



## MINUTES

### ROADS, PARKS & PATHWAYS ENHANCEMENT COMMITTEE HELD IN THE COUNCIL CHAMBERS ON THURSDAY, 23 OCTOBER 2025 COMMENCING AT 4:00 PM

#### **PRESENT**

Councillor Shari Blumer (Chair), Councillor Mark Dal Bon, Amy Renouf (Community Representative), Anthony Kidman (Community Representative) (Zoom), Brian Savage (Community Representative), Elizabeth (Will) Mead (Community Representative), Ema Munro (Community Representative), Jenna Thomas (Community Representative), Kevin Taylor (Community Representative), Stephen Parker (Community Representative), Doreen Wood (Community Representative), Patricia Clarke (Alternate Member for Soroptimist), Libby Trembath (Alternate Member for Soroptimist)

Quorum = 3

#### **STAFF**

Director Infrastructure & Operations, Phil King, Works Manager - Maintenance, Manjit Chugha, Works Manager - Construction, Shree Shrestha, Parks & Gardens Manager, Peter Craig, Operations Assistant, Cheryl Tucker, Urban Strategic Design & Major Projects Manager, Peter Badenhorst and Minute Secretary, Antoinette Galluzzo

#### **ABSENT**

Councillor Jenny Ellis, Carmel La Rocca (Community Representative), Nicola Thoner (Community Representative), Simone Murphy (Community Representative)

#### **1 APOLOGIES**

No apologies were received.

#### **2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Elizabeth (Will) Mead and Councillor Mark Dal Bon that the minutes of the previous meeting held on 25 September 2025, having first been circulated amongst all members, be confirmed.

*Works Manager - Maintenance, Manjit Chugha entered the meeting at 4:05pm.*

#### **3 BUSINESS ARISING**

Nil.

## **4 DECLARATIONS OF INTEREST**

### **Pecuniary Interests**

*Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

There were no pecuniary interests declared.

### **Significant Non-Pecuniary Interests**

*Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

There were no significant non-pecuniary interests declared.

### **Less Than Significant Non-Pecuniary Interests**

*Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.*

Councillor Mark Dal Bon

CL11 Bagtown's first Blacksmith Store Site

Reason – I have a farm down the road in Research Station Road, Hanwood. I do not gain anything or loss anything by this matter.

*Operations Assistant, Cheryl Tucker, left the meeting at 4:08pm and returned at 4:10pm.*

## **5 ITEMS OF BUSINESS**

### **CL01 COMMITTEE APPLICATION**

**RECOMMENDED** on the motion of Elizabeth (Will) Mead and Councillor Mark Dal Bon that the Committee accept Pirkko Mäkäräinen as a member of the Roads, Parks and Pathways Enhancement Committee, and the Terms of Reference be updated.

### **CL02 PROPOSED MEETING DATES 2026**

**RECOMMENDED** on the motion of Jenna Thomas and Ema Munro that the following Committee Meeting dates for 2026 be adopted.

- Thursday, 29 January 2026
- Thursday, 26 March 2026
- Thursday, 23 April 2026
- Thursday, 23 July 2026
- Thursday, 29 October 2026

### **CL03 PROCEDURE FOR SUBMITTING ITEMS TO THE COMMITTEE MEETING AGENDA**

**RECOMMENDED** on the motion of Councillor Mark Dal Bon and Doreen Wood that the Committee note the information.

Councillor Blumer highlighted if Committee members wish to propose an item for inclusion on the agenda, that they email the Committee Secretary no later than two weeks before the meeting. This allows sufficient time for consultation, review and inclusion in the agenda.

### **CL04 ITEMS REFERRED FROM THE DISABILITY INCLUSION & ACCESS COMMITTEE**

Councillor Blumer informed the Committee that items from the Disability, Inclusion and Access Committee have been referred to this Committee for consideration. The first item was in relation to access to the Yenda Post Office and kerb and guttering at the Yenda shops. This item requires further information and the initial letter from Committee member to be brought to the next Committee meeting.

