeping of animals is provided under Section 124 of the Local Government Act, 1993 and the Local Government (General) Regulation, 2021 applies.

Council may, in the appropriate circumstances, issue an Order to:

- (a) prohibit the keeping of various kinds of animals;
- (b) restrict the number of various kinds of animals to be kept at a premises; and



- (c) require that animals be kept in a specific manner.

Council may also issue Orders requiring:

- (a) demolition of animal shelters built without the prior approval of the Council; and
- (b) the occupier to do or to refrain from doing such things as are specified so as to ensure that land or premises are placed or kept in a safe or healthy condition.

6 Giving Orders by Council

Where a problem is identified with the keeping of animals for non-commercial purposes and it cannot be resolved by consultation, the Council will proceed to issue notice of its intention to serve an Order. Usually a person will be given an opportunity to make representations to Council prior to a formal Order being issued. In situations where urgency is required, an emergency Order may be issued without prior notice.

7 Definitions

None

8 Exceptions

None

9 Legislation

- (a) Companion Animals Act, 1998;
- (b) Environmental Planning and Assessment Act, 1979;
- (c) Food Act, 2003 (prohibits animals to be kept where food is handled for sale).
- (d) Public Spaces (Unattended Property) Act 2021
- (e) National Parks and Wildlife Act, 1974
- (f) Protection of the Environment Operations Act, 1997;
- (g) Rural Lands Production Act, 1998
- (h) Biosecurity Act, 2015;
- (i) Food Act, 2003 (prohibits animals to be kept where food is handled for sale)
- (j) Local Government Act, 1993
- (k) Local Government (General) Regulation, 2021
- (l) State Environmental Planning Policy (Exempt and Complying Development Codes) 2008

10 Related Documents

None

11 Directorate

Sustainable Development



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Related Documents:

Table 1 – Essential Requirements and Relevant Considerations

Kind of Animal	Max. Number (excluding offspring to 3 months of age)	Minimum Area & Zone	Minimum Distance (from certain buildings)	Applicable Regulations & Other Advisory Matters
Dogs				As per Companion Animals Act 1998
Cats				As per Companion Animals Act 1998
Poultry & domestic guinea fowl.	10	-	4.5m – poultry & guinea fowl	<ul style="list-style-type: none"> ▪ The Local Government (General) Regulation 2021 applies. ▪ Council may, by resolution, insist on greater distances than specified in particular cases. ▪ Hard paving must be provided under roosts in poultry houses within 15.2m of a dwelling, public hall or school. ▪ Poultry yards must be enclosed to prevent escape of poultry and be kept free of rats & mice. ▪ Roosters should not be kept where crowing will cause offensive noise.
Ducks, geese, turkeys, peafowl & other pheasants	5		30m – all others	



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<p>Pigeons</p>	<p><10</p>	<p>-</p>	<p>12m</p>	<ul style="list-style-type: none"> ▪ The use must not be for commercial purposes. Residents are permitted to keep racing pigeons however must submit a development application (DA) for approval prior to any birds being kept. ▪ Nuisance due to noise & also free flight of pigeons is to be minimised. ▪ Lofts must be constructed to Council approval on hard paving of a smooth surface. ▪ Lofts must be kept clean at all times. Manure is to be cleaned up daily and disposed of correctly. To minimise odours must design and manage lofts to prevent manure becoming wet in rain or during cleaning. ▪ Pigeons must be fed within lofts. All feed must be kept in vermin proof containers. ▪ The lofts & birds must be kept free of lice at all times. ▪ For more than 10 pigeons a development application must be submitted,
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				<p>accompanied by a Statement of Environment Effects (see Council for further information).</p> <ul style="list-style-type: none"> ▪ Racing pigeon's lofts should have adequate visible landing platforms. ▪ Exercising of birds should not occur between 8.00am and 4.00pm and should be on a planned basis, not exceeding 90 minutes. All neighbours should be consulted regarding the exercise schedules. ▪ Owners must ensure that pigeons do not make an objectionable amount of noise at unreasonable times, or cause a nuisance by emission of sounds/odour. ▪ On no account should birds be allowed to roost on neighbouring buildings. Open lofts are not permitted.
<p>All birds except for pigeons, sulphur crested cockatoo, galahs, long billed Corella, poultry, domestic guinea fowl,</p>	<p>As appropriate to species, size of cage/aviary or bird room.</p>	-		<ul style="list-style-type: none"> ▪ Cages & aviaries must be of appropriate size and regularly appropriate size and regularly cleaned.



