



Ordinary Meeting

BUSINESS PAPER

Tuesday, 26 August 2025 at 7:00 PM

Griffith City Council Chambers
Phone: 1300 176 077
Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Councillor Doug Curran (Mayor)
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli (Deputy Mayor)
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

dcurran@griffith.com.au
sblumer@griffith.com.au
mdalbon@griffith.com.au
jellis@griffith.com.au
sgroat@griffith.com.au
anapoli@griffith.com.au
togrady@griffith.com.au
cstead@griffith.com.au
ltestoni@griffith.com.au

MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [name of Councillor] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment.

Affirmation

I [name of Councillor] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

What is a pecuniary interest?

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

Disclosure of pecuniary interests at meetings

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

What is a non-pecuniary conflict of interest?

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

Managing non-pecuniary conflicts of interest

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

Opening Affirmations

Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

Acknowledgment of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.



AGENDA

ORDINARY MEETING OF GRIFFITH CITY COUNCIL TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON TUESDAY, 26 AUGUST 2025 AT 7:00 PM

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 26 August 2025**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Acknowledgments
- 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
- 3 Confirmation of Minutes
- 4 Business Arising
- 5 Declarations of Interest
- 6 Presentations
- 7 Mayoral Minutes
- 8 General Manager's Report

CL01 p22 Co-Living Development comprising Twenty-one (21) Accommodation Units, including the demolition of existing development.

CL02 p26 Adoption of Plan of Management - Lake Wyangan Crown Reserves 159017 & 1002998

CL03 p29 Delivery Program Progress Report - 30 June 2025

CL04	p34	Endorsement of Draft Griffith Economic Development Strategy 2025-2030
CL05	p37	Draft Housing Strategy Post Exhibition Period - Review of Submissions
CL06	p39	Quick Turn Around Grant - Griffith Veterans Golf Association Auspiced by NSW Veterans Golf Association
9		Information Reports
10		Adoption of Committee Minutes
	p45	Minutes of the Griffith Health Facilities Limited (GHFL) Committee Meeting held on 12 August 2025
	p47	Minutes of the Griffith Pioneer Park Museum Committee Meeting held on 6 August 2025
11		Business with Notice – Rescission Motions
12		Business with Notice – Other Motions
13		Outstanding Action Report
	p51	Outstanding Action Report
14		Matters to be dealt with by Closed Council
CC01		Fire Damaged Dwelling - the personal hardship of any resident or ratepayer 10A(2) (b)

Brett Stonestreet

GENERAL MANAGER



**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 12 AUGUST 2025 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, Doug Curran in the Chair (Zoom); Councillors, Shari Blumer, Mark Dal Bon, Jenny Ellis, Scott Groat, Anne Napoli, Tony O'Grady, Christine Stead and Laurie Testoni

STAFF

General Manager, Brett Stonestreet, Director Business, Cultural, Financial Services, Matthew Hansen, Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Infrastructure & Operations, Phil King, Director Sustainable Development, Joe Rizzo and Minute Taker, Leanne Austin

MEDIA

Nil

1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Jenny Ellis reading the Opening Affirmation and the Acknowledgement of Country.

**2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR
ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS**

25/218

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that the application from Councillor Doug Curran to attend the Council Meeting 12 August 2025 by audio-visual link, due to work responsibilities, be granted.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

3 CONFIRMATION OF MINUTES

25/219

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 22 July 2025, having first been circulated amongst all members of Council, be confirmed.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

4 BUSINESS ARISING

Nil

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Director Sustainable Development, Joe Rizzo

Notice of Motion – Councillor Dal Bon

Reason – My wife and I are currently on the wait list to reserve a vault at the Cemetery.

Councillor Jenny Ellis

CL01 - DA 172/2022 - 21 Large Lot Residential Subdivision, 2 Public Roads and Residue Lot

Reason – I own a house in the Pelican Shores Estate that will be directly affected by this DA.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Tony O'Grady

Notice of Motion – Councillor Scott Groat

Reason – I am friends with the owners of Riverina Skips and they are also a customer of mine.

Less Than Significant Non-Pecuniary Interests

Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Councillor Anne Napoli

CL01 - DA 172/2022 - 21 Large Lot Residential Subdivision, 2 Public Roads and Residue Lot

Reason – I have been lobbied in regards to this DA. This project will have no positive or negative impact to members of my family or to myself.

Councillor Anne Napoli

Notice of Motion – Councillor Scott Groat

Reason – I have received emails in regards to contractors not being able to access the landfill during certain weather conditions. This report will have no positive or negative effect to any members of my family or to myself.

Councillor Anne Napoli

Notice of Motion – Councillor Christine Stead

Reason – I have in the past received emails in regards to issues associated to these companies. This report will have no relevance to any members of my family or to myself.

Councillor Christine Stead

Notice of Motion – Councillor Christine Stead

Reason – I have had emails from General Manager and also contractors regarding outstanding monies owing to local businesses regarding this Notice of Motion.

Special Disclosure of Pecuniary Interest

Councillors making a special disclosure under clause 4.37 of the Code of Conduct may stay in the meeting and participate in the debate and vote on the matter.

Councillor Lou Testoni

CL02 - Yenda Growth Area Master Plan – Endorsement

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

Nil

8 GENERAL MANAGER'S REPORT

Councillor Jenny Ellis left the meeting having declared a pecuniary interest, the time being 7:08 pm.

CL01 DA 172/2022 - 21 LARGE LOT RESIDENTIAL SUBDIVISION, 2 PUBLIC ROADS AND RESIDUE LOT

25/220

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that the report be raised from the table.

For

Councillor Doug Curran

Councillor Shari Blumer

Councillor Mark Dal Bon

Against

Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 8 votes to 0.

25/221

RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that the meeting suspend standing orders to allow Tim Ellis to address Council.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

25/222

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the meeting resume standing orders.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

25/223

RESOLVED on the motion of Councillors Tony O'Grady and Christine Stead that:

- (a) Griffith City Council as the consent authority pursuant to section 4.16 of the Environmental Planning & Assessment Act 1979, approve Development Application 172/2022 over Lot 223 DP 1298684 South Lake Drive, Lake Wyangan, subject to conditions.
- (b) The Conditions of Consent include provisions requiring the installation of screening to mitigate the impact of car headlights on affected residences.
- (c) Development Application 172/2022 be delegated to the Director Sustainable Development for the preparation and issue of the Notice of Determination.

For
Councillor Doug Curran
Councillor Shari Blumer

Against
Councillor Scott Groat

Councillor Mark Dal Bon
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 7 votes to 1.

Councillor Jenny Ellis returned to the meeting at 7:40 pm.

CL02 YENDA GROWTH AREA MASTER PLAN - ENDORSEMENT

25/224

RESOLVED on the motion of Councillors Shari Blumer and Laurie Testoni that:

- (a) Council note the submissions received at Attachment 3 and the Submissions Review Table at Attachment 4 and consider the amendments to the Yenda Growth Area Master Plan as described in this report and in the final plans provided at Attachment 1.
- (b) Council endorse the amended Yenda Growth Area Master Plan at Attachment 1 and Site Specific Section 12.4 of the Griffith Residential Development Control Plan and in accordance with clause 6.3 of the Griffith Local Environmental Plan 2014, Stage 1 of the growth area is released for development.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against
Councillor Mark Dal Bon
Councillor Scott Groat

The division was declared PASSED by 7 votes to 2.

CL03 GRIFFITH CITY COUNCIL WATER PROSPECTUS

25/225

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that:

- (a) Council endorse the draft Griffith Water Prospectus as attached to this report.
- (b) The attached draft Griffith Water Prospectus be placed on public exhibition for 28 days.
- (c) If submissions are received, a further report be prepared for Council.
- (d) If no submissions are received, the draft Griffith Water Prospectus be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady

Against

Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 9 votes to 0.

CL04 ADOPTION OF LOCAL POLICIES

25/226

RESOLVED on the motion of Councillors Laurie Testoni and Christine Stead that Council adopt the Local Policies attached to this report.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

CL05 SUSPENSION OF ALCOHOL FREE ZONE - GRIFFITH SPRING FEST STREET PARTY 2025

25/227

RESOLVED on the motion of Councillors Christine Stead and Anne Napoli that Council suspend the Alcohol Free Zone of the Griffith Tourism Hub Car Park on the 17 October 2025, from 9am – 11pm (allowing bump in and bump out of the event) for the sale and consumption of local wine and beer between 5:00pm – 8:30pm.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

CL06 MURRAY DARLING ASSOCIATION CONFERENCE - GRIFFITH - SEPTEMBER 2025

25/228

RESOLVED on the motion of Councillors Jenny Ellis and Anne Napoli that:

- Council be represented at the 2025 Murray Darling Association Conference to be held in Griffith from 29 September 2025.
- The Mayor and any Councillors that wish to attend and the General Manager (or their delegates) attend the Conference.

(c) Expenses to attend the Conference be paid by Council in accordance with the Councillor Expenses and Facilities Policy.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

9 INFORMATION REPORTS

Director Joe Rizzo left the meeting at 7:58 pm.

CL07 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) NATIONAL GENERAL ASSEMBLY 24 - 27 JUNE 2025 - CANBERRA

25/229

RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that the report be noted.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

CL08 DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURN - JUL 2025

25/230

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the Disclosures by Councillors and Designated Persons Return for the Director Business, Cultural & Financial Services be noted by Council.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	

Councillor Laurie Testoni

The division was declared PASSED by 9 votes to 0.

Director Joe Rizzo returned to the meeting the time being 8:01 pm.

CL09 INVESTMENTS AS AT 30 JUNE 2025

25/231

RESOLVED on the motion of Councillors Jenny Ellis and Tony O'Grady that the report be noted by Council.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

10 ADOPTION OF COMMITTEE MINUTES

**MINUTES OF THE LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE
MEETING HELD ON 17 JULY 2025**

25/232

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the recommendations as detailed in the Minutes of the Lake Wyangan & Catchment Management Committee meeting held on 17 July 2025 be adopted.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

Director Joe Rizzo left the meeting having declared a pecuniary interest, the time being 8:04 pm.

NOTICE OF MOTION - COUNCILLOR MARK DAL BON

Councillors Mark Dal Bon and Scott Groat moved the following MOTION that Council stop anymore reservations of cemetery plots except mausoleums in the Griffith City Cemetery until we have a better understanding of capacity which is left in the cemetery.

The MOTION was PUT and LOST.

For
Councillor Mark Dal Bon
Councillor Scott Groat

Against
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared LOST by 2 votes to 7.

Director Joe Rizzo returned to the meeting at 8:17 pm.

Councillor Tony O'Grady left the meeting having significant non-pecuniary interest, the time being 8:17 pm.

NOTICE OF MOTION - COUNCILLOR SCOTT GROAT

25/233

RESOLVED on the motion of Councillors Scott Groat and Anne Napoli that all weather access to the Tharbogang landfill be provided for all waste contractors.

For
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Christine Stead
Councillor Laurie Testoni

Against
Councillor Doug Curran

The division was declared PASSED by 7 votes to 1.