The agenda item Pathway from 3-Ways to Benerembah Street was also referred to this Committee. Ms Mead highlighted that the Soroptimist had previously sent a letter in relation to this topic. Mr King informed the Committee that the letter received from Soroptimist will be used in Council's application for funding. Ms Tucker provided additional information regarding the Get Active Grant NSW, the application and which pathways are priority.

**RECOMMENDED** on the motion of Jenna Thomas and Stephen Parker that:

- (a) The Committee support the Get Active Grant NSW and the priority of Noorla Street and Coolah Street Pathways.
- (b) The Committee members provide letters of support for the Get Active Grant NSW application by 3 November 2025.

### **CL05 PRENDERGAST TRAFFIC ISLAND**

Councillor Blumer informed the Committee that a meeting was held with staff, Committee members and the Prendergast family to discuss beautification options for the Prendergast Traffic Island. The draft plan was presented to the Committee, with positive feedback received.

**RECOMMENDED** on the motion of Elizabeth (Will) Mead and Stephen Parker that the Committee:

- (a) Endorse the proposed planting scheme.
- (b) Request that a budget be prepared and brought back to the Committee.

### **CL06 COMMITTEE MEMBER REQUESTS - EMA MUNRO**

Ms Munro suggested that the Committee consider tree planting along Bridge Road for next year's National Tree Day. Mr King added that Citrus Road could also be a suitable location for this initiative.

**RECOMMENDED** on the motion of Ema Munro and Jenna Thomas that Council investigate the possibility for tree planting along Bridge Road and Citrus Road, and identify suitable tree species for these locations.

*Councillor Mark Dal Bon voted against this motion.*

Ms Munro requested a map to indicate where the best places would be to increase canopy cover.

**RECOMMENDED** on the motion of Ema Munro and Anthony Kidman that Council staff identify 10 sites for tree plantings that are both practical and beneficial to the community, and a report be presented back to the Committee on the findings.

Mr Kidman suggested looking at large scale development applications at Lake Wyangan for the tree planting. Councillor Blumer requested this be tabled at the next meeting.

### **CL07 COMMITTEE MEMBER REQUEST - EXTENDING BARELLAN STREET**

Mr Savage suggested to the Committee the idea of extending Barellan Street through to Jondaryan Avenue to assist with traffic congestion.

Mr King informed the Committee staff would initially need to seek in principle support with the organisations listed in the report. The Committee discussed this item highlighting their ideas, thoughts and opinions. It was mentioned this road was previously open and in response Mr King informed the Committee the Rail Operator revoked access.

**RECOMMENDED** on the motion of Brian Savage and Amy Renouf that correspondence be sent from Council to the various entities outlined in the report, including; Heavy Rail, Transport for NSW (TfNSW), The Country Rail Network (CRN), Rail Infrastructure Manager (RIM), UGL Regional Linx (UGLRL).

*Councillor Mark Dal Bon voted against this motion.*

### **CL08 GRIFFITH CROQUET CLUB - REQUEST - COMMUNICATION FROM GCC PARKS & GARDENS**

Mr King explained to the Committee that black lines were painted across field for a touch football event, with the understanding that the lines don't impact on the play. Mr King acknowledged the Griffith Croquet Club and highlighted it is likely that the event will be held at Henderson Oval again with the improvement of communication.

*Amy Renouf left the meeting at 5:19pm and returned at 5:22pm.*

Mr King outlined that Henderson Oval is the most suitable venue for the touch football event. Schools book this facility, and we coordinate and facilitate those requests.

In response to the request Mr King advised Council will investigate alternative, less permanent line marking methods / materials.

**RECOMMENDED** on the motion of Stephen Parker and Elizabeth (Will) Mead that the Committee note the information.

#### **CL09 GRIFFITH CROQUET CLUB - REQUEST - TREE REPLACEMENT**

Councillor Blumer noted that the Croquet Club had requested a tree replacement and acknowledged the information provided in the report. Staff indicated they would correspond further with the Croquet Club regarding this.

