



## Ordinary Meeting

# BUSINESS PAPER

**Tuesday, 22 July 2025 at 7:00 PM**

Griffith City Council Chambers  
Phone: 1300 176 077  
Web: [www.griffith.nsw.gov.au](http://www.griffith.nsw.gov.au) Email: [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au)



## COUNCILLORS

Councillor Doug Curran (Mayor)  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Anne Napoli (Deputy Mayor)  
Councillor Tony O'Grady  
Councillor Christine Stead  
Councillor Laurie Testoni

[dcurran@griffith.com.au](mailto:dcurran@griffith.com.au)  
[sblumer@griffith.com.au](mailto:sblumer@griffith.com.au)  
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## MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

### **Addressing the Council on Business Paper matters**

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

### **Notice of Motion via Councillor**

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

### **Petition**

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

### **Customer Request Management system**

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

### **Direct correspondence to the General Manager**

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au) or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

## **Councillors' obligations under the Oath or Affirmation of Office are as follows:**

### **Oath**

I [name of Councillor] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment.

### **Affirmation**

I [name of Councillor] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the *Local Government Act 1993* or any other Act to the best of my ability and judgment.

## **Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:**

### What is a pecuniary interest?

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

### Disclosure of pecuniary interests at meetings

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

### What is a non-pecuniary conflict of interest?

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

### Managing non-pecuniary conflicts of interest

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

## **Opening Affirmations**

### Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

### Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

### Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

## **Acknowledgment of Country**

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.



## AGENDA

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**ORDINARY MEETING OF GRIFFITH CITY COUNCIL  
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON  
TUESDAY, 22 JULY 2025 AT 7:00 PM**

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### MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 22 July 2025**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1      Council Acknowledgments
- 2      Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
- 3      Confirmation of Minutes
- 4      Business Arising
- 5      Declarations of Interest
- 6      Presentations
- 7      Mayoral Minutes
- 8      General Manager's Report

CL01      p17      DA 27/2025 - Co-Living Development Comprising Twenty-two (22) Accommodation Units, including demolition of existing Development - 6 Wyangan Avenue, Griffith

CL02      p42      Naming of New Yoogali Pedestrian Bridge

CL03      p52      Endorsement of Child Safe Policy, Child Safe Code of Conduct and Child Safe Reporting Policy for Public Exhibition

CL04	p55	Review of Council's Local Policies 2025 - Tree Preservation Order, Tree Policy and Onsite Detention Policy
CL05	p58	Local Government NSW Water Management Conference 2025
CL06	p72	Local Government NSW Annual Conference 2025
9		Information Reports
CL07	p83	Organisation Structure - Review
10		Adoption of Committee Minutes
	p86	Minutes of the Roads, Parks & Pathways Enhancement Committee Meeting held on 26 June 2025
	p92	Minutes of the New Cemetery Masterplan Committee Meeting held on 2 July 2025
	p95	Minutes of the Traffic Committee Meeting held on 8 July 2025
11		Business with Notice – Rescission Motions
12		Business with Notice – Other Motions
	p98	Notice of Motion - Councillor Jenny Ellis
13		Outstanding Action Report
	p103	Outstanding Action Report
14		Matters to be dealt with by Closed Council
CC01		Request for Funds from Sinking Fund - Griffith City Council St Vincent's Private Community Hospital Griffith <ul style="list-style-type: none"> <li>- commercial information of a confidential nature that would, if disclosed: <ul style="list-style-type: none"> <li>(i) prejudice the commercial position of the person who supplied it, or</li> <li>(ii) confer a commercial advantage on a competitor of the council, or</li> <li>(iii) reveal a trade secret 10A(2) (d)</li> </ul> </li> </ul>

**Brett Stonestreet**

**GENERAL MANAGER**



## DRAFT MINUTES

### ORDINARY MEETING OF GRIFFITH CITY COUNCIL HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON TUESDAY, 8 JULY 2025 COMMENCING AT 7:00 PM

#### PRESENT

The Mayor, Doug Curran in the Chair; Councillors, Shari Blumer (Zoom) Mark Dal Bon, Jenny Ellis, Scott Groat (Zoom), Anne Napoli, Tony O'Grady (Zoom) and Christine Stead

#### STAFF

General Manager, Brett Stonestreet, Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Infrastructure & Operations, Phil King, Acting Director Business, Cultural, Financial Services, Max Turner, Director Sustainable Development, Joe Rizzo and Minute Taker's Leanne Austin and Antoinette Galluzzo

#### MEDIA

The Area News, Cai Holroyd

#### 1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Mark Dal Bon reading the Opening Affirmation and the Acknowledgement of Country.

#### 2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

25/185

**RESOLVED** on the motion of Councillors Christine Stead and Jenny Ellis that an apology be received from Councillor Laurie Testoni and a leave of absence granted and an application to attend by audio-visual link from Councillor Tony O'Grady, Councillor Shari Blumer and Councillor Scott Groat be granted.

For  
Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Anne Napoli  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 8 votes to 0.**

### **3 CONFIRMATION OF MINUTES**

25/186

**RESOLVED** on the motion of Councillors Christine Stead and Anne Napoli that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 19 June 2025, having first been circulated amongst all members of Council, be confirmed.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	

**The division was declared PASSED by 8 votes to 0.**

### **4 BUSINESS ARISING**

Nil.

### **5 DECLARATIONS OF INTEREST**

#### **Pecuniary Interests**

*Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

Councillor Anne Napoli  
Minutes of the Floodplain Management Committee Meeting held on 12 June 2025  
Reason – I own a property along McCormack Road.

Councillor Jenny Ellis  
CL01 DA172/2022 - 21 Large Lot Residential Subdivision, 2 Public Roads and Residue Lot  
Reason – I own a house in this Development.

#### **Significant Non-Pecuniary Interests**

*Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

There were no significant non-pecuniary interests declared.

#### **Less Than Significant Non-Pecuniary Interests**

*Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.*

Councillor Scott Groat  
CC01 Breaches of the Environmental Planning and Assessment Act  
Reason - I have been in contact with the business owners and I have nothing to gain or lose by contact with the business owners.

Councillor Mark Dal Bon

CL02 - Draft Ted Scobie Oval Master Plan

Reason – I have been approached by a member of the touch association. I do not associate with this person.

Councillor Mark Dal Bon

CC01 Breaches of the Environmental Planning and Assessment Act

Reason – I have been approached in the past about their ongoing concerns of their business premises. I do not associate with the business owner. As I'm being a farmer, I may buy some things for the farm sometimes. As I do with other agricultural businesses in Griffith.

Councillor Mark Dal Bon

CL01

Reason - My niece's boyfriend rent a house next door to the DA. They both object to the DA. They do not stand to gain or lose anything monetary from it and I am not swayed one way or the other because of their objection to the DA.

**This conflict was withdrawn as it does not relate to CL01 in the Agenda.**

Councillor Anne Napoli

CL01

Reason – I was previously lobbied in regards to this DA. This DA will have no significant effect to my family or to myself.

**This conflict was withdrawn as it does not relate to CL01 in the Agenda.**

## **6 PRESENTATIONS**

Nil.

## **7 MAYORAL MINUTES**

Nil.

## **8 GENERAL MANAGER'S REPORT**

### **CL01 DA 172/2022 - 21 LARGE LOT RESIDENTIAL SUBDIVISION, 2 PUBLIC ROADS AND RESIDUE LOT**

Councillor Jenny Ellis left the meeting having declared a pecuniary interest, the time being 7:09 pm.

25/187

**RESOLVED** on the motion of Councillors Christine Stead and Shari Blumer that Council place the development application including the amended plan set and documentation on public exhibition for a period of two weeks in accordance with the Environmental Planning and Assessment Act and Regulations, and the Griffith Community Participation Plan. Once public notification period has finished, a report be presented to Council with any new submissions received, or proposed amendments to the development assessment report or conditions.

For

Councillor Doug Curran

Councillor Shari Blumer

Councillor Mark Dal Bon

Against

Councillor Scott Groat  
Councillor Anne Napoli  
Councillor Tony O'Grady  
Councillor Christine Stead

**The division was declared PASSED by 7 votes to 0.**

Councillor Jenny Ellis returned to the meeting at 7:10 pm.

### **CL02 DRAFT TED SCOBIE OVAL MASTER PLAN**

25/188

**RESOLVED** on the motion of Councillors Anne Napoli and Christine Stead that:

- (a) Council endorses, in principle, the Draft Ted Scobie Oval Masterplan subject to the removal of the following "The widening of the cricket square to accommodate four turf wickets, along with a complete reconstruction of the wicket area".
- (b) Council place the Draft Ted Scobie Masterplan as amended by recommendation (a) above on public exhibition for a period of 28 days.
- (c) Should Council receive any submissions, then a further report be considered for Council consideration. If no submissions are received the Draft Ted Scobie Masterplan be adopted as exhibited.

For

Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Anne Napoli  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 8 votes to 0.**

### **9 INFORMATION REPORTS**

#### **CL03 INVESTMENTS AS AT 31 MAY 2025**

25/189

**RESOLVED** on the motion of Councillors Christine Stead and Jenny Ellis that the report be noted by Council.

For

Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Anne Napoli  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 8 votes to 0.**

## **10 ADOPTION OF COMMITTEE MINUTES**

### **MINUTES OF THE AIRPORT COMMITTEE MEETING HELD ON 4 JUNE 2025**

25/190

**RESOLVED** on the motion of Councillors Christine Stead and Tony O'Grady that the recommendations as detailed in the Minutes of the Airport Committee meeting held on 4 June 2025 be adopted.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	

**The division was declared PASSED by 8 votes to 0.**

### **MINUTES OF THE LANDFILL FOGO COMMITTEE MEETING HELD ON 5 JUNE 2025**

25/191

**RESOLVED** on the motion of Councillors Mark Dal Bon and Jenny Ellis that the recommendations as detailed in the Minutes of the Landfill FOGO Committee meeting held on 5 June 2025 be adopted.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	

**The division was declared PASSED by 8 votes to 0.**

### **MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 10 JUNE 2025**

25/192

**RESOLVED** on the motion of Councillors Anne Napoli and Mark Dal Bon that the recommendations as detailed in the Minutes of the Traffic Committee meeting held on 10 June 2025 be adopted.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	

**The division was declared PASSED by 8 votes to 0.**

Councillor Anne Napoli left the meeting having declared a pecuniary interest, the time being 7:14 pm.

**MINUTES OF THE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD ON 12 JUNE 2025**

25/193

**RESOLVED** on the motion of Councillors Scott Groat and Christine Stead that the recommendations as detailed in the Minutes of the Floodplain Management Committee meeting held on 12 June 2025 be adopted.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Tony O'Grady	
Councillor Christine Stead	

**The division was declared PASSED by 7 votes to 0.**

Councillor Anne Napoli returned to the meeting at 7:14 pm.

**MINUTES OF THE SCENIC HILL USER GROUP MEETING HELD ON 17 JUNE 2025**

25/194

**RESOLVED** on the motion of Councillors Jenny Ellis and Christine Stead that the recommendations as detailed in the Minutes of the Scenic Hill User Group meeting held on 17 June 2025 be adopted.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	

**The division was declared PASSED by 8 votes to 0.**

**MINUTES OF THE LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE MEETING HELD ON 19 JUNE 2025**

25/195

**RESOLVED** on the motion of Councillors Tony O'Grady and Christine Stead that the recommendations as detailed in the Minutes of the Lake Wyangan & Catchment Management Committee meeting held on 19 June 2025 be adopted.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	

Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Anne Napoli  
Councillor Tony O'Grady  
Councillor Christine Stead

**The division was declared PASSED by 8 votes to 0.**

## **11 BUSINESS WITH NOTICE – RESCISSION MOTIONS**

Nil.

## **12 BUSINESS WITH NOTICE – OTHER MOTIONS**

Nil.

## **13 OUTSTANDING ACTION REPORT**

25/196

**RESOLVED** on the motion of Councillors Christine Stead and Jenny Ellis that the report be noted.

For  
Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Anne Napoli  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 8 votes to 0.**

## **14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

**The matters and information are the following:**

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
  - (i) prejudice the commercial position of the person who supplied it, or**

- (ii) confer a commercial advantage on a competitor of the Council, or
- (iii) reveal a trade secret
- (e) information that would, if disclosed, prejudice the maintenance of law
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on Community land.
- (i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.

25/197

**RESOLVED** on the motion of Councillors Christine Stead and Tony O'Grady that:

- (a) Council resolve to go into closed Council to consider business identified.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

For

Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Anne Napoli  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 8 votes to 0.**

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

## **CC01 BREACHES OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT**

Reason: Legal Proceedings 10A(2)(g)

Council closed its meeting at 7:22pm. The public and media left the Chamber. Livestream was disconnected.

## **REVERSION TO OPEN COUNCIL**

25/198

**RESOLVED** on the motion of Councillors Christine Stead and Anne Napoli that Open

Council be resumed.

For  
Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Anne Napoli  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 8 votes to 0.**

Open Council resumed at 8:01pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

#### **MATTERS DEALT WITH IN CLOSED COUNCIL**

##### **CC01 BREACHES OF THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT**

25/199

**RESOLVED** on the motion of Councillors Jenny Ellis and Christine Stead that Council commence class 4 proceedings in the Land and Environment Court seeking order(s) that the use of the premises described in the report cease until an Occupation Certificate for the Development is issued.

For  
Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Jenny Ellis  
Councillor Tony O'Grady  
Councillor Christine Stead

Against  
Councillor Mark Dal Bon  
Councillor Scott Groat  
Councillor Anne Napoli

**The division was declared PASSED by 5 votes to 3.**

There being no further business the meeting terminated at 8:03pm.

Confirmed: .....

CHAIRPERSON

**CLAUSE** CL01

**TITLE** DA 27/2025 - Co-Living Development Comprising Twenty-two (22) Accommodation Units, including demolition of existing Development - 6 Wyangan Avenue, Griffith

**FROM** Carel Potgieter, Planning & Environment Manager  
Kerry Rourke, Development Assessment Planner

**TRIM REF** 25/77254

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### **SUMMARY**

At the Ordinary Meeting of Council on 10 June 2025, a resolution was made by the Council to lay the report for DA 27/2025 – Co-Living Development Comprising Twenty-Two (22) Accommodation Units, including Demolition of Existing Development, on the table. The applicant made this request on the basis of not having sufficient time to review the report and recommendation made for determination.

This report is to advise that following the Council meeting, the applicant has now provided revised plans for assessment along with some additional information, reducing the development down to twenty-one (21) units and stating that the development is to be occupied by medical staff employed by Griffith Hospital.

The additional information and revised plans require notification to neighbours and those fourteen (14) submitters for review prior to finalising assessment and a new report to Council for determination, likely 26 August 2025.

The new plans and related documentation are required to be renotified in order to meet the procedural requirements of the Environmental Planning and Assessment Act 1979 and associated Regulations, in addition to Council's Community Participation Plan.

Renotification is required to be undertaken, prior to the DA report being raised from the table and a determination being made.

### **RECOMMENDATION**

- (a) From the Ordinary Meeting of Griffith City Council 10 June 2025, raise from the table CL02 DA 27/2025 – Co-Living Development Comprising Twenty-Two (22) Accommodation Units, Including Demolition of Existing Development – 6 Wyangan Avenue, Griffith (Attachment (a)).
- (b) Place the Development Application including the amended plan set and documentation on public exhibition for a period of 14 days in accordance with the Environmental Planning and Assessment Act and Regulations, and the Griffith Community Participation Plan.
- (c) Once public notification period has finished, a new report be presented to Council with any new submissions received and the proposed amendments to the development as submitted.

### **REPORT**

At the Ordinary Meeting of Council held on 10 June 2025, Council resolved to lay the report for DA 27/2025 on the table.

Following this meeting, the applicant was provided an opportunity to further review the Council report and draft reasons for refusal. The applicant has now provided amended plans to Council in an effort to meet Essential Energy setback requirements to their infrastructure, and has reduce the number of units on site from twenty-two (22) to twenty-one (21).

The applicant has also provided that the units will be occupied by medical staff required at the hospital, rather than the previous information which was to support lower income workers in the region as provided in the development application statement of environmental effects.

To comply with the procedural requirements of the Environmental Planning and Assessment Act 1979, its associated Regulations, and Council's Community Participation Plan, the recently received amended plans and documentation must be renotified.

Once notification has been undertaken, a new report will be presented at an Ordinary Meeting of Council. The new report will respond to any new submissions received during the forthcoming notification period and an assessment of the applicants additional information.

## **OPTIONS**

### **OPTION 1**

As per the Recommendation.

### **OPTION 2**

Adopt an alternate Resolution.

## **POLICY IMPLICATIONS**

Application is required to be renotified in accordance with the Community Participation Plan. No future consequences.

## **FINANCIAL IMPLICATIONS AND RISK**

Advertisement and renotification to neighbours required as a procedural matter due to submission of revised plans and additional information, which could result in action in the Land and Environment Court if not undertaken in accordance with the Environmental Planning and Assessment Act 1979.

**Moderate Low Risk: Minor financial loss > \$10,000 to \$1 million.**

## **COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK**

Should the recommendation for renotification of the development not be undertaken, Council may be open to action through the Land and Environment Court.

**Major High Risk: Significant policy or regulatory breach/s including court proceedings. Material fines and penalties and restrictions to Council operations due to non-compliance. Significant exposure not covered by insurance.**

## **ENVIRONMENTAL IMPLICATIONS AND RISK**

**Minor Low Risk: Minimal environmental impact handled internally.**

## **REPUTATION / COMMUNITY IMPLICATIONS AND RISK**

Potential for compliance, statutory and legal risks for Council failing to notify in accordance with Council's Community Participation Plan and the *Environmental Planning and Assessment Act 1979*.

**Moderate Low Risk: Minor adverse public/staff reaction and/or negative publicity.**  
**Resolved with Manager or Director Comment. No impact on staff morale.**

## **SERVICE DELIVERY IMPLICATIONS AND RISK**

**Moderate Low Risk: Short term interruption of services or operations. Limited impact to staff and service standards. Short term contractor performance affected.**

## **WHS / HR IMPLICATIONS AND RISK**

**Minor Low Risk: No injuries/Nil impact to service delivery.**

## **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 7.1 Encourage strategic planning, balanced growth and sustainable design.

## **CONSULTATION**

Senior Management Team, Director Sustainable Development, Planning & Environment Manager, Engineering Design & Approvals Manager

## **ATTACHMENTS**

(a) DA 27/2025 - Council Meeting Report - 10 June 2025 [Download](#)

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<b>Griffith City Council</b>		<b>DA REPORT</b>
<b>CLAUSE</b>	CL02	
<b>PROPOSAL</b>	DA 27/2025 - CO-LIVING DEVELOPMENT COMPRISING TWENTY-TWO (22) ACCOMMODATION UNITS, INCLUDING DEMOLITION OF EXISTING DEVELOPMENT.	
<b>PROPERTY</b>	6 Wyangan Avenue – Lot 19 Sec 51 DP 758476	
<b>LOCATION</b>	GRIFFITH	
<b>ZONING</b>	R1 – GENERAL RESIDENTIAL	
<b>APPLICABLE PLANNING INSTRUMENT</b>	GRIFFITH LOCAL ENVIRONMENTAL PLAN, 2014	
<b>EXISTING DEVELOPMENT</b>	DWELLING HOUSE	
<b>APPLICANT</b>	Mark Secivanovic	
<b>OWNER</b>	Mr Nathan O'Brien	
<b>DIRECTORS OF COMPANYNA (IF APPLICABLE)</b>		
<b>APPLICATION DATE</b>	26 February 2025	
<b>REASON FOR REFERRAL</b>	Submissions Objecting to the Development Application	
<b>FROM</b>	Pat Ngwira, Senior Development Assessment Planner	
<b>TRIM REF</b>	25/58235	

### **SUMMARY**

#### ***Proposal***

- The development application was submitted in February for twenty-two (22) Co-Living units where nine (9) units are single rooms, thirteen (13) double units, one (1) unit is to be allocated as Manager's accommodation and two (2) of the units are designed as accessible.
- The application was notified via letters to near neighbours and in the Council Catch Up where the notification period was 7<sup>th</sup> – 21<sup>st</sup> March, 2025.
- The notification period generated 14 submissions objecting to the development application and a combined petition containing 243 signatures against the application and a further 280 electronic objectors attached to the petition.
- Assessment of the application has been undertaken and the recommendation is to recommend refusal to grant consent to the proposal.

#### ***Type of Development***

Local Development

#### ***Main Issues***

Several Submissions have been received objecting to the development and Council's Development Engineers have highlighted several traffic related issues which has resulted in a their recommendation for refusal of this application.

CL02 DA 27/2025 - Co-Living Development Comprising Twenty-two (22) Accommodation Units, including demolition of existing development.

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### **RECOMMENDATION**

(a) **Council as the consent authority pursuant to Section 4.16 of the Environmental Planning and Assessment Act, 1979, refuse to grant development consent to Development Application 27/2025(1) for the demolition of existing buildings and the construction of a twenty-two (22) unit Co-Living development at Lot 19 Sec 51 DP 758476, No. 6 Wyangan Avenue Griffith, for the following reasons:**

- i. **That the application is deemed unsatisfactory with regard to the provisions of Section 4.15(1)(d) & (e) of the Environmental Planning & Assessment Act, 1979, in that it is not considered to be in the public interest as this development cannot be provided with a safe access point, and presents unacceptable safety risks for occupants, visitors and local road users. The site is not considered suitable for the development proposed.**
- ii. **That the application is deemed unsatisfactory as it is not considered to be within the public interest. The health and safety of the public is likely to be adversely affected by the proposal due to the unacceptable risk of traffic incidents caused by the proposed access configuration and the volume of traffic accessing the development.**
- iii. **That the application is refused as the design of the proposed buildings on the site do not meet the offset provisions from overhead electricity infrastructure as per Essential Energy requirements. The development is not considered to be in the public interest.**

(b) **The application be delegated to the Director Sustainable Development for the issue of the notice of refusal to grant consent.**

In accordance with the Local Government Act (section 375A - Recording of voting on planning matters) Council must record the Councillors' votes in relation to this matter.

### **SITE DESCRIPTION**

The site is located at 6 Wyangan Avenue, Griffith NSW, legally described as Lot 19 in Section 51 in Deposited Plan (DP) 758476. The site is 1705.53 m<sup>2</sup> in area, with 24.8 m of frontage to Wyangan Avenue.

The site currently contains a single detached dwelling and two outbuildings (sheds). The site has a single driveway to Wyangan Avenue located 31 m from the intersection at Palla Street and 11m from the yield line of the slip lane from Palla Street to Wyangan Avenue. The site is void of significant vegetation.

The site falls from Wyangan Avenue to the rear (~1 m of fall) and there is no formal stormwater infrastructure located at the rear of the site. The existing dwelling directs stormwater to Wyangan Avenue. The existing dwelling is connected to Council's reticulated sewer network which runs through the rear of the site.

Councils' sewer main is located within the site along the western / rear boundary. A 3 m wide easement would be required to be provided over the existing sewer main.

The existing land uses surrounding the site include a mix of low to medium-density residential development and a service station across Wyangan Avenue. The site is located in proximity to the Griffith Base Hospital and St Vincent's Private Hospital which are approximately 200m from the site.

CL02 DA 27/2025 - Co-Living Development Comprising Twenty-two (22) Accommodation Units, including demolition of existing development.

### LOCATION MAP



### BACKGROUND

#### **Site History**

The site was the subject of a DA B120/2002 which sought consent for a childcare centre. The proposed driveway was located as per this current DA and assessments by Council and the previous applicant at the time could not identify a suitable arrangement for the safe ingress/egress of vehicles.

It was recommended in 2002 during that application assessment, that the Palla Street slip lane be removed and upgrades to the Palla/Wyangan intersection be undertaken by the developer in order to facilitate a safe access point. The Applicant withdrew the childcare centre DA in August 2003.

A previous Complying Development Certificate (527/2018) was issued in 2018 and Occupation Certificate (527/2018) in 2023 for a proposed verandah, deck and carport.

Pre-lodgement meeting was held mid November 2024 relating to the Co-Living development and the range of issues discussed included:

- Proposal within setback due to wide road reserve (4.5m).
- 20% communal spaces, all under SEPP.
- Avoid maximum impact on Floor Space Ratio.
- Lightweight construction.

