

## ROADS, PARKS & PATHWAYS ENHANCEMENT COMMITTEE TO BE HELD IN THE COUNCIL CHAMBERS ON THURSDAY, 26 JUNE 2025 AT 4:00 PM

- 1 Apologies
- 2 Confirmation of Minutes
- 3 Business Arising
- 4 Declarations of Interest
- 5 Items of Business
  - CL01 p8 Recommendation for Alternate Members Representing Soroptimist
  - CL02 p9 Review of Griffith Playground Strategy
  - CL03 p12 Recommended Tree Species List
  - CL04 p16 Review of Local Policies - Tree Policy & Tree Preservation Order
  - CL05 p37 The Griffith Pedestrian and Bicycle Strategy 2021
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  - CL07 p41 Committee Member Request - See it, Report it
  - CL08 p44 Letter Regarding Pathway / Lighting in Noorla Street
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### DISTRIBUTION LIST

Councillor Shari Blumer (Chair), Councillor Mark Dal Bon, Councillor Jenny Ellis, Amy Renouf (Community Representative), Anthony Kidman (Community Representative), Brian Savage (Community Representative), Carmel La Rocca (Community Representative), Elizabeth (Will) Mead (Community Representative), Ema Munro (Community Representative), Jenna Thomas (Community Representative), Kevin Taylor (Community Representative), Nicola Thoner (Community Representative), Simone Murphy (Community Representative), Stephen Parker (Community Representative), Doreen Wood (Community Representative)

Director Infrastructure & Operations, Phil King; Works Manager – Maintenance, Manjit Chugha; Works Manager – Constuction, Shree Shrestha; Operations Assistant, Cheryl Tucker; Urban Strategic Design & Major Projects Manager, Peter Badendorst, Parks & Gardens Manager, Peter Craig and Minute Secretary, Antoinette Galluzzo

Quorum = 3

If you are unable to attend this meeting please notify the Minute Secretary prior to commencement of the meeting by email or by telephoning Council on 1300 176 077.

This Committee meeting may be attended remotely and recorded by audio or audio-visual means for administrative purposes. No other recording is permitted.

### **Acknowledgement of Country**

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

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**ROADS, PARKS & PATHWAYS ENHANCEMENT COMMITTEE  
HELD IN THE COUNCIL CHAMBERS ON  
THURSDAY, 8 MAY 2025 COMMENCING AT 4:03 PM**

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**PRESENT**

Councillor Shari Blumer (Chair), Councillor Mark Dal Bon, Councillor Jenny Ellis, Amy Renouf (Community Representative), Anthony Kidman (Community Representative (via zoom)), Brian Savage (Community Representative), Elizabeth (Will) Mead (Community Representative), Ema Munro (Community Representative), Kevin Taylor (Community Representative), Simone Murphy (Community Representative), Stephen Parker (Community Representative), Doreen Wood (Community Representative), Lisbeth (Libby) Trembath (Invited Guest)

Quorum = 3

**STAFF**

Director Infrastructure & Operations, Phil King, Works Manager- Maintenance, Manjit Chugha, Works Manager - Construction, Shree Shrestha, Parks & Gardens Manager, Peter Craig, Urban Strategic Design & Major Projects Manager, Peter Badenhorst, Operations Assistant, Cheryl Tucker and Minute Secretaries, Antoinette Galluzzo and Joanne Bollen

**1 APOLOGIES**

**RECOMMENDED** on the motion of Councillor Jenny Ellis and Councillor Mark Dal Bon that apologies be received from Jenna Thomas (Community Representative), Nicola Thoner (Community Representative), Carmel La Rocca (Community Representative) and Patricia Clarke (Invited Guest).

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Elizabeth (Will) Mead and Councillor Mark Dal Bon that the minutes of the previous meeting held on 26 March 2025, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

Nil

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

## **Significant Non-Pecuniary Interests**

*Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

Community Representative Simone Murphy

CL03 Item Raised By Committee Member

Reason – In relation to the letter submitted to this committee expressing concerns about Prendergast Park. I declare that the person submitting this letter is my Cousin and that the park was named after my Uncle Len Prendergast.

## **Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL01 RECOMMENDATION FOR ALTERNATE MEMBERS REPRESENTING SOROPTIMISTS**

Councillor Blumer welcomed new members.

No recommendation was made.

### **CL02 QUESTIONS ON NOTICE REPORT**

At the meeting held on 26 March 2025, two questions were taken on notice and Director of Infrastructure and Operations, Phil King addressed these matters in a report.

Councillor Blumer, requested an update on behalf of Ms Thomas regarding the replanting of trees recently removed from Railway Street, behind Memorial Park.

Mr King informed the Committee that Council will first install water and irrigation infrastructure at the site. Following this, the planting of the Plane Trees is scheduled to begin in approximately six weeks.

The Committee noted the information.

### **CL03 ITEM RAISED BY COMMITTEE MEMBER**

*Simone Murphy left the meeting at 4:15pm having declared a significant non pecuniary conflict of interest.*

A letter was received on the 7 May 2025, from a community member requesting reinstatement of water, planted trees and garden seat at Prendergast Park, located on Ortella Street, Gordon Avenue and Yoolooma Street.

In response, Parks & Gardens Manager Peter Craig informed the Committee that several years ago, the coupling turf valves at the site were turned off as part of a water-saving initiative. He raised several considerations regarding the potential reinstatement of irrigation and redevelopment of the area, including:

- There are already several nearby parks equipped with seating and play equipment.
- When the site was previously irrigated, Council received numerous complaints about excess water runoff onto the road rather than benefiting the park.
- Safety concerns may arise if the area was to be redeveloped.
- Ongoing maintenance and necessary traffic control present logistical challenges due



to the site's location.

Mr Craig also clarified that the area is a traffic island / road reserve, not a designated park, with a perimeter of 200 metres and a total area of 1,700 square metres.

Ms Munro suggested that if the Committee decided to proceed with planting, she would be happy to supply native plants, proposing that the initiative could be tied in with National Tree Day.

Works Manager – Maintenance, Manjit Chugha advised that any shrubs planted must not obstruct driver sight lines, highlighting the need for careful species selection.

Mr Kidman suggested a xeriscape garden as the most suitable option for the site. This approach would use indigenous or locally native plants, requiring minimal irrigation and reducing water filtration through the soil.

**RECOMMENDED** on the motion of Councillor Jenny Ellis and Councillor Mark Dal Bon that Council staff and Roads, Parks and Pathways Enhancement Committee members, Anthony Kidman, Kevin Taylor and Councillor Shari Blumer, organise a meeting with the Prendergast family to discuss options for beautification of the Prendergast traffic island and come back to the Committee for discussion.

*Simone Murphy returned to the meeting at 4:30pm.*

An item was raised by Committee member Ms Thoner regarding whether the Dog Park falls under the CBD Strategy, and if Council receives funding under this strategy, whether those funds could be allocated to the Dog Park.

In response, Mr King clarified that the dog park is not included within the CBD Strategy. As such, any funding received under that Strategy cannot be directed towards the dog park. He further explained that the dog park is classified as a recreational area.

#### **CL04 REVIEW OF PLAYGROUND STRATEGY**

The Committee considered the Griffith Playground Strategy which guides the provision and management of playgrounds within the Local Government Area. Mr King advised the Strategy is now ten years old and almost all of the high priority parks have been upgraded in accordance with the recommendations from the strategic document.

Mr King suggested the review of the Strategy should look at what Council has in place now as well as the demographics of our community.

Councillor Blumer suggested that consideration be given to providing parks for people with special needs, such as Alzheimer's, so that all members of the community can access parks which meet their needs.

**RECOMMENDED** on the motion of Councillor Mark Dal Bon and Amy Renouf that a stocktake of Council's current parks and associated infrastructure be undertaken, including a review and update of the data, metrics, and underlying assumptions that informed the existing strategy. The findings are to be reported back to the Committee prior to being presented to Council.

#### **CL05 REVIEW OF LOCAL POLICIES - TREE POLICY & TREE PRESERVATION ORDER**

*Joanne Bollen left the meeting at 5:00pm.*

*Lisbeth (Libby) Trembath left the meeting at 5:02pm.*

Council has a number of local policies (policies which relate to orders and approvals), these policies provide the framework from within which Council staff work and make decisions. Council staff have reviewed the (PG-CP-401) Tree Preservation Order and (PG-CP-402) Tree Policy which were presented to the Committee for comment and endorsement.

Councillor Blumer requested that the list of species be presented to the next Committee Meeting.

Councillor Blumer requested any Committee members wishing to provide feedback relating to the review of the policies do so via email and staff present report to the next Committee meeting.

Mr Parker suggested that section 3.5, part C of the Tree Preservation Order Policy is too vague and questioned who is assessing that item. Mr King will look into this and update the Policy.

**RECOMMENDED** on the motion of Stephen Parker and Will Mead that the Committee review the (PG-CP-401) Tree Preservation Order and (PG-CP-402) Tree Policy at the next Committee meeting.

## **6 OUTSTANDING ACTION REPORT**

*Councillor Jenny Ellis left the meeting at 5:24pm.*

**RECOMMENDED** on the motion of Doreen Wood and Ema Munro that the report be noted.

Councillor Blumer provided an update on CL09 Review of the Griffith CBD Strategy from the action report, informing the Committee that when Council is advised whether they are successful in obtaining grant funding, the CBD Strategy will come back to this Committee.

Ms Wood highlighted that the Griffith CBD should have more colour and trees to beautify the area.

Ms. Murphy raised a query regarding the dirt section in front of the Griffith Regional Aquatic and Leisure Centre (GRALC) carpark, specifically asking whether planting vegetation would help deter people from walking through the area. In response, Mr. King noted that GRALC has its own maintenance staff who have previously attempted to establish plantings in the space. However, it has been unsuccessful, as the plants are frequently trampled on.

Mr Savage questioned how high the trees in Yambil Street will grow, due to safety concerns of not being able to see the oncoming traffic. Mr Craig informed the Committee they will grow 10-12 meters high.

## **7 GENERAL BUSINESS**

### **7.1 Intersection of Banna Avenue and Lenehan Road**

Councillor Dal Bon raised safety concerns at the intersection of Banna Avenue and Lenehan Road, which has been referred to the Traffic Committee.

### **7.2 Meeting Dates**

Ms Munro requested that the meeting date be reconsidered. A poll will be circulated to determine the most suitable date for the Committee meetings.

### **7.3 Review of Policies / Strategies**

Councillor Blumer informed the Committee the next policies/ strategies to review at the next Committee meeting include the Griffith Pedestrian and Bicycle Strategy 2021 and the Driveways Maintenance Width Policy.

### **7.4 See it, Report it**

Mr King clarified how the 'See it – Report' it system works, and highlighted when communicating with Council staff, request the CRM number for your reference.

## **8 NEXT MEETING**

The next meeting of the Roads, Parks & Pathways Enhancement Committee is to be held on Wednesday, 25 June 2025 at 4:00 pm.

There being no further business the meeting terminated at 5:40pm.

**CLAUSE**      **CL01**

**TITLE**        **Recommendation for Alternate Members Representing Soroptimist**

**FROM**        **Antoinette Galluzzo, Governance Officer**

**TRIM REF**    **25/61049**

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### **SUMMARY**

It is suggested that alternate members be appointed to represent Soroptimist, if required.

### **RECOMMENDATION**

**That the Committee accept Lisbeth (Libby) Trembath and Patricia Clarke as alternate members for Soroptimist, and the Terms of Reference be updated.**

### **ATTACHMENTS**

Nil

**CLAUSE** CL02**TITLE** Review of Griffith Playground Strategy**FROM** Phil King, Director Infrastructure and Operations**TRIM REF** 25/69572**SUMMARY**

It was recommended on 8 May 2025 by the Roads, Parks and Pathways Enhancement Committee that “A stocktake of Council’s current parks and associated infrastructure be undertaken, including a review and update of the data, metrics, and underlying assumptions that informed the existing strategy. The findings are to be reported back to the Committee prior to being presented to Council.”

**RECOMMENDATION**

The information be received and noted.

**REPORT**

A review of the demographic information has been completed using the data available from the 2021 census from the Australian Bureau of Statistics. The data reviewed was the population of children aged 0 to 14 based on their home location throughout the urban areas of Griffith.

**Table 1: Proportion of Children Compared to State and National Statistics (ABS CData, 2011)**

| Age Structure | Griffith Population | Griffith LGA | NSW  | Australia |
|---------------|---------------------|--------------|------|-----------|
| 0-4           | 1805                | 7.4%         | 6.6% | 6.6%      |
| 5-9           | 1855                | 7.6%         | 6.3% | 6.3%      |
| 10-14         | 1824                | 7.5%         | 6.3% | 6.4%      |
| 15-19         | 1667                | 6.8%         | 6.4% | 6.5%      |

**New data for Table 1: Proportion of Children Compared to State and National Statistics (ABS CData 2021)**

| Age Structure | Griffith LGA Population | Griffith LGA | NSW  | Australia |
|---------------|-------------------------|--------------|------|-----------|
| 0-4           | 1,746                   | 6.4%         | 5.8% | 5.8%      |
| 5-9           | 1,784                   | 6.6%         | 6.2% | 6.2%      |
| 10-14         | 1,733                   | 6.4%         | 6.2% | 6.2%      |
| 15-19         | 1,709                   | 6.3%         | 5.7% | 5.7%      |

The comparison of the new data with the old data shows a general reduction in children under the age of 14 and an increase in the number of children older than 14 within the LGA.

Compared with the state and national, the population of young people in Griffith is more inline than it was in 2011.