**RECOMMENDED** on the motion of Jenna Thomas and Stephen Parker that the information be received.

#### **CL10 CLEAN UP BANNA LANE**

*Patricia Clarke left the meeting at 5:26pm and returned at 5:30pm.*

*Ema Munro left the meeing at 5:26pm.*

The Committee discussed the untidy condition of Banna Lane and came to the conclusion that the bins along the service lane was the main contributing factor to the untidy condition. Mr King noted that while Council collects commercial bins, it is each business's responsibility to keep their bins neat, tidy and well-maintained.

**RECOMMENDED** on the motion of Councillor Dal Bon and Elizabeth (Will) Mead that:

- (a) Council, on behalf of the Committee, write to the businesses using Banna Lane to remind them of their responsibility to maintain the tidiness of the Lane.
- (b) This matter be referred to Council's Waste Department.

#### **CL11 BAGTOWN'S FIRST BLACKSMITH STORE SITE**

Councillor Blumer informed the Committee there was a meeting held at the Bagtown's First Blacksmith store, where there was discussion on the proposed signage and access to the site.

*Doreen Wood left the meeting at 5:33pm.*

Mr Badenhorst presented a draft plan for the Committee's consideration. The Committee expressed support for the proposed plan, suggesting the inclusion of a QR code on the plaque. Councillor Dal Bon proposed that the plaque be designed in the shape of a bell.

Mr King confirmed that funding for the project has already been allocated within the budget.

**RECOMMENDED** on the motion of Councillor Dal Bon and Stephen Parker that the Committee endorse the draft plan presented.

## **CL12 BAGTOWN CEMETERY - MINOR WORKS FOR BEAUTIFICATION**

Councillor Dal Bon explained to the Committee his thoughts on making the Bagtown Cemetery more presentable.

The Committee discussed the importance of the cemetery and linking the information somewhere accessible for reference, for example the library.

**RECOMMENDED** on the motion of Councillor Dal Bon and Elizabeth (Will) Mead that the Committee:

- (a) Note the report.
- (b) Note the importance of the Bagtown Cemetery to the Community.
- (c) Request that a report be presented regarding the Bagtown Cemetery that focuses on accessibility.

## **CL13 WEIGHTED CRITERIA SCORING SYSTEM FOR PAMP WORKS PRIORITISATION**

Mr King informed the Committee that staff have reviewed Council's Pedestrian and Bicycle Strategy and the top 30 priority table.

Councillor Blumer asked for an explanation on what an update on technical references will look like, as stated in (b) of the recommendation. In response Ms Tucker informed the Committee when an application is lodged, Staff have to reference all guidelines, strategies, standards, and how they are adhering to them.

*Patricia Clarke left the meeting at 5:53pm.*

**RECOMMENDED** on the motion of Elizabeth (Will) Mead and Anthony Kidman that:

- (a) Note the information provided for priority.
- (b) Request Council engage a contractor to update the Griffith Pedestrian and Bicycle Strategy to update all technical references and prepare an updated Priority list of projects.
- (c) Endorse the inclusion of Noorla Street between Kookoora Street and Kennedy Street into an application for the Get Active NSW grant funding for paths.
- (d) Endorse the inclusion of Coolah Street between Jondaryan Ave and Willandra Avenue into an application for the Get Active NSW grant funding for paths.

## **6 OUTSTANDING ACTION REPORT**

This item was not discussed due to time constraints.

## **7 GENERAL BUSINESS**

### **7.1 Correspondence**

Ms Thomas informed the Committee she had sent two emails in regards to roads last month with no response. Councillor Blumer advised her to copy the Chair and Director on correspondence to ensure appropriate follow-up.

**6      NEXT MEETING**

The next meeting of the Roads, Parks & Pathways Enhancement Committee is to be held on Wednesday, 26 November 2025 at 4:00pm.

There being no further business the meeting terminated at 5:57pm.

**ATTACHMENTS**

(a)    Endorsed Draft Plan – Bagtown's First Blacksmith Store Site (Under Separate Cover)