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<p>ducks, geese, turkeys, peafowl & other pheasants</p>	<p>30 budgerigars per cubic metre of aviary.</p> <p>30+</p> <p>Keepers of more than 50 birds should be members of official Agricultural Societies.</p>		<p>3m</p> <p>6m</p>	<ul style="list-style-type: none"> ▪ All birds should be kept in accordance with the Code of Ethics produced by the Associated Bird keepers and Traders Inc. ▪ A Department of Environment & Conservation (National Parks & Wildlife) permit is required to keep many native birds. Exemptions include, budgerigar, zebra finch, Galah & sulphur crested cockatoo. ▪ A Department of Primary Industries (Agriculture) is required for some exotic bird species. ▪ Noisy birds should be restricted in number.
<p>Sulphur Crested Cockatoo, Galah, Long Billed Corella</p>	<p>2 (portable cages)</p> <p>4 (aviary)</p>	<p>-</p>	<p>3m</p> <p>6m</p>	<ul style="list-style-type: none"> ▪ Likely to be noisy if kept as single cage birds.
<p>Rabbits</p>	<p>2</p> <p>2-100 Permit required from DPI</p> <p>>100 permit & fee payable to DPI</p>	<p>-</p>	<p>3m</p> <p>6m</p>	<ul style="list-style-type: none"> ▪ Must be domestic breed & kept in a suitable rabbit proof enclosure. ▪ Must not be released into the environment.



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				<ul style="list-style-type: none"> ▪ The <i>Biosecurity Act 2015 and Biosecurity Regulations 2017</i> prohibit the use of the fibroma (myxomatosis) vaccine in rabbits. ▪ Restriction of number is imposed by the Department of Primary Industries (Agriculture) under the <i>Biosecurity Act 2015 and Biosecurity Regulations 2017</i>.
<p>Ferrets</p> <p>Undesexed hobs (males)</p>	4		- 6m	<ul style="list-style-type: none"> ▪ Compliance with de-sexing, proper care, and provision of secure enclosures of adequate size will be relevant factors in assessing requests to keep more than 4 ferrets. ▪ If ferrets are exercised outdoors adequate fencing to prevent escape is essential. ▪ Un-desexed hobs should be caged outdoors during the months of October-February when females are on heat.
<p>Pet rats, mice and guinea pigs</p>	12 in any combination	-	3m	<ul style="list-style-type: none"> ▪ Must be kept in appropriate cages and not released into the environment. Should be kept outside of dwelling.



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<p>Sheep & goats</p>	<p>1</p>	<p>every 1500m² R1 General Residential, R3 Medium Residential, R5 Large Lot Residential and RU5 Village</p>	<p>6m</p>	<ul style="list-style-type: none"> ▪ Billy goats should not ordinarily be kept on residential premises. ▪ The welfare of the animals will be subject to the provisions of the <i>Prevention of Cruelty to Animals Act 1979</i> and the Department of Primary Industries (DPIs) Welfare Codes. ▪ If the number to be kept exceeds this level a development application is to be submitted to Council for development consent. ▪ No restrictions apply to RU1 Primary Production and RU4 Primary Production Small Lots more than 1 Ha
<p>Pigs</p>	<p>1</p>	<p>2 hectares (rural land only)</p>	<p>60m</p>	<ul style="list-style-type: none"> ▪ Development consent is required for developments involving the keeping of more than 20 breeding sows or 200 pigs (under State Environmental Planning Policy 30 – Intensive Agriculture). ▪ Note: An EIS is required where proposed in environmentally sensitive areas or where more than 200 sows/2,000 pigs are proposed.



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				<ul style="list-style-type: none"> ▪ The keeping of pigs is not appropriate on residential properties.
Bees	12 hives	3,000m ² R5 Large Lot Residential	As appropriate to ensure flight paths are a minimum of 2m above neighbouring properties	<ul style="list-style-type: none"> ▪ Bee hives are most appropriately located within rural residential or rural areas. ▪ Each hive is required to be registered with the Department of Primary Industries (Agriculture). ▪ Bee hives must be located as far as practicable from doors or windows of dwellings, paths or outdoor resting areas. ▪ Bee flight paths to & from hive should be kept distant from outdoor areas frequently used by humans. ▪ Screens may be necessary to raise flight paths. An ample supply of water near to hive is required in summer months. ▪ Hives should be constructed & kept in accordance with the Code of Practice for Beekeeping in NSW (see DPI or www.agric.nsw.gov.au).



