



Ordinary Meeting

BUSINESS PAPER

Tuesday, 27 January 2026 at 7:00 PM

Griffith City Council Chambers

Phone: 1300 176 077

Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Councillor Doug Curran (Mayor)
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat (Deputy Mayor)
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

dcurran@griffith.com.au
sblumer@griffith.com.au
mdalbon@griffith.com.au
jellis@griffith.com.au
sgroat@griffith.com.au
anapoli@griffith.com.au
togrady@griffith.com.au
cstead@griffith.com.au
ltestoni@griffith.com.au

MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items at a Public Forum held prior to the Meeting, provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Request to Speak at Public Forum Form](#) before 12:00 noon on the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Affirmation

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

[What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

[Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

[What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

[Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

Opening Affirmations

Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

Acknowledgment of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.



**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 27 JANUARY 2026 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 27 January 2026**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

The agenda for the meeting is:

- 1 Council Acknowledgments
 - 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
 - 3 Confirmation of Minutes
 - 4 Business Arising
 - 5 Declarations of Interest
 - 6 Presentations
 - 7 Mayoral Minutes
 - 8 General Manager's Report
-
- | | | |
|------|-----|---|
| CL01 | p24 | Planning Proposal (PP-2025-1251) Leonard Road, Hanwood |
| CL02 | p33 | Hanwood Growth Area Master Plan Endorsement |
| CL03 | p39 | Griffith Regional Airport Ticketless Paid Parking Fees |
| CL04 | p43 | Permanent Road Closure of Lots 41 & 42 DP 1308674 and Consolidation of Lots 40 & 41 DP1308674 and Lots 34 & 42 DP 1308674, Thomas Place, Griffith |
| CL05 | p53 | Suspension of Alcohol Free Zone and Alcohol Prohibited Area - Kooyoo Street Mall Event - Punjabi Mela - 11 April 2026 |

- CL06 p56 Australian Local Government Women's Association (ALGWA) NSW Annual Conference 2026 - Blacktown 26 - 28 March 2026
- CL07 p75 Review - Mitigating Financial Risk from Contractors
- 9 Information Reports
- CL08 p78 Response to Councillor Questions Taken on Notice
- 10 Adoption of Committee Minutes
- p80 Minutes of the Airport Committee Meeting held on 3 December 2025
- p83 Minutes of the Floodplain Management Committee Meeting held on 4 December 2025
- p87 Minutes of the Landfill FOGO Committee Meeting held on 4 December 2025
- p90 Minutes of the Traffic Committee Meeting held on 9 December 2025
- p93 Minutes of the Lake Wyangan & Catchment Management Committee Meeting held on 11 December 2025
- p97 Minutes of the Scenic Hill User Group Meeting held on 16 December 2025
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
- p100 Notice of Motion - Councillor Tony O'Grady
- 13 Outstanding Action Report
- p103 Outstanding Action Report
- 14 Matters to be dealt with by Closed Council
- CC01 Tender No. 11-25/26 - Haulage of Materials to Various Stockpile Sites
- commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret 10A(2) (d)
- CC02 Tender No. 15-24/25 - Replace lighting at GRSC
- commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret 10A(2) (d)

CC03

Response to Councillor Questions Taken on Notice - Confidential Matter

- the personal hardship of any resident or ratepayer 10A(2) (b)

Scott Grant

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 9 DECEMBER 2025 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, Doug Curran in the Chair; Councillors, Shari Blumer, Mark Dal Bon, Jenny Ellis, Scott Groat, Tony O'Grady, Christine Stead and Laurie Testoni

STAFF

General Manager, Scott Grant, Director Business, Cultural, Financial Services, Matthew Hansen, Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Infrastructure & Operations, Phil King, Director Sustainable Development, Joe Rizzo and Minute Taker, Antoinette Galluzzo

MEDIA

Nil.

1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Shari Blumer reading the Opening Affirmation and the Acknowledgement of Country.

2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

25/383

RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that an apology be received from Councillor Anne Napoli and a leave of absence granted.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

3 CONFIRMATION OF MINUTES

25/384

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 26 November 2025, having first been circulated amongst all members of Council, be confirmed.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

4 BUSINESS ARISING

Nil.

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Shari Blumer

CL04 - Renewal of Licence Agreement - Part Road Reserve - Dom's Motors Pty Ltd - 1 Banna Avenue, Griffith

CL05 - Renewal of Licence Agreement - Road Reserve - Griffith Preschool Kindergarten Inc. (Kindergarten Lane) 3-7 Kindergarten Lane, Griffith

CL06 - Renewal of Lease - Crown Reserve 81848 to Griffith Preschool Kindergarten Inc. 3-7 Kindergarten Lane, Griffith

CL07 - Renewal of Licence Agreement - Crown Reserve - Yenda Golf Club Inc. Wade Park Yenda, Part Lot 881 DP 751728, 17 Twigg Road, Yenda

CL08 - Renewal of Lease Agreement - Crown Reserve 64662 to Griffith Kart Club Inc - Lot 96 DP 756035, White Road Tharbogang

Reason - The business I work for and have an interest in, often conducts the work for these clauses.

Director, Business, Cultural & Financial Services, Matthew Hansen

Minutes of the General Manager Recruitment Committee Meeting held on 26 November 2025

Reason - Family member has an interest in the firm recommended to undertake the performance review process.

General Manager, Scott Grant

Minutes of the General Manager Recruitment Committee Meeting held on 26 November 2025

Reason - In my role as General Manager, the matter being discussed potentially impacts my employment and the way in which performance is managed.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

6 PRESENTATIONS

Nil.

7 MAYORAL MINUTES

MM01 SOUTHERN SYDNEY REGIONAL ORGANISATION OF COUNCILS PROGRAM FOR ENERGY & ENVIRONMENTAL RISK SOLUTIONS (PEERS) 3 EXTENSION POWER PURCHASING AGREEMENT (PPA)

25/385

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that Griffith City Council:

- (a) Participate in the Southern Sydney Regional Organisation of Councils (SSROC) PEERS 3 Extension negotiation process for the purchase of power for Council's small sites electricity supply for a period of four years, from 1 January 2027 to 31 December 2030.
- (b) Authorise the General Manager to enter to contract on Griffith City Council's behalf with the successful supplier as recommended by the SSROC PEERS 3 Extension Steering Committee, in accordance with Section 377(1) of the Local Government Act 1993.

Subject to:

- (1) Council committing to include its Large Sites and Streetlighting in future SSROC PEERS tendering processes;
- (2) Council nominating the minimum 20% renewables preference, to align with the existing Large Sites nominated percentage.
- (3) Pay the upfront non-refundable participation fee of \$1,500 (ex GST) to SSROC for PPA consultancy and management fees.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon

Against

Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 8 votes to 0.

8 GENERAL MANAGER'S REPORT

CL01 DA 153/2025 - THIRTEEN (13) LOT RESIDENTIAL COMMUNITY TITLE SUBDIVISION

25/386

RESOLVED on the motion of Councillors Shari Blumer and Laurie Testoni that:

- (a) Council, as the consent authority pursuant to Section 4.16(1)(a) of the Environmental Planning & Assessment Act 1979, grant consent to Development Application No. 153/2025 for a thirteen (13) lot residential subdivision and associated subdivision works at Lot 1694 DP 39647, subject to the conditions set out in Attachment 'A' of this report; and
- (b) Development Application No. 153/2025 be delegated to the Director of Sustainable Development for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For

Against

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 8 votes to 0.

CL02 SECTION 7.12 CONTRIBUTIONS PLAN

25/387

RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that:

- (a) Council endorse the public exhibition of the Griffith 7.12 Contributions Plan at Attachment A for a period of at least 28 days and seek submissions from the public and development industry.
- (b) Should no submissions be received, the Griffith 7.12 Contributions Plan is considered adopted the day after the public exhibition period closes.
- (c) Should submissions be received, Council would consider the submissions and the Griffith 7.12 Contributions Plan would be reported back to an Ordinary Meeting of Council for adoption.

Councillor Tony O'Grady questioned why the figures in the Schedule of Works for Wood Park is different to the adopted budget. This was Taken on Notice by Mr Rizzo.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

CL03 ADOPTION OF CODE OF MEETING PRACTICE

Councillors Jenny Ellis and Christine Stead MOVED a MOTION that:

- (a) Council adopt the Code of Meeting Practice Policy as presented, including adding the words “suggested” and “if they desire” to Clause 5.2 so that it reads “ the suggested standard of dress for Councillors is business casual. Councillors blazers are provided for Councillors to wear at Council meetings if they desire.
- (b) Council formally records its objection to Clause 5.19 relating to attendance by audio-visual link, and write to the Minister for Local Government outlining Council’s concerns with the clause, including its impracticality for rural and regional councils, the impact on quorums and meeting scheduling, and its inconsistency with modern workplace practices.

Mr Rizzo left the meeting at 7:27pm and returned at 7:29pm.

Councillors Mark Dal Bon and Shari Blumer MOVED the following AMENDMENT that:

- (a) Council adopt the Code of Meeting Practice Policy as presented including the following amendments.
- (b) Remove the following statement from Clause 5.2 “The standard of dress for Councillors is business casual. Council blazers are provided for Councillors to wear at Council Meetings”.
- (c) Council formally records its objection to Clause 5.19 relating to attendance by audio-visual link, and write to the Minister for Local Government outlining Council’s concerns with the clause, including its impracticality for rural and regional councils, the impact on quorums and meeting scheduling, and its inconsistency with modern workplace practices.

For
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Laurie Testoni

Against
Councillor Doug Curran
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead

The division was declared EQUAL

The Mayor used his casting vote, and voted in favour of the amendment. The AMENDMENT was declared CARRIED.

Councillors Scott Groat and Mark Dal Bon MOVED the following AMENDMENT that:

- (a) Council adopt the Code of Meeting Practice Policy as presented including the following amendments.

- (b) Remove the following statement from Clause 5.2 “The standard of dress for Councillors is business casual. Council blazers are provided for Councillors to wear at Council Meetings”.
- (c) Council formally records its objection to Clause 5.19 relating to attendance by audio-visual link, and write to the Minister for Local Government outlining Council’s concerns with the clause, including its impracticality for rural and regional councils, the impact on quorums and meeting scheduling, and its inconsistency with modern workplace practices.
- (d) In relation to Procedural Motions, Clause 22.15 (e) be amended to read “the Chairperson may decline to accept the motion, but should supply a reason”.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O’Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

25/388

RESOLVED on the Motion of Councillors Jenny Ellis and Christine Stead that:

- (a) Council adopt the Code of Meeting Practice Policy as presented including the following amendments.
- (b) Remove the following statement from Clause 5.2 “The standard of dress for Councillors is business casual. Council blazers are provided for Councillors to wear at Council Meetings”.
- (c) Council formally records its objection to Clause 5.19 relating to attendance by audio-visual link, and write to the Minister for Local Government outlining Council’s concerns with the clause, including its impracticality for rural and regional councils, the impact on quorums and meeting scheduling, and its inconsistency with modern workplace practices.
- (d) In relation to Procedural Motions, Clause 22.15 (e) be amended read “the Chairperson may decline to accept the motion, but should supply a reason”.

For

Councillor Doug Curran
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Christine Stead
Councillor Laurie Testoni

Against

Councillor Shari Blumer
Councillor Tony O’Grady

The division was declared PASSED by 6 votes to 2.

Councillor Shari Blumer left the meeting having declared a pecuniary interest, the time being 7:41pm.

CL04 RENEWAL OF LICENCE AGREEMENT - PART ROAD RESERVE - DOM'S MOTORS PTY LTD - 1 BANNA AVENUE, GRIFFITH

25/389

RESOLVED on the motion of Councillors Christine Stead and Scott Groat that:

- (a) Council enters into a licence agreement with Rothy Holdings Pty Ltd for 16 car parking spaces located on the part road reserve adjoining 1 Banna Avenue, Griffith, (Lot 1299 DP751709 and Lot 2244 DP 821587) for a term of ten years commencing 1 July 2025.
- (b) Rothy Holdings Pty Ltd will be responsible to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee, currently \$566 as per Council's current Revenue Policy.
- (c) The annual licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$67.60 per car space per annum, plus rates and charges if applicable.
- (d) Council authorise the Mayor and General Manager to execute the licence agreement on behalf of Council under the Council Seal if required.

For

Councillor Doug Curran
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

CL05 RENEWAL OF LICENCE AGREEMENT - ROAD RESERVE - GRIFFITH PRESCHOOL KINDERGARTEN INC. (KINDERGARTEN LANE) 3-7 KINDERGARTEN LANE, GRIFFITH

25/390

RESOLVED on the motion of Councillors Jenny Ellis and Laurie Testoni that:

- (a) Council enters into a licence agreement with Griffith Pre-School Kindergarten Inc. for 12 car parking spaces located on Council's road reserve adjoining 3-7 Kindergarten Lane, (Lot 33 Section 34 DP 758476) Griffith for a term of 10 years commencing 1 September 2025 with a further option of 10 years.
- (b) Griffith Pre-School Kindergarten Inc. are responsible to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee, currently \$566, as per Council's current Revenue Policy.
- (c) As previously resolved, Council not charge an annual licence fee together with rates and charges for the car parking spaces located on Council's road reserve.
- (d) Council authorise the Mayor and General Manager to execute the agreement on behalf of Council under the Common Seal.

For
Councillor Doug Curran
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

CL06 RENEWAL OF LEASE - CROWN RESERVE 81848 TO GRIFFITH PRE-SCHOOL KINDERGARTEN INC. 3-7 KINDERGARTEN LANE, GRIFFITH

25/391

RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that:

- (a) Council approve the lease of Lot 33 Section 34 DP 758476, Reserve 81848 to Griffith Pre-School Kindergarten Inc. for a term of 10 years commencing (1 September 2025, with a further option of 10 years.
- (b) Griffith Pre-School Kindergarten Inc. pay all applicable costs and charges associated with the preparation of the lease agreement together with Council's Administration Fee, currently \$566 as per Council's adopted Revenue Policy for the 2025/2026 financial year.
- (c) The annual lease fee be charged in accordance with Council's adopted Revenue Policy, currently \$713 p.a. (Inc. GST) for the 2025/2026 financial year, in addition to rates and charges that may be applicable to the land.
- (d) Council authorise the Mayor and General Manager to execute the lease agreement on behalf of Council under the Common Seal.

For
Councillor Doug Curran
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

CL07 RENEWAL OF LICENCE AGREEMENT - CROWN RESERVE - YENDA GOLF CLUB INC. WADE PARK YENDA, PART LOT 881 DP 751728, 17 TWIGG ROAD, YENDA

25/392

RESOLVED on the motion of Councillors Jenny Ellis and Laurie Testoni that:

- (a) Council enters into a new licence agreement with the Yenda Golf Club Inc. over Part Lot 881 DP 751728 Wade Park Yenda, for a term of 10 years with a further option of 10 years, with a commencement date of 1 July 2025.
- (b) Council advertises its intention to enter into a licence agreement with the Yenda Golf Club Inc. over Part Lot 881 DP 751728 for a period of 28 days. Should any submissions be received, a report will be presented to Council for consideration.

- (c) Should no submissions be received, Council enters into a licence agreement with the Yenda Golf Club Inc. over Part Lot 881 DP 751728 for a term of 10 years, with a further option of 10 years.
- (d) Yenda Golf Club Inc. will be responsible to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's administration fee, as per Council's adopted Revenue Policy.
- (e) The annual licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$713 for the 2025/2026 financial year together with rates and charges as applicable.
- (f) Council authorises the Mayor and General Manager to execute the lease agreement on behalf of Council under the Common Seal, if required.

For

Councillor Doug Curran
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

CL08 RENEWAL OF LEASE AGREEMENT - CROWN RESERVE 64662 TO GRIFFITH KART CLUB INC - LOT 96 DP 756035, WHITE ROAD THARBOGANG

25/393

RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that:

- (a) Council enters into a lease agreement over Crown Reserve 64662, Lot 96 DP 756035, 112 White Road, Tharbogang with Griffith Kart Club Inc. for a term of 10 years commencing 1 September 2025, with a further 2 additional 10-year options to renew.
- (b) Griffith Kart Club Inc. will be responsible to pay all applicable cost and charges associated with the preparation of the lease agreement together with Council's Administration Fee, currently \$566 as per Council's adopted Revenue Policy for the 2025/2026 financial year.
- (c) The annual lease fee be charged in accordance with Council's adopted Revenue Policy, currently \$713 per annum for the 2025/2026 financial year, in addition to rates & charges.
- (d) Council authorises the Mayor and General Manager to execute the lease agreement on behalf of Council under the Common Seal.

For

Councillor Doug Curran
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

Councillor Shari Blumer returned to the meeting at 7:43pm.

9 INFORMATION REPORTS

CL09 RESPONSES TO COUNCILLOR QUESTIONS TAKEN ON NOTICE

25/394

RESOLVED on the motion of Councillors Jenny Ellis and Laurie Testoni that the report be noted by Council.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

CL10 RESPONSE FROM NSW MINISTER FOR HEALTH, THE HON. RYAN PARK, MP

25/395

RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that Council note the response from the NSW Minister for Health, The Hon. Ryan Park, MP.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

Ms Donaldson left the meeting at 7:48pm and returned at 7:50pm.

10 ADOPTION OF COMMITTEE MINUTES

MINUTES OF THE DISABILITY INCLUSION & ACCESS COMMITTEE MEETING HELD ON 19 NOVEMBER 2025

25/396

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that the recommendations as detailed in the Minutes of the Disability Inclusion & Access Committee meeting held on 19 November 2025 be adopted.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis

Against

Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 8 votes to 0.

MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 20 NOVEMBER 2025

25/397

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the recommendations as detailed in the Minutes of the Audit, Risk and Improvement Committee meeting held on 20 November 2025 be adopted.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

MINUTES OF THE ROADS, PARKS & PATHWAYS ENHANCEMENT COMMITTEE MEETING HELD ON 26 NOVEMBER 2025

25/398

RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that the recommendations as detailed in the Minutes of the Roads, Parks & Pathways Enhancement Committee meeting held on 26 November 2025 be adopted.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

Nil

13 OUTSTANDING ACTION REPORT

25/399

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the report be noted.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
 - (i) prejudice the commercial position of the person who supplied it, or**
 - (ii) confer a commercial advantage on a competitor of the Council, or**
 - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property**
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on Community land.**
- (i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

25/400

RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that:

- (a) Council resolve to go into closed Council to consider business identified.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

CC01 LEGAL ADVICE FOR FAILURE TO COMPLY WITH ORDERS

Reason: Commercial Advantage 10A(2)(d)

CC02 MINUTES OF THE GENERAL MANAGER RECRUITMENT COMMITTEE MEETING HELD ON 26 NOVEMBER 2025

Reason: Commercial Advantage 10A(2)(d)

Council closed its meeting at 7:57pm. The public and media left the Chamber. Livestream was disconnected.

