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**ROADS, PARKS & PATHWAYS ENHANCEMENT COMMITTEE  
TO BE HELD IN THE COUNCIL CHAMBERS ON  
MONDAY, 30 MARCH 2026 AT 4:00 PM**

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- 1 Apologies
- 2 Confirmation of Minutes
- 3 Business Arising
- 4 Declarations of Interest
- 5 Items of Business
  - CL01 p7 Resignation of Committee Member
  - CL02 p8 Griffith Playground Strategy Update
  - CL03 p9 Committee Member Request - Ema Munro
  - CL04 p11 Committee Member Agenda Items - Will Mead
- 6 p14 Outstanding Action Report
- 7 General Business
- 8 Next Meeting

**DISTRIBUTION LIST**

Councillor Shari Blumer (Chair), Councillor Mark Dal Bon, Councillor Jenny Ellis, Amy Renouf (Community Representative), Anthony Kidman (Community Representative), Brian Savage (Community Representative), Carmel La Rocca (Community Representative), Elizabeth (Will) Mead (Community Representative), Ema Munro (Community Representative), Jenna Thomas (Community Representative), Nicola Thoner (Community Representative), Simone Murphy (Community Representative), Stephen Parker (Community Representative), Doreen Wood (Community Representative), Patricia Clarke (Alternate Member for Soroptimist), Libby Trembath (Alternate Member for Soroptimist), Pirkko Makarainen (Community Representative)

Director Infrastructure & Operations, Phil King; Works Manager – Maintenance, Manjit Chugha; Works Manager – Construction, Shree Shrestha; Operations Assistant, Cheryl Tucker; Urban Strategic Design & Major Projects Manager, Peter Badendorst, Parks & Gardens Manager, Peter Craig and Minute Secretary, Antoinette Galluzzo

Quorum = 3

If you are unable to attend this meeting please notify the Minute Secretary prior to commencement of the meeting by email or by telephoning Council on 1300 176 077.

This Committee meeting may be attended remotely and recorded by audio or audio-visual means for administrative purposes. No other recording is permitted.

## **Acknowledgement of Country**

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

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**ROADS, PARKS & PATHWAYS ENHANCEMENT COMMITTEE  
HELD IN THE COUNCIL CHAMBERS ON  
THURSDAY, 29 JANUARY 2026 COMMENCING AT 4:02 PM**

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**PRESENT**

Councillor Shari Blumer (Chair), Councillor Mark Dal Bon, Anthony Kidman (Community Representative, via Zoom), Brian Savage (Community Representative), Carmel La Rocca (Community Representative), Elizabeth (Will) Mead (Community Representative), Stephen Parker (Community Representative), Patricia Clarke (Alternate Member for Soroptimist), Libby Trembath (Alternate Member for Soroptimist), Pirkko Makarainen (Community Representative)

Quorum = 3

**STAFF**

Director Infrastructure & Operations, Phil King, Works Manager - Maintenance, Manjit Chugha, Works Manager - Construction, Shree Shrestha, Parks & Gardens Manager, Peter Craig, Urban Strategic Design & Major Projects Manager, Peter Badenhorst and Minute Secretary, Antoinette Galluzzo

**1 APOLOGIES**

**RECOMMENDED** on the motion of Councillor Mark Dal Bon and Elizabeth (Will) Mead that apologies be received from Operations Assistant, Cheryl Tucker, Doreen Wood (Community Representative), Ema Munro (Community Representative), Jenna Thomas (Community Representative) and Amy Renouf (Community Representative).

Absent: Councillor Jenny Ellis, Nicola Thoner (Community Representative), Simone Murphy (Community Representative),

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Carmel La Rocca and Councillor Mark Dal Bon that the minutes of the previous meeting held on 26 November 2025, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

Nil.

## **4 DECLARATIONS OF INTEREST**

### **Pecuniary Interests**

*Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

There were no pecuniary interests declared.