CL02 DA 27/2025 - Co-Living Development Comprising Twenty-two (22) Accommodation Units, including demolition of existing development.

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- Landscaping plan to be submitted.
- Concept stormwater plans to be submitted with the DA.
- Traffic impact assessment – Council is concerned about slip lane; potential rear end collisions if people are turning into the driveway.
- 4000 vehicles a day just in that direction on Wyangan Ave.
- Zone of influence of sewer main is to be avoided.
- A privately owned sewer main within the property is to be constructed to service the units.

***Timeline of Events Pertaining to the Development Application***

- 26/02/2025 Development Application lodged.
- 27/02/2025 Application discussed at Development Assessment Unit and allocated to an external planning consultant for assessment. The application was also referred to the Building, Health and Development Engineer teams for assessment, Information Management for street numbering. The application was identified for notification and advertising and also additional information was identified as necessary for further assessment.
- 03/03/2025 An initial additional Information letter was provided to the applicant and the assessment clock stopped.
- 05/03/2025 Further additional information requested relating to engineering matters with a follow up on 13/03/2025 due to on going assessment.
- 05/03/2028 Referral issued to Essential Energy.
- 07/03/2025 Application notified to neighbours and those surrounding the site and an advertisement placed in the Council Catch Up and on Councils Facebook page indicating the application was on notification until 21 March 2025.
- 10/03/2025 Part of the requested additional information received, final additional information received 24/04/2025.
- 26/03/2025 Submissions provided to the proponent via the NSW Planning Portal and response received 24/04/2025.
- 21/05/2025 Application assessment complete and Council business paper prepared. The application at the date of the Council meeting of 10 June 2025 will have been with Council for a total of 105 days, where the clock was stopped for 59 days and the application under assessment for 46 days of that time frame.

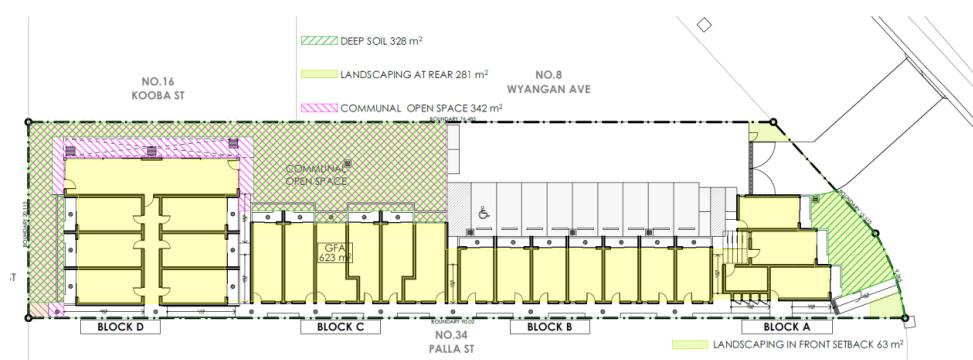
CL02 DA 27/2025 - Co-Living Development Comprising Twenty-two (22) Accommodation Units, including demolition of existing development.

### **PROPOSAL IN DETAIL**

An application was made to Council for a single-storey co-living unit development – containing twenty-two (22) units, a mix of single and two person units, where one of those was to be provided as a manager's residence.

The Statement of Environmental Effects (*SKM Planning - December 2024*) indicates the proposed development consists of twenty-one (21) rooms and a manager's residence aimed at providing affordable housing options for the Griffith Community.

While the applicant advises there will be accommodation provided for 22 persons comprising of nine (9) single rooms, 12 double rooms (including two accessible rooms) and one (1) manager's residence, the architectural plans (*pti Architecture - 17 February 2025*) show thirteen (13) double rooms (including two (2) accessible rooms) and nine (9) single rooms – therefore potentially accommodating thirty-five (35) persons when at full capacity.



The development is single storey with units fronting the streetscape of Wyangan Avenue and a communal space is provided within the property on the northern and western boundaries of the site.

### **ASSESSMENT UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979**

In determining a development application, a consent authority is to take into consideration Section 4.15 of the Environmental Planning and Assessment Act, 1979. The following matters are of relevance to the development the subject of the development application.

#### **SECTION 4.15 (1)(a)(i) any environmental planning instrument**

##### ***Griffith Local Environmental Plan 2014***

The subject land – No 6 Wyangan Avenue is zoned R1 General Residential. Under the provisions of the Griffith Local Environmental Plan, 2014, the Objectives of zone are:

- *To provide for the housing needs of the community.*
- *To provide for a variety of housing types and densities.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*
- *To facilitate development of social and community infrastructure to meet the needs of future residents.*

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- *To allow people to carry out a reasonable range of activities from their homes, if such activities do not adversely affect the living environment of neighbours.*

The land use proposed under this application is a Co-Living development which is defined under the legislation as:

*Co-living housing means a building or place that —*

- Has at least 6 private rooms, some or all of which may have private kitchen and bathroom facilities, and*
- Provides occupants with a principal place of residence for at least 3 months, and*
- Has shared facilities, such as a communal living room, bathroom, kitchen or laundry, maintained by a managing agent, who provides management services 24 hours a day,*

*but does not include backpackers' accommodation, a boarding house, a group home, hotel or motel accommodation, seniors housing or a serviced apartment.*

**Note** – *co-living housing is a type of residential accommodation.*

The proposed development accords with the land use definition as:

- The proposal is for a co-living housing development with 21 units and one (1) manager's residence, 22 units in total.
- Accommodation will be provided to occupants as a principal place of residence for periods of three months or more.
- Occupants will have some shared facilities limited to a communal room with a shared laundry.
- All the co-living rooms will be partly self-contained with private kitchen and bathroom facilities. Co-living rooms will be limited to one adult per room.

The applicant provides that *the proposal aims to provide residential accommodation, specifically affordable rental accommodation, in a self-contained, co-living development. The proposal would introduce a new housing typology within Griffith aimed at addressing the current demand for housing crisis. Accordingly, the development is considered to align with the Objectives of the Zone.*

The proposed development is permissible with consent within the R1 General Residential zone.

#### ***State Environmental Planning Policies***

<b>State Environmental Planning Policies</b>	<b>Assessment</b>
<b><i>State Environmental Planning Policy (Transport and Infrastructure) 2021 – Section 2.48 Electricity</i></b>	<p>Division 5 Electricity transmission or distribution, Subdivision 2 Development likely to affect an electricity transmission or distribution network</p> <p>Electricity is currently available to the site via Essential Energy's overhead powerlines located on the northern</p>

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State Environmental Planning Policies	Assessment
	<p>and western boundaries (see map in LEP section above). The buildings have been setback 3.65 m from both of the above mentioned boundaries. Council referred the application to Essential Energy as the overhead lines are less than 5 m from the proposed buildings.</p> <p>Essential Energy provided a Referral Response provided 6 March 2025 as follows:</p> <p><i>As the plans provided do not show the distances from Essential Energy's infrastructure and the development, there may be a safety risk. A distance of 5.0m from the nearest part of the development to Essential Energy's poles 9611911 and 9611912 (measured horizontally) is required to ensure that there is no safety risk.</i></p> <p>The application plans do not comply with the Essential Energy provisions.</p>
<b>State Environmental Planning Policy (Housing) 2021</b>	<p>The proposal seeks consent under the provision of <i>State Environmental Planning Policy (Housing) 2021</i>. The intent of the Housing SEPP is to facilitate the delivery, increase the supply and diversity of affordable rental and social housing in NSW.</p> <p>The Housing SEPP allows for the development of Co-Living buildings in residential and mixed use zones. An assessment against the provisions of the Housing SEPP is provided in Attachment D – Development Assessment Report. The proposal complies with the provisions of this State Policy.</p>
<b>State Environmental Planning Policy (Sustainable Buildings) 2022</b>	<p>Class 3 buildings do not require the preparation of BASIX certificates. As such, no BASIX certificate has been provided.</p>

#### SECTION 4.15 (1)(a)(iii) any development control plan

The proposal generally complies with Council's Development Control Plan Residential (see full development assessment report attached – Attachment E), however there are two (2) variations sought, and they are addressed as follows:

Control	Provision	Compliance
<b>4.7 Setbacks</b>	<p>Front setbacks must generally be 6 m, however a reduced setback of 4.5 m will be considered provided adequate justification is detailed in a Variation Request as per section 1.5. The Variation Request must consider, among other matters:</p>	<p><b>Variation Requested:</b></p> <p>The proposed 4.5 m setback is justified for the following reasons:</p> <p>The design of the development would appear as a single-storey detached dwelling from the Wyangan Avenue streetscape.</p>

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Control	Provision	Compliance
	<ul style="list-style-type: none"> <li>I. Impact on streetscape.</li> <li>II. Privacy and amenity impacts caused by reduced setback on neighbours.</li> <li>III. Setbacks of other dwellings within 40m of the boundary of the lot.</li> <li>IV. Height, scale and bulk of dwelling when viewed from the street.</li> </ul>	<p>Privacy and amenity impacts for the dwellings to the north and south would be upheld through fencing and landscaping. There would be a negligible difference in impact on adjacent dwellings compared to a 6 m setback.</p> <p>The reduced setback is considered justified in this instance.</p>
<b>6.0 Boarding Houses and Co-Living</b>		
<b>Gross room area</b>	<p>All co-living rooms are to have a gross floor area (excluding any area used for the purposes of private kitchen and bathroom facilities) of at least:</p> <ul style="list-style-type: none"> <li>i. 12 m<sup>2</sup> in the case of a co-living room intended to be used by a single lodger, or</li> <li>ii. 16 m<sup>2</sup> in any other case, but,</li> <li>iii. not exceeding 25 m<sup>2</sup></li> </ul>	<p><b>Minor Variation Proposed:</b> All rooms are between 18 m<sup>2</sup> and 27 m<sup>2</sup>. A slight variation is requested for the accessible rooms, which are 27m<sup>2</sup> in area which exceeds the maximum by 2m<sup>2</sup>. However, given the areas is required to deliver comfortable accessible spaces, the minor variation is considered acceptable.</p>

#### SECTION 4.15 (1)(b) the likely impacts of the development

Consideration	Assessment
Built Environment	The proposed multi-unit (22 unit) co-living housing development is generally consistent with objectives sought for the R1 General Residential Zone objectives and would contribute to the provision of a diverse mix of housing types and densities in the area. The proposed development is also generally consistent with the intent for the Jubilee Precinct.
Context and Setting	<p>The site is in the Jubilee Precinct of Griffith, and part of the Health Precinct Master Plan. The new Griffith Base Hospital and St. Vincent's Hospital are situated around 200 m from the site.</p> <p>The existing land uses surrounding the site consist of a mixture of low to medium-density residential and commercial premises, health services, and some offices. The Precinct is anticipated to transition from predominantly low-density residential to low-medium-density residential, providing additional accommodation to support the health services sector. The site is also close to public transport and grocery stores, which are within a 700m walking distance. As such, the proposed development is considered to be an appropriate and compatible land</p>

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Consideration	Assessment
	<p>use within the surrounding area.</p> <p>Concerns were raised in public submissions regarding the potential negative impacts on residential character and amenity associated with 'overdevelopment' of a site that currently accommodates a single residential dwelling. However, given the site's compliance with the relevant density provisions identified in Council's DCP and the Housing SEPP, the development is considered to be of a scale that is compatible with the desired, future intent for the area.</p>
Solar access, privacy and views	<p>The proposed one storey development would not be expected to impact on the solar access, privacy or views of other dwellings.</p>
Compatibility	<p>As outlined above, the proposed co-living development is considered to be generally compatible with the character, scale and land uses intended for the site and surrounding area. The development is designed to present to the street as a single dwelling and landscaping and fencing has been proposed to preserve visual and acoustic privacy for neighbours. These elements would be maintained through a Plan of Management and will be conditioned accordingly.</p>
Access Transport and Traffic	<p>Due to the concerns in relation to the site access, a detailed assessment of the proposed road safety aspects has been undertaken with consideration of Austroads Vehicle Classification Systems, Australian Standards 2890.1, vehicle classification systems, stopping distance calculations for light vehicles, site observations and assessments of the road network in the vicinity of the proposed development site.</p> <p>The results of this assessment are presented below and identify significant road safety risk associated with the location of the site's vehicular access point.</p> <p><b><u>ROAD NETWORK ASSESSMENT</u></b></p> <p><b>Wyangan Avenue</b></p> <p>Wyangan Avenue has a bitumen sealed surface and is defined as a sub-arterial road under Council's road hierarchy with a default urban speed limit of 50km/h. The road is a gazetted B-double heavy vehicle route and is also an approved bus route. Traffic classifier counts obtained 50 metres south of Kooba Street (i.e. in the vicinity of the proposed development) in November 2021 showed an Annual Average Daily Traffic (AADT) count of 5689 vehicles per day used Wyangan Avenue Street in both directions. The split in vehicle directions showed an AADT of 2654 vehicles on the travel lane (northbound) immediately fronting the proposed development site. The 85<sup>th</sup> percentile speed recorded at that site was 47.33km/h.</p> <p><b>Palla Street</b></p> <p>Palla Street has a bitumen sealed surface and is defined as a sub-arterial road under Council's road hierarchy with a default urban speed limit of 50km/h. The street is a gazetted B-double heavy vehicle route and is also an approved bus route. The through lane of Palla Street</p>

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Consideration	Assessment
	<p>terminates at a T-intersection with Wyangan Avenue however a left turn slip lane exists that similarly terminates at a T-intersection with Wyangan Avenue – therefore through traffic enter into the travel lane of Wyangan Avenue rather than a dedicated auxiliary lane.</p> <p>Traffic classifier counts obtained 100 metres south of Wyangan Avenue intersection in November 2021 showed an Annual Average Daily Traffic (AADT) count of 4078 vehicles per day used Palla Street in both directions. More recently (April 2025) traffic classifier data obtained in the Palla Street slip lane (one direction only) approximately 8 metres south/west of the Wyangan Avenue intersection showed an AADT of 1829 vehicles per day. The 85<sup>th</sup> percentile speed recorded at that site was 31.12km/h.</p> <p><b><u>STOPPING DISTANCES</u></b></p> <p><b>Light Vehicle Stopping Distance</b></p> <p>When taking into account the 85<sup>th</sup> percentile speed (31.12km/h) of vehicles travelling within the Palla Street slip lane, stopping distances for light vehicles was applied to and compared with available distances on the road network. When allowing for reaction time and a dry surface, the stopping distance for a light vehicle travelling at 30km/h is 19 metres (Source: Transport for New South Wales.)</p> <p>The distance between the accessway of the proposed development and the centre of the slip lane at the give-way hold line of Wyangan Avenue is approximately 16.1 metres therefore within the 19 metre stopping distance and in an area of potential conflict. When adding the length of a B99 vehicle (5.2 metres in length) slowing to turn left from the travel lane of Wyangan Avenue into the development site, the distance from the rear of that vehicles to the centre of the slip lane at the give-way hold line on Wyangan Avenue is reduced to 10.9 metres - therefore encroaches well into the 19 metre safe stopping distance associated with a vehicle travelling through the slip lane and across the give-way hold line at 31.12km/h.</p> <p>It should be further noted that should a B85 vehicle (4.91 metres in length) commence to turn left into the development site from the shoulder of Wyangan Avenue (see figure 3 below) the rear of the vehicle is not clear of the through travel lane of Wyangan Avenue until the vehicle is approximately 10 metres from the centre of the Palla Street slip lane give-way line – therefore this proposed line of travel is still within the 19 metre stopping distance conflict area.</p> <p>During observations of the site conducted by council staff, it was determined drivers turning left into Wyangan Avenue from the Palla Street slip lane did so at a speed where it was deemed there would be insufficient stopping distance should a vehicle be turning in or out of the development site. It was further observed that most drivers executing this left turn did so while looking to their right while exiting a non-priority road.</p> <p>While Council concedes there is an existing accessway at the site, this services a single dwelling only. As part of the new development, it is</p>

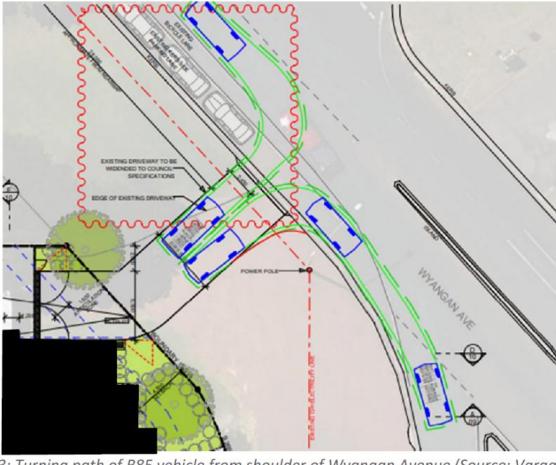
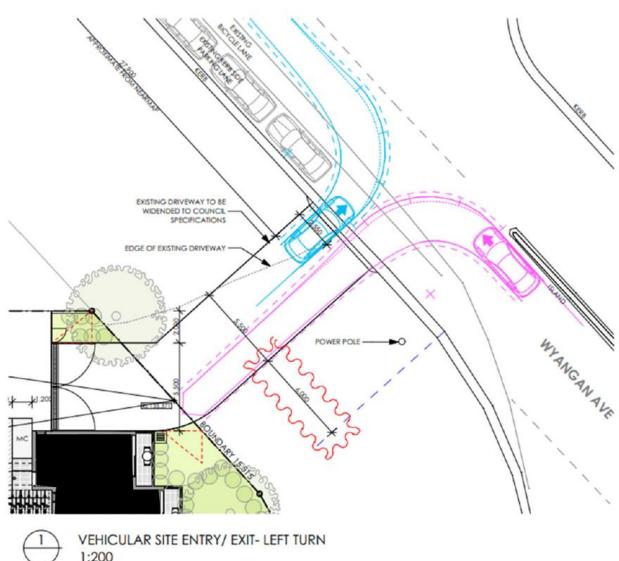
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Consideration	Assessment
	<p>proposed to increase the occupancy of the site to 22 boarding rooms.</p> <p>In furtherance, when assessing community objections, two (2) objectors living in proximity to the development site indicated that '<i>the occupant of 6 Wyangan Avenue would drive over my nature strip to use my driveway as an easier option.</i>' And another objector wrote that alternative adjacent driveways were used in lieu of the driveway servicing the subject site '<i>owing to its proximity to the dangerous intersection.</i>'</p> <p>Notwithstanding the above, there is also an absence in all traffic reports submitted by the applicant's consultants (Varga Traffic Planning &amp; The Transport Planning Partnership) of a reference to both Palla Street and Wyangan Avenue being an approved 26.5 metre B-double heavy vehicle route and the impacts the development may have on the efficiency of that route, and, the identification of any road user safety issues that could potentially be caused by heavy vehicles using those roads given the proximity of the accessway of the site to the Palla Street slip lane and Wyangan Avenue intersection.</p> <p><b><u>PROPOSED ACCESSWAY AT DEVELOPMENT SITE</u></b></p> <p>Council has raised concerns with the applicant and their respective traffic consultants regarding a number of traffic safety related issues specifically with respect to potential vehicle conflict associated with the accessway and its location in close proximity to the Palla Street slip lane and Wyangan Avenue intersection.</p> <p>During a pre-lodgement meeting on 15 November 2024, it was indicated that vehicles turning right into the development site would increase the risk of rear end collisions due to drivers using the Palla Street slip lane looking to the right/east along Wyangan Avenue while continuing through that lane onto Wyangan Avenue where vehicles accessing the development site would be in a potential conflict point.</p> <p>Any development related vehicle that slowed or was stopped on Wyangan Avenue to turn left into the accessway would be within an impact zone and therefore the safety of road users would be compromised. In response to Council's concerns, the applicant's Traffic Report (Varga report) sought to address and justify the location of the accessway and the additional traffic the development will generate would not pose an adverse risk. The report further advised that '<i>it is the responsibility of the following driver to keep clear of the vehicle in front at all times.</i>'</p> <p>While keeping a clear distance between vehicles is an obligation under the Road Rules 2014, it does not always happen and the continued occurrence of rear end crashes on the road network is testimony to driver inattention. To a lesser degree, it was also raised that drivers egressing from the site could put themselves in a position where 't-bone' crashes may occur.</p> <p>Although Council staff provided opportunities to Varga Traffic Planning to address the deficiencies of the development in relation to traffic; Council staff are not satisfied that the safe ingress/egress of vehicles</p>

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Consideration	Assessment
	<p>associated with the development, and the mitigation of potential conflict between those vehicles and the general traffic on Wyangan Avenue and Palla Street has been satisfactorily addressed – specifically the potential for conflict between vehicles associated with the development and vehicles using the Palla Street slip lane. To further justify the perceived appropriateness of the accessway and to provide evidence the increase in traffic generation produced by the development, council sent correspondence to Varga Traffic Planning (3 March 2025) seeking turning path diagrams to show vehicles turning left from the Palla Street slip lane into the northern travel lane of Wyangan Avenue before turning left again into the accessway of the subject development site could do so without conflict and without posing a safety risk.</p> <p>Revised plans were submitted by Varga Traffic Planning which showed the vehicles entering from within the entirety of the travel lane of Wyangan Avenue before turning left into the subject site's accessway. This was contrary to the previous information provided in the Varga report dated 7 February 2025 where it was stated '<i>a vehicle entering the subject site will approach the proposed driveway from the line marked road shoulder in Wyangan Avenue, clear of the main traffic lane.</i>'</p> <p>This turning movement and subsequent access to the site was deemed unacceptable by council due to the potential for vehicle conflict still existing.</p> <p>Subsequently, on 13 March 2025, additional information was sought from Varga Traffic Planning to:</p> <ul style="list-style-type: none"> <li>• provide amended designs removing the Palla Street slip lane and reconfiguring the intersection of Palla Street and Wyangan Avenue into a t-intersection</li> <li>• provide an analysis of traffic generation volumes by vehicle type, and existing peak traffic volumes of both roads.</li> <li>• provide evidence the accessway to the proposed development site will achieve safe sight distance requirements along the existing alignment of Palla Street as per Australian Standards 2890.1</li> </ul> <p>Should the above have been demonstrated to accommodate all vehicle types (standard passenger vehicles and heavy vehicles up to and including B-Doubles), the development would have been recommended for approval from an engineering/traffic perspective.</p> <p>However in response, Varga Traffic Planning (26 March 2025) advised Council it was their position that any upgrades to the Palla Street/Wyangan Avenue intersection, and the provision of the traffic counts on Palla Street and Wyangan Avenue would be too onerous and excessive for the predicted traffic volumes generated by the development, therefore those two issues were not addressed.</p> <p>However, amended plans were submitted in that response that maintained access to the site from the Wyangan Avenue shoulder was possible with the addition of a splay to widen the accessway. Diagrams were provided that show the turning path of a B85 (not B99) vehicle attempting to turn right into the development site from the shoulder of</p>

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Consideration	Assessment
	<p>Wyangan Avenue (see figure 3 below.)</p>  <p>Figure 3: Turning path of B85 vehicle from shoulder of Wyangan Avenue (Source: Varga Traffic)</p> <p>On assessment of the additional submissions, council deemed this concept to be unsatisfactory as the absence of physical delineation to direct a driver to take that line. The use of the Wyangan Avenue shoulder would solely rely on driver compliance when turning left in that manner. In addition, the latest plans (pti Architects – April 2025) continue to show swept path diagrams of vehicles entering the proposed development site from the travel lane of Wyangan Avenue rather than attempting that manoeuvre from the shoulder of that road (see figure 4 below.)</p>  <p>Figure 4: Left turning path of vehicle from travel lane rather than shoulder. (Source: pt Architecture)</p> <p>The Varga Traffic Planning report also included details that sought to</p>

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Consideration	Assessment
	<p>address safe sight distances as per AS 2890.1. Diagrams submitted in that report perceived the distance a vehicle travelled in an arc manoeuvre around the slip lane of Palla Street was 55.5 metres and therefore satisfying the required minimum sight distance.</p> <p>However, this 55.5 metre distance relates to a road with a 40km/h frontage speed. Wyangan Avenue and Palla Street sustain the default urban speed of 50km/h therefore that default speed should have been used as the benchmark for safe sight distances. In furtherance, when taking into account the direct line of site (rather than around an arc) that distance is reduced to approximately 41 metres. It should be further noted the safe sight distance referenced by Varga Traffic Planning demonstrated the need for the driver of a vehicle exiting the accessway adopt an observation angle of at least 120° over their right shoulder to determine whether potential conflict was imminent. That angle is beyond a driver's normal operation of a vehicle (see figure 5 below.)</p> <p>Based on the above, there is very little justification in the respective reports that show the assessment methods that were used to draw on the conclusions in the Varga Traffic Planning reports. With the exception of Australian Standard 2890.1 (safe sight distances) there is a significant absence of information with regards to technical references, direct observations of traffic behaviour in the vicinity of the subject property or site inspections conducted at the site to support the conclusions contained within the respective reports. In contrast, assumptions have been made that drivers will enter the accessway from the left shoulder of Wyangan Avenue; and, it is the responsibility of the trailing driver to keep clear of the vehicle in front at all times; and, that the location of the accessway is at the furthest point away from the intersection of Palla Street and Wyangan Avenue to validate the appropriateness of traffic related issues.</p>

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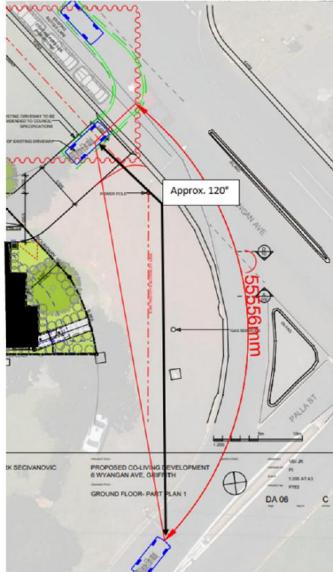
Consideration	Assessment
	

Figure 5: Observation angle (120 degrees) around slip lane (Source: Varga Traffic Planning (amended))

### **TRAFFIC GENERATION**

On the issue of traffic generation to the site, the Varga Traffic Planning and The Transport Planning Partnership relied on the *Transport NSW Guide to Transport Impact Assessment (2024)* which (in the absence of co-living style accommodation) provided vehicle trip data based on boarding house data which is not dissimilar to the definition of a co-living development. That guide indicates the development will generate approximately two (2) additional vehicle trips in the AM peak and 4 additional vehicle trips in the PM peak.

