



Ordinary Meeting

BUSINESS PAPER

Tuesday, 11 March 2025 at 7:00 PM

Griffith City Council Chambers

Phone: 1300 176 077

Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Councillor Doug Curran (Mayor)	dcurran@griffith.com.au
Councillor Shari Blumer	sblumer@griffith.com.au
Councillor Mark Dal Bon	mdalbon@griffith.com.au
Councillor Jenny Ellis	jellis@griffith.com.au
Councillor Scott Groat	sgroat@griffith.com.au
Councillor Anne Napoli (Deputy Mayor)	anapoli@griffith.com.au
Councillor Tony O'Grady	togrady@griffith.com.au
Councillor Christine Stead	cstead@griffith.com.au
Councillor Laurie Testoni	ltestoni@griffith.com.au

MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Affirmation

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

[What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

[Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

[What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

[Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

Opening Affirmations

Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

Acknowledgment of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 11 MARCH 2025 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 11 March 2025**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Acknowledgments
- 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
- 3 Confirmation of Minutes
- 4 Business Arising
- 5 Declarations of Interest
- 6 Presentations
- 7 Mayoral Minutes
- 8 General Manager's Report
- CL01 p21 Suspension of Alcohol Free Zone and Alcohol Prohibited Area - Kooyoo Street Mall Event - Punjabi Mela - 12 April 2025
- CL02 p23 Quick Turn Around Grant - Murrumbidgee Regional High School (Wade) - Harmony Day
- 9 Information Reports
- CL03 p25 Petition for Cleanliness & Revitalisation of Our City

- 10 Adoption of Committee Minutes
 - p27 Minutes of the Audit, Risk and Improvement Committee Meeting held on 17 February 2025
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
 - p32 Notice of Motion - Councillor Mark Dal Bon
- 13 Outstanding Action Report
 - p35 Outstanding Action Report
- 14 Matters to be dealt with by Closed Council
- CC01 Adoption of Committee Members and Committee Terms of Reference
 - personnel matters concerning particular individuals (other than councillors) 10A(2) (a)

Brett Stonestreet

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 25 FEBRUARY 2025 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, Doug Curran in the Chair; Councillors, Shari Blumer, Mark Dal Bon, Jenny Ellis, Tony O'Grady, Christine Stead and Laurie Testoni

STAFF

General Manager, Brett Stonestreet, Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Infrastructure & Operations, Phil King, Acting Director Business, Cultural, Financial Services, Max Turner, Acting Director Sustainable Development, Peter Badenhorst and Minute Taker, Joanne Bollen

MEDIA

Cai Holroyd, The Area News

1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Christine Stead reading the Opening Affirmation and the Acknowledgement of Country.

2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

25/035

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that apologies be received from Councillors Scott Groat and Anne Napoli and Director Sustainable Development, Joe Rizzo and a leave of absence granted.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

3 CONFIRMATION OF MINUTES

25/036

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 11 February 2025, having first been circulated amongst all members of Council, be confirmed.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

4 BUSINESS ARISING

Nil.

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Mark Dal Bon

CL02 DA 167/2024 - Multi-Dwelling Development - Construction of Two New Two-Storey Dwellings and Retention of the Existing Dwelling

Reason – My brother and sister in law are the owners of the property.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

General manager, Brett Stonestreet

CC02 Minutes of the General Manager Recruitment Committee 13 February 2025

Reason – This Committee relates to the recruitment to the position I currently hold. I will not be an applicant for the position.

Councillor Tony O'Grady

CL02 DA 167/2024 - Multi-Dwelling Development - Construction of Two New Two-Storey Dwellings and Retention of the Existing Dwelling

Reason – I know one of the objectors and have volunteered with her at a football club.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

Nil

8 GENERAL MANAGER'S REPORT

CL01 ADOPTION OF THE 2023/24 ANNUAL FINANCIAL STATEMENTS & AUDITOR'S REPORTS

25/037

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the meeting suspend standing orders to allow Nicky Rajani from the Audit Office to address Council.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 7 votes to 0.

25/038

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the meeting resume standing orders.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 7 votes to 0.

25/039

RESOLVED on the motion of Councillors Shari Blumer and Laurie Testoni that Council adopt the 2023/24 Annual Financial Reports and associated Auditor's Reports as presented.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Tony O'Grady	

Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 7 votes to 0.

Councillor Mark Dal Bon left the meeting having declared a Pecuniary Conflict of Interest, the time being 7:16pm.

Council Tony O'Grady left the meeting having declared a Significant Non-Pecuniary Conflict of Interest, the time being 7:16pm.

CL02 DA 167/2024 - MULTI-DWELLING DEVELOPMENT - CONSTRUCTION OF TWO NEW TWO-STOREY DWELLINGS AND RETENTION OF THE EXISTING DWELLING

25/040

RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that the meeting suspend standing orders to allow Ian Schafer, Kathy Gee and Linden Favero to address Council.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 5 votes to 0.

25/041

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that the meeting resume standing orders.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 5 votes to 0.

25/042

RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that:

- (a) Griffith City Council as the consent authority pursuant to section 4.16 of the Environmental Planning & Assessment Act 1979, approve Development Application 167/2024 over 23 School Street Hanwood (Lot 1503 DP 751709) and adjacent Crown Reserve 7301 DP 1152958 (for access and drainage), for a multi-dwelling development including the construction of two new two storey dwellings, subject to conditions.
- (b) Development Application 167/2024 be delegated to the Planning & Environment Manager for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Laurie Testoni

Against
Councillor Christine Stead

The division was declared PASSED by 4 votes to 1.

Councillors Mark Dal Bon and Tony O'Grady returned to the meeting, the time being 7:35pm.

CL03 REVIEW OF SOLAR ENERGY FARMS AND BATTERY ENERGY STORAGE SYSTEMS (BESS) POLICY

25/043

RESOLVED on the motion of Councillors Shari Blumer and Laurie Testoni that Council note this report and not amend the Solar Energy Farms and Battery Energy Storage Systems Policy.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

CL04 SECOND QUARTER PERFORMANCE REPORT 2024/25 - BUDGET REVIEW AND OPERATIONAL PLAN INCORPORATING THE DECEMBER DELIVERY PROGRAM PROGRESS REPORT

25/044

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that:

- (a) Council note the variations to the 2024/25 original budget for the quarter ended 31 December 2024 as presented in this report.
- (b) The Financial Review and any additional approved variations for the quarter ended 31 December 2024 be adopted.
- (c) Council adopt the 31 December 2024 Operational Plan Review advising the extent to which the Operational Plan Actions (Performance Indicators) have been achieved.
- (d) Council endorse minor amendments to the Organisational Structure as per this report.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

CL05 AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION (ALGWA) NSW ANNUAL CONFERENCE 2025 - GRIFFITH 1-3 MAY 2025

25/045

RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that:

- (a) Council be represented at the 2025 ALGWA Conference to be held in Griffith 1-3 May 2025.
- (b) The Mayor (or delegate), Councillors that wish to attend the and General Manager (or delegate) attend the Conference.
- (c) Councillor expenses to attend the Conference be paid by Council in accordance with the Councillor Expenses & Facilities Policy.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against
Councillor Mark Dal Bon

The division was declared PASSED by 6 votes to 1.

CL06 LOCAL GOVERNMENT NSW 2025 DESTINATION AND VISITOR ECONOMY CONFERENCE

Councillors Christine Stead and Jenny Ellis moved following the MOTION that:

- (a) Council be represented at the Local Government NSW (LGNSW) 2025 Destination and Visitor Economy Conference in Kingscliff, NSW from 26 May to 28 May 2025 by Councillor Christine Stead and the General Manager (or his delegate).
- (b) Expenses to attend the Local Government NSW 2025 Destination and Visitor Economy Conference be paid by Council in accordance with the Councillor Expenses & Facilities Policy.

Councillor Mark Dal Bon moved the following MOTION that the report LAY ON THE TABLE.

The MOTION was PUT and LOST.