Councillor Tony O'Grady returned to the meeting at 8:34 pm.

NOTICE OF MOTION - COUNCILLOR CHRISTINE STEAD

25/234

RESOLVED on the motion of Councillors Tony O'Grady and Christine Stead that the meeting suspend standing orders to allow Paul and Angela Ellis to address Council.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead

Against

Councillor Laurie Testoni

The division was declared PASSED by 9 votes to 0.

25/235

RESOLVED on the motion of Councillors Christine Stead and Scott Groat that the meeting resume standing orders.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Councillor Tony O'Grady requested an update on the liquidation process and when it is likely to be finalised. Mr Stonestreet took this on notice.

25/236

RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:

- (a) Council request the General Manager prepare a report detailing outstanding debts owed to local contractors for the Hanwood Amenities Block. The report is to include options on how Council can assist resolving these debts after the Greenwich Voluntary Administration process.
- (b) Council staff review procurement processes and policies to prevent a recurrence of situations where local contractors remain unpaid for work undertaken due to a contractor's insolvency.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

13 OUTSTANDING ACTION REPORT

25/237

RESOLVED on the motion of Councillors Shari Blumer and Scott Groat that the report be noted.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
 - (i) prejudice the commercial position of the person who supplied it, or**
 - (ii) confer a commercial advantage on a competitor of the Council, or**
 - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property**
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on Community land.**
- (i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

25/238

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:

- (a) Council resolve to go into closed Council to consider business identified.**
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and**

public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.

(c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

CC01 GRIFFITH CITY AIRPORT - TICKETLESS PAID PARKING

Reason: Commercial Advantage 10A(2)(d)

Council closed its meeting at 9:12 pm.

The public and media left the Chamber.

Livestream was disconnected.

REVERSION TO OPEN COUNCIL

25/239

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that Open Council be resumed.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Open Council resumed at 9:29 pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

MATTERS DEALT WITH IN CLOSED COUNCIL

CC01 GRIFFITH CITY AIRPORT - TICKETLESS PAID PARKING

Councillors Shari Blumer and Christine Stead moved the following MOTION that :

- (a) Council appoint SKIDATA to supply and install the LPR ticketless paid parking system as per their quote for the amount of \$118,216 excl. GST.
- (b) Council allocate an additional \$68,216 to cover the shortfall in the current allocated budget for the entire project.

MOVED on the motion of Councillor Scott Groat that the report lay on the table.

The MOTION was PUT and LOST.

For
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli

Against
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared LOST by 3 votes to 6.

25/240

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that:

- (a) Council appoint SKIDATA to supply and install the LPR ticketless paid parking system as per their quote for the amount of \$118,216 excl. GST.
- (b) Council allocate an additional \$68,216 to cover the shortfall in the current allocated budget for the entire project.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against
Councillor Scott Groat
Councillor Anne Napoli

The division was declared PASSED by 7 votes to 2.

Mayor Curran formally thanked General Manager, Mr Brett Stonestreet, outlining his achievements over the past 14 years as General Manager of Griffith City Council.

There being no further business the meeting terminated at 9:43pm.

Confirmed:

CHAIRPERSON

CLAUSE	CL01
PROPOSAL	CO-LIVING DEVELOPMENT COMPRISING TWENTY-ONE (21) ACCOMMODATION UNITS, INCLUDING THE DEMOLITION OF EXISTING DEVELOPMENT.
PROPERTY	6 Wyangan Avenue – Lot 19 Section 51 DP 758476
LOCATION	Griffith
ZONING	R1 – General Residential
APPLICABLE PLANNING INSTRUMENT	Griffith Local Environmental Plan, 2014
EXISTING DEVELOPMENT	Dwelling House
APPLICANT	Mark Secivanovic
OWNER	Mr Nathan O'Brien
DIRECTORS OF COMPANY	N/A
(IF APPLICABLE)	
APPLICATION DATE	26 February 2025
REASON FOR REFERRAL	Submissions Objecting to the Development Application
FROM	Kerry Rourke, Development Assessment Planner
TRIM REF	25/92723

SUMMARY

Proposal

At the Ordinary meeting of Council on 10 June 2025, a resolution was made by Council to lay the report for DA27/2025 – 22 unit Co-Living Development and the demolition of the existing residence on the table, to allow the applicant more time to review the report and draft notice of determination attached to that report.

The applicant provided additional information in response to the 10 June Business Paper (provided as Attachment (b)), and at the Ordinary Business meeting of 22 July 2025, the Council were advised that the amended plans had been provided reducing the number of units in the development by one unit (i.e. 22 reduced to 21 units – see Attachment (c)), with the primary likely future occupants being hospital staff. Council thus notified the application changes to previous submitters and nearby residents as required by the Community Participation Plan.

That re-notification period closed on 8 August 2025 where a further six (6) submissions (Attachment (e)) were received from previous submitters, and the application is now reported back to Council so that the application can be raised from the table to allow it to be determined.

One change has been made to the draft determination as a result of the additional information provided relating to electricity infrastructure, however, the application remains recommended for refusal principally on traffic safety grounds (Attachment (a)).

RECOMMENDATION

- (a) Raise the report relating to Development Application 27/2025 from the table for determination.**
- (b) Council as the consent authority pursuant to Section 4.16 of the Environmental Planning and Assessment Act, 1979, refuse to grant development consent to Development Application 27/2025(1) for the demolition of existing buildings and the construction of a twenty-one (21) unit Co-Living development at Lot 19 Section 51 DP 758476, No. 6 Wyangan Avenue Griffith, for the following reasons:**
 - i. That the application is deemed unsatisfactory with regard to the provisions of Section 4.15(1)(d) & (e) of the Environmental Planning & Assessment Act, 1979, in that it is not considered to be in the public interest as this development cannot be provided with a safe access point, and presents unacceptable safety risks for occupants, visitors and local road users. The site is not considered suitable for the development proposed.**
 - ii. That the application is deemed unsatisfactory as it is not considered to be within the public interest. The health and safety of the public is likely to be adversely affected by the proposal due to the unacceptable risk of traffic incidents caused by the proposed access configuration and the volume of traffic accessing the development.**
- (c) The application be delegated to the Director Sustainable Development for the issue of the notice of refusal to grant consent.**

In accordance with the Local Government Act (section 375A - Recording of voting on planning matters) Council must record the Councillors' votes in relation to this matter.

REPORT

At the Ordinary meeting of 10 June 2025, the application was reported to Council with a recommendation to refuse the application for the then twenty-two (22) unit development. However the applicant requested of the Council additional time to review the application report and draft notice of determination, before Council determined the application. As a result of their revise, the application plans have been modified to reduce one (1) unit and the application was consequently re-notified.

The applicant submitted revised plans along with additional traffic related correspondence and information relating to the proximity to overhead electrical infrastructure and referencing other changes to the plans (see Attachment (c)).

The application was re-notified and a further six submissions were received from previous submitters (Attachment (e) additional submissions and Attachment (d) original submissions).

The application was subsequently referred to the Development Engineers for further assessment relating to the additional information submitted by the applicant, however there are insufficient grounds to support the application (see Attachment (h)) from a road safety perspective.

The assessment of this application has not significantly changed in response to the amended information and the full development assessment report is provided as Attachment (i) to this report.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Approval of the application subject to conditions to be provided by Council.

OPTION 3

Any other resolution of Council.

POLICY IMPLICATIONS

This determination does not breach any Council policy.

FINANCIAL IMPLICATIONS AND RISK

Generally no significant financial implications for Council unless the applicant submits an appeal with the Land and Environment Court.

Moderate Low Risk: Minor financial loss > \$10,000 to \$1 million.

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Potentially legal implications exist for Council if the applicant submits an appeal with the Land and Environment Court.

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

There are no reasonably anticipated adverse environmental implications arising from this application determination.

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

The Community has been consulted in relation to this proposal and they raise objections to the land use.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 7.1 Encourage respectful planning, balanced growth and sustainable design.

CONSULTATION

Senior Management Team, Director Sustainable Development, Planning & Environment Manager, Development & Traffic Coordinator, Building Certificate Coordinator, Environment & Public Health Coordinator, the public through submissions and the applicant.

ATTACHMENTS

- (a) DA 27/2025 - Draft Notice of Determination (under separate cover)
- (b) DA 27/2025 - 10 June 2025 Ordinary Meeting of Council - DA Assessment Report (under separate cover)
- (c) DA 27/2025 - July Amended Documents (under separate cover)
- (d) DA 27/2025 - Original Submissions including petition (under separate cover)
- (e) DA 27/2025 - Additional Submissions (under separate cover)
- (f) DA 27/2025 - Applicant Original Response to Submissions (under separate cover)
- (g) DA 27/2025 - Original Development Engineer Assessment (under separate cover)
- (h) DA 27-2025 - Additional Engineering Comment to 7 July 2025 Applicant Response (under separate cover)
- (i) DA 27/2025 - Updated Development Assessment Report (under separate cover)

CLAUSE CL02

TITLE Adoption of Plan of Management - Lake Wyangan Crown Reserves 159017 & 1002998

FROM Amanda Vardanega, Corporate Property Officer & Native Title Coordinator

TRIM REF 25/92697

SUMMARY

At the Ordinary Meeting of Council held on 11 June 2024 it was resolved:-

- (a) *Council refer the Draft Plan of Management for the Lake Wyangan Crown Reserves, incorporating Jack Carson Wildlife Reserve (159017) and North Lake Wyangan (1002998) to the Minister administering the Crown Land Management Act 2016 for approval.*
- (b) *Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Lake Wyangan Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.*
- (c) *Native Title advice has been provided.*
- (d) *A report be presented to Council to adopt the final Plan of Management for the Lake Wyangan Reserves on completion of the exhibition period, to consider all submissions.*

No submissions were received.

RECOMMENDATION

- (a) **Council adopt the Plan of Management – Lake Wyangan Reserves pursuant to Section 40 of the Local Government Act 1993 and in accordance with Section 3.23(6) of the Crown Land Management Act 2016.**
- (b) **Council give public notice of the adoption of the Plan of Management – Lake Wyangan Crown Reserves.**

REPORT

The delegate for the Minister administering the Crown Land Management Act 2016, approved by letter dated 10 September 2024 (Attachment (b)), after suggested minor amendments, to place the draft Plan of Management (PoM) for Lake Wyangan Reserves on public exhibition (Attachment (b)).

The PoM incorporates the Jack Carson Wildlife (Reserve 159017) and North Lake Wyangan (Reserve 1002998).

The PoM was placed on public exhibition from 25 July 2025 for a period of 28 days allowing an additional 14 days to 8 August 2025 to receive written submissions as required under Section 38 of the Local Government Act 1993.

No submissions were received.

Council can now proceed to adopt the PoM under clause 70B of the Crown Land Management Regulation 2018.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

As determined by Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

Council received initial funding of \$70,036 from the NSW Government through the PoM Funding Support Program 2019. Current funds available to complete the remaining Plans of Management project in the sum of approx. \$30,000.

