



Ordinary Meeting

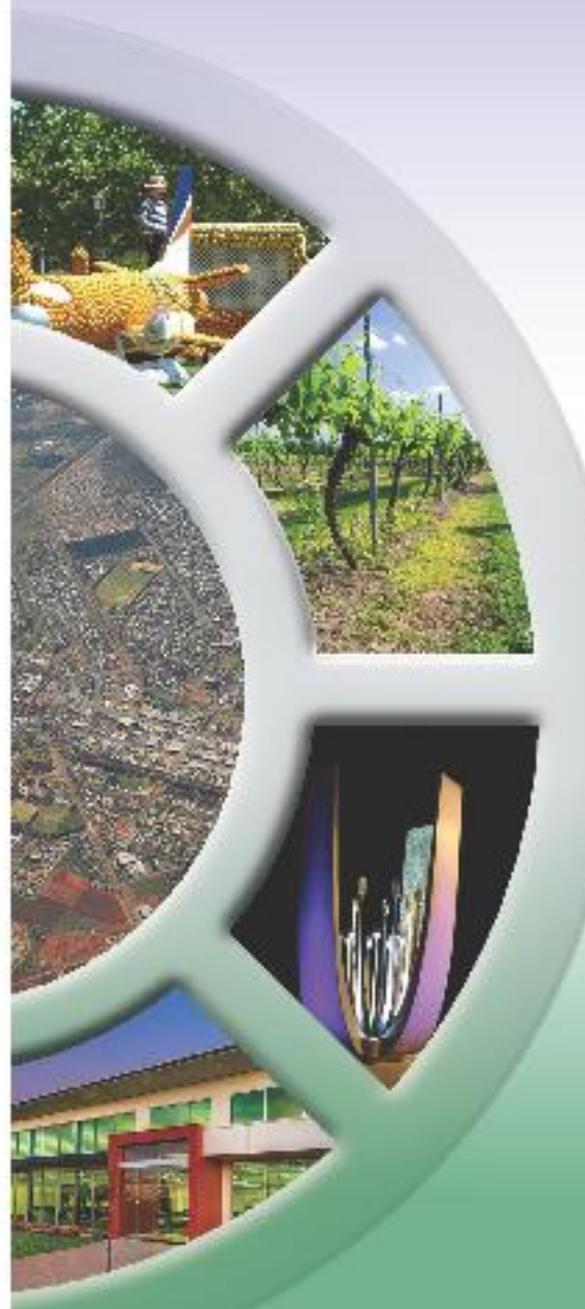
BUSINESS PAPER

Tuesday, 24 February 2026 at 7:00 PM

Griffith City Council Chambers

Phone: 1300 176 077

Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Councillor Doug Curran (Mayor)	dcurran@griffith.com.au
Councillor Shari Blumer	sblumer@griffith.com.au
Councillor Mark Dal Bon	mdalbon@griffith.com.au
Councillor Jenny Ellis	jellis@griffith.com.au
Councillor Scott Groat (Deputy Mayor)	sgroat@griffith.com.au
Councillor Anne Napoli	anapoli@griffith.com.au
Councillor Tony O'Grady	togrady@griffith.com.au
Councillor Christine Stead	cstead@griffith.com.au
Councillor Laurie Testoni	ltestoni@griffith.com.au

MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Addressing the Council at a Public Forum

Members of the public may address the Council on matters listed in the Council Meeting Agenda at the Public Forum held prior to the Council Meeting, provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Request to Speak at a Public Forum](#) before 12:00 noon on the day of the meeting. Public Forums will commence at 6:30 pm prior to the Council Meeting as required.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Affirmation

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

[What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

[Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

[What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

[Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

Opening Affirmations

Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

Acknowledgment of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 24 FEBRUARY 2026 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 24 February 2026**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting will be livestreamed via Facebook and a person's image and / or voice may be broadcast.

A recording of the livestream will be published on Council's website for at least 12 months after the meeting or for the balance of the Council term, whichever is the longer period.

Attendance at a Council meeting is to be taken as consent by a person to their image and / or voice being livestreamed.

All speakers should refrain from making any defamatory comments or releasing any personal information about another individual without their consent.

Council accepts no liability for any damage that may result from defamatory comments made by persons attending meetings – all liability will rest with the individual who made the comments.

No other recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

The agenda for the meeting is:

- 1 Council Acknowledgments
- 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
- 3 Confirmation of Minutes
- 4 Business Arising
- 5 Declarations of Interest
- 6 Presentations
- 7 Mayoral Minutes
- 8 General Manager's Report

CL01 p16 Griffith Urban Crown Land Affordable Housing Activation - Masterplan and Business Case

- CL02 p19 Quick Turn Around Grant Application for Griffith Musicians Club Inc
- CL03 p25 Grants and Works on Community Facilities on Council Controlled Land Policy
- CL04 p36 Quarterly Budget Review Statement (QBRS) - December 2025 (Quarter 2)
- 9 Information Reports
- CL05 p44 Delivery Program Progress Report December 2025
- CL06 p48 Investments as at 31 December 2025
- 10 Adoption of Committee Minutes
- p58 Minutes of the Saleyards Committee Meeting held on 9 December 2025
- p61 Minutes of the Roads, Parks & Pathways Enhancement Committee Meeting held on 29 January 2026
- p64 Minutes of the Local Traffic Forum Meeting held on 10 February 2026
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
- 13 Outstanding Action Report
- p68 Outstanding Action Report
- 14 Matters to be dealt with by Closed Council

Scott Grant

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 10 FEBRUARY 2026 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, Councillor Doug Curran in the Chair; Councillors, Shari Blumer, Mark Dal Bon, Jenny Ellis, Scott Groat, Anne Napoli, Tony O'Grady, Christine Stead and Laurie Testoni

STAFF

General Manager, Scott Grant, Director Business, Cultural, Financial Services, Matthew Hansen, Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Infrastructure & Operations, Phil King, Director Sustainable Development, Joe Rizzo and Minute Takers, Leanne Austin and Antoinette Galluzzo

MEDIA

Nil.

1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Shari Blumer reading the Opening Affirmation and the Acknowledgement of Country.

2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

No apologies or requests for leave of absence were received.

3 CONFIRMATION OF MINUTES

26/025

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 27 January 2026, having first been circulated amongst all members of Council, be confirmed.

For
Mayor, Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady

Against

Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 9 votes to 0.

4 BUSINESS ARISING

Nil.

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

General Manager, Scott Grant

CCMM02 - Motor Vehicle Leaseback Deductions – Governance Update and Management Response

Reason - I am provided with a leaseback motor vehicle by Council as a condition of employment. There is no actual gain or loss involved.

Director Business, Cultural, Financial Services, Matthew Hansen

CCMM02 - Motor Vehicle Leaseback Deductions – Governance Update and Management Response

Reason - I am provided with a leaseback motor vehicle by council as a condition of Employment. There is no actual gain or loss involved.

Director Economic & Organisational Development, Shireen Donaldson

CCMM02 - Motor Vehicle Leaseback Deductions – Governance Update and Management Response

Reason - I am a participant of the scheme. I am not voting on the matter. The outcome of this report will not result in a loss or gain for me outside of the normal parameters of the scheme.

Director Utilities, Graham Gordon

CCMM02 - Motor Vehicle Leaseback Deductions – Governance Update and Management Response

Reason - I currently have a motor vehicle leaseback agreement in place with Council. The report is for information only and no decision is to be made that will affect the current payment of my leaseback agreement. I currently pay leaseback fees as per the agreement.

Director Infrastructure & Operations, Phil King
CCMM02 - Motor Vehicle Leaseback Deductions – Governance Update and Management Response

Reason - I have a leaseback motor vehicle. I have a leaseback motor vehicle and have signed a leaseback agreement form.

Director Sustainable Development, Joe Rizzo
CCMM02 - Motor Vehicle Leaseback Deductions – Governance Update and Management Response

Reason - I currently have a motor vehicle leaseback agreement in place with Council. The report is for information only with no decision to be made which will affect my leaseback agreement. I currently pay leaseback fees as part the agreement.

6 PRESENTATIONS

Nil.

7 MAYORAL MINUTES

MM01 APPLICATION FOR FUNDING – NSW GOVERNMENT SUSTAINABLE COMMUNITIES PROGRAM

26/026

RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that:

- (a) Council approve Council officers to prepare and submit funding applications under the NSW Government Sustainable Communities Program for the following projects:
 1. Lake Wyangan – Water Quality and Liveability Infrastructure (Stage 1); and
 2. Griffith Regional Saleyards – Staged Roof and Amenity Upgrade;
 3. Lake Wyangan – Enabling Infrastructure (Stage 2: Boorga Road Upgrade); and
- (b) Council approve the allocation of up to \$20,000 to engage specialist support (including grant writing, quantity surveying and technical advice) to assist with the preparation of the funding applications; and
- (c) Council delegate authority to the General Manager to coordinate, plan and undertake the preparation and submission of the funding applications, including engagement of specialist support, in accordance with Council’s procurement policies; and
- (d) Council note that any acceptance of grant funding, including financial commitments or budget variations, will be subject to a further report to Council.
- (e) That the recommendations as detailed in the Minutes of the Lake Wyangan and Catchment Management Committee Meeting held on 5 February 2026 be adopted.

For
Mayor, Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O’Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli

The division was declared PASSED by 6 votes to 3.

8 GENERAL MANAGER'S REPORT

CL01 AMENDMENTS TO COUNCIL'S MEETING SCHEDULE 2026

26/027

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that:

- (a) The Council Meeting scheduled to be held Tuesday, 23 June 2026 be rescheduled to Tuesday, 16 June 2026.
- (b) The Council Meeting scheduled to be held Tuesday, 24 November 2026 be rescheduled to Thursday 26 November 2026.
- (c) The Council Meeting scheduled to be held on 14 July 2026 be cancelled.

For

Mayor, Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

CL02 PROJECT MANAGEMENT UPDATE – LAKE WYANGAN INFRASTRUCTURE ENABLING PROJECT (STAGE 1)

26/028

RESOLVED on the motion of Councillors Tony O'Grady and Laurie Testoni that Council notes the contents of this report regarding the status of the Lake Wyangan Residential Housing Infrastructure Enabling Project (Stage 1).

For

Mayor, Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

9 INFORMATION REPORTS

CL03 INVESTMENTS AS AT 31 OCTOBER AND 30 NOVEMBER 2025

26/029

RESOLVED on the motion of Councillors Tony O'Grady and Christine Stead that the report be noted by Council.

For
Mayor, Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

10 ADOPTION OF COMMITTEE MINUTES

Nil.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil.

12 BUSINESS WITH NOTICE – OTHER MOTIONS

Nil.

13 OUTSTANDING ACTION REPORT

26/030

RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that the report be noted.

For
Mayor, Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
 - (i) prejudice the commercial position of the person who supplied it, or**
 - (ii) confer a commercial advantage on a competitor of the Council, or**
 - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property**
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on Community land.**
- (i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

26/031

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:

- (a) Council resolve to go into closed Council to consider business identified.**
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.**
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.**

For
Mayor, Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady

Against

Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 9 votes to 0.

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

CCMM01 MOTOR VEHICLE LEASEBACK DEDUCTIONS – GOVERNANCE UPDATE AND MANAGEMENT RESPONSE

Reason: Personnel Matters 10A(2)(a)

CC01 REQUEST FOR FUNDS FROM SINKING FUND - GRIFFITH CITY COUNCIL ST VINCENT'S PRIVATE COMMUNITY HOSPITAL GRIFFITH – SECURITY UPGRADES

Reason: Commercial Advantage 10A(2)(d)

Council closed its meeting at 7:26pm. The public and media left the Chamber. Livestream was disconnected.

REVERSION TO OPEN COUNCIL

26/032

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that open Council be resumed.

For

Mayor, Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Open Council resumed at 7:36pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

MATTERS DEALT WITH IN CLOSED COUNCIL

CCMM01 MOTOR VEHICLE LEASEBACK DEDUCTIONS – GOVERNANCE UPDATE AND MANAGEMENT RESPONSE

26/033

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that:

- (a) Council note the update regarding Council's motor vehicle leaseback scheme; and
- (b) Council note the actions taken by the General Manager to address the matter.
- (c) Council note that the General Manager has appropriate governance arrangements in place to manage any real or perceived conflict of interest.

For
Mayor, Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

CC01 REQUEST FOR FUNDS FROM SINKING FUND - GRIFFITH CITY COUNCIL ST VINCENT'S PRIVATE COMMUNITY HOSPITAL GRIFFITH – SECURITY UPGRADES

26/034

RESOLVED on the motion of Councillors Anne Napoli and Tony O'Grady that:

- (a) Council endorse the allocation of funds from the Council-held Sinking Fund Reserve to undertake security upgrades to the St Vincent's Private Community Hospital staff accommodation located at Koorungal Avenue and Wakaden Street; and
- (b) Note that, should the request be approved, Griffith City Council will procure the required works through its own purchasing and procurement processes, with the attached quotations used as indicative cost estimates only.
- (c) Delegate authority to the General Manager to approve the final scope of works, select the preferred contractor in accordance with Council's procurement policies and enter into any necessary contracts to deliver the approved works.

For
Mayor, Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against
Councillor Mark Dal Bon

The division was declared PASSED by 8 votes to 1.

There being no further business the meeting terminated at 7:39pm.

Confirmed:

CHAIRPERSON

CLAUSE	CL01
TITLE	Griffith Urban Crown Land Affordable Housing Activation - Masterplan and Business Case
FROM	Matthew Hansen, Director Business, Cultural & Financial Services
TRIM REF	26/13323

SUMMARY

This report presents the Griffith Affordable Housing Project – Business Case and Master Plan and seeks Council endorsement.

