



Ordinary Meeting

BUSINESS PAPER

Tuesday, 28 January 2025 at 7:00 PM

Griffith City Council Chambers

Phone: 1300 176 077

Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Councillor Doug Curran (Mayor)	dcurran@griffith.com.au
Councillor Shari Blumer	sblumer@griffith.com.au
Councillor Mark Dal Bon	mdalbon@griffith.com.au
Councillor Jenny Ellis	jellis@griffith.com.au
Councillor Scott Groat	sgroat@griffith.com.au
Councillor Anne Napoli (Deputy Mayor)	anapoli@griffith.com.au
Councillor Tony O'Grady	togrady@griffith.com.au
Councillor Christine Stead	cstead@griffith.com.au
Councillor Laurie Testoni	ltestoni@griffith.com.au

MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Affirmation

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

[What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

[Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

[What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

[Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

Opening Affirmations

Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

Acknowledgment of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 28 JANUARY 2025 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 28 January 2025**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Acknowledgments
 - 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
 - 3 Confirmation of Minutes
 - 4 Business Arising
 - 5 Declarations of Interest
 - 6 Presentations
 - 7 Mayoral Minutes
 - 8 General Manager's Report
- CL01 p31 Request to Enter into a Licence Agreement - Yenda Progress Association for the use of the Yenda Tennis Clubhouse - Part Crown Reserve 62949, Lot 701 DP 1030376, Yenda Place, Yenda
- CL02 p35 Extension of Lease Term - Murrumbidgee Local Health District (MLHD) (Safe Haven) Lease of State Bank House - 81 Kooyoo Street, Griffith

- CL03 p40 Renewal of Licence Agreement - Murrumbidgee Local Health District (MLHD) - 78 Kookora Street, Griffith
- CL04 p45 Endorsement of Draft Community Strategic Plan for Public Exhibition
- CL05 p49 Request for Funding - Multicultural Council for Rental at Griffith Community Centre
- CL06 p53 Adoption of Councillor Expenses and Facilities Policy and Report re Provision & Consumption of Alcohol
- 9 Information Reports
- CL07 p58 Disclosures by Councillors and Designated Persons Return - January 2025
- CL08 p61 Responses to Councillor Questions Taken on Notice
- CL09 p63 Notice of Motion - Councillor Scott Groat - 4 November 2024 24/302
- CL10 p73 Investments as at 30 November and 31 December 2024
- 10 Adoption of Committee Minutes
- p83 Minutes of the Traffic Committee Meeting held on 10 December 2024
- p86 Minutes of the Griffith Health Facilities Limited (GHFL) Committee Meeting held on 10 December 2024
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
- 13 Outstanding Action Report
- p89 Outstanding Action Report
- 14 Matters to be dealt with by Closed Council
- CC01 Appointment of Committee Chairperson and Committee Members - Audit, Risk and Improvement Committee and Appointment of Committee Members - Floodplain Management Committee Members
- personnel matters concerning particular individuals (other than councillors) 10A(2) (a)

Brett Stonestreet

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 10 DECEMBER 2024 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, Doug Curran in the Chair; Councillors, Shari Blumer, Mark Dal Bon, Jenny Ellis, Scott Groat, Anne Napoli, Tony O'Grady, Christine Stead and Laurie Testoni (ZOOM)

STAFF

Acting General Manager & Director Utilities, Graham Gordon, Director Economic & Organisational Development, Shireen Donaldson, Director Infrastructure & Operations, Phil King, Acting Director Business, Cultural, Financial Services, Max Turner, Director Sustainable Development, Joe Rizzo and Minute Takers, Joanne Bollen and Antoinette Galluzzo

MEDIA

Cai Holroyd, The Area News

1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Scott Groat reading the Opening Affirmation and the Acknowledgement of Country.

A Minute's silence was held in respect of the recent passing of Mr Peter Miller.

2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

24/333

RESOLVED on the motion of Councillors Christine Stead and Scott Groat that an apology be received from General Manager, Brett Stonestreet and an application to attend by audio-visual link from Councillor Laurie Testoni be granted.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

3 CONFIRMATION OF MINUTES

24/334

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 26 November 2024, having first been circulated amongst all members of Council, be confirmed.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

4 BUSINESS ARISING

Nil.

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Laurie Testoni

CL04 DA 258/2004(3) Modification of 93 Lot Residential Subdivision and One (1) Detention Basin to Allow One (1) Additional Dual Occupancy Lot
Reason – One of the objectors is an employee of the business I manage.

Councillor Anne Napoli

CC01 Tender No. 05-24/25 - Yoogali Levee Upgrade - Stage 2a & 2b Negotiations Report
Reason – I own a property in McCormack Road Yoogali.

Councillor Shari Blumer

CL11 Renewal of Licence Agreements - Dalton Park R. Salvestro - Area 22, G. D'altorio - Area 13, Riding for Disabled - Area 17, P & M Lane - Areas 9 & 10 and K. Patten - Area 18
Reason – The business I work for often works on the agreements.

Councillor Shari Blumer

CL12 Renewal of Licence Agreement to Robert & Carolyn Provera (Griffith Self Storage) - 4-8 Harris Road, Griffith
Reason – The business I work for often works on the agreements.

Councillor Shari Blumer

CL13 Renewal of Licence Agreement - P&R Piccolo Management Pty Ltd - 18 Car Spaces - 9 Altin Street, Griffith
Reason – The business I work for often works on the agreements.

Councillor Shari Blumer

CL14 Renewal of Licence Agreements - Dalton Park M. McCanna & G. Rennie - Area 20
And B. Newell - Areas 11 & 12

Reason – The business I work for often works on the agreements.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Staff Joe Rizzo - Director Sustainable Development

DA 138/2024 - Concept Application for the Expansion of GPSO Community Facility and the
Stage 1 Development Application for a Commercial Laundry

Reason – I have been in discussions with GPSO representatives regarding a vacant position
on the GPSO Board.

Councillor Laurie Testoni

MM01 Suspension of Alcohol Prohibited Area & Alcohol-Free Zone Restrictions - Yenda
Place & Memorial Park - Saturday 14 December 2024

Reason – The applicant is from the business I work for.

Less Than Significant Non-Pecuniary Interests

Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Councillor Anne Napoli

CL01 DA 87/2024 - Installation of a Crematorium at an Existing Funeral Business

Reason – I have been lobbied in regards to this DA. The outcome of this report will have no
positive or negative impact on members of my family or to myself.

Councillor Anne Napoli

CL02 DA 113/2024 - Two (2) Separate Crematoriums for Human and Pet Cremation

Reason – I have been lobbied in regards to this report.

Councillor Anne Napoli

CL16 Notice of Motion - Councillor Scott Groat - 4 November 2024 24/302

Reason – I have previously been lobbied by one of the developers mentioned in this report.
The outcome of this report has no positive or negative effect to my family or to myself.

Councillor Anne Napoli

Notice of Motion - Councillor Jenny Ellis

Reason – I have been lobbied in regards to this Roundabout. The outcome of this report will
have no gain or loss to any members of my family or to myself.

Councillor Christine Stead

CL01 DA 87/2024 - Installation of a Crematorium at an Existing Funeral Business

Reason – I have spoken to the applicant

Councillor Jenny Ellis

CL02 DA 113/2024 - Two (2) Separate Crematoriums for Human and Pet Cremation

Reason – Some of my friends have put in letters of objection to this DA. I nor my friends
stand to gain any financial benefit as a result of the determination of this DA.

Councillor Mark Dal Bon

CL02 DA 113/2024 - Two (2) Separate Crematoriums for Human and Pet Cremation

Reason – My brother owns a business at the other end of Battista Street, 450 metres away. My brother has no opinion on this matter, one way or the other. He is neutral on this subject.

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

Councillor Laurie Testoni left the meeting having declared a Significant Non-Pecuniary Conflict of Interest, the time being 7:10pm.

MM01 SUSPENSION OF ALCOHOL PROHIBITED AREA & ALCOHOL-FREE ZONE RESTRICTIONS - YENDA PLACE & MEMORIAL PARK - SATURDAY 14 DECEMBER 2024

24/335

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that Council suspend the Alcohol-Free Zone and Alcohol Prohibited Area restrictions on Yenda Place and Yenda Memorial Park from 5.00pm – 10.00pm on Saturday, 14 December 2024 for the Yenda Producers Christmas Event.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead

Against

The division was declared PASSED by 8 votes to 0.

Councillor Laurie Testoni returned to the meeting the time being 7:11pm.

MM02 ANNUAL FINANCIAL STATEMENTS - STATEMENTS UNDER SECTION 413(2)(C) OF THE LOCAL GOVERNMENT ACT, 1993

24/336

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that:

- (a) In accordance with Section 413 of the Local Government Act, 1993, Council forward to the Auditor the Financial Statements for the year ending 30 June, 2024.
- (b) Council delegate authority to the following people to sign the Statement by Councillors and Management for the General Purpose Financial Statements and the Special Purpose Financial Statements:
 - (i) Councillor Doug Curran in his capacity as Mayor or nominee;
 - (ii) Councillor Anne Napoli in her capacity as the Deputy Mayor or nominee;
 - (iii) The Acting General Manager, Graham Gordon; and
 - (iv) Council's Responsible Accounting Officer, Max Turner.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

8 GENERAL MANAGER'S REPORT

CL01 DA 87/2024 - INSTALLATION OF A CREMATORIUM AT AN EXISTING FUNERAL BUSINESS

24/337

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the meeting suspend standing orders to allow Manjit Singh Lally and Peter Woodward to address Council.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

24/338

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the meeting resume standing orders.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

24/339

RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:

- (a) Griffith City Council as the consent authority pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979, approve Development Application 87/2024 over 172 – 174 Wakaden Street Griffith for a crematorium, subject to conditions.
- (b) Development Application 87/2024 be delegated to the Director Sustainable Development for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

Councillor Mark Dal Bon
Councillor Anne Napoli
Councillor Scott Groat

The division was declared PASSED by 6 votes to 3.

CL02 DA 113/2024 - TWO (2) SEPARATE CREMATORIUMS FOR HUMAN AND PET CREMATION

24/340

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the meeting suspend standing orders to allow Manjit Singh Lally and Daniel Calabro to address Council.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

24/341

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the meeting resume standing orders.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

24/342

RESOLVED on the motion of Councillors Jenny Ellis and Tony O'Grady that:

- (a) Griffith City Council as the consent authority pursuant to section 4.16 of the Environmental Planning & Assessment Act 1979, approve Development Application 113/2024 over 1 – 3 Battista Street Yoogali, subject to conditions.
- (b) Development Application 113/2024 be delegated to the Director Sustainable Development for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli

The division was declared PASSED by 6 votes to 3.

Director Sustainable Development, Joe Rizzo left the meeting having declared a Significant Non-Pecuniary Conflict of Interest, the time being 8:02pm.

CL03 DA 138/2024 - CONCEPT APPLICATION FOR THE EXPANSION OF GPSO COMMUNITY FACILITY AND THE STAGE 1 DEVELOPMENT APPLICATION FOR A COMMERCIAL LAUNDRY

24/343

RESOLVED on the motion of Councillors Christine Stead and Mark Dal Bon that:

- (a) Griffith City Council as the consent authority pursuant to section 4.16 of the Environmental Planning & Assessment Act 1979, approve Development Application 138/2024 over 2 – 28 Hebden Street Yoogali and Lots 4004 & 4005 DP 1195887 (MI drainage reserve) for a Concept Development including Stage 1 Commercial Laundry system with future stages of development subject to conditions.
- (b) Development Application 138/2024 be delegated to the Planning & Environment Manager for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Joe Rizzo returned to the meeting the time being 8:03pm.

Councillor Laurie Testoni left the meeting having declared a Pecuniary Conflict of Interest, the time being 8:03pm.

CL04 DA 258/2004(3) MODIFICATION OF 93 LOT RESIDENTIAL SUBDIVISION AND ONE (1) DETENTION BASIN TO ALLOW ONE (1) ADDITIONAL DUAL OCCUPANCY LOT

24/344

RESOLVED on the motion of Councillors Shari Blumer and Tony O'Grady that:

- (a) Council, as the consent authority pursuant to Section 4.16(1)(a) of the Environmental Planning & Assessment Act 1979, grant consent to modify Development Application DA 258/2004(3) for ninety three (93) lot residential subdivision and one (1) detention basin, to allow one (1) additional dual occupancy lot at 36 Franco Street Griffith (Lot 100 DP 1126889 child of Lot 2 DP 758469), subject to conditions, including those set out in Attachment 'A' of the report; and
- (b) Development Application 258/2004 be delegated to the Director of Sustainable Development for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead

Against
Councillor Mark Dal Bon

The division was declared PASSED by 7 votes to 1.

Councillor Laurie Testoni returned to the meeting the time being 8:10pm.

CL05 ENDORSEMENT OF DRAFT BOARDING HOUSE & CO-LIVING HOUSING POLICY FOR PUBLIC EXHIBITION

24/345

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that:

- (a) Council endorses the draft Boarding House & Co-living Housing Policy and place the draft policy on exhibition for a period of 28 days and provide members of the community at least 42 days in which to comment due to the annual closure period.
- (b) Should any submissions be received, a report be provided to Council.
- (c) Should no submissions be received, the Boarding House & Co-living Housing Policy be considered adopted as at the end date of the public exhibition period.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

CL06 ENDORSEMENT OF CODE OF MEETING PRACTICE POLICY FOR PUBLIC EXHIBITION

24/346

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that:

- (a) Council endorse the draft Model Code of Meeting Practice, Attachment (a) of the report, including the supplementary provisions.
- (b) The draft Model Code of Meeting Practice be placed on public exhibition 28 days and provide members of the community at least 42 days in which to comment on the draft Code.
- (c) If any submissions are received, a further report be prepared for Council.
- (d) If no submissions are received, the draft Model Code of Meeting Practice policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

CL07 ENDORSEMENT OF DRAFT COMMUNITY GRANTS PROGRAM POLICY FOR PUBLIC EXHIBITION

24/347

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:

- (a) Council place the revised draft Policy (FS-CP-601) Community Grants Program on public exhibition for 28 days to provide members of the community at least 42 days in which to comment due to the annual closure period.
- (b) If any submissions are received, a further report be prepared for Council.
- (c) If no submissions are received, draft Policy (FS-CP-601) Community Grants Program be considered as adopted by Council as at the date of the conclusion of the advertised

exhibition period.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

CL08 ADOPTION OF ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS 2025-2030

24/348

RESOLVED on the motion of Councillors Jenny Ellis and Scott Groat that:

- (a) Council adopt Alcohol Free Zones and Alcohol Prohibited Areas in Griffith, Yenda and Hanwood as described in Attachment (a) and depicted in Attachment (b) and that these be renewed for a maximum duration of four years in accordance with Section 644 and 632 of the Local Government Act, 1993.
- (b) Council declare the parks known as "Griffith Regional Sports Centre", "Jubilee Oval", "Dave Taylor Park", "Hanwood Oval" and "Henderson Oval", "IOOF Park", "Willow Park", "Venetian Park", "Beilby Park", "Yarrabee Reserve", "Ted Scobie Oval", "Griffith Community Gardens", "City Park" and "Yenda Memorial Park" to be Alcohol Prohibited Areas between the hours of 8.00pm to 8.00am for a maximum duration of four years to 9 February 2029, in accordance with Sections 644, 644A-c and 632A of the Local Government Act.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

CL09 PROPOSED COUNCIL COMMITTEE STRUCTURE 2024 - 2028

24/349

Councillors self-nominated for positions on the new Committee structure. Those Committees receiving more nominations than available positions required a vote, via show of hands, to take place.

Show of hand voting was required for the General Manager Recruitment Committee as follows:

Councillor Ellis

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Christine Stead
Councillor Laurie Testoni

Against

Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady

Councillor Groat

For

Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead

Against

Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Laurie Testoni

Councillor Napoli

For

Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead

Against

Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Laurie Testoni

Councillor Stead

For

Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Jenny Ellis
Councillor Laurie Testoni

Against

Councillor Doug Curran
Councillor Shari Blumer

The names of the three Councillors receiving 5 votes each (Ellis, Napoli & Groat), were placed in a box, with Councillor Napoli's name being drawn out by the Acting General Manager and therefore being excluded but appointed as an alternate to the Committee.

