



Ordinary Meeting

BUSINESS PAPER

**Tuesday, 9 September 2025 at
7:00 PM**

Griffith City Council Chambers
Phone: 1300 176 077
Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Councillor Doug Curran (Mayor)
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli (Deputy Mayor)
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

dcurran@griffith.com.au
sblumer@griffith.com.au
mdalbon@griffith.com.au
jellis@griffith.com.au
sgroat@griffith.com.au
anapoli@griffith.com.au
togrady@griffith.com.au
cstead@griffith.com.au
ltestoni@griffith.com.au

MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [name of Councillor] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment.

Affirmation

I [name of Councillor] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

What is a pecuniary interest?

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

Disclosure of pecuniary interests at meetings

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

What is a non-pecuniary conflict of interest?

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

Managing non-pecuniary conflicts of interest

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

Opening Affirmations

Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

Acknowledgment of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.



AGENDA

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 9 SEPTEMBER 2025 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 9 September 2025**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Acknowledgments
- 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
- 3 Confirmation of Minutes
- 4 Business Arising
- 5 Declarations of Interest
- 6 Presentations
- 7 Mayoral Minutes
- 8 General Manager's Report

- CL01 p21 DA 82/2025 - Multi-dwelling Development consisting of Four (4) Two-Storey Dwellings
- CL02 p37 Adoption of Local Policies - Tree Preservation Order, Tree Policy and Onsite Detention Policy
- CL03 p40 Quick Turn Around Grant Application for Yenda P & C
- 9 Information Reports

CL04	p43	Disclosures by Councillors and Designated Persons Returns - August 2025
CL05	p46	Investments as at 31 July 2025
10	Adoption of Committee Minutes	
	p56	Minutes of the Audit, Risk and Improvement Committee Meeting held on 20 August 2025
11	Business with Notice – Rescission Motions	
	p62	Rescission Motion - Councillor Scott Groat
12	Business with Notice – Other Motions	
	p64	Notice of Motion - Councillor Shari Blumer
13	Outstanding Action Report	
	p73	Outstanding Action Report
14	Matters to be dealt with by Closed Council	
CC01		Compliance Issue - Ongoing Hoarding in Residential Area <ul style="list-style-type: none"> - the personal hardship of any resident or ratepayer 10A(2) (b)
CC02		Tender No. 15-24/25 - Supply/Installation of Bird-Proof Sports Lighting to the Athletics Track/Hockey Field Lighting at Griffith Regional Sports Centre (GRSC) <ul style="list-style-type: none"> - commercial information of a confidential nature that would, if disclosed: <ul style="list-style-type: none"> (i) prejudice the commercial position of the person who supplied it, or (ii) confer a commercial advantage on a competitor of the council, or (iii) reveal a trade secret 10A(2) (d)
CC03		Hanwood Amenities Block <ul style="list-style-type: none"> - advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege 10A(2) (g)

Scott Grant

GENERAL MANAGER



**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 26 AUGUST 2025 COMMENCING AT 7:01 PM**

PRESENT

The Mayor, Doug Curran in the Chair; Councillors, Shari Blumer, Mark Dal Bon, Jenny Ellis, Scott Groat, Anne Napoli, Tony O'Grady, Christine Stead and Laurie Testoni

STAFF

General Manager, Scott Grant, Director Business, Cultural, Financial Services, Matthew Hansen, Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Infrastructure & Operations, Phil King, Director Sustainable Development, Joe Rizzo and Minute Taker, Joanne Bollen

MEDIA

Nil

1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Laurie Testoni reading the Opening Affirmation and the Acknowledgement of Country.

A minute silence was held for the passing of Wayne Gaske, Vincent Cartisano and Joseph Bianchini.

**2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR
ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS**

No apologies or requests for leave of absence were received.

3 CONFIRMATION OF MINUTES

25/241

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 12 August 2025, having first been circulated amongst all members of Council, be confirmed.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	

Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 9 votes to 0.

4 BUSINESS ARISING

Nil

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Anne Napoli
CL05 Draft Housing Strategy post Exhibition Period Review of Submissions
Reason – I have received emails and phone calls in regards to re. submission of, rezoning 140 McCormack Road Yoogali, Lot 379 DP 751709 in the Final Draft of Griffith Housing Strategy 2025. I have property located 1.03km from the mentioned submission.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Graham Gordon
CL06 – Quick Turn Around Grant Griffith Veterans Golf Association
Reason – I am a full financial member of the Griffith Golf Club.

Less Than Significant Non-Pecuniary Interests

Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Councillor Anne Napoli
CL01 Co-Living Development Comprising Twenty-one (21) Accommodation Units including the Demolition of Existing Development
Reason – I have received emails and phone in regards to this DA.

Councillor Mark Dal Bon
CL01 Co-Living Development Comprising Twenty-one (21) Accommodation Units including the Demolition of Existing Development
Reason – My nieces boyfriend rents a house next door to this block.

Councillor Christine Stead
CL05 Draft Housing Strategy Post Exhibition
Reason – I have received emails and phone calls regarding a submission reconsider Rezoning of 140 McCormack Road, Yoogali, Lot 379 DP 751709 in the Final Draft of the Griffith Housing Strategy 2025.

Councillor Jenny Ellis
CL05 Draft Housing Strategy
Reason – have been called by a complainant.

Councillor Laurie Testoni
CL05 Draft Housing Strategy
Reason – Have been lobbied by members of the public known to me in relation to this clause.

Councillor Tony O'Grady
CL05 Draft Housing Strategy
Reason – I have been contacted by a potential developer.

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

CCMM01 Class 1 Appeal in the Land & Environment Court was brought forward.

MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
 - (i) prejudice the commercial position of the person who supplied it, or**
 - (ii) confer a commercial advantage on a competitor of the Council, or**
 - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property**
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on Community land.**
- (i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

25/242

RESOLVED on the motion of Councillors Christine Stead and Mark Dal Bon that:

- (a) Council resolve to go into closed Council to consider business identified.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

CCMM01 CLASS 1 APPEAL IN THE LAND & ENVIRONMENT COURT

Reason: Legal Proceedings 10A(2)(g)

Council closed its meeting at 7:09pm.

The public and media left the Chamber.

Livestream was disconnected.

25/243

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that Open Council be resumed.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Open Council resumed at 7:12pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

MATTERS DEALT WITH IN CLOSED COUNCIL

CCMM01 CLASS 1 APPEAL IN THE LAND & ENVIRONMENT COURT

25/244

RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that Council note the information detailed in Attachment (a) from Council's legal representative.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

8 GENERAL MANAGER'S REPORT

CL01 CO-LIVING DEVELOPMENT COMPRISING TWENTY-ONE (21) ACCOMODATION UNITS, INCLUDING THE DEMOLTION OF EXISTING DEVELOPMENT

25/245

RESOLVED on the motion of Councillors Christine Stead and Anne Napoli that the meeting suspend standing orders to allow Andrew Rowe to address Council.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

25/246

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the meeting resume standing orders.

For	Against
Councillor Doug Curran	

Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 9 votes to 0.

25/247

RESOLVED on the motion of Councillors Christine Stead and Anne Napoli that:

(a) Council as the consent authority pursuant to Section 4.16 of the Environmental Planning and Assessment Act, 1979, refuse to grant development consent to Development Application 27/2025(1) for the demolition of existing buildings and the construction of a twenty-one (21) unit Co-Living development at Lot 19 Section 51 DP 758476, No. 6 Wyangan Avenue Griffith, for the following reasons:

- i. That the application is deemed unsatisfactory with regard to the provisions of Section 4.15(1)(d) & (e) of the Environmental Planning & Assessment Act, 1979, in that it is not considered to be in the public interest as this development cannot be provided with a safe access point, and presents unacceptable safety risks for occupants, visitors and local road users. The site is not considered suitable for the development proposed.
- ii. That the application is deemed unsatisfactory as it is not considered to be within the public interest. The health and safety of the public is likely to be adversely affected by the proposal due to the unacceptable risk of traffic incidents caused by the proposed access configuration and the volume of traffic accessing the development.

(b) The application be delegated to the Director Sustainable Development for the issue of the notice of refusal to grant consent.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against
Councillor Scott Groat

The division was declared PASSED by 8 votes to 1.

CL02 ADOPTION OF PLAN OF MANAGEMENT - LAKE WYANGAN CROWN RESERVES 159017 & 1002998

25/248

RESOLVED on the motion of Councillors Anne Napoli and Jenny Ellis that:

- (a) Council adopt the Plan of Management – Lake Wyangan Reserves pursuant to Section 40 of the Local Government Act 1993 and in accordance with Section 3.23(6) of the Crown Land Management Act 2016.
- (b) Council give public notice of the adoption of the Plan of Management – Lake Wyangan Crown Reserves.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

CL03 DELIVERY PROGRAM PROGRESS REPORT - 30 JUNE 2025

25/249

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that Council note the Delivery Program Progress Report as at 30 June 2025.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

CL04 ENDORSEMENT OF DRAFT GRIFFITH ECONOMIC DEVELOPMENT STRATEGY 2025-2030

25/250

RESOLVED on the motion of Councillors Shari Blumer and Tony O'Grady that Council:

- (a) Place the draft Griffith Economic Development Strategy 2025-2030 on public exhibition for 28 days.
- (b) If any submissions are received, a further report be prepared for Council.
- (c) If no submissions are received, the reviewed policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	

Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 9 votes to 0.

Councillor Anne Napoli left the meeting having declared a Pecuniary Conflict of Interest, the time being 7:31pm.

CL05 DRAFT HOUSING STRATEGY POST EXHIBITION PERIOD - REVIEW OF SUBMISSIONS

25/251

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the meeting suspend standing orders to allow Esther Dumbleton to address Council.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

25/252

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that the meeting resume standing orders.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

25/253

RESOLVED on the motion of Councillor Scott Groat that the report LAY ON THE TABLE.

For
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Christine Stead

Against
Councillor Doug Curran
Councillor Jenny Ellis
Councillor Laurie Testoni

The division was declared PASSED by 5 votes to 3.

Councillor Christine Stead foreshadowed a Notice of Motion.

Councillor Anne Napoli returned to the meeting, the time being 7:45pm.

Director Utilities, Graham Gordon left the meeting having declared a Significant Non-Pecuniary Conflict of Interest, the time being 7.45pm.

**CL06 QUICK TURN AROUND GRANT - GRIFFITH VETERANS GOLF ASSOCIATION
AUSPICED BY NSW VETERANS GOLF ASSOCIATION**

25/254

RESOLVED on the motion of Councillors Laurie Testoni and Tony O'Grady that Council approve the application for the Quick Turnaround Grant from Griffith Veterans Golf Association auspiced by NSW Veterans Golf Association, for the amount of \$500.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

Director Utilities, Graham Gordon returned to the meeting, the time being 7:46pm.

9 INFORMATION REPORTS

Nil

10 ADOPTION OF COMMITTEE MINUTES

**MINUTES OF THE GRIFFITH HEALTH FACILITIES LIMITED (GHFL) COMMITTEE
MEETING HELD ON 12 AUGUST 2025**

25/255

RESOLVED on the motion of Councillors Anne Napoli and Tony O'Grady that the recommendations as detailed in the Minutes of the Griffith Health Facilities Limited (GHFL) Committee meeting held on 12 August 2025 be adopted.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

**MINUTES OF THE GRIFFITH PIONEER PARK MUSEUM COMMITTEE MEETING HELD
ON 6 AUGUST 2025**

25/256

RESOLVED on the motion of Councillors Laurie Testoni and Jenny Ellis that the meeting suspend standing orders to allow Denis Couch to address Council.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

25/257

RESOLVED on the motion of Councillors Tony O'Grady and Christine Stead that the meeting resume standing orders.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

25/258

RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that the recommendations as detailed in the Minutes of the Griffith Pioneer Park Museum Committee meeting held on 6 August 2025, incorporating Senior Management Teams comments, be adopted.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

Nil

13 OUTSTANDING ACTION REPORT

25/259

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that the report be noted.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
 - (i) prejudice the commercial position of the person who supplied it, or**
 - (ii) confer a commercial advantage on a competitor of the Council, or**
 - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property**

- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on Community land.
- (i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.

25/260

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that:

- (a) Council resolve to go into closed Council to consider business identified.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

CC01 FIRE DAMAGED DWELLING

Reason: Personal Hardship 10A(2)(b)

Council closed its meeting at 8:10pm.

The public and media left the Chamber.

Livestream was disconnected.

REVERSION TO OPEN COUNCIL

25/261

RESOLVED on the motion of Councillors Anne Napoli and Jenny Ellis that Open Council be resumed.

For

Councillor Doug Curran
Councillor Shari Blumer

Against

Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 9 votes to 0.

Open Council resumed at 8:27pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

MATTERS DEALT WITH IN CLOSED COUNCIL

CC01 FIRE DAMAGED DWELLING

25/262

RESOLVED on the motion of Councillors Jenny Ellis and Scott Groat that:

- (a) Council acquire the services of an asbestos removalist to provide temporary fencing, test for the presence of asbestos and apply encapsulant compound if required.
- (b) Staff investigate cost recovery for abovementioned services as part of the compliance action.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli

The division was declared PASSED by 6 votes to 3.

There being no further business the meeting terminated at 8:30pm.

Confirmed:

CHAIRPERSON

CLAUSE	CL01
PROPOSAL	DA 82/2025 - MULTI-DWELLING DEVELOPMENT CONSISTING OF FOUR (4) TWO-STOREY DWELLINGS
PROPERTY	6 Antonio Place – Lot 31 DP 1083401
LOCATION	Griffith
ZONING	R1 – General Residential
APPLICABLE PLANNING INSTRUMENT	Griffith Local Environmental Plan, 2014
EXISTING DEVELOPMENT	Vacant Land
APPLICANT	Planningmatters Development Services
OWNER	Salvestro Enterprises
DIRECTORS OF COMPANY (IF APPLICABLE)	Planningmatters Development Service – Martin Ruggeri, Salvestro Enterprises – Rodney Salvestro
APPLICATION DATE	21 May 2025
REASON FOR REFERRAL	Submissions Received Objecting to Development
FROM	Inoka Mahanama, Development Assessment Officer Kerry Rourke, Development Assessment Planner
TRIM REF	25/93138

SUMMARY

Proposal

- A development application was lodged with Council on 21 May 2025 for four (4) two (2) storey units and associated landscaping and car parking (see Attachment B - application plans and Statement of Environmental Effects).
- The application land use is permissible with development consent in the R1 General Residential Zone under the Griffith Local Environmental Plan, 2014 (GLEP).
- The development generally complies with the provisions of the Residential Development Control Plan (DCP Residential) though there is a minor variation in relation to the two external car spaces between the dwellings 3 and 4 and the property boundary.
- The application was notified in accordance with Council's Community Participation Plan between 13 June and 27 June 2025 which resulted in a total of four (4) submissions raising objections to the development application (see Attachment C – Submissions).
- The proposed development is consistent with the objectives of the Environmental Planning and Assessment Act 1979, applicable State Environmental Planning Policies and the Griffith Local Environmental Plan 2014 (see Attachment D for Planner Assessment).
- The application is reported to Council due to the submissions made however, the application is recommended for approval due to compliance with the GLEP and DCP Residential provisions.

- It is recommended that the Multi dwelling housing development for four (4) two (2) storey dwellings be approved subject to conditions (Attachment A) based on the details contained in the report.

Type of Development

Local Development

Main Issues

Submissions received objecting to the proposed development.

RECOMMENDATION

- Council as the consent authority pursuant to Section 4.16 of the Environmental Planning and Assessment Act, 1979, grant development consent to Development Application 82/2025(1) for the construction of a four (4) unit Multi-dwelling development at Lot 31 DP 1083401, No. 6 Antonio Place Griffith.**
- The application be delegated to the Director Sustainable Development for the issue of the Notice of Determination.**

In accordance with the Local Government Act (section 375A - Recording of voting on planning matters) Council must record the Councillors' votes in relation to this matter.

SITE DESCRIPTION

The subject site is located on the corner of Hillam Drive and Antonio Place. The site is currently vacant with no vegetation.

The site has an area of approximately 895m², with a lot width of approximately 18.87m to Hillam Drive and a length of 39.9 metres to the Antonio Place. The rear of the lot is burdened by 3m sewer easement from north western boundary.

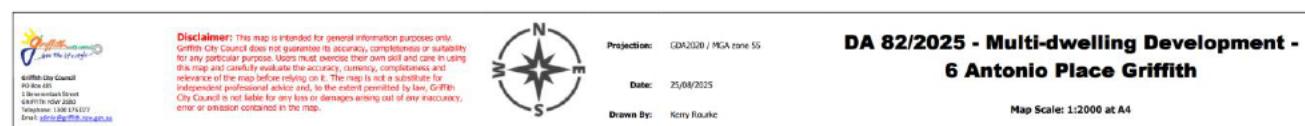
The surrounding locality comprises an established residential precinct that is occupied by low and medium density residential dwellings and some outbuildings.