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Local Government Act 1993

Chapter 6 Part 2 Division 2 – Use and management of community land

Local Government (General) Regulation 2021

Part 4 Division 1 Section 107 – Guidelines for categorisation of land as bushland

Part 4 Division 1 Section 104 – Guidelines for categorisation of land as park

Crown Land Management Act 2016

Part 3 Division 3.4 Crown land managed by councils

Crown Land Management Regulation 2018

Crown Land Management Amendment (Plan of Management) Regulation 2021

Native Title Act 1993

Subdivision J – Reservations etc.

Subdivision K – Facilities for services to the public

Subdivision L – Low impact future acts

Subdivision H – Management of water and airspace

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Environmental implications were considered as part of the drafting of the PoM and as part of the development approvals process with past development on the lands.

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

The community would expect Council to complete PoM for Crown reserves and Council owned land classified as community land, as is required

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Draft Plan of Management - Lake Wyangan Crown Reserves 159017 & 1002998 (under separate cover)
- (b) Letter from Crown Lands DPH&I dated 10-Sept-2024 (under separate cover)

CLAUSE CL03**TITLE** **Delivery Program Progress Report - 30 June 2025****FROM** **Shireen Donaldson, Director Economic & Organisational Development****TRIM REF** **25/88358****SUMMARY**

Section 404(5) of the Local Government Act 1993 requires that regular progress reports are provided to Council, reporting as to its progress with respect to the principal activities detailed in its Delivery Program and Operational Plan at least every six months.

RECOMMENDATION

Council note the Delivery Program Progress Report as at 30 June 2025.

REPORT

Council's Integrated Planning and Reporting Framework is based on a long-term Community Strategic Plan which sets out the community's vision and the directions that Council needs to pursue to help achieve this vision. Complementing the Community Strategic Plan is the Delivery Program and Operational Plan (Budget).

The Delivery Program is the commitment from Council, over a four-year term, of what is going to be delivered to progress Council and the community towards the directions set out in the Community Strategic Plan. The one-year Operational Plan sets out the actions being undertaken, in a particular year, to progress what the Delivery Program is to deliver.

This report and the attached performance measures (Attachment a) provide a summary of Council's progress in relation to the actions from the Delivery Program 2022/23 to 2025/26 and Operational Plan as at 30 June 2025.

A summary of the significant projects completed/underway include:

Project	Progress	Expected Completion/Comments
Griffith Southern Industrial Link Road Strategy – Thorne Road 4a	Completed	March Qtr. 2025.
Kurrajong Avenue Rehabilitation	Ongoing	March Qtr. 2026.
Griffith CBD Upgrade Program Yambil Street Stage 4	Completed	March Qtr. 2025.
Tharbogang Waste Management Centre		
o Quarry Floors Development	Ongoing	Gravel extraction being undertaken. To be completed by June Qtr. 2026

Project	Progress	Expected Completion/Comments
○ Existing Landfill Restoration	Ongoing	Restoration plan developed. Restoration to be undertaken in future years.
Griffith Reservoir Refurbishment (14 ML)	Ongoing	Works to commence March Qtr. 2026. To be completed September Qtr. 2026.
Hanwood Flood Pump & Levee	Ongoing	Pump station works to be completed September Qtr. 2025.
Yoogali Flood Mitigation Levee Stage 2a and 2b	Completed	Completed March Qtr. 2025.
Lake Wyangan and Catchment Rehabilitation Strategy		
○ South Lake Wyangan Water Treatment	Ongoing	18-week treatment trial completed. Program extended. Supplementary treatment underway due for completion December Qtr. 2025.
○ Infrastructure Works Northwest Foreshore Recreation Area	Ongoing	Council adopted Master Plan Sep 2023. Total Budget \$2.03M. Stage 1 \$1.03M LRCIP (4) completed June Qtr. 2025. Stage 2 \$1.0M Griffith City Council. Included in 2024/25 budget. To be completed June Qtr. 2026.
Memorial Garden Upgrade	Completed	Stage 1 Completed December Qtr. 2024. London Plane trees planted in June Qtr. 2025.
New Cemetery Masterplan Development	Ongoing	Updated studies required. Funding required. To be further considered by the New Cemetery Committee.
Crematorium	Ongoing	Project deferred for consideration with draft Budget 2026/27.
CCTV Yambil Street Stages 3-4	Ongoing	20 CCTV Cameras to be installed. Commencing September Qtr. 2025.
Airport Runway Lighting	Ongoing	Commencing June Qtr. 2026.
Yoogali Shared Pathway - Mackay Ave	Ongoing	Bridge and pathway completed June Qtr. 2025.

Project	Progress	Expected Completion/Comments
		Minor works to be completed September Qtr. 2025.
Water Mains Renewal Program	Ongoing	As per Capital Works Budget.
Renewals of Gravity Sewers	Ongoing	As per Capital Works Budget.
Annual Road Reseals and Maintenance Program 2024/25	Urban reseal – Completed Rural reseal – Completed Regional reseal – Completed	Dec Qtr. 2024. Jun Qtr. 2025. Dec Qtr. 2024.
Tharbogang Park	Ongoing	Completed June Qtr. 2025. Project supplemented by State Government Local Small Commitment Allocation Program Grants to install shade sails.
Lake Wyangan Master Plan Implementation – Housing enabling infrastructure	Ongoing	Due for completion June Qtr. 2026.

ORGANISATIONAL STRUCTURE AMENDMENTS – (Q4 2025)

1 Apr 2025 – 30 June 2025

Previous Position	Type of Change	Change to FTE	New Position	Reason for Change	Directorate	Date Appr.
Public Programs Officer	Increase FTE 0.2	0.2FTE	No change	Increase in workload	Business, Cultural & Financial	19 May 2025
Term Trainee Positions (funded)	Adding 3.0 FTE (term)	3.0FTE	Yes Trainee - Customer Service Trainee – Animal Care Officer Trainee – IT Support Officer	These positions are funded through the OLG; however Council has a portion of the oncosts to support the funding	Sustainable Development Economic & Organisational Development	19 May 2025
Payroll Manager	Change in Title	No	Payroll Coordinator	Unsuccessful effort to recruit a Payroll	Economic & Organisational Development	20 May 2025

Previous Position	Type of Change	Change to FTE	New Position	Reason for Change	Directorate	Date Appr.
				Manager		
Information Management Support Officer	Re-aligned FTE	No	Information Management Analyst	Re-aligned FTE to create a position in the existing structure	Economic & Organisational Development	20 May 2025
GRALC Coordinator	Change in Title	No	GRALC Assistant Manager	Allocated direct reporting lines	Business, Cultural & Financial	10 Jun 2025
N/A	Add Casual position to the structure	Casual	Casual Saleyards Operator	Require Casual staff	Utilities	23 Jun 2025
Gardener/Admin Gardener	Increase in FTE and new position	0.8FTE	P&G Administration Support Officer	Adding FTE to create a designated admin role and increase in Gardener FTE	Infrastructure & Operations	30 Jun 2025
HR & Risk Manager	Change in Title	No	Workplace Relations Manager	Focus on workplace change and industrial relations	Economic & Organisational Development	30 Jun 2025

Full Time Equivalent (FTE), as per organisational structure

Date – end of qtr.	FTE (permanent, & trainees)
01/07/2024	308 (2 additional positions for Utilities 24/49045) Vacant
16/09/2024	308.4 (0.4FTE added to Curator position)
24/11/2024	302.4 (6 Term positions for Works have been removed – terms completed)
25/11/2024	302.6 (FTE increase of 0.2FTE for the Draftsperson)
19/12/2024	301.8 (.08FTE removed from the structure) – ePlanning term completed)
30/12/2024	300.8 (Animal Rehoming Officer – term removed)
23/12/2024	301.8 (Assessment Officer 1 FTE added to the structure)
01/01/2025	302.2 (Workforce Planning Administrator L&D) 0.4FTE increase
19/05/2025	302.4 (increase in Public Programs Officer FTE – 0.2 FTE)
19/05/2025	305.4 (Increase in term positions) – OLG grant funded – 3.0 FTE
30/06/2025	306.2 (P&G 0.8 FTE increase)

Position Description Reviews:

Workplace Relations Manager
 Technical Support – Theatre & Gallery
 GRALC – Assistant Manager

Customer Services Coordinator
Information Management Analyst

OPTIONS

OPTION 1

Council note the Delivery Program Progress Report as at 30 June 2025.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

As per budget allocations set out in the 2024/25 Operational Plan.

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

In accordance with the Local Government Act 1993 Section 404.

ENVIRONMENTAL IMPLICATIONS AND RISK

Whilst this report has no direct environmental implications, it does summarise Council's activities. Some of the objectives achieved have had a positive impact on environmental issues within the Local Government Area.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Council has an obligation to provide progress reports to the Community advising the extent to which Council has achieved its goals as set out in the Delivery Program.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a) Quarter 4 2024/25 Progress Report (under separate cover)

CLAUSE CL04**TITLE** Endorsement of Draft Griffith Economic Development Strategy 2025-2030**FROM** Karly Sivewright, Economic Development Coordinator**TRIM REF** 25/93622**SUMMARY**

This report seeks endorsement to place the draft Griffith Economic Development Strategy (EDS) 2025-2030 on public exhibition. This updated Griffith EDS reflects Council's ongoing commitment to fostering a vibrant, resilient and inclusive local economy. It incorporates the latest economic data, community feedback and strategic priorities to guide Griffith's growth and prosperity over the next five years.

RECOMMENDATION

- (a) Place the draft Griffith Economic Development Strategy 2025-2030 on public exhibition for 28 days.
- (b) If any submissions are received, a further report be prepared for Council.
- (c) If no submissions are received, the reviewed policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.

REPORT

The Griffith EDS 2025-2030 outlines a plan to support and stimulate local economic activity in Griffith now and into the future. The revised strategy builds on the foundation of the previous Griffith Economic Development Strategy 2021–2025 and introduces refined strategic themes to better align with current and emerging priorities. The three strategic themes outlined in the Griffith EDS 2025-2030 include:

- **A premier destination to live, visit & invest** - Griffith offers a high quality of life with affordable housing, excellent healthcare, and vibrant community life, making it an attractive place to live. The city boasts unique local attractions, a supportive business environment, and strong infrastructure, making it ideal for visitors and investors.
- **A Dynamic & Resilient Workforce** - By partnering with educational institutions and RDA Riverina, Council focuses on skills development and youth engagement to create a well-trained and adaptable workforce.
- **Thriving Industries** - Foster a culture of innovation by supporting research and development initiatives and providing targeted resources to help sectors grow. Encourage collaboration between businesses, government and promote a circular economy to create sustainable and resilient industries.

The revision process has been informed by extensive community consultation, including feedback forms, the Invigorate Griffith forum and an online survey. A Griffith Economic

Health Check was also prepared by .id Consultancy to inform the Strategy with economic data. These inputs have helped shape the strategy's direction and ensure it reflects the aspirations and concerns of residents, businesses and stakeholders.