RECOMMENDATION

- a) Council endorse the Griffith Urban Crown Land Affordable Housing Activation - Masterplan and Business Case.**
- b) The General Manager and Mayor be authorised to approach State and Federal bodies and other relevant stakeholders and government agencies to progress this process further.**
- c) A report be brought back to Council providing updates in due course.**

REPORT

Griffith faces a sustained shortage of affordable rental housing, affecting workforce attraction, economic growth and social wellbeing. In response, Council has worked with specialist consultants to prepare a comprehensive Business Case and Master Plan that assesses the opportunity to activate three Crown Land parcels for development of 91–110 affordable rental dwellings.

The document reflects extensive work undertaken by the consultants and Council staff across strategic planning, property management, engineering, economic development and community services.

In preparing the Business Case, Council staff have commenced discussions with the relevant Aboriginal organisations regarding the status of Aboriginal Land Claims affecting portions of the subject Crown Land. These discussions are ongoing and will continue alongside the project's progression.

The draft Business Case aligns strongly with the NSW Government's policy commitment to significantly increase housing supply, particularly in regional NSW. By activating underutilised Crown Land, the proposal represents an ideal demonstration project that meets government objectives for accelerating delivery of well-located, affordable housing close to services and employment.

The draft Business Case confirms that Griffith's shortage of suitable rental dwellings is structural, with demand consistently outstripping supply across key worker, lower-income and migrant households. The sites examined are well located, technically feasible, and capable of being serviced efficiently. The preferred option offers a scalable, staged model that complements the Griffin Green project and responds directly to the needs identified through consultations.

Adoption of this Business Case does not commit Council to act as the developer – now or in the future. It simply provides a robust evidence base and framework to progress the opportunity. Should the project proceed beyond this stage, Council may choose to partner with a registered community housing provider (not-for-profit) and/or the private sector through delivery models such as development agreements, design-and-construct, or build-to-rent partnerships, subject to future Council resolutions and due diligence. Any delivery structure would be brought back to Council for consideration alongside financial, governance and risk implications.

The primary intent at this stage is to progress discussions with NSW Government regarding a conditional land-use commitment.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other option as determined by Council.

POLICY IMPLICATIONS

The proposal aligns with:

- Griffith Housing Strategy
- Local Strategic Planning Statement
- Western Riverina Regional Economic Development Strategy
- NSW Government focus on unlocking land and delivering more homes, particularly affordable and workforce housing in regional communities.

FINANCIAL IMPLICATIONS AND RISK

Endorsing the document has no financial impact. Future capital or operating commitments will be subject to separate Council consideration at a later stage.

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Nil

ENVIRONMENTAL IMPLICATIONS AND RISK

Nil

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Housing is a matter of broad community concern.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Nil at this stage

WHS / HR IMPLICATIONS AND RISK

Nil

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 5.3 Promote opportunities for business to establish and grow.

CONSULTATION

Preparation of the Business Case has incorporated substantial consultation with local property agents, major employers, community housing providers, and social and community support organisations, all of which consistently identified severe rental shortages and barriers to worker attraction.

Internal consultation has occurred across Council departments, and the technical work has included engagement with service authorities and Crown Lands. Discussions with Aboriginal organisations in relation to Aboriginal Land Claims are underway.

ATTACHMENTS

- (a) Griffith Urban Crown Land Affordable Housing Activation - Masterplan and Business Case (under separate cover) 
- (b) Presentation - Business Case & Masterplan Summary (under separate cover) 
- (c) Griffith Urban Crown Land Affordable Housing Activation - Masterplan and Business Case - Annexure F (CONFIDENTIAL) (under separate cover) (confidential)

CLAUSE **CL02**

TITLE **Quick Turn Around Grant Application for Griffith Musicians Club Inc**

FROM **Melissa Canzian, Community Development Coordinator**

TRIM REF **26/12324**

SUMMARY

A Quick Turn Around Grant was received from Griffith Musicians Club Inc for the local event 'Young Musician of the Year'.

RECOMMENDATION

Council approve the application for the Quick Turnaround Grant from Griffith Musicians Club Inc for the amount of \$2,460.

REPORT

The Community Grant Program supports applications from organisations that address the needs of the community as outlined in Council's Strategic Plan 'We Are Griffith 2025-2035'. The program aims to support new initiatives, activities and projects that increase community capacity to address unmet needs, improve well-being and harmony, and reduce isolation of disadvantaged groups and improve social wellbeing.

The Griffith Musicians Club (GMC) is a not-for-profit organisation committed to supporting, producing, and promoting live music throughout Griffith and the surrounding districts. One of the Club's most important annual events is the Young Musician of the Year, designed to encourage and nurture emerging musical talent among local teenagers, helping them to develop their skills and pursue potential career paths in music-related fields.

The Griffith Musicians Club spends many hours in rehearsals and preparation to host an annual ball in August to aid fundraising for this event and other musical evenings to promote live music as well as foster young and upcoming musicians.

This annual event, first held in 2007, shines a spotlight on the musical achievements of teenage musicians from Griffith and neighbouring areas. Nominees and finalists are given the opportunity to perform live at the Griffith Regional Theatre's Burley Griffin Room, with professional sound and lighting provided by GMC to enhance their performances.

Local music teachers, musicians, and schools are notified when entries open for the competition. Teenage musicians and singers are encouraged to submit video recordings of their performances, accompanied by a CV outlining their achievements during the 2024 calendar year. Submissions are carefully reviewed and shortlisted by a panel of club members drawn from diverse musical backgrounds.

The finalists and nominees are invited to perform live in front of an audience at the Griffith Regional Theatre's Burley Griffin Room. During this event, the winner and runners up are formally announced. To commemorate their achievements, the event is recorded and performers are provided with a copy of their performance. The club is requesting in-kind

support from the Griffith City Council to the value of \$2,460 for the hire of the Burley Griffin Room, set-up and staffing for the live performance.

Quick Turn Around Grants are for requests that arise during the year outside of the normal Community Grants timeframe subject to available funding and applications meeting Eligibility Criteria (Refer to 3.5 Terms and Conditions and 3.6 Eligibility Criteria in FS-CP-601). Applications are capped at \$2,500. Eligible applications will be considered as per the Eligibility Criteria, available Council grant funding and endorsed by a report to Council.

All Community Grants will now be presented on an individual basis as requested, and will be completed by a report to Council.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council decline the Quick Turn Around Grant Application.

OPTION 3

Council support an amended amount of funding for the grant.

POLICY IMPLICATIONS

Community Grant Program applications are governed by Community Grant Program Policy FS-CP-601.

FINANCIAL IMPLICATIONS AND RISK

The 2025/2026 amount of funding available in Council's Community Organisation Assistance budget is \$42,347.00.

\$ 50,847.00		Account Name	Transaction Description
\$ 48,347.00	\$ 2,500.00	Griffith Italian Museum & Cult	Quick turn around grant
\$ 45,847.00	\$ 2,500.00	Riverina Tongan Community Assn	Quick turn around grant
\$ 43,347.00	\$ 2,500.00	Yenda Public School P & C Assn	Quick turn around grant
\$ 42,847.00	\$ 500.00	Sporting	Individual Achievement Grant
\$ 42,347.00	\$ 500.00	Griffith Veterans' Golf Assn	Quick turn around grant

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

The spirit of the Community Grant Program is to support organisations/groups/individuals whose applications address the priorities as articulated in Council's Community Strategic Plan.

The purpose of the Program is to:

- Provide seed funding for new initiatives which will benefit the community
- Facilitate Cultural and Arts events/activities/services
- Assist fund research into local service requirements
- provide financial assistance to enhance social wellbeing
- Provide assistance to elite sports persons, artists, musicians, students selected to represent NSW or Australia at significant events.

The Community Grant Program Policy (FS-CP-601) brings available Council funds in line with best practice and ensures that grants awarded are done so transparently and are strategic in nature.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community. 2.2 Maximise opportunities to secure external funding for partnerships, projects and programs.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | |
|--|----|
| (a) Quick Turn Around Grant Matrix   | 22 |
| (b) Letter, Quote, Profit and Loss (confidential) | |
| (c) Balance Sheet Griffith Musicians (confidential) | |

**Community Grant Program
Eligibility Assessment Matrix**

Applicant – Griffith Musicians Club (GMC)	Amount Requested - \$2460
Project – Young Musician of the Year 2025 (Calendar Year)	
<p>Description –</p> <p>Young Musician of the Year 2026</p> <p>The Griffith Musicians Club (GMC) is a not-for-profit organisation committed to supporting, producing, and promoting live music throughout Griffith and the surrounding districts. One of the Club’s most important annual events is the Young Musician of the Year, designed to encourage and nurture emerging musical talent among local teenagers, helping them to develop their skills and pursue potential career paths in music-related fields.</p> <p>The Griffith Musicians Club spends many hours in rehearsals and preparation to host an annual ball in August to aid fundraising for this event and other musical evenings to promote live music as well as foster young and upcoming musicians.</p>	
<p>How –</p> <p>Event Overview</p> <p>This annual event first held in 2007, shines a spotlight on the musical achievements of teenage musicians from Griffith and neighbouring areas. Nominees and finalists are given the opportunity to perform live at the Griffith Regional Theatre’s Burley Griffin Room, with professional sound and lighting provided by GMC to enhance their performances.</p> <p>Application and Selection Process</p> <p>Local music teachers, musicians, and schools are notified when entries open for the competition. Teenage musicians and singers are encouraged to submit video recordings of their performances, accompanied by a CV outlining their achievements during the 2024 calendar year. Submissions are carefully reviewed and shortlisted by a panel of club members drawn from diverse musical backgrounds.</p> <p>GMC collate and assess the nominee entries, select the finalists and performers for the night, and coordinate the proceedings culminating in the announcement of the winner of the Young Musician of the Year Award for 2025.</p> <p>Finalists are presented to the broader club membership on a subsequent evening, where members view the shortlisted entries and cast their votes for the winner via a closed ballot. The results are kept confidential within the executive team until the official presentation night.</p> <p>Final Performance and Presentation</p> <p>The finalists and nominees are invited to perform live in front of an audience at the Griffith Regional Theatre’s Burley Griffin Room. During this event, the winner and runners up are formally announced. To commemorate their achievements, the event is recorded and performers are provided with a copy of their performance.</p> <p>The club is requesting in-kind support from the Griffith City Council to the value of \$2460 for the hire of the Burley Griffin Room, set-up and staffing for the live performance.</p>	

Community Grants 2025/2026

<p>Partnerships –</p> <p>Pecuniary - Griffith Musicians Club, Griffith City Council, Griffith Regional Theatre (Burley Griffin Room)</p> <p>Non-Pecuniary – Griffith Music Teachers, Griffith and districts High Schools, Regional Music Development programs, music retail outlets</p>
<p>Where – Griffith Regional Theatre - Burley Griffin Room</p>
<p>Dates – Wednesday, 1st April 2026</p>
<p>Additional Information –</p> <p><i>Awards and Prizes</i></p> <p>The winner of the Young Musician of the Year receives a financial reward or a gift voucher from the Club to support their ongoing musical studies or career development. Additionally, two runners up and the recipient of the People’s Choice Award each receive a small cash prize or vouchers of equal value.</p> <p><i>Ongoing Support and Mentorship</i></p> <p>Members of the Griffith Musicians Club actively mentor and support developing musicians, fostering a vibrant live music scene throughout Griffith and its surrounding areas. Many previous award recipients have gone on to further their careers in music performance and audio technology.</p> <p><i>Alignment with Griffith City Council Strategic Plan</i></p> <p>This event aligns with Griffith City Council’s core objectives, being; Leadership and Love the Lifestyle Encouraging an inclusive community that celebrates social and cultural diversity, and provision of a range of Cultural facilities, programs and events.</p> <p><i>Proposal</i></p> <p>GMC is proposing the following in-kind contribution of \$2,460 from Griffith City Council, to be considered for a Quick Turn-Around Community Grant to facilitate the Young Musician of the Year Awards.</p>
<p>Project Budget –</p> <p>Griffith City Council – In-kind contribution - \$2,460</p> <p>Griffith Musicians Club contribution (estimated) - \$3,020</p>
<p>Other –</p>
<p>Attachments –</p> <p>YMOTY Application – 5 Jan 2026</p> <p>GMC Presidents Pledge of recipient prize monies (winners, runners up, and people’s choice)</p> <p>Event – Proposed Estimates 2026 (and copy of P&L Statement for the 2025 YMOTY Event)</p> <p>Public Liability Insurance</p> <p>Griffith Regional Theatre Quotation / Estimate, based on previous years event expenses</p> <p>Griffith Musicians Club Annual Financial Report (<i>Separate email from GMC Treasurer, Lynda Medcalfe</i>)</p>

Community Grants 2025/2026

Yes	No	Criteria
X		Is the applicant based in, affiliated with and/or service clients within the Griffith City Council Local Government Area?
X		Does the application align with Griffith City Council's Community Strategic Plan?
X		Is the Applicant a not for profit incorporated body registered with Fair Trade / Committee of Council / ATO Registered Charity / Auspice committee or project?
X		Has the applicant provided a copy of their most recent annual report and a current liability insurance certificate?
X		Has the applicant provided a budget?
		Has the applicant included quotes for major expense items over \$500?
X		Does the project identify with one or more of the following? <ul style="list-style-type: none"> • Community capacity building - developing and strengthening the skills, abilities, processes and resources that communities need to survive, adapt, and thrive. • Reconciliation and/or social inclusion. • Accessibility for people with disability. • Capacity building of disadvantaged groups and/at risk demographics. • Promotes environmental sustainability. • Promotes neighborhood/community safety. • Community development research/pilot program/new initiative. • Social Wellbeing - feel a sense of belonging and social inclusion in your community.
X		Have previous applications from this organisation been acquitted?
	X	Does the application duplicate existing projects/services/activities within Griffith LGA?
	X	Is the application for fundraising purposes only?
	X	Will this application be a Federally or State funded project or program?
	X	Is funding for ongoing administrative or operational costs?
	X	Will the applicant use the funding to solely award scholarships, grants, gifts or donations?
	X	Is the application for Capital Works?