**Table 2: Distribution of Existing Playgrounds**

| Precinct            | Child Population (0-14yrs) | Number of Playgrounds | Playground Ratio |
|---------------------|----------------------------|-----------------------|------------------|
| Collina             | 804                        | 7                     | 1:115            |
| North Griffith      | 629                        | 7                     | 1:90             |
| Central Griffith    | 83                         | 2                     | 1:42             |
| East Griffith       | 522                        | 3                     | 1:172            |
| West Griffith       | 405                        | 3                     | 1:135            |
| Hyandra             | 410                        | 3                     | 1:137            |
| South Griffith      | 592                        | 3                     | 1:197            |
| South East Griffith | 334                        | 1                     | 1:334            |

Source: Australian Bureau of Statistics

**Comparative population data to update Table 2**

| Precinct            | Child Population (0-14yrs) |      | Number of play grounds |      | New Playground Ratio |
|---------------------|----------------------------|------|------------------------|------|----------------------|
|                     | 2011                       | 2021 | 2013                   | 2025 |                      |
| Collina             | 804                        | 969  | 7                      | 8    | 1:121                |
| North Griffith      | 629                        | 618  | 7                      | 7    | 1:88                 |
| Central Griffith    | 83                         | 178  | 2                      | 4*   | 1:44                 |
| East Griffith       | 522                        | 434  | 3                      | 3    | 1:145                |
| West Griffith       | 405                        | 434  | 3                      | 5    | 1:86                 |
| Hyanda              | 410                        | 287  | 3                      | 3    | 1:96                 |
| South Griffith      | 592                        | 589  | 3                      | 3    | 1:196                |
| South East Griffith | 334                        | 189  | 1                      | 1    | 1:189                |

\* The skate park and pump track have been included in the count for Central Griffith, previously they were excluded.

**Table 3: Distribution of Existing Playgrounds**

| Villages     | Child Population (0-14yrs) | Number of Playgrounds | Playground Ratio |
|--------------|----------------------------|-----------------------|------------------|
| Yenda        | 249                        | 3                     | 1:83             |
| Yoogali      | 194                        | 1                     | 1:194            |
| Hanwood      | 154                        | 2                     | 1:76             |
| Nericon      | 62                         | 1                     | 1:62             |
| Lake Wyangan | 85                         | 1                     | 1:85             |
| Bilbul       | 58                         | 1                     | 1:58             |
| Beelbanger   | 81                         | 1                     | 1:81             |
| Tharbogang   | 56                         | 1                     | 1:56             |

**Comparative population data to update Table 3**

| Precinct     | Child Population (0-14yrs) |      | Number of play grounds |      | New Playground Ratio |
|--------------|----------------------------|------|------------------------|------|----------------------|
|              | 2011                       | 2021 | 2013                   | 2025 |                      |
| Yenda        | 249                        | 200  | 3                      | 3    | 1:66                 |
| Yoogali      | 194                        | 192  | 1                      | 1    | 1:192                |
| Hanwood      | 154                        | 134  | 2                      | 1*   | 1:134                |
| Nericon      | 62                         | 63   | 1                      | 1    | 1:63                 |
| Lake Wyangan | 85                         | 176  | 1                      | 1    | 1:176                |
| Bilbul       | 58                         | 47   | 1                      | 1    | 1:47                 |
| Beelbanger   | 81                         | 82   | 1                      | 1    | 1:82                 |
| Tharbogang   | 56                         | 83   | 1                      | 1    | 1:83                 |

The data relating to specific parks will be tabled at the meeting.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 4.7 Provide a range of sporting and recreational facilities and events.

### **ATTACHMENTS**

- (a) 2014 Playground Strategy (under separate cover)

**CLAUSE**      **CL03**

**TITLE**        **Recommended Tree Species List**

**FROM**        **Phil King, Director Infrastructure and Operations**

**TRIM REF**    **25/68561**

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### **SUMMARY**

At the Roads, Parks and Pathways Enhancement Committee held on the 8 May 2025, Councillor Blumer requested that the list of species be presented to the next Committee Meeting.

Please find attached Recommended Tree Species list.

### **RECOMMENDATION**

**For discussion.**

### **REPORT**

The attached Recommended Tree Species list is provided to Developers for planting in urban developments, new parks and other situations near streets.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of risk management, strategic planning, policies, procedures and service standards to enhance accountability resilience and informed decision making.

### **ATTACHMENTS**

(a)    Recommended Tree Species [↓](#) 13





# RECOMMENDED TREE SPECIES

## FOR

# STREET TREE PLANTINGS

GRIFFITH CITY COUNCIL  
PARKS AND GARDENS

**Recommended Street Tree Species**

| Genus       | Species                    | Common Name                     | Size              |
|-------------|----------------------------|---------------------------------|-------------------|
| Acer        | buergerianum               | Trident Maple                   | 6x6 metres        |
| Acer        | campestre                  | Hedge Maple(Queen Elisabeth)    | 8x6 metres        |
| Acer        | freemanii                  | Red Maple(Autumn Blaze)         | 13x10 metres      |
| Acer        | negundo                    | Box Elder(Sensation)            | 9x6 metres        |
| Acer        | platanoides                | Norway Maple(Columnare)         | 10x4 meters       |
| Acer        | platanoides                | Norway Maple(Emerald Queen)     | 12x10 metres      |
| Acer        | platanoides                | Designer Maple(Globosum)        | 5x4 meters        |
| Angophora   | costata                    | Smooth- Barked Apple            | 10-18x8-10 metres |
| Callistemon | citrinus x viminalis       | Bottlebrush(Kings Park Special) | 4-5x3-4 metres    |
| Callistemon | shiresii                   | Bottlebrush(Cream)              | 2-2.5 metres      |
| Callistemon | salignus rubra             | Willow Bottlebrush(Red)         | 3-5 metres        |
| Callistemon | citrinus                   | Bottlebrush(Lemon Scented)      | 3-5 metres        |
| Celtis      | australis                  | Mediterranean Hackberry         | 11x10 metres      |
| Corymbia    | eximia nana                | Dwarf yellow Bloodwood          | 8-12x4-10 metres  |
| Corymbia    | ficifolia                  | Flowering Gum(Baby Scarlet)     | 3x3 metres        |
| Corymbia    | ficifolia                  | Flowering Gum(Calypso Queen)    | 4-5x3-4 metres    |
| Corymbia    | ficifolia                  | Flowering Gum(Fairy Floss)      | 6-8x5-7 metres    |
| Corymbia    | ficifolia                  | Flowering Gum(Orange Splendour) | 4-6x4-6 metres    |
| Corymbia    | ficifolia                  | Flowering Gum(Wildfire)         | 6-8x5-7 metres    |
| Eucalyptus  | leucoxydon                 | Yellow Gum                      | 12-20x7-15 metres |
| Eucalyptus  | leucoxydon subsp.rosea     | Pink Flowering Gum              | 8-12x5-7 metres   |
| Eucalyptus  | leucoxydon var.megalocarpa | S.Australian Blue Gum           | 8-10x5-7 metres   |
| Eucalyptus  | platypus                   | Moort                           | 4-8x4-8 metres    |
| Eucalyptus  | sideroxydon                | Red Iron Bark                   | 10-18x8-15 metres |
| Eucalyptus  | torquate                   | Coral Gum                       | 8-12x4-6 metres   |
| Fraxinus    | griffithii                 | Ash                             | 7x4 metres        |
| Fraxinus    | ornus                      | Designer Flowering Ash(Meczek)  | 5x4 metres        |
| Gleditsia   | triacanthos var.inermis    | Honey-Locust(Continental)       | 9x5 metres        |
| Gleditsia   | triacanthos var.inermis    | Honey-Locust(Elegantissima)     | 5x3 metres        |
| Gleditsia   | triacanthos var.inermis    | Honey-Locust(Ruby Lace)         | 6x6 metres        |

| Genus         | Species                   | Common Name                              | Size              |
|---------------|---------------------------|--|-------------------|
| Gleditsia     | triacanthos var.inermis   | Honey-Locust(Shademaster)                | 11x8 metres       |
| Gleditsia     | triacanthos var.inermis   | Honey-Locust(Sunburst)                   | 8x8 metres        |
| Hymenosporum  | flavum                    | Native Frangipani(Queensland Frangipani) | 15-20x6-10 metres |
| Lagerstroemia | indicaxL.fauriei          | Crepe Myrtle(Biloxi)                     | 7x5 metres        |
| Lagerstroemia | indicaxL.fauriei          | Crepe Myrtle(Lipan)                      | 4x3 metres        |
| Lagerstroemia | indicaxL.fauriei          | Crepe Myrtle(Natchez)                    | 8x6 metres        |
| Lagerstroemia | indicaxL.fauriei          | Crepe Myrtle(Sioux)                      | 4.5x3 metres      |
| Lophostemon   | confertus                 | Brush Box                                | 15-20x8-10 metres |
| Melaleuca     | armillaris                | Bracelet Honey-myrtle                    | 4-8 metres        |
| Melaleuca     | ericifolia                | Swamp Paperbark                          | 2-6 metres        |
| Melaleuca     | linariifolia              | Snow-in-summer                           | 6-12 metres       |
| Melaleuca     | styphelioides             | Prickly Paperbark                        | 6-18 metres       |
| Pyrus         | betulaefolia              | Ornamental Pear(Dancer)                  | 7x4.5 metres      |
| Pyrus         | calleryana                | Ornamental Pear(Aristocrat)              | 11x7 metres       |
| Pyrus         | calleryana                | Ornamental Pear(Bradford)                | 12x9 metres       |
| Pyrus         | calleryana                | Ornamental Pear(Burgundy Snow)           | 10x6 metres       |
| Pyrus         | calleryana                | Ornamental Pear(Capital)                 | 11x3 metres       |
| Pyrus         | calleryana                | Ornamental Pear(Chanticleer)             | 11x6 metres       |
| Pyrus         | calleryanaxP.betulaefolia | Ornamental Pear(Edgewood)                | 8x6 metres        |
| Pyrus         | ussuriensis               | Manchurian Pear                          | 9x7 metres        |
| Quercus       | coccinea                  | Scarlet Oak                              | 12x8 metres       |
| Quercus       | palustris                 | Pin Oak                                  | 15x8 metres       |
| Robina        | pseudoacacia              | Black Locust(Frisia)                     | 9x6 metres        |
| Robinia       | pseudoacacia              | Black Locust(Purple Robe)                | 8x5 metres        |
| Tilia         | cordata                   | Linden(Shamrock)                         | 10x7 metres       |
| Ulmus         | parvifolia                | Chinese Elm(Allee)                       | 13x10 metres      |
| Ulmus         | parvifolia                | Chinese Elm(Athena)                      | 10x11 metres      |
| Ulmus         | parvifolia                | Chinese Elm(Todd)                        | 10x11 metres      |

**Griffith City Council****COMMITTEE REPORT**

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**CLAUSE**      **CL04****TITLE**            **Review of Local Policies - Tree Policy & Tree Preservation Order****FROM**            **Phil King, Director Infrastructure and Operations****TRIM REF**      **25/69400**

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**SUMMARY**

The Infrastructure & Operations directorate's local policies (PG-CP-401) Tree Preservation Order and (PG-CP-402) Tree Policy have been reviewed by staff and were presented to the Committee for endorsement at the last meeting held 8 May 2025. There were some confusing elements in Section 3 of the Tree Preservation Order that have been clarified and the Committee also requested the Recommended Tree Species list for their information. This has been provided in the previous report.

**RECOMMENDATION**

**The revised (PG-CP-401) Tree Preservation Order and (PG-CP-402) Tree Policy local policies be endorsed by the Committee.**

**REPORT**

Council has a number of local policies (policies which relate to orders and approvals), these policies provide the framework from within which Council staff work and make decisions.

Section 165(4) of the Local Government Act 1993 states that "local policies will be automatically revoked at the expiration of 12 months after the declaration of the poll for the election of a new Council." Local policies will be automatically revoked on 23 December 2022. It is therefore timely to review Council's local policies, place them on exhibition for public comment and adopt them to ensure their currency.

Relevant Council staff have reviewed the attached Infrastructure & Operations local policies which are being presented to the Committee for comment and endorsement, after which they will be workshopped by Councillors and presented at a Council Meeting and placed on public exhibition for a period of 28 days with submissions being received up until 42 days after the date of advertisement (in accordance with Section 160 of the Local Government Act 1993).

**LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of risk management strategic planning, policies, procedures and service standards to enhance accountability resilience and informed decision making.

**ATTACHMENTS**

- |     |   |    |
|-----|---|----|
| (a) | (PG-CP-401) Tree Preservation Order <a href="#">↗</a> | 17 |
| (b) | (PG-CP-402) Tree Policy <a href="#">↗</a>             | 22 |



## Tree Preservation Order PG-CP-401 (LOCAL POLICY)

### 1 Policy History

| Revision No. | Council Meeting Date | Minute No. | Adoption Date |
|--------------|----------------------|------------|---------------|
| 1            | 13 Aug 1996          | 499        | 13 Aug 1996   |
| 2            | 14 Jan 2003          | 25         | 14 Jan 2003   |
| 3            | 11 May 2010          | 0142       | 11 May 2010   |
| 4            | 13 Aug 2013          | 0255       | 13 Aug 2013   |
| 5            | 22 Aug 2017          | 17/205     | 22 Aug 2017   |
| 6            | 23 Aug 2022          | 22/209     | 23 Aug 2022   |
| <u>7</u>     | <u>TBA</u>           | <u>TBA</u> | <u>TBA</u>    |

### 2 Policy Objective

This policy allows for the removal of unsafe or unsuitable trees on public and non-rural land while encouraging replacement vegetation to ensure the tree canopy maintains visual amenity, special landscape characteristics, unique vegetation qualities, and the economic, social and ecological values within the Griffith LGA. For example, native vegetation supports the views and aspects that are important to our tourism industry and minimizes the risk of destabilisation of land, due to inappropriate tree removal.