Show of hand voting was required for the Lake Wyangan and Catchment Management Committee as follows:

Councillor Dal Bon

For

Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead

Against

Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Laurie Testoni

Councillor O’Grady

<p>For</p> <p>Councillor Doug Curran Councillor Shari Blumer Councillor Mark Dal Bon Councillor Jenny Ellis Councillor Scott Groat Councillor Anne Napoli Councillor Tony O’Grady Councillor Christine Stead Councillor Laurie Testoni</p>	<p>Against</p>
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Councillor Laurie Testoni

<p>For</p> <p>Councillor Doug Curran Councillor Shari Blumer Councillor Mark Dal Bon Councillor Jenny Ellis Councillor Scott Groat Councillor Anne Napoli Councillor Tony O’Grady Councillor Christine Stead Councillor Laurie Testoni</p>	<p>Against</p>
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Councillor Dal Bon received 5 votes and was appointed as an alternate to the Committee.

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that

- (a) The Committee structure as attached to this report (Attachment A) be adopted for the 2024-2028 term of Council.
- (b) Council appoint Councillors to Council Committees, for a two year term, as follows:

Committee	Chairperson	Councillor/s	Alternate/s
Airport (New)	Councillor Christine Stead	Councillors Tony O’Grady & Anne Napoli	
Disability Inclusion & Access	Councillor Shari Blumer	Councillor Laurie Testoni	
General Manager Recruitment Committee (New)	Councillor Doug Curran	Councillors Christine Stead, Jenny Ellis & Scott Groat	Councillor Anne Napoli
Lake Wyangan and Catchment Management	Councillor Doug Curran	Councillors Tony O’Grady & Laurie Testoni	Councillors Mark Dal Bon & Scott Groat
Landfill / FOGO (New)	Councillor Doug Curran	Councillors Christine Stead &	

		Mark Dal Bon	
New Cemetery Masterplan	Councillor Jenny Ellis	Councillor Mark Dal Bon	
Pioneer Park Museum	Councillor Shari Blumer	Councillors Laurie Testoni & Jenny Ellis	
Roads, Parks & Pathways Enhancement (New)	Councillor Shari Blumer	Councillors Mark Dal Bon & Jenny Ellis	
Saleyards (New)	Councillor Scott Groat	Councillors Christine Stead & Doug Curran	
Scenic Hill	Councillor Jenny Ellis	Councillors Laurie Testoni & Tony O'Grady	

- (c) Purpose and scope be determined for new Committees by appointed Committee Chairpersons and Councillors.
- (d) Council advertises for community representation on the above Council Committees in January 2025, with nominations being considered by Councillors appointed to each Committee prior to recommendation to Council in a further report.
- (e) Council write to all previous Committee members to advise of the new Committee structure and of the forthcoming opportunity to nominate for membership.
- (f) At the first meeting of each new Committee, each Committee is to review a draft Terms of Reference for recommendation to Council for adoption.

For

Councillor Doug Curran
 Councillor Shari Blumer
 Councillor Mark Dal Bon
 Councillor Jenny Ellis
 Councillor Scott Groat
 Councillor Anne Napoli
 Councillor Tony O'Grady
 Councillor Christine Stead
 Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

CL10 REQUEST FOR FINANCIAL ASSISTANCE FOR REDEVELOPMENT OF GRIFFITH ITALIAN MUSEUM (PIONEER PARK) AND SUPPORT FOR ANNUAL SALAMI FESTIVAL

24/350

RESOLVED on the motion of Councillors Tony O'Grady and Laurie Testoni that the request for financial assistance of \$14,000 plus in-kind support be included as a funding bid in the preparation of the upcoming 2025/26 Operational Budget and be considered as part of that process.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against
Councillor Mark Dal Bon

The division was declared PASSED by 9 votes to 0.

Councillor Shari Blumer left the meeting having declared a Pecuniary Conflict of Interest, the time being 8:46 pm.

CL11 RENEWAL OF LICENCE AGREEMENTS - DALTON PARK
R. SALVESTRO - AREA 22, G. D'ALTORIO - AREA 13, RIDING FOR DISABLED - AREA 17, P & M LANE - AREAS 9 & 10 AND K. PATTEN - AREA 18

24/351

RESOLVED on the motion of Councillors Laurie Testoni and Christine Stead that:

- (a) Council enters into licence agreements with the following licensees over Areas of Dalton Park for a period of 10 years. The new term/s shall commence as of 1 January 2025.

R. SALVESTRO – AREA 22
G. D'ALTORIO – AREA 13
RIDING FOR DISABLED – AREA 17
P & M LANE – AREAS 9 & 10
K. PATTEN – AREA 18

- (b) Each licensee shall be required to pay all applicable costs associated with the preparation of the agreements, together with an administration fee payable to Griffith City Council on the signing of the agreements by all parties.
- (c) Each licensee shall pay an annual rental in accordance with Council's adopted Revenue Policy, currently \$686 per area for the 2024/2025 FY, in addition to rates and charges.
- (d) Council authorise the Mayor and General Manager to execute the licence agreements on behalf of Council under the Common Seal.

For
Councillor Doug Curran
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

CL12 RENEWAL OF LICENCE AGREEMENT TO ROBERT & CAROLYN PROVERA (GRIFFITH SELF STORAGE) - 4-8 HARRIS ROAD, GRIFFITH

24/352

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:

- (a) Council enters into a licence agreement with Provera Management Trust t/as Griffith Self Storage for 3 car parking spaces and access keypad and post located on Council's road reserve on Harris Road, Griffith for a term of 5 years, with a commencement date of 16 November 2024.
- (b) Council advertises its intention to enter into a licence agreement with Provera Management Trust t/as Griffith Self Storage for 3 car parking spaces and access keypad and post located on Council's road reserve in Harris Road, Griffith for a period of 28 days. Should any submissions be received, a report will be presented to Council for consideration.
- (c) Should no submissions be received, Council will enter into a licence agreement Provera Management Trust t/as Griffith Self Storage for 3 car parking spaces and access keypad and post located on Council's road reserve in Harris Road, Griffith for a term of 5 years.
- (d) Provera Management Trust t/as Griffith Self Storage will be required to pay all applicable costs and charges associated with the renewal of the licence agreement, together with Council's administration fee, as per Council's adopted Revenue Policy
- (e) The annual licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$65 per space per annum for the 2024/2025 financial year, in addition to rates and charges.
- (f) Council authorise the Mayor and General Manager to execute the licence renewal on behalf of the Council under the Common Seal.

For

Councillor Doug Curran
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

CL13 RENEWAL OF LICENCE AGREEMENT - P&R PICCOLO MANAGEMENT PTY LTD - 18 CAR SPACES - 9 ALTIN STREET, GRIFFITH

24/353

RESOLVED on the motion of Councillors Anne Napoli and Jenny Ellis that:

- (a) Council enters into a licence agreement with P&R Piccolo Management Pty Ltd for 18 car parking spaces adjoining 9 Altin Street, Griffith for a term of 5 years, with a commencement date of 1 November 2024.
- (b) Council advertises its intention to enter into a licence agreement with P&R Piccolo Management Pty Ltd for 18 car parking spaces adjoining 9 Altin Street, Griffith for a

period of 28 days. Should any submissions be received, a report will be presented to Council for consideration.

- (c) Should no submissions be received, Council will enter into a licence agreement with P&R Piccolo Management Pty Ltd for 18 car parking spaces adjoining 9 Altin Street, Griffith for a term of 5 years.
- (d) P&R Piccolo Management Pty Ltd will be required to pay all applicable costs and charges associated with the renewal of the licence agreement, together with Council's administration fee, as per Council's adopted Revenue Policy
- (e) The annual licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$65 per space per annum for the 2024/2025 financial year, in addition to rates and charges.
- (f) Council authorise the Mayor and General Manager to execute the licence renewal on behalf of the Council under the Common Seal.

For

Councillor Doug Curran
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 8 votes to 0.

CL14 RENEWAL OF LICENCE AGREEMENTS - DALTON PARK
M. MCCANNA & G. RENNIE - AREA 20 AND B. NEWELL - AREAS 11 & 12

24/354

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:

- (a) Council enters into licence agreements with the following licensees over Areas of Dalton Park for a period of 10 years. The new term/s shall commence as of 1 October 2024.

M. McCANNA & G. RENNIE – AREA 20
B. NEWELL – AREAS 11 & 12
- (b) Each licensee shall be required to pay all applicable costs associated with the preparation of the agreements, together with an administration fee payable to Griffith City Council on the signing of the agreements by all parties.
- (c) Each licensee shall pay an annual rental in accordance with Council's adopted Revenue Policy, currently \$686 per area for the 2024/2025 FY, in addition to rates and charges.
- (d) Council authorise the Mayor and General Manager to execute the licence agreements on behalf of Council under the Common Seal.

For

Councillor Doug Curran
Councillor Mark Dal Bon
Councillor Jenny Ellis

Against

Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 8 votes to 0.

Councillor Shari Blumer returned to the meeting, the time being 8:51pm.

9 INFORMATION REPORTS

CL15 INVESTMENTS AS AT 31 OCTOBER 2024

24/355

RESOLVED on the motion of Councillors Laurie Testoni and Christine Stead that the report be noted by Council.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

CL16 NOTICE OF MOTION - COUNCILLOR SCOTT GROAT - 4 NOVEMBER 2024

24/302

24/356

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that the report **LAY ON THE TABLE.**

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

CL17 LOCAL GOVERNMENT NSW (LGNSW) 2024 ANNUAL CONFERENCE - TAMWORTH 17 TO 19 NOVEMBER 2024

24/357

RESOLVED on the motion of Councillors Jenny Ellis and Shari Blumer that the report be

noted by Council.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

10 ADOPTION OF COMMITTEE MINUTES

MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON THURSDAY, 28 NOVEMBER 2024

24/358

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the recommendations as detailed in the Minutes of the Audit, Risk and Improvement Committee meeting held on 28 November 2024 be adopted.

Councillor Shari Blumer enquired what the status of Council's Risk Management Framework and Appetite was. This was **TAKEN ON NOTICE**.

A division was called for, voting on which was as follows:

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 9 votes to 0.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

NOTICE OF MOTION - COUNCILLOR JENNY ELLIS

24/359

RESOLVED on the motion of Councillors Jenny Ellis and Scott Groat that the report be Raised from the Table.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

24/360

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the meeting suspend standing orders to allow Manjit Singh Lally to address Council.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

24/361

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the meeting resume standing orders.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Director Sustainable Development, Joe Rizzo left the meeting, the time being 9:19pm.

24/362

RESOLVED on the motion of Councillors Jenny Ellis and Laurie Testoni that:

- (a) Council approve the naming of the roundabout at Kidman Way and Thorne Road as "Khalsa Chouk," and the Sikh community covers all associated signage costs.
- (b) Council works to find another way to honour the Forlico family's contributions in Griffith,

respecting their wishes.

(c) Refer to the Roads, Parks & Pathways Enhancement Committee for consideration to:

- Develop a framework for naming proposals, ensuring alignment with community values, cultural significance, and existing local ties.

- Explore ways to reflect Griffith's multicultural diversity in public spaces, including roundabouts, entrances and other landmarks.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady
Councillor Laurie Testoni

Against

Councillor Anne Napoli
Councillor Christine Stead

The division was declared PASSED by 7 votes to 2.

13 OUTSTANDING ACTION REPORT

Councillors Laurie Testoni and Jenny Ellis left the meeting, the time being 9:20pm.

24/363

RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the report be noted.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead

Against

The division was declared PASSED by 7 votes to 0.

Director Sustainable Development, Joe Rizzo returned to the meeting, the time being 9:22pm.

13 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) **personnel matters concerning particular individuals (other than Councillors)**
- (b) **the personal hardship of any resident or ratepayer**
- (c) **information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) **commercial information of a confidential nature that would, if disclosed:**
 - (i) **prejudice the commercial position of the person who supplied it, or**
 - (ii) **confer a commercial advantage on a competitor of the Council, or**
 - (iii) **reveal a trade secret**
- (e) **information that would, if disclosed, prejudice the maintenance of law**
- (f) **matters affecting the security of the Council, Councillors, Council staff or Council property**
- (g) **advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) **information concerning the nature and location of a place or an item of Aboriginal significance on Community land.**
- (i) **alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

24/364

RESOLVED on the motion of Councillors Christine Stead and Scott Groat that:

- (a) Council resolve to go into closed Council to consider business identified.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead

Against

The division was declared PASSED by 7 votes to 0.

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

**CC01 TENDER NO. 05-24/25 – YOOGALI LEVEE UPGRADE – STAGE 2A & 2B
NEGOTIATIONS REPORT**

Reason: Commercial Advantage 10A(2)(d)

CCMM02 SIGNIFICANT SERVICE - CIVIC RECOGNITION

Reason: Personnel Matters 10A(2)(a)

Council closed its meeting at 9:23pm.

The public and media left the Chamber.

Livestream was disconnected.

REVERSION TO OPEN COUNCIL

24/365

RESOLVED on the motion of Councillors Christine Stead and Anne Napoli that Open Council be resumed.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Open Council resumed at 9:26pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

MATTERS DEALT WITH IN CLOSED COUNCIL

Councillor Anne Napoli left the meeting having declared a Pecuniary Conflict of Interest, the time being 9:23pm.

Councillor Jenny Ellis returned to the meeting, the time being 9:23pm.

CC01 TENDER NO. 05-24/25 - YOOGALI LEVEE UPGRADE - STAGE 2A & 2B NEGOTIATIONS REPORT

24/366

RESOLVED on the motion of Councillors Christine Stead and Scott Groat that Council proceeds with Yoogali Levee Upgrade – Stage 2a & 2b construction with B&C Plumbing Pty Ltd based on the revised project cost as shown in Figure 1 of this report.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Tony O'Grady

Against

Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 8 votes to 0.

Councillor Anne Napoli returned to the meeting, the time being 9:24pm.

CCMM02 SIGNIFICANT SERVICE - CIVIC RECOGNITION

24/367

RESOLVED on the motion of Councillors Scott Groat and Anne Napoli that:

- (a) Council consider the application presented as a proposal for civic recognition as Freeman of the City
- (b) The request lay on the table for two months and be presented to Council for final resolution.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

There being no further business the meeting terminated at 9:30pm.

Confirmed:

CHAIRPERSON

CLAUSE	CL01
TITLE	Request to Enter into a Licence Agreement - Yenda Progress Association for the use of the Yenda Tennis Clubhouse - Part Crown Reserve 62949, Lot 701 DP 1030376, Yenda Place, Yenda
FROM	Amanda Vardanega, Corporate Property Officer & Native Title Coordinator
TRIM REF	24/155690

SUMMARY

The Yenda Progress Association is seeking Council's approval to enter into a licence agreement for the use of the former Yenda Tennis Clubhouse to conduct their monthly meetings, together with smaller user groups of Yenda for casual use.

It is proposed for Council to enter into a short-term licence agreement.

RECOMMENDATION

- (a) Council enters into a short-term licence agreement for a 12-month term with the Yenda Progress Association over Part Crown Reserve 62949, Lot 701 DP 1030376, Yenda Place, Yenda for use of the Yenda Tennis Clubhouse commencing on 3 February 2025.**
- (b) The Yenda Progress Association will be required to pay an administration fee to Council on the signing of the agreement by all parties, currently \$182.00 in accordance with Council's Revenue Policy.**
- (c) In lieu of an Annual Fee the Yenda Progress Association will be responsible for the general cleaning and upkeep of the building.**
- (d) The Yenda Progress Association will be responsible to pay for the power used during the term of the agreement. Council will attend to the supply charges.**
- (e) Council authorise the General Manager to execute the short-term licence agreement on behalf of Council.**

REPORT

The former Yenda Tennis Clubhouse has had some minor repairs and maintenance undertaken by Council in 2023 to permit occupation by the Yenda Progress Association to conduct their monthly meetings, together with smaller user groups of Yenda for casual use.