Recommendation:

Is the application eligible, as per the Community Grant Program Public Policy?	Yes
What is the funding amount being applied for?	\$2460
Addition Information:	

CLAUSE	CL03
TITLE	Grants and Works on Community Facilities on Council Controlled Land Policy
FROM	Matthew Hansen, Director Business, Cultural & Financial Services
TRIM REF	26/13324

SUMMARY

This report presents the Draft Grants and Works on Community Facilities on Council Land Policy to Council and recommends its adoption.

The policy establishes clear responsibilities, project governance and risk management processes to ensure projects on Council-controlled land are delivered safely and in line with legislative obligations.

RECOMMENDATION

- (a) Council endorse the draft Grants and Works for Community Facilities on Council-controlled Land Policy.**
- (b) The draft Grants and Works for Community Facilities on Council-controlled Land Policy be placed on public exhibition for 28 days.**
- (c) If any submissions are received, a further report be prepared for Council.**
- (d) If no submissions are received, the draft Grants and Works for Community Facilities on Council-controlled Land Policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.**

REPORT

Council provides access to various community facilities through leases, licences and informal arrangements. Many of these facilities are managed by volunteer community organisations that, from time to time, initiate or partner on capital works or improvement projects.

While this collaboration is essential to community outcomes, projects undertaken on Council-controlled land bring inherent safety, financial and compliance risks. Clear roles, responsibilities and project governance processes are necessary to ensure projects are delivered safely, lawfully and in a manner consistent with Council's obligations under the *Local Government Act 1993*, *Crown Lands Management Act 2016*, and Work Health and Safety legislation.

The draft policy has been developed to:

- ensure risks are properly assessed, managed and mitigated
- set out clear responsibilities for both Council and user bodies
- support effective planning, delivery and acquittal of capital and major maintenance projects
- ensure new or improved assets are accurately accounted for
- maintain compliance with funding, legislative and procurement requirements

The policy formalises Council's project management role while expressly supporting a cooperative, enabling approach. It is designed to work with community groups bringing forward project ideas – not to create barriers or prevent positive initiatives. Flexibility is built into the framework, including the ability for Council to grant exemptions where strict application of the policy may impede beneficial community outcomes.

The policy sets clear expectations for the submission of project proposals, assessment processes, risk management requirements, and the management of grant-funded works. It also confirms that Council—rather than volunteer groups—will manage contractors, regulatory approvals and procurement activities.

Importantly, the policy reinforces Council's intent to partner constructively with community organisations. The structured process is intended to support groups, protect all parties, and ensure that projects proceed in a safe, compliant and efficient manner.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other option as determined by Council.

POLICY IMPLICATIONS

This is proposed as a new policy.

FINANCIAL IMPLICATIONS AND RISK

There are no direct financial implications from adopting the policy. Project-specific implications will be assessed on a case-by-case basis.

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

This policy is expressly designed to manage compliance and risk exposure.

Serious Moderate Risk: Significant policy or regulatory breach/s, resolved through negotiation or remedial action. Exposure to possible litigation risks. Most exposures covered by Insurance.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Setting out clear frameworks and expectations at the start of the process should work to mitigate reputational risk.

Moderate Low Risk: Minor adverse public/staff reaction and/or negative publicity. Resolved with Manager or Director Comment. No impact on staff morale.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of risk management, strategic planning, policies, procedures and service standards to enhance accountability, resilience and informed decision making.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Draft Grants and Works for Community Facilities on Community Land Policy 28
 



Grants and Works on Community Facilities on Council land XX-CP-XXX (PUBLIC POLICY)

1. Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
NEW	dd/mm/yyyy	xx/xxxx	dd/mm/yyyy

2. Policy Scope

Council provides community groups with access – via formal leases, licences or informal arrangements – to sporting, recreation and cultural facilities located on Council-controlled land.

Under the *Crown Lands Management Act 2016* and the *Local Government Act 1993*, Council holds care and control of these facilities. While volunteer-run community groups play an important role, their involvement in complex or capital works projects can introduce safety, financial and reputational risks for Council.

This policy ensures that Council retains direct responsibility for managing capital works and major maintenance projects. It does not remove the obligation of user bodies to undertake routine operations and maintenance as required under their occupancy agreements

3. Policy Objective

This policy aims to ensure that:

- projects are properly planned, managed and completed
- risks are identified, assessed and controlled
- all parties understand their roles and responsibilities
- funding agreements are complied with and acquitted
- new or improved assets are accurately recorded by Council

4. Policy Statement

4.1 Approval

- Projects may be initiated by Council or user bodies.
- User bodies must submit a written project proposal with supporting documentation.
- Verbal suggestions – whether raised at meetings or in discussion with Councillors – will not be assessed until a formal submission is received.
- Once Council supports a project and allocates a budget, Council staff will liaise only with the user body holding formal access rights – i.e. a lease, licence or occupancy agreement.



4.2 Funding

- Once Council approves a project, user bodies may collaborate with Council on grant applications.
- Council must approve any funding application prior to submission.
- Grants received from State or Federal agencies will be managed solely by Council.
- User bodies must provide all information required for grant reporting and acquittal, including receipts and photographs.
- Requirements relating to official openings by Members of Parliament will be coordinated by Council.
- Where user bodies request Council grant funding, applications will be assessed under Council's relevant policies and procedures.
- User bodies should submit project proposals through the annual Operational Plan process by **31 December** for consideration in the following financial year.
- Before works commence, evidence must be provided that user bodies and project partners have the necessary financial resources to meet their commitments.

4.3 Risk Management

- Council will prepare a project-specific risk management plan in consultation with the user body.
- The plan will detail risk identification, assessment, treatment and monitoring requirements.
- Risks that cannot be eliminated will be recorded in the project risk register with assigned responsibilities and treatment timelines.

4.4 Project management

- Council will act as project manager for all approved works and will pay contractors and suppliers directly – regardless of funding source.
- Council will prepare a Project Management Plan (PMP) for all capital and major maintenance projects and ensure that all project activities comply with the PMP throughout the life of the project.
- Council may establish an advisory committee to provide guidance and act as a liaison point. This committee will not have decision-making authority.
- Council will manage any required development applications or construction certificates.
- Where Council contributes financially, regulatory approval costs may be charged to the project budget; otherwise, costs will be assessed under Council's community grant-related policies.
- Council may include project management costs in the project budget. Grant applications should allow for this.



- All procurement, tenders and quotations will be managed in accordance with legislation and Council's Procurement Policy.
- User bodies must not provide instructions to, direct, or otherwise engage with contractors appointed by Council. All communication regarding contractor activity must occur exclusively through Council's appointed Project Manager.

4.5 Application or exemptions

- As a general guideline, projects valued at \$10,000 or more, or involving "construction work," will be treated as capital or major maintenance projects.
- User bodies must consult with Council before commencing any works, regardless of value.
- Council may grant exemptions where appropriate, particularly where strict application of the policy would prevent beneficial community outcomes.

5. Delegation of Function

Property Management – Sustainable Development

6. Definitions

Capital project – A project that creates a new facility or significantly improves an existing one (not simple restoration).

User body – A club, group or organisation with formal or informal access to a community facility on Council-controlled land.

7. Exceptions

None

8. Legislation

Local Government Act 1993

Work Health and Safety Act 2011

Crown Lands Management Act 2016

Local Government (General) Regulation 2021

Office of Local Government – Capital Expenditure Guidelines (2010)

9. Related Documents

(FS-CP-101) Fraud & Corruption Control Policy



(FL-PO-201) Procurement Policy
Risk Management Policy
Crown Lands Plans of Management

10. Directorate

Sustainable Development

DRAFT



Appendix A - workflow

1. Project Identification

- A need or idea for a project is identified by either:
 - a user body, or
 - Council (e.g., through asset inspections or strategic planning).
- User bodies are encouraged to raise project ideas during Council's annual Operational Plan submission process (by 31 December).

2. User Body Submission (if initiated externally)

- User body submits a formal, written project proposal using Council's approved project proposal documentation.
- Informal or verbal suggestions are **not** assessed until a formal submission is received.

3. Council Assessment & Decision

Council staff review the proposal for:

- alignment with strategic plans
- feasibility
- estimated cost and complexity
- risk factors
- compliance requirements
- availability of funding (internal or external)

Council decides whether to:

- support the project,
- request further information, or
- decline the proposal.

If supported:

- Council allocates a provisional budget or approves pursuit of external funding.

4. Funding Process

If External Funding is Sought:

- User body works with Council to prepare the grant application.
- Council must approve all applications before submission.
- Council submits and manages any successful grants from State/Federal agencies.



- User body provides all information required for grant acquittals (receipts, photos, reporting data, etc.).

If Internal Council Funding is Requested:

- The request is assessed using relevant Council policies.
- User body must demonstrate capacity to meet any funding obligations.

Before Work Begins:

- User body and other partner funders must provide evidence of sufficient funds for their share.

5. Pre-Project Planning

Once funding and approval are secured:

Council Appoints a Project Manager

- Council assigns an internal PM who becomes the single point of contact.

Preparation of a Project Management Plan (PMP)

- Council prepares a **PMP**, covering:
 - scope
 - timelines
 - budget
 - procurement
 - risk management
 - communication protocols (including liaison with user body)
- The PMP is shared with the user body (for information) and becomes the controlling project document.

Risk Management

- Council prepares a Risk Management Plan in consultation with the user body.
- Risks are recorded, managed and monitored throughout the project.

6. Approvals & Compliance

- Council determines whether a DA, Construction Certificate, or other regulatory approval is required.
- Council manages all approvals.
- Where Council is a financial contributor, approval costs may be charged to the project.



7. Procurement & Contractor Engagement

- Council undertakes procurement in line with legislation and Council's Procurement Policy.
- Council engages contractors directly.
- User bodies:
 - **must not** give directions to contractors,
 - **must not** discuss work instructions or variations with contractors,
 - must channel all communication through the Council Project Manager.

8. Project Delivery

- Contractors carry out works according to the PMP and contract specifications.
- Council PM:
 - oversees contractor performance,
 - coordinates site access,
 - monitors WHS compliance,
 - ensures the project follows the PMP,
 - liaises with the user body (advice only).
- User bodies may be consulted, but do not manage or supervise works.

Council may convene an advisory committee for major projects, but it has no decision-making powers

9. Project Completion

- Council conducts practical completion inspections.
- Defects or incomplete work are addressed through the contractor.
- User body may be invited to inspect the completed facility (for feedback, not approval authority).
- If required under grant conditions, Council coordinates:
 - official openings,
 - involvement of MPs or government representatives.

10. Asset Handover and Registration

- Council finalises project documentation and acquittals.
- New or upgraded assets are:
 - recorded in Council's asset register,
 - assigned ongoing maintenance responsibilities (user body for routine; Council for major works per policy).

11. Project Closure

- Council PM closes the project once:
 - all documentation is complete,



- funding bodies are acquitted,
- assets are registered,
- defects have been resolved or logged.

A post-project review may be undertaken for major projects.

DRAFT

CLAUSE	CL04
TITLE	Quarterly Budget Review Statement (QBRS) - December 2025 (Quarter 2)
FROM	Matthew Hansen, Director Business, Cultural & Financial Services
TRIM REF	26/15840

SUMMARY

The purpose of this Quarterly Budget Review Statement (QBRS) is to provide a transparent, timely, and accurate assessment of Council's financial performance against its adopted budget for the current financial year. It ensures accountability to the community and compliance with the NSW Office of Local Government's updated reporting framework.

This report enables:

- Monitoring of budgetary performance across all funds (General, Water, Sewer)
- Identification of significant variances and emerging financial risks
- Informed decision-making by Councillors and senior management
- Alignment with strategic objectives outlined in the Delivery Program and Operational Plan
- Compliance with statutory obligations, including submission of the electronic data return (QDR) to the OLG.

The intent of the QBRS is to support sound financial governance and reinforce the Council's commitment to fiscal responsibility and service delivery.

RECOMMENDATION

Council:

- (a) Endorse the Quarterly Budget Review Statement (QBRS) for the period ending 31 December 2025, prepared in accordance with the NSW Office of Local Government guidelines.**
- (b) Note the Responsible Accounting Officer's certification that Council's financial position remains satisfactory.**
- (c) Approve the proposed variations to the 2025–26 budget as outlined in the QBRS.**
- (d) Authorise submission of the QBRS and electronic data return to the Office of Local Government.**

REPORT

SUMMARY

Based on the financial performance for the quarter ended 31 December 2025, the Council's budgetary position remains satisfactory. Income and expenditure are tracking within expected parameters, and no significant adverse variances have been identified. The

Council continues to maintain adequate liquidity and reserves, and progress on capital projects is aligned with planned timelines and funding allocations.

