



## Ordinary Meeting

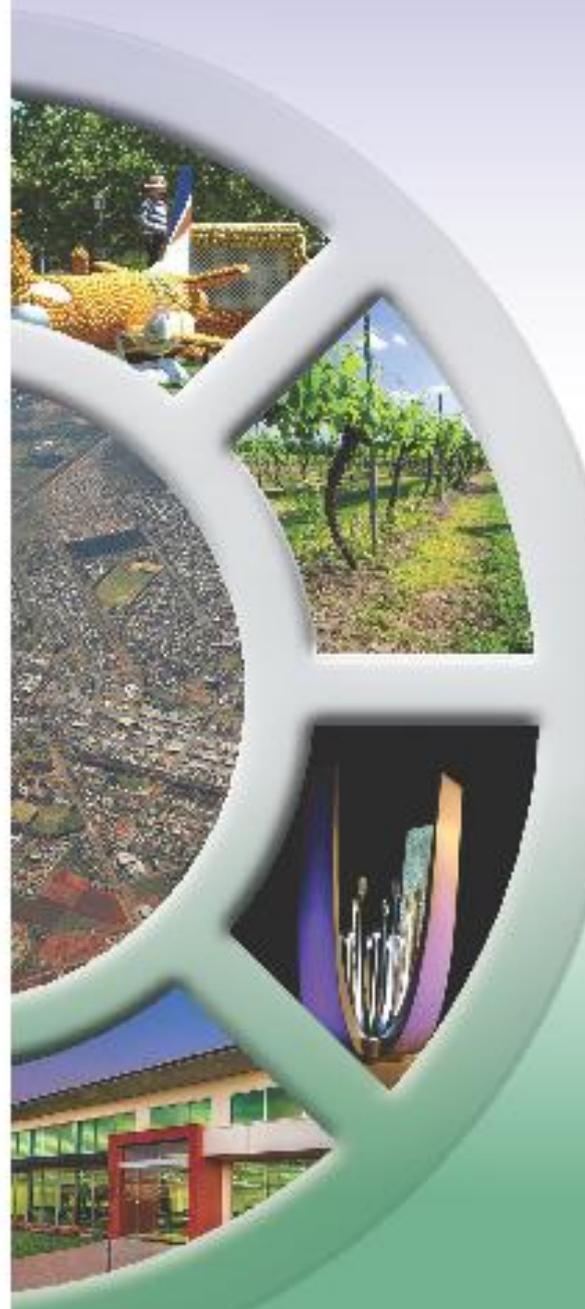
# BUSINESS PAPER

**Tuesday, 13 May 2025 at 7:00 PM**

Griffith City Council Chambers

Phone: 1300 176 077

Web: [www.griffith.nsw.gov.au](http://www.griffith.nsw.gov.au) Email: [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au)



## COUNCILLORS

|                                       |  |
|---------------------------------------|--|
| Councillor Doug Curran (Mayor)        | <a href="mailto:dcurran@griffith.com.au">dcurran@griffith.com.au</a>   |
| Councillor Shari Blumer               | <a href="mailto:sblumer@griffith.com.au">sblumer@griffith.com.au</a>   |
| Councillor Mark Dal Bon               | <a href="mailto:mdalbon@griffith.com.au">mdalbon@griffith.com.au</a>   |
| Councillor Jenny Ellis                | <a href="mailto:jellis@griffith.com.au">jellis@griffith.com.au</a>     |
| Councillor Scott Groat                | <a href="mailto:sgroat@griffith.com.au">sgroat@griffith.com.au</a>     |
| Councillor Anne Napoli (Deputy Mayor) | <a href="mailto:anapoli@griffith.com.au">anapoli@griffith.com.au</a>   |
| Councillor Tony O'Grady               | <a href="mailto:togrady@griffith.com.au">togrady@griffith.com.au</a>   |
| Councillor Christine Stead            | <a href="mailto:cstead@griffith.com.au">cstead@griffith.com.au</a>     |
| Councillor Laurie Testoni             | <a href="mailto:ltestoni@griffith.com.au">ltestoni@griffith.com.au</a> |

## MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

### Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

### Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

### Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

### Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

### Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au) or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

## **Councillors' obligations under the Oath or Affirmation of Office are as follows:**

### **Oath**

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

### **Affirmation**

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

## **Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:**

### [What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

### [Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

### [What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

### [Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

## **Opening Affirmations**

### Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

### Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

### Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

## **Acknowledgment of Country**

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

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**ORDINARY MEETING OF GRIFFITH CITY COUNCIL  
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON  
TUESDAY, 13 MAY 2025 AT 7:00 PM**

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**MEETING NOTICE**

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 13 May 2025**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Acknowledgments
  - 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
  - 3 Confirmation of Minutes
  - 4 Business Arising
  - 5 Declarations of Interest
  - 6 Presentations
  - 7 Mayoral Minutes
  - 8 General Manager's Report
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- |      |     |  |
|------|-----|--|
| CL01 | p18 | DA 141/2024 - Review Of Determination Of Refusal To Grant Consent - Free-Standing Digital Advertising Structure                                |
| CL02 | p21 | Endorsement of the Draft Delivery Program 2025/26 to 2028/29 incorporating the Draft Operational Plan (Budget) 2025/26 and Resourcing Strategy |
| CL03 | p27 | GRALC Survey Results and Recommendation on Operating Status  |

- CL04 p31 Review of Council Policies - Customer Service & Use of Council Footpaths
- CL05 p33 Surrender of Lease Agreement with Atkinson Agriculture and request for New Lease Agreement between Atkinson Agriculture and Robert Ryan - Hangar Site 21 Griffith Aerodrome, Old Aerodrome Road, Griffith - Part Lot 1 DP1146897
- 9 Information Reports
- CL06 p40 Western Riverina Regional Drought Resilience Plan
- CL07 p43 Petition Received 29 April 2025
- CL08 p46 Investments as at 31 March 2025
- 10 Adoption of Committee Minutes
- p55 Minutes of the Saleyards Committee Meeting held on 22 April 2025
- p58 Minutes of the Lake Wyangan & Catchment Management Committee Meeting held on 24 April 2025
- p62 Minutes of the General Manager Recruitment Committee Meeting held on 28 April 2025
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
- p64 Notice of Motion - Councillor Mark Dal Bon
- p67 Notice of Motion - Councillor Mark Dal Bon
- 13 Outstanding Action Report
- p70 Outstanding Action Report
- 14 Matters to be dealt with by Closed Council

**Brett Stonestreet**

**GENERAL MANAGER**

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**ORDINARY MEETING OF GRIFFITH CITY COUNCIL  
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON  
TUESDAY, 22 APRIL 2025 COMMENCING AT 7:00 PM**

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**PRESENT**

The Mayor, Doug Curran in the Chair; Councillors, Shari Blumer, Mark Dal Bon, Jenny Ellis (ZOOM), Scott Groat, Tony O'Grady and Christine Stead

**STAFF**

General Manager, Brett Stonestreet, Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Infrastructure & Operations, Phil King, Acting Director Business, Cultural, Financial Services, Max Turner, Acting Director Sustainable Development, Carel Potgieter and Minute Taker, Joanne Bollen

**MEDIA**

The Area News, Cai Holroyd

**1 COUNCIL ACKNOWLEDGEMENTS**

The Meeting opened with Councillor Scott Groat reading the Opening Affirmation and the Acknowledgement of Country.

A Minute's silence was held in respect of the recent passing of His Holiness, Pope Francis.

**2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS**

25/102

**RESOLVED** on the motion of Councillors Christine Stead and Tony O'Grady that apologies be received from Councillor Laurie Testoni and Councillor Anne Napoli and a leave of absence granted and an application to attend by audio-visual link from Councillor Jenny Ellis be granted.

For  
Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Scott Groat  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 6 votes to 0.**

### **3 CONFIRMATION OF MINUTES**

25/103

**RESOLVED** on the motion of Councillors Christine Stead and Tony O'Grady that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 8 April 2025, having first been circulated amongst all members of Council, be confirmed.

For

Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 7 votes to 0.**

### **4 BUSINESS ARISING**

#### **CC01 Enter into Lease Agreement for Operation of Cremator**

Councillor Shari Blumer advised that she was not present for CC01 Enter into Lease Agreement for Operation of Cremator, as she had declared a Pecuniary Conflict of Interest.

### **5 DECLARATIONS OF INTEREST**

#### **Pecuniary Interests**

*Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

Councillor Shari Blumer

CL04 Renewal of Licence Agreement for Occupation of Road Reserve for the Display of Vehicles – Dasat Pty Ltd (CAN 681432593) (Griffith City Volkswagen) – 126 Mackay Avenue, Yoogali

Reason – The business I work for and have an interest does the drafting work for this type of matter.

#### **Significant Non-Pecuniary Interests**

*Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

There were no significant non-pecuniary interests declared.

#### **Less Than Significant Non-Pecuniary Interests**

*Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.*

Councillor Christine Stead

CL01 DA 141/2024 – Free-Standing Digital Advertising Structure  
Reason – I have received a call from Luke from Gawk outdoor.

Councillor Tony O'Grady  
CL01 DA 141/2024 – Free-Standing Digital Advertising Structure  
Reason – I have been contacted by the applicant.

## **6 PRESENTATIONS**

The Mayor, Councillor Doug Curran advised that Griffith City Council has been awarded the Diversity and Inclusion Award at the Institute of Public Works Engineering Australasia (IPWEA) Engineering Excellence Awards for its innovative delivery of the Safer Cities: Her Way project. Mayor Curran congratulated Director Shireen Donaldson and her staff on receiving this award.

## **7 MAYORAL MINUTES**

Nil

## **8 GENERAL MANAGER'S REPORT**

25/104

**RESOLVED** on the motion of Councillors Christine Stead and Scott Groat that the meeting suspend standing orders to allow James Course to address Council.

For  
Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 7 votes to 0.**

25/105

**RESOLVED** on the motion of Councillors Christine Stead and Scott Groat that the meeting resume standing orders.

For  
Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 7 votes to 0.**

## **CL01 DA 141/2024 - REVIEW OF DETERMINATION OF REFUSAL TO GRANT CONSENT - FREE-STANDING DIGITAL ADVERTISING STRUCTURE**

25/106

**RESOLVED** on the motion of Councillors Tony O'Grady and Christine Stead that Council approve the development, subject to conditions of approval to be determined by Council at

the next available meeting.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For  
Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Scott Groat  
Councillor Tony O'Grady  
Councillor Christine Stead

Against  
Councillor Mark Dal Bon  
Councillor Jenny Ellis

**The division was declared PASSED by 5 votes to 2.**

## **CL02 DISABILITY INCLUSION ACTION PLAN - CHECK-IN & REVIEW**

25/107

**RESOLVED** on the motion of Councillors Shari Blumer and Tony O'Grady that:

- (a) Council place the 2021-2025 Disability Inclusion Action Plan on public exhibition until 30 May 2025 to seek submissions from members of the community for inclusion in a reviewed Plan.
- (b) Council refer the 2021-2025 Disability Inclusion Action Plan to the Disability Inclusion & Access Committee for review and submission.
- (c) Council engage with the community to seek feedback for inclusion in the reviewed Plan.
- (d) Council amend the existing 2021-25 Disability Inclusion Action Plan and present to Council for adoption in June 2025 pending a remake of the Plan by June 2026.

For  
Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 7 votes to 0.**

## **CL03 REVIEW OF COUNCIL'S AGENCY INFORMATION GUIDE 2025**

25/108

**RESOLVED** on the motion of Councillors Christine Stead and Tony O'Grady that Council adopt the revised Agency Information Guide 2025 as per the requirements of the Government Information (Public Access) Act 2009.

For  
Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 7 votes to 0.**

*Councillor Shari Blumer left the meeting having declared a Pecuniary Conflict of Interest, the time being 7:49pm.*

**CL04 RENEWAL OF LICENCE AGREEMENT FOR OCCUPATION OF ROAD RESERVE FOR THE DISPLAY OF VEHICLES - DASAT PTY LTD (ACN 681432593) (GRIFFITH CITY VOLKSWAGEN) - 126 MACKAY AVENUE, YOOGALI**

25/109

**RESOLVED** on the motion of Councillors Christine Stead and Scott Groat that:

- (a) Council enters into a licence agreement with Dasat Pty Ltd over that part of Council's road reserve being an area of 351m<sup>2</sup> adjoining 126 Mackay Avenue, Yoogali, to be used as a vehicle display area for a term of 10 years, with a commencement date of 21 March 2025.
- (b) Council advertise its intention to enter into a licence agreement with Dasat Pty Ltd for the use of Council's road reserve adjoining 126 Mackay Avenue, Yoogali for a period of 28 days. Should any submissions be received, a report will be presented to Council for consideration.
- (c) Should no submissions be received, Council will enter into a licence agreement with Dasat Pty Ltd for the use of Council's road reserve adjoining 126 Mackay Avenue, Yoogali for a term of 10 years.
- (d) Dasat Pty Ltd will be required to pay all applicable costs and charges associated with the renewal of the licence agreement, together with Council's administration fee, as per Council's adopted Revenue Policy
- (e) The annual licence fee be charged in accordance with Council's adopted Revenue Policy, for leasing of road reserves for business purposes, where the lease forms an integral part of the business. Amount of \$1,333.47 has been invoiced for the 2024/2025 financial year, in addition to rates and charges. The annual fee to increase with CPI thereafter.
- (f) Council authorise the Mayor and General Manager to execute the licence renewal on behalf of the Council under the Common Seal.

For  
Councillor Doug Curran  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Tony O'Grady  
Councillor Christine Stead

Against  
Councillor Mark Dal Bon

**The division was declared PASSED by 5 votes to 1.**

*Councillor Shari Blumer returned to the meeting, the time being 7:52pm.*

**CL05 NEIGHBOURHOOD HOUSE UPDATE AND COUNCIL OWNED PROPERTIES**

25/110

**RESOLVED** on the motion of Councillors Christine Stead and Tony O'Grady that Council note the report.

For  
Councillor Doug Curran  
Councillor Shari Blumer

Against

Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Tony O'Grady  
Councillor Christine Stead

The division was declared **PASSED** by 7 votes to 0.

## **9 INFORMATION REPORTS**

Nil

## **10 ADOPTION OF COMMITTEE MINUTES**

### **MINUTES OF THE AIRPORT COMMITTEE MEETING HELD ON 26 MARCH 2025**

25/111

**RESOLVED** on the motion of Councillors Scott Groat and Tony O'Grady that the recommendations as detailed in the Minutes of the Airport Committee meeting held on 26 March 2025 be adopted.

For  
Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Tony O'Grady  
Councillor Christine Stead

Against  
Councillor Scott Groat

The division was declared **PASSED** by 6 votes to 1.

### **MINUTES OF THE NEW CEMETERY MASTERPLAN COMMITTEE MEETING HELD ON 2 APRIL 2025**

25/112

**RESOLVED** on the motion of Councillors Jenny Ellis and Christine Stead that the recommendations as detailed in the Minutes of the New Cemetery Masterplan Committee meeting held on 2 April 2025 be adopted.

For  
Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

The division was declared **PASSED** by 7 votes to 0.

### **MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 10 APRIL 2025**

25/113

**RESOLVED** on the motion of Councillors Christine Stead and Tony O'Grady that the recommendations as detailed in the Minutes of the Audit, Risk and Improvement Committee

meeting held on 10 April 2025 be adopted.

For

Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 7 votes to 0.**

## **11 BUSINESS WITH NOTICE – RESCISSION MOTIONS**

Nil

## **12 BUSINESS WITH NOTICE – OTHER MOTIONS**

### **NOTICE OF MOTION - THE MAYOR, COUNCILLOR DOUG CURRAN**

25/114

**RESOLVED** on the motion of Councillors Doug Curran and Jenny Ellis that:

- (a) Griffith City Council investigate and identify the best location for safety, security and community awareness for a 24/7 Automated External Defibrillator (AED) in our Main Street area.
- (b) SMT identify a funding source for the purchase of the AED, (approximately \$2,000) and install the 24/7 AED in the nominated location.
- (c) Griffith City Council partner with Heart of the Nation (HOTN) to register the location of the 24/7 AED in our Main Street area.
- (d) Griffith City Council partner with Soroptimist International Griffith Inc to;
  - i. Hold a public meeting to educate community members on the use of the 24/7 AED.
  - ii. Encourage local businesses and organisations to purchase and register 24/7 AEDs at their locations.
  - iii. Publicise the HOTN app and encourage residents of Griffith to install the app on their phones.

For

Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 7 votes to 0.**

### **13 OUTSTANDING ACTION REPORT**

25/115

**RESOLVED** on the motion of Councillors Christine Stead and Jenny Ellis that the report be noted.

For

Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Tony O'Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 7 votes to 0.**

### **14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

**The matters and information are the following:**

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
  - (i) prejudice the commercial position of the person who supplied it, or**
  - (ii) confer a commercial advantage on a competitor of the Council, or**
  - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property**
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on Community land.**
- (i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

25/116

**RESOLVED** on the motion of Councillors Jenny Ellis and Tony O’Grady that:

- (a) Council resolve to go into closed Council to consider business identified.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

For

Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Tony O’Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 7 votes to 0.**

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

**CC01 TENDER NO. 10-24/25 - PROVISION OF DEVELOPMENT PLANNING AND ASSESSMENT**

Reason: Commercial Advantage 10A(2)(d)

Council closed its meeting at 8:12pm.

The public and media left the Chamber.

Livestream was disconnected.

**REVERSION TO OPEN COUNCIL**

25/117

**RESOLVED** on the motion of Councillors Tony O’Grady and Christine Stead that Open Council be resumed.

For

Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Tony O’Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 7 votes to 0.**

Open Council resumed at 8:23pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

**MATTERS DEALT WITH IN CLOSED COUNCIL**

**CC01 TENDER NO. 10-24/25 - PROVISION OF DEVELOPMENT PLANNING AND ASSESSMENT**

25/118

**RESOLVED** on the motion of Councillors Shari Blumer and Christine Stead that:

(a) Council accept the following tenders to appoint a Panel of Town Planning Practitioners under Tender 10-24/25 for a period of three (3) years commencing 22 April 2025 to 22 April 2028.

- Planscapes Town Planning Consultancy;
- The Trustee for SKM Planning Trust;
- PSA Consulting;
- Building & Environmental Services Today Pty Ltd;
- Barnson Pty Ltd.