Council disagrees with those predicted numbers based on the following:

To achieve the AM and PM vehicles trips, both Varga Traffic Planning and The Transport Planning Partnership (tpp) relied on the *Transport NSW Guide to Transport Impact Assessment (2024)* which used surveys undertaken in 2022 at eight (8) metropolitan sites and three (3) 'regional' sites within NSW to determine such trips. However, it should be noted that the 'regional' sites referred to in the guide are Gwynneville (located 2km east of the Wollongong CBD) Mount Warrigal (19km south of the Wollongong CBD) and Markes Point (21km south of the Newcastle CBD) therefore the 'regional' classification with respect to those locations in comparison to Griffith is questionable. In addition, these 'regional' areas are well serviced by public transport options including bus services that run up to 15 hours per day (Gwynneville) therefore vehicle trip generations in those areas would not be a true reflection of trip generations in rural/remote areas such as Griffith. The outcome of those surveys determined the average weekday vehicle trips per boarding room was 0.3 in the AM peak and 0.35 in the PM peak. It was these outcomes that were applied to the proposed development site that achieved the assumption that the traffic

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Consideration	Assessment
	<p>generation of the development would account for two (2) additional AM trips and four (4) additional PM trips.</p> <p>While both the Varga and tpp reports offers a conclusion that these figures are inconsequential when considering the surrounding road network, it appears the <i>Transport NSW Guide to Transport Impact Assessment (2024)</i> is the only source both parties relied upon to provide such numbers. Similar to the manner in which Varga provided opinions with regards to safe sight distances (as referred to above), there is a significant absence of evidence based information with regards to other technical references, direct observations of traffic behaviour in the vicinity of the subject property or site inspections conducted in the area to support the conclusions contained within the respective reports. Therefore, individual site characteristics where not addressed or taken into account withing the respective traffic reports. As previously stated in this report, <i>The Transport Planning Partnership</i> was the entity responsible for developing (in part) the <i>Transport NSW</i> reference guide. It should also be noted the <i>Transport NSW Guide to Transport Impact Assessment (2024)</i> provides a degree of limitation including advice "<i>the guide may not be appropriate in all development situations</i> and that it does not provide a '<i>one-size-fits-all</i>' approach". The guide indicates the "<i>interpretation of technical requirements is to make assessments on a case-by-case basis</i>". Council deems the traffic generating related assessment by the applicant has not taken all considerations into account – but solely relied on the use of the <i>Transport NSW Guide to Transport Impact Assessment (2024)</i>.</p> <p>Local knowledge also identifies the most preferred method of transport in Griffith is by way of car. Observations of similar style accommodation facilities has resulted in the identification of numerous vehicles parked either on site or overflowing on to the street adjacent to the property. In support, the 2021 census indicated 74.2% of the Griffith population travelled to work by car as a driver – but only 0.3% used public transport (bus etc.)</p> <p><b>Parking</b></p> <p>The Traffic and Parking Assessment Report (Varga) indicates additional "<i>kerbside parking is available along both sides of Wyangan Avenue as there is no kerbside restrictions...including along the site frontage.</i>"</p> <p>Council disagrees with this assumptions due to the geometry of the slip lane on the north-western corner of Palla Street at the intersection of Wyangan Avenue, and the existence of property accessways, Regulation 170 (<i>Stopping in/near and Intersection</i>), Regulation 198 (<i>Obstructing access to and from a driveway etc</i>) and 203A (<i>Stopping in a slip lane</i>) of the Road Rules 2014 means parking is restricted along the frontage of the proposed site – therefore disproving the Varga report on that aspect of on-street parking.</p> <p><b>Site Assessment Consistency</b></p> <p>The subject site (Lot 19 DP758476) was the subject of a DA B120/2002 relating to the establishment of a childcare centre. Assessments by council and the (then) applicant could not achieve a suitable outcome</p>

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Consideration	Assessment
	<p>for the safe ingress/egress of vehicles through the accessway which was proposed to be in the exact same location as this development proposes. It was similarly recommended in 2002 that the Palla Street slip lane be removed and upgrades to the Palla/Wyangan intersection be undertaken by the developer. Subsequently the applicant withdrew the childcare centre DA in August 2003.</p> <p><b><u>SUMMARY</u></b></p> <p>Based on the above traffic assessment and analysis, the following conclusions have been reached by Griffith City Council staff:</p> <ul style="list-style-type: none"> <li>• Beyond a reference to the <i>Transport NSW Guide to Transport Impact Assessment (2024)</i>, there is an absence of definitive analytical evidence sustaining the submitted predicted peak hour (and outside peak hour) traffic generation figures. Council deems the traffic generation assessment process conducted by the applicant's traffic consultants to be insufficient as the results are based on that one reference document only, and do not offer a true reflection of traffic generation with respect to the subject development and the consequential implications the additional traffic may have on the road network and road user safety.</li> <li>• Notwithstanding the close proximity of the Palla Street slip lane, there is insufficient evidence provided by the applicant that demonstrates the ingress and egress of the site via the existing accessway can be achieved in a safe manner and without road user conflict.</li> <li>• The applicant has attempted to demonstrate that safe sight distances can be achieved between vehicles egressing via the accessway and vehicles on Palla Street and Wyangan Avenue; however this has been demonstrated by the driver's observation angle being approximately 120° back to Palla Street which is beyond that of a driver's normal operation of a vehicle.</li> </ul> <p>With consideration of these findings, the Applicant has not demonstrated that the site can be provided with a safe access point and that presents unacceptable road safety risks. Accordingly, refusal of the application on these grounds is recommended.</p>
Waste	<p>Construction and operational waste would be generated if the development is approved and waste management plans would be conditioned if such were to occur. On-going waste would be generated by operation of the development and garbage facilities would be provided – likely commercial pickup would be required.</p>
Social Economic and	<p>Social: As demonstrated by the significant local opposition to the proposed development (243 signatories of a petition of objection, 280 electronic objectors and fourteen formal written submissions of objection) it is considered that the proposed development will have perceived negative social impacts on the local community.</p>

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Consideration	Assessment
	<p>The applicant argues that "<i>the proposal would have ongoing positive social impacts by creating much-needed affordable housing in the Griffith Health Precinct near the CBD. Affordable housing is a crucial accommodation type as it has been proven to support community well-being, social and economic sustainability, and improve lifestyle, employment growth, and economic development</i>".</p> <p>The applicant also suggest that "<i>the potential social impacts will be managed by executing a detailed Plan of Management for the development, which will be provided to the Council as a condition of consent and will be available to neighbours. The onsite Manager's contact details would also be provided to neighbours who would be available to contact them at any time should an issue arise</i>".</p> <p>On balance, it is considered that the while the development may have some social impacts on the local community, these could be appropriately management by strict adherence to and implementation of the plan of management. The development would provide necessary affordable housing options for the city and accords with the objectives of the Zone and the SEPP (Housing) 2021.</p> <p>However, as demonstrated above, suitable vehicular access to the site cannot be safely provided which represents an unacceptable safety risk for occupant, visitors and local road users.</p> <p>Economic: Economically, the applicant's economic impact assessment indicates "<i>positive impacts are largely attributed to through the provision of employment opportunities, including:</i></p> <ul style="list-style-type: none"> <li>• <i>The design phase (designer, engineers, specialist consultants).</i></li> <li>• <i>The demolition phase (contract earthworks and demolition trades).</i></li> <li>• <i>Infrastructure serving phase (trades including plumbers, electricians).</i></li> <li>• <i>The construction phase (trades including builders, engineers, technicians, landscapers).</i></li> <li>• <i>Ongoing staff employment (onsite Manager, real estate management, cleaning, waste management, gardening services)</i>".</li> </ul> <p>In addition, affordable housing provides economic stability for occupants and supports individual in terms of accessing employment and making a contribution to the local economy.</p>
Crime Prevention Through Environmental Design (CPTED)	The applicant acknowledges potential CPTED operational measures in relation to surveillance, access control, territorial reinforcement and space/activity management.
Aboriginal cultural heritage	An AHIMS search has been conducted, which identified that there are no Aboriginal heritage items that have been identified on or within a 50m radius of the site.
Noise impacts	Construction would from a general perspective result in noise impacts on the surrounding residential area. Operational noise issues could potentially result in the future. Council has in the past conditioned other boarding house approvals for the submission of noise management

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Consideration	Assessment
	plans or time limits associated with occupant activities to reduce impact on surrounding neighbours.  Multiple public submissions cited concerns regarding noise impacts during operation of the development.
Environmentally sensitive land	After a review of the maps associated with the Local Environmental Plan 2014, the subject site is not identified on the groundwater vulnerability, Terrestrial biodiversity, riparian lands and watercourses, or wetlands. As such the development is not likely to result in any impacts on environmentally sensitive land.
Site specific hazards	Bushfire: A search on the NSW Rural Fire Service website indicates that the subject property is not bushfire prone land.  Flood Prone Land: The site is not identified as flood affected by the <i>Griffith Major Overland Flow Floodplain Risk Management Study and Plan for CBD Catchments 2013</i> .
Heritage	No known heritage significance of the site or adjoining properties. The site is not within a heritage conservation area.
Site design and internal design	The site design and internal configuration is adequate in the context of the lot dimensions. Front setback. 25% reduction on 6m setback sought (4.5m setback proposed instead of 6m setback).
Stormwater management	The development proposes an onsite stormwater detention system to cater for the increased runoff generated by the development. The concept stormwater plan includes a tank system adjacent to the communal room, which will be pumped back up to Wyangan Avenue when the system is full.

**SECTION 4.15 (1) (d) any submissions made in accordance with the Act or the Regulations**

The provisions of the Environmental Planning and Assessment Act 1979 the Environmental Planning and Assessment Regulation 2000 and Council's Community Participation Plan set down consultation, concurrence and advertising requirements for specific types of development applications and taking into consideration any submissions received in response to the notification process.

In addition to the statutory referral process, the notification of the development included the following:

Notification Description	Required	Submission Period
Publication in Council Catch up + Facebook	Yes	7 March 2025 – 21 March 2025
Letters to Neighbours	Yes	7 March 2025 – 21 March 2025

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As a result of the public participation process, Council received fourteen (14) formal written submissions objecting to the development application and a combined petition containing 243 signatures against the application and a further 280 electronic objectors attached to the petition – see Attachment C. The applicant was provided with an opportunity to respond to the issues raised and their response is provided as Attachment D.

The submissions, which Council has taken into consideration in accordance with section 4.15(1)(d) are summarised as follows:

Submissions
Issue, Applicant response followed by Council Assessment
<p>The objections that have been raised in respect of the Proposed Development broadly fall within six (6) categories:</p> <ol style="list-style-type: none"><li>1. the proximity of the proposed development to the intersection of Wyangan Avenue and Palla Street and the effect on traffic;</li><li>2. the impact on and availability of on-street parking;</li><li>3. the size of the proposed development, relevantly, the building itself;</li><li>4. the nature and use of the proposed development, relevantly, the fact it is a co-living development and the number of people that would occupy the building;</li><li>5. the location of the proposed development and suggestions that a co-living development is not appropriate for the proposed location; and</li><li>6. the number of car spaces included in the proposed development.</li></ol>
<p><b>Applicant Response:</b></p> <p><b>Refer to Applicant's objection response letter dated 22 April 2025 which is attached and provides a comprehensive response to each of the issues raised above.</b></p>
<p><b>Council Assessment:</b> The public objections and the comprehensive response to objections provided by the Applicant are both duly acknowledged.</p> <p>While from a general development control plan perspective the proposed co-living development proposal is considered to meet the DCP provisions, particularly in the context of a well-documented affordable housing shortage and accords with the objectives of the Griffith LEP and Housing SEPP 2021.</p> <p>However, as noted in the submissions and confirmed by Council's assessment of potential traffic impacts, the development cannot be provided with a safe vehicular access point, and presents unacceptable safety risks for occupants, visitors and local road users.</p> <p>The attached assessment of the application and assessment of the applicant's response to the submissions by Council's Development &amp; Traffic Coordinator recommends that due to the adverse road safety outcomes relating to the proposed development – that the application be <b>refused</b>.</p>

#### SECTION 4.15 (1) (e) the public interest

While the proposed co-living development proposal is considered to have merit, particularly in the context of a well-documented affordable housing shortage, the health and safety of the public may be adversely affected by the proposal due to the unacceptable risk of traffic incidents caused by the proposed vehicular access configuration and the volume of traffic

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accessing the development. As such, the development in its current form is not considered to be in the public interest.

*Community Participation Plan* - Notification period: 7 March 2025 – 21 March 2025

Submissions received: Signed petition of **objection** containing 243 signatures against the application and a further 280 electronic objectors attached to the petition and fourteen (14) formal submissions of **objection**.

*Engineering Guidelines: Subdivision and Development* - Development application to be recommended for refused based on road safety issues supported by assessments using Austroads Vehicle Classification Systems, Australian Standards 2890.1, vehicle classification systems, stopping distance calculations for light vehicles, site observations and assessments of the road network were conducted in the vicinity of the proposed development site.

### **OPTIONS**

OPTION 1

Recommendation as printed.

OPTION 2

Approval of the application subject to conditions to be provided by Council.

OPTION 3

Any other resolution of Council.

### **POLICY IMPLICATIONS**

This determination does not breach any Council policy

### **FINANCIAL IMPLICATIONS AND RISK**

Generally no significant financial implications for Council unless the applicant submits an appeal with the Land and Environment Court.

**Moderate Low Risk: Minor financial loss > \$10,000 to \$1 million.**

### **COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK**

Potentially legal implications exist for Council if the applicant submits an appeal with the Land and Environment Court.

**Minor Low Risk: Policy or regulatory breach has no impact.**

### **ENVIRONMENTAL IMPLICATIONS AND RISK**

There are no reasonably anticipated adverse environmental implications arising from this application determination.

**Minor Low Risk: Minimal environmental impact handled internally.**

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#### **REPUTATION / COMMUNITY IMPLICATIONS AND RISK**

The Community has been consulted in relation to this proposal and they raise objections to the landuse.

**Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.**

#### **SERVICE DELIVERY IMPLICATIONS AND RISK**

**Minor Low Risk: Nil impact to service delivery.**

#### **WHS / HR IMPLICATIONS AND RISK**

**Minor Low Risk: No injuries/Nil impact to service delivery.**

#### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 7.1 Encourage respectful planning, balanced growth and sustainable design.

#### **CONSULTATION**

Senior Management Team, Director Sustainable Development, Planning & Environment Manager, Development & Traffic Coordinator, Building Certificate Coordinator, Environment & Public Health Coordinator, the public through submissions and the applicant.

#### **ATTACHMENTS**

- (a) Attachment A - DA 27/2025 - Draft Notice of Determination (under separate cover) [⊕](#)
- (b) Attachment B - DA 27/2025 - Application Plans & SEE (under separate cover) [⊕](#)
- (c) Attachment C - DA 27/2025 - Combined Objections & Petition (under separate cover) [⊕](#)
- (d) Attachment D - DA 27/2025 - Applicant Response to Submissions (under separate cover) [⊕](#)
- (e) Attachment E - DA 27-2025 - Engineering Assessment (under separate cover) [⊕](#)
- (f) Attachment F - DA 27-2025 - Engineering Assessment relating to Submissions (under separate cover) [⊕](#)

**CLAUSE** CL02**TITLE** Naming of New Yoogali Pedestrian Bridge**FROM** Brett Stonestreet, General Manager**TRIM REF** 25/77664**SUMMARY**

At the 13th May 2025 Ordinary Meeting, Council resolved to place the naming proposal (Valentini Bridge) for the new walkway bridge adjacent to Mackay Avenue and Macedone Road, on public exhibition for 28 days. Submissions closed on Friday 27th June 2025 with eight submissions received.

**RECOMMENDATION**

- (a) Council note the submissions received.
- (b) Council add the name “Valentini” to the Griffith City Council Road & Park Name Register and name the Yoogali Pedestrian Bridge ‘Valentini Bridge’.
- (c) Council hold an official Opening Ceremony inviting State Government representatives, the Member for Murray and the public to attend a “Walk the Griffith to Yoogali Path” event to celebrate the opening of the path and bridge.

**REPORT**

A Notice of Motion was received from Councillor Mark Dal Bon, requesting that Council name the new bridge adjacent to Mackay Avenue and Macedone Road, Griffith, ‘Valentini Bridge’. Eight submissions were received during the public exhibition period, with three being in favour of the name.

During the exhibition period, Council staff undertook a search of Council’s electronic records and have located within previous Council Minutes references to the relocation of the old Penfolds bridge which was situated at the Burley Griffin Rest Area at the intersection of Mackay Avenue and Bridge Road, Griffith, this being the original bridge used by pedestrians to cross the channel.

A Council Minute dated 25th February 1975 references the relocation of Penfolds Bridge. It was resolved in a further Council Minute dated 28th April 1975 “that representations be made to have Penfolds Bridge relocated.”

The Bridge was removed some time in the year 2020 as mentioned in Council Minute CL03 dated 8th December 2020 “Given that the Penfolds Bridge has recently been removed, a new pedestrian bridge on the northern side of the road will cater for new residential developments in Macedone Road and the growing population of Yoogali.”

Consideration will be required to the continuation of honouring the legacy of the Penfold family and their significant contributions to Griffith, and respect the Penfold family by preserving their name and uphold previous recommendations recorded in Council minutes to relocate the Penfold bridge.

Further searches of Council records revealed that the Valentini family has already been honoured through the naming of farmland they owned on Mackay Avenue as 'Battista Estate'. This estate also includes a road - 'Battista Street', commemorating Giovanni Battista Valentini, who is identified in Council records as the father of Valentino Valentini.

**SUBMISSION 1 – Supported**

**SUBMISSION 2 – Supported**

**SUBMISSION 3 – Not supported**

**SUBMISSION 4 – Supported**

**SUBMISSION 5 – Supported**

**SUBMISSION 6 – Not Supported**

**SUBMISSION 7 – Not Supported**

**SUBMISSION 8 – Not Supported**

**OPTIONS**

**OPTION 1**

As per the Recommendation.

**OPTION 2**

- (a) Council decline to name the bridge.
- (b) Council hold an official Opening Ceremony inviting State Government representatives, the Member for Murray and the public to attend a "Walk the Griffith to Yoogali Path" event to celebrate the opening of the path and bridge.

**POLICY IMPLICATIONS**

Policy (IM-CP-201) Roads & Open Spaces - Naming and Renaming sets the procedure for the naming of roads and open spaces.

**FINANCIAL IMPLICATIONS AND RISK**

**Minor Low Risk: Low financial loss <\$10,000**

Minor cost of sign

## **COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK**

**Minor Low Risk:** Policy or regulatory breach has no impact.

## **ENVIRONMENTAL IMPLICATIONS AND RISK**

**Minor Low Risk:** Minimal environmental impact handled internally.

## **REPUTATION / COMMUNITY IMPLICATIONS AND RISK**

**Minor Low Risk:** Limited adverse public/staff reaction and/or negative publicity.

Some community members may be unsatisfied with outcomes.

## **SERVICE DELIVERY IMPLICATIONS AND RISK**

**Minor Low Risk:** Nil impact to service delivery.

## **WHS / HR IMPLICATIONS AND RISK**

**Minor Low Risk:** No injuries/Nil impact to service delivery.

## **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 6.2 Maintain and develop an effective transport network (airport, public roads, pathways, pedestrian accesses and transport corridors) for Griffith and villages.

## **CONSULTATION**

Senior Management Team

## **ATTACHMENTS**

(a)	Special Minutes 1975/02/25 - Relocation Penfolds Bridge <a href="#">↓</a>	45
(b)	Business Paper - Special Meeting 1975/02/25 - Relocate Penfolds Bridge <a href="#">↓</a>	47
(c)	Council Minutes - Confidential 2020/12/08 - Recent Removal of Penfolds Bridge <a href="#">↓</a>	48
(d)	Submissions Received and Submission Table (confidential)	
(e)	Aerial Location - New Bridge <a href="#">↓</a>	49
(f)	Aerial Location - Penfolds Pedestrian Bridge <a href="#">↓</a>	50

BJ

25th February, 1975

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and a dangerous intersection condition with Wakaden Street. It may be noted that recently a left hand turning lane has been constructed on a temporary basis, but this cannot be regarded as a permanent intersection condition, and in my opinion the up grading of the Shell Depot Road is one which should receive high priority in Council's thinking.

Lenehan Road and Banna Avenue

Council is also advised that the design of this intersection has been undertaken by Council staff and a plan should be available at the Special Meeting, and that consideration should be given to the reconstruction of Lenehan Road as a dual carriageway at least to Bridge Road.

Penfolds Bridge

There is no need to stress the peculiar lay out of Trunk Road 80 at this Bridge for the conditions are well known to Council. The subject of relocating this Bridge has been taken up by Council with the D.M.R. over considerable period and Council has been informed that the reconstruction of this Bridge is on the Department's list, but it is assumed that the priority is relatively low owing to the fact that the Bridge structure is sound and that the accident records at this location are low, despite this, from even an aesthetic point of view this approach to Griffith is ridiculous, and from the practical point of view this Bridge is now too narrow for present day and anticipated traffic and Council could again open up negotiations with the D.M.R. with this matter together with others included in this Report.

Bridge Road

Bridge Road has been acknowledged by Council for some time as an inner town by-pass and the reconstruction and bitumen sealing has been included in the 1974-75 C.A.R. program, but owing to escalating costs in regards to bridge widening, which has been undertaken at Lenehan Road by the W.C. & I.C. it will result in this road also being included in the 1975-76 program for it is imperative that this road be fully constructed to Jondaryan Avenue.

At the Trunk Road 80 end of this road the intersection will not be particularly satisfactory from a pure traffic point of view, but it is hoped that when Penfolds Bridge is relocated a much superior intersection can be designed. The Jondaryan Avenue intersection will also require further design particularly in relation to the construction of the new bridge across the Main Canal and this shall be dealt with later in the Report. In the interim a left hand turning lane is being constructed on a temporary basis and would be sealed within a matter of weeks and even this could assist traffic safety.

