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**NEW CEMETERY MASTERPLAN COMMITTEE  
HELD IN THE MURRAY ROOM, GRIFFITH ON  
WEDNESDAY, 2 JULY 2025 COMMENCING AT 12:02 PM**

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**PRESENT**

Councillor Jenny Ellis (Chair), Councillor Mark Dal Bon, Anthony Kidman (Community Representative), Bruno Guidolin (Community Representative), Pamela Kensett-Smith (Community Representative), Wendy Collis (Community Representative)

Quorum = 3

**STAFF**

Director Infrastructure & Operations, Phil King, Parks & Gardens Manager, Peter Craig and Minute Secretary, Joanne Bollen

**1 APOLOGIES**

Apologies were received from Jake Hubbard (Community Representative), Daniel Calabro (Community Representative), Peter Woodward (Community Representative) and Virginia Tropeano (Community Representative).

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Councillor Mark Dal Bon and Wendy Collis that the minutes of the previous meeting held on 2 April 2025, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

**ACTION REPORT**

**CL05 Draft Masterplan prepared for New Cemetery**

Councillor Jenny Ellis advised the Committee that the budget bid of \$40,000 to undertake a detailed analysis of the new cemetery site was unsuccessful.

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

## **Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **Less Than Significant Non-Pecuniary Interests**

There were no less than significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL01 UPDATE ON CREMATOR EXPRESSION OF INTEREST**

Director Infrastructure and Operations, Phil King, provided the Committee with an update on the cremator expression of interest.

Upon the adoption of the Operational Plan 2025/26 (Budget) Council resolved to move the budget allocation for purchasing a cremator to 2026/27.

The continuation of the implementation of the cremator expression of interest will be activated at the adoption of the Operational Plan 2026/27.

**RECOMMENDED** on the motion of Wendy Collis and Anthony Kidman that the report be noted.

Councillor Jenny Ellis raised a Point of Order due to committee members not following the correct meeting protocols.

Councillor Mark Dal Bon requested a vote be recorded in the Minutes.

For  
Councillor Jenny Ellis  
Anthony Kidman  
Bruno Guidolin  
Pamela Kensett-Smith  
Wendy Collis

Against  
Councillor Mark Dal Bon

## **6 OUTSTANDING ACTION REPORT**

The Outstanding Action Report was noted.

## **7 GENERAL BUSINESS**

### **7.1 Update on Griffith Cemetery and the Road Forward**

The Committee engaged in a discussion regarding the projected lifespan of the current cemetery and the potential next steps for addressing future capacity needs. This conversation was prompted by the recent outcome of the budget bid, which was unsuccessful in securing funding for a detailed analysis of the proposed new cemetery site.

**RECOMMENDED** on the motion of Bruno Guidolin and Councillor Mark Dal Bon that Council staff prepare a report for the Committee detailing the estimated remaining lifespan of the Griffith Cemetery, along with any feasible options for extending its operational capacity.

## **8 NEXT MEETING**

The next meeting of the New Cemetery Masterplan Committee is to be held on Wednesday, 1 October 2025 at 12:00pm.

There being no further business the meeting terminated at 12:59pm.