Although the financial reports contain extensive detail, management are currently focused on two key indicators to monitor Council's financial position:

- **General Fund – Unrestricted Cash:** This measure reflects Council's capacity to meet its short-term financial obligations as they fall due.
- **General Fund – Operating Surplus (before capital grants and contributions):** This indicates whether Council is generating sufficient cash from day-to-day operations to sustainably maintain services and meet future financial commitments.

Measure	Original budget	Q1 review	Q2 review
General Fund – Unrestricted Cash	\$1.2m	-\$1.3m	\$1.2m
General Fund – Operating Surplus (before capital grants and contributions)	-\$0.9m	-\$2.3m	-\$2.6m

- The budget and forecast results already factor in the approved Special Rate Variation and the \$1 million in savings and revenue improvements committed through the SRV process.
- The Q1 and Q2 Review includes \$4 million in 2025/26 Financial Assistance Grants (50% of this year's allocation) paid early in June 2025, meaning they cannot be recognised in this financial year.
- This timing impact has been offset by savings and additional income identified through the review.
- As a result, the updated forecast of -\$2.6 million represents a solid and responsible financial outcome.
- Ongoing focus and discipline in managing expenditure and pursuing revenue opportunities will be essential to maintaining and improving this position.

BACKGROUND ON QBR CHANGES

In August 2025, the NSW Office of Local Government (OLG) released revised Quarterly Budget Review Statement Guidelines for local councils. These changes mark a significant step toward improving financial transparency, consistency, and accountability across the sector.

Key Changes Introduced

- **Mandatory Reporting:** Councils are now required to submit QBR reports and electronic data returns (QDRs) for each quarter, starting with Q1 of FY 2025–26.
- **Standardised Templates:** Councils must use uniform reporting templates provided by OLG to ensure consistency in financial reporting across all NSW councils.
- **Council Meeting Requirement:** The QBR report must be tabled at a council meeting before submission to OLG and must include a statement from the Responsible Accounting Officer (RAO).
- **Submission Deadline:** Both the QBR report and QDR must be submitted electronically to OLG by 28 February 2026 for Q2.

Purpose of the Reform

The updated guidelines aim to:

- Strengthen financial oversight and governance

- Promote transparency and community trust
- Enable early identification of financial risks
- Align financial reporting with strategic planning and service delivery.

REPORTS

Attached please find the proposed Quarterly Budget Review Statements for the quarter ending 31 December 2025.

A3 hardcopies will be available at the meeting if required.

Under the new OLG guidelines, Council is required to prepare, publish and submit the reports using the OLG template. Council is not to modify the templates in any way.

There are eight (8) reports.

1. QBRs Financial Overview

This report is a consolidated high-level snapshot of Council's overall financial performance, including operating results, borrowings, cash, and capital position.

2. Income and Expenses Budget Review Statement – Consolidated Fund

This reports the complete income and expenditure position across all funds combined (General, Water, Sewer).

While useful as an overall snapshot, it doesn't provide much insight into Council's financial performance.

3. Income and Expenses Budget Review Statement – General Fund

This reports the operating performance of the General Fund only. It is one of the key reports for assessing Council's financial position.

The report projects Council to make a \$2.6m deficit before capital items in 2025/26, a deterioration of \$280k across the quarter, as per the explanation above

Other changes to Council's operating position are summarised below.

Traffic-Light Indicator Explanation

	Increase in operating result
	No impact on operating result
	Decrease in operating result

Item	Cause of change	\$000s	Operating Result
Income			
Rates and Annual Charges	Domestic Waste Charges – recognised increase	52	
User Charges and Fees	Additional RMCC contract works	911	
Other Revenue	Sale of town water allocation	112	
Grants and Contributions Operating	Grant funding received	63	
Grants and Contributions Capital	Trade plant (\$148K) + other contributions (\$40K)	188	
	RERRF funding recognised as income	1,152	
Grants and Contributions - Operating	Roads to Recovery income alignment	-620	
Grants and Contributions - Capital	Airport PAPI & GRALC carryovers	-755	
	Funding not expected to be received	-137	
Expenses			
Employee benefits and on-costs	CI & Asset Services salary savings	-99	
Materials & Services	RMCC increased works	830	
	Domestic Waste – consultant costs	52	

4. Income and Expenses Budget Review Statement – Water Fund

This reports the operating performance of the Water Fund.

There have been no changes made to the original FY26 budget other than the recognition of developer contributions received.

5. Income and Expenses Budget Review Statement – Sewer Fund

This reports the operating performance of the Sewer Fund.

There have been no changes made to the original FY26 budget.

6. Cash and Investments Budget Review Statement

This reports Council's cash holdings, including:

- Externally restricted funds

- Internally restricted reserves
- Unrestricted funds

Council has made significant progress with the deferral and/or cancellation of proposed capital projects. Council now projects to have an unrestricted cash surplus of **\$1.2m** at 30 June 2026, without having to rely on FY27 FAG paid in advance, in line with the SMT and Council agreed position.

Over \$6m in capital works have either been cancelled or postponed. Some of these projects were attached to restricted funding (grants or restricted reserves) with the balance available to reduce the draw on unrestricted cash.

Traffic-Light Indicator Explanation

	Increase in unrestricted cash
	No impact on unrestricted cash
	Decrease in unrestricted cash

	Explanations	\$000s	Impact on unrestricted cash @ 30 June
Additional capital expenditure			
Works Dept Sundry Capital Items	Match to actual balance	40	
Road Rehabilitation Projects under RERRF	Cost variations of project	52	
New Yoogali Cycleway	Take up unrecorded MI / GCC contribution	80	
Reduction in capital expenditure			
Deferred to FY27			
Seal Gravel Road Intersecting with Sealed Road	Projects to be implemented/completed in FY2026/27	-100	
Prepare Quarry Floors for Development	Projects to be implemented/completed in FY2026/27	-3,900	 (funded from reserve)
Saleyard Improvements-Roof Over Saleyard Pens	Projects to be implemented/completed in FY2026/27	-148	

	Explanations	\$000s	Impact on unrestricted cash @ 30 June
Upgrade Sheep Delivery & Selling Pens	Projects to be implemented/completed in FY2026/27	-100	
Pound Building Asset Maintenance (Capital)	Projects to be implemented/completed in FY2026/27	-50	
Upgrade Runway Lights-Airport	Projects to be implemented/completed in FY2026/27	-910	 (offset partly by deferral of grant funding)
GRALC-119kW Solar System	Projects to be implemented/completed in FY2026/27	-300	
Project cancellations			
Road Sealing-50% Contribution	No private request received	-108	
Cycleways Improvements - Reseals & New Paths	Funding not received	-70	 (offset by reduction in grant funding)
PAMP Implementation Expense	Funding not received	-16	 (offset by reduction in grant funding)
Project Estimate adjustments	R2R project - Only this project completed Rehabilitation Of Kurrajong Avenue	-657	 (offset by deferral of R2R grant)

7. Capital Budget Review Statement

This reports on capital funding sources and capital expenditure across the organisation.

Changes to capital funding arrangements were identified in the commentary the Cash and Investments report.

Of the \$6.1m projected reduction in capital expenditure, \$3.9m was proposed to be funded from reserves with the balance to be funded from unrestricted cash (Rates and general revenue).

8. Developer Contributions Summary

This reports on Section 7.11, 7.12, and Section 64 developer contribution balances.

RESPONSIBLE ACCOUNTING OFFICER DECLARATION

In accordance with Section 203(2) of the Local Government (General) Regulation 2021, and the Quarterly Budget Review Statement Guidelines for Local Government (August 2025), I declare that:

Griffith City Council for the quarter ended 31/12/2025 (Q2) projected Consolidated financial position at 30/6/2026 will be satisfactory at year end, having regard to the revised projected estimates of income and expenditure and the original budgeted income and expenditure.

However, it should be noted that whilst the Consolidated Operating result is forecasted to be in surplus, the performance of the General Fund is in deficit.

Council is carefully managing its cashflow in regards to Operating and Capital expenditure to ensure both external and internal reserves are cash backed. In addition, to provide an acceptable level of unrestricted funds in the future; particularly in the General Fund.

There is a commitment by all departments to keep carefully control expenditure to manage the cash and trading position to achieve an acceptable outcome by the end of the financial year.

Matthew Hansen
Responsible Accounting Officer

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Another resolution of Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

In accordance with Section 405 of the Local Government Act 1993.

In accordance with Division 3, Section 203 of the Local Government (General) Regulation, 2021.

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.2 Ensure Council's financial sustainability through effective financial management that is transparent and accountable.

CONSULTATION

Senior Management Team

Management Accountant

The majority of the source information contained in this review has been supplied by the individual managers responsible for each department or program.

ATTACHMENTS

- (a) QBR Q2 Data Return (under separate cover) 
- (b) Financial Report at Program Level December 2025 (for information) (under separate cover) 
- (c) Councillors Expenses December 2025 (for information) (under separate cover) 
- (d) Consultants, Legal Fees & Vandalism Expenses December 2025 (for information) (under separate cover) 

CLAUSE	CL05
TITLE	Delivery Program Progress Report December 2025
FROM	Shireen Donaldson, Director Economic & Organisational Development
TRIM REF	26/16318

SUMMARY

Section 404(5) of the Local Government Act 1993 requires that regular progress reports are provided to Council, reporting as to its progress with respect to the principal activities detailed in its Delivery Program and Operational Plan at least every six months.

RECOMMENDATION

Council note the Delivery Program Progress Report as at 31 December 2025.

REPORT

Council's Integrated Planning and Reporting Framework is based on a long-term Community Strategic Plan which sets out the community's vision and the directions that Council needs to pursue to help achieve this vision. Complementing the Community Strategic Plan is the Delivery Program and Operational Plan (Budget).

The Delivery Program is the commitment from Council, over a four-year term, of what is going to be delivered to progress Council and the community towards the directions set out in the Community Strategic Plan. The one-year Operational Plan sets out the actions being undertaken, in a particular year, to progress what the Delivery Program is to deliver.

This report and the attached performance measures (Attachment a) provide a summary of Council's progress in relation to the actions from the Delivery Program 2025-2029 and Operational Plan as at 31 December 2025 advising the extent to which the Operational Plan Actions (Performance Indicators) have been achieved.

A summary of the significant projects completed/underway include:

Project	Progress	Expected Completion/ Comments
Griffith Southern Industrial Link Road Strategy – Thorne Road 4a	Completed	March Qtr. 2025.
Kurrajong Avenue Rehabilitation	Ongoing	June Qtr. 2026.
Tharbogang Waste Management Centre		
○ Quarry Floors Development	Ongoing	Gravel extraction being undertaken. To be completed by June Qtr. 2026
○ Existing Landfill Restoration	Ongoing	Restoration plan developed. Restoration to be undertaken in future years.

Project	Progress	Expected Completion/ Comments
Griffith Reservoir Refurbishment (14 ML)	Ongoing	Works to commence March Qtr. 2026. To be completed September Qtr. 2026.
Hanwood Flood Pump & Levee	Completed	Project completed December Qtr. 2025.
Yoogali Flood Mitigation Levee Stage 2a and 2b	Completed	Completed December Qtr. 2025.
Lake Wyangan and Catchment Rehabilitation Strategy		
○ South Lake Wyangan Water Treatment	Completed	18-week treatment trial completed. Supplementary treatment completed December Qtr. 2025. Results reported to LWCM Committee.
○ Infrastructure Works Northwest Foreshore Recreation Area	Ongoing	Council adopted Master Plan Sep 2023. Total Budget \$2.03M. Stage 1 \$1.03M LRCIP (4) completed June Qtr. 2025. Stage 2 \$1.0M Griffith City Council. Included in 2024/25 budget.
Memorial Garden Upgrade	Completed	Stage 1 Completed December Qtr. 2024. London Plane trees planted in June Qtr. 2025.
New Cemetery Masterplan Development	Ongoing	Updated studies required. Budget bid for 2026/27 required. To be further considered by the New Cemetery Committee.
CCTV Yambil Street Stages 3-4	Ongoing	20 CCTV Cameras to be installed. March Qtr. 2026.
Airport Runway Lighting	Ongoing	Commencing June Qtr. 2026.
Yoogali Shared Pathway - Mackay Ave	Completed	Bridge and pathway completed June Qtr. 2025. Minor works completed September Qtr. 2025.
Water Mains Renewal Program	Ongoing	As per Capital Works Budget.
Renewals of Gravity Sewers	Ongoing	As per Capital Works Budget.
Annual Road Reseals and Maintenance Program 2025/26	Urban reseal – Completed	Dec Qtr. 2025.

Project	Progress	Expected Completion/ Comments
	Rural reseal – Completed Regional reseal – Completed	Sep Qtr. 2025. Mar Qtr. 2026
Tharbogang Park	Completed	Completed June Qtr. 2025. Project supplemented by State Government Local Small Commitment Allocation Program Grants to install shade sails.
Lake Wyangan Master Plan Implementation – Housing enabling infrastructure	Ongoing	Due for completion June Qtr. 2026.
Net Zero Facilities Upgrade Program Griffith Regional Aquatic Leisure Centre, Water Treatment Plant Water Reclamation	Ongoing	Grant application successful. Negotiating with funding body

OPTIONS

OPTION 1

Council note the Delivery Program Progress Report as at 30 December 2025.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

As per budget allocations set out in the 2025/26 Operational Plan.

Moderate Low Risk: Minor financial loss > \$10,000 to \$1 million.

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

In accordance with the Local Government Act 1993 Section 404.

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

While this report has no direct environmental implications, it does summarise Council's activities. Some of the objectives achieved have had a positive impact on environmental issues within the Local Government Area.

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Council has an obligation to provide progress reports to the Community advising the extent to which Council has achieved its goals as set out in the Delivery Program.