Jondaryan Avenue

Intersection with Banna Avenue represents a traffic delay problem at peak periods. The construction of a round-about was investigated in my Office some time ago, but unfortunately there is insufficient area for the construction of one to suitable standards and consequently traffic lights would be the next logical installation.

This is Page 4 of the Shire Engineers Report on Griffith Urban Road Planning and Traffic Engineering for submission to the Special Meeting of Council to be held in the Council Chambers, Griffith, on Tuesday 25th February, 1975, at 8.00 p.m.

SHIRE CLERK

SHIRE PRESIDENT

BJ

25th February, 1975

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The obvious and most urgent problem is the Bridge over Main Canal, which is grossly inadequate for even present day traffic and consequently this structure should deserve priority status.

The bridge has been subject of discussions with D.M.R. and W.C. & I.C. Engineers and the following possibilities considered:

- a. To construct adjacent to the existing bridge a new one to create virtually a dual carriageway. Whilst this could be the most economical solution, the symmetry of the geometrical set out is that the existing bridge is on the centre line of the roadway and any new bridge would involve considerable amount of redesign and reconstruction of Jondaryan Avenue, nevertheless this proposition need not be discounted.
- b. The widening of the existing bridge by demolishing the concrete hand rails and kerbing and the construction of a considerable width either side of the existing structure. Problems could exist in the retention of the canal flow gates for this bridge is used by the Commission for this purpose, but nevertheless this would not be an unsurmountable problem.

The D.M.R. should be approached on this problem and also in relationship with Penfolds Bridge and the Main Canal Bridge on the Hillston Road and in my opinion the priorities should be Jondaryan Avenue, Penfolds Bridge, and Hillston Road.

It could be wise when Council has accepted this Report or its amendment for the Divisional Engineer of the D.M.R. to be invited to visit Griffith to discuss the Department's possibility of involvement in all these matters and Mr. Dubedat has advised that he will be willing to do this.

#### Ulong Street

It is quite logical to look at Ulong Street as a potential inner town distributor and consequently the construction of a bridge over the Main Canal is desirable particularly having regard to the ultimate development in Bromfield Street of a car park for there is no doubt that Canal Street will assume in the very near future a business character and consequently parking will be a potential problem. The financing for such a bridge could be assisted from the Bridge Subsidy Fund, which is available for non classified roads and some time ago this matter was discussed with the P.W.D. and considered to be eligible, furthermore the footbridge which was recently constructed was relocated to allow a vehicle bridge to be constructed in the future. The approximate cost of such a bridge would be \$30,000 to \$40,000.

#### Willandra Avenue

This street is not subject to D.M.R. financing and is once again an obvious and well used radial artery. The existing bridge over the Main Canal could be duplicated to provide dual carriageway without any design problems and the reconstruction of this road from Ulong Street to Main Road 321 South is of the utmost urgency and should be included in an early C.A.R. program.

This is Page 5 of the Shire Engineers Report on Griffith Urban Road Planning and Traffic Engineering for submission to the Special Meeting of Council to be held in the Council Chamber, Griffith, on Tuesday 25th February, 1975, at 8.00 p.m.

SHIRE CLERK

SHIRE PRESIDENT

AJA	28TH APRIL 1975	2.
1032	<u>RESOLVED</u> on the motion of Councillors Ritchie and Barber that the Shire Engineer report to Council of the feasibility of extending Railway Street to Crossing Street.	
	<u>Penfolds Bridge</u>	
1033	<u>RESOLVED</u> on the motion of Councillors Simpson and Ritchie that representations be made to have Penfolds Bridge relocated.	
	<u>Wakaden Street between Burrell Place and Beale Street</u>	
1034	<u>RESOLVED</u> on the motion of Councillors Ritchie and Simpson that Wakaden Street between Burrell Place and Beale Street be inspected at the next meeting of the Works Committee with the view to making it a one-way street, that is traffic flowing only in a westerly direction.	
	<u>Wayeela Street</u>	
1035	<u>RESOLVED</u> on the motion of Councillors Ritchie and Simpson that Wayeela Street be inspected at the next meeting of the Works Committee with a view to making it a one-way street, between Olympic Street and Banna Avenue with traffic flowing only to Banna Avenue.	
	<u>Benerembah Street</u>	
1036	<u>RESOLVED</u> on the motion of Councillors Simpson and Kissell that basic planning be commenced and that the Shire Engineer report on the introduction of two-way traffic in Benerembah Street.	
	<u>Bridge over Main Canal at Ulong Street</u>	
1037	<u>RESOLVED</u> on the motion of Councillors Ritchie and Mulcair that Council make application to the Public Works Department for a grant to construct a bridge over the Main Canal at Ulong Street.	
	<u>Eastern Slopes Subdivision - Stage 1</u>	
1038	<u>RESOLVED</u> on the motion of Councillors Simpson and Ritchie that the bitumen sealing of the streets in the first stage of the Eastern Slopes Subdivision be discussed at this meeting.	
1038A	<u>MOVED</u> on the motion of Councillors Horder and Rowling that the streets in the first stage of the Eastern Slopes Subdivision be primed with 3/16 aggregate and be hot mixed at a later date.	
	An <u>AMENDMENT</u> was moved on the motion of Councillors Simpson and Kissell that the streets be sealed with two coat bitumen seal provided the contractors are in agreement.	
	The President placed the <u>AMENDMENT</u> before Council and it was <u>WON</u> .	
	The <u>AMENDMENT</u> became a motion and was <u>CARRIED</u> .	
	This is Page 2 of the Minutes of the Special Meeting of Council held in the Council Chambers, Griffith, on Monday, 28th April, 1975 at 7.30 p.m.	
	SHIRE CLERK	SHIRE PRESIDENT

**CL03 Local Roads and Community Infrastructure Program (Extension)**

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**Strategic Justification:**

Council is progressing a design for a bridge over the canal in Merrigal Street/Goondooloo Street roundabout, as a project in the first round of LR&CIP to be completed by June 2021, by providing the connecting footpath link and safe rail crossing that will value-add to the sporting precinct development.

**2. Pedestrian bridge over canal on Mackay Avenue/Macedone Rd. (on the northern side) (approximately 40-45m long bridge.)**

**Estimated Cost: \$380,000.**

**Strategic Justification:**

Given that the Penfolds Bridge has recently been removed, a new pedestrian bridge on the northern side of the road will cater for new residential developments in Macedone Road and the growing population of Yoogali.

The Hanwood cycle Path on the southern approach has seen a large increase in pedestrian use since its construction and has had a lot of positive feedback. By constructing a path on the eastern approach, this would enhance the Griffith Entrance Strategy, with infrastructure in place for travellers coming from the east.

**Total Estimated Cost of Projects 1, 2, 3 4 - \$1,410,000.**

**Other Project Alternative:**

**1. Seal Non-Urban Road (partial Seal – Duchatel Road)**

**Estimated Cost: \$200,000**

**Strategic Justification:**

A detailed design would be required for this project. The funds identified would seal sufficient length to reduce dust impact on a business located on Duchatel Road.

**OPTIONS**

**OPTION 1**

As per the Recommendation.

**OPTION 2**

Other projects as selected by Council.

**POLICY IMPLICATIONS**

Not Applicable

**FINANCIAL IMPLICATIONS**

Council is not required to make any financial co-contribution to projects selected under the Local Roads and Community Infrastructure Program. There will therefore be no impact on Council's budget.

The selection of an existing project(s) from the 10 Year Capital Expenditure Program (Beyond 2020/21) will give Council added flexibility going forward in terms of potentially

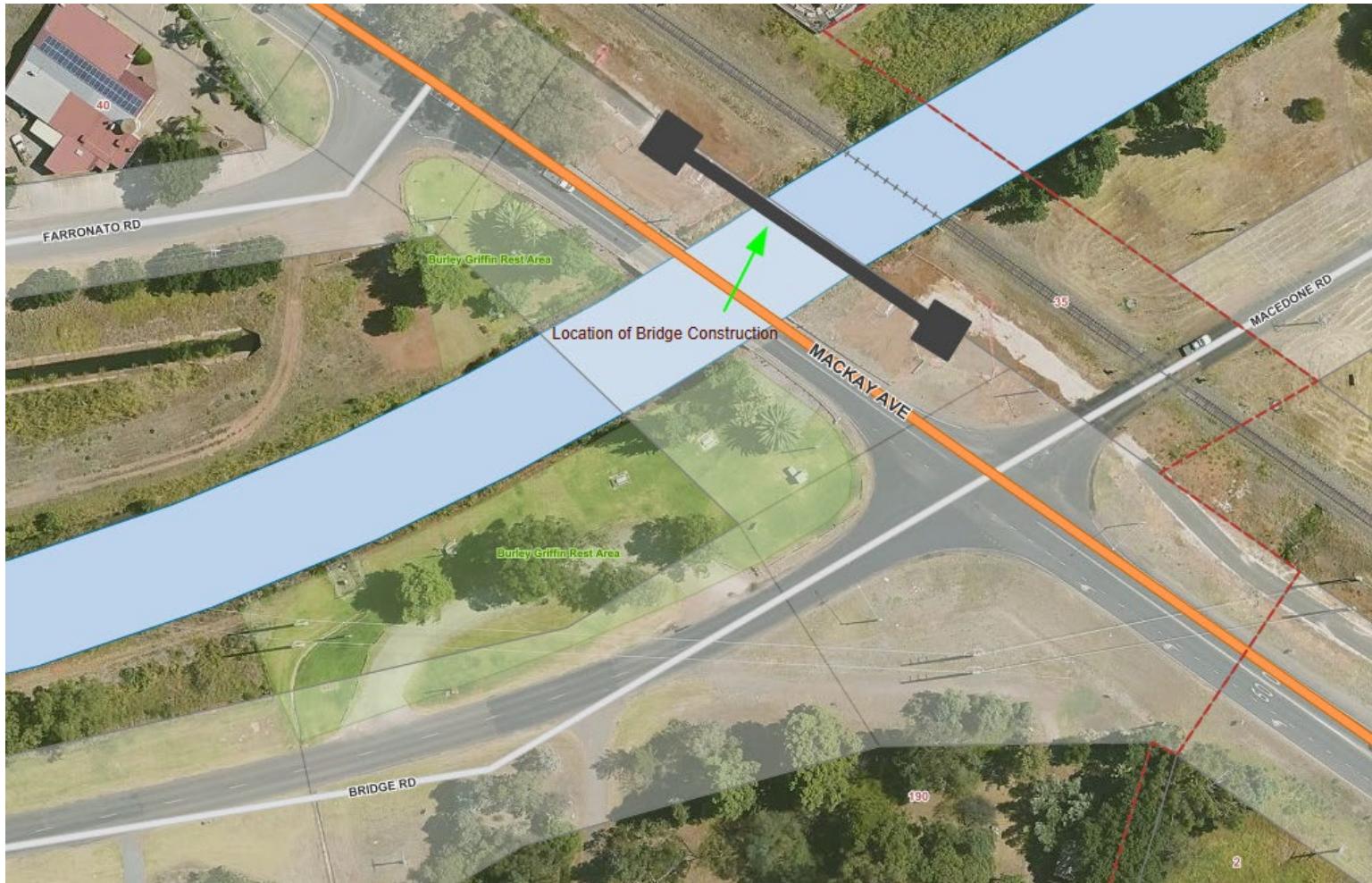
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**CONFIDENTIAL**

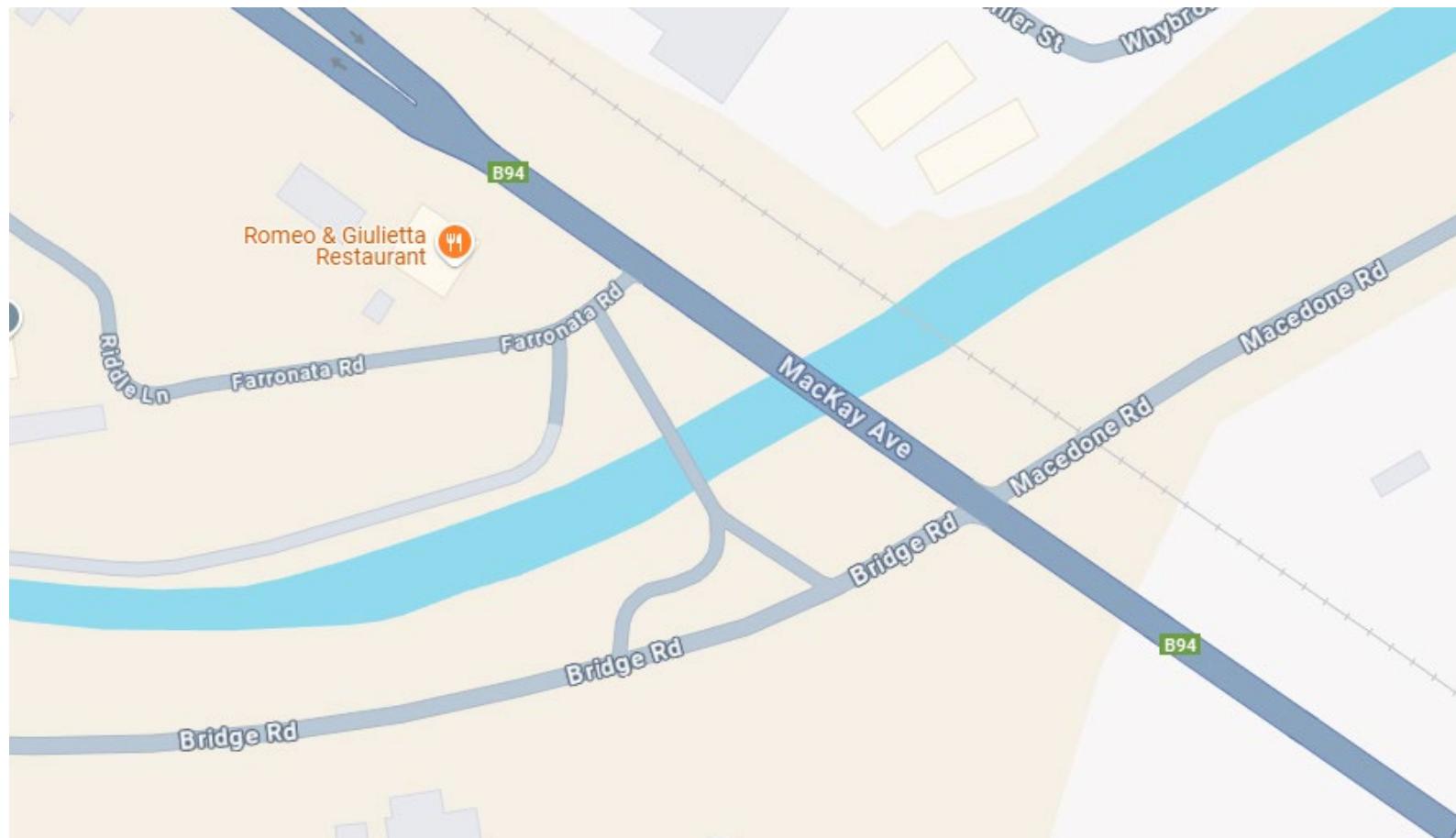
Ordinary Meeting of Council | 08 December 2020

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AERIAL LOCATION



GOOGLE MAPS AERIAL LOCATION – Penfolds Pedestrian Bridge



CL02 Attachment (f) Aerial Location - Penfolds Pedestrian Bridge

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**CLAUSE** CL03**TITLE** **Endorsement of Child Safe Policy, Child Safe Code of Conduct and Child Safe Reporting Policy for Public Exhibition****FROM** Leanne Austin, Governance Manager**TRIM REF** 25/73040**SUMMARY**

This report seeks Council's endorsement of the draft Child Safe Policy, draft Child Safe Code of Conduct and draft Child Safe Reporting Policy and approval to place these documents on public exhibition for a period of 28 days. These documents have been reviewed and developed in alignment with the Child Safe Scheme under the Children's Guardian Act 2019 (NSW) and demonstrate Council's commitment to child safety, providing a framework for ensuring the wellbeing and protection of children and young people who engage with Council services and facilities.

**RECOMMENDATION****(a) Council endorse the following draft documents:**

- **Child Safe Policy;**
- **Child Safe Code of Conduct;**
- **Child Safe Reporting Policy.**

**(b) The above draft documents be placed on public exhibition for a period of 28 days.****(c) If submissions are received, a further report be prepared for Council.****(d) If no submissions are received, the above documents be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.****REPORT**

The Children's Guardian Act 2019 (NSW) establishes the Child Safe Scheme, requiring certain organisations, including local councils, to implement the Child Safe Standards as developed by the Office of the Children's Guardian. These standards are designed to embed child safety into organisational leadership, governance, culture and daily practices.

In 2022, Griffith City Council adopted a Child Safe Policy and Child Safe Code of Conduct, demonstrating Council's commitment to child safety and setting clear behavioural expectations for staff, volunteers and contractors. Since then, the Office of the Children's Guardian has released updated templates and supporting resources to assist organisations in implementing a comprehensive Child Safe Framework.

Council's Child Safe Policy and Child Safe Code of Conduct have been reviewed and updated to align with the Office of the Children's Guardian's templates. These documents are attached for Council's endorsement and to be placed on public exhibition.

Council has also developed a standalone Child Safe Reporting Policy to clearly outline procedures for reporting concerns, disclosures, or allegations involving child safety. This policy reflects the updated guidance from the Office of the Children's Guardian.

Council is preparing a Child Safe Recruitment, Induction and Training Policy (internal policy) based on the Office of Children's Guardian guidelines.

Council's Child Safe reporting and recruitment procedures were previously contained within Council's Child Protection Policy (internal policy). This policy will now be redundant, being replaced with the Child Safe Reporting Policy and Child Safe Recruitment, Induction and Training Policy.

The attached draft documents reflect Council's responsibilities under the Children's Guardian Act 2019 with respect to acting in the best interests of the community and ensuring the health, safety and welfare of those who use Council services.

It is recommended that the draft policies and draft Child Safe Code of Conduct be placed on public exhibition for a period of 28 days. During this time, community feedback will be invited via Council's public engagement platform, Connect Griffith.

Following the exhibition period, should submissions be received, a further report will be provided to Council to consider any submissions received and adopt the final versions of the documents.

## **OPTIONS**

Any other resolution of Council.

## **POLICY IMPLICATIONS**

Council's Child Safe Policy GOV-CP-316

Child Safe Reporting Policy (New) GOV-CP-319

Child Protection Policy HR-PO-236 (internal) to be made redundant

Recruitment and Selection Policy HR-PO-212 (internal)

Child Safe Recruitment, Induction and Training Policy (New - internal)

## **FINANCIAL IMPLICATIONS AND RISK**

**Minor Low Risk: Low financial loss <\$10,000**

## **COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK**

Council is required to implement the 10 Child Safe Standards and demonstrate compliance with the Standards if requested by the Office of the Children's Guardian.

The Children and Young Persons (Care and Protection) Act 1998 (NSW) sets out mandatory reporting obligations. Council staff in relevant roles may be mandatory reporters and must report suspected abuse or neglect to the Department of Communities and Justice (DCJ).

- Children's Guardian Act 2019 (NSW)
- Child Safe Standards (NSW)

## **ENVIRONMENTAL IMPLICATIONS AND RISK**

**Minor Low Risk: Minimal environmental impact handled internally.**

## **REPUTATION / COMMUNITY IMPLICATIONS AND RISK**

**Serious Moderate Risk: Significant adverse public/staff reaction and/or significant negative publicity. Director intervention required over one to two weeks. Limited impact on staff morale.**

## **SERVICE DELIVERY IMPLICATIONS AND RISK**

**Minor Low Risk: Nil impact to service delivery.**

## **WHS / HR IMPLICATIONS AND RISK**

**Minor Low Risk: No injuries/Nil impact to service delivery.**

## **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of risk management, strategic planning, policies, procedures and service standards to enhance accountability, resilience and informed decision making.

## **CONSULTATION**

Senior Management Team

Office of Children's Guardian resources

## **ATTACHMENTS**

- (a) Draft Child Safe Policy (under separate cover) [↗](#)
- (b) Draft Child Safe Code of Conduct (under separate cover) [↗](#)
- (c) Draft Child Safe Reporting Policy (under separate cover) [↗](#)
- (d) Current Child Safe Code of Conduct (under separate cover) [↗](#)

**CLAUSE** CL04

**TITLE** Review of Council's Local Policies 2025 - Tree Preservation Order, Tree Policy and Onsite Detention Policy

**FROM** Leanne Austin, Governance Manager

**TRIM REF** 25/75836

### **SUMMARY**

In accordance with Section 165(4) of the *Local Government Act 1993* local policies will be automatically revoked at the expiration of 12 months after the election of the current Council.

Council has recently adopted a number of local policies with the exception of the following:

- Tree Preservation Order PG-CP-401
- Tree Policy PG-CP-402
- Onsite Detention Policy CS-CP-404.

The above revised draft local policies are now presented to Council for comment and endorsement, after which they require to be placed on public exhibition for a period of 28 days with submissions being received up until 42 days after the date of advertisement (in accordance with Section 160 of the *Local Government Act 1993*).

Following public exhibition the above draft local policies together with any submissions received will be reported back to Council.

### **RECOMMENDATION**

- (a) Council endorse the draft Tree Preservation Order, Tree Policy and Onsite Detention Policy as per Attachments (a), (b) and (c) of the report.**
- (b) The draft Tree Preservation Order, Tree Policy and Onsite Detention Policy be placed on public exhibition for a period of 28 days allowing 42 days for submissions to be received from the date of advertising.**
- (c) Following the public exhibition period, a further report be presented to Council to adopt the draft Tree Preservation Order, Tree Policy and Onsite Detention Policy or to consider submissions received.**

### **REPORT**

Section 165(4) of the *Local Government Act 1993* states that “*local policies will be automatically revoked at the expiration of 12 months after the declaration of the poll for the election of a new Council.*” Local policies that have not been adopted within the review period will be automatically revoked on 2 October 2025.

The majority of Council's local policies were reviewed, placed on exhibition and will be presented to Council for final adoption.

The draft Tree Preservation Order and Tree Policy were revised by the Roads, Parks and Pathways Enhancement Committee at its meeting held 26 June 2025. The Committee has

recommended that these two policies be adopted. They are now being presented to Council for comment and endorsement, after which they will be placed on public exhibition for a period of 28 days with submissions being received up until 42 days after the date of advertisement (in accordance with Section 160 of the *Local Government Act 1993*).

Following public exhibition, the draft local policies together with any submissions received will be reported back to Council.

## **OPTIONS**

### **OPTION 1**

As per the Recommendation.

### **OPTION 2**

Any other resolution of Council.

## **POLICY IMPLICATIONS**

Council policies provide the framework from within which Council staff work and make decisions. Section 165(4) of the *Local Government Act 1993* states that local policies will be automatically revoked at the expiration of 12 months after the declaration of the poll for that election.

## **FINANCIAL IMPLICATIONS AND RISK**

### **Minor Low Risk: Low financial loss <\$10,000**

## **COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK**

This report is in accordance with the Local Government Act 1993. If Council does not adopt the abovementioned local policies before 2 October 2025, the policies will be revoked.

### **Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.**

## **ENVIRONMENTAL IMPLICATIONS AND RISK**

### **Minor Low Risk: Minimal environmental impact handled internally.**

## **REPUTATION / COMMUNITY IMPLICATIONS AND RISK**

The community would expect Council to review its policies on a regular basis to ensure they reflect current practices and adherence to governing legislation.

### **Moderate Low Risk: Minor adverse public/staff reaction and/or negative publicity. Resolved with Manager or Director Comment. No impact on staff morale.**

## **SERVICE DELIVERY IMPLICATIONS AND RISK**

### **Moderate Low Risk: Short term interruption of services or operations. Limited impact to staff and service standards. Short term contractor performance affected.**

## **WHS / HR IMPLICATIONS AND RISK**

**Minor Low Risk: No injuries/Nil impact to service delivery.**

## **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of risk management, strategic planning, policies, procedures and service standards to enhance accountability, resilience and informed decision making.