(b) Council continue to source Contractors through Local Government Appointments (LOGO) as procured under “Local Government Procurement Approved Contractors” HR – Perm & Assoc. Services (LPG808-4) if and when required.

For  
Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Mark Dal Bon  
Councillor Jenny Ellis  
Councillor Scott Groat  
Councillor Tony O’Grady  
Councillor Christine Stead

Against

**The division was declared PASSED by 7 votes to 0.**

There being no further business the meeting terminated at 8:26pm.

Confirmed: .....

CHAIRPERSON

|   |  |
|---|--|
| <b>CLAUSE</b>                               | <b>CL01</b>  |
| <b>PROPOSAL</b>                             | <b>DA 141/2024 - REVIEW OF DETERMINATION OF REFUSAL TO GRANT CONSENT - FREE-STANDING DIGITAL ADVERTISING STRUCTURE</b> |
| <b>PROPERTY</b>                             | Lot 101 DP 1115198, No. 10-12 Yambil Street  |
| <b>LOCATION</b>                             | Griffith   |
| <b>ZONING</b>                               | E1 – Local Centre  |
| <b>APPLICABLE PLANNING INSTRUMENT</b>       | Griffith Local Environmental Plan, 2014  |
| <b>EXISTING DEVELOPMENT</b>                 | Griffith Central Shopping Complex  |
| <b>APPLICANT</b>                            | REGIONAL DOOH PTY LTD – James Course   |
| <b>OWNER</b>                                | F & L Violi Pty Ltd  |
| <b>DIRECTORS OF COMPANY (IF APPLICABLE)</b> | Frank Paul Violi   |
| <b>APPLICATION DATE</b>                     | 28 February 2025   |
| <b>REASON FOR REFERRAL</b>                  | Recommendation by Council to approve the development and present conditions for review                                 |
| <b>FROM</b>                                 | <b>Kerry Rourke, Development Assessment Planner</b><br><b>Pat Ngwira, Senior Development Assessment Planner</b>        |
| <b>TRIM REF</b>                             | <b>25/51979</b>  |

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### **SUMMARY**

- On 22 April 2025, Council resolved to approve the review of determination of DA 141/2024 for a digital advertising structure, subject to conditions to be prepared by staff.
- Staff have prepared conditions for Council’s review prior to the issue of the notice of determination – Attachment A.
- This review of determination must be completed prior to 13 May 2025 which is the expiry period of the six (6) month review period under the Environmental Planning and Assessment Act, if not, the refusal stands and the applicant loses all appeal rights on this application.

### **RECOMMENDATION**

- (a) Council as the consent authority pursuant to Section 8.4 of the Environmental Planning and Assessment Act, 1979, review the original determination to approve Development Application 141/2024(2) for the construction of a free-standing digital advertising structure at 10-12 Yambil Street Griffith.**
- (b) The Director Sustainable Development be delegated to issue the notice of determination with conditions of consent as per Attachment (a) in this report.**

In accordance with the Local Government Act (section 375A - Recording of voting on planning matters) Council must record the Councillors' votes in relation to this matter.

### **HISTORY**

At the meeting of 22 April 2025, a report was presented to Council maintaining the staff's previously issued determination of the application by refusal to grant consent for the free-standing digital advertising structure.

Council recommended to support the review application and the following was resolved:

### **CL01 DA 141/2024 - REVIEW OF DETERMINATION OF REFUSAL TO GRANT CONSENT - FREE-STANDING DIGITAL ADVERTISING STRUCTURE**

25/106

**RESOLVED** on the motion of Councillors Tony O'Grady and Christine Stead that Council approve the development, subject to conditions of approval to be determined by Council at the next available meeting.

*In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.*

*For*

*Councillor Doug Curran  
Councillor Shari Blumer  
Councillor Scott Groat  
Councillor Tony O'Grady  
Councillor Christine Stead*

*Against*

*Councillor Mark Dal Bon  
Councillor Jenny Ellis*

Therefore, conditions of consent are now provided to Council to review in order to determine this application prior to the expiry of the review period on 13 May 2025. The draft set of Conditions is provided as Attachment A.

### **POLICY IMPLICATIONS**

There are no adverse policy implications arising from supporting this application.

### **FINANCIAL IMPLICATIONS AND RISK**

**Minor Low Risk: Low financial loss <\$10,000**

### **COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK**

**Moderate Low Risk: Minor policy or regulatory breach resolved through amended practices.**

### **ENVIRONMENTAL IMPLICATIONS AND RISK**

**Minor Low Risk: Minimal environmental impact handled internally.**

### **REPUTATION / COMMUNITY IMPLICATIONS AND RISK**

**Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.**

### **SERVICE DELIVERY IMPLICATIONS AND RISK**

**Minor Low Risk: Nil impact to service delivery.**

### **WHS / HR IMPLICATIONS AND RISK**

**Minor Low Risk: No injuries/Nil impact to service delivery.**

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 7.1 Encourage respectful planning, balanced growth and sustainable design.

### **CONSULTATION**

Senior Management Team, Director Sustainable Development, Planning & Environment Manager, Senior Development Assessment Planner, the community and applicant.

### **ATTACHMENTS**

- (a) DA 141/2024 - Draft Conditions of Consent (under separate cover) [⇒](#)
- (b) DA 141/2024 - Site Plan & Statement of Environmental Effects (under separate cover) [⇒](#)
- (c) DA 141/2024 - Operational Management Plan (under separate cover) [⇒](#)

|                 |   |
|-----------------|---|
| <b>CLAUSE</b>   | <b>CL02</b>   |
| <b>TITLE</b>    | <b>Endorsement of the Draft Delivery Program 2025/26 to 2028/29 incorporating the Draft Operational Plan (Budget) 2025/26 and Resourcing Strategy</b> |
| <b>FROM</b>     | <b>Brett Stonestreet, General Manager</b>   |
| <b>TRIM REF</b> | <b>25/40613</b>   |

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### **SUMMARY**

The purpose of this report is to seek Council's endorsement to place the Draft Delivery Program 2025/26 – 2028/29, Draft Operational Plan 2025/26 (including the annual Budget), and Draft Resourcing Strategy on public exhibition in accordance with the requirements of the *Local Government Act 1993*.

These documents underpin Council's strategic planning and financial management framework, outlining key priorities, initiatives and resources required to deliver services and infrastructure that align with the Community Strategic Plan 2025–2035.

Public exhibition provides a critical opportunity for community engagement, ensuring transparency and inviting feedback from residents on Council's proposed actions and budget allocations for the coming years.

Council is requested to consider the attached draft documents and approve their public exhibition to facilitate community consultation prior to final adoption.

### **RECOMMENDATION**

- (a) **Council endorse the placement of the following documents on public exhibition for a minimum period of 28 days:**
- **Draft Delivery Program 2025/26 - 2028/29 incorporating the draft Operational Plan 2025/26,**
  - **Draft Ten Year Long Term Financial Plan 2025/26-2034/35**
  - **Draft Workforce Management Plan 2025/26-2028/29**
  - **Draft Asset Management Plan 2025/26 – 2034/35.**
- (b) **Council hold a Community Opinion Group (COG meeting) during the public exhibition period to review and discuss the draft documents.**
- (c) **Following the public exhibition period, the abovementioned documents, including any submissions received, will be presented to Council for consideration and adoption before 30 June 2025.**

### **REPORT**

Following a local government election, councils are required to undertake a comprehensive review and update of their Integrated Planning and Reporting (IP&R) framework to align with

community priorities and legislative requirements. This ensures strategic continuity, financial sustainability and effective service delivery over the term of the elected Council.

The Local Government Act 1993 and the Local Government (General) Regulation 2021 outline the following IP&R requirements for newly elected councils:

### **1. Community Strategic Plan (CSP) Review**

- The new Council must review and endorse the Community Strategic Plan (CSP) to ensure it remains relevant and reflective of the community's long-term aspirations.
- The CSP must be developed in consultation with stakeholders and guide all other strategic plans.

### **2. Delivery Program**

- A four-year Delivery Program must be prepared by the newly elected Council to outline its commitments and key priorities for the term.
- This program provides a roadmap for service delivery, capital projects and strategic initiatives.
- It must be adopted by 30 June in the year following the election.

### **3. Operational Plan and Budget**

- The Operational Plan, including the annual budget and fees and charges, must be developed and adopted alongside the Delivery Program.
- This plan provides detailed actions for the first financial year and is updated annually.

### **4. Resourcing Strategy Review**

- The Resourcing Strategy includes the Long-Term Financial Plan (LTFP), Workforce Management Strategy, and Asset Management Strategy.
- These documents must be reviewed and updated to ensure alignment with the new Delivery Program.
- Must demonstrate how Council will fund and resource its commitments over the long term.

Councils are required to engage with the community throughout the review and development of the IP&R documents, ensuring transparency and alignment with community expectations. Public exhibition of draft plans is a mandatory step before adoption.

At the Ordinary Meeting of Council held 25 March 2025, Council adopted the Community Strategic Plan 2025-2035.

In accordance with the Office of Local Government (OLG) Integrated Planning and Reporting (IP&R) Guidelines, Council has now prepared the following documents:

- Draft Delivery Program 2025/26 - 2028/29 incorporating the draft Operational Plan 2025/26,
- Draft Ten Year Long Term Financial Plan 2025/26-2034/35

- Draft Workforce Management Plan 2025/26-2028/29
- Draft Asset Management Plan 2025/26 – 2034/35.

These documents are presented for endorsement by Council to proceed to public exhibition. During the 28-day exhibition period, community consultation will be undertaken, including a dedicated community information session.

Three Addendums, Attachment (e), are included with the report as follows:

1. Addendum (Revenue Policy);
2. Addendum (Discretionary Bids);
3. Addendum (Councillor Capital Bids).

Each of the Addendums relate to the Draft Delivery Program / Operational Plan or the Draft Ten year Long Term Financial Plan 2025/26 – 2034/35. These Addendums contain any amendments to the draft budget as presented in this report. Any amendments resolved by Council will be adjusted and presented to the Council at the last meeting in June for formal adoption.

Following the public exhibition period, the draft documents and any submissions received will be presented to Council for consideration.

### **COUNCIL OPERATIONAL BUDGET (as attached)**

Council is forecasting a consolidated operating surplus of \$2.9M (before Grants & Contributions provided for Capital Purposes) for the 2025/26 year.

The forecast result is inclusive of the following performances by fund;

| <b>Fund</b>    | <b>Result</b>        | <b>Surplus/Deficit</b> |
|----------------|----------------------|------------------------|
| <b>General</b> | <b>(\$2,498,160)</b> | <b>Deficit</b>         |
| Waste Fund     | \$1,521,041          | Surplus                |
| Water Fund     | \$2,010,427          | Surplus                |
| Sewer Fund     | \$1,804,377          | Surplus                |
| <b>Total</b>   | <b>\$2,837,685</b>   | <b>Surplus</b>         |

### **COST SAVING INITIATIVES**

Council's forward financial plan includes an ongoing commitment by the Senior Management Team to identify cost savings/alternative revenue opportunities of \$1M per annum (commenced 2024/25).

The 2025/26 operational budget for the Waste, Water & Sewer Funds continue to deliver surpluses as increases in expenses can be reflected in higher user charges and fees. Income from the sale of potable water supply has been based on long term consumption trends.

### **CASH FLOW SUMMARY**

Council will have Cash & Investments totalling approximately \$81.3M at 30 June 2025. This amount is forecast to reduce to \$63.7M at 30 June 2026 although this will depend on the completion of many large scale capital expenditure programs being completed prior to that date.

The revenue from each fund is only allowed to be expended within that fund and not used to cross subsidise another fund. Within each fund, revenue can be generated that is either externally restricted or available as free cash to internally restrict or use for working capital. Externally restricted funds can only be used for the purpose in which the funds were raised e.g. Developer Contributions can only be used in accordance with the Contributions Plan adopted for the purpose of raising that contribution from the developer.

### Special Variation

On 14 May 2024, the **Independent Pricing and Regulatory Tribunal (IPART)**, approved Griffith City Council's application for a special rate variation.

The draft General Fund Operational Budget for 2025/26 has been prepared on the assumption that Council will implement Stage 2 of the SRV.

The 2 Stages approved by IPART are 10.5% in 2024/25 (ie current year) and 10.5% in 2025/26 both of these increases are inclusive of the IPART approved Rate Peg.

The table below demonstrates that the IPART Approved Rate Peg % for both years exceeds the 3% Rate Peg assumed by Council when submitting the SRV application.

| Year    | Assumed Rate Peg % (as included in SRV application) | Actual Rate Peg % | Actual % Increase in Rate Revenue <u>Above Approved Rate Peg</u> |
|---------|---|-------------------|--|
| 2024/25 | 3.0   | 4.5               | 6.0  |
| 2025/26 | 3.0   | 4.0               | 6.5  |

The additional rate revenue to be received following the implementation of Stage 2 of the SRV (in 2025/26) makes progress towards achieving a long-term balanced budget but more must be done to achieve that goal.

It is imperative that in the short to medium term Council make another submission to IPART seeking approval for the 3<sup>rd</sup> SRV step in order for the General Fund budget to be brought into a more sustainable position, as resolved by Council on 24 October 2023.

The stress on the final position of Councils in NSW has been well documented on numerous occasions and there have been recent inquiries at both Federal and NSW Government levels into the financial sustainability of the local government sector. The NSW Parliamentary Inquiry Final Report was issued 29 November 2024. The Government was due to release a response by 28 February 2025 but is yet to do so.

At the Federal level, an Interim Report was released February 2025. The Interim Report does not make any recommendations and there is no commitment as to when a Final Report will be released.

There is a lack of confidence in the local government sector that either State or Federal Governments will have the political courage to address the financial sustainability challenge of the local government sector. In this context it is very important that Griffith City Council implement the second step of the IPART approved SRV in 2025/26.

In preparing Council's application to IPART for the 3 step SRV, a commitment was made that Council would explore cost savings and identify possible sources of revenue (other than rates) to achieve an annual target of \$1M net saving to the budget. The savings target has been achieved and a schedule detailing these savings. Refer Attachment (e). There are no further efficiency gains identifiable that will have a material improvement in Council's budget without impacting service levels.

Should Council decide not to implement the second step of the SRV approved by IPART, then a cut of net expenditure of approximately \$1.5M to \$2M per annum will be required to retain the bottom line results for General Fund as per the draft budget papers distributed to Councillors.

Below is a summary of examples of service impacts that would be required to achieve a net General Fund operational cost saving of \$1.5M per annum. **I do not recommend implementing any of these service cuts.**

| Service Function                                 | Net Cost Saving per Annum \$ | Impact on Service Level   |
|--|------------------------------|---|
| Griffith Regional Theatre                        | 300,000                      | Reduce facility operating hours by approximately 13 hours per week. |
| Griffith Library                                 | 300,000                      | Reduce facility operating hours by approximately 11 hours per week. |
| Griffith Regional Aquatic Leisure Centre (GRALC) | 300,000                      | Reduce facility operating hours by approximately 12 hours per week. |
| Griffith Regional Sports Centre                  | 300,000                      | Reduce facility operating hours by approximately 20 hours per week. |
| Roads Maintenance                                | 300,000                      | Reduce road maintenance.  |
| <b>Total Saving</b>                              | <b>\$1,500,000</b>           |   |

It is a fundamental responsibility of all Councils to take all practical steps to ensure the financial sustainability of their organisation. It is therefore critical that Council make a decision based on one of the two (2) options outlined above.

### OPTIONS

Option 1. As per recommendation.

- (a) Council endorse the placement of the following draft documents on public exhibition for a minimum period of 28 days:
  - a. Draft Delivery Program 2025/26 - 2028/29 incorporating the draft Operational Plan 2025/26,
  - b. Draft Ten Year Long Term Financial Plan 2025/26-2034/35
  - c. Draft Workforce Management Plan 2025/26-2028/29
  - d. Draft Asset Management Plan 2025/26 – 2034/35.
- (b) Council hold a Community Opinion Group (COG meeting) during the public exhibition period to review and discuss the draft documents.
- (c) Following the public exhibition period, the abovementioned draft documents, including any submissions received, will be presented to Council for consideration and adoption before 30 June 2025.

Option 2. Any other recommendation of Council.

### POLICY IMPLICATIONS

Not applicable

## **FINANCIAL IMPLICATIONS**

As per the draft documents attached.

## **LEGAL/STATUTORY IMPLICATIONS**

The attached draft documents have been prepared as per the requirements outlined in the Local Government Act 1993, Local Government Regulation 2021 and Integrated Planning and Reporting Guidelines for local government in NSW.

## **ENVIRONMENTAL IMPLICATIONS**

Not applicable

## **COMMUNITY IMPLICATIONS**

The IP&R framework provides an integrated approach to strategic planning, ensuring that newly elected councils operate within a structured, transparent, and community-focused framework. By fulfilling these requirements, councils can deliver effective governance, responsible financial management, and services that meet the evolving needs of their communities.

## **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of risk management, strategic planning, policies, procedures and service standards to enhance accountability, resilience and informed decision making.

## **CONSULTATION**

Senior Management Team

Councillors

Council staff

Community consultation undertaken as part of the Community Strategic Plan review.

## **ATTACHMENTS**

- (a) Draft Delivery Program 2025/26 - 2028/29 and Operational Plan 2025/26 (under separate cover) [⇒](#)
- (b) Draft Long Term Financial Plan 2025/26 - 2034/35 (under separate cover) [⇒](#)
- (c) Draft Asset Management Plan 2025-2035 (under separate cover) [⇒](#)
- (d) Draft Workforce Management Plan 2025-2035 (under separate cover) [⇒](#)
- (e) Addendums - Revenue Policy, Discretionary Bids, Councillor Capital Bids (under separate cover) [⇒](#)

|                 |  |
|-----------------|--|
| <b>CLAUSE</b>   | <b>CL03</b>  |
| <b>TITLE</b>    | <b>GRALC Survey Results and Recommendation on Operating Status</b>           |
| <b>FROM</b>     | <b>Max Turner, Acting Director Business, Cultural and Financial Services</b> |
| <b>TRIM REF</b> | <b>25/45293</b>  |

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### **SUMMARY**

This report provides an update on the progress of Part a of the following recommendation that came from the Operational Review of Griffith Regional Aquatic Leisure Centre (a copy of the list of recommendations is attached to this report);

*Reconsider the service offering and whether Council is best placed to be the provider/operator of services currently provided at the GRALC in particular:*

*a. Investigate leasing the Gym to a private contractor. This should explore building improvements to enable 24-hour access, and/or increase fees to be more commercially aligned.*

Council has undertaken an open survey to obtain community feedback on the usage and attitudes they have towards the gymnasium and whether Council should retain or explore outsourcing the gym to a private operator.