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				<ul style="list-style-type: none"> ▪ There is no limit on number of bee hives situated on land >3,000m².
Horses & cattle	1	3,000m ² R5 Large Lot Residential	9m	<ul style="list-style-type: none"> ▪ The keeping of horses and cattle on residential properties is not considered appropriate. ▪ Local Government (General) Regulation 2021 applies.
Reptiles	As appropriate in the circumstances	-	As appropriate in the circumstances	<ul style="list-style-type: none"> ▪ Advice on the keeping of reptiles should be sought from the Department of Environment & Conservation (National Parks & Wildlife) in all cases. ▪ National Parks & Wildlife Act, 1974 applies. ▪ All species must be adequately housed to prevent escape.
Fish, aquarium & pond	As appropriate in the circumstances	-	As appropriate in the circumstances	<ul style="list-style-type: none"> ▪ Water is to be maintained at a clean & sufficient level. ▪ Ponds are to be made child-safe if more than 300mm, in depth by appropriate fencing. Must comply with AS 1926.



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NOTE:

- The distances indicated in the third column of the above table are to be measured in metres from the animal yard or enclosed to the nearest dwelling, public hall, school or premises used for the manufacture, preparation, sale or storage of food.
- Animal includes a mammal, bird, reptile, amphibian or fish.
- The Local Government (General) Regulation 2021 specifies minimum standards for keeping of animals. The distances specified (except in the case of pigs) may be varied at a meeting of the Council and notified in writing to the occupier of premises in a particular case.
- The above table is a guide only and where it can be demonstrated that domestic animals (being kept for non-commercial purposes) can be appropriately cared for on allotments or locations outside the above guidelines (without causing nuisance to adjoining development), then Council may consider a development application is not necessary.

TITLE Outstanding Action Report

TRIM REF 25/150070

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report - Council Meeting [!\[\]\(96ba8778643b4d35b4223c9cc7d9924d_img.jpg\)](#) 

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OUTSTANDING ACTION REPORT

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
24 February 2026	CL01 GRIFFITH URBAN CROWN LAND AFFORDABLE HOUSING ACTIVATION - MASTERPLAN AND BUSINESS CASE	DBC/ GM	170792	26/040	<p>RESOLVED on the motion of Councillors Tony O'Grady and Shari Blumer that:</p> <p>(a) Council endorse the Griffith Urban Crown Land Affordable Housing Activation - Masterplan and Business Case.</p> <p>(b) The General Manager and Mayor be authorised to approach State and Federal bodies and other relevant stakeholders and government agencies to progress this process further.</p> <p>(c) A report be brought back to Council providing updates in due course.</p>	<p>11/03/2026: The General Manager has reached out to the Minister for Housing The Hon Rose Jackson MP. The Ministers office advises that we should contact the Aboriginal Housing Authority (AHO) in the first instance. Contact has been made, as yet no commitment to meet.</p>
27 January 2026	NOTICE OF MOTION - COUNCILLOR TONY O'GRADY	DSD	169647	26/016	<p>RESOLVED on the motion of Councillors Tony O'Grady and Shari Blumer that Council develops a policy to allow pop up businesses including food vans to be able to trade on council land.</p>	<p>17/02/2026: Sustainable Development currently drafting policy.</p>
8 April 2025	NOTICE OF MOTION - COUNCILLOR JENNY ELLIS	DBC/ FM/ MA	158565	25/095	<p>RESOLVED on the motion of Councillors Jenny Ellis and Tony O'Grady that Council allocate sufficient funds from the cash reserves set aside for the Regional Art Gallery project (currently at \$109K) based on quotes received for the following items and report back to Council:</p> <p>(a) Signage for the front of the Gallery - to be designed,</p>	<p>2/03/2026: Gyprock repairs and painting complete – October 2025.</p> <p>New hanging system installed – February 2026.</p> <p>New sign is being designed and costed. Will require development consent. Scheduled for installation in mid-2026.</p>