### **Significant Non-Pecuniary Interests**

*Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

There were no significant non-pecuniary interests declared.

### **Less Than Significant Non-Pecuniary Interests**

*Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.*

There were no less than significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL01 SUITABLE TREE SPECIES FOR CITRUS ROAD AND BRIDGE ROAD**

Mr King provided an overview of two potential locations for the proposed tree plantings: Citrus Road and Bridge Road. He noted that Citrus Road offers an advantage, as existing plantings are already established along this road, which will be consistent with the species list attached to the agenda. Mr King advised the Committee that the plantings are anticipated to be undertaken in conjunction with National Tree Day in August.

Ms Mead suggested reviewing the trees and species that have previously been planted along Citrus Road to assess which plantings have been successful, which have failed, and which species are best suited to the site conditions.

**RECOMMENDED** on the motion of Will Mead and Stephen Parker that that the Committee endorse, in principle, the proposed tree species list for planting along Citrus Road in association with National Tree Day, subject to review of the list, and with a focus on drought-tolerant species.

### **CL02 BUDGET FOR PRENDERGAST TRAFFIC ISLAND**

Mr King informed the Committee of the two options available for the Prendergast Traffic Island. The first option, with an estimated cost of \$26,000, relates to the planting scheme previously endorsed by the Committee (plans attached to the agenda). The second option, estimated at \$7,800, involves the installation of sprinklers and lawn.

Ms Munro had requested, via email, a breakdown of the estimated \$26,000 planting option. In response, Mr King provided the following figures as an indicative cost estimate.

- Total area 1600sqm
- Plants x 305 - \$25 = \$7,625
- Advanced trees x 6 - \$350= \$2,100
- Mulch x 320sqm - \$40 = \$8,000
- Irrigation battery operated controller and valves x 4 nodes= \$1,400

- Dripper line and fittings \$860
- Labour \$7,140
- Plant hire \$1,560

**Total \$28,685**

This can be summarised as:

- Plant Costings - \$10,000
- Mulch and irrigation - \$10,000
- Labour and Plant Hire - \$10,000

The Committee discussed the ongoing maintenance costs and explored alternative cost-saving approaches. Suggestions included whether the works needed to be undertaken by Council staff or could involve community participation, minimising plantings, and to communicate with the family.

*Patricia Clarke left the meeting at 4:34pm.*

**RECOMMENDED** on the motion of Councillor Mark Dal Bon and Carmel La Rocca that:

- (a) Staff and Mr Kidman refine the design and costings and a report be presented to the next meeting.
- (b) Staff write to the Prendergast family to provide them with an update.

## **6 OUTSTANDING ACTION REPORT**

Councillor Shari Blumer advised the Committee that the Concept Designs for the NSW Sustainable Communities Program are currently on exhibition and encouraged members to make submissions and share the information within their networks.

*Brian Savage left the meeting at 4:39pm and returned at 4:43pm.*

In relation to CL13 Weighted Criteria Scoring System for PAMP Works Prioritisation from the 23 Oct 2025, Mr Chugha highlighted the funding for Noorla Street is not for construction, it is for detailed design. The Committee also discussed the review of the PAMP at some stage this year.

*Patricia Clarke returned at 4:50pm.*

In relation to CL10 Clean up Banna Lane from the 23 October 2025 meeting, Mr King provided a update that the waste department have sent letters out to businesses. The waste department will continue to try and improve this process and along with the businesses maintain the tidiness of Banna Lane.

In relation to CL07 Committee Member request – Extending Barellan Street from the 23 October 2025 meeting, Councillor Shari Blumer and Mr King highlighted this is an ongoing item.

In relation to CL09 Review of Griffith CBD Strategy from the 26 March 2025 meeting, the review of the Griffith CBD Strategy is to be undertaken following the completion of grant-funded works, anticipated in December 2027.