REVERSION TO OPEN COUNCIL

25/401

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that Open Council be resumed.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

Open Council resumed at 8:17pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

MATTERS DEALT WITH IN CLOSED COUNCIL

CC01 LEGAL ADVICE FOR FAILURE TO COMPLY WITH ORDERS

25/402

RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that Council give effect to the terms of the orders issued by Council for the properties mentioned in the report by entering into a Deed of Agreement with each landowner for Council to undertake the necessary works to comply with the orders and have a charge raised against the land for the cost of the works to be recovered by Council.

Councillor Dal Bon requested a report on outstanding rates on one of the properties. This was taken on Notice.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

General Manager, Scott Grant and Director Business, Cultural, Financial Services, Matthew Hansen left the meeting having declared a pecuniary conflict of interest, the time being 8:14pm.

Directors, Shireen Donaldson, Graham Gordon, Phil King, and Joe Rizzo left the meeting the time being 8:14pm.

CC02 MINUTES OF THE GENERAL MANAGER RECRUITMENT COMMITTEE MEETING HELD ON 26 NOVEMBER 2025

25/403

RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that the recommendations as detailed in the Minutes of the General Manager Recruitment Committee meeting held on 26 November 2025 be adopted.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

There being no further business the meeting terminated at 8:21pm.

Confirmed:

CHAIRPERSON

CLAUSE **CL01**

TITLE **Planning Proposal (PP-2025-1251) Leonard Road, Hanwood**

FROM **Joe Rizzo, Director Sustainable Development**

TRIM REF **26/536**

SUMMARY

The purpose of this report is to seek Council endorsement to forward the Planning Proposal (PP-2025-1251) for land to the north of the Hanwood Village on Leonard Road, subject to the removal of 11300 Kidman Way, Hanwood (Lot 150 DP751709). Council would forward the amended Planning Proposal to the Department of Planning, Housing and Infrastructure (DPHI) for a Gateway Determination and to commence the necessary actions resulting from the conditions of that Gateway.

RECOMMENDATION

- (a) Subject to the removal of 11300 Kidman Way, Hanwood (Lot 150 DP751709) from the Planning Proposal and supporting documentation, Council endorse the Planning Proposal to amend the land zoning and minimum lot size of the subject lands (being Lots 1 & 2 DP1309816, Lots 1622 & 1623 DP257265 and a portion of Lot 154 DP1195505) (see Attachment 1).**
- (b) Forward the amended Planning Proposal to the Department of Planning, Housing and Infrastructure with a request for a Gateway Determination and exhibit the Planning Proposal in accordance with the conditions of that Gateway Determination.**
- (c) Delegate authority to the Director Sustainable Development to make any changes to the Planning proposal as a result of the feedback from the Department of Planning, Housing and Infrastructure and any Public Authorities, as conditioned in the Gateway Determination.**
- (d) Seek authorisation from the Department of Planning, Housing and Infrastructure to be the local plan making authority in this instance.**

REPORT

Background

The subject lands (see *Figure 2*) were identified in 2013 as Stage 2 of the Hanwood Growth Area in the Griffith Land Use Strategy (LUS). At the time, the LUS adopted a staged release of the Hanwood Growth Area, and the Stage 1 lands were rezoned in 2014 and are presently subject to an urban release area (URA) overlay under Part 6 of the Griffith Local Environmental Plan 2014.

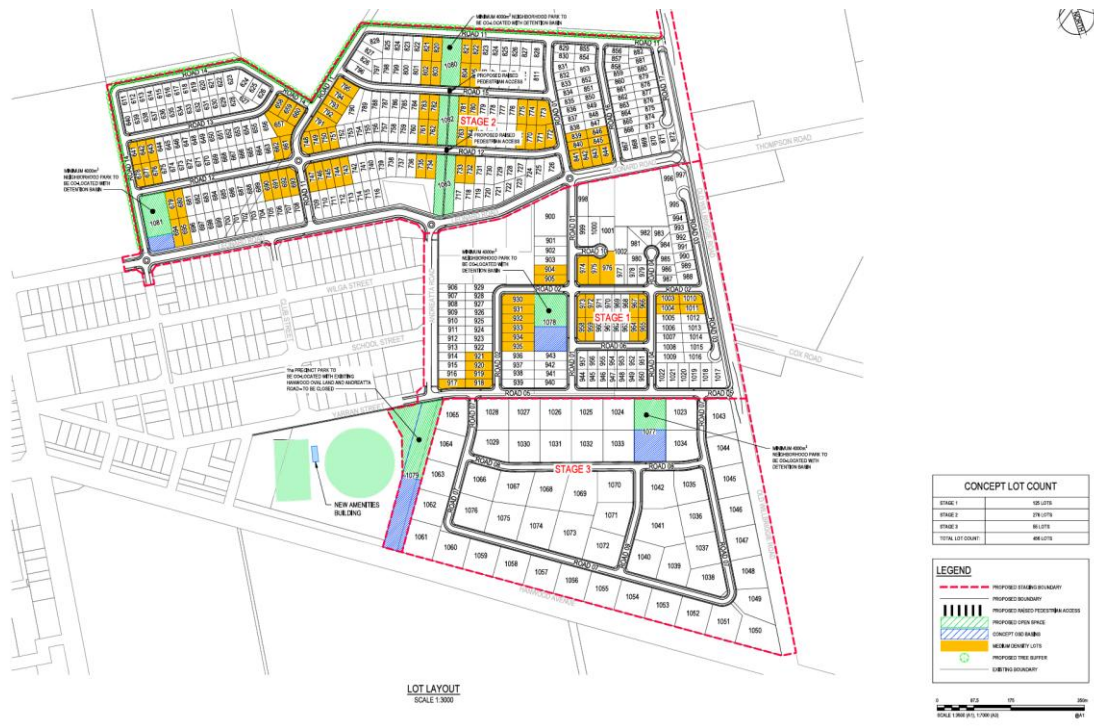
The Planning Proposal for the subject lands was lodged with Council in July 2025. Following a detailed review of the lodged Planning Proposal, Council requested amendments in August 2025 (see *Attachment 2a*). The requested amendments included, among others:

- Removing 11300 Kidman Way, Hanwood (Lot 150 DP751709), as this lot had been identified for strategic employment lands in the Griffith LUS and is not part of the Hanwood Growth Area.
- Removal of the proposed Additional Permitted Use of 'residential flat buildings'.
- Insertion of a URA overlay on the subject.

The Proponent revised the Planning Proposal in consideration of Council's amendments and elected to retain 11300 Kidman Way, Hanwood, within their documentation (see *Attachment 2b*). The revised Planning Proposal was submitted to Council in late September 2025. Around the same time, the Proponent lodged a submission to the draft Griffith Housing Strategy, which, among several recommendations, proposed to rezone the Stage 2 lands to RU5 Village and reduce the minimum lot size on the subject lands (not including 11300 Kidman Way, Hanwood). The Proponent lodged a submission to the Housing Strategy requesting Council consider the merits of rezoning and reducing the minimum lot size of the entire landholdings, including 11300 Kidman Way, Hanwood. The Proponent's submission to the draft Housing Strategy, including a Needs and Demand Assessment Report prepared by Remplan. Council's consultants, who prepared the draft Housing Strategy (PSA Consulting and Bull & Bear Economics), carried out a peer review of the Remplan report and additional documentation submitted by Gyde, including a report entitled Griffith Housing Needs Addendum Report.

The peer review concluded that Council has strategically identified and zoned sufficient land to provide over 36 years of housing supply, and that there was no need to rezone additional land that had never been strategically identified for housing (11300 Kidman Way, Lot 150 DP751709). The 2025 Griffith Housing Strategy was endorsed at the 26 November 2025 Ordinary Meeting of Council.

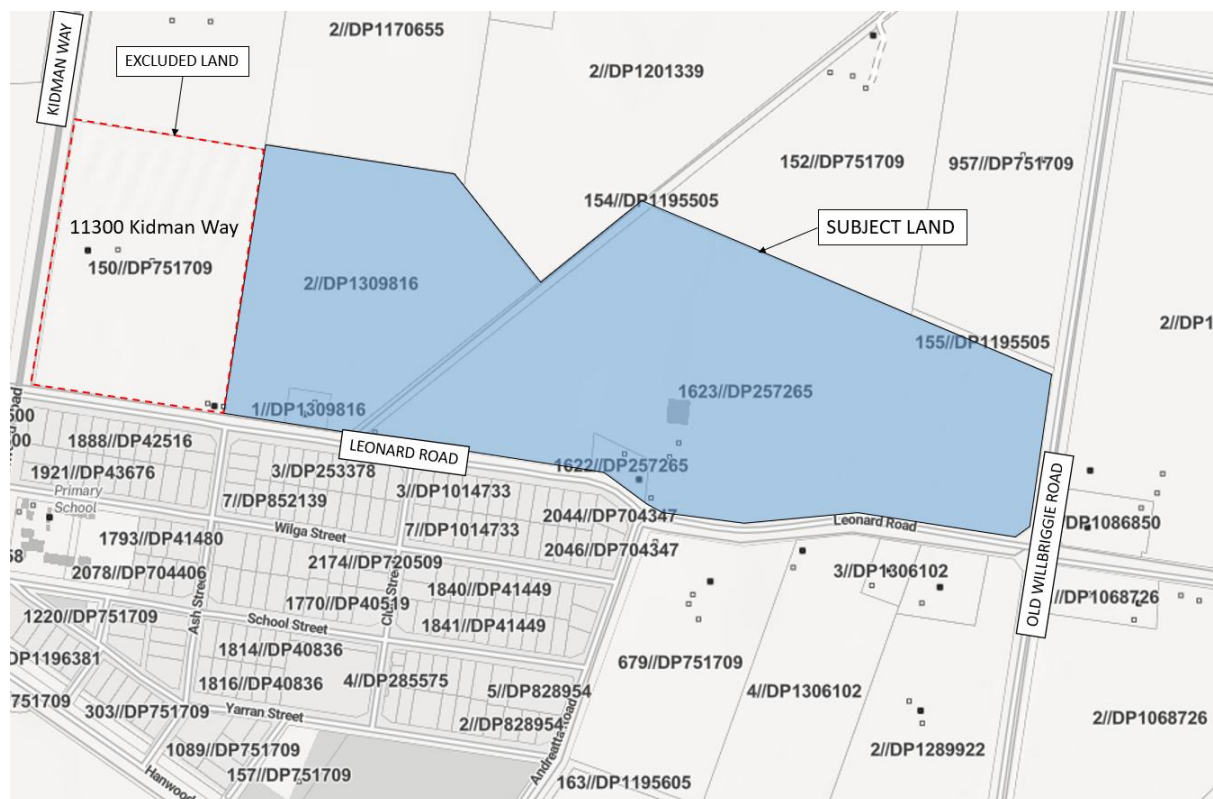
Council has also prepared a detailed Master Plan for the Hanwood Growth Area, which was placed on Public Exhibition in June 2025 (see *Figure 1*). The Proponent of the Planning Proposal (Hanwood Developments Pty Ltd) made a submission to the Master Plan requesting that the Stage 2 lands be considered for release prior to or at the same time as the Stage 1 lands.



1. Figure 1: Draft Hanwood Growth Area Master Plan

Proposal

The subject lands being Lots 1 & 2 DP1309816, Lots 1622 & 1623 DP257265 and a portion of Lot 154 DP1195505 are located on the north side of Leonard Road and to the north of the Hanwood Village (see Figure 2).



2. Figure 2: Subject Lands

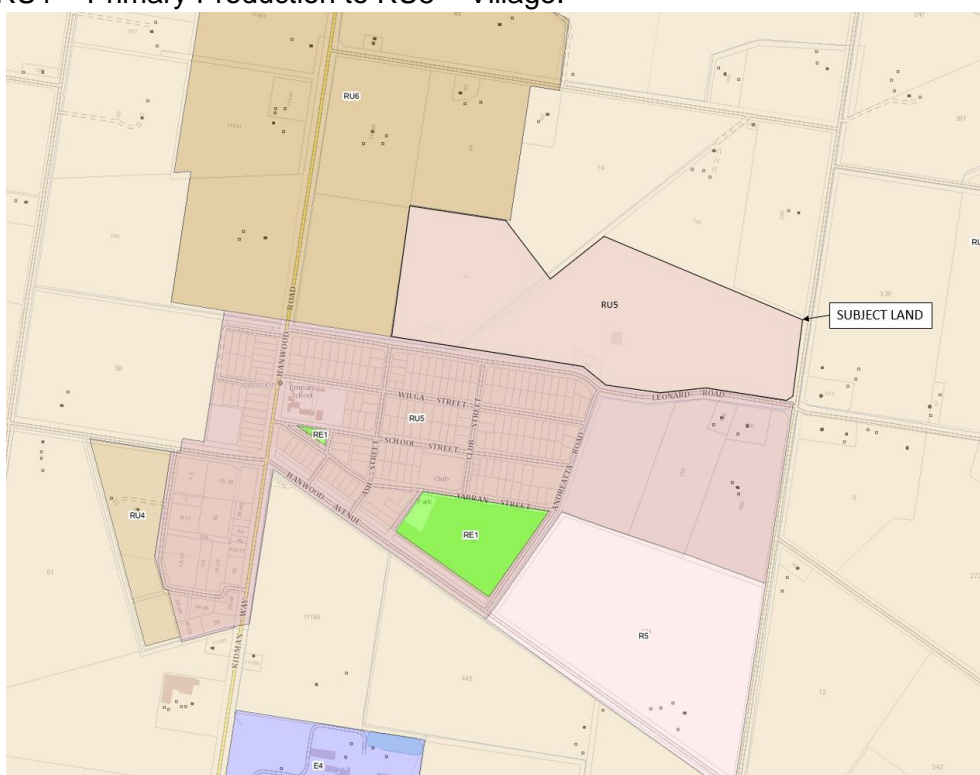
The subject lands form all of Stage 2 of the Hanwood Growth Area. The Griffith Housing Strategy 2025 has recommended the rezoning of the Stage 2 release areas in Hanwood, Lake Wyangan and Yenda growth areas, which would zone land for over 1700 additional homes (which is a conservative estimate considering the Housing Strategy proposes to decrease lot sizes and permit 50% of the lots in growth areas to be used for multi-dwelling development). The purpose of this recommendation in the Housing Strategy is to combat land banking and support efforts to develop the Stage 2 release area lands in Hanwood as part of the Planning Proposal.

The Planning Proposal seeks to amend the land zoning and minimum lot size of the subject lands as follows:

Land Zoning

Amend the Griffith Local Environmental Plan 2014 Land Zoning Map to rezone the subject lands from:

- RU1 – Primary Production to RU5 – Village.

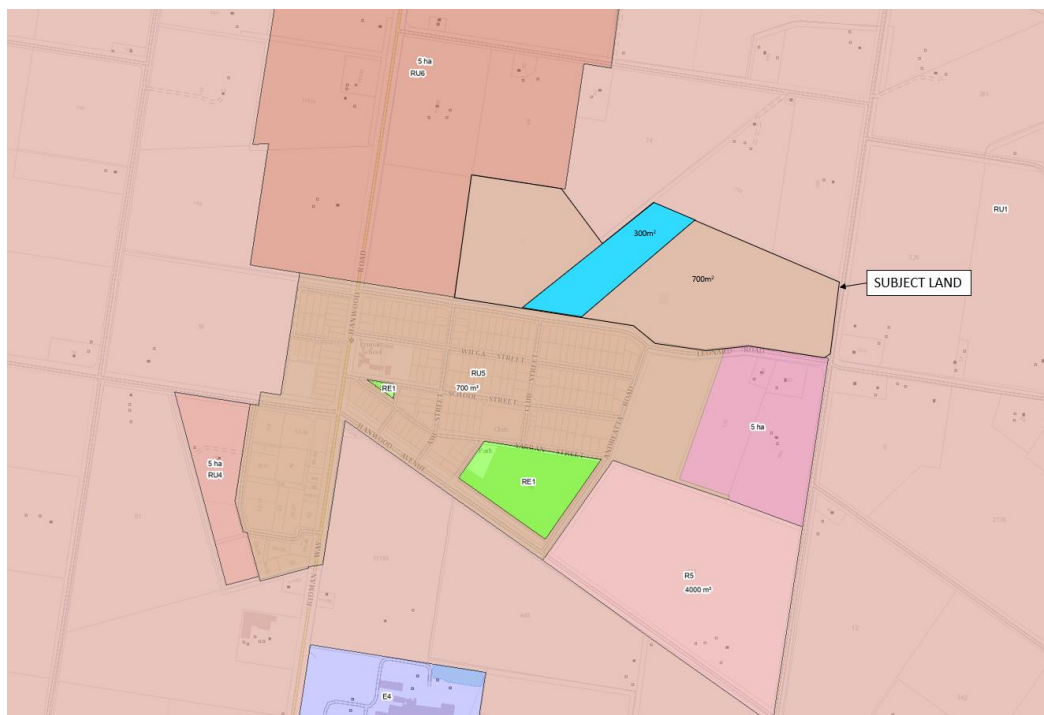


3. *Figure 3: Proposed Land Zoning Map*

Minimum Lot Size

Amend the Griffith Local Environmental Plan 2014 Lot Size Map as follows:

- Apply a Minimum Lot Size (MLS) of 700m² to the majority of the site;
- Apply an MLS of 300m² to a portion of Lot 1623 DP25765.



4. *Figure 4: Proposed Minimum Lot Size Map*

The proposed minimum lot size would permit the development of the subject lands for urban residential allotments of varying sizes, including a medium-density node in a central location with an MLS of 300m² as envisioned by the Proponent and similar to the node proposed in the draft Hanwood Growth Area Master Plan (see *Figure 1*).

Discussion

Council has historically been at the forefront of rezoning and releasing land, ensuring a sufficient base of zoned residential land supply and master planning, and strategically releasing land. Griffith has had a detailed strategy for rezoning and releasing residential land since 2000, which is when Council endorsed Griffith Strategy 2030. This Strategy was considered ground-breaking and set the benchmark for strategic planning in regional Australia. Other similarly sized LGA's have only recently embarked on similar strategic planning exercises to identify and rezone land for growth.

In 2014, Council endorsed an amended strategy, entitled Griffith Land Use Strategy: Beyond 2030, which identified additional growth areas in Yenda and Hanwood, as well as Stage 2 of the Lake Wyangan Growth Area. Because of these historic efforts, in 2019, the Griffith Housing Strategy concluded that there was sufficient greenfield land, zoned and strategically identified, to accommodate over 20 years of expected growth.

The Griffith Housing Strategy 2025 has carried out an extensive review of Council's zoned and strategically identified land base for housing and has recommended the following, which directly supports the Planning Proposal (as amended):

Recommendation 19: Amend the LEP to rezone Stage 2 land in growth areas with an Urban Release Area overlay, allowing it to proceed ahead of Stage 1 where development has been delayed due to constraints or where it has not progressed in line with the area's master plan.