The following sections of the Griffith EDS highlight community co-design and partnerships:

- Key challenges & opportunities (page 7) – include workforce, liveability, housing shortage, sustainability, industry challenges and opportunities as informed by the id. Griffith Economic Health Check along with stakeholder input.
- Key projects & programs and future opportunities (page 8-10) – include actionable items that align with the goals set out in the We are Griffith 2025-2035 Community Strategic Plan 'Growth' theme number 5, "Grow our Economy". Key projects and programs will be monitored and reviewed in conjunction with Council's Delivery Program. The projects and programs have been categorised into the strategic themes and informed by community, business and key stakeholders.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Request further amendments to the draft strategy prior to exhibition.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 5.2 Be a location of choice for business investment, employment and learning.

CONSULTATION

Senior Management Team

Printed survey/feedback forms with community and business stakeholders

Online survey following 28 day exhibition period

Invigorate Griffith Community forum

ATTACHMENTS

- (a) Draft Economic Development Strategy 2025-2030 (under separate cover)
- (b) Griffith Economic Health Check 2024 (under separate cover)
- (c) Community Feedback Forms (under separate cover)
- (d) Online Survey Data (under separate cover)
- (e) Invigorate Griffith Community Forum (under separate cover)
- (f) Previous Economic Development Strategy 2021-2025 (under separate cover)

CLAUSE CL05

TITLE Draft Housing Strategy Post Exhibition Period - Review of Submissions

FROM Shireen Donaldson, Director Economic & Organisational Development
Kelly McNicol, Consultant Planner
Joe Rizzo, Director Sustainable Development
Karly Sivewright, Economic Development Coordinator

TRIM REF 25/93163

SUMMARY

Griffith City Council appointed consultant PSA Consulting, who produced the draft Griffith Housing Strategy 2025 (Housing Strategy) for Council and community consideration. The relevant documentation was placed on public exhibition for the required period of 28 days, with submissions received.

RECOMMENDATION

- (a) Council endorse recommended changes to the Draft Griffith Housing Strategy 2025.**
- (b) Council adopt the Draft Griffith Housing Strategy 2025 (with amendments as proposed) as prepared by PSA Consulting.**

REPORT

Following a 28 day exhibition period Council received 5 submissions. Online submissions have been attached. The Review of Submissions table (Attachment (a)) addresses the main concerns of each submission providing further recommendations and is included in the final Griffith Housing Strategy 2025 document.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council may choose to make additional amendments.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS AND RISK

Community consultation, consultancy and advertising has been conducted within the allocated budget.

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Minor Low Risk: Policy or regulatory breach has no impact.

ENVIRONMENTAL IMPLICATIONS AND RISK

As per objectives and strategies outlined in the draft Housing Strategy.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

Risk of opportunities lost by delaying utilising new Housing Strategy implementation plan to work towards promoting increased housing supply.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 5.5 Support diversity in housing options.

CONSULTATION

Senior Management Team

8 October 2024 – Community Survey Open

6 November 2024 – Online initial community forum

18 February 2025 – In-person community consultation

23 March 2025 – Council workshop draft Housing Strategy consultation

27 May 2025 – Endorsement of Draft Housing Strategy for public exhibition

30 May – 27 June 2025 – Public exhibition period

ATTACHMENTS

- (a) Submissions Review Table (under separate cover)
- (b) Draft Griffith Housing Strategy 2025 (under separate cover)
- (c) Public Exhibition Submissions (under separate cover)

CLAUSE CL06

TITLE Quick Turn Around Grant - Griffith Veterans Golf Association Auspiced by NSW Veterans Golf Association

FROM Melissa Canzian, Community Development Coordinator

TRIM REF 25/91944

SUMMARY

A Quick Turn Around Grant was received from Griffith Veterans Golf Association auspiced by NSW Veterans Golf Association.

RECOMMENDATION

Council approve the application for the Quick Turnaround Grant from Griffith Veterans Golf Association auspiced by NSW Veterans Golf Association, for the amount of \$500.

REPORT

The Community Grant Program supports applications from organisations that address the needs of the community as outlined in Council's Strategic Plan 'We Are Griffith 2025-2035'. The program aims to support new initiatives, activities and projects that increase community capacity to address unmet needs, improve well-being and harmony, and reduce isolation of disadvantaged groups and improve social wellbeing.

The Griffith Vets Week of Golf Tournament brings around 150 visiting veteran golfers to our City in addition to the 50 or more local vets who will play in a week long golf tournament. The tournament provides healthy physical exercise, mental stimulation, community capacity building and social inclusion and wellbeing for senior persons who often cannot find an interest that imparts these important benefits in a single activity. In addition, the tournament provides a significant economic benefit to Griffith – the visitors stay a week in our City, spending money on accommodation, visiting our shopping precinct and restaurants, purchasing fuel, food and other services, visiting our wineries and other tourist attractions including the Pioneer Park Museum.

Quick Turn Around Grants are for requests that arise during the year outside of the normal Community Grants timeframe subject to available funding and applications meeting Eligibility Criteria (Refer to 3.5 Terms and Conditions and 3.6 Eligibility Criteria in FS-CP-601).

Applications are capped at \$2,500. Eligible applications will be considered as per the Eligibility Criteria, available Council grant funding and endorsed by a report to Council.

The event will be taking place from 26th to 31st October 2025. This falls outside of the Community Grant rounds, hence the reason for this application of a Quick Turn Around Grant.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council decline the Quick Turn Around Grant Application.

OPTION 3

Council supports an amended amount of funding for the grant.

POLICY IMPLICATIONS

Community Grant Program applications are governed by Community Grant Program Policy FS-CP-601.

FINANCIAL IMPLICATIONS AND RISK

The 2025/2026 amount of funding available in Council's Community Organisation Assistance budget is \$50,847.00. Currently there has not been any subscriptions through any grants.

Minor Low Risk: Low financial loss <\$10,000

COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK

Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.

ENVIRONMENTAL IMPLICATIONS AND RISK

Minor Low Risk: Minimal environmental impact handled internally.

REPUTATION / COMMUNITY IMPLICATIONS AND RISK

The spirit of the Community Grant Program is to support organisations/groups/individuals whose applications address the priorities as articulated in Council's Community Strategic Plan.

The purpose of the Program is to:

- Provide seed funding for new initiatives which will benefit the community
- Facilitate Cultural and Arts events/activities/services
- Assist fund research into local service requirements
- provide financial assistance to enhance social wellbeing
- Provide assistance to elite sports persons, artists, musicians, students selected to represent NSW or Australia at significant events.

The Community Grant Program Policy (FS-CP-601) brings available Council funds in line with best practice and ensures that grants awarded are done so transparently and are strategic in nature.

Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.

SERVICE DELIVERY IMPLICATIONS AND RISK

Minor Low Risk: Nil impact to service delivery.

WHS / HR IMPLICATIONS AND RISK

Minor Low Risk: No injuries/Nil impact to service delivery.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.

2.2 Maximise opportunities to secure external funding for partnerships, projects and programs.

5.6 Promote Griffith as a desirable visitor destination.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a)	Assessment Matrix ↓	42
(b)	Certificate of Currency NSW Veteran Golfers Association ↓	44
(c)	Audit Certificate (confidential)	
(d)	Certificate of Insurance (confidential)	
(e)	Budget for Grant (confidential)	

Community Grant Program

Eligibility Assessment Matrix

Applicant: The NSW Veteran Golfers Association (NSWVGA) as Auspicor for the Griffith Veteran Golfers Association (GVGA)	Amount Requested- \$500
Project: The 2025 Griffith Vets Week of Golf Tournament	
<p>Specifically, we are seeking a Quick Turnaround Grant of \$500 to allow GVGA to provide a Luncheon for the expected 200 visiting and local players on the final day of the Tournament. The Luncheon precedes the award of prizes for the Tournament.</p>	
<p>Description: The Griffith Vets Week of Golf Tournament brings around 150 visiting veteran golfers to our City in addition to the 50 or more local vets who will play in a week long golf tournament. The tournament provides healthy physical exercise, mental stimulation, community capacity building and social inclusion and wellbeing for senior persons who often cannot find an interest that imparts these important benefits in a single activity. In addition, the tournament provides a significant economic benefit to Griffith – the visitors stay a week in our City, spending money on accommodation, visiting our shopping precinct and restaurants, purchasing fuel, food and other services, visiting our wineries and other tourist attractions including the Pioneer Park Museum.</p>	
<p>How: The Griffith Veteran Golfers Association (a small not-for-profit, unincorporated community organisation) organises and runs the tournament at the Griffith Golf Course. The tournament is run under the auspices of the NSW Veteran Golfers Association. No proceeds from the tournament leave Griffith. GVGA members volunteer their time to assist in running the tournament.</p>	
<p>Partnerships: The Griffith Veteran Golfers Association does not have the financial resources to run such a large tournament (it is the largest tournament conducted annually at the Griffith Golf Course). We rely on financial support from local businesses who generously provide cash or in-kind support for the tournament. We acknowledge all our sponsors and encourage tournament entrants to support these businesses.</p> <p>If we are able to partner with Griffith City Council through the small grant requested, we will acknowledge Council's support at all tournament gatherings (eg at the Tournament Welcome Function at the Griffith Leagues Club on Sunday 26th October and at the Luncheon at the conclusion of the tournament. Additionally, we will place a placard on every table at the Luncheon acknowledging Council's support that enabled the Luncheon. A copy of the placard placed on tables at the 2024 tournament Luncheon was provided in the Grant Acquittal report.</p>	
<p>Where: The tournament will be held at the Griffith Golf Course. The proposed tournament Luncheon will be held in the Griffith Golf Club clubhouse.</p>	
<p>Dates: The tournament will be held Monday 27th October to Friday 31st October 2025. The Tournament Welcome Function will be held Sunday 26th October at the Griffith Leagues Club.</p>	
<p>Additional Information: The NSW Veteran Golfers Association is an Incorporated Community Association registered with NSW Fair Trading (see attached Association Summary). They have approved GVGA to prepare and submit this application on their behalf. They approved Michael Hedditch to be their contact for the application. A copy of NSW VGA's most recent financial report and a copy of their liability insurance certificate of currency accompany this application.</p>	
<p>Project Budget: The budget for the Luncheon is approximately \$2,800 based on 200 participants. We are seeking Council support of \$500 towards this cost, the balance will be provided by GVGA.</p>	

Yes	No	Criteria
✓		Is the applicant based in, affiliated with and/or service clients within the Griffith City Council Local Government Area?
✓		Does the application align with Griffith City Council's Community Strategic Plan?
✓		Is the Applicant a not for profit incorporated body registered with Fair Trade / Committee of Council / ATO Registered Charity / Auspice committee or project?
✓		Has the applicant provided a copy of their most recent annual report and a current liability insurance certificate?
✓		Has the applicant provided a budget?
N/A		Has the applicant included quotes for major expense items over \$500?
✓		<p>Does the project identify with one or more of the following?</p> <ul style="list-style-type: none"> Community capacity building - developing and strengthening the skills, abilities, processes and resources that communities need to survive, adapt, and thrive. Reconciliation and/or social inclusion. Accessibility for people with disability. Capacity building of disadvantaged groups and/at risk demographics. Promotes environmental sustainability. Promotes neighborhood/community safety. Community development research/pilot program/new initiative. Social Wellbeing - feel a sense of belonging and social inclusion in your community.
✓		Have previous applications from this organisation been acquitted?
✓		Does the application duplicate existing projects/services/activities within Griffith LGA?
✓		Is the application for fundraising purposes only?
✓		Will this application be a Federally or State funded project or program?
✓		Is funding for ongoing administrative or operational costs?
✓		Will the applicant use the funding to solely award scholarships, grants, gifts or donations?
✓		Is the application for Capital Works/Capital Expenditure?