## **7 GENERAL BUSINESS**

### **7.1 Shade Sails At Memorial Park**

Councillor Mark Dal Bon advised the Committee that community members have requested shade sails and seating at Memorial Park. In response, Councillor Shari Blumer encouraged those community members to lodge a submission via the Connect Griffith page to provide their feedback.

### **7.2 Update on CRM System**

Mr Parker requested an update from Shireen Donaldson on Council's new Customer Request Management System. He also mentioned he would like to be part of the user acceptance testing.

### **7.3 AED**

Ms Trembath asked the Committee if they knew who installed the additional empty AED at Collina Oval. This was not done by Council.

### **7.4 Acknowledgement of Staff Efforts**

Mr Kidman commended the Parks and Gardens staff on their efforts around the Christmas period as the Main Street and Collina area looked very tidy and well presented.

## **8 NEXT MEETING**

The next meeting of the Roads, Parks & Pathways Enhancement Committee is to be held on Thursday, 26 March 2026 at 4:00 pm.

There being no further business the meeting terminated at 5:17 pm.

**CLAUSE**      **CL01**

**TITLE**        **Resignation of Committee Member**

**FROM**        **Antoinette Galluzzo, Governance Officer**

**TRIM REF**    **26/22845**

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### **SUMMARY**

On 20<sup>th</sup> February 2026 an email was received from Committee member, Nicola Thoner tendering her resignation from the Committee.

### **RECOMMENDATION**

**The information be received and Terms of Reference be updated.**

### **REPORT**

Nil

### **LINK TO STRATEGIC PLAN**

This report has no relevance to the Council's Strategic Plan.

### **ATTACHMENTS**

Nil

**CLAUSE**      **CL02**  
**TITLE**        **Griffith Playground Strategy Update**  
**FROM**        **Melanie Vella, Project Planner**  
**TRIM REF**    **26/27696**

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**SUMMARY**

Staff to provide an update regarding the Griffith Playground Strategy.

**RECOMMENDATION**

**That the information be received.**

**ATTACHMENTS**

Nil

**CLAUSE**      **CL03**

**TITLE**        **Committee Member Request - Ema Munro**

**FROM**        **Antoinette Galluzzo, Governance Officer**

**TRIM REF**    **26/28259**

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### **SUMMARY**

Please find attached correspondence received from Committee member, Ema Munro on 10 March 2026.

### **RECOMMENDATION**

**For the Committee to discuss.**

### **REPORT**

1. A study carried out by local resident on the importance of retaining native vegetation in marginalised (urban) areas for supporting bird diversity and overall biodiversity. Her study received a High Distinction grade by the university lecturer and is well worth taking a look at. Please see attached.
2. Linking to this, discussion on the importance of supporting National Tree Day as an annual community event. Looking at how our Roads, Parks and Pathways Committee can act as a forum for discussion on where the plantings can occur, and crucially supported by GCC as the source of location and ongoing support of the plantings. For example, Is the committee able to apply for a Community Grant to support National Tree Day? It's only 4 months until the next Tree Day!

### **ATTACHMENTS**

- |     |  |    |
|-----|--|----|
| (a) | Ema Munro - Committee Member Agenda Item - 10 March 2026   | 10 |
| (b) | BIO263 Assignment 4 Scientific Report final (under separate cover)<br>(confidential)   |    |

**Antoinette Galluzzo**

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**Subject:** FW: Draft Minutes - Roads, Parks & Pathways Enhancement Committee - 29 Jan 2026

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**From:** Ema Munro <[REDACTED]>  
**Sent:** Tuesday, 10 March 2026 12:23 PM  
**To:** Antoinette Galluzzo [REDACTED]  
**Subject:** Re: Draft Minutes - Roads, Parks & Pathways Enhancement Committee - 29 Jan 2026

Hi Antoinette

I'd like to add two items to the agenda for discussion please:

1. A study carried out by local resident [REDACTED] on the importance of retaining native vegetation in marginalised (urban) areas for supporting bird diversity and overall biodiversity. Her study received a High Distinction grade by the university lecturer and is well worth taking a look at. Please see attached.
2. Linking to this, discussion on the importance of supporting National Tree Day as an annual community event. Looking at how our Roads, Parks and Pathways Committee can act as a forum for discussion on where the plantings can occur, and crucially supported by GCC as the source of location and ongoing support of the plantings. For example, Is the committee able to apply for a Community Grant to support National Tree Day? It's only 4 months until the next Tree Day!

