
**ROADS, PARKS & PATHWAYS ENHANCEMENT COMMITTEE
HELD IN THE COUNCIL CHAMBERS ON
THURSDAY, 29 JANUARY 2026 COMMENCING AT 4:02 PM**

PRESENT

Councillor Shari Blumer (Chair), Councillor Mark Dal Bon, Anthony Kidman (Community Representative, via Zoom), Brian Savage (Community Representative), Carmel La Rocca (Community Representative), Elizabeth (Will) Mead (Community Representative), Stephen Parker (Community Representative), Patricia Clarke (Alternate Member for Soroptimist), Libby Trembath (Alternate Member for Soroptimist), Pirkko Makarainen (Community Representative)

Quorum = 3

STAFF

Director Infrastructure & Operations, Phil King, Works Manager - Maintenance, Manjit Chugha, Works Manager - Construction, Shree Shrestha, Parks & Gardens Manager, Peter Craig, Urban Strategic Design & Major Projects Manager, Peter Badenhorst and Minute Secretary, Antoinette Galluzzo

1 APOLOGIES

RECOMMENDED on the motion of Councillor Mark Dal Bon and Elizabeth (Will) Mead that apologies be received from Operations Assistant, Cheryl Tucker, Doreen Wood (Community Representative), Ema Munro (Community Representative), Jenna Thomas (Community Representative) and Amy Renouf (Community Representative).

Absent: Councillor Jenny Ellis, Nicola Thoner (Community Representative), Simone Murphy (Community Representative),

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Carmel La Rocca and Councillor Mark Dal Bon that the minutes of the previous meeting held on 26 November 2025, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 SUITABLE TREE SPECIES FOR CITRUS ROAD AND BRIDGE ROAD

Mr King provided an overview of two potential locations for the proposed tree plantings: Citrus Road and Bridge Road. He noted that Citrus Road offers an advantage, as existing plantings are already established along this road, which will be consistent with the species list attached to the agenda. Mr King advised the Committee that the plantings are anticipated to be undertaken in conjunction with National Tree Day in August.

Ms Mead suggested reviewing the trees and species that have previously been planted along Citrus Road to assess which plantings have been successful, which have failed, and which species are best suited to the site conditions.

RECOMMENDED on the motion of Will Mead and Stephen Parker that that the Committee endorse, in principle, the proposed tree species list for planting along Citrus Road in association with National Tree Day, subject to review of the list, and with a focus on drought-tolerant species.

CL02 BUDGET FOR PRENDERGAST TRAFFIC ISLAND

Mr King informed the Committee of the two options available for the Prendergast Traffic Island. The first option, with an estimated cost of \$26,000, relates to the planting scheme previously endorsed by the Committee (plans attached to the agenda). The second option, estimated at \$7,800, involves the installation of sprinklers and lawn.

Ms Munro had requested, via email, a breakdown of the estimated \$26,000 planting option. In response, Mr King provided the following figures as an indicative cost estimate.

- Total area 1600sqm
- Plants x 305 - \$25 = \$7,625
- Advanced trees x 6 - \$350= \$2,100
- Mulch x 320sqm - \$40 = \$8,000
- Irrigation battery operated controller and valves x 4 nodes= \$1,400

- Dripper line and fittings \$860
- Labour \$7,140
- Plant hire \$1,560

Total \$28,685

This can be summarised as:

- Plant Costings - \$10,000
- Mulch and irrigation - \$10,000
- Labour and Plant Hire - \$10,000

The Committee discussed the ongoing maintenance costs and explored alternative cost-saving approaches. Suggestions included whether the works needed to be undertaken by Council staff or could involve community participation, minimising plantings, and to communicate with the family.

Patricia Clarke left the meeting at 4:34pm.

RECOMMENDED on the motion of Councillor Mark Dal Bon and Carmel La Rocca that:

- (a) Staff and Mr Kidman refine the design and costings and a report be presented to the next meeting.
- (b) Staff write to the Prendergast family to provide them with an update.

6 OUTSTANDING ACTION REPORT

Councillor Shari Blumer advised the Committee that the Concept Designs for the NSW Sustainable Communities Program are currently on exhibition and encouraged members to make submissions and share the information within their networks.

Brian Savage left the meeting at 4:39pm and returned at 4:43pm.

In relation to CL13 Weighted Criteria Scoring System for PAMP Works Prioritisation from the 23 Oct 2025, Mr Chugha highlighted the funding for Noorla Street is not for construction, it is for detailed design. The Committee also discussed the review of the PAMP at some stage this year.

Patricia Clarke returned at 4:50pm.

In relation to CL10 Clean up Banna Lane from the 23 October 2025 meeting, Mr King provided a update that the waste department have sent letters out to businesses. The waste department will continue to try and improve this process and along with the businesses maintain the tidiness of Banna Lane.

In relation to CL07 Committee Member request – Extending Barellan Street from the 23 October 2025 meeting, Councillor Shari Blumer and Mr King highlighted this is an ongoing item.

In relation to CL09 Review of Griffith CBD Strategy from the 26 March 2025 meeting, the review of the Griffith CBD Strategy is to be undertaken following the completion of grant-funded works, anticipated in December 2027.

7 GENERAL BUSINESS

7.1 Shade Sails At Memorial Park

Councillor Mark Dal Bon advised the Committee that community members have requested shade sails and seating at Memorial Park. In response, Councillor Shari Blumer encouraged those community members to lodge a submission via the Connect Griffith page to provide their feedback.

7.2 Update on CRM System

Mr Parker requested an update from Shireen Donaldson on Council's new Customer Request Management System. He also mentioned he would like to be part of the user acceptance testing.

7.3 AED

Ms Trembath asked the Committee if they knew who installed the additional empty AED at Collina Oval. This was not done by Council.

7.4 Acknowledgement of Staff Efforts

Mr Kidman commended the Parks and Gardens staff on their efforts around the Christmas period as the Main Street and Collina area looked very tidy and well presented.

8 NEXT MEETING

The next meeting of the Roads, Parks & Pathways Enhancement Committee is to be held on Thursday, 26 March 2026 at 4:00 pm.

There being no further business the meeting terminated at 5:17 pm.