Recommendation-Office Use:

Is the application eligible, as per the Community Grant Program Public Policy?	Yes
What is the funding amount being applied for?	\$500
Addition Information:	



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CERTIFICATE OF CURRENCY

CERTIFICATE NO. 84369

This certificate confirms that the under mentioned policy is effective in accordance with the details shown.

Name of Insured: **NSW VETERAN GOLFERS ASSOCIATION INC - NATIONAL CHAMPIONSHIPS ORGANISING COMMITTEE**

Cover: Public Liability: \$20,000,000 any one occurrence
Products Liability: \$20,000,000 any one occurrence and in the aggregate
Professional Indemnity: Not Insured
Management Liability: Not Insured
(For The Business of Veteran Golfers Association only)

Sport/Business: Veteran Golfers Association

Excess: As per policy schedule.

Period of Insurance: 28/2/2025 **to** 28/2/2026

Underwriter: Certain underwriters at Lloyd's & HDI Global Specialty SE-Australia

Policy Number: PMEL99/0079558

Territorial Scope: Worldwide

Jurisdictional Limits: Commonwealth of Australia and New Zealand

Counterparties: None

For full terms, conditions and exclusions please refer to Your Policy Wording version Combined_Liability_Policy_Wording_05.24.



31/03/2025

DATE

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MINUTES

GRIFFITH HEALTH FACILITIES LIMITED (GHFL) COMMITTEE HELD IN THE MURRAY ROOM ON TUESDAY, 12 AUGUST 2025 COMMENCING AT 9:45 PM

PRESENT

Brett Stonestreet (Director - Chairperson), Anne Napoli (Director), Shari Blumer (Director), Tony O'Grady (Director)

Quorum = 3

STAFF

Director Business, Cultural, Financial Services, Matt Hansen, Governance Manager, Leanne Austin

1 APOLOGIES

MOVED on the **MOTION** of Director Shari Blumer and Director Tony O'Grady that an apology be received from Director Doug Curran.

CARRIED.

2 CONFIRMATION OF MINUTES

MOVED on the **MOTION** of Director Tony O'Grady and Director Anne Napoli that the minutes of the previous meeting held on 10 December 2024, having first been circulated amongst all members, be confirmed.

CARRIED.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 RESIGNATION OF DIRECTOR - BRETT STONESTREET

MOVED on the **MOTION** of Director Anne Napoli and Director Shari Blumer that:

- (a) Directors note and accept the resignation of Director Brett Stonestreet effective 21 August 2025 in accordance with Clause 4.13(i) of the Constitution of Griffith Health Facilities Ltd.
- (b) The Secretary notify the Australian Securities and Investments Commission of resolution (a) above.

CARRIED.

CL02 APPOINTMENT OF DIRECTORS - MR. SCOTT GRANT AND MR. MATTHEW HANSEN

MOVED on the **MOTION** of Director Tony O'Grady and Director Anne Napoli that:

- (a) Directors appoint Mr. Matthew Hansen and Mr. Scott Grant as Directors of Griffith Health Facilities Ltd.
- (b) Staff notify the Australian Securities and Investments Commission of resolution (a) above.

CARRIED.

6 GENERAL BUSINESS

Nil.

7 NEXT MEETING

The next meeting of the Griffith Health Facilities Limited (GHFL) Committee, being the AGM, is to be held on 11 November 2025 at 6:00 pm.

There being no further business the meeting terminated at 9:49 pm.



**GRIFFITH PIONEER PARK MUSEUM COMMITTEE
HELD IN THE COUNCIL CHAMBERS ON
WEDNESDAY, 6 AUGUST 2025 COMMENCING AT 4:00 PM**

PRESENT

Councillor Shari Blumer (Chair), Councillor Laurie Testoni, Councillor Jenny Ellis, Denis Couch (Community Representative), Dolf Murwood (Community Representative), Jenna Thomas (Community Representative), John Nikolic (Community Representative), Michael Rohan (Community Representative), Neil Dal Nevo (Community Representative), Robyn Turner (Community Representative)

Quorum = 3

STAFF

Director Business, Cultural & Financial Services, Matthew Hansen, Griffith Pioneer Park Museum Manager, Jenny O'Donnell, Curator, Fox Darcy and Minute Secretary, Antoinette Galluzzo

1 APOLOGIES

RECOMMENDED on the motion of Jenna Thomas and Councillor Jenny Ellis that apologies be received from Virginia Tropeano (Community Representative), Peter Taylor (Community Representative) and Desma Newman (Community Representative).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Denis Couch and Jenna Thomas that the minutes of the previous meeting held on 30 April 2025, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 UPDATE ON FORMATION OF THE FIRST NATIONS ADVISORY GROUP

Griffith Pioneer Park Museum (GPPM) Manager, Jenny O'Donnell, informed the Committee that 10 Expressions of Interest have been received for the First Nations Advisory Group at the Griffith Pioneer Park Museum. The first meeting of the Advisory Group is scheduled for Tuesday, 12 August 2025.

Councillor Shari Blumer requested that the draft Terms of Reference, along with the Agenda and Minutes of the Advisory Group meetings, be provided to the Griffith Pioneer Park Museum Committee.

RECOMMENDED on the motion of Councillor Jenny Ellis and Jenna Thomas that the Committee note the progress of the First Nations Advisory Group initiative at Griffith Pioneer Park Museum and support its continued development as a key strategic priority.

CL02 DONATION AND INSTALLATION OF GARDEN SCULPTURE - "THE WATER CARRIER"

The Committee held a discussion regarding the individuals and processes involved in the acquisition and de-accession of items at the Griffith Pioneer Park Museum. It was noted that GPPM staff will consult with the Director of Business, Cultural & Financial Services, Mr Matthew Hansen, on this matter.

Mr Hansen advised that guidance will be provided to clarify the distinction between acquisitions that are museum collection items and those that are not exhibits but are instead placed on site at the GPPM. An update will be reported back to the Committee at a future meeting.

RECOMMENDED on the motion of John Nikolic and Robyn Turner that the Committee note the report.

CL03 LOCAL VISITOR STATISTICS - FREE ENTRY TO LOCALS PROPOSAL

The Committee held an in-depth discussion regarding the proposed trial of free general admission for local residents to the Griffith Pioneer Park Museum. Both positive and negative aspects of the proposal were considered. Committee members explored the potential benefits, such as increased community engagement, accessibility, and visitation, as well as possible challenges, including impacts on revenue, resource allocation, and managing visitor expectations.

RECOMMENDED on the motion of Denis Couch and Jenna Thomas that :

- (a) A 12-month trial of free general admission for local residents to the Griffith Pioneer Park Museum be implemented. This trial will exclude special events, school excursions, annual members and user groups. At the six-month mark, a community-wide survey be conducted to assess the Museum's connection to and significance within the community.
- (b) A visitor survey be introduced for completion by patrons upon exiting the Griffith Pioneer Park Museum, to gather feedback on their experience.
- (c) A targeted marketing campaign be developed and delivered by the Visit Griffith team to

promote and showcase the Griffith Pioneer Park Museum.

SMT Comment

Should Council support the above recommendations:

(a) The following process should be used to implement the trial:

- Council advertise an amendment to its adopted Revenue Policy for the 2025/26 making provision for the trial free general admission period for local residents (postcodes 2680 and 2681).
- Staff prepare a report for the next meeting of the Griffith Pioneer Park Museum Committee scheduled for 12 November 2025 detailing; any submission received regarding the amendment to the Revenue Policy, financial implications for the trial period of free general admission, implications for existing members who have paid memberships for the 2025/26 year, staff resource implications, if any.
- Trial to commence 1 January 2026.

(b) Marketing activities for the Griffith Pioneer Park Museum are provided by the Marketing and Education Officer, Griffith Regional Theatre, Art Gallery and Griffith Pioneer Park Museum. A specific marketing campaign would require an identified funding allocation.

The Outstanding Action Report was brought forward.

6 OUTSTANDING ACTION REPORT

The Committee discussed and noted the Outstanding Action Report.

CL05 2024/25 Annual Visitation & Income Statistics was brought forward.

CL05 2024/25 ANNUAL VISITATION & INCOME STATISTICS

Councillor Jenny Ellis requested that the first graph in the report be reviewed and corrected to ensure accuracy.

RECOMMENDED on the motion of Denis Couch and Councillor Jenny Ellis that the Committee note the report.

CL04 ACTION DAY 2025 REPORT

Councillor Laurie Testoni extended congratulations to the staff and volunteers for their efforts in delivering a successful Action Day at the Griffith Pioneer Park Museum. He acknowledged the hard work and dedication involved in organising the event and highlighted the abundance of positive feedback received from attendees on the day.

RECOMMENDED on the motion of John Nikolic and Dolf Murwood that the Committee note the report.

7 GENERAL BUSINESS

7.1 Agenda Items

Denis Couch requested that the call for agenda items be distributed to both Committee members and staff. The Chair advised that any members wishing to submit an agenda item

must do so by emailing the Committee Secretary or Committee Chair no later than one week prior to the scheduled meeting date.

7.2 Moderated Email Group for Committee

Denis Couch proposed the establishment of a moderated and closed email group for the Committee. The purpose of this group would be to facilitate continued discussion on matters related to the Griffith Pioneer Park Museum outside of the formal Committee meeting schedule. A similar proposal has also been made for the Scenic Hill Committee.

7.3 Walk shop at Scenic Hill

Councillor Jenny Ellis informed the Committee they are able to participate in an upcoming walk at Scenic Hill to gather information and findings for the development of a Masterplan. Details will be distributed to those Committee members interested.

7.4 Italian Museum Feedback

Jenna Thomas requested an update of the Italian Museum. In response, Councillor Shari Blumer suggested approaching the Museum and inviting a representative to join the Committee to provide regular updates. Jenny O'Donnell provided a brief update on the current upgrades being carried out at the Italian Museum.

7.5 Update on the Hospital Roof at Pioneer Park Museum

Dennis Couch requested an update on the Hospital Roof at Pioneer Park Museum. In response, Jenny O'Donnell informed the Committee that the project is progressing well, with quotes currently being sought. She confirmed that the works are scheduled to take place within this financial year.

8 NEXT MEETING

The next meeting of the Griffith Pioneer Park Museum Committee is to be held on Wednesday, 12 November 2025 at 4:00pm.