Essential services such as electricity, reticulated potable water, reticulated sewerage, telecommunications, storm water drainage and natural gas are available in the locality.

Vegetation within the locality comprises landscaping associated with residential dwellings and street trees.

The lot was designated for multi-dwelling development at the time of the overall subdivision and it is within the Section 88B instrument for that purpose.

LOCATION MAP



BACKGROUND

Site History

The subject lot was created under DA 138/2003 and the deposited plan was registered in July 2005. The development history of the subject site has been established following research of Council's electronic data management system and research of Council's physical archives. Based on the information available the following can be established:

The only previous application made over this lot was in August 2023 - DA157/2023 for a Multi dwelling housing and Strata Subdivision consisting of three (3) x four (4) bedroom single storey dwellings which was subsequently refused, 5 June 2024, due to a number of DCP non-compliance issues.

Timeline of Events Pertaining to the Development Application

- 21/05/2025 – DA lodgement via NSW Planning Portal
- 21/05/2025 – Development Assessment Panel and referral of the application to internal sections of Council – Development Engineers, Building Surveyor, Information Management
- 22/05/2025 – Building referral returned with conditions
- 26/05/2025 – Development Engineers referral returned with conditions
- 02/06/2025 – Additional information requested and received 3/06/2025

- 04/06/2025 - Information Management Administrator referral returned with Street Numbering.
- 13/06/2025 – Notification of application to neighbours and press – notification closed 27/06/2025
- 30/06/2025 – Applicant advised that four (4) submissions were received during the notification period and was therefore requested to address the issues raised. No response to the submissions was received from the applicant.
- 25/08/2025 –Development Assessment completed.
- Report to Council 9 September 2025 – 109 nett and 110 gross days at the Council meeting date.

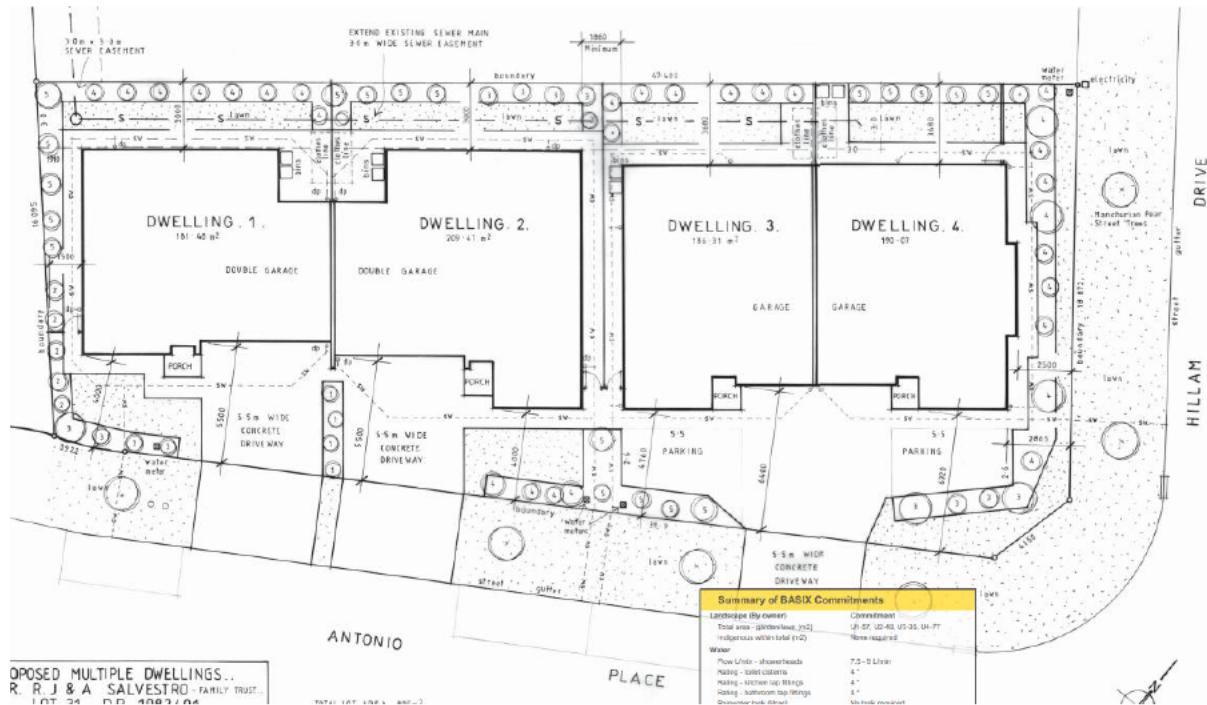
PROPOSAL IN DETAIL

The proposal is for a Multi-dwelling housing development with four (4) two-storey dwellings on a vacant parcel of land.

The proposal comprises the construction of four (4) double-storey dwellings with attached garages, three (3) new driveways, front fencing and landscaped areas.

Dwellings 1 & 2 will comprise semi-attached double-storey dwellings with double garages, a kitchen & dining/living area on the ground floor and three (3) bedrooms, a study, bathrooms & a laundry on the first floor.

Dwellings 3 & 4 will comprise attached double-storey dwellings with single garages, a kitchen & dining/living area on the ground floor and four (4) bedrooms, a study, bathrooms & a laundry on the first floor. The extra single car spaces for each dwelling are located forward of the proposed dwellings.



ASSESSMENT UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

In determining a development application, a consent authority is to take into consideration Section 4.15 of the Environmental Planning and Assessment Act, 1979. The following matters are of relevance to the development the subject of the development application however, the full development assessment report is provided as Attachment D.

SECTION 4.15 (1)(a)(i) any environmental planning instrument

Griffith Local Environmental Plan 2014

The subject land is zoned R1 General Residential under the Griffith Local Environmental Plans, 2014, where the zone objectives are:

The proposed development is consistent with zone objectives

- To provide for the housing needs of the community.
- To provide for a variety of housing types and densities.
- To enable other land uses that provide facilities or services to meet the day to day needs of residents.
- To facilitate development of social and community infrastructure to meet the needs of future residents.
- To allow people to carry out a reasonable range of activities from their homes, if such activities do not adversely affect the living environment of neighbours.

Council can be satisfied that the proposed development is consistent with the aims of the plans and the objectives of the R1 General Residential zone. Multi-dwelling development is permissible with consent under the Griffith LEP 2014.

The proposed development involves the construction of four (4) double-storey dwellings with attached garages on the premises.

The proposed development falls within the definitions of **Multi dwelling housing** as per the Dictionary of *Griffith Local Environment Plan 2014*, as outlined below:

Multi dwelling housing means 3 or more dwellings (whether attached or detached) on one lot of land, each with access at ground level, but does not include a residential flat building.

The subject land is located in the R1 General Residential and under the Griffith Local Environmental Plan 2014, and the development is **permitted with the consent**.

SECTION 4.15 (1)(a)(iii) any development control plan

The proposal generally complies with the provisions of the Residential Development Control Plan. There is one variation in relation to the two parking spaces located forward of Dwellings 3 and 4, within the building line. The variation is addressed following and the overall development assessment report is provided as Attachment D.

Parking	<p>Has parking been provided in accordance with the rates in the precinct statement?</p> <p>Precinct Specific Controls</p> <table border="1" data-bbox="319 1882 751 1965"> <thead> <tr> <th>Max. FSR</th><th>Max. Height</th><th>Parking</th></tr> </thead> <tbody> <tr> <td>0.2:1</td><td>9 m</td><td>1 Bedroom Unit – 1 space</td></tr> <tr> <td>Corner lot</td><td>–</td><td>2 Bedroom Unit – 1.5 spaces</td></tr> <tr> <td>0.7:1</td><td>–</td><td>3+ Bedroom Unit – 2 spaces</td></tr> <tr> <td colspan="3">Visitors – 1 space per 4 units</td></tr> </tbody> </table>	Max. FSR	Max. Height	Parking	0.2:1	9 m	1 Bedroom Unit – 1 space	Corner lot	–	2 Bedroom Unit – 1.5 spaces	0.7:1	–	3+ Bedroom Unit – 2 spaces	Visitors – 1 space per 4 units			<p>Satisfactory.</p> <p>Three Bedroom Unit - 2 space Visitors – 1 Space per 4 units 4 x Three Bedroom Units – 2x4 = 8 spaces Requirement - 9 parking spaces and 4 need to be located undercover Provided – Dwelling 1 and 2 – 4 spaces - undercover parking spaces</p>
Max. FSR	Max. Height	Parking															
0.2:1	9 m	1 Bedroom Unit – 1 space															
Corner lot	–	2 Bedroom Unit – 1.5 spaces															
0.7:1	–	3+ Bedroom Unit – 2 spaces															
Visitors – 1 space per 4 units																	

	<p>Dwelling 3 and 4 – 2 spaces undercover parking spaces</p> <p>Two (2) stacked spaces in front of the garage(s) for Dwellings 1 and 2</p> <p>Two (2) onsite outdoor parking spaces are provided in front of Dwellings 3 and 4.</p> <p>The application proposes the addition of two (2) outdoor parking spaces within the site, as there are no alternative locations available for a second car space for dwellings 3 and 4 parking.</p> <p>According to the precinct statement for New Collina, eight (8) parking spaces are required; six (6) undercover spaces have been provided. A variation statement has been submitted by the applicant for the two external spaces adjacent to the property frontage.</p> <p>The proposed development also provides more than 25% of the area in front of the building facades facing Antonio Place and Hillam Drive as landscaped space. Specifically, approximately 39% of the setback area along Antonio Place and 88% along Hillam Drive will be landscaped. Therefore, the proposed two (2) dedicated outdoor parking spaces for Dwellings 3 and 4 are considered acceptable in this instance.</p> <p>Ten (10) parking spaces in total have been provided in accordance with the rates outlined in the Precinct Statement (New Collina) and the Griffith Parking Code.</p> <p>Six (6) undercover parking spaces are included in the development, exceeding the minimum requirement of four (4) spaces under Section 5.5.2(c).</p> <p>As such, the proposal complies with the parking requirements of the DCP. Parking has been provided in accordance with the rates specified in the Precinct Statement.</p> <p>Refer to Conditions for further details.</p>
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SECTION 4.15 (1) (d) any submissions made in accordance with the Act or the Regulations

The provisions of the Environmental Planning and Assessment Act 1979 the Environmental Planning and Assessment Regulation 2021 and Griffith Community Participation Plan set down consultation, concurrence and advertising requirements for specific types of development applications and taking into consideration any submissions received in response to the notification process.

Notification Description	Required	Submission Period
Publication in Council Catchup and on Facebook	Yes	13 June 2025 – 27 June 2025
Letters to Neighbours	Yes	13 June 2025 – 27 June 2025

Following the closure of the notification period, Council received four (4) submissions of objection and the public participation process has been completed (see Attachment C for Submissions).

The applicant has not provided a response to the concerns raised in the four (4) submissions.

A summary of the issues raised in the submissions is detailed in the table below, however the applicant did not provide any response to the issues raised in the submission, thus comments made in the Statement of Environmental Effects is provided as a response to some of the issues raised.

Submitters' Issues, Applicant's SEE Commentary & Council Assessment	
Excessive shadowing and loss of sunlight	<p>The proposed development will significantly increase overshadowing in the street, have a substantial impact on the adjacent properties, reduce visibility and light access, and detract from the peaceful and sunny atmosphere.</p> <p><i>Applicant's SEE Commentary:</i> <i>The proposal relates to the construction of double-storey dwellings that are not consistent with the height of existing nearby dwellings, the buildings have been purposefully designed not to overlook or overshadow adjoining & adjacent dwellings and will not unreasonably restrict sunlight into adjoining or adjacent properties.</i></p> <p><u>Council Officer's Assessment:</u></p> <p><u>Overshadowing</u> The proposed development will have minimal overshadowing impact on the adjacent dwellings, as the subject site faces a south-east direction being Antonio Place. However, the proposed dwellings will result in some overshadowing of the front yard of the adjacent properties at 4 and 5 Antonio Place at 9.00am and 12.00pm. Concerns have been raised that the two-storey design of the buildings may lead to overshadowing and a loss of solar access to the private open space areas of these dwellings.</p> <p>Shadow diagrams indicate that parts of the private open space at 4 and 5 Antonio Place, as well as part of the road and nature strip, will be in shadow during mid-winter (21 June). (Refers to Attachments B – Shadow diagrams).</p> <p>DCP Residential Part 4.6 (a) states,</p> <ul style="list-style-type: none"> a) <i>Solar access must be available between the hours of 9 am and 5 pm for a minimum duration of 3 hours to any living area on the 22nd of June for each respective dwelling.</i> b) <i>It should be noted that the proposed development will not impact the living room areas of the adjacent dwellings. The</i>

Submitters' Issues, Applicant's SEE Commentary & Council Assessment	
	<p>proposed dwellings are expected to have minimal overshadowing impact on neighbouring properties.</p> <p>Shadowing is primarily cast onto Antonio Place and the nature strip, both non-habitable spaces where overshadowing is considered acceptable in this context.</p> <p>The applicant has submitted shadow diagrams at 9:00 am, 12:00 pm, and 3:00 pm on 21 June, demonstrating that overshadowing from the development will not unreasonably restrict sunlight access to adjacent properties.</p> <p>Where overshadowing does occur on adjoining properties, it is limited to portions of the private open space areas.</p> <p>The diagrams provided indicate that shadows cast by the proposed two-storey dwellings will occur in the month of June, and that neighbouring properties will continue to receive a minimum of three hours of direct sunlight.</p> <p>Accordingly, it is considered that these areas will achieve an adequate level of solar access.</p> <p><u>Structures of this scale will reduce visibility and light access</u></p> <p><i>DCP Residential Part 4.5 (a) and (b) states,</i></p> <ul style="list-style-type: none"> a) <i>The maximum height of new dwellings should not exceed 9.0 m above the natural ground level measured to the ridge of the roof</i> b) <i>The height of a dwelling should suit the streetscape, maintain view corridors and not unreasonably restrict sunlight to adjacent properties.</i> <p>As such, it is understood that the provisions of the GRDCP apply to the proposed two-storey development, which does not prescribe a maximum building height. The height of the proposed dwellings is 8 metres to the ridge, with garage roofs designed at single-storey height. As previously discussed, the development will not unreasonably restrict sunlight access to adjacent properties.</p> <p>It is considered that the height and overall design of the two-storey dwellings are acceptable.</p> <p>The proposal complies with the height and solar access provisions of the GRDCP and is consistent with the established character of the surrounding area. The potential overshadowing impact on neighbouring properties is not considered significant, and solar access to these properties will not be adversely affected by the development.</p>
Private Space	<p>Open</p> <p>The proposed dwellings do not meet the minimum Private Open Space (POS) requirements as stipulated in the GRDCP</p> <p><u>Applicant's SEE Commentary:</u></p> <p><i>The proposed dwellings will have setbacks similar to other dual occupancy & multiple dwelling developments within the wider locality</i></p>

Submitters' Issues, Applicant's SEE Commentary & Council Assessment	
	<p><i>and are not considered to be necessarily incompatible with the design of other dwellings within the wider locality.</i></p> <p><u>Council Officer's Assessment:</u></p> <p><i>DCP Residential Part 4.10 (a) states,</i></p> <p><i>a) Principal Private Open Space (PPOS) must incorporate an envelope with a width of a minimum of 3 m and a minimum area of 15 m² which is directly accessible from a communal living area. 50% of this envelope should receive direct sunlight for three hours between 9am and 5pm on 22nd June.</i></p> <p>Each dwelling is provided with private open space (POS) areas located in the backyard, with a minimum width of 3 metres. These areas are directly accessible from the living and dining rooms and relate well to the internal living areas of the proposed dwellings. The POS areas receive a minimum of three hours of direct sunlight between 9:00 am and 5:00 pm on 22 June, in accordance with solar access requirements.</p> <p><i>(Refers to Attachments B– Shadow diagrams).</i></p> <p>The POS areas provided are as follows:</p> <p>Dwellings 1 and 2: 33.9m² each Dwellings 3 and 4: 26.25m² each</p> <p>The proposal complies with the POS provisions of the GRDCP.</p>
Lot size	<p>The lot is not of a suitable size or shape to accommodate a multi-dwelling development.</p> <p><u>Applicant's SEE Commentary:</u></p> <p><i>The subject land is zoned R1 General Residential. The proposed development is considered to be a multiple dwelling development, which is a type of medium density housing.</i></p> <p><u>Council Officer's Assessment:</u></p> <p><i>Residential DCP Part 5.2.2 (b) states,</i></p> <p><i>b) The minimum lot size for carrying out MDH is 600 m² with a width at the building line of 18 m.</i></p> <p>Area of the lot – 895m²</p> <p>The proposal complies with Part 5.5.2(b) of the RDCP. The subject site, with an area of 895.0m², satisfies the minimum lot size requirement for multi-dwelling development.</p> <p>The lot was designated for multi-dwelling development at the time of the overall subdivision and it is within the Section 88B instrument for that purpose.</p> <p>The proposal is consistent with and supports the objectives of the Griffith Housing Strategy.</p>