For
Councillor Mark Dal Bon

Against
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared LOST by 1 votes to 6.

25/046

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that:

- (a) Council be represented at the Local Government NSW (LGNSW) 2025 Destination and Visitor Economy Conference in Kingscliff, NSW from 26 May to 28 May 2025 by Councillor Christine Stead and the General Manager (or his delegate).

- (b) Expenses to attend the Local Government NSW 2025 Destination and Visitor Economy Conference be paid by Council in accordance with the Councillor Expenses & Facilities Policy.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against
Councillor Mark Dal Bon

The division was declared PASSED by 6 votes to 1.

CL07 SUPPORT FOR ANNUAL SIKH GAMES - 2025 SHAHEEDI TOURNAMENT

Councillor Christine Stead moved the following MOTION that the report LAY ON THE TABLE.

The MOTION was PUT and LOST.

For
Councillor Mark Dal Bon
Councillor Tony O'Grady
Councillor Christine Stead

Against
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Laurie Testoni

The division was declared LOST by 3 votes to 4.

25/047

RESOLVED on the motion of Councillors Tony O'Grady and Laurie Testoni that:

Council provides the following support to the 27th Shaheedi Tournament:

- (a) \$10,000 cash contribution;
- (b) Cost of preparation of a Traffic Management Plan;
- (c) Installation of flags on Jondaryan Ave and Mackay Ave;
- (d) Multiple rubbish bins at event sites;
- (e) VMS Boards on Kidman Way, south of Rae Road; and
- (f) Cost of hire of Ted Scobie Oval Collina (No associated fee in current Revenue Policy, Council Plant and Plant Operator is provided by Council for event setup and pack down).
- (g) Promotion of the event in Council communications.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Laurie Testoni

Against
Councillor Christine Stead

The division was declared PASSED by 6 votes to 1.

9 INFORMATION REPORTS

CL08 INVESTMENTS AS AT 31 JANUARY 2025

25/048

RESOLVED on the motion of Councillors Laurie Testoni and Christine Stead that the report be noted by Council.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

10 ADOPTION OF COMMITTEE MINUTES

MINUTES OF THE FLOODPLAIN MANAGEMENT COMMITTEE MEETING HELD ON 5 DECEMBER 2024

25/049

RESOLVED on the motion of Councillors Laurie Testoni and Christine Stead that the recommendations as detailed in the Minutes of the Floodplain Management Committee meeting held on 5 December 2024 be adopted.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 11 FEBRUARY 2025

25/050

RESOLVED on the motion of Councillors Tony O'Grady and Laurie Testoni that the recommendations as detailed in the Minutes of the Traffic Committee meeting held on 11 February 2025 be adopted.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

NOTICE OF MOTION - COUNCILLOR SHARI BLUMER

Councillors Shari Blumer and Jenny Ellis moved following the MOTION that:

- (a) Council agrees to the creation of an overarching ‘Strategic Water’ policy.
- (b) That the draft policy document be reported to Council for consideration during April 2025.
- (c) Council make a submission to the Legislative Assembly Committee on Investment, Industry and Regional Development inquiry into the Impacts of the Water Amendment (Restoring Our Rivers) Act 2023 on NSW regional communities. The closing date for submissions is 14 April 2025.

Councillor Mark Dal Bon moved the following MOTION that the report LAY ON THE TABLE.

The MOTION was PUT and LOST.

For
Councillor Mark Dal Bon

Against
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O’Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared LOST by 1 votes to 6.

25/051

RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that:

- (a) Council agrees to the creation of an overarching ‘Strategic Water’ policy.
- (b) The draft policy document be reported to Council for consideration during April 2025.
- (c) Council make a submission to the Legislative Assembly Committee on Investment, Industry and Regional Development inquiry into the Impacts of the Water Amendment (Restoring Our Rivers) Act 2023 on NSW regional communities. The closing date for submissions is 14 April 2025.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O’Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against
Councillor Mark Dal Bon

The division was declared PASSED by 6 votes to 1.

13 OUTSTANDING ACTION REPORT

25/052

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that the report be noted.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against
Councillor Mark Dal Bon

The division was declared PASSED by 6 votes to 1.

14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
 - (i) prejudice the commercial position of the person who supplied it, or**
 - (ii) confer a commercial advantage on a competitor of the Council, or**
 - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property**
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on Community land.**
- (i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

25/053

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:

- (a) Council resolve to go into closed Council to consider business identified.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

CCMM01 SIGNIFICANT SERVICE - CIVIC RECOGNITION

Reason: Personnel Matters 10A(2)(a)

**CC02 MINUTES OF THE GENERAL MANAGER RECRUITMENT COMMITTEE
MEETING HELD ON 13 FEBRUARY 2025**

Reason: Commercial Advantage 10A(2)(d)

Council closed its meeting at 8:18pm.

The public and media left the Chamber.

Livestream was disconnected.

General Manager Brett Stonestreet left the meeting having declared a Significant Non-Pecuniary Conflict of Interest for CC02, the time being 8:23pm.

Staff remaining in the Chamber were asked to leave for the discussion on CC02, the time being 8:23pm

General Manager Brett Stonestreet and staff returned to the meeting, the time being 8:30pm.

REVERSION TO OPEN COUNCIL

25/054

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that Open Council be resumed.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis

Against

Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 7 votes to 0.

Open Council resumed at 8:33pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

MATTERS DEALT WITH IN CLOSED COUNCIL

CCMM01 SIGNIFICANT SERVICE - CIVIC RECOGNITION

25/055

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that:

- (a) The report be raised from the table.
- (b) Council approve for civic recognition as a Freeman of the City of Griffith, the person nominated in this report.
- (c) The Mayor make contact with the recipient, seeking their concurrence to the recognition, and make appropriate arrangements for a civic reception or other event.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

CC02 MINUTES OF THE GENERAL MANAGER RECRUITMENT COMMITTEE MEETING HELD ON 13 FEBRUARY 2025

25/056

RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that the recommendations as detailed in the Minutes of the General Manager Recruitment Committee meeting held on 13 February 2025 be adopted.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 7 votes to 0.

There being no further business the meeting terminated at 8:35pm.

Confirmed:

CHAIRPERSON

CLAUSE	CL01
TITLE	Suspension of Alcohol Free Zone and Alcohol Prohibited Area - Kooyoo Street Mall Event - Punjabi Mela - 12 April 2025
FROM	Shireen Donaldson, Director Economic & Organisational Development
TRIM REF	25/13636

SUMMARY

It is requested that the Alcohol Prohibited Area & Alcohol-Free Zone restrictions on Kooyoo Street be suspended from 5.00pm to 10.00pm on Saturday, 12 April 2025 to allow for a fundraising festival 'Bollywood' style – Punjabi Mela - raising funds and awareness for suicide prevention, comprising of food, drinks, music and market stalls.

This event is being coordinated by Griffith Real Estate as an awareness raising event.

RECOMMENDATION

Council suspend the Alcohol Free Zone and Alcohol Prohibited Area restrictions on Kooyoo Street from 5.00pm – 10.00pm on Saturday, 12 April 2025.

REPORT

The following key guidelines have been set:

- Cups/drinkware, ice, storage are all to be provided by the stall holder;
- All staff at alcohol stalls must have current RSA – copies of RSA to be sent to Event Coordinator (Licensee) prior to the day;
- Free water will be arranged by event coordinator to be on site for event.

All approvals and licenses are currently being finalised and therefore, it is requested that the Alcohol Prohibited Area and Alcohol Free Zone restrictions in the proposed location of Kooyoo Street, Griffith, be suspended to permit the consumption of alcohol.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other option as determined by Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

Sections 632A, 642, 644, 644A-C and Section 632 of the Local Government Act, 1993.

ENVIRONMENTAL IMPLICATIONS

There will be noise generated by the event but will not impact on surrounding buildings.

COMMUNITY IMPLICATIONS

This event is being coordinated by Griffith Real Estate to raise community awareness.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan items: 4.4 Provide a range of cultural facilities, programs and events.