Resolving leasing of the gymnasium or not is fundamental to progressing the implementation of other related recommendations as per the attached report, as adopted by Council on the 26 November 2024.

### **RECOMMENDATION**

- (a) Council note the Survey Results Report conducted in relation to the Griffith Regional Aquatic Leisure Centre (GRALC) Gymnasium.**
- (b) Council endorse the Gymnasium facility remaining under the control and operation of Council into the future.**

### **REPORT**

Council have considered the recommendation provided under the review and as a first step undertook a survey to gain the communities feedback on the current gymnasium operations as to their usage and feelings toward potentially leasing the gym to a private operator. Given the quite firm views of the community, it was prudent to provide these survey results along with the financial performance of the gym to Council before considering further options including exploring costs to modify the facility to allow 24 hour access for a private operator as well as potentially having to extend the building to provide additional amenities ie if the other areas of the building are closed, patrons of the gym may require their own amenities to operate however this will need to be explored further before confirming. Costs to provide a secondary entrance/exit along the southern wall of the gym and additional amenities would be costly and certainly run into the hundreds of thousands of dollars which would need to be factored into any leasing arrangements with a private operator.

The following table provides some analysis of retaining the current GRALC gym service;

| Strengths of current operation   | Weakness of out sourcing  |
|--|---|
| <ul style="list-style-type: none"> <li>• Gymnasium financial performance is positive and on an upward trajectory year-on-year. The facility operates a modest surplus and as such contributes to the recovery of managerial and administrative overheads</li> <li>• Council has control on the setting of fees and charges</li> <li>• The gym facility is highly regarded within the community and provides a point of difference from other private gyms ie a more welcoming and friendly fitness facility that caters for older patrons as well as younger. The pool and gym operations provide a comprehensive rehabilitation facility.</li> <li>• Gym is always supervised which is valued in the community and the continuity of providing the service extends to over 30 years</li> <li>• The facility is an integral part of the overall offering at GRALC which may be impacted if the gym was outsourced and dual memberships required ie users may drop off from using the facilities as indicated in the survey. The opening of the 50m pool in 2020 may also have had a positive impact on gym operations.</li> <li>• Experienced, passionate and dedicated staff are employed in the gym</li> </ul> | <ul style="list-style-type: none"> <li>• Significant cost will be needed to modify the facility to suit a private operator (Costing to be confirmed if alternate recommendation is resolved)</li> <li>• Council loses control over the future setting of fees and charges for the gymnasium</li> <li>• Unknown impact on pool operations if the gym is outsourced and users reduce or stop visitation to the pool</li> <li>• Potential future loss of the service if private operators close up (Griffith has seen a number of private operators come and go over the years). Would take time to re-introduce any service under Council control again</li> <li>• Depending on annual lease fees, the facility would have minimal overheads or outgoings but lease fee unlikely to be on a full commercial basis however this would only be known if an EOI process was undertaken (a similar EOI was undertaken previously in 2014 however no viable operators were identified at that time)</li> </ul> |

Given the clear feedback from the community, positive ongoing performance of the gymnasium, high integration of the gym with pool operations and the ongoing ability of Council to control fees and charges, it is recommended that Council retain operational control of the gymnasium facility and continue to refine and manage the facility to provide the optimal efficiency and productivity for the community.

### **OPTIONS**

Option 1.

Recommendation as printed.

- (a) Council note the Survey Results Report conducted in relation to the Griffith Regional Aquatic Leisure Centre (GRALC) Gymnasium.
- (b) Council endorse the Gymnasium facility remaining under the control and operation of Council into the future.

Option 2.

- (a) Council note the Survey Results Report conducted in relation to the Griffith Regional Aquatic Leisure Centre (GRALC) Gymnasium.

- (b) Council receive a further report on options available that could be taken to enable leasing the gym to a private operator including building improvements needed to enable 24 hour access.

Option 3.

Any other resolution of Council.

### **POLICY IMPLICATIONS**

Not Applicable

### **FINANCIAL IMPLICATIONS AND RISK**

The analysis of the gymnasium operations over the past 3 completed years indicates a significant improvement into a surplus operating position. The revenues generated in the gym and wages directly incurred are provided in the table below;

| Year             | 2021/2022  | 2022/2023                          | 2023/2024                          |
|------------------|------------|------------------------------------|------------------------------------|
| Revenue          | \$ 291,049 | \$ 378,521 (30% increase on 21/22) | \$ 457,756 (21% increase on 22/23) |
| Direct Gym Wages | \$ 345,216 | \$ 332,714                         | \$ 329,727                         |
| Net Result       | -\$ 54,167 | \$ 45,807                          | \$ 128,029                         |

The other element of cost that the gym would incur is in relation to electricity however that is not available as the Centre does not have separate metering and therefore cannot split that cost. The majority of electricity is used in the pool operations for filtration, heating and dosing.

The results indicate that the gymnasium is producing positive trading results and is contributing to ongoing efficiencies and contribution towards other overheads such as administration and management wages. It is assessed that the overall trading position of the GRALC may well be worse if the gymnasium facility was outsourced as it is highly unlikely that any commercial or semi-commercial lease arrangement would provide a higher return than the current operating results.

**Moderate Low Risk: Minor financial loss > \$10,000 to \$1 million.**

### **COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK**

**Minor Low Risk: No Policy or regulatory breach, has no impact.**

### **ENVIRONMENTAL IMPLICATIONS AND RISK**

**Minor Low Risk: Minimal environmental impact handled internally.**

### **REPUTATION / COMMUNITY IMPLICATIONS AND RISK**

**Major High Risk: Extreme adverse public/staff reaction and/or major widespread negative publicity. Low staff morale.**

### **SERVICE DELIVERY IMPLICATIONS AND RISK**

**Serious Moderate Risk: Significant impact or interruption of services or operations over one to two weeks. Significant impact to staff and service standards.**

### **WHS / HR IMPLICATIONS AND RISK**

**Minor Low Risk: No injuries/Significant impact to service delivery.**

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 6.1 Provide, renew and maintain a range of quality infrastructure, assets, services and facilities.

### **CONSULTATION**

Senior Management Team

Griffith Community

GRALC staff

### **ATTACHMENTS**

- (a) GRALC Gym - Survey Responses Report (under separate cover) [⇒](#)
- (b) Service Review Report - GRALC (under separate cover) [⇒](#)

|                 |   |
|-----------------|---|
| <b>CLAUSE</b>   | <b>CL04</b>   |
| <b>TITLE</b>    | <b>Review of Council Policies - Customer Service &amp; Use of Council Footpaths</b> |
| <b>FROM</b>     | <b>Leanne Austin, Governance Manager</b>  |
| <b>TRIM REF</b> | <b>25/48054</b>   |

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### **SUMMARY**

Council's Customer Service Policy CS-CP-601 and Use of Council Footpaths Policy UD-CP-201 have recently been reviewed. Both draft policies are presented to Council for endorsement to place on public exhibition.

### **RECOMMENDATION**

- (a) Council place the draft Customer Service Policy and Use of Council Footpaths Policy on public display for 28 days.**
- (b) If any submissions are received, a further report be prepared for Council.**
- (c) If no submissions are received, the reviewed policies be considered adopted by Council as at the date of the conclusion of the advertised exhibition period.**

### **REPORT**

Council's Customer Service Policy CS-CP-601 (including Customer Service Charter) and Use of Council Footpaths Policy UD-CP-201 have recently been reviewed.

It is recommended that both draft policies be placed on public exhibition – refer Attachments a and b.

### **OPTIONS**

#### **OPTION 1**

As per recommendation.

#### **OPTION 2**

Any other resolution of Council.

Risk Commentary: Adopting regularly reviewed and updated policies is essential to ensure Council remains responsive to evolving community needs, stays compliant with laws, maintains public trust, and fosters a safer, more efficient environment for all residents. Neglecting to do so can lead to significant risks in terms of legal liabilities, community dissatisfaction, and long-term financial and operational issues.

## **POLICY IMPLICATIONS**

Customer Service Policy CS-CP-601  
Use of Council Footpaths Policy UD-CP-201

## **FINANCIAL IMPLICATIONS AND RISK**

**Minor Low Risk: Low financial loss <\$10,000**

## **COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK**

Local Government Act 1993

**Minor Low Risk: Policy or regulatory breach has no impact.**

## **ENVIRONMENTAL IMPLICATIONS AND RISK**

**Minor Low Risk: Minimal environmental impact handled internally.**

## **REPUTATION / COMMUNITY IMPLICATIONS AND RISK**

**Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.**

## **SERVICE DELIVERY IMPLICATIONS AND RISK**

**Minor Low Risk: Nil impact to service delivery.**

## **WHS / HR IMPLICATIONS AND RISK**

**Minor Low Risk: No injuries/Nil impact to service delivery.**

## **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

## **CONSULTATION**

Senior Management Team

## **ATTACHMENTS**

- (a) Draft Customer Service Policy and Customer Service Charter (under separate cover) ⇒
- (b) Draft Use of Council Footpaths Policy (under separate cover) ⇒

|                 |   |
|-----------------|---|
| <b>CLAUSE</b>   | <b>CL05</b>   |
| <b>TITLE</b>    | <b>Surrender of Lease Agreement with Atkinson Agriculture and request for New Lease Agreement between Atkinson Agriculture and Robert Ryan - Hangar Site 21 Griffith Aerodrome, Old Aerodrome Road, Griffith - Part Lot 1 DP1146897</b> |
| <b>FROM</b>     | <b>Amanda Vardanega, Corporate Property Officer &amp; Native Title Coordinator</b>  |
| <b>TRIM REF</b> | <b>25/43642</b>   |

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### **SUMMARY**

Atkinson Agriculture currently has a lease with Council for Hangar Site 21 of the Griffith Aerodrome. Mr Atkinson has indicated in writing to Council that he would like to enter into shared lease with Mr Robert Ryan as a joint lessee.

The current term of the lease is due to expire as at December 2025.

It is proposed to surrender the current lease, and a new lease term be entered into jointly between Atkinson Agriculture and Mr Robert Ryan for a term of 5 years, with a further option of 5 years.

### **RECOMMENDATION**

- (a) Council approves the surrender of the current lease with Atkinson Agriculture.**
- (b) Council approves to enter into a new lease with Atkinson Agriculture and Robert Ryan over Hangar Site 21 of the Griffith Aerodrome (Part Lot 1 DP 1146897) for a term of 5 years, effective as at the date of the surrender of the current lease, with a further option of 5 years.**
- (c) The annual lease fee will be charged in accordance with Council's adopted Revenue Policy, currently \$3.01 per sq/metre for 'landside' areas between 1000 - 4000 sq/metres for the 2024/2025 Financial Year, in addition to rates and charges.**
- (d) Robert Ryan to pay all applicable costs and charges associated with the surrender of the current lease and the preparation of the new lease agreement together with Council's Administration Fee.**
- (e) Council authorise the General Manager and Mayor to execute the lease agreement on behalf of Council under the Common Seal.**

### **REPORT**

Atkinson Agriculture currently have a lease with Griffith City Council, the term being 1 January 2021 to 31 December 2025, with an option to renew. Since entering into the lease with Council Mr Philip Atkinson of Atkinson Agriculture has advised in writing that he is now seeking to include Mr Robert Ryan as a joint lessee in Hangar Site 21 of the Griffith Aerodrome.

The simplest approach to enable this to occur would be to surrender the current lease and enter into a new lease with Atkinson Agriculture and Robert Ryan; and this process should be simultaneous so that there is no portion of time where the lessees are without a lease.

### **OPTIONS**

#### OPTION 1

As per the Recommendation.

#### OPTION 2

Council may determine an alternate option.

### **POLICY IMPLICATIONS**

Griffith Aerodrome Security Requirements – Hangar Operations / Policy AI-CP-501

### **FINANCIAL IMPLICATIONS AND RISK**

Annual lease fee for Hangar Site 21 – currently as per Council’s adopted Revenue Policy is \$3.01 per sq/metre for all ‘landside’ areas between 1000 – 4000 sq/metres. The leased area being 1141 sq/metres.

Robert Ryan will be responsible for all fees and charges associated with the surrender of the current lease and the preparation of the new lease agreement, together with Council’s rates and charges as applicable, and Council’s administration fee as per Council’s adopted Revenue Policy.

### **COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK**

Not Applicable.

**Minor Low Risk: Policy or regulatory breach has no impact.**

### **ENVIRONMENTAL IMPLICATIONS AND RISK**

There are no environmental implications as part of this request.

**Minor Low Risk: Minimal environmental impact handled internally.**

### **REPUTATION / COMMUNITY IMPLICATIONS AND RISK**

The community would expect Council to continue to return an acceptable income from their assets and to provide services and facilities to meet community needs.

**Minor Low Risk: Limited adverse public/staff reaction and/or negative publicity.**

### **SERVICE DELIVERY IMPLICATIONS AND RISK**

Not Applicable.

**Minor Low Risk: Nil impact to service delivery.**

### **WHS / HR IMPLICATIONS AND RISK**

Not Applicable

**Minor Low Risk: No injuries/Nil impact to service delivery.**

### **LINK TO STRATEGIC PLAN**

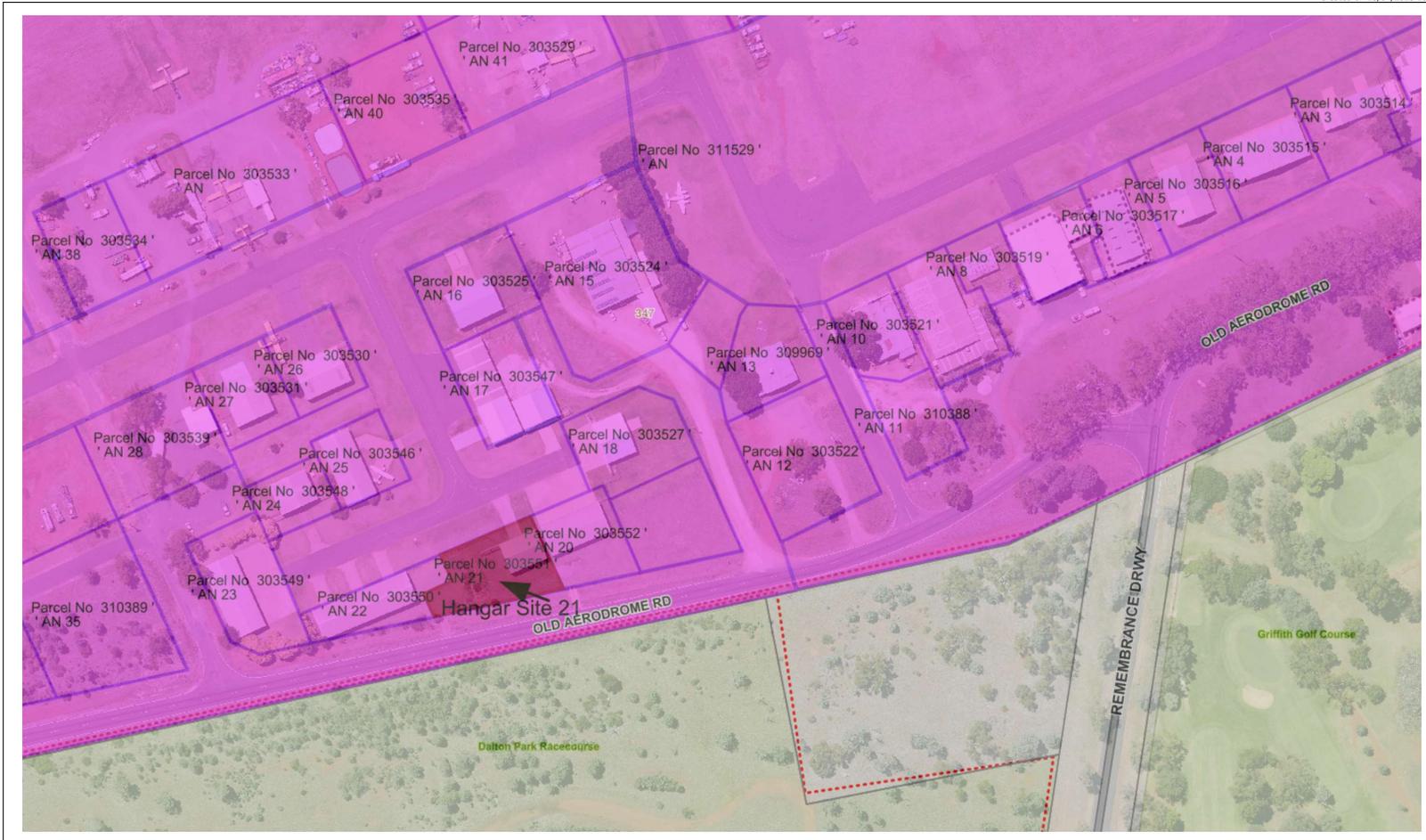
This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

### **CONSULTATION**

Senior Management Team

### **ATTACHMENTS**

- |     |  |    |
|-----|--|----|
| (a) | Aerial Map - Hangar Site 21 <a href="#">↓</a>                              | 36 |
| (b) | Email Correspondence - Hangar Site 21 Griffith Aerodrome <a href="#">↓</a> | 37 |



|  |  |  |   |                                       |
|--|--|--|---|---------------------------------------|
|  <p>Griffith City Council<br/>PO Box 485<br/>1 Benemurah Street<br/>GRIFFITH NSW 2600<br/>Telephone: 1300 376 077<br/>Email: <a href="mailto:admin@griffith.nsw.gov.au">admin@griffith.nsw.gov.au</a></p> | <p><b>Disclaimer:</b> This map is intended for general information purposes only. Griffith City Council does not guarantee its accuracy, completeness or suitability for any particular purpose. Users must exercise their own skill and care in using this map and carefully evaluate the accuracy, currency, completeness and relevance of the map before relying on it. The map is not a substitute for independent professional advice and, to the extent permitted by law, Griffith City Council is not liable for any loss or damages arising out of any inaccuracy, error or omission contained in the map.</p> |  | <p><b>Projection:</b> GDA2020 / MGA zone 55<br/><b>Date:</b> 15/04/2025<br/><b>Drawn By:</b> Amanda Vardanega</p> | <p><b>Map Scale: 1:2000 at A4</b></p> |
|--|--|--|---|---------------------------------------|

**Amanda Vardanega**

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**From:** Phil Atkinson <[REDACTED]>  
**Sent:** Thursday, 23 January 2025 6:45 AM  
**To:** Amanda Vardanega  
**Cc:** Joe Rizzo; Keith Atkinson  
**Subject:** Proposed lease - Griffith Aerodrome

Hi Amanda

I am writing to inform you that Atkinson Agriculture which currently hold the lease of Hangar 21 at Griffith Aerodrome would like to enter a shared lease with Mr Robert Ryan.