Submitters' Issues, Applicant's SEE Commentary & Council Assessment													
Car parking, pedestrian safety and increased vehicle traffic	<p>The cul-de-sac currently accommodates vehicular traffic for the nine residential properties. By adding four additional units, increasing the total buildings in this small street from nine to 13, will result in a disproportionate rise in vehicle traffic and congestion.</p> <p>Adding another 4 dwellings, with 3 double-car width driveways, all facing Antonio Place, will make pedestrian movement dangerous and hazardous with greatly increased vehicle movement, limited visibility due to proposed landscaping and cars exiting driveways.</p>												
<u>Applicant's SEE Commentary:</u>													
<p><i>Clause 4.13 of the GRDCP requires carparking to be provided in accordance with: Council's Parking Code listed on Appendix 1 of the GRDCP; and the ratios provided for the relevant precinct listed in Section 3 of the GRDCP. The subject site is located in the 'New Collina Precinct, which requires the provision of 2 parking spaces for each 3+ bedroom dwelling & 1 visitor space per 4 units. The provision of visitor parking in a stacked format on driveways behind garages is considered to be acceptable in this instance.</i></p> <p><i>The proposed development comprises the construction of four (4) new dwellings on the subject land, which will result in an increase in the number of vehicle movements within the surrounding locality. The surrounding road network is considered to be able to adequately cater for the anticipated increase in traffic associated with the proposed development.</i></p>													
<p><u>Council's Assessment:</u></p> <p>The proposal meets the parking requirements of the GRDCP and is consistent with the objectives outlined in Part 4.13 of the DCP.</p> <p>Precinct Specific Controls</p> <table border="1"> <thead> <tr> <th>Max. FSR</th> <th>Max. Height</th> <th>Parking</th> </tr> </thead> <tbody> <tr> <td>0.5:1</td> <td>9 m</td> <td>1 Bedroom Unit 2 Bedroom Unit 3+ Bedroom Unit Visitors</td> </tr> <tr> <td>Corner Lot</td> <td>-</td> <td>1 space 1.5 space 2 spaces 1 space per 4 units</td> </tr> <tr> <td>0.7:1</td> <td></td> <td></td> </tr> </tbody> </table> <p>Requirement –</p> <p>Three Bedroom Units - 2 space Visitors – 1 Space per 4 Units 4 x Four /Three Bedroom Units – 2x4 = 8 spaces 9 parking spaces where only 4 need to be located undercover Provided – Dwelling 1 and 2 – 4 spaces - undercover parking spaces Dwelling 3 and 4 – 2 spaces undercover parking spaces</p> <p>Two stacked parking spaces are provided in front of the garages for Dwellings 1 and 2 (Appendix 1 – Griffith Parking Code 3.2.2(i)).</p> <p>Two onsite outdoor parking spaces are provided in front of Dwellings 3 and 4. A variation statement has been submitted by the applicant.</p> <p>In total, ten (10) parking spaces have been provided, consistent with the parking rates outlined in the Precinct Statement (New Collina) and the Griffith Parking Code.</p>		Max. FSR	Max. Height	Parking	0.5:1	9 m	1 Bedroom Unit 2 Bedroom Unit 3+ Bedroom Unit Visitors	Corner Lot	-	1 space 1.5 space 2 spaces 1 space per 4 units	0.7:1		
Max. FSR	Max. Height	Parking											
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Corner Lot	-	1 space 1.5 space 2 spaces 1 space per 4 units											
0.7:1													

Submitters' Issues, Applicant's SEE Commentary & Council Assessment	
	<p>The development provides six (6) undercover parking spaces, exceeding the requirement of four (4) spaces as stipulated in Section 5.5.2(c) of the GRDCP.</p> <p>Accordingly, the proposal meets the parking requirements by offering sufficient and convenient parking for both residents and visitors, thereby maintaining the amenity of the site and adjoining properties.</p> <p>Additionally, the proposal includes two (2) extra parking spaces intended for visitor use, arranged in a stacked format behind the garages of Dwellings 1 and 2.</p> <p>The design ensures that vehicle movements will enter and exit the site in a forward direction, enhancing safety and traffic flow.</p> <p>Antonio Place is a local street and the number of dwellings and thus vehicles within the street are within the environmental capacity of the road network. There is adequate room for both vehicles and pedestrians to utilities the street.</p> <p>Hillam Drive is a local access road with moderate current traffic volumes typical of a residential street. The additional traffic generated by the proposed development will not exceed the capacity of the road.</p> <p>Therefore, the development is not expected to cause an unreasonable increase in traffic or adversely affect the amenity of the surrounding residential neighbourhood.</p>
Garbage collection	<p>With four additional units, the number of bins requiring placement on collection day will significantly increase, leading to overcrowding of the kerb, potential blocking of driveways, and poor visual presentation.</p> <p>The addition of four units will significantly increase the number of bins requiring placement on collection day, which may result in kerbside overcrowding, potential obstruction of driveways, and a negative visual impact on the streetscape.</p> <p><u>Applicant's SEE Commentary:</u></p> <p><i>Solid waste generated by occupation/use of the proposed dwellings can be disposed of via Council's kerb-side collection service. It is proposed that each of the new dwellings will have separate garbage & recycling bins that can be stored on-site. Adequate provision exists for each dwelling's bins to be placed adjacent to the kerb on Antonio Place on collection days without restricting arrangements for vehicular access to either the proposed dwellings or other dwellings fronting Antonio Place.</i></p> <p><u>Council's Assessment:</u></p> <p>The site is designated for multi-dwelling development and it has two street frontages. It is likely that the northern unit can utilise Hillam</p>

Submitters' Issues, Applicant's SEE Commentary & Council Assessment	
	Drive for their garbage bins. There is adequate parking on site for 2 - 4 vehicles per unit so that their cars are on site on bin day.
Fire vehicle	<p>The Fire and Rescue NSW, Fire Safety Guidelines, Policy, 7.1.2, a minimum width required for general fire appliance access is 4.5 meters wide. If vehicles are parked on both sides of the street at the entrance to the cul-de-sac, this significantly impedes fire trucks from entering the street in an emergency, thus, putting lives and property at risk.</p> <p><u>Applicant's SEE Commentary:</u></p> <p>Not addressed in the SoEE.</p> <p><u>Council's Assessment:</u></p> <p>This is outside the bounds of Council's approval process and isn't something that Council has any control over.</p>
Poor street appeal, over development reduce value of the property	<p>The proposed units are considered out of character with the existing streetscape and are likely to detract significantly from the visual appeal of the street.</p> <p><u>Applicant's SEE Commentary:</u></p> <p><i>Landscaping will be provided within the building setback areas off both Hillam Drive & Antonio Place to enhance the appearance of the proposed development.</i></p> <p><i>The proposed development provides for at least 25% of the area located forward of the proposed building's facades to Antonio Place & Hillam Drive to be landscaped. In this regard, approximately 39% of the site's building setback area off Antonio Place and approximately 88% of the site's building setback area off Hillam Drive will be landscaped.</i></p> <p><u>Council's Assessment:</u></p> <p>The loss of property values is not a matter of consideration under the Environmental Planning and Assessment Act.</p> <p>The applicant indicates that the proposal complies with the Floor Space Ratio (FSR) provisions of the DCP – FSR = 0.662:1.</p> <p>The development meets the FSR standard of 0.7:1 applicable for the corner lots to the New Collina Precinct, which supports the retention of a low-density character while allowing for strategically located multi-dwelling housing.</p> <p>The proposed multi-unit development is situated on a corner lot and addresses both frontages. Entry porches have been incorporated into the primary façade design, which features a combination of recessed and projecting elements to create visual interest. The garages are recessed 5.5 metres behind the front building line, reducing their visual prominence and contributing to a more pedestrian-friendly streetscape.</p>

Submitters' Issues, Applicant's SEE Commentary & Council Assessment	
	<p>Additionally, a projected side wall with a gable-end roof, along with aluminium-framed windows, has been included to enhance the architectural detailing and improve the overall aesthetic quality of the street façade along Hillam Drive. (Refer to Attachment B – <i>Front Elevations of the dwellings</i>).</p> <p>Many of the existing houses in the Collina area have been constructed using standard housing plans provided by various project home builders, resulting in predominantly single-storey dwellings with limited variation in the streetscape.</p> <p>While the proposed multi-dwelling development differs in form from the surrounding built environment, it is not inconsistent with the broader character of the area. Two-storey dwellings are not prohibited in Griffith, and there are examples of such developments that integrate successfully without dominating the streetscape.</p> <p>The proposal is compliant with the relevant provisions of the GRDCP and is considered to be consistent with the intended character of the Collina area. Accordingly, the proposed development is not expected to have a detrimental impact on the streetscape or the aesthetic quality of the neighbourhood.</p> <p>The use of James Hardie cladding for the first floor, in combination with brick veneer at the ground level, is consistent with material finishes found within the locality and does not present an adverse visual impact on the streetscape.</p> <p>Overall, the proposed dwellings are considered to maintain and complement Griffith's built character and integrate appropriately into the existing urban context.</p> <p>The lot was designated for multi-dwelling development at the time of the overall subdivision and it is within the Section 88B instrument for that purpose.</p> <p>The proposed development brings the desired outcomes identified in Part 2.4.2 of the Griffith Housing Strategy 2019 by facilitating an increase in the supply of multi-dwelling housing.</p>
Privacy	<p>The proposed dwellings may result in a reduction of privacy for existing residents.</p> <p><u>Applicant's SEE Commentary:</u></p> <p><i>The proposal relates to the construction of double-storey dwellings that are not consistent with the height of existing nearby dwellings, the buildings have been purposefully designed not to overlook or overshadow adjoining & adjacent dwellings.</i></p> <p><u>Council's Assessment:</u></p> <p>The upper floors of each proposed dwelling contain bedrooms, while the main living areas are located at ground level.</p>

Submitters' Issues, Applicant's SEE Commentary & Council Assessment	
	<p>Part 4.9 (c) states,</p> <p>a) <i>Dwellings or additions should be designed so that windows, balconies and decks are not situated directly opposite windows of primary rooms (living, kitchen, dining) of any adjoining dwellings, unless privacy issues can be addressed.</i></p> <p>The required setbacks have been provided from all four boundaries, with a 1.5-metre setback to the side boundary and a 3-metre setback to the rear boundary. No balconies are proposed as part of the development. A minimum sill height of 1.7 metres is proposed for all first-floor windows facing the side and rear boundaries, in accordance with privacy requirements.</p> <p>Proposed landscaping and boundary fencing will provide adequate privacy to the ground floor living/dining areas and private open space (POS).</p> <p>No windows are proposed to the upper-floor bedrooms on the north-western and south-western elevations that would result in overlooking of adjacent properties. In addition, views into neighbouring properties are further obscured by existing boundary fencing and the proposed landscaping treatments.</p> <p>As such, the proposal complies with the privacy provisions of the GRDCP and is consistent with the objectives of Part 4.9 of the DCP.</p> <p>Based on the above, it is considered that the proposed development will have minimal impact on the privacy of adjoining properties.</p>
Summary	<p><u>Council's Assessment:</u></p> <p>The proposed development is consistent with the aims and objectives of the Griffith Local Environmental Plan 2014 and complies with the relevant controls outlined in the Griffith Residential Development Control Plan 2020.</p> <p>The multi-dwelling housing proposal aligns with the intended future character of the New Collina Precinct and satisfies the provisions of Part 5.2.2 of the RDCP and Part 2.4.2 of Griffith Housing Strategy 2019.</p> <p>Having considered the submissions received, the assessment has determined that the proposal is in accordance with the applicable planning controls and principles relating to height, bulk, scale, privacy, solar access, and parking requirement. On this basis, Council can support the development application, and approval is recommended.</p>

SECTION 4.15 (1) (e) the public interest

The provisions of section 4.15(1)(e) of the Environmental Planning and Assessment Act 1979 provides an overarching requirement to take into account the public interest. It is considered that the public interest is best served by the consistent application of the requirements of the relevant Commonwealth and State government legislation, environmental planning instruments, development control plan, Council policy, and by Council ensuring that any adverse effects on the surrounding area and the environmental are avoided.

On the basis that the proposed development is considered to be consistent with the aims and objectives of Griffith Land Use Strategy; Griffith Local Environmental Plan 2014 and other relevant environmental planning instruments, development control plans or policies; and Land and Environment Court Planning Principles, it is therefore unlikely to raise any issues that are contrary to the public interest.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Refusal to grant consent subject to reasons to be provided by Councillors.

OPTION 3

Any other resolution.

POLICY IMPLICATIONS

There are no anticipated policy implications pertaining to the support of Option 1 of this report.

FINANCIAL IMPLICATIONS AND RISK

There are no adverse financial implications for Council through adopting the recommendation. If the application were to be refused, the applicant or owner has the lawful ability to pursue an appeal through the Land & Environment Court.

Moderate Low Risk: Minor financial loss > \$10,000 to \$1 million.

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

There are no reasonably anticipated legal or statutory implications for Council through adopting the recommendation.

Serious Moderate Risk: Significant policy or regulatory breach/s, resolved through negotiation or remedial action. Exposure to possible litigation risks. Most exposures covered by Insurance.

ENVIRONMENTAL IMPLICATIONS AND RISK

There are no reasonably anticipated adverse environmental implications through supporting the proposal.

Moderate Low Risk: Minor environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

There are not considered to be any adverse impacts for the wider community in supporting this application.

Moderate Low Risk: Minor adverse public/staff reaction and/or negative publicity. Resolved with Manager or Director Comment. No impact on staff morale.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 7.1 Encourage strategic planning, balanced growth and sustainable design.

CONSULTATION

Senior Management Team, Director Sustainable Development, Planning & Environment Manager, Building Services Coordinator, Acting Engineering Design & Approvals Manager, Information Management, Applicant and Community through the Community Participation Plan.

ATTACHMENTS

- (a) Attachment A - DA 82/2025 - Draft Conditions of Consent (under separate cover) [✉](#)
- (b) Attachment B - DA 82/2025 - DA Documents - 6 Antonio Place, Griffith (under separate cover) [✉](#)
- (c) Attachment C - DA 82/2025 - Redacted Submissions - 6 Antonio Place, Griffith (under separate cover) [✉](#)
- (d) Attachment D - DA 82/2025 - Development Assessment Report (under separate cover) [✉](#)

CLAUSE CL02

TITLE Adoption of Local Policies - Tree Preservation Order, Tree Policy and Onsite Detention Policy

FROM Leanne Austin, Governance Manager

TRIM REF 25/96247

SUMMARY

At the Ordinary Meeting of Council held 22 July 2025 it was resolved that the following draft Local Policies be placed on public exhibition for a period of 28 days allowing 42 days for submissions to be received:

- Tree Preservation Order PG-CP-401
- Tree Policy PG-CP-402
- Onsite Detention Policy CS-CP-404.

Comments or submissions were received up to 4.00pm, 3 September 2025.

RECOMMENDATION

Council adopt the Tree Preservation Order, Tree Policy and Onsite Detention Policy Local Policies attached to this report.

REPORT

The abovementioned draft Local Policies were placed on public exhibition following the Council Meeting held 22 July 2025.

No submissions were received during the exhibition period in relation to the exhibited policies.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council could choose not to adopt the local policies. In that case, the local policies will automatically expire on 2 October 2025.

In accordance with Section 165(4) of the Local Government Act 1993A local policies are automatically revoked at the expiration of 12 months after the declaration of the poll for that election.

POLICY IMPLICATIONS

Council policies provide the framework from within which Council staff work and make decisions. Section 165(4) of the *Local Government Act 1993* states that local policies will be

automatically revoked at the expiration of 12 months after the declaration of the poll for that election.

FINANCIAL IMPLICATIONS AND RISK

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

This report is in accordance with the Local Government Act 1993. If Council does not adopt the abovementioned local policies before 2 October 2025, the policies will be revoked.

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

The community would expect Council to review its policies on a regular basis to ensure they reflect current practices and adherence to governing legislation. The community is able to comment on the policies during the review process.

Moderate Low Risk: Minor adverse public/staff reaction and/or negative publicity. Resolved with Manager or Director Comment. No impact on staff morale.