Council has included this recommendation within the Housing Strategy, also to provide sufficient strategic merit to ensure achievement of the relevant Ministerial Directions as described in the Planning Proposal (refer to Attachment 3).

Subject to the removal of 11300 Kidman Way, Hanwood (Lot 150 DP751709), Council considers the Planning Proposal has merit. Adequate technical information has been provided within the Planning Proposal (see *Attachment 3*) and the corresponding technical studies and plans (see *Attachment 4*) to support the rezoning of land and the reduction of the minimum lot size. Council notes that the proposed URA overlay requires a master planning exercise to be carried out to stage the release of land in the Hanwood Growth Area, including the subject lands. The Master Plan is expected to be endorsed by Council imminently Council has also applied for the NSW Government's Regional Housing Strategic Planning Fund – Round 4 grant program for some of the necessary funding to prepare a Section 7.11 Contribution Plan for the Growth Area, including more detailed engineering plans for main infrastructure, which will benefit the developers in the Growth Area including the Proponent. The Section 7.11 Contribution Plan would facilitate the equitable sharing of costs associated with trunk drainage, open space and road upgrades between landowners/developers.

Justification for Excluding 11300 Kidman Way

The Proponent made two submissions to the endorsed Griffith Housing Strategy 2025 (Housing Strategy), requesting the inclusion of 11300 Kidman Way, which is located at the corner of Kidman Way and Thorne Road and is zoned RU6 – Transition, which permits several employment-generating land uses that would take advantage of the proximity to the Classified road network along Kidman Way. The Housing Strategy includes, as an appendix (Appendix 6), a detailed review of the Proponents' submissions, including an assessment for rezoning additional land adjacent to the strategically identified Stage 2 of the Hanwood Growth Area with frontage to the Kidman Way. The following are some of the rationale provided in the Housing Strategy and some additional grounds for not recommending the rezoning of 11300 Kidman Way at this time:

- As concluded in the Housing Strategy, Griffith has over 36 years of land supply of strategically identified residential land.
 - Some of these lands, including those along Rankins Springs Road to the south and east of Collina, have been strategically identified and master planned for development since 2002, but have yet to be rezoned. Several of these land owners have made submissions to Council in the past requesting the rezoning of their lands. Council in its strategic planning exercises including the Griffith Land Use Strategy (2013), Griffith Housing Strategy (2019), Griffith LSPS (2020) and Griffith Housing Strategy (2025), has concluded that the rezoning of these lands would not be required until existing zoned lands in Lake Wyangan, Hanwood, Yenda, Collina and other undeveloped land in Griffith had been substantially developed.
- Council has supported the rezoning of the identified Stage 2 land in Hanwood (subject lands) prior to the development of the Stage 1 land. The Hanwood Growth Area, without the inclusion of 11300 Kidman Way, would effectively double the size of Hanwood.
- The land is strategically identified as employment lands, zoned RU6 – Transition. The objectives of the RU6 zone specifically require that development (including at 11300 Kidman Way) be designed to minimise land-use conflict. The zone objectives are as follows:
 - *To protect and maintain land that provides a transition between rural and other land uses of varying intensities or environmental sensitivities.*
 - *To minimise conflict between land uses within this zone and land uses within adjoining zones.*

- *To enable the location of uses that require frontage to Kidman Way while ensuring the use does not reduce the safety and efficiency of the road.*
- Any development of 11300 Kidman Way for permitted uses would need to consider the proximity to the Growth area. Therefore, the Proponents' argument that the RU6 zoning is not appropriate adjacent to a new residential release area is unfounded.
- The land is located along Kidman Way and is subject to road noise, which is not conducive to residential development without mitigation measures in place.
- 11300 Kidman Way contains areas that are flood-affected. See Figure 5.



5. *Figure 5: Flood map*

The developer has detailed that the north-western corner of 11300 Kidman Way, Hanwood (Lot 150 DP751709), will be utilised as detention for the future redevelopment on the northern side of Leonard Road Hanwood, including Lots 1 & 2 DP1309816, Lots 1622 & 1623 DP257265 and a portion of Lot 154 DP1195505. Under the current RU6 zoning of 11300 Kidman Way, Hanwood, detention systems are a type of water supply system which is permissible with consent in the RU6 zone and therefore the land does not require to be rezoned to RU5 - Village to accommodate this infrastructure. Council would be supportive of the south-western corner of 11300 Kidman Way Hanwood being utilised as a detention area for the residential development on Lots 1 & 2 DP1309816, Lots 1622 & 1623 DP257265 and a portion of Lot 154 DP1195505 subject to easements being created and detailed design being submitted at future development application stage for the northern side of Leonard Road. The sizing of the basin and the overall stormwater conveyance system would need to consider the future development of the residual lot within Lot 150 DP751709 for permitted purposes and the resultant impervious surfaces that would result.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other resolution of Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

Moderate Low Risk: Minor financial loss > \$10,000 to \$1 million.

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 5.5 Support diversity in housing options.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Attachment 1 - Subject Lands Mapping - PP-2025-1251 (under separate cover) ➡
- (b) Attachment 2a - Councils Preliminary Review of PP-2025-1251 (under separate cover) ➡
- (c) Attachment 2b - Proponents Cover letter response to Council preliminary review PP-2025-1251 (under separate cover) ➡
- (d) Attachment 3 - Planning Proposal - amended post lodgement - Sept 2025_PP-2025-1251 (under separate cover) ➡

- (e) Attachment 4 - Planning Proposal Appendices - amended post lodgement - Sept 2025_PP-2025-12511251) (under separate cover) [⇒](#)

CLAUSE	CL02
TITLE	Hanwood Growth Area Master Plan Endorsement
FROM	Joe Rizzo, Director Sustainable Development
TRIM REF	26/554

SUMMARY

The purpose of this report is to seek Council endorsement of the Hanwood Growth Area Master Plan following public exhibition and to provide a review of the seven submissions received. The Master Plan has been the subject of a detailed design review and consultation process over the last 24 months. Based on the draft Master Plan provided in Attachments 1-3, the Hanwood Growth Area could cater for up to 803 new dwellings. Collectively, Griffith's master planned Growth Areas, including Lake Wyangan (1660), Hanwood (803) and Yenda (639) and the undeveloped land in Collina (500), have the potential to provide over 3500 new homes to support and facilitate the growth of Griffith.

RECOMMENDATION

- (a) Council endorses the Hanwood Growth Area Master Plan.**
- (b) Council endorses the preparation of a Section 7.11 Contribution Plan to ensure the development of the growth area, including the provision of roadworks, drainage network and open space proceeds on an equitable and fair basis for landowners and developers.**

REPORT

Overview

At the 27 May 2025 Ordinary Meeting, Council resolved to place the Hanwood Growth Area Master Plan (Attachments 1-3) on public exhibition for a period of 28 days. The public exhibition period ran from 30 May 2025 to 27 June 2025. During this time, Council received seven submissions (see Attachment 4). One of the submissions was made for and on behalf of Hanwood Developments Pty Ltd who, around the same time, made detailed submissions to the draft Griffith Housing Strategy and submitted a Planning Proposal for the rezoning of the Stage 2 land in the Master Plan as well as additional lands to the west at the corner of Kidman Way and Thorne Road (11300 Kidman Way, Hanwood (Lot 150 DP751709). Since the public exhibition period, Council has carried out the following actions, which delayed the reporting of the Master Plan back to Council:

- Met with the landowners in Stage 1 who lodged submissions. It should be noted that two of the landowners in Stage 1 have decided to landbank their zoned land and support the release of Stage 2 and the proposal put forward by Hanwood Developments Pty Ltd. This is contrary to previous submissions received by these landowners and is regrettable, considering Council's substantial efforts to realise and maximise the development potential of their land holdings, including facilitating amendments to the Master Plan based on their development plans.
- Carried out a detailed review of Hanwood Developments Pty Ltd submissions to the draft Housing Strategy, including the Remplan Report and a Needs and Demand Assessment prepared by Gyde.

- Carried out a detailed review of the Planning Proposal submitted by Hanwood Developments Pty Ltd and provided necessary amendments to the Proponent.
- Reviewed the revised Planning Proposal and reported it to Council, subject to some amendments, including the removal of 11300 Kidman Way, Hanwood (Lot 150 DP751709) from the subject lands to seek endorsement to send it to the Department of Planning, Housing and Infrastructure (DPHI).
- Reviewed the submissions received during public exhibition (see Attachment 5).

Master Plan Background

In 2002, the Griffith Growth Strategy 2030 identified a new growth area for Hanwood to the east of the existing village, bounded by Leonard Road, Old Willbriggie Road and Hanwood Avenue, to be released for development between 2011 and 2030. In 2014, the endorsement of the Griffith Land Use Strategy: Beyond 2030 facilitated the rezoning of these lands and also identified a Stage 2 release area to the north of Leonard Road. To date, the Stage 2 lands have not been rezoned. The land identified as Stage 3 is zoned R5 - Large Lot Residential to the north of Hanwood Avenue.

Site Constraints and Opportunities

The Growth Area site is located to the north and east of the Hanwood Village. The site contains several parcels, including:

Stage 1 (RU5 – Village zoned land):

- 102 Leonard Road (Lot 679 DP751709)
- 110 Leonard Road (Lot 4 DP1306102)
- 126 Leonard Road (Lot 3 DP1306102)
- 130 Leonard Road (Lot 1 DP1289922)
- 362 Old Willbriggie Road (Lot 2 DP1289922)

Stage 2 (Existing Rural zoned land):

- 51 Leonard Road (Lot 1623 DP257265)
- 85 Leonard Road (Lot 1622 DP257265)
- Farm 112 Leonard Road (Lot 2 DP1309816)
- 43 Leonard Road (Lot 1 DP1309816)

Stage 3 (R5 - Large Lot Residential Zoned Land):

- 424 Hanwood Avenue (Lot 155 DP751709) (refer to Attachment 1).

The site provides the following opportunities:

- Can provide urban expansion of the Hanwood Village.
- Reinforce the existing Hanwood Village commercial area and link the Growth Area with an upgraded Hanwood Sports Complex, including a new Precinct Park.
- Provide housing for an increase in population in a sought-after area close to employment-generating businesses and Griffith to the north.
- Provide open space in an urban environment.
- Provide pedestrian and cyclist connections back to the existing Hanwood Village and new green corridors and open spaces.
- Design a sustainable community with WSUD and landscaping measures
- This Master Plan initiative provides an opportunity to expand Hanwood Village, increase resident numbers, and provide additional housing to support industry and services in and around Hanwood.

The site has the following constraints:

- The site is very flat and will require some fill or reshaping to ensure site drainage works.
- The site is surrounded by Murrumbidgee Irrigation supply and drainage channels.
- The Leonard Road intersection with Old Willbriggie Road is constrained, has poor sight lines, contains Murrumbidgee Irrigation and Essential Energy infrastructure and is offset from Thompson Road and therefore not suitable to be used for a collector road.

These constraints have been overcome with good design and alternative intersection arrangements for the Growth Area at Old Willbriggie Road.

Overview of Master Plan

The Master Plan design has been the result of consultation with landowners, Councillors and key stakeholders. The Master Plan shows the site:

- Can provide suitable transport connections to Kidman Way and Old Willbriggie Road
- Can be serviced by water, sewer, electricity and telecommunications.
- It is flood-free in a 1% AEP event.

The Master Plan has been developed with the following principles in mind:

- provide diverse lot and housing options in line with the recommendations of the Griffith Housing Strategy 2019 and the draft Griffith Housing Strategy 2025;
- provide growth area land to progressively be developed to meet the demand for urban residential lots in Griffith over a 25-30 year time horizon;
- permit 50% of the lots to be utilised for multi-dwelling housing as recommended by the Griffith Housing Taskforce;
- utilise the capacity of existing water and sewer infrastructure and provide upgrades where necessary;
- develop around the flood-impacted lands in the catchment and improve drainage flows;
- redevelop portions of the Hanwood Sports Complex for a new precinct park co-located with the sporting ground to include modern children's play equipment, BBQ structures, additional parking and passive recreation spaces;
- consider existing lot boundaries to ensure each landowner can develop on their own, and support out-of-sequence development should landowners not wish to develop their lands;
- minimise road connections to Old Willbriggie Road and improve the safety of vehicles entering the expanded Hanwood village from the east; and
- limit land use conflict.

A Design Report is provided in Attachment 3 and prepared by Stantec.

The Master Plan would be developed in three Stages:

Stage 1:

- 97 conventional lots with an average area of around 800m². 25% of these lots would be permitted to be multi-dwelling lots. As such, these lots could facilitate over 121 dwellings.
- Several multi-dwelling development nodes (over 28 lots) have been identified capable of supporting 105 dwellings (1 dwelling per 250m² of land area) – equating to around 25% of the landholding in Stage 1. The design has taken into consideration the ability to permit 50% of the lots for multi-dwelling housing, as recommended by

the Griffith Housing Taskforce and incorporated into the draft Griffith Housing Strategy 2025.

- 8000m² of co-located stormwater detention basin and open space area to be developed as a neighbourhood park.
- Closure of the intersection of Leonard Road and Old Willbriggie Road and the construction of a new intersection and collector road to the south as an extension to Yarran Street (shown as Road 05) on the plans. The timing of the closure of Leonard Road intersection would be determined during the detailed design of the road network.
- Closure of the gravel portion of Andreatta Road between Yarran Street and Hanwood Avenue. This area would be used for stormwater detention and open space areas.
- Construction of a precinct park located within a portion of the unused north-eastern portion of the Hanwood Sports Complex and a portion of the closed Andreatta Road. The new precinct park would contain a playground, shade trees, additional parking and BBQ shelters (subject to a detailed design exercise by Council). A footpath would link the existing village to the west and the new precinct park.

Stage 2:

- 207 conventional lots with an average area of around 800m². 25% of these lots would be permitted to be multi-dwelling lots. As such, these lots could facilitate over 259 dwellings.
- Several multi-dwelling development nodes (over 69 lots) capable of supporting 263 dwellings (1 dwelling per 250m² of land area) – equating to around 25% of the landholding in Stage 2. The design has taken into consideration the ability to permit 50% of the lots to be utilised for multi-dwelling housing as recommended by the Griffith Housing Taskforce and incorporated in the draft Griffith Housing Strategy 2025.
- Two x 4000m² co-located stormwater detention basins and open space areas to be developed as neighbourhood parks. A green corridor with a footpath would link the northern portion of Stage 2 back into the village and the new precinct park.
- A new intersection at Old Willbriggie Road and Road 011, which connects to Leonard Road in the south-west (see Attachment 2).

Stage 3 (R5 Large Lot Residential Land):

- Stage 3 is presently zoned and could be developed, subject to the provision of Road 05 extending to Yarran Street to the west.
- 55 large lot residential lots with an average area of 4000m².
- Co-located stormwater detention space and open space area to be developed as a neighbourhood park.

The Growth Area would cater for approximately 803 dwellings and would satisfy some of the demand for greenfield residential lots in Griffith over a 25-30-year period. The Master Plan provides general parameters for development, including: staging, minimum lot sizes, servicing and drainage requirements, road networks and land uses. As part of any future development application for each lot or Stage, variation in the Master Plan design can be accommodated, provided general parameters are met. This could include increasing or decreasing the size of the lots, shifting multi-dwelling lots/nodes or amending the internal road design. Other types of development within the Master Plan would also be possible, including seniors housing and child care facilities. However, to ensure the Hanwood village commercial area is prioritised, no commercial development is envisioned for the Growth Area.

Submissions

The public exhibition period ran from 30 May 2025 to 27 June 2025. During this time, Council received seven submissions (see Attachment 4). A response to each submission is provided in Attachment 5. No amendments to the Master Plan have been required due to the contents of the submissions.

Next Steps

The Growth Area contains several landowners, and the equitable sharing of costs associated with trunk drainage, open space and road upgrades should be front of mind when releasing development land. To ensure the major costs associated with improvements, including a precinct park, road intersections, and trunk drainage, are shared among developers, Council must prepare a Section 7.11 Contribution Plan. This has been the approach taken in the Lake Wyangan Growth Area and previously in Collina and Murrumbidgee Estate.

Following the endorsement of the Master Plan, Council would commence the detailed design of the main road improvements, trunk drainage network and precinct parks to facilitate the preparation of the Section 7.11 Contribution Plan. As part of the preparation of the Section 7.11 Contribution Plan, a site-specific section of the Griffith Residential Development Control Plan would be drafted for endorsement to release the land formerly, in accordance with clause 6.3 of the Griffith Local Environmental Plan 2014.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other resolution of Council.

POLICY IMPLICATIONS

The release of the lands in the Master Plan is guided by Part 6 – Urban release areas of the Griffith Local Environmental Plan 2014. Lands outside of Stage 1 of the Master Plan would require rezoning prior to the commencement of development of further stages.

FINANCIAL IMPLICATIONS AND RISK

Moderate Low Risk: Minor financial loss > \$10,000 to \$1 million.

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

The draft Hanwood Master Plan is facilitating the increase of housing options in the Griffith Local Government Area. This is in line with the community consultation undertaken for the draft Griffith Housing Strategy 2025.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 5.4 Strategic land use planning and management to encourage investment in the region.

CONSULTATION

Senior Management Team
Council
Public Exhibition

ATTACHMENTS

- (a) Attachment 1 - Hanwood Growth Area Overall Master Plan (under separate cover) [⇒](#)
- (b) Attachment 2 - Hanwood Master Plan - Full Plan Set (under separate cover) [⇒](#)
- (c) Attachment 3 - Hanwood Master Plan Report with all Appendices (under separate cover) [⇒](#)
- (d) Attachment 4 - Submissions (under separate cover) [⇒](#)
- (e) Attachment 5 - Council Submission Summary and Review (under separate cover) [⇒](#)
- (f) Submission to Growing Griffith to 2045 (confidential)

CLAUSE **CL03**

TITLE **Griffith Regional Airport Ticketless Paid Parking Fees**

FROM **Joe Rizzo, Director Sustainable Development**

TRIM REF **25/149062**

SUMMARY

On 22 April 2025, Council resolved to implement a Licence Plate Recognition (LPR) ticketless paid parking system with three lanes and card-only payment at the Griffith Regional Airport.

On 12 August 2025, Council resolved to appoint SKIDATA to supply and install the LPR paid parking system.

The LPR paid parking system is currently under construction and expected to be operational in early 2026.

To date a formal fee schedule has not yet been adopted, though revenue scenarios for the implementation of the LPR paid parking system have been reported to the Airport Committee and Councillors based on regional benchmarks.

This report is for Council to resolve the Griffith Regional Airport Ticketless Paid Parking Fees for formal endorsement of the fee structure. Once the fee structure is adopted at the Council Meeting the parking fees will be included in Council's Revenue Policy for the 2026/27 financial year.