The objectives of this policy are:

- The protection and conservation of treesTo protect and enhance trees and vegetation in non-rural area including street trees, park trees (including bushland) and trees on private property as an important community and tourism asset;
- The conservation of the natural heritageTo facilitate the removal or pruning of undesirable exotics, environmental weeds, noxious weeds, dangerous trees and any other inappropriate plantings e.g. that are causing damage to buildings or other infrastructure;
- The promotion of a shady and comfortable living environmentTo facilitate the removal or pruning of vegetation for maintenance of existing infrastructure; and
- The provision of environmental corridors for native fauna and floraTo minimise impacts to vegetation with high environmental value eg threatened ecological communities, threatened species and their habitats





### 3 Policy Statement

The following statements require an understanding of the definitions listed in section 4

#### 3.1 ~~What actions~~Actions that require Council approval?

~~The ringbarking, cutting down, lopping, topping, removing, injuring, poisoning or wilful destruction of any tree or trees within urban areas, including villages.~~

~~Council approval is required for any tree work including, cutting down, lopping, topping, removal, of any tree or trees within urban areas, including villages.~~

~~Trees must not be ringbarked, injured, poisoned or wilfully destroyed within urban areas including villages.~~

#### 3.2 ~~What is meant by 'tree'?~~

~~A 'tree' means a perennial plant more than one ~~three~~ metres in height, having a permanent woody self-supporting main stem or trunk. For the purposes of this plan those trees requiring approval will have attained:~~

- ~~• height of 3.5 ~~3.0~~m, or~~
  - ~~• canopy diameter of 1 m~~3.0~~m, or~~
  - ~~• trunk diameter of 200 ~~400~~mm at the ground.~~
- ~~As per the definition of a tree~~

#### 3.3 ~~What is meant by lopping?~~

~~Reducing the height or branch spread of the tree by more than 10%.~~

#### 3.42 ~~What is excluded in this order?~~Exclusions from this order

- Removal or pruning of any fruit tree or pruning of any tree for regeneration. For example pollarding . Not all species of trees are suitable for pollarding and professional advice from a qualified arborist ought to be obtained
- Any tree which is dying or dead or which has become dangerous to human life or could cause significant property loss.
- Biosecurity Authorisation under the Biosecurity Act 2015

#### 3.5 ~~If the tree/vegetation is a bushfire hazard can I remove it?~~ Tree removal for bushfire hazard reduction

~~You are able to remove/interfere with a tree or vegetation on land when:~~ Prior to the removal of a tree for bushfire hazard reduction



- (a) ~~(a) it is located within a recognised asset protection zone or fire trail and is a bushfire hazard, and Rural fires authorisation must be obtained under the Rural Fires Act 1997 e.g. in accordance with the NSW Rural Fires Act 1997, and~~
  - (b) The tree must be located within a recognised asset protection zone or fire trail and is a bushfire hazard, and
  - (c) ~~you have Council has been~~ advised ~~the council~~ in writing at least 14 days prior to ~~your the~~ action to remove/interfere with the tree(s)/vegetation ~~and council had previously advised you that~~
- ~~———— (i) the tree/vegetation was located within a asset protection zone or fire trail, and~~
- ~~———— (ii) the tree/vegetation was of a type that was likely to present a fire hazard~~
- ~~———— OR~~
- ~~———— (c) such action would protect human life, buildings or other property from imminent danger from a bushfire burning in the vicinity.~~

### 3.6 Approval

Approval is obtained by completing the Tree Preservation Order (PG-FO-401) form at Council's Customer Service Centre, 1 Benerembah Street, Griffith. You should make sure that you include a diagram showing where the tree you want to remove or lop is located and list reasons for the lopping/removal. This will assist the inspector in deciding whether to approve the request.

### 3.7 Development Applications

Approval to remove trees as defined by this policy is granted whereby a Development Application has been approved, and the tree in question is located directly within the footprint of the proposed building development. Other trees may also be removed where they have been indicated on the approved plans and not otherwise conditioned to be retained on the Notice of Determination.

### 3.8 Trees on Public Land

If you have issues with trees on public land phone Griffith City Council's Customer Service on 1300 176 077.

### 3.9 Trees on Neighbours Property

Council has no power to order the owner of a tree to remove or prune a tree on their property apart from under the provisions of the Biosecurity Act 2015.

When a tree is growing on a boundary, ownership is determined by which side of the boundary the centre of the trunk originated, or which side of the boundary, the majority of the trunk's diameter exists (at ground level).



If you have issues with trees on your neighbour's property, contact the Community Justice Centre ([www.cjc.nsw.gov.au](http://www.cjc.nsw.gov.au)) on 1800 990 777 or via email [cjc-info@agd.nsw.gov.au](mailto:cjc-info@agd.nsw.gov.au).

If all mediation attempts between neighbours fail, contact NSW Land and Environment Court ([www.lawlink.nsw.gov.au/lec](http://www.lawlink.nsw.gov.au/lec)) on 02 9113 8200.

## 4 Definitions

### Tree

A 'tree' is a perennial plant more than three metres in height, having a permanent woody self-supporting main stem or trunk. For the purposes of this plan those trees requiring approval will have attained:

- height of 3.0m, or
- canopy diameter of 3.0m, or
- trunk diameter of 400mm at the ground.

### Lopping

Lopping is the action of removing branches and limbs, resulting in the reduction of height or branch spread of a tree by more than 10%. Lopping is different to pollarding.

### Pollarding

Pollarding is a pruning technique where the upper branches of a tree are removed, typically to a specific height, to encourage dense, new growth. It's a way to control a tree's size and shape, often used in urban areas to manage tree size near power lines or buildings. Not all species of trees are suitable for pollarding and professional advice from a qualified arborist ought to be obtained.

~~None~~

## 5 Exceptions

~~None~~The removal or pruning of trees by Council on Council owned/managed land authorised by Griffith City Council and provided that an assessment of the tree work is carried out in accordance with this policy or in accordance with a plan of management for the land.

The removal of vegetation by Council in accordance with Council's Tree Policy shall be recorded in Council's Tree register.





## 6 Legislation

[State Environmental Planning Policy \(Biodiversity and Conservation\) 2021](#)  
[State Environmental Planning Policy \(Vegetation in Non-Rural Areas\) 2017](#)  
[Section 629 of the Local Government Act 1993](#)  
[Environmental Planning and Assessment Act 1979](#)  
[Biodiversity Conservation Act 2016](#)  
[Local Land Services 2013](#)

None

## 7 Related Documents

None

## 8 Directorate

Sustainable Development



## Tree Policy PG-CP- 402 (LOCAL POLICY)

### 1 Policy History

| Revision No.      | Council Meeting Date | Minute No. | Adoption Date |
|-------------------|----------------------|------------|---------------|
| 1                 | 9 Oct 2007           | 0357       | 9 Oct 2007    |
| 2                 | 9 Sep 2008           | 0363       | 9 Sep 2008    |
| 3                 | 11 May 2010          | 0142       | 11 May 2010   |
| 4                 | 13 Aug 2013          | 0255       | 13 Aug 2013   |
| 5                 | 22 Aug 2017          | 17/205     | 22 Aug 2017   |
| 6                 | 23 Aug 2022          | 22/209     | 23 Aug 2022   |
| <a href="#">7</a> |                      |            |               |

### 2 Policy Objective

#### 2.1 Tree Policy Aims

##### Introduction

This policy (document) is designed to help residents, property owners, authorities, Council officers, contractors, developers and those working with Council to understand the City's requirements for tree management.

##### The Policy Aims

1. The aim of the tree policy is to improve the quality of streetscapes, parklands and private land in urban areas within the Council area:
  - (a) Establishing and maintaining maximum tree canopy cover within the City including an optimal level of age and species diversity.
  - (b) Promoting efficient and cost-effective management of the urban trees.
  - (c) Integration of tree management with corporate goals and other policy objectives.
  - (d) Maintaining trees in a healthy condition through appropriate and recognised current practices.
  - (e) Providing criteria for the selection of trees and parklands that provides a more cohesive approach throughout the City.
  - (f) Selecting, situating, and maintaining trees appropriately to maximise their benefit and minimise hazards, nuisance, infrastructure and hard surface damage and maintenance costs.
  - (g) Providing a framework to ensure retention of trees where appropriate through the development process.
  - (h) Residents are to be aware that, when planting trees and shrubs, some areas [within the Griffith LGACouncil](#) have a high salt table.



- (i) Soil erosion should also be taken into consideration at all times and steps taken to overcome it.
- (j) Providing a framework to ensure space for the planting of trees (especially large trees) within the suburban development process.
- (k) Defining a framework and criteria for the listing and management of significant trees.
- (l) Informing and educating the community in regard to public tree management.
- (m) Maintaining an up-to-date computerised tree management system for street trees and trees in public open space.
- (n) Provides a mechanism which places a monetary value on Council's street trees.

### 3 Policy Statement

#### 3.1 Tree Establishment and Protection for Private Development Sites

The City **considers** trees and vegetation important elements of the physical environment and understands the range of benefits they provide the community.

A fundamental aspect to the successful establishment of the new trees and preservation and management of existing urban trees is the provision of sufficient space to allow trees to grow and develop without conflicting with surrounding infrastructure with private development sites. This includes the protection of established trees from damage when changes to their surrounding environment occur.

Private developers will be **required** to protect large healthy trees through the development process and to set aside landscaped areas for new tree planting.

- (a) Landscaped envelopes that provide sufficient space to facilitate successful tree planting and establishment and will form an integral component of maintaining a treed city. The requirement for landscaped envelopes will encourage developers and residents to provide adequate space and undertake tree planting on private sites.
- (b) To assist with the preservation of established elements of Griffith's urban trees, protection of trees suitable for retention within development sites and those trees adjacent to development sites identified as potentially being impacted by such development will require protection. Property owners therefore will be required to protect identified trees.
- (c) Council will develop and maintain a set of tree protection guidelines (and Development Assessment conditions) to assist with preservation of trees on or adjacent to development sites (refer to "*Tree Preservation Policy*"). The retention of trees identified for preservation will be facilitated by the requirement to establish a Tree Protection Zone (TPZ) during development works. Tree protection zones establish a buffer zone around established trees sufficient for successful tree retention.



- (d) Preparation of a *Tree Management Plan* (TMP) will be required for development applications where retained trees within the site or adjacent the site will potentially be impacted by the development. The development site Tree Management Plan will be required to demonstrate adequate tree protection measures for individual or groups of trees to be retained.

### **3.2 The Value of Trees**

Trees are highly valued in the City of Griffith and there is overwhelming support for the provision of treed landscapes. Trees are important to the liveability and identity of the city and provide a fundamental contribution to the amenity of our streets and parks. Trees are considered valuable as they:

- (a) Soften the built environment and lessen the visual dominance of buildings, creating a more pleasing environment for pedestrians and motorists.
- (b) Provide aesthetic benefits creating seasonal interpretation, providing texture, form, colour and scents which bring our streets to life. Trees can attract fauna and provide wildlife corridors through our villages.
- (c) Add economic value to properties and increase the desirability of a neighbourhood. They increase the attractiveness of commercial areas and can moderate the otherwise stark appearance of industrial areas.

*Council places the following monetary values on trees to protect the new and existing trees that are on Council's streets and road verges.*

- *\$7000 for large established tree over six metres.*
- *\$5000 for trees between four and six metres and*
- *\$3000 for smaller trees*

Good tree management is based on an understanding of the dynamic nature of the resource, balancing aesthetic and safety requirements, public attitude and perception and Council's commitment to engaging and working with the community.

All trees have a finite lifespan eventually requiring removal and replacement where appropriate. As trees age they require increasing management to maintain them in a safe and attractive condition. Therefore in order to sustain the landscape, maintain safety and meet public expectations, a well managed and coordinated approach is necessary when trees are planted and established, maintained and removed and refer to *Best Practice Manual – Tree and Tree Root Management*



### 3.3 Tree Assessment

Upon receipt of a request to remove a tree, an authorised, **qualified** Council officer or approved person shall assess the tree for its condition, suitability and significance.

Assessment of condition shall be based on:

- Health
- Structure
- Form
- Useful life expectancy
- Safety
- Damage caused

Assessment of suitability will be based on:

- Compatibility with surrounding streetscape or landscape
- Compliance with any existing streetscape policy or management plan
- Potential to cause damage
- Suitability of species to growing space and conditions

Criteria which **will not** be considered as justifying action:

- dropping of leaves, twigs or other litter,
- overshadowing of property,
- obscures, or otherwise detracts from advertising signage.

A tree will be considered significant if it:

- Has a major impact on the streetscape or landscape
- Has outstanding visual appeal
- Is very large (more than 15 m high or 10 m wide)
- Is very old (more than 40 years)
- Is one of locally rare species
- Provides a habitat for native fauna
- Has historical associations
- Is a remnant specimen

*Note: Refer to Best Practice Manual – Trees and Tree Root Management by Statewide and Australian Standard [AS4343-AS4373](#) – 2007: Pruning of Amenity Trees.*

### 3.4 Tree Planting

Replacement of trees is an essential component of the management of Council's tree assets.

The planting of trees on nature strips is an activity which is generally well received by residents and one for which Council receives much praise and very little criticism.



Management issues associated with street tree planting are prioritising of planting sites, planting locations, species selection and post planting maintenance.

### **3.4.1 Tree Planting – General**

Griffith encourages community ownership and pride in public spaces and promotes tree planting as a means of achieving this aim.

To ensure a high level of consistency in tree quality and to assist with tree management:

- (a) Consistent street tree themes are implemented to prioritise community based street tree plans.
- (b) Rationalise inappropriate plantings – remove trees and shrubs that are adhoc or contribute to a perception of an unsafe place.
- (c) All tree planting undertaken on public managed land throughout the City are to comply with the Council requirements contained in this document and other relevant documents (refer to Best Practice Manual - 'Trees and Tree Root Management' by Statewide).
- (d) Tree planting proposed for developments and new subdivisions are to generally comply with the City of Griffith recommended species list and the City of Griffith tree retention, planting and establishment specifications (refer to Best Practice Manual – 'Trees and Tree Root Management' by Statewide).
- (e) Where appropriate, Council will provide advice to community members wishing to plant trees on private land to complement the landscape character of the City.