SERVICE DELIVERY IMPLICATIONS AND RISK

Moderate Low Risk: Short term interruption of services or operations. Limited impact to staff and service standards. Short term contractor performance affected.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of risk management, strategic planning, policies, procedures and service standards to enhance accountability, resilience and informed decision making.

CONSULTATION

Senior Management Team
Roads, Parks & Pathways Enhancement Committee
Public Exhibition

ATTACHMENTS

- (a) (PG-CP-401) Tree Preservation Order (under separate cover) [↗](#)
- (b) (PG-CP-402) Tree Policy (under separate cover) [↗](#)

(c) (CS-CP-404) Onsite Detention Policy (under separate cover) [u](#)

CLAUSE CL03

TITLE Quick Turn Around Grant Application for Yenda P & C

FROM Melissa Canzian, Community Development Coordinator

TRIM REF 25/101009

SUMMARY

A Quick Turn Around Grant (under the Community Grant Program Policy) was received from the Yenda P&C for the youth program '**Bloom From Within**' – **Self Confidence and Wellbeing Youth Program** for Year 5 & 6 female students at Yenda Public School.

The request for funding for the event was received in mid-August 2025, with the actual event being scheduled for 4 September 2025 due to Facilitator availability. Due to the Council Report cycle, the application for funding was therefore not able to be presented to Council prior to the event occurring.

The current Community Grant Policy deems post-funding of events as an ineligible activity. If grant funding is not approved post-event, the applicant will need to seek alternative sources of funding, such as charity fund-raising, to cover associated costs in addition to their contribution.

RECOMMENDATION

- (a) **Council approve funding for the application for Community Grant Funding from Yenda P&C for the program 'Bloom From Within' – Self Confidence and Wellbeing Youth Program noting the application was received by Council prior to the event occurring.**
- (b) **Council note this program is aligned with the 2023 Griffith City Council Youth Impact Report Objective 3 "*Co-design leadership and capacity building opportunities for Young People to become more engaged in community issues*".**

REPORT

The Community Grant Program supports applications from organisations that address the needs of the community as outlined in Council's Strategic Plan 'We Are Griffith 2025-2035' and associated strategies. The program aims to support new initiatives, activities and projects that increase community capacity to address unmet needs, improve well-being and harmony, and reduce isolation of disadvantaged groups and improve social wellbeing.

This empowering program, the Bloom from Within – EmpowHer Stage 4 Program, is designed specifically for female students in Year 5 and 6. Its main goal is to enhance their self-confidence and wellbeing through a series of engaging activities and discussions.

The program will help students understand their personal values, personality traits and belief systems, recognise and manage peer pressure, and become aware of internal dialogue and how this can impact their actions.

Additionally, the program promotes healthy body image, builds awareness about social media, explores the complexities of emotions, and teaches students how to recognise and set boundaries in relationships. Equipping the students with skills to help them succeed and thrive as they transition into their teenage years.

One specific aim of the Yenda Public School community encouraging student participation in this program is to promote positive peer relationships and foster open communication. We are hopeful that this approach will help address existing conflicts among the students, support reconciliation efforts, and advance the inclusion of individuals who may be experiencing isolation, ensuring that the students feel safe and at ease within their school environment.

By having this program delivered to the Yenda Public School Year 5 & 6 female students within their own school peer group and school environment, encourages the students to feel more confident in opening up and expressing their feelings, in particular when it comes to discussing and reconciling peer relationships, and to take full advantage of what the program has to offer them both individually and as a peer group.

The program will be delivered via two (2) in person sessions to the students in a group setting by the program founder, Brooke Tilyard, a qualified NSW Government Teacher and Self-Confidence Educator.

OPTIONS

OPTION 1

As per recommendation.

OPTION 2

Council determine an alternative outcome to the Community Grant application from Yenda P&C.

POLICY IMPLICATIONS

Community Grant Program applications are governed by Community Grant Program Policy FS-CP-601.

FINANCIAL IMPLICATIONS AND RISK

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

The spirit of the Community Grant Program is to support organisations/groups/individuals whose applications address the priorities as articulated in Council's Community Strategic Plan.

The purpose of the Program is to:

- Provide seed funding for new initiatives which will benefit the community
- Facilitate Cultural and Arts events/activities/services
- Assist fund research into local service requirements
- provide financial assistance to enhance social wellbeing
- Provide assistance to elite sports persons, artists, musicians, students selected to represent NSW or Australia at significant events.

The Community Grant Program Policy (FS-CP-601) brings available Council funds in line with best practice and ensures that grants awarded are done so transparently and are strategic in nature.

Moderate Low Risk: Short term interruption of services or operations. Limited impact to staff and service standards. Short term contractor performance affected.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community. 2.2 Maximise opportunities to secure external funding for partnerships, projects and programs.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Community Grants Matrix (confidential)
- (b) Bloom from within quote (confidential)
- (c) Annual Statement Yenda P&C (confidential)
- (d) Yenda P and C Public Liability (confidential)

CLAUSE CL04

TITLE Disclosures by Councillors and Designated Persons Returns - August 2025

FROM Melanie Hebrok, Senior Governance Officer

TRIM REF 25/101027

SUMMARY

The Disclosures by Councillors and Designated Persons Returns for the recently appointed General Manager and Planning and Environment Compliance Officer are to be tabled at the meeting.

RECOMMENDATION

The Disclosures by Councillors and Designated Persons Returns for the General Manager and the Planning and Environment Compliance Officer be noted by Council.

REPORT

The Disclosures by Councillors and Designated Persons Returns for the recently appointed General Manager and Planning and Environment Compliance Officer are to be tabled at the meeting.

OPTIONS

Councillors and designated persons are to comply with the requirements of the Model Code of Conduct in relation to disclosures of interest.

POLICY IMPLICATIONS

Council's Code of Conduct Policy Part 4 Conflict of Interests.

FINANCIAL IMPLICATIONS AND RISK

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

The Model Code of Conduct for Local Councils in NSW - Disclosure of interests in written returns states:

4.21 A councillor or designated person must make and lodge with the general manager a return in the form set out in Schedule 2 to this Code, disclosing the councillor's or designated person's interests as specified in Schedule 1 to this Code within 3 months after:

- (a) becoming a councillor or designated person, and
- (b) 30 June of each year, and

(c) the councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).

4.22 A person need not make and lodge a return under clause 4.21, paragraphs (a) and (b) if:

(a) they made and lodged a return under that clause in the preceding three (3) months, or
(b) they have ceased to be a councillor or designated person in the preceding three (3) months.

4.23 A person must not make and lodge a return that the person knows or ought reasonably to know is false or misleading in a material particular.

4.24 The general manager must keep a register of returns required to be made and lodged with the general manager.

4.25 Returns required to be lodged with the general manager under clause 4.21(a) and (b) must be tabled at the first meeting of the council after the last day the return is required to be lodged.

4.26 Returns required to be lodged with the general manager under clause 4.21(c) must be tabled at the next council meeting after the return is lodged.

4.27 Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of risk management, strategic planning, policies, procedures and service standards to enhance accountability, resilience and informed decision making.

CONSULTATION

Senior Management Team

ATTACHMENTS

Nil

CLAUSE CL05

TITLE Investments as at 31 July 2025

FROM Vanessa Edwards, Finance Manager

TRIM REF 25/91464

SUMMARY

This report details Council's investments performance at the month of July 2025.

RECOMMENDATION

The report be noted by Council.

REPORT

In accordance with Section 212 of the Local Government (General) Regulation 2021, it is hereby certified that the investments detailed in the attached schedules have been made in accordance with Section 625 of the Local Government Act 1993, its Regulations and Council's current Investment Policy and Strategy which were last amended and adopted on 14 July 2023.

Management is striving to continuously build up cash and investment returns to ensure ongoing financial stability, allocate funds to reserves and provide ongoing liquidity into the future.

Note - Of the cash and investments shown in this report:

- 91% is externally restricted, i.e., there are binding legal restrictions about how and where council can use these funds.
- 9% is internally restricted, i.e., council has made a decision to put these funds aside for a specific purpose
- Less than 1% is unrestricted, i.e., council can use this money for discretionary projects or activities.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other Resolution of Council.

POLICY IMPLICATIONS

The actions taken comply with Council's current investment policy and strategy, and the Ministerial Order as provided by the NSW Office of Local Government.

FINANCIAL IMPLICATIONS AND RISK

As at the 31 July 2025, Council had received a total of \$267,229 in interest coupon payments.

The overall net interest income recognised (when combining both interest received and mark-to-market entries) at 30 July 2025 was \$334,716. The annual budget for 2025/26 is \$2,923,000, with a year-to-date budget of \$245,083 at July 2025.

Council has a mix of growth and fixed income investments in the portfolio and at certain times growth assets are exposed to equity market fluctuations (volatility) as well as rises in interest rates and may incur non-cash valuation reductions that can impact on reported profits. These are long term assets and Council has no intention of divesting any of these assets when at cyclical lows and therefore crystallising any losses. Invariably, these assets will regain and increase their values over time and they make up a valuable diversity in Council's portfolio overall.

Due to the high volatility across investment markets, it is difficult to obtain cash yields whilst maintaining appropriate diversification of investments and not be exposed to potential fluctuations in the carrying value of these assets. Council's investments are diversified primarily across TCorp Managed Funds, term deposits, fixed income bonds and floating rate notes which are largely determined by the restrictions in place by the Minister's Order. Council's investments are diversified, all highly rated and of high quality.

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Section 212 of the Local Government (General) Regulation 2021.

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a)	Statement of Funds at 31 July 2025 ↓	49
(b)	Investments Returns Analysis 12 Months Annualised Yields ↓	50
(c)	TCorp Monthly Economic Report July 2025 ↓	51

(a) Statement of Funds at 31 July, 2025

GRIFFITH CITY COUNCIL
Statement of Funds Invested under Section 625 of the Local Government Act, 1993
31 July, 2025

INVESTMENTS

Annual Return	Type	Valuation Balance as at 31 July, 2025	Interest Recognised July, 2025	Revaluation Movements Recognised July, 2025	Fund as a Percentage of Total Investments
Cash/Managed Funds					
5.370%	Pendal Institutional Cash Fund	9,000.78	39.92	0.01%	
11.030%	Perpetual Credit Income Fund	1,135,345.40	10,044.48	1.44%	
1.24%	NSW Treasury Corp -Long Term Growth Fund	1,953,013.10	23,900.48	2.47%	
8.04%	NSW Treasury Corp -Medium Term Growth Fund	6,202,321.77	37,758.13	7.65%	
5.13%	NSW Treasury Corp - Short Term Income Fund	4,119,169.27	14,381.98	1,830.39	5.22%
3.350%	UBS Cash Management Trust Account	75,479.75	285.67		0.10%
3.500%	ANZ Premium Business Saver Account	7,878.61	25.00		0.01%
Term Deposits					
4.000%	AMP 365 Day Term Deposit Maturity 5/6/26	2,000,000.00	6,666.67		2.53%
4.000%	BOQ 1 Year Term Deposit Maturity 10/6/2026	1,099,763.48	3,665.88		1.39%
4.480%	Westpac Bank 2 Yr Term Deposit Maturity 9/9/2026	3,000,000.00	11,200.00		3.80%
4.950%	NAB 1 Year Term Deposit Maturity 9/9/2025	2,000,000.00	8,250.00		2.53%
4.000%	BOQ 1 Year Term Deposit Maturity 10/6/26	2,000,000.00	6,666.67		2.53%
4.590%	Westpac Bank 18 Month Term Deposit Maturity 30/3/26	3,000,000.00	11,475.00		3.80%
4.880%	ING 3 Yr Term Deposit Maturity 8/11/2025	4,000,000.00	16,355.80		5.07%
4.300%	Westpac Bank Notice Saver 60 Day	2,779,705.73	10,114.69		3.52%
4.250%	Westpac Bank Notice Saver 31 Day	5,879,659.93	21,146.82		7.45%
5.000%	NAB 3 Yr Term Deposit Maturity 9/10/2026	3,500,000.00	14,583.33		4.43%
4.400%	Rabo Bank 5 Yr Term Deposit Maturity 26/6/2029	2,500,000.00	9,166.67		3.17%
4.430%	Rabo 4 Yr Term Deposit Maturity 2/7/2025	2,000,000.00	7,383.33		2.53%
4.580%	Rabo Bank 5 Yr Term Deposit Maturity 1/7/2030	2,000,000.00	7,633.33		2.53%
5.250%	Rabo Bank 4 Yr Term Deposit Maturity 25/07/2029	2,000,000.00	8,750.00		2.53%
5.190%	NAB 2 Year Term Deposit Maturity 29/6/2026	2,000,000.00	8,650.00		2.53%
5.300%	Rabo Bank 4 Yr Term Deposit Maturity 26/6/2028	2,500,000.00	11,041.66		3.17%
5.090%	Rabo Bank 5 Yr Term Deposit Maturity 14/1/2030	2,000,000.00	8,483.33		2.53%
4.450%	Bendigo Adelaide Bank 4 Month Term Deposit Maturity 29/8/2025	7,000,000.00	25,616.10		8.66%
Bank Bonds/Floating Rate Notes #					
1.250%	NSW Treasury Corp Bond (\$2M Face Value) Maturity 20/11/30	1,743,740.00	(3,340.00)		2.21%
2.000%	NSW Treasury Corp Bond (\$2M Face Value) Maturity 8/3/33	1,680,540.00	360.00		2.13%
1.750%	Government of the ACT Bond (\$600K Face Value) Maturity 17/5/30	540,900.00	(1,698.00)		0.68%
4.500%	NAB FRN (\$1.7M Face Value) Maturity 10/05/2027	1,705,440.00	238.00		2.16%
4.450%	NAB FRN (\$1.6M Face Value) Maturity 18/10/2027	1,618,192.00	(4,352.00)		2.05%
4.529%	NAB FRN (\$1.6M Face Value) Maturity 18/03/2030	1,604,800.00	1,984.00		2.03%
4.125%	WBC Floating Bond (\$2.5M Face Value) Maturity 12/12/2025	2,501,050.00	(625.00)		3.17%
4.521%	WBC Floating Bond (\$1.5M Face Value) Maturity 21/01/2030	1,505,265.00	17,724.58	1,935.00	1.91%
4.794%	Bendigo Adelaide Bank FRN (\$800k Face Value) Maturity 08/05/2027	804,776.00		136.00	1.02%
5.294%	Maitland Mutual Limited FRN (\$500k Face Value) Maturity 15/05/2028	500,655.00		(725.00)	0.63%
	Total	78,966,695.82	229,466.51	67,486.40	100%

*YTD Fund Return

Bank Bonds/Floating Rate Notes will have positive or negative revaluations from month to month. Upon maturity date the principal investment will be paid back in full.

Balance of Griffith City Council Trading Bank Account 17,466,611.19
 GHFL/HHF Bank Account Balances 24,236.94

Total Cash & Investments at 31/07/25**96,457,543.95****RETURN ON INVESTMENTS**

Return on Investments Analysis	Actual
Accumulated Return on Investments Brought Forward	-
Interest received on Griffith Health Facilities Limited Bank Accounts YTD July 2025	15.13
Return on Investments for the month of July 2025	296,952.91
Trading Bank Account Interest Received for the month of July 2025	37,747.69
Total Return of Investments YTD July 2025	334,715.73

Fund	Original Budget Annual Total	Budget YTD	Actual YTD
Ordinary Fund	1,150,000.00	97,000.00	134,564.07
Water Fund	1,020,000.00	85,000.00	111,125.98
Sewerage Fund	500,000.00	42,000.00	65,972.62
Waste Fund	250,000.00	20,833.00	22,614.13
Western Riverina Library	3,000.00	250.00	438.93
Total	2,923,000.00	245,083.00	334,715.73
		Percentage of Year at Report Date	8.33%

In accordance with Section 212 of the Local Government (General) Regulation 2021, I hereby certify that the investments detailed above are made in accordance with the Local Government Act, its regulations and Council's investment policy adopted on 14 July, 2023.

RESPONSIBLE ACCOUNTING OFFICER

(b) Investments Returns Analysis - 12 month Annualised Yields

INVESTMENT RETURNS ANALYSIS - 12 MONTH ANNUALISED YIELDS			
Month	Average Funds Invested for the month	Return on Investment/ Revaluation Adjustments	Yield %
Aug-24	\$66,824,501	\$321,454	0.48%
Sep-24	\$66,444,946	\$322,607	0.49%
Oct-24	\$67,268,190	\$62,279	0.09%
Nov-24	\$66,657,673	\$448,748	0.67%
Dec-24	\$66,599,699	\$262,196	0.39%
Jan-25	\$69,757,354	\$321,937	0.46%
Feb-25	\$71,650,559	\$300,001	0.42%
Mar-25	\$71,236,835	\$170,445	0.24%
Apr-25	\$74,343,469	\$356,095	0.48%
May-25	\$78,289,264	\$467,698	0.60%
Jun-25	\$78,756,807	\$417,921	0.53%
Jul-25	\$78,909,976	\$296,953	0.38%
12 Month Annualised Performance			5.23%
Current Year Performance Jul 25 - Jun 26			0.38%
(Cash basis only, net of fees)			

Monthly economic report

The global economy

Financial markets remained focused on trade-related developments in July, with investor sentiment boosted by the announcement of new trade deals. This saw a 'risk on' tone in markets, with global equities and bond yields rising.