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 \_BIO263 Assignment 4 Scientific Report final modified post marking..docx

Best wishes  
Ema Munro

**CLAUSE**      **CL04**

**TITLE**        **Committee Member Agenda Items - Will Mead**

**FROM**        **Phil King, Director Infrastructure and Operations**

**TRIM REF**    **26/31805**

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### **SUMMARY**

Please find attached correspondence received from Committee member, Will Mead on 18 March 2026.

### **RECOMMENDATION**

**The Committee note the report.**

### **REPORT**

1. *Tree surrounds Banna Ave (a lot of the wooden surrounds are missing or in bad state of repair. Looks pretty untidy and not cared for).*

***Director Infrastructure & Operations Comment:***

Council staff are currently reviewing prices to replace the concrete surrounds with concrete surrounds that will be more durable. Also, staff are exploring alternatives to the mulch that is currently used in these garden beds.

2. *In the community gardens, near the toilet block on Coolah St, there is a garden that was planted by I think the Garden Festival Committee to celebrate a milestone year. maybe 20? It is not looked after... was thinking that maybe either getting rid of it and just having lawn? Or trying to find a community group who may like to take it on? Or Council doing some sort of simple make over?*

***Director Infrastructure & Operations Comment:***

Council staff have identified that the majority of the hedges and plants that make up the "maze" garden have reached end of life and are not in a sustainable condition. It is also known that this area is no longer functional as a garden maze recreational space.

Council staff have removed the shrubs and plants, and retained the trees. It is intended to revegetate this area with lawn and repair the sprinklers that have been damaged. Further due to the proposed expansion of the Dog off leash area, this revegetated lawn will create an offset for the open area that will be enclosed.



**Image 1:** Aerial photo of Community Gardens, Coolah Street.

**[LINK TO STRATEGIC PLAN](#)**

This item links to Council's Strategic Plan item 4.8 Improve the aesthetic of the City and villages by developing quality places and improved public realm that supports active, healthy and inclusive communities.

**ATTACHMENTS**

- (a) Committee Member Request - Will Mead - 18 March 2026 [↓](#) 

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**Antoinette Galluzzo**

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**From:** [REDACTED] Will Mead [REDACTED]  
**Sent:** Wednesday, 18 March 2026 7:29 AM  
**To:** Antoinette Galluzzo  
**Cc:** Cr Shari Blumer; Phil King  
**Subject:** RPPEC - Agenda Items

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Dear Antoinette

Still not sure who these suggestions should go to!! Sorry!

Could these two items be put on the RPPEC agenda... not necessarily for the meeting rescheduled for 30 March but when there is time?

1. Tree surrounds Banna Ave (a lot of the wooden surrounds are missing or in bad state of repair. Looks pretty untidy and not cared for).
2. In the community gardens, near the toilet block on Coolah St, there is a garden that was planted by I think the Garden Festival Committee to celebrate a milestone year.. maybe 20?  
It is not looked after... was thinking that maybe either getting rid of it and just having lawn? Or trying to find a community group who may like to take it on? Or Council doing some sort of simple make over?

With best wishes  
Will Mead

**TITLE** Outstanding Action Report

**TRIM REF** 26/30532

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**RECOMMENDATION**

The report be noted.