### **3.4.2 Tree Planting by Property Owners and Residents on Council Land**

- (a) Residents must first seek and obtain permission from Council before planting trees and shrubs within the nature strip, other sites within the road reserve, within a Council managed park or any other public open space.
- (b) Residents can request Council to undertake tree planting within their street or road reserve. Council officers will advise the appropriateness and priority for tree planting and designate suitable tree species based on any relevant site master plan or existing street tree theme.
- (c) Council may be obliged to remove unauthorised plantings in nature strips or other sites within the road reserve, within a Council managed park or any other public open space.



- (d) No compensation will be available to persons for the removal of trees or shrubs planted on Council land without consent.
- (e) Where unauthorised vegetation is required to be removed, Council will generally provide notification to allow residents to remove the vegetation themselves. If a request to remove vegetation is not actioned within four weeks, Council staff or contractors will remove the planted material without further notification.

### 3.5 Planting Location

Selection of an appropriate planting site is a crucial factor in determining the long term viability and cost effectiveness of a street tree. A poorly positioned tree has the potential to diminish the visual appeal of a streetscape, cause structural damage, become hazardous or require excessive spending on maintenance and pruning.

Planting sites should be chosen to comply with existing landscape character of the street and the preferences of adjacent residents, while allowing for the functional limitations imposed by the street environment.

### 3.6 Species Selection

Street Tree Species selection shall take into account and be based on the following:

- Existing streetscape character.
- Environmental conditions.
- Growing space and conditions.
- Traffic conditions.
- Scale of the street.
- Existing themes.
- Proximity of underground services.

#### 3.6.1 Utilities and Services

Street Trees shall not be planted:

- Within 1 metre of a storm water drain pipe
- Within 1 metre of a sewer
- Within 1 metre of a residential water supply main including a water service or future connection to water mains.
- ~~Within 2 metres of a fire hydrant or drainage pit.~~
- Within 1 metre of a Utility Provider's inspection pit.
- Within 1 metre of underground electricity cables.
- Within 1 metre of a gas main
- ~~Within 2 metres of a fire hydrant or drainage pit.~~
- Within 3 metres of an electricity pole (except for species which at maturity, have a canopy spread of less than 4 metres and a potential height of no more than 4 metres).



• ~~Gas Mains within 1m.~~

### **3.7 Traffic Safety**

- (a) Trees shall not be planted within 10 metres of an intersection or pedestrian crossing.
- (b) Shrubs over 600mm in height shall not be planted within 10 metres of an intersection or pedestrian crossing.
- (c) Only trees with a clean trunk to 2 metres shall be planted at least 10 metres from an intersection or pedestrian crossing.
- (d) Only trees with a clean trunk to 2 metres or shrubs lower than 600 mm shall be planted within 5 metres of a vehicle crossover.

### **3.8 Planting in Parks**

Tree planting in parks shall be in accordance with park management plans. Where no management plan exists and there is community pressure for tree planting in a particular park, the park shall be assessed by the Parks and Gardens Manager and prioritised according to:

- Existing tree cover
- Level of community interest
- Level of park usage

Where planting is deemed to be warranted and no management plan exists, species selection shall be made by Parks and Gardens Manager based on:

- Existing landscape character
- Environmental conditions
- Submissions by residents
- Effect on local fauna Fire Safety

### **3.9 Trees Planted by Residents**

Planting of trees by residents should only be undertaken with the cooperation of Council officers as part of a community planting scheme.

Unauthorised planting of street trees by residents shall be discouraged but recently planted trees shall be allowed to remain provided they are:

- Of a suitable species which is compatible with the surrounding streetscape,
- Good quality specimens.
- In a suitable location.
- Planted to Council standards.
- Species non-threatening to underground services.





Where a tree does not meet these conditions, the Council may remove the tree or arrange for its appropriate pruning in accordance with Clause 3.4.1(c).

### 3.10 Tree Pruning Goals

Council trees shall be pruned to:

- Maintain public safety through the removal of structurally unsound limbs.
- Maintain tree health through the removal of dead or diseased material.
- Maintain prescribed clearances from services and traffic thoroughfares.
- Maintain tree form through the removal of misshapen limbs.
- Minimise future work requirements through the removal of potential problems at an early stage.

### 3.11 Standard

Tree pruning shall be in accordance with Australian Standard *AS4373 - 2007: Pruning of Amenity Trees* for Tree Pruning

#### 3.11.1 Tree Pruning

Griffith City Council will maintain appropriate tree management standards. Any operation that is known to be detrimental to long-term tree health would not be appropriate.

- (a) All pruning undertaken on trees within the Griffith Local Government Area will comply with [AS4343-AS4373 - 2007: Pruning of Amenity Trees](#). This Standard describes methods for pruning of trees and encourages correct and uniformed practices. It is for use on amenity trees and includes formative pruning, hazard reduction, selective pruning and thinning.
- (b) Council will maintain tree clearances in accordance with current and relevant State Government legislation and relevant standards.
- (c) Council will prune under and around electrical services, with overhead pruning to be carried out by the Utility Provider or their agent. Council will assist with clearing.
- (d) If a resident requires the pruning of a Council tree, residents or property owners are advised to request the pruning service be carried out by the Council.
- (e) Residents have the legal right to prune overhanging foliage and branches from a tree, whether public or private that overhangs their property line. However residents must endeavour to undertake any pruning of overhanging trees in accordance with AS 4373-~~1996~~[2007](#): Pruning of Amenity Trees. Council will request residents to notify Council prior to works being undertaken.



- (f) No resident is entitled to remove branches or foliage outside their property line on public land.
- (f) Should residents or property owner damage a Council Street or park tree, make a tree structurally unsound or compromise the aesthetics of the tree through inappropriate pruning, Council will seek reimbursement of the damage for lost amenity and value of that tree.

### 3.12 Pruning of Council Trees by Residents

Pruning of Council owned trees by anyone other than Council staff or contractors engaged by Council shall not be permitted.

### 3.13 Clearances

Trees shall be pruned to maintain the following clearances:

**Powerlines:** As per the Utility Provider's Guidelines ([see Appendix A](#)).

**Footpaths:** 2.5 m to lowest foliage or limb.

**Driveways:** 3.0 m to lowest foliage or limb.

**Roadways:** 3.5 m at kerb, 4.5 m over road to lowest structural limb.

**Street Names:** to be visible from 50 m in either direction.

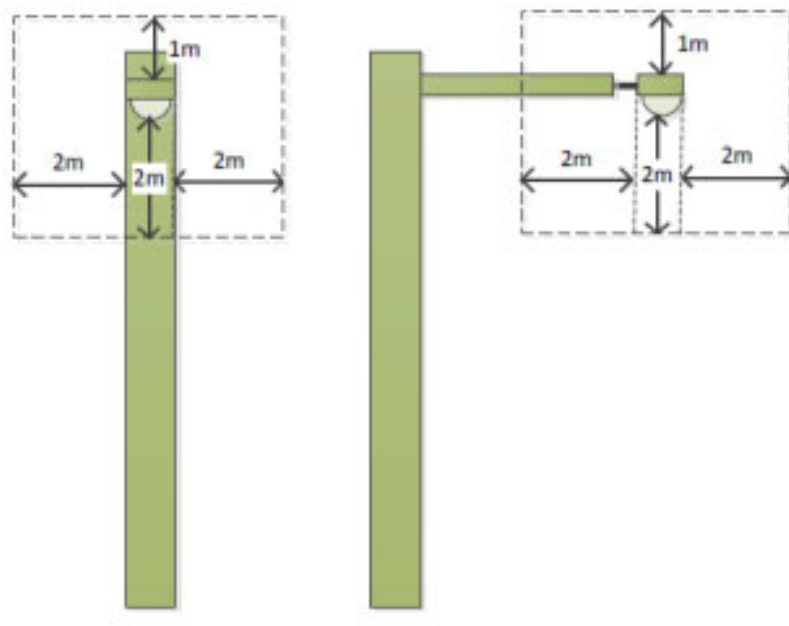
**Traffic Sight Lines:** vehicles approaching an intersection must be visible to pedestrians and other vehicles from the following distances:

#### Speed Limit (kph) Distance (m)

|     |     |
|-----|-----|
| 40  | 40  |
| 60  | 60  |
| 80  | 80  |
| 120 | 120 |

**Road Signs:** must be visible from the distance outlined above.

**Street Lights:** must be able to radiate clearly to ground level at 45 degrees. Vegetation trimming clearances for street lights shall be in accordance with the requirement specified below.



#### Essential Energy Streetlighting Clearances

Maintenance of Vegetation surrounding streetlights is the responsibility of the streetlight owner. Where a streetlight is supplied electricity by an overhead cable, Essential Energy will ensure Vegetation is pruned at least 2m to the sides and underneath, and 1m above, the lantern. Reference – Essential Energy Vegetation Management Plan CEOP8008

### **3.14 Tree Removals - General**

Griffith City Council will maintain healthy and aesthetically pleasing landscape by removing dead, poor performing, hazardous and inappropriate trees.

- (a) Council will only authorise the removal of trees when one or more of the Tree Removal Criteria in the *Best Practice Manual 'Trees and Tree Root Management' by Statewide* are met, [see section 3.3](#). ~~This may include but is not restricted to dead or dying trees,~~



~~trees that demonstrate an extreme public nuisance, trees included in the street tree rejuvenation programs and trees that pose a hazard to public safety.~~

- (b) ~~Residents will request~~ Requests for the removal of a tree within public land ~~by will be considered submitting when~~ a request for removal ~~is submitted to the~~ Council's Parks and Gardens Department. Council ~~will may~~ authorise resident and property owner requests for tree removal when one or more of the criteria set out in the "Tree Removal Criteria" in the *Best Practice Manual 'Trees and Tree Root Management'* by *Statewide* are met.
- (c) As appropriate to the scale of the works, Council may inform and consult with residents and affected persons on street tree removal decisions prior to the works being undertaken in a road reserve. In circumstances where Council decides to inform ~~friends of groups~~, the community **and** residents immediately adjoining or adjacent to the site ("visually" affected by the tree's removal) shall be given fourteen (14) days written notice of the proposed action.
- (d) Residents may make written submissions objecting to the decision to remove a tree, which will be considered before any works occur unless the tree is deemed to be hazardous.
- (e) ~~Compensation will be payable to Council for the economic value of a tree when a resident or developer is granted approval for If a resident or developer requests the removal of street trees on Council's road reserves and streets. to allow development then the~~ The following Table will guide the fee ~~may be~~ payable to Council if the removal is approved within the policy guidelines ~~or by resolution of Council.~~
- \$7000 for large established tree over six metres
  - \$5000 for trees between four and six metre and
  - \$3000 for trees under four metres.

### 3.14.1 Tree Removals in Parklands and Other Council Managed Land

- (a) As appropriate to the scale of the works, Council may inform and consult with residents and affected persons on the tree removal decisions prior to the works being undertaken in parklands and other Council managed land. In circumstances where Council does inform the community, residents immediately adjoining or adjacent to the site ("visually" affected by the tree's removal), Park Committees and Friends of Groups are to be given fourteen (14) days written notice of the proposed action.

### 3.14.2 Tree Removal – Dead or Dangerous

- (a) Where a street tree or tree in parkland or other Council managed land is determined by Council or an approved contractor to be dead or diseased Council is not obliged to inform affected residents. The rationale for this is that the tree may be dangerous and therefore pose a hazard to public safety.

### 3.14.3 Tree Removal Associated with Infrastructure Improvements by Council or Public Authority



There will be instances where utilities, Council and other public authorities require the removal of trees to facilitate the construction of new infrastructure or the maintenance of existing infrastructure.

- (a) When alternatives to tree removal cannot be established and the infrastructure works require the removal of the trees or the works will have detrimental impact on the health and structure of the trees the affected residents may be notified of the proposed tree removal.

### 3.15 Significant Trees

Significant trees within Griffith City Council will be identified by listing in [a Council's tree register](#) and appropriately managed. Once identified, protection for individual trees or groups of trees within the local government area will be provided as appropriate. Significant trees may include but not be limited to those trees that may be of environmental, historical or cultural, or botanical significance to the City of Griffith.

#### 3.15.1 Significant Trees

Trees which are considered significant shall not be removed unless;

- They are dead or dying;
- They pose a hazard which cannot be alleviated through means other than removal;
- They are causing structural damage which cannot be alleviated through means other than removal.

#### AND

A thorough consultation process has taken place which shall include:

- Notification in writing to affected residents, community groups and landowners;
- Report to Council;
- A press release to local newspapers;
- An appropriate period for lodgement of objections.

Where the Parks and Gardens Manager has recommended that a tree be removed but has received objections from concerned parties, he/she shall attempt to allay the concerns of the objector or pursue alternatives to removal. If removal remains the preferred option but the objection remains, the matter shall be referred to Council for consideration.

## 4 Definitions

~~None~~ Street Tree – A tree planted within the road corridor



## 5 Exceptions

None

## 6 Legislation

[NoneState Environmental Planning Policy \(Biodiversity and Conservation\) 2021](#)  
[State Environmental Planning Policy \(Vegetation in Non-Rural Areas\) 2017](#)

## 7 Related Documents

Tree Preservation Order Policy – PG-CP-401  
[Statewide Best Practice Manual “Trees and Tree Roots”](#)

## 8 Directorate

Infrastructure & Operations

## APPENDIX A – Essential Energy Trees and Powerlines

# Trees and powerlines



Improving the way we manage vegetation near powerlines to improve how our communities look.

## Why does Essential Energy need to manage trees?

Trees growing into or falling onto powerlines pose a significant safety and power supply risk to our community.

Essential Energy and landowners have shared responsibilities under the *NSW Electricity Supply Act 1995* for preventing trees from impacting electricity network operation.

## How are trees trimmed?

Most trees near our powerlines network are trimmed using arborist techniques.

## Why does Essential Energy require some trees to be removed?

Trees are only removed where:

- > It is necessary to protect the power lines or safety of persons or property near the power lines
- > Alternatives (such as undergrounding the powerline) are known to not be feasible (including economically feasible)
- > Acting in accordance with our Vegetation Management Plan.

## Who will remove the tree?

Where a tree must be removed, Essential Energy employs qualified vegetation management specialists to consult with the tree owner to explain why and how the tree removal must occur.