The trade deals that have been announced so far provide more certainty to some economies, although many details are still to be negotiated. Deadlines for negotiations with some other countries, including Mexico and China, were again extended. US trade deals with Japan and the European Union (EU) set a 15% tariff rate on imports, which importantly includes car exports to the US. As part of the deal, both Japan and the EU committed to significant investment in the US. The EU also agreed to large purchases of energy from the US.

While investors' reaction to the US-Japan deal was generally positive, the US-EU deal triggered a fall in European equity markets, the euro and a fall in European bond yields. This reflects concerns about a slowing in European economic growth because of the tariffs, which are almost as high as those announced on 2 April ('Liberation Day'). The European Central Bank held rates steady in July and signalled it was likely to keep rates steady for a while, though investors still think one more rate cut is likely.

It is still too early to see the full impact of higher tariffs on the US economy. The initial effects on inflation were evident in the June data, with notable price rises for those goods levied with higher tariffs (e.g. household appliances and clothing). Larger impacts on inflation are expected in coming months as most firms have been slow to adjust prices. Some firms have signalled impending price rises, while others are waiting to see where tariff rates settle before making pricing decisions.

As tariff-induced price rises have been limited to date, it is also too early to see the impact of higher prices on consumer spending. The US economy grew at a healthy pace in the June quarter and, importantly, the labour market remains resilient. This allows the US Federal Reserve (Fed) to wait to see the impact of tariffs on the US economy before lowering interest rates further.

China's economy has also shown resilience to higher tariffs, with strong growth in exports and manufacturing activity continuing to drive economic activity in the first half of 2025. Weaker exports to the US have been more than offset by stronger exports to the rest of the world. This likely reflects Chinese firms diverting exports to the US through other countries to avoid the high tariffs on goods from China, although this is difficult to quantify.

The Australian economy

The Reserve Bank of Australia (RBA) surprised markets in July by keeping interest rates unchanged, despite a widespread expectation of a 25bps rate cut. The RBA's new Monetary Policy Board (MPB) voted 6-3 to keep rates on hold, opting to wait for more evidence that inflation was on track to return to the 2-3% inflation target. The RBA Governor described the decision as reflecting differences of opinion about the timing of rate cuts, rather than the direction of interest rates.

Inflation data for the June quarter was in line with the RBA's most recent forecasts, providing the RBA with the comfort it needs to resume lower interest rates further. Inflation is within the RBA's

target band and inflation in areas where the RBA has been more worried about – particularly services inflation – have continued to ease rapidly.

The softer labour market data in June also strengthens the case for a rate cut sooner, with employment growth weak and the unemployment rate rising to 4.3%. A rate cut by the RBA in August is widely expected by investors, who also see a further 3 rate cuts as likely, with the cash rate reaching 3.1% in early 2026.

Financial market commentary

Improving risk appetite saw most equity markets rise in July as investors became less concerned that tariffs would crunch global growth. Bond yields also rose and financial market volatility was low.

Equity markets (performance in local currency, excluding dividends)

Most equity markets rose in July, with improved risk sentiment supported by progress on trade negotiations between the US and some of its trading partners. The MSCI World (ex-Australia) index rose by 1.3% while the MSCI Emerging Markets index gained 1.7%. The S&P500 gained 2.2%, with positive corporate earnings reports also boosting the equity market. In particular, the big tech companies continued to deliver strong earnings growth.

US equities have now easily surpassed their previous peak in February 2025 and are at a record high level. Equity markets in many other economies have also more than recovered the losses in early April following President Trump's Liberation Day announcement. This is despite tariffs being much higher than before President Trump got elected, and in some cases, being set almost as high as they were on Liberation Day (e.g. the EU).

The ASX200 gained 2.3% in July, supported by strong gains in resources stocks as concerns around China's economy diminished and iron ore and coal prices rose. The rotation into mining stocks saw bank' share prices fall, reversing some of the gains experienced in recent months.

Bond yields

The 'risk on' tone in markets also saw global bond yields rise in July. Short-term US yields rose most sharply, up 24bps, as investors pared back their expectations for rate cuts by the Fed. This was partly in response to the Fed Chairman reiterating the Fed's 'wait and see' approach. Australian 3-year yields ended the month 16bps higher, after the RBA unexpectedly held rates steady at its July meeting.

US and Australian 10-year yields rose 15bps and 10bps, respectively. Despite some volatility, 10-year yields in the US and Australia have traded in a narrow range over the past 6 months. This contrasts with 10-year yields in some other economies rising further over this time, particularly in Japan and Germany.

TCorp bond yields rose by less than Commonwealth Government bond yields in July, with the 10-year spread narrowing by 8bps to 60bps which is its lowest level in around 18 months.

Currency and commodity markets

The US dollar appreciated against a broad range of currencies in July, consistent with the larger rise in US bond yields compared with other economies. The Australian dollar fell sharply in late July to be 1.4% lower against the US dollar, reflecting increased conviction around RBA rate cuts following the Australian inflation data and waning expectations for US rate cuts.

However, the US dollar is still 8% lower in 2025 to date (on a trade-weighted basis) and 3.6% lower against the Australian dollar.

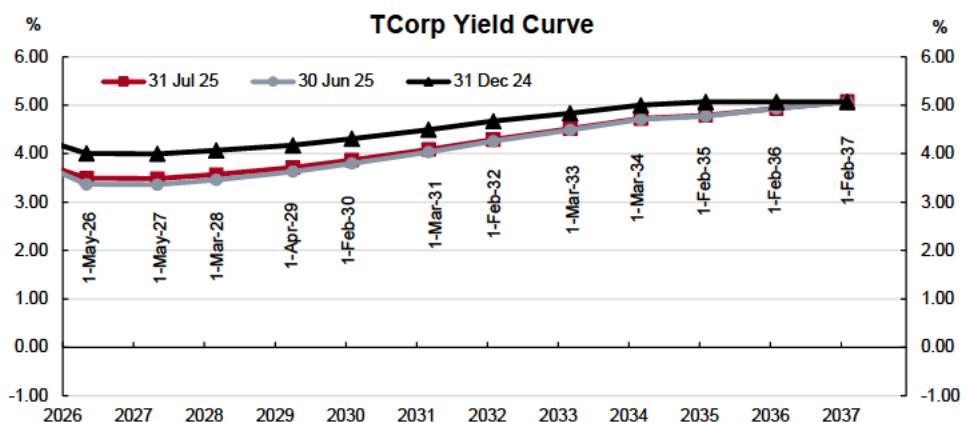
Financial market performance

Currency markets July 2025	Previous month close	Month high	Month low	Month close	Month change
AUD/USD	0.658	0.660	0.643	0.643	-2.4% ▼
AUD/EUR	0.558	0.564	0.554	0.563	0.8% ▲
AUD/JPY	94.79	96.98	94.41	96.86	2.2% ▲
AUD/GBP	0.479	0.489	0.477	0.486	1.5% ▲
AUD/BRL	3.575	3.657	3.554	3.598	0.7% ▲
AUD/INR	56.44	57.05	55.73	56.28	-0.3% ▼
AUD/CNY	4.714	4.729	4.626	4.626	-1.9% ▼
Equity markets* July 2025	Previous month close	Month high	Month low	Month close	Month change
MSCI World ex Australia	4138	4244	4133	4190	1.3% ▲
MSCI Emerging Markets	1223	1267	1226	1243	1.7% ▲
S&P/ASX200	8542	8757	8539	8743	2.3% ▲
S&P/ASX Small Ordinaries	3248	3381	3231	3338	2.8% ▲
S&P500 (US)	6205	6390	6198	6339	2.2% ▲
FTSE 100 (UK)	8761	9138	8775	9133	4.2% ▲
Stoxx600 (Europe)	541	553	540	546	0.9% ▲
DAX (Germany)	23910	24550	23673	24065	0.7% ▲
CAC 40 (France)	7666	7902	7663	7772	1.4% ▲
Nikkei 225 (Japan)	40487	41826	39460	41070	1.4% ▲
Hang Seng (HK)	24072	25667	23888	24773	2.9% ▲
Shanghai Composite (China)	3444	3616	3455	3573	3.7% ▲
Bovespa (Brazil)	138855	141264	132129	133071	-4.2% ▼
IPC (Mexico)	57451	58347	55518	57398	-0.1% ▼
S&P/BSE Sensex (India)	83606	83713	80891	81186	-2.9% ▼

*Returns are in local currency, and exclude dividend payments

Bond markets (%) July 2025	Previous month close	Month high	Month low	Month close	Month change
RBA Official Cash Rate	3.85	3.85	3.85	3.85	0.00 –
90 Day Bank Bill	3.60	3.77	3.58	3.68	0.08 ▲
180 Day Bank Bill	3.78	3.88	3.72	3.78	0.00 ▲
New institutional term deposits	4.20	4.20	4.10	4.10	-0.10 ▼
3 Year CGS Bond	3.26	3.51	3.26	3.42	0.16 ▲
10 Year CGS Bond	4.16	4.40	4.12	4.26	0.10 ▲
10 Year US Bond	4.23	4.48	4.24	4.37	0.15 ▲
10 Year German Bond	2.61	2.73	2.57	2.70	0.09 ▲
10 Year Japanese Bond	1.43	1.61	1.39	1.56	0.13 ▲

TCorp bonds (%) July 2025	Previous month close	Month high	Month low	Month close	Month change
20-May-26	3.37	3.56	3.34	3.50	0.13 ▲
20-May-27	3.36	3.57	3.33	3.49	0.12 ▲
20-Mar-28	3.46	3.68	3.43	3.57	0.11 ▲
20-Apr-29	3.63	3.83	3.59	3.71	0.08 ▲
20-Feb-30	3.80	3.99	3.76	3.87	0.07 ▲
20-Mar-31	4.03	4.22	3.99	4.09	0.05 ▲
20-Feb-32	4.26	4.43	4.21	4.29	0.03 ▲
08-Mar-33	4.49	4.67	4.45	4.51	0.02 ▲
20-Mar-34	4.71	4.90	4.67	4.72	0.01 ▲
20-Feb-35	4.77	4.96	4.73	4.79	0.02 ▲
20-Feb-36	4.93	5.12	4.89	4.93	0.00 ▼
20-Feb-37	5.06	5.26	5.02	5.08	0.01 ▲
24-Feb-38	5.18	5.38	5.13	5.20	0.02 ▲
CIB 2.75% 20 Nov 25	0.96	1.14	0.75	0.75	-0.21 ▼
CIB 2.50% 20 Nov 35	2.58	2.80	2.56	2.63	0.05 ▲



Source: TCorp

Commodity markets (US\$) July 2025	Previous month close	Month high	Month low	Month close	Month change
Brent Oil (per barrel)	67.6	73.2	67.1	72.5	7.3% ▲
Iron Ore (per tonne)	93.4	100.2	95.3	100.1	7.2% ▲
<hr/>					
TCorp forecasts		Dec-25	Jun-26	Dec-26	Jun-27
RBA Official Cash Rate		3.35	2.85	2.60	2.60
90 Day Bank Bill		3.25	3.00	2.75	3.00
10 Year CGS Bond		3.50	3.50	3.50	3.75



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About New South Wales Treasury Corporation (TCorp)

TCorp provides best-in-class investment management, financial management, solutions and advice to the New South Wales (NSW) public sector. TCorp is NSW's sovereign investment manager, responsible for A\$118 billion of assets under management, and acts as the central borrowing authority of the state, with a balance sheet of A\$198 billion. It is rated Aaa (Stable) by Moody's, AAA (Stable) by Fitch, and AA+ (Negative) by S&P.

Disclaimer

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MINUTES

AUDIT, RISK AND IMPROVEMENT COMMITTEE HELD IN THE MURRAY ROOM ON WEDNESDAY, 20 AUGUST 2025 COMMENCING AT 5:00 PM

PRESENT

COMMITTEE MEMBERS

Stuart Heffer (Chair) (Community Representative), Dorian Radue (Community Representative), George Youssef (Community Representative - Zoom)

Absent: Councillor Christine Stead (non-voting)

Quorum = 3

NON-VOTING ATTENDEES

National Audits Group, Stephen Prowse, National Audits Group, Phil Swaffield, NSW Audit Office, Nicky Rajani

STAFF

General Manager, Brett Stonestreet, Director Economic & Organisational Development, Shireen Donaldson, Director Business, Cultural, Financial Services, Matthew Hansen and Governance Manager & Minute Secretary, Leanne Austin

1 APOLOGIES

Apologies were received from Helen Brill (Community Representative) and Senior WHS & Risk Coordinator, Raymond McCloy.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Stuart Heffer and George Youssef that the minutes of the previous meeting held on 7 May 2025, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL15 was brought forward.

CL15 INTERIM MANAGEMENT LETTER - NSW AUDIT OFFICE

Mr Rajani advised that the NSW Audit Office auditors visited Griffith City Council recently and are working on the 2024/25 audit. The Interim Management Letter for the year ended 30 June 2025 was considered by the Committee. Mr Rajani stated there were four issues identified with management providing responses.

Mr Hansen advised Council staff will review current practices regarding some of the issues raised.

Mr Stonestreet advised that changes to processes are dependent on the availability of Council resources.

Mr Rajani advised the NSW Audit Office will continue to work with Council staff considering Council's risk appetite as to what is acceptable. Council's cash balance has been an issue and this will be monitored closely. The Audit Office will work with management regarding prior findings and update the Committee on progress.

RECOMMENDED on the motion of Stuart Heffer and George Heffer that the report be noted.

CL01 RISK MANAGEMENT FRAMEWORK

Mrs Donaldson advised training on Council's Risk Management Framework is now being rolled out to staff. Council is in the process of implementing a new CRM system and Intranet. The Risk Management Framework resources and tools will be made available to staff in an easy to use format.

Mrs Donaldson advised the Committee that a Business Continuity Plan exercise has been scheduled for later this year. Psychosocial training for staff is also continuing.

Ms Radue enquired about Council's risk register and risk reporting processes. Mrs Donaldson advised that Mr McCloy has compiled a risk register and an organisational risk assessment. These documents are being rolled out to staff as part of the training. Council is investigating ways to set prompts to ensure reviews are undertaken on a regular basis.

Mr Youssef stated his concerns with burnout of staff in light of the amount of work required to be done associated with implementation of new systems and the financial burden to Council.

Mrs Donaldson responded that management are aware and considerate of staff wellbeing. Budgets are monitored and training is provided inhouse where possible. A StateCover rebate assists Council by providing funding for wellbeing programs and training.

RECOMMENDED on the motion of Stuart Heffer and Dorian Radue that the Committee note the progress made with Council's Risk Management Framework and associated documents.

CL02 INTERNAL AUDIT REPORTS - ACCOUNTS PAYABLE AND COUNCIL PROPERTY MANAGEMENT

Mr Prowse provided an overview of the Accounts Payable report. The audit opinion was that Council's Accounts Payable and Sundry Creditors activities are partially effective with ten recommendations for improvement being made. Mr Prowse acknowledged Council has a number of controls in place. Mr Prowse highlighted the fact that the accounting software Civica has its limitations in terms of functionality and that Council should start planning for an improved, cloud-based system.

Mrs Donaldson advised Council has investigated options and will be scheduling time next year with a view to upgrading to the Altitude product. Council will also engage with other Councils who have gone through the conversion process.

Mr Stonestreet added that Council needs to be mindful of budgetary constraints and that improvements will be made where possible.

Mr Hansen acknowledged that the changeover to Altitude will require a huge commitment in time and money.

Mr Rajani enquired if the audit had revealed any duplicate payments as the report mentioned duplicate records were identified.

Mr Prowse advised that duplicate creditor files had been created, however there was no evidence of duplicate payments or incorrect bank details. The implementation of the EFTsure software will provide another control in this area.

Mr Prowse provided an overview of the audit conducted on Council's Property Management. The audit opinion was that Council's Property Management activities are partially effective with 18 recommendations being made.

Mr Prowse suggested that Council prepare a Property Management Strategy and review the Land Register on a regular basis. The register should integrate with Council's GIS system to ensure properties align with Council data. Leases and licences that have been subsidised at less than commercial rates, should be identified and reported in the Annual Report.

RECOMMENDED on the motion of Stuart Heffer and George Youssef that the Committee endorse the Accounts Payable and Property Management audit reports, recommendations and action plan as attached to the report.