The works included the installation of an air-conditioner, fire safety measures and a new door. Council is currently assisting with the repairs to the internal floor and broken floor tiles and on completion of the tiling works the clubhouse will be suitable for use.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

As otherwise determined by Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

The Yenda Progress Association will be required to pay an administration fee to Council on the signing of the agreement by all parties, currently \$182.00 in accordance with Council's Revenue Policy.

In lieu of an Annual Fee the Yenda Progress Association will be responsible for the general cleaning and upkeep of the building.

The Yenda Progress Association will be responsible to pay for the power used during the term of the agreement, Council will attend to the supply charges.

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

The community would expect Council to support the use of the Yenda Tennis Clubhouse by a community organisation.

LINK TO STRATEGIC PLAN

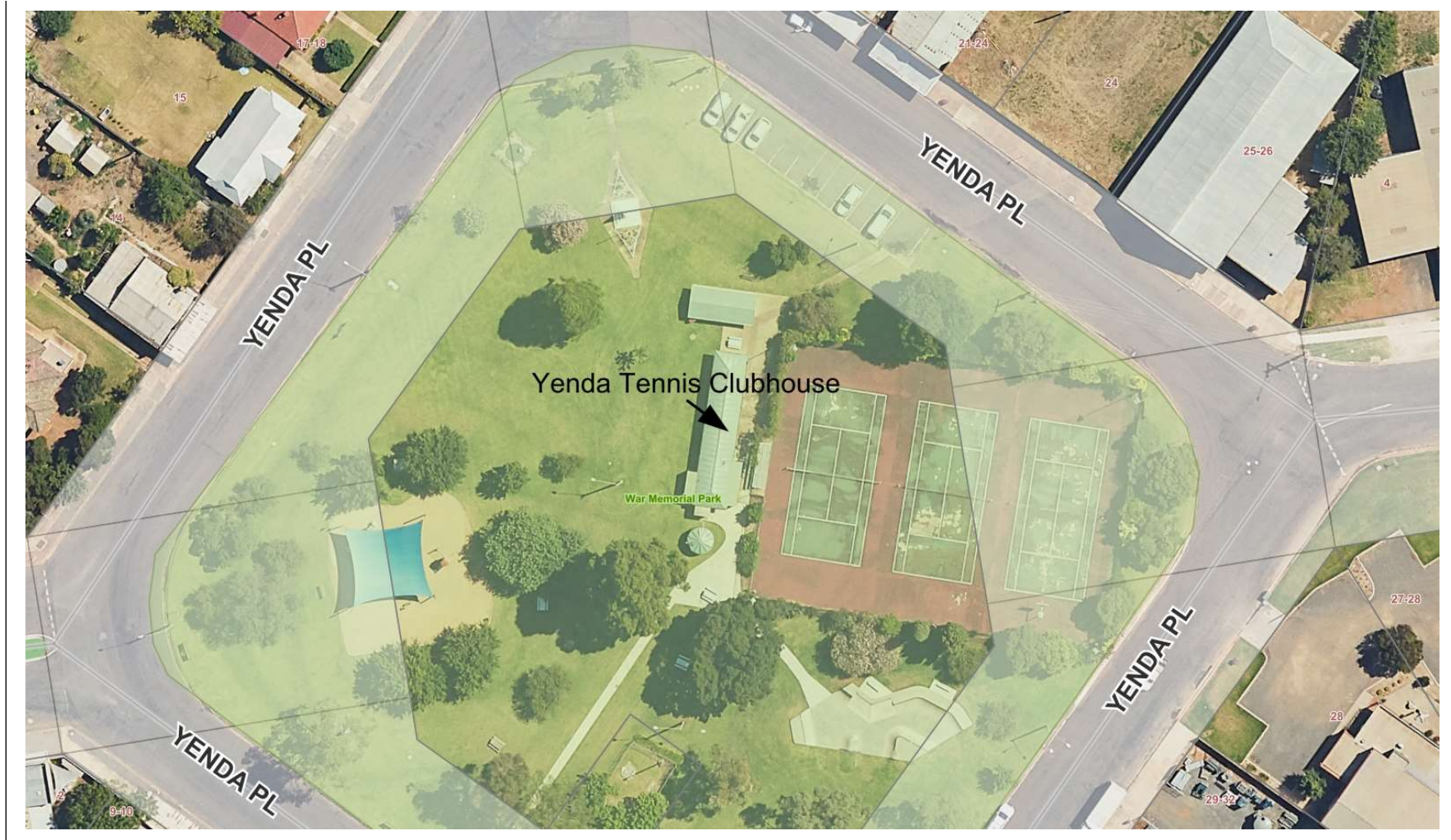
This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | | |
|-----|---|----|
| (a) | Aerial Map - Yenda Tennis Clubhouse ↓ | 33 |
| (b) | Yenda Tennis Clubhouse - Email Correspondence ↓ | 34 |



Griffith City Council
 PO Box 485
 1 Benarabrah Street
 GRIFFITH NSW 3680
 Telephone: 1300 176 077
 Email: admin@griffith.nsw.gov.au

Disclaimer: This map is intended for general information purposes only. Griffith City Council does not guarantee its accuracy, completeness or suitability for any particular purpose. Users must exercise their own skill and care in using this map and carefully evaluate the accuracy, currency, completeness and relevance of the map before relying on it. The map is not a substitute for independent professional advice and, to the extent permitted by law, Griffith City Council is not liable for any loss or damages arising out of any inaccuracy, error or omission contained in the map.



Projection: GDA2020 / MGA zone 55

Date: 23/12/2024

Drawn By: Amanda Vardanega

Map Scale: 1:721 at A4



From: Kay Pellizzer <[REDACTED]>
Sent: Tuesday, 9 July 2024 2:00 PM
To: Amanda Vardanega <[REDACTED]>
Subject: Tennis Club

Hi Amanda, looking at who would use the tennis Club House, mainly The Yenda Knitters Club, Yenda CWA, Yenda Progress Assoc, and maybe Yenda Rotary Club not sure about them as yet,
Had a look at the club House yesterday does need a real good clean and a coat of paint would be lovely, we will supply the tiles to replace the cracked ones if you have some one
On staff who could lay them.
Could you get back to please and let me know how it is going, and if there is any other issues. With the Club closing it would be really helpful to use it for meetings

Regards

Kay

YENDA PROGRESS ASSOCIATION

CLAUSE	CL02
TITLE	Extension of Lease Term - Murrumbidgee Local Health District (MLHD) (Safe Haven) Lease of State Bank House - 81 Kooyoo Street, Griffith
FROM	Amanda Vardanega, Corporate Property Officer & Native Title Coordinator
TRIM REF	24/155608

SUMMARY

Murrumbidgee Local Health District (MLHD) currently have a lease agreement with Griffith City Council for the use of the State Bank House building at 81 Kooyoo Street, Griffith. Council resolved to renew the lease agreement at the Ordinary Meeting of Council held on 28 November 2023, with the new term to commence 15 December 2023 to 14 December 2024.

MLHD are seeking an amendment to the current lease, for an extension of the 1-year lease to 3 years in total, being from 15 December 2023 to 14 December 2026.

MLHD seek Council's approval to the extension of the lease term.

RECOMMENDATION

- (a) Council approves the amendment of the current lease term with MLHD (Safe Haven) for 1 year + 2-year term (3 years) with the commencement date of 15 December 2023 to 14 December 2026.**
- (b) Griffith City Council and MLHD shall pay their own legal expenses in regards to the amendment of the current lease term. MLHD will attend to the registration and agency costs in relation to the registering of the lease, together with Council's administration fee, as per Council's adopted Revenue Policy.**
- (c) Council authorise the Mayor & General Manager to execute the lease agreement on behalf of Council under the Common Seal, if required.**

REPORT

The original term of the lease was for 1 year with a further option of 1 year. At the expiration of the further term (14 December 2023) MLHD requested to renew the agreement for a further 1 year.

At the Ordinary Meeting of Council held on 28 November 2023 Council resolved to renew the lease for a further 1 year from 15 December 2023 to 14 December 2024.

Given the time involved in the preparation of the new lease and arranging for the execution of the lease by MLHD, Council has only recently attended to the signing of the agreement, with the expiry of the agreement now falling due.

Prior to the expiry of the current lease, MLHD requested an amendment to the lease agreement for an extension of the lease to a 3-year lease. Further confirmation from MLHD as at 10 December 2024 advising that MLHD would accept a 1 year + 2-year leasing arrangement, being (15 December 2023 to 14 December 2026).

Cater & Blumer Solicitors have advised that should Council resolve to amend the term of the lease, Cater & Blumer will amend the current lease without the need to prepare an additional lease.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other resolution of Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

The annual fee for 15 December 2023 to 14 December 2024 was \$22,598.00 (plus GST) increased from the previous year in accordance with the CPI, together with Council rates and charges. Future yearly increase of the annual fee will continue to be in accordance with the CPI.

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

The Community would expect Council to support the occupation of the State Bank House building by an organisation that can provide services to the community, whilst receiving a rental income for the ongoing maintenance of the building. Due to the value of this service to the Community, Council has not sought to seek a fully commercial return in regards to the lease.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 4.5 Improve access to local health services.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a) State Bank House - Email Confirmation [↓](#)

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Amanda Vardanega

From: Peter Davis (Murrumbidgee LHD) <[REDACTED]>
Sent: Wednesday, 13 November 2024 12:54 PM
To: Amanda Vardanega
Cc: Hannah Baker (Murrumbidgee LHD)
Subject: RE: 78 B Kookora Street

Hi Amanda,

Thank you, both okay for new 3-year leases with options if possible.

Regards,

Peter Davis - Assets Property

Property Manager | **MLHD Assets Services Manager**

[REDACTED]

<http://www.mlhd.health.nsw.gov.au/>

From: Amanda Vardanega <[REDACTED]>
Sent: Thursday, 7 November 2024 3:06 PM
To: Peter Davis (Murrumbidgee LHD) <[REDACTED]>
Subject: RE: 78 B Kookora Street

Hi Peter,

Just to confirm –

RE: Lease of 81 Kooyoo Street, Griffith (Safe Haven) is a 3-year term preferable ..?

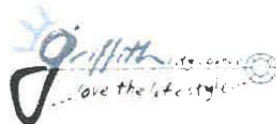
RE: Lease of 78 Kookora Street, Griffith – on expiry as at 30 December 2024 – MLHD will seek to renew for a further 3 years ..?

Thanks,
Amanda.

Amanda Vardanega

Corporate Property Officer & Native Title Coordinator

☎ 1300 176 077



Griffith City Council
1 Despatch Road Griffith NSW 2682
PO Box 185 Griffith NSW 2682
griffith.nsw.gov.au

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There is no expectation for you to read or respond to this email outside of your normal working hours

Amanda Vardanega

From: Amanda Vardanega
Sent: Friday, 6 December 2024 12:37 PM
To: Peter Davis (Murrumbidgee LHD)
Subject: RE: 81 Kooyoo Street - Extension of Lease

Hi Peter,

Apologies in my delay with this matter –
I have sought instructions with Council's legal representative, Cater & Blumer Solicitors as to how to facilitate an extension of the lease –
I have received the following advice, for your consideration.

If MLHD and Griffith City Council agree to amend the current lease term, from 1 year to 3 years (1 year + 2 years) then a report to Council seeking the amendment is required; the term proposed would be from 15 December 2023 to 14 December 2026. Should Council resolve to amend the term then Cater & Blumer will amend the lease, without having to prepare an additional lease. This is the most cost-effective way to approach this.

Let me know if you are happy with the above.

Thank you.

Regards,
Amanda.

From: Peter Davis (Murrumbidgee LHD) [REDACTED]
Sent: Thursday, 17 October 2024 3:19 PM
To: Amanda Vardanega [REDACTED]
Subject: 81 Kooyoo Street

Hi Amanda,

Hope all is well.

We have a lease on 81 Kooyoo Street which expired Dec. 2023.

Would like to discuss an extension of lease when you have a moment.

Regards,

Peter Davis - Assets Property

Property Manager | **MLHD Assets Services Manager**

[REDACTED]

<http://www.mlhd.health.nsw.gov.au/>

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Amanda Vardanega

From: Peter Davis (Murrumbidgee LHD) [REDACTED]
Sent: Tuesday, 10 December 2024 11:15 AM
To: Amanda Vardanega
Subject: RE: 81 Kooyoo Street - Extension of Lease

Hi Amanda,

Thank you for following up on this matter.

Please accept this email as confirmation that the MLHD would accept a 1year + 2-year leasing arrangement as detailed below.

Can you please progress through council for approval.

Regards,

Peter Davis - Assets Property

Property Manager | **MLHD Assets Services Manager**

[REDACTED]
<http://www.mlhd.health.nsw.gov.au/>

From: Amanda Vardanega [REDACTED]
Sent: Friday, 6 December 2024 12:37 PM
To: Peter Davis (Murrumbidgee LHD) [REDACTED]
Subject: RE: 81 Kooyoo Street - Extension of Lease

Hi Peter,

Apologies in my delay with this matter –
I have sought instructions with Council's legal representative, Cater & Blumer Solicitors as to how to facilitate an extension of the lease –
I have received the following advice, for your consideration.

If MLHD and Griffith City Council agree to amend the current lease term, from 1 year to 3 years (1 year + 2 years) then a report to Council seeking the amendment is required; the term proposed would be from 15 December 2023 to 14 December 2026. Should Council resolve to amend the term then Cater & Blumer will amend the lease, without having to prepare an additional lease. This is the most cost-effective way to approach this.

Let me know if you are happy with the above.

Thank you.

Regards,
Amanda.

CLAUSE	CL03
TITLE	Renewal of Licence Agreement - Murrumbidgee Local Health District (MLHD) - 78 Kookora Street, Griffith
FROM	Amanda Vardanega, Corporate Property Officer & Native Title Coordinator
TRIM REF	24/155751

SUMMARY

The licence agreement with Murrumbidgee Local Health District (MLHD) over part Lot 3 Section 125 DP 758476, 78 Kookora Street, Griffith expired on the 31 December 2023.

Murrumbidgee Local Health District seek to renew the licence for a further term of 3 years, with the commencement date 1 January 2024.

RECOMMENDATION

- (a) Council enters into a licence agreement with Murrumbidgee Local Health District over part Lot 3 Section 125 DP 758476 for a term of 2 years commencing 1 January 2024, with an optional third year in Council's favour.**
- (b) Council advertises its intention to enter into a licence agreement with Murrumbidgee Local Health District over part Lot 3 Section 125 DP 758476 for a period of 28 days. Should any submissions be received, a report will be presented to Council for consideration.**
- (c) Should no submissions be received, Council enters into a licence agreement with Murrumbidgee Local Health District over part Lot 3 Section 125 DP 758476 for a further term of 3 years commencing 1 January 2024.**
- (d) Murrumbidgee Local Health District pay all applicable costs and charges associated with preparation of the licence agreement together with Council's Administration Fee.**
- (e) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$686 per annum for the 2024/2025 financial year, together with rates and charges if applicable.**
- (f) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the common seal, if required.**

REPORT

Murrumbidgee Local Health District (MLHD) advised Council via email on 17 October 2024 that they wish to extend the licence agreement for a further 3-year term over part Lot 3 Section 125 DP 758476, 78 Kookora Street, Griffith.

78 Kookora Street is a Crown reserve (Reserve 88209), with Council the appointed Crown Land Manager to manage the reserve on behalf of the Crown. Located on the reserve is a Council owned building occupied by MLHD.

An Aged Care Assessment Team is located at the centre and provides transitional aged care support, both in-home and at the centre.