Tree removal must be undertaken in a safe manner and sometimes this requires powerline de-energisation or road traffic control.

## Examples of trees Essential Energy may seek to remove



Poor tree health posing safety risk.



Fast branch regrowth exceeding trimming frequency.



Tree physically unable to live outside of clearance space.



Does not respond to directional pruning techniques.




Aesthetics of the tree after pruning are unacceptable such that it would be more appropriate to fully remove.



## APPENDIX A – Essential Energy Trees and Powerlines

# Trees and powerlines



### How often are trees near powerlines inspected?

Inspection cycle times are dependant upon factors such as rate of growth, possible fire risk, climate and type of vegetation.

### Will I be notified if work is required?

Essential Energy will consult with the landholder if vegetation is identified as encroaching upon or has the potential to encroach upon minimum safe vegetation clearances.


Notification of intended vegetation works may include:

- > An initial site inspection to scope required works
- > Discussions with the landholder, either verbal or by Notification letter, advising the scope of work
- > Notification letters provide details of work required and include contact details
- > Landholder notification is provided for works involving tree removal and consent is sought prior to work commencing.

### Managing street trees?

Essential Energy will work with Councils in a cooperative manner to ensure effective vegetation management in the best interests of the community as a whole.

Essential Energy will consult with councils where specific street trees are identified for removal.



Scan QR code to learn more.  
More information on how and why Essential Energy manages vegetation near powerlines can also be found at [essentialenergy.com.au/trees](https://essentialenergy.com.au/trees)

### Who should I speak to if I have further questions?

For vegetation enquiries call **13 23 91**  
For supply interruptions call **13 20 80**

If you see trees or tall growing vegetation touching or overhanging powerlines, please call Essential Energy on **13 23 91** so we can investigate.

If you see a tree in contact with powerlines following hazardous weather or any other incident, call us immediately and ensure all onlookers remain at least **8 metres clear**.

Comments:



|                 |  |
|-----------------|--|
| <b>CLAUSE</b>   | <b>CL05</b>  |
| <b>TITLE</b>    | <b>The Griffith Pedestrian and Bicycle Strategy 2021</b> |
| <b>FROM</b>     | <b>Phil King, Director Infrastructure and Operations</b> |
| <b>TRIM REF</b> | <b>25/69582</b>  |

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### **SUMMARY**

The Griffith Pedestrian and Bicycle Strategy 2021 is the overall guiding document for new paths and cycleways for our city. This guides the priority listing of projects, and ensures that the path network is expanded in a strategic manner. This hopes to remove gaps and focus new paths on the areas that have the highest priority.

### **RECOMMENDATION**

**The Committee receive and note the report.**

### **REPORT**

The Griffith Pedestrian and Bicycle Strategy is usually reviewed every two to three years and is designed to be adapted to ensure that population centres are catered for and new opportunities are recognised as our city changes and grows.

There are many paths in the past which had gaps creating an inconsistent network. By 2020 nearly all paths had been linked together and the focus over the last five years was to fill in the network and create better opportunities for active transport to be a legitimate choice of transport for all users.

It should be noted that this strategy also guides new developments and is the reference point for developers to provide paths linking their developments to the existing network. This type of transport link is becoming more acceptable.

Generally speaking, pedestrians and cyclists are the most vulnerable users of our transportation network and enhanced facilities are focused firstly on safety and then connectiveness.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 6.2 Maintain and develop an effective transport network (airport, public roads, pathways, pedestrian access and transport corridors) for Griffith and villages.

### **ATTACHMENTS**

- (a) Griffith Pedestrian and Bicycle Strategy 2021 (under separate cover)

**CLAUSE**      **CL06**

**TITLE**            **Review of Local Policies - Driveways – Maintenance & Width**

**FROM**            **Phil King, Director Infrastructure and Operations**

**TRIM REF**      **25/69591**

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### **SUMMARY**

The Sustainable Development directorate's local policy (CS-CP-402) Driveways – Maintenance & Width Policy has been provided to the Committee for their consideration and review.

### **RECOMMENDATION**

**The (CS-CP-402) Driveways – Maintenance & Width Policy be endorsed by the Committee.**

### **REPORT**

Council has a number of local policies (policies which relate to orders and approvals), these policies provide the framework from within which Council staff work and make decisions.

Section 165(4) of the Local Government Act 1993 states that “local policies will be automatically revoked at the expiration of 12 months after the declaration of the poll for the election of a new Council.” Local policies will be automatically revoked on 23 December 2022. It is therefore timely to review Council's local policies, place them on exhibition for public comment and adopt them to ensure their currency.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of risk management, strategic planning, policies, procedures and service standards to enhance accountability resilience and informed decision making.

### **ATTACHMENTS**

(a) Driveways – Maintenance & Width Policy [📄](#)

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## Driveways – Maintenance & Width

CS-CP-402

(LOCAL POLICY)

### 1 Policy History

| Revision No. | Council Meeting Date | Minute No. | Adoption Date      |
|--------------|----------------------|------------|--------------------|
| 1            | Before 24 Apr 1990   | 0          | Before 24 Apr 1990 |
| 2            | 14 Jan 2003          | 25         | 14 Jan 2003        |
| 3            | 11 May 2010          | 0142       | 11 May 2010        |
| 4            | 13 Aug 2013          | 0255       | 13 Aug 2013        |
| 5            | 22 Aug 2017          | 17/205     | 22 Aug 2017        |
| 6            | 23 Aug 2022          | 22/209     | 23 Aug 2022        |

### 2 Policy Objective

- To delineate responsibility for the maintenance of driveways and access routes to properties.
- To enhance the appearance in residential areas by limiting the width of residential driveways.

### 3 Policy Statement

- 3.1 Council shall not maintain driveways between the property boundaries and the road shoulder or kerb.
- 3.2 Council shall not maintain laybacks, unless it is impeding on drainage.
- 3.3 Vehicular driveways to residences shall be limited to a maximum width of 7.5 metres.
- 3.4 The driveways shall be to standard specifications as per Griffith City Council's Engineering Guidelines.

### 4 Definitions

None

### 5 Exceptions

None

### 6 Legislation

None

### 7 Related Documents

Roads – Culverts – Provision and Maintenance (WO-CP-601)



## 8 Directorate

Sustainable Development

**CLAUSE**      **CL07**

**TITLE**        **Committee Member Request - See it, Report it**

**FROM**        **Phil King, Director Infrastructure and Operations**

**TRIM REF**    **25/67516**

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### **SUMMARY**

Please see attachment received from Committee member Stephen Parker on 10 June 2025.

### **RECOMMENDATION**

**That the information be received.**

**Staff comment:** Council is currently in the process of identifying a comprehensive compatible Customer Relationship Management System (CRMS) built specifically to effectively manage end-to-end customer request workflows in the local government context, and is compatible with Council's current Enterprise Resource Management (ERM), Assets Management and GIS systems for procurement. The current CRMS system does not do this.

### **ATTACHMENTS**

(a) Email - Stephen Parker - 10 June 2025 [↓](#)

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**Antoinette Galluzzo**

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**From:** Stephen Parker [REDACTED]  
**Sent:** Tuesday, 10 June 2025 8:30 AM  
**To:** Antoinette Galluzzo  
**Cc:** Cr Shari Blumer; Cr Doug Curran; Shireen Donaldson; Joe Rizzo; Phil King  
**Subject:** Agenda item - roads, parks, pathways enhancement committee

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hi Antoinette, I had an agenda item I wanted to raise during our next meeting please which follows on from Phil's presentation on the "See it report it" program in our first meeting and follow up clarifications in our second meeting. This may not be directly related to our committee but I believe having a good reporting/consultation tool is critical to help identify and prioritise the work that is happening across all the committees. Think of it as part of our requirements gathering and consultation process.

I'll provide a brief explanation but this directly relates to my email on Thursday 15th May 6:53am to Phil & Shari which is attached.

I believe that the council should prioritise exploring how they could better collect, store and work with the valued input of their LGA, including feedback to their user base. This isn't a quick decision but it should be recognised that there are gaps in their current consultation process and improvement is needed. Some of the key steps are likely,

1. Establishment of a stakeholder group/working group including council staff and community members. Current system limitations and issues, is the current user experience satisfactory?
2. Quick wins - look at the current process and see what can be improved with minimal resources within the current platform. As an example, the current form is related to issues whereas improvements seem to always just go under other.

[Details of Issue Reported](#)

Issue category\* Please select a category

|   |  |
|---|--|
| <input type="radio"/> Animals/Adopt a pet | <input type="radio"/> Bins                       |
| <input type="radio"/> DA/Property enquiry | <input type="radio"/> Footpaths                  |
| <input type="radio"/> Graffiti            | <input type="radio"/> Long grass                 |
| <input type="radio"/> Rubbish dumping     | <input type="radio"/> Trees                      |
| <input type="radio"/> Roads               | <input type="radio"/> Rates                      |
| <input type="radio"/> Water billing       | <input type="radio"/> Water pressure             |
| <input type="radio"/> Water quality       | <input type="radio"/> Other <input type="text"/> |

Another example is the location fields, these could be improved, simplified and ideally add a coordinate field as not all reports have a street address.

3. Establish a technical group to work on things such as benchmarking, what are other councils/organisations using, how do they handle their backend data pipelines, what do they do with the data, do they give the initiator feedback throughout the process, example UI/UX designs? This will need some blue sky thinking but I am sure that we aren't the most complicated use case in the world and engaging with a consultant who has experience in this field might be a good outcome.

4. How does this data integrate with current Asset Management software, could a supervisor simply create a work order from a report so work can be assigned and tracked internally?

5. This is when a business case starts coming together to be presented to council for discussion.

There are some big questions in here for sure but if council is to truly engage with their constituents by actively promoting feedback then I believe this has to be addressed.

Regards

Stephen Parker



**CLAUSE**      **CL08**

**TITLE**            **Letter Regarding Pathway / Lighting in Noorla Street**

**FROM**            **Antoinette Galluzzo, Governance Officer**

**TRIM REF**      **25/67501**

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### **SUMMARY**

Please see attachment received from Committee member Will Mead on behalf of Griffith Soroptimist on 9 June 2025.

### **RECOMMENDATION**

**That the information be received.**

### **ATTACHMENTS**

- |     |   |    |
|-----|---|----|
| (a) | Letter To Council - Noorla Street Pathway & Lighting - Soroptimist - 6 October 2023 <a href="#">↓</a> | 45 |
| (b) | Letter To Council - Noorla Street Pathway & Lighting - Soroptimist - 9 June 2025 <a href="#">↓</a>    | 46 |





FEDERATION – SOUTH EAST ASIA PACIFIC

SOROPTIMIST INTERNATIONAL  
GRIFFITH INC.

PRESIDENT: Libby Trembath | SECRETARY: Gerry Rohan | TREASURER: Helen Brill PO BOX 95 GRIFFITH NSW 2680

6<sup>th</sup> October, 2023

The Manager

Griffith City Council

Benerembah Street, Griffith

Dear Brett

Members of Griffith Soroptimist wish to draw your attention to an area of Griffith which is in urgent need of attention.

Residents of Three Ways are 3km from the nearest supermarket. It is a similar distance to schools and medical facilities. Noorla Street goes from Kookora Street to Three Ways. Lighting along the length of Noorla Street does not give sufficient coverage for those on foot, or on bicycle, and is particularly dangerous at night.

Many of the residents in this area are older people or families with children. It is extremely difficult for those using walkers and wheelchairs, or families with prams, to go safely along Noorla Street.

There are no formed footpaths along Noorla Street. One side of the road is dirt and rocks with some long grass. On the other side, there are open drains intersecting with the walkway. The edges of the road surface are broken and uneven.

We draw your attention to Council Policy: Love the Lifestyle 4.4

**AIM: Provide and promote accessibility to services and facilities.**

“Guiding Griffith 2040” recorded these suggestions:

- More walking paths to Three Ways
- Better connectivity for active living – a footpath network
- Access for wheelchairs and scooters

Griffith Soroptimists urge council to ensure the residents of Noorla Street and Three Ways are provided with the accessibility needed to enable them to Love the Lifestyle promised for the Griffith community.

Signed



President SI Griffith

SOROPTIMISTS INSPIRE ACTION AND CREATE OPPORTUNITIES TO TRANSFORM THE LIVES  
OF WOMEN AND GIRLS THROUGH A GLOBAL NETWORK OF MEMBERS AND  
INTERNATIONAL PARTNERSHIPS



Soroptimist International Griffith Inc

South East Asia Pacific

a global voice for women

PRESIDENT: Pat Cox | SECRETARY: Will Mead | TREASURER: Kym Stein  
PO BOX 95 GRIFFITH NSW 2680 | [sigriffith@siseap.org](mailto:sigriffith@siseap.org)

Councillor Shari Blumer

CHAIR: GRIFFITH CITY COUNCIL ROADS, PARKS AND PATHWAYS ENHANCEMENT COMMITTEE

9 June 2025

Dear Councillor Blumer

**RE: THE NEED FOR A PATHWAY WITH LIGHTING ALONG NOORLA STREET TO THREE WAYS**

Soroptimist International Griffith has been involved in many local projects over the years which focus on women and girls. We were very much involved in the Her Ways Project in 2023-24. This project focussed on enhancing the safety of women and girls as they moved around the city from the CBD through to Coolah Street and streets further to the south.

We have brought another pedestrian route which badly needs a pathway to and from the CBD to the attention of Council over the past couple of years (which included representations made at the COG Meeting in February 2023, at least one Council Café and a letter to the General Manager on 8 October 2023 (Attached)).

This pedestrian route is Noorla Street, which runs from Benerembah Street to the Three Ways.

The streets that run off Noorla Street are quite densely populated with a lot of young people and young families living in the area. Many of these people have to walk into town. There is no footpath and the roadway is not well lit. Bikes or those with prams have to use the roadway and this is dangerous.

We are aware that this route was considered for the Her Ways Project for the above reasons but that it was too far from the transport hub in the CBD to be eligible.

