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**LOCAL TRAFFIC FORUM  
TO BE HELD IN THE MURRAY ROOM ON  
TUESDAY, 10 FEBRUARY 2026 AT 10:30 AM**

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- 1 Apologies
- 2 Confirmation of Minutes
- 3 Business Arising
- 4 Declarations of Interest
- 5 Items of Business
- CL01 p5 Traffic Management - City to Lake Fun Run 2026
- CL02 p18 Traffic Control - Banna Lane/Kooyoo Street - Punjabi Mela Event
- CL03 p36 Traffic Control - Multicultural Parade 2026
- 6 p58 Outstanding Action Report
- 7 General Business
- 8 Next Meeting

### **DISTRIBUTION LIST**

Councillor Anne Napoli (Chair), Tony O'Grady (Councillor - Alternate), Greg Minehan (Transport for NSW Representative), Kerry Lippold (Member for Murray Representative), Tony Leadbitter (Police Representative)

Engineering Design & Approvals Manager, Vacant, Development & Traffic Coordinator, Greg Balind; Development and Traffic Engineer, Vacant and Minute Secretary, Melanie Hebrok

If you are unable to attend this meeting please notify the Minute Secretary prior to commencement of the meeting by email or by telephoning Council on 1300 176 077.

This Committee meeting may be attended remotely and recorded by audio or audio-visual means for administrative purposes. No other recording is permitted.

### **Acknowledgement of Country**

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

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**TRAFFIC COMMITTEE  
HELD IN THE MURRAY ROOM, GRIFFITH ON  
TUESDAY, 9 DECEMBER 2025 COMMENCING AT 10:30 AM**

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**PRESENT**

Councillor Anne Napoli (Chair), Tony O'Grady (Councillor - Alternate), Greg Minehan (Transport for NSW Representative), Kerry Lippold (Member for Murray Representative, via Zoom), Tony Leadbitter (Police Representative), John Wadsworth (Police Representative)

**STAFF**

Director Infrastructure & Operations, Phil King, Engineering Design Coordinator, Jason Carozza, Development & Traffic Coordinator, Greg Balind, Approvals Officer, Kaitlyn McLean and Minute Secretary, Melanie Hebrok

**1 APOLOGIES**

No apologies were received.

**2 CONFIRMATION OF MINUTES**

The minutes of the previous meeting held on 11 November 2025, having first been circulated amongst all members, were confirmed.

**3 BUSINESS ARISING**

**3.1 General Business – Pedestrian crossing paint refresh**

Mr Balind asked for an update, with Mr Minehan advising that works are scheduled with an external contractor.

**3.2 General Business – Extension of double lines – Boorga Road**

Mr Balind advised that the double barrier line extension request has been sent to the Works department.

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

*Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

There were no pecuniary interests declared.

## **Significant Non-Pecuniary Interests**

*Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

There were no significant non-pecuniary interests declared.

## **Less Than Significant Non-Pecuniary Interests**

*Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.*

There were no less than significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL01 REQUEST TO INSTALL PICKUP/DROP OFF ZONE AND CHILDREN'S SCHOOL CROSSING - ST PATRICK'S SCHOOL**

The report was raised from the table for discussion.

Mr Balind advised that Council has not received a response from the Wagga Diocese after providing feedback that their proposals focused on convenience rather than student safety.

Councillor O'Grady noted the school's rapid growth and significant parking congestion, suggesting options such as time-limited parking and a dedicated pick-up/drop-off zone on school land. Staff noted that a 2014 masterplan developed by the school that proposed on-site parking has not been progressed, leaving external impacts for Council to manage.

The Committee agreed with Council's decision to suspend all investigations into the parking proposals/issues in the Noorebar Avenue parking area until additional correspondence is received from the Wagga Wagga Diocese. Item to remain on the Outstanding Action Report.

### **CL02 REQUEST FOR SAFE ACCESS - KURRAJONG BANNA AVENUE**

Mr King reported that staff have reviewed the parking issues and confirmed that cars have been parking in front of kerb ramps as reported. To address this, they will add pavement line-marking to make no-parking areas clearer, complementing existing signage and matching markings on the opposite side near the state office block. No additional traffic-calming measures are planned because vehicles are already travelling below the speed limit. Council also identified a missing footpath connection near the old ambulance station and plans to construct a ramp link there in future works, prompted by the concerns raised.

## **6 OUTSTANDING ACTION REPORT**

### **6.1 Speed Zone Reviews**

Mr Minehan reiterated that the Centre for Road Safety has issued a priority list of speed-zone reviews that Transport staff must focus on this financial year, and none of these priority locations are in the Griffith LGA. Despite this, Transport staff will still support Council's community-based priority requests where possible. Murrumbidgee Avenue is scheduled for installation on the 15th of this month, and Slopes Road has moved up the list due to a development application; its report is nearly complete and expected to progress after the Christmas break. Any community-requested reviews must be approved through Transport's internal chain of command, as the Centre for Road Safety determines the overall priorities.

### **6.2 Intersection Treatment – Noorilla Street and Boonah Street**

Mr Balind advised that another serious crash occurred at the Boonah–Noorilla Street intersection, adding to a long history of incidents while the Black Spot roundabout funding application still awaits final approval, despite being submitted in March.

Councillor Napoli requested that a stop sign be installed as an interim safety measure until funding for the roundabout is confirmed. Police said they would enforce any control but couldn't guarantee behaviour change. Transport noted that if a stop sign is used outside warrant, Council now has full delegation to approve it but should consider public education so drivers understand the new control.

Overall, the Committee supported proceeding with a stop sign, along with some painted or tactile pavement treatments until funding is confirmed.

### **6.3 Yenda Railway Crossing**

Mr King advised the works have been completed, and no further upgrades are planned. Any future improvements would be the responsibility of UGL, the Rail Infrastructure Manager. To be removed from the Outstanding Action Report.

### **6.4 General Business – Mackay Avenue / Macedone Road Intersection**

Mr King noted funding has been provided to upgrade the yellow line-markings at all rail crossings in the Griffith LGA, but works must be coordinated with UGLRL because Council cannot operate within the rail corridor independently. UGLRL has been cooperative, and similar arrangements used for Twigg Road will support upcoming upgrades. UGLRL has also secured funding to install a new signalised crossing on Blumer Avenue, meaning both Blumer Avenue crossings will soon have boom gates, lights, and a pedestrian maze. This is considered a strong safety improvement, especially as current line-markings are faded and cars are parking too close to the tracks.

## **7 GENERAL BUSINESS**

Nil.

## **8 NEXT MEETING**

The next meeting of the Traffic Committee is to be held on Tuesday, 10 February 2026 at 10:30 am.

There being no further business the meeting terminated at 11:09 am.



<b>CLAUSE</b>	<b>CL01</b>
<b>TITLE</b>	<b>Traffic Management - City to Lake Fun Run 2026</b>
<b>FROM</b>	<b>Greg Balind, Development &amp; Traffic Coordinator</b>
<b>TRIM REF</b>	<b>25/127187</b>

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### **SUMMARY**

The 2026 Griffith 'City to Lake' fun run event is proposed to be held on a date yet to be fixed in 2026 and taking the same route as previous years extending from Jubilee Oval to Lake Wyangan. The following information documents the logistics relating to the event's traffic management.

### **RECOMMENDATION**

**The Local Traffic Forum note the traffic control plans and supporting documentation with respect to the 2026 City to Lake run.**

### **REPORT**

The 'City to Lake' fun run event was proposed for March 2026 however due to civil works being undertaken along the proposed route (Boorga Road) the event has been delayed to a date later in 2026. Moving forward, it is proposed to advise the Traffic Committee that traffic control will be implemented once the event organisers confirm a date.

#### **The event**

The event involves up to 1500 people running/walking/cycling on-road from Jubilee Oval to Lake Wyangan via Campbell Street, Ortella Street, Wyangan Avenue, Boorga Road, Jones Road and Lakes Road concluding at the Lake Wyangan Picnic Area. Marshalling will be commencing at 6:30am at Jubilee Oval prior to the 8:00am start time.

As such, it is proposed to close route related roads to all vehicular traffic from 7:30am with the roads being reopened after a sufficient proportion of the participants progresses past certain checkpoints along the route, with all roads being reopened no later than 11:30am.

Traffic controls and warning signage shall be erected in accordance with the TfNSW's Guide to Traffic Control at Worksites and AS 1742.3 (2009) - Manual of uniform traffic control devices - Traffic control for works on roads to manage the special event traffic and the general public. The traffic control measures proposed are detailed in the associated Traffic Control Plans and Traffic Management Plans. These plans are the same in nature as those used during previous 'City to Lake' events. All traffic control will be implemented and monitored by suitably accredited traffic controllers.

Due to part of the proposed route having an impact on the road train network (northern link road) it is further proposed to position traffic controllers operating 'Stop/Slow' at strategic points along those roads and associated intersections to manage the separation of heavy vehicles and event participants.

Public transport operators will be advised of the closures by the event organiser in advance of the event.

The Local Traffic Forum will be advised of the confirmed date for the event when confirmed.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 4.7 Provide a range of sporting and recreational facilities and events.

### **ATTACHMENTS**

(a)	Traffic Control Plan (TGS) Sheet 1 <a href="#">↓</a> 	7
(b)	TCP Sheet 2 <a href="#">↓</a> 	8
(c)	TCP Sheet 3 <a href="#">↓</a> 	9
(d)	TCP Sheet 4 <a href="#">↓</a> 	10
(e)	TCP Sheet 5 <a href="#">↓</a> 	11
(f)	TCP Sheet 6 <a href="#">↓</a> 	12
(g)	TCP Sheet 7 <a href="#">↓</a> 	13
(h)	TCP Sheet 8 <a href="#">↓</a> 	14
(i)	TCP Sheet 9 <a href="#">↓</a> 	15
(j)	TCP Sheet 10 <a href="#">↓</a> 	16
(k)	Certificate of Currency (Expiry September 2026) <a href="#">↓</a> 	17



Designed by : Greg Balind  
 TCAW Certificate No: TCT0027448  
 Position: Development and Traffic Coordinator  
 Date: \_\_\_\_\_  
 Signature: \_\_\_\_\_

Date: 28/10/2024 Author: Greg Balind Project: 24/029-1  
 SCALE: NTS TOP NO.: 24/029 SHEET NO.: 1

**COMMENTS:**  
 1. All speed restrictions associated with the event are required to be removed upon completion of the event.  
 2. All traffic control measures and signage to be in accordance with the Transport NSW Traffic Controlist Manuals



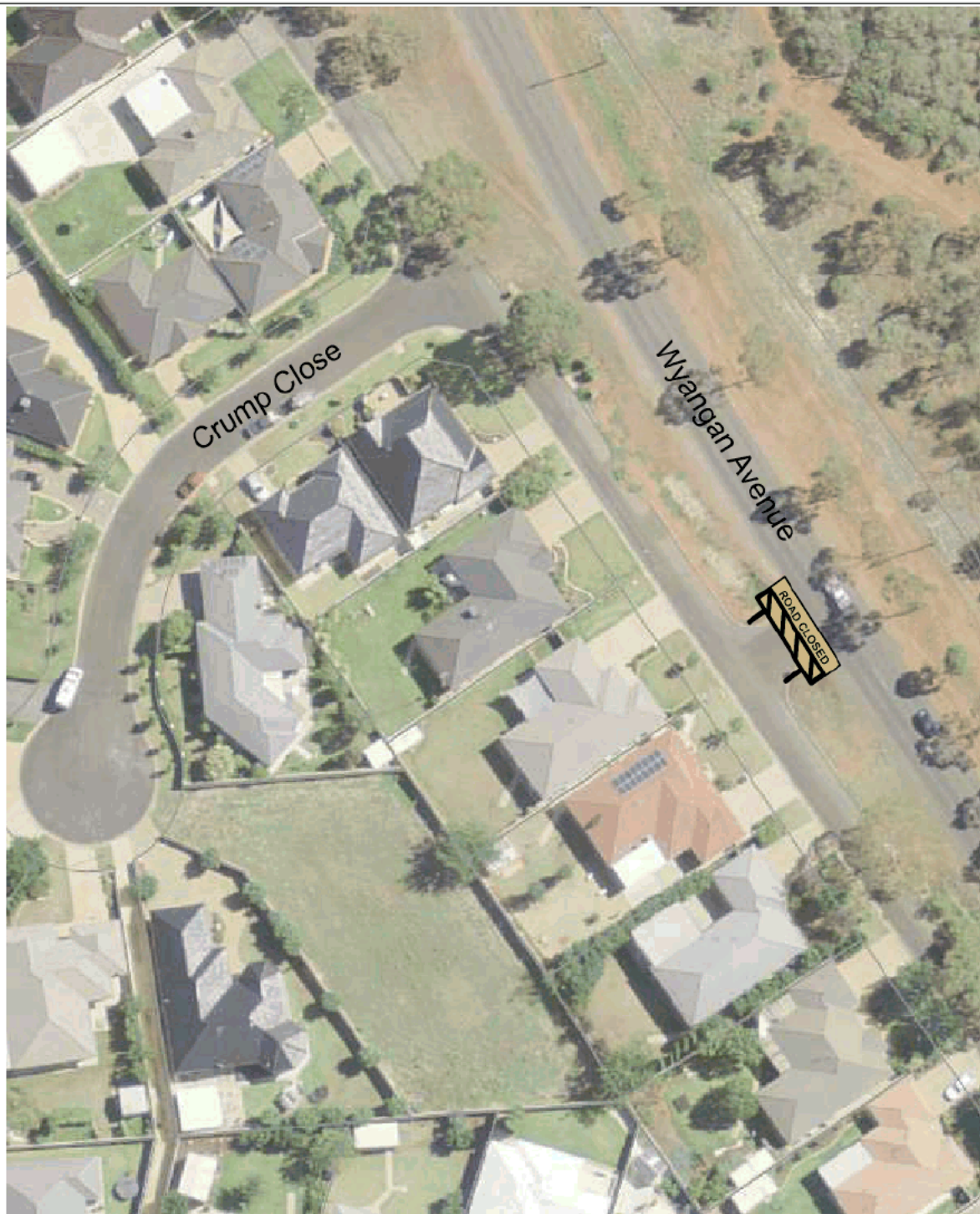


Designed by: Greg Balind  
 Position: Development and Traffic Coordinator  
 Traffic Control Certificate: TCT0027448  
 Date: \_\_\_\_\_  
 Signature: \_\_\_\_\_