As part of the licence agreement, the licensee has access to the premises via the road way through part lot 7023 DP 1023980 (addition to Reserve 88209), part Lot 1 Section 127 DP 758476 (Reserve 81439) and Murrumbidgee Irrigation land part Lot 154 DP 1199109. Council is the Crown Land Manager of Reserves 88209 and 81439 and both have the additional gazetted reserve purpose of 'Access' to accommodate the access road to Lot 3.

Murrumbidgee Irrigation also provided consent to the access way through their property.

The licensee's obligations include maintaining the building, access road and car parking areas at the licensees' costs.

Council is required to validate all activities on Crown reserves under their control for compliance with the Native Title Act 1993. Council is to assume that Native Title exists on Crown land in Griffith until such time as a Federal Court determination of extinguishment.

It is assessed the renewal of the licence agreement with MLHD is consistent with the reserve purpose of Charitable Organisations and therefore satisfies Subdivision J.

Subdivision J deals with future acts done in good faith under or in accordance with a reservation, dedication, condition, permission or authority made on or before 23 December 1996, which require the land to be used for a particular purpose, or the future act otherwise had no greater an impact on native title than any act that could have been done under or in accordance with the reservation.

Reserve 88209 was reserved from sale for the public purpose of Charitable Organisations by Government Gazette 28 May 1971 and Council appointed Trustee of the reserve by Government Gazette 3 September 1971.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other resolution of Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

MLHD pay an annual licence fee of currently \$686 as per Council's adopted Revenue Policy for 2024/2025, plus rates and charges if applicable. All costs and charges associated with preparing the licence agreement is payable by MLHD direct to Councils nominated legal representative. Council will also invoice an Administration Fee.

LEGAL/STATUTORY IMPLICATIONS

Local Government Act 1993

Crown Land Management Act 2016

ENVIRONMENTAL IMPLICATIONS

All environmental implications were considered as part of the development of the facility on the land.

COMMUNITY IMPLICATIONS

The community would expect Council to support organisations such as MLHD that deliver services to the community.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 4.3 Provide and promote accessibility to services.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a) Email correspondence - 78 Kookora Street, Griffith [↓](#)

43

Amanda Vardanega

From: Peter Davis (Murrumbidgee LHD) <[REDACTED]>
Sent: Wednesday, 13 November 2024 12:54 PM
To: Amanda Vardanega
Cc: Hannah Baker (Murrumbidgee LHD)
Subject: RE: 78 B Kookora Street

Hi Amanda,

Thank you, both okay for new 3-year leases with options if possible.

Regards,

Peter Davis - Assets Property

Property Manager | **MLHD Assets Services Manager**

[REDACTED]
<http://www.mlhd.health.nsw.gov.au/>

From: Amanda Vardanega <[REDACTED]>
Sent: Thursday, 7 November 2024 3:06 PM
To: Peter Davis (Murrumbidgee LHD) <[REDACTED]>
Subject: RE: 78 B Kookora Street

Hi Peter,
Just to confirm –
RE: Lease of 81 Kooyoo Street, Griffith (Safe Haven) is a 3-year term preferable ..?
RE: Lease of 78 Kookora Street, Griffith – on expiry as at 30 December 2024 – MLHD will seek to renew for a further 3 years ..?

Thanks,
Amanda.

Amanda Vardanega

Corporate Property Officer & Native Title Coordinator
p 1300 176 077



Griffith City Council
a 1 Benereembah Street Griffith NSW 2680
p PO Box 485 Griffith NSW 2680
w griffith.nsw.gov.au

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From: Peter Davis (Murrumbidgee LHD) [REDACTED]
Sent: Thursday, 17 October 2024 3:24 PM
To: Amanda Vardanega <[REDACTED]>
Subject: FW: 78 B Kookora Street

Hi Amanda,

Excuse me, I meant to refer to 78 B Kookora not 81 Kooyoo Street that we would like to discuss an extension of lease when you have a moment.

Regards,

Peter Davis - Assets Property

Property Manager | **MLHD Assets Services Manager**

[REDACTED]

<http://www.mlhd.health.nsw.gov.au/>

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CLAUSE	CL04
TITLE	Endorsement of Draft Community Strategic Plan for Public Exhibition
FROM	Brett Stonestreet, General Manager
TRIM REF	24/152469

SUMMARY

Following extensive community consultation, the Community Strategic Plan (CSP) has been reviewed and is now presented for Council's consideration. The draft CSP outlines the long-term vision, priorities, and strategies for the future development and well-being of the community, reflecting the feedback and aspirations gathered from local residents and stakeholders.

It is recommended that the draft CSP be endorsed by Council and placed on public exhibition to invite further community feedback. Public exhibition will provide an opportunity for residents to review the plan, make submissions, and contribute to shaping the final version of the CSP.

Once the exhibition period concludes and any additional feedback is considered, the final CSP will be presented for Council's adoption. In accordance with the requirements of the Local Government Act 1993, the CSP must be prepared and adopted by the new Council before 30 June 2025.

RECOMMENDATION

- (a) Council place the draft Griffith Community Strategic Plan 2025-2035 on public exhibition for 28 days.**
- (b) At the completion of the public exhibition period, a report will be provided to Council for consideration and adoption of the Griffith Community Strategic Plan 2025-2035.**

REPORT

The Integrated Planning and Reporting (IP&R) framework is designed to help local governments in NSW to effectively manage their resources, set priorities, and deliver services in a transparent and accountable manner. The IP&R framework ensures a structured and systematic approach to planning, decision-making and service delivery, with an emphasis on long-term sustainability and community engagement

The framework, consists of a hierarchy of documents including a Community Strategic Plan, a Resourcing Strategy and a Delivery Program for each elected Council term. An Operational Plan is then developed for each year to outline the specific details of Council's activities and the budget. Council will continue to report the progress of its activities to the community through the Annual Report and quarterly reports.

The Community Strategic Plan is the highest-level plan that Council will prepare. The purpose of the Plan is to identify the community's main priorities and aspirations for the future and to plan strategies for achieving these goals. While Council has a custodial role in initiating, preparing and maintaining the CSP it is not wholly responsible for its

implementation. Other partners such as State agencies and community groups may also be engaged in delivering the long-term objectives of the Plan.

Council undertook a comprehensive consultation process as outlined in the draft CSP and the “What Our Community Said” document (Refer to attachments).

The objectives and strategies within the CSP have been reviewed and minor amendments made. The existing Community Vision and Values were reviewed and changes made in line with the feedback provided by the community.

The proposed new Vision is: *‘Griffith is a progressive and inclusive community where our vibrant culture is celebrated and every individual feels valued, safe, and inspired to grow’.*

The proposed new Values are:

Trust	being open and transparent builds trust
Teamwork	working efficiently as a team delivers results
Inclusive	valuing everyone is how we make a difference
Integrity	we do what we say
Service	we care for our community
Responsible	we lead by example

It is recommended that the draft CSP be endorsed by Council and placed on public exhibition for a minimum of 28 days with the community requested to make submissions.

A further report will be presented to Council to adopt the final CSP, taking into consideration community feedback received. In accordance with the requirements of the Local Government Act 1993, the CSP must be prepared and adopted by the new Council before 30 June 2025.

Once adopted, Council staff will commence preparation of the other key IP&R documents in consultation with the elected body. The indicative timeline for Council’s Integrated Planning and Reporting requirements are as follows:

28 January 2025	Initial report to Council to endorse draft CSP
	Recommending Council place the draft Community Strategic Plan on public exhibition seeking public submissions on the document.
	Staff to commence preparation of Delivery Program (Four Year plan), Operational Plan (One Year Plan) and Resourcing Strategy documents (Long Term Financial Plan, Asset Management Plan, Workforce Management Plan).
18 February 2025	Councillor Workshop (CSP)
29 January 2025 to 25 February 2025	Public exhibition of draft CSP
11 March 2025	Adoption of Community Strategic Plan
15 April 2025	Council Workshop (Budget)
13 May 2025	Report to Council endorsing draft IP&R Plans for exhibition
	Recommending Council place the draft IP&R Plans on public exhibition seeking public submissions on the following documents:

- Delivery Program and Operational Plan (2025/26 Budget)
- Long Term Financial Plan
- Asset Management Plan
- Workforce Management Plan

14 May 2025 to
10 June 2025

IP&R Plans placed on public exhibition

24 June 2025

Final Adoption of IP&R Plans (including 2025/26 Budget) by Council

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council may wish to make further amendments to the draft CSP prior to placing it on exhibition.

POLICY IMPLICATIONS

Not Applicable.

FINANCIAL IMPLICATIONS

Community consultation and advertising has been conducted within the allocated budget.

LEGAL/STATUTORY IMPLICATIONS

Local Government Act 1993

Section 402 Community strategic plan

(1) Each local government area must have a community strategic plan that has been developed and endorsed by the Council. A community strategic plan is a plan that identifies the main priorities and aspirations for the future of the local government area covering a period of at least 10 years from when the plan is endorsed.

(2) A community strategic plan is to establish strategic objectives together with strategies for achieving those objectives.

(3) Following an ordinary election of Councillors, the Council must review the community strategic plan before 30 June following the election. The Council may endorse the existing plan, or develop or endorse a new community strategic plan, as appropriate, to ensure that the area has a community strategic plan covering at least the next 10 years.

ENVIRONMENTAL IMPLICATIONS

As per objectives and strategies outlined in the draft Plan.

COMMUNITY IMPLICATIONS

The CSP identifies the main priorities and aspirations of the community for the future of the local government area. The CSP addresses civic leadership, social, environmental and

economic issues in an integrated manner and is based on social justice principles of equity, access, participation and rights.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team

Consultation undertaken as detailed in the draft CSP and attachments to this report.

ATTACHMENTS

- (a) Draft Community Strategic Plan - Your Vision Our Future - 2025 - 2035
(under separate cover)
- (b) What Our Community Said 2023 - 24 (under separate cover)

CLAUSE	CL05
TITLE	Request for Funding - Multicultural Council for Rental at Griffith Community Centre
FROM	Brett Stonestreet, General Manager
TRIM REF	24/143020

SUMMARY

At the Meeting of 26 March 2024, Council resolved to support the Multicultural Council of Griffith for a period of six months rental at the Griffith Community Centre for a rental space at \$7,700 (inclusive of GST). The Council resolution therefore subsidised the rent which concluded in October 2024.

A letter has been received from the Multicultural Council of Griffith seeking further extension of rental support from Council for an unspecified period. The Multicultural Council of Griffith have since sought rental pricing from the Griffith Community Centre Inc. to rent the office space in the Griffith Community Centre which is located adjacent to Ulong Lane, attached to the Community Centre of \$1,248 (ex. GST) per month.

The Multicultural Council of Griffith is applying for a grant to extend the tenure of the Multicultural officer. In the meantime, the work of the officer is being continued to be carried out by volunteers.

RECOMMENDATION

Council does not support the ongoing monthly rental payment for the Multicultural Council of Griffith in the Griffith Community Centre.

REPORT

The Griffith Community Centre was constructed by and is owned by Council. The current tenant is Griffith Community Centre Inc. who have entered a peppercorn lease arrangement with Griffith City Council. The lease arrangement allows the head tenant, Griffith Community Centre Inc. to lease out office space to any organisation, including to community/not-for-profit organisations to recoup operational costs of the Centre.

There are a multitude of non-for-profit organisations in Griffith who rent office space to conduct their operations. Council does not support payment of office space rental for any other community/not-for-profit organisation. Support of this proposal, for the Multicultural Council of Griffith, would set a precedent for other organisations to seek rent assistance from Council.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council support the rental of an office in the Griffith Community Centre for a nominated period of months at a value of \$1,248 (ex. GST) per month for the Multicultural Council of Griffith.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

In the 2024/2025 Budget, there is currently approximately \$32,000 allocated for Community Grants which is yet to be allocated to a funding round for Community Grants (anticipated Round 1 in March 2025).

Should Council decide to support the continued payment of the office space rental for the Griffith Multicultural Council, these funds will reduce the amount of funds available to other community organisations.

LEGAL/STATUTORY IMPLICATIONS

Council has a tenant, Griffith Community Centre Inc. who sub-lease to other community organisations, such as the Multicultural Council of Griffith.

ENVIRONMENTAL IMPLICATIONS

Nil

COMMUNITY IMPLICATIONS

The Griffith Community Centre Inc. offers office space and community gathering spaces for community organisations.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 4.2 Encourage an inclusive community that celebrates social and cultural diversity.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a) Request [↓](#)

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MULTICULTURAL COUNCIL OF GRIFFITH

Brett Stonestreet,
General Manager,
Griffith City Council

Dear Brett, Mayor and Councillors

Re: Extension of lease for the MCOG Office Space at the Griffith Community Centre at 1 Olympic Street, Griffith

On behalf of the Multicultural Council of Griffith, I would like to extend our heartfelt thanks to Griffith City Council for your support over the past year in providing lease of an office at the Community Centre for the Multicultural Council of Griffith to carry out its service to the community.

The office has been a tremendous success, and we are now requesting your continued support to extend the lease for the office space within the Griffith Community Centre to keep serving the community of Griffith.

Our office has become a cornerstone of support and engagement for the community, assisting hundreds of individuals with various needs and fostering a sense of belonging among our diverse population.

In addition to continuing community assistance, the office space has enabled us to:

- donate clothing and food hampers to the needy in our community
- enable us to better manage and coordinate events such as the annual multicultural festival, the parade, the monthly markets, Harmony Day, and other activities.
- hold monthly meetings
- host educational meetings
- advocate use of the centre for community groups and organisations
- host official meetings and presentations
-

Multicultural festivals and the other events, not only celebrate our multicultural heritage but are significant cultural events for our community. They promote unity and understanding among the communities and contribute to the social cohesion of our town.

We are optimistic that our liaison officer will be able to continue in their role in the coming year. Regardless of this, our dedicated volunteers will continue to provide essential services and support to the public from this office.

The extended space will provide a stable base that people will continue to know and access, bringing with it additional use of the Griffith Community Centre.

The increased activity from people accessing our office will help transform the community centre into a welcoming and utilised space.

Contact us at:
P.O. BOX 2327 GRIFFITH NSW 2680
Tel: (02)69644366 M: 0412811343
A.B.N. 58 014 127 559
Email: multiculturalcouncilofgriffith@gmail.com F: www.facebook.com/GriffithMulticulturalCouncil

The future aim is to have the office space as a permanent base so that it becomes familiar to the community so that it can be accessed freely for assistance impacting their daily living.

The permanent lease extension of our office space will greatly enhance our ability to assist the community and contribute to the vibrant cultural fabric and community harmony of Griffith.

We kindly request the council have favourable consideration of this proposal to extend the lease of the office.

If the Council would like to meet to discuss the office space, we would be available to meet at a time that would be suitable.

Thank you for your time and attention to this matter.

Kind regards,



Carmel La Rocca

President

22-11-2024

CLAUSE	CL06
TITLE	Adoption of Councillor Expenses and Facilities Policy and Report re Provision & Consumption of Alcohol
FROM	Shireen Donaldson, Director Economic & Organisational Development
TRIM REF	24/148007

SUMMARY

At the Ordinary Meeting of Council held 26 November 2024 it was resolved that the draft Councillor Payment of Expenses and Provision of Facilities Policy be placed on public exhibition for a minimum of 28 days. The public exhibition period ended 4 pm, 4 January 2025. One submission was received.

A Notice of Motion, raised by Councillor Napoli, at the Council Meeting 22 October 2024 and again considered at 26 November 2024 Council Meeting was resolved as follows:

RESOLVED on the motion of Councillors Anne Napoli and Christine Stead that:

- (a) *Griffith City Council provide a report to the 28 January 2025 Council Meeting that reviews relevant legislation, Council Codes, procedures and policies, and current expenditure as it relates to the provision and consumption of alcohol at Council Administration Building and Council Chambers.*
- (b) *The Report as a minimum addresses and provides options to align Council with current community expectations, relevant legislation and Work, Health and Safety Guidelines.*

As the Councillor Expenses and Facilities Policy is the primary vehicle to manage the provision of facilities for Councillors, this report will also address the items requested to be reported to Council as outlined above, and provide opportunity for Councillors to amend the Policy prior to adoption if required.