We ask that through the Roads, Parks and Pathways Enhancement Committee this pedestrian route to the CBD be made a priority for the building of a pathway with good lighting. This would keep pedestrians safely off the road and make people, especially women, feel safer if they are walking along Noorla Street at night.

It is noted that a 2.5 m shared pathway between Goondooloo Street and Kennedy Street\*\* along the northern side of Noorla Street is listed at Number 6 on the Priority Table in the Pedestrian and Bicycle Strategy. One of our representatives on your committee has let us know that the Pedestrian and Bicycle Strategy is being reviewed at your June meeting so it is timely that another request in relation to a path being constructed along Noorla St be made now. This pathway addresses all the goals in the Council's present Strategy in relation to accessibility, safety and promoting walking and cycling.

\*\* Should this shared pathway be built, we are not sure what route pedestrians are expected to use from Goondooloo St to the CBD.

Yours sincerely

*Jennifer van den Hoek*

Co-Convenor Soroptimist International Griffith Program Committee

Att: Soroptimist International letter to Griffith City Council 8 October 2023

|                 |   |
|-----------------|---|
| <b>CLAUSE</b>   | <b>CL09</b>   |
| <b>TITLE</b>    | <b>Notice of Motion - Upgrade to Original Bagtown's First Blacksmith Store Site - 12 March 2024</b> |
| <b>FROM</b>     | <b>Antoinette Galluzzo, Governance Officer</b>  |
| <b>TRIM REF</b> | <b>25/52582</b>   |

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### **SUMMARY**

**RESOLVED** on the motion of Councillors Dino Zappacosta and Simon Croce that Council upgrade the original Bagtown's first Blacksmith Store site at the Intersection of Old Wilbriggie (sic) Road and Research Station Road.

### **RECOMMENDATION**

**The Committee note the report.**

### **REPORT**

Council currently has a budget nomination of \$20,000 to improve the original Bagtown first blacksmith store site. The proposed designs have been presented to a Councillor workshop and at that time it was suggested that consultation with the Roads, Parks & Pathways Enhancement Committee take place. It should be noted that there are concerns about how the site might be accessed by motorists passing by. Being located at an intersection there is limited parking available and access to the site is not suitable from Old Willbriggie Road. Staff have proposed that closely spaced guideposts would provide delineation on the edge of the carriageway divert access from Research Station Road.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 7.3 Protect our heritage buildings and precincts.

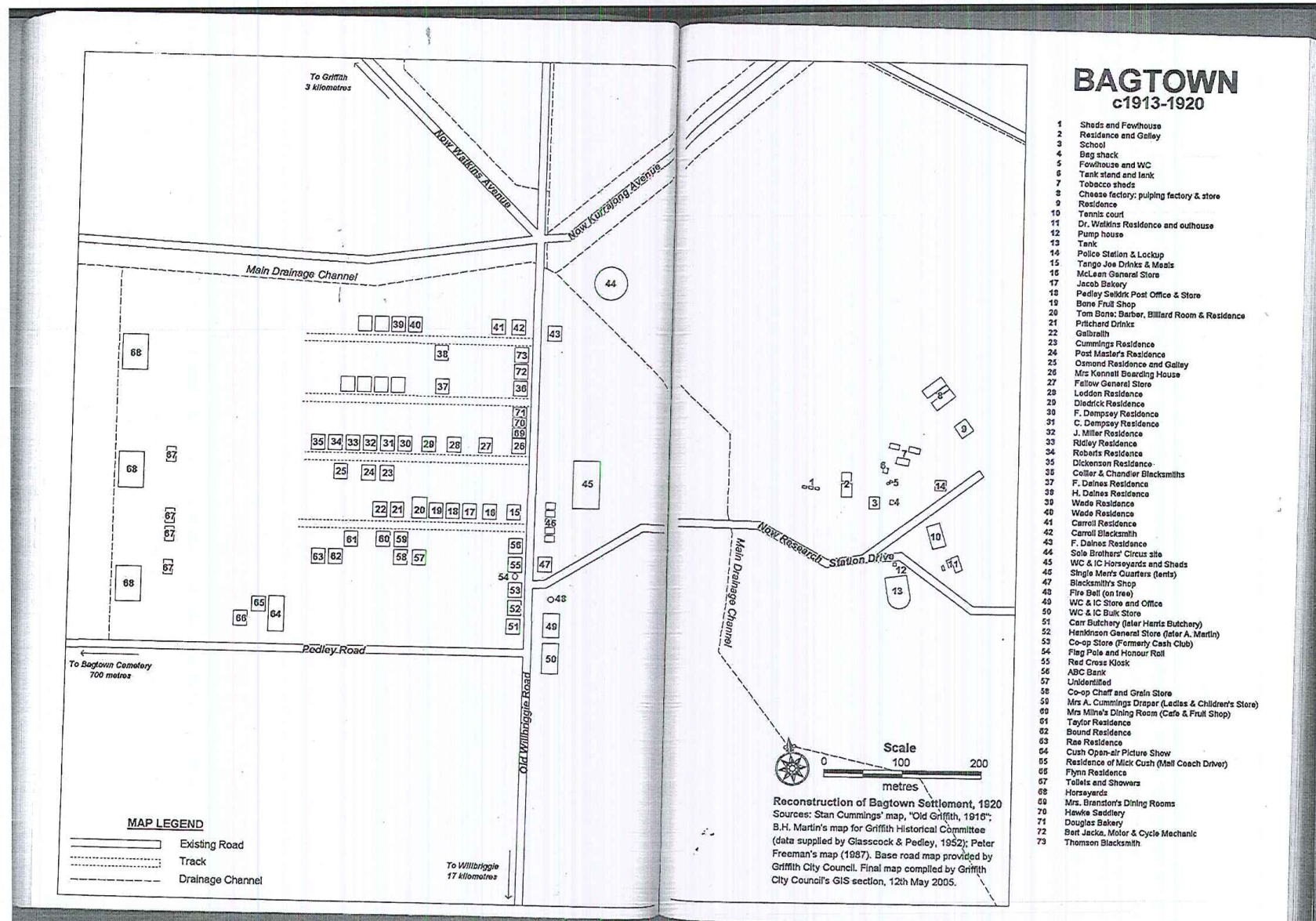
### **ATTACHMENTS**

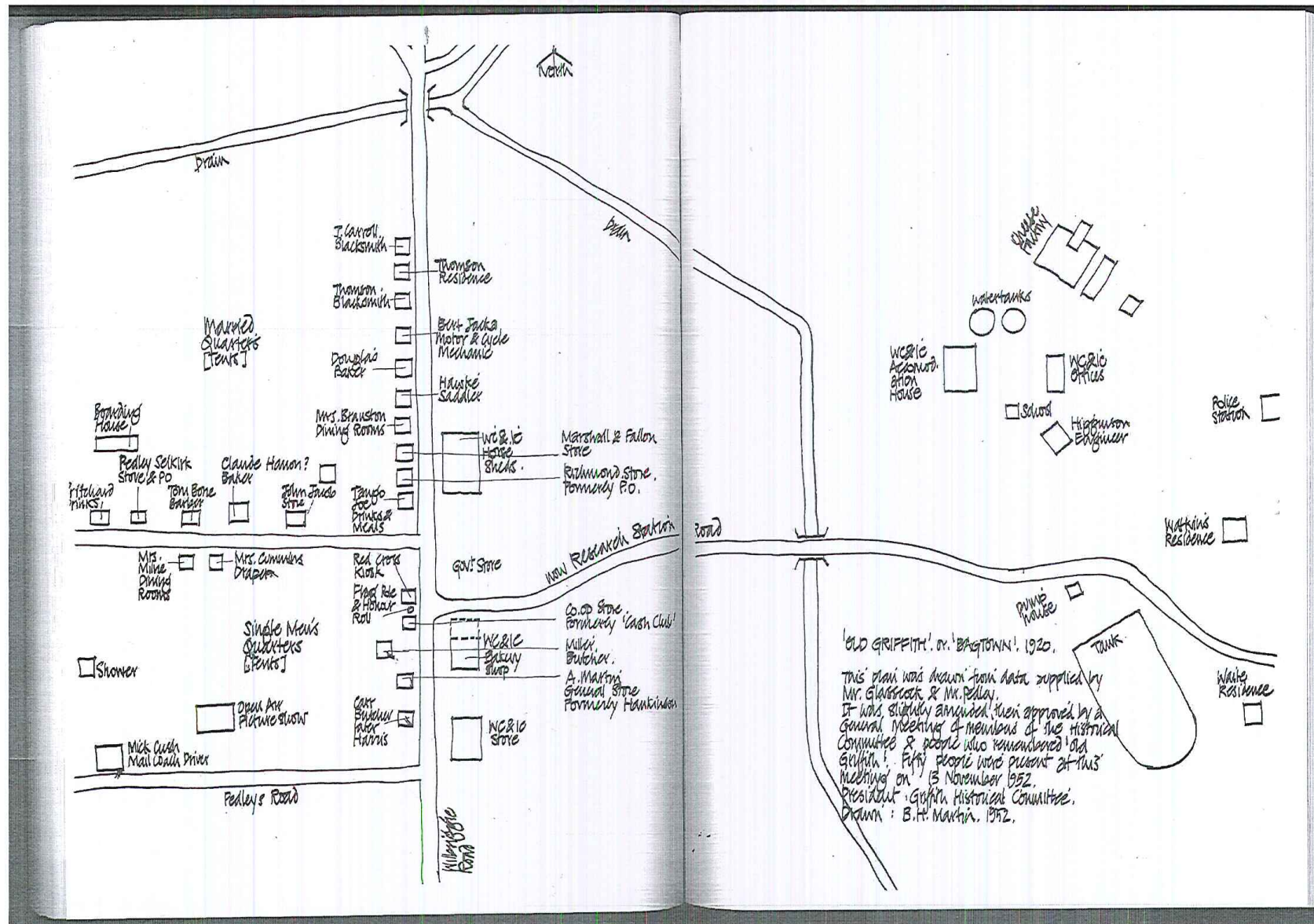
- |     |  |    |
|-----|--|----|
| (a) | Staff Email Fire Bell Tree Site - 2018 <a href="#">📄</a> | 48 |
| (b) | Staff Email Maps - 2018 <a href="#">📄</a>                | 49 |