Date: 28/10/2024 Author: Greg Balind Project: 24/028-2  
 SCALE: NTS TOP NO: 24/028-2 SHEET NO: 2

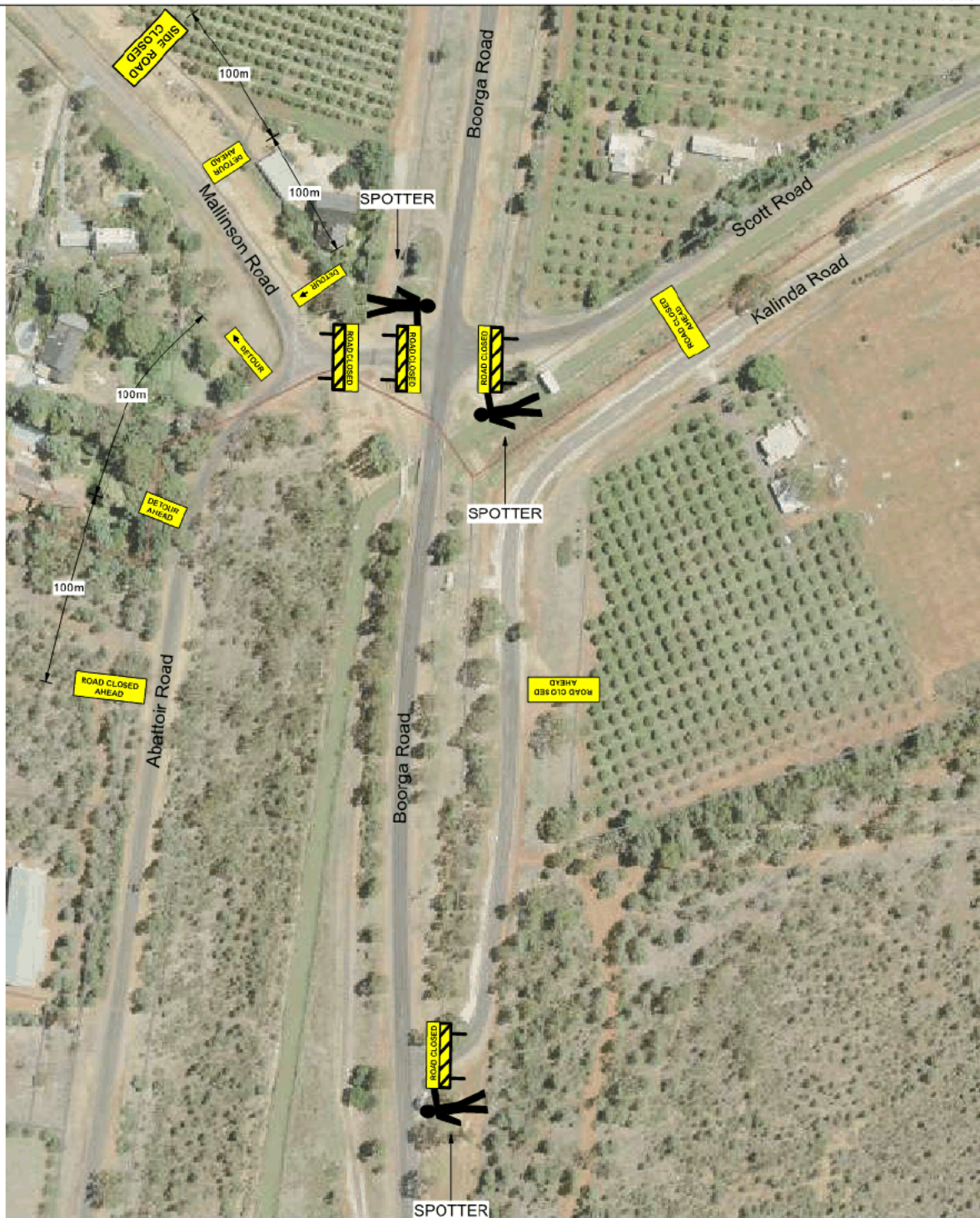
COMMENTS:  
 1. All speed restrictions associated with the event are required to be removed upon completion of the event.  
 2. All traffic control measures and signage to be in accordance with the NDV Roads & Maritime Services Traffic Control at Worksites






Designed by: Greg Balind  
 Position: Development and Traffic  
 Safe Work Traffic Control: TCT0027448  
 Date: \_\_\_\_\_  
 Signature: \_\_\_\_\_

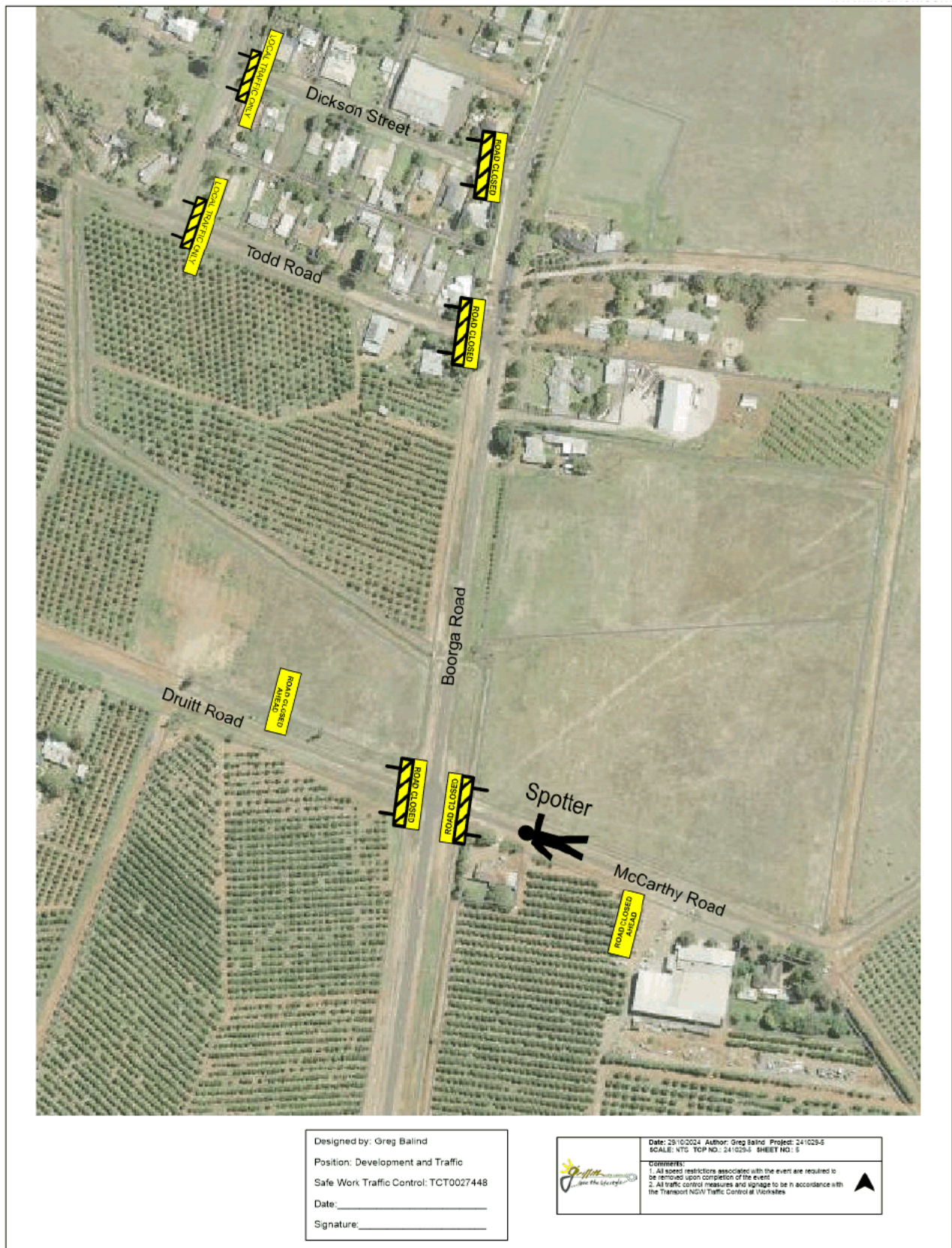
	Date: 28/10/2024 Author: Greg Balind Project: 221114 SCALE: NTS TOP NO.: 241029-3 SHEET NO.: 3
	<b>COMMENTS:</b> 1. All speed restrictions associated with the event are required to be removed upon completion of the event. 2. All traffic control measures and signage to be in accordance with the Transport NSW Traffic Control of Vehicles



Designed by: Greg Balind  
 Position: Development and Traffic  
 Safe Work Traffic Control: TCT0027448  
 Date: \_\_\_\_\_  
 Signature: \_\_\_\_\_

	Date: 25/10/2024 Author: Greg Balind Project: 221114 SCALE: NTS TCP NO.: 241025-4 SHEET NO.: 4
	<b>COMMENTS:</b> 1. All speed restrictions associated with the event are required to be removed upon completion of the event. 2. All traffic control measures and signage to be in accordance with the NSW Roads & Maritime Services Traffic Control at Worksites