OUTSTANDING ACTION REPORT

					<p>manufactured, and installed.(Approximately \$5K)</p> <p>(b) New hanging track system - to enhance the display and functionality of exhibition spaces. (Approximately \$10K)</p> <p>(c) Repainting of the walls and ceiling of the whole gallery - To refreshen and cover water damaged ceilings (National average: \$60-\$100/ sqm; Gallery is 422sqm therefore up to \$42K).</p>	
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OUTSTANDING ACTION REPORT
COMPLETION BY OTHER AGENCIES PENDING

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
12 Aug 2025	NOTICE OF MOTION - COUNCILLOR CHRISTINE STEAD	GM	163429	25/236	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council request the General Manager prepare a report detailing outstanding debts owed to local contractors for the Hanwood Amenities Block. The report is to include options on how Council can assist resolving these debts after the Greenwich Voluntary Administration process.</p> <p>(b) Council staff review procurement processes and policies to prevent a recurrence of situations where local contractors remain unpaid for work undertaken due to a contractor's insolvency.</p>	<p>1/09/2025: Report to Council 9 September 2025.</p> <p>12/09/2025: GM to report to Council after the finalisation of the ASIC proceedings.</p> <p>7/04/2026: Other creditors are pursuing recovery however unlikely due to limited assets.</p>
28 May 2024	CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST GRIFFITH PRECINCT PARKS	CPO	146289/2024	24/154	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council refers the draft Plan of Management for South-West Griffith Precinct Parks to the Minister administering the Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.O F Park and City Park</p>	<p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Dept has reviewed the initial draft PoM – they have requested some updates / amendments be made to the PoM. Staff working</p>

OUTSTANDING ACTION REPORT
COMPLETION BY OTHER AGENCIES PENDING

					<p>(Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.</p>	<p>through the requested amendment/s with consultant.</p> <p>5/05/2025: Status remains unchanged.</p> <p>19/05/2025: Status remains unchanged.</p> <p>10/06/2025: Status remains unchanged.</p> <p>26/06/2025: Status remains unchanged.</p> <p>1/07/2025: Report to Council August 2025.</p> <p>14/08/2025: Finalising amendments to the draft PoM which can then be referred back to Crown Lands Dept for review.</p> <p>30/09/2025: Status remains unchanged.</p> <p>17/11/2025: Status remains unchanged.</p> <p>14/01/2026: Amendments to PoM to be completed.</p> <p>3/02/2026: Status remains unchanged.</p> <p>25/02/2026: Status remains unchanged.</p> <p>1/04/2026: Amendments to be finalised, Draft PoM to be forwarded to Crown Lands Dept for review.</p>
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OUTSTANDING ACTION REPORT
COMPLETION BY OTHER AGENCIES PENDING

<p>28 May 2024</p>	<p>CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT</p>	<p>CPO</p>	<p>146288</p>	<p>24/153</p>	<p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being R.74539 – Lot 1 Sec 43 DP758476 (Visitor’s Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor’s Centre) R.61588 – Lots 2 & 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 & 8 Sec 9 DP 758476 (Griffith Library) R.85064 – Lots 19 & 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots 1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p>	<p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Department has requested amendments – Staff working through these, draft PoM will then be referred back to Crown Lands for review.</p> <p>5/05/2025: Status remains unchanged.</p> <p>19/05/2025: Status remains unchanged.</p> <p>10/06/2025: Status remains unchanged.</p> <p>26/06/2025: Status remains unchanged.</p> <p>1/07/2025: Report to Council August 2025.</p> <p>14/08/2025: Draft Pom with Crown Lands Dept for further review following amendments suggested by the Dept.</p> <p>30/09/2025: Crown Lands Dept has requested additional information.</p> <p>17/11/2025: Status remains unchanged.</p>
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OUTSTANDING ACTION REPORT
COMPLETION BY OTHER AGENCIES PENDING

					<p>(d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.</p>	<p>14/01/2026: Amendments to PoM to be completed.</p> <p>3/02/2026: Status remains unchanged.</p> <p>25/02/2026: Amendment to draft PoM completed. Awaiting consultant's review.</p> <p>1/04/2026: Response from Crown Lands Dept received 23 March 2026 – Draft PoM has been referred for approval.</p>
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