RECOMMENDATION

- (a) Council adopt the Parking Fee Schedule for the Griffith Regional Airport as detailed in Table 1 of this report.**
- (b) The Parking Fee Schedule for the Griffith Regional Airport to come into effect at the date of commissioning of the SKIDATA LPR paid parking system.**
- (c) The Parking Fee Schedule for the Griffith Regional Airport as detailed in Table 1 of this report be included in Council's Revenue Policy for the 2026/27 financial year.**

REPORT

At the Ordinary Meeting of Council held on 22 April 2025, Council adopted the implementation of a Licence Plate Recognition (LPR) Ticketless paid parking system with three lanes, featuring a card-only-payment system at the Griffith Regional Airport.

Griffith City Council then obtained quotes for the supply and installation of the LPR paid parking system which was reported at the Ordinary Meeting of Council held on 12 August 2025, where SKIDATA was appointed to supply and install the system; the LPR paid parking system is currently under construction.

Council must now implement a fee schedule for the paid parking system at the Griffith Regional Airport.

Different paid parking revenue scenarios have been presented to the Airport Committee and Councillors, calculated using current paid parking rates of other regional airports. However a fee schedule has not been formally adopted.

The following rates as shown in Table 1 below are proposed to apply to all vehicles entering the Griffith Regional Airport carpark:

Table 1 – Parking Fee Schedule Griffith Regional Airport

Parking Fee Schedule Griffith Regional Airport	
Duration	Fee
0-60 minutes	Free
Hour	\$2.50
Day (24 hrs)	\$12.00
Week	\$65.00

Note 1: Airport users will have 20 minutes to exit the car park after paying at the Automated Pay Station located within the Airport Terminal Building.

Note 2: Hire Car vehicles will be subject to individual lease agreements based on number of vehicle allocations specified within the lease agreement. Any additional hire car vehicles exceeding allocations of lease agreements will be charged at the above rates as shown in Table 1.

The cost to install the paid parking system at the Griffith Regional Airport is \$288,216.00 which was approved in the FY25/26 budget.

The ongoing operating costs for the LPR paid parking system are as shown in Table 2 below:

Table 2 – Annual Fees for LPR system at Griffith Regional Airport

Annual Expenses	
Details	Yearly
Software Licence Fee	\$7,135.00
Estimated Credit Card Gateway Fee	\$600.00
Offsite 24 hour support	\$12,000.00
Total Annual Expense (excl. GST)	\$19,735.00

For comparison the following parking rates apply at other regional airports as shown in Table 3 below:

Table 3 – Parking Fee Schedules for other Regional Airports

Wagga Wagga	Albury	Dubbo
0-60 Minutes: Free	0-30 Minutes: Free	Day: \$19.05
Hour: \$2.70	30 Minutes -1 hr: \$7.00	Week: \$115.00
Day: \$13.50	1 hr up to 2 hrs: \$11.00	Month: \$381.00
Week: 67.50	2 hrs up to 3 hrs: \$12.00	Annual: \$4,191.00
	3 hrs up to 4 hrs: \$13.00	
	4 hrs up to 5 hrs: \$14.00	
	5 hrs up to 6 hrs: \$15.00	
	6 hrs up to 7 hrs: \$16.00	
	7 hrs + (up to 24 hrs): \$17.00	
	Weekly (7 days): \$99.00	
	Long Term Annual: \$1,195.00	

Possible revenue scenarios based on existing bitumen sealed carparking bays (60% & 80% carpark occupancy) is included in Table 4 below.

Revenue Scenarios Based on Proposed Griffith Parking Fees						
Parking Bays	Occupancy	Revenue/bay/hr	Day	Week	Month	Year
158	60%	\$237.00	\$1,137.60	\$7,963.20	\$31,852.80	\$382,233.60
158	80%	\$316.00	\$1,516.80	\$10,617.60	\$42,470.40	\$509,644.80

Council also outlined “*Productivity improvements and cost containment strategies*” as part of its Special Rate Variation application to IPART for Council to consider “*exploring paid parking at Griffith Airport*”; which was later endorsed via a Council resolution.

Through the Special Variation Instrument, Council is required to report to the community on

- whether or not the Council has implemented the Productivity Improvements, and
 - (1) if so, the annual savings achieved through these measures, and what these equate to as a proportion of the Council's total annual expenditure; and
 - (2) if not, the rationale for not implementing them.

OPTIONS

The risk in not adopting the proposed recommendation of parking fees being implemented at the Griffith Regional Airport is that expenses associated with the capital cost for installation of the LPR parking system (\$288,216.00) and annual fees as outlined in Table 2 of this report (\$19,735.00 per annum) will exceed the revenue raised from the paid parking system. Additionally future upgrades at the Airport facility, including any mandated regulatory upgrades, will be required to be sourced from Council's General Fund. This will result in an ongoing financial burden on Griffith City Council's finances.

OPTION 1

As per the Recommendation.

OPTION 2

Any other Resolution of Council.

POLICY IMPLICATIONS

The Parking Fee Schedule for the Griffith Regional Airport as detailed in Table 1 of this report be included in Council's Revenue Policy for the 2026/27 financial year.

FINANCIAL IMPLICATIONS AND RISK

Moderate Low Risk: Minor financial loss > \$10,000 to \$1 million.

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Moderate Low Risk: Minor adverse public/staff reaction and/or negative publicity. Resolved with Manager or Director Comment. No impact on staff morale.

SERVICE DELIVERY IMPLICATIONS AND RISK

Moderate Low Risk: Short term interruption of services or operations. Limited impact to staff and service standards. Short term contractor performance affected.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.2 Actively engage with and seek direction from our community and stakeholders.

CONSULTATION

Senior Management Team
Airport Committee

ATTACHMENTS

Nil

CLAUSE	CL04
TITLE	Permanent Road Closure of Lots 41 & 42 DP 1308674 and Consolidation of Lots 40 & 41 DP1308674 and Lots 34 & 42 DP 1308674, Thomas Place, Griffith
FROM	Amanda Vardanega, Corporate Property Officer & Native Title Coordinator
TRIM REF	26/5396

SUMMARY

At the Ordinary Meeting of Council held on 14 October 2025 Council resolved that the permanent road closure of Lots 41 & 42 DP 1308674 and Consolidation of Lots 40 & 41 DP 1308674 and Lots 34 & 42 DP 1308674 Thomas Place, Griffith be placed on public notification in accordance with the Roads Act 1993.
The notification period expired as at 27 November 2025.

Two submissions were received via online feedback.

RECOMMENDATION

- (a) Council note the submissions received.**
- (b) Council proceed with the road closure process.**

REPORT

The two submissions that were received appear to have misunderstood the nature of the road closure, and were concerned that the road closure will cause issues with traffic parking issues in the area.

The road closure is clear in its intention and will not cause any alteration with the existing parking options currently in place on Thomas Place.

The proposed road closure is intended to formalise the extinguishment of the existing cul-de-sac and facilitate the amalgamation of the identified lots as shown on the plan, attached herewith for reference.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

As otherwise determined by Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Public Notification period provided an opportunity for community feedback. Two submissions were received in this regard.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a)	Council Report dated 14 Oct 2025 ↓	45
(b)	Plan of Subdivision - Thomas Place, Griffith ↓	48
(c)	Submission - Road Closure - Trevor Dawe ↓	49
(d)	Submission - Road Closure - James Taylor ↓	51

Griffith City Council**REPORT****CLAUSE CL05****TITLE Permanent Road Closure of Lots 41 & 42 DP 1308674 and Consolidation of Lots 40 & 41 DP 1308674 and Lots 34 & 42 DP 1308674 Thomas Place, Griffith****FROM Amanda Vardanega, Corporate Property Officer & Native Title Coordinator****TRIM REF 25/115033****SUMMARY**

As part of the Griffin Green Housing Project subdivision, Argyle Housing are seeking Council's assistance in finalisation of the consolidation of Lots 40 & 41 and Lots 34 & 42 Thomas Place, Griffith in order to extinguish the creation of a cul-de-sac and amalgamate the Lots, as identified in the attached plan.

This report seeks Council's endorsement to proceed with the permanent closure of a public road of Lots 41 & 42 Thomas Place, Griffith to progress the amalgamation of the Lots and the registration of the Plan of Consolidation.

RECOMMENDATION

- (a) Council commences the public notification process associated with the closure of a public road in accordance with the Roads Act 1993 of Lots 41 & 42 DP 1308674 Thomas Place, Griffith.
- (b) Council advertises its intention to proceed with the road closure of Lots 41 & 42 DP 1308674 Thomas Place, Griffith for a period of 28 days. Should any submissions be received a report will be prepared to Council for consideration.
- (c) Council to notify any relevant authorities and adjoining landowners of the proposed road closure.
- (d) Should no submissions be received at the expiry of the public notification period, Council resolves to proceed with the road closure process.
- (e) Council authorises the execution, under its Common Seal where required, of all associated transaction documentations necessary to affect the transfer and consolidation of the part closure of the road Lots 41 & 42 DP 1308674 Thomas Place, Griffith.

REPORT

The Griffin Green affordable housing project was delivered in stages.

As part of Stage 2, being DA 185/2021 which included 38 Lots Torrens Title subdivision including 32 single dwelling Lots, 3 Multi Dwelling Lots, 2 Open Space Lots & 1 Lot for a Community Centre, together with the following: -

- Partial closure of Thomas Place (end of cul-de-sac).
- Construction of a new road commencing at Thomas Place, wrapping around the proposed community park and ending at Heath Crescent.
- Construction of a road extension from Snaith Place to the new road.

CL05 Permanent Road Closure of Lots 41 & 42 DP 1308674 and Consolidation of Lots 40 & 41 DP 1308674 and Lots 34 & 42 DP 1308674 Thomas Place, Griffith

Argyle Housing is now seeking Council's assistance in finalising the closure of road lots 41 & 42 DP 1308674 Thomas Place, Griffith. This action will extinguish the existing cul-de-sac and enable the amalgamation of the identified lots, as shown in the attached plan.

This report seeks Council's endorsement to proceed with the permanent closure of the public road comprising Lots 41 & 42 DP 1308674 Thomas Place, Griffith and to facilitate the registration of the Plan of Consolidation and progress the land ownership outcomes aligned with the Griffin Green Housing Project.

Upon registration of the plan, Lot 41—currently identified on title as 'Public Road' and classified as Council 'operational land'—will be reclassified and transferred to Griffith City Council as 'Community Land' in accordance with the Local Government Act 1993.

Lot 42, also identified on title as 'Public Road', will be vested in Argyle Community Housing upon registration of the plan, consistent with the intended land use and transfer arrangements, for a Community Centre. Please see attachments.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

As otherwise determined by Council

POLICY IMPLICATIONS

Roads Act 1993

FINANCIAL IMPLICATIONS AND RISK

Council and Argyle Housing have received funding from the Federal Government through the Building Better Regions Fund for this development and the broader Griffin Green Affordable Housing Project. All costs associated with this development would be paid for through this funding.

Griffith City Council will be responsible to pay for all fees associated with the road closure and the lodgement and registering of the Plan of Consolidation for Lots 41 & 42 DP 1308674 and Lot 34 & 42 DP 1308674, Thomas Place, Griffith.

Griffith City Council to pay for the Application Fee to the Crown Lands Department – NSW Trade and Investment requesting permanent closure of a Public Road, currently \$476.90.

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

There are no legal or statutory implications for Council in this matter.

Council's Solicitors, Cater & Blumer will be engaged to submit the required document/s to the Land Registry Services so as to affect the amendment/s in Schedule 2 of the Title/s for Lots 41 & 42 DP 1308674 – noting the removal of reference 'Land described as Public Road'.

CL05 Permanent Road Closure of Lots 41 & 42 DP 1308674 and Consolidation of Lots 40 & 41 DP 1308674 and Lots 34 & 42 DP 1308674 Thomas Place, Griffith

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

All environmental implications have been assessed during the assessment process of the proposed development.

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

There are no community implications for Council in this matter.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Council to proceed with road closure.

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Nil.

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

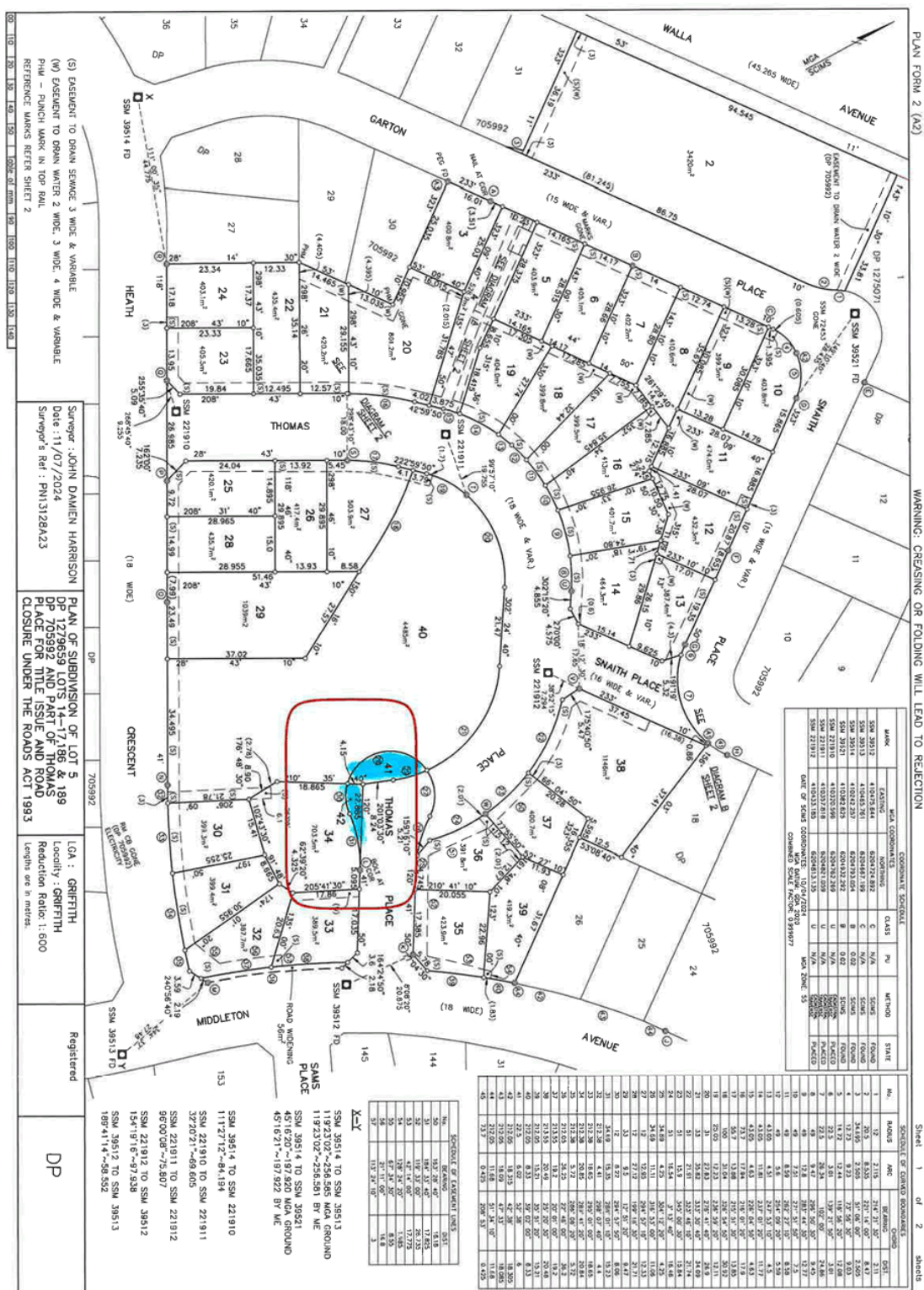
This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Plan of Subdivision - Thomas Place, Griffith
- (b) Plan of Consolidation - Thomas Place, Griffith



Amanda Vardanega

From: Hannah Hall
Sent: Wednesday, 29 October 2025 8:44 AM
To: Amanda Vardanega
Subject: FW: Anonymous User completed Provide Feedback on the proposed closure of Thomas Place, Griffith

FYI – Feedback re Thomas Place

Hannah Hall
Communications & Integrated Planning Officer
p l



Griffith City Council
a 1 Benarambah Street Griffith NSW 2680
p PO Box 485 Griffith NSW 2680
w griffith.nsw.gov.au

Griffith City Council acknowledges and respects the Wiradjuri people as the traditional custodians and ancestors of the land and waters where we work.

There is no expectation for you to read or respond to this email outside of your normal working hours

OUR CORE VALUES



From: Connect @ Griffith City Council [REDACTED]
Sent: Tuesday, 28 October 2025 6:30 PM
To: Communications [REDACTED]; GCC Admin Mailbox [REDACTED]
Melanie Hebrok [REDACTED]
Subject: Anonymous User completed Provide Feedback on the proposed closure of Thomas Place, Griffith

Anonymous User just submitted the survey Provide Feedback on the proposed closure of Thomas Place, Griffith with the responses below.

Name

Trevor Dawe

Residential Address

Email address

[REDACTED]

Please provide your feedback

While the closure of Thomas Place is not likely to affect myself and my housemate directly, there needs to be better access to parking for vehicles along Garton Place. There is now the ever increasing safety issue of residents being parked in, as well as access to our driveways being impeded by vehicles parking on either side of the road, and also right on the edges of our driveways. In turn, creates situations now that prevent people entering or exiting their driveways from being able to see any oncoming traffic from either direction. At times, this also pushes vehicles onto the wrong side of the road in order to be able to keep moving safely.

Amanda Vardanega

From: Hannah Hall
Sent: Wednesday, 29 October 2025 8:44 AM
To: Amanda Vardanega
Subject: FW: Anonymous User completed Provide Feedback on the proposed closure of Thomas Place, Griffith

FYI – Feedback re Thomas Place

Hannah Hall
Communications & Integrated Planning Officer
p 02 6962 8220



Griffith City Council
a 1 Benerambah Street Griffith NSW 2680
p PO Box 485 Griffith NSW 2680
w griffith.nsw.gov.au

Griffith City Council acknowledges and respects the Wiradjuri people as the traditional custodians and ancestors of the land and waters where we work.

There is no expectation for you to read or respond to this email outside of your normal working hours

OUR CORE VALUES



From: Connect @ Griffith City Council [REDACTED]
Sent: Tuesday, 28 October 2025 6:49 PM
To: Communications [REDACTED] Admin Mailbox [REDACTED]
Melanie Hebrok [REDACTED]
Subject: Anonymous User completed Provide Feedback on the proposed closure of Thomas Place, Griffith

Anonymous User just submitted the survey Provide Feedback on the proposed closure of Thomas Place, Griffith with the responses below.