CONSULTATION

Local Police / Licencing Sergeant
Senior Management Team

ATTACHMENTS

Nil

CLAUSE	CL02
TITLE	Quick Turn Around Grant - Murrumbidgee Regional High School (Wade) - Harmony Day
FROM	Melissa Canzian, Community Development Coordinator
TRIM REF	25/21845

SUMMARY

An application for a Quick Turn Around Grant has been submitted by Murrumbidgee Regional High School – Wade.

RECOMMENDATION

Council approves the application for a Quick Turn Around Grant of \$2,121 to Griffith Regional High School (Wade) for Harmony Day activities.

REPORT

The Community Grant Program supports applications from organisations that address the needs of the community as outlined in Council’s Strategic Plan 2022 - 2032. The program aims to support new initiatives, activities and projects that increase community capacity to address unmet needs, improve well-being and harmony, and reduce isolation of disadvantaged groups and improve social wellbeing.

Murrumbidgee Regional High School – Wade, has a diverse cultural enrolment and is seeking funding to provide an inclusive experience for the school and community. Celebrating Harmony Day in March helps connect people and culture and fosters self-identity and cohesion. Different cultural experiences and foods will be showcased in celebrating diversity amongst one another.

Quick Turnaround Grants are for requests that arise during the year outside of the normal Community Grants timeframe subject to available funding and applications meeting Eligibility Criteria (Refer to 3.5 Terms and Conditions and 3.6 Eligibility Criteria in FS-CP-601).

Applications are capped at \$2,500. Eligible applications will be considered as per the Eligibility Criteria, available Council grant funding and endorsed by a report to Council.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council decline the Quick Turn Around Grant Application.

OPTION 3

Council supports an amended amount of funding for the grant.

POLICY IMPLICATIONS

Community Grant Program applications are governed by Community Grant Program Policy FS-CP-601

FINANCIAL IMPLICATIONS

The amount of funding currently available (after commitments) in the Council's Community Organisation Assistance budget is \$27,483.

Expenditure so far in 2024/25 include:

Quick Turnaround Grants: \$5,400
Individual Achievements: \$4,500
Multicultural Council Rental: \$9,600

Council's Community Grants Program 2024/2025 has just opened.

COMMUNITY IMPLICATIONS

The spirit of the Community Grant Program is to support organisations/groups/individuals whose applications address the priorities as articulated in Council's Community Strategic Plan. The purpose of the Program is to:

- Provide seed funding for new initiatives which will benefit the community
- Facilitate Cultural and Arts events/activities/services
- Assist fund research into local service requirements
- provide financial assistance to enhance social wellbeing
- Provide assistance to elite sports persons, artists, musicians, students selected to represent NSW or Australia at significant events.

The Community Grant Program Policy (FS-CP-601) brings available Council funds in line with best practice and ensures that grants awarded are done so transparently and are strategic in nature.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Assessment Matrix (confidential)
- (b) Quotes (confidential)
- (c) Budget (confidential)
- (d) Public Liability (confidential)
- (e) Quote AV hire (confidential)
- (f) Annual Report (most recent Wade High School) (confidential)

TITLE **Petition for Cleanliness & Revitalisation of Our City**

TRIM REF **25/17211**

SUMMARY

A petition was received from Doreen Wood, Proprietor of Valentine Modes.

RECOMMENDATION

The petition be received and noted.

SENIOR MANAGEMENT TEAM COMMENT

In accordance to Councils Code of Meeting Practice, Petitions received by Council are to be tabled at an Ordinary Meeting. A workshop has been scheduled for Monday 17 March 2025 to discuss the Petition and other matters.

ATTACHMENTS

(a) Petition [↓](#)

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City of Council



5 FEB 2025

Petition for the Cleanliness and Revitalization of Our City

To: The City Council



Background

Our city, once a beacon of vibrancy and charm, is facing a decline that is both visible and troubling. The entrances to our town, which should warmly welcome visitors, are instead marred by weeds and dead shrubs. Our iconic plane trees along Banna Avenue, which used to stand tall and healthy, now appear stressed and neglected due to insufficient watering. Moreover, the middle block, once bustling with activity, now presents a series of empty, dirty, and uninviting shop fronts. This downward trend is not only an eyesore for residents but also a deterrent for potential visitors, whose disheartening comments reflect the urgent need for action. Before it keeps going into decline, we must take action.

Urgency of the Matter

It is imperative that we act now and make our Council aware of the situation before it falls into further decline.

Petition Request

We respectfully request that the City Council take the following actions:

As ratepayers we deserve to see our money spent on these important issues to invigorate our city and entice visitors and locals to enjoy what we once had.

Signatories

By signing this petition, we reaffirm our commitment to the cleanliness and revitalization of our city and express our collective voice in urging the City Council to take immediate and decisive action.

Conclusion

We trust that the City Council will give this petition the serious consideration it deserves and take the necessary steps to address the untidy state of our city. Thank you for your attention to this critical matter

Doreen Wood

Proprietor Valentine Modes



**AUDIT, RISK AND IMPROVEMENT COMMITTEE
HELD IN THE MURRAY ROOM, GRIFFITH ON
MONDAY, 17 FEBRUARY 2025 COMMENCING AT 5:00 PM**

PRESENT

Stuart Heffer (Chair) (Community Representative), Helen Brill (Community Representative)

National Audits Group, Stephen Prowse, National Audits Group, Gail Farrar, NSW Audit Office, Nicky Rajani (Zoom)

Quorum = 3

STAFF

General Manager, Brett Stonestreet, Acting Director Business, Cultural & Financial Services, Max Turner, Director Economic & Organisational Development, Shireen Donaldson, Senior WHS & Risk Coordinator, Raymond McCloy, Governance Manager & Minute Secretary, Leanne Austin

Absent: Councillor Christine Stead

1 APOLOGIES

An apology was received from Dorian Radue (Community Representative).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Stuart Heffer and Helen Brill that the minutes of the previous meeting held on 28 November 2024, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

Clause 07 was brought forward.

CL07 ANNUAL FINANCIAL STATEMENTS

Mr Rajani advised the audit has now been finalised and an unqualified audit has been issued. The non-recognition of RFS Assets which has been an issue in the past has now been treated as an uncorrected misstatement. The Audit Office is preparing the Management Letter which will be provided to Council in the coming week. Mr Turner advised Council staff will work through issues identified in the Management Letter and begin planning for the next audit to ensure adequate resources are available to meet the required deadlines. Mr Rajani advised the Audit Office is analysing the significant costs of the audit and will advise Council of the cost overrun. Mr Stonestreet advised the costs need to be quantified and reported back to Council. Resourcing issues also need to be addressed.

RECOMMENDED on the motion of Stuart Heffer and Helen Brill that Committee note the finalised Annual Financial Statements.

Mr Rajani left the meeting at 5:09 pm.

Mr Turner thanked National Audits Group for their assistance in preparing the Griffin Green accounting paper.

Mrs Brill suggested Council should document the accounting process required for this project to assist with treatment of any future similar projects.

Mr Stonestreet advised the time and cost involved in preparing the Annual Financial Statements this year under the Audit Office was significantly more than in prior years with Council's previous external auditors. Mr Turner stated that the extent and scope of the audit was much more complex than previously undertaken.

CL01 INDUCTION OF COMMITTEE MEMBERS - MANDATORY

Mrs Austin provided an overview of the Committee induction process which Committee members may access on Council's website. Committee members are required to read the Code of Conduct policy and procedures, Code of Meeting Practice policy, Statements to the Media Policy, Social Media Policy, Information Protection Principles and Child Safe policy. Committee members are also required to complete the online policy acknowledgment form. Explanation was provided in relation to the requirement to declare any Conflicts of Interest Committee members may have in their consideration of Committee matters.

RECOMMENDED on the motion of Stuart Heffer and Helen Brill that the Committee note the Committee Induction requirements and complete the induction process outlined in the report.

Clause 10 was brought forward.

