



MINUTES

NEW CEMETERY MASTERPLAN COMMITTEE HELD IN THE MURRAY ROOM, GRIFFITH ON WEDNESDAY, 2 JULY 2025 COMMENCING AT 12:02 PM

PRESENT

Councillor Jenny Ellis (Chair), Councillor Mark Dal Bon, Anthony Kidman (Community Representative), Bruno Guidolin (Community Representative), Pamela Kensett-Smith (Community Representative), Wendy Collis (Community Representative)

Quorum = 3

STAFF

Director Infrastructure & Operations, Phil King, Parks & Gardens Manager, Peter Craig and Minute Secretary, Joanne Bollen

1 APOLOGIES

Apologies were received from Jake Hubbard (Community Representative), Daniel Calabro (Community Representative), Peter Woodward (Community Representative) and Virginia Tropeano (Community Representative).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillor Mark Dal Bon and Wendy Collis that the minutes of the previous meeting held on 2 April 2025, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

ACTION REPORT

CL05 Draft Masterplan prepared for New Cemetery

Councillor Jenny Ellis advised the Committee that the budget bid of \$40,000 to undertake a detailed analysis of the new cemetery site was unsuccessful.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no less than significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 UPDATE ON CREMATOR EXPRESSION OF INTEREST

Director Infrastructure and Operations, Phil King, provided the Committee with an update on the cremator expression of interest.

Upon the adoption of the Operational Plan 2025/26 (Budget) Council resolved to move the budget allocation for purchasing a cremator to 2026/27.

The continuation of the implementation of the cremator expression of interest will be activated at the adoption of the Operational Plan 2026/27.

RECOMMENDED on the motion of Wendy Collis and Anthony Kidman that the report be noted.

Councillor Jenny Ellis raised a Point of Order due to committee members not following the correct meeting protocols.

Councillor Mark Dal Bon requested a vote be recorded in the Minutes.

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|------------------------|-------------------------|
| For | Against |
| Councillor Jenny Ellis | Councillor Mark Dal Bon |
| Anthony Kidman | |
| Bruno Guidolin | |
| Pamela Kensett-Smith | |
| Wendy Collis | |

6 OUTSTANDING ACTION REPORT

The Outstanding Action Report was noted.

7 GENERAL BUSINESS

7.1 Update on Griffith Cemetery and the Road Forward

The Committee engaged in a discussion regarding the projected lifespan of the current cemetery and the potential next steps for addressing future capacity needs. This conversation was prompted by the recent outcome of the budget bid, which was unsuccessful in securing funding for a detailed analysis of the proposed new cemetery site.

RECOMMENDED on the motion of Bruno Guidolin and Councillor Mark Dal Bon that Council staff prepare a report for the Committee detailing the estimated remaining lifespan of the Griffith Cemetery, along with any feasible options for extending its operational capacity.

8 NEXT MEETING

The next meeting of the New Cemetery Masterplan Committee is to be held on Wednesday, 1 October 2025 at 12:00pm.

There being no further business the meeting terminated at 12:59pm.