RECOMMENDATION

- (a) Council adopt the Councillor Expenses and Facilities Policy as attached to the report, including the suggested amendments as listed in Table 1 of the report.**
- (b) Council note the information provided in relation to the Notice of Motion considered at the 26 November 2024 Council meeting.**

REPORT

In accordance with Section 252 of the Local Government Act 1993, Council is required to adopt a policy on the payment of expenses and provision of facilities for Mayors and Councillors within the first 12 months of the term of a new Council.

Council considered a report to endorse the draft Councillor Payment of Expenses and Provision of Facilities Policy for public exhibition at the Council Meeting held 26 November 2024.

The Office of Local Government (OLG) provides guidelines and a template for the formulation of the Councillors Payment of Expenses and Provision of Facilities policy. Council has reviewed the draft policy in accordance with the OLG guidelines and prepared the draft policy using the OLG suggested policy template.

The draft policy was endorsed and placed on public exhibition from 27 November 2024 to 3 January 2025.

One submission was received as outlined in Table 1 below.

Table 1.

Submission Received	Description	Comments
Council Officer	Change name of policy to Councillor Expenses and Facilities Policy as per OLG template suggestion.	Recommended that policy name be amended in line with the OLG template.

It is recommended that the policy name be amended to reflect the OLG template and guidelines.

Notice of Motion - 26 November Council Meeting – Response

On 26 November 2024, Council resolved that a report be provided reviewing relevant legislation, Council Codes, procedures and policies, and current expenditure as it relates to the provision and consumption of alcohol at the Council Administration Building and Council Chambers.

Relevant Legislation / WHS Guidelines

The following Acts and regulations apply in relation to this matter:

- **Local Government Act 1993:**
Reference to Code of Conduct, Code of Meeting Practice, Payment of Expenses and Provision of Facilities to Councillors)
- **Local Government (General) Regulation 2021:**
Reference to Code of Conduct, Code of Meeting Practice, Payment of Expenses and Provision of Facilities to Councillors
- **Work Health and Safety Act 2011:**
Under this Act, employers are required to manage the work-related risks associated with alcohol and other drugs. Council manages work-related risks with employees with an Alcohol and Other Drugs Policy.

Section 17 Management of risks

A duty imposed on a person to ensure health and safety requires the person—

- (a) to eliminate risks to health and safety, so far as is reasonably practicable; and*
- (b) if it is not reasonably practicable to eliminate risks to health and safety, to minimise those risks so far as is reasonably practicable.*

Section 28 Duties of workers

While at work, a worker must—

- (a) take reasonable care for his or her own health and safety, and*

- (b) *take reasonable care that his or her acts or omissions do not adversely affect the health and safety of other persons, and*
- (c) *comply, so far as the worker is reasonably able, with any reasonable instruction that is given by the person conducting the business or undertaking to allow the person to comply with this Act, and*
- (d) *co-operate with any reasonable policy or procedure of the person conducting the business or undertaking relating to health or safety at the workplace that has been notified to workers.*

Council Codes, Procedure, Policies

- **Model Code of Conduct.** The Code of Conduct makes no specific reference to alcohol consumption. “Benefits” received for personal use as defined in the Code do not relate to benefits provided by the Council to Councillors or staff.

8.13 Use of council resources

You must use council resources ethically, effectively, efficiently and carefully in exercising your official functions, and must not use them for private purposes, except when supplied as part of a contract of employment (but not for private business purposes), unless this use is lawfully authorised and proper payment is made where appropriate.

- **Code of Meeting Practice** does not contain specific reference to alcohol consumption.
- **Councillor Expenses and Facilities Policy**

This policy manages the provision amenities to support Councillors undertaking their duties as a Councillor.

The Office of Local Government provides a suggested template for the Councillor Expenses and Facilities Policy. The OLG template is a suggested format for councils in response to requests for guidance on better practice. The template was prepared to be consistent with the Local Government Act 1993 and Local Government (General) Regulations 2021. The template has been designed to be amended to suit local needs and circumstances.

Council has prepared a draft policy based on the template provided by the Office of Local Government.

It should be noted that in Appendix II: Definitions of the policy, under “appropriate refreshments” the OLG template definition is “food and beverages, excluding alcohol, provided by Council to support councillors undertaking official business”. The definition in Council’s adopted and attached draft policy defines “appropriate refreshments” as “food and beverages, provided by Council to support Councillors undertaking official business.

Councillors may amend the relevant “Definitions” in the attached Draft Policy

- **Alcohol and Other Drugs Policy (Internal)** and associated procedures

This Policy defines how Council deals with Alcohol and Other Drugs and their effect on workers’ fitness for work whilst performing duties at Council (the “Council”) and to ensure Council has a mechanism to appropriately manage the misuse of alcohol and other drugs in the workplace through training, education and where required, rehabilitation. Council’s Alcohol and Other Drugs Policy tolerance is in line with NSW Road Transport Act 2013.

Current Expenditure

Amount spent on Alcohol for Council Meetings / Workshops:

July 2023 to June 2024: \$913.23

July 2024 to current: \$200.88

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council must adopt a policy on Councillor Payment of Expenses and Provision of Facilities within the first 12 months of the term of a new Council.

Council may adopt the policy as attached or make amendments to the policy prior to adoption.

POLICY IMPLICATIONS

The revised policy will be the governing policy in relation to Councillor expenses and facilities at Griffith City Council unless otherwise amended by further resolution of Council.

FINANCIAL IMPLICATIONS

Once adopted, the revised policy will govern the allowable expenses and provision of facilities for Councillors in the performance of their official duties.

LEGAL/STATUTORY IMPLICATIONS

As outlined above in report.

Local Government Act 1993

252 Payment of expenses and provision of facilities

- (1) Within the first 12 months of each term of a Council, the Council must adopt a policy concerning the payment of expenses incurred or to be incurred by, and the provision of facilities to, the mayor, the deputy mayor (if there is one) and the other Councillors in relation to discharging the functions of civic office.
- (2) The policy may provide for fees payable under this Division to be reduced by an amount representing the private benefit to the mayor or a Councillor of a facility provided by the Council to the mayor or Councillor.
- (3) A Council must not pay any expenses incurred or to be incurred by, or provide any facilities to, the mayor, the deputy mayor (if there is one) or a Councillor otherwise than in accordance with a policy under this section.
- (4) A Council may from time to time amend a policy under this section.
- (5) A policy under this section must comply with the provisions of this Act, the regulations and any relevant guidelines issued under section 23A.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

The community has had the opportunity to make submissions on the draft policy during the public exhibition period.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team
Public exhibition period

ATTACHMENTS

- (a) Draft Councillor Payment of Expenses and Provision of Facilities Policy as exhibited (under separate cover) [⇒](#)

CLAUSE	CL07
TITLE	Disclosures by Councillors and Designated Persons Return - January 2025
FROM	Melanie Hebrok, Senior Governance Officer
TRIM REF	24/119363

SUMMARY

The Disclosures by Councillors and Designated Persons Returns (the Returns) for the recently elected Councillors are to be tabled at the meeting in accordance with the requirements set out by the Local Government Act 1993 and Mode Code of Conduct.

RECOMMENDATION

The Disclosures by Councillors and Designated Persons Return for Councillors elected for the 2024-2028 term be noted.

REPORT

The Local Government Act 1993 requires that the General Manager must keep a register of Returns disclosing interests that are required to be lodged under Council's Code of Conduct.

The Returns of newly elected Councillors must be made and lodged within three months of becoming a Councillor and tabled at a meeting of Council as soon as practicable after the Return is lodged.

Information contained in the Returns are to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2018 and guidelines issued by the Information Commissioner. In line with Council's previous resolution on 28 January 2020, the Returns of Councillors and Designated Persons will be published on Council's website with details of 'Residential Address' having been redacted from the published document.

OPTIONS

Councillors and designated staff are to comply with the requirements of the Local Government Act 1993 and Model Code of Conduct in relation to disclosure requirements.

POLICY IMPLICATIONS

Council's Code of Conduct Policy Part 4 Conflict of Interests.

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

Local Government Act 1993

440AAB Register and tabling of returns

- (1) The General Manager must keep a register of returns disclosing interests that are required to be lodged with the General Manager under a code of conduct.
- (2) Returns required to be lodged with the general manager must be tabled at a meeting of the Council, being the first meeting held after the last day specified by the code for lodgement, or if the code does not specify a day, as soon as practicable after the return is lodged.

The Model Code of Conduct for Local Councils in NSW - Disclosure of interests in written returns states:

- 4.21 A Councillor or designated person must make and lodge with the general manager a return in the form set out in Schedule 2 to this Code, disclosing the Councillor's or designated person's interests as specified in Schedule 1 to this Code within three months after:
 - (a) becoming a Councillor or designated person, and
 - (b) 30 June of each year, and
 - (c) the Councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).
- 4.22 A person need not make and lodge a return under clause 4.21, paragraphs (a) and (b) if:
 - (a) they made and lodged a return under that clause in the preceding three (3) months, or
 - (b) they have ceased to be a Councillor or designated person in the preceding three (3) months.
- 4.23 A person must not make and lodge a return that the person knows or ought reasonably to know is false or misleading in a material particular.
- 4.24 The general manager must keep a register of returns required to be made and lodged with the general manager.
- 4.25 Returns required to be lodged with the General Manager under clause 4.21(a) and (b) must be tabled at the first meeting of the Council after the last day the return is required to be lodged.
- 4.26 Returns required to be lodged with the general manager under clause 4.21(c) must be tabled at the next Council meeting after the return is lodged.
- 4.27 Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Disclosure of interests is key to upholding openness, transparency and accountability in local government. It allows potential conflicts of interests to be identified and managed, and minimises the risk of fraud and corruption.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team

ATTACHMENTS

Nil

CLAUSE	CL08
TITLE	Responses to Councillor Questions Taken on Notice
FROM	Shireen Donaldson, Director Economic & Organisational Development
TRIM REF	24/151371

SUMMARY

At the Ordinary Meeting of Council held on Tuesday, 10 December 2024, one question was Taken on Notice.

This report outlines the responses.

RECOMMENDATION

The report be noted by Council.

REPORT

The below item was Taken on Notice at the Ordinary Meeting of Council held on Tuesday, 10 December 2024.

- Director Donaldson took a question on notice regarding Council's Risk Management Framework and Risk Appetite

Response:

Council is undertaking a significant review of risk management procedures. An Internal Audit was conducted to report on the Risk Management Framework with a corresponding number of Recommendations to be addressed systematically. Council also completed the Statewide Mutual Continuous Improvement Program review of Enterprise Risk Management which correlated to the Internal Audit review.

A draft Griffith City Council Activities – Corporate Risk document is being completed and will be available for Councillor review in early 2025.

The current Risk Management Framework as presented to the Audit & Risk Committee is attached for Councillor information.

OPTIONS

OPTION 1

As per the Recommendation.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This report has no relevance to the Council's Strategic Plan.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) GCC Risk Management Framework (under separate cover) ⇨
- (b) Guidelines for Risk Management and Internal Audit (under separate cover) ⇨

CLAUSE	CL09
TITLE	Notice of Motion - Councillor Scott Groat - 4 November 2024 24/302
FROM	Joe Rizzo, Director Sustainable Development
TRIM REF	24/153947

SUMMARY

At the Ordinary Meeting of Council held on Tuesday, 12 November 2024 a Notice of Motion was resolved that Council staff provide a report on litigation from developers versus Griffith City Council including past and/or pending cases over the past 5 years, stating full costs of the litigation to Council/Ratepayer. This report was presented to Council on 10 December 2024 (Attachment (a)). At the Council Meeting 10 December 2024, Council resolved as follows;

“RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that the report **LAY ON THE TABLE”**.

This Report provides additional information other than that included in the original report pending a clarification requested by Councillor Groat that all litigation from developer’s vs Griffith City Council, including past and/or pending cases over the past 5 years **be expanded to cover all Courts, not only Land & Environment Court**.

NB - The request for “the past 5 years” is interpreted to cover 2020, 2021, 2022, 2023, 2024

This report outlines the responses.

RECOMMENDATION

(a) The report be raised from the table.

(b) The report be noted by Council.

REPORT

Summary of Litigation against Griffith City Council brought by developers in all Courts is provided in the table below:

1. From 2020 – 2022 there were no matters in any Court from developers versus Griffith City Council.
2. From 2023 – present, the following matters from developers have been listed at court(s):

Court	Subject	Case No.	Matter, Outcome and Cost
Land and Environment Court Proceedings - Class 1 Appeal	Darryl Serafin vs Griffith City Council 903A Thorne Road GRIFFITH - LOT: 2 DP: 1084710 FNO: 903A - DA 189/2018	2023/435794	Previously reported to Council see Attachment (a).

Land and Environment Court Proceedings - Class 1 Appeal	Darryl Serafin vs Griffith City Council 759 Thorne Road Griffith 2680 - LOT: 1 DP: 1247659 - DA 39/2024	2024/349405	Previously reported to Council see Attachment (a).
Land and Environment Court Proceedings - Class 1 Appeal	Brian & Sonya Irvin vs Griffith City Council 1436 Bridge Road Griffith - Lot 2 DP 874297 (10-12 Best St) - DA 472/2004	2024/141148	Previously reported to Council see Attachment (a).
Land and Environment Court Proceedings - Class 1 Appeal	Brian & Sonya Irvin vs Griffith City Council 10-12 Best Street Griffith 2680 - Lot 2 DP 1189104 - DA 105/2021	2024/347174	Previously reported to Council see Attachment (a).
Land and Environment Court Proceedings - Class 1 Appeal	Polygon Wood Holdings Pty Ltd vs Griffith City Council 59 Binya Street Griffith 2680 - Lot 2 Sec 35 DP 758476 - DA 230/2023	2024/41149	Previously reported to Council see Attachment (a).
ADDITIONAL MATTERS NOT REPORTED TO COUNCIL			
Local Court	GA & JG Young Pty Ltd	Penalty Infringement No. 3250251162	<u>MATTER</u> The PIN was a breach of the Traffic & Construction Management Plan associated with DA 186/2018 (2) and enforced under Notice of Order issued 21 November 2023. The required traffic control signage was not installed along Willandra Avenue, conducted work without authorisation, and/or without a certified traffic controller; including b-double trucks entering and leaving site not in accordance with approved TMP. All of this constituted a safety breach and development compliance breach. The company director was contacted prior to the PIN being issued to rectify and this was not actioned. <u>OUTCOME</u> The company director pled guilty however appealed to the Magistrate with a

			defence. The Magistrate upheld Council's PIN but due to the fact this was the first offence before the Court in relation to development and traffic compliance, waived the monetary penalty of \$6000. The Magistrate also made a record of the offence and warned any further breaches would receive no lenience and would even reinstate this PIN for any further similar instances relating to the road works or development. The monetary penalty waived however a warning that compliance was required due to the legitimate safety concerns.
Land and Environment Court Proceedings - Class 1 Appeal	ACENERGY Pty Ltd v Griffith City Council 116 Cremasco Road, Yenda - DA99/2024/1	2024/469925	See narrative below

DA 99/2024/1 was presented to Councillors for determination at the Council meeting held on 12 November 2024 due to the receipt of objections received during the exhibition period.

Councillors Ellis and O'Grady moved the following **MOTION** that:

- (a) Griffith City Council as the consent authority pursuant to section 4.16 of the Environmental Planning & Assessment Act 1979, approve Development Application 99/2024 at 116 Cremasco Road, Yenda for a battery energy storage system subject to conditions.
- (b) The Director Sustainable Development be delegated to issue the Council's determination under Section 4.16.

The **MOTION** was **PUT** and **LOST**.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

<i>For</i>	<i>Against</i>
Councillor Doug Curran	Councillor Mark Dal Bon
Councillor Jenny Ellis	Councillor Scott Groat
Councillor Tony O'Grady	Councillor Anne Napoli

Councillor Christine Stead

The division was declared LOST by 3 votes to 4.