## **CONSULTATION**

Senior Management Team  
Roads, Parks & Pathways Enhancement Committee  
Councillor Workshop

## **ATTACHMENTS**

- (a) (PG-CP-401) Tree Preservation Order (under separate cover) [↗](#)
- (b) (PG-CP-402) Tree Policy (under separate cover) [↗](#)
- (c) (CS-CP-404) Onsite Detention Policy (under separate cover) [↗](#)

**CLAUSE** CL05

**TITLE** Local Government NSW Water Management Conference 2025

**FROM** Graham Gordon, Director Utilities

**TRIM REF** 25/71686

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### **SUMMARY**

This report seeks Council authority to nominate delegates/s to attend the 2025 Local Government NSW (LGNSW) Water Management Conference to be held in Albury from 9 to 11 September 2025.

### **RECOMMENDATION**

- (a) Council be represented at the 2025 Local Government NSW Water Management Conference to be held in Albury from 9 to 11 September 2025.**
- (b) The Mayor and General Manager (or their delegates) attend the Conference.**
- (c) Expenses to attend the Conference be paid by Council in accordance with the Councillor Expenses and Facilities Policy.**

### **REPORT**

The LGNSW Water Management Conference is an annual event, co-ordinated by local government for local government, providing a forum for discussion on urban water supply and sewerage as well as broader water management issues.

This year, it is co-hosted by Albury City Council. The event attracts delegates from NSW and interstate including Councillors and General Managers, water managers and professionals, policy makers from government agencies and key industry stakeholders. This conference will focus on collaborative solutions for current and emerging challenges in water management.

The theme of this year's Conference is "Collaborative Solutions for Current and Emerging Challenges".

Speakers from the Department of Climate Change, Energy, the Environment and Water and NSW Health, will be in attendance.

A copy of the Draft Program (as at 25 June 2025) is attached to this report for councillor's information.

### **OPTIONS**

**OPTION 1**

As per the Recommendation.

## OPTION 2

Any other resolution of Council.

### **POLICY IMPLICATIONS**

Councillor Expenses and Facilities Policy (GC-CP-407).

### **FINANCIAL IMPLICATIONS AND RISK**

#### **Conference Registration (per delegate):**

- Standard Registration - \$980.00 incl. GST per person (member).
- Plus accommodation and travel.

This conference does not offer remote attendance.

#### **Minor Low Risk: Low financial loss <\$10,000**

### **COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK**

#### **Minor Low Risk: Policy or regulatory breach has no impact.**

### **ENVIRONMENTAL IMPLICATIONS AND RISK**

#### **Minor Low Risk: Minimal environmental impact handled internally.**

### **REPUTATION / COMMUNITY IMPLICATIONS AND RISK**

#### **Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.**

### **SERVICE DELIVERY IMPLICATIONS AND RISK**

#### **Minor Low Risk: Nil impact to service delivery.**

### **WHS / HR IMPLICATIONS AND RISK**

#### **Minor Low Risk: No injuries/Nil impact to service delivery.**

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.

### **CONSULTATION**

Senior Management Team

### **ATTACHMENTS**

(a) Conference Program as at 25 June 2025 [↓](#)

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[Program](#)

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## Draft Program

\* Program is subject to change

<b>DAY 1   TUESDAY 9 SEPTEMBER 2025</b> <b>Commercial Club Albury, 618 Dean Street Albury NSW 2640</b>		
2.00pm	Registration and Trade Area open    <b>Afternoon Tea</b>	
2.30pm	<b>Conference Commences Day 1</b>	
2.30pm	<b>Setting the Scene</b>	<b>Sophie Hull</b> , Conference MC
2.35pm	<b>Welcome to Country</b>	<b>Aunty Edna Stewart</b> , Wiradjuri Elder
2.40pm	<b>Water Directorate - Local Water Utility Forum</b> Where to from here with regulatory reform in the LWU sector? A council perspective.	<b>Brendan Guiney</b> , Executive Officer, Water Directorate Reflections on the local water utility regulatory reform process from a council perspective. Since the launch of Destination 2036 back in 2011, followed by Fit for the Future, the NSW Audit Office report on

		<p>Supporting regional town water, several phases of the Town Water Risk Reduction Program and the latest Productivity and Equality Commission Review of funding models for local water utilities, we will cover what has been done, where are we now, what is unfinished business, and, where to from here with regulatory reform for the Local Water Utility sector?</p>
3.55pm	<b>Current status of the LWU Sector</b> – Reform and Review	<p><b>Jane Shepherd</b>, Director, Local Water Utilities NSW Department of Climate Change, Energy, the Environment and Water (NSW DCCEEW)</p> <p>The NSW Department of Climate Change, Energy, the Environment and Water is actively pursuing a range of policy initiatives and reform to enhance water management and sustainability across the state. This presentation will provide an overview of developments relating to a review of the Regulatory and Assurance Framework (RAF), and the Productivity and Equality Commissioner's report on Alternative Funding Models for Local Water Utilities. It will also address progress of the Town Water Risk Reduction Program, highlight future workforce needs and more.</p>
4.25pm	<b>Panel Session</b> AlburyCity Dealing with City Growth, Building for the Future and Lessons Learnt	<p><b>Kevin Mack</b>, Mayor</p> <p><b>Brad Willis</b>, Service Leader Water and Wastewater</p> <p><b>Ryan Hastie</b>, Team Leader Quality and Systems AlburyCity</p> <p>Albury City Council is undergoing its largest essential infrastructure program in the city's history. This presentation aims to share some of the key parts of the journey so far, and the lessons learnt along the way.</p>
4.55pm	<b>End of Day 1</b>	
5.30pm-7.30pm	 <b>Welcome Reception</b>	

	<p><b>The Albury Club</b>, 519 Kiewa St, Albury NSW 264</p> <ul style="list-style-type: none"> <li>• Introduction by <b>David Reynolds</b>, Chief Executive LGNSW</li> <li>• <b>Cr Phyllis Miller OAM</b>, President LGNSW</li> <li>• <b>Cr Kevin Mack</b>, Mayor, AlburyCity</li> <li>• Premier Partner Address</li> <li>• Entertainment, local musician Paul Gibbs</li> </ul>	
<p><b>DAY 2   WEDNESDAY 10 SEPTEMBER 2025</b></p> <p><b>Commercial Club Albury, 618 Dean Street Albury NSW 2640</b></p>		
8.00	Registration and Trade Area open  <b>Arrival tea and coffee</b>	
9.00am	<b>Conference Day 2 – Plenary Sessions</b>	
9.00am	<b>Conference Day 2 Welcome</b>	<b>Sophie Hull</b> , Conference MC
9.10am	<b>LGNSW President address</b>	<b>Cr Phyllis Miller OAM</b> , LGNSW President
9.20am	<b>Address from host council</b>	<b>Cr Kevin Mack</b> , Mayor AlburyCity
9.30am	<b>NSW Minister for Water Address</b> (Pre-recorded message)	<b>The Hon Rose Jackson, MLC</b> NSW Minister for Water
9.40am	<b>TBC</b>	
9.50am	<b>Responding to the NSW Productivity and Equality Commission's Review of Alternative Funding Models for LWUs</b>	<b>Michael Blackmore</b> , Director Reform Implementation NSW Department of Climate Change, Energy, the Environment and Water (NSW DCCEEW) The presentation will update on the NSW Government response to the recommendations of the NSW Productivity and Equality Commission's Review of Alternative Funding Models for LWUs, including its recommendations to replace the current capital grant funding approach with a Community Service Obligation (CSO) funding mechanism to support delivery of basic levels of service for LWUs and review the delivery and

		structural models for service provision in Western NSW.
10.20am	<b>GHD Sponsor Address</b>	
10.25am	 <b>Morning Tea</b>   Trade area Sponsored by GHD	
11.00am	<b>Understanding the implications of climate change on Australia's surface water resources</b>	<b>Dr Conrad Wasko</b> , Sydney Horizon Fellow University of Sydney Planning for resilient infrastructure requires knowledge of the potential future conditions. Precipitation extremes are projected to intensify, while mean rainfall is expected to decline. Higher temperatures are increasing evaporation so when it does rain, available surface water will be reduced. With uncertainties in future projections, we need to acknowledge there will be no one size fits all solution to planning for climate change. Moving forward, we will need to embrace this uncertainty and adapt our decision-making approach accordingly.
11.30am	<b>How does the risk approach to drinking water health limits differ across the world?</b>	<b>Dr Dan Deere</b> , Water, Sanitation and Hygiene (WASH) Consultant Water Futures The National Health and Medical Research Council's (NHMRC) proposed updates to Australia's PFAS health-based guidelines highlight growing global differences in risk assessment for drinking water. This presentation will compare Australia's position with international standards, explore reasons for these differences, and discuss the implications for drinking water, biosolids and recycled water.
12.00pm	<b>Concurrent Topic Streams</b>	

<b>Stream 1 - Innovative Water Management and Efficiency</b> Room - Auditorium	<b>Bradley Elliott</b> , Technical Director, GHD <b>Step Change – Improved water quality with increased operational complexity for Bombala and Delegate communities</b> For years delegates have been operating under a non-potable water notice and Bombala has been consuming potable water with elevated levels of DOC, taste and odour issues. These now upgraded plants represent a step change in water quality for these communities with a step change in operational complexity for the operations team. Council entrusted the operators with overseeing the Commissioning phases to assist with the knowledge transfer from the contractors commissioning team and deepen their understanding of plant performance.
<b>Stream 2 - Strengthening Water Resilience in Rural and Regional NSW</b> Room - Stanley A (capacity 90 people) (Stream Sponsor: Beca Hunter H2O)	<b>Rod Batterham</b> , Water Services Manager Liverpool Plains Council Co-presenting with <b>Michael Kendall</b> , Technical Director, GHD <b>Quipolly Project: Enhancing drought resilience, water quality and skills development in regional communities</b> The Quipolly Water Project involved designing, constructing, and commissioning a new advanced water treatment plant with capacity of 6 megalitres daily (upgradeable to 9 ML/d), 750m of new raw water pipeline and 20km of new treated water pipeline network. It is one of the largest water security projects in northwest NSW improving water quality and taste for customers, advancing drought resilience in the region through a reliable water supply and diversified water sources and contributing to regional skills development.
<b>Stream 3 - Governance, Regulation and Reform</b> Room - Stanley B (capacity 90 people)	<b>Maria Levadoux</b> , Senior Project Officer, Water Unit. NSW Health <b>Managing health risks in drinking water through local water utility drinking water management systems</b> It is a water utility's responsibility to understand the safety of their drinking water supply with respect to microbiological, chemical and radiological contamination. Utilities should assess risks and, if necessary, test for microbial indicator organisms, cyanobacteria and their toxins, chemical characteristics (including pesticides, PFAS and disinfection byproducts) and radiological characteristics. Drinking water management systems are an important tool in ensuring drinking water safety. Management systems must be kept current and should be reviewed

	regularly to ensure that they are properly implemented, and risks are effectively addressed. NSW Health and DCCEEW continue to work together to support local water utilities to perform their essential public health roles.
12.35pm	<b>Concurrent Topic Streams</b>
<b>Stream 1 - Innovative Water Management and Efficiency</b> Room - Auditorium	<b>Nathan Blakelock</b> , Project Officer Education and Engagement> Natural Resources Access Regulator (NRAR) <b>Navigating controlled activities: streamlining approvals and protecting local waterways with the NSW water regulator</b> This session empowers councils to efficiently manage controlled activities (work or action done on waterfront land) in their LGA. Gain clarity on approvals and licensing, access practical resources to educate residents, and streamline your referrals to the NSW water regulator. Discover how detailed submissions and proactive council actions can enhance waterway protection and reduce impacts in your community.
<b>Stream 2 - Strengthening Water Resilience in Rural and Regional NSW</b> Room - Stanley A (capacity 90 people) (Stream Sponsor: Beca Hunter H2O)	<b>Nick Ostrovsky</b> , Dam Engineering Risk Specialist WaterNSW <b>Safer Dams, Safer Water: Improving Dam Safety in Regional NSW</b> WaterNSW, in partnership with local governments through the Town Water Risk Reduction Program, improved compliance with the NSW Dams Safety Regulation 2019 by assessing risks for ageing dams in regional NSW. Using the RMC-Total Risk tool—one of its first applications in Australia—WaterNSW delivered advanced risk assessments, including uncertainty and sensitivity analyses. This work enhanced the local governments' understanding of dam safety risks, supported regulatory compliance, and helped prioritise future actions to reduce risks to regional town water supplies.
<b>Stream 3 - Governance, Regulation and Reform</b> Room - Stanley B (capacity 90 people)	<b>Jane Shepherd</b> , Director, Local Water Utilities NSW Department of Climate Change, Energy, the Environment and Water (NSW DCCEEW) <b>Reviewing, Reviving and Refining the RAF – The Implementation Review of the Regulatory and Assurance Framework for Local Water Utilities</b> The presentation will detail the key findings of the recent review of RAF implementation. We will discuss how the department will progress a response to

	the evidence and other considerations of the RAF to provide effective support and oversight, manage risks and ensure legislative requirements and sector objectives are met.
1.00pm	<b>Concurrent Topic Streams</b>
<b>Stream 1 - Innovative Water Management and Efficiency</b> Room - Auditorium	<p><b>Meredith Macpherson</b>, Program Manager Water Utilities Alliance Central NSW Joint Organisation</p> <p><b>Doug Moorby</b>, Manager Utilities Narromine Shire Council</p> <p><b>Regional Water Loss Management and Water Efficiency - incentivising a co-designed approach to deliver shared value to government and communities.</b></p> <p>A voluntary collaboration across 11 LGAs and 1 Water County Council, the CNSWJO Water Utilities Alliance co-designs innovative programming that saves money, grows and embeds capability and shares resources through aggregated procurement. The CNSWJO has partnered with DCCEEW to co-design a locally tailored approach to water loss that is readily adaptable for other regions. The opportunity is to leverage this to increase water efficiency in council's operations through an incentivised approach that delivers value for money for Government and communities.</p>
<b>Stream 2 - Strengthening Water Resilience in Rural and Regional NSW</b> Room - Stanley A (capacity 90 people) (Stream Sponsor: Beca Hunter H2O)	<p><b>Patrick Schnelle</b>, Lead of Strategy &amp; Resilience Atom Consulting</p> <p><b>Enhancing LWU resilience through strategic asset management and adaptive planning</b></p> <p>Water utilities and asset managers face increasing pressure to optimise performance, reduce risks, and enhance sustainability. Traditional risk approaches, while effective, often fail to provide a clear visualisation of how risks are managed across different operational and strategic layers.</p> <p>Strategic asset management frameworks help LWUs advance key projects and address high-priority issues effectively. Case studies demonstrate that applying adaptive approaches to integrated water and sewerage planning informs robust, sustainable, and cost-effective systems, supporting the resilience of water utilities.</p>
<b>Stream 3 - Governance, Regulation</b>	<p><b>Glenn George</b>, Manager Advanced Operational Support <b>Josh Tickell</b>, Manager Technical Advisor and Training NSW Department of Climate Change, Energy, the Environment and Water (NSW)</p>

<b>and Reform</b> Room - Stanley B (capacity 90 people)	DCCEEW)  <b>Town Water Risk Reduction Program – the past, present and future</b> The Advanced Operational Support Program has been partnering with LWUs to support drinking water quality risk reduction since 2023. During this time operators and managers reported an average perceived reduction in risks and improvement in operational capability of staff of over 40%. The Program is now scheduled to run until 2028. The Workforce Futures Project builds on improving operator competency benchmarking and increasing workforce sustainability with a focus on improving opportunities for Aboriginal People within the LWU sector and regional collaboration.
1.30pm	 <b>LUNCH</b>   Trade Area
2.25pm	<b>Delegates Site Visits and Bus Transfers</b> Please assemble at main entrance of Commercial Club for bus transfers
2.25-5.30pm	<b>Site Visit – AlburyCity</b> will showcase its infrastructure, including AlburyCity Water Filtration Plant, Main Water Pump Station, Historic Pumphouse, Waterview Wastewater Treatment Plant and Wonga Wetlands.
5.30pm	Site visits return to Commercial Club Albury
6.30pm- 10.30pm	 <b>Conference Dinner</b> <b>SS&amp;A Club</b> , 570-582 Olive Street, Albury NSW 2640 Networking Drinks from 6.30pm, Dinner commences at 7.00pm Partnered by Water Directorate Presentation of the Sam Samra Award Entertainment by Luke Dewing Du
<b>DAY 3   THURSDAY 11 September 2025</b> Commercial Club Albury, 618 Dean Street Albury NSW 2640	
8.15am	Registration and Trade Area open

		 <b>Arrival tea and coffee</b> sponsored by Public Works
9.00am	<b>Overview of the day</b>	<b>Sophie Hull</b> , MC
9.05am	<b>NSW Shadow Minister's Address</b>	<b>Steph Cooke</b> , MP Shadow Minister for Water, and Crown Land
9.20am	<b>Role of economics in promoting water security in the bush</b>	<b>Alexus van der Weyden</b> , Director Frontier Economics  Secure and reliable water contributes to the appeal and prosperity of regional towns as well as healthy ecosystems, yet the challenges are continually evolving. Options to improve water security may differ to those used in capital cities and large coastal centres, reflecting access to water sources, funding and capabilities. In turn, regional populations may not have the opportunities to invest in rainfall independent supply, leaving such communities exposed to large water security risks and poorer service levels, raising equity concerns
9.50am	<b>Addressing PFAS: Impacts on Regional Water Utilities and the NSW Government's Response</b>	<b>Jason Ip</b> , Manager Operations, Riverina Water County Council <b>Steve Beaman PSM</b> , Executive Director Regulatory Operations, NSW EPA (invited) <b>Jane Shepherd</b> , Director, Local Water Utilities, DCCEEW <b>Dr Paul Byleveld PSM</b> , Manager Water Unit, NSW Health  This panel session will explore the growing challenge of PFAS contamination for regional water utilities, focusing on its environmental impacts and potential health risks. It will examine the effects of PFAS on local water supplies and discuss the NSW Government's response to manage this issue. With the introduction of new Australian Drinking Water Guidelines, the session will highlight the significant

		challenges faced by regional utilities in maintaining water quality and safeguarding public health.
10.35am	<b>Distinguished Partner Address</b>	<b>Interflow®</b>
10.40am	 <b>Morning Tea</b>   Trade Area, sponsored by Interflow	
11.10am	<b>Efficient PFAS Treatment Implementation at Cascade WFP: A Model for Addressing Emerging Water Quality Challenges</b>	<p><b>Dr Hasti Bahrami</b>, Project Interface Manager Sydney Water</p> <p>In mid-2024, elevated PFAS levels in two dams supplying water to the Cascade WFP, raised public concern, despite drinking water supplied to customers meeting the water quality and PFAS limits in the current ADWG. Sydney Water developed a rapid response plan. Within three months, a mobile PFAS treatment system using Granular Activated Carbon (GAC) and Ion Exchange (IX) filters was designed, constructed, commissioned and successfully integrated into the Cascade WFP. The PFAS treatment system became operational in December 2024, reducing PFAS levels below detection limits. This project showcases an effective model for responding to emerging water quality issues</p>
11.40am	<b>Decade of Biosolids to Biochar Research: What have we learnt?</b>	<p><b>Dr Aravind Surapaneni</b>, Principal Scientist – Biosolids South East Water</p> <p>Biosolids management faces challenges due to contaminants like PFAS, microplastics, and pharmaceuticals. Thermal treatment, especially pyrolysis, is gaining attention for reducing biosolids volume and removing PFAS. Since 2015, a collaboration led by South East Water has developed the PYROCO pyrolysis technology, successfully producing PFAS-free biochar from biosolids. Key findings include improved soil properties, resource recovery, and PFAS destruction. The research</p>

		suggests that biochar can support a circular economy by converting biosolids into valuable products for agriculture and environmental remediation.
12.10pm	<b>Distinguished Partner Message</b>	
12.15pm	<b>Emergency Management: Lessons from Tropical Cyclone Alfred and Boil Water Alerts</b>	<p><b>Brie Jowett</b>, Manager Water and Wastewater - Operations Tweed Shire Council</p> <p><b>Leslie Jarvis</b>, Senior Policy Advisor Water Unit, NSW Health</p> <p><b>Jamie Caldwell</b>, Director, Energy Operations NSW Department of Climate Change, Energy, the Environment and Water (NSW DCCEEW)</p> <p>(Facilitated by <b>Brendan Guiney</b>, Executive Officer, Water Directorate)</p> <p>This panel discussion will explore the NSW Government's role in emergency management. Featuring Tweed Shire Council as a case study, the discussion will unpack the response to Tropical Cyclone Alfred, including the issuing of Boil Water Alerts. Panellists will share key lessons on the importance of effective communication systems in issuing boil water notification for Local Water Utilities, and in specific cases, the state may provide use of the Emergency Alert SMS or other technologies in delivering timely public notifications during emergencies.</p>
1.00pm	Host Council 2026 Showcase Closing Remarks	Ballina Shire Council <b>Sophie Hull</b> , MC
1.15pm	<b>Grab and Go Lunch</b> served in Trade Area	
2.30pm	<b>Conference Concludes</b>	

## Follow Us



### **LOCAL GOVERNMENT NSW**

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**CLAUSE** CL06**TITLE** Local Government NSW Annual Conference 2025**FROM** Brett Stonestreet, General Manager**TRIM REF** 25/74496**SUMMARY**

This report seeks Council approval to nominate delegate(s) to attend the 2025 Local Government NSW (LGNSW) Annual Conference to be held at Panthers Penrith and Western Sydney Conference Centre, Penrith from Sunday 23 to Tuesday 25 November 2025 and call for any motions for inclusion in the Conference business paper.

**RECOMMENDATION**

- (a) The Mayor, two Councillors, being Councillors ..... and ..... and the General Manager (or his delegate) attend the 2025 Local Government NSW Annual Conference to be held at Panthers Penrith and Western Sydney Conference Centre, Penrith from Sunday 23 to Tuesday 25 November 2025.
- (b) Expenses for attendance at the 2025 Local Government NSW Annual Conference be paid in accordance with Council policy.
- (c) Council determine any motion(s) for inclusion in the Conference business paper such that they can be lodged with LGNSW by the deadline being Tuesday 30 September 2025. These draft motions are to be submitted to the General Manager by Friday 5 September 2025 to enable them to be reported to Council and endorsed.
- (d) Council confirm the three voting delegates at the LGNSW Conference to be the Mayor, Councillor ..... and Councillor .....

**REPORT**

The 2025 LGNSW Annual Conference will be held from Sunday 23 to Tuesday 25 November 2025 at Panthers Penrith and Western Sydney Conference Centre, Penrith. Attachment (a) is a copy of the draft Program.

The conference is the pre-eminent policy making event for the Local Government sector. Delegates will vote on motions which help determine the policies and priorities for LGNSW and the sector. It is a key event for Local Government where Councillors come together to share ideas and debate issues that shape the way the sector functions and is governed.

For Council to participate fully in the conference, it is recommended that Council register attendees, nominate voting delegates and submit motions for debate within the timeframes specified in this report.

Council is invited to submit motions for possible debate at the conference to advance the sector wide policy agenda. Motions are strategic local government issues which affect members state-wide and introduce new or emerging policy issues and actions.

LGNSW has requested that motions for inclusion in the business paper for the Conference be submitted by Tuesday 30 September 2025.

Registrations for the Conference close 7 November 2025.

This report recommends that current Councillor names be registered to take advantage of the 'Early Bird' Registration discount with the offer ending 30 September 2025.

## **OPTIONS**

### **OPTION 1**

As per the Recommendation.

### **OPTION 2**

Council not be represented at the 2025 Local Government NSW Annual Conference.

## **POLICY IMPLICATIONS**

Councillor Expenses and Facilities Policy (GOV-CP-407).

## **FINANCIAL IMPLICATIONS**

Member Early Bird Registration - \$1,250 (Inc. GST)

Member Standard Registration - \$1,550 (Inc. GST)

Plus travel, meals and accommodation. Below is a list of optional extras for conference delegates.