If you have any questions please do not hesitate to contact me.

Regards  
Phil Atkinson



**Amanda Vardanega**

---

**From:** Robert Ryan [REDACTED]  
**Sent:** Thursday, 30 January 2025 9:51 AM  
**To:** Amanda Vardanega  
**Cc:** Joe Rizzo, [REDACTED]  
**Subject:** Re: Proposed lease - Griffith Aerodrome

Hi Amanda,  
Apologies for the delay in responding.

I am confirming that myself and Keith Atkins have agreed to enter into a shared lease for lease #21.

Regards  
Robert Ryan

On 17 Jan 2025, at 14:56, Amanda Vardanega [REDACTED] wrote:

Hi Robert,

As discussed, please provide confirmation in writing of your proposal to enter into a shared lease with Mr Keith Atkins; and also, please provide confirmation from Mr Atkins that he is also happy to enter into this arrangement.

I will then be in touch as to the next step in the process.

Thank you.

Regards,  
Amanda.

**Amanda Vardanega**  
Corporate Property Officer & Native Title Coordinator  
p 1300 176 077

**OUR CORE VALUES**



Griffith City Council acknowledges and respects the Wiradjuri people as the traditional custodians and ancestors of the land and waters where we work.

There is no expectation for you to read or respond to this email outside of your normal working hours

**Amanda Vardanega**

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**From:** Robert Ryan <[REDACTED]>  
**Sent:** Monday, 14 April 2025 3:29 PM  
**To:** Amanda Vardanega  
**Subject:** Re: Proposed lease - Griffith Aerodrome

Hi Amanda,  
All cost involved in the setup etc will be paid by me.

Regards  
Robert Ryan

On 14 Apr 2025, at 15:22, Amanda Vardanega <[REDACTED]> wrote:

Hi Robert,

Just a follow-up in this matter.  
I am preparing a Report to Council for the next meeting which is scheduled for 13<sup>th</sup> May 2025.  
Please advise if the costs in relation to the surrender of the current lease and the preparation of the new lease will be shared between yourself and Atkinson Agriculture; or if you will bear the full cost ..?  
This is noted in the Recommendation that forms part of the Report.

Thank you.

Regards,  
Amanda.

**Amanda Vardanega**  
Corporate Property Officer & Native Title Coordinator  
p 1300 176 077



Griffith City Council  
a 1 Benarombah Street Griffith NSW 2680  
p PO Box 485 Griffith NSW 2680  
w griffith.nsw.gov.au

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There is no expectation for you to read or respond to this email outside of your normal working hours

|                 |   |
|-----------------|---|
| <b>CLAUSE</b>   | <b>CL06</b>   |
| <b>TITLE</b>    | <b>Western Riverina Regional Drought Resilience Plan</b>  |
| <b>FROM</b>     | <b>Karly Sivewright, Economic Development Coordinator</b> |
| <b>TRIM REF</b> | <b>25/48968</b>   |

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### **SUMMARY**

The Western Riverina Regional Drought Resilience Plan (RDRP) is a grant-funded project collaboration between Griffith City, Leeton Shire, Murrumbidgee and Narrandera Shire Councils, and their communities, working together to advance the region's resilience to the impacts of drought. Stage One of the project developed the resilience plan and Stage Two covers the implementation of the plan, with funding allocated to achieve this. Narrandera Shire Council is the lead Council for the consortium.

This report seeks Council's endorsement of 'Action 1.4 - Councils to review stormwater management and town sewerage discharge strategies and approaches to maximise opportunities for reuse of water resources' from the Western Riverina Regional Drought Resilience Plan.

### **RECOMMENDATION**

**Council endorse 'Action 1.4 - Councils to review stormwater management and town sewerage discharge strategies and approaches to maximise opportunities for reuse of water resources' from the Western Riverina Regional Drought Resilience Plan as part of the implementation phase.**

### **REPORT**

The RDRP program is being delivered across Australia and is one of five focus areas of the Federal Government's Future Drought Fund. The NSW RDRP program is also jointly funded by the NSW Government, supporting local governments to work together regionally to plan for drought resilience proactively and pragmatically. The adopted plan has been approved by the NSW Government and subsequently adopted by each Council (Griffith Council Meeting 26 November 2024). The leadership team from each of the existing consortium Councils (Griffith City, Leeton Shire, Murrumbidgee and Narrandera Shire) then considered the adopted action list from the Western Riverina Regional Drought Resilience Plan to identify which projects are a priority. The Department's deadline to undertake priority projects is November 2025.

All four Councils identified 'Action 1.4 – Councils to review stormwater management and town sewerage discharge strategies and approaches to maximise opportunities for reuse of water resources' as a priority.

Other actions which received multiple votes as a priority from several Councils included:  
2.13 - Review/update regional economic development strategies to include promotion of non-water-based industries, agricultural industries that align with available soils and water, and others that take advantage of available products (Narrandera Shire and Murrumbidgee Councils).

3.6 - Promote value added manufacturing for existing and emerging agricultural commodities, such as almonds, grapes, citrus, sugar plum etc (Narrandera Shire and Murrumbidgee Councils)

4.3 - Promote programs, financial planning advice and funding available from providers, including Services Australia (Narrandera Shire and Griffith City).

### **OPTIONS**

#### OPTION 1

As per recommendation Council endorse 'Action 1.4 - Councils to review stormwater management and town sewerage discharge strategies and approaches to maximise opportunities for reuse of water resources' from the Western Riverina Regional Drought Resilience Plan as part of the implementation phase.

#### OPTION 2

Council nominate other actions from the Western Riverina Regional Drought Resilience Plan, which will need to be adopted by the three other Councils in the consortium. This may result in a lapse of contractual agreement as per the NSW Government Grant Deed Executed by Council.

### **POLICY IMPLICATIONS**

Nil

### **FINANCIAL IMPLICATIONS AND RISK**

This project was funded jointly through the Federal Government's Future Drought and NSW Government to the Western Riverina Consortium to deliver a Regional Drought Resilience Plan and implement actions for this region.

- Western Riverina Consortium Regional Drought Resilience Plan Regional Drought Resilience Plan development - \$210,000
- Regional Drought Resilience Plan implementation (conditional) - \$350,000 (Action 1.4 to be funded from this amount)

**Moderate Low Risk: Minor financial loss > \$10,000 to \$1 million.**

### **COMPLIANCE / LEGAL / STATUTORY IMPLICATIONS AND RISK**

**Minor Low Risk: Policy or regulatory breach has no impact.**

### **ENVIRONMENTAL IMPLICATIONS AND RISK**

As listed in the RDRP. The key principle of the adopted Western Riverina Regional Drought Resilience Plan is to empower regional communities to plan and act early to drought risks. The Plan seeks to present a holistic approach to prepare our communities for future droughts, with a focus on building economic, environmental, and social resilience.

**Serious Moderate Risk: Significant environmental impact requiring clean up, EPA intervention.**

### **REPUTATION / COMMUNITY IMPLICATIONS AND RISK**

**Moderate Low Risk: Minor adverse public/staff reaction and/or negative publicity. Resolved with Manager or Director Comment. No impact on staff morale.**

### **SERVICE DELIVERY IMPLICATIONS AND RISK**

**Moderate Low Risk: Short term interruption of services or operations. Limited impact to staff and service standards. Short term contractor performance affected.**

### **WHS / HR IMPLICATIONS AND RISK**

**Minor Low Risk: No injuries/Nil impact to service delivery.**

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 8.1 Manage Griffith's water resources responsibly.

### **CONSULTATION**

Senior Management Team

Community consultations

Council meetings

Project Control Group regular meetings

### **ATTACHMENTS**

(a) Western Riverina Regional Drought Resilience Plan (under separate cover)



**TITLE**            **Petition Received 29 April 2025**

**TRIM REF**      **25/48265**

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**SUMMARY**

The attached petition was received by Council 29 April 2025.

**RECOMMENDATION**

The petition be received and noted.

**SENIOR MANAGEMENT TEAM COMMENT**

The petition is to be presented at the next meeting of the Disability Inclusion and Access Committee for consideration as a submission for the review of the Disability Inclusion Access Plan (DIAP).

**ATTACHMENTS**

- (a) Signed Petition - Request for Charging Point for Mobility Scooters [↓](#) 44





|                 |   |
|-----------------|---|
| <b>CLAUSE</b>   | <b>CL08</b>                             |
| <b>TITLE</b>    | <b>Investments as at 31 March 2025</b>  |
| <b>FROM</b>     | <b>Vanessa Edwards, Finance Manager</b> |
| <b>TRIM REF</b> | <b>25/44442</b>                         |

---

### **SUMMARY**

This report details Council's year-to-date investments performance as at the month of March 2025.

### **RECOMMENDATION**

**The report be noted by Council.**

### **REPORT**

In accordance with Section 212 of the Local Government (General) Regulation 2021, it is hereby certified that the investments detailed in the attached schedules have been made in accordance with Section 625 of the Local Government Act 1993, its Regulations and Council's current Investment Policy and Strategy which were last amended and adopted on 14 July 2023.

Management is striving to continuously build up cash and investment returns to ensure ongoing financial stability, allocate funds to reserves and provide ongoing liquidity into the future.

### **OPTIONS**

#### **OPTION 1**

As per the Recommendation.

#### **OPTION 2**

Any other Resolution of Council.

### **POLICY IMPLICATIONS**

The actions taken comply with Council's current investment policy and strategy, and the Ministerial Order as provided by the NSW Office of Local Government.

### **FINANCIAL IMPLICATIONS**

As at the 31 March 2025, Council had received a total of \$2,548,060 in interest coupon payments.

The overall net interest income recognised (when combining both interest received and mark-to-market entries) at 31 March 2025 was \$2,995,543. The annual revised budget for 2024/25 is \$2,973,000. The attached Statement of Funds report includes the original adopted budget, as well as the revised budget, to provide a complete understanding of the

performance of investments year to date. It is anticipated that a positive adjustment will be made to the overall budget at the March 2025 quarterly review.

Council has a mix of growth and fixed income investments in the portfolio and at certain times growth assets are exposed to equity market fluctuations (volatility) as well as rises in interest rates and may incur non-cash valuation reductions that can impact on reported profits. These are long term assets and Council has no intention of divesting any of these assets when at cyclical lows and therefore crystallising any losses. Invariably, these assets will regain and increase their values over time and they make up a valuable diversity in Council's portfolio overall.

Due to the high volatility across investment markets, it is difficult to obtain cash yields whilst maintaining appropriate diversification of investments and not be exposed to potential fluctuations in the carrying value of these assets. Council's investments are diversified primarily across TCorp Managed Funds, term deposits, fixed income bonds and floating rate notes which are largely determined by the restrictions in place by the Minister's Order. Council's investments are diversified, all highly rated and of high quality.

### **LEGAL/STATUTORY IMPLICATIONS**

Section 212 of the Local Government (General) Regulation 2021.

### **ENVIRONMENTAL IMPLICATIONS**

Not Applicable

### **COMMUNITY IMPLICATIONS**

Not Applicable

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

### **CONSULTATION**

Senior Management Team

### **ATTACHMENTS**

- |     |   |    |
|-----|---|----|
| (a) | Statement of Funds at 31 March 2025 <a href="#">↓</a>                       | 48 |
| (b) | Investments Returns Analysis - 12 Month Annualised Yields <a href="#">↓</a> | 49 |
| (c) | TCorp Monthly Economic Report - March 2025 <a href="#">↓</a>                | 50 |

# CL08 Attachment (a) Statement of Funds at 31 March 2025

## (a) Statement of Funds at 31 March, 2025

### GRIFFITH CITY COUNCIL

#### Statement of Funds Invested under Section 625 of the Local Government Act, 1993 31 March, 2025

#### INVESTMENTS

| Annual Return                           | Type  | Valuation            | Interest          | Revaluation        | Fund as a         |
|---|---|----------------------|-------------------|--------------------|-------------------|
|   |   | Balance as at        | Recognised        | Movements          | Percentage of     |
|   |   | 31 March, 2025       | March, 2025       | March, 2025        | Total Investments |
| <b>Cash/Managed Funds</b>               |   |                      |                   |                    |                   |
| 4.180%                                  | Pendal Institutional Cash Fund                                    | 8,859.34             |                   | 27.81              | 0.01%             |
| 1.080%                                  | Perpetual Credit Income Fund                                      | 1,114,371.89         |                   | 914.83             | 1.57%             |
| 6.52%*                                  | NSW Treasury Corp -Long Term Growth Fund                          | 1,827,336.55         |                   | (41,107.17)        | 2.58%             |
| 4.72%*                                  | NSW Treasury Corp -Medium Term Growth Fund                        | 5,970,960.50         |                   | (49,788.64)        | 8.44%             |
| 3.95%*                                  | NSW Treasury Corp - Short Term Income Fund                        | 4,056,255.16         | 11,706.63         | 1,258.18           | 5.73%             |
| 3.500%                                  | UBS Cash Management Trust Account                                 | 74,266.70            | 291.52            |                    | 0.10%             |
| 3.500%                                  | ANZ Premium Business Saver Account                                | 7,778.61             | 38.52             |                    | 0.01%             |
| <b>Term Deposits</b>                    |   |                      |                   |                    |                   |
| 5.050%                                  | AMP 365 Day Term Deposit Maturity 5/6/25                          | 2,000,000.00         | 8,416.66          |                    | 2.83%             |
| 5.180%                                  | BOQ 183 Day Term Deposit Maturity 10/06/2025                      | 1,099,763.48         | 4,760.32          |                    | 1.55%             |
| 4.480%                                  | Westpac Bank 2 Yr Term Deposit Maturity 9/9/2026                  | 3,000,000.00         | 11,200.00         | (92.05)            | 4.24%             |
| 4.950%                                  | NAB 1 Year Term Deposit Maturity 9/9/2025                         | 2,000,000.00         | 8,250.00          |                    | 2.83%             |
| 4.850%                                  | BOQ 274 Day Term Deposit Maturity 10/6/25                         | 2,000,000.00         | 8,090.72          |                    | 2.83%             |
| 4.590%                                  | Westpac Bank 18 Month Term Deposit Maturity 30/3/26               | 3,000,000.00         | 11,475.00         | (94.32)            | 4.24%             |
| 4.880%                                  | ING 3 Yr Term Deposit Maturity 8/11/2025                          | 4,000,000.00         | 16,355.80         |                    | 5.65%             |
| 4.650%                                  | Westpac Bank Notice Saver 60 Day                                  | 2,738,880.31         | 10,774.15         |                    | 3.87%             |
| 4.550%                                  | Westpac Bank Notice Saver 31 Day                                  | 5,794,357.30         | 22,305.42         |                    | 8.19%             |
| 5.000%                                  | NAB 3 Yr Term Deposit Maturity 9/10/2026                          | 3,500,000.00         | 14,583.33         |                    | 4.95%             |
| 5.420%                                  | Rabo Bank 1 Yr Term Deposit Maturity 27/06/2025                   | 2,500,000.00         | 11,291.66         |                    | 3.53%             |
| 5.450%                                  | NAB 1 Yr Term Deposit Maturity 02/07/2025                         | 2,000,000.00         | 9,083.32          |                    | 2.83%             |
| 5.480%                                  | Rabo Bank 1 Yr Term Deposit Maturity 02/07/2025                   | 2,000,000.00         | 9,133.32          |                    | 2.83%             |
| 5.250%                                  | Rabo Bank 4 Yr Term Deposit Maturity 25/07/2029                   | 2,000,000.00         | 10,937.49         |                    | 2.83%             |
| 5.190%                                  | NAB 2 Year Term Deposit Maturity 29/06/2026                       | 2,000,000.00         | 8,650.00          |                    | 2.83%             |
| 5.300%                                  | Rabo Bank 4 Yr Term Deposit Maturity 26/06/2028                   | 2,500,000.00         | 11,041.66         |                    | 3.53%             |
| 5.090%                                  | Rabo Bank 5 Yr Term Deposit Maturity 14/01/2030                   | 2,000,000.00         | 8,483.33          |                    | 2.83%             |
| <b>Bank Bonds/Floating Rate Notes #</b> |   |                      |                   |                    |                   |
| 1.250%                                  | NSW Treasury Corp Bond (\$2.5M Face Value) Maturity 20/3/25       | -                    | 15,625.00         | 3,075.00           | 0.00%             |
| 1.250%                                  | NSW Treasury Corp Bond (\$2M Face Value) Maturity 20/11/30        | 1,699,060.00         |                   | 5,180.00           | 2.40%             |
| 2.000%                                  | NSW Treasury Corp Bond (\$2M Face Value) Maturity 8/3/33          | 1,633,860.00         | 20,000.00         | (2,900.00)         | 2.31%             |
| 1.750%                                  | Government of the ACT Bond (\$600k Face Value) Maturity 17/5/30   | 529,848.00           |                   | 1,560.00           | 0.75%             |
| 4.903%                                  | NAB FRN (\$1.7M Face Value) Maturity 10/05/2027                   | 1,704,488.00         |                   | (1,020.00)         | 2.41%             |
| 4.450%                                  | NAB FRN (\$1.6M Face Value) Maturity 18/10/2027                   | 1,604,016.00         |                   | 912.00             | 2.27%             |
| 4.943%                                  | NAB FRN (\$1.6M Face Value) Maturity 18/03/2030                   | 1,599,264.00         |                   | (4,288.00)         |                   |
| 4.512%                                  | WBC Floating Bond (\$2.5M Face Value) Maturity 12/12/2025         | 2,500,850.00         | 29,886.78         | (475.00)           | 3.53%             |
| 5.172%                                  | WBC Floating Bond (\$2.5M Face Value) Maturity 21/01/2030         | 1,500,930.00         |                   | (4,170.00)         | 2.12%             |
| 5.179%                                  | Bendigo Adelaide Bank FRN (\$800k Face Value) Maturity 08/05/2027 | 803,624.00           |                   | (928.00)           | 1.14%             |
|   | <b>Total</b>  | <b>70,768,769.84</b> | <b>262,380.63</b> | <b>(91,935.36)</b> | <b>98%</b>        |

\*YTD Fund Return

# Bank Bonds/Floating Rate Notes will have positive or negative revaluations from month to month. Upon maturity date the principal investment will be paid back in full.