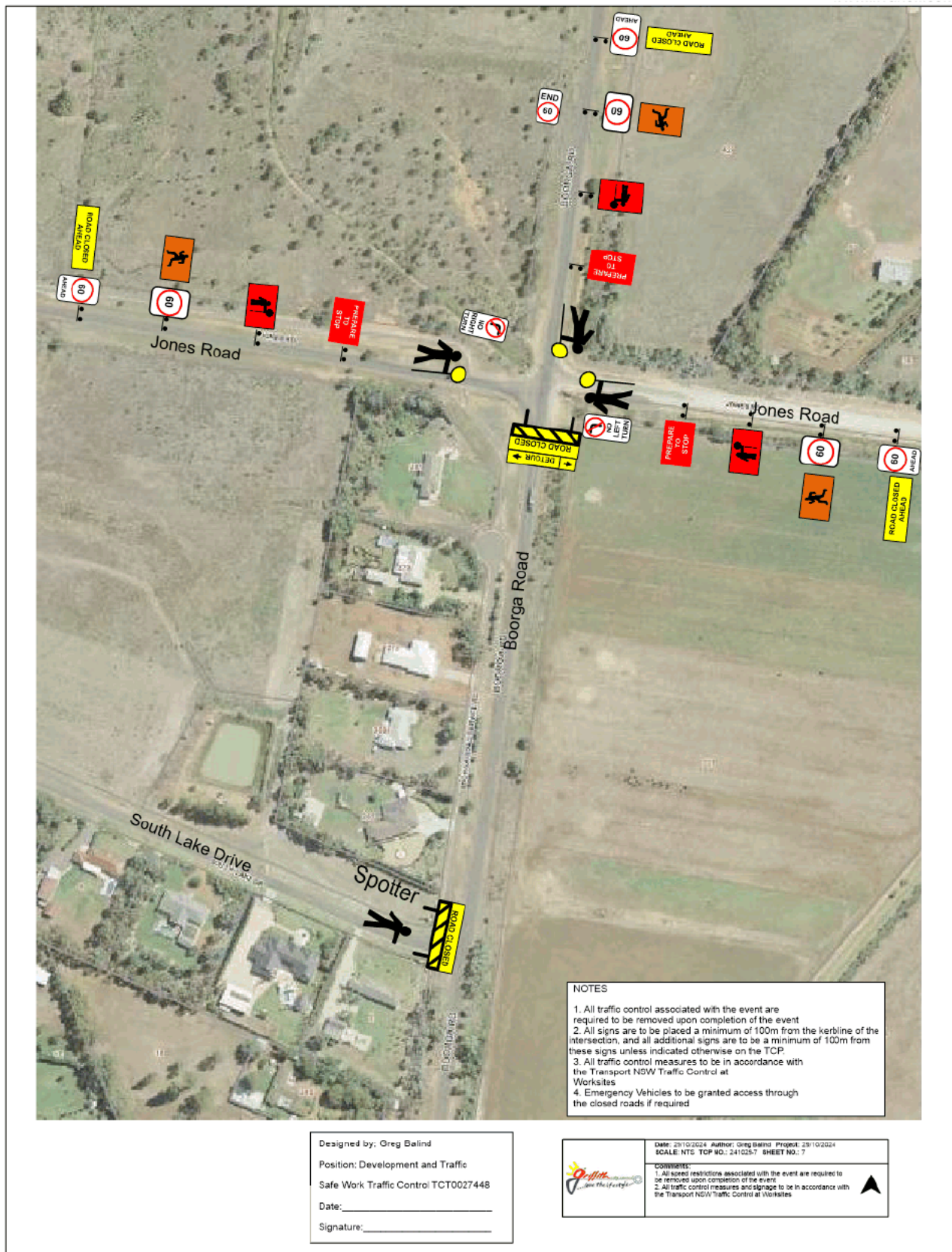






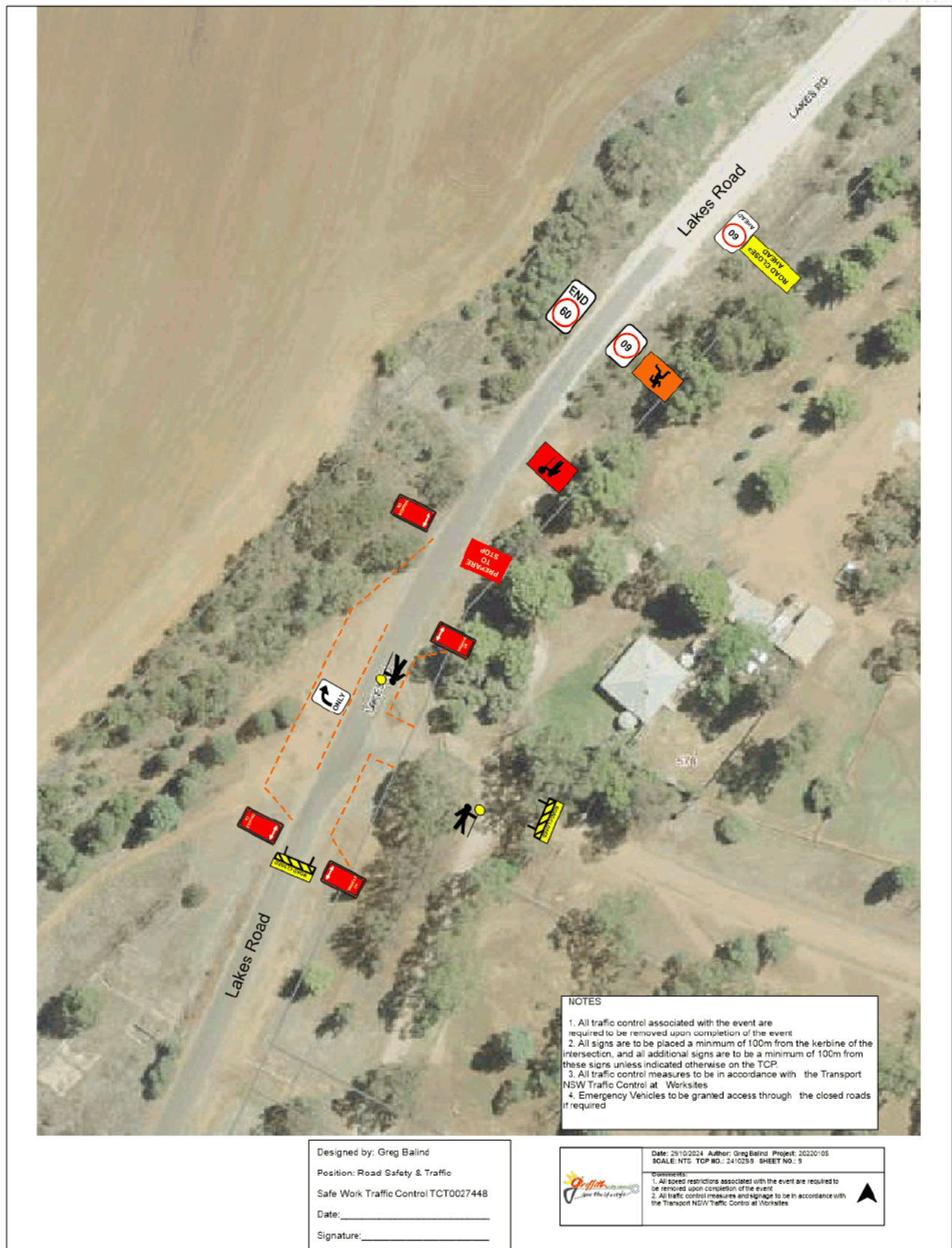


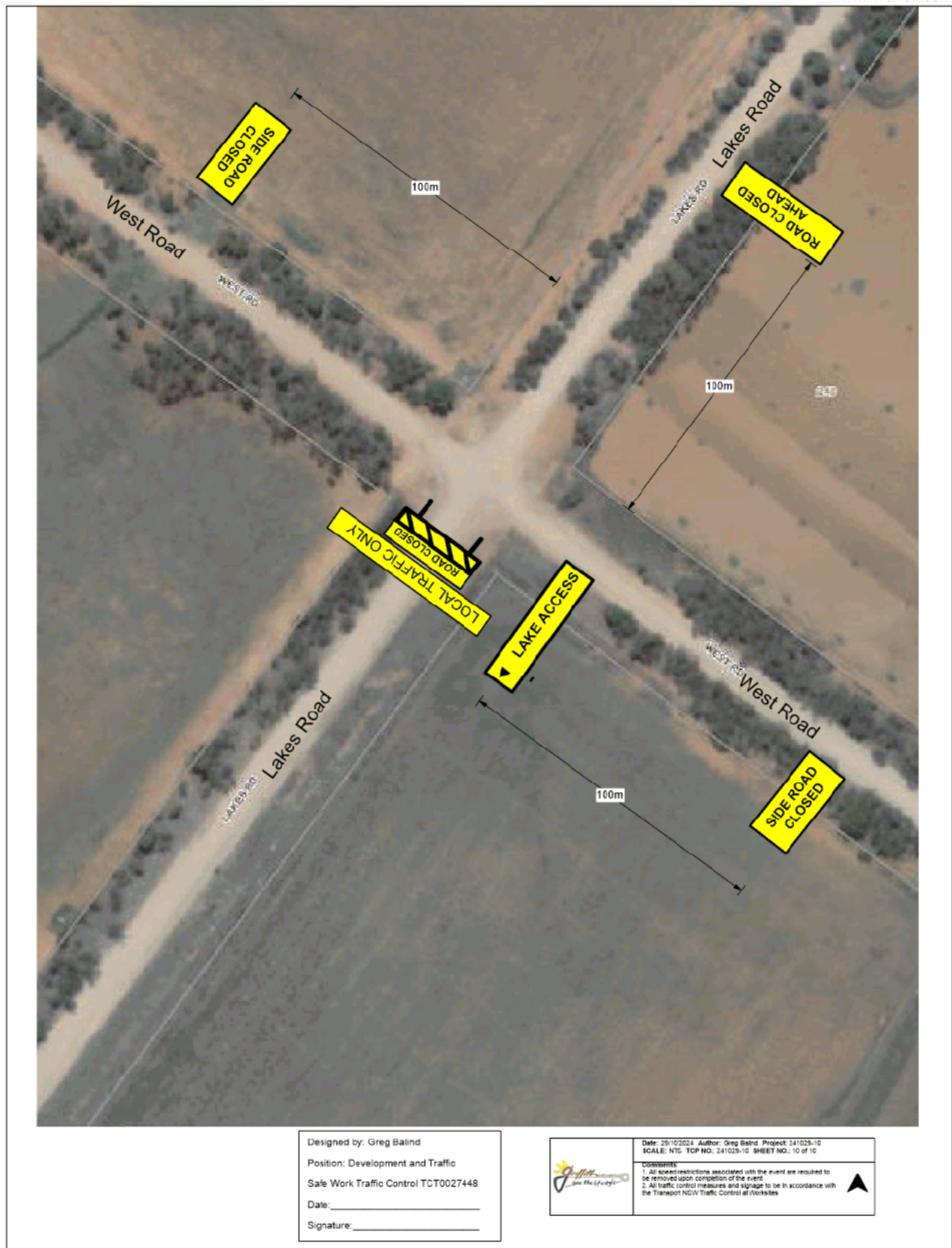
















## Certificate of Currency

**Date of Issue:** 27 October 2025

Cancer Patients Assistance Society of NSW Griffith  
PO Box 1535  
GRIFFITH NSW 2680  
AUSTRALIA

**Contact:** Irma Santosa

**t:** +61 3 9211 3017

**e:** Irma.santosa@aon.com

We hereby certify that the under mentioned insurance policy is current as at the date of this certificate, please refer to the important notices below.

<b>Class of Insurance</b>	<b>Public &amp; Products Liability</b>
<b>Insured</b>	Cancer Patients Assistance Society of NSW Griffith
<b>Business Description</b>	Principally volunteer, community, charitable and not-for-profit organisations and all other associated and related activities including activities of volunteers.
<b>Insurer</b>	Canopus Insurance
<b>Policy Number</b>	PTPRO2300237
<b>Period of Insurance</b>	From: 4.00 pm 23/09/2025 Local Standard Time To: 4.00 pm 23/09/2026 Local Standard Time
<b>Limit of Liability</b>	<b>\$20,000,000</b> any one occurrence and in the aggregate
<b>Geographical Limit</b>	Anywhere in the Commonwealth of Australia
<b>Interested Party</b>	The Griffith City Council The NSW Transport and NSW Police (for their respective rights & interests)

### Further Information

Should you have any queries, please contact us on the details set out at the top of the page.

### Important notes

- Aon does not guarantee that the insurance outlined in this Certificate will continue to remain in force for the period referred to as the Policy may be cancelled or altered by either party to the contract, at any time, in accordance with the terms of the Policy and the Insurance Contracts Act 1984 (Cth).
- Aon accepts no responsibility or liability to advise any party who may be relying on this Certificate of such alteration to or cancellation of the Policy.
- Subject to full payment of premium
- This certificate does not:
  - represent an insurance contract or confer rights to the recipient;
  - amend, extend or alter the Policy; or
  - contain the full policy terms and conditions

Aon Reference: AONGFF24VX2

Cover number: D492191/001

CLAUSE	CL02
TITLE	Traffic Control - Banna Lane/Kooyoo Street - Punjabi Mela Event
FROM	Greg Balind, Development & Traffic Coordinator
TRIM REF	26/3273

### SUMMARY

Notification has been received that the Griffith Punjabi Association will hold a *Punjabi Mela* event scheduled for the evening of Saturday, 11 April 2026 at the Kooyoo Mall. Setting up of the event will commence during the morning, with the event running into the evening. Timings for each stage of the event have yet to be confirmed by the event organiser.

Traffic control for the 2026 event has expanded from Kooyoo Street (between Banna Avenue and Banna Lane) to take into account the closure of Banna Lane to the east and west of Kooyoo Mall, with detours being implemented via Kooyoo Street (south) and Yambil Street as per the attached Traffic Management and Control Plan.

The remainder of traffic management will be as per the Terms and Conditions relating to the use of the Kooyoo Mall.





### Further information

This event is the subject of Development Application 20/2024 which is currently under a recently submitted modification assessment due to changes with respect to the traffic control and commencement/concluding times as requested by the event organiser. Council staff are unable to approve any aspects of traffic management under the *Authorisation and Delegation Instrument (2025)* until the approval for traffic related amendments subject to the development application are assessed and satisfied under the requirements of the Environmental Planning & Assessment Act.

### RECOMMENDATION

This information report be noted by the Traffic Forum. Any further progress on the outcomes subject to the development application assessment process will be notified to future Traffic Forums.

### ATTACHMENTS

(a)	Traffic Management & Control Plan <a href="#">↓</a> 	19
(b)	Schedule 1 Notification <a href="#">↓</a> 	28
(c)	Special Event Transport Management Plan <a href="#">↓</a> 	30
(d)	Certificate of Currency 2026 <a href="#">↓</a> 	34



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# PUNJABI MELA

## 11<sup>th</sup> April 2026

**Traffic Management Plan**

*Punjabi Mela 2026  
Traffic Management Plan*

16<sup>th</sup> December 2025

16th December 2025

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**Prepared for:**

Flourish Group Australia  
Griffith NSW 2680

**Prepared by:**

Complete Traffic Solutions  
108 Masonwells Road  
Nericon NSW 2680

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Email: [toni@completetraffic.net.au](mailto:toni@completetraffic.net.au)

Authors: Wayne Nancarrow  
Positions: Director  
PWZ No: TCT0076559



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## 1.Event

The following Traffic Management Plan has been prepared by Complete Traffic Solutions on behalf of the Flourish Group Australia. This traffic management plan (TMP) incorporates recommendations that shall be applied to the annual Punjabi Mela event at 246-250 Banna Avenue Griffith. The event is set to take place between 4pm and 12am on Saturday 11th April 2026 and will involve various food stalls and exhibitions. It is predicted the event will attract approximately 800 people.

Setting up of the event will take place from 8-12pm prior up to the event with pack down taking place immediately after the event.

The event will involve the closure of Banna Lane between Jondaryan Avenue and Kooyoo Street.

Banna Lane shall be closed between 12pm to 12am.

## 2.Traffic Data

The event is to be held at the Kooyoo Street paved area which is located at 246-250 Banna Avenue Griffith between Commonwealth Bank and Westpac bank.

Kooyoo Street is a paved pedestrian pathway. The pathway is restricted to pedestrian traffic only.

Complete Traffic Solutions has taken the view that Banna Avenue will be possibly subject to a high quantum of traffic movements from 8-12pm Saturday and that the flow of traffic into the Kooyoo Street Plaza should come from Banna Lane to avoid disturbance to Banna Avenue traffic flow.

## 3.Traffic Management

As the event will involve a high volume of pedestrians walking through the event location, unloading/loading will be undertaken by driving into the Kooyoo Street Plaza from Banna Lane and exiting from Kooyoo Street Plaza to the North onto Banna Avenue after unloading/loading.

Approximately five delivery vehicles will be accessing Kooyoo Street to unload/load.

Only one delivery vehicle will be allowed access at a time to unload/load.