Councillors Laurie Testoni and Shari Blumer returned to the meeting at 7:23pm

Council Staff subsequently issued a determination for refusal of the DA in accordance with the Council's resolution as shown in blue text below:

That Griffith City Council as the consent authority pursuant to section 4.16 of the Environmental Planning & Assessment Act 1979 refuse Development Application No: 99/2024(1) for a Proposed 5MW distribution battery energy storage system (DBESS) at 116 Cremasco Road Yenda for the following reason:

1. That the proposed development is deemed not to be acceptable with regard to Section 4.15(1)(e) of the *Environmental Planning and Assessment Act 1979* as the proposal is contrary to the public interest. The proposed battery energy storage system is not consistent with the Council's Solar Energy Farm and Battery Storage System Policy by posing a fire risk and hazard, as it breaches:

a. Clause 6(b)(v) relating to the Preliminary Hazard Analysis was not submitted with the development application.

b. Clause 7(e) as the proposal is located 300 m instead of 500 m from the dwelling not associated with the development.

On Wednesday 18 December 2024 Council received a letter of Service for Class 1 Proceedings in the Land and Environment Court, Case Number 2024/469925, in relation to DA99/2024/1 - advising a type of claim for planning law appeal against actual refusal of a Development Application – s8.7 of the *Environmental Planning and Assessment Act 1979*. This application is listed for directions hearing in the Land and Environment Court, Sydney, on 17 February 2025.

Council staff have engaged with legal representation to take appropriate steps to defend Council's position. Given that Council staff recommended approval of the DA preparation of the defence documentation will need to be prepared by an external planning consultant. At the time of preparing this report an accurate cost estimate to prepare defence and attend Court is not available however an estimate will be provided to Council at the earliest opportunity.

Council has obtained an estimate of the potential cost to defend Council's decision in court. This estimate is included as a Confidential Attachment.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other resolution of Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Council allocates a minimal budget each year for the purposes of defending litigation matters, of approximately \$20,000. Very few matters reach the point of litigation as Council actively seeks to mediate the matter provided that the fundamental matters of importance to the good governance of Council are not compromised. Unfortunately, when litigation is taken against Council, in defence of a Council resolution or enforcement with compliance, significant costs may be incurred. Across any given 5-year period, litigation costs of Griffith City Council are modest.

LEGAL/STATUTORY IMPLICATIONS

Council is required to administer planning relating services in compliance with relevant legislation including but not limited to the Environmental Planning and Assessment Act 1979.

ENVIRONMENTAL IMPLICATIONS

Considered when assessing Development Applications.

COMMUNITY IMPLICATIONS

This report has no relevance to the Council's Strategic Plan.

LINK TO STRATEGIC PLAN

This report has no relevance to the Council's Strategic Plan.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Council Report - Council Meeting - 10 Dec 2024 [↓](#) 68
- (b) Cost Estimate (confidential)

Griffith City Council

INFORMATION REPORT

CLAUSE CL16

TITLE Notice of Motion - Councillor Scott Groat - 4 November 2024 24/302

FROM Joe Rizzo, Director Sustainable Development

TRIM REF 24/146520

SUMMARY

At the Ordinary Meeting of Council held on Tuesday, 12 November 2024 a Notice of Motion was resolved that Council staff provide a report on litigation from developers versus Griffith City Council including past and/or pending cases over the past 5 years, stating full costs of the litigation to Council/Ratepayer. Further the Notice of Motion also stated that when developers employ external development application specialists for advice, Council staff should respect the reports provided to them and take advice from those reports and cooperate with the developers at every opportunity.

This report outlines the responses.

RECOMMENDATION

The report be noted by Council.

REPORT

The below items were taken from the Notice of Motion resolved at the Ordinary Meeting of Council held on Tuesday, 12 November 2024.

- (a) *Request a full report regarding litigation from developers versus Griffith City Council. Including any past and or pending cases over the past 5 years be presented to Councillors available at the next meeting.*
- (b) *This report should state the full costs of the litigation to Council/Ratepayers.*

Response:

From 2019 – 2023 there were no matters in the Land and Environment Court from developer's versus Griffith City Council.

The following matters as recently outlined in the Information Council report (CL13), reported at the Council meeting on 26 November 2024, detailed the following matters recently heard and/or current before the NSW Land and Environment Court:

Darryl Serafin vs Griffith City Council

903A Thorne Road GRIFFITH - LOT: 2 DP: 1084710 FNO: 903A - DA 189/2018
Land and Environment Court Proceedings - Class 1 Appeal - Case no. 2023/435794

Darryl Serafin vs Griffith City Council

759 Thorne Road Griffith 2680 - LOT: 1 DP: 1247659 - DA 39/2024
Land and Environment Court Proceedings - Class 1 Appeal - Case no. 2024/349405

Both Cases no. 2023/435794 and no. 2024/349405 heard together in the NSW Land and Environment Court on the 4-6 November 2024.

CL16 Notice of Motion - Councillor Scott Groat - 4 November 2024 24/302

Following an adjournment of the hearing, the Court arranged a conciliation conference under s 34(1) of the Land and Environment Court Act 1979 (LEC Act) between the parties, which was held on 15 November 2024.

At the conciliation conference, an agreement under s 34(3) of the LEC Act was reached between the parties as to the terms of a decision in the proceedings that was acceptable to the parties. The final iteration of the agreement was filed on 15 November 2024.

Pursuant to s 8.15(3) of the Environmental Planning and Assessment Act 1979 the Applicant (Darryl Serafin) is to pay Respondent's (Griffith City Council) costs thrown away by the amendment of the application for the development consent, as agreed or assessed.

26 November 2024 – Judgement handed down by the NSW Land and Environment Court. Decision published on NSW Government case law website (see link below):

<https://www.caselaw.nsw.gov.au/decision/1934d135f8ca4f5aabcaa2f8>

The estimated cost of reaching finalisation of Case numbers 2023/435794 & 2024/349405 is in the order of \$250,000, costings not yet finalised.

Refer to the costs below to date in relation to this matter.

Invoice and Consultant costs only:

Serafin - LEC				
072103.0057.325				
Total Value	Reference	Date	Account Name	Financial Year
15937.5	2024-020-03	08/04/2024	JPS Engineering Consultants	FY 23/24
16687.5	2024-020-02	12/03/2024	JPS Engineering Consultants	FY 23/24
8445.68	22700	20/03/2024	Pikes & Verekers Lawyers	FY 23/24
7041.75	22602	21/02/2024	Pikes & Verekers Lawyers	FY 23/24
26625	2024-020-01	12/02/2024	JPS Engineering Consultants	FY 23/24
7623.5	23411	12/08/2024	Pikes & Verekers Lawyers	FY 24/25
38625	2024-020-04	09/09/2024	JPS Engineering Consultants	FY 24/25
11759	23696	24/10/2024	Pikes & Verekers Lawyers	FY 24/25
78102.07	2024-020-05	11/11/2024	JPS Engineering Consultants	FY 24/25
210847				

Brian & Sonya Irvin vs Griffith City Council

1436 Bridge Road Griffith - Lot 2 DP 874297 (10-12 Best St) - DA 472/2004
Land and Environment Court Proceedings - Class 1 Appeal - Case no. 2024/141148

Brian & Sonya Irvin vs Griffith City Council

10-12 Best Street Griffith 2680 - Lot 2 DP 1189104 - DA 105/2021
Land and Environment Court Proceedings - Class 1 Appeal - Case no. 2024/347174

Both Cases no. 2024/141148 and no. 2024/347174 are being run together.

A Site Visit & Conciliation Conference S34 was held on 10/10/2024. No agreement was made on this day.

Hearing listed in the NSW Land and Environment Court for 19-20 March 2025.

CL16 Notice of Motion - Councillor Scott Groat - 4 November 2024 24/302

Council's General Manager and Director Sustainable Development met with the applicant and their planning consultant on 20 November 2024 at the applicant's request. Mediation between the parties is currently underway with directions given by both parties to their solicitors to draft a S34 agreement for the NSW Land and Environment Court.

The estimated cost of reaching finalisation of Case no. 2024/141148 & 2024/347174 matters is in the order of \$50,000 excl GST. However, should mediation be reached in a timely manner this figure may be reduced.

Refer to the costs below to date in relation to this matter.

Irvin - LEC			
072103.0057.325			
Total Value	Reference	Date	Account Name
6457.3	23607	24/09/2024	Pikes & Verekers Lawyers
6457.3			

Polygon Wood Holdings Pty Ltd vs Griffith City Council
 59 Binya Street Griffith 2680 - Lot 2 Sec 35 DP 758476 - DA 230/2023
 Land and Environment Court Proceedings - Class 1 Appeal - Case no. 2024/41149

Applicant lodged s34 hearing due to a deemed refusal as the DA had not been determined within the legislative 40-day period.

A Site Visit & Conciliation Conference S34 is scheduled to be held on 20/12/2024.

As Council is in the early stages of court proceedings for this matter an estimated cost of reaching finalisation of Case no. 2024/41149 matter is difficult to provide. However it is anticipated that the estimated costs would be in the vicinity of \$50,000 - \$100,000.

Polygon Wood Holdings Pty Ltd - LEC			
072103.0057.325			
Total Value	Reference	Date	Account Name
3811.57	23458	23/08/2024	Pikes & Verekers Lawyers
3811.57			

(c) When developers employ external development application specialists for advice, Council staff should respect the reports provided to them and take advice from those reports and cooperate with the developers at every opportunity.

Response:

Council employs qualified and professional staff, with years of experience, who are obligated to assess development proposals and enforce determinations in accordance with relevant legislation, regulations, Australian Standards, policies and codes of other levels of government. Part of the assessment process for Council staff is to take into consideration specialist reports and information submitted with Development Applications, however on occasion the documentation does not comply or provide sufficient information.

There are three main elements to the legislative scheme which regulates planning and development in NSW. These are:

CL16 Notice of Motion - Councillor Scott Groat - 4 November 2024 24/302

- the Environmental Planning and Assessment Act 1979 (NSW) (EP&A Act), which sets out the major concepts and principles, including Part 4 which deals with development applications;
- the Environmental Planning and Assessment Regulation 2021 (NSW) (EP&A Regulation), which contains many of the details for the various processes set out under the Act, and;
- Environmental Planning Instruments (EPIs), i.e., LEPs and SEPPs, which set out when development consent is required, and which often nominate the consent.

When considering a Development Application, the consent authority (Council) decides whether to grant or refuse consent. When deciding on a Development Application, the consent authority must take into consideration matters including (but not limited to):

- The provisions of any SEPP, LEP or DCP;
- Any proposed environmental planning instrument which has been placed on public exhibition;
- Any planning agreement;
- Any additional matters set out in the Regulations, such as the need for fire safety;
- The likely impacts of the development, including the impacts on the natural, built, social and economic environment;
- The suitability of the site for the development;
- Any public submissions made in accordance with the legislation, and;
- The public interest.

Developers/applicants/businesses are required to comply with Development Determinations and conditions of consent in relation to those determinations.

Council staff assess Development Applications based on the information submitted therefore are reluctant to escalate matters to the relevant court and will investigate other courses of action where available. However, they will not compromise on matters of public safety, compliance with relevant legislation, regulations, Australian Standards, policies and codes of other levels of government. It is a matter for applicants as to what actions they take after determinations are issued.

OPTIONS

OPTION 1

As per the Recommendation.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Council allocates a minimal budget each year for the purposes of defending litigation matters, of approximately \$20,000. Very few matters reach the point of litigation as Council actively seeks to mediate the matter provided that the fundamental matters of importance to the good governance of Council are not compromised. Unfortunately, when litigation is taken against Council, in defence of a Council resolution or enforcement with compliance, significant costs may be incurred. Across any given 5 year period, litigation costs of Griffith City Council are modest.

CL16 Notice of Motion - Councillor Scott Groat - 4 November 2024 24/302

LEGAL/STATUTORY IMPLICATIONS

Council is required to administer planning relating services in compliance with relevant legislation including but not limited to the Environmental Planning and Assessment Act. 1979.

ENVIRONMENTAL IMPLICATIONS

Considered when assessing Development Applications.

COMMUNITY IMPLICATIONS

This report has no relevance to the Council's Strategic Plan.

LINK TO STRATEGIC PLAN

This report has no relevance to the Council's Strategic Plan.

CONSULTATION

Senior Management Team

ATTACHMENTS

Nil

CLAUSE	CL10
TITLE	Investments as at 30 November and 31 December 2024
FROM	Vanessa Edwards, Finance Manager
TRIM REF	25/2069

SUMMARY

This report details Council's investments performance at the months of November and December 2024.

RECOMMENDATION

The report be noted by Council.

REPORT

In accordance with Section 212 of the Local Government (General) Regulation 2021, it is hereby certified that the investments detailed in the attached schedules have been made in accordance with Section 625 of the Local Government Act 1993, its Regulations and Council's current Investment Policy and Strategy which were last amended and adopted on 14 July 2023.

Management is striving to continuously build up cash and investment returns to ensure ongoing financial stability, allocate funds to reserves and provide ongoing liquidity into the future.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other Resolution of Council.

POLICY IMPLICATIONS

The actions taken comply with Council's current investment policy and strategy, and the Ministerial Order as provided by the NSW Office of Local Government.

FINANCIAL IMPLICATIONS

As at the 31 December 2024, Council had received a total of \$1,513,090 in interest coupon payments.

The overall net interest income recognised (when combining both interest received and mark-to-market entries) at 31 December 2024 was \$2,109,963. The annual revised budget for 2024/25 is \$2,573,000. The attached Statement of Funds report includes the original adopted budget, as well as the revised budget, to provide a complete understanding of the performance of investments year to date.

Council has a mix of growth and fixed income investments in the portfolio and at certain times growth assets are exposed to equity market fluctuations (volatility) as well as rises in interest rates and may incur non-cash valuation reductions that can impact on reported profits. These are long term assets and Council has no intention of divesting any of these assets when at cyclical lows and therefore crystallising any losses. Invariably, these assets will regain and increase their values over time and they make up a valuable diversity in Council's portfolio overall.

Due to the high volatility across investment markets, it is difficult to obtain cash yields whilst maintaining appropriate diversification of investments and not be exposed to potential fluctuations in the carrying value of these assets. Council's investments are diversified primarily across TCorp Managed Funds, term deposits, fixed income bonds and floating rate notes which are largely determined by the restrictions in place by the Minister's Order. Council's investments are diversified, all highly rated and of high quality.