Balance of Griffith City Council Trading Bank Account 12,334,184.42  
GHFL/HHF Bank Account Balances 24,166.99

**Total Cash & Investments at 31/03/2025 83,127,121.25**

#### RETURN ON INVESTMENTS

| Return on Investments Analysis   | Actual              |
|--|---------------------|
| Accumulated Return on Investments Brought Forward                                    | 2,792,634.52        |
| Interest received on Griffith Health Facilities Limited Bank Accounts YTD March 2025 | 211.55              |
| Return on Investments for the month of March 2025                                    | 170,445.27          |
| Trading Bank Account Interest Received for the month of March 2025                   | 32,251.60           |
| <b>Total Return of Investments YTD March 2025</b>                                    | <b>2,995,542.94</b> |

| Fund                     | Original Budget Annual Total | Revised Budget Annual Total | Budget YTD                        | Actual YTD          |
|--------------------------|------------------------------|-----------------------------|-----------------------------------|---------------------|
| Ordinary Fund            | 1,200,000.00                 | 1,200,000.00                | 900,000.00                        | 896,365.82          |
| Water Fund               | 670,000.00                   | 1,020,000.00                | 1,001,636.00                      | 1,165,481.66        |
| Sewerage Fund            | 250,000.00                   | 500,000.00                  | 557,705.00                        | 691,916.30          |
| Waste Fund               | 250,000.00                   | 250,000.00                  | 187,497.00                        | 237,175.45          |
| Western Riverina Library | 3,000.00                     | 3,000.00                    | 2,250.00                          | 4,603.71            |
| <b>Total</b>             | <b>2,373,000.00</b>          | <b>2,973,000.00</b>         | <b>2,649,088.00</b>               | <b>2,995,542.94</b> |
|                          |                              |                             | Percentage of Year at Report Date | <b>75.00%</b>       |

In accordance with Section 212 of the Local Government (General) Regulation 2021, I hereby certify that the investments detailed above are made in accordance with the Local Government Act, its regulations and Council's investment policy adopted on 14 July, 2023.

RESPONSIBLE ACCOUNTING OFFICER

**(b) Investments Returns Analysis - 12 month Annualised Yields**

| <b>INVESTMENT RETURNS ANALYSIS - 12 MONTH ANNUALISED YIELDS</b> |   |  |                |
|---|---|--|----------------|
| <b>Month</b>  | <b>Average Funds Invested for the month</b> | <b>Return on Investment/ Revaluation Adjustments</b> | <b>Yield %</b> |
| Apr-24  | \$54,803,438                                | -\$85,447  | -0.16%         |
| May-24  | \$54,025,221                                | \$263,094  | 0.49%          |
| Jun-24  | \$57,401,074                                | \$202,223  | 0.35%          |
| Jul-24  | \$64,108,890                                | \$443,392  | 0.69%          |
| Aug-24  | \$66,824,501                                | \$321,454  | 0.48%          |
| Sep-24  | \$66,444,946                                | \$322,607  | 0.49%          |
| Oct-24  | \$67,268,190                                | \$62,279   | 0.09%          |
| Nov-24  | \$66,657,673                                | \$448,748  | 0.67%          |
| Dec-24  | \$66,599,699                                | \$262,196  | 0.39%          |
| Jan-25  | \$69,757,354                                | \$321,937  | 0.46%          |
| Feb-25  | \$71,650,559                                | \$300,001  | 0.42%          |
| Mar-25  | \$71,236,835                                | \$170,445  | 0.24%          |
| <b>12 Month Annualised Performance</b>                          |   |  | <b>4.62%</b>   |
| <b>Current Year Performance Jul 24 - Jun 25</b>                 |   |  | <b>3.94%</b>   |
| <b>(Cash basis only, net of fees)</b>                           |   |  |                |



**March 2025**  
Published: 1 April 2025

## Monthly economic report

### The global economy

Uncertainty around US trade policy and tariff developments drove moves in financial markets in March. While investors have focused on the inflationary impact of tariffs for around 6 months now, concerns about the negative impact of tariffs on economic activity have increased more recently. There are signs that the uncertainty around trade policy is damaging the US economy, even before most of the tariffs have been imposed. Growth in consumer spending – the driving force behind the US economy over the past few years – looks to have slowed in the March quarter and consumer sentiment has weakened. Business investment has also stalled as many firms put their spending plans on hold until there is more certainty around tariffs and tax policy.

The implementation of tariffs will increase US inflation, at least temporarily. This is influencing consumer and business decisions and making it difficult to gauge the underlying momentum in the US economy. For example, the possibility of tariffs being introduced has seen consumers increase purchases of some household goods before tariffs get imposed. Imports by businesses also surged as companies try to secure additional inventory before tariffs raise the cost of their imports.

The prospect of slower growth and higher inflation is creating a difficult environment for the US Federal Reserve (Fed). The Fed left interest rates unchanged at its March meeting but lowered its economic growth forecasts and increased its inflation projections slightly. The overarching message from Fed policymakers is that the economic outlook is highly uncertain due to potential government policies (on tariffs, immigration, deregulation and fiscal policy). This is likely to lead the Fed to keep rates on hold for longer, with the Fed likely to resume cutting rates if they either get more certainty about tariffs or if economic activity weakens sharply.

In contrast to the deteriorating economic outlook in the US, the outlook for Europe improved markedly in March. This reflects Germany announcing a large fiscal stimulus program to fund infrastructure and defence spending, which is a significant departure from the previous fiscal restraint of the German Government. However, US tariffs are a looming headwind for European economies. The balance of these upside and downside risks means that the outlook for European growth and interest rates has become more uncertain. With economic growth currently weak across most of Europe, the European Central Bank cut interest rates further in March and is expected to deliver another 2-3 cuts in 2025 to return monetary policy to a more neutral setting.

The Bank of Canada also cut rates again in March, with escalating US trade tensions adding a significant amount of downside growth risk for Canada's economy. The Swiss central bank cut rates further too, while central banks in Japan, UK and Sweden left rates on hold.

### The Australian economy

Communication from Reserve Bank of Australia (RBA) officials in March reiterated that investors should not expect a rapid easing cycle as the RBA remains concerned that Australia's tight labour market could still generate inflationary pressures. The RBA Board next meets on 1 April and data throughout March is unlikely to have shifted the economic outlook for the Board.

Growth in the Australian economy picked up in late 2024, in line with the RBA's expectations. Although consumer spending improved slightly, it is unclear if this will persist. Further, government

spending continues to drive economic growth. Hiring in sectors that are aligned to government policy decisions (e.g. healthcare) also continues to drive employment growth. While employment data has been volatile, the labour market appears to be gradually loosening.

Recent inflation data has contained encouraging signs that price pressures are continuing to ease. The rapid fall in housing inflation is particularly noteworthy as housing is the largest component of the CPI basket. If inflation in the March quarter is again weaker than the RBA had forecast, the RBA Board will be more likely to cut rates again in May.

The Federal Government's 2025-26 Budget did not alter the near-term economic outlook. Government deficits and net debt (as shares of GDP) are projected to remain lower than in many other advanced economies. This is underpinned by a forecast slowing in government spending, though government spending will remain at an elevated share of the economy (~27%).

## Financial market commentary

March was a challenging month for investors, with global bond yields higher (except for the US) and advanced economy equity markets lower. Volatility in equity and bond markets also rose.

### Equity markets (performance in local currency, excluding dividends)

The US S&P500 fell sharply in the month (-5.8%), significantly underperforming other advanced economies. This reflected investors' concerns that tariffs and trade policy uncertainty is causing US economic growth to slow and inflation to rise – the worst possible combination for equity investors.

European stock markets were also dragged down by tariff developments, as many European manufacturers would suffer if US tariffs were imposed (including car manufacturers). However, the share prices of European defence companies have surged since Germany announced its planned increase in defence spending. The President of the European Commission also noted that more of Europe's defence equipment should be manufactured in Europe, rather than imported.

Australian equities fell in line with overseas markets (-4%). In contrast, share prices in emerging markets outperformed in March, with the MSCI Emerging Markets index rising by 0.4%.

### Bond yields

US 10-year bond yields traded in a 30bps range in March but ended the month unchanged. Movements throughout the month were driven by tariff developments and economic data that shifted investors' views on the downside risks to economic growth and upside risks to inflation. Higher inflation expectations would be expected to increase bond yields, while weaker growth would lower yields. This was evident in 2-year US bond yields, which fell by 11bps as investors priced in 3 more rate cuts by the Fed in 2025 to support the economy.

10-year bond yields across Europe rose sharply (~30bps) after Germany's fiscal stimulus announcement, which will boost economic growth and inflation. In Australia, 10-year bond yields rose 13bps. TCorp 10-year bond yields fell by slightly more than the Commonwealth Government bond yield, with the 10-year spread narrowing by 2bps to +68bps.

### Currency and commodity markets

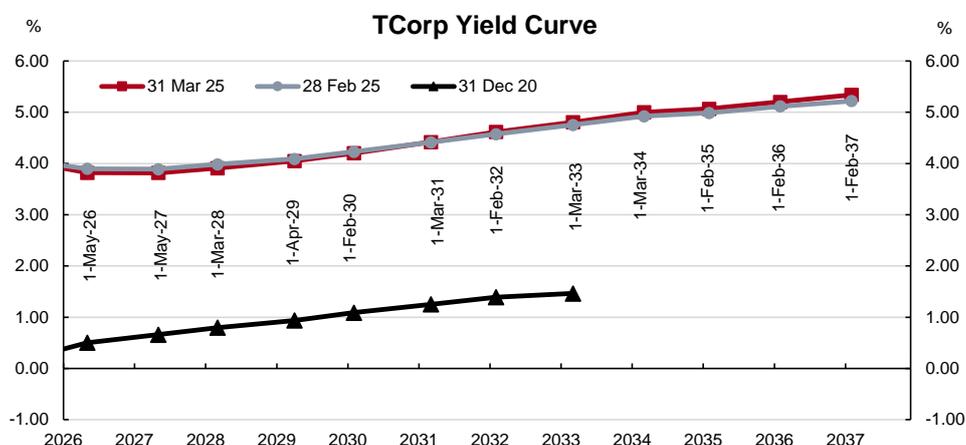
The US dollar depreciated against a broad range of currencies in March, as concerns around slowing US growth outweighed the safe-haven properties of the US dollar. This led to the Australian dollar rising by 0.6% against the US dollar, though the appreciation of the Australian dollar was limited by the poor risk sentiment in March.

The Australian dollar depreciated by 3.5% against the euro in March, as higher European bond yields saw a broad-based rise for the euro.

## Financial market performance

| Currency markets  | Previous    | Month  | Month  | Month         | Month   |
|---|-------------|--------|--------|---------------|---------|
| March 2025  | month close | high   | low    | close         | change  |
| AUD/USD   | 0.621       | 0.638  | 0.623  | <b>0.625</b>  | 0.6% ▲  |
| AUD/EUR   | 0.598       | 0.594  | 0.577  | <b>0.578</b>  | -3.5% ▼ |
| AUD/JPY   | 93.53       | 95.26  | 92.46  | <b>93.68</b>  | 0.2% ▲  |
| AUD/GBP   | 0.494       | 0.492  | 0.484  | <b>0.484</b>  | -2.0% ▼ |
| AUD/BRL   | 3.654       | 3.691  | 3.564  | <b>3.564</b>  | -2.4% ▼ |
| AUD/INR   | 54.34       | 55.41  | 53.39  | <b>53.39</b>  | -1.7% ▼ |
| AUD/CNY   | 4.519       | 4.613  | 4.533  | <b>4.533</b>  | 0.3% ▲  |
| Equity markets*   | Previous    | Month  | Month  | Month         | Month   |
| March 2025  | month close | high   | low    | close         | change  |
| MSCI World ex Australia                                       | 3914        | 3884   | 3702   | <b>3732</b>   | -4.7% ▼ |
| MSCI Emerging Markets   | 1097        | 1145   | 1093   | <b>1101</b>   | 0.4% ▲  |
| S&P/ASX200  | 8172        | 8246   | 7749   | <b>7843</b>   | -4.0% ▼ |
| S&P/ASX Small Ordinaries                                      | 3137        | 3157   | 2960   | <b>3000</b>   | -4.4% ▼ |
| S&P500 (US)   | 5955        | 5850   | 5522   | <b>5612</b>   | -5.8% ▼ |
| FTSE 100 (UK)   | 8810        | 8871   | 8496   | <b>8583</b>   | -2.6% ▼ |
| Stoxx600 (Europe)   | 557         | 563    | 534    | <b>534</b>    | -4.2% ▼ |
| DAX (Germany)   | 22551       | 23419  | 22163  | <b>22163</b>  | -1.7% ▼ |
| CAC 40 (France)   | 8112        | 8200   | 7791   | <b>7791</b>   | -4.0% ▼ |
| Nikkei 225 (Japan)  | 37156       | 38027  | 35618  | <b>35618</b>  | -4.1% ▼ |
| Hang Seng (HK)  | 22941       | 24771  | 22942  | <b>23120</b>  | 0.8% ▲  |
| Shanghai Composite (China)                                    | 3321        | 3430   | 3317   | <b>3336</b>   | 0.4% ▲  |
| Bovespa (Brazil)  | 122799      | 133149 | 122799 | <b>130260</b> | 6.1% ▲  |
| IPC (Mexico)  | 52326       | 53478  | 51511  | <b>52484</b>  | 0.3% ▲  |
| S&P/BSE Sensex (India)  | 73198       | 78017  | 72990  | <b>77415</b>  | 5.8% ▲  |
| *Returns are in local currency, and exclude dividend payments |             |        |        |               |         |
| Bond markets (%)  | Previous    | Month  | Month  | Month         | Month   |
| March 2025  | month close | high   | low    | close         | change  |
| RBA Official Cash Rate  | 4.10        | 4.10   | 4.10   | <b>4.10</b>   | 0.00 –  |
| 90 Day Bank Bill  | 4.12        | 4.13   | 4.11   | <b>4.13</b>   | 0.01 ▲  |
| 180 Day Bank Bill   | 4.21        | 4.30   | 4.21   | <b>4.30</b>   | 0.08 ▲  |
| New institutional term deposits                               | 4.50        | 4.50   | 4.50   | <b>4.50</b>   | 0.00 –  |
| 3 Year CGS Bond   | 3.74        | 3.85   | 3.70   | <b>3.70</b>   | -0.04 ▼ |
| 10 Year CGS Bond  | 4.29        | 4.50   | 4.27   | <b>4.38</b>   | 0.09 ▲  |
| 10 Year US Bond   | 4.21        | 4.36   | 4.16   | <b>4.21</b>   | 0.00 ▼  |
| 10 Year German Bond   | 2.41        | 2.90   | 2.49   | <b>2.74</b>   | 0.33 ▲  |
| 10 Year Japanese Bond   | 1.38        | 1.59   | 1.41   | <b>1.49</b>   | 0.11 ▲  |

| TCorp bonds (%)     | Previous month close | Month high | Month low | Month close | Month change |
|---------------------|----------------------|------------|-----------|-------------|--------------|
| <b>March 2025</b>   |                      |            |           |             |              |
| 20-May-26           | 3.90                 | 3.95       | 3.82      | <b>3.82</b> | -0.08 ▼      |
| 20-May-27           | 3.89                 | 3.97       | 3.82      | <b>3.82</b> | -0.07 ▼      |
| 20-Mar-28           | 3.98                 | 4.06       | 3.91      | <b>3.91</b> | -0.08 ▼      |
| 20-Apr-29           | 4.09                 | 4.18       | 4.05      | <b>4.05</b> | -0.04 ▼      |
| 20-Feb-30           | 4.23                 | 4.33       | 4.20      | <b>4.20</b> | -0.03 ▼      |
| 20-Mar-31           | 4.41                 | 4.54       | 4.40      | <b>4.42</b> | 0.01 ▲       |
| 20-Feb-32           | 4.57                 | 4.72       | 4.57      | <b>4.62</b> | 0.04 ▲       |
| 08-Mar-33           | 4.75                 | 4.91       | 4.75      | <b>4.80</b> | 0.05 ▲       |
| 20-Mar-34           | 4.92                 | 5.09       | 4.92      | <b>5.00</b> | 0.08 ▲       |
| 20-Feb-35           | 4.99                 | 5.16       | 4.99      | <b>5.07</b> | 0.08 ▲       |
| 20-Feb-36           | 5.12                 | 5.30       | 5.12      | <b>5.20</b> | 0.09 ▲       |
| 20-Feb-37           | 5.22                 | 5.42       | 5.24      | <b>5.34</b> | 0.12 ▲       |
| CIB 2.75% 20 Nov 25 | 2.54                 | 2.69       | 2.55      | <b>2.56</b> | 0.02 ▲       |
| CIB 2.50% 20 Nov 35 | 2.64                 | 2.94       | 2.65      | <b>2.87</b> | 0.23 ▲       |



Source: TCorp

| Commodity markets (US\$) | Previous month close | Month high | Month low | Month close  | Month change |
|--------------------------|----------------------|------------|-----------|--------------|--------------|
| <b>March 2025</b>        |                      |            |           |              |              |
| Brent Oil (per barrel)   | 73.2                 | 74.7       | 69.3      | <b>74.7</b>  | 2.1% ▲       |
| Iron Ore (per tonne)     | 100.9                | 103.8      | 100.8     | <b>102.4</b> | 1.4% ▲       |

| TCorp forecasts        | June-25 | Dec-25 | Jun-26 | Dec-26 |
|------------------------|---------|--------|--------|--------|
| RBA Official Cash Rate | 3.85    | 3.35   | 2.85   | 2.60   |
| 90 Day Bank Bill       | 3.70    | 3.25   | 3.00   | 2.75   |
| 10 Year CGS Bond       | 4.00    | 3.50   | 3.50   | 3.50   |



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**SALEYARDS COMMITTEE  
HELD IN THE COUNCIL CHAMBERS ON  
TUESDAY, 22 APRIL 2025 COMMENCING AT 8:36 AM**

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**PRESENT**

Councillor Scott Groat (Chair), Councillor Doug Curran, Donald Barbaro (Community Representative), Grant Elwin (Community Representative), Rodney Evans (Community Representative)

Quorum = 3

**STAFF**

Director Utilities, Graham Gordon and Minute Secretary, Jessica Bertacco

**1 APOLOGIES**

**RECOMMENDED** on the motion of Councillor Doug Curran and Donald Barbaro that apologies be received from Councillor Christine Stead and Team Leader - Saleyards, Les Warren.