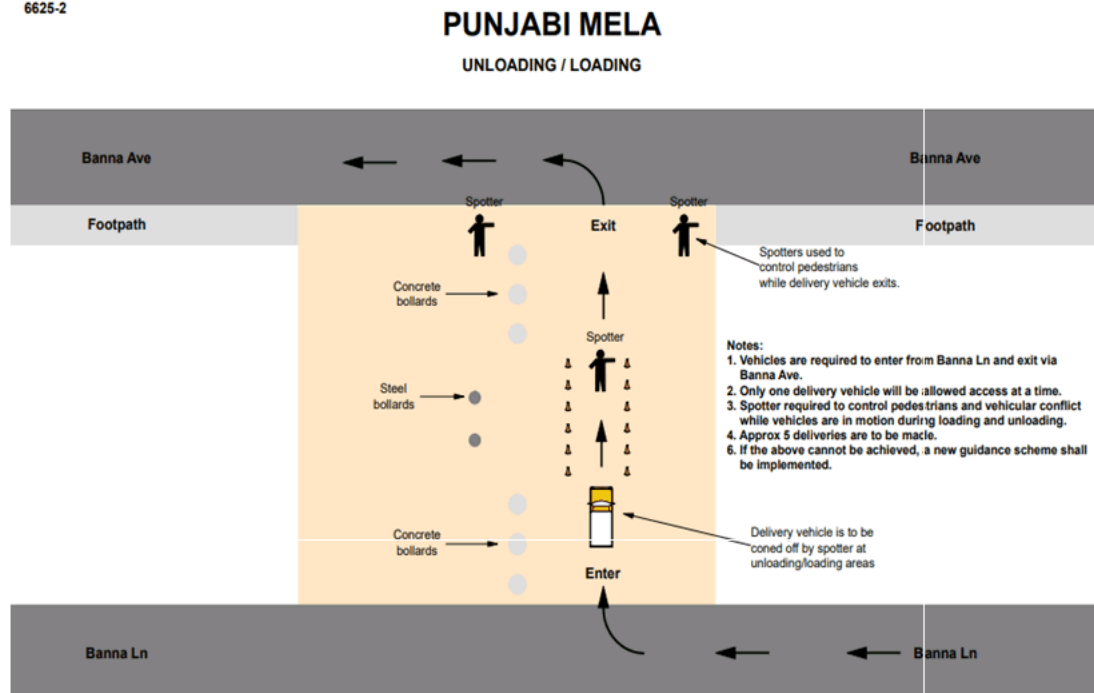
Traffic cones will be placed around delivery vehicles whilst unloading/loading activities are undertaken, and a spotter will ensure pedestrians are kept from entering inside the unloading/loading area.

When vehicles are ready to exit onto Banna Avenue, spotters will be placed on either side of the footpath to restrict pedestrians until such times as the vehicle exits the site.

The traffic control measures proposed for the road closure are outlined below in addition to the associated Traffic Guidance Plan attached.

Vehicles travelling West along Banna Lane from Jondaryan Avenue and Kooyoo Street will exit via council carparks onto Yambil Street.

6625-2



### 3.1 Traffic Control

Traffic control for Banna Lane will be set up from 12pm. This will be packed down at 12am and road will be reopened.

### 3.2 Pedestrian & Cyclists

Pedestrians are considered a high - risk user group in terms of the site, especially with the inclusion of children and the elderly, therefore, to minimise risk to the participants and public;

- The event organisers will promote the use of existing pedestrian facilities and spotters will be placed to direct pedestrians. It is anticipated the event will have little impact on (or attract) cyclists.

### 3.3 Parking

Public parking facilities both on street and car parks are available at Yambil Street, Banna Avenue and Railway Street.



### 3.4 Heavy Vehicles

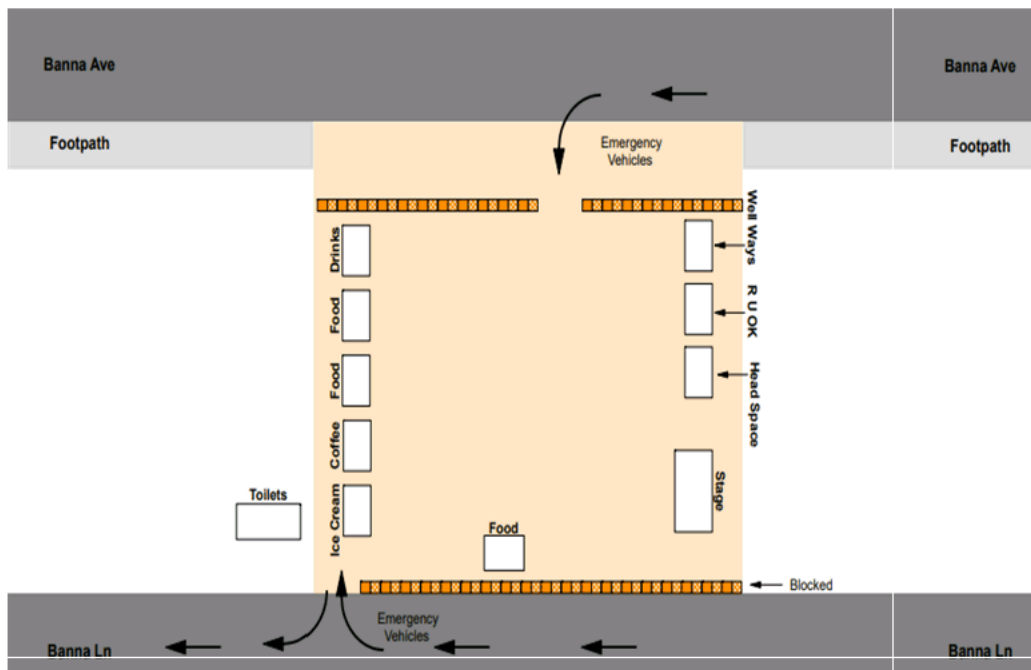
The event will not affect heavy vehicle travel within Griffith.

### 3.5 Emergency Services

The event will require the closure of Banna Lane between Jondaryan Ave and Kooyoo St.

Minimal effect will occur for emergency service vehicles across the Griffith Local Government Area.

Please refer to the site layout for emergency services access points which are located on Banna Avenue and Banna Lane.



### 3.5.1 Police

Griffith Police Station is located at 47 Railway Street between Kooyoo Street and Tranter Place. Access to Kooyoo St will be always available.



Griffith Police Station

### 3.5.2 Ambulance

Griffith Ambulance Station is located at 192-196 Wakaden Street. Access to Kooyoo Street will be always available.



Griffith Ambulance Station

### 3.5.3 Fire Brigade

Griffith Fire Station is located at 11 Jondaryan Avenue at the corner of Jondaryan Avenue and Yambil Street. Access to Kooyoo Street will be always available.



Griffith Fire Station

## 3.6 Public Transport

Griffith Bus lines currently provides a public bus service for Griffith and the surrounding area 7 days a week. The event organiser will be responsible for notifying relevant bus companies and taxi operators of the event. Should the event impact public transport operations, the event organiser will be required to negotiate contingencies with the public transport provider.

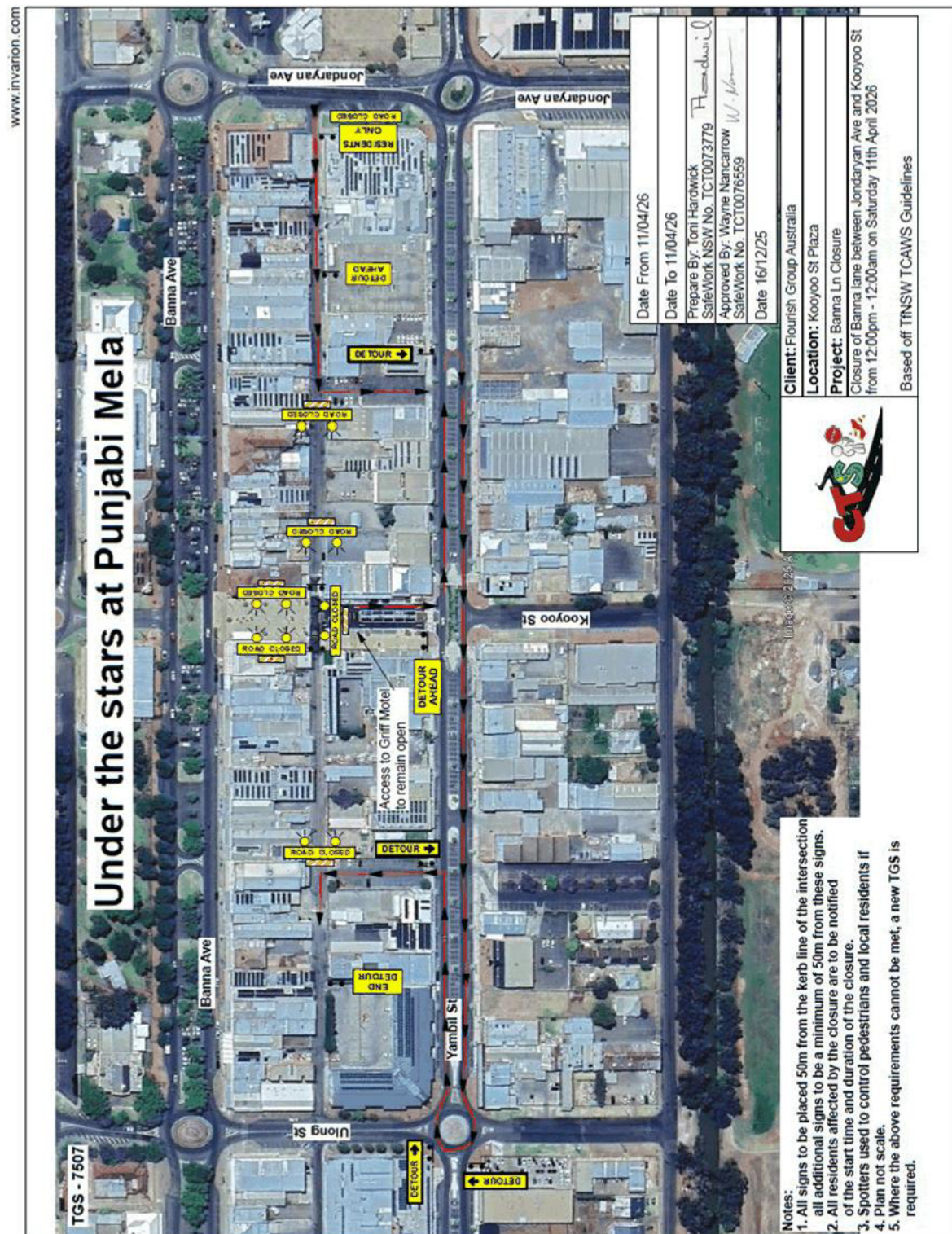
## 3.7 Contingency Plan

If the event cannot occur on this date due to inclement weather or another unforeseen circumstance the event shall be cancelled.



Punjabi Mela 2026  
Traffic Management Plan

16<sup>th</sup> December 2025



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**Schedule 1 Form – Notice of Intention to Hold a Public Assembly****Summary Offences Act 1988***To the Commissioner of Police*

1 I, Manjit Singh Lally.....  
Name

of [REDACTED].....  
Address

on behalf of Punjabi Association of Griffith (PGA).....  
Organisation

notify the Commissioner of Police that on the 11th.....  
Day

of April 2026 .....  
Month/Year

it is intended to hold:

**either:**

(a) a public assembly, not being a procession, of approximately

300-400.....persons which will assemble  
Number
at Kooyoo Street Mall.....  
Place
at approximate 5:30pm .....am/pm  
Time
and disperse at approximately 12:00am ..... am/pm  
Time
**or**
(b) a public assembly, being a procession of approximately .....  
Number
persons which will assemble at .....  
Place
at approximately ..... am/pm  
Time
and at approximately ..... am/pm the procession willcommence and shall proceed.....

.....

.....

Specify route, any stopping places and the approximate duration of any stop; and the approximate time of termination. A diagram may be attached.



## SPECIAL EVENT GUIDE

[Return to Table of Content](#)

- 2 The purpose of the proposed assembly is to hold **Annual Punjabi Mela**  
 The **Punjabi Mela** is a vibrant **street festival celebrating Punjabi culture** held annually in **Griffith, New South Wales**. It's a popular community event that brings together locals and visitors for food, music, dance and cultural celebration, often tied into harvest season traditions similar to the Indian festival of *Vaisakhi*.  
 State purpose
- 3 The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly:
- \* (i) There will be .....(number) of vehicles and/or\* floats involved and their type and dimensions are as follows: - **NA**  
 .....  
 .....
- \* (ii) There will be 10..... (number) of bands, musicians, entertainers etc entertaining or addressing the assembly
- \* (iii) The following number and type of animals will be involved in the assembly: - **NA**  
 .....  
 .....
- \* (iv) Other special characteristics of the proposed assembly are as follows: - **NA**  
 .....  
 .....
- 4 I take responsibility for organising and conducting the proposed public assembly.
- 5 Notices for the purposes of the *Summary Offences Act 1988* may be served on me at the following:
- Address: PO Box 1444.....  
 Griffith.....  
 NSW..... Post Code 2680
- Telephone: [REDACTED].....
- Signed: [REDACTED].....
- Capacity/Title Director.....
- Date 7 January 2026.....

Delete as applicable

Traffic &amp; Transport Management of Councils

## Special Event Transport Management Plan

Refer to [Chapter 7](#) of the TRAFFIC AND TRANSPORT MANAGEMENT FOR SPECIAL EVENTS

### 1. EVENT DETAIL

---

#### 1.1. Event Summary

Event Name: Punjabi Mela

Event Location: Kooyoo Street Mall

Event Date: 11 April 2026 Event Start Time: 5:30pm Event Finish Time: 12:00am

Traffic Control: Setup Time: 3:00pm

Pack Down Time: 13:00am

Event is ☒ off-street ☐ on-street moving ☒ on-street non-moving

Event Organiser\*: Punjabi Association of Griffith (PGA)

Phone: Mobile: Email: lallyms@hotmail.com

Event Management Company (if applicable):

*\*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.*

Police: Sergeant Jason Hinson - Griffith Local Area Command

Phone: 69694299

Griffith City Council (Road Authority)

Greg Balind – Development and Traffic Coordinator

Phone: 69628100 Mobile: 0429604429

Email: greg.balind@griffith.nsw.gov.au



## 1.2. Detailed description of the event

The **Punjabi Mela** is a vibrant **street festival celebrating Punjabi culture** held annually in **Griffith, New South Wales**. It's a popular community event that brings together locals and visitors for food, music, dance and cultural celebration, often tied into harvest season traditions similar to the Indian festival of *Vaisakhi*.