CL10 UPDATE FROM COUNCIL'S SENIOR WHS & RISK COORDINATOR

Mr McCloy provided an update on progress made regarding Council's Risk Management Manual, Procedure and Risk Assessments. Documents have been prepared and sent to Council officers for feedback. Once the documents have been reviewed and finalised, Council's Risk Register will be updated. The finalised documents will be presented to the Audit, Risk and Improvement Committee for consideration.

RECOMMENDED on the motion of Helen Brill and Stuart Heffer that the Committee note the update provided.

Mr McCloy left the meeting at 5:33 pm.

CL02 STRATEGIC INTERNAL AUDIT PLAN, ANNUAL PLAN AND CORE REQUIREMENTS CHECKLIST

RECOMMENDED on the motion of Stuart Heffer and Helen Brill that the information be noted.

CL03 REVIEW TERMS OF REFERENCE AND CHARTER

This item is to be considered at the next Audit, Risk and Improvement Committee meeting.

CL04 AGENDA FORWARD PLAN

Mr Prowse advised the internal auditors have commenced the WHS Audit and were on site this week conducting interviews with Council officers.

RECOMMENDED on the motion of Stuart Heffer and Helen Brill that the Committee note the report.

CL05 UPDATE ON INTERNAL AUDIT REPORT - ASSET MANAGEMENT 2024

RECOMMENDED on the motion of Stuart Heffer and Helen Brill that the Committee convene in March/April 2025 to consider the Audit Report on Asset Management.

CL06 ENGAGEMENT LETTERS - ACCOUNTS PAYABLE AND PROPERTY MANAGEMENT LEASES AND LICENCES

RECOMMENDED on the motion of Stuart Heffer and Helen Brill that the Engagement Letters for internal audits on Accounts Payable and Property Management Leases and Licences be approved.

The internal auditors noted that Property Management is not subject to a performance review as was stated in the engagement letter.

CL08 INVESTMENTS REPORT NOV AND DEC 2024

Mr Turner reported that Council's Investments were providing favourable results overall with a spread of maturities and a number of term deposits locked in for four to five years with good rates.

CL09 FIRST QUARTERLY REVIEW REPORT (ADOPTED 26 NOV 2024)

Mr Turner advised that the second quarterly review would be presented to Council on 25 February. The first quarter results indicated a consolidated surplus forecast however General Fund continues to be in deficit.

RECOMMENDED on the motion of Helen Brill and Stuart Heffer that the Investments Report and First Quarterly Review Report be noted.

CL11 SAFETY UPDATE AND MEMBER PRIORITISATION ADVICE FROM STATECOVER

Mr Stonestreet advised Council has been prioritised by State Cover as Low risk meaning that Council is not required to take part in a performance improvement process for this audit cycle. Council has done a lot of work to reduce injuries and claims in recent years.

RECOMMENDED on the motion of Stuart Heffer and Helen Brill that the information provided be noted.

CL12 STATEWIDE MUTUAL - CONTINUOUS IMPROVEMENT PATHWAY SELF ASSESSMENT REPORT

Mrs Donaldson advised Council regularly participates in the Statewide Mutual Continuous Improvement Pathway Self-Assessment program. Council's recent self-assessment was conducted on pathways, swimming pools and enterprise risk management.

Mrs Brill enquired if Council would review any high risk areas on an annual basis? Mrs Donaldson advised she would take this on notice.

RECOMMENDED on the motion of Helen Brill and Stuart Heffer that the Committee note the information provided.

CL13 ANNUAL REPORT AND STATE OF OUR CITY REPORT

Mrs Donaldson provided an overview of Council's Integrated Planning and Reporting requirements advising that Council had prepared a State of our City report and Annual Report both of which were adopted by Council in November 2024, as required.

Mrs Austin advised that as the Annual Financial Statements have now been finalised, they will be uploaded onto Council's website along with the Annual Report.

RECOMMENDED on the motion of Helen Brill and Stuart Heffer that the information be received.

CL14 PROPOSED COMMITTEE MEETING DATES 2025

RECOMMENDED on the motion of Helen Brill and Stuart Heffer that the Committee note the proposed meeting dates for 2025.

CL15 SERVICE REVIEWS PROGRESS REPORT

Mr Stonestreet advised that Council was progressing the recommendations from the GRALC and Roads Service Reviews.

RECOMMENDED on the motion of Helen Brill and Stuart Heffer that the Committee note the information.

6 OUTSTANDING ACTION REPORT

The Committee considered the Outstanding Action Report. Mrs Brill suggested Council officers revise the due dates to ensure the timeframes are achievable.

RECOMMENDED on the motion of Helen Brill and Stuart Heffer that the report be noted.

7 GENERAL BUSINESS

Nil.

8 NEXT MEETING

The next meeting of the Audit, Risk and Improvement Committee is to be held on Wednesday, 2 April 2025 at 5:00 pm, pending availability of members.

There being no further business the meeting terminated at 6:17 pm.

TITLE Notice of Motion - Councillor Mark Dal Bon
FROM Mark Dal Bon, Councillor
TRIM REF 25/24898

SUMMARY

The following Notice of Motion was received from Councillor Mark Dal Bon on Monday, 3 March 2025.

“I have been contacted by shop owners in Banna Avenue. If a consideration can take place that the parking times be scrapped (sic) for Saturday mornings and side walk sales. And similar (sic) events. As in this time of the downturn in the economy. The public will shop for longer without the fear of getting a parking fine”.

RECOMMENDATION

Parking times be scrapped for Saturday mornings, side walk sales and similar events.

SENIOR MANAGEMENT TEAM COMMENT

Should Council be supportive of the above NOM, it is suggested the following resolution be adopted by Council:

- (a) That Griffith City Council support in principle, the removal of timed restricted parking on Saturday mornings in Banna Avenue Griffith.
- (b) Council undertake a community survey to inform the level of support for this in-principle decision, with survey results to be reported to Council.
- (c) That a further report to Council include an audit of the current timed parking signage in Banna Avenue and a cost to remove and replace signage with the revised restrictions.
- (d) The Report also to consider any changes to other streets in the CBD where timed parking is enforced on a Saturday.
- (e) That Council's in-principle decision be referred to the Traffic Committee for feedback to Council.

ATTACHMENTS

- (a) Notice of Motion - Councillor Mark Dal Bon [↓](#) 33



Notice of Motion

Notice of Motion

Councillor's Name * Cr Mark Dal Bon

Date * 03-Mar-25
12:58:16 PM

Time * 12:58:16 PM

Brett Stonestreet
General Manager
Griffith City Council
GRIFFITH NSW 2680

Dear Mr Stonestreet, I hereby give notice of the following Notice of Motion for the Council Meeting to be held as indicated below: * I have been contacted by shop owners in banna avenue. If a consideration can take place. That the parking times be scraped for Saturday mornings and side walk sales. And simmler events. As in this time of the down turn in the economy. The public will shop for longer without the fear of getting a parking fine.

Council Meeting Date: * 3/11/2025

Signature * 

Extract from Griffith City Council's Code of Meeting Practice:

Giving notice of business to be considered at Council Meetings

3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted by 12 pm, five business days before the meeting is to be held.

3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

3.12 If the General Manager considers that a notice of motion submitted by a Councillor for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the Council.

3.13 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager must either:

(a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council, or

(b) by written notice sent to all councillors with the business papers for the meeting for which the notice of motion has been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.

Questions with notice

3.14 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.

3.15 A councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.

3.16 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

In relation to Section Nil

3.13 - Please identify the source of funding for expenditure if applicable: *

Privacy Protection Notice

- This information is being collected to process your notice in accordance with Council's Code of Meeting Practice policy.
- This information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law.
- Your information may comprise part of a public register related to this purpose.
- This form will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority.
- You can access and correct your personal information at any time by contacting Council.
- For further details on how the Griffith City Council manages personal information, please refer to our Privacy Management Plan.