Moderate Low Risk: Minor adverse public/staff reaction and/or negative publicity. Resolved with Manager or Director Comment. No impact on staff morale.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information. 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Quarterly Delivery Program Progress Report - Q2 - 2025/2026 (under separate cover) 

CLAUSE **CL06**

TITLE **Investments as at 31 December 2025**

FROM **Vanessa Edwards, Finance Manager**

TRIM REF **25/91510**

SUMMARY

This report details Council's investments performance at the month of December 2025.

RECOMMENDATION

The report be noted by Council.

REPORT

In accordance with Section 212 of the Local Government (General) Regulation 2021, it is hereby certified that the investments detailed in the attached schedules have been made in accordance with Section 625 of the Local Government Act 1993, its Regulations and Council's current Investment Policy and Strategy which were last amended and adopted on 14 July 2023.

Management is striving to continuously build up cash and investment returns to ensure ongoing financial stability, allocate funds to reserves and provide ongoing liquidity into the future.

Note - Of the cash and investments shown in this report:

- 89.8% is externally restricted, i.e., there are binding legal restrictions about how and where Council can use these funds.
- 8.1% is internally restricted, i.e., Council has made a decision to put these funds aside for a specific purpose
- 2.1% is unrestricted, i.e., Council can use this money for discretionary projects or activities.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other Resolution of Council.

POLICY IMPLICATIONS

The actions taken comply with Council's current investment policy and strategy, and the Ministerial Order as provided by the NSW Office of Local Government.

FINANCIAL IMPLICATIONS AND RISK

As at 31 December 2025, Council had received a total of **\$1,796,510** in interest coupon payments.

The overall net interest income recognised (when combining both interest received and mark-to-market entries) at 31 December 2025 was **\$2,089,548**. The annual budget for 2025/26 is **\$2,923,000**.

Council has a mix of growth and fixed income investments in the portfolio and at certain times growth assets are exposed to equity market fluctuations (volatility) as well as rises in interest rates and may incur non-cash valuation reductions that can impact on reported profits. These are long term assets and Council has no intention of divesting any of these assets when at cyclical lows and therefore crystallising any losses. Invariably, these assets will regain and increase their values over time and they make up a valuable diversity in Council's portfolio overall.

Due to the high volatility across investment markets, it is difficult to obtain cash yields whilst maintaining appropriate diversification of investments and not be exposed to potential fluctuations in the carrying value of these assets. Council's investments are diversified primarily across TCorp Managed Funds, term deposits, fixed income bonds and floating rate notes which are largely determined by the restrictions in place by the Minister's Order. Council's investments are diversified, all highly rated and of high quality.

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Section 212 of the Local Government (General) Regulation 2021.

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | | |
|-----|---|----|
| (a) | Statement of Funds at 31 December 2025 ↓  | 51 |
| (b) | Investments Returns Analysis - 12 month Annualised Yields ↓  | 52 |
| (c) | TCorp Monthly Economic Report ↓  | 53 |

(a) Statement of Funds at 31 December, 2025

GRIFFITH CITY COUNCIL

Statement of Funds Invested under Section 625 of the Local Government Act, 1993
31 December, 2025

INVESTMENTS

Annual Return	Type	Valuation Balance as at 31 December, 2025	Interest Recognised December, 2025	Revaluation Movements Recognised December, 2025	Fund as a Percentage of Total Investments
Cash/Managed Funds					
4.248%	Pendal Institutional Cash Fund	9,164.53		32.34	0.01%
5.590%	Perpetual Credit Income Fund	1,182,729.66		5,393.71	1.59%
6.33%*	NSW Treasury Corp -Long Term Growth Fund	2,051,384.30		7,108.41	2.81%
3.88%*	NSW Treasury Corp -Medium Term Growth Fund	6,390,077.14		4,141.21	8.75%
2.25%*	NSW Treasury Corp - Short Term Income Fund	4,195,636.55	15,163.21	690.34	5.74%
2.800%	UBS Cash Management Trust Account	78,886.04	288.19		0.11%
3.500%	ANZ Premium Business Saver Account	8,004.22	25.00		0.01%
Term Deposits					
4.000%	AMP 365 Day Term Deposit Maturity 5/8/26	2,000,000.00	8,888.88		2.74%
4.000%	BOQ 1 Year Term Deposit Maturity 10/8/2026	1,099,783.48	3,685.88		1.51%
4.480%	Westpac Bank 2 Yr Term Deposit Maturity 9/9/2026	3,000,000.00	11,107.95		4.11%
4.150%	NAB 1 Year Term Deposit Maturity 9/9/2026	2,000,000.00	6,916.67		2.74%
4.000%	BOQ 1 Year Term Deposit Maturity 10/8/26	2,000,000.00	6,888.67		2.74%
4.560%	Westpac Bank 18 Month Term Deposit Maturity 30/3/26	3,000,000.00	11,380.88		4.11%
4.050%	Westpac Bank Notice Saver 80 Day	2,827,841.88	10,316.04		3.87%
4.000%	Westpac Bank Notice Saver 31 Day	5,979,805.78	21,547.67		8.18%
5.000%	NAB 3 Yr Term Deposit Maturity 9/10/2026	3,500,000.00	14,583.33		4.79%
4.400%	Rabo Bank 5 Yr Term Deposit Maturity 26/6/2029	2,500,000.00	9,166.67		3.42%
4.430%	Rabo 4 Yr Term Deposit Maturity 2/7/2029	2,000,000.00	7,383.33		2.74%
4.580%	Rabo Bank 5 Yr Term Deposit Maturity 1/7/2030	2,000,000.00	7,833.33		2.74%
5.250%	Rabo Bank 4 Yr Term Deposit Maturity 25/07/2029	2,000,000.00	8,750.00		2.74%
5.190%	NAB 2 Year Term Deposit Maturity 29/8/2028	2,000,000.00	8,850.00		2.74%
5.300%	Rabo Bank 4 Yr Term Deposit Maturity 28/8/2028	2,500,000.00	11,041.66		3.42%
5.090%	Rabo Bank 5 Yr Term Deposit Maturity 14/1/2030	2,000,000.00	8,483.33		2.74%
3.750%	Bendigo Adelaide Bank 2 Month Term Deposit Maturity 5/1/2026	7,148,447.23	24,603.39		9.78%
Bank Bonds/Floating Rate Notes #					
1.250%	NSW Treasury Corp Bond (\$2M Face Value) Maturity 20/11/30	1,713,220.00		(11,280.00)	2.34%
2.000%	NSW Treasury Corp Bond (\$2M Face Value) Maturity 8/3/33	1,646,880.00		(14,340.00)	2.25%
1.750%	Government of the ACT Bond (\$600k Face Value) Maturity 17/5/30	532,290.00		(3,342.00)	0.73%
4.345%	NAB FRN (\$1.7M Face Value) Maturity 10/05/2027	1,705,865.00		(255.00)	2.33%
4.450%	NAB FRN (\$1.6M Face Value) Maturity 18/10/2027	1,598,448.00		(5,200.00)	2.19%
4.550%	NAB FRN (\$1.6M Face Value) Maturity 18/03/2030	1,608,048.00		(112.00)	2.20%
3.987%	WBC Floating Bond (\$2.5M Face Value) Maturity 12/12/2025		24,852.35	(100.00)	0.00%
4.334%	WBC Floating Bond (\$1.5M Face Value) Maturity 21/01/2030	1,507,575.00	17,507.50	60.00	2.08%
4.655%	Bendigo Adelaide Bank FRN (\$800k Face Value) Maturity 08/05/2027	804,632.00		(264.00)	1.10%
5.155%	Maitland Mutual Limited FRN (\$500k Face Value) Maturity 15/05/2028	498,080.00		(835.00)	0.68%
	Total	73,064,578.77	236,377.51	(18,301.99)	100%

*YTD Fund Return

Bank Bonds/Floating Rate Notes will have positive or negative revaluations from month to month. Upon maturity date the principal investment will be paid back in full.

Balance of Griffith City Council Trading Bank Account	30,215,250.80
GHL/HHF Bank Account Balances	24,253.15

Total Cash & Investments at 31/12/2025 103,304,082.52

RETURN ON INVESTMENTS

Return on Investments Analysis	Actual
Accumulated Return on Investments Brought Forward	1,789,224.47
Interest received on Griffith Health Facilities Limited Bank Accounts YTD December 2025	31.34
Return on Investments for the month of December 2025	218,075.52
Trading Bank Account Interest Received for the month of December 2025	82,216.62
Total Return of Investments YTD December 2025	2,089,547.95

Fund	Original Budget Annual Total	Budget YTD	Actual YTD
Ordinary Fund	1,150,000.00	682,000.00	731,403.34
Water Fund	1,020,000.00	510,000.00	754,053.88
Sewerage Fund	500,000.00	252,000.00	447,692.28
Waste Fund	250,000.00	124,998.00	153,449.91
Western Riverina Library	3,000.00	1,500.00	2,978.58
Total	2,923,000.00	1,470,498.00	2,089,547.95
		Percentage of Year at Report Date	50.00%

In accordance with Section 212 of the Local Government (General) Regulation 2021, I hereby certify that the investments detailed above are made in accordance with the Local Government Act, its regulations and Council's investment policy adopted on 14 July, 2023.

RESPONSIBLE ACCOUNTING OFFICER

(b) Investments Returns Analysis - 12 month Annualised Yields

INVESTMENT RETURNS ANALYSIS - 12 MONTH ANNUALISED YIELDS			
Month	Average Funds Invested for the month	Return on Investment/ Revaluation Adjustments	Yield %
Jan-25	\$69,757,354	\$321,937	0.46%
Feb-25	\$71,650,559	\$300,001	0.42%
Mar-25	\$71,236,835	\$170,445	0.24%
Apr-25	\$74,343,469	\$356,095	0.48%
May-25	\$78,289,264	\$467,698	0.60%
Jun-25	\$78,756,807	\$417,921	0.53%
Jul-25	\$78,909,976	\$296,953	0.38%
Aug-25	\$79,101,138	\$366,819	0.46%
Sep-25	\$79,313,036	\$381,594	0.48%
Oct-25	\$79,488,097	\$364,284	0.46%
Nov-25	\$77,560,632	\$165,065	0.21%
Dec-25	\$74,300,071	\$218,076	0.29%
12 Month Annualised Performance			5.01%
Current Year Performance Jul 25 - Jun 26			2.29%
(Cash basis only, net of fees)			

Monthly economic report

The global economy

The end of the US Government shutdown resulted in the restoration of official US data over December. Even so, they did little to dispel the confusion over the state of the US economy at the end of 2025. For example, official jobs data suggested that employment fell by 105,000 in November and that the unemployment rate rose to 4.6%. But average wage growth rose by a strong 0.4% in the month and continuing unemployment claims remain low.

At the same time, November inflation data were much softer than analysts expected, although the veracity of those data have been questioned as the US statistician assumed that some prices were flat in November because there was no price survey undertaken in October due to the Government shutdown. Finally, GDP data suggested that the US economy grew by a very strong 4.3% in the September quarter which was much stronger than expected.

Faced with such conflicting signals, the US central bank decided to cut interest rates by 25bps at its December policy meeting to 3.5% but didn't commit to further rate cuts any time soon. That said, some officials argued that the December rate cut was unnecessary while others argued that it was too timid. With so much uncertainty looming over the future direction of US Fed policy, investors are anxious to find out who President Trump nominates to replace Jerome Powell as the Chair of the US Federal Reserve.

Other central banks were also active in December, with the Bank of Japan deciding to raise its policy rate by 25bps to 0.75%. The European Central Bank (ECB) also indicated that it was generally happy with its setting of monetary policy, although investors still think if the ECB does change policy in 2026 it is more likely to be a cut than a hike.

The Australian economy

Australian economic data has also been sending confusing signals in recent months. Employment fell by 21,200 people in November but with fewer people seeking work, the measured unemployment rate fell to 4.3%. The economy grew by a surprisingly weak 0.4% in Q3 and consumer sentiment fell sharply in December, reversing a strong pick-up in the previous month.

While the Reserve Bank of Australia (RBA) decided to keep interest rates unchanged at its December policy meeting, as expected, the RBA Governor comments after the meeting were very hawkish. In particular, she suggested that the Australian economy had reached a turning point with stronger growth ahead and questioned whether accelerating inflation may justify a rate hike in early 2026.

Investors obviously heard the message from the RBA Governor and markets now place a 40% chance that the Bank will raise its key policy interest rate by 25bps at its first policy meeting in February 2026.

Financial market commentary

Financial markets generally behaved in a 'risk-on' manner over December with bond yields rising and most equity markets moving higher. Emerging market equities were again a stand-out performer.

Equity markets (performance in local currency, excluding dividends)

Global equities (MSCI All Countries excluding Australia) gained 0.7% over December. US stocks dragged down the overall index with the S&P500 falling 0.1%. This was mainly due to weakness in the so-called Magnificent 7 technology stocks as some investors worry about valuations.

The ASX200 was stronger and rose by 1.2% in December. Despite weak Chinese growth, commodity prices, excluding oil, have generally been robust which meant that Australian mining companies enjoyed a strong end to 2025.

European stocks were even stronger, rising by 2.7% in December. This was supported by healthy gains in the German equity market. Emerging market equities also rose by 2.7% in December.

Bond yields

Global bond yields rose strongly over December particularly at the longer end of the yield curve. This reflected a hawkish shift in the rhetoric of several central banks, a rate hike from the Bank of Japan as well as uncertainty about the direction of US monetary policy in 2026.