CL03 TERMS OF REFERENCE AND CHARTER

Mrs Austin advised that the Terms of Reference attached to the report encompassed the changes agreed on at the previous meeting. Mrs Radue provided a review of the Charter and proposed that the reference to Internal Audit Manager be changed to Internal Audit Coordinator.

RECOMMENDED on the motion of Dorian Radue and Stuart Heffer that the Committee adopt the Terms of Reference (Attachment a) and Charter (Attachment b) incorporating the proposed amendments.

CL04 DRAFT ANNUAL ASSESSMENTS AND ANNUAL ATTESTATION

Mrs Austin provided an overview of the Draft Annual Assessments for Internal Audit and Risk Management. The Draft Annual Assessment for Internal Audit is to be provided to Committee members for comment by email.

Mr Stonestreet expressed his view that Council was compliant with its Risk Management and Internal Audit activities, while noting that the process was onerous given limited resourcing and the complex requirements of the Guidelines.

The Committee noted the Risk Management Annual Assessment and the Annual Attestation. The Annual Assessment of the internal audit function will be re-presented at the next meeting.

CL05 ENDORSEMENT OF GOVERNANCE FRAMEWORK

Mrs Austin advised that Council had recently endorsed the Governance Framework, Legislative Compliance Policy and Legislative Compliance Register.

Mrs Radue requested a copy of the OLG Compliance Calendar be provided to Committee members.

The Committee noted the report.

CL06 AGENDA FORWARD PLAN

Mr Prowse provided an update on the WHS Audit. Due to Council implementing the new Risk Management Framework, the WHS audit report has been put on hold, pending endorsement of new documentation. Internal auditors would be meeting with Council's Senior WHS & Risk Coordinator to gather more information, with the completed report to be issued in September.

RECOMMENDED on the motion of Stuart Heffer and George Youssef that the Agenda Forward Plan be noted.

CL07 CORE REQUIREMENTS CHECKLIST

Ms Radue enquired if there were any outstanding items. Mrs Austin advised that Council is on track and that the checklist is helpful to ensure Council is undertaking the requirements of the Guidelines. It was requested that updates be made in colour to make it easier for Committee members to identify new comments.

The Committee noted the report.

CL08 ITEMS LISTED IN SECTION 428 A OF THE LOCAL GOVERNMENT ACT 1993

Mrs Austin advised the report was presented to the Committee in order to meet the requirements of Section 428A of the Local Government Act 1993 as the Committee is required to have oversight of the following areas:

- (a) Compliance
- (b) Risk Management
- (c) Fraud Control
- (d) Financial Management
- (e) Governance
- (f) Implementation of Strategic Plan, Delivery Program and Strategies
- (g) Service Reviews
- (h) Collection of Performance Measurement Data by council
- (i) Other matters.

Ms Radue requested a report be prepared on Council's Compliance Management system

addressing its effectiveness and processes.

The Committee noted the report and requested that a report on Compliance Management and Council's compliance processes be presented to the November 2025 meeting.

CL09 INTEGRATED PLANNING AND REPORTING UPDATE

Mrs Austin advised that Council had met its Integrated Planning and Reporting requirements with the adoption of Council's Delivery Program, Operational Plan, Long Term Financial Plan, Workforce Management Plan and Asset Management Plan. Mr Stonestreet advised Council's Long Term Financial Plan indicates Council may need to consider another rate variation in future.

The Committee noted the report.

CL10 INQUIRY INTO LOCAL GOVERNMENTS TO FUND INFRASTRUCTURE AND SERVICES

Mr Stonestreet provided an overview of the Inquiry into Local Governments to Fund Infrastructure and Services.

Mr Hansen advised the Committee that new Guidelines had been released in relation to Council's Quarterly Reporting requirements.

The Committee noted the report.

CL11 INVESTMENT OF SURPLUS FUNDS POLICY

Mr Hansen advised Council's Investment of Surplus Funds policy will be reviewed along with all Business, Cultural, Financial Services directorate policies during this Council term. Although the policy requires formal adoption once a Council term, it also requires review by Council staff on an annual basis in line with the Ministerial Guidelines.

Mr Stonestreet advised that reconciliation of Council's investments are reported to Council on a monthly basis.

RECOMMENDED on the motion of George Youssef and Dorian Radue that the Committee note the report.

CL12 ENGAGEMENT LETTERS - DEPOT & STORES MANAGEMENT AND FLEET & PLANT MANAGEMENT

Mr Prowse advised that the Director Infrastructure and Operations had provided some feedback in relation to the engagement letters. Moving forward, the format of engagement letters will change in line with global internal audit standards.

RECOMMENDED on the motion of Stuart Heffer and George Youssef that the Committee endorse the Engagement Letters for Depot & Stores Management and Fleet & Plant Management.

CL13 SERVICE REVIEWS - UPDATE

Mr Stonestreet advised the gym will continue under GRALC management. Mrs Donaldson advised recruitment will resume for vacant positions and identified hours may be converted

to permanent roles rather than current casual arrangements.

Ms Radue enquired about progress of the roads service review. Mr Stonestreet advised he would take this on notice however limited resources impact the ability to implement some of the recommendations. A further update will be provided in November.

The Committee noted the report.

6 OUTSTANDING ACTION REPORT

Mrs Radue enquired if any progress had been made with the cybersecurity audit. Mrs Donaldson advised she would follow this up for the next meeting.

The Committee noted the report.

7 GENERAL BUSINESS

Mr Heffer thanked Mr Stonestreet for his time on Council and the Audit, Risk and Improvement Committee, wishing him all the best for the future.

8 NEXT MEETING

The next meeting of the Audit, Risk and Improvement Committee will be held to consider the Annual Financial Statements.

Council will liaise with the NSW Audit Office regarding dates of the onsite visits and finalisation of the statements to allow presentation of the reports to Council by 31 October 2025.

It was proposed the next meeting will be held 22 October 2025 to review the annual financial statements however this date will be confirmed.

There being no further business the meeting terminated at 6:54 pm.

ATTACHMENTS

(a) Terms of Reference and Charter

TITLE Rescission Motion - Councillor Scott Groat
FROM Scott Groat, Councillor
TRIM REF 25/102672

SUMMARY

The following was resolved at the Council Meeting held on 26 August 2025:

25/262

RESOLVED on the motion of Councillors Jenny Ellis and Scott Groat that:

- (a) *Council acquire the services of an asbestos removalist to provide temporary fencing, test for the presence of asbestos and apply encapsulant compound if required.*
- (b) *Staff investigate cost recovery for abovementioned services as part of the compliance action.*

A Rescission Motion was received from Councillor Scott Groat on Tuesday, 2 September 2025. Refer to Attachment A.

RECOMMENDATION

I wish to overturn a previous resolution CC01 Fire damaged building 26 Aug 2025 on the basis that I have obtained quotes on fencing and quotes on supply and applying encapsulant from a licenced asbestos professional fencing 15c per panel per day 10 panels 24 meters encapsulant and application under \$3000 written quote to follow.

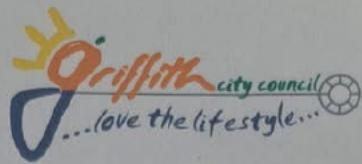
SENIOR MANAGEMENT TEAM COMMENT

Should the rescission motion be carried, the interpretation of the rescission will be that Council not commence the process of acquiring the services of an asbestos removalist to provide temporary fencing, test for the presence of asbestos and apply encapsulant compound if required. No further action would be taken on this matter unless a further Notice of Motion was forthcoming.

Councillors should note that the estimate provided at the Council meeting was indicative only and that a formal procurement process as per Council's procurement policy is required to be undertaken. This would include seeking multiple quotes.

ATTACHMENTS

(a) Rescission Motion - Councillor Scott Groat - 2 September 2025 [Download](#) 63



Councillor's Name:

Scott Groat

Date: 2.9.2025

RESCISSON MOTION

Mr Scott Grant
General Manager
Griffith City Council
GRIFFITH NSW 2680

Dear Mr Grant

I hereby give notice of the following Rescission Motion for the Council meeting to be held on Tuesday,

9th Sept
(time of Council meeting)

I wish to overturn a previous resolution
CC 01 Fire damaged building 26th Aug 2025
on the basis that I have obtained quotes on
fencing and quotes on supply and applying
encapsulant from a licenced asbestos professional
Fencing 15c per panel per day 10 panels 24 metres
Encapsulant and application under \$3000 with
quote to follow.

Anne Napoli

Councillor [REDACTED]

Councillor [REDACTED]

Councillor [REDACTED]

TITLE Notice of Motion - Councillor Shari Blumer
FROM Shari Blumer, Councillor
TRIM REF 25/101972

SUMMARY

The following Notice of Motion was received from Councillor Shari Blumer on Friday 29 August 2025.

Further information can be found in the Attachments.

RECOMMENDATION

Council give in principle support for the implementation of the National Carp Control Plan (NCCP) and its recommendations.

SENIOR MANAGEMENT TEAM COMMENT**ATTACHMENTS**

(a)	Notice of Motion - Councillor Shari Blumer - 29 August 2025 Download	65
(b)	MDA - Letter to Minister Collins Download	67
(c)	MDA - Motion to Council Download	69



Notice of Motion

Notice of Motion

Councillor's Name* Cr Shari Blumer

Date* 29-Aug-25

Time* 04:19:49 PM

Brett Stonestreet
General Manager
Griffith City Council
GRIFFITH NSW 2680

Dear Mr Stonestreet, I Council give in principle support for the implementation of the National Carp Control hereby give notice of Plan (NCCP) and its recommendations.

the following Notice

of Motion for the

Council Meeting to be

held as indicated

below:*

Additional Information

Attachments	MDA_Motion to Council.docx	20.36KB
	MDA_Letter to Minister Collins.docx	268.04KB
	MDA_Motion to Council.pdf	163.47KB
	MDA_Letter to Minister Collins.pdf	282.6KB

Council Meeting Date:*

Signature*



Extract from Griffith City Council's Code of Meeting Practice:

Giving notice of business to be considered at Council Meetings

3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted by 12 pm, five business days before the meeting is to be held.

3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

3.12 If the General Manager considers that a notice of motion submitted by a Councillor for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the Council.

3.13 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the

subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager must either:

(a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council, or

(b) by written notice sent to all councillors with the business papers for the meeting for which the notice of motion has been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.

Questions with notice

3.14 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.

3.15 A councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.

3.16 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

In relation to Section N/A

**3.13 - Please identify
the source of funding
for expenditure if
applicable.***

Privacy Protection Notice

- This information is being collected to process your notice in accordance with Council's Code of Meeting Practice policy.
- This information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law.
- Your information may comprise part of a public register related to this purpose.
- This form will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority.
- You can access and correct your personal information at any time by contacting Council.
- For further details on how the Griffith City Council manages personal information, please refer to our Privacy Management Plan.

DATE, 2025

The Hon Julie Collins MP
Minister for Agriculture, Fisheries and Forestry
03 6244 1222
Minister.collins@aff.gov.au

In principle support for the implementation of the National Carp Control Plan and its recommendations.

Dear Minister Collins,

On behalf of [Insert Council], I would like to advise you of our in principle support for the funding and implementation of the National Carp Control Plan and its recommendations.

It is well known that the Australian Government began investigating the use of the *Cyprinid Herpesvirus 3* (the Carp Virus) in 2016, culminating after 6 years research by the Fisheries Research and Development Corporation (FRDC) in the National Carp Control Plan, which provides an extensive body of research and analysis to inform decision making about the potential use of the Carp Virus for biological control of European Carp in Australia.

Since the 1960s, European Carp have affected native fish species, biodiversity and aquatic vegetation. They reduce water quality, damage riverbanks and contribute to algae blooms. European Carp are adaptable and populations can increase quickly, and account for up to 90% of fish biomass in some areas of the Basin.

An invasive, widespread pest in the Murray–Darling Basin, they contribute to environmental degradation in the Basin and impact native fish species. Carp cause their main environmental impacts through their feeding habits., and as adults, they usually feed on the bottom of rivers and ponds.

Feeding by sucking soft sediment into their mouths, this habit (known as roiling) leads to a suspension of sediment in the water.

When carp are present in high densities, the resultant suspended sediment can result in a number of problems, including:

- direct deterioration of water quality due to sediment and increased nutrient levels
- reduced light penetration, resulting in reduced plant growth
- smothering of plants, invertebrates and fish eggs
- clogging of gills of other fish species
- inhibited visual feeding by other fish species.

The process of feeding can also result in fewer aquatic plants: carp will graze on plants directly and uproot plants during feeding. Carp are also effective grazers of surface films on plants and rocks.

Their direct impact on plants can also have a number of related impacts, including:

- reduced populations of invertebrates that are dependent on the plants
- reduced stability of bottom sediments through loss of aquatic vegetation.



Juvenile carp in particular also feed directly on zooplankton in the water. If zooplankton numbers are reduced, algal growth might increase, as the zooplankton normally feed on algae.

There are also records of carp feeding on fish eggs and on small fish.

The end result of one or a combination of these impacts will be **reduced water quality and/or reduced abundance and diversity of native species.**

Water quality is of particular concern to the communities, and industries of the Murray-Darling Basin, particularly in a future where the Basin must adapt to a changing climate, and, by the CSIRO's estimates, an up to 30% reduction in water available across the Murray-Darling Basin.

In addressing water quality there is no one solution, however the management of the invasive, and incredibly damaging European Carp in the waterways of the Murray-Darling Basin would provide invaluable benefits to the environment as a whole, particularly the basin's native water flora and fauna, as well as work towards the greater challenge of improving Australia's water quality.

As such, [Insert Council], on behalf of its communities hereby provides it's in principle support for the funding and implementation of the National Carp Control Plan and its recommendations.

For further information, or to discuss the management of European Carp in the Basin, the National Carp Control Plan, please don't hesitate to contact the Murray Darling Association Chief Executive Officer, Mark Lamb via m.lamb@mda.asn.au and [0490 143 214](tel:0490143214), or the Murray Darling Association National President, Cr Shari Blumer, via sblumer@griffith.com.au and [0415 081 362](tel:0415081362).

Sincerely,

[NAME]
[POSITION]
[COUNCIL]

Mark D. Lamb
Chief Executive Officer
Murray Darling Association Inc.
[\(03\) 5480 3805](tel:0490143214)
m.lamb@mda.asn.au



Motion to Council

Summary

This Motion seeks Council's in principle support for the funding and implementation of the National Carp Control Plan (NCCP) and its recommendations by the Federal Minister for Agriculture Fisheries and Forestry, the Hon Julie Collins MP.

The Australian Government began investigating the use of the *Cyprinid Herpesvirus 3* (the Carp Virus) in 2016, culminating after 6 years research by the Fisheries Research and Development Corporation (FRDC) in the NCCP.

European Carp contribute to environmental degradation in the Basin and impact native fish species. Through their feeding habits, Carp impact aquatic plant, native fish eggs, small fish, and zooplankton populations in our waterways. The end result of one or a combination of these impacts is reduced water quality and/or reduced abundance and diversity of native plant and fish species.

In response to concerns raised by Councils and Local Government Areas (LGA's) across the Basin regarding European Carp and water quality, the Murray Darling Association Inc. (MDA) has prepared correspondence to the Minister for Agriculture Fisheries and Forestry, the Hon Julie Collins MP.

The letter outlines the impact of the invasive European Carp in the Murray-Darling Basin's Waterways and advises of the in principle support for the funding and implementation of the National Carp Control Plan and all of its recommendations by the Councils and LGA's of the Basin.

Recommendation

That:

- a) **Council supports, in principle, the Murray Darling Association's urgent call for the Federal Government to fund and implement the National Carp Control Plan and its recommendations.**
- b) **Council endorse the Letter to the Minister as attached to this report.**
- c) **The attached Letter to the Minister be signed by Council and sent to the Minister for Agriculture, Fisheries and Forestry, the Hon Julie Collins MP, with a copy to be sent to the MDA for their records.**

Report

The letter to the Minister for Agriculture, Forestry and Fisheries (Letter to the Minister) provides Council's in principle support for the funding and implementation of the NCCP and its recommendations.

This draft motion does not propose that any Council or LGA fund, in part or in full, the implementation of the NCCP and its recommendations.