**2 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

**Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

**Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

**3 ITEMS OF BUSINESS**

**CL01 TERMS OF REFERENCE**

**RECOMMENDED** on the motion of Councillor Doug Curran and Grant Elwin that the Committee adopt the Terms of Reference attached to the report.

**CL02 PROPOSED MEETING DATES 2025**

**RECOMMENDED** on the motion of Rodney Evans and Donald Barbaro that the Committee note the proposed meeting dates for 2025.

### **CL03 INDUCTION OF COMMITTEE MEMBERS - MANDATORY**

The Committee noted that the Induction will be presented at the next meeting for the Saleyards Committee on 22 July 2025.

### **CL04 GRIFFITH LIVESTOCK MARKETING CENTRE - ELECTRONIC IDENTIFICATION (EID) TAGGING SYSTEM**

Mr Gordon provided the Committee with an update on the Electronic Identification (EID) Tagging System. He expressed his appreciation to the Saleyards Team for their efforts and cooperation during the transition to e-tagging.

Mr Elwin raised a request to explore the possibility of submitting vendor paperwork from their main office. Currently, they are required to send additional staff to the Saleyards to upload vendor details and the number of sheep being sold, which has been logistically challenging.

Mr Barbaro inquired about the timeline for when sales will begin to be officially recorded and when speaker systems will be installed. Graham has taken note of the matter and will investigate further.

### **CL05 GRIFFITH LIVESTOCK MARKETING CENTRE**

Mr Gordon provided an update on the number of sheep processed through the Saleyards. The target is to reach 400,000 sheep by 30 June 2025, and as of now, 398,000 sheep have already passed through the yards.

Councillor Scott Groat asked how \$210,000 in revenue will be utilised. Mr Gordon explained that the long-term goal is to install coverings over the pens, with the total estimated cost being \$7.6 million.

Mr Gordon also informed the Committee that Council are applying for approval from Department Climate Change Energy Environment and Water to facilitate irrigation at the holding yards using treated water from the Water Reclamation Plant. The committee discussed ideas and strategies for moving this initiative forward.

Mr Barbaro requested that water troughs be installed, or made operational, in the front yard pens, highlighting that some clients bring sheep that haven't had water for a few days. Mr Evans supported this request, showing a photo example of water troughs at Ballarat as a potential model.

## **4 GENERAL BUSINESS**

### **Fencing and Yard Maintenance**

Mr Barbaro reported that sheep had pushed against a back post, splitting the pole, which will likely need repairs. In response, Graham Gordon suggested conducting an audit of the fencing throughout the yards to identify other potential issues.

Mr Evans raised concerns about the proliferation of weeds throughout the Saleyards, noting that the issue is becoming unmanageable. He specifically identified a weed known as Devil's Claw, which has grown to approximately hip height, and emphasised that immediate attention will be required to address the situation.

### **Request for Improved Communication**

Mr Evans requested that there be more liaising and communication regarding ongoing projects and installations. He gave the example of the lift ramps, stating he was unaware of the installation plans and, as a result, could not adequately prepare for the changes.

### **Strategic Plan for Saleyards**

There were discussions about developing a strategic plan for the future of the Saleyards. One idea raised was the potential removal of the cattle yards to create additional parking or yard space, though this remains a topic for further consideration and planning.

## **5 NEXT MEETING**

The next meeting of the Saleyards Committee is to be held on 22 July 2025 at 8:30am.

There being no further business the meeting terminated at 9:30am.

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**LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE  
HELD IN THE COUNCIL CHAMBERS ON  
THURSDAY, 24 APRIL 2025 COMMENCING AT 5:01 PM**

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**PRESENT**

Councillor Doug Curran (Chair), Councillor Tony O'Grady, Ema Munro (Community Representative), Frank Battistel (Community Representative), Jade Salvestro (Community Representative), John Tagliapietra (Community Representative), Kelvin Williams (Community Representative), Lisa Parker (Community Representative), Matthew Woodward (Community Representative), Saroja Nagaraj Gurazada (Community Representative), Scott Collis (Community Representative)

Quorum = 3

**STAFF**

General Manager, Brett Stonestreet, Director Sustainable Development, Joe Rizzo, Urban Strategic Design & Major Projects Manager, Peter Badenhorst, Environment & Public Health Coordinator, Vanessa Johns and Minute Secretary, Joanne Bollen

**1 APOLOGIES**

Apologies were received from Councillor Laurie Testoni, Betsy Farrugia (Member for Murray Representative).

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Councillor Tony O'Grady and Frank Battistel that the minutes of the previous meeting held on 19 March 2025, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

Nil

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

**Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL01 LARGE LOT RESIDENTIAL DEVELOPMENT CONTROL PLAN - BOORGA ROAD R5**

Director Sustainable Development, Joe Rizzo updated the Committee in relation to the Large Lot Residential Development Control Plan – Boorga Road R5.

At the Council Meeting held 8 April 2025, Council resolved to endorse the Large Lot Residential Development Control Plan (DCP) – Boorga Road R5 for public exhibition for a period of 28 days.

This DCP addresses a specific section of the Griffith Residential Development Control Plan (as amended) related to land on Boorga Road in Nericon to facilitate a large lot residential development proposed under DA 16/2025 for an additional 58 large lot residential lots.

Key information is as follows:

- The Large Lot Residential Development Control Plan (DCP) for Boorga Road R5 has been prepared to appease the requirements of Clause 7.12 of the Griffith Local Environmental Plan 2014.
- The DCP provides specific planning and design guidelines for the proposed large lot residential development of 58 lots under DA 16/2025.
- The DCP will be made available for public exhibition period of a total of 28 days for public submissions as required by legislation.
- During this period, the DCP will be available for public review on Council's website.
- Given the location within the Lake Wyangan catchment area, this Committee is being informed of the DCP to ensure awareness of potential development that may impact the catchment.

**RECOMMENDED** on the motion of John Tagliapietra and Councillor Tony O'Grady that the information be received.

### **CL02 DIATOMIX LAKE WYANGAN SOUTH TRIAL RESULT TO DATE**

At the Lake Wyangan & Catchment Management Committee meeting held 19 March 2025 a report titled Lake Wyangan Progress/Update Report was presented. The report provided background information regarding the trial treatment of the South Lake with an organic solution called Diatomix. A request was made for staff to provide a further report outlining the results of testing South Lake, 12 months prior to the trial commencing and results during the trial until present.

The Committee discussed various environmental aspects of the Lake, including diatoms, salinity levels, pH levels, and overall water levels.

**ACTION:** It was agreed that the Certificate of Analysis from Sydney Water will be shared with the Committee on an ongoing basis. Additionally, research compiled in 2022 regarding the lake's salt levels will be distributed to all Committee members.

**ACTION:** It was noted that the Boat Club has not received payment from the sale of water conducted six years ago. This matter was taken on notice for further investigation.

**RECOMMENDED** on the motion of Lisa Parker and Frank Battistel that the information be received.

### **CL03 LAKE WYANGAN AGENDA ITEM FOR SALT AND ALGAE ISSUED - PROPOSED BY COMMITTEE MEMBERS**

An agenda item proposed by Committee members proposed a Lake Wyangan Management Scheme that would hopefully help with salinity and algae issues. It is outlined below:

- Raising and holding the level of the Lake to at least 80% capacity leaving air space for a major rain event.
- Discussions with Murrumbidgee Irrigation (MI) regarding an agreement where MI is pumping water into the lake and Council is pumping out to MI's drainage channel.
- The redirection of the drain which enters the North Lake at the picnic area.

The Committee discussed the items and issues raised, with several key factors identified for consideration. These included the lack of budget allocation, the presence of Aboriginal cultural heritage sites, and limitations related to water pumping capacity. Specifically, the Council's pump is unable to extract more than 20 megalitres of water within a 24-hour period, and MI has agreed to a maximum of 20 megalitres per 24 hours, subject to the Lake not being at red alert level.

**ACTION:** Committee members requested that a representative from Murrumbidgee Irrigation be invited to attend the next meeting of the Lake Wyangan & Catchment Management Committee.

**ACTION:** It was raised that a 2017 recommendation suggested that one-quarter of the Lake's capacity should be replenished annually. This matter was taken on notice for further investigation.

### **CL04 QUESTIONS SUBMITTED FOR AGENDA BY COMMITTEE**

A number of questions were submitted for answering by Council staff. They were as follows:

- 1) **What is the actual allocation of water for the lake?**  
The Chair of the Committee, Mayor Doug Curran advised that there is no allocation but when circumstances allow a nominal amount of up to 1,500ML is transferred to the Lake to offset evaporation.
- 2) **Who controls water levels and monitoring of the levels?**  
Griffith City Council.
- 3) **What happens to water allocation if it isn't used in the lake?**  
Refer to above.
- 4) **How many pumping licences are there that use lake water?**  
One.
- 5) **Who monitors these licenses and their water use?**  
Murrumbidgee Irrigation.
- 6) **Does Council have access to supplementary water to use to fill the lake?**  
Council has access to off allocation water.
- 7) **Does the Council have the ability to pump water back up the branch view canal or is this done by MI?**

This can only be done by MI.

**8) Are there any plans to run town water along the top side of the lake to the picnic area for the new upgrades to the camping area, doing away with the need for tanks to store potable water which will need constant filling in the summer months.**

No tanks are going to be installed so there will not be any potable water at the new playground and toilet block. There are no plans to extend Council's potable water supply reticulation network to Lake Wyangan recreation area. Significant capital expense and difficult to comply with strict potable water standards as determined by NSW Government. Potable water tanks are also not feasible due to strict compliance with above standards.

## **6 OUTSTANDING ACTION REPORT**

The Action Report was noted.

## **7 GENERAL BUSINESS**

### **Data Transparency and Data Sharing**

Committee members suggested that the Committee would be better able to make informed decisions if all available data was shared with the entire Committee on a monthly basis. Regular updates would help members stay informed and engaged with the ongoing management of the lake. It was requested by the Committee that staff also provide the levels of the Lake along with the data.

**ACTION:** Data to be shared with Committee on a monthly basis.

Members from the Boat Club shared that they also carry out their own water sampling and are happy to provide their data to Council and the Committee.

### **North Western Drainage Channel**

Committee members asked whether there had been any communication with Murrumbidgee Irrigation following the water testing conducted on 11 February 2025.

**ACTION:** In addition, clarification was sought regarding the ownership of the drain connected to the Lake.

### **Solar Pumps**

**ACTION:** The Committee requested that Council investigate the feasibility of using solar-powered water pumps with a capacity of 20 megalitres per day.

## **8 NEXT MEETING**

The next meeting of the Lake Wyangan & Catchment Management Committee is to be held on Thursday, 19 June 2025 at 5.00pm.

There being no further business the meeting terminated at 7:09pm.

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**GENERAL MANAGER RECRUITMENT COMMITTEE  
HELD IN THE MURRAY ROOM ON  
MONDAY, 28 APRIL 2025 COMMENCING AT 4:30 PM**

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**PRESENT**

Councillor Doug Curran (Chair), Councillor Christine Stead, Councillor Jenny Ellis (Zoom), Councillor Scott Groat, Steve Pinnuck (LGSG), Terrey Kiss (LGSG)

Quorum = 3

**STAFF**

Workforce Planning Manager, Annie Featherstone and Governance Manager, Leanne Austin

**1 APOLOGIES**

No apologies were received.

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Councillor Christine Stead and Councillor Scott Groat that the minutes of the previous meeting held on 12 March 2025, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

Nil.

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

**Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

**Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL01 MEETING WITH STEVE PINNUCK AND TERREY KISS - LGSG**

The Committee reviewed the draft documents prepared by LGSG including the Candidate Information pack and advertisement. Discussion took place regarding the requirements of the position, key challenges for the role, personal qualities, key selection criteria, the recruitment process, recruitment timeline and remuneration package.

The Committee emphasised the importance of appointing a General Manager who can advocate effectively to State and Federal Government agencies, address Council's financial sustainability and housing challenges and demonstrate an understanding of water buyback issues.

Monitoring of the General Manager's performance should be done on a regular basis with a formal review conducted annually.

LGSG suggested the Committee undertake shortlisting of applicants while the full Council should be invited to participate in interviews, which LGSG would facilitate. Following shortlisting, reference checks and psychometric testing would be undertaken to ensure that Councillors have comprehensive candidate information available prior to interviews.

Mr Pinnuck stated that candidates would need to provide written permission for reference checks to be completed and advised that Councillors should not approach other Councils directly due to confidentiality concerns.

The Committee discussed the Total Remuneration Package with LGSG advising that a \$350K package would be required to attract a suitable candidate. The Committee agreed to set the remuneration range at \$340K to \$360K.

LGSG will update the draft documents in line with the Committee's discussions, with the aim of commencing advertising for the role by Thursday, 1 May 2025.

## **6 GENERAL BUSINESS**

Nil.

## **7 NEXT MEETING**

There being no further business the meeting terminated at 6:45 pm.

## **ATTACHMENTS**

- (a) Candidate Information Pack and Advertisement (under separate cover)
- (b) Average salary survey results provided by LGSG (under separate cover) **Confidential**

**TITLE** Notice of Motion - Councillor Mark Dal Bon  
**FROM** Mark Dal Bon, Councillor  
**TRIM REF** 25/44484

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**SUMMARY**

A Notice of Motion was received from Councillor Mark Dal Bon on Thursday, 17 April 2025.

**RECOMMENDATION**

That Council name the new walk way bridge adjacent to Mackay Avenue and Macedone Road, Griffith the "Valentini bridge.

**SENIOR MANAGEMENT TEAM COMMENT**

Should Council support the Notice of Motion as submitted by Councillor Dal Bon, the matter will be progressed in accordance with the following steps;

- (a) Council place the naming proposal on public exhibition for 28 days.
- (b) If no public submissions received, the name be formally adopted and appropriate new signage be developed for Council's review and implementation,
- (c) If any public submissions are received, then a further report be provided to Council for determination.

**ATTACHMENTS**

- (a) Notice of Motion - Councillor Mark Dal Bon [↓](#)

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## Notice of Motion

### Notice of Motion

**Councillor's Name \*** Cr Mark Dal Bon

**Date \*** 17-Apr-25

**Time \*** 10:44:58 AM

Brett Stonestreet  
General Manager  
Griffith City Council  
GRIFFITH NSW 2680

**Dear Mr Stonestreet, I hereby give notice of the following Notice of Motion for the Council Meeting to be held as indicated below: \***

That council name the new walkway bridge adjacent to Mackay avenue and macedone road Griffith. The "Valentini bridge .

**Additional Information**

Naming of new walkway bridge over main water canal. Beside Mackay avenue and macedone road. To honour the Valentini family who had a farm across the road since 1937. Now it is Battista estate. Pioneers of this city. val valentini passed away a fair few years ago.he was a life time member of pioneer park. And him and his lovely wife wear involved in many charity's helping people in need. Vals lovely wife is still living in Griffith today."

**Attachments**

**Council Meeting Date: \*** 13-May-25

**Signature \***



### **Extract from Griffith City Council's Code of Meeting Practice:**

Giving notice of business to be considered at Council Meetings

3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted by 12 pm, five business days before the meeting is to be held.

3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

3.12 If the General Manager considers that a notice of motion submitted by a Councillor for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the Council.

3.13 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager must either:

(a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council, or

(b) by written notice sent to all councillors with the business papers for the meeting for which the notice of motion has been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.

Questions with notice

3.14 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.

3.15 A councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.

3.16 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

**In relation to Section 3.13 - Please identify the source of funding for expenditure if applicable: \*** Very minimal

**Privacy Protection Notice**

- This information is being collected to process your notice in accordance with Council's Code of Meeting Practice policy.
- This information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law.
- Your information may comprise part of a public register related to this purpose.
- This form will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority.
- You can access and correct your personal information at any time by contacting Council.
- For further details on how the Griffith City Council manages personal information, please refer to our Privacy Management Plan.

**TITLE** Notice of Motion - Councillor Mark Dal Bon

**FROM** Mark Dal Bon, Councillor

**TRIM REF** 25/52117

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### **SUMMARY**

A Notice of Motion was received from Councillor Mark Dal Bon on Sunday, 4 May 2025.

### **RECOMMENDATION**

I would like cr Ellis to explain her posting about the funding for carols and candlelight's, witch has caused some conterversy out in the public, to council and the general public.

### **SENIOR MANAGEMENT TEAM COMMENT**

Nil

### **ATTACHMENTS**

(a) Notice of Motion - Councillor Mark Dal Bon [↓](#)

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**Notice of Motion**

Notice of Motion

**Councillor's Name \*** Cr Mark Dal Bon

**Date \*** 04-May-25

**Time \*** 06:37:51 PM

Brett Stonestreet  
 General Manager  
 Griffith City Council  
 GRIFFITH NSW 2680

**Dear Mr Stonestreet,** I would like cr Ellis to explain her posting about the funding for carols and  
**hereby give notice of** candlelight's, witch has caused some conterversy out in the public, to council and  
**the following Notice** the general public.  
**of Motion for the**  
**Council Meeting to be**  
**held as indicated**  
**below: \***

**Additional Information**

**Attachments**

**Council Meeting** 13-May-25  
**Date: \***

**Signature \*** 

**Extract from Griffith City Council's Code of Meeting Practice:**

Giving notice of business to be considered at Council Meetings

3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted by 12 pm, five business days before the meeting is to be held.