LEGAL/STATUTORY IMPLICATIONS

Section 212 of the Local Government (General) Regulation 2021.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | | |
|-----|---|----|
| (a) | Statement of Funds at 30 November 2024 ↓ | 75 |
| (b) | Statement of Funds at 31 December 2024 ↓ | 76 |
| (c) | Investments Returns Analysis - 12 Month Annualised Yields ↓ | 77 |
| (d) | TCorp Monthly Economic Report - November 2024 ↓ | 78 |

(a) Statement of Funds at 30 November, 2024

GRIFFITH CITY COUNCIL
Statement of Funds Invested under Section 625 of the Local Government Act, 1993
30 November, 2024

INVESTMENTS

Annual Return	Type	Valuation Balance as at 30 November, 2024	Interest Recognised November, 2024	Revaluation Movements Recognised November, 2024	Fund as a Percentage of Total Investments
Cash/Managed Funds					
4.400%	Pendal Institutional Cash Fund	8,714.97		30.79	0.01%
8.700%	Perpetual Credit Income Fund	1,093,221.64		7,532.42	1.67%
6.86%*	NSW Treasury Corp -Long Term Growth Fund	1,834,165.91		48,296.83	2.81%
3.56%*	NSW Treasury Corp -Medium Term Growth Fund	5,908,193.52		87,173.17	9.05%
2.29%*	NSW Treasury Corp - Short Term Income Fund	3,991,790.76	19,729.19	(3,989.97)	6.11%
3.500%	UBS Cash Management Trust Account	73,011.02	90.66		0.11%
3.500%	ANZ Premium Business Saver Account	7,665.09	25.00		0.01%
Term Deposits					
5.050%	AMP 365 Day Term Deposit Maturity 5/6/25	2,000,000.00	8,416.66		3.06%
1.600%	BOQ 3 Yr Term Deposit Maturity 9/12/24	1,082,491.07	1,444.63		1.66%
4.480%	Westpac Bank 2 Yr Term Deposit Maturity 9/9/2026	3,000,000.00	11,200.00		4.60%
4.950%	NAB 2 Year Term Deposit Maturity 9/9/2025	2,000,000.00	8,250.00		3.06%
4.850%	BOQ 2 Yr Term Deposit Maturity 10/6/25	2,000,000.00	8,090.72		3.06%
4.590%	Westpac Bank 18 Month Term Deposit Maturity 30/3/26	3,000,000.00	11,475.00		4.60%
4.820%	Westpac Bank 2 Yr Term Deposit Maturity 8/11/2024		12,347.12		0.00%
4.880%	ING 3 Yr Term Deposit Maturity 8/11/2025	4,000,000.00	16,311.26		6.13%
4.750%	Westpac Bank Notice Saver 60 Day	2,696,258.35	10,137.34		4.13%
4.600%	Westpac Bank Notice Saver 31 Day	5,706,576.58	20,780.41		8.74%
5.000%	NAB 3 Yr Term Deposit Maturity 9/10/2026	3,500,000.00	14,583.33		5.36%
5.420%	Rabo Bank 1 Yr Term Deposit Maturity 27/06/2025	2,500,000.00	11,291.66		3.83%
5.450%	NAB 1 Yr Term Deposit Maturity 02/07/2025	2,000,000.00	9,083.32		3.06%
5.480%	Rabo Bank 1 Yr Term Deposit Maturity 02/07/2025	2,000,000.00	9,133.32		3.06%
5.250%	Rabo Bank 4 Yr Term Deposit Maturity 25/07/2029	2,000,000.00	10,937.49		3.06%
5.190%	NAB 2 Year Term Deposit Maturity 29/06/2026	2,000,000.00	8,650.00		3.06%
5.300%	Rabo Bank 4 Yr Term Deposit Maturity 26/06/2028	2,500,000.00	11,041.66		3.83%
Bank Bonds/Floating Rate Notes #					
1.250%	NSW Treasury Corp Bond (\$2.5M Face Value) Maturity 20/3/25	2,477,975.00		6,450.00	3.80%
1.250%	NSW Treasury Corp Bond (\$2M Face Value) Maturity 20/11/30	1,665,620.00	12,500.00	18,940.00	2.55%
2.000%	NSW Treasury Corp Bond (\$2M Face Value) Maturity 8/3/33	1,613,900.00		23,320.00	2.47%
1.750%	Government of the ACT Bond (\$600k Face Value) Maturity 17/5/30	520,098.00	5,250.00	4,632.00	0.80%
5.113%	NAB FRN (\$1.7M Face Value) Maturity 10/05/2027	1,703,128.00	21,500.76	(1,275.00)	2.61%
4.450%	NAB FRN (\$1.6M Face Value) Maturity 18/10/2027	1,593,712.00		4,784.00	2.44%
5.356%	Bendigo Adelaide Bank FRN (\$800k Face Value) Maturity 08/05/2027	804,384.00	10,800.65	(216.00)	1.23%
	Total	65,280,905.91	253,070.18	195,678.24	100%

*YTD Fund Return

Bank Bonds/Floating Rate Notes will have positive or negative revaluations from month to month. Upon maturity date the principal investment will be paid back in full.

Balance of Griffith City Council Trading Bank Account 14,847,031.92
GHFL/HHF Bank Account Balances 24,081.60

Total Cash & Investments at 30/11/2024 80,152,019.43

RETURN ON INVESTMENTS

Return on Investments Analysis	Actual
Accumulated Return on Investments Brought Forward	1,318,811.40
Interest received on Griffith Health Facilities Limited Bank Accounts YTD November 2024	126.16
Return on Investments for the month of November 2024	448,748.42
Trading Bank Account Interest Received for the month of November 2024	33,590.77
Total Return of Investments YTD November 2024	1,801,276.75

Fund	Original Budget Annual Total	Revised Budget Annual Total	Budget YTD	Actual YTD
Ordinary Fund	1,200,000.00	1,200,000.00	500,000.00	521,842.11
Water Fund	670,000.00	870,000.00	599,955.00	710,353.40
Sewerage Fund	250,000.00	250,000.00	104,165.00	421,718.44
Waste Fund	250,000.00	250,000.00	104,165.00	144,556.88
Western Riverina Library	3,000.00	3,000.00	1,250.00	2,805.92
Total	2,373,000.00	2,573,000.00	1,309,535.00	1,801,276.75
			Percentage of Year at Report Date	41.67%

In accordance with Section 212 of the Local Government (General) Regulation 2021, I hereby certify that the investments detailed above are made in accordance with the Local Government Act, its regulations and Council's investment policy adopted on 14 July, 2023.

RESPONSIBLE ACCOUNTING OFFICER

(b) Statement of Funds at 31 December, 2024

GRIFFITH CITY COUNCIL
Statement of Funds Invested under Section 625 of the Local Government Act, 1993
31 December, 2024

INVESTMENTS

Annual Return	Type	Valuation	Interest	Revaluation	Fund as a
		Balance as at	Recognised	Movements	Percentage of
		31 December, 2024	December, 2024	December, 2024	Total Investments
Cash/Managed Funds					
5.270%	Pendal Institutional Cash Fund	8,753.05		38.08	0.01%
6.620%	Perpetual Credit Income Fund	1,099,193.50		5,971.86	1.62%
6.95%*	NSW Treasury Corp -Long Term Growth Fund	1,835,787.27		1,621.36	2.70%
4.01%*	NSW Treasury Corp -Medium Term Growth Fund	5,934,379.93		26,186.41	8.74%
2.71%*	NSW Treasury Corp - Short Term Income Fund	4,008,016.89	18,584.48	(2,358.35)	5.90%
3.500%	UBS Cash Management Trust Account	73,323.79	312.77		0.11%
3.500%	ANZ Premium Business Saver Account	7,690.09	25.00		0.01%
Term Deposits					
5.050%	AMP 365 Day Term Deposit Maturity 5/6/25	2,000,000.00	8,416.66		2.94%
5.180%	BOQ 183 Day Term Deposit Maturity 10/06/2025	1,099,763.48	4,760.32		1.62%
4.480%	Westpac Bank 2 Yr Term Deposit Maturity 9/9/2026	3,000,000.00	11,107.95		4.42%
4.950%	NAB 2 Year Term Deposit Maturity 9/9/2025	2,000,000.00	8,250.00		2.94%
4.850%	BOQ 2 Yr Term Deposit Maturity 10/6/25	2,000,000.00	8,090.72		2.94%
4.590%	Westpac Bank 18 Month Term Deposit Maturity 30/3/26	3,000,000.00	11,380.68		4.42%
4.880%	ING 3 Yr Term Deposit Maturity 8/11/2025	4,000,000.00	16,355.80		5.89%
4.750%	Westpac Bank Notice Saver 60 Day	2,707,486.60	11,228.25		3.99%
4.600%	Westpac Bank Notice Saver 31 Day	5,729,590.49	23,013.91		8.44%
5.000%	NAB 3 Yr Term Deposit Maturity 9/10/2026	3,500,000.00	14,583.33		5.15%
5.420%	Rabo Bank 1 Yr Term Deposit Maturity 27/06/2025	2,500,000.00	11,291.66		3.68%
5.450%	NAB 1 Yr Term Deposit Maturity 02/07/2025	2,000,000.00	9,083.32		2.94%
5.480%	Rabo Bank 1 Yr Term Deposit Maturity 02/07/2025	2,000,000.00	9,133.32		2.94%
5.250%	Rabo Bank 4 Yr Term Deposit Maturity 25/07/2029	2,000,000.00	10,937.49		2.94%
5.190%	NAB 2 Year Term Deposit Maturity 29/06/2026	2,000,000.00	8,650.00		2.94%
5.300%	Rabo Bank 4 Yr Term Deposit Maturity 26/06/2028	2,500,000.00	11,041.66		3.68%
Bank Bonds/Floating Rate Notes #					
1.250%	NSW Treasury Corp Bond (\$2.5M Face Value) Maturity 20/3/25	2,484,425.00		6,450.00	3.66%
1.250%	NSW Treasury Corp Bond (\$2M Face Value) Maturity 20/11/30	1,678,380.00		12,760.00	2.47%
2.000%	NSW Treasury Corp Bond (\$2M Face Value) Maturity 8/3/33	1,620,420.00		6,520.00	2.39%
1.750%	Government of the ACT Bond (\$600k Face Value) Maturity 17/5/30	523,884.00		3,786.00	0.77%
5.113%	NAB FRN (\$1.7M Face Value) Maturity 10/05/2027	1,703,162.00		34.00	2.51%
4.450%	NAB FRN (\$1.6M Face Value) Maturity 18/10/2027	1,599,008.00		5,296.00	2.35%
4.848%	WBC Floating Bond (\$2.5M Face Value) Maturity 12/12/2025	2,500,675.00		(525.00)	3.68%
5.356%	Bendigo Adelaide Bank FRN (\$800k Face Value) Maturity 08/05/2027	804,552.00		168.00	1.18%
	Total	67,918,491.09	196,247.32	65,948.36	100%

*YTD Fund Return

Bank Bonds/Floating Rate Notes will have positive or negative revaluations from month to month. Upon maturity date the principal investment will be paid back in full.

Balance of Griffith City Council Trading Bank Account 15,314,472.19
GHFL/HHF Bank Account Balances 24,104.47

Total Cash & Investments at 31/12/2024 83,257,067.75

RETURN ON INVESTMENTS

Return on Investments Analysis	Actual
Accumulated Return on Investments Brought Forward	1,801,150.59
Interest received on Griffith Health Facilities Limited Bank Accounts YTD December 2024	149.03
Return on Investments for the month of December 2024	262,195.68
Trading Bank Account Interest Received for the month of December 2024	46,468.14
Total Return of Investments YTD December 2024	2,109,963.44

Fund	Original Budget Annual Total	Revised Budget Annual Total	Budget YTD	Actual YTD
Ordinary Fund	1,200,000.00	1,200,000.00	600,000.00	607,578.67
Water Fund	670,000.00	870,000.00	655,788.00	834,137.28
Sewerage Fund	250,000.00	250,000.00	124,998.00	495,205.73
Waste Fund	250,000.00	250,000.00	124,998.00	169,746.89
Western Riverina Library	3,000.00	3,000.00	1,500.00	3,294.87
Total	2,373,000.00	2,573,000.00	1,507,284.00	2,109,963.44
			Percentage of Year at Report Date	50.00%

In accordance with Section 212 of the Local Government (General) Regulation 2021, I hereby certify that the investments detailed above are made in accordance with the Local Government Act, its regulations and Council's investment policy adopted on 14 July, 2023.

RESPONSIBLE ACCOUNTING OFFICER

(c) Investments Returns Analysis - 12 month Annualised Yields

INVESTMENT RETURNS ANALYSIS - 12 MONTH ANNUALISED YIELDS			
Month	Average Funds Invested for the month	Return on Investment/ Revaluation Adjustments	Yield %
Jan-24	\$64,486,966	\$278,035	0.43%
Feb-24	\$62,632,743	\$228,370	0.36%
Mar-24	\$58,302,926	\$350,050	0.60%
Apr-24	\$54,803,438	-\$85,447	-0.16%
May-24	\$54,025,221	\$263,094	0.49%
Jun-24	\$57,401,074	\$202,223	0.35%
Jul-24	\$64,108,890	\$443,392	0.69%
Aug-24	\$66,824,501	\$321,454	0.48%
Sep-24	\$66,444,946	\$322,607	0.49%
Oct-24	\$67,268,190	\$62,279	0.09%
Nov-24	\$66,657,673	\$448,748	0.67%
Dec-24	\$66,599,699	\$262,196	0.39%
12 Month Annualised Performance			4.90%
Current Year Performance Jul 24 - Jun 25			2.82%
(Cash basis only, net of fees)			



November 2024
Published: 2 December 2024

Monthly economic report

The global economy

Financial markets in November were focused on Donald Trump winning the US Presidential election and the potential impacts on the global economy, which caused some intra-month volatility. Uncertainty around the implications of the election on the US and global economies will persist for a while, as it will take time to see what policies will be implemented and when.

The US Federal Reserve (Fed) cut interest rates by 25bps, after delivering its first rate cut for this cycle in September (50bps). The Fed reiterated its cautious and gradual approach to rate cuts in light of a strong US economy and resilient labour market. Investors are unsure if the Fed will cut rates again in December or take a pause in its easing cycle. While US inflationary pressures have continued to ease, post-election uncertainty is complicating the economic outlook.

In contrast to the strength of the US economy, economic activity across Europe remains weak. The potential for tariffs to be imposed by the US and ongoing political uncertainty, particularly in France, has dampened investor sentiment.

Investors also remain pessimistic about the outlook for China's economy, as authorities announced new measures to reduce the debt servicing burdens of local governments rather than providing direct fiscal stimulus to the economy. Some investors think that larger fiscal stimulus measures are likely to be announced early next year.

Central banks in the UK, Sweden and New Zealand also lowered interest rates further in November as inflation continues to fall. Investors expect these central banks to cut rates further in coming months.

The Australian economy

The Reserve Bank of Australia's (RBA) held interest rates steady at its November meeting. Despite reducing its GDP growth and inflation forecasts, and raising its unemployment rate forecast, the RBA is not confident that inflation will return sustainably to 2.5% (the midpoint of its target). In particular, the RBA is worried that the continued resilience of Australia's labour market could see inflation remain elevated or even reaccelerate. RBA officials therefore continue to emphasise that near-term rate cuts are unlikely.

Investors are expecting the first 25bps rate cut to occur in May 2025, partly on the assumption that the RBA is waiting to see 2 more encouraging quarterly inflation prints (released late January and late April). While this may be the case, the RBA has said that it looks at a broader range of inflation data when making policy decisions, including forward-looking information from business surveys and its own business liaison program.

A rate cut could occur sooner, if inflation looks to be falling more quickly than the RBA has forecast and the labour market deteriorates more sharply. This would provide the RBA with confidence that underlying price pressures are genuinely subsiding.

Financial market commentary

After a challenging month in October, November was more positive for global investors. Financial market volatility declined, while bond yields in most advanced economies fell and equity markets rose.

Equity markets (performance in local currency, excluding dividends)

US equities rose strongly, boosted by the US election result, as Trump's proposed corporate tax cuts and deregulation agenda are seen as positive for corporate earnings. Financial stocks performed strongly, as did Tesla's share price (+38%) due to Elon Musk's role in the Trump administration.

The ASX200 was also boosted by the US election result, rising 3.4% in November, which drove further gains in Australian banks' share prices. However, ongoing concerns about China's economy continued to weigh on the share prices of mining companies.

European equities rose 1%, underperforming other advanced economies in November (except Japan), and have underperformed in 2024 to date. The weakness has been concentrated in France, where political uncertainty has been elevated. More broadly, investors are concerned about the growth outlook for Europe because of weak economic conditions, ongoing political uncertainty and the impact of potential US tariffs on European manufacturing industries. The latter has weighed on the share prices of companies that would be most negatively impacted by tariffs, including car manufacturers.

Bond yields

US 10-year bond yields fell 12bps in November, reversing a small part of the rise since mid-September, though were more volatile throughout the month. Yields rose after Donald Trump won the US Presidential election, as Trump's policies are widely perceived to be inflationary and pro-growth. However, yields declined when Scott Bessent was nominated for the role of Treasury Secretary as investors perceive him to be a moderating influence on Trump's trade and economic policies.

Australian 10-year bond yields fell 16bps, alongside the decline in US yields. TCorp bond yields fell broadly in line with Commonwealth Government bond yields in November.