Name

James Taylor

Residential Address

Email address

james.ethan.taylor@gmail.com

Please provide your feedback

I think it's a great idea to close it in order to make Dave Taylor Park safer for the kids however we already have a massive parking issue in the area due to narrow streets and excessive housing for them. I believe closing the road will only result in more traffic on surrounding streets creating more accidents and more danger to the residents whom live in the area. If you intend to close the roads you need to provide appropriate parking especially seen there are plans on building an additional 42 homes in that area. Its all fine and dandy to close the roads but first you need to consider the parking, road size and safety of the residence in the area. That needs to come first and foremost.

CLAUSE	CL05
TITLE	Suspension of Alcohol Free Zone and Alcohol Prohibited Area - Kooyoo Street Mall Event - Punjabi Mela - 11 April 2026
FROM	Shireen Donaldson, Director Economic & Organisational Development
TRIM REF	26/3611

SUMMARY

The event organisers of the annual Punjabi Mela Festival have requested the Alcohol Prohibited Area & Alcohol-Free Zone restrictions on Kooyoo Street be suspended from 5.00pm to 12.00am on Saturday, 11 April 2026 to allow for the 'Bollywood' style fundraising festival, raising funds and awareness for suicide prevention. The event comprises of traditional food, drinks, music and market stalls.

This event is being coordinated by Griffith Real Estate as an awareness raising event.

RECOMMENDATION

Council suspend the Alcohol Free Zone and Alcohol Prohibited Area restrictions on Kooyoo Street (Banna Ave to Yambil St intersections) from 5.00pm – 12.00am (midnight) on Saturday, 11 April 2026.

REPORT

The following key guidelines have been set:

- Cups/drinkware, ice, storage are all to be provided by the stall holder;
- All staff at alcohol stalls must have current RSA – copies of RSA to be sent to Event Coordinator (Licensee) prior to the day;
- Free water will be arranged by event coordinator to be on site for event.

All approvals and licenses are currently being finalised and therefore, it is requested that the Alcohol Prohibited Area and Alcohol Free Zone restrictions in the proposed location of Kooyoo Street, Griffith, be suspended to permit the consumption of alcohol.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other options determined by Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Sections 632A, 642, 644, 644A-C and Section 632 of the Local Government Act, 1993.

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

There will be noise generated by the event but will not impact on the surrounding buildings.

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

This event is being coordinated by Griffith Real Estate to raise community awareness.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 4.4 Provide a range of cultural facilities, programs and events.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a) Request from Punjabi Mela Festival Organisers [↓](#)

55



PUNJABI ASSOCIATION OF GRIFFITH LTD

ABN: 23685898284
PO BOX 1444 GRIFFITH NSW 2680

Contact Details: Nick: _____, Sati: _____

Manjit Lally: _____

Date: 08/01/2026

Dear Mr Grant,

I hope this email finds you well.

I am writing to formally request the **temporary suspension of the Alcohol-Free Zone** for the duration of a community event, **Punjabi Mela 2026**, to be held within the designated area.

Event details are as follows:

- **Event Name:** Punjabi Mela 2026 **Date:** 11 April 2026 **Time:** 5:30 pm to 12:00 midnight
- **Location:** KOORYOO PLAZA Banna Avenue Griffith NSW

Punjabi Mela is a well-established cultural event celebrating Punjabi culture, food, music, and community spirit. The event is family-friendly and attracts a large and diverse audience from Griffith and surrounding regions.

We respectfully request that the Alcohol-Free Zone be suspended **only for the duration of the event**, subject to any conditions Council considers appropriate. We are committed to working closely with Griffith City Council, NSW Police, and all relevant authorities to ensure the event is conducted safely, responsibly, and in full compliance with all regulations.

Please let us know if any further information, documentation, or a formal application is required. We would be happy to provide an event management plan, risk assessment, or any additional details as needed.

Thank you for your time and consideration. We appreciate Council's ongoing support of community events in Griffith.

Thanks

Yours sincerely,
Manjit Singh Lally

Authorised Representative
Punjabi Association of Griffith (PAG)

CLAUSE CL06**TITLE Australian Local Government Women's Association (ALGWA) NSW
Annual Conference 2026 - Blacktown 26 - 28 March 2026****FROM Shireen Donaldson, Director Economic & Organisational Development****TRIM REF 26/4727**

SUMMARY

This report seeks Council's authority to nominate delegate(s) to attend the 2026 Australian Local Government Women's Association (ALGWA) - NSW Annual Conference to be hosted by Blacktown City Council from 26 – 28 March 2026.

ALGWA is the peak body for women in Local Government. A voluntary-run organisation, ALGWA supports both employees and elected representatives.

The 2026 ALGWA NSW Annual Conference is designed to provide training and support for councillors and staff, whether they are new to Local Government or have been involved in Council for a long time. It's an opportunity to learn and gain valuable insights from guest speakers along with networking with other delegates from across NSW.

RECOMMENDATION

- (a) Council be represented at the 2026 ALGWA Conference to be held in Blacktown 26 - 28 March 2026.**
- (b) The Mayor (or delegate), two Councillors (Councillors &) and General Manager (or delegate) attend the Conference.**
- (c) Councillor expenses to attend the Conference be paid by Council in accordance with the Councillor Expenses & Facilities Policy.**

REPORT

The Australian Local Government Women's Association NSW Branch (ALGWA) supports and promotes women in local government through advocacy, advice and action. The Annual Conference is an opportunity to come together and engage in learning and networking that will assist in personal and professional development.

Blacktown City Council is the host for the 2026 Australian Local Government Women's Association (ALGWA) NSW Branch Annual Conference.

The full Conference package per person, not including Accommodation and Travel, will be \$1,300 per person.

OPTIONS

OPTION 1

That Council be represented at the 2026 ALGWA NSW Annual Conference as per the recommendation above.

OPTION 2

- (a) Council be represented at the 2026 ALGWA Conference to be held at Blacktown 26 – 28 March 2026.
- (b) The Mayor (or delegate), one Councillor (Councillor) and General Manager (or delegate) attend the Conference.
- (c) Councillor expenses to attend the Conference be paid by Council in accordance with the Councillors Payment of Expenses Policy.

OPTION 3

That Council note the report and not be represented.

POLICY IMPLICATIONS

Councillor Expenses & Facilities Policy.

FINANCIAL IMPLICATIONS AND RISK

Conference Attendance (per delegate):

- Registration (\$1,100 per delegate – early bird rate)
- Accommodation (\$800)
- Travel (\$600)

For four (4) delegates to attend the 2025 ALGWA Conference the total cost associated will be approximately \$10,000.

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a) ALGWA-2026-Conference-program-booklet [📄](#)

59

Conference Program

2026 ALGWA Conference NSW

26 – 28 MARCH

The phoenix effect
Resilience and transformation



In partnership with





Message from the Mayor

It is my pleasure to welcome you to Blacktown City for the 2026 Australian Local Government Women's Association Conference NSW.

My fellow Councillors and I are delighted our region can host this opportunity for local government professionals to learn from each other and develop their skills.

Thank you to ALGWA NSW President Cr Penny Pedersen and her team for giving us the honour of the occasion.

I want to acknowledge an outstanding woman known to many of you, ALGWA NSW Secretary and Blacktown City Councillor Julie Griffiths AM, for her contribution in securing hosting rights and overseeing the program.

I also want to thank you, the conference delegates, for your dedication to serving your communities.

I hope the things you learn and people you meet over the next few days help you better guide your communities and encourage greater female participation in local government.

Our communities benefit so much more when the people at councils reflect the communities they serve.

I wish you a pleasant stay in Blacktown City. I look forward to your feedback from the visit to Blacktown Exercise Sports and Technology Hub and perhaps there might be some adoption inquiries after the visit to Blacktown Animal Rehoming Centre?

Please enjoy what I am sure will be an informative and fulfilling conference.

Cr Brad Bunting
Mayor of Blacktown City



Message from ALGWA President

On behalf of the Australian Local Government Women's Association NSW, it is a real pleasure to welcome you to the 2026 ALGWA conference.

My sincere thanks go to Blacktown City Council, Mayor Brad Bunting, Councillors and in particular, Councillor Julie Griffiths for stepping up to host and organise our conference. A special thank you to General Manager Kerry Robinson OAM and his amazing staff for putting together an outstanding program. With a full calendar of events and an impressive lineup of speakers, this conference is a wonderful opportunity to learn, share ideas and connect with colleagues from across the sector.

It is fantastic to see delegates here from right across New South Wales. Whether you've travelled from other areas of Sydney or across the state, your presence speaks to the strength, diversity and commitment of women working in local government and serving their communities every day.

ALGWA NSW is proud to represent women in local government - mayors, councillors, council staff and community leaders - who believe in the value of equity, inclusion, and strong, diverse leadership. When we come together, at our ALGWA events we create space to support one another, share our experiences and build the confidence and networks that help women thrive in local government.

Thank you for taking the time to be here. I hope our conference leaves you feeling connected, inspired, and ready to make the most of the rest of your term at council. I wish you a rewarding and successful conference.

Cr Penny Pedersen
ALGWA President

Registrations

Early bird - Payment before January 31, 2026

Ticket type	Inclusions	Price
Full ALGWA conference	<ul style="list-style-type: none"> • Welcome reception • Conference sessions • Gala dinner • All meals 	\$1,100
2 day conference (Friday and Saturday)	<ul style="list-style-type: none"> • Friday and Saturday conference sessions • All meals for these days 	\$900
Friday conference only	<ul style="list-style-type: none"> • Friday conference only • Meals for this day 	\$450
Saturday conference only	<ul style="list-style-type: none"> • Saturday conference only • Meals for this day 	\$450

Normal registration - Payment after January 31, 2026

Ticket type	Inclusions	Price
Full ALGWA conference	<ul style="list-style-type: none"> • Welcome reception • Conference sessions • Gala dinner • All meals 	\$1,300
2 day conference (Friday and Saturday)	<ul style="list-style-type: none"> • Friday and Saturday conference sessions • All meals for these days 	\$1,100
Friday conference only	<ul style="list-style-type: none"> • Friday conference only • Meals for this day 	\$550
Saturday conference only	<ul style="list-style-type: none"> • Saturday conference only • Meals for this day 	\$550
Gala dinner only	<ul style="list-style-type: none"> • Gala dinner only • All meals for this night 	\$200



Register by scanning the QR code | Registrations close **March 13, 2026**

Accommodation

Atura Hotel Blacktown

Atura Blacktown provides guests with a unique and quirky base from which to explore an incredibly rich region. Mere minutes from the M7 and just off the M4 motorway, Atura Blacktown lies directly between Sydney's only double Drive Inn and heritage listed Cricketers Arms, as well as a short distance from Raging Waters Sydney, Sydney Motorsport Park and Blacktown International Sportspark. Featuring the award-winning Roadhouse Bar & Grill, right in the heart of the hotel lobby, a pool deck and guest parking.

- ALGWA Conference Rate available when booking via exclusive link idem.events/r/blacktown-city-council-festival-2026-f72086a7
- 15 minutes from The Colebee (Conference location)

aturahotels.com/accommodation/sydney-nsw/blacktown

Novotel Sydney, West HQ

A 12-minute walk from Rooty Hill train station, this bright hotel in Sydney's western suburbs is also 3.1 km from Blacktown International Sportspark and 6 km from Featherdale Wildlife Park Zoo. Contemporary rooms with mood-lit headboards provide Wi-Fi and flat-screen TVs, as well as tea and coffee making facilities. Upgraded rooms add kitchenettes and sitting areas with sofas. Room service is available. Parking is available. A vibrant restaurant serves regional fare and features a terrace and a trendy bar. There is also a heated indoor pool and a fitness room.

- ALGWA Conference Rate available when booking via corporate code. Please contact Council Events Team at events.team@blacktown.nsw.gov.au
- 12 minutes from The Colebee (Conference location)

novotelwesthq.com.au

Mercure Sydney Blacktown

Mercure Sydney Blacktown is centrally located in the heart of the up-and-coming Greater Western Sydney region. The hotel is a short drive to Sydney Zoo, Eastern Creek Raceway, Featherdale Wildlife Park, Blacktown International Sportspark and Raging Waters theme park. When staying at Mercure Sydney Blacktown you will never be too far from action and adventure. Throughout your stay, benefit from the exceptional amenities and convenience of Blacktown Workers Sports Club located right next door.

- 15 minutes from The Colebee (Conference location)

all.accor.com/hotel/B978/index.en.shtml

The Lodge Blacktown

The Lodge is a stylish, modern hotel, conveniently located within the Park. It is ideal for athletes, bootcamps, wellness retreats, corporate team building, or anyone visiting Western Sydney. All our guests can enjoy our bespoke catering options, customised training regimes, as well as the fitness and aquatics centres. Every room comes with free Foxtel, WIFI and parking, to make your stay that much better.

- 12 minutes from The Colebee (Conference location)

thelodgeblacktown.com.au

Speakers



Sandra Sully | News Anchor, Journalist, MC and Host

One of Australia's most respected journalists, Sandra Sully has been a trusted face in news broadcasting for over three decades. As anchor of 10 News First Sydney, she is known for her warmth, integrity, and calm authority. Appointed a Member of the Order of Australia (2024), Sandra has made history and shaped Australian journalism, including being the first to deliver live coverage of the September 11 attacks. A passionate advocate for women, equality, and community causes, she supports the National Breast Cancer Foundation, Adopt Change, and WWF Australia. An accomplished moderator and MC, Sandra brings professionalism, authenticity, and credibility to every event.



Lucy Bingle | LinkedIn Expert

Lucy Bingle is a LinkedIn Strategist and Founder of Australia's leading LinkedIn marketing agency. With more than 25 years in marketing, she has built her career helping professionals and organisations use LinkedIn to elevate their voice, share their expertise, and build genuine trust with the communities they serve.

Lucy is passionate about democratising thought leadership - giving people at every level the tools, confidence, and platform to tell their story with clarity and credibility. She believes LinkedIn is one of the most powerful channels for strengthening public trust, showcasing professional capability, and shining a spotlight on the incredible work happening across local communities and government. In this session, Lucy will share practical insights on how to build a compelling presence on LinkedIn - focusing on Visibility, Value, and Voice - so you can authentically demonstrate your expertise, grow influence, and create meaningful opportunities for your organisation and the communities you represent.



Amy Stewart | Emotional Intelligence and Critical Thinking Expert

Amy Stewart brings over two decades of experience designing and delivering high-impact learning across finance, government, technology, and not-for-profit sectors. An accredited Emotional Intelligence Practitioner and resilience specialist, she helps leaders at all levels work with greater clarity, confidence, and emotional intelligence.

Known for her dynamic facilitation—both in-person and virtual—Amy excels at engaging groups of all sizes and strengthening communication across individuals, teams, and organisations. Her focus is simple: build capability, spark real conversations, and create workplaces where people can thrive. In our ALGWA session, Amy will guide participants through key emotional intelligence skills—self-awareness, empathy, and adaptability—to navigate challenges, deepen connections, and make meaningful impact. Expect to talk, think, and do things a little differently.



Elfa Moraitakis | Chief Executive Officer SydWest

Elfa Moraitakis is the Chief Executive Officer of SydWest, a leading organisation addressing cultural diversity and community needs across Western Sydney and parts of the Inner West and City of Sydney. With more than 30 years of experience in the community and aged care sectors, Elfa has an extensive background in developing services for culturally and linguistically diverse communities, with a strong focus on strategic direction, innovation, and advocacy.

Beyond her leadership at SydWest, Elfa serves as a Director of the NSW State Multicultural Advisory Board and a member of the Multicultural Communities sub-committee of the NSW Domestic, Family and Sexual Violence Council, where she champions policies that promote access, equity, and social cohesion in one of the most culturally diverse states in the world.

Elfa's contributions have been recognised in many ways. She was named Blacktown Woman of the Year (2017) for empowering women from CALD backgrounds to establish their own businesses. She has been a finalist in numerous awards measuring impact and leadership and more recently a finalist in the Leadership category of the Western Sydney Women Awards (2025). In 2023, Elfa was also inducted into the Western Sydney Zest Hall of Fame, and in 2025, she was featured in Women of Blacktown as one of the region's 25 most inspirational women.



Dee Brooks | The Jeder Institute

Through her down-to-earth style, Dee brings people together in dynamic ways to realise and engage the full potential of their networks and communities. Over 20 years, her work has inspired people at hundreds of events and workshops worldwide where she offers community engagement and development training and provides professional co-design, facilitation and keynote addresses for conferences, forums and events.

Dee is an Intentional Nomad who has travelled and worked in over 20 countries. Based on two decades of grassroots work, Dee's background is in youth work, community-based research and community-university outreach and she is a firm believer in the power of tapping into the collective wisdom of a community to strengthen and build on what's already there.



Fiona Miller | The Jeder Institute

Fiona is creative and innovative and if there is a box, you won't find her in it! Maybe decorating it or even embellishing it, but never in it. With a passion for seeing people and communities explore and collaborate on all things local, getting people to the same table and share skills and knowledge is a priority. Conversations matter and by connecting conversations amazing things happen. Asset Based Community Development underpins all that she does and believes in and it's all done with a smile. Graphic Harvesting, facilitating, community consultation and contributing to designing community projects with communities and their partners are amongst her favorite things.

Having worked across early years and adult education, community sector, rural and inner city spaces and all that fits in between, she loves nothing more than watching people and projects grow. Supporting 8-12 year-olds and those who support them, has become a project, instilling in them that they do have skills and assets and can contribute and be heard in communities.

After spending most of her life in Victoria she is now based in the north of Tasmania and loving life. Fiona loves her family and friends, alpacas and chooks and volunteers more than she works and can make a mean batch of scones!

Other speakers

Cr Kylie Spears | National ALGWA President

Mayor Phyllis Miller OAM | Past ALGWA President

Cr Darriea Turley AM | Past LGNSW President

Cr Julie Griffiths AM | Councillor Blacktown City Council

The Hon. Ron Hoenig MP | Minister for Local Government

The Hon. Jodie Elizabeth Harrison MP | Minister for Women

Cr Darcy Bayne | Mayor of Inner West Council (President of LGNSW)



Day 1 - Welcome Function

Location: Sydney Zoo, 700 Great Western Hwy, Eastern Creek NSW 2766

Thursday 26 March Welcome Function	
6.00 pm	Welcome Function to commence Private Reptile Encounter experience open from 6 pm – 8 pm
6.00 pm	MC welcome Tanya Bigeni, Senior Coordinator Events and Protocol
6.00 pm – 6.15 pm	Welcome to Country and Corroboree Garabara Dance Company
6.15 pm – 6.20 pm	Mayoral welcome Mayor Blacktown City, Cr Brad Bunting
6.20 pm – 6.30 pm	ALGWA President welcome Cr Penny Pedersen, ALGWA NSW President
8.00 pm	Welcome event to conclude Buses available to transport guests back to hotels
Dress Code – Casual attire	

Disclaimer: Times and speakers are subject to change. Please refer to our website blacktown.nsw.gov.au/algwaconference for updated information.