## 2. RISK MANAGEMENT TRAFFIC

Class 1	Class 2	Class 3	2.1. Occupational Health & Safety – Traffic Control	
			<input type="checkbox"/> ✓ Risk assessment plan (or plans) attached - <b>refer to TMP</b>	
			2.2. Public Liability Insurance	
			<input type="checkbox"/> ✓ Public liability insurance arranged. Certificate of currency attached.	
			2.3. Police	
			<input type="checkbox"/> ✓ Police written approval obtained (via Traffic Committee)	
			2.4. Fire Brigades and Ambulance	
			<input type="checkbox"/> ✓ Emergency Services notifications ( <b>mandatory</b> ) - <b>refer to TMP</b>	
Fire and Rescue NSW; NSW Police (Schedule 1) Ambulance NSW; SES; Rural Fire Service				

## 3. TRAFFIC & TRANSPORT MANAGEMENT

Class 3	<b>The route or location</b>	
	<input type="checkbox"/> Map attached - <b>refer to TMP</b>	
	<b>3.1. Parking</b>	
	<input type="checkbox"/> ✓ Parking organised – details attached - <b>refer to TMP</b>	
	<input type="checkbox"/> Parking not required	
	<b>3.2. Impact on/or Public Transport</b>	
	<input type="checkbox"/> Public transport plans created - details attached	
	<input type="checkbox"/> ✓ Public transport operators notified (mandatory)	
	<b>3.3. Construction, traffic calming and traffic generating developments</b>	
	<input type="checkbox"/> Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached	
	<input type="checkbox"/> ✓ There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes	
	<b>3.4. Reopening roads after moving events</b>	
	<input type="checkbox"/> This is a moving event - details attached.	
	<input type="checkbox"/> ✓ This is a non-moving event.	
	<b>3.5. Traffic management requirements unique to this event</b>	
<input type="checkbox"/> ✓ Description of unique traffic management requirements attached - <b>refer to TMP</b>		

Traffic & Transport Management of Special Events

Class 1

- ☐ There are no unique traffic requirements for this event

### 3.6. Contingency plans

- ☐ ✓ Contingency plans attached - refer to TMP

### 3.7. Heavy vehicle impacts

- ☐ Impacts heavy vehicles – RMS/Council to manage
- ☐ ✓ Does not impact heavy vehicles

### 3.8. Special event clearways

- ☐ Special event clearways required - RMSTMC to arrange
- ☐ ✓ Special event clearways not required

## 4. MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES

Class 1

Class 2

Class 3

### 4.1. Access for local residents, businesses, hospitals and emergency vehicles

- ☐ ✓ Plans to minimise impact on non-event community attached - refer to TMP
- ☐ This event does not impact the non-event community either on the main route (or location) or detour routes

### 4.2. Advertise traffic management arrangement

- ☐ ✓ Road closures or restrictions - advertising medium and copy of proposed advertisements attached - refer to TMP
- ☐ No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached.

### 4.3. Special event warning signs

- ☐ Special event information signs are described in the Traffic Control Plan/s
- ☐ ✓ This event does not require special event warning signs

### 4.4. Permanent Variable Message Signs

- ☐ Messages, locations and times attached
- ☐ ✓ This event does not use permanent Variable Message Signs

### 4.5. Portable Variable Message Signs

- The proposed messages and locations for portable VMS are attached
- ☐ This event does not use portable VMS

---

## 5. PRIVACY NOTICE

---

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, Transport NSW, Transport Management Centre (TMC) or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999* and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, Transport NSW/TMC or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.

Signed



Date: 7/01/2026

Position: Director

---

## 6. APPROVAL

---

Implementation of TMP Approved by: **Griffith City Council Traffic Committee**. Date:

---

## 7. AUTHORISATION TO REGULATE TRAFFIC

---

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described.

Regulation of traffic authorised by: **Griffith City Council**. Date:





Local Community  
Insurance Services

21 January 2026

PUNJABI ASSOCIATION OF GRIFFITH LTD  
C/- Manjit Lally  
146 Yambil Street  
Griffith, NSW 2680

**Local Community Insurance Services**  
(LCIS) is a division of JLT Risk Solutions Pty  
Ltd (ABN 69 009 098 864 AFS Licence No:  
226827) ("JLT") and is a business of Marsh  
McLennan.

Level 1, 148 Frome Street  
ADELAIDE SA 5000  
GPO Box 1693  
ADELAIDE SA 5001

Tel: 1300 853 800  
Email: [insurance@lcis.com.au](mailto:insurance@lcis.com.au)  
[localcommunityinsurance.com.au](http://localcommunityinsurance.com.au)

## CERTIFICATE OF CURRENCY SHORT TERM PUBLIC & PRODUCTS LIABILITY

**Quote Number: 82465676747**

THIS CERTIFICATE OF CURRENCY PROVIDES A SUMMARY OF THE POLICY COVER AND IS CURRENT ON THE DATE OF ISSUE. IT IS NOT INTENDED TO AMEND, EXTEND, REPLACE OR OVERRIDE THE POLICY TERMS AND CONDITIONS CONTAINED IN THE ACTUAL POLICY DOCUMENT. THIS CERTIFICATE OF CURRENCY IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. WE ACCEPT NO RESPONSIBILITY WHATSOEVER FOR ANY INADVERTENT OR NEGLIGENT ACT, ERROR OR OMISSION ON OUR PART IN PREPARING THESE STATEMENTS OR IN TRANSMITTING THIS CERTIFICATE BY EMAIL OR FOR ANY LOSS, DAMAGE OR EXPENSE THEREBY OCCASIONED TO ANY RECIPIENT OF THIS LETTER.

<b>INSURED NAME</b>	PUNJABI ASSOCIATION OF GRIFFITH LTD
<b>INTERESTED PARTY</b>	Griffith City Council, New South Wales Police and Transport New South Wales as Lessor/Landlord LCIS24 LESSOR/LANDLORD ENDORSEMENT You, Your insured' at 2.21 under DEFINITIONS is amended to include an additional paragraph: (h) Griffith City Council, New South Wales Police and Transport New South Wales as Lessor/Landlord as Lessor/Landlord in respect of their liability arising from the activities under a lease or permit to occupy premises or land, but subject always to the extent of coverage and the limit of liability provided by this policy. Indemnity will not be provided however where any claim arises from the negligence of the Lessor/Landlord.
<b>DECLARED ACTIVITY</b>	Event - Adult Sporting Tournament / Carnival / Sports Day
<b>PERIOD OF INSURANCE</b>	Start: 4:00PM 10-04-2026 End: 4:00PM 12-04-2026 (Time as per the state of the Policy Holder.) The Policy extends to cover 'bump-in' and 'bump-out' of the event which includes the day before and day after the event dates as noted above.
<b>SITUATION</b>	Anywhere in Australia
<b>EVENT LOCATION</b>	Postcode: 2680 State: NSW
<b>STALL HOLDERS</b>	N/A
<b>INDIVIDUAL PERFORMERS</b>	N/A

<b>BANDS</b>	N/A
<b>LIMITS OF LIABILITY</b>	<p>Public Liability: The maximum Limit of Liability is \$20,000,000 any one Occurrence.</p> <p>Product Liability: The maximum Limit of Liability is \$20,000,000 any one Occurrence and in the aggregate for all Occurrences during any one Period of Insurance.</p> <p><i>(Both limits are exclusive of Supplementary Payments as defined in the Policy Wording.)</i></p>
<b>SUB-LIMIT OF LIABILITY</b>	Property in physical or legal control: \$250,000 any one Occurrence.
<b>DEDUCTIBLE/EXCESS</b>	\$500 each and every claim or series of claims arising out of one Occurrence <i>(Inclusive of all defence cost and supplementary costs).</i>
<b>SPECIAL CONDITIONS</b>	
<b>EVENT DESCRIPTION</b>	<p>Punjabi Mela is a vibrant cultural festival celebrating the rich heritage, traditions, and values of the Punjabi community. The event brings together people of all backgrounds to experience Punjabi culture through music, dance, food, language, and community spirit.</p> <p>The Mela showcases traditional and contemporary Punjabi performances, including Bhangra, Giddha, folk music, and cultural presentations, alongside interactive activities for children and families. A variety of local businesses and cultural displays create a welcoming and inclusive atmosphere for everyone to enjoy.</p> <p>Punjabi Mela is more than a celebration—it is a platform to promote unity, multicultural harmony, and intergenerational connection, while educating the wider community about Punjabi history, values, and contributions to Australian society.</p> <p>The event supports local artists, businesses, and community groups, and provides opportunities for youth engagement, cultural learning, and volunteer participation. Through culture, seva, and togetherness, Punjabi Mela strengthens community bonds and celebrates diversity.</p> <p>Everyone is welcome to attend and be part of this joyful celebration of Punjabi culture.</p>
<b>INSURER</b>	QBE Insurance (Australia) Ltd
<b>PROPORTION</b>	100.000%
<b>POLICY NUMBER</b>	LCI117057FES

Yours sincerely,



Local Community Insurance Services

**CLAUSE** CL03**TITLE** Traffic Control - Multicultural Parade 2026**FROM** Greg Balind, Development & Traffic Coordinator**TRIM REF** 26/3279

---

**SUMMARY**

The Multicultural Council of Griffith is proposing to hold a multicultural parade on Banna Avenue on Sunday, 19 April 2026 commencing at 3:00 pm and concluding at 5:30 pm. The event will involve a maximum of 40 vehicles/floats carrying participants along with walkers representing various cultures through the CBD from Jondaryan Avenue to Wayeela Street. Approximately 500 persons will be involved in the parade.

The event will require the closure of the following roads commencing at 2:30 pm:

- Banna Avenue between Jondaryan Avenue and Wayeela Street,
- Kooyoo Street between Banna Avenue and Railway Street,
- Railway Street between Jondaryan Avenue and Ulong Street, and
- Railway Street (Memorial Park) Carpark.

A Traffic Guidance Scheme (TGS - Attachment 'a') has been developed by Complete Traffic Solutions showing the proposed closures and parade route. The TGS conforms to the requirements of AS 1742.3 and the Transport NSW Guide to Traffic Control at Worksites. The establishment and monitoring of traffic control devices for the duration of the event will similarly be undertaken by accredited traffic controllers.

Marshalling of the parade participants will take place in the Railway Street (Memorial Park) Carpark from 2:30 pm. At 3:00 pm the parade will leave the marshalling area under pilot/escort vehicles and travel east on Railway Street turning south on Kooyoo Street then east on Banna Avenue. The parade will continue east before entering the westbound travel lane of Banna Avenue at a central U-turn bay to the west of Jondaryan Avenue. Participants will continue west on Banna Avenue before again entering the eastbound travel lane of Banna Avenue via another central U-turn bay to the west of Ulong Street. The parade will then return to the Memorial Park Carpark to stand down by 5:00 pm.

All roads will be reopened by 5:30 pm.

The registration of participating floats places an obligation on the driver of those vehicles to comply with the relevant terms and conditions relating to travel and the conduct of those riding on the float.

Further attachments supporting the event as submitted by the event organiser include a Special Event Transport Management Plan and a Traffic Management Plan.

The Submitted Schedule 1 Notification document is attached for NSW Police assessment.

A Road Occupancy Licence will be sought within 1 month of the event – the existence of which will be advised to the March 2026 Traffic Forum.



**At the time of writing a valid Certificate of Currency remained outstanding. It will be a condition of approval that a valid policy be presented to Council on or before 19 March 2026.**






### **LINK TO STRATEGIC PLAN**

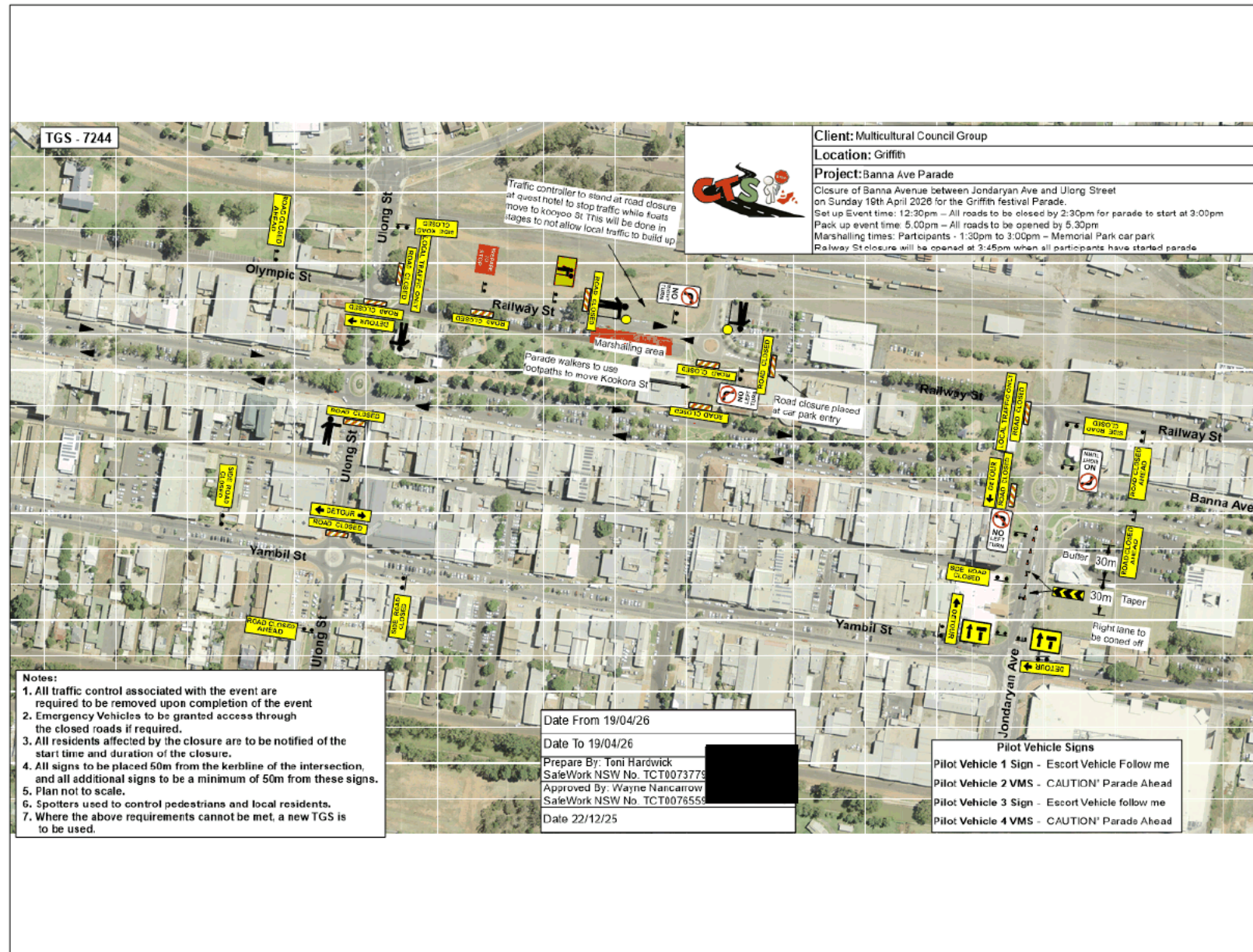
This item links to Council's Strategic Plan item 4.2 Encourage an inclusive community that celebrates social and cultural diversity.