Due to document size, and to provide additional information, the NCCP has been linked per the below hyperlink:

- <https://www.agriculture.gov.au/biosecurity-trade/pests-diseases-weeds/pest-animals-and-weeds/carp-biological-control-plan/national-carp-control-plan>

This Page, hosted by the Federal Department of Agriculture, Fisheries and Forestry provides the following links for further research and reading:

- [The National Carp Control Plan \(PDF 8.10 MB\)](#)
- The NCCP includes [19 research papers and five planning investigations](#), available for download from the Fisheries Research and Development Corporation website.
- Technical papers
 - [Carp biocontrol background \(PDF 948 KB\)](#)
 - [Epidemiology and release strategies \(PDF 977 KB\)](#)
 - [Carp biocontrol and water quality \(PDF 937 KB\)](#)
 - [Carp virus species specificity 2022 \(PDF 802 KB\)](#)
 - [Potential socio-economic impacts of carp control 2022 \(PDF 1.34 MB\)](#)
 - [NCCP implementation \(PDF 1.92 MB\)](#)
 - [NCCP engagement report \(PDF 1.20 MB\)](#)
 - [NCCP Murray and Murrumbidgee case study \(PDF 8.39 MB\)](#)
 - [NCCP Lachlan case study \(PDF 2.72 MB\)](#)

Options

OPTION 1

As per Recommended

OPTION 2

Council make any amendments to the Letter to the Minister for Agriculture, Forestry and Fisheries, The Hon Julie Collins MP prior to distribution.

Policy Implications

The Letter to the Minister draws on available data and research from the research conducted by the Fisheries Research and Development Corporation (FRDC) on behalf of the Australian Government from 2016 that culminated in the 2022-released NCCP.

The FRDC undertook extensive consultation, detailed investigations and targeted research. Eleven research institutions and over 40 research scientists contributed. The FRDC also consulted with policy and expert scientific workgroups. Explore their findings on this page.

Financial Implications and Risk

The Letter to the Minister, as per the Motion's Recommendation, has no financial cost.

Environmental implications and risk

- Risks associated with Carp Biocontrol:
 - Water Quality risks
 - Decomposing carp have potential to negatively affect water quality
 - Can deplete dissolved oxygen in the water
 - Can release nutrients and ammonia that can fuel algal blooms
 - Carp density below approx. 300 kg/ha, and water is flowing (most regulated river channels of the Southern Basin): **Key water parameters are unlikely to be seriously impaired.**
 - Carp density exceeds approx. 300kg/ha, and the water is still/slow-moving: Potential for low dissolved oxygen conditions and harmful algal blooms to develop. Likely to prevail in disconnected waterbodies (wetlands, lakes, reservoirs et cetera.)
 - Main river channel habitats unlikely to experience negative water-quality impacts following carp kills.
 - Shallow, off-channel habitats and unregulated dryland rivers may, particularly where carp densities exceed 300 kg/ha.
 - In higher – risk habitats, two important risk mitigation options (manual collecting of carcases, use of water releases to flush away dead carp) are difficult to implement.
 - If released, planning will need to incorporate surveillance and rapid-response measures across carp's mainland eastern Australian distribution, focussing on off-channel areas with carp biomass of 300kg/ha or greater.

Moderate Low Risk: If successful, the Carp virus could reduce carp populations by approximately 40-60%. Releasing the virus would most likely, cause an initial major outbreak followed by ongoing seasonal outbreaks that suppress the carp population.

Reputation / Community implication and risk

Minor Low Risk: Council may receive pushback from concerned citizens, animal rights activists.

Service Delivery Implications and Risk

No Risk: Council is not required to deliver the Carp Virus.

WHS / HR Implications and Risk

No Risk: Council is not required to handle the Carp Virus.

Attachments

- a) The Letter to the Minister for Agriculture, Forestry and Fisheries, the Hon Julie Collins MP

Links

Australian Government Department of Agriculture, Fisheries and Forestry: National Carp Control Plan

- <https://www.agriculture.gov.au/biosecurity-trade/pests-diseases-weeds/pest-animals-and-weeds/carp-biological-control-plan/national-carp-control-plan>

Documents, Technical Papers, Research Papers included in the NCCP

- [The National Carp Control Plan \(PDF 8.10 MB\)](#)
- The [19 research papers and five planning investigations](#) included in the NCCP
- Technical papers
 - [Carp biocontrol background \(PDF 948 KB\)](#)
 - [Epidemiology and release strategies \(PDF 977 KB\)](#)
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 - [NCCP Lachlan case study \(PDF 2.72 MB\)](#)

TITLE Outstanding Action Report

TRIM REF 25/79722

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report - Council Meeting [↓](#)

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OUTSTANDING ACTION REPORT

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
12 Aug 2025	CC01 GRIFFITH CITY AIRPORT - TICKETLESS PAID PARKING	USD&M PM	163430	25/240	RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that: (a) Council appoint SKIDATA to supply and install the LPR ticketless paid parking system as per their quote for the amount of \$118,216 excl. GST. (b) Council allocate an additional \$68,216 to cover the shortfall in the current allocated budget for the entire project.	1/09/2025: SkiDATA have been formally advised that they have been appointed. SkiDATA kickoff meeting scheduled 5/9/25.
12 Aug 2025	NOTICE OF MOTION - COUNCILLOR CHRISTINE STEAD	GM	163429	25/236	RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that: (a) Council request the General Manager prepare a report detailing outstanding debts owed to local contractors for the Hanwood Amenities Block. The report is to include options on how Council can assist resolving these debts after the Greenwich Voluntary Administration process. (b) Council staff review procurement processes and policies to prevent a recurrence of situations where local contractors remain unpaid for work undertaken due to a contractor's insolvency.	1/09/2025: Report to Council 9 September 2025.
12 Aug 2025	NOTICE OF MOTION - COUNCILLOR SCOTT GROAT	WOM	163428	25/233	RESOLVED on the motion of Councillors Scott Groat and Anne Napoli that all weather access to the Tharbogang landfill be provided for all waste contractors.	1/09/2025: Construction of all-weather access pad has been completed. Report to Landfill / FOGO Committee 3 September 2025.

OUTSTANDING ACTION REPORT

12 Aug 2025	CL03 GRIFFITH CITY COUNCIL WATER PROSPECTUS	EDC	163420	25/225	<p>RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that: (a) Council endorse the draft Griffith Water Prospectus as attached to this report. (b) The attached draft Griffith Water Prospectus be placed on public exhibition for 28 days. (c) If submissions are received, a further report be prepared for Council. (d) If no submissions are received, the draft Griffith Water Prospectus be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.</p>	26/08/2025: On public exhibition till 12 September 2025.
22 July 2025	CL03 ENDORSEMENT OF CHILD SAFE POLICY, CHILD SAFE CODE OF CONDUCT AND CHILD SAFE REPORTING POLICY FOR PUBLIC EXHIBITION	SGO	162540	25/205	<p>RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:</p> <p>(a) Council endorse the following draft documents:</p> <ul style="list-style-type: none"> • Child Safe Policy; • Child Safe Code of Conduct; • Child Safe Reporting Policy. <p>(b) The above draft documents be placed on public exhibition for a period of 28 days.</p> <p>(c) If submissions are received, a further report be prepared for Council.</p> <p>(d) If no submissions are received, the above documents be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.</p>	<p>24/07/2025: On public exhibition until 20 August 2025.</p> <p>1/09/2025: No submissions received, adopted as of 22 July 2025.</p>
22 July 2025	CL04 REVIEW OF COUNCIL'S LOCAL POLICIES 2025 - TREE PRESERVATION ORDER,	SGO	162541	25/206	<p>RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that:</p> <p>(a) Council endorse the draft Tree Preservation Order, Tree Policy</p>	24/07/2025: On public exhibition until 3 September 2025.

OUTSTANDING ACTION REPORT

	TREE POLICY AND ONSITE DETENTION POLICY				<p>and Onsite Detention Policy as per Attachments (a), (b) and (c) of the report.</p> <p>(b) The draft Tree Preservation Order, Tree Policy and Onsite Detention Policy be placed on public exhibition for a period of 28 days allowing 42 days for submissions to be received from the date of advertising.</p> <p>(c) Following the public exhibition period, a further report be presented to Council to adopt the draft Tree Preservation Order, Tree Policy and Onsite Detention Policy or to consider submissions received.</p>	
22 July 2025	CL06 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2025	PA	162543	25/208	<p>RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:</p> <p>(a) The Mayor, two Councillors, being Councillors Tony O'Grady and Jenny Ellis (Alternate – Councillor Anne Napoli) and the General Manager (or his delegate) attend the 2025 Local Government NSW Annual Conference to be held at Panthers Penrith and Western Sydney Conference Centre, Penrith from Sunday 23 to Tuesday 25 November 2025.</p> <p>(b) Expenses for attendance at the 2025 Local Government NSW Annual Conference be paid in accordance with Council policy.</p> <p>(c) Council determine any motion(s) for inclusion in the Conference business paper such that they can be lodged with LGNSW by</p>	<p>14/08/2025: In the process of registering.</p> <p>1/09/2025: Details for Registration to be confirmed with Councillors by 10 September.</p>

OUTSTANDING ACTION REPORT

					<p>the deadline being Tuesday 30 September 2025. These draft motions are to be submitted to the General Manager by Friday 5 September 2025 to enable them to be reported to Council and endorsed.</p> <p>(d) Council confirm the three voting delegates at the LGNSW Conference to be the Mayor, Councillor Tony O'Grady and Councillor Jenny Ellis.</p>	
22 July 2025	NOTICE OF MOTION - COUNCILLOR JENNY ELLIS	DBC&FS	163148	25/213	<p>RESOLVED on the motion of Councillors Jenny Ellis and Shari Blumer that Council:</p> <p>(a) Supports in principle the installation of a public, artist-painted community piano in Griffith, designed to enhance cultural vibrancy and community connection.</p> <p>(b) Requests Council staff to:</p> <ul style="list-style-type: none"> i. Identify and assess suitable public locations that provide shelter, accessibility, and passive security for the installation of a community piano; ii. Provide advice on relevant approvals, maintenance responsibilities, and any public liability considerations. <p>(c) Explores partnership opportunities with Pianos for the People, the ABC, the Griffith Musicians Club, the Griffith Art Collective, and local businesses</p>	<p>14/08/2025: Report to Council Meeting 9 September 2025.</p> <p>1/09/2025: Report to Council Meeting 23 September 2025.</p>

OUTSTANDING ACTION REPORT

					<p>to support the sourcing, restoration, painting, promotion, and community activation of the piano.</p> <p>(d) Receives a further report outlining the next steps, including any costs or support that might be required from Council.</p>	
22 July 2025	CC01 REQUEST FOR FUNDS FROM SINKING FUND - GRIFFITH CITY COUNCIL ST. VINCENT'S PRIVATE COMMUNITY HOSPITAL GRIFFITH	FM	162547	25/217	<p>RESOLVED on the motion of Councillors Anne Napoli and Tony O'Grady that:</p> <p>(a) Griffith City Council endorse the request for \$16,800 excl. GST to be reimbursed to St Vincent's Private Community Hospital Griffith from the Council held Sinking Fund Reserve in order to fund the installation of additional fire sprinklers in the plant room at the hospital.</p> <p>(b) Council notes that the balance of the Sinking Fund after the above-mentioned works in (a) are completed will be \$113,200.</p>	<p>18/08/2025: Invoice requested from St. Vincent's Private Hospital.</p> <p>01/09/2025: St Vincent's advised work will be undertaken in mid-September. St Vincent's will pay the contractor and then seek reimbursement from council via the sinking fund.</p>
8 July 2025	CL02 DRAFT TED SCOBIE OVAL MASTER PLAN	DIO	162047	25/188	<p>RESOLVED on the motion of Councillors Anne Napoli and Christine Stead that:</p> <p>(a) Council endorses, in principle, the Draft Ted Scobie Oval Masterplan subject to the removal of the following "The widening of the cricket square to accommodate four turf wickets, along with a complete reconstruction of the wicket area".</p> <p>(b) Council place the Draft Ted Scobie Masterplan as amended by recommendation (a) above on public exhibition for a period of 28 days.</p> <p>(c) Should Council receive any submissions, then a</p>	<p>4/08/2025: Due to technical issues with "Connect Griffith", public exhibition has been extended. Submissions have already been received and a report will be presented to Council at the close of the extended period.</p> <p>18/08/2025: Exhibitions close 27 August 2025. Report to Council September 2025.</p>

OUTSTANDING ACTION REPORT

					further report be considered for Council consideration. If no submissions are received the Draft Ted Scobie Masterplan be adopted as exhibited.	
8 July 2025	CC01 BREACHES OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT	DSD	162048	25/199	RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that Council commence class 4 proceedings in the Land and Environment Court seeking order(s) that the use of the premises described in the report cease until an Occupation Certificate for the Development is issued.	4/08/2025: Council is working with the developer towards completing outstanding works.
10 June 2025	CL02 DA 27/2025 - CO-LIVING DEVELOPMENT COMPRISING TWENTY-TWO (22) ACCOMMODATION UNITS, INCLUDING DEMOLITION OF EXISTING DEVELOPMENT	SDAP	160873	25/155	RESOLVED on the motion of Councillor Christine Stead that the report LAY ON THE TABLE .	<p>30/06/2025: Report back to Council 22 July 2025.</p> <p>4/08/2025: Reported to Council on 22 July and placed on public exhibition for 14 days. Further report back to Council.</p> <p>14/08/2025: Report to Council Meeting 26 August 2025.</p> <p>1/09/2025: The applicant has commenced Class 1 proceedings in the Land and Environment Court against Council for deemed refusal.</p>
10 June 2025	NOTICE OF MOTION - COUNCILLOR TONY O'GRADY	DBCF	160896	25/167	RESOLVED on the motion of Councillors Tony O'Grady and Christine Stead that: (a) Council request a report on the feasibility of charging the business rating category for the stormwater levy on the basis of land area and not a flat rate of \$25 per assessment as well as	<p>24/06/2025: Council's rating staff are currently working through land areas for applicable business assessments in order to calculate the per assessment charges for the stormwater levy. Once the calculations have been completed, a report will be prepared for Council's</p>

OUTSTANDING ACTION REPORT

					<p>any statutory regulations we may need to follow.</p> <p>(b) Council identify any other issues that may arise relating to these changes including timing of when any change could be implemented.</p>	<p>consideration prior to the end of September 2025.</p> <p>1/09/2025: Calculations completed. Presentation at workshop – 16 September 2025.</p>
10 June 2025	NOTICE OF MOTION - COUNCILLOR JENNY ELLIS	USD&M PM	160898	25/168	<p>RESOLVED on the motion of Councillors Jenny Ellis and Shari Blumer that Council investigate the cost and feasibility of flattening the western wall of the Community Gardens amphitheatre, including the realignment of irrigation and re-turfing of the area. The findings are to be included in the Community Gardens Masterplan for future consideration.</p>	<p>24/06/2025: Costings to be obtained with a further report to Council.</p> <p>18/08/2025: Waiting on costings.</p> <p>1/09/2025: Costing to be provided and amend masterplan accordingly.</p>
10 June 2025	CL11 INSTALLATION OF OUTDOOR AUTOMATED EXTERNAL DEFIBRILLATOR (AED) IN GRIFFITH CBD	DEOD	160883	25/164	<p>RESOLVED on the motion of Councillors Laurie Testoni and Christine Stead that:</p> <p>(a) Council install an Automated External Defibrillator AED to be available 24/7 on the exterior of the Kooyoo Kiosk.</p> <p>(b) Council allocate \$3,000 from the 2024/25 Community Grants funding budget for the purchase and installation of a suitable outdoor AED and storage cabinet.</p> <p>(c) Council host St John's Ambulance to conduct a public Workshop on the use of AEDs (at a cost of approximately \$700, to be funded from the 2024/25 Community Grants funding</p>	<p>30/06/2025: AED has been ordered (currently on back order) and a community training session is being organised with details of the event to be organised.</p>

OUTSTANDING ACTION REPORT

					<p>allocation) at a date to be confirmed.</p> <p>(d) Council advertise and promote the location of the 24/7 publicly accessible AED.</p>	
27 May 2025	CL02 HANWOOD GROWTH AREA MASTER PLAN REQUEST FOR PUBLIC EXHIBITION	SP	160425	25/138	<p>RESOLVED on the motion of Councillors Tony O'Grady and Laurie Testoni that:</p> <p>(a) Council adopt the draft Hanwood Growth Area Master Plan and place on public exhibition for a period of 28 days.</p> <p>(b) Should no submissions be received, the Hanwood Growth Area Master Plan is adopted and Council endorses the preparation of a Section 7.11 Contribution Plan to ensure the development of the growth area including the provision of roadworks, drainage network and open space proceeds on an equitable and fair basis for landowners and developers.</p> <p>(c) Should submissions be received, the Hanwood Growth Area Master Plan is to be reported back to Council including a report detailing any amendments to the Master Plan and a review of all submissions received.</p>	<p>03/06/2025: On Public Exhibition until 27 June 2025.</p> <p>30/06/2025: Report back to Council 22 July 2025.</p> <p>14/07/2025: Report back to Council August 2025.</p> <p>18/08/2025: Report to Council September 2025.</p>
27 May 2025	CL06 ENDORSEMENT OF DRAFT GRIFFITH	EDC	160427	25/142	RESOLVED on the motion of Councillors Tony O'Grady and Jenny Ellis that:	03/06/2025: On Public Exhibition until 27 June 2025.