3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

3.12 If the General Manager considers that a notice of motion submitted by a Councillor for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the Council.

3.13 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager must either:

(a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council, or

(b) by written notice sent to all councillors with the business papers for the meeting for which the notice of motion has been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.

Questions with notice

3.14 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.

3.15 A councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.

3.16 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

**In relation to Section** Council

**3.13 - Please identify  
the source of funding  
for expenditure if  
applicable:\***

**Privacy Protection Notice**

- This information is being collected to process your notice in accordance with Council's Code of Meeting Practice policy.
- This information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law.
- Your information may comprise part of a public register related to this purpose.
- This form will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority.
- You can access and correct your personal information at any time by contacting Council.
- For further details on how the Griffith City Council manages personal information, please refer to our Privacy Management Plan.

**TITLE** Outstanding Action Report

**TRIM REF** 25/47688

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**RECOMMENDATION**

The report be noted.

**ATTACHMENTS**

(a) Outstanding Action Report - Council Meeting [↓](#)

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**OUTSTANDING ACTION REPORT**

| Council Meeting Date | MEETING ITEM  | Action Officer   | CRM No. | Minute No. | Council Resolution  | Additional Information   |
|----------------------|---|------------------|---------|------------|---|--|
| 8 April 2025         | <b>CL01 BOORGA ROAD R5 - LARGE LOT RESIDENTIAL DEVELOPMENT CONTROL PLAN</b> | CSP              | 158562  | 25/088     | <b>RESOLVED</b> on the motion of Councillors Tony O'Grady and Jenny Ellis that:<br>(a) Council endorse the public exhibition of proposed Section 12.3 of the Griffith Residential Development Plan for a period of 28 days.<br>(b) Should submissions be received, a report with recommendations be presented back to an Ordinary Council Meeting for final endorsement.<br>(c) Should no submissions be received, the amendments to the Griffith Residential Development Control Plan are considered endorsed the day after the close of the public exhibition period. | <b>16/04/2025:</b> On public exhibition, submissions close 19 May 2025 at 4:00pm.<br><b>5/05/2025:</b> Date for closure of public submissions extended to 9 June 2025.   |
| 8 April 2025         | <b>CL02 NSW SUSTAINABLE COMMUNITIES PROGRAM - EARLY INVESTMENT ROUND</b>    | GM               | 158563  | 25/089     | <b>RESOLVED</b> on the motion of Councillors Tony O'Grady and Jenny Ellis that:<br>(a) Council submit an application under the NSW Sustainable Communities Program - Early Investment Round.<br>(b) The project to be submitted is the "Griffith City Beautification & Tourism Enhancement Project Stage 1" and as detailed in this report.   | <b>5/05/2025:</b> Application lodged in April 2025, prior to closing date.   |
| 8 April 2025         | <b>NOTICE OF MOTION - COUNCILLOR JENNY ELLIS</b>                            | DBCF<br>FM<br>MA | 158565  | 25/095     | <b>RESOLVED</b> on the motion of Councillors Jenny Ellis and Tony O'Grady that Council allocate sufficient funds from the cash reserves set aside for the Regional Art Gallery project (currently at \$109K) based on quotes received for the following items and report back to Council:   | <b>5/05/2025:</b> Staff investigating each of the items to establish accurate costing and to submit grant application to paint the War Memorial Museum, subject to negotiation of the War Memorial Trust. Anticipate items to be adjusted at September 2025/26 |

**OUTSTANDING ACTION REPORT**

|               |  |           |        |        |   |  |
|---------------|--|-----------|--------|--------|---|--|
|               |  |           |        |        | (a) Signage for the front of the Gallery - to be designed, manufactured, and installed. (Approximately \$5K)<br>(b) New hanging track system - to enhance the display and functionality of exhibition spaces. (Approximately \$10K)<br>(c) Repainting of the walls and ceiling of the whole gallery - To refreshen and cover water damaged ceilings (National average: \$60-\$100/ sqm; Gallery is 422sqm therefore up to \$42K).   | quarterly review when all issues have been resolved.   |
| 8 April 2025  | <b>CC01 ENTER INTO LEASE AGREEMENT FOR OPERATION OF A CREMATOR</b> | DIO<br>FM | 158567 | 25/101 | <b>RESOLVED</b> on the motion of Councillors Jenny Ellis and Laurie Testoni that: (a) Council enter into a lease agreement with Griffith Regional Funeral Services and the Landowner of 172-174 Wakaden Street, Griffith for the operation of a Cremator. Refer Attachment A, subject to an amendment to the term of the Lease being 3 years from the commencement date with the first option 1 year and second option 1 year. (b) Council authorise the Mayor and General Manager to sign the Cremator Lease Agreement under Council Seal. (c) Council commence the tender process to procure a cremator in 2025/26 subject to approving funding to purchase the cremator in the final 2025/26 budget. | <b>5/05/2025:</b> Draft lease document returned to Solicitors for modification as resolved by Council. Instructions to execute amended lease document.     |
| 25 March 2025 | <b>NOTICE OF MOTION - COUNCILLOR TONY O'GRADY</b>                  | DU        | 158009 | 25/076 | <b>RESOLVED</b> on the motion of Councillors Tony O'Grady and Scott Groat that the Onsite Detention Policy CS-CP-404 be reviewed by the Director and be brought before Council for comment.   | <b>14/04/2025:</b> To be discussed at Council Workshop.<br><b>5/05/2025:</b> Discussed at workshop on 23 April 2025. Any amendments to the draft policy to |

**OUTSTANDING ACTION REPORT**

|                  |  |                    |        |        |   |   |
|------------------|--|--------------------|--------|--------|---|---|
|                  |  |                    |        |        |   | be brought forward by Councillor(s).  |
| 25 March 2025    | <b>NOTICE OF MOTION - THE MAYOR, COUNCILLOR DOUG CURRAN - NAMING OF MEDIAN STRIP</b> | IMA<br>OP&G<br>DIO | 158169 | 25/078 | <b>RESOLVED</b> on the motion of Councillors Doug Curran and Christine Stead that:<br>(a) Council include the name 'Goslett' for the purpose of naming the Median Strip between the 2 sections of Ortella Street into the Griffith City Council Road and Park Names Register;<br>(b) 25 Council approves the name of 'Goslett' and advertise as required; (c) Council staff liaise with the Goslett family about the location of a donated seat in the park and provide a concrete base for the seat to be placed on. | <b>02/04/2025:</b> "Goslett" has been added in the Road and Parks Name Register. On public exhibition. If submissions received a further report will be presented to Council.<br><b>5/05/2025:</b> Public exhibition closes 4pm, Friday 9 May 2025. |
| 25 March 2025    | <b>NOTICE OF MOTION - THE MAYOR, COUNCILLOR DOUG CURRAN - WATER USE CHARGES</b>      | DBCF               | 158012 | 25/081 | <b>RESOLVED</b> on the motion of Councillors Doug Curran and Tony O'Grady that Council request the General Manager prepare a report detailing the water use charges for registered sporting organisations and not for profit organisations in the Griffith LGA for FY24.  | <b>14/04/2025:</b> A report will be presented to Council in May 2025.   |
| 25 February 2025 | <b>NOTICE OF MOTION - COUNCILLOR SHARI BLUMER</b>                                    | GM                 | 156778 | 25/051 | <b>RESOLVED</b> on the motion of Councillors Shari Blumer and Jenny Ellis that:<br>(a) Council agrees to the creation of an overarching 'Strategic Water' policy.<br>(b) The draft policy document be reported to Council for consideration during April 2025.<br>(c) Council make a submission to the Legislative Assembly   | <b>17/03/2025:</b> Draft Strategic Water policy being prepared. Report to Council April 2025.   |

### OUTSTANDING ACTION REPORT

|                 |  |     |        |        |  |  |
|-----------------|--|-----|--------|--------|--|--|
|                 |  |     |        |        | Committee on Investment, Industry and Regional Development inquiry into the Impacts of the Water Amendment (Restoring Our Rivers) Act 2023 on NSW regional communities. The closing date for submissions is 14 April 2025.   |  |
| 28 January 2025 | <b>CL03 RENEWAL OF LICENCE AGREEMENT - MURRUMBIDGEE LOCAL HEALTH DISTRICT (MLHD) - 78 KOOKORA STREET, GRIFFITH</b> | CPO | 155433 | 25/005 | <p><b>RESOLVED</b> on the motion of Councillors Jenny Ellis and Christine Stead that:</p> <p>(a) Council enters into a licence agreement with Murrumbidgee Local Health District over part Lot 3 Section 125 DP 758476 for a term of 2 years, backdated, commencing 1 January 2024, with an optional third year in Council's favour.</p> <p>(b) Council advertises its intention to enter into a licence agreement with Murrumbidgee Local Health District over part Lot 3 Section 125 DP 758476 for a period of 28 days. Should any submissions be received, a report will be presented to Council for consideration.</p> <p>(c) Should no submissions be received, Council enters into a licence agreement with Murrumbidgee Local Health District over part Lot 3 Section 125 DP 758476 for a further term of 2 years, backdated, commencing 1 January 2024, with an optional third year in Council's favour.</p> | <p><b>12/02/2025:</b> Council will instruct solicitors to prepare draft licence agreements as per resolution.</p> <p><b>17/03/2025:</b> With Council's solicitor.</p> <p><b>5/05/2025:</b> Agreement sent to MLHD for signing.</p> |

**OUTSTANDING ACTION REPORT**

|                 |   |    |        |        |   |   |
|-----------------|---|----|--------|--------|---|---|
|                 |   |    |        |        | <p>(d) Murrumbidgee Local Health District pay all applicable costs and charges associated with preparation of the licence agreement together with Council's Administration Fee.</p> <p>(e) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$686 per annum for the 2024/2025 financial year, together with rates and charges if applicable.</p> <p>(f) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the common seal, if required.</p> |   |
| 28 January 2025 | <b>CL05 REQUEST FOR FUNDING - MULTICULTURAL COUNCIL FOR RENTAL AT GRIFFITH COMMUNITY CENTRE</b> | GM | 155437 | 25/009 | <p><b>RESOLVED</b> on the motion of Councillors Shari Blumer and Scott Groat that:</p> <p>(a) Council support the rental of an office in the Griffith Community Centre for a nominated period of 12 months at a value of \$1,248 (ex. GST) per month for the Multicultural Council of Griffith.</p> <p>(b) Council investigate further funding options for Multicultural Council of Griffith at a Council Workshop during the 2025/26 budget process.</p>   | <p><b>17/02/2025:</b> The tax invoice for rental support from Nov 2024 till 30 June 2025 has been charged to the Community Grants Budget allocation. Councillors will consider draft budget for 2025/26 during April 2025 and determine source of funds for rental until October 2025.</p> <p><b>5/05/2025:</b> Office rental from July to October 2025 included in Draft 2025/26 budget document to be considered at Council Meeting 13 May 2025 in accordance with resolution part a. <u>Councillors will need to address part b of the resolution during deliberation of the draft 2025/26 budget at the meeting to be held 13 May 2025.</u></p> |

**OUTSTANDING ACTION REPORT**

|                  |  |           |        |        |   |   |
|------------------|--|-----------|--------|--------|---|---|
| 12 November 2024 | <b>CL12 GRIFFITH WORKER AND HOUSING SHORTAGE TASKFORCE</b>     | GM        | 152784 | 24/299 | <p><b>RESOLVED</b> on the motion of Councillors Tony O'Grady and Scott Groat that:</p> <p>(a) Council note the submission as received and included in this report in regard to the draft Griffith Worker and Housing Shortage Taskforce.</p> <p>(b) Council refer the submission as referred to in (a) above to PSA Consultants to inform the review of the Griffith Housing Strategy 2019.</p>                               | <p><b>2/12/2024:</b> Report referred to PSA consultants for consideration as part of Griffith Housing Strategy.</p> <p><b>13/01/2025:</b> Consultants to hold public forum on 18 February 2025.</p> <p><b>17/03/2025:</b> Councillor briefing 23 April 2025.</p> <p><b>5/05/2025:</b> Draft Housing Strategy to be reported to Council to initiate public exhibition process in June 2025.</p>  |
| 12 November 2024 | <b>NOTICE OF MOTION - COUNCILLOR SHARI BLUMER - 5 NOV 2024</b> | GM<br>DSD | 152783 | 24/298 | <p><b>RESOLVED</b> on the motion of Councillors Scott Groat and Tony O'Grady that:</p> <p>(a) Council agrees to additional wording in recommendation 14 to the 'Report on Strategies to Increase Housing Supply August 2024', seeking input from staff and the community more widely';</p> <p>(b) A report be prepared by the Directorate of Sustainable Development and be provided to Council at a meeting in May 2025.</p> | <p><b>2/12/2024:</b> Report to be presented in May 2025.</p> <p><b>3/02/2025:</b> Workshop held 21 February 2025 developer forum to be Scheduled April 2025.</p> <p><b>31/03/2025:</b> Developer forum scheduled 10 April 2025. Report to Council May 2025.</p> <p><b>5/05/2025:</b> The 'Report on Strategies to Increase Housing Supply August 2024 forms part of the Draft Housing Strategy to be placed on exhibition during June 2025, and endorsed by Council in July 2025. It is proposed that the <u>director of Sustainable Development report as part of the resolution part b, be presented to Council at a meeting in August in 2025.</u></p> |
| 26 March 2024    | <b>CL02 COMMUNITY GARDENS LARGE SCALE EVENT MASTERPLAN</b>     | USD       | 144180 | 24/075 | <p><b>RESOLVED</b> on the motion of Councillors Shari Blumer and Glen Andreazza that:</p>   | <p><b>12/4/2024:</b> Manager of Urban Design to arrange meeting with relevant staff to discuss fencing.</p>   |

**OUTSTANDING ACTION REPORT**

|               |  |     |  |        |  |   |
|---------------|--|-----|--|--------|--|---|
|               |  |     |  |        | <ul style="list-style-type: none"> <li>(a) Council adopts the Community Gardens Large Scale Event Masterplan as exhibited.</li> <li>(b) Council finalise the estimated costing and implement permanent power supply to service food vans adjacent to Willandra Avenue, relocation of existing backstage storage container to be permanently located behind Stuart McWilliam Stage subject to existing budget allocation of \$50,000.</li> <li>(c) Council finalise a staged design of fencing for the Community Gardens site.</li> </ul> | <p><b>06/05/2024:</b> Meeting held on site to discuss fencing on Thursday, 2 May 2024. Costing of fencing being prepared.</p> <p><b>20/05/2024:</b> Draft Costing will be presented to Council at a meeting in June.</p> <p><b>04/06/2024:</b> Draft Costing will be presented to Council at a meeting in July.</p> <p><b>15/07/2024:</b> Draft Costing will be presented to Council meeting 10 September 2024.</p> <p><b>05/08/2024:</b> Meeting held with contractor to obtain quotes for shade sails over stage area.</p> <p><b>19/08/2024:</b> No quote received as yet.</p> <p><b>02/09/2024:</b> Initial quote received. Requires further clarification.</p> <p><b>14/10/2024:</b> Draft design received. Quotation to be obtained and schedule for Council Workshop in January 2025.</p> <p><b>13/01/2025:</b> Scheduled for Council Workshop on 18 February 2025.</p> <p><b>3/02/2025:</b> Scheduled for Council Workshop on 20 May 2025.</p> |
| 26 March 2024 | <b>MINUTES OF THE NEW CEMETERY MASTERPLAN COMMITTEE MEETING HELD ON 7 MARCH 2024</b> | DIO |  | 24/084 | <p><b>RESOLVED</b> on the motion of Councillors Simon Croce and Christine Stead that the recommendations as detailed in the Minutes of the New Cemetery Masterplan Committee meeting held on 7 March 2024 be adopted, including the SMT Comment as printed below:</p>  | <p><b>15/04/2024:</b> Funeral Directors have been advised.</p> <p><b>17/06/2024:</b> DA has been lodged.</p> <p><b>1/07/2024:</b> Council's legal representatives have been requested to draft a Deed of Agreement.</p> <p><b>02/09/2024:</b> Council staff met with Council's legal</p>  |

**OUTSTANDING ACTION REPORT**

|  |  |  |  |   |  |
|--|--|--|--|---|--|
|  |  |  |  | <p><b>SMT Comment:</b><br/>Should Council support the above recommendation it is proposed that Council should adopt the following in lieu of the recommendation above.</p> <p>(a) Council invite Griffith Regional Funerals to submit a Development Application for assessment with respect to the installation and operation of a cremation service to be located at Lot 4 DP775986 Wakaden St, Griffith and that the owner of the property sign the Development Application.</p> <p>(b) Council appoint an external planner to assess the development application with the determination remaining with Griffith City Council. The assessment report of the development application to be determined by a meeting of Council.</p> <p>(c) In the event that Griffith City Council approved the development application that a deed of agreement be drafted between Griffith City Council and Griffith Regional Funeral Services detailing the lease and conditions of use of the cremator. The documentation is to include reference to the owner of the property and their concurrence to the installation and use of the cremator. Further, that the owner concurs to the circumstances that the cremator may be removed from the property. Legal costs to</p> | <p>representatives the week commencing 26 August 2024. DA's have been submitted and Council's planning staff have requested additional information.</p> <p><b>14/10/2024:</b> Report to Council Meeting 10 December 2024, for both DA's.</p> <p><b>15/01/2025:</b> Waiting on Council solicitor to provide update on licence agreement.</p> <p><b>20/01/2025:</b> Draft lease has been provided to Council staff to review.</p> <p><b>19/03/2025:</b> Draft lease document has been finalised.</p> <p>Next steps:</p> <ol style="list-style-type: none"> <li>1. Status report for New Cemetery Masterplan Committee Wednesday, 2 April 2025. For Information only.</li> <li>2. Draft lease report to Council Tuesday, 8 April 2025.</li> <li>3. Lease executed.</li> <li>4. Council adoption of 2025/26 Budget and Revenue Policy Tuesday, 24 June 2025.</li> <li>5. July 2025 Council to call for tenders for provision and installation of cremator unit.</li> </ol> <p>14/04/2025: From the minutes of the Council Meeting held 08/04/2025.</p> |
|--|--|--|--|---|--|