- Conference Dinner – \$245 (Inc. GST)
- ALGWA Breakfast (members only) - \$92.50 (Inc. GST)

Should cancellation of registration be required, an admin fee of \$350 per person is payable.

## **LEGAL/STATUTORY IMPLICATIONS**

Not Applicable

## **ENVIRONMENTAL IMPLICATIONS**

Not Applicable

## **COMMUNITY IMPLICATIONS**

Not Applicable

## **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.

## **CONSULTATION**

Senior Management Team

## **ATTACHMENTS**

(a) Program - Local Government NSW Annual Conference [↓](#) 75

# PROGRAM



## Conference Program

**23 November**

<b>9.00am</b>	 Registration Opens
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<b>9.15am-</b> <b>11.45am</b>	 Western Sydney International Airport Site Visit
<b>11.30am-</b> <b>12.30pm</b>	 Professional Development Workshops Location: Western Sydney Conference Centre
	 Bus Transfers Delegate Transfers: From selected hotels to Panthers Penrith
<b>1.00pm</b>	 Exhibition Opens Location: Panthers Penrith Event Centre
<b>1.30pm-5pm</b>	 Plenary Sessions Location: Panthers Penrith Evan Theatre   Afternoon Refreshments in Trade Exhibition area   Plenary Sessions
<b>5.15pm-</b> <b>7.15pm</b>	 President's Welcome Reception Location: Western Sydney Conference Centre   Bus Transfers Delegate Transfers: From Western Sydney Conference Centre to selected hotels

# PROGRAM



## Conference Program

**24 November**

	 Bus transfers <ul style="list-style-type: none"> <li>• ALGWA Breakfast Delegate Transfers: From selected hotels to Western Sydney Conference Centre</li> <li>• Conference Delegate Transfers: From selected hotels to Panthers Penrith</li> </ul>
<b>7.00am</b>	 Registration Opens Location: Panthers Penrith Reception Satellite Location: Western Sydney Conference Centre (Breakfast Delegates Only)
<b>7.30am-</b> <b>8.45am</b>	 ALGWA NSW Breakfast Location: Western Sydney Conference Centre
<b>8.00am-</b> <b>2.15pm</b>	 LGNSW Voting Open Location: Western Sydney Conference Centre
<b>8.00am</b>	 Trade Exhibition Opens Location: Panthers Penrith Event Centre  Light refreshments available

<p><b>9.00am-</b> <b>5.00pm</b></p>	<p> Conference Location: Panthers Penrith Evan Theatre</p>
	<ul style="list-style-type: none"><li>• Conference Welcome and Introduction, David Reynolds, Chief Executive LGNSW</li><li>• Opening Address, Cr Phyllis Miller OAM, President LGNSW</li><li>• Voting on motions procedure and housekeeping, David Reynolds, Chief Executive LGNSW</li><li>• Opening of the Federal &amp; State Conferences adoption of standing orders, business sessions and consideration of motions and conference business</li><li>• Presentation of financial reports, Cr Julie Griffiths, LGNSW Treasurer</li><li>• Commencement of consideration of motions and conference business</li></ul>
	<p> Morning refreshments Location: Trade Exhibition, Panthers Penrith Event Centre</p>
	<p> LGNSW Voting Location: Western Sydney Conference Centre</p>
	<p> Address by Elite Partner  Consideration of Conference Business continued</p>
	<p> Lunch • Delegates Location: Trade Exhibition, Panthers Penrith Event Centre • GM Lunch – partnered by StateCover Mutual Location: Western Sydney Conference Centre</p>
	<p> LGNSW Voting Location: Western Sydney Conference Centre</p>
	<p> Consideration of Conference Business continued Location: Panthers Penrith Evan Theatre</p>
	<p> Afternoon refreshments Location: Trade Exhibition, Panthers Penrith Event Centre</p>

	 Consideration of Conference Business continued Location: Panthers Penrith Evan Theatre
<b>5.00pm-</b> <b>6.30pm</b>	 Networking Drinks Location: Trade Exhibition, Panthers Penrith Event Centre  Bus Transfers Delegate Transfers: Panthers Penrith to selected hotels to Western Sydney Conference Centre
<b>6.30pm-</b> <b>10.30pm</b>	 LGNSW Conference Dinner Location: Western Sydney Conference Centre  Bus Transfers Delegate Transfers: From Western Sydney Conference Centre to selected hotels

# PROGRAM



## Conference Program

**25 November**

 Bus Transfers

Delegate Transfers: From selected hotels to Panthers Penrith

<p><b>7.30am</b></p>	<p> <b>Registration Opens</b> Location: Panthers Penrith Reception</p> <p> <b>Cloak Room Opens</b> Location: Panthers Penrith</p>
<p><b>8.00am</b></p>	<p> <b>Trade Exhibition Opens</b> Location: Panthers Penrith Event Centre</p> <p> <b>Light refreshments available</b></p>
<p><b>9.00am-</b></p> <p><b>12.45pm</b></p>	<p> <b>Plenary Sessions</b> Location: Panthers Penrith Evan Theatre</p> <p> <b>Introduction, Housekeeping and Speaker Introductions</b></p> <p> <b>Plenary Sessions</b></p> <p> <b>Morning Tea</b> Location: Panthers Penrith Event Centre</p> <p> <b>Plenary Sessions</b></p> <p> <b>Keynote speaker</b></p> <p> <b>Annual Conference 2026 Host Council</b></p> <p> <b>Final Remarks, President LGNSW</b></p>
<p><b>12.45pm-</b></p> <p><b>1.45pm</b></p>	<p> <b>Lunch</b> Location: Panthers Penrith Event Centre</p>
<p><b>2.00pm</b></p>	<p> <b>Conference Concludes</b></p>

**CLAUSE** CL07  
**TITLE** Organisation Structure - Review  
**FROM** Brett Stonestreet, General Manager  
**TRIM REF** 25/69688

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**SUMMARY**

Council is required to review its Organisation Structure within 12 months of an ordinary election i.e., by 14 September 2025. The organisational structure has been reviewed and determined in accordance with the Local Government Act 1993 and the current structure is included as Attachment A to this report. This report is provided for the information of Council.

**RECOMMENDATION**

- (a) Council note this report regarding the review of the organisation structure in accordance with Sections 332 and 333 of the Local Government Act 1993.
- (b) Council note that the resources allocated for the employment of staff are in accordance with Council's Strategic Planning documents including Griffith City Council Community Strategic Plan 2025-2035, Delivery Program 2025/26 - 2028/29 incorporating the draft Operational Plan 2025/26 (Budget), Ten Year Long Term Financial Plan 2025/26-2034/35, Workforce Management Plan 2025/26-2028/29 and Asset Management Plan 2025/26 – 2034/35.

**REPORT****Review of the Organisational Structure**

Section 332 and 333 of the Local Government Act 1993 deals with the Organisational Structure of Council..

**Sec 332 *Determination of structure***

- (1) *A council must, after consulting the general manager, determine the resources to be allocated towards the employment of staff.*
  - (1A) *The general manager must, after consulting the council, determine the positions within the organisation structure of the council.*
  - (1B) *The positions within the organisation structure of the council are to be determined so as to give effect to the priorities set out in the strategic plans (including the community strategic plan) and delivery program of the council.*

**333 *Re-determination and review of structure***

*The organisation structure may be re-determined under this Part from time to time. The council must review, and may re-determine, the organisation structure within 12 months*

*after any ordinary election of the council.*

The role of the governing body is to approve the resources to be allocated to the employment of staff after consulting with the General Manager.

The General Manager is in turn responsible for determining the organisation structure of the Council after consulting with the governing body.

I referred to the above provisions of the Act and supporting notes from the Office of Local Government in a report to the General Manager Recruitment Committee dated 14 February 2025. In that report I stated as follows:

*"It is likely that Council will make an appointment to the position of General Manager and the successful applicant commence duties on or shortly after 22 August 2025. The Local Government Act 1993 requires the review of the Organisation Structure be completed within 12 months of an Ordinary Election i.e. before 14 September 2025.*

*In order for Council to comply with this statutory obligation, it is my intention to determine the organisation structure during July 2025. This timing immediately follows the adoption by Council of the Community Strategic Plan, Delivery Plan and Operational Plan (budget) 2025/26 prior to 30 June 2025.*

*The draft budgetary documents will be prepared based on the current level of service that Council delivers, therefore the draft organisation structure will be similar to the existing structure. This is subject to a further report regarding capital works in the Water and Waste Water (Sewage) functions which will have consequences for staff levels in those areas.*

*Notwithstanding my intention regarding the adoption of the organisation structure in July 2025, councillors will note that the Act makes provision that the structure "may be redetermined under this Part from time to time" thus providing the new General Manager with this option at some point in the future prior to the next ordinary election scheduled for September 2028."*

Councillors will note that the Strategic Planning documents as referred to above have now been adopted by Council and in particular the Community Strategic Plan 2025-2035 was adopted at the 25 March 2025 Meeting. The Delivery Program Delivery Program 2025/26 - 2028/29 incorporating the draft Operational Plan 2025/26 (Budget), Ten Year Long Term Financial Plan 2025/26-2034/35, Workforce Management Plan 2025/26-2028/29 and the Asset Management Plan 2025/26 – 2034/35 were adopted by Council 19 June 2025.

Any amendments to the Organisational Structure are reported to Council as part of the Quarterly Review of Operations of the Council. I am very conscious of the financial pressures on the organisation in particular the General Fund and any changes to the structure are closely examined by myself and the Senior Management Team to ensure that staffing levels are consistent with Council's adopted budget. It is important to note, however, that Council's capacity to deliver services to the community at expected levels are under increasing pressure due to revenue constraints, cost escalation and "cost shifting" by the other levels of Government.

As reported to the 13 May 2025 Council meeting as part of the 2025/26 draft budget, it is imperative that in the short to medium term Council make another submission to IPART seeking approval for the 3<sup>rd</sup> SRV step in order for the General Fund budget to be brought into a more sustainable position, as resolved by Council on 24 October 2023.

The functional responsibilities of each Directorate are listed in Figure 1 of the Organisation Structure as per Attachment A and in my view, remain relevant to service priorities included in Council's Community Strategic Plan 2025-2035.

## **OPTIONS**

This report is for the information of Council.

## **POLICY IMPLICATIONS**

Not Applicable.

## **FINANCIAL IMPLICATIONS**

Resources for the employment of staff are included in Council's Operational Plan 2025/26 (Budget) and Ten Year Long Term Financial Plan 2025/26-2034/35.

## **LEGAL/STATUTORY IMPLICATIONS**

Section 332 and 333 Local Government Act 1993 are relevant to this report as detailed therein.

## **ENVIRONMENTAL IMPLICATIONS**

Not Applicable.

## **COMMUNITY IMPLICATIONS**

Not Applicable.

## **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

## **CONSULTATION**

Senior Management Team

## **ATTACHMENTS**

(a) Organisation Structure as at 30 June 2025 (under separate cover) [↗](#)



## DRAFT MINUTES

### ROADS, PARKS & PATHWAYS ENHANCEMENT COMMITTEE HELD IN THE COUNCIL CHAMBERS ON THURSDAY, 26 JUNE 2025 COMMENCING AT 4:00 PM

#### **PRESENT**

Councillor Shari Blumer (Chair) (Zoom), Councillor Jenny Ellis (Zoom), Councillor Mark Dal Bon, Councillor Lou Testoni, Amy Renouf (Community Representative), Anthony Kidman (Community Representative), Brian Savage (Community Representative), Carmel La Rocca (Community Representative), Elizabeth (Will) Mead (Community Representative), Ema Munro (Community Representative), Jenna Thomas (Community Representative), Kevin Taylor (Community Representative), Nicola Thoner (Community Representative) (Zoom), Simone Murphy (Community Representative) (Zoom), Stephen Parker (Community Representative), Doreen Wood (Community Representative)

Quorum = 3

#### **STAFF**

Director Infrastructure & Operations, Phil King, Works Manager - Maintenance, Manjit Chugha, Works Manager - Construction, Shree Shrestha, Parks & Gardens Manager, Peter Craig, Urban Strategic Design & Major Projects Manager, Peter Badenhorst and Minute Secretary, Leanne Austin

Councillor Testoni chaired the meeting at the request of Councillor Shari Blumer who was attending the meeting remotely.

#### **1 APOLOGIES**

An apology was received from staff member Cheryl Tucker, Operations Assistant.

#### **2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Councillor Mark Dal Bon and Stephen Parker that the minutes of the previous meeting held on 8 May 2025, having first been circulated amongst all members, be confirmed.

#### **3 BUSINESS ARISING**

Nil.

## **4 DECLARATIONS OF INTEREST**

### **Pecuniary Interests**

There were no pecuniary interests declared.

### **Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

### **Less Than Significant Non-Pecuniary Interests**

*Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.*

Councillor Mark Dal Bon

CL09 – Notice of Motion – Upgrade to Original Bagtown’s First Blacksmith Store Site 12 March 2024

Reason – I have a farm down the road on Research Station Road Hanwood. I will not make money off this venture and it will not impact my property.

Kevin Taylor

CL08 – Letter Regarding Pathway / Lighting in Noorla Street

Reason – As the Committee I discussing a pathway along Noorla Street, I have a rental on Noorla Street and live in the vicinity.

## **5 ITEMS OF BUSINESS**

### **CL01 RECOMMENDATION FOR ALTERNATE MEMBERS REPRESENTING SOROPTIMIST**

**RECOMMENDED** on the motion of Councillor Jenny Ellis and Jenna Thomas that the Committee accept Lisbeth (Libby) Trembath and Patricia Clarke as alternate members for Soroptimist, and the Terms of Reference be updated. It was noted that Soroptimist representatives would have one vote collectively.

### **CL02 REVIEW OF GRIFFITH PLAYGROUND STRATEGY**

Mr King presented a review of parks and playgrounds within the Griffith Local Government Area (LGA) following a recommendation on 8 May 2025 by the Roads, Parks and Pathways Enhancement Committee that “A stocktake of Council’s current parks and associated infrastructure be undertaken, including a review and update of the data, metrics, and underlying assumptions that informed the existing strategy. The findings were reported back to the Committee prior to being presented to Council.”

The presentation provided demographic data as well as a list of parks and playgrounds in the LGA including recent improvements. Mr King stated that the review highlighted that there are sufficient parks and green spaces and that priority should now be given to upgrading existing parks and playgrounds, for example by installing shade structures or removing dangerous infrastructure.

Ms Thomas raised the issue of the reserve in Altin Street which had previously had some vegetation but was now being used as a parking area. Mr King advised no irrigation is provided in this location and that Council may consider developing it as a formal car park in future.

Mr King advised playground equipment has a life span of approximately 20 years. Staff undertake a comprehensive inspection of playground equipment annually with high use areas inspected daily and operational inspections performed every 3 months.

Mr Savage enquired if there were any future plans to develop the Railway Street parking adjacent to Memorial Park to extend the park area? Councillor Testoni advised this option had been investigated during the latest upgrade of Memorial Park. Mr Badenhorst advised any future plans would require community consultation as it would require the loss of parking spaces.

Simone Murphy joined the meeting by Zoom at 4:30 pm.

Ms Renouf enquired if Council would be considering removal of green space in the future as a means of reducing reliance on its resources. Mr King responded that Council has already undertaken measures to reduce reliance on resources, including the removal of a playground in Hanwood which was replaced with exercise equipment and the management of some detention basins through slashing rather than mowing. These actions have contributed to some cost savings.

Mr Parker enquired if Council would consider neighbourhood working parties to assist with maintaining open spaces as proposed in the Strategy? Ms Mead stated that Soroptimists had been involved in the Don Best Park upgrade and they have held a number of successful events. Mr King advised volunteers would need to be registered with Council and inducted however this option could be implemented.

Councillor Blumer requested that the Strategy and options discussed should be put out to the community for feedback.

Mr King suggested that Council look at the medium and low priorities in the Strategy and bring a reviewed document back to the next meeting. Community consultation will also be required at some point.

Ms Thoner enquired if the Dog Park petition would be considered as feedback to the Playground Strategy? Mr King advised the Dog Park is not included in the current Playground Strategy however a budget bid was recently approved for improvements to the dog off leash area and Council would be consulting with users to upgrade the facilities.

Mr Kidman enquired about the difference between playgrounds and parks and what constitutes a park. Mr Badenhorst responded that with new parks consultation is undertaken with the local community and a design developed based on consultation and budget.

Councillor Dal Bon enquired if public toilets would form part of the Strategy review? Mr King advised that this can be looked at, particularly in terms of public safety.

**RECOMMENDED** on the motion of Councillor Mark Dal Bon and Carmel La Rocca that the information be received and noted. A report is to be presented to the next meeting incorporating the updated data and review of the medium and low priority areas.

Councillor Shari Blumer left the meeting at 4:57 pm.

### **CL03 RECOMMENDED TREE SPECIES LIST**

The Committee considered Council's Tree Species list as requested at the Roads, Parks and Pathways Enhancement Committee held on the 8 May 2025.

Ms Munro enquired if a meeting had been organised with the Prendergast family regarding beautification of the traffic island? Mr King advised he would contact the family in the coming

week.

Councillor Jenny Ellis left the meeting at 5:00 pm.

Mr Craig advised the tree species listed were the preferred trees for Council's street trees.

#### **CL04 REVIEW OF LOCAL POLICIES - TREE POLICY & TREE PRESERVATION ORDER**

Mr King advised that the Infrastructure & Operations directorate's local policies (PG-CP-401) Tree Preservation Order and (PG-CP-402) Tree Policy have been reviewed by staff and are being presented to the Committee for endorsement.

Ms Thomas enquired what action Council would undertake should members of the public not comply with the Tree Preservation Order policy. Mr King advised the policy does place a monetary value on trees and Council may request payment.

Ms Munro enquired whether there were any plans to plant additional trees, particularly in areas with significant open space such as the Hospital grounds, especially along the western side near Wyangan Avenue, which would benefit from additional shade. This was taken on notice.

Ms Thomas enquired if Council planned to plant trees along the Yoogali pathway, replacing trees that had been removed during construction of the pathway? Mr Chugha advised it would depend on available budget and site restrictions.

**RECOMMENDED** on the motion of Wil Mead and Anthony Kidman that the revised (PG-CP-401) Tree Preservation Order and (PG-CP-402) Tree Policy local policies be endorsed by the Committee.

#### **CL05 THE GRIFFITH PEDESTRIAN AND BICYCLE STRATEGY 2021**

Mr King presented the current Griffith Pedestrian and Bicycle Strategy 2021 which is the overall guiding document for new paths and cycleways for the Griffith Local Government Area. The Strategy guides the priority listing of projects and ensures that the path network is expanded in a strategic manner. Mr King advised that Noorla Street and Coolah Street pathways are Council's next priority areas.

Mr Savage asked if the pathway along Wakaden Street between Beal Street and Burrell Place could be reviewed due to safety concerns regarding its width. Mr King advised this would require kerb realignment.

Ms Renouf requested that Clifton Boulevarde be considered as a priority area as this location is heavily used by both pedestrians and cyclists. Mr King advised he would assess this using the Strategy criteria and bring the results back to the next meeting.

Ms Murphy enquired if the pathways in Council's new Masterplans would be included in the Strategy? Mr King advised that pathways listed in the Masterplans would be added to the Strategy and would form part of the conditions imposed on developers.

**RECOMMENDED** on the motion of Amy Renouf and Councillor Mark Dal Bon that the Committee receive and note the report and the priority matrix be brought back to the next meeting.

#### **CL06 REVIEW OF LOCAL POLICIES - DRIVEWAYS – MAINTENANCE & WIDTH**

Ms Murphy left the meeting the time being 5:31 pm.

Mr King presented (CS-CP-402) Driveways – Maintenance & Width Policy to the Committee

for consideration and review. The Committee discussed the availability of various options for driveways rather than using concrete.

**RECOMMENDED** on the motion of Steven Parker and Wil Mead that the (CS-CP-402) Driveways – Maintenance & Width Policy be endorsed by the Committee.

#### **CL07 COMMITTEE MEMBER REQUEST - SEE IT, REPORT IT**

Mr King informed the Committee that Council is currently in the process of implementing a new Customer Relationship Management System (CRMS) to effectively manage end-to-end customer request workflows. This will assist members of the public in tracking requests.

#### **CL08 LETTER REGARDING PATHWAY / LIGHTING IN NOORLA STREET**

**RECOMMENDED** on the motion of Wil Mead and Jenna Thomas that this item be carried over to the next meeting pending review of the Pedestrian and Bicycle Strategy priority listing.

#### **CL09 NOTICE OF MOTION - UPGRADE TO ORIGINAL BAGTOWN'S FIRST BLACKSMITH STORE SITE - 12 MARCH 2024**

Mr King advised Council currently has a budget of \$20,000 to improve the original Bagtown first blacksmith store site. Mr King noted that there are a number of concerns with the site including how the site might be accessed by motorists, lack of parking, amount of traffic through the intersection and pedestrian safety.

The Committee considered a number of options including fencing the area, signage, installation of a boardwalk, relocation of the tree and other limitations of the site.

Committee members are to indicate, through a poll, their availability to attend an on-site visit.

**RECOMMENDED** on the motion of Councillor Laurie Testoni and Anthony Kidman that members attend an on-site visit and the matter be brought back to the next meeting for further consideration.

Nicola Thoner left the meeting 5:40 pm.

#### **CL10 NOTICE OF MOTION - NAMING OF ROUNDABOUT - 10 DEC 2024**

Mr King advised that at the Council Meeting held on 10 December 2024, Council resolved to refer to the Roads, Parks & Pathways Enhancement Committee for consideration the following:

- Develop a framework for naming proposals, ensuring alignment with community values, cultural significance, and existing local ties.
- Explore ways to reflect Griffith's multicultural diversity in public spaces, including roundabouts, entrances and other landmarks.

Mr King pointed out that Council has in place a Roads and Open Spaces Naming policy and Plaques Installed by Council policy.

**RECOMMENDED** on the motion of Councillor Laurie Testoni and Ema Munro that a draft policy be presented to the next Committee meeting.

#### **6 OUTSTANDING ACTION REPORT**

**RECOMMENDED** on the motion of Wil Mead and Councillor Mark Dal Bon that the report be

noted.

## **7 GENERAL BUSINESS**

### **7.1 Thorne Road**

At the request of Councillor Mark Dal Bon, Mr King provided the Committee with an update on the Thorne Road works.

### **7.2 Tree Planting Day**

Ms Munro enquired if Council would recommend any suitable sites for Tree Planting Day which is to be held in one month's time. Mr King will liaise with Ms Munro on this matter.

## **8 NEXT MEETING**

The next meeting of the Roads, Parks & Pathways Enhancement Committee is to be held on Thursday, 25 September 2025 at 4:00 pm.

There being no further business the meeting terminated at 6:05 pm.

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**NEW CEMETERY MASTERPLAN COMMITTEE  
HELD IN THE MURRAY ROOM, GRIFFITH ON  
WEDNESDAY, 2 JULY 2025 COMMENCING AT 12:02 PM**

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**PRESENT**

Councillor Jenny Ellis (Chair), Councillor Mark Dal Bon, Anthony Kidman (Community Representative), Bruno Guidolin (Community Representative), Pamela Kensett-Smith (Community Representative), Wendy Collis (Community Representative)

Quorum = 3

**STAFF**

Director Infrastructure & Operations, Phil King, Parks & Gardens Manager, Peter Craig and Minute Secretary, Joanne Bollen

**1 APOLOGIES**

Apologies were received from Jake Hubbard (Community Representative), Daniel Calabro (Community Representative), Peter Woodward (Community Representative) and Virginia Tropeano (Community Representative).

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Councillor Mark Dal Bon and Wendy Collis that the minutes of the previous meeting held on 2 April 2025, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

**ACTION REPORT**

**CL05 Draft Masterplan prepared for New Cemetery**

Councillor Jenny Ellis advised the Committee that the budget bid of \$40,000 to undertake a detailed analysis of the new cemetery site was unsuccessful.

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

## **Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **Less Than Significant Non-Pecuniary Interests**

There were no less than significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL01 UPDATE ON CREMATOR EXPRESSION OF INTEREST**

Director Infrastructure and Operations, Phil King, provided the Committee with an update on the cremator expression of interest.