Day 2 - Conference

Location: The Colebee, Nurragingy Reserve, Knox Rd, Doonside NSW 2767

Friday 27 March	Conference
9.00 am – 9.05 am	MC welcome Sandra Sully, News Anchor, Journalist, MC and Host
9.00 am – 10.00 am	Open for front bench nominations ALGWA Executive Board
9.05 am – 9.15 am	ALGWA Welcome Cr Penny Pedersen, ALGWA NSW President
9.15 am – 9.25 am	Blacktown Council Representative welcome Cr Julie Griffiths, AM
9.25 am – 9.30 am	Mana at Heart performance Mana at Heart
9.30 am – 9.40 am	National ALGWA President address Cr Kylie Spears, National ALGWA President
9.40 am – 10.00 am	Minister for Local Government address The Hon. Ron Hoenig MP, Minister for Local Government
10.00 am – 11.00 am	LinkedIn masterclass Lucy Bingle, LinkedIn Expert
11.00am – 11.30 am	Morning tea Art project, Dalmarri
11.30 am – 1.00 pm	'The Phoenix Effect: Harnessing Emotional Intelligence to Rise and Thrive' workshop Amy Stewart, Emotional Intelligence and Critical Thinking Expert



Day 2 - Conference Continued

Friday 27 March	Conference
1.00 pm – 1.45pm	Lunch Art project, Dalmarri
1.45 pm – 2.45 pm	Transforming Blacktown - Blacktown City Council panel
2.45 pm – 3.00 pm	Afternoon tea Art project, Dalmarri
3.00 pm – 3.15 pm	Bidding councils for 2028 Randwick Council and other Councils
3.15 pm – 3.45 pm	LGNSW Code of Conduct session
3.45 pm – 4.00 pm	ALGWA Conference 2027 update Central Coast Council
4.00 pm	Conference day 2 close Delegates to board buses for tour of BARC facility before returning to hotels
6.00 pm – 8.00 pm	Optional Easter Market evening activity Buses will be running to depart to Blacktown Showground for our Easter Market Pick up from Easter Market to depart back to hotels
Dress code – Smart casual	

Disclaimer: Times and speakers are subject to change. Please refer to our website blacktown.nsw.gov.au/algwaconference for updated information.



Day 3 - Conference

Location: The Colebee, Nurragingy Reserve, Knox Rd, Doonside NSW 2767

Saturday 28 March	Conference
9.00 am	MC welcome Sandra Sully, News Anchor, Journalist, MC and Host
9.00 am – 10.00 am	Open for front bench nominations ALGWA Executive Board
9.05 am – 9.25am	Local Government Member for Women The Hon. Jodie Elizabeth Harrison, Minister for Women
9.25 am – 9.45 am	Legislation workshop with Blacktown City Council Mary Macken, Executive Corporate Counsel Blacktown City Council
9.45 am – 10.20 am	CEO Sydneywest Multicultural Services keynote Elfa Moraitakis, CEO Sydneywest Multicultural Services
10.20 am – 10.30 am	ALGWA nominee announcements ALGWA Board Returning Officer
10.20 am – 11.00 am	Open for voting ALGWA Executive Board
10.30 am – 11.00 am	Morning tea
11.00 am – 12.45 pm	'The Phoenix Within: Rising Together' workshop The Jeder Institute



Day 3 - Conference Continued

Saturday 28 March	Conference
12.45 pm – 1.30 pm	Lunch Stretch and Smile activity
1.30 pm – 1.35 pm	Vision Super sponsor address
1.35 pm – 2.05 pm	Panel discussion: Vision for Women in Local Government Cr Phyllis Miller OAM, Past ALGWA President Cr Darriea Turley AM, Past LGNSW President Darcy Bayne, Mayor of Inner West Council (President of LGNSW)
2.05 pm – 2.15 pm	Returning Officer to report on Executive Elections ALGWA Returning Officer
2.15 pm – 3.00 pm	ALGWA hotspots ALGWA President
3.00 pm – 4.00 pm	ALGWA Executive general meeting
3.00 pm – 4.00 pm	Optional 30-minute guided walking tour of Nurragingy
4.00 pm	Conference day 3 close Delegates to board buses for tour of BEST facility before returning to hotels
Dress code – Smart casual	

Disclaimer: Times and speakers are subject to change. Please refer to our website blacktown.nsw.gov.au/algwaconference for updated information.



Day 3 - Gala Dinner

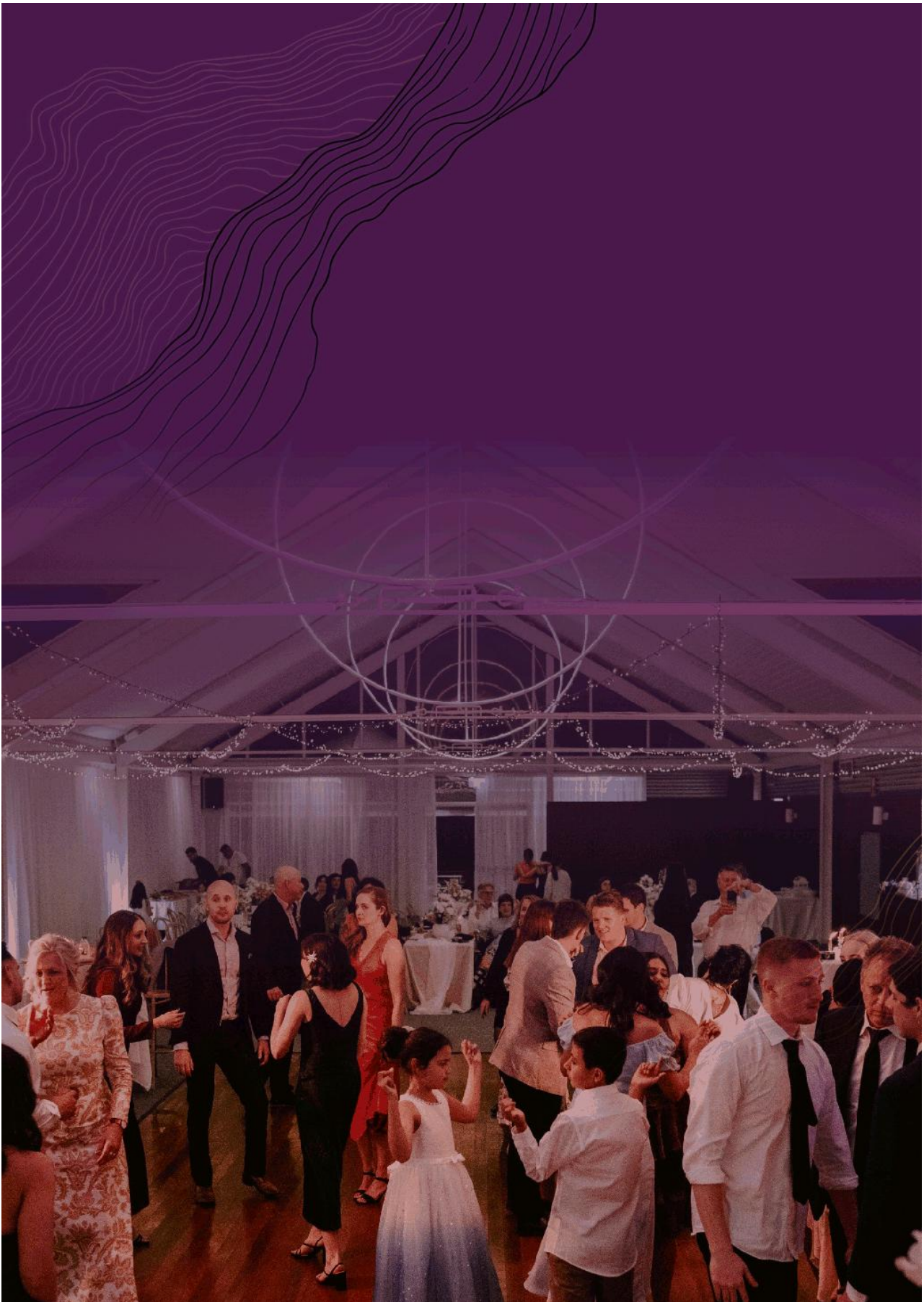
Location: Bowman Hall, 35 Campbell St, Blacktown NSW 2148

Saturday 28 March	Gala Dinner
7.00 pm	Doors open
7.30 pm	MC welcome Tanya Bigeni, Senior Coordinator Events and Protocol Jiyaa Sahdev, BCC Youth Ambassador Caiden Bond, BCC Youth Ambassador
7.35 pm	Mayoral welcome Mayor Blacktown City, Cr Brad Bunting
7.40 pm	ALGWA President welcome and announcements
7.50 pm – 10.30 pm	Dinner served Performance by The Frocks
10.30 pm	Gala dinner to conclude Buses available to transport guests back to hotels
Dress code – Cocktail attire	

Disclaimer: Times and speakers are subject to change. Please refer to our website blacktown.nsw.gov.au/algwaconference for updated information.



Gala Dinner



Conference Enquiries

events.team@blacktown.nsw.gov.au

Accommodation Enquiries

Atura Hotel Blacktown

32 Cricketers Arms Road, Prospect NSW 2148
(02) 9421 0000
reservations_aturablacktown@evt.com

Novotel Sydney, West HQ

33 Railway Street, Rooty Hill NSW 2766
(02) 9832 3888
reservations@novotelwesthq.com.au

Mecure Sydney Blacktown

170 Reservoir Road, Arndell Park NSW 2148
(02) 8609 7900
HB978@accor.com

The Lodge Blacktown

Blacktown Olympic Avenue, 81 Eastern Road
Rooty Hill NSW 2766
(02) 9183 4600
Lodge.reservations@delawarenorth.com



Blacktown
City Council

CLAUSE **CL07**

TITLE **Review - Mitigating Financial Risk from Contractors**

FROM **Matthew Hansen, Director Business, Cultural & Financial Services**

TRIM REF **25/124396**

SUMMARY

Council is reviewing procurement processes to mitigate the risk of local contractors remaining unpaid due to insolvency. The primary outcome of the review is the introduction of formal financial due diligence assessments for selected contracts.

RECOMMENDATION

Council receive and note this report.

REPORT

At its Ordinary Meeting on 12 August 2025, Council resolved:

(b) Council staff review procurement processes and policies to prevent a recurrence of situations where local contractors remain unpaid for work undertaken due to a contractor's insolvency."

This review is ongoing and focuses on strengthening procurement practices to reduce financial risk and protect local contractors.

The review addresses three critical questions:

1. **Financial Capacity**
How can Council determine whether a contractor has the financial capacity to deliver the project and meet all commitments to pay subcontractors and suppliers?
2. **Payment Assurance**
What processes can Council implement to confirm that the contractor is meeting its obligations to pay subcontractors and suppliers during the life of the contract?
3. **Enforcement Capability**
What legal or practical ability does Council have to enforce undertakings by the contractor to pay subcontractors and suppliers?

Financial Capacity

To ensure suppliers have the financial capability to deliver contracted works, Council now commissions financial due diligence reports for selected contracts prior to execution.

As a NSW Government entity, Council can access the Financial Assessment Services Scheme, which provides a panel of prequalified suppliers to conduct financial assessments at various stages of procurement. These reports provide detailed analysis of a contractor's financial position and include a recommendation on whether to proceed, based on the required level of assurance.

An example recommendation from a report is below:

Recommendation: [redacted] to be accepted for the proposed tender with tender value limited to \$2,500,000 adjusted to \$1,600,000, dependent on the department assessment criteria. The major factors influencing the recommendation are the existence of sufficient Net Tangible Assets, sufficient Working Capital as at 31 December 2024, and an acceptable Current Ratio. The recommendation is provided subject to satisfactory clarification of concerns raised in the assessment and is limited to the scope of the assessment. For further details regarding the assessment methodology and scope please contact Corporate Scorecard.

If the contract is awarded to [redacted], consideration should be given to the following risk mitigation measures:

- Appropriate Bank Guarantee or Surety Bond to be obtained prior to the award of contract from a bank or suitable Tier 1 issuer with an investment grade credit rating, for the duration of the project and any warranty/defects liability period.
- As per NSW Government's guideline for contracts valued at more than \$1 million and less than \$10 million, Griffith City Council should obtain a financial assessment report on [redacted] at no less frequently than six monthly intervals from the commencement of the contract.

New Internal Requirements

NSW Government agencies (excluding local government) are required to undertake financial due diligence assessments for a wide range of procurement activities, including:

- Prequalification of contractors and suppliers
- Construction contracts
- Facilities maintenance contracts
- Goods and services suppliers
- Information, Communications and Technology (ICT) suppliers
- Single-trade service suppliers
- Specialist service consultants and other contract types

While this obligation is not mandatory for local councils, management has determined that financial due diligence reports are now required for all tenders that meet any of the following criteria:

- All building construction tenders; or
- All ICT tenders; or
- All tenders valued over \$1 million

For extended contracts that meet these criteria, financial assessments will be conducted every six (6) months.

This requirement applies immediately and will be formally incorporated into the updated Procurement Manual as part of the ongoing review of the procurement function.

Cost and Scope

The cost of each report typically ranges from \$1,000 to \$2,500, depending on the contract scope and level of detail required. For longer-term contracts, multiple reports will be necessary to confirm the contractor's ongoing financial viability throughout the contract period.

Information Requirements

Assessments draw on public database searches as well as financial information provided directly by contractors.

While this may create additional administrative work for smaller firms, it is essential for managing Council's financial risk, ensuring contractors can meet their obligations, and confirming that suppliers and subcontractors can be paid appropriately.

Payment Assurance

Consultation with peer government agencies confirms that Council's current practice of requiring a statutory declaration or sworn statement with each payment claim from the head contractor is consistent with industry standards and complies with the [Building and Construction Industry Security of Payment Act 1999](#) (the Act).

Council may, if it wishes, **request** further information from the contractor if it has concerns about the contractor's ability to pay. The ability for Council to act on this information (by withholding payment, accessing bank guarantees etc.) is limited by the Act.

Enforcement Capability

Council has no legal standing to enforce payments from the principal (head contractor) to subcontractors or suppliers. These payment obligations arise solely from the contractual arrangements between the head contractor and their subcontractors.

The responsibility rests with subcontractors and suppliers to:

- Conduct appropriate due diligence before entering into any contractual agreement with the head contractor.
- Take their own action to enforce payment should issues arise.

While Council cannot intervene in these contractual relationships, it remains committed to supporting subcontractors within the bounds of the law. This includes:

- Providing information and guidance on available dispute resolution processes.
- Referring subcontractors to relevant legislative frameworks such as the Act.
- Facilitating communication channels between parties where appropriate.

ATTACHMENTS

Nil

CLAUSE **CL08**

TITLE **Response to Councillor Questions Taken on Notice**

FROM **Joe Rizzo, Director Sustainable Development**

TRIM REF **25/146742**

SUMMARY

At the Ordinary Meeting of Council held on 9 December 2025, there was a question Taken on Notice.

This report outlines the response.

RECOMMENDATION

The report be noted by Council.

REPORT

CL02 SECTION 7.12 CONTRIBUTIONS PLAN

Councillor Tony O'Grady questioned why the figures in the Schedule of Works for Wood Park is different to the adopted budget. This was Taken on Notice by Mr Rizzo.

Response:

The "below the line" figure of \$250,000 in the adopted 2025/26 Council Budget capital works plan for the Wood Park Toilet Block is an estimated cost from Council's Parks and Gardens Department. For reference the Lake Wyangan Toilet Block (constructed in 2025) consisting of 6 cubicles including one disabled cubicle cost \$314,000; which included utilities connection.

The "below the line" figure of \$144,200 allocated for the Wood Park Toilet Block in the Draft Section 7.12 Contribution Plan - Schedule of Works was taken from recent quotes received for a single disable cubicle toilet for another park.

It is proposed to amend the figure for the Wood Park Toilet Block detailed in the Section 7.12 Contribution Plan - Schedule of Works to \$250,000 so that the two documents detailed above are consistent, as the figures are estimates only. However, it is envisaged that this total amount would not be required based on the size of the facility required at Wood Park.

OPTIONS

OPTION 1

As per the Recommendation.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This report has no relevance to the Council's Strategic Plan.

CONSULTATION

Senior Management Team

ATTACHMENTS

Nil

**AIRPORT COMMITTEE
HELD IN THE MURRAY ROOM ON
WEDNESDAY, 3 DECEMBER 2025 COMMENCING AT 5:00 PM**

PRESENT

Councillor Christine Stead (Chair), Councillor Tony O'Grady, Jason Gordon (Community Representative), Michael Borg (Community Representative),

Quorum = 3

STAFF

Director Sustainable Development, Joe Rizzo, Acting Airport Coordinator, Luke Lasscock, and Minute Secretary, Joanne Bollen

1 APOLOGIES

Apologies were received from Garry Harriman (Community Representative), Robert Ryan (Community Representative) and Roslyn Frawley (Community Representative).

Absent: Councillor Anne Napoli, Peter Little (Community Representative).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillor Tony O'Grady and Michael Borg that the minutes of the previous meeting held on 27 August 2025, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Operation of Vending Machine Within Griffith Airport Terminal

Mr Rizzo advised the Committee that the lease is with Council's solicitors.

Griffith Airport Signage

New signage for the airport has arrived and will be installed before Christmas.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 PROPOSED MEETING DATES FOR 2026

The proposed meeting dates for 2026 are as follows:

- 25 February 2026;
- 27 May 2026;
- 26 August 2026 and
- 25 November 2026.

RECOMMENDED on the motion of Councillor Tony O'Grady and Jason Gordon that the information be received.

CL02 PROCEDURE FOR SUBMITTING ITEMS TO THE COMMITTEE MEETING AGENDA

RECOMMENDED on the motion of Michael Borg and Jason Gordon that the Committee note the information.

CL03 GRIFFITH REGIONAL AIRPORT TICKETLESS PAID PARKING FEES

The Committee discussed options for a fee schedule for Griffith Regional Airport's ticketless paid parking system.

Suggestions of different options for free parking for longer periods and rates of charge were discussed.

The majority of the Committee supported the fee schedule proposed in the Agenda.

RECOMMENDED on the motion of Jason Gordon and Michael Borg that the information be received.

CL04 AIRPORT MASTERPLAN REQUEST FOR QUOTATIONS (LATE REPORT)

Mr Rizzo advised the Committee that a Request for Quotations has been drafted for the Griffith Regional Airport Masterplan.

Mr Borg noted that aviation firefighting capability should be included in the Masterplan.

Mr Gordon requested that dedicated storage facilities for car rental operators also be incorporated.

RECOMMENDED on the motion of Councillor Tony O'Grady and Michael Borg that the Committee endorse the Request for Quotation (RFQ) document for the Griffith Regional

Airport Masterplan in order for staff to release the document to consultants to submit quotations.

6 OUTSTANDING ACTION REPORT

The Committee noted the Outstanding Action Report.