**OUTSTANDING ACTION REPORT**

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|  |  |  |  |  | <p>prepare the above documentation are the responsibility of Griffith Regional Funeral Services.</p> <p>(d) Subject to a, b and c above being completed, that Council proceed to acquire and install the cremator.</p> <p>(e) Funding to be drawn from the long-term financial plan 2025/26 approximately \$400,000 installed.</p> <p>(f) The fees applicable to the lease of the cremator as detailed in confidential attachment A as previously reported to Council and the Committee will be included in Council's revenue policy and are subject to annual review.</p> | <p><b>RESOLVED</b> on the motion of Councillors Jenny Ellis and Laurie Testoni that:</p> <p>(a) Council enter into a lease agreement with Griffith Regional Funeral Services and the Landowner of 172-174 Wakaden Street, Griffith for the operation of a Cremator. Refer Attachment A, subject to an amendment to the term of the Lease being 3 years from the commencement date with the first option 1 year and second option 1 year.</p> <p>(b) Council authorise the Mayor and General Manager to sign the Cremator Lease Agreement under Council Seal.</p> <p>(c) Council commence the tender process to procure a cremator in 2025/26 subject to approving funding to purchase the cremator in the final 2025/26 budget.</p> <p>It is anticipated that the lease document will be executed prior to the Council Meeting of 22 April 2025.</p> <p><b>5/05/2025:</b> Draft lease document returned to Solicitors for</p> |
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**OUTSTANDING ACTION REPORT**

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|               |   |             |        |        |  | modification as resolved by Council. Instructions to execute amended lease document.  |
| 12 March 2024 | <b>NOTICE OF MOTION - UPGRADE TO ORIGINAL BAGTOWN'S FIRST BLACKSMITH STORE SITE</b> | DI&O<br>DSD | 143524 | 24/066 | <b>RESOLVED</b> on the motion of Councillors Dino Zappacosta and Simon Croce that Council upgrade the original Bagtown's first Blacksmith Store site at the Intersection of Old Wilbriggie (sic) Road and Research Station Road. | <p><b>18/03/2024:</b> Councillors and SMT inspecting site 19/03/2024 to discuss scope.</p> <p><b>02/04/2024:</b> Site inspection completed. Project scope to be referred to Council Workshop on 21 May 2024.</p> <p><b>03/06/2024:</b> Scope of works were determined at Council Workshop.</p> <ol style="list-style-type: none"> <li>1. Survey site;</li> <li>2. Install gravel surface in a safe location to provide access to site;</li> <li>3. Remove vegetation that surrounds identified tree; and</li> <li>4. Install sign with narrative depicting historical significance of site.</li> </ol> <p>Plan of Scope of works to be discussed at Council Workshop on 29 October 2024.</p> <p><b>22/10/2024:</b> Project rescheduled for presentation to 18 February 2025 Workshop.</p> <p><b>13/01/2025:</b> Rescheduled to be presented to Council Workshop 18 March 2025.</p> <p><b>31/03/2025:</b> Discussed at workshop 18 March, Matter referred to the Roads, Parks and Pathways Enhancement Committee 8 May 2025.</p> |
| 12 July 2022  | <b>NOTICE OF MOTION – COUNCILLOR TESTONI – YENDA MASTERPLAN</b>                     | GM          | 119905 | 22/167 | <b>RESOLVED</b> on the motion of Councillors Laurie Testoni and Glen Andreatza that:   | <b>01/08/2022:</b> This matter will be scheduled for discussion at Council Workshop 16 August 2022.   |

**OUTSTANDING ACTION REPORT**

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|  |  |  |  |  | <p>(a) Council undertake a master planning exercise for the village of Yenda. Factors such as future residential sub divisions, lifestyle blocks and rural residential to be considered along with future amenities for the village, such as sporting infrastructure to be considered. With a number of major projects nearing completion the time is right to focus on what opportunities are there for our region with growth and development. Yenda has a lot of potential for growth and by investigating strategies for the future it would benefit the growth on not only the village but that of the ever-expanding Griffith City limits. It would be important for community engagement and with the next Community Opinion Group meeting to be held in Yenda it is a great opportunity for Griffith City Council to engage with community.</p> <p>(b) Council schedule a Councillor Workshop to refine the scope of the Master Plan.</p> <p>(c) Staff prepare the scoping document and report to Council for consideration of source of budget resources, time line, amendment and adoption of scoping document.</p> | <p><b>05/09/2022:</b> Council to submit an application to NSW Department of Planning and Environment for grant funding under Regional Housing Strategic Planning Fund Round 1 to complete a Yenda Masterplan. Application close 30 September 2022.</p> <p><b>04/10/2022:</b> Grant application submitted.</p> <p><b>03/01/2023:</b> NSW Government advised the Grant application successful on 30 November 2022. Expressions of Interests invited to coordinate and undertake the Yenda Masterplan.</p> <p><b>13/02/2023:</b> Tender awarded to CBRE.</p> <p><b>01/05/2023:</b> Site inspection and survey completed. Landowner, MI and staff consultation completed. Draft Masterplan presentation to 20 June Council Workshop.</p> <p><b>17/07/2023:</b> Draft Masterplan to go to Council in September/October 2023.</p> <p><b>03/10/2023:</b> Draft Masterplan to go to Council 14 November 2023.</p> <p><b>06/11/2023:</b> Draft Masterplan to go to Council Meeting in December 2023.</p> <p><b>04/12/2023:</b> Draft Masterplan to go to Council Meeting in February 2024.</p> <p><b>15/01/2024:</b> Report to March 2024 Council Meeting.</p> |
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**OUTSTANDING ACTION REPORT**

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|                  |   |     |        |        |   | <p><b>18/03/2024:</b> Council Meeting for 14 May 2024.</p> <p><b>06/05/2024:</b> Consultant engineers will be invited to address Councillors at Council Workshop on 18 June 2024 regarding engineering challenges with respect to management of drainage.</p> <p><b>01/07/2024:</b> Meeting being arranged with property owner of Stage 1 of the Masterplan.</p> <p><b>05/08/2024:</b> Property owners will be contacted again seeking meeting.</p> <p><b>19/08/2024:</b> Further attempts to contact owners continuing.</p> <p><b>14/10/2024:</b> Council staff met with owner representatives on 20 September 2024. Awaiting on refined design from Council consultant.</p> <p><b>3/02/2025:</b> Consultant provided feedback Wednesday 29 January 2025. Report to be presented to Council in March 2025.</p> <p><b>17/03/2025:</b> 13 Feb 2025 Consultant has submitted plans for Masterplan for Council Review.</p> <p><b>01/04/2025:</b> Report to Council Meeting May 2025.</p> |
| 22 February 2022 | <b>NOTICE OF MOTION – YOOGALI SHARED BICYCLE PATH</b> | DIO | 114000 | 22/057 | <p><b>RESOLVED</b> on the motion of Councillors Simon Croce and Anne Napoli that:</p> <p>(a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority.</p> | <p><b>13/01/2025:</b> Concrete footings for the bridge complete. Further construction to take place from February 2025.</p> <p><b>3/03/2025:</b> Construction of bridge commenced 4 March 2025.</p>   |

**OUTSTANDING ACTION REPORT**

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|  |  |  |  |  | <p>(b) Council undertake a full costing of the track and bridge as to facilitate funding opportunities to contribute towards the new construction.</p> | <p><b>17/03/2025:</b> Contractors completed installation of bridge. Approaches under construction.<br/> <b>01/04/2025:</b> Ramps for the bridge will be complete, by the week commencing 19 May. Public access to the bridge as from the following week. The remaining works include; final seal of path, lighting, line marking, intersection treatments and signage.<br/> <b>5/05/2025:</b> One ramp concrete completed, asphalt of path scheduled for mid-May 2025.</p> |
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**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

| Council Meeting Date | MEETING ITEM   | Action Officer | CRM No.      | Minute No. | Council Resolution   | Additional Information  |
|----------------------|--|----------------|--------------|------------|--|---|
| 28 May 2024          | <p><b>MINUTES OF THE LAKE WYANGAN &amp; CATCHMENT MANAGEMENT COMMITTEE MEETING HELD ON 15 MAY 2024</b></p> <p><b>DRAFT PLAN OF MANAGEMENT – LAKE WYANGAN</b></p> | CPO            | 146292 /2024 | 24/156     | <p><b>RECOMMENDED</b> on the motion of Tom Mackerras and Frank Battistel that:</p> <p>(a) Council refer the Draft Plan of Management for Lake Wyangan, incorporating Jack Carson Wildlife Reserve (Crown Reserve 159017) and North Lake Wyangan (Crown Reserve 1002998) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management Lake Wyangan if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been approved.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Lake Wyangan on completion of the exhibition period, to consider all submissions.</p> | <p><b>28/05/2024:</b> Draft PoM emailed to Councillors.</p> <p><b>03/06/2024:</b> Sent to Minister for approval to be exhibited.</p> <p><b>17/02/2025:</b> Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p><b>3/03/2025:</b> Crown Lands Dept has reviewed the draft PoM – pending some minor amendments – the draft PoM can be placed on public exhibition – Staff working through the requested amendment/s.</p> <p><b>5/05/2025:</b> Draft Plan of Management – Lake Wyangan can now be placed on Public Exhibition.</p> |
| 28 May 2024          | <p><b>CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST GRIFFITH PRECINCT PARKS</b></p>   | CPO            | 146289 /2024 | 24/154     | <p><b>RESOLVED</b> on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council refers the draft Plan of Management for South-West Griffith Precinct Parks to the Minister administering the</p>   | <p><b>03/06/2024:</b> Sent to Minister for approval to be exhibited.</p> <p><b>17/02/2025:</b> Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested</p>   |

**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

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|  |  |  |  |  | <p>Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.O F Park and City Park (Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.</p> | <p>urgent attention of Minsters Office.</p> <p><b>3/03/2025:</b> Crown Lands Dept has reviewed the initial draft PoM – they have requested some updates / amendments be made to the PoM. Staff working through the requested amendment/s with consultant.</p> <p><b>5/05/2025:</b> Status remains unchanged.</p> |
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**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

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| 28 May 2024 | <b>CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT</b> | CPO | 146288 | 24/153 | <p><b>RESOLVED</b> on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being R.74539 – Lot 1 Sec 43 DP758476 (Visitor’s Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor’s Centre) R.61588 – Lots 2 &amp; 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 &amp; 8 Sec 9 DP 758476 (Griffith Library) R.85064 – Lots 19 &amp; 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots 1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> | <p><b>03/06/2024:</b> Sent to Minister for approval to be exhibited.</p> <p><b>17/02/2025:</b> Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p><b>3/03/2025:</b> Crown Lands Department has requested amendments – Staff working through these, draft PoM will then be referred back to Crown Lands for review.</p> <p><b>5/05/2025:</b> Status remains unchanged.</p> |
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**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

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|               |   |     |        |        | (c) Native Title advice has been provided.<br>(d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.  |  |
| 23 April 2024 | <b>CL03 DRAFT PLAN OF MANAGEMENT - MISCELLANEOUS CROWN RESERVES</b> | CPO | 144994 | 24/115 | <b>RESOLVED</b> on the motion of Councillors Christine Stead and Laurie Testoni that:<br>(a) Council refer the Draft Plan of Management for the Miscellaneous Crown Reserves, Kart Club - Reserve 64662 (Lot 96 DP 756035), Wumbulgal Recreation Reserve – Reserve 64911 (Lot 106 DP 751679), Rankins Springs Camping Area – Reserve 65432 (lot 7003 DP 1001194) and Dave Wallace Range – Reserve 1003005 (Lot 2 DP 48802) to the Minister administering the Crown Land Management Act 2016 for approval.<br>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Miscellaneous Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993. | <b>20/05/2024:</b> Awaiting approval from Minister.<br><b>17/02/2025:</b> Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Minsters Office.<br><b>3/03/2025:</b> Exhibition period completed, Report for adoption to be presented at a future Council Meeting.<br><b>02/04/2025:</b> Report to Council 22 April 2025.<br><b>5/05/2025:</b> The MISC Reserves PoM has been referred to Council Meeting of 27 May 2025 for adoption. |

**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

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|               |   |     |        |        | (c) Native Title advice has been provided.<br>(d) A report be presented to Council to adopt the final Plan of Management for the Miscellaneous Crown Reserves on completion of the exhibition period, to consider all submissions.   |  |
| 23 April 2024 | <b>CL05 DRAFT PLAN OF MANAGEMENT - BAGTOWN CEMETERY</b> | CPO | 144997 | 24/117 | <b>RESOLVED</b> on the motion of Councillors Dino Zappacosta and Laurie Testoni that:<br>(a) Council refer the Draft Plan of Management for the Bagtown Historic Cemetery - Crown Reserve 52849 (Part Lot 731 DP 751709) to the Minister administering the Crown Land Management Act 2016 for approval.<br>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Bagtown Historic Cemetery and place it on public exhibition as per Section 38 of the Local Government Act 1993.<br>(c) Native Title advice has been provided.<br>(d) A report be presented to Council to adopt the final Plan of Management for Bagtown Historic Cemetery on completion of the exhibition period, to consider all submissions. | <b>06/05/2024:</b> Awaiting approval from Minister.<br><b>17/02/2025:</b> Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.<br><b>3/03/2025:</b> Crown Lands Department has requested amendments –Staff working through these, draft PoM will then be referred back to Crown Lands for review.<br><b>5/05/2025:</b> Status remains unchanged. |

**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

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|                  |  |     |        |            | Plan of Management for Bagtown Historic Cemetery on completion of the exhibition period, to consider all submissions.  |   |
| 12 December 2023 | <b>CL04<br/>COMPULSORY<br/>ACQUISITION -<br/>AFFECTING LOT<br/>27 DP751709 -<br/>BEAUMONT<br/>ROAD, HANWOOD<br/>- HANWOOD LEVY</b> | CPO | 140274 | 23/30<br>3 | <b>RESOLVED</b> on the motion of Councillors Glen Andreatza and Melissa Marin that:<br>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1296073 in Plan of Acquisition affecting Lot 27 DP 751709 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.<br>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1296073 as shown in plan of acquisition affecting Lot 27 DP 751709 by compulsory acquisition process under Section 187 of the Local Government Act 1993.<br>(c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land | <b>15/01/2024:</b> Application preparation in progress.<br><b>03/06/2024:</b> Application submitted.<br><b>17/02/2025:</b> Meeting held with Crown Land staff 11 Feb 2025. Requested urgent attention of Minsters Office. |

**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

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|                  |  |     |        |            | <p>Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor’s approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p> |  |
| 12 December 2023 | <b>CL05<br/>COMPULSORY<br/>ACQUISITION -<br/>AFFECTING LOT<br/>7322 DP1164483,<br/>MALLEE STREET,<br/>HANWOOD -<br/>WATER DRAINAGE<br/>WORKS</b> | CPO | 140275 | 23/30<br>4 | <p><b>RESOLVED</b> on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1295951 in Plan of Acquisition affecting Lot 7322 DP 1164483 under the provisions of the Land</p>   | <p><b>15/01/2024:</b> Application preparation in progress.<br/> <b>03/06/2024:</b> Application submitted.<br/> <b>17/02/2025:</b> Meeting held with Crown Land staff 11 Feb 2025. Requested urgent attention of Minsters Office.</p> |

**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

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|  |  |  |  |  | <p>Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1295951 as shown in plan of acquisition affecting Lot 7322 DP 1164483 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning &amp; Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to</p> |  |
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**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

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|                  |   |    |        |            | <p>Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p>   |  |
| 14 February 2023 | <b>CL03 PCYC PROPOSAL TO ERECT AND FITOUT AN INTEGRATED GYMNASTICS AND COVERED OUTDOOR MULTI-SPORTS COMPETITION FACILITY - OLYMPIC STREET, GRIFFITH</b> | GM | 128874 | 22/03<br>4 | <p><b>RESOLVED</b> on the motion of Councillors Jenny Ellis and Simon Croce that:</p> <p>(a) Council endorse in principle the lease of (Part Lot 1 DP1272062. Crown Reserve 85064, 3 Olympic Street, Griffith) to PCYC NSW for a period of 20 years.</p> <p>(b) The annual lease fee be in accordance with Council's adopted Revenue Policy (Schedule of Fees and Charges) as at the date of execution of the Lease. 2022/23 annual lease fee to Not for Profit Organisations is \$607.</p> <p>(c) PCYC pay all applicable costs and charges associated with the preparation of the lease agreement (this would</p> | <p><b>06/03/2023:</b> Letter written to PCYC advising terms of proposed lease. Letter of response received accepting terms. Proposed lease to be prepared by Council and publicly exhibited.</p> <p><b>4/07/2023:</b> Council staff have obtained a quote for subdivision from PHL. Once the Survey Plan has been finalised a Two (2) Lot subdivision is required to create a Lot for PCYC and a Lot for the remaining land.</p> <p><b>31/07/2023:</b> PCYC finalising planned subdivision.</p> <p><b>04/12/2023:</b> Council seeking additional information from PCYC</p> |

**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

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|  |  |  |  |  | <p>include the survey plan preparation for leasing and registration fees if required). Also, an Administration Fee of \$481 (page 13 Revenue Policy) will be applicable.</p> <p>(d) Council communicate the above terms to PCYC NSW and subject to their agreement, Council advertise the proposed lease for a period of 28 days seeking public submissions.</p> <p>(e) All public submissions be reported to Council for consideration. Should no submissions be received, Council authorise the General Manager and the Mayor to sign the lease under Council seal.</p> <p>(f) Council progress the subdivision of the subject land and authorise the General Manager and Mayor the authority to sign documents under Council seal as required. All costs in relation to the subdivision to be paid by the PCYC NSW.</p> | <p>prior to lodgement of their DA.</p> <p><b>29/04/2024:</b> PCYC contacted 24/4/24. PCYC considers current scope of project will exceed allocated budget. Currently reviewing scope to align with budget. PCYC anticipate lodging a DA with Council July 2024.”</p> <p><b>19/08/2024:</b> PCYC advised DA will be submitted by November 2024.</p> <p><b>2/12/2024:</b> PCYC advised a DA will be submitted Jan 2025.</p> <p><b>17/02/2025:</b> Meeting held on 9 Dec 2024.</p> <p><b>3/03/2025:</b> Meeting was held between Council staff and PCYC reps on 19 February 2025 with further amendments required to the draft proposal.</p> <p><b>5/05/2025:</b> No development application lodged at this stage. \$3M allocated to PCYC for upgrade by NSW Government in 2019.</p> |
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