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**TRAFFIC COMMITTEE  
HELD IN MURRAY ROOM, GRIFFITH ON  
TUESDAY, 11 FEBRUARY 2025 COMMENCING AT 10:30 AM**

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**PRESENT**

Councillor Anne Napoli (Chair), Tony O'Grady (Councillor - Alternate), Tony Leadbitter (Police Representative), Glenn Smith (Police Representative), Greg Minehan (Transport for NSW Representative, via Zoom), Michael Rowley (Member for Murray Representative)

**STAFF**

Development & Traffic Coordinator, Greg Balind, Development & Traffic Engineer, Ronelle Green, Engineering Design & Approvals Manager, Jason Carrozza and Minute Secretary, Melanie Hebrok

Governance Manager Leanne Austin was present for CL01.

**1 APOLOGIES**

No apologies were received.

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Greg Minehan and Michael Rowley that the minutes of the previous meeting held on 10 December 2024, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

Nil.

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

**Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL01 INDUCTION OF COMMITTEE MEMBERS – MANDATORY**

Leanne Austin, Governance Manager, presented the induction process for Council Committee members at the beginning of a new Council term, including requirements relating to the Code of Conduct, Conflicts of Interest and Gifts and Benefits declarations.

**RECOMMENDED** on the motion of Tony Leadbitter and Michael Rowley that the Committee members note the Committee Induction requirements and complete induction process outlined in this report.

*Leanne Austin left the meeting, the time being 10:36 am.*

### **CL02 TRAFFIC MANAGEMENT - 'VINTAGE FESTIVAL' EVENT 2025**

Mr Balind advised that there was some uncertainty regarding whether or not the event was going ahead following limited communication from the organiser. He noted the Committee could approve the Traffic Management in principle and would be advised electronically if the event ends up being cancelled.

Mr Minehan asked for it to be noted that endorsement will be revoked if a valid Certificate of Currency is not produced at least 21 days prior to the event, leaving enough time for the required Road Occupancy Licence process to be completed.

**RECOMMENDED** on the motion of Tony Leadbitter and Michael Rowley that the Traffic Committee:

- (a) Support the implementation of the Traffic Control Plan as per attachment 'A'
- (b) Note the Traffic Management Plan, Special Event Transport Management Plan and Event Management Plan as submitted
- (c) Condition the support of the event on the provision to the Committee of a valid Certificate of Currency/insurance policy.

### **CL03 TRAFFIC MANAGEMENT - 2025 SHAHEEDI TOURNAMENT (SIKH GAMES)**

Mr Balind advised that documentation needed for the event was outstanding. Some information was received late last week and is yet to be assessed by Council officers.

**RECOMMENDED** on the motion of Tony Leadbitter that the report **LAY ON THE TABLE** until the 11 March 2025 Traffic Committee meeting to allow the event organiser to submit further information.

An updated report will be brought back to the March meeting.

### **CL04 TRAFFIC CONTROL - CITRUS SCULPTURES - BANNA AVENUE**

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that the Traffic Committee:

- (a) Support the implementation of the Traffic Control Plan on Banna Avenue on Sunday, 12

October 2025 and Sunday, 26 October 2025 to allow for the construction and dismantling of the citrus sculptures.

- (b) Support the implementation of the Traffic Control Plan on Banna Avenue and Visitors Centre Carpark on Friday, 17 October 2025 relevant to the 'Springfest Launch Event.'
- (c) Support the implementation of the Traffic Control Plan on Banna Avenue from Sunday, 12 October 2025 to Sunday, 26 October 2025 to facilitate the exhibition phase of the event.
- (d) Note the Transport Management Plans associated with both the Construction/Dismantling and Launch events.

#### **CL05 INSTALLATION OF NO STOPPING ZONE - WILLANDRA AVENUE**

Mr Balind presented the proposal to install a No Stopping Zone on the northern side of Willandra Avenue following a number of complaints with regards to heavy vehicles parking and causing sight distance issues for vehicles exiting the Harvey Norman Gateway Complex and rear delivery lane.