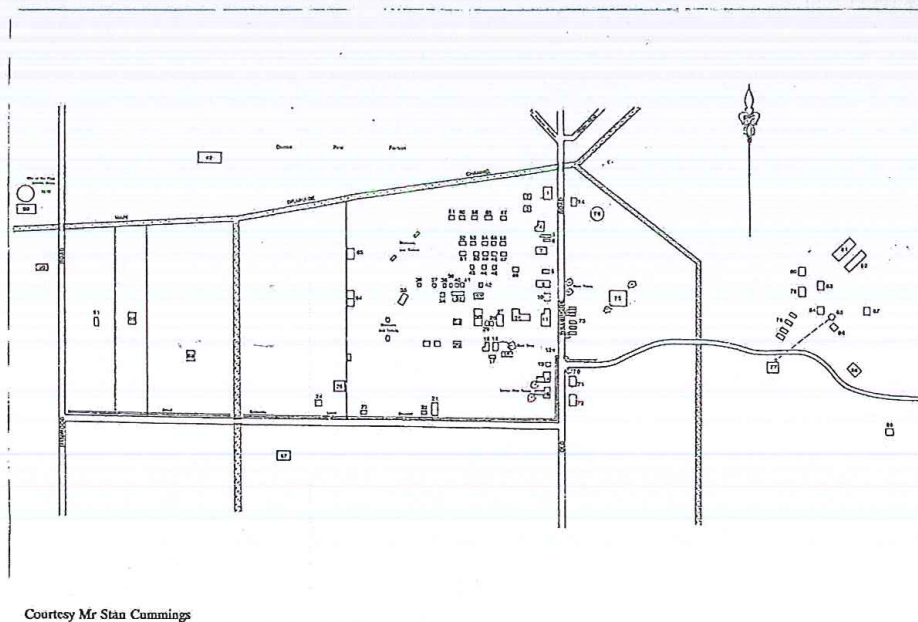
# 'OLD GRIFFITH' 1916

16

- |   |  |   |
|---|--|---|
| 1 Carroll's Blacksmith Shop   | 24 Moses Gollan's Residence                  | 55 Paddy Burns (WC & IC Foreman)                            |
| 2 Carroll's Residence   | 25 M. Cush's Stables & Coach Shed            | 59 Mick Wade's Residence (WC & IC Worker)                   |
| 3 Thomson's Residence   | 26 McLean's Store                            | 60 Bill Wade's Residence (WC & IC Worker)                   |
| 4 Thomson's Blacksmith (taken over by J Collier in 1917)  | 27 Claudia Hanna's Bakery                    | 62 Slaughter Yards  |
| 5 Bert Jacka's Bike Shop  | 28 Post Office                               | 63 Horse Yards for Camp Residents                           |
| 6 Dave Arblaster Mechanic & Car Hire  | 29 Jacob's Store                             | 64 Horse Yards for Camp Residents                           |
| 7 Mrs Kennett's Boarding House  | 30 J Bone Billiard Room & Hairdresser        | 66 Cemetery   |
| 8 J Miller's Barber Shop  | 31 Galbraith's Residence                     | 67 Pedley's Dam (The Swimming Hole)                         |
| 9 Fallon's General Store (burnt down 1917)  | 32 Bone's Residence                          | 68 Pedley's Residence                                       |
| 10 Site of First Post Office  | 33 B Cumming's Residence                     | 69 First Griffith Show & Tots Site                          |
| 11 Tango Joe's (Cordial Works, Residence & Shop)  | 34 Postmaster's Residence                    | 70 Fire Bell on Gum Tree                                    |
| 12 Flag Pole & Honour Roll (Honour Roll destroyed in Fire at Memorial Hall, Banna Ave, Griffith 1930's) | 35 Osmund's Saddler & Residence              | 71 WC & IC Store & Office                                   |
| 13 A.B.C. Bank (Mr Furness Manager)   | 36 B Dickenson Residence (Water Bailiff)     | 72 WC & IC Bulk Store                                       |
| 14 Martin's General Store   | 37 Robert's Residence                        | 73 Tents for Single Workmen                                 |
| 15 Harris' Butchery & Residence (formerly Carr's)   | 38 Rae's Residence                           | 74 Horse Crush (for shoeing wild horses)                    |
| 16 Co-op Store (W Manser, Manager)  | 39 Dat Miller's Residence                    | 75 WC & IC Draught Horse Yards & Sheds                      |
| 17 Co-op Grain Store  | 40 J Miller's Residence                      | 76 Site used by Wirth Bros Circus                           |
| 18 Mrs A Cummings Ladies & Children's Draper (formerly Diedrie's)                                       | 41 Piesley's Residence (Baker for Hanna's)   | 77 Water Supply Dam & Steam Pump (Operated by Paddy Liston) |
| 19 Mrs Milne's Cake Shop & Residence  | 42 Mrs Diedrick's Residence                  | 78 Tents for WC & IC Officers                               |
| 20 Ted & 'Nurse' Taylor's Residence   | 43 F Savage's Residence (WC & IC Worker)     | 79 WC & IC Officer Accommodation House                      |
| 21 Picture Show   | 44 Bert Dempsey (WC & IC Worker)             | 80 Tent Hospital  |
| 22 Cush's Residence   | 45 Herb Dempsey's Residence (WC & IC Worker) | 81 Cheese Factory (Mr Jolly, Manager)                       |
| 23 Flynn's Residence  | 46 Jack Loddon's Residence (WC & IC worker)  | 82 Tomato Pulping Plant                                     |
|   | 47 A Jacka's Residence & Saddler             | 83 WC & IC Office, Engineers etc                            |
|   | 48 Pouncer Wade's Residence (WC & IC Worker) | 84 Tin Shed School  |
|   | 49 Daines' Residence                         | 85 Camp Water Supply Tank on high stand                     |
|   | 50 Shed & Auction Room                       | 86 WC & IC Engineer (Mr Higginson)                          |
|   | 51 McLaughlin's Residence                    | 87 Police Station & Lock Up (Sgt Ford - 1916)               |
|   |  | 88 Dr Watkin's Residence & Surgery                          |
|   |  | 89 WC & IC Engineer (Mr West)                               |
|   |  | 90 H O'Meara's Farm House                                   |
|   |  | 91 Keen's Farm House  |

Courtesy of Mr Stan Cummings

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Courtesy Mr Stan Cummings

**CLAUSE**      **CL10**

**TITLE**            **Notice of Motion - Naming of Roundabout - 10 Dec 2024**

**FROM**            **Antoinette Galluzzo, Governance Officer**

**TRIM REF**      **25/19246**

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### **SUMMARY**

At the Council Meeting held on 10 December 2024, the following was resolved:

**RESOLVED** on the motion of Councillors Jenny Ellis and Laurie Testoni that:

- (a) Council approve the naming of the roundabout at Kidman Way and Thorne Road as “Khalsa Chowk,” and the Sikh community covers all associated signage costs.
- (b) Council works to find another way to honour the Forlico family’s contributions in Griffith, respecting their wishes.
- (c) Refer to the Roads, Parks & Pathways Enhancement Committee for consideration to:
  - Develop a framework for naming proposals, ensuring alignment with community values, cultural significance, and existing local ties.
  - Explore ways to reflect Griffith’s multicultural diversity in public spaces, including roundabouts, entrances and other landmarks.

### **RECOMMENDATION**

**The Committee note the report.**

### **REPORT**

The Committee are referred to Council’s current naming policies and acknowledge **Roads and Open Spaces - Naming (IM-CP-201)**. This policy (attachment a) is aimed at ensuring a consistent and coordinated approach to the naming of new roads and open spaces in the Griffith Local Government Area (LGA). Currently this policy does not extend to the naming of roundabouts, structures.

Council also has the **Plaques Installed by Council (GOV-CP-306)** policy. This policy (attachment b) provides a framework for the installation of all plaques to be installed on Council property which includes, but is not limited to:

- in Council owned buildings and facilities,
- on Council owned buildings and facilities,
- on pavements, and
- in parks and gardens or furniture.

All plaques installed in or on Council property need to conform to this policy. Any existing plaque cannot be taken as a precedent for future approvals. This policy does not cover cemetery plaques, signage, display boards or public art.



These policies provide an example of what a framework looks like in Local Government and can be used as a benchmark for what a framework could look like for other naming proposals, ensuring alignment with community values, cultural significance, and existing local ties.

The Committee are requested to consider how Griffith's multicultural diversity is currently reflected in public spaces, including roundabouts, entrances and other landmarks and after a brief discussion, staff will bring a further report back to the next meeting of the Roads, Parks & Pathways Enhancement Committee.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

### **ATTACHMENTS**

- |     |   |    |
|-----|---|----|
| (a) | (IM-CP-201) Roads & Open Spaces - Naming - Public Policy - Economic & Organisational Development <a href="#">↓</a>  | 54 |
| (b) | (GOV-CP-306) Plaques Installed by Council - Public Policy - Economic & Organisational Development <a href="#">↓</a> | 60 |



## Roads and Open Spaces - Naming

IM-CP-201  
(PUBLIC POLICY)

### 1 Policy History

| Revision No. | Council Meeting Date | Minute No. | Adoption Date   |
|--------------|----------------------|------------|-----------------|
| 1            | Before 24/04/90      | -          | Before 24/04/90 |
| 2            | 14/01/03             | 25         | 14/01/03        |
| 3            | 08/03/05             | 74         | 08/03/05        |
| 4            | 11/05/10             | 0142       | 11/05/10        |
| Suspended    | 27/01/15             | 15/005     | -               |
| 5            | 27/03/18             | 18/107     | 4/05/18         |
| 6            | 28/11/23             | 23/275     | 2/01/24         |

### 2 Policy Objective

To ensure a consistent and coordinated approach to the naming of new roads and open spaces in the Griffith Local Government Area (LGA).

### 3 Road or Place Name Proposals

- a) Proposed names for roads and open spaces shall be selected from the Griffith City Council Road and Place Name Register. Existing names in this Register have been reviewed for suitability, but are still subject to evaluation in the [NSW Place and Road Naming Proposal System](#) (Proposal System) and subsequent approval for use by the GNB.

Proposals (including new proposals received by request via Council resolution or unsolicited proposal requests received by Council) to include a name in the Griffith City Council Road and Place Names Register shall be subject to GNB compliance guidelines and proposed via the [NSW Place and Road Naming Proposal System](#) to the GNB for approval. If approved by GNB, the request for entry into the Council Road and Public Place Name Register will be by Council resolution.

Proposals for road names for a new development in the LGA may be received from the Applicant during the Development Application process, noting that road naming needs to be done early in the development process. Name proposals may be the individual preference of the Applicant (up to one or one half of names required) or may be selected from existing entries in the Council's Road and Place Names Register (at least one half of names if more than one name required).

However chosen, all proposed names must meet any GNB compliance guidelines and attain pre-approval by the GNB using the [NSW Place and Road Naming Proposal System](#) prior to presentation to Council for public exhibition and adoption.

- b) Once pre-approval status (for roads only) for a name proposal is granted by the GNB, Information Management staff will submit to Council either i) the request for inclusion in Council's Road and Place Names Register or ii) to name new developments.



- c) Requests to either use a name from the Griffith City Council Road and Place Names Register, or use names proposed by an Applicant for a new development will require a resolution from Council to publically exhibit the request (normally 28 days on the Council website and Newsletters) and seek submissions prior to adopting the name. Submissions received are presented to Council for consideration.

## 4 Naming of Roads

The naming of roads in NSW is standardised to ensure that the process is transparent and easy to understand for regulatory bodies and members of the community. A consistent approach to road naming benefits emergency services, transport and goods and service delivery and provides opportunities for community consultation when determining road names. Road names not officially and correctly recorded can impede the delivery of emergency and other services to residents and businesses. With the centralisation of emergency service operational dispatch centres in NSW, uniqueness is the most essential quality when proposing a new road name. Duplication of similar and like sounding road names should be avoided as these names can cause confusion for operational dispatch and delay emergency response times.

Under the Roads Act 1993 (Part 10, Division 4, Section 162), Griffith City Council and Transport for NSW are the road naming authorities for the Griffith Local Government Area (LGA) and are responsible for the naming of roads. The Geographical Names Board (GNB), under the authority of the Surveyor-General, is a relevant party and must be notified of any new road names, among other parties. As such Council may exercise its power to name all public roads, subject to the Geographical Names Board NSW Addressing User Manual.

Road naming authorities must adhere to the procedure outlined in the NSW Road Regulation 2018 and policy outlined in the [NSW Address Policy and User Manual](#). With specific regard to Procedure 1; Council will publish notice of the proposal on the Council website and will accept online or written submissions in relation to the proposed name. Submissions received will be considered and presented to Council for final approval.

Proposals for names for roads in the Griffith Local Government Area (LGA) shall be selected only from Griffith City Council Road and Place Names Register following the proposal procedure (Section 3)

## 5 Naming of Open Spaces

- a) The Geographical Names Board (GNB) is the authority for geographical, suburban and boundary names in NSW and operates under the Geographical Names Act 1966. The GNB has the power to assign, alter or discontinue names of places and approve that a recorded name of a place shall be its geographical name. The GNB applies principles to ensure consistency of naming thereby reducing the potential for confusion.
- b) Uniqueness is the most essential quality to be sought in proposing a new place name. It is also essential that place names reflect community sentiment and are relevant to place. These principles facilitate reliable electronic searching essential for navigation



systems, service delivery and public safety. The purpose of place names is to primarily provide unambiguous direction and reference to geographical entities. Duplication of locality names is to be avoided.

- c) Names for open spaces in the Griffith Local Government Area (LGA) shall be selected only from Griffith City Council Road and Place Names Register following the proposal procedure (Section 3). The GNB Secretariat can provide preliminary feedback on the suitability of a place name.
- d) If a place name is proposed it must follow the following process:
  - GNB Secretariat review the proposal and prepare a report for the Board
  - The Board review the proposal at the next scheduled meeting (there are 5 per year)
  - The Board can either:
    - Approve the name to be advertised
    - Reject the name
    - Defer the decision
    - Approve the name to be advertised with modifications (modifications need to be agreed upon by Council)
  - If approved to be advertised, the GNB Secretariat will advertise in a local newspaper and receive submissions from the public for a period of one month
  - Following the public submission period council review and comment on any objections received. If no objections are received the name is assigned.
  - The Board will then reconsider the proposal and all objections and decide to either:
    - Approve the name (with or without modification) to be recommended to the Minister for Customer Service, who has the final say
    - Reject the name
    - Defer the decision.

## 6 Adoption of Names (Roads or Places)

- a) Regardless of the nature and origin of a road or place naming or renaming request, the naming of public roads and places shall only be approved by way of adoption of a resolution of Council following public consultation.
- b) For place names - It is a legislative requirement of the GNB to then advertise the proposals for public comment (Section 8 of the *Geographical Names Act*).

If no objections are received, the names are published in the NSW Government Gazette making them official geographical names.

If objections are received, council is asked to comment on the objection and if it wishes to proceed, the Board reconsiders council's request. If the Board agrees, a report is submitted to the Minister for final approval. If approved by the Minister, the names are published as above.

- c) Under Section 15 of the Geographical Names Act 1966 (Act), it states it is an offence to publish unofficial place names that have not been assigned under the Act in publications and maps.



- d) Under Section 7 of the Road Regulation 2018, it states that a roads authority may not proceed with a proposal to name or rename a road against an objection made by a relevant party (GNB).

## 7 Aboriginal Place Names

As stated in the GNB Place Naming Policy, Aboriginal place names are preferred for the name of any place that does not have an assigned geographical name.

Prior to submitting an Aboriginal name for consideration by the GNB, the proponent should consult the Local Aboriginal Land Council and Aboriginal communities on all matters concerning Aboriginal place names occurring in their area of current occupation and traditional association, in line with self-determination policies. This includes any proposals to assign new names, alter spellings of existing names or assign dual names.

### Dual Naming

Dual naming may be used for naming of a physical and environmental place of significance to the local Aboriginal Community when a non-Aboriginal geographical name already exists. It applies to geographical features such as a river, mountain, creek, caves etc however it does not apply to localities, roads or towns.

[https://www.gnb.nsw.gov.au/\\_\\_data/assets/pdf\\_file/0003/229494/Aboriginal\\_Place\\_Names.pdf](https://www.gnb.nsw.gov.au/__data/assets/pdf_file/0003/229494/Aboriginal_Place_Names.pdf)

## 8 Renaming of Roads or Places

Where a request is received to rename a road, consideration will only be given in exceptional circumstances and where doing so will comply with GNB Guidelines. Determination will be made on an individual basis and without precedent.

## 9 Definitions

The Geographical Names Board of NSW - Place Naming Policy (July 2019) maintains a Glossary of Designation Values

Public Place – Park, Reserve

Road – Road, Carpark, Pathway

Universal Naming Principles -

- a) Uniqueness is the most essential quality to be sought in proposing a new road or place name. A name will be regarded as a duplicate if it is the same or similar in spelling or sound to an existing name.
- b) Road and place names shall be written in standard Australian English or a recognised format of an Australian Aboriginal language local to the area of the geographical name.



- c) Road and place names shall be easy to pronounce, spell and write, and preferably not exceed three words (including any designated term) or 25 characters. An exception to this is in the use of Aboriginal names when it is accepted that a traditional name may at first appear to be complex but will, over time, become more familiar and accepted by the community.
- d) Commercial and business names shall not be used, particularly where the name can be construed to be promoting the business. However, business names no longer in use and which promote the heritage of an area are acceptable.
- e) Road or place names shall not be offensive, racist, derogatory, or demeaning (refer to NSW Anti-Discrimination legislation)
- f) Road or place names shall not include initials e.g. A F Wyatt Reserve.
- g) Road or place names shall not include the definite article (the) as the sole name element of a place name e.g. The Reserve is not acceptable.
- h) Naming often commemorates an event, person or place. The names of people who are still alive shall not be used because community attitudes and opinions can change over time. It is a requirement that a person is to have been deceased for at least 12 months before an application to commemoratively name a road or place name after them is deemed acceptable.
- i) Aboriginal names are encouraged and shall be in the local language, chosen in consultation with the Local Aboriginal Land Council (LALC) or Aboriginal Communities.