While the US central bank did cut its policy rate by 25bps as expected at its December policy meeting, some US policymakers didn't want to cut rates at all while others argued for a larger rate cut. This divergence of views reflects the political pressure being placed on the US Federal Reserve as inflation remains above target, but where US administration officials want interest rates to be much lower. While US 2-year bond yields fell slightly over December, 10-year yields rose by 15bps.

Other countries experienced even larger rises in bond yields. In Germany, 10-year yields rose by 17bps while in Japan they increased by 25bps.

Australian 10-year bond yields rose by 23bps over December, mirroring global developments. This movement was exacerbated, however, by hawkish comments from RBA Governor Bullock who suggested that further rate cuts were off the table and the decision for the RBA Board was whether or not they would need to raise interest rates in early 2026. 10-year TCorp bond yields recorded a more modest rise of 17bps over the month.

Currency and commodity markets

The Australian dollar strengthened against most currencies over December, consistent with the risk-on move in global markets and the hawkish comments from the RBA. The Australian dollar rose by 2% against the US dollar and by 2.3% against the Japanese Yen.

The Australian dollar has also been supported by strength in some commodities, including iron ore and precious metals such as gold and silver. Oil prices have been a notable exception, however, with the Brent Crude oil price falling by 3.7% over December towards US\$60 per barrel. Some investors speculate that a ceasefire in the Ukraine War could see a return of Russian oil to western markets which would be consistent with softer prices.

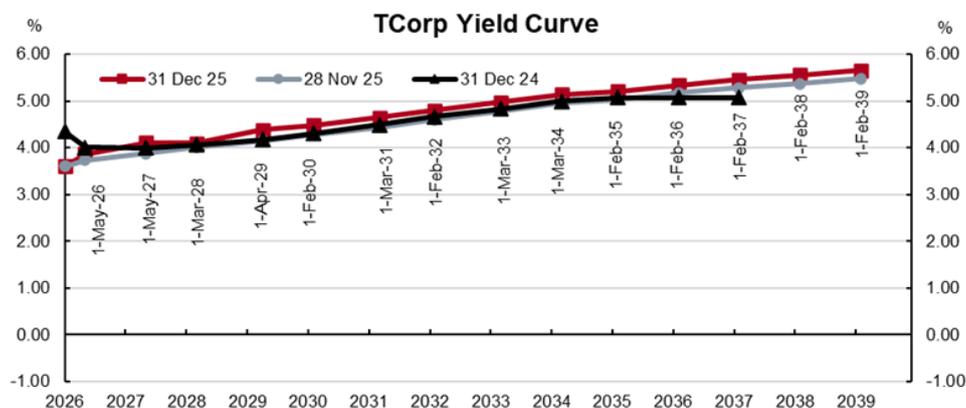
Financial market performance

Currency markets December 2025	Previous month close	Month high	Month low	Month close	Month change
AUD/USD	0.655	0.672	0.655	0.668	2.0% ▲
AUD/EUR	0.565	0.571	0.563	0.569	0.7% ▲
AUD/JPY	102.30	105.15	101.68	104.63	2.3% ▲
AUD/GBP	0.495	0.499	0.494	0.497	0.4% ▲
AUD/BRL	3.494	3.734	3.488	3.657	4.6% ▲
AUD/INR	58.59	60.41	58.65	60.03	2.4% ▲
AUD/CNY	4.634	4.710	4.629	4.668	0.7% ▲
Equity markets* December 2025	Previous month close	Month high	Month low	Month close	Month change
MSCI World ex Australia	4530	4606	4480	4560	0.7% ▲
MSCI Emerging Markets	1367	1404	1353	1404	2.7% ▲
S&P/ASX200	8614	8796	8565	8714	1.2% ▲
S&P/ASX Small Ordinaries	3722	3809	3647	3766	1.2% ▲
S&P500 (US)	6849	6932	6721	6846	-0.1% ▼
FTSE 100 (UK)	9721	9941	9642	9931	2.2% ▲
Stoxx600 (Europe)	576	593	575	592	2.7% ▲
DAX (Germany)	23837	24490	23589	24490	2.7% ▲
CAC 40 (France)	8123	8168	8023	8150	0.3% ▲
Nikkei 225 (Japan)	50254	51028	49002	50339	0.2% ▲
Hang Seng (HK)	25859	26095	25235	25631	-0.9% ▼
Shanghai Composite (China)	3889	3969	3825	3969	2.1% ▲
Bovespa (Brazil)	159072	164456	157327	161125	1.3% ▲
IPC (Mexico)	63597	65636	62528	64308	1.1% ▲
S&P/BSE Sensex (India)	85707	85712	84391	85221	-0.6% ▼

*Returns are in local currency, and exclude dividend payments

Bond markets (%) December 2025	Previous month close	Month high	Month low	Month close	Month change
RBA Official Cash Rate	3.60	3.60	3.60	3.60	0.00 –
90 Day Bank Bill	3.66	3.74	3.67	3.74	0.07 ▲
180 Day Bank Bill	3.97	4.12	3.97	4.12	0.15 ▲
New institutional term deposits	3.80	3.80	3.80	3.80	0.00 –
3 Year CGS Bond	3.87	4.20	3.89	4.14	0.26 ▲
10 Year CGS Bond	4.51	4.81	4.55	4.74	0.23 ▲
10 Year US Bond	4.01	4.19	4.06	4.17	0.15 ▲
10 Year German Bond	2.69	2.90	2.75	2.86	0.17 ▲
10 Year Japanese Bond	1.81	2.09	1.87	2.07	0.25 ▲

TCorp bonds (%)	Previous month close	Month high	Month low	Month close	Month change
December 2025					
20-May-26	3.73	3.88	3.73	3.87	0.14 ▲
20-May-27	3.88	4.18	3.90	4.11	0.23 ▲
20-Mar-28	4.00	4.10	4.02	4.10	0.10 ▲
20-Apr-29	4.15	4.44	4.17	4.38	0.24 ▲
20-Feb-30	4.28	4.56	4.30	4.49	0.21 ▲
20-Mar-31	4.44	4.72	4.46	4.65	0.21 ▲
20-Feb-32	4.60	4.87	4.64	4.80	0.20 ▲
08-Mar-33	4.79	5.04	4.82	4.97	0.18 ▲
20-Mar-34	4.97	5.21	5.00	5.14	0.17 ▲
20-Feb-35	5.03	5.27	5.06	5.20	0.17 ▲
20-Feb-36	5.18	5.41	5.21	5.34	0.16 ▲
20-Feb-37	5.28	5.52	5.32	5.46	0.18 ▲
24-Feb-38	5.37	5.62	5.41	5.56	0.19 ▲
22-Feb-39	5.47	5.72	5.51	5.65	0.18 ▲
CIB 2.50% 20 Nov 35	2.61	2.92	2.65	2.88	0.27 ▲



Source: TCorp

Commodity markets (US\$)	Previous month close	Month high	Month low	Month close	Month change
December 2025					
Brent Oil (per barrel)	63.2	63.8	58.9	60.9	-3.7% ▼
Iron Ore (per tonne)	106.9	107.9	105.8	107.2	0.3% ▲

TCorp forecasts	Dec-25	Jun-26	Dec-26	Jun-27
RBA Official Cash Rate	3.60	3.60	3.35	3.10
90 Day Bank Bill	3.74	3.75	3.50	3.25
10 Year CGS Bond	4.74	4.25	4.00	3.75



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**SALEYARDS COMMITTEE
HELD IN THE MURRAY ROOM ON
TUESDAY, 9 DECEMBER 2025 COMMENCING AT 8:30 AM**

[Agenda of Saleyards Committee – 9 December 2025](#)

PRESENT

Councillor Scott Groat (Chair), Councillor Doug Curran, Donald Barbaro (Community Representative), Grant Elwin (Community Representative), Rodney Evans (Community Representative)

Quorum = 3

STAFF

Director Utilities, Graham Gordon, Team Leader - Saleyards, Les Warren and Minute Secretary, Jessica Bertacco

BY INVITATION

Gavin Evans (Spencer & Bennett), Jess Spencer (Spencer & Bennett), Brooke Cowan (Department of Primary Industries) (via Zoom)

1 APOLOGIES

RECOMMENDED on the motion of Rodney Evans and Grant Elwin that an apology be received from Councillor Christine Stead.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Rodney Evans and Grant Elwin that the minutes of the previous meeting held on 21 October 2025, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 Proposed New Water Troughs

Les Warren requested that the Agents provide quotes for 25 x Livestock Troughs.

3.2 EID Tagging System/Software Programs

Brooke Cowan was invited to speak about the EID tagging system. The Committee discussed the efficiency of the EID readers, the available software options, and the program currently used at the Griffith Saleyards.

They further discussed the current software and noted the lack of support from Outcross Systems, along with the ongoing errors in the program.

Spencer & Bennett informed the Committee they tested a different software program called Agrinous, which they believe works better and is now used by most agents and saleyards in NSW. Mr Gordon will contact a representative from the Outcross System software and report back at the next meeting.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no less than significant non-pecuniary interests declared.

Brooke Cowan left meeting via Zoom at 9:13am

5 ITEMS OF BUSINESS

CL01 SALEYARDS BUDGET AND OPERATIONAL COSTS

Mr Gordon presented and explained the Saleyards Budget and Operation Costs report.

RECOMMENDED on the motion of Rodney Evans and Grant Elwin that the Committee note the report.

Councillor Doug Curran left the meeting at 9:50am.

6 OUTSTANDING ACTION REPORT

RECOMMENDED on the motion of Donald Barbaro and Rodney Evans that the report be noted.

7 GENERAL BUSINESS

7.1 Roof Structure

Committee members discussed the need for a roof structure at the Saleyards. Mr Gordon noted that he has received a rough estimate for a skillion style roof without solar. This cost is expected to rise over time.

7.2 Landscape of Saleyards

The Committee discussed creating a masterplan to improve the Saleyards by adding more trees and improving the landscape.

8 NEXT MEETING

The next meeting of the Saleyards Committee is to be held on Tuesday, 10 February 2026 at 8:30am.

There being no further business the meeting terminated at 10:05am.

**ROADS, PARKS & PATHWAYS ENHANCEMENT COMMITTEE
HELD IN THE COUNCIL CHAMBERS ON
THURSDAY, 29 JANUARY 2026 COMMENCING AT 4:02 PM**

[Agenda of Roads, Parks & Pathways Enhancement Committee – 29 January 2026](#)

PRESENT

Councillor Shari Blumer (Chair), Councillor Mark Dal Bon, Anthony Kidman (Community Representative, via Zoom), Brian Savage (Community Representative), Carmel La Rocca (Community Representative), Elizabeth (Will) Mead (Community Representative), Stephen Parker (Community Representative), Patricia Clarke (Alternate Member for Soroptimist), Libby Trembath (Alternate Member for Soroptimist), Pirkko Makarainen (Community Representative)

Quorum = 3

STAFF

Director Infrastructure & Operations, Phil King, Works Manager - Maintenance, Manjit Chugha, Works Manager - Construction, Shree Shrestha, Parks & Gardens Manager, Peter Craig, Urban Strategic Design & Major Projects Manager, Peter Badenhorst and Minute Secretary, Antoinette Galluzzo

1 APOLOGIES

RECOMMENDED on the motion of Councillor Mark Dal Bon and Elizabeth (Will) Mead that apologies be received from Operations Assistant, Cheryl Tucker, Doreen Wood (Community Representative), Ema Munro (Community Representative), Jenna Thomas (Community Representative) and Amy Renouf (Community Representative).

Absent: Councillor Jenny Ellis, Nicola Thoner (Community Representative), Simone Murphy (Community Representative),

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Carmel La Rocca and Councillor Mark Dal Bon that the minutes of the previous meeting held on 26 November 2025, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 SUITABLE TREE SPECIES FOR CITRUS ROAD AND BRIDGE ROAD

Mr King provided an overview of two potential locations for the proposed tree plantings: Citrus Road and Bridge Road. He noted that Citrus Road offers an advantage, as existing plantings are already established along this road, which will be consistent with the species list attached to the agenda. Mr King advised the Committee that the plantings are anticipated to be undertaken in conjunction with National Tree Day in August.

Ms Mead suggested reviewing the trees and species that have previously been planted along Citrus Road to assess which plantings have been successful, which have failed, and which species are best suited to the site conditions.

RECOMMENDED on the motion of Will Mead and Stephen Parker that that the Committee endorse, in principle, the proposed tree species list for planting along Citrus Road in association with National Tree Day, subject to review of the list, and with a focus on drought-tolerant species.

CL02 BUDGET FOR PRENDERGAST TRAFFIC ISLAND

Mr King informed the Committee of the two options available for the Prendergast Traffic Island. The first option, with an estimated cost of \$26,000, relates to the planting scheme previously endorsed by the Committee (plans attached to the agenda). The second option, estimated at \$7,800, involves the installation of sprinklers and lawn.

Ms Munro had requested, via email, a breakdown of the estimated \$26,000 planting option. In response, Mr King provided the following figures as an indicative cost estimate.

- Total area 1600sqm
- Plants x 305 - \$25 = \$7,625
- Advanced trees x 6 - \$350= \$2,100
- Mulch x 320sqm - \$40 = \$8,000
- Irrigation battery operated controller and valves x 4 nodes= \$1,400

- Dripper line and fittings \$860
- Labour \$7,140
- Plant hire \$1,560

Total \$28,685

This can be summarised as:

- Plant Costings - \$10,000
- Mulch and irrigation - \$10,000
- Labour and Plant Hire - \$10,000

The Committee discussed the ongoing maintenance costs and explored alternative cost-saving approaches. Suggestions included whether the works needed to be undertaken by Council staff or could involve community participation, minimising plantings, and to communicate with the family.