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that the Traffic Committee recommend the installation of a 30 metre No Stopping zone area and associated R5-400n signs on the northern side of Willandra Avenue (fronting 76-84 Willandra Avenue) as per the attached plan.

#### **CL06 SAFETY CONCERNS - CORNER FARRONATO ROAD AND MACKAY AVENUE**

The Committee discussed the letter outlining safety concerns when eastbound drivers use Farronato Road to perform U-turns to head westbound on Mackay Avenue.

Mr Minehan to inspect the site prior to the next meeting and bring back for discussion.

Mr Balind to notify the complainant.

**RECOMMENDED** on the motion of Greg Minehan that the report **LAY ON THE TABLE**.

### **6 OUTSTANDING ACTION REPORT**

The Committee discussed and updated the Outstanding Action Report.

#### ***Bus Zone on Wyangan Avenue / Messner Street***

No new information. The Committee agreed to take this off the Action Report and advise residents to voice concerns directly with bus company.

#### ***Sidlow Road / Stafford Road Intersection***

Gateway treatment applied - new bigger stop signs installed as well as second stop signs on the north and south approach to Stafford Road. Tree trimming done. To be taken off Action Report.

#### ***Speed Zone Reviews***

Murrumbidgee Avenue/Beaumont Road will go to Regional Director in February, with approval update to be given at the next meeting. Will then move on to Slopes Road.

#### ***Yenda Railway Crossing Update***

Mr Rowley enquired if there was an update on the Railway Crossing in Yenda. He noted the

road condition was very poor due to heavy vehicles using Beelbangera & Twigg Roads to bypass Yenda, despite it not being an approved B double route. Mr Balind advised he has put in a works request for the area in June 2024 after it was raised by the Committee previously. Mr Carrozza said Council's Director of Infrastructure & Operations Phil King is continuing discussions with UGL about an upgrade to the crossing. Mr King to update the Committee on the status.

The item is to be added to the Outstanding Action Report.

**RECOMMENDED** on the motion of Greg Minehan and Tony Leadbitter that the report be noted.

## **7 GENERAL BUSINESS**

### **7.1 City to Lake Event**

Mr Balind advised that a valid Certificate of Currency has been submitted for the event.

### **7.2 No Stopping Zone – North Griffith Public School**

Mr Balind said there have been requests for a no stopping zone at North Griffith Public School. A report will be presented at the next Committee meeting.

### **7.3 Removal of Bus Zones in Speirs Street and Accessible Parking**

Mr Balind asked for an update by TfNSW with regards to the removal of the existing bus zones in Speirs Street. Mr Minehan advised that as there is an electronic tag for the bus stop, the removal process may take longer. He will advise when he has more information from the responsible TfNSW officer.

Mr Balind said the reason for the removal request to be expedited was that East Griffith Public School have asked for a disabled parking zone at the school to accommodate new mobility impaired students starting. He noted that the no stopping bus zone could be converted into disability parking spaces once the bus zone is removed.

The Committee discussed other possible solutions to add accessible parking to the school, as it was noted that the converted bus stop parking would not be exclusively for the school and could be used by club patrons etc, not solving the issue the school currently has. Another idea was to remove staff parking which Councillor Napoli said would be a much safer option, away from traffic around the school.

Mr Carrozza said staff will forward these concerns to the school and bring a report back to the Committee.

### **7.4 Funding for realignment of Railway Crossing at Willbriggie**

Mr Minehan advised that he has been approached by the project engineer for the realignment works at Willbriggie Railway Crossing which have now received funding. Phil King will be contacted for Council endorsement following the Traffic Committee's previous concurrence with the proposal back in 2014.

## **8 NEXT MEETING**

The next meeting of the Traffic Committee is to be held on Tuesday, 11 March 2025 at 10:30 am.

There being no further business the meeting terminated at 11:12 am.