



## MINUTES

### NEW CEMETERY MASTERPLAN COMMITTEE HELD IN THE MURRAY ROOM ON WEDNESDAY, 15 OCTOBER 2025 COMMENCING AT 12:02PM

#### **PRESENT**

Councillor Jenny Ellis (Chair), Councillor Mark Dal Bon, Anthony Kidman (Community Representative) (ZOOM), Bruno Guidolin (Community Representative), Daniel Calabro (Community Representative), Jake Hubbard (Community Representative), Pamela Kensett-Smith (Community Representative), Wendy Collis (Community Representative)

Quorum = 3

#### **STAFF**

Director Infrastructure & Operations, Phil King, Parks & Gardens Manager, Peter Craig and Minute Secretary, Joanne Bollen

#### **1 APOLOGIES**

**RECOMMENDED** on the motion of Councillor Mark Dal Bon and Wendy Collis that apologies be received from Peter Woodward (Community Representative) and Virginia Tropeano (Community Representative).

#### **2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Bruno Guidolin and Councillor Mark Dal Bon that the minutes of the previous meeting held on 2 July 2025, having first been circulated amongst all members, be confirmed.

#### **3 BUSINESS ARISING**

Phil King, Director of Infrastructure & Operations, informed the Committee that a media release will be issued this afternoon announcing the delivery of a new cremator, fully funded and provided by Griffith Regional Funeral Services, with no financial support or involvement from Council. In addition, with Trenergy Funerals set to commence their own cremation services soon, the community of Griffith will soon have access to two local funeral directors offering local cremation options.

## **4 DECLARATIONS OF INTEREST**

### **Pecuniary Interests**

There were no pecuniary interests declared.

### **Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

### **Less Than Significant Non-Pecuniary Interests**

There were no less than significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL01 ESTIMATED LIFESPAN OF GRIFFITH CEMETERY**

At the New Cemetery Masterplan Committee Meeting held 2 July 2025 there was ongoing discussion regarding the current status of the various sections of the Griffith Cemetery. A report was prepared detailing the estimated remaining lifespan of the Griffith Cemetery, along with feasible options for extending its operational capacity.

Mr Guidolin raised the possibility of introducing ossuaries as an option to increase the lifespan at the Griffith Cemetery. In response, Mr King acknowledged the suggestion and advised that he would take the matter on notice. He confirmed that a report would be prepared and presented at the next Committee meeting.

Councillor Dal Bon inquired whether any data is currently available regarding the number of reservations in the Roman Catholic section of the cemetery. In response, Mr. King advised that he did not have the information on hand but would take the question on notice. He confirmed that he would gather the relevant data and prepare a report for presentation at the next Committee meeting.

**RECOMMENDED** on the motion of Anthony Kidman and Bruno Guidolin that the Committee receive and note the report.

### **CL02 PROPOSED MEETING DATES FOR 2026**

The Committee agreed that they would like to continue meeting once or twice a year to provide an opportunity for ongoing feedback and discussion. The next meeting of the New Cemetery Masterplan Committee is scheduled for Wednesday, 22 April 2026 at 5:00pm.

### **CL03 PROCEDURE FOR SUBMITTING ITEMS TO THE COMMITTEE MEETING AGENDA**

This item listed on the Agenda was deemed no longer necessary and, as such, was not discussed during the meeting.

## **6 OUTSTANDING ACTION REPORT**

The Outstanding Action Report was noted.

## **7 GENERAL BUSINESS**

Nil

**8      NEXT MEETING**

The next meeting of the New Cemetery Masterplan Committee will be advised.

There being no further business the meeting terminated at 1:02pm.