For a full list of road naming and suburb/locality naming principles please refer to the [NSW Address Policy and User Manual 2021](#).

For a full list of place naming principles please refer to the [GNB Place Naming Policy](#).

## 10 Legislation

### Roads

- a) Local Government has the statutory authority responsibility to as a road naming authority (RNA) under the Roads Act 1993 and Roads Regulations 2008 for naming and gazetting regional road and local roads.
- b) RNA must exhibit naming proposals and serve notice on persons and bodies as defined in Roads Regulations 2008 regarding road naming proposals
- c) The NSW Place and Road Naming Proposal System supports the application of road naming processes.
- d) The NSW Address Policy and User Manual 2021 outlines the GNB and NSW Spatial Services policy, principles, processes and procedures for addressing in NSW.

### Place Names, Suburbs and localities:

- a) GNB has statutory responsibility under the Geographical Names Act 1966 to assign names to geographical features and places and to determine suburb and locality boundaries in NSW.



## 11 Related Documents

19/20003 - GCC Road & Place Names Register - Current - Future - Private

17/33178 - Procedure - Online Road Naming Proposal Checklist - Information Management

NSW Address Policy and User Manual (May 2021)

Geographical Names Board of NSW - Place Naming Policy (July 2019)

Geographical Names Board of NSW - Guidelines for the determination of place names (September 2018)

Geographical Names Board of NSW - Naming a place (September 2018)

Geographical Names Board of NSW - Commemorative naming fact sheet (September 2018)

## 12 Directorate

Economic and Organisational Development



## Plaques Installed by Council GOV-CP-306 (PUBLIC POLICY)

### 1 Policy History

| Revision No. | Council Meeting Date | Minute No. | Adoption Date |
|--------------|----------------------|------------|---------------|
| 1            | 12/06/2007           | 0191       | 12/06/2007    |
| 2            | 11/05/2010           | 0142       | 11/05/2010    |
| 3            | 09/06/2015           | 15/161     | 09/06/2015    |
| 4            | 24/09/2019           | 19/302     | 25/10/2019    |
| 5            | 28/11/2023           | 23/275     | 02/01/2024    |

### 2 Policy Objective

The purpose of this policy is to provide a policy framework for the installation of all plaques to be installed on Council property which includes, but is not limited to:

- in Council owned buildings and facilities,
- on Council owned buildings and facilities,
- on pavements, and
- in parks and gardens or furniture.

All plaques installed in or on Council property need to conform to this policy. Any existing plaque cannot be taken as a precedent for future approvals.

This policy does not cover cemetery plaques, signage, display boards or public art.

### 3 Policy Statement

Plaques are important in celebrating the achievements of the Griffith Local Government Area and its community, as well as providing historical context for current and future generations and serving as memorials. Plaques installed on Council property fall into a number of categories:

#### 3.1 Plaques Installed by Council to commemorate an Opening or Other Event

- a) Plaques may be installed by Council to commemorate the opening of a new or refurbished facility or to celebrate an event which may be of historical significance now or in the future.

Requests for plaques in this category shall be made by the relevant staff member for approval by the General Manager following consultation with the Mayor. The cost of these plaques should normally be funded as part of the relevant project.





The final format and wording must be submitted for approval by the General Manager and Mayor and will normally include the following:

- Identification of Council facility or event
- Date (day, month, year) of opening
- Who opened it?
- City of Griffith logo
- Funding recognition (if applicable)
- Mayor
- Councillors (last name & first name in alphabetic order by last name)

This wording may vary at the discretion of the General Manager and Mayor, depending on the particular circumstances and placement of plaque where size may be limited.

The cost of plaques should normally be funded as part of the relevant project.

- b) Plaques may be installed by Council to name a piece of Council infrastructure not identified as a road or public place. Naming of Council infrastructure will be by way of Council resolution as per the Community Recognition Policy (GOV-CP-306).

### **3.2 Plaques Installed by Council or In Conjunction with Other Bodies to Provide Historical or Heritage Information**

Plaques may be installed on Council property by Council alone or in combination with other organisations in order to provide historical information about important historical sites that is not evident by being at these sites. It is important in considering such plaques to develop a coordinated approach to the identification of places, to create a consistent style, and to provide links to more information than can be provided on a plaque *in situ*.

Sites for plaques in this category should meet the following criteria:

- Be recognised for cultural, social or heritage significance to the City of Griffith over a period of time;
- Be a site for which a heritage marker would provide information not otherwise evident at the site;
- Not already be identified by another plaque or historical sign;
- Have sufficient historical information available;
- Be publicly accessible;
- Contribute to an even distribution of heritage marking across the city;



- Be consistent with Council's master-plan or strategic development framework for the site.
- Be designed, text-checked and installed as part of a Council coordinated interpretation project, using suitable standardised designs.
- An historical interpretive plaque will usually be fixed to a building if it interprets the history of that building. The plaque will be mounted in a footpath, or in the grounds of a public area, if it interprets an event or person associated with the site.

Requests for the installation of heritage plaques shall be submitted for approval to the Senior Management Team of Council before being submitted to Council for final approval. Input will also be requested from the individual historical groups and local residents as appropriate.

The cost of plaques installed by Council should normally be paid for by individual Departments and funded as part of the relevant project. Where external organisations make submissions for the installation of plaques, the cost of these plaques and their installation would normally be borne by the external organisation.

The final format and wording will be for approval by the General Manager and will normally include the following:

- Brief heading outlining historical event/place;
- A maximum of 50 words describing the historical significance of the site;
- Additional details about the site to be placed on the City of Griffith web site, such as a text of up to 500 words, photographs, maps, references to further sources of information;
- City of Griffith logo
- Logo of external organisation (where applicable).

### **3.3 Plaques Installed by Council as Memorials at the Request of Individuals**

At the request of members of the community, plaques may be installed in Council parks and gardens for personal commemoration where the requestor has paid for the relevant park furniture, plaque and the cost of installation.

Application for these plaques should be made in writing to the General Manager. The request should include information on the person to be commemorated and appropriate substantiation of the request. The request will be distributed to the relevant Committee or Working Group for consideration and then to Council for final endorsement.

Plaque requests accepted should meet the following criteria:

- Be consistent with Council's master plan or strategic development framework for the site;



- Be considered in the context of the number of existing plaques, memorials, public artworks, fountains and other objects in vicinity;
- Commemorate a person or group who has made a significant contribution to the Griffith community;
- Not commemorate a person, event, or occasion already identified by another plaque or marker.

Wording should be appropriate to the size of the plaque. Draft wording will be reviewed by Council prior to ordering and must be congruent with current Council values and philosophy.

Guidelines for wording include:

- Font selected must be clear and legible, written in English with uniform sizing appropriate to the size of the plaque
- For a seat, wording should would normally be about 20 words

Plaques to be considered for Pioneer Park Museum cannot exceed 38.0cm x 21.5cm in size and will be placed in the Ern Myott Memorial Garden.

Applicants may nominate a particular site for the placement of the plaque and/or memorial seat. However, final approval for the site will be granted by Council in the context of the above criteria.

### **3.4 Responsibility and Care**

Although care will be taken of the plaques during normal maintenance, Council is not responsible for any vandalism or damage to plaques.

Council does not guarantee to retain the plaque in perpetuity and would normally retain the plaque at its location for a period of not less than five years from the time of installation with the following exceptions:

- The area in which the plaque is located is being redeveloped.
- The structure or support on which the item is located is to be removed or permanently altered.
- The use of the area in which the memorial is placed changes significantly in character and the memorial is not deemed suitable for the site.

## **4 Definitions**

For the purposes of this policy and its related procedure, the following definition applies:



### **Plaque**

A flat tablet of metal which includes text and/or images which commemorate an event or a person and/or provide historical or other information relevant to its location. Such a tablet is attached to an object, building or pavement.

## **5 Exceptions**

None

## **6 Legislation**

None

## **7 Related Documents**

Community Recognition (GOV-CP-304)

## **8 Directorate**

Economic & Organisational Development

**TITLE** Outstanding Action Report

**TRIM REF** 25/63044

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**RECOMMENDATION**

The report be noted.

**ATTACHMENTS**

- |     |  |    |
|-----|--|----|
| (a) | Action Report - Roads, Parks & Pathways Enhancement Committee - 26 June 2025 <a href="#">↓</a> | 66 |
|-----|--|----|

| <b>Roads, Parks &amp; Pathways Enhancement Committee Action Report</b><br><b>26 June 2025</b> |   |  |                |   |
|---|---|--|----------------|---|
| <b>Date of Meeting</b>  | <b>Item</b>   | <b>Action/Recommendation</b>   | <b>Officer</b> | <b>Comment</b>  |
| 8 May 2025  | CL03 Item Raised by Committee Member                                  | <b>RECOMMENDED</b> on the motion of Councillor Jenny Ellis and Councillor Mark Dal Bon that Council staff and Roads, Parks and Pathways Enhancement Committee members, Anthony Kidman, Kevin Taylor and Councillor Shari Blumer, organise a meeting with the Prendergast family to discuss options for beautification of the Prendergast traffic island and come back to the Committee for discussion. | Phil King      | A meeting was held on <b>Date to be Advised</b>   |
| 8 May 2025  | CL04 Review of Playground Strategy                                    | <b>RECOMMENDED</b> on the motion of Councillor Mark Dal Bon and Amy Renouf that a stocktake of Council's current parks and associated infrastructure be undertaken, including a review and update of the data, metrics, and underlying assumptions that informed the existing strategy. The findings are to be reported back to the Committee prior to being presented to Council.                     | Phil King      | <b>26 June 2025 – On Going</b><br>Data has been collated and presented by report to the Committee at this meeting 26 June 2025.   |
| 8 May 2025  | CL05 Review of Local Policies - Tree Policy & Tree Preservation Order | Councillor Blumer requested that the list of species be presented to the next Committee Meeting.   | Peter Craig    | <b>26 June 2025 - Completed</b><br>Recommended Tree Species presented to Committee.   |
| 8 May 2025  | CL05 Review of Local Policies - Tree Policy & Tree Preservation Order | Councillor Blumer requested any Committee members wishing to provide feedback relating to the review of the policies do so via email and staff present report to the next Committee meeting.   | Phil King      | <b>26 June 2025 – On Going</b><br>Section 3 of the Tree Preservation Order has been re-drafted to remove headings with questions and clarify the intent of the section. |

|               |   |   |            |  |
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|               |   | <p>Mr Parker suggested that section 3.5, part C of the Tree Preservation Order Policy is too vague and questioned who is assessing that item. Mr King will look into this and update the Policy.</p> <p><b>RECOMMENDED</b> on the motion of Stephen Parker and Will Mead that the Committee review the (PG-CP-401) Tree Preservation Order and (PG-CP-402) Tree Policy at the next Committee meeting.</p> |            | Both Tree Preservation Order and Tree policy are presented to the Committee for review in this agenda.   |
| 8 May 2025    | 7.1 Intersection of Banna Avenue and Lenehan Road                               | Councillor Dal Bon raised safety concerns at the intersection of Banna Avenue and Lenehan Road, which has been referred to the Traffic Committee.   | Phil King  | <p><b>Completed</b></p> <p>Referred to Traffic Committee and note that TfNSW is currently reviewing the configuration of the intersection.</p>   |
| 8 May 2025    | 7.2 Meeting Dates   | Ms Munro requested that the meeting date be reconsidered. A poll will be circulated to determine the most suitable date for the Committee meetings.   | Antoinette | <p><b>Completed</b></p> <p>Poll was conducted, resulting in the Committee Meeting Day permanently being scheduled to a Thursday.</p>   |
| 8 May 2025    | 7.3 Review of Policies / Strategies   | Councillor Blumer informed the Committee the next policies/ strategies to review at the next Committee meeting include the Griffith Pedestrian and Bicycle Strategy 2021 and the Driveways Maintenance Width Policy.  | Phil King  | <p><b>26 June 2025 – On Going</b></p> <p>The policies have been attached for the Committee's review and consideration</p>  |
| 26 March 2025 | CL06 Presentation - Petition for The Cleanliness and Revitalization of Our City | <b>RECOMMENDED</b> on the motion of Councillor Mark Dal Bon and Jenna Thomas that the Committee endorse the proposed horticultural actions proposed by staff.   | Phil King  | <p><b>29 April 2025 – On Going</b></p> <p>Council staff to proceed with soil tests, fertiliser treatments for both soil and folia.</p> <p><b>26 June 2025 – On Going</b></p> <p>Soil tests have been completed and fertiliser treatments will be applied over spring. There has been some suggestion that there is a disease impacting the London Plain Trees, further information to be obtained.</p> |
| 26 March      | CL09 Review of Griffith   | <b>RECOMMENDED</b> on the motion of Councillor Mark Dal Bon and Jenna   | Phil King  | <b>29 April 2025 – On Going</b>  |

|      |              |  |  |
|------|--------------|--|--|
| 2025 | CBD Strategy | <p>Thomas that:</p> <p>(a) Council apply for funding for the upgrading of Banna Ave as reflected in the CBD Strategy</p> <p>(b) Council review the CBD Strategy to identify the completed initiatives and consolidate the remaining recommendations into achievable projects with clear objectives and scope of works.</p> | <p>Council staff have completed the funding submission. Further reviews will be completed of the CBD Strategy to consolidate remaining objectives</p> <p><b>26 June 2025 – On Going</b></p> <p>Council has not received any further advice to date regarding the funding submission.</p> |
|------|--------------|--|--|