There being no further business the meeting terminated at 5:42pm.

TITLE Outstanding Action Report

TRIM REF 25/79716

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report - Council Meeting [Download](#) 52

OUTSTANDING ACTION REPORT

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
22 July 2025	CL01 DA 27/2025 - CO-LIVING DEVELOPMENT COMPRISING TWENTY-TWO (22) ACCOMMODATION UNITS, INCLUDING DEMOLITION OF EXISTING DEVELOPMENT - 6 WYANGAN AVENUE, GRIFFITH	P&EM	162534	25/203	<p>RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that:</p> <p>(a) Council place the Development Application including the amended plan set and documentation on public exhibition for a period of 14 days in accordance with the Environmental Planning and Assessment Act and Regulations, and the Griffith Community Participation Plan.</p> <p>(b) Once public notification period has finished, a new report be presented to Council with any new submissions received and the proposed amendments to the development as submitted.</p>	14/08/2025: Report to Council Meeting 26 August 2025.
22 July 2025	CL03 ENDORSEMENT OF CHILD SAFE POLICY, CHILD SAFE CODE OF CONDUCT AND CHILD SAFE REPORTING POLICY FOR PUBLIC EXHIBITION	SGO	162540	25/205	<p>RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:</p> <p>(a) Council endorse the following draft documents:</p> <ul style="list-style-type: none"> • Child Safe Policy; • Child Safe Code of Conduct; • Child Safe Reporting Policy. <p>(b) The above draft documents be placed on public exhibition for a period of 28 days.</p> <p>(c) If submissions are received, a further report be prepared for Council.</p> <p>(d) If no submissions are received, the above documents be considered as adopted by Council as at the date of the</p>	24/07/2025: On public exhibition until 20 August 2025.

OUTSTANDING ACTION REPORT

					conclusion of the advertised exhibition period.	
22 July 2025	CL04 REVIEW OF COUNCIL'S LOCAL POLICIES 2025 - TREE PRESERVATION ORDER, TREE POLICY AND ONSITE DETENTION POLICY	SGO	162541	25/206	<p>RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that:</p> <ul style="list-style-type: none"> (a) Council endorse the draft Tree Preservation Order, Tree Policy and Onsite Detention Policy as per Attachments (a), (b) and (c) of the report. (b) The draft Tree Preservation Order, Tree Policy and Onsite Detention Policy be placed on public exhibition for a period of 28 days allowing 42 days for submissions to be received from the date of advertising. (c) Following the public exhibition period, a further report be presented to Council to adopt the draft Tree Preservation Order, Tree Policy and Onsite Detention Policy or to consider submissions received. 	24/07/2025: On public exhibition until 3 September 2025.
22 July 2025	CL06 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2025	PA	162543	25/208	<p>RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:</p> <ul style="list-style-type: none"> (a) The Mayor, two Councillors, being Councillors Tony O'Grady and Jenny Ellis (Alternate – Councillor Anne Napoli) and the General Manager (or his delegate) attend the 2025 Local Government NSW Annual Conference to be held at Panthers Penrith and Western Sydney Conference Centre, Penrith from Sunday 23 to Tuesday 25 November 2025. 	14/08/2025: In the process of registering.

OUTSTANDING ACTION REPORT

					<ul style="list-style-type: none"> (b) Expenses for attendance at the 2025 Local Government NSW Annual Conference be paid in accordance with Council policy. (c) Council determine any motion(s) for inclusion in the Conference business paper such that they can be lodged with LGNSW by the deadline being Tuesday 30 September 2025. These draft motions are to be submitted to the General Manager by Friday 5 September 2025 to enable them to be reported to Council and endorsed. (d) Council confirm the three voting delegates at the LGNSW Conference to be the Mayor, Councillor Tony O'Grady and Councillor Jenny Ellis. 	
22 July 2025	NOTICE OF MOTION - COUNCILLOR JENNY ELLIS	DBC&FS	163148	25/213	<p>RESOLVED on the motion of Councillors Jenny Ellis and Shari Blumer that Council:</p> <ul style="list-style-type: none"> (a) Supports in principle the installation of a public, artist-painted community piano in Griffith, designed to enhance cultural vibrancy and community connection. (b) Requests Council staff to: <ul style="list-style-type: none"> i. Identify and assess suitable public locations that provide shelter, accessibility, and passive security for the installation of a community piano; ii. Provide advice on relevant approvals, maintenance 	14/08/2025: Report to Council Meeting 9 September 2025.

OUTSTANDING ACTION REPORT

					<p>responsibilities, and any public liability considerations.</p> <p>(c) Explores partnership opportunities with Pianos for the People, the ABC, the Griffith Musicians Club, the Griffith Art Collective, and local businesses to support the sourcing, restoration, painting, promotion, and community activation of the piano.</p> <p>(d) Receives a further report outlining the next steps, including any costs or support that might be required from Council.</p>	
22 July 2025	CC01 REQUEST FOR FUNDS FROM SINKING FUND - GRIFFITH CITY COUNCIL ST. VINCENT'S PRIVATE COMMUNITY HOSPITAL GRIFFITH	FM	162547	25/217	<p>RESOLVED on the motion of Councillors Anne Napoli and Tony O'Grady that:</p> <p>(a) Griffith City Council endorse the request for \$16,800 excl. GST to be reimbursed to St Vincent's Private Community Hospital Griffith from the Council held Sinking Fund Reserve in order to fund the installation of additional fire sprinklers in the plant room at the hospital.</p> <p>(b) Council notes that the balance of the Sinking Fund after the above-mentioned works in (a) are completed will be \$113,200.</p>	<p>18/08/2025: Invoice requested from St. Vincent's Private Hospital.</p>
8 July 2025	CL02 DRAFT TED SCOBIE OVAL MASTER PLAN	DIO	162047	25/188	<p>RESOLVED on the motion of Councillors Anne Napoli and Christine Stead that: (a) Council endorses, in principle, the Draft Ted Scobie Oval Masterplan subject to the removal of the following 'The widening of the cricket square to</p>	<p>4/08/2025: Due to technical issues with "Connect Griffith", public exhibition has been extended. Submissions have already been received and a report will be presented to</p>

OUTSTANDING ACTION REPORT

					accommodate four turf wickets, along with a complete reconstruction of the wicket area". (b) Council place the Draft Ted Scobie Masterplan as amended by recommendation (a) above on public exhibition for a period of 28 days. (c) Should Council receive any submissions, then a further report be considered for Council consideration. If no submissions are received the Draft Ted Scobie Masterplan be adopted as exhibited.	Council at the close of the extended period. 18/08/2025: Exhibitions close 27 August 2025. Report to Council September 2025.
8 July 2025	CC01 BREACHES OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT	DSD	162048	25/199	RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that Council commence class 4 proceedings in the Land and Environment Court seeking order(s) that the use of the premises described in the report cease until an Occupation Certificate for the Development is issued.	4/08/2025: Council is working with the developer towards completing outstanding works.
10 June 2025	CL01 DA 172/2022 - 21 LARGE LOT RESIDENTIAL SUBDIVISION, 2 PUBLIC ROADS AND RESIDUE LOT	DAP	160872	25/152	RESOLVED on the motion of Councillor Christine Stead that the report LAY ON THE TABLE .	30/06/2025: Preliminary report back to Council 8 July 2025, with a further report to Council 12 August 2025. 14/08/2025: Matter resolved at Council Meeting 12 August 2025.
10 June 2025	CL02 DA 27/2025 - CO-LIVING DEVELOPMENT COMPRISING TWENTY-TWO (22) ACCOMMODATION UNITS, INCLUDING DEMOLITION OF EXISTING DEVELOPMENT	SDAP	160873	25/155	RESOLVED on the motion of Councillor Christine Stead that the report LAY ON THE TABLE .	30/06/2025: Report back to Council 22 July 2025. 4/08/2025: Reported to Council on 22 July and placed on public exhibition for 14 days. Further report back to Council. 14/08/2025: Report to Council Meeting 26 August 2025.

OUTSTANDING ACTION REPORT

10 June 2025	NOTICE OF MOTION - COUNCILLOR TONY O'GRADY	DBCF	160896	25/167	<p>RESOLVED on the motion of Councillors Tony O'Grady and Christine Stead that:</p> <ul style="list-style-type: none"> (a) Council request a report on the feasibility of changing the business rating category for the stormwater levy on the basis of land area and not a flat rate of \$25 per assessment as well as any statutory regulations we may need to follow. (b) Council identify any other issues that may arise relating to these changes including timing of when any change could be implemented. 	<p>24/06/2025: Council's rating staff are currently working through land areas for applicable business assessments in order to calculate the per assessment charges for the stormwater levy. Once the calculations have been completed, a report will be prepared for Council's consideration prior to the end of September 2025.</p>
10 June 2025	NOTICE OF MOTION - COUNCILLOR JENNY ELLIS	USD&M PM	160898	25/168	<p>RESOLVED on the motion of Councillors Jenny Ellis and Shari Blumer that Council investigate the cost and feasibility of flattening the western wall of the Community Gardens amphitheatre, including the realignment of irrigation and re-turfing of the area. The findings are to be included in the Community Gardens Masterplan for future consideration.</p>	<p>24/06/2025: Costings to be obtained with a further report to Council.</p> <p>18/08/2025: Waiting on costings.</p>
10 June 2025	CL11 INSTALLATION OF OUTDOOR AUTOMATED EXTERNAL DEFIBRILLATOR (AED) IN GRIFFITH CBD	DEOD	160883	25/164	<p>RESOLVED on the motion of Councillors Laurie Testoni and Christine Stead that:</p> <ul style="list-style-type: none"> (a) Council install an Automated External Defibrillator AED to be available 24/7 on the exterior of the Kooyoo Kiosk. (b) Council allocate \$3,000 from the 2024/25 Community Grants 	<p>30/06/2025: AED has been ordered (currently on back order) and a community training session is being organised with details of the event to be organised.</p>

OUTSTANDING ACTION REPORT

					<p>funding budget for the purchase and installation of a suitable outdoor AED and storage cabinet.</p> <p>(c) Council host St John's Ambulance to conduct a public Workshop on the use of AEDs (at a cost of approximately \$700, to be funded from the 2024/25 Community Grants funding allocation) at a date to be confirmed.</p> <p>(d) Council advertise and promote the location of the 24/7 publicly accessible AED.</p>	
27 May 2025	CL01 YENDA GROWTH AREA MASTER PLAN REQUEST FOR PUBLIC EXHIBITION	SP	160424	25/137	<p>RESOLVED on the motion of Councillors Tony O'Grady and Jenny Ellis that:</p> <p>(a) Council adopt the draft Yenda Growth Area Master Plan and Site-Specific Section 12.4 of the Griffith Residential Development Control Plan and place on public exhibition for a period of 28 days.</p> <p>(b) Should no submissions be received, the Yenda Growth Area Master Plan and Site Specific Section 12.4 of the Griffith Residential Development Control Plan are adopted and in accordance with clause 6.3 of the Griffith Local Environmental Plan 2014, Stage 1 of the growth area is released for development.</p>	<p>03/06/2025: On Public Exhibition until 27 June 2025.</p> <p>30/06/2025: Report back to Council 22 July 2025.</p> <p>14/07/2025: Report back to Council 12 August 2025.</p> <p>14/08/2025: Matter resolved at Council Meeting 12 August 2025.</p>