7 GENERAL BUSINESS

Signage for Emergency Services

Mr Borg enquired whether it was possible to have the gates around the whole facility identified with signage. The signage would include channels to be utilised by emergency services in the case of an emergency and would be in line with the Airport Emergency Plan.

8 NEXT MEETING

The next meeting of the Airport Committee is to be held on Wednesday, 25 February 2026 at 5:00pm.

There being no further business the meeting terminated at 5:39pm.

**FLOODPLAIN MANAGEMENT COMMITTEE
HELD IN THE COUNCIL CHAMBER ON
THURSDAY, 4 DECEMBER 2025 COMMENCING AT 2:00 PM**

PRESENT

Councillor Scott Groat (Chair), Laurie Testoni (Councillor - Alternate), Steve Manwaring (DCCEEW), Josh Stanbury (NSW SES), Ian Parisotto (Community Representative), Paul Rossetto (Community Representative), John Kerrigan (Community Representative), Steve Mortlock (Community Representative), Joseph Dal Broi (Community Representative)

Quorum = 3

STAFF

General Manager, Scott Grant, Director Utilities, Graham Gordon, Water and Wastewater Manager, Durgananda Chaudhary and Minute Secretary, Joanne Bollen

1 APOLOGIES

Apologies were received from Michael Borg (NSW SES) and Ema Munro (Community Representative).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of John Kerrigan and Paul Rossetto that the minutes of the previous meeting held on 9 October 2025, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Confirmation of the Minutes of the Floodplain Management Committee 09 October 2025

CL03 Questions Taken on Notice at Floodplain Committee Meeting held 12 June 2025

Mr Rossetto requested an amendment to the minutes of the Floodplain Management Committee meeting held 09 October 2025. Mr Dal Broi asked if a second set of floodgates were required at the East Mirrool Regulator. This question was covered in the below extract from the Committee meeting of 09 October 2025.

“Mr Dal Broi queried whether breaching would still be necessary if the East Mirrool Regulator gates were opened early enough.

Mr Gordon advised that there are eight gates on the southern side and three on the northern side of the regulator. He noted that under the adopted Emergency Breaching Protocol (EBP), the gated system is designed to accommodate a 1-in-50-year flood event”.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Committee member Ian Parisotto
Floodplain Management Committee
Reason – Exit Ramp at EMR

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Committee member Paul Rossetto
Floodplain Management Committee
Reason – Yenda Progress Association Mirrool Creek spokesman representing 1500 Yenda & District residents

5 ITEMS OF BUSINESS

CL01 PROPOSED MEETING DATES FOR 2026

The proposed meeting dates for 2026 are as follows:

- 5 March 2026;
- 4 June 2026;
- 3 September 2026; and
- 3 December 2026.

RECOMMENDED on the motion of Paul Rossetto and John Kerrigan that the information be received.

CL02 AGENDA ITEMS RECEIVED FROM COMMITTEE MEMBERS

The below items were received from Mr Rossetto.

- **Below Kooba regulator Main Canal north bank flood access**
This was noted by the Committee.
- **TOR review of EMR Breaching Protocol and 2015 Main Drain J and Mirrool Creek Flood Study**
Mr Rossetto would like these added to section 3.6 (Review of plans) of the Floodplain Management Committee ToR .
- **Progress on letter to Murrumbidgee Irrigation re leaking pipe at Yenda corner of Myall Park road and Beelbanger Road**
An update was provided to the Committee.

- **Invitation to meet new Murrumbidgee Irrigation CEO to attend Floodplain Management Committee meeting – assisting Council locate funding for EMR flood gates upgrade**

A representative from Murrumbidgee Irrigation is happy to attend a meeting with “Questions on Notice” provided to them prior to the meeting. Council staff will compile an internal list of items and then distribute to the Committee for any comments or items they wish to add.

RECOMMENDED on the motion of Paul Rossetto and John Kerrigan that the Committee note the report.

CL03 YOOGALI FLOOD MITIGATION WORK

Director Utilities, Mr Graham Gordon, updated the Committee on the Yoogali Flood Mitigation Works.

He advised that Stage 1 and Stage 2 are complete.

It is proposed that the Floodplain Management Committee support:

Construction of an earthen levee along the bank of Main Drain J from McCormack Road to the railway line;

Funding application in the next round of NSW Department of Climate Change, Energy, the Environment and Water (DCCEEW) funding which will also require a 1/3 contribution from Council;

Council will prepare design and cost estimation by February 2026.

RECOMMENDED on the motion of Steve Mortlock and John Kerrigan that the information be received.

6 OUTSTANDING ACTION REPORT

The Outstanding Action Report was noted.

7 GENERAL BUSINESS

7.1 Lake Wyangan Flood Study

Councillor Scott Groat sought clarification on who is funding the Lake Wyangan Flood Study being undertaken by Torrent Consulting. It was explained that the funding is 2/3 DCCEEW grant funding and 1/3 Council contribution, they are engaged under a contract with a defined scope of works and once the agreed work is completed and approved the contract ends.

7.2 Mirrool Creek Maintenance Concerns

Mr Dal Broi advised that there is significant sediment build-up near the railway at Widgelli. He also raised his concerns that the road approach to the Mirrool Creek bridge on Brogden Road is breaking up and creating safety issues particularly for heavy vehicles. Mr Dal Broi offered to show Councillor Groat the areas.

8 NEXT MEETING

The next meeting of the Floodplain Management Committee is to be held on Thursday, 5 March 2026 at 2:00pm.

There being no further business the meeting terminated at 3:25pm.

**LANDFILL FOGO COMMITTEE
HELD IN THE COUNCIL CHAMBERS ON
THURSDAY, 4 DECEMBER 2025 COMMENCING AT 5:00 PM**

PRESENT

Councillor Mark Dal Bon (Chair), Brian Irvin (Community Representative), Lisa Parker (Community Representative), Cate Yates (Community Representative), Wendy Borg (Community Representative)

Absent: Susan Forner (Community Representative)

Quorum = 3

STAFF

Waste Operations Manager, John Roser, Director Utilities, Graham Gordon, Director Economic & Organisational Development, Shireen Donaldson, and Minute Secretary, Antoinette Galluzzo

1 APOLOGIES

RECOMMENDED on the motion of Brian Irvin and Cate Yates that apologies be received from Councillor Doug Curran, Councillor Christine Stead and Stephen Violi (Community Representative).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Lisa Parker and Cate Yates that the minutes of the previous meeting held on 3 September 2025, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 PROPOSED MEETING DATES 2026

RECOMMENDED on the motion of Lisa Parker and Cate Yates that the Committee note the proposed meeting dates for 2026.

- Thursday, 12 February 2026
- Thursday, 14 May 2026
- Thursday, 13 August 2026
- Thursday, 12 November 2026.

Wendy Borg entered the meeting at 5:06pm

CL02 PROCEDURE FOR SUBMITTING ITEMS TO THE COMMITTEE MEETING AGENDA

Ms Donaldson highlighted if Committee members wish to propose an item for inclusion on the agenda, that they email the Committee Secretary no later than two weeks before the meeting. This allows sufficient time for consultation, review and inclusion in the agenda.

CL03 UPDATE ON OCTOBER 2025 DUMP FOR FREE MONTH

Mr Roser provided an update and statistics on the October 2025 Dump for Free Month at both Tharbogang and Yenda Landfill. Tharbogang Landfill, which is open 7 days a week, had 3,613 Ute / trailer loads during the month. Yenda Landfill, which is open 4 hours on a Sunday, had 396 Ute / trailer loads during the month.

Ms Borg reported a concern regarding the restricted operating hours at the Yenda Landfill. In response, Mr Roser advised that if the association raising the issue provides a formal letter to Council, the matter can then be reviewed and assessed.

RECOMMENDED on the motion of Wendy Borg and Lisa Parker that the Committee note the information received.

CL04 UPDATE ON FOGO FUNDING

Mr Roser provided an update on the FOGO funding process, advising the Committee that the grant application was lodged on 16 October 2025. He noted that the application has been acknowledged as received; however, no further response has been received to date.

6 OUTSTANDING ACTION REPORT

Mr Gordon updated the Action Report.

In relation to 7.4 Murrumbidgee Irrigation Channels, Mr Gordon informed the Committee Murrumbidgee Irrigation are not using the landfill for any concrete from their works.

In relation to 7.5 Hospital Demolition, Mr Gordon informed the Committee that advice has been received from the EPA, allowing Council to accept the construction material at the landfill. Mr Gordon has written to the Contractors.

The Committee discussed 7.3 Untidy Street and the letter box drop. It was suggested that the letter/flyer be sent out in different languages, with information on how to dispose waste properly.

7 GENERAL BUSINESS

7.1 Partial Bin Service

Councillor Mark Dal Bon raised the concern of bins being emptied in a particular way. In response Mr Roser said there is normally something in the bin that may cause obstruction. If this occurs, Mr Roser informed the Committee to ring and report to Customer Service.

7.2 Clean up Scenic Hill

Ms Yates mentioned the idea to acknowledge the company which organised the Clean-up Scenic Hill Day.

7.3 Illegal Dumping

Ms Parker asked the question if we could get a Grant to clean up/stop illegal dumping. Mr Roser informed the Committee illegal dumping falls under Council's Compliance department.

7.4 Bulky Waste Options

The Committee discussed the issue of bulky waste within the community.

RECOMMENDED on the motion of Lisa Parker and Wendy Borg that staff investigate costing of an individual collection service for bulky waste.

For
Councillor Mark Dal Bon
Community Representative Lisa Parker
Community Representative Wendy Borg

Against
Community Representative Brian Irvin
Community Representative Cate Yates

PASSED by 3 votes to 2.

8 NEXT MEETING

The next meeting of the Landfill FOGO Committee is to be held on 12 February 2026.

There being no further business the meeting terminated at 6:04pm.

**TRAFFIC COMMITTEE
HELD IN THE MURRAY ROOM, GRIFFITH ON
TUESDAY, 9 DECEMBER 2025 COMMENCING AT 10:30 AM**

PRESENT

Councillor Anne Napoli (Chair), Tony O'Grady (Councillor - Alternate), Greg Minehan (Transport for NSW Representative), Kerry Lippold (Member for Murray Representative, via Zoom), Tony Leadbitter (Police Representative), John Wadsworth (Police Representative)

STAFF

Director Infrastructure & Operations, Phil King, Engineering Design Coordinator, Jason Carozza, Development & Traffic Coordinator, Greg Balind, Approvals Officer, Kaitlyn McLean and Minute Secretary, Melanie Hebrok

1 APOLOGIES

No apologies were received.

2 CONFIRMATION OF MINUTES

The minutes of the previous meeting held on 11 November 2025, having first been circulated amongst all members, were confirmed.

3 BUSINESS ARISING

3.1 General Business – Pedestrian crossing paint refresh

Mr Balind asked for an update, with Mr Minehan advising that works are scheduled with an external contractor.

3.2 General Business – Extension of double lines – Boorga Road

Mr Balind advised that the double barrier line extension request has been sent to the Works department.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 REQUEST TO INSTALL PICKUP/DROP OFF ZONE AND CHILDREN'S SCHOOL CROSSING - ST PATRICK'S SCHOOL

The report was raised from the table for discussion.

Mr Balind advised that Council has not received a response from the Wagga Diocese after providing feedback that their proposals focused on convenience rather than student safety.

Councillor O'Grady noted the school's rapid growth and significant parking congestion, suggesting options such as time-limited parking and a dedicated pick-up/drop-off zone on school land. Staff noted that a 2014 masterplan developed by the school that proposed on-site parking has not been progressed, leaving external impacts for Council to manage.

The Committee agreed with Council's decision to suspend all investigations into the parking proposals/issues in the Noorebar Avenue parking area until additional correspondence is received from the Wagga Wagga Diocese. Item to remain on the Outstanding Action Report.

CL02 REQUEST FOR SAFE ACCESS - KURRAJONG BANNA AVENUE

Mr King reported that staff have reviewed the parking issues and confirmed that cars have been parking in front of kerb ramps as reported. To address this, they will add pavement line-marking to make no-parking areas clearer, complementing existing signage and matching markings on the opposite side near the state office block. No additional traffic-calming measures are planned because vehicles are already travelling below the speed limit. Council also identified a missing footpath connection near the old ambulance station and plans to construct a ramp link there in future works, prompted by the concerns raised.

6 OUTSTANDING ACTION REPORT

6.1 Speed Zone Reviews

Mr Minehan reiterated that the Centre for Road Safety has issued a priority list of speed-zone reviews that Transport staff must focus on this financial year, and none of these priority locations are in the Griffith LGA. Despite this, Transport staff will still support Council's community-based priority requests where possible. Murrumbidgee Avenue is scheduled for installation on the 15th of this month, and Slopes Road has moved up the list due to a development application; its report is nearly complete and expected to progress after the Christmas break. Any community-requested reviews must be approved through Transport's internal chain of command, as the Centre for Road Safety determines the overall priorities.

6.2 Intersection Treatment – Noorilla Street and Boonah Street

Mr Balind advised that another serious crash occurred at the Boonah–Noorilla Street intersection, adding to a long history of incidents while the Black Spot roundabout funding application still awaits final approval, despite being submitted in March.

Councillor Napoli requested that a stop sign be installed as an interim safety measure until funding for the roundabout is confirmed. Police said they would enforce any control but couldn't guarantee behaviour change. Transport noted that if a stop sign is used outside warrant, Council now has full delegation to approve it but should consider public education so drivers understand the new control.

Overall, the Committee supported proceeding with a stop sign, along with some painted or tactile pavement treatments until funding is confirmed.

6.3 Yenda Railway Crossing

Mr King advised the works have been completed, and no further upgrades are planned. Any future improvements would be the responsibility of UGL, the Rail Infrastructure Manager. To be removed from the Outstanding Action Report.

6.4 General Business – Mackay Avenue / Macedone Road Intersection

Mr King noted funding has been provided to upgrade the yellow line-markings at all rail crossings in the Griffith LGA, but works must be coordinated with UGLRL because Council cannot operate within the rail corridor independently. UGLRL has been cooperative, and similar arrangements used for Twigg Road will support upcoming upgrades. UGLRL has also secured funding to install a new signalised crossing on Blumer Avenue, meaning both Blumer Avenue crossings will soon have boom gates, lights, and a pedestrian maze. This is considered a strong safety improvement, especially as current line-markings are faded and cars are parking too close to the tracks.

7 GENERAL BUSINESS

Nil.

8 NEXT MEETING

The next meeting of the Traffic Committee is to be held on Tuesday, 10 February 2026 at 10:30 am.

There being no further business the meeting terminated at 11:09 am.

**LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE
HELD IN COUNCIL CHAMBERS ON
THURSDAY, 11 DECEMBER 2025 COMMENCING AT 5:01PM**

PRESENT

Councillor Doug Curran (Chair), Councillor Tony O'Grady, Councillor Laurie Testoni, Mark Dal Bon (Councillor - Alternate), Ema Munro (Community Representative), Frank Battistel (Community Representative), Jade Salvestro (Community Representative), John Tagliapietra (Community Representative), Kelvin Williams (Community Representative), Lisa Parker (Community Representative), Matthew Woodward (Community Representative), Reginald Brown (Community Representative), Scott Collis (Community Representative), Franco Pistillo (Member for Murray Representative) (ZOOM)

Quorum = 3

STAFF

General Manager, Scott Grant, Director Sustainable Development, Joe Rizzo, and Minute Secretary, Joanne Bollen

1 APOLOGIES

No apologies were received.

Absent: Saroja Nagaraj Gurazada (Community Representative)

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillor Tony O'Grady and Frank Battistel that the minutes of the previous meeting held on 18 September 2025, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 PRESENTATION - DR SIMON TANNOCK ALGAENVIRO – WATER TREATMENT TRIAL RESULTS OF SOUTH LAKE USING DIATOMIX

Dr Simon Tannock from Algaenviro presented the results of the water treatment trial of South Lake using Diatomix.

Kelvin Williams arrived at the meeting, the time being 5:22pm.

Mr Rizzo left the meeting at 5:31pm.

Mr Rizzo returned to the meeting at 5:38pm.

CL02 PRESENTATION BY MICHAEL SCHAEFER FROM HYDRO2050 - NANOBUBBLE TECHNOLOGY SYSTEM FOR LAKE WYANGAN

Michael Schaefer from Hydro2025 presented to the Committee regarding Nanobubble technology system.

Mr Schaefer will provide information on phosphorus and nitrogen to Mr Rizzo. Mr Rizzo will distribute this information to the Committee.

CL03 LAKE WYANGAN PROGRESS/UPDATE REPORT

Mr Rizzo provided a report to the Committee that detailed the draft strategies developed within the Lake Wyangan Strategic Plan along with relevant background information presented to the Committee to date.

The following strategies are outlined within the Lake Wyangan Strategic Plan:

- Carp Control;
- Fish Management;
- Sediment Management;
- Nutrient Management;
- Salinity Management; and
- Bacteriological Management.

RECOMMENDED on the motion of Councillor Tony O'Grady and Matthew Woodward that the strategies outlined within this report be adopted.

CL04 LAKE WYANGAN LAND CLAIMS

At the Lake Wyangan & Catchment Management Committee meeting held 18 September 2025, the Committee requested a map outlining current land claims surrounding Lake Wyangan lake.

The map was provided to the Committee in the Agenda.

RECOMMENDED on the motion of Lisa Parker and Frank Battistel that the report be noted.

Mr Rizzo left the meeting at 6:44pm.

CL05 PROPOSED MEETING DATES FOR 2026

The proposed meeting dates for the Lake Wyangan & Catchment Management Committee are as follows:

- 19 March 2026;
- 18 June 2026;
- 17 September 2026; and
- 17 December 2026.

Councillor Doug Curran advised that he would also call an Extraordinary Meeting in January 2026.

RECOMMENDED on the motion of Councillor Tony O'Grady and Lisa Parker that the information be received.

6 OUTSTANDING ACTION REPORT

The report was noted.

7 GENERAL BUSINESS

7.1 Water Level of Lake Wyangan

Mr John Tagliapietra raised concerns regarding the water levels of Lake Wyangan in the lead-up to summer. Councillor Curran will liaise with the Directors to arrange an allocation of water to Lake Wyangan.

7.2 Lake Wyangan Flood Study and Larger Pump

Mr Jade Salvestro enquired whether there was an update on the Lake Wyangan Flood Study, particularly in relation to the upgrading of the 20ML pump. Councillor Doug Curran advised that this matter will be addressed once the Lake Wyangan Flood Study has been finalised.

7.3 Lake Wyangan & Catchment Management Technical Working Group

Mrs Lisa Parker raised the formation of a technical working group comprising committee members to review technical aspects of plans, assess information, and report back to the committee with suggestions and recommendations. Lisa Parker, John Tagliapietra, Ema Munro, Franco Pistillo, and Councillors Mark Dal Bon and Tony O'Grady volunteered to participate. An email will be sent to Saroja Nagaraj Gurazada to determine her interest in joining the group.