Patricia Clarke left the meeting at 4:34pm.

RECOMMENDED on the motion of Councillor Mark Dal Bon and Carmel La Rocca that:

- (a) Staff and Mr Kidman refine the design and costings and a report be presented to the next meeting.
- (b) Staff write to the Prendergast family to provide them with an update.

6 OUTSTANDING ACTION REPORT

Councillor Shari Blumer advised the Committee that the Concept Designs for the NSW Sustainable Communities Program are currently on exhibition and encouraged members to make submissions and share the information within their networks.

Brian Savage left the meeting at 4:39pm and returned at 4:43pm.

In relation to CL13 Weighted Criteria Scoring System for PAMP Works Prioritisation from the 23 Oct 2025, Mr Chugha highlighted the funding for Noorla Street is not for construction, it is for detailed design. The Committee also discussed the review of the PAMP at some stage this year.

Patricia Clarke returned at 4:50pm.

In relation to CL10 Clean up Banna Lane from the 23 October 2025 meeting, Mr King provided a update that the waste department have sent letters out to businesses. The waste department will continue to try and improve this process and along with the businesses maintain the tidiness of Banna Lane.

In relation to CL07 Committee Member request – Extending Barellan Street from the 23 October 2025 meeting, Councillor Shari Blumer and Mr King highlighted this is an ongoing item.

In relation to CL09 Review of Griffith CBD Strategy from the 26 March 2025 meeting, the review of the Griffith CBD Strategy is to be undertaken following the completion of grant-funded works, anticipated in December 2027.

7 GENERAL BUSINESS

7.1 Shade Sails At Memorial Park

Councillor Mark Dal Bon advised the Committee that community members have requested shade sails and seating at Memorial Park. In response, Councillor Shari Blumer encouraged those community members to lodge a submission via the Connect Griffith page to provide their feedback.

7.2 Update on CRM System

Mr Parker requested an update from Shireen Donaldson on Council's new Customer Request Management System. He also mentioned he would like to be part of the user acceptance testing.

7.3 AED

Ms Trembath asked the Committee if they knew who installed the additional empty AED at Collina Oval. This was not done by Council.

7.4 Acknowledgement of Staff Efforts

Mr Kidman commended the Parks and Gardens staff on their efforts around the Christmas period as the Main Street and Collina area looked very tidy and well presented.

8 NEXT MEETING

The next meeting of the Roads, Parks & Pathways Enhancement Committee is to be held on Thursday, 26 March 2026 at 4:00 pm.

There being no further business the meeting terminated at 5:17 pm.

**LOCAL TRAFFIC FORUM
HELD IN THE MURRAY ROOM ON
TUESDAY, 10 FEBRUARY 2026 COMMENCING AT 10:30 AM**

[Agenda of Local Traffic Forum – 10 February 2026](#)

PRESENT

Councillor Anne Napoli (Chair), Tony O'Grady (Councillor - Alternate), Greg Minehan (Transport for NSW Representative), Kerry Lippold (Member for Murray Representative, via Zoom), Tony Leadbitter (Police Representative)

STAFF

Director Infrastructure & Operations, Phil King, Engineering Design Coordinator, Jason Carrozza, Development & Traffic Coordinator, Greg Balind and Minute Secretary, Melanie Hebrok

1 APOLOGIES

Apologies were received from Kaitlyn McLean and John Wadsworth.

2 CONFIRMATION OF MINUTES

The minutes of the previous meeting held on 9 December 2025, having first been circulated amongst all members, were confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 TRAFFIC MANAGEMENT - CITY TO LAKE FUN RUN 2026

The Local Traffic Forum noted the traffic control plans and supporting documentation with respect to the 2026 City to Lake run.

Mr Balind said members will be advised once a date has been set by the organiser. A new public liability insurance certificate will be required if the new date is after the expiry date of the current policy.

CL02 TRAFFIC CONTROL - BANNA LANE/KOOYOO STREET - PUNJABI MELA EVENT

This information report was noted by the Traffic Forum. Any further progress on the outcomes subject to the development application assessment process will be notified to future Traffic Forums. An ROL will be required for signage on Banna Avenue.

CL03 TRAFFIC CONTROL - MULTICULTURAL PARADE 2026

The Traffic Forum discussed the submitted traffic related documentation. The plans have been reviewed by staff with no issues identified. The 2025 event ran without any known complaints. However there may be an issue with the event date due to incomplete mandatory documentation for the associated Multicultural Festival to be held the day before.

The TfNSW representative raised concerns regarding the late submission of mandatory documents to Council with respect to traffic management by a number of event organisers. That particular issue appears to have been ongoing for a number of years and it puts external agencies involved in the Forum in a difficult position when event related matters are put before them. Mr Balind advised the Forum that he has corresponded with Council's new General Manager seeking a way to resolve such issues moving forward.

The matter was laid on the table pending receipt of required documentation for the associated Festival. Bus operators to be invited to the next meeting if required, Transport for NSW to confirm.

6 OUTSTANDING ACTION REPORT

The report was noted.

General Business – Altin Street Traffic

Design options for a possible Altin Street carpark were tabled for discussion. Implementing a one-way traffic arrangement around the triangular grassed island was noted as potentially difficult. Speed humps were deemed unwarranted given the industrial nature of the area and the low level of pedestrian activity. While raised concrete treatments could be used in place of painted line marking to reduce vehicle speeds around the bend, no funding is currently

available and this would require a future budget bid.

An alternative option of improving the existing island was identified, including reconfiguring it for parking, adding shade and gravelling the grassed and dirt areas to help ease congestion.

To remain on the Outstanding Action Report.

Intersection Hillside Drive / Slopes Road

A speed zone review has been initiated for the relevant section of road, with a recommendation to reduce the entire length to 80 km/h. Transport will cover the administrative and approval costs, with Council tasked to install the signage to expedite implementation.

7 GENERAL BUSINESS

7.1 New Railway Crossing – Blumer Avenue

Mr King advised that the design for a new active railway crossing on Blumer Avenue, near Livefit and La Scala, has been finalised. The upgrade will include flashing lights and a pedestrian maze treatment. The project is fully funded by Transport for New South Wales, with the commencement date for construction yet to be confirmed.

7.2 Multicultural Festival Proposal

Mr Balind tabled information received the previous evening from the Multicultural Festival organiser who has proposed expanding the event footprint beyond Memorial Park and Railway Street Car Park to include a partial closure of Banna Avenue. The proposal involves closing one side of Banna Avenue for approximately 8–9 hours on a Saturday, the day prior to the parade, to accommodate additional event space. Concerns were raised regarding the significant impact this would have on the CBD during peak Saturday trading, including disruption to bus services, taxi ranks, parking and general traffic movements. Members expressed the view that insufficient detail has been provided to support the proposal. It was further noted that alternative locations, including the Showgrounds and Community Gardens, have previously been discussed, and that if the existing site cannot safely accommodate the event, its suitability should be reconsidered. The Traffic Forum agreed that the matter will be referred back to the organiser advising this proposal is not supported due to unacceptable risk concerns between the proposed site and passing traffic.

7.3 Citrus Road Speed Zone

Mr Balind raised concerns regarding the current speed zoning on Citrus Road, particularly the section between the new intersection at Rifle Range Road and Gillmartin Drive, which remains zoned at 100 km/h despite significant residential development in the area. Residents have complained about the absence of speed zone signage, noting that while 50 km/h signage exists on Rifle Range Road approaching the intersection, there are no corresponding signs on Citrus Road.

It was proposed that Council install 50 km/h signage as an interim safety measure, recognising the urban character of the area, while formal speed zoning updates are progressed through Transport. It was noted that provisions under Section 115 of the Roads Act may allow Council, as the roads authority, to install signage to address immediate safety concerns. Transport will review the current zoning allocation in the Portal, and mapping from the subdivision will be provided to support formal authorisation of the 50 km/h speed zone.

7.4 School Zone Request – Western Riverina Community College

Mr Minehan discussed the request for school zone implementation at Western Riverina Community College which is operating outside standard start and finish times. It was noted that only a small number of students are present within a limited 10-minute window in the afternoon, and the site does not meet the established merit criteria for a formal school zone. The matter will be discussed further with the principal. One potential option identified is relocating the school entry and exit point further along the boundary fence, away from the roundabout intersection, which may allow for installation of a school zone on the straight section of road without affecting all legs of the roundabout.

7.5 Lakes Road Speed Signs

Councillor O’Grady raised a request to review speed signage on Lakes Road following the recent reduction of Slopes Road to 80 km/h. He noted that when travelling north on Lakes Road from Kidman Way, there is no speed limit sign immediately after the railway crossing, resulting in drivers accelerating and some vehicle GPS systems indicating a 100 km/h zone. Clarification is required as to whether the section is currently zoned 80 km/h or 100 km/h, particularly as 80 km/h signage appears only after Mallinson Road. Transport will review the current zoning status and report back. It was also noted that design works are planned for the remaining section of Lakes Road from Kidman Way, with survey works already undertaken and future upgrades subject to funding.

7.6 McCarthy Road Speed Zone

Councillor O’Grady also raised concerns regarding McCarthy Road, which is experiencing increased traffic due to the closure of Smeeth and Boorga Roads. The road is narrow and constrained, with 100 km/h signage at the southern end and no corresponding signage at the northern end, creating inconsistency. Given the presence of school buses and increased vehicle volumes, a temporary reduction to 60 km/h during the road closure period was suggested. While this may be possible, considerations were noted regarding enforcement outside peak periods and potential non-compliance. Further assessment, including traffic volumes and site conditions, will be considered to determine whether interim speed management measures are warranted.

8 NEXT MEETING

The next meeting of the Local Traffic Forum is to be held on Tuesday, 10 March 2026 at 10:30 am.

There being no further business the meeting terminated at 11:55 am.

TITLE Outstanding Action Report

TRIM REF 25/150101

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report 

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OUTSTANDING ACTION REPORT



Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
27 January 2026	NOTICE OF MOTION - COUNCILLOR TONY O'GRADY	DSD	169647	26/016	RESOLVED on the motion of Councillors Tony O'Grady and Shari Blumer that Council develops a policy to allow pop up businesses including food vans to be able to trade on council land.	17/02/2026: Sustainable Development currently drafting policy.
27 January 2026	CL03 GRIFFITH REGIONAL AIRPORT TICKETLESS PAID PARKING FEES	DSD	169642	26/004	RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that: (a) Council adopt the Parking Fee Schedule for the Griffith Regional Airport as detailed in Table 1 of this report. (b) The Parking Fee Schedule for the Griffith Regional Airport to come into effect at the date of commissioning of the SKIDATA LPR paid parking system. (c) The Parking Fee Schedule for the Griffith Regional Airport as detailed in Table 1 of this report be included in Council's Revenue Policy for the 2026/27 financial year.	13/02/2026: Adopted fees to be added to the Revenue Policy.
27 January 2026	CL02 HANWOOD GROWTH AREA MASTER PLAN ENDORSEMENT	DSD	169641	26/003	RESOLVED on the motion of Councillors Tony O'Grady and Shari Blumer that: (a) Council endorses the Hanwood Growth Area Master Plan. (b) Council endorses the preparation of a Section 7.11 Contribution Plan to ensure the development of the growth area,	13/02/2026: Noted – Adopted.

OUTSTANDING ACTION REPORT

					including the provision of roadworks, drainage network and open space proceeds on an equitable and fair basis for landowners and developers.	
27 January 2026	CL01 PLANNING PROPOSAL (PP-2025-1251) LEONARD ROAD, HANWOOD	DSD	169640	26/002	<p>RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that:</p> <ul style="list-style-type: none"> (a) Subject to the removal of 11300 Kidman Way, Hanwood (Lot 150 DP751709) from the Planning Proposal and supporting documentation, Council endorse the Planning Proposal to amend the land zoning and minimum lot size of the subject lands (being Lots 1 & 2 DP1309816, Lots 1622 & 1623 DP257265 and a portion of Lot 154 DP1195505) (see Attachment 1 of the report). (b) Forward the amended Planning Proposal to the Department of Planning, Housing and Infrastructure with a request for a Gateway Determination and exhibit the Planning Proposal in accordance with the conditions of that Gateway Determination. (c) Delegate authority to the Director Sustainable Development to make any changes to the Planning proposal as a result of the feedback from the Department of Planning, Housing and Infrastructure and any Public Authorities, as conditioned in the Gateway Determination. 	13/02/2026: Director SD has contacted consultant from GYDE advising of Council resolution for an amended planning proposal to reflect resolution of Council. Amended planning proposal submitted via email 09/02/2026 which is currently being reviewed by Council staff and then will be forwarded on to Dept of Planning if acceptable. If any changes are required Council staff will correspond with GYDE.