OUTSTANDING ACTION REPORT

	HOUSING STRATEGY FOR PUBLIC EXHIBITION				<ul style="list-style-type: none"> (a) Council adopt the draft Griffith Housing Strategy 2025 and place on public exhibition for 28 days. (b) Should no submissions be received, the draft Griffith Housing Strategy 2025 is adopted. (c) Should submissions be received, the draft Griffith Housing Strategy 2025 is to be reported back to Council including a report detailing any submissions received. 	<p>30/06/2025: Report back to Council 26 August 2025.</p> <p>1/09/2025: At the Council Meeting held on 26 Aug 2025, Council resolved to lay the report on the table.</p>
13 May 2025	NOTICE OF MOTION - COUNCILLOR MARK DAL BON	IMA	159898	25/132	<p>RESOLVED on the motion of Councillors Mark Dal Bon and Christine Stead that :</p> <ul style="list-style-type: none"> (a) Council place the naming proposal (Valentini Bridge) for the new walkway bridge adjacent to Mackay Avenue and Macedone Road, on public exhibition for 28 days. (b) If no public submissions received, the name be formally adopted and appropriate new signage be developed for Council's review and implementation, (c) If any public submissions are received, then a further report be provided to Council for determination. 	<p>30/05/2026: On public exhibition until 4pm, Friday, 27 June 2025.</p> <p>30/06/2025: Submissions were received, a further report to Council to be presented 22 July 2025.</p> <p>4/08/2025: Arrangements underway for unveiling event.</p> <p>1/09/2025: Minor works to be completed prior to event. Date to be finalised.</p>
8 April 2025	CL02 NSW SUSTAINABLE COMMUNITIES PROGRAM	GM	158563	25/089	RESOLVED on the motion of Councillors Tony O'Grady and Jenny Ellis that:	5/05/2025: Application lodged in April 2025, prior to closing date.

OUTSTANDING ACTION REPORT

	- EARLY INVESTMENT ROUND				<ul style="list-style-type: none"> (a) Council submit an application under the NSW Sustainable Communities Program - Early Investment Round. (b) The project to be submitted is the "Griffith City Beautification & Tourism Enhancement Project Stage 1" and as detailed in this report. 	<p>4/08/2025: No advice from NSW Government as to status of application.</p> <p>1/09/2025: Public notification has been received. Referred to the Roads, Parks, Pathways Enhancement Committee, with public consultation opportunities and a report back to Council.</p>
8 April 2025	NOTICE OF MOTION - COUNCILLOR JENNY ELLIS	DBCF FM MA	158565	25/095	<p>RESOLVED on the motion of Councillors Jenny Ellis and Tony O'Grady that Council allocate sufficient funds from the cash reserves set aside for the Regional Art Gallery project (currently at \$109K) based on quotes received for the following items and report back to Council:</p> <ul style="list-style-type: none"> (a) Signage for the front of the Gallery - to be designed, manufactured, and installed. (Approximately \$5K) (b) New hanging track system - to enhance the display and functionality of exhibition spaces. (Approximately \$10K) (c) Repainting of the walls and ceiling of the whole gallery - To refreshen and cover water damaged ceilings (National average: \$60-\$100/ sqm; Gallery is 422sqm therefore up to \$42K). 	<p>5/05/2025: Staff investigating each of the items to establish accurate costing and to submit grant application to paint the War Memorial Museum, subject to negotiation of the War Memorial Trust. Anticipate items to be adjusted at September 2025/26 quarterly review when all issues have been resolved.</p> <p>19/05/2025: Grant application to be submitted by War Memorial Trust end of June 2025.</p> <p>30/06/2025: Part C contingent on completion of repairs to gutters and painting has been tentatively scheduled for October, contingent on Council and War Memorial Trust to finalise cost sharing arrangement of painting works.</p> <p>18/08/2025: Roof repairs have been undertaken by War Memorial Trust. Waiting on quotes for painting. Painting work scheduled for annual shutdown period in October.</p>

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25 February 2025	NOTICE OF MOTION - COUNCILLOR SHARI BLUMER	GM	156778	25/051	<p>RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that:</p> <ul style="list-style-type: none"> (a) Council agrees to the creation of an overarching 'Strategic Water' policy. (b) The draft policy document be reported to Council for consideration during April 2025. (c) Council make a submission to the Legislative Assembly Committee on Investment, Industry and Regional Development inquiry into the Impacts of the Water Amendment (Restoring Our Rivers) Act 2023 on NSW regional communities. The closing date for submissions is 14 April 2025. 	<p>17/03/2025: Draft Strategic Water policy being prepared. Report to Council April 2025.</p> <p>19/05/2025: Draft document being reviewed. Report to Council June 2025.</p> <p>10/06/2025: Report to Council 12 August 2025.</p> <p>18/08/2025: On public exhibition.</p>
28 January 2025	CL05 REQUEST FOR FUNDING - MULTICULTURAL COUNCIL FOR RENTAL AT GRIFFITH COMMUNITY CENTRE	GM	155437	25/009	<p>RESOLVED on the motion of Councillors Shari Blumer and Scott Groat that:</p> <ul style="list-style-type: none"> (a) Council support the rental of an office in the Griffith Community Centre for a nominated period of 12 months at a value of \$1,248 (ex. GST) per month for the Multicultural Council of Griffith. (b) Council investigate further funding options for Multicultural Council of Griffith at a Council Workshop during the 2025/26 budget process. 	<p>17/02/2025: The tax invoice for rental support from Nov 2024 till 30 June 2025 has been charged to the Community Grants Budget allocation. Councillors will consider draft budget for 2025/26 during April 2025 and determine source of funds for rental until October 2025.</p> <p>5/05/2025: Office rental from July to October 2025 included in Draft 2025/26 budget document to be considered at Council Meeting 13 May 2025 in accordance with resolution part a.</p> <p><u>Councillors will need to address part b of the resolution during</u></p>

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						<p><u>deliberation of the draft 2025/26 budget at the meeting to be held 13 May 2025.</u></p> <p>19/05/2025: Current funding of office rental support included in draft Budget 2025/26 to October 2025. No funding included in budget beyond this date.</p> <p>30/06/2025: Council resolved to apportion part of the community grant funding to pay rental to October 2025. No further funding has been finalised past this date.</p>
12 November 2024	NOTICE OF MOTION - COUNCILLOR SHARI BLUMER - 5 NOV 2024	GM DSD	152783	24/298	<p>RESOLVED on the motion of Councillors Scott Groat and Tony O'Grady that:</p> <p>(a) Council agrees to additional wording in recommendation 14 to the 'Report on Strategies to Increase Housing Supply August 2024', seeking input from staff and the community more widely';</p> <p>(b) A report be prepared by the Directorate of Sustainable Development and be provided to Council at a meeting in May 2025.</p>	<p>2/12/2024: Report to be presented in May 2025.</p> <p>3/02/2025: Workshop held 21 February 2025 developer forum to be Scheduled April 2025.</p> <p>31/03/2025: Developer forum scheduled 10 April 2025. Report to Council May 2025.</p> <p>5/05/2025: The 'Report on Strategies to Increase Housing Supply August 2024 forms part of the Draft Housing Strategy to be placed on exhibition during June 2025, and endorsed by Council in July 2025. <u>It is proposed that the director of Sustainable Development report as part of the resolution part b. be presented to Council at a meeting in August in 2025.</u></p> <p>19/05/2025: Draft Griffith Housing Strategy 2025 report to Council Meeting 27 May 2025.</p>

OUTSTANDING ACTION REPORT

						10/06/2025: Draft Griffith Housing Strategy on Public Exhibition until 27 June 2025. 30/06/2025: Draft Housing strategy including review of submissions to reported to Council in 26 August 2025. 18/08/2025: Report to Council September 2025.
26 March 2024	CL02 COMMUNITY GARDENS LARGE SCALE EVENT MASTERPLAN	USD	144180	24/075	<p>RESOLVED on the motion of Councillors Shari Blumer and Glen Andreazza that:</p> <ul style="list-style-type: none"> (a) Council adopts the Community Gardens Large Scale Event Masterplan as exhibited. (b) Council finalise the estimated costing and implement permanent power supply to service food vans adjacent to Willandra Avenue, relocation of existing backstage storage container to be permanently located behind Stuart McWilliam Stage subject to existing budget allocation of \$50,000. (c) Council finalise a staged design of fencing for the Community Gardens site. 	<p>12/4/2024: Manager of Urban Design to arrange meeting with relevant staff to discuss fencing.</p> <p>06/05/2024: Meeting held on site to discuss fencing on Thursday, 2 May 2024. Costing of fencing being prepared.</p> <p>20/05/2024: Draft Costing will be presented to Council at a meeting in June.</p> <p>04/06/2024: Draft Costing will be presented to Council at a meeting in July.</p> <p>15/07/2024: Draft Costing will be presented to Council meeting 10 September 2024.</p> <p>05/08/2024: Meeting held with contractor to obtain quotes for shade sails over stage area.</p> <p>19/08/2024: No quote received as yet.</p> <p>02/09/2024: Initial quote received. Requires further clarification.</p>

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						<p>14/10/2024: Draft design received. Quotation to be obtained and schedule for Council Workshop in January 2025.</p> <p>13/01/2025: Scheduled for Council Workshop on 18 February 2025.</p> <p>3/02/2025: Scheduled for Council Workshop on 20 May 2025.</p> <p>10/06/2025: Workshop held and further NoM received.</p> <p>30/06/2025: Costings to remove the western amphitheatre wall to be obtained.</p>
12 March 2024	NOTICE OF MOTION - UPGRADE TO ORIGINAL BAGTOWN'S FIRST BLACKSMITH STORE SITE	DI&O DSD	143524	24/066	RESOLVED on the motion of Councillors Dino Zappacosta and Simon Croce that Council upgrade the original Bagtown's first Blacksmith Store site at the Intersection of Old Wilbriggie (sic) Road and Research Station Road.	<p>18/03/2024: Councillors and SMT inspecting site 19/03/2024 to discuss scope.</p> <p>02/04/2024: Site inspection completed. Project scope to be referred to Council Workshop on 21 May 2024.</p> <p>03/06/2024: Scope of works were determined at Council Workshop.</p> <ol style="list-style-type: none"> 1. Survey site; 2. Install gravel surface in a safe location to provide access to site; 3. Remove vegetation that surrounds identified tree; and 4. Install sign with narrative depicting historical significance of site.

OUTSTANDING ACTION REPORT

						Plan of Scope of works to be discussed at Council Workshop on 29 October 2024. 22/10/2024: Project rescheduled for presentation to 18 February 2025 Workshop. 13/01/2025: Rescheduled to be presented to Council Workshop 18 March 2025. 31/03/2025: Discussed at workshop 18 March, Matter referred to the Roads, Parks and Pathways Enhancement Committee 8 May 2025. 19/05/2025: Included in Committee Agenda for 26 June 2025. 30/06/2025: Committee Meeting held 26 June 2025. Members to attend an on-site visit and the matter be brought back to the next meeting for further consideration. 14/08/2025: On-site meeting held 30 July 2025. Report will be presented to the Committee at next meeting scheduled for 25 September 2025.
22 February 2022	NOTICE OF MOTION – YOOGALI SHARED BICYCLE PATH	DIO	114000	22/057	RESOLVED on the motion of Councillors Simon Croce and Anne Napoli that: (a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority.	13/01/2025: Concrete footings for the bridge complete. Further construction to take place from February 2025. 3/03/2025: Construction of bridge commenced 4 March 2025.

OUTSTANDING ACTION REPORT

					<p>(b) Council undertake a full costing of the track and bridge as to facilitate funding opportunities to contribute towards the new construction.</p>	<p>17/03/2025: Contractors completed installation of bridge. Approaches under construction.</p> <p>01/04/2025: Ramps for the bridge will be complete, by the week commencing 19 May. Public access to the bridge as from the following week. The remaining works include; final seal of path, lighting, line marking, intersection treatments and signage.</p> <p>5/05/2025: One ramp concrete completed, asphalt of path scheduled for mid-May 2025.</p> <p>19/05/2025: Minor works to be completed.</p> <p>30/06/2025: Minor works continuing.</p> <p>1/09/2025: The event date for the unveiling name plaque and opening of the path will be in the 2nd week of October.</p>
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
28 May 2024	<p>MINUTES OF THE LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE MEETING HELD ON 15 MAY 2024</p> <p>DRAFT PLAN OF MANAGEMENT – LAKE WYANGAN</p>	CPO	146292 /2024	24/156	<p>RECOMMENDED on the motion of Tom Mackerras and Frank Battistel that:</p> <ul style="list-style-type: none"> (a) Council refer the Draft Plan of Management for Lake Wyangan, incorporating Jack Carson Wildlife Reserve (Crown Reserve 159017) and North Lake Wyangan (Crown Reserve 1002998) to the Minister administering the Crown Land Management Act 2016 for approval. (b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management Lake Wyangan if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993. (c) Native Title advice has been approved. (d) A report be presented to Council to adopt the final Plan of Management for Lake Wyangan on completion of the exhibition period, to consider all submissions. 	<p>28/05/2024: Draft PoM emailed to Councillors.</p> <p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Dept has reviewed the draft PoM – pending some minor amendments – the draft PoM can be placed on public exhibition – Staff working through the requested amendment/s.</p> <p>5/05/2025: Draft Plan of Management – Lake Wyangan can now be placed on Public Exhibition.</p> <p>19/05/2025: Lake Wyangan draft PoM can now be placed on Public Exhibition.</p> <p>10/06/2025: To be placed on Public Exhibition.</p> <p>26/06/2025: PoM now on Public Exhibition.</p> <p>4/08/2025: Written submission are open until 4pm 8 August 2025. Pending</p>

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						<p>no submissions are received, PoM can then be referred to Council for adoption.</p> <p>14/08/2025: Report to Council Meeting 26 August 2025.</p> <p>1/09/2025: Completed and will be placed on Councils website.</p>
28 May 2024	CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST GRIFFITH PRECINCT PARKS	CPO	146289 /2024	24/154	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council refers the draft Plan of Management for South-West Griffith Precinct Parks to the Minister administering the Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.F Park and City Park (Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve</p> <p>(b) Upon approval from the Minister administering the</p>	<p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Dept has reviewed the initial draft PoM – they have requested some updates / amendments be made to the PoM. Staff working through the requested amendment/s with consultant.</p> <p>5/05/2025: Status remains unchanged.</p> <p>19/05/2025: Status remains unchanged.</p> <p>10/06/2025: Status remains unchanged.</p> <p>26/06/2025: Status remains unchanged.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.</p>	<p>1/07/2025: Report to Council August 2025.</p> <p>14/08/2025: Finalising amendments to the draft PoM which can then be referred back to Crown Lands Dept for review.</p>
28 May 2024	CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT	CPO	146288	24/153	<p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being R.74539 – Lot 1 Sec 43 DP758476 (Visitor's Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor's Centre) R.61588 – Lots 2 & 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 & 8 Sec 9 DP 758476</p>	<p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Department has requested amendments – Staff working through these, draft PoM will then be referred back to Crown Lands for review.</p> <p>5/05/2025: Status remains unchanged.</p> <p>19/05/2025: Status remains unchanged.</p>

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OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>(Griffith Library) R.85064 – Lots 19 & 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots 1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.</p>	<p>10/06/2025: Status remains unchanged.</p> <p>26/06/2025: Status remains unchanged.</p> <p>1/07/2025: Report to Council August 2025.</p> <p>14/08/2025: Draft Pom with Crown Lands Dept for further review following amendments suggested by the Dept.</p>
23 April 2024	CL05 DRAFT PLAN OF MANAGEMENT - BAGTOWN CEMETERY	CPO	144997	24/117	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Laurie Testoni that:</p> <p>(a) Council refer the Draft Plan of Management for the Bagtown Historic Cemetery - Crown Reserve 52849 (Part Lot 731 DP 751709) to the Minister administering the Crown Land</p>	<p>06/05/2024: Awaiting approval from Minister.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Bagtown Historic Cemetery and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Bagtown Historic Cemetery on completion of the exhibition period, to consider all submissions.</p>	<p>3/03/2025: Crown Lands Department has requested amendments –Staff working through these, draft PoM will then be referred back to Crown Lands for review.</p> <p>5/05/2025: Status remains unchanged.</p> <p>19/05/2025: Status remains unchanged.</p> <p>26/06/2025: Amended draft PoM sent to Crown Lands for further review prior to public exhibition.</p> <p>22/07/2025: PoM to be on Public Exhibition from 23 July 2025 to 20 August 2025, with submissions being received until 3 September 2025.</p>
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