TITLE Outstanding Action Report

TRIM REF 25/10678

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report - Council Meeting [↓](#)

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OUTSTANDING ACTION REPORT

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
11 February 2025	CL03 ANNUAL FINANCIAL STATEMENTS - STATEMENTS UNDER SECTION 413(2)(C) OF THE LOCAL GOVERNMENT ACT, 1993	DBCF	156190	25/024	<p>RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:</p> <p>(a) In accordance with Section 413 of the Local Government Act, 1993, Council forward to the Auditor the Financial Statements for the year ending 30 June, 2024.</p> <p>(b) Council delegate authority to the following people to sign the Statement by Councillors and Management for the General Purpose Financial Statements and the Special Purpose Financial Statements:</p> <ul style="list-style-type: none"> (i) Councillor Doug Curran in his capacity as Mayor or nominee; (ii) Councillor Anne Napoli in her capacity as the Deputy Mayor or nominee; (iii) The General Manager, Brett Stonestreet; and (iv) Council's Responsible Accounting Officer, Max Turner. 	3/03/2025: Completed signing of Councillor statement and included in annual financial statements as submitted to the Office of Local Government prior to 15 February 2025 deadline.
11 February 2025	CL02 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2025	GM, PA	156188	25/023	<p>RESOLVED on the motion of Councillors Tony O'Grady and Christine Stead that:</p> <p>(a) Council nominates the Mayor (or his delegate), Councillor Jenny Ellis and the General Manager (or his delegate) to attend the 2025 National General Assembly of Local Government from 24 – 27 June 2025.</p>	25/02/2025: Registrations completed.

OUTSTANDING ACTION REPORT

					(b) Councillors proposing to submit draft motion(s) for the National General Assembly of Local Government to forward to the General Manager by Monday 24 February 2025. The draft motion(s) will be reported to the Ordinary Meeting of Council on Tuesday, 11 March 2025 for Council's consideration.	
11 February 2025	CCMM01 DA 99/2024 - 5 MW BATTERY ENERGY STORAGE SYSTEM	DSD	156192	25/030	RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that: (a) Council delegates authority to the General Manager to enter an agreement under s34(3) Land and Environment Court Act 1979 to grant development consent to development application 99/2024(1) for a 5 MW distribution battery energy storage system at 116 Cremasco Road, Yenda generally subject to the conditions recommended in the development application assessment report and the conditions recommended by Scott Barwick in his letter of 4 February 2025. (b) The General Manager report to a future Council Meeting the details of the agreement following negotiations under Section 34 (3) Land and Environment Court Act 1979.	4/03/2025: Proceedings for the matter were listed for a s34 conference in the LEC on 21/2/25, the Commissioner adjourned the matter and is expected to deliver judgement within the next couple of weeks.
28 January 2025	CL01 REQUEST TO ENTER INTO A LICENCE AGREEMENT - YENDA PROGRESS ASSOCIATION FOR THE USE OF THE YENDA TENNIS CLUBHOUSE - PART CROWN RESERVE 62949,	CPO	155430	25/003	RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that: (a) Council enters into a short-term licence agreement for a 12-month term with the Yenda Progress Association over Part Crown Reserve 62949, Lot	12/02/2025: Council will instruct solicitors to prepare draft licence agreements as per resolution.

OUTSTANDING ACTION REPORT

	LOT 701 DP 1030376, YENDA PLACE, YENDA				<p>701 DP 1030376, Yenda Place, Yenda for use of the Yenda Tennis Clubhouse commencing on 3 February 2025.</p> <p>(b) The Yenda Progress Association will be required to pay an administration fee to Council on the signing of the agreement by all parties, currently \$182.00 in accordance with Council's Revenue Policy.</p> <p>(c) In lieu of an Annual Fee the Yenda Progress Association will be responsible for the general cleaning and upkeep of the building.</p> <p>(d) The Yenda Progress Association will be responsible to pay for the power used during the term of the agreement. Council will attend to the supply charges.</p> <p>(e) Council authorise the General Manager to execute the short-term licence agreement on behalf of Council.</p>	
28 January 2025	CL02 EXTENSION OF LEASE TERM - MURRUMBIDGEE LOCAL HEALTH DISTRICT (MLHD) (SAFE HAVEN) LEASE OF STATE BANK HOUSE - 81 KOOYOO STREET, GRIFFITH	CPO	155432	25/004	<p>RESOLVED on the motion of Councillors Jenny Ellis and Tony O'Grady that:</p> <p>(a) Council approves the amendment of the current lease term with MLHD (Safe Haven) for 1 year + 2-year term (3 years) with the commencement date of 15 December 2023 to 14 December 2026.</p>	12/02/2025: Council will instruct solicitors to prepare draft licence agreements as per resolution.

OUTSTANDING ACTION REPORT

					<p>(b) Griffith City Council and MLHD shall pay their own legal expenses in regards to the amendment of the current lease term. MLHD will attend to the registration and agency costs in relation to the registering of the lease, together with Council's administration fee, as per Council's adopted Revenue Policy.</p> <p>(c) Council authorise the Mayor & General Manager to execute the lease agreement on behalf of Council under the Common Seal, if required.</p>	
28 January 2025	CL03 RENEWAL OF LICENCE AGREEMENT - MURRUMBIDGEE LOCAL HEALTH DISTRICT (MLHD) - 78 KOOKORA STREET, GRIFFITH	CPO	155433	25/005	<p>RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that:</p> <p>(a) Council enters into a licence agreement with Murrumbidgee Local Health District over part Lot 3 Section 125 DP 758476 for a term of 2 years, backdated, commencing 1 January 2024, with an optional third year in Council's favour.</p> <p>(b) Council advertises its intention to enter into a licence agreement with Murrumbidgee Local Health District over part Lot 3 Section 125 DP 758476 for a period of 28 days. Should any submissions be received, a report will be presented to Council for consideration.</p> <p>(c) Should no submissions be received, Council enters into a licence agreement with</p>	12/02/2025: Council will instruct solicitors to prepare draft licence agreements as per resolution.

OUTSTANDING ACTION REPORT

					<p>Murrumbidgee Local Health District over part Lot 3 Section 125 DP 758476 for a further term of 2 years, backdated, commencing 1 January 2024, with an optional third year in Council's favour.</p> <p>(d) Murrumbidgee Local Health District pay all applicable costs and charges associated with preparation of the licence agreement together with Council's Administration Fee.</p> <p>(e) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$686 per annum for the 2024/2025 financial year, together with rates and charges if applicable.</p> <p>(f) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the common seal, if required.</p>	
28 January 2025	CL04 ENDORSEMENT OF DRAFT COMMUNITY STRATEGIC PLAN FOR PUBLIC EXHIBITION	C&IPC	155435	25/006	<p>RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:</p> <p>(a) Council place the draft Griffith Community Strategic Plan 2025-2035 on public exhibition for 28 days.</p> <p>(b) At the completion of the public exhibition period, a report will be provided to Council for consideration and adoption of the Griffith Community Strategic Plan 2025-2035.</p>	<p>12/02/2025: On Public Exhibition until 27 February 2025. 4/03/2025: Report to be presented to Council 25 March 2025.</p>