### **RECOMMENDATION**

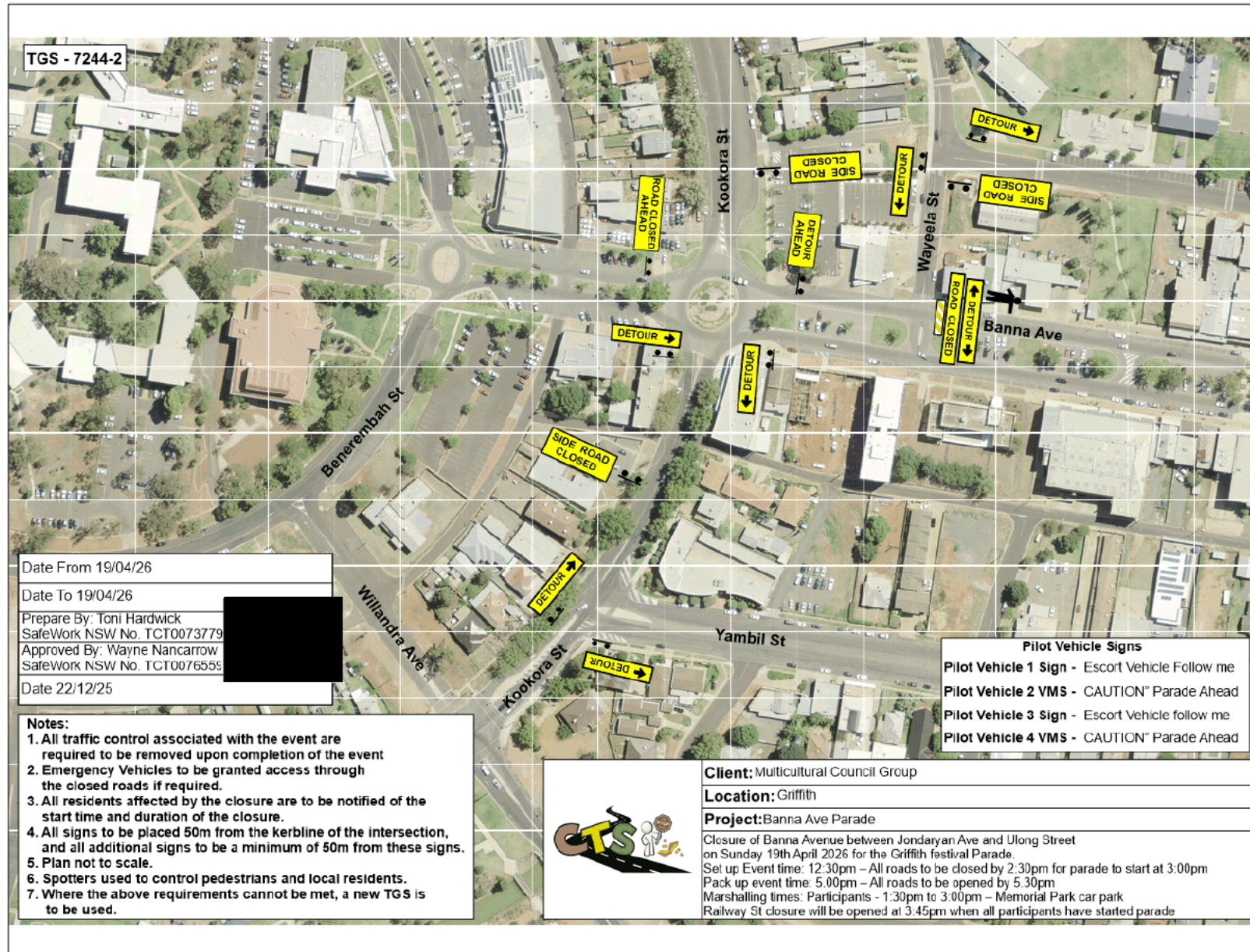
**The Traffic Forum note the submitted traffic related documentation and raise for discussion any issues/concerns as required.**

### **ATTACHMENTS**

(a)	Traffic Guidance Scheme 1 <a href="#">↓</a> 	38
(b)	Traffic Guidance Scheme 2 <a href="#">↓</a> 	39
(c)	Special Event Transport Management Plan <a href="#">↓</a> 	40
(d)	Transport Management Plan <a href="#">↓</a> 	44
(e)	Schedule 1 Notification <a href="#">↓</a> 	56









## Special Event Transport Management Plan

Refer to [Chapter 7](#) of the **TRAFFIC AND TRANSPORT MANAGEMENT FOR SPECIAL EVENTS**

### 1. EVENT DETAIL

#### 1.1. Event Summary

Event Name: Griffith Multicultural Parade

Event Location: Banna Avenue

Event Date: 19 April 2026 Event Start Time: 3pm Event Finish Time: 5pm Event

Setup Time: 12.30pm Event Pack down Finish Time: 5.30pm

Event is ☐ off-street ☒ on-street moving ☐ on-street non-moving

Event is ☐ held regularly throughout the year (calendar attached)

#### 1.2. Event Summary

**Event Organiser\*:** Griffith Multicultural Committee – Carmel La Rocca

Phone: \_\_\_\_\_ Mobile: [REDACTED] Email: \_\_\_\_\_

multiculturalcouncilofgriffith@gmail.com

Event Management Company (if applicable): \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**Police:**  
**Sergeant Jason Hinson - Griffith Local Area Command**  
 Phone: 69694299

**Griffith City Council (Road Authority)**  
**Greg Balind – Development and Traffic Coordinator**  
 Phone: 69628100 Mobile: 0429604429  
 Email: [greg.balind@griffith.nsw.gov.au](mailto:greg.balind@griffith.nsw.gov.au)

*\*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.*

### 1.3. Brief description of the event (one paragraph)

The 2026 Griffith Multicultural Council Parade is an annual event providing presentation of Griffith's multicultural groups and showcasing their cultural diversity.

The event includes floats and walking participants.

The Parade will be led by a pilot vehicle and will commence from the marshalling area in the Railway Street carpark, entering Railway Street – Kooyoo Street roundabout and south along Kooyoo Street entering Banna Avenue in an easterly direction. Further pilot vehicles will be placed at interval equivalent to every 4 floats and walking participants to maintain continuity of speed and delineation between participants and onlookers.

Participants will complete a loop of Banna Avenue and be marshalled at Kooyoo Street North to be dispersed.

## 2. RISK MANAGEMENT TRAFFIC

Class 1	Class 2	Class 3	2.1. Occupational Health & Safety – Traffic Control
			<input checked="" type="checkbox"/> Risk assessment plan (or plans) attached
			2.2. Public Liability Insurance
			<input type="checkbox"/> Public liability insurance arranged. Certificate of currency attached To be provided two weeks prior to event
Class 1	Class 2	Class 3	2.3. Police
			<input checked="" type="checkbox"/> Police written approval obtained
			2.4. Fire Brigades and Ambulance
			<input checked="" type="checkbox"/> Fire brigades notified <input checked="" type="checkbox"/> Ambulance notified

## 3. TRAFFIC & TRANSPORT MANAGEMENT

Class 1	Class 2	Class 3	<b>The route or location</b>
			X Map attached
			<b>3.1. Parking</b>
			X Parking organized – details attached
			<input type="checkbox"/> Parking not required
			<b>3.2. Construction, traffic calming and traffic generating developments</b>
			<input type="checkbox"/> Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached
			X There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes
			<b>3.3. Trusts, authorities or Government enterprises</b>
			X This event uses a facility managed by a trust, authority or enterprise; written approval attached
<input type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise			
<b>3.4. Impact on/or Public Transport</b>			
<input type="checkbox"/> Public transport plans created - details attached			
X Public transport not impacted or will not impact event (Event operates within bus			
Traffic & Transport Management of Special Events			

timetable

**3.5. Reopening roads after moving events**

- ☒ This is a moving event - details attached.
- ☐ This is a non-moving event.

**3.6. Traffic management requirements unique to this event**

- ☒ Description of unique traffic management requirements attached
- ☐ There are no unique traffic requirements for this event

**3.7. Contingency plans**

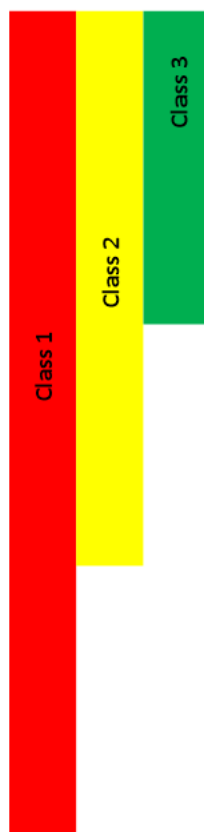
- ☐ Contingency plans attached

**3.8. Heavy vehicle impacts**

- ☐ Impacts heavy vehicles – RMS/Council to manage
- ☒ Does not impact heavy vehicles

**3.9. Special event clearways**

- ☐ Special event clearways required - RMSTMC to arrange
- ☒ Special event clearways not required

**4. MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES****4.1. Access for local residents, businesses, hospitals and emergency vehicles**

- ☐ Plans to minimise impact on non-event community attached
- ☒ This event does not impact the non-event community either on the main route (or location) or detour routes

**4.2. Advertise traffic management arrangement**

- ☒ Road closures or restrictions - advertising medium and copy of proposed advertisements attached
- ☐ No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached.

**4.3. Special event warning signs**

- ☒ Special event information signs are described in the Traffic Control Plan/s
- ☐ This event does not require special event warning signs

**4.4. Permanent Variable Message Signs**

- ☐ Messages, locations and times attached
- ☒ This event does not use permanent Variable Message Signs

**4.5. Portable Variable Message Signs**

- ☒ The proposed messages and locations for portable VMS are attached
- ☐ This event does not use portable VMS



---

## 5. PRIVACY NOTICE

---

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads & Maritime Services (RMS), Transport Management Centre (TMC) or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999* and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RMS/TMC or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.
- 

## 6. APPROVAL

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Implementation of TMP Approved by: Griffith City Council Traffic Committee. Date:

## 7. AUTHORISATION TO \*REGULATE TRAFFIC (Office use only)

---

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described.

Regulation of traffic authorised by: **Griffith City Council**. Date:

*\* "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RMS/TMC require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.*



**COMPLETE TRAFFIC SOLUTIONS**

# **GRIFFITH MULTICULTURAL PARADE**

**19<sup>th</sup> April 2026**

December 2025

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**Prepared for:**

Multicultural Council of Griffith  
Olympic Street  
Griffith NSW 2680

**Prepared by:**

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Nericon NSW 2680

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Positions: Director





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## 1. Introduction

This Traffic Management Plan relates to the 2026 Griffith Multicultural Council Parade event, which involves a procession of floats and participants walking Banna Avenue. The event is proposed to take place on the 19th of April 2026, which will require the closure of Banna Avenue during the parade.

The event will involve the closure of.

- Banna Avenue internally between Jondaryan Avenue and Wayeela Street.
- Jondaryan Avenue will remain open to traffic through Tranter Place and easterly traffic flow on Banna Avenue.
- Kookora Street will remain open to traffic flowing north and south and to Banna Avenue west during the parade.
- Railway Street will be closed to local traffic only from Ulong Street to Quest Apartments driveway access from 2:30pm to 3:00pm and a full road closure to the remainder of Railway Street to the Kooyoo Street roundabout.
- Railway Street will close from the Police Station carpark to all traffic flowing west towards Kooyoo Street – Railway Street roundabout from 2:30pm to 3:00pm.
- Kooyoo Street north – Railway Street roundabout will be closed to north and south traffic from 2:30pm to 3:45pm.
- Kooyoo Street north from Banna Avenue to Railway Street roundabout will be closed from 2:30 to 5:30pm

Banna Avenue, Kooyoo & Railway Street Road closures will be in place between 12.30pm and 5:30pm Sunday 19<sup>th</sup> April 2026.



Figure 1 – Road Closure locations

## 2. Event

The 2026 Griffith Multicultural Council Parade is an annual event providing presentation of Griffith's multicultural groups and showcasing their cultural diversity.

The event includes floats and walking participants.

The Parade will be led by a pilot vehicle and will commence from the marshalling area in the Railway Street carpark, entering Railway Street – Kooyoo Street roundabout and south along Kooyoo Street entering Banna Avenue in an easterly direction. Further pilot vehicles will be placed at interval equivalent to every 10 floats (maximum 40 floats) and walking participants to maintain continuity of speed and delineation between participants and onlookers.



**Figure 2 – Proposed Marshalling Area**

When the parade is ready to commence, traffic control will close the road and marshal the floats and walkers into Banna Avenue. When the Parade participants enter Banna Avenue Railway Street and Kooyoo Street north into the railway station carparks will be reopened whilst maintaining road closure of Kooyoo Street between Railway Street and Banna Avenue.

### 2.1 Pathway

The parade will utilise Railway Street, Kooyoo Street and Banna Avenue. The parade will progress from Kooyoo Street entrance into Banna Avenue, along Banna Avenue on the northern path in an easterly flow for 150 metres and cross to the southern path and progress 300 metres in a westerly direction turning back onto Banna Avenue and heading in an easterly direction back to Kooyoo Street.