OUTSTANDING ACTION REPORT

					(c) Should submissions be received, the Yenda Growth Area Master Plan and Site Specific Section 12.4 of the Griffith Residential Development Control Plan is to be reported back to Council including a report detailing any amendments to the Master Plan and a review of all submissions received.	
27 May 2025	CL02 HANWOOD GROWTH AREA MASTER PLAN REQUEST FOR PUBLIC EXHIBITION	SP	160425	25/138	<p>RESOLVED on the motion of Councillors Tony O'Grady and Laurie Testoni that:</p> <p>(a) Council adopt the draft Hanwood Growth Area Master Plan and place on public exhibition for a period of 28 days.</p> <p>(b) Should no submissions be received, the Hanwood Growth Area Master Plan is adopted and Council endorses the preparation of a Section 7.11 Contribution Plan to ensure the development of the growth area including the provision of roadworks, drainage network and open space proceeds on an equitable and fair basis for landowners and developers.</p> <p>(c) Should submissions be received, the Hanwood Growth Area Master Plan is to be reported back to Council including a report detailing any amendments to the Master Plan</p>	<p>03/06/2025: On Public Exhibition until 27 June 2025.</p> <p>30/06/2025: Report back to Council 22 July 2025.</p> <p>14/07/2025: Report back to Council August 2025.</p> <p>18/08/2025: Report to Council September 2025.</p>

OUTSTANDING ACTION REPORT

					and a review of all submissions received.	
27 May 2025	CL06 ENDORSEMENT OF DRAFT GRIFFITH HOUSING STRATEGY FOR PUBLIC EXHIBITION	EDC	160427	25/142	<p>RESOLVED on the motion of Councillors Tony O'Grady and Jenny Ellis that:</p> <ul style="list-style-type: none"> (a) Council adopt the draft Griffith Housing Strategy 2025 and place on public exhibition for 28 days. (b) Should no submissions be received, the draft Griffith Housing Strategy 2025 is adopted. (c) Should submissions be received, the draft Griffith Housing Strategy 2025 is to be reported back to Council including a report detailing any submissions received. 	<p>03/06/2025: On Public Exhibition until 27 June 2025.</p> <p>30/06/2025: Report back to Council 26 August 2025.</p>
13 May 2025	NOTICE OF MOTION - COUNCILLOR MARK DAL BON	IMA	159898	25/132	<p>RESOLVED on the motion of Councillors Mark Dal Bon and Christine Stead that :</p> <ul style="list-style-type: none"> (a) Council place the naming proposal (Valentini Bridge) for the new walkway bridge adjacent to Mackay Avenue and Macedone Road, on public exhibition for 28 days. (b) If no public submissions received, the name be formally adopted and appropriate new signage be developed for Council's review and implementation, (c) If any public submissions are received, then a further report 	<p>30/05/2026: On public exhibition until 4pm, Friday, 27 June 2025.</p> <p>30/06/2025: Submissions were received, a further report to Council to be presented 22 July 2025.</p> <p>4/08/2025: Arrangements underway for unveiling event.</p>

OUTSTANDING ACTION REPORT

					be provided to Council for determination.	
8 April 2025	CL02 NSW SUSTAINABLE COMMUNITIES PROGRAM - EARLY INVESTMENT ROUND	GM	158563	25/089	<p>RESOLVED on the motion of Councillors Tony O'Grady and Jenny Ellis that:</p> <ul style="list-style-type: none"> (a) Council submit an application under the NSW Sustainable Communities Program - Early Investment Round. (b) The project to be submitted is the "Griffith City Beautification & Tourism Enhancement Project Stage 1" and as detailed in this report. 	<p>5/05/2025: Application lodged in April 2025, prior to closing date.</p> <p>4/08/2025: No advice from NSW Government as to status of application.</p>
8 April 2025	NOTICE OF MOTION - COUNCILLOR JENNY ELLIS	DBCF FM MA	158565	25/095	<p>RESOLVED on the motion of Councillors Jenny Ellis and Tony O'Grady that Council allocate sufficient funds from the cash reserves set aside for the Regional Art Gallery project (currently at \$109K) based on quotes received for the following items and report back to Council:</p> <ul style="list-style-type: none"> (a) Signage for the front of the Gallery - to be designed, manufactured, and installed.(Approximately \$5K) (b) New hanging track system - to enhance the display and functionality of exhibition spaces. (Approximately \$10K) (c) Repainting of the walls and ceiling of the whole gallery - To refreshen and cover water damaged ceilings (National average: \$60-\$100/ sqm; 	<p>5/05/2025: Staff investigating each of the items to establish accurate costing and to submit grant application to paint the War Memorial Museum, subject to negotiation of the War Memorial Trust. Anticipate items to be adjusted at September 2025/26 quarterly review when all issues have been resolved.</p> <p>19/05/2025: Grant application to be submitted by War Memorial Trust end of June 2025.</p> <p>30/06/2025: Part C contingent on completion of repairs to gutters and painting has been tentatively scheduled for October, contingent on Council and War Memorial Trust to finalise cost sharing arrangement of painting works.</p>

OUTSTANDING ACTION REPORT

					Gallery is 422sqm therefore up to \$42K).	18/08/2025: Roof repairs have been undertaken by War Memorial Trust. Waiting on quotes for painting. Painting work scheduled for annual shutdown period in October.
25 February 2025	NOTICE OF MOTION - COUNCILLOR SHARI BLUMER	GM	156778	25/051	<p>RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that:</p> <ul style="list-style-type: none"> (a) Council agrees to the creation of an overarching 'Strategic Water' policy. (b) The draft policy document be reported to Council for consideration during April 2025. (c) Council make a submission to the Legislative Assembly Committee on Investment, Industry and Regional Development inquiry into the Impacts of the Water Amendment (Restoring Our Rivers) Act 2023 on NSW regional communities. The closing date for submissions is 14 April 2025. 	<p>17/03/2025: Draft Strategic Water policy being prepared. Report to Council April 2025.</p> <p>19/05/2025: Draft document being reviewed. Report to Council June 2025.</p> <p>10/06/2025: Report to Council 12 August 2025.</p> <p>18/08/2025: On public exhibition.</p>
28 January 2025	CL05 REQUEST FOR FUNDING - MULTICULTURAL COUNCIL FOR RENTAL AT GRIFFITH COMMUNITY CENTRE	GM	155437	25/009	<p>RESOLVED on the motion of Councillors Shari Blumer and Scott Groat that:</p> <ul style="list-style-type: none"> (a) Council support the rental of an office in the Griffith Community Centre for a nominated period of 12 months at a value of \$1,248 (ex. GST) per month for the Multicultural Council of Griffith. 	<p>17/02/2025: The tax invoice for rental support from Nov 2024 till 30 June 2025 has been charged to the Community Grants Budget allocation. Councillors will consider draft budget for 2025/26 during April 2025 and determine source of funds for rental until October 2025.</p> <p>5/05/2025: Office rental from July to October 2025 included in Draft</p>

OUTSTANDING ACTION REPORT

					<p>(b) Council investigate further funding options for Multicultural Council of Griffith at a Council Workshop during the 2025/26 budget process.</p>	<p>2025/26 budget document to be considered at Council Meeting 13 May 2025 in accordance with resolution part a.</p> <p><u>Councillors will need to address part b of the resolution during deliberation of the draft 2025/26 budget at the meeting to be held 13 May 2025.</u></p> <p>19/05/2025: Current funding of office rental support included in draft Budget 2025/26 to October 2025. No funding included in budget beyond this date.</p> <p>30/06/2025: Council resolved to apportion part of the community grant funding to pay rental to October 2025. No further funding has been finalised past this date.</p>
12 November 2024	NOTICE OF MOTION - COUNCILLOR SHARI BLUMER - 5 NOV 2024	GM DSD	152783	24/298	<p>RESOLVED on the motion of Councillors Scott Groat and Tony O'Grady that:</p> <p>(a) Council agrees to additional wording in recommendation 14 to the 'Report on Strategies to Increase Housing Supply August 2024', seeking input from staff and the community more widely';</p> <p>(b) A report be prepared by the Directorate of Sustainable Development and be provided to Council at a meeting in May 2025.</p>	<p>2/12/2024: Report to be presented in May 2025.</p> <p>3/02/2025: Workshop held 21 February 2025 developer forum to be Scheduled April 2025.</p> <p>31/03/2025: Developer forum scheduled 10 April 2025. Report to Council May 2025.</p> <p>5/05/2025: The 'Report on Strategies to Increase Housing Supply August 2024 forms part of the Draft Housing Strategy to be placed on exhibition during June 2025, and endorsed by Council in July 2025. <u>It is proposed that the director of Sustainable Development report as part of the resolution part b, be presented to</u></p>

OUTSTANDING ACTION REPORT

						<p><u>Council at a meeting in August in 2025.</u></p> <p>19/05/2025: Draft Griffith Housing Strategy 2025 report to Council Meeting 27 May 2025.</p> <p>10/06/2025: Draft Griffith Housing Strategy on Public Exhibition until 27 June 2025.</p> <p>30/06/2025: Draft Housing strategy including review of submissions to reported to Council in 26 August 2025.</p> <p>18/08/2025: Report to Council September 2025.</p>
26 March 2024	CL02 COMMUNITY GARDENS LARGE SCALE EVENT MASTERPLAN	USD	144180	24/075	<p>RESOLVED on the motion of Councillors Shari Blumer and Glen Andreazza that:</p> <ul style="list-style-type: none"> (a) Council adopts the Community Gardens Large Scale Event Masterplan as exhibited. (b) Council finalise the estimated costing and implement permanent power supply to service food vans adjacent to Willandra Avenue, relocation of existing backstage storage container to be permanently located behind Stuart McWilliam Stage subject to existing budget allocation of \$50,000. (c) Council finalise a staged design of fencing for the Community Gardens site. 	<p>12/4/2024: Manager of Urban Design to arrange meeting with relevant staff to discuss fencing.</p> <p>06/05/2024: Meeting held on site to discuss fencing on Thursday, 2 May 2024. Costing of fencing being prepared.</p> <p>20/05/2024: Draft Costing will be presented to Council at a meeting in June.</p> <p>04/06/2024: Draft Costing will be presented to Council at a meeting in July.</p> <p>15/07/2024: Draft Costing will be presented to Council meeting 10 September 2024.</p> <p>05/08/2024: Meeting held with contractor to obtain quotes for shade sails over stage area.</p>