8 NEXT MEETING

The next meeting of the Lake Wyangan & Catchment Management Committee is to be held on Thursday, 19 March 2026 at 5:00pm.

There being no further business the meeting terminated at 7:01pm.

**SCENIC HILL USER GROUP
HELD IN THE COUNCIL CHAMBERS, GRIFFITH ON
TUESDAY, 16 DECEMBER 2025 COMMENCING AT 4:30 PM**

PRESENT

Councillor Jenny Ellis (Chair), Councillor Tony O'Grady, Bruno Guidolin (Community Representative), Denis Couch (Community Representative), Timothy Ellis (Community Representative)

Quorum = 3

STAFF

Director Sustainable Development, Joe Rizzo, Director Infrastructure & Operations, Phil King and Minute Secretary, Leanne Austin

1 APOLOGIES

Apologies were received from Lachlan Weymouth (Community Representative), Sally Bamblett (Community Representative), Director Economic & Organisational Development, Shireen Donaldson and Tourism Manager, Mirella Guidolin.

Absent: Desma Newman (Community Representative), Helen Vowles (Community Representative), Ronald Anson (Community Representative)

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Denis Couch and Timothy Ellis that the minutes of the previous meeting held on 23 September 2025, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Councillor Ellis advised that the Committee recommendation in CL02 Scenic Hill Maintenance was amended at the Council Meeting held 28 October 2025. Mr Ellis offered to undertake the audit of current signage on Scenic Hill. Mr Rizzo advised that this was permissible and that Mr Ellis should provide a report on the audit findings at the next Committee meeting for consideration.

Phil King entered the meeting at 4:37 pm.

The Committee considered the proposed six focus groups, adding Bruno Guidolin to focus group 1 and 2, Councillor O'Grady to focus group 2, Tim Ellis to focus group 5.

The revised focus groups are as follows:

1. Lookouts – Denis Couch, Bruno Guidolin
2. Hermit's Cave Precinct – Bruno Guidolin, Councillor Tony O'Grady
3. Tracks and Signage - Desma Newman, Sally Bamblett, Helen Vowles, Ron Anson
4. Environmental Management – Helen Vowles, Sally Bamblett, Tim Ellis
5. Rubbish and Waste Control – Denis Couch, Sally Bamblett, Tim Ellis
6. Wiradjuri Welcome, Education, and Storytelling – Desma Newman, Sally Bamblett, Tim Ellis.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 WASTE AND SUSTAINABLE MATERIALS (WASM) LITTER PREVENTION GRANTS PROGRAM – STREAM 1 APPLICATION FOR SCENIC HILL

The Committee considered the report outlining a proposed grant application under the NSW EPA Waste and Sustainable Materials Strategy Litter Prevention Grants Program to implement an integrated litter prevention project on Scenic Hill. The proposal includes new signage, additional bins, education campaigns, surveillance cameras, ranger compliance and a coordinated community clean-up day.

Mr Rizzo advised he will require input from the Committee regarding the scope of the grant so that quotes can be obtained and submitted with the application.

Phil King left the meeting at 4:45 pm.

RECOMMENDED on the motion of Councillor Tony O'Grady and Tim Ellis that Council:

- (a) Apply for funding under the NSW EPA Waste and Sustainable Materials Strategy (WASM) Litter Prevention Grants Program – Stream 1: Small-Scale, On-Ground Projects, to support delivery of a coordinated Scenic Hill Litter Prevention Project.
- (b) Utilise the Scenic Hill signage audit, currently underway, to inform the grant application and determine priority locations for new and improved litter-prevention signage.
- (c) Include the following project components in the Stream 1 grant application:
 - (i) Installation of new and upgraded litter-prevention signage at key locations across Scenic Hill.
 - (ii) Provision of additional rubbish, recycling, and cigarette-butt disposal bins at identified high-use areas.
 - (iii) Development and rollout of a Scenic Hill educational and behaviour-change campaign, incorporating EPA resources and aligned messaging.
 - (iv) Installation of targeted surveillance cameras at known littering and illegal dumping

- hot spots.
 - (v) Implementation of a time-limited ranger compliance blitz focused on education and enforcement.
 - (vi) Coordination of a community clean-up event in collaboration with local groups, to align with the biannual contractor clean-ups and scheduled prior to Spring Fest 2026.
- (d) Note that no co-contribution is required for Stream 1 funding.
- (e) Authorise staff to prepare and submit the application via the NSW EPA SmartyGrants portal and to consult with the EPA Litter Prevention Unit as needed.

6 OUTSTANDING ACTION REPORT

23 September 2025 – CL04 Acceptance of Walkshop Reports and Review of Draft EOI

Mr Rizzo advised a Request for Quotation to prepare the Scenic Hill Masterplan is currently being advertised on Tenderlink with submissions closing 22 December 2025.

Phil King returned to the meeting at 4:58 pm.

RECOMMENDED on the motion of Councillor Tony O'Grady and Denis Couch that the report be noted.

7 GENERAL BUSINESS

7.1 Community Service Groups

Mr Guidolin enquired if community groups such as Rotary could be approached to assist with improving aspects of Scenic Hill such as Hermit's Cave. Mr Rizzo suggested the Committee should wait until the Masterplan has been finalised before approaching community groups to undertake activities as this is likely to be addressed in the Masterplan.

7.2 Clean Up Day

Mr Couch provided an update on the clean-up day that was organised by community members and enquired if Council could endorse this and provide support in future to ensure all risks have been considered and mitigated. Mr Rizzo responded that Council, as manager of the Crown Land, should be made aware of any future planned events. Councillor Ellis stated that a recommendation from the last Committee meeting requires that Council develops a risk assessment for all Council endorsed public clean up events. Councillor O'Grady advised that 1,580kg of rubbish had been removed at the community clean-up day.

8 NEXT MEETING

The next meeting of the Scenic Hill User Group is to be held on Tuesday, 24 March 2026 at 4:30 pm.

There being no further business the meeting terminated at 5:18 pm.

TITLE **Notice of Motion - Councillor Tony O'Grady**

FROM **Tony O'Grady, Councillor**

TRIM REF **26/4128**

SUMMARY

A Notice of Motion was received from Councillor Tony O'Grady on 10 January 2026.

RECOMMENDATION

Council develop a policy to allow pop up businesses including food vans to be able to trade on council land.

SENIOR MANAGEMENT TEAM COMMENT

Nil

ATTACHMENTS

(a) Notice of Motion - Councillor Tony O'Grady - 10 January 2026 [↓](#) 101



Notice of Motion

Notice of Motion

Councillor's Name * Cr Tony O'Grady

Date * 10-Jan-26

Time * 08:24:33 AM

Scott Grant
General Manager
Griffith City Council
GRIFFITH NSW 2680

Dear Mr Grant, I Council develop a policy to allow pop up businesses including food vans to be able
hereby give notice of to trade on council land
the following Notice
of Motion for the
Council Meeting to be
held as indicated
below: *

**Additional
Information**

Attachments

Council Meeting 27-Jan-26
Date: *

Signature *

Tony O'Grady

Extract from Griffith City Council's Code of Meeting Practice:

Giving notice of business to be considered at Council Meetings

3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted by 12 pm, five business days before the meeting is to be held.

3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

3.12 If the General Manager considers that a notice of motion submitted by a Councillor for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the Council.

3.13 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager must either:

(a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council, or

(b) by written notice sent to all councillors with the business papers for the meeting for which the notice of motion has been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.

Questions with notice

3.14 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.

3.15 A councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.

3.16 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

In relation to Section N/A

**3.13 - Please identify
the source of funding
for expenditure if
applicable: ***

Privacy Protection Notice

- This information is being collected to process your notice in accordance with Council's Code of Meeting Practice policy.
- This information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law.
- Your information may comprise part of a public register related to this purpose.
- This form will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority.
- You can access and correct your personal information at any time by contacting Council.
- For further details on how the Griffith City Council manages personal information, please refer to our Privacy Management Plan.

TITLE Outstanding Action Report

TRIM REF 25/150059

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report - Council Meeting [↓](#) 104

OUTSTANDING ACTION REPORT

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
26 November 2025	CL04 RENEWAL OF LICENCE AGREEMENT - PAMBRIA PTY LTD - 120 WAKADEN STREET, GRIFFITH	CPO	167807	25/365	RESOLVED on the motion of Councillors Anne Napoli and Christine Stead that: <ul style="list-style-type: none"> (a) Council enters into a licence agreement with Pambria Pty Ltd for 23 car parking spaces located on the road reserve adjoining 120 Wakaden Street, Griffith for a term of 5 years with an option to renew for a further 5 years, with a commence date being 24 July 2025. (b) Pambria Pty Ltd are responsible to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee, in accordance with Council's adopted Revenue Policy, currently \$566 for the 25/26 FY. (c) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$67.60 per car space per annum, plus rates and charges if applicable. (d) Council authorise the Mayor and General Manager to execute the licence agreement on behalf of Council under the Council Seal if required. 	14/01/2026: Council's solicitors are preparing new licence agreement.
26 November 2025	NOTICE OF MOTION - COUNCILLOR TONY O'GRADY	DU	167811	25/376	RESOLVED on the motion of Councillors Tony O'Grady and Christine Stead that Council amends the Onsite Detention Policy CS-CP-404 to include:	16/01/2026: On public exhibition until 16 February 2026.

OUTSTANDING ACTION REPORT

					<i>Council takes ownership and maintenance responsibilities for Commercial, Industrial and Residential detention basins and related infrastructure in a Torrens Title subdivision. This is conditional that the land is vested in Council as part of the subdivision process, is created to cater for all lots within the subdivision and that the design of the detention system satisfies the conditions of consent and Council's Engineering guidelines.</i>	
28 October 2025	CL09 NEW LEASE AGREEMENT - GILLMARTIN HOLDINGS PTY LTD - LOT 433 DP 1262282 GILLMARTIN DRIVE, GRIFFITH	CPO	166598	25/324	<p>RESOLVED on the motion of Councillors Anne Napoli and Jenny Ellis that:</p> <p>(a) Council enters into a lease agreement with Gillmartin Holdings Pty Ltd over Lot 433 DP 1262282 for an initial term of 15 years with 3 further options of 10 years. This arrangement will align with the agreed tenure of the incoming operator. Commencement date to be determined.</p> <p>(b) Council advertises its intention to enter into a lease agreement with Gillmartin Holdings Pty Ltd over Lot 433 DP 1262282 for a period of 28 days. Should any submissions be received, a report will be presented to Council for consideration.</p> <p>(c) Should no submissions be received, Council enters into a lease agreement with Gillmartin Holdings Pty Ltd over Lot 433 DP 1262282 for a term of 15</p>	<p>07/11/2025: Public notification period from 07/11/2025 – 05/12/2025.</p> <p>14/01/2026: No submissions received. Council's solicitors instructed to prepare lease agreement.</p>

OUTSTANDING ACTION REPORT

					<p>years, with 3 further options of 10 years.</p> <p>(d) Gillmartin Holdings Pty Ltd are responsible to pay all applicable costs and charges associated with the preparation of the lease agreement together with Council's administration fee.</p> <p>(e) The annual lease fee to be calculated in accordance with Council's adopted Revenue Policy, based on the current land value provided by the Valuer General, in addition to Council rates and charges as applicable.</p> <p>(f) Council authorises the Mayor and General Manager to execute the lease agreement on behalf of Council under the Common Seal, if required.</p>	
14 October 2025	MINUTES OF THE DISABILITY INCLUSION & ACCESS COMMITTEE MEETING HELD ON 17 SEPTEMBER 2025	CDC	165964	25/307	Community consultation for the new Disability Inclusion Access Plan to commence in October 2025.	<p>30/10/2025: Currently on public exhibition.</p> <p>14/01/2026: Disability Inclusion Access Plan on public exhibition until Friday, 13 February 2026.</p>
23 September 2025	CL03 RENEWAL OF LEASE AGREEMENT TO COUNTRY UNIVERSITIES CENTRE WESTERN RIVERINA (CUC WESTERN RIVERINA) - PART LOT 2 DP 1272062, CROWN RESERVE 85064, 2/1 OLYMPIC STREET, GRIFFITH	CPO & NTC	165173	25/285	<p>RESOLVED on the motion of Councillors Christine Stead and Scott Groat that:</p> <p>(a) Council enters into a new lease term with the CUC Western Riverina over Part Lot 2 DP 1272062, 2/1 Olympic Street, Griffith for occupation of part of the Griffith Community Centre building, for a term of 5 years with a further option of 5 years, with a commencement date of 7 September 2025.</p>	<p>7/10/2025: Council staff have emailed Council solicitors to prepare the new lease agreement.</p> <p>17/11/2025: Lease has been provided to Council in draft form for review, pending no changes, will be forwarded to Western Riverina CUC for their review and signing.</p>

3 of 9

OUTSTANDING ACTION REPORT

					<p>(b) Council advertises its intention to enter into a lease agreement with CUC Western Riverina over Part Lot 2 DP 1272062 for a period of 28 days. Should any submissions be received, a report will be presented to Council for consideration.</p> <p>(c) Should no submissions be received, Council enters into a lease agreement with CUC Western Riverina over Part Lot 2 DP 1272062 for a term of 5 years, with a further option of 5 years.</p> <p>(d) CUC Western Riverina are responsible to pay all applicable costs and charges associated with the preparation of the lease agreement together with Council's administration fee.</p> <p>(e) The annual licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$26,891.92 for the 25/26FY which is invoiced monthly by Council to CUC Western Riverina in the amount of \$2,241, together with rates and charges as applicable.</p> <p>(f) Council authorises the Mayor and General Manager to execute the lease agreement on behalf of Council under the Common Seal, if required.</p>	<p>20/01/2026: Lease has been sent for signing, Council to sign lease when it is returned.</p>
8 April 2025	NOTICE OF MOTION - COUNCILLOR JENNY ELLIS	DBCF FM MA	158565	25/095	<p>RESOLVED on the motion of Councillors Jenny Ellis and Tony O'Grady that Council allocate sufficient funds from the cash reserves set aside for the Regional</p>	<p>5/05/2025: Staff investigating each of the items to establish accurate costing and to submit grant application to paint the War Memorial Museum, subject to</p>

4 of 9

OUTSTANDING ACTION REPORT

					<p>Art Gallery project (currently at \$109K) based on quotes received for the following items and report back to Council:</p> <ul style="list-style-type: none"> (a) Signage for the front of the Gallery - to be designed, manufactured, and installed.(Approximately \$5K) (b) New hanging track system - to enhance the display and functionality of exhibition spaces. (Approximately \$10K) (c) Repainting of the walls and ceiling of the whole gallery - To refreshen and cover water damaged ceilings (National average: \$60-\$100/ sqm; Gallery is 422sqm therefore up to \$42K). 	<p>negotiation of the War Memorial Trust. Anticipate items to be adjusted at September 2025/26 quarterly review when all issues have been resolved.</p> <p>19/05/2025: Grant application to be submitted by War Memorial Trust end of June 2025.</p> <p>30/06/2025: Part C contingent on completion of repairs to gutters and painting has been tentatively scheduled for October, contingent on Council and War Memorial Trust to finalise cost sharing arrangement of painting works.</p> <p>18/08/2025: Roof repairs have been undertaken by War Memorial Trust. Waiting on quotes for painting. Painting work scheduled for annual shutdown period in October.</p> <p>30/09/2025: Gallery maintenance is scheduled for 21-31 October 2025 including roof plastering, painting, replacement of the left wall gyprock and the gallery back door. Hanging track installation is scheduled for January 2026. A proposal for external signage is under development at present.</p> <p>17/11/2025: Internal painting has been completed, new hanging system scheduled for first quarter of next year and waiting on approval of signage.</p>
--	--	--	--	--	--	---

OUTSTANDING ACTION REPORT

						15/01/2026: New hanging system is expected to be installed at the next exhibition changeover in February. A concept plan for the new sign has been developed. A Development Application will be required before installation.
--	--	--	--	--	--	--

OUTSTANDING ACTION REPORT
COMPLETION BY OTHER AGENCIES PENDING

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
12 Aug 2025	NOTICE OF MOTION - COUNCILLOR CHRISTINE STEAD	GM	163429	25/236	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council request the General Manager prepare a report detailing outstanding debts owed to local contractors for the Hanwood Amenities Block. The report is to include options on how Council can assist resolving these debts after the Greenwich Voluntary Administration process.</p> <p>(b) Council staff review procurement processes and policies to prevent a recurrence of situations where local contractors remain unpaid for work undertaken due to a contractor's insolvency.</p>	<p>1/09/2025: Report to Council 9 September 2025.</p> <p>12/09/2025: GM to report to Council after the finalisation of the ASIC proceedings.</p>
28 May 2024	CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST GRIFFITH PRECINCT PARKS	CPO	146289/2024	24/154	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council refers the draft Plan of Management for South-West Griffith Precinct Parks to the Minister administering the Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.O F Park and City Park</p>	<p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Dept has reviewed the initial draft PoM – they have requested some updates / amendments be made to the PoM. Staff working</p>

OUTSTANDING ACTION REPORT
COMPLETION BY OTHER AGENCIES PENDING

					<p>(Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.</p>	<p>through the requested amendment/s with consultant.</p> <p>5/05/2025: Status remains unchanged.</p> <p>19/05/2025: Status remains unchanged.</p> <p>10/06/2025: Status remains unchanged.</p> <p>26/06/2025: Status remains unchanged.</p> <p>1/07/2025: Report to Council August 2025.</p> <p>14/08/2025: Finalising amendments to the draft PoM which can then be referred back to Crown Lands Dept for review.</p> <p>30/09/2025: Status remains unchanged.</p> <p>17/11/2025: Status remains unchanged.</p> <p>14/01/2026: Amendments to PoM to be completed.</p>
28 May 2024	CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT	CPO	146288	24/153	<p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being</p>	<p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Department has requested</p>

8 of 9

OUTSTANDING ACTION REPORT
COMPLETION BY OTHER AGENCIES PENDING

					<p>R.74539 – Lot 1 Sec 43 DP758476 (Visitor's Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor's Centre) R.61588 – Lots 2 & 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 & 8 Sec 9 DP 758476 (Griffith Library) R.85064 – Lots 19 & 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots 1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.</p>	<p>amendments – Staff working through these, draft PoM will then be referred back to Crown Lands for review.</p> <p>5/05/2025: Status remains unchanged.</p> <p>19/05/2025: Status remains unchanged.</p> <p>10/06/2025: Status remains unchanged.</p> <p>26/06/2025: Status remains unchanged.</p> <p>1/07/2025: Report to Council August 2025.</p> <p>14/08/2025: Draft Pom with Crown Lands Dept for further review following amendments suggested by the Dept.</p> <p>30/09/2025: Crown Lands Dept has requested additional information.</p> <p>17/11/2025: Status remains unchanged.</p> <p>14/01/2026: Amendments to PoM to be completed.</p>
--	--	--	--	--	---	--