OUTSTANDING ACTION REPORT

					(d) Seek authorisation from the Department of Planning, Housing and Infrastructure to be the local plan making authority in this instance.	
9 December 2025	MINUTES OF THE ROADS, PARKS & PATHWAYS ENHANCEMENT COMMITTEE MEETING HELD ON 26 NOVEMBER 2025	DSD	169003	25/398	The Committee RECOMMENDED that options for Roundabouts beautification, Replacement of banners, Memorial Gardens entrances, Power and Data Upgrades and Median Strip be placed on public exhibition until Friday, 27 February 2025, and if submissions are received, a report will be prepared and presented to the Committee.	13/01/2026: Public Exhibition period currently underway via Council webpage which closes on the 27 Feb 2026. At the end of the exhibition period the results of the Public Exhibition period will be reported back to the RPPEC and Council.
9 December 2025	CL07 RENEWAL OF LICENCE AGREEMENT - CROWN RESERVE - YENDA GOLF CLUB INC. WADE PARK YENDA, PART LOT 881 DP 751728, 17 TWIGG ROAD, YENDA	CPO	168222	25/392	RESOLVED on the motion of Councillors Jenny Ellis and Laurie Testoni that: (a) Council enters into a new licence agreement with the Yenda Golf Club Inc. over Part Lot 881 DP 751728 Wade Park Yenda, for a term of 10 years with a further option of 10 years, with a commencement date of 1 July 2025. (b) Council advertises its intention to enter into a licence agreement with the Yenda Golf Club Inc. over Part Lot 881 DP 751728 for a period of 28 days. Should any submissions be received, a report will be presented to Council for consideration.	24/12/2025: Currently on public notification. 3/02/2026: No submissions received, solicitors to prepare the lease agreement.

OUTSTANDING ACTION REPORT

					<p>(c) Should no submissions be received, Council enters into a licence agreement with the Yenda Golf Club Inc. over Part Lot 881 DP 751728 for a term of 10 years, with a further option of 10 years.</p> <p>(d) Yenda Golf Club Inc. will be responsible to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's administration fee, as per Council's adopted Revenue Policy.</p> <p>(e) The annual licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$713 for the 2025/2026 financial year together with rates and charges as applicable.</p> <p>(f) Council authorises the Mayor and General Manager to execute the lease agreement on behalf of Council under the Common Seal, if required.</p>	
9 December 2025	CL02 SECTION 7.12 CONTRIBUTIONS PLAN	SDS	168216	25/387	<p>RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that:</p> <p>(a) Council endorse the public exhibition of the Griffith 7.12 Contributions Plan at Attachment A for a period of at least 28 days and seek submissions from the public and development industry.</p>	<p>10/12/2025: On public exhibition till 9 Jan 2026.</p> <p>28/01/2026: Submissions received, report back to Council 24 February 2026.</p> <p>17/02/2026: Back on exhibition until 6 March 2026.</p>

OUTSTANDING ACTION REPORT

					<p>(b) Should no submissions be received, the Griffith 7.12 Contributions Plan is considered adopted the day after the public exhibition period closes.</p> <p>(c) Should submissions be received, Council would consider the submissions and the Griffith 7.12 Contributions Plan would be reported back to an Ordinary Meeting of Council for adoption.</p>	
26 November 2025	CC02 TENDER NO. 08-25/26, SUPPLY AND INSTALLATION OF A NEW IRRIGATION PUMP, PUMP SHED, & IRRIGATION SYSTEM FOR LAKE WYANGAN RECREATIONAL AREA, GRIFFITH	USD&M PM	167813	25/381	<p>RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:</p> <p>(a) Council, in accordance with Section 178(3) (e) of the Local Government Regulation 2021, reject all tenders and enters into negotiations with one or more tenderers for the Supply and Installation of a New Irrigation Pump, Pump Shed, & Irrigation System for Lake Wyangan Recreational Area - Griffith. Tender No. 08-25/26</p> <p>(b) At the completion of negotiations, a further report to be presented to Council recommending the preferred contractor.</p>	9/02/2026: In negotiations, report back to Council.
26 November 2025	NOTICE OF MOTION - COUNCILLOR TONY O'GRADY	DU	167811	25/376	<p>RESOLVED on the motion of Councillors Tony O'Grady and Christine Stead that Council amends the Onsite Detention Policy CS-CP-404 to include:</p> <p><i>Council takes ownership and maintenance responsibilities for Commercial, Industrial and</i></p>	<p>16/01/2026: On public exhibition until 16 February 2026.</p> <p>17/02/2026: No submissions received. Report back for adoption 10 March 2026.</p>

OUTSTANDING ACTION REPORT

					<i>Residential detention basins and related infrastructure in a Torrens Title subdivision. This is conditional that the land is vested in Council as part of the subdivision process, is created to cater for all lots within the subdivision and that the design of the detention system satisfies the conditions of consent and Council's Engineering guidelines.</i>	
28 October 2025	CL09 NEW LEASE AGREEMENT - GILLMARTIN HOLDINGS PTY LTD - LOT 433 DP 1262282 GILLMARTIN DRIVE, GRIFFITH	CPO	166598	25/324	<p>RESOLVED on the motion of Councillors Anne Napoli and Jenny Ellis that:</p> <p>(a) Council enters into a lease agreement with Gillmartin Holdings Pty Ltd over Lot 433 DP 1262282 for an initial term of 15 years with 3 further options of 10 years. This arrangement will align with the agreed tenure of the incoming operator. Commencement date to be determined.</p> <p>(b) Council advertises its intention to enter into a lease agreement with Gillmartin Holdings Pty Ltd over Lot 433 DP 1262282 for a period of 28 days. Should any submissions be received, a report will be presented to Council for consideration.</p> <p>(c) Should no submissions be received, Council enters into a lease agreement with Gillmartin Holdings Pty Ltd over Lot 433 DP 1262282 for a term of 15 years, with 3 further options of 10 years.</p>	<p>07/11/2025: Public notification period from 07/11/2025 – 05/12/2025.</p> <p>14/01/2026: No submissions received. Council's solicitors instructed to prepare lease agreement.</p>

OUTSTANDING ACTION REPORT

					<p>(d) Gillmartin Holdings Pty Ltd are responsible to pay all applicable costs and charges associated with the preparation of the lease agreement together with Council's administration fee.</p> <p>(e) The annual lease fee to be calculated in accordance with Council's adopted Revenue Policy, based on the current land value provided by the Valuer General, in addition to Council rates and charges as applicable.</p> <p>(f) Council authorises the Mayor and General Manager to execute the lease agreement on behalf of Council under the Common Seal, if required.</p>	
14 October 2025	MINUTES OF THE DISABILITY INCLUSION & ACCESS COMMITTEE MEETING HELD ON 17 SEPTEMBER 2025	CDC	165964	25/307	Community consultation for the new Disability Inclusion Access Plan to commence in October 2025.	<p>30/10/2025: Currently on public exhibition.</p> <p>14/01/2026: Disability Inclusion Access Plan on public exhibition until Friday, 13 February 2026.</p> <p>17/02/2026: To be referred to Disability Inclusion & Access Committee March 2026.</p>
23 September 2025	CL03 RENEWAL OF LEASE AGREEMENT TO COUNTRY UNIVERSITIES CENTRE WESTERN RIVERINA (CUC WESTERN RIVERINA) - PART LOT 2 DP 1272062, CROWN RESERVE 85064, 2/1	CPO & NTC	165173	25/285	<p>RESOLVED on the motion of Councillors Christine Stead and Scott Groat that:</p> <p>(a) Council enters into a new lease term with the CUC Western Riverina over Part Lot 2 DP 1272062, 2/1 Olympic Street, Griffith for occupation of part of the Griffith Community Centre</p>	<p>7/10/2025: Council staff have emailed Council solicitors to prepare the new lease agreement.</p> <p>17/11/2025: Lease has been provided to Council in draft form for review, pending no changes, will be forwarded to Western</p>

OUTSTANDING ACTION REPORT

	<p>OLYMPIC STREET, GRIFFITH</p>				<p>building, for a term of 5 years with a further option of 5 years, with a commencement date of 7 September 2025.</p> <p>(b) Council advertises its intention to enter into a lease agreement with CUC Western Riverina over Part Lot 2 DP 1272062 for a period of 28 days. Should any submissions be received, a report will be presented to Council for consideration.</p> <p>(c) Should no submissions be received, Council enters into a lease agreement with CUC Western Riverina over Part Lot 2 DP 1272062 for a term of 5 years, with a further option of 5 years.</p> <p>(d) CUC Western Riverina are responsible to pay all applicable costs and charges associated with the preparation of the lease agreement together with Council's administration fee.</p> <p>(e) The annual licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$26,891.92 for the 25/26FY which is invoiced monthly by Council to CUC Western Riverina in the amount of \$2,241, together with rates and charges as applicable.</p> <p>(f) Council authorises the Mayor and General Manager to execute the lease agreement on</p>	<p>Riverina CUC for their review and signing.</p> <p>20/01/2026: Lease has been sent for signing, Council to sign lease when it is returned.</p>
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OUTSTANDING ACTION REPORT

					behalf of Council under the Common Seal, if required.	
8 April 2025	NOTICE OF MOTION - COUNCILLOR JENNY ELLIS	DBCF FM MA	158565	25/095	<p>RESOLVED on the motion of Councillors Jenny Ellis and Tony O’Grady that Council allocate sufficient funds from the cash reserves set aside for the Regional Art Gallery project (currently at \$109K) based on quotes received for the following items and report back to Council:</p> <ul style="list-style-type: none"> (a) Signage for the front of the Gallery - to be designed, manufactured, and installed.(Approximately \$5K) (b) New hanging track system - to enhance the display and functionality of exhibition spaces. (Approximately \$10K) (c) Repainting of the walls and ceiling of the whole gallery - To refreshen and cover water damaged ceilings (National average: \$60-\$100/ sqm; Gallery is 422sqm therefore up to \$42K). 	<p>5/05/2025: Staff investigating each of the items to establish accurate costing and to submit grant application to paint the War Memorial Museum, subject to negotiation of the War Memorial Trust. Anticipate items to be adjusted at September 2025/26 quarterly review when all issues have been resolved.</p> <p>19/05/2025: Grant application to be submitted by War Memorial Trust end of June 2025.</p> <p>30/06/2025: Part C contingent on completion of repairs to gutters and painting has been tentatively scheduled for October, contingent on Council and War Memorial Trust to finalise cost sharing arrangement of painting works.</p> <p>18/08/2025: Roof repairs have been undertaken by War Memorial Trust. Waiting on quotes for painting. Painting work scheduled for annual shutdown period in October.</p> <p>30/09/2025: Gallery maintenance is scheduled for 21-31 October 2025 including roof plastering, painting, replacement of the left wall gyprock and the gallery back door. Hanging track installation is scheduled for January 2026. A proposal for</p>

OUTSTANDING ACTION REPORT

						<p>external signage is under development at present.</p> <p>17/11/2025: Internal painting has been completed, new hanging system scheduled for first quarter of next year and waiting on approval of signage.</p> <p>15/01/2026: New hanging system is expected to be installed at the next exhibition changeover in February. A concept plan for the new sign has been developed. A Development Application will be required before installation.</p>
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OUTSTANDING ACTION REPORT
COMPLETION BY OTHER AGENCIES PENDING

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
12 Aug 2025	NOTICE OF MOTION - COUNCILLOR CHRISTINE STEAD	GM	163429	25/236	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council request the General Manager prepare a report detailing outstanding debts owed to local contractors for the Hanwood Amenities Block. The report is to include options on how Council can assist resolving these debts after the Greenwich Voluntary Administration process.</p> <p>(b) Council staff review procurement processes and policies to prevent a recurrence of situations where local contractors remain unpaid for work undertaken due to a contractor's insolvency.</p>	<p>1/09/2025: Report to Council 9 September 2025.</p> <p>12/09/2025: GM to report to Council after the finalisation of the ASIC proceedings.</p>
28 May 2024	CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST GRIFFITH PRECINCT PARKS	CPO	146289/2024	24/154	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council refers the draft Plan of Management for South-West Griffith Precinct Parks to the Minister administering the Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.O F Park and City Park</p>	<p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Dept has reviewed the initial draft PoM – they have requested some updates / amendments be made to the PoM. Staff working</p>

OUTSTANDING ACTION REPORT
COMPLETION BY OTHER AGENCIES PENDING

					<p>(Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.</p>	<p>through the requested amendment/s with consultant.</p> <p>5/05/2025: Status remains unchanged.</p> <p>19/05/2025: Status remains unchanged.</p> <p>10/06/2025: Status remains unchanged.</p> <p>26/06/2025: Status remains unchanged.</p> <p>1/07/2025: Report to Council August 2025.</p> <p>14/08/2025: Finalising amendments to the draft PoM which can then be referred back to Crown Lands Dept for review.</p> <p>30/09/2025: Status remains unchanged.</p> <p>17/11/2025: Status remains unchanged.</p> <p>14/01/2026: Amendments to PoM to be completed.</p> <p>3/02/2026: Status remains unchanged.</p>
28 May 2024	CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT	CPO	146288	24/153	<p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being</p>	<p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Department has requested</p>

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OUTSTANDING ACTION REPORT
COMPLETION BY OTHER AGENCIES PENDING

					<p>R.74539 – Lot 1 Sec 43 DP758476 (Visitor’s Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor’s Centre) R.61588 – Lots 2 & 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 & 8 Sec 9 DP 758476 (Griffith Library) R.85064 – Lots 19 & 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots 1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.</p>	<p>amendments – Staff working through these, draft PoM will then be referred back to Crown Lands for review.</p> <p>5/05/2025: Status remains unchanged.</p> <p>19/05/2025: Status remains unchanged.</p> <p>10/06/2025: Status remains unchanged.</p> <p>26/06/2025: Status remains unchanged.</p> <p>1/07/2025: Report to Council August 2025.</p> <p>14/08/2025: Draft Pom with Crown Lands Dept for further review following amendments suggested by the Dept.</p> <p>30/09/2025: Crown Lands Dept has requested additional information.</p> <p>17/11/2025: Status remains unchanged.</p> <p>14/01/2026: Amendments to PoM to be completed.</p> <p>3/02/2026: Status remains unchanged.</p>
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