OUTSTANDING ACTION REPORT

						<p>19/08/2024: No quote received as yet.</p> <p>02/09/2024: Initial quote received. Requires further clarification.</p> <p>14/10/2024: Draft design received. Quotation to be obtained and schedule for Council Workshop in January 2025.</p> <p>13/01/2025: Scheduled for Council Workshop on 18 February 2025.</p> <p>3/02/2025: Scheduled for Council Workshop on 20 May 2025.</p> <p>10/06/2025: Workshop held and further NoM received.</p> <p>30/06/2025: Costings to remove the western amphitheatre wall to be obtained.</p>
12 March 2024	NOTICE OF MOTION - UPGRADE TO ORIGINAL BAGTOWN'S FIRST BLACKSMITH STORE SITE	DI&O DSD	143524 24/066		RESOLVED on the motion of Councillors Dino Zappacosta and Simon Croce that Council upgrade the original Bagtown's first Blacksmith Store site at the Intersection of Old Wilbriggie (sic) Road and Research Station Road.	<p>18/03/2024: Councillors and SMT inspecting site 19/03/2024 to discuss scope.</p> <p>02/04/2024: Site inspection completed. Project scope to be referred to Council Workshop on 21 May 2024.</p> <p>03/06/2024: Scope of works were determined at Council Workshop.</p> <ol style="list-style-type: none"> 1. Survey site; 2. Install gravel surface in a safe location to provide access to site;

OUTSTANDING ACTION REPORT

						<p>3. Remove vegetation that surrounds identified tree; and</p> <p>4. Install sign with narrative depicting historical significance of site.</p> <p>Plan of Scope of works to be discussed at Council Workshop on 29 October 2024.</p> <p>22/10/2024: Project rescheduled for presentation to 18 February 2025 Workshop.</p> <p>13/01/2025: Rescheduled to be presented to Council Workshop 18 March 2025.</p> <p>31/03/2025: Discussed at workshop 18 March, Matter referred to the Roads, Parks and Pathways Enhancement Committee 8 May 2025.</p> <p>19/05/2025: Included in Committee Agenda for 26 June 2025.</p> <p>30/06/2025: Committee Meeting held 26 June 2025. Members to attend an on-site visit and the matter be brought back to the next meeting for further consideration.</p> <p>14/08/2025: On-site meeting held 30 July 2025. Report will be presented to the Committee at next meeting scheduled for 25 September 2025.</p>
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OUTSTANDING ACTION REPORT

12 July 2022	NOTICE OF MOTION – COUNCILLOR TESTONI – YENDA MASTERPLAN	GM	119905	22/167	<p>RESOLVED on the motion of Councillors Laurie Testoni and Glen Andreazza that:</p> <ul style="list-style-type: none"> (a) Council undertake a master planning exercise for the village of Yenda. Factors such as future residential sub divisions, lifestyle blocks and rural residential to be considered along with future amenities for the village, such as sporting infrastructure to be considered. With a number of major projects nearing completion the time is right to focus on what opportunities are there for our region with growth and development. Yenda has a lot of potential for growth and by investigating strategies for the future it would benefit the growth on not only the village but that of the ever-expanding Griffith City limits. It would be important for community engagement and with the next Community Opinion Group meeting to be held in Yenda it is a great opportunity for Griffith City Council to engage with community. (b) Council schedule a Councillor Workshop to refine the scope of the Master Plan. (c) Staff prepare the scoping document and report to Council for consideration of source of budget resources, time line, 	<p>01/08/2022: This matter will be scheduled for discussion at Council Workshop 16 August 2022.</p> <p>05/09/2022: Council to submit an application to NSW Department of Planning and Environment for grant funding under Regional Housing Strategic Planning Fund Round 1 to complete a Yenda Masterplan. Application close 30 September 2022.</p> <p>04/10/2022: Grant application submitted.</p> <p>03/01/2023: NSW Government advised the Grant application successful on 30 November 2022. Expressions of Interests invited to coordinate and undertake the Yenda Masterplan.</p> <p>13/02/2023: Tender awarded to CBRE.</p> <p>01/05/2023: Site inspection and survey completed. Landowner, MI and staff consultation completed. Draft Masterplan presentation to 20 June Council Workshop.</p> <p>17/07/2023: Draft Masterplan to go to Council in September/October 2023.</p> <p>03/10/2023: Draft Masterplan to go to Council 14 November 2023.</p>
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OUTSTANDING ACTION REPORT

					amendment and adoption of scoping document.	<p>06/11/2023: Draft Masterplan to go to Council Meeting in December 2023.</p> <p>04/12/2023: Draft Masterplan to go to Council Meeting in February 2024.</p> <p>15/01/2024: Report to March 2024 Council Meeting.</p> <p>18/03/2024: Council Meeting for 14 May 2024.</p> <p>06/05/2024: Consultant engineers will be invited to address Councillors at Council Workshop on 18 June 2024 regarding engineering challenges with respect to management of drainage.</p> <p>01/07/2024: Meeting being arranged with property owner of Stage 1 of the Masterplan.</p> <p>05/08/2024: Property owners will be contacted again seeking meeting.</p> <p>19/08/2024: Further attempts to contact owners continuing.</p> <p>14/10/2024: Council staff met with owner representatives on 20 September 2024. Awaiting on refined design from Council consultant.</p> <p>3/02/2025: Consultant provided feedback Wednesday 29 January 2025. Report to be presented to Council in March 2025.</p>
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OUTSTANDING ACTION REPORT

						<p>17/03/2025: 13 Feb 2025 Consultant has submitted plans for Masterplan for Council Review.</p> <p>01/04/2025: Report to Council Meeting May 2025.</p> <p>10/06/2025: Document on Public Exhibition until 27 June 2025.</p> <p>30/06/2025: Report back to Council 22 July.</p> <p>14/07/2025: Report to Council 12 August 2025 due to submissions received.</p> <p>14/08/2025: Matter resolved at Council Meeting 12 August 2025.</p>
22 February 2022	NOTICE OF MOTION – YOOGALI SHARED BICYCLE PATH	DIO	114000	22/057	<p>RESOLVED on the motion of Councillors Simon Croce and Anne Napoli that:</p> <p>(a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority.</p> <p>(b) Council undertake a full costing of the track and bridge as to facilitate funding opportunities to contribute towards the new construction.</p>	<p>13/01/2025: Concrete footings for the bridge complete. Further construction to take place from February 2025.</p> <p>3/03/2025: Construction of bridge commenced 4 March 2025.</p> <p>17/03/2025: Contractors completed installation of bridge. Approaches under construction.</p> <p>01/04/2025: Ramps for the bridge will be complete, by the week commencing 19 May. Public access to the bridge as from the following week. The remaining works include; final seal of path, lighting, line marking, intersection treatments and signage.</p>

OUTSTANDING ACTION REPORT

						<p>5/05/2025: One ramp concrete completed, asphalt of path scheduled for mid-May 2025.</p> <p>19/05/2025: Minor works to be completed.</p> <p>30/06/2025: Minor works continuing.</p>
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
28 May 2024	<p>MINUTES OF THE LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE MEETING HELD ON 15 MAY 2024</p> <p>DRAFT PLAN OF MANAGEMENT – LAKE WYANGAN</p>	CPO	146292 /2024	24/156	<p>RECOMMENDED on the motion of Tom Mackerras and Frank Battistel that:</p> <ul style="list-style-type: none"> (a) Council refer the Draft Plan of Management for Lake Wyangan, incorporating Jack Carson Wildlife Reserve (Crown Reserve 159017) and North Lake Wyangan (Crown Reserve 1002998) to the Minister administering the Crown Land Management Act 2016 for approval. (b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management Lake Wyangan if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993. (c) Native Title advice has been approved. (d) A report be presented to Council to adopt the final Plan of Management for Lake Wyangan on completion of the exhibition period, to consider all submissions. 	<p>28/05/2024: Draft PoM emailed to Councillors.</p> <p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Dept has reviewed the draft PoM – pending some minor amendments – the draft PoM can be placed on public exhibition – Staff working through the requested amendment/s.</p> <p>5/05/2025: Draft Plan of Management – Lake Wyangan can now be placed on Public Exhibition.</p> <p>19/05/2025: Lake Wyangan draft PoM can now be placed on Public Exhibition.</p> <p>10/06/2025: To be placed on Public Exhibition.</p> <p>26/06/2025: PoM now on Public Exhibition.</p> <p>4/08/2025: Written submission are open until 4pm 8 August 2025. Pending</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

						no submissions are received, PoM can then be referred to Council for adoption. 14/08/2025: Report to Council Meeting 26 August 2025.
28 May 2024	CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST GRIFFITH PRECINCT PARKS	CPO	146289 /2024	24/154	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council refers the draft Plan of Management for South-West Griffith Precinct Parks to the Minister administering the Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.O F Park and City Park (Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct</p>	<p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Dept has reviewed the initial draft PoM – they have requested some updates / amendments be made to the PoM. Staff working through the requested amendment/s with consultant.</p> <p>5/05/2025: Status remains unchanged.</p> <p>19/05/2025: Status remains unchanged.</p> <p>10/06/2025: Status remains unchanged.</p> <p>26/06/2025: Status remains unchanged.</p> <p>1/07/2025: Report to Council August 2025.</p> <p>14/08/2025: Finalising amendments to the draft</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.</p>	<p>PoM which can then be referred back to Crown Lands Dept for review.</p>
28 May 2024	CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT	CPO	146288	24/153	<p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being R.74539 – Lot 1 Sec 43 DP758476 (Visitor's Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor's Centre) R.61588 – Lots 2 & 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 & 8 Sec 9 DP 758476 (Griffith Library) R.85064 – Lots 19 & 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots</p>	<p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Department has requested amendments – Staff working through these, draft PoM will then be referred back to Crown Lands for review.</p> <p>5/05/2025: Status remains unchanged.</p> <p>19/05/2025: Status remains unchanged.</p> <p>10/06/2025: Status remains unchanged.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.</p>	<p>26/06/2025: Status remains unchanged.</p> <p>1/07/2025: Report to Council August 2025.</p> <p>14/08/2025: Draft Pom with Crown Lands Dept for further review following amendments suggested by the Dept.</p>
23 April 2024	CL05 DRAFT PLAN OF MANAGEMENT - BAGTOWN CEMETERY	CPO	144997	24/117	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Laurie Testoni that:</p> <p>(a) Council refer the Draft Plan of Management for the Bagtown Historic Cemetery - Crown Reserve 52849 (Part Lot 731 DP 751709) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land</p>	<p>06/05/2024: Awaiting approval from Minister.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Department has requested amendments –Staff working through these, draft PoM will</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Management Act 2016 Council amends the Draft Plan of Management for the Bagtown Historic Cemetery and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Bagtown Historic Cemetery on completion of the exhibition period, to consider all submissions.</p>	<p>then be referred back to Crown Lands for review.</p> <p>5/05/2025: Status remains unchanged.</p> <p>19/05/2025: Status remains unchanged.</p> <p>26/06/2025: Amended draft PoM sent to Crown Lands for further review prior to public exhibition.</p> <p>22/07/2025: PoM to be on Public Exhibition from 23 July 2025 to 20 August 2025, with submissions being received until 3 September 2025.</p>
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