OUTSTANDING ACTION REPORT

<p>28 January 2025</p>	<p>CL05 REQUEST FOR FUNDING - MULTICULTURAL COUNCIL FOR RENTAL AT GRIFFITH COMMUNITY CENTRE</p>	<p>GM</p>	<p>155437</p>	<p>25/009</p>	<p>RESOLVED on the motion of Councillors Shari Blumer and Scott Groat that:</p> <ul style="list-style-type: none"> (a) Council support the rental of an office in the Griffith Community Centre for a nominated period of 12 months at a value of \$1,248 (ex. GST) per month for the Multicultural Council of Griffith. (b) Council investigate further funding options for Multicultural Council of Griffith at a Council Workshop during the 2025/26 budget process. 	<p>17/02/2025: The tax invoice for rental support from Nov 2024 till 30 June 2025 has been charged to the Community Grants Budget allocation. Councillors will consider draft budget for 2025/26 during April 2025 and determine source of funds for rental until Oct 2025.</p>
<p>28 January 2025</p>	<p>CL06 ADOPTION OF COUNCILLOR EXPENSES AND FACILITIES POLICY AND REPORT RE PROVISION & CONSUMPTION OF ALCOHOL</p>	<p>Gov M</p>	<p>155440</p>		<p>MOVED on the motion of Councillors Christine Stead and Scott Groat that:</p> <ul style="list-style-type: none"> (a) Council adopt the Councillor Expenses and Facilities Policy as attached to the report, including the suggested amendments as listed in Table 1 of the report. (b) Council note the information provided in relation to the Notice of Motion considered at the 26 November 2024 Council meeting. (c) Council declare the Council Administration Building/Chambers alcohol free and prohibit the consumption of alcohol at the Griffith City Council Administration Building/Chambers at 1 Benerembah Street, Griffith. <p>The division was declared LOST by 5 votes to 4. Councillor Jenny Ellis MOVED a MOTION that Council</p>	<p>30/01/2025: Report to adopt the draft Policy has been prepared for the 11 February 2025 Council Meeting.</p> <p>12/02/2025: Policy adopted at the Council Meeting of 11 February 2025.</p>

OUTSTANDING ACTION REPORT

					adopt the Councillor Expenses and Facilities Policy as attached to the report, including the suggested amendments as listed in Table 1 of the report. Due to the lack of a Seconder this MOTION LAPSED .	
10 December 2024	CL05 ENDORSEMENT OF DRAFT BOARDING HOUSE & CO-LIVING HOUSING POLICY FOR PUBLIC EXHIBITION	SGO	153961	24/345	RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that: (a) Council endorses the draft Boarding House & Co-living Housing Policy and place the draft policy on exhibition for a period of 28 days and provide members of the community at least 42 days in which to comment due to the annual closure period. (b) Should any submissions be received, a report be provided to Council. (c) Should no submissions be received, the Boarding House & Co-living Housing Policy be considered adopted as at the end date of the public exhibition period.	18/12/2024: On Public Exhibition until 22 January 2025. 23/1/2025: Submissions received. Report to be presented to Council in February/March 2025.
10 December 2024	CL09 PROPOSED COUNCIL COMMITTEE STRUCTURE 2024 - 2028	DEOD/ Gov M	153969	24/349	RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that: (a) The Committee structure as attached to this report (Attachment A) be adopted for the 2024-2028 term of Council. (b) Council appoint Councillors to Council Committees, for a two-year term. (c) Purpose and scope be determined for new Committees	20/12/2024: Advertising to commence from 10 till 31 Jan 2025. Councillor representatives to be reviewed in 2 years' time. 13/01/2025: Committee Structure and Councillor appointments completed. Draft Committee scopes to be finalised, with SMT and committee Chairs, and advertising for community members to commence in January 2025.

OUTSTANDING ACTION REPORT

					<p>by appointed Committee Chairpersons and Councillors.</p> <p>(d) Council advertises for community representation on the above Council Committees in January 2025, with nominations being considered by Councillors appointed to each Committee prior to recommendation to Council in a further report.</p> <p>(e) Council write to all previous Committee members to advise of the new Committee structure and of the forthcoming opportunity to nominate for membership.</p> <p>(f) At the first meeting of each new Committee, each Committee is to review a draft Terms of Reference for recommendation to Council for adoption.</p>	<p>23/1/2025: Advertising commenced 21/1/2025 to 13/2/2025.</p> <p>17/02/2025: Community nominations to be considered. Report to Council 11 March 2025.</p>
	CC01 TENDER NO. 05-24/25 - YOOGALI LEVEE UPGRADE - STAGE 2A & 2B NEGOTIATIONS REPORT	DU	153983	24/366	<p>RESOLVED on the motion of Councillors Christine Stead and Scott Groat that Council proceeds with Yoogali Levee Upgrade – Stage 2a & 2b construction with B&C Plumbing Pty Ltd based on the revised project cost as shown in Figure 1 of this report.</p>	<p>13/01/2025: Funding allocated by Federal Government. NSW Reconstruction Authority to give approval to engagement of contractors.</p> <p>3/02/2025: Approval from Minister, received funding project completion date extended to 30 June 2025.</p>
12 November 2024	CL12 GRIFFITH WORKER AND HOUSING SHORTAGE TASKFORCE	GM	152784	24/299	<p>RESOLVED on the motion of Councillors Tony O'Grady and Scott Groat that:</p> <p>(a) Council note the submission as received and included in this report in regard to the draft Griffith Worker and Housing Shortage Taskforce.</p>	<p>2/12/2024: Report referred to PSA consultants for consideration as part of Griffith Housing Strategy.</p> <p>13/01/2025: Consultants to hold public forum on 18 February 2025.</p>

OUTSTANDING ACTION REPORT

					(b) Council refer the submission as referred to in (a) above to PSA Consultants to inform the review of the Griffith Housing Strategy 2019.	
12 November 2024	NOTICE OF MOTION - COUNCILLOR SHARI BLUMER - 5 NOV 2024	GM DSD	152783	24/298	RESOLVED on the motion of Councillors Scott Groat and Tony O'Grady that: (a) Council agrees to additional wording in recommendation 14 to the 'Report on Strategies to Increase Housing Supply August 2024', seeking input from staff and the community more widely'; (b) A report be prepared by the Directorate of Sustainable Development and be provided to Council at a meeting in May 2025.	2/12/2024: Report to be presented in May 2025. 3/02/2025: Workshop held 21 February 2025 developer forum to be Scheduled April 2025.
26 March 2024	CL02 COMMUNITY GARDENS LARGE SCALE EVENT MASTERPLAN	USD	144180	24/075	RESOLVED on the motion of Councillors Shari Blumer and Glen Andraezza that: (a) Council adopts the Community Gardens Large Scale Event Masterplan as exhibited. (b) Council finalise the estimated costing and implement permanent power supply to service food vans adjacent to Willandra Avenue, relocation of existing backstage storage container to be permanently located behind Stuart McWilliam Stage subject to existing budget allocation of \$50,000. (c) Council finalise a staged design of fencing for the Community Gardens site.	12/4/2024: Manager of Urban Design to arrange meeting with relevant staff to discuss fencing. 06/05/2024: Meeting held on site to discuss fencing on Thursday, 2 May 2024. Costing of fencing being prepared. 20/05/2024: Draft Costing will be presented to Council at a meeting in June. 04/06/2024: Draft Costing will be presented to Council at a meeting in July. 15/07/2024: Draft Costing will be presented to Council meeting 10 September 2024. 05/08/2024: Meeting held with contractor to obtain quotes for shade sails over stage area.

OUTSTANDING ACTION REPORT

						<p>19/08/2024: No quote received as yet.</p> <p>02/09/2024: Initial quote received. Requires further clarification.</p> <p>14/10/2024: Draft design received. Quotation to be obtained and schedule for Council Workshop in January 2025.</p> <p>13/01/2025: Scheduled for Council Workshop on 18 February 2025.</p> <p>3/02/2025: Scheduled for Council Workshop on 20 May 2025.</p>
26 March 2024	MINUTES OF THE NEW CEMETERY MASTERPLAN COMMITTEE MEETING HELD ON 7 MARCH 2024	DIO		24/084	<p>RESOLVED on the motion of Councillors Simon Croce and Christine Stead that the recommendations as detailed in the Minutes of the New Cemetery Masterplan Committee meeting held on 7 March 2024 be adopted, including the SMT Comment as printed below:</p> <p>SMT Comment: Should Council support the above recommendation it is proposed that Council should adopt the following in lieu of the recommendation above.</p> <p>(a) Council invite Griffith Regional Funerals to submit a Development Application for assessment with respect to the installation and operation of a cremation service to be located at Lot 4 DP775986 Wakaden St, Griffith and that the owner of the</p>	<p>15/04/2024: Funeral Directors have been advised.</p> <p>17/06/2024: DA has been lodged.</p> <p>1/07/2024: Council's legal representatives have been requested to draft a Deed of Agreement.</p> <p>02/09/2024: Council staff met with Council's legal representatives the week commencing 26 August 2024. DA's have been submitted and Council's planning staff have requested additional information.</p> <p>14/10/2024: Report to Council Meeting 10 December 2024, for both DA's.</p> <p>15/01/2025: Waiting on Council solicitor to provide update on licence agreement.</p> <p>20/01/2025: Draft lease has been provided to Council staff to review.</p>