Upon the adoption of the Operational Plan 2025/26 (Budget) Council resolved to move the budget allocation for purchasing a cremator to 2026/27.

The continuation of the implementation of the cremator expression of interest will be activated at the adoption of the Operational Plan 2026/27.

**RECOMMENDED** on the motion of Wendy Collis and Anthony Kidman that the report be noted.

Councillor Jenny Ellis raised a Point of Order due to committee members not following the correct meeting protocols.

Councillor Mark Dal Bon requested a vote be recorded in the Minutes.

For	Against
Councillor Jenny Ellis	Councillor Mark Dal Bon
Anthony Kidman	
Bruno Guidolin	
Pamela Kensett-Smith	
Wendy Collis	

## **6 OUTSTANDING ACTION REPORT**

The Outstanding Action Report was noted.

## **7 GENERAL BUSINESS**

### **7.1 Update on Griffith Cemetery and the Road Forward**

The Committee engaged in a discussion regarding the projected lifespan of the current cemetery and the potential next steps for addressing future capacity needs. This conversation was prompted by the recent outcome of the budget bid, which was unsuccessful in securing funding for a detailed analysis of the proposed new cemetery site.

**RECOMMENDED** on the motion of Bruno Guidolin and Councillor Mark Dal Bon that Council staff prepare a report for the Committee detailing the estimated remaining lifespan of the Griffith Cemetery, along with any feasible options for extending its operational capacity.

**8      NEXT MEETING**

The next meeting of the New Cemetery Masterplan Committee is to be held on Wednesday, 1 October 2025 at 12:00pm.

There being no further business the meeting terminated at 12:59pm.

**TRAFFIC COMMITTEE  
HELD IN THE MURRAY ROOM, GRIFFITH ON  
TUESDAY, 8 JULY 2025 COMMENCING AT 10:30 AM**

**PRESENT**

Councillor Anne Napoli (Chair), Jason Hinson (Police Representative), Greg Minehan (Transport for NSW Representative), Kerry Lippold (Member for Murray Representative, via Zoom)

**STAFF**

Engineering Design & Approvals Manager, Jason Carrozza, Development & Traffic Coordinator, Greg Balind, Development & Traffic Engineer, Ronelle Green and Minute Secretary, Melanie Hebrok

**1 APOLOGIES**

**RECOMMENDED** on the motion of Jason Hinson and Greg Minehan that apologies be received from Tony O'Grady (Councillor - Alternate), John Wadsworth (Police Representative) and Director Infrastructure & Operations, Phil King.

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Jason Hinson and Greg Minehan that the minutes of the previous meeting held on 10 June 2025, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

**3.1 Outstanding Action Report – Speed Zone Reviews**

Mr Minehan advised that the Centre for Road Safety has asked that no new speed zones or reduction proposals are initiated going forward and he was awaiting clarification on the full implications of this directive. Statewide funding has been significantly reduced, with remaining funds now focused on high-risk roads identified through a star-rating system. All new speed zone projects are currently on hold, except for the ongoing work on Murrumbidgee Avenue and Beaumont Road, which still requires installation of two missed signs on Beaumont Road.

**3.2 Request for 40km/h School Zone – Western Riverina Community School**

Mr Balind advised that the school does not operate in a significant part of regular school zone hours, with only approximately 10 percent of scheduled class time falling in school zone hours. Mr Minehan to report back to the next meeting regarding the request.

### **3.3 Request for Traffic Committee Support – Truck Rest Area - Yenda**

Mr Minehan advised that the request has been forwarded to the freight branch for further investigation. He noted that the issue has been raised previously where it was identified that neither Council nor TfNSW own land appropriate for a dedicated truck stop in this LGA and that it may be worth investigating a partnership with a private entity who can acquire the land and develop it, similar to the Gillenbah rest area.

### **3.4 Outstanding Action Report – Mackay Avenue / Macedone Road Intersection**

Councillor Napoli noted the line markings have not been refreshed yet and they are not visible at all. Mr Balind said he has sent through the request and will follow up.

### **3.5 General Business – Probert Avenue Car Park**

Councillor Napoli noted the bushes have been trimmed but there are still concerns about safety at the intersection Probert Avenue and Macarthur Street. Could something be done to improve safety? Mr Carrozza advised that a roundabout concept has been designed previously and he will bring the design to the next meeting for the Committee's information and further investigation.

## **4 DECLARATIONS OF INTEREST**

### **Pecuniary Interests**

There were no pecuniary interests declared.

### **Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

### **Less Than Significant Non-Pecuniary Interests**

There were no less than significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL01 TRAFFIC MANAGEMENT - MULTICULTURAL COUNCIL STREET PARADE**

Mr Balind advised that the Multicultural Council plans to hold a street parade similar to last year's, moving from Memorial Park around Banna Avenue to showcase the city's cultural diversity. The event is scheduled for 12 October, with road closures on Banna Avenue from 12:30 pm to 5:30 pm. A traffic control plan has been submitted, mirroring the 2024 setup, with only the date changed. Approval has been conditionally recommended, pending the submission of the Certificate of Currency, which needs to be submitted one month prior to the event. Sergeant Hinson asked that the Multicultural Council also submit a signed copy of the Schedule 1 notification.

**RECOMMENDED** on the motion of Greg Minehan and Jason Hinson that the Traffic Committee:

- (a) Support the installation of the Traffic Guidance Scheme documenting road closures relevant to the event.
- (b) Note the Special Event Transport Management Plan.
- (c) Note the Traffic Management Plan documenting traffic related contingencies for the

event.

(d) Condition approval on the submission of a valid Certificate of Currency to Council prior to 12 September 2025.

### **CL02 REQUEST FOR 15 MINUTE PARKING - YAMBIL STREET**

Mr Balind presented the request received from Yambil Hub, which houses support services including Meals on Wheels, to install 15 minute restricted parking in front of the building to facilitate pick up and drop off of donations and goods. While this is expected to help operations, it is noted that the space will be available to anyone and not exclusively to Yambil Hub.

**RECOMMENDED** on the motion of Jason Hinson and Greg Minehan that the Traffic Committee recommend the installation of 15 minute restricted parking including relevant R5-15 signs on Yambil Street fronting Lot 1 DP 1228932 (16-22 Yambil Street).

### **CL03 EVENT RELATED TRAFFIC CONTROL - JONDARYAN AVENUE - OCTOBER 2025**

A Craft Beer Festival has been scheduled at the old Miranda Wines site on 11 October and will follow a similar traffic control plan used during the former Vintage Festival at this location. Key traffic measures include:

- Temporary speed zone reduction
- No parking zones to facilitate pickup/drop-off areas
- VMS boards and increased pedestrian activity signage to enhance safety.

A Special Event Transport Management Plan was resubmitted with corrected dates and is now consistent with the traffic control plan. Approval will be conditional on the submission of a valid certificate of currency 30 days prior to the event.

**RECOMMENDED** on the motion of Jason Hinson and Greg Minehan that the Traffic Committee:

- (a) Support the implementation of the attached Traffic Guidance Scheme (TGS-7624).
- (b) Note the Special Event Transport Management Plan.
- (c) Condition the support on the receipt of a valid certificate of currency no later than Friday, 12 September 2025.

## **6 OUTSTANDING ACTION REPORT**

### **6.1 Request to Install Pickup/Drop Off Zone and Children's School Crossing – St Patrick's School**

Mr Balind advised that the school has submitted a proposal through their traffic consultants for a designated drop off/pick up area in the Noorebar Avenue car park. As the design was only received late last week, a report will be brought back to the Committee at the next meeting to raise the request from the table for discussion.

### **6.2 Yenda Railway Crossing Update**

Mr Minehan provided the following update:

- Upcoming works include line marking, sealing, and vegetation removal in the rail corridor.
- UGL is contributing to the works and the cost of the Rail Protection Officer, which is typically a significant expense.
- This results in minimal financial impact on Council.
- An agreed scope of works is already in place.

**RECOMMENDED** on the motion of Jason Hinson and Greg Minehan that the report be noted.

## **7 GENERAL BUSINESS**

### **7.1 Funding for Safety Improvements on Local Roads**

Mr. Minehan advised that the Centre for Road Safety has updated its policy on investigating and reviewing fatal crashes. Previously, TfNSW staff conducted reviews on State Roads, focusing on crash circumstances such as road conditions and councils could access up to \$100,000 in funding for minor safety improvements. This process has now been extended to local roads. TfNSW will assist councils with the review process and funding applications, ensuring compliance with required standards. This policy is now in effect.

### **7.2 Thorne Road Roundabout Signage**

Mr Minehan asked for a copy of the Gazette from the Geographical Names Board to approve the Punjabi signage at the Thorne Road roundabout. Mr Balind advised that the naming was based on a Council resolution and would have gone through the Geographical Names Board prior to any approval being given.

Mr Minehan said a complaint has been received by TfNSW about the signage, but no formal concurrence or notification was provided to the Roads Authority, which would typically be required on a State Road. Mr Balind will follow up on the relevant Council report and confirm approval status with the Geographical Names Board.

### **7.3 Unauthorised Driveway on Kidman Way**

Mr Minehan advised that on this side of Willbriggie on the eastern side of Kidman Way, a new driveway has been installed without drainage, raising concerns about water runoff and road safety. It is located near a previously existing driveway, approximately 100 metres further south. The new access does not appear to be authorised and may cause issues due to lack of proper construction and approvals. The issue will be followed up by Council staff.

### **7.4 Parking Notices on Windscreen**

Councillor Napoli said that a community member inquired about Council placing notices of parking fines on vehicle windscreens. Mr Balind confirmed that while formal legislation commenced on 1 July, Griffith City Council has been proactively been using the notices since May to give drivers an advanced advising of the pending changes.

## **8 NEXT MEETING**

The next meeting of the Traffic Committee is to be held on Tuesday, 12 August 2025 at 10:30 am.

There being no further business the meeting terminated at 11:09 am.

**TITLE** Notice of Motion - Councillor Jenny Ellis

**FROM** Jenny Ellis, Councillor

**TRIM REF** 25/81053

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### **SUMMARY**

The following Notice of Motion was received from Councillor Jenny Ellis on Tuesday, 15 July 2025.

Further information can be found in Attachment (a).

### **RECOMMENDATION**

- (a) Supports in principle the installation of a public, artist-painted community piano in Griffith, designed to enhance cultural vibrancy and community connection.
- (b) Requests Council staff to:
  - i. Identify and assess suitable public locations that provide shelter, accessibility, and passive security for the installation of a community piano;
  - ii. Provide advice on relevant approvals, maintenance responsibilities, and any public liability considerations.
- (c) Explores partnership opportunities with Pianos for the People, the ABC, the Griffith Musicians Club, the Griffith Art Collective, and local businesses to support the sourcing, restoration, painting, promotion, and community activation of the piano.
- (d) Receives a further report outlining the next steps, including any costs or support that might be required from Council.

### **SENIOR MANAGEMENT TEAM COMMENT**

Should Council support this Notice of Motion then staff will progress with investigation of suitable public locations. The protection of the piano from vandalism and extremes in weather would be of paramount concern. Fixed infrastructure and public art in community spaces is already vulnerable to vandalism.

### **ATTACHMENTS**

- (a) Notice of Motion - Councillor Jenny Ellis - 15 July 2025 [🔗](#)

100

	<b>Notice of Motion</b>
<b><u>Notice of Motion</u></b>	
<b>Councillor's Name*</b>	Cr Jenny Ellis
<b>Date*</b>	15-Jul-25
<b>Time*</b>	08:30:34 AM
Brett Stonestreet General Manager Griffith City Council GRIFFITH NSW 2680	
<p><b>Dear Mr Stonestreet, I</b> Motion: Community Piano Project hereby give notice of the following Notice That Council: of Motion for the Council Meeting to be held as indicated below:*</p> <p>1. Supports in principle the installation of a public, artist-painted community piano in Griffith, designed to enhance cultural vibrancy and community connection. 2.Requests Council staff to: -Identify and assess suitable public locations that provide shelter, accessibility, and passive security for the installation of a community piano; -Provide advice on relevant approvals, maintenance responsibilities, and any public liability considerations. 3.Explorers partnership opportunities with Pianos for the People, the ABC, the Griffith Musicians Club, the Griffith Art Collective, and local businesses to support the sourcing, restoration, painting, promotion, and community activation of the piano. 4.Receives a further report outlining the next steps, including any costs or support that might be required from Council.</p>	

<b>Additional Information</b>	Background to the Motion – Community Piano Project
	<p>Across Australia and internationally, community pianos have become a creative way to activate public spaces, encourage spontaneous musical expression, and strengthen community connections. Inspired by the success of ABC's television series <i>The Piano</i>, which celebrates everyday Australians sharing music in public spaces, this proposal seeks to bring that spirit to Griffith.</p>
	<p>The project would involve sourcing a pre-loved piano (preferably from within the region), restoring and tuning it, and inviting local artists to paint it in a way that reflects Griffith's cultural identity. The piano would be installed in a secure, sheltered public location accessible to the community.</p>
	<p>Initial conversations have taken place with Pianos for the People, a creative initiative led by composer Yantra de Vilder, which has successfully installed community pianos in towns across NSW. The proposal also invites collaboration with the Griffith Musicians Club, Griffith Art Collective, and local businesses, with the potential to include the ABC as a cultural partner given the alignment with their existing program.</p>
	<p>The piano would serve as a platform for both planned and spontaneous performances, contributing to Griffith's public art and music landscape, supporting wellbeing and inclusion, and offering an accessible cultural experience for residents and visitors.</p>
	<p>This motion seeks Council's support to investigate the feasibility of the project, explore collaborative partnerships, and identify the practical requirements for bringing a community piano to life in Griffith.</p>
<b>Attachments</b>	
<b>Council Meeting</b>	22-Jul-25
<b>Date:</b> *	
<b>Signature *</b>	
<b>Extract from Griffith City Council's Code of Meeting Practice:</b>	
Giving notice of business to be considered at Council Meetings	
3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted by 12 pm, five business days before the meeting is to be held.	
3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.	
3.12 If the General Manager considers that a notice of motion submitted by a Councillor for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the Council.	
3.13 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager must either:	
(a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council, or	
(b) by written notice sent to all councillors with the business papers for the meeting for which the notice of motion has	

been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.

Questions with notice

3.14 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.

3.15 A councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.

3.16 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

**In relation to Section** The majority of costs from this project

**3.13 - Please identify** hopefully will be recovered from community  
**the source of funding** groups and individuals involved in the project.  
**for expenditure if applicable:** \*

**Privacy Protection Notice**

- o This information is being collected to process your notice in accordance with Council's Code of Meeting Practice policy.
- o This information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law.
- o Your information may comprise part of a public register related to this purpose.
- o This form will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority.
- o You can access and correct your personal information at any time by contacting Council.
- o For further details on how the Griffith City Council manages personal information, please refer to our Privacy Management Plan.

**TITLE** Outstanding Action Report

**TRIM REF** 25/79733

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**RECOMMENDATION**

The report be noted.

**ATTACHMENTS**

(a) Outstanding Action Report - Council Meeting [Download](#) 104

## OUTSTANDING ACTION REPORT

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
19 June 2025	<b>CL04 ENDORSEMENT OF COUNCIL'S GOVERNANCE FRAMEWORK, LEGISLATIVE COMPLIANCE POLICY AND REGISTER</b>	GM/GO	161323	25/178	<p><b>RESOLVED</b> on the motion of Councillors Laurie Testoni and Tony O'Grady that:</p> <ul style="list-style-type: none"> <li>(a) Council place Council's draft Legislative Compliance Policy on public display for 28 days.</li> <li>(b) If any submissions are received, a further report be prepared for Council.</li> <li>(c) If no submissions are received, the reviewed policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.</li> <li>(d) Council endorse the Governance Framework and Legislative Compliance Register as attached to the report.</li> </ul>	<p><b>23/06/2025:</b> Adopted Governance Framework and Legislative Compliance Register saved to Content Manager. Legislative Compliance Policy has been placed on public exhibition until 18 July 2025.</p>
10 June 2025	<b>CL01 DA 172/2022 - 21 LARGE LOT RESIDENTIAL SUBDIVISION, 2 PUBLIC ROADS AND RESIDUE LOT</b>	DAP	160872	25/152	<b>RESOLVED</b> on the motion of Councillor Christine Stead that the report <b>LAY ON THE TABLE</b> .	<p><b>30/06/2025:</b> Preliminary report back to Council 8 July 2025, with a further report to Council August 2025.</p>
10 June 2025	<b>CL02 DA 27/2025 - CO-LIVING DEVELOPMENT COMPRISING TWENTY-TWO (22) ACCOMMODATION UNITS, INCLUDING DEMOLITION OF EXISTING DEVELOPMENT</b>	SDAP	160873	25/155	<b>RESOLVED</b> on the motion of Councillor Christine Stead that the report <b>LAY ON THE TABLE</b> .	<p><b>30/06/2025:</b> Report back to Council 22 July 2025.</p>
10 June 2025	<b>CL03 REVIEW OF COUNCIL'S LOCAL POLICIES 2025</b>	SGO	160874	25/156	<b>RESOLVED</b> on the motion of Councillors Anne Napoli and Christine Stead that:	<p><b>12/06/2025:</b> On exhibition until 24 July 2025.</p>

**OUTSTANDING ACTION REPORT**

					<ul style="list-style-type: none"><li>(a) Council endorse the draft local policies as per Attachment (A) to the report.</li><li>(b) The draft local policies be placed on public exhibition for a period of 28 days allowing 42 days from the date of advertising for submissions to be received.</li><li>(c) Following the public exhibition period, a further report be presented to Council to adopt the draft local policies or to consider submissions received.</li><li>(d) In relation to the Restricted Premises and Sex Service Premises Policy the following changes be advertised: No part of a restricted premises or sex services premises is to be located: • within 200 500 metres walking distance from any residential dwelling or residentially zoned land (excluding a bona fide caretakers residence on industrial zoned land); or • within 200 500 metres walking distance of any place of worship, school, community facility, child care centre, hospital, or any place likely to be visited by children for recreational or other pursuits; or in arcades or other thoroughfares open to the public or used by the public; or within 200 500 metres walking distance from any other lawfully operating restricted premises or sex services premises.</li></ul>	
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## OUTSTANDING ACTION REPORT

10 June 2025	<b>CL04 ENDORSEMENT OF DRAFT MODEL SOCIAL MEDIA POLICY AND DRAFT MODEL MEDIA POLICY FOR PUBLIC EXHIBITION</b>	SGO	160875	25/157	<p><b>RESOLVED</b> on the motion of Councillors Christine Stead and Tony O'Grady that:</p> <ul style="list-style-type: none"> <li>(a) Council endorse the draft Model Social Media Policy and draft Model Media Policy as attached to this report.</li> <li>(b) The attached draft Model Social Media Policy and draft Model Media Policy be placed on public exhibition for 28 days.</li> <li>(c) If submissions are received, a further report be prepared for Council.</li> <li>(d) If no submissions are received, the draft Model Social Media Policy and draft Model Media Policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.</li> </ul>	<p><b>12/06/2025:</b> On Exhibition until 10 July 2025.</p> <p><b>14/07/2025:</b> No submissions received. Policies adopted.</p>
10 June 2025	<b>CL05 ENDORSEMENT OF DRAFT MODEL COUNCILLOR AND STAFF INTERACTION POLICY FOR PUBLIC EXHIBITION</b>	SGO	160876	25/158	<p><b>RESOLVED</b> on the motion of Councillors Laurie Testoni and Tony O'Grady that:</p> <ul style="list-style-type: none"> <li>(a) Council endorse the draft Model Councillor and Staff Interaction Policy as attached to this report.</li> <li>(b) The attached draft Model Councillor and Staff Interaction Policy be placed on public exhibition for 28 days.</li> <li>(c) If submissions are received, a further report be prepared for Council.</li> </ul>	<p><b>12/06/2025:</b> On Exhibition until 10 July 2025.</p> <p><b>14/07/2025:</b> No submissions received. Policies adopted.</p>

## OUTSTANDING ACTION REPORT

					<p>(d) If no submissions are received, the draft Model Councillor and Staff Interaction Policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.</p>	
10 June 2025	<b>CL06 ENDORSEMENT OF DATA BREACH POLICY FOR PUBLIC EXHIBITION</b>	SGO	160877	25/159	<p><b>RESOLVED</b> on the motion of Councillors Tony O'Grady and Christine Stead that:</p> <ul style="list-style-type: none"> <li>(a) Council endorse the draft Data Breach Policy, as attached to the report, for public exhibition for 28 days.</li> <li>(b) If submissions are received, a further report be prepared for Council.</li> <li>(c) If no submissions are received, the draft Data Breach Policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.</li> <li>(d) Council endorses the Data Breach Response Plan as attached to the report.</li> </ul>	<p><b>12/06/2025:</b> On Exhibition until 10 July 2025.</p> <p><b>14/07/2025:</b> No submissions received. Policies adopted.</p>
10 June 2025	<b>NOTICE OF MOTION - COUNCILLOR TONY O'GRADY</b>	DBCF	160896	25/167	<p><b>RESOLVED</b> on the motion of Councillors Tony O'Grady and Christine Stead that:</p> <ul style="list-style-type: none"> <li>(a) Council request a report on the feasibility of charging the business rating category for the stormwater levy on the basis of land area and not a flat rate of \$25 per assessment as well as</li> </ul>	<p><b>24/06/2025:</b> Council's rating staff are currently working through land areas for applicable business assessments in order to calculate the per assessment charges for the stormwater levy. Once the calculations have been completed, a report will be prepared for Council's</p>

## OUTSTANDING ACTION REPORT

					<p>any statutory regulations we may need to follow.</p> <p>(b) Council identify any other issues that may arise relating to these changes including timing of when any change could be implemented.</p>	consideration prior to the end of September 2025.
10 June 2025	<b>NOTICE OF MOTION - COUNCILLOR JENNY ELLIS</b>	USD&M PM	160898	25/168	<b>RESOLVED</b> on the motion of Councillors Jenny Ellis and Shari Blumer that Council investigate the cost and feasibility of flattening the western wall of the Community Gardens amphitheatre, including the realignment of irrigation and re-turfing of the area. The findings are to be included in the Community Gardens Masterplan for future consideration.	<b>24/06/2025:</b> Costings to be obtained. Councillors will be notified.
10 June 2025	<b>CL11 INSTALLATION OF OUTDOOR AUTOMATED EXTERNAL DEFIBRILLATOR (AED) IN GRIFFITH CBD</b>	DEOD	160883	25/164	<p><b>RESOLVED</b> on the motion of Councillors Laurie Testoni and Christine Stead that:</p> <p>(a) Council install an Automated External Defibrillator AED to be available 24/7 on the exterior of the Kooyoo Kiosk.</p> <p>(b) Council allocate \$3,000 from the 2024/25 Community Grants funding budget for the purchase and installation of a suitable outdoor AED and storage cabinet.</p> <p>(c) Council host St John's Ambulance to conduct a public Workshop on the use of AEDs (at a cost of approximately \$700, to be funded from the 2024/25 Community Grants funding</p>	<b>30/06/2025:</b> AED has been ordered and a community training session is being organised with details of the event to be organised.