**ATTACHMENTS**

- (a) Action Report - Roads, Parks & Pathways Enhancement Committee - 30 March 2026 [↓](#)  15

**Roads, Parks & Pathways Enhancement Committee Action Report**  
**30 March 2026**

<b>Date of Meeting</b>	<b>Item</b>	<b>Action/Recommendation</b>	<b>Officer</b>	<b>Comment</b>
29 Jan 2026	7.2 Update on CRM System	Mr Parker requested an update from Shireen Donaldson on Council's new Customer Request Management System. He also mentioned he would like to be part of the user acceptance testing.	Shireen Donaldson	<b>9/03/2026:</b> Shireen Donaldson provided Mr Parker with an update via email.
29 Jan 2026	CL02 Budget for Prendergast Traffic Island	<b>RECOMMENDED</b> on the motion of Councillor Mark Dal Bon and Carmel La Rocca that: (a) Staff and Mr Kidman refine the design and costings and a report be presented to the next meeting. (b) Staff write to the Prendergast family to provide them with an update.	Phil King	<b>30/03/2026:</b> Letter has been written and sent to the Prendergast family
29 Jan 2026	CL01 Suitable Tree Species for Citrus Road and Bridge Road	<b>RECOMMENDED</b> on the motion of Will Mead and Stephen Parker that that the Committee endorse, in principle, the proposed tree species list for planting along Citrus Road in association with National Tree Day, subject to review of the list, and with a focus on drought-tolerant species.	Phil King	<b>Completed:</b> Noted
26 Nov 2025	CL02 Concept Designs - NSW Sustainable Communities Program	The Committee <b>RECOMMENDED</b> that options for Roundabouts beautification, Replacement of banners, Memorial Gardens entrances, Power and Data Upgrades and Median Strip be placed on public exhibition until Friday, 27 February 2025, and if submissions are received, a report will be prepared and presented to the Committee.	Joe Rizzo	On public exhibition till Friday 27 Feb 2026.  Report to 23 April 2026 Committee Meeting.
26 Nov 2025	CL03 Notice of Motion - Councillor Dal Bon - Council Meeting 28 October 2025	<b>RECOMMENDATION</b> on the motion of Councillor Mark Dal Bon and Anthony Kidman that: (a) The Committee accept the Notice of Motion.	Peter B	<b>1/12/2025:</b> Report to Committee April 2026.

		(b) Staff investigate shade sail options and costings in Kooyoo Street Mall.		
23 Oct 2025	CL12 Bagtown Cemetery - Minor Works for Beautification	<b>RECOMMENDED</b> on the motion of Councillor Dal Bon and Elizabeth (Will) Mead that the Committee: (a) Note the report. (b) Note the importance of the Bagtown Cemetery to the Community. (c) Request that a report be presented regarding the Bagtown Cemetery that focuses on accessibility.	Phil King / Peter B	<b>26/01/2026:</b> Further information required (Mr King to speak to mover and seconder).
23 Oct 2025	CL11 Bagtown's First Blacksmith Store Site	<b>RECOMMENDED</b> on the motion of Councillor Dal Bon and Stephen Parker that the Committee endorse the draft plan presented.	Phil King / Peter B	<b>20/01/2026:</b> Works will be scheduled for the allocated budget to be completed in prior to June 2026 <b>30/03/2026:</b> Budget update as moved this project to FY2026/2027
23 Oct 2025	CL07 Committee Member Request - Extending Barellan Street	<b>RECOMMENDED</b> on the motion of Brian Savage and Amy Renouf that correspondence be sent from Council to the various entities outlined in the report, including: Heavy Rail, Transport for NSW (TfNSW), The Country Rail Network (CRN), Rail Infrastructure Manager (RIM), UGL Regional Linx (UGLRL).	Phil King	<b>26/01/2026:</b> Ongoing. <b>30/03/2026:</b> Correspondence has been sent
23 Oct 2025	CL06 Committee Member Requests - Ema Munro	Mr Kidman suggested looking at large scale development applications at Lake Wyangan for the tree planting. Councillor Blumer requested this be tabled at the next meeting.	Phil King	<b>26/01/2026:</b> Mr King to provide report to Committee.
23 Oct 2025	CL06 Committee Member Requests - Ema Munro	<b>RECOMMENDED</b> on the motion of Ema Munro and Anthony Kidman that Council staff identify 10 sites for tree plantings that are both practical and beneficial to the community, and a report be presented back to the Committee on the findings.  Ms Munro requested a map to indicate where the best places would be to increase canopy cover	Phil King/ Peter Craig	<b>20/01/2026:</b> Report to be brought to the April 2026 meeting