OUTSTANDING ACTION REPORT

					<p>property sign the Development Application.</p> <p>(b) Council appoint an external planner to assess the development application with the determination remaining with Griffith City Council. The assessment report of the development application to be determined by a meeting of Council.</p> <p>(c) In the event that Griffith City Council approved the development application that a deed of agreement be drafted between Griffith City Council and Griffith Regional Funeral Services detailing the lease and conditions of use of the cremator. The documentation is to include reference to the owner of the property and their concurrence to the installation and use of the cremator. Further, that the owner concurs to the circumstances that the cremator may be removed from the property. Legal costs to prepare the above documentation are the responsibility of Griffith Regional Funeral Services.</p> <p>(d) Subject to a, b and c above being completed, that Council proceed to acquire and install the cremator.</p> <p>(e) Funding to be drawn from the long-term financial plan 2025/26 approximately \$400,000 installed.</p>	<p>3/02/2025: Draft Lease Report to 25 Feb 2025 Council Meeting.</p> <p>17/02/2025: The draft lease has been finalised. The next steps</p> <ol style="list-style-type: none"> 1. Council considers and adopts budget for 2025/26 in June 2025. 2. Report to Council July 2025 for endorsement of draft list and authority to progress tender process to purchase cremator.
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OUTSTANDING ACTION REPORT

					(f) The fees applicable to the lease of the cremator as detailed in confidential attachment A as previously reported to Council and the Committee will be included in Council's revenue policy and are subject to annual review.	
12 March 2024	NOTICE OF MOTION - UPGRADE TO ORIGINAL BAGTOWN'S FIRST BLACKSMITH STORE SITE	DI&O DSD	143524	24/066	RESOLVED on the motion of Councillors Dino Zappacosta and Simon Croce that Council upgrade the original Bagtown's first Blacksmith Store site at the Intersection of Old Wilbriggie (sic) Road and Research Station Road.	<p>18/03/2024: Councillors and SMT inspecting site 19/03/2024 to discuss scope.</p> <p>02/04/2024: Site inspection completed. Project scope to be referred to Council Workshop on 21 May 2024.</p> <p>03/06/2024: Scope of works were determined at Council Workshop.</p> <ol style="list-style-type: none"> 1. Survey site; 2. Install gravel surface in a safe location to provide access to site; 3. Remove vegetation that surrounds identified tree; and 4. Install sign with narrative depicting historical significance of site. <p>Plan of Scope of works to be discussed at Council Workshop on 29 October 2024.</p> <p>22/10/2024: Project rescheduled for presentation to 18 February 2025 Workshop.</p> <p>13/01/2025: Rescheduled to be presented to Council Workshop 18 March 2025.</p>
12 July 2022	NOTICE OF MOTION – COUNCILLOR TESTONI – YENDA MASTERPLAN	GM	119905	22/167	RESOLVED on the motion of Councillors Laurie Testoni and Glen Andreatza that:	01/08/2022: This matter will be scheduled for discussion at Council Workshop 16 August 2022.

OUTSTANDING ACTION REPORT

					<p>(a) Council undertake a master planning exercise for the village of Yenda. Factors such as future residential sub divisions, lifestyle blocks and rural residential to be considered along with future amenities for the village, such as sporting infrastructure to be considered. With a number of major projects nearing completion the time is right to focus on what opportunities are there for our region with growth and development. Yenda has a lot of potential for growth and by investigating strategies for the future it would benefit the growth on not only the village but that of the ever-expanding Griffith City limits. It would be important for community engagement and with the next Community Opinion Group meeting to be held in Yenda it is a great opportunity for Griffith City Council to engage with community.</p> <p>(b) Council schedule a Councillor Workshop to refine the scope of the Master Plan.</p> <p>(c) Staff prepare the scoping document and report to Council for consideration of source of budget resources, time line, amendment and adoption of scoping document.</p>	<p>05/09/2022: Council to submit an application to NSW Department of Planning and Environment for grant funding under Regional Housing Strategic Planning Fund Round 1 to complete a Yenda Masterplan. Application close 30 September 2022.</p> <p>04/10/2022: Grant application submitted.</p> <p>03/01/2023: NSW Government advised the Grant application successful on 30 November 2022. Expressions of Interests invited to coordinate and undertake the Yenda Masterplan.</p> <p>13/02/2023: Tender awarded to CBRE.</p> <p>01/05/2023: Site inspection and survey completed. Landowner, MI and staff consultation completed. Draft Masterplan presentation to 20 June Council Workshop.</p> <p>17/07/2023: Draft Masterplan to go to Council in September/October 2023.</p> <p>03/10/2023: Draft Masterplan to go to Council 14 November 2023.</p> <p>06/11/2023: Draft Masterplan to go to Council Meeting in December 2023.</p> <p>04/12/2023: Draft Masterplan to go to Council Meeting in February 2024.</p> <p>15/01/2024: Report to March 2024 Council Meeting.</p>
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OUTSTANDING ACTION REPORT

						<p>18/03/2024: Council Meeting for 14 May 2024.</p> <p>06/05/2024: Consultant engineers will be invited to address Councillors at Council Workshop on 18 June 2024 regarding engineering challenges with respect to management of drainage.</p> <p>01/07/2024: Meeting being arranged with property owner of Stage 1 of the Masterplan.</p> <p>05/08/2024: Property owners will be contacted again seeking meeting.</p> <p>19/08/2024: Further attempts to contact owners continuing.</p> <p>14/10/2024: Council staff met with owner representatives on 20 September 2024. Awaiting on refined design from Council consultant.</p> <p>3/02/2025: Consultant provided feedback Wednesday 29 January 2025. Report to be presented to Council in March 2025.</p>
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
28 May 2024	<p>MINUTES OF THE LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE MEETING HELD ON 15 MAY 2024</p> <p>DRAFT PLAN OF MANAGEMENT – LAKE WYANGAN</p>	CPO	146292 /2024	24/156	<p>RECOMMENDED on the motion of Tom Mackerras and Frank Battistel that:</p> <p>(a) Council refer the Draft Plan of Management for Lake Wyangan, incorporating Jack Carson Wildlife Reserve (Crown Reserve 159017) and North Lake Wyangan (Crown Reserve 1002998) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management Lake Wyangan if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been approved.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Lake Wyangan on completion of the exhibition period, to consider all submissions.</p>	<p>28/05/2024: Draft PoM emailed to Councillors.</p> <p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Dept has reviewed the draft PoM – pending some minor amendments – the draft PoM can be placed on public exhibition – Staff working through the requested amendment/s.</p>
28 May 2024	<p>CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST GRIFFITH PRECINCT PARKS</p>	CPO	146289 /2024	24/154	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council refers the draft Plan of Management for South-West Griffith Precinct Parks to the Minister administering the</p>	<p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.O F Park and City Park (Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.</p>	<p>urgent attention of Minsters Office.</p> <p>3/03/2025: Crown Lands Dept has reviewed the initial draft PoM – they have requested some updates / amendments be made to the PoM. Staff working through the requested amendment/s with consultant.</p>
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