Banna Avenue forms part of the state road network (B87) controlled by the Transport for NSW Services (TfNSW). Approval from the TfNSW is required for the event to proceed; this shall be achieved through the Local Traffic Committee process. Banna Avenue is a two (2) lane, two (2) way bitumen sealed road, with kerb and gutter located along both sides of the road. The road is divided by a centre median between Jondaryan Avenue and Ulong Street. Banna Avenue is classified as an "Arterial Road" as specified on *Council's Road Hierarchy Plan*. Banna Avenue has a speed limit of 50km/h.



Banna Avenue forms part of Griffith's B-Double network between Lenehan Road and Jondaryan Avenue. This section of road will remain open and no road closures or stop slow activities will be conducted.

Griffith City Council conducted traffic counts along Banna Avenue in several locations throughout 2015. The results of the traffic counts are detailed below:

- Between Kooyoo Street and Ulong Street. The average daily traffic count for that period was 9,961 vehicles per day. The average traffic count on a Sunday during this period is not known.

A variety of land-uses are present along the proposed route, including commercial and retail businesses and residential houses. Banna Avenue is the main road through Griffith's Central Business District; as such it services most Griffith's retail businesses and licensed premises. The event will have a significant impact on the business along the proposed route and in the road, network immediately surrounding the route. Notification to these business houses two weeks prior should be initiated.

### 3. Traffic Management

The parade event involves floats and walkers travelling along Banna Avenue as well as non-participants view the parade from the surrounding footpaths and medians. Therefore, there is a significant potential for conflict between road users during the event.

The event participants will be marshalled at the nominated marshalling points. Entrance to the marshalling area will be via Railway Street for vehicles and walking participants.

**As described in TGS, pilot vehicles will marshal participants in an orderly manner from the marshalling area to Banna Avenue.**

Pedestrians are considered a high-risk user group in road safety terms, especially with the inclusion of children and the elderly, therefore, to minimise risk to the participants and public the event will require the full closure of Banna Avenue. (as per the Traffic Guidance Schemes).

All participants in the event shall obey the NSW Road Rules 2014.

Additionally, vehicles participating in the event are required to abide by the following restrictions:

- Vehicles must be registered and roadworthy.
- Drivers must be appropriately licensed.
- Drivers must not have a blood alcohol level over the legal limit.
- Vehicles are restricted to 4.3-metres in height.

The event has been restricted to a maximum of 40 vehicles which will be able to participate. The event has been restricted for marshalling purposes as walking participants and vehicles velocity need to be continuously monitored and maintained for safe passage.

#### 3.1 Traffic Control

Traffic control for Banna Avenue will be set up from 12.30am until 5:00pm. This will be packed down by 2.00pm and road will be reopened. Notwithstanding Railway Street and Kooyoo Street north to the railway station being opened directly after the participants enter Banna Avenue.

Kooyoo Street from Banna Avenue to Railway Street will become the marshalling area at the end of the parade to disperse participants and heavy vehicles



All traffic control will be packed down by 5.30pm where all roads are to be reopened. To minimise disruption of traffic flow to the non-event community, it is proposed the traffic control be setup and packed down according to the below table.

<b>Action</b>	<b>Time</b>
- All traffic control to be set up in accordance with TGS – 7244 & 7244-2	2:00pm
- Marshalling	1:30pm – 3:00pm
- Parade commences. Traffic Control allowing marshalled vehicles to enter the parade route. Details illustrated by <b><u>TGS - 7244</u></b>	3:00pm
- Marshalling finishes and parade participants are inside Banna Avenue, Banna Avenue road closure is enacted and Jondaryan Avenue roundabout is to be re-opened.	3.30pm
- Parade Finishes	5:00pm
- All Traffic control to be packed down and roads reopened.	5:30pm

The following roads will be closed to non-event traffic.

- Kooyoo Street North
- Railway Street
- Banna Avenue between Jondaryan Avenue and Ulong Street

Traffic controls and warning signage shall be erected in accordance with the Transport for NSW Manual (V6.1 - 2022) and AS 1742.3 (2009) - *Manual of uniform traffic control devices - Traffic control for works on roads* to manage the special event traffic and the general public. The traffic control measures proposed are detailed below in addition to the associated traffic control plans attached in the appendices.

Detours for the Multicultural parade have been outlined in the below figure. Vehicles travelling from the south, west and east shall be detoured along Kookora Street, Yambil Street, and Jondaryan Avenue. Vehicles travelling from the north shall be detoured along Wakaden Street, Koorngal Avenue, Kookora Street and Yambil Street.

Variable message (VMS) boards are required to be implemented on a mobile pilot vehicle at the front and rear of the parade participants. The VMS boards shall remain mobile for the duration of the parade.

Traffic control plans, attached, have been prepared by Complete Traffic Solutions, detailing the traffic control measures to be installed for the event. The plan conforms to the requirements of AS 1742.3 and the Transport of NSW Manual (V6.1) to Traffic Control at Worksites.



The traffic control measures will be implemented and taken down by accredited individuals who have completed the two-day Traffic Control for Worksites course. Provisions to ensure that the signs are not altered or removed during the event will be established.

### 3.2 Pedestrian & Cyclists

Pedestrians are considered a high-risk user group in road safety terms, especially with the inclusion of children and the elderly, therefore, to minimise risk to the participants and public, the event will require the full closure of Banna Avenue between Jondaryan Avenue and Ulong Street.

Pedestrian and cyclist access for the public will be minimally affected by the event.

Pedestrian facilities of a varying width are present along both sides of the proposed route.

The event will require the use of the proposed routes road carriageway and will not impact upon the existing pedestrian and cyclist facilities present along the route. Pedestrians and cyclists utilising the facilities crossing the proposed route will be required to give way to the approaching traffic, as per the NSW Road Rules 2014.

### 3.3 Parking

The proposed event affects a significant amount of the parking available within the CBD, as vehicular access to Banna Avenue will be restricted for the duration of the event. Therefore, the centre bay and parallel parking along Banna Avenue will not be available during the event.

There is a significant amount of long-term, off-street parking facilities located within the CBD, particularly off Yambil Street, Railway Street and Olympic Street. These parking areas rarely reach capacity and will be able to cater for the loss of parking along Banna Avenue for the duration of the event.



Figure 3 – Existing Parking around Griffith's Central Business District

### 3.4 Heavy Vehicles

The event will require the closure of one of Griffith's major arterial roads, Banna Avenue. This is a major thoroughfare, serving as the main corridor into the Central Business District.



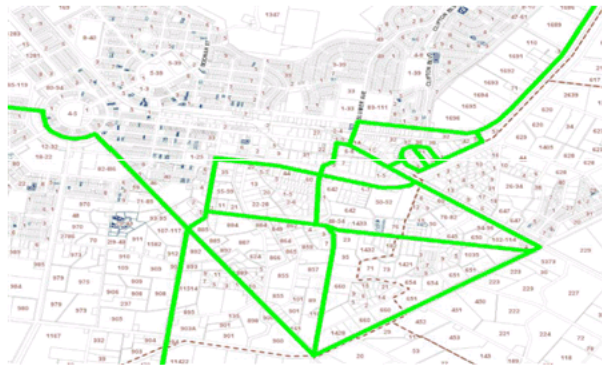


**Figure 4 – Griffith's Road Train and B-Double Network**

Banna Avenue (between Jondaryan Avenue and Mackay Avenue) forms part of Griffith's B-Double network and provides access to the Griffith Intermodal Freight Terminal via Tranter place. Access to the freight terminal will be available during the event. This will have minimal effect on the freight terminal as the event is taking place after hours on Sunday 6<sup>th</sup> October 2024.

Banna Avenue shall be closed between Jondaryan Avenue and Ulong Street for the duration of the Parade only.

The TFNSW shall be notified of the proposed road closure along Banna Avenue. A request will be made to have the road closure listed on the TFNSW website to notify heavy vehicle drivers of the closures and to plan alternate routes accordingly.

**Figure 5 – Proposed B-Double Detours**

### 3.5 Emergency Services

The procession will require the closure of one (1) of Griffith's major arterial roads, Banna Avenue. This road is major thoroughfares, serving as the main corridor into the Central Business District.

The closure of the above roads due to the event will not affect the operation of Griffith's emergency services especially if an incident occurs in the south of the Local Government Area (LGA) of Griffith.

Removable barrier boards shall be utilised to impose the proposed road closures. Access along the proposed event route by Emergency Services will be always available.

#### 3.5.1 Police

Griffith Police Station is located at 47 Railway Street between Kooyoo Street and Tranter Place.



**Figure 6 – Griffith Police Station**

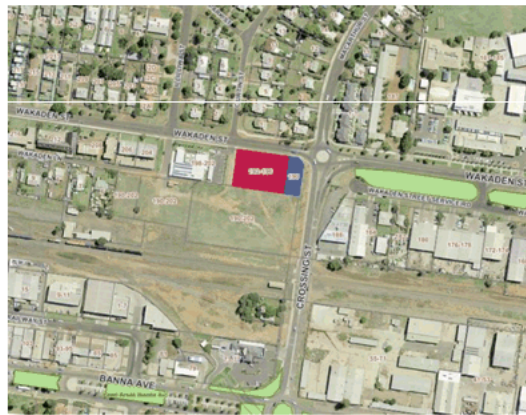
Police access to Griffith's Road network during the event will not be adversely affected. Minimal impact to northbound access occurs because of the event. Access will not be available through Tranter Place and Jondaryan Avenue.

The road closures during the event will have a minimal impact on emergency access for the police.

Removable barrier boards shall be utilised to impose the proposed road closures. Access along the proposed event route by Emergency Services will be always available.

**3.5.2 Ambulance**

Griffith Ambulance Station is located at 192-196 Wakaden Street.



**Figure 7 – Griffith Ambulance Station**

The road closures during the street party will have a minimal impact on emergency access for ambulances. Removable barrier boards shall be utilised to impose the proposed road closures. Access along the proposed event route by Emergency Services will be always available.

**3.5.3 Fire Brigade**

Griffith Fire Station is located at 11 Jondaryan Avenue at the corner of Jondaryan Avenue and Yambil Street.

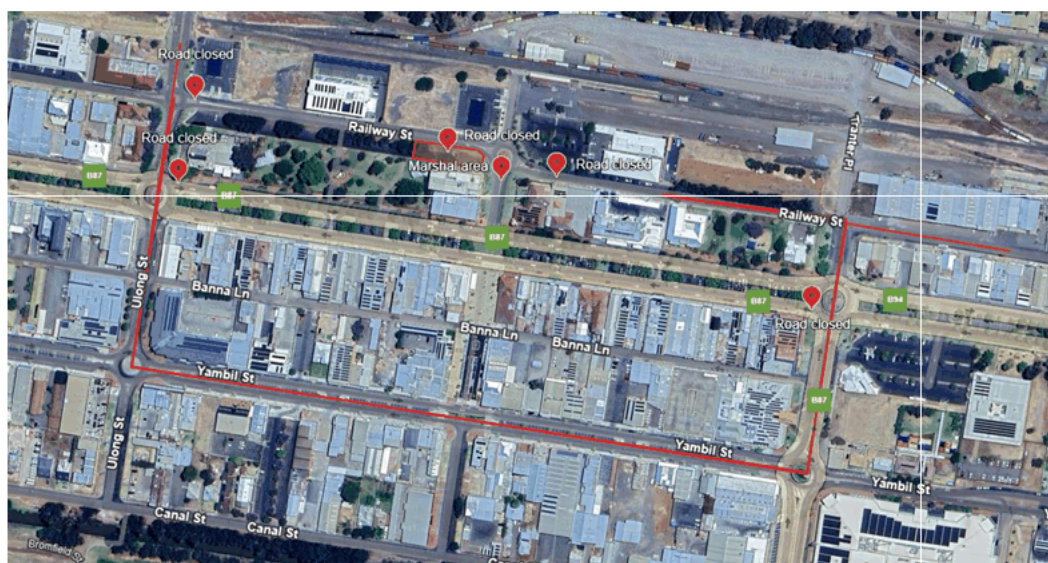


**Figure 8 – Griffith Fire Station**

Fire access to the Griffith's Road network north of Banna Avenue will be restricted during the event. Minimal impact to southbound travel occurs as a result of the event. However, access to the north must be made via either Yambil Street and Kookora Street or Crossing Street, Bridge Road and Lenehan Road depending on the ultimate destination.

The road closures during the event will have a minimal impact on emergency access for the fire brigade.

Removable barrier boards shall be utilised to impose the proposed road closures. Access along the proposed event route by Emergency Services will be always available.

**Figure 9 – Alternate Routes for Emergency Services**

### 3.6 Public Transport

Griffith Bus lines currently provide a public bus service for Griffith and the surrounding area accessing Griffith's suburbs Monday to Friday and Saturday morning. The public bus service in Griffith on Sunday morning will not be affected by the proposed event.

Access to Griffith Railway Station and Griffith Coach Bay Station will be available during the event.

Banna Avenue's existing taxi rank will not be accessible to taxis for the duration of the event. Alternate arrangements along Jondaryan Avenue for the taxi rank will be organised with Griffith City Taxis prior to the event.

Griffith City Taxi's operators will be required to follow the detours provided.

### 3.7 Contingency Plan

If the procession cannot occur on this date due to inclement weather or another unforeseen circumstance the event shall be cancelled.