23 Oct 2025	CL04 Items Referred from The Disability Inclusion & Access Committee	<p><b>DIAC - Adult Change Facilities</b> - Ms Owen to prepare a letter to Griffith City Council and Griffith Sports Council requesting that Adult Change Facilities be installed in at GRSC.</p> <p>A report be presented at the next Disability, Inclusion and Access Committee Meeting highlighting costings and options and the matter be referred to the Roads, Parks and Pathways Enhancement Committee.</p>	Peter B	<b>26/01/2026:</b> More information required.
23 Oct 2025	CL04 Items Referred from The Disability Inclusion & Access Committee	<p><b>DIAC - CL07 Items Raised by Committee Member</b> - Mrs Hams raised the issues of access at the Yenda Post Office and kerb and guttering at the Yenda shops. Mrs Donaldson advised the Committee she would raise the access to the Yenda Post Office issue with the Senior Management Team. The kerb and guttering issue will be referred to the Roads, Parks, Pathways Enhancement Committee.</p> <p><b>RPPEC</b> - This item requires further information and the initial letter from Committee member to be brought to the next Committee meeting.</p>	Phil King	<p><b>22/01/2025:</b> Clarification needed from DIAC.</p> <p><b>30/03/2026:</b> Access to the Yenda Post office is the responsibility of the owner.</p> <p>The kerb and gutter has been constructed as per the standards of the era it was installed. It remains functional and fit for purpose. It is higher than modern standards although there is a ramp and a layback to assist with access from the road pavement onto the footpath.</p> <p>Council currently has no intention to upgrade the kerb &amp; gutter in Yenda.</p>
26 June 2025	CL02 Review of Griffith Playground Strategy	<p><b>RECOMMENDED</b> on the motion of Councillor Mark Dal Bon and Carmel La Rocca that the information be received and noted. A report is to be presented to the next meeting incorporating the updated data and review of the medium and low priority areas.</p>	Phil King	<p><b>17/09/2025:</b> Report to Committee 23 October 2025.</p> <p><b>15/10/2025:</b> Data collection is continuing as part of the review of medium and low priority areas. Report in 2026.</p>

26 June 2025	CL10 Notice of Motion - Naming of Roundabout - 10 Dec 2024	<b>RECOMMENDED</b> on the motion of Councillor Laurie Testoni and Ema Munro that a draft policy be presented to the next Committee meeting.	Phil King	<b>23/10/2025:</b> Due to current volume of reports being considered by the committee that this matter be held over to a future meeting <b>20/01/2026:</b> Report to April 2026 meeting
26 March 2025	CL09 Review of Griffith CBD Strategy	<b>RECOMMENDED</b> on the motion of Councillor Mark Dal Bon and Jenna Thomas that:  (a) Council apply for funding for the upgrading of Banna Ave as reflected in the CBD Strategy.  (b) Council review the CBD Strategy to identify the completed initiatives and consolidate the remaining recommendations into achievable projects with clear objectives and scope of works.	Phil King	<b>29 April 2025</b> – Council staff have completed the funding submission. Further reviews will be completed of the CBD Strategy to consolidate remaining objectives <b>26 June 2025</b> – Council has not received any further advice to date regarding the funding submission. <b>9/10/2025:</b> Successful in funding, 25 Sep 2025 information provided to the Committee. Report to Committee in November 2025 with the concept designs. <b>26/01/2026:</b> the review of the Griffith CBD Strategy is to be undertaken following the completion of grant-funded works, anticipated in December 2027.