28 May 2024	CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT	CPO	146288	24/153	<p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being R.74539 – Lot 1 Sec 43 DP758476 (Visitor’s Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor’s Centre) R.61588 – Lots 2 & 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 & 8 Sec 9 DP 758476 (Griffith Library) R.85064 – Lots 19 & 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots 1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p>	<p>03/06/2024: Sent to Minister for approval to be exhibited.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Crown Lands Department has requested amendments – Staff working through these, draft PoM will then be referred back to Crown Lands for review.</p>
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.</p>	
23 April 2024	CL03 DRAFT PLAN OF MANAGEMENT - MISCELLANEOUS CROWN RESERVES	CPO	144994	24/115	<p>RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that:</p> <p>(a) Council refer the Draft Plan of Management for the Miscellaneous Crown Reserves, Kart Club - Reserve 64662 (Lot 96 DP 756035), Wumbulgal Recreation Reserve – Reserve 64911 (Lot 106 DP 751679), Rankins Springs Camping Area – Reserve 65432 (lot 7003 DP 1001194) and Dave Wallace Range – Reserve 1003005 (Lot 2 DP 48802) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Miscellaneous Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p>	<p>20/05/2024: Awaiting approval from Minister.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office.</p> <p>3/03/2025: Exhibition period completed, Report for adoption to be presented at a future Council Meeting.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<ul style="list-style-type: none"> (c) Native Title advice has been provided. (d) A report be presented to Council to adopt the final Plan of Management for the Miscellaneous Crown Reserves on completion of the exhibition period, to consider all submissions. 	
23 April 2024	CL05 DRAFT PLAN OF MANAGEMENT - BAGTOWN CEMETERY	CPO	144997	24/117	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Laurie Testoni that:</p> <ul style="list-style-type: none"> (a) Council refer the Draft Plan of Management for the Bagtown Historic Cemetery - Crown Reserve 52849 (Part Lot 731 DP 751709) to the Minister administering the Crown Land Management Act 2016 for approval. (b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Bagtown Historic Cemetery and place it on public exhibition as per Section 38 of the Local Government Act 1993. (c) Native Title advice has been provided. (d) A report be presented to Council to adopt the final Plan of Management for Bagtown Historic Cemetery on completion of the exhibition period, to consider all submissions. 	<p>06/05/2024: Awaiting approval from Minister. 17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Schedule of outstanding POMs requested urgent attention of Ministers Office. 3/03/2025: Crown Lands Department has requested amendments –Staff working through these, draft PoM will then be referred back to Crown Lands for review.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

<p>12 December 2023</p>	<p>CL04 COMPULSORY ACQUISITION - AFFECTING LOT 27 DP751709 - BEAUMONT ROAD, HANWOOD - HANWOOD LEVY</p>	<p>CPO</p>	<p>140274</p>	<p>23/303</p>	<p>RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1296073 in Plan of Acquisition affecting Lot 27 DP 751709 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1296073 as shown in plan of acquisition affecting Lot 27 DP 751709 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW</p>	<p>15/01/2024: Application preparation in progress. 03/06/2024: Application submitted. 17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Requested urgent attention of Minsters Office.</p>
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p>	
12 December 2023	CL05 COMPULSORY ACQUISITION - AFFECTING LOT 7322 DP1164483, MALLEE STREET, HANWOOD - WATER DRAINAGE WORKS	CPO	140275	23/304	<p>RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1295951 in Plan of Acquisition affecting Lot 7322 DP 1164483 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire</p>	<p>15/01/2024: Application preparation in progress.</p> <p>03/06/2024: Application submitted.</p> <p>17/02/2025: Meeting held with Crown Land staff 11 Feb 2025. Requested urgent attention of Minsters Office.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Lot 1 DP 1295951 as shown in plan of acquisition affecting Lot 7322 DP 1164483 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor’s approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to</p>	
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					execute the documents on behalf of Council under the Common Seal if required.	
14 February 2023	CL03 PCYC PROPOSAL TO ERECT AND FITOUT AN INTEGRATED GYMNASICS AND COVERED OUTDOOR MULTI-SPORTS COMPETITION FACILITY - OLYMPIC STREET, GRIFFITH	GM	128874	22/034	<p>RESOLVED on the motion of Councillors Jenny Ellis and Simon Croce that:</p> <p>(a) Council endorse in principle the lease of (Part Lot 1 DP1272062. Crown Reserve 85064, 3 Olympic Street, Griffith) to PCYC NSW for a period of 20 years.</p> <p>(b) The annual lease fee be in accordance with Council's adopted Revenue Policy (Schedule of Fees and Charges) as at the date of execution of the Lease. 2022/23 annual lease fee to Not for Profit Organisations is \$607.</p> <p>(c) PCYC pay all applicable costs and charges associated with the preparation of the lease agreement (this would include the survey plan preparation for leasing and registration fees if required). Also, an Administration Fee of \$481 (page 13 Revenue Policy) will be applicable.</p> <p>(d) Council communicate the above terms to PCYC NSW and subject to their agreement, Council advertise the proposed lease for a period of 28 days seeking public submissions.</p>	<p>06/03/2023: Letter written to PCYC advising terms of proposed lease. Letter of response received accepting terms. Proposed lease to be prepared by Council and publicly exhibited.</p> <p>4/07/2023: Council staff have obtained a quote for subdivision from PHL. Once the Survey Plan has been finalised a Two (2) Lot subdivision is required to create a Lot for PCYC and a Lot for the remaining land.</p> <p>31/07/2023: PCYC finalising planned subdivision.</p> <p>04/12/2023: Council seeking additional information from PCYC prior to lodgement of their DA.</p> <p>29/04/2024: PCYC contacted 24/4/24. PCYC considers current scope of project will exceed allocated budget. Currently reviewing scope to align with budget. PCYC anticipate lodging a DA with Council July 2024."</p> <p>19/08/2024: PCYC advised DA will be submitted by November 2024.</p>

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					<p>(e) All public submissions be reported to Council for consideration. Should no submissions be received, Council authorise the General Manager and the Mayor to sign the lease under Council seal.</p> <p>(f) Council progress the subdivision of the subject land and authorise the General Manager and Mayor the authority to sign documents under Council seal as required. All costs in relation to the subdivision to be paid by the PCYC NSW.</p>	<p>2/12/2024: PCYC advised a DA will be submitted Jan 2025.</p> <p>17/02/2025: Meeting held on 9 Dec 2024.</p> <p>3/03/2025: Meeting was held between Council staff and PCYC reps on 19 February 2025 with further amendments required to the draft proposal.</p>
22 February 2022	NOTICE OF MOTION – YOOGALI SHARED BICYCLE PATH	DIO	114000	22/057	<p>RESOLVED on the motion of Councillors Simon Croce and Anne Napoli that:</p> <p>(a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority.</p> <p>(b) Council undertake a full costing of the track and bridge as to facilitate funding opportunities to contribute towards the new construction.</p>	<p>14/03/2022: Funding estimate for Path and Bridge: \$1.4 million. 100% funding request submitted to Transport for NSW Active Transport Program.</p> <p>16/01/2023: TfNSW has informed Council that its application for 2.5m shared pathway is unsuccessful. Council has been invited to make a submission to TfNSW Active Transport for a 4.5m wide shared pathway for scoping and design. Submission lodged by Council.</p> <p>05/06/2023: Funding application successful. Design to commence.</p>

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						<p>17/07/2023: Inception meeting scheduled for 18 August 2023. Project to be completed 20 June 2025.</p> <p>18/09/2023: Ongoing consultation being held with stakeholders.</p> <p>04/12/2023: Staff updated realignment of plans and have sent to TfNSW representatives for review. Draft tender documents have been prepared. Majority of vegetation removed on proposed pathway.</p> <p>04/03/2024: Tree removal nearing completion.</p> <p>18/03/2024: Tree clearing complete. Tenders for bridge to be called for in March 2024.</p> <p>06/05/2024: Tenders close on Monday, 13 May 2024. Councillor briefing Tuesday, 21 May 2024.</p> <p>03/06/2024: Report to Council 11 June 2024.</p> <p>17/06/2024: Contract awarded. Tenderer advised.</p> <p>13/01/2025: Concrete footings for the bridge complete. Further construction to take place from February 2025.</p> <p>3/03/2025: Construction of bridge commenced 4 March 2025.</p>
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