## OUTSTANDING ACTION REPORT

					<p>allocation) at a date to be confirmed.</p> <p>(d) Council advertise and promote the location of the 24/7 publicly accessible AED.</p>	
27 May 2025	<b>CL01 YENDA GROWTH AREA MASTER PLAN REQUEST FOR PUBLIC EXHIBITION</b>	SP	160424	25/137	<p><b>RESOLVED</b> on the motion of Councillors Tony O'Grady and Jenny Ellis that:</p> <p>(a) Council adopt the draft Yenda Growth Area Master Plan and Site-Specific Section 12.4 of the Griffith Residential Development Control Plan and place on public exhibition for a period of 28 days.</p> <p>(b) Should no submissions be received, the Yenda Growth Area Master Plan and Site Specific Section 12.4 of the Griffith Residential Development Control Plan are adopted and in accordance with clause 6.3 of the Griffith Local Environmental Plan 2014, Stage 1 of the growth area is released for development.</p> <p>(c) Should submissions be received, the Yenda Growth Area Master Plan and Site Specific Section 12.4 of the Griffith Residential Development Control Plan is to be reported back to Council including a report detailing any amendments to the Master Plan and a review of all submissions received.</p>	<p><b>03/06/2025:</b> On Public Exhibition until 27 June 2025.</p> <p><b>30/06/2025:</b> Report back to Council 22 July 2025.</p> <p><b>14/07/2025:</b> Report back to Council August 2025.</p>

## OUTSTANDING ACTION REPORT

27 May 2025	<b>CL02 HANWOOD GROWTH AREA MASTER PLAN REQUEST FOR PUBLIC EXHIBITION</b>	SP	160425	25/138	<p><b>RESOLVED</b> on the motion of Councillors Tony O'Grady and Laurie Testoni that:</p> <ul style="list-style-type: none"> <li>(a) Council adopt the draft Hanwood Growth Area Master Plan and place on public exhibition for a period of 28 days.</li> <li>(b) Should no submissions be received, the Hanwood Growth Area Master Plan is adopted and Council endorses the preparation of a Section 7.11 Contribution Plan to ensure the development of the growth area including the provision of roadworks, drainage network and open space proceeds on an equitable and fair basis for landowners and developers.</li> <li>(c) Should submissions be received, the Hanwood Growth Area Master Plan is to be reported back to Council including a report detailing any amendments to the Master Plan and a review of all submissions received.</li> </ul>	<p><b>03/06/2025:</b> On Public Exhibition until 27 June 2025.</p> <p><b>30/06/2025:</b> Report back to Council 22 July 2025.</p> <p><b>14/07/2025:</b> Report back to Council August 2025.</p>
27 May 2025	<b>CL06 ENDORSEMENT OF DRAFT GRIFFITH HOUSING STRATEGY FOR PUBLIC EXHIBITION</b>	EDC	160427	25/142	<p><b>RESOLVED</b> on the motion of Councillors Tony O'Grady and Jenny Ellis that:</p> <ul style="list-style-type: none"> <li>(a) Council adopt the draft Griffith Housing Strategy 2025 and place on public exhibition for 28 days.</li> <li>(b) Should no submissions be received, the draft Griffith</li> </ul>	<p><b>03/06/2025:</b> On Public Exhibition until 27 June 2025.</p> <p><b>30/06/2025:</b> Report back to Council August 2025.</p>

## OUTSTANDING ACTION REPORT

					<p>Housing Strategy 2025 is adopted.</p> <p>(c) Should submissions be received, the draft Griffith Housing Strategy 2025 is to be reported back to Council including a report detailing any submissions received.</p>	
13 May 2025	<b>NOTICE OF MOTION - COUNCILLOR MARK DAL BON</b>	IMA	159898	25/132	<p><b>RESOLVED</b> on the motion of Councillors Mark Dal Bon and Christine Stead that :</p> <p>(a) Council place the naming proposal (Valentini Bridge) for the new walkway bridge adjacent to Mackay Avenue and Macedone Road, on public exhibition for 28 days.</p> <p>(b) If no public submissions received, the name be formally adopted and appropriate new signage be developed for Council's review and implementation,</p> <p>(c) If any public submissions are received, then a further report be provided to Council for determination.</p>	<p><b>30/05/2026:</b> On public exhibition until 4pm, Friday, 27 June 2025.</p> <p><b>30/06/2025:</b> Submissions were received, a further report to Council to be presented 22 July 2025.</p>
8 April 2025	<b>CL01 BOORGA ROAD R5 - LARGE LOT RESIDENTIAL DEVELOPMENT CONTROL PLAN</b>	CSP	158562	25/088	<p><b>RESOLVED</b> on the motion of Councillors Tony O'Grady and Jenny Ellis that:</p> <p>(a) Council endorse the public exhibition of proposed Section 12.3 of the Griffith Residential Development Plan for a period of 28 days.</p>	<p><b>16/04/2025:</b> On public exhibition, submissions close 19 May 2025 at 4:00pm.</p> <p><b>5/05/2025:</b> Date for closure of public submissions extended to 9 June 2025.</p>

## OUTSTANDING ACTION REPORT

					<p>(b) Should submissions be received, a report with recommendations be presented back to an Ordinary Council Meeting for final endorsement.</p> <p>(c) Should no submissions be received, the amendments to the Griffith Residential Development Control Plan are considered endorsed the day after the close of the public exhibition period.</p>	<p><b>10/06/2025:</b> If any submissions are received a further report will be presented to Council.</p> <p><b>30/06/2025:</b> Report back to Council 22 July.</p> <p><b>14/07/2025:</b> No submissions received. Griffith Residential Development Control Plan endorsed.</p>
8 April 2025	<b>CL02 NSW SUSTAINABLE COMMUNITIES PROGRAM - EARLY INVESTMENT ROUND</b>	GM	158563	25/089	<p><b>RESOLVED</b> on the motion of Councillors Tony O'Grady and Jenny Ellis that:</p> <p>(a) Council submit an application under the NSW Sustainable Communities Program - Early Investment Round.</p> <p>(b) The project to be submitted is the "Griffith City Beautification &amp; Tourism Enhancement Project Stage 1" and as detailed in this report.</p>	<p><b>5/05/2025:</b> Application lodged in April 2025, prior to closing date.</p>
8 April 2025	<b>NOTICE OF MOTION - COUNCILLOR JENNY ELLIS</b>	DBCF FM MA	158565	25/095	<p><b>RESOLVED</b> on the motion of Councillors Jenny Ellis and Tony O'Grady that Council allocate sufficient funds from the cash reserves set aside for the Regional Art Gallery project (currently at \$109K) based on quotes received for the following items and report back to Council:</p> <p>(a) Signage for the front of the Gallery - to be designed,</p>	<p><b>5/05/2025:</b> Staff investigating each of the items to establish accurate costing and to submit grant application to paint the War Memorial Museum, subject to negotiation of the War Memorial Trust. Anticipate items to be adjusted at September 2025/26 quarterly review when all issues have been resolved.</p>

## OUTSTANDING ACTION REPORT

					<p>manufactured, and installed.(Approximately \$5K)</p> <p>(b) New hanging track system - to enhance the display and functionality of exhibition spaces. (Approximately \$10K)</p> <p>(c) Repainting of the walls and ceiling of the whole gallery - To refreshen and cover water damaged ceilings (National average: \$60-\$100/ sqm; Gallery is 422sqm therefore up to \$42K).</p>	<p><b>19/05/2025:</b> Grant application to be submitted by War Memorial Trust end of June 2025.</p> <p><b>30/06/2025:</b> Part C contingent on completion of repairs to gutters and painting has been tentatively scheduled for October, contingent on Council and War Memorial Trust to finalise cost sharing arrangement of painting works.</p>
25 February 2025	<b>NOTICE OF MOTION - COUNCILLOR SHARI BLUMER</b>	GM	156778	25/051	<p><b>RESOLVED</b> on the motion of Councillors Shari Blumer and Jenny Ellis that:</p> <p>(a) Council agrees to the creation of an overarching 'Strategic Water' policy.</p> <p>(b) The draft policy document be reported to Council for consideration during April 2025.</p> <p>(c) Council make a submission to the Legislative Assembly Committee on Investment, Industry and Regional Development inquiry into the Impacts of the Water Amendment (Restoring Our Rivers) Act 2023 on NSW regional communities. The closing date for submissions is 14 April 2025.</p>	<p><b>17/03/2025:</b> Draft Strategic Water policy being prepared. Report to Council April 2025.</p> <p><b>19/05/2025:</b> Draft document being reviewed. Report to Council June 2025.</p> <p><b>10/06/2025:</b> Report to Council 12 August 2025.</p>
28 January 2025	<b>CL05 REQUEST FOR FUNDING - MULTICULTURAL</b>	GM	155437	25/009	<b>RESOLVED</b> on the motion of Councillors Shari Blumer and Scott Groat that:	<b>17/02/2025:</b> The tax invoice for rental support from Nov 2024 till 30 June 2025 has been charged

## OUTSTANDING ACTION REPORT

	<b>COUNCIL FOR RENTAL AT GRIFFITH COMMUNITY CENTRE</b>				<p>(a) Council support the rental of an office in the Griffith Community Centre for a nominated period of 12 months at a value of \$1,248 (ex. GST) per month for the Multicultural Council of Griffith.</p> <p>(b) Council investigate further funding options for Multicultural Council of Griffith at a Council Workshop during the 2025/26 budget process.</p>	<p>to the Community Grants Budget allocation. Councillors will consider draft budget for 2025/26 during April 2025 and determine source of funds for rental until October 2025.</p> <p><b>5/05/2025:</b> Office rental from July to October 2025 included in Draft 2025/26 budget document to be considered at Council Meeting 13 May 2025 in accordance with resolution part a.</p> <p><u>Councillors will need to address part b of the resolution during deliberation of the draft 2025/26 budget at the meeting to be held 13 May 2025.</u></p> <p><b>19/05/2025:</b> Current funding of office rental support included in draft Budget 2025/26 to October 2025. No funding included in budget beyond this date.</p> <p><b>30/06/2025:</b> Council resolved to apportion part of the community grant funding to pay rental to October 2025. No further funding has been finalised past this date.</p>
12 November 2024	<b>NOTICE OF MOTION - COUNCILLOR SHARI BLUMER - 5 NOV 2024</b>	GM DSD	152783	24/298	<p><b>RESOLVED</b> on the motion of Councillors Scott Groat and Tony O'Grady that:</p> <p>(a) Council agrees to additional wording in recommendation 14 to the 'Report on Strategies to Increase Housing Supply August 2024', seeking input from staff and the community more widely';</p>	<p><b>2/12/2024:</b> Report to be presented in May 2025.</p> <p><b>3/02/2025:</b> Workshop held 21 February 2025 developer forum to be Scheduled April 2025.</p> <p><b>31/03/2025:</b> Developer forum scheduled 10 April 2025. Report to Council May 2025.</p>

## OUTSTANDING ACTION REPORT

					<p>(b) A report be prepared by the Directorate of Sustainable Development and be provided to Council at a meeting in May 2025.</p> <p><b>5/05/2025:</b> The 'Report on Strategies to Increase Housing Supply August 2024 forms part of the Draft Housing Strategy to be placed on exhibition during June 2025, and endorsed by Council in July 2025. <u>It is proposed that the director of Sustainable Development report as part of the resolution part b, be presented to Council at a meeting in August in 2025.</u></p> <p><b>19/05/2025:</b> Draft Griffith Housing Strategy 2025 report to Council Meeting 27 May 2025.</p> <p><b>10/06/2025:</b> Draft Griffith Housing Strategy on Public Exhibition until 27 June 2025.</p> <p><b>30/06/2025:</b> Draft strategy including review of submissions to reported to Council in August 2025.</p>
26 March 2024	<b>CL02 COMMUNITY GARDENS LARGE SCALE EVENT MASTERPLAN</b>	USD	144180	24/075	<p><b>RESOLVED</b> on the motion of Councillors Shari Blumer and Glen Andreazza that:</p> <p>(a) Council adopts the Community Gardens Large Scale Event Masterplan as exhibited.</p> <p>(b) Council finalise the estimated costing and implement permanent power supply to service food vans adjacent to Willandra Avenue, relocation of existing backstage storage container to be permanently located behind Stuart McWilliam</p> <p><b>12/4/2024:</b> Manager of Urban Design to arrange meeting with relevant staff to discuss fencing.</p> <p><b>06/05/2024:</b> Meeting held on site to discuss fencing on Thursday, 2 May 2024. Costing of fencing being prepared.</p> <p><b>20/05/2024:</b> Draft Costing will be presented to Council at a meeting in June.</p> <p><b>04/06/2024:</b> Draft Costing will be presented to Council at a meeting in July.</p>

## OUTSTANDING ACTION REPORT

					<p>Stage subject to existing budget allocation of \$50,000.</p> <p>(c) Council finalise a staged design of fencing for the Community Gardens site.</p>	<p><b>15/07/2024:</b> Draft Costing will be presented to Council meeting 10 September 2024.</p> <p><b>05/08/2024:</b> Meeting held with contractor to obtain quotes for shade sails over stage area.</p> <p><b>19/08/2024:</b> No quote received as yet.</p> <p><b>02/09/2024:</b> Initial quote received. Requires further clarification.</p> <p><b>14/10/2024:</b> Draft design received. Quotation to be obtained and schedule for Council Workshop in January 2025.</p> <p><b>13/01/2025:</b> Scheduled for Council Workshop on 18 February 2025.</p> <p><b>3/02/2025:</b> Scheduled for Council Workshop on 20 May 2025.</p> <p><b>10/06/2025:</b> Workshop held and further NoM received.</p> <p><b>30/06/2025:</b> Costings to remove the western amphitheatre wall to be obtained.</p>
12 March 2024	<b>NOTICE OF MOTION - UPGRADE TO ORIGINAL BAGTOWN'S FIRST BLACKSMITH STORE SITE</b>	DI&O DSD	143524	24/066	<b>RESOLVED</b> on the motion of Councillors Dino Zappacosta and Simon Croce that Council upgrade the original Bagtown's first Blacksmith Store site at the Intersection of Old Wilbriggie (sic) Road and Research Station Road.	<p><b>18/03/2024:</b> Councillors and SMT inspecting site 19/03/2024 to discuss scope.</p> <p><b>02/04/2024:</b> Site inspection completed. Project scope to be referred to Council Workshop on 21 May 2024.</p>

## OUTSTANDING ACTION REPORT

						<p><b>03/06/2024:</b> Scope of works were determined at Council Workshop.</p> <ol style="list-style-type: none"><li>1. Survey site;</li><li>2. Install gravel surface in a safe location to provide access to site;</li><li>3. Remove vegetation that surrounds identified tree; and</li><li>4. Install sign with narrative depicting historical significance of site.</li></ol> <p>Plan of Scope of works to be discussed at Council Workshop on 29 October 2024.</p> <p><b>22/10/2024:</b> Project rescheduled for presentation to 18 February 2025 Workshop.</p> <p><b>13/01/2025:</b> Rescheduled to be presented to Council Workshop 18 March 2025.</p> <p><b>31/03/2025:</b> Discussed at workshop 18 March, Matter referred to the Roads, Parks and Pathways Enhancement Committee 8 May 2025.</p> <p><b>19/05/2025:</b> Included in Committee Agenda for 26 June 2025.</p> <p><b>30/06/2025:</b> Committee Meeting held 26 June 2025. Members to attend an on-site visit and the matter be brought back to the next meeting for further consideration.</p>
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## OUTSTANDING ACTION REPORT

12 July 2022	<b>NOTICE OF MOTION – COUNCILLOR TESTONI – YENDA MASTERPLAN</b>	GM	119905	22/167	<p><b>RESOLVED</b> on the motion of Councillors Laurie Testoni and Glen Andreazza that:</p> <ul style="list-style-type: none"> <li>(a) Council undertake a master planning exercise for the village of Yenda. Factors such as future residential sub divisions, lifestyle blocks and rural residential to be considered along with future amenities for the village, such as sporting infrastructure to be considered. With a number of major projects nearing completion the time is right to focus on what opportunities are there for our region with growth and development. Yenda has a lot of potential for growth and by investigating strategies for the future it would benefit the growth on not only the village but that of the ever-expanding Griffith City limits. It would be important for community engagement and with the next Community Opinion Group meeting to be held in Yenda it is a great opportunity for Griffith City Council to engage with community.</li> <li>(b) Council schedule a Councillor Workshop to refine the scope of the Master Plan.</li> <li>(c) Staff prepare the scoping document and report to Council for consideration of source of budget resources, time line,</li> </ul>	<p><b>01/08/2022:</b> This matter will be scheduled for discussion at Council Workshop 16 August 2022.</p> <p><b>05/09/2022:</b> Council to submit an application to NSW Department of Planning and Environment for grant funding under Regional Housing Strategic Planning Fund Round 1 to complete a Yenda Masterplan. Application close 30 September 2022.</p> <p><b>04/10/2022:</b> Grant application submitted.</p> <p><b>03/01/2023:</b> NSW Government advised the Grant application successful on 30 November 2022. Expressions of Interests invited to coordinate and undertake the Yenda Masterplan.</p> <p><b>13/02/2023:</b> Tender awarded to CBRE.</p> <p><b>01/05/2023:</b> Site inspection and survey completed. Landowner, MI and staff consultation completed. Draft Masterplan presentation to 20 June Council Workshop.</p> <p><b>17/07/2023:</b> Draft Masterplan to go to Council in September/October 2023.</p> <p><b>03/10/2023:</b> Draft Masterplan to go to Council 14 November 2023.</p>
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**OUTSTANDING ACTION REPORT**

					amendment and adoption of scoping document.	<p><b>06/11/2023:</b> Draft Masterplan to go to Council Meeting in December 2023.</p> <p><b>04/12/2023:</b> Draft Masterplan to go to Council Meeting in February 2024.</p> <p><b>15/01/2024:</b> Report to March 2024 Council Meeting.</p> <p><b>18/03/2024:</b> Council Meeting for 14 May 2024.</p> <p><b>06/05/2024:</b> Consultant engineers will be invited to address Councillors at Council Workshop on 18 June 2024 regarding engineering challenges with respect to management of drainage.</p> <p><b>01/07/2024:</b> Meeting being arranged with property owner of Stage 1 of the Masterplan.</p> <p><b>05/08/2024:</b> Property owners will be contacted again seeking meeting.</p> <p><b>19/08/2024:</b> Further attempts to contact owners continuing.</p> <p><b>14/10/2024:</b> Council staff met with owner representatives on 20 September 2024. Awaiting on refined design from Council consultant.</p> <p><b>3/02/2025:</b> Consultant provided feedback Wednesday 29 January 2025. Report to be presented to Council in March 2025.</p>
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## OUTSTANDING ACTION REPORT

						<p><b>17/03/2025:</b> 13 Feb 2025 Consultant has submitted plans for Masterplan for Council Review.</p> <p><b>01/04/2025:</b> Report to Council Meeting May 2025.</p> <p><b>10/06/2025:</b> Document on Public Exhibition until 27 June 2025.</p> <p><b>30/06/2025:</b> Report back to Council 22 July.</p> <p><b>14/07/2025:</b> Report to Council August 2025 due to submissions received.</p>
22 February 2022	<b>NOTICE OF MOTION – YOOGALI SHARED BICYCLE PATH</b>	DIO	114000	22/057	<p><b>RESOLVED</b> on the motion of Councillors Simon Croce and Anne Napoli that:</p> <p>(a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority.</p> <p>(b) Council undertake a full costing of the track and bridge as to facilitate funding opportunities to contribute towards the new construction.</p>	<p><b>13/01/2025:</b> Concrete footings for the bridge complete. Further construction to take place from February 2025.</p> <p><b>3/03/2025:</b> Construction of bridge commenced 4 March 2025.</p> <p><b>17/03/2025:</b> Contractors completed installation of bridge. Approaches under construction.</p> <p><b>01/04/2025:</b> Ramps for the bridge will be complete, by the week commencing 19 May. Public access to the bridge as from the following week. The remaining works include; final seal of path, lighting, line marking, intersection treatments and signage.</p> <p><b>5/05/2025:</b> One ramp concrete completed, asphalt of path scheduled for mid-May 2025.</p>

**OUTSTANDING ACTION REPORT**

						<b>19/05/2025:</b> Minor works to be completed. <b>30/06/2025:</b> Minor works continuing.
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**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
28 May 2024	<p><b>MINUTES OF THE LAKE WYANGAN &amp; CATCHMENT MANAGEMENT COMMITTEE MEETING HELD ON 15 MAY 2024</b></p> <p><b>DRAFT PLAN OF MANAGEMENT – LAKE WYANGAN</b></p>	CPO	146292 /2024	24/156	<p><b>RECOMMENDED</b> on the motion of Tom Mackerras and Frank Battistel that:</p> <ul style="list-style-type: none"> <li>(a) Council refer the Draft Plan of Management for Lake Wyangan, incorporating Jack Carson Wildlife Reserve (Crown Reserve 159017) and North Lake Wyangan (Crown Reserve 1002998) to the Minister administering the Crown Land Management Act 2016 for approval.</li> <li>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management Lake Wyangan if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</li> <li>(c) Native Title advice has been approved.</li> <li>(d) A report be presented to Council to adopt the final Plan of Management for Lake Wyangan on completion of the exhibition period, to consider all submissions.</li> </ul>	<p><b>28/05/2024:</b> Draft PoM emailed to Councillors.</p> <p><b>03/06/2024:</b> Sent to Minister for approval to be exhibited.</p> <p><b>17/02/2025:</b> Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p><b>3/03/2025:</b> Crown Lands Dept has reviewed the draft PoM – pending some minor amendments – the draft PoM can be placed on public exhibition – Staff working through the requested amendment/s.</p> <p><b>5/05/2025:</b> Draft Plan of Management – Lake Wyangan can now be placed on Public Exhibition.</p> <p><b>19/05/2025:</b> Lake Wyangan draft PoM can now be placed on Public Exhibition.</p> <p><b>10/06/2025:</b> To be placed on Public Exhibition.</p> <p><b>26/06/2025:</b> PoM now on Public Exhibition.</p>

**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

28 May 2024	<b>CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST GRIFFITH PRECINCT PARKS</b>	CPO	146289 /2024	24/154	<p><b>RESOLVED</b> on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council refers the draft Plan of Management for South-West Griffith Precinct Parks to the Minister administering the Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.O F Park and City Park (Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p>	<p><b>03/06/2024:</b> Sent to Minister for approval to be exhibited.</p> <p><b>17/02/2025:</b> Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p><b>3/03/2025:</b> Crown Lands Dept has reviewed the initial draft PoM – they have requested some updates / amendments be made to the PoM. Staff working through the requested amendment/s with consultant.</p> <p><b>5/05/2025:</b> Status remains unchanged.</p> <p><b>19/05/2025:</b> Status remains unchanged.</p> <p><b>10/06/2025:</b> Status remains unchanged.</p> <p><b>26/06/2025:</b> Status remains unchanged.</p> <p><b>1/07/2025:</b> Report to Council August 2025.</p>
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**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

					(d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.	
28 May 2024	<b>CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT</b>	CPO	146288	24/153	<p><b>RESOLVED</b> on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being R.74539 – Lot 1 Sec 43 DP758476 (Visitor's Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor's Centre) R.61588 – Lots 2 &amp; 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 &amp; 8 Sec 9 DP 758476 (Griffith Library) R.85064 – Lots 19 &amp; 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots 1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).</p> <p>(b) Upon approval of the Minister administering the Crown Land</p>	<p><b>03/06/2024:</b> Sent to Minister for approval to be exhibited.</p> <p><b>17/02/2025:</b> Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p><b>3/03/2025:</b> Crown Lands Department has requested amendments – Staff working through these, draft PoM will then be referred back to Crown Lands for review.</p> <p><b>5/05/2025:</b> Status remains unchanged.</p> <p><b>19/05/2025:</b> Status remains unchanged.</p> <p><b>10/06/2025:</b> Status remains unchanged.</p> <p><b>26/06/2025:</b> Status remains unchanged.</p> <p><b>1/07/2025:</b> Report to Council August 2025.</p>

**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

					<p>Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.</p>	
23 April 2024	<b>CL05 DRAFT PLAN OF MANAGEMENT - BAGTOWN CEMETERY</b>	CPO	144997	24/117	<p><b>RESOLVED</b> on the motion of Councillors Dino Zappacosta and Laurie Testoni that:</p> <p>(a) Council refer the Draft Plan of Management for the Bagtown Historic Cemetery - Crown Reserve 52849 (Part Lot 731 DP 751709) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Bagtown Historic Cemetery and place it on public exhibition as per</p>	<p><b>06/05/2024:</b> Awaiting approval from Minister.</p> <p><b>17/02/2025:</b> Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p><b>3/03/2025:</b> Crown Lands Department has requested amendments –Staff working through these, draft PoM will then be referred back to Crown Lands for review.</p> <p><b>5/05/2025:</b> Status remains unchanged.</p> <p><b>19/05/2025:</b> Status remains unchanged.</p>

**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

					<p>Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Bagtown Historic Cemetery on completion of the exhibition period, to consider all submissions.</p>	<p><b>26/06/2025:</b> Amended draft PoM sent to Crown Lands for further review prior to public exhibition.</p>
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