*Griffith Multicultural Group 2026  
Traffic Management Plan*

*April 2026*

Appendices



## Schedule 1 Form – Notice of Intention to Hold a Public Assembly

### Summary Offences Act 1988

*To the Commissioner of Police*

1 I,  
2 Carmel La Rocca  
Name  
of 1 Olympic Street Griffith NSW  
Address  
on behalf of MULTICULTURAL COUNCIL OF GRIFFITH  
Organisation  
notify the Commissioner of Police that on the 19  
Day  
Of April, 2026 (may be subject to change near this date)  
Month/Year

it is intended to hold:

**either:**

(a) a public assembly, not being a procession, of approximately

Approx estimate of ..... persons assembling

Number

at .....  
Place

at approximately Time

and disperse at approximately  
Time

**or**

(b) a public assembly, being a procession of approximately 500  
Number

persons which assemble at Memorial Park, Banna Avenue Griffith NSW  
Place

at approximately 2pm  
Time

and at approximately 3pm Will parade down Banna Avenue with groups

and floats

Specify route, any stopping places and the approximate duration of any stop: and the approximate time of termination. A diagram may be attached.

## SPECIAL EVENT GUIDE

[Return to Table of Content](#)

- 2** The purpose of the proposed assembly is for the: Annual Multicultural Festival Parade on the day following the festival

State purpose

- 3** The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly:

\* (i) There will be approx. 8 floats (number) of vehicles and/or\* floats involved and their type and dimensions are as follows:

\* (ii) There will be .....approx 500 people participating in the parade in small to larger groups.....N/A (number) of bands, musicians, entertainers etc entertaining or addressing the assembly

\* (iii) The following number and type of animals will be involved in the assembly ..... N/A

\* (iv) Other special characteristics of the proposed assembly are as follows: .....No.....

- 4** I take responsibility for organising and conducting the proposed public assembly.

- 5** Notices for the purposes of the *Summary Offences Act 1988* may be served on me at the following:

Address: P.O. Box 2327 Griffith NSW.....

.....

..... Post Code.2680.....

Telephone:



Signed:

.....

Capacity/Title

President.....

Date

02-02-2026.....

Delete as applicable



**TITLE** Outstanding Action Report


**TRIM REF** 26/13054

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**RECOMMENDATION**

The report be noted.

**ATTACHMENTS**

(a) Action Report - Traffic Committee - 10 Feb 2025 [!\[\]\(003082e50e3009141f59bd5df831749f\_img.jpg\)](#) 

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<b>Traffic Committee Outstanding Action Report</b> <b>10 February 2026</b>				
Date of Meeting	Item	Action/Recommendation	Officer	Comment
09 December 2025	<b>Request for Safe Access – Kurrajong Banna Avenue</b>	Mr King reported that staff have reviewed the parking issues and confirmed that cars have been parking in front of kerb ramps as reported. To address this, they will add pavement line-marking to make no-parking areas clearer, complementing existing signage and matching markings on the opposite side near the state office block.  Council also identified a missing footpath connection near the old ambulance station and plans to construct a ramp link there in future works, prompted by the concerns raised.	Phil King	
08 July 2025	<b>Business Arising – Probert Avenue Car Park</b>	Councillor Napoli noted the bushes have been trimmed but there are still concerns about safety at the intersection Probert Avenue and Macarthur Street. Could something be done to improve safety? Mr Carrozza advised that a roundabout concept has been designed previously and he will bring the design to the next meeting for the Committee's information and further investigation.	Jason Carrozza	<b>25/08/2025:</b> 2009 design to be tabled. Updated design on forward project list.  <b>09/09/2025:</b> Old design tabled, not suitable for current requirements. New design request raised with design team and presented to the Committee once drafted.  <b>11/11/2025:</b> On the design list.
10 June 2025	<b>General Business – Altin Street Traffic</b>	Councillor O'Grady raised safety concerns about traffic around the bend in Altin Street with the grassed area in the middle. It was previously suggested at a Council Workshop to either turn the island into a car park or use one way traffic around it to ease congestion. A tarred carpark was considered too expensive but maybe gravelling could be looked into? Mr Carrozza said staff could look into some design options and costings and report back to the Committee.	Jason Carrozza	<b>11/06/2025:</b> Added to design list.  <b>28/11/2025:</b> Concepts completed. To be tabled at February meeting

10 June 2025	<b>Request To Install Pickup/Drop Off Zone And Children's School Crossing - St Patrick's School</b>	<b>RECOMMENDED</b> on the motion of Jason Hinson and Tom Walker that the report lay on the table pending further investigations by Council staff, and the provision of further information from the Wagga Wagga Diocese Catholic Education with respect to their requests.	<b>Greg Balind</b>	<p><b>01/07/2025:</b> Proposal from school remains outstanding.</p> <p><b>08/07/2025:</b> Mr Balind advised that the school has submitted a proposal through their traffic consultants for a designated drop off/pick up area in the Noorebar Avenue car park. As the design was only received late last week, a report will be brought back to the Committee at the next meeting to raise the request from the table for discussion.</p> <p><b>02/09/2025:</b> Feedback provided to school representatives during meeting 06/08/2025. Matter with Wagga Diocese.</p> <p><b>09/09/2025:</b> RECOMMENDED on the motion of Councillor Tony O'Grady that the report be laid back on the table.</p> <p><b>28/11/2025:</b> Matter still with Wagga Diocese. No correspondence has been received.</p> <p><b>09/12/2025:</b> The Committee agreed with Council's decision to suspend all investigations into the parking proposals/issues in the Noorebar Avenue parking area until additional correspondence is received from the Wagga Wagga Diocese. Item to remain on the Outstanding Action Report.</p> <p><b>27/01/2025</b> No response from Wagga Diocese (school holidays.)</p>
11 March 2025	<b>Safety Concerns – Corner Farronato Road and Mackay Avenue</b>	<b>RECOMMENDED</b> on the motion of Greg Minehan and Jason Hinson that the Traffic Committee monitor the intersection of Mackay Avenue and Farronato Road and report back at a future meeting if necessary.	<b>All</b>	<b>02/09/2025:</b> No incidents reported at site since March 2025.



10 December 2024	<b>Intersection Hillside Drive / Slopes Road</b>	Councillor O'Grady advised he has been told that there are concerns about trucks leaving Tharbogang Landfill travelling down Hillside Drive and not giving way to cars travelling along Slopes Road at 100 km/h, could there be a stop sign installed instead? Mr Minehan noted that warrants based on sight distance must be met for a stop sign to be considered. He said he will inspect the intersection before the next Traffic Committee meeting for further discussion.	<b>Greg Minehan</b>	<p><b>11/02/2025:</b> TfNSW yet to inspect the site.</p> <p><b>11/03/2025:</b> Mr Minehan advised the area has been inspected and the review is next on the list after Murrumbidgee Avenue is installed.</p> <p><b>11/11/2025:</b> Slopes Road can be approved as part of a current Development Application (landfill.)</p> <p><b>28/11/2025:</b> Audit pending</p> <p><b>11/12/2025:</b> Road Safety Audit conducted.</p>
13 August 2024	<b>Intersection Beaumont Road / Murrumbidgee Avenue</b>	<p>Mr Balind tabled a draft design for installation of rumble strips for Beaumont Road / Murrumbidgee Avenue. Council's Works department have approved the installation to be done under existing funding.</p> <p>Mr Minehan asked that the final design be provided electronically to the Committee for endorsement.</p> <p>There is sensitive receiver within 250 metres of the rumble strips and a concession must be sought from the resident prior to approval. Mr Balind to contact resident and provide information to the Committee electronically.</p>	<b>Greg Balind/ Phil King</b>	<p><b>27/08/2024:</b> Onsite inspection conducted. Additional Stop signs implemented 19/08/2024 to create a 'gateway treatment.'</p> <p><b>10/09/2024:</b> Mr King advised that the work order for installation of non-continuous rumble strips has been raised last week.</p> <p><b>12/11/2024:</b> To be followed up with Mr King.</p> <p><b>11/02/2025:</b> Rumble strip installation still outstanding. Email sent to Director Operations and Infrastructure for follow up.</p> <p><b>04/03/2025:</b> Installation of rumble strips are planned for this month, pending availability of traffic control. Previous delays have been outside of Council's control (Phil King).</p> <p><b>10/06/2025:</b> Works yet to be complete while Jones Road rumble strips were assessed for suitability.</p> <p><b>02/09/2025:</b> With Works Department.</p>

12 December 2023	<b>Intersection Treatment – Noorilla Street and Boonah Street</b>	<p>Mr Balind stated that crash records for the intersection Noorilla Street and Boonah Street have shown significant data in recent years, with three major crashes recorded this year alone. He suggested that the intersection be upgraded as a matter of urgency.</p> <p><b>RECOMMENDED</b> on the motion of Jason Hinson and Michael Rowley that Council seek priority for sourcing funding to upgrade the intersection of Noorilla Street and Boonah Street.</p>	<p><b>Phil King</b></p> <p><b>13/02/2024:</b> Proposed design presented, with some drainage issues to be addressed. A detailed design will be brought to the Committee for information. Funding stream sourcing with Director - Infrastructure.</p> <p><b>14/05/2024:</b> Director of Infrastructure and Operations advised funding via NSW Government Safer Roads Program relating to safety improvements which closed on 10 May 2024 was not sought.</p> <p><b>09/07/2024:</b> Mr Balind to provide information in a report to Council so the resolution from the December 2023 Committee meeting can be progressed as a matter of urgency.</p> <p><b>07/08/2024:</b> Committee to be updated following the receipt of additional information from Director of Infrastructure.</p> <p><b>13/08/2024:</b> Roundabout designs are nearing completion and awaiting advice regarding costing and constructability from the Works department. Funding via the Safer Local Roads and Infrastructure Program is proposed to be sought. Further information will be presented to the next Traffic Committee meeting.</p> <p><b>27/08/2024:</b> Traffic data for intersection provided to Infrastructure &amp; Operations section 22/08/2024. Application for funding in progress via Safer Roads Portal. Applications for Tranche 1 via the Safer Local Roads Infrastructure Program close on 30 September</p>
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			<p>2024.</p> <p><b>12/11/2024:</b> Mr Balind said since the last Committee meeting, another cross intersection 2 vehicle crash with injuries occurred at the intersection.</p> <p>Councillor Curran asked that the detailed design be included in a future Traffic Committee report for endorsement.</p> <p><b>10/12/2024:</b> Draft design presented, new 'Black Spot' funding stream to be applied for. Full design be forwarded for comment from TfNSW road design team.</p> <p><b>11/02/2025:</b> Funding application submitted via Safer Roads Portal 11/12/2024.</p> <p><b>26/05/2025:</b> Another two vehicle crash occurred at the site 20/05/2025. That equates to eight (8) crashes at the site since July 2023.</p> <p><b>10/06/2025:</b> Funding application yet to be assessed, Blackspot programme has not been announced to date.</p> <p><b>RECOMMENDED</b> on the motion of Tom Walker and Jason Hinson that temporary traffic measures in the form of centre medians with appropriate 'Give Way' and 'Keep Left' signs be put in place on Noorilla Street approaching Boonah Street.</p> <p><b>02/09/2025:</b> Funding application still under assessment.</p> <p><b>11/11/2025:</b> Funding assessment ongoing. TfNSW asked to provide information on funding</p>
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				<p>announcements.</p> <p><b>09/12/2025:</b> The Committee supported installing a stop sign, along with some painted or tactile pavement treatments until roundabout funding is confirmed. Public education campaign to be rolled out.</p> <p><b>05/01/2026.</b> Stop signs/lines installed.</p>
4 April 2023	<b>General Business – Mackay Avenue / Macedone Road Intersection</b>	Councillor Napoli noted there have been concerns in the community about the safety of the intersection, with Mr Balind stating that the combination of the channel, railway corridor and state road was making a solution difficult to design. The Committee agreed to revisit the draft realignment design from several years ago and bring back for comment.	<b>Greg Balind</b>	<p><b>15/05/2023:</b> Concepts have been referred to Council's Design Team taking into account feedback from TfNSW.</p> <p><b>15/08/2023:</b> Ongoing.</p> <p><b>09/07/2024:</b> Mr Rizzo noted that as a result of the Mackay Avenue footpath construction, vegetation cleanup in the area has significantly improved sight distance from Macedone Road to Mackay Avenue.</p> <p><b>27/08/2024:</b> This will be an ongoing item for the Action Report.</p> <p><b>10/09/2024:</b> Mr King noted the intersection looked tidier after the Yoogali pathway upgrade.</p> <p><b>08/07/2025:</b> Councillor Napoli noted the linemarkings have not been refreshed yet and they are not visible at all. Mr Balind said he has sent through the request and will follow up.</p> <p><b>09/09/2025:</b> Linemarking funded and to be scheduled.</p>
13 December	<b>Speed Zone Reviews</b>	<b>Speed Zone Reviews outstanding for the following roads/streets:</b>	<b>Transport NSW</b>	<p><b>10/06/2025: Update from TfNSW:</b></p> <ul style="list-style-type: none"> <li>Slopes Road – inspected, to</li> </ul>

2022		<p>Murrumbidgee/Beaumont (Priority)</p> <p>Slopes Road (March 2022)</p> <p>Murrumbidgee/Sidlow (August 2024)</p> <p>Abattoir Road (May 2024)</p> <p>Murphy Road (03/03/2025)</p> <p>Mallinson Road/Abattoir Road (17/04/2025)</p> <p>Murphy Road/Jack McWilliams Road Hanwood (12/08/2025.)</p>	<p>be announced.</p> <p><b>8/07/2025:</b> All new speed zone projects are currently on hold, except for the ongoing work on Murrumbidgee Avenue and Beaumont Road, which still requires installation of two missed signs on Beaumont Road.</p> <p><b>09/09/2025:</b> Council has delegation to implement temporary speed zones which may be used as an interim safety measure. Mr Sheales to take Council's concerns and proposals back to the department and provide a response.</p> <p><b>11/11/2025:</b> Mr Minehan advised the 80km/h speed zone on Slopes Road can be approved as part of a current DA in the area. Councils may consider Transport to manage assessments via the speed zone portal, with Council responsible for signage installation once approvals are granted. To be discussed with Director Infrastructure &amp; Operations.</p> <p><b>09/12/2025:</b> Murrumbidgee Avenue is scheduled for installation on the 15th of this month, and Slopes Road has moved up the list due to a development application; its report is nearly complete and expected to progress after the Christmas break.</p>
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