European bond yields fell more sharply in the month, with German 10-year yields down 30bps. Ongoing political uncertainty in France has seen the spread between 10-year French and German Government bonds increase to its widest level since 2012 (80bps). For the first time in (at least) recent history, French 10-year bond yields are trading around the same level as Greek bond yields.

Currency and commodity markets

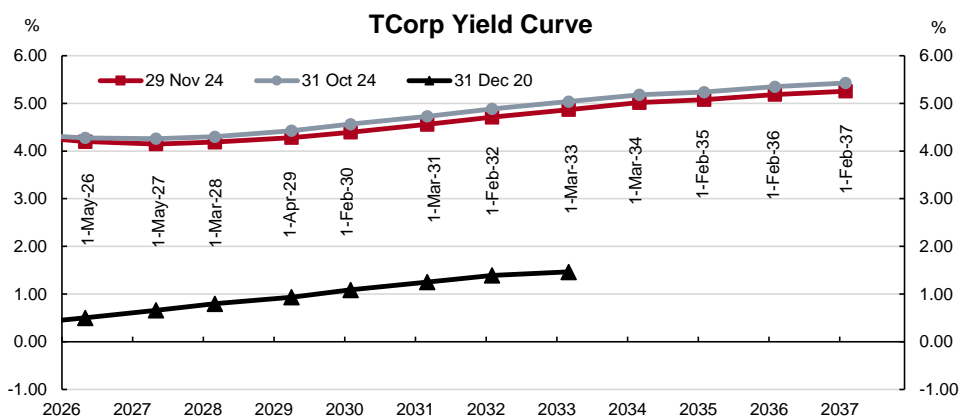
The Australian dollar depreciated by a further 1.1% against the US dollar, weighed down by the negative sentiment around China's economy. The Australian dollar has fallen from US\$0.69 to US\$0.65 since the start of October.

Oil prices ended November little changed overall (-0.3%), though geopolitical conflicts between Russia and Ukraine and in the Middle East caused price volatility throughout the month. Oil prices remain near the bottom of the range that they have traded in this year, which is helpful for global inflationary pressure to continue to subside.

Financial market performance

Currency markets November 2024	Previous month close	Month high	Month low	Month close	Month change
AUD/USD	0.658	0.668	0.645	0.651	-1.1% ▼
AUD/EUR	0.605	0.624	0.605	0.616	1.8% ▲
AUD/JPY	100.07	102.15	97.53	97.53	-2.5% ▼
AUD/GBP	0.510	0.519	0.507	0.511	0.2% ▲
AUD/BRL	3.809	3.906	3.729	3.889	2.1% ▲
AUD/INR	55.34	56.35	54.48	55.02	-0.6% ▼
AUD/CNY	4.685	4.771	4.664	4.719	0.7% ▲
Equity markets* November 2024	Previous month close	Month high	Month low	Month close	Month change
MSCI World ex Australia	3745	3913	3754	3913	4.5% ▲
MSCI Emerging Markets	1120	1141	1079	1079	-3.7% ▼
S&P/ASX200	8160	8444	8119	8436	3.4% ▲
S&P/ASX Small Ordinaries	3159	3199	3109	3199	1.3% ▲
S&P500 (US)	5705	6032	5713	6032	5.7% ▲
FTSE 100 (UK)	8110	8292	8026	8287	2.2% ▲
Stoxx600 (Europe)	505	512	500	510	1.0% ▲
DAX (Germany)	19078	19626	19003	19626	2.9% ▲
CAC 40 (France)	7350	7427	7143	7235	-1.6% ▼
Nikkei 225 (Japan)	39081	39533	38026	38208	-2.2% ▼
Hang Seng (HK)	20317	21007	19151	19424	-4.4% ▼
Shanghai Composite (China)	3280	3471	3260	3326	1.4% ▲
Bovespa (Brazil)	129713	130661	124610	125668	-3.1% ▼
IPC (Mexico)	50661	52311	49722	49813	-1.7% ▼
S&P/BSE Sensex (India)	79389	80378	77156	79803	0.5% ▲
*Returns are in local currency, and exclude dividend payments					
Bond markets (%) November 2024	Previous month close	Month high	Month low	Month close	Month change
RBA Official Cash Rate	4.35	4.35	4.35	4.35	0.00 –
90 Day Bank Bill	4.42	4.43	4.41	4.43	0.01 ▲
180 Day Bank Bill	4.64	4.68	4.64	4.66	0.02 ▲
New institutional term deposits	4.70	4.70	4.60	4.60	-0.10 ▼
3 Year CGS Bond	4.02	4.22	3.91	3.91	-0.11 ▼
10 Year CGS Bond	4.50	4.70	4.34	4.34	-0.16 ▼
10 Year US Bond	4.28	4.45	4.17	4.17	-0.12 ▼
10 Year German Bond	2.39	2.45	2.09	2.09	-0.30 ▼
10 Year Japanese Bond	0.95	1.10	0.94	1.05	0.10 ▲

TCorp bonds (%) November 2024	Previous month close	Month high	Month low	Month close	Month change
20-May-26	4.28	4.40	4.19	4.20	-0.08 ▼
20-May-27	4.26	4.41	4.15	4.15	-0.11 ▼
20-Mar-28	4.30	4.47	4.19	4.19	-0.11 ▼
20-Apr-29	4.43	4.60	4.28	4.28	-0.14 ▼
20-Feb-30	4.56	4.72	4.40	4.40	-0.17 ▼
20-Mar-31	4.73	4.89	4.56	4.56	-0.17 ▼
20-Feb-32	4.88	5.04	4.71	4.71	-0.17 ▼
08-Mar-33	5.04	5.20	4.87	4.87	-0.17 ▼
20-Mar-34	5.18	5.35	5.02	5.02	-0.16 ▼
20-Feb-35	5.24	5.40	5.08	5.08	-0.16 ▼
20-Feb-36	5.35	5.52	5.18	5.18	-0.17 ▼
20-Feb-37	5.43	5.58	5.26	5.26	-0.17 ▼
CIB 2.75% 20 Nov 25	1.52	1.52	1.52	1.52	0.00 –
CIB 2.50% 20 Nov 35	2.77	2.85	2.78	2.78	0.01 ▲



Source: TCorp

Commodity markets (US\$) November 2024	Previous month close	Month high	Month low	Month close	Month change
Brent Oil (per barrel)	73.2	75.6	71.0	72.9	-0.3% ▼
Iron Ore (per tonne)	102.4	105.5	99.8	104.2	1.8% ▲

TCorp forecasts	Dec-24	Jun-25	Dec-25	Jun-26
RBA Official Cash Rate	4.10	3.60	2.85	2.35
90 Day Bank Bill	4.00	3.10	2.50	2.50
10 Year CGS Bond	4.00	3.25	3.25	3.50

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About TCorp

TCorp provides best-in-class investment management, financial management, solutions and advice to the New South Wales (NSW) public sector. With A\$115 billion of assets under management, TCorp is a top 10 Australian investment manager and is the central borrowing authority of the state of NSW, with a balance sheet of A\$187 billion. It is rated Aaa (Stable) by Moody's, AAA (Stable) by Fitch, and AA+ (Negative) by S&P.

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**TRAFFIC COMMITTEE
HELD IN MURRAY ROOM, GRIFFITH ON
TUESDAY, 10 DECEMBER 2024 COMMENCING AT 10:33 AM**

PRESENT

Councillor Anne Napoli (Chair), Tony O'Grady (Councillor - Alternate), Jason Hinson (Police Representative), Sue Harris (Police Representative), Greg Minehan (Transport for NSW Representative, via Zoom)

STAFF

Development & Traffic Engineer, Ronelle Green, Engineering Design & Approvals Manager, Jason Carrozza and Minute Secretaries, Melanie Hebrok and Antoinette Galluzzo

1 APOLOGIES

RECOMMENDED on the motion of Greg Minehan and Jason Hinson that an apology be received from Development & Traffic Coordinator, Greg Balind.

Absent: Michael Rowley (Member for Murray Representative).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Greg Minehan and Jason Hinson that the minutes of the previous meeting held on 12 November 2024, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 General Business – Yenda Producers 100 Year Anniversary Function

Ms Green advised that Yenda Producers are yet to submit their documentation for the event. This will be distributed electronically prior to the next Traffic Committee meeting in order to meet the submission deadline.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 MEETING DATES FOR 2025

RECOMMENDED on the motion of Jason Hinson and Greg Minehan that the proposed dates for 2025 be noted.

CL02 TRAFFIC CONTROL - 'LIGHTING UP THE LANE' EVENT - BANNA LANE

Mr Minehan noted that a Road Occupancy Licence will be required due to signage on Banna Avenue.

RECOMMENDED on the motion of Jason Hinson and Greg Minehan that the Traffic Committee:

- (a) Support the implementation of the Traffic Guidance Scheme relevant to the Banna Lane Art Festival as submitted.
- (b) Condition the support as per 'a' above on the production to the Traffic Committee of a valid Certificate of Currency at least 1 month prior to the event.

CL03 ROUNDABOUT DESIGN - BOONAH STREET & NOORILLA STREET

Mr Carrozza presented the draft design for the proposed roundabout at the Boonah Street / Noorilla Street intersection and advised that a new 'Black Spot' funding stream has become available for which the Works department was hoping to submit an application.

RECOMMENDED on the motion of Greg Minehan and Jason Hinson that the Committee note the information.

6 OUTSTANDING ACTION REPORT

6.1 Intersection Treatment – Noorilla Street and Boonah Street

Mr Carrozza tabled the detailed design files for the roundabout to seek endorsement from the Committee as requested by Mayor Curran at the previous meeting.

He said the design was similar to the Boonah/Macarthur Street roundabout which had been installed to mitigate similar crashes in the past, approximately 11 years ago.

The roundabout will be fully mountable, as there is insufficient space for a larger roundabout for a bus to manoeuvre around, and includes pedestrian refuges and pram ramps for future footpaths to connect on either side.

Mr Minehan noted that there is no island for pedestrians crossing from either side of the pram ramps. Mr Carrozza advised that there was insufficient space when taking into account the sweat path of a 12.5 metre bus, which could not be accommodated in an island design unless the roundabout is significantly extended which in turn would not qualify the design for

most funding applications.

6.1 Speed Zone Reviews

Mr Minehan advised that Murrumbidgee Avenue / Beaumont Road is going through the approval process at the moment and once approved, he will move on to Abattoir Road.

RECOMMENDED on the motion of Greg Minehan and Jason Hinson that the report be noted.

7 GENERAL BUSINESS

7.1 Pedestrian Footpath Mackay Avenue

Mr Carrozza advised that the footings have recently been poured for the pedestrian bridge, with the bridge itself to be installed in the new year.

7.2 Intersection Hillside Drive / Slopes Road

Councillor O'Grady advised he has been told that there are concerns about trucks leaving Tharbogang Landfill travelling down Hillside Drive and not giving way to cars travelling along Slopes Road at 100 km/h, could there be a stop sign installed instead? Mr Minehan noted that warrants based on sight distance must be met for a stop sign to be considered. He said he will inspect the intersection before the next Traffic Committee meeting for further discussion.

8 NEXT MEETING

The next meeting of the Traffic Committee is to be held on Tuesday, 11 February 2025 at 10:30 am.

There being no further business the meeting terminated at 10:55 am.

**GRIFFITH HEALTH FACILITIES LIMITED (GHFL) COMMITTEE
HELD IN THE MURRAY ROOM, GRIFFITH CITY COUNCIL ON
TUESDAY, 10 DECEMBER 2024 COMMENCING AT 6:15 PM**

PRESENT

Mayor Doug Curran (Chair) (Director), Brett Stonestreet (Director), Councillor Anne Napoli (Director), Councillor Shari Blumer (Director), Councillor Tony O'Grady

Quorum = 3

STAFF

Max Turner (Director Business, Cultural and Financial Services) and Minute Taker, Joanne Bollen

1 APOLOGIES

MOVED on the **MOTION** of Director Anne Napoli and Director Doug Curran that apologies be received from Director Brett Stonestreet and Director Shari Blumer.

CARRIED.

2 CONFIRMATION OF MINUTES

MOVED on the **MOTION** of Director Anne Napoli and Director Doug Curran that the minutes of the previous meeting held on 17 October 2023, having first been circulated amongst all members, be confirmed.

CARRIED.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 ANNUAL GENERAL MEETING 10 DECEMBER 2024

Director Turner presented the GHFL Annual Financial Report Y/E 30 June 2024.

MOVED on the **MOTION** of Director Anne Napoli and Director Doug Curran that:

- (a) Directors note the principal activities information provided in this report.
- (b) Directors receive and adopt the annual financial statements for the year ending 30 June 2024, and
- (c) Complete and lodge Form 388 and Ancillary Fund Return 2023 at completion of the 10th December 2024 Annual General Meeting.

CARRIED.

CL02 DIRECTOR ID NUMBERS

MOVED on the **MOTION** of Director Anne Napoli and Director Doug Curran that the Director's ID Numbers for Director Anne Napoli and Director Shari Blumer be noted.

CARRIED.

CL03 RESIGNATION OF DIRECTOR - STEVE SAFFIOTI

MOVED on the **MOTION** of Director Anne Napoli and Director Doug Curran that:

- (a) Directors note and accept the resignation of Director Steve Saffioti effective 13 February 2024 in accordance with Clause 4.13(i) of the Constitution of Griffith Health Facilities Ltd.
- (b) The Secretary notify the Australian Securities and Investments Commission of resolution (a) above.

CARRIED.

CL04 APPOINTMENT OF DIRECTOR - TONY O'GRADY

MOVED on the **MOTION** of Director Anne Napoli and Director Doug Curran that:

- (a) Directors appoint Councillor Tony O'Grady as a Director of Griffith Health Facilities Ltd.
- (b) Staff notify the Australian Securities and Investments Commission of resolution (a) above.

CARRIED.

6 GENERAL BUSINESS

Nil.

7 NEXT MEETING

The next meeting of the Griffith Health Facilities Limited (GHFL) Committee is to be held on a date to be advised.

There being no further business the meeting terminated at 6:22pm.

CONFIRMED: _____

Doug Curran
(Chairperson)

Director Anne Napoli

TITLE Outstanding Action Report

TRIM REF 25/1520

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report - Council Meeting [↓](#) 90

OUTSTANDING ACTION REPORT

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
10 December 2024	CL05 ENDORSEMENT OF DRAFT BOARDING HOUSE & CO-LIVING HOUSING POLICY FOR PUBLIC EXHIBITION	SGO	153961	24/345	<p>RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that:</p> <ul style="list-style-type: none"> (a) Council endorses the draft Boarding House & Co-living Housing Policy and place the draft policy on exhibition for a period of 28 days and provide members of the community at least 42 days in which to comment due to the annual closure period. (b) Should any submissions be received, a report be provided to Council. (c) Should no submissions be received, the Boarding House & Co-living Housing Policy be considered adopted as at the end date of the public exhibition period. 	18/12/2024: On Public Exhibition until 22 January 2025.
10 December 2024	CL06 ENDORSEMENT OF CODE OF MEETING PRACTICE POLICY FOR PUBLIC EXHIBITION	SGO	153965	24/346	<p>RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that:</p> <ul style="list-style-type: none"> (a) Council endorse the draft Model Code of Meeting Practice, Attachment (a) of the report, including the supplementary provisions. (b) The draft Model Code of Meeting Practice be placed on public exhibition 28 days and provide members of the community at least 42 days in which to comment on the draft Code. (c) If any submissions are received, a further report be prepared for Council. 	18/12/2024: On Public Exhibition until 22 January 2025.

OUTSTANDING ACTION REPORT

					(d) If no submissions are received, the draft Model Code of Meeting Practice policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.	
10 December 2024	CL07 ENDORSEMENT OF DRAFT COMMUNITY GRANTS PROGRAM POLICY FOR PUBLIC EXHIBITION	SGO	153967	24/347	<p>RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:</p> <p>(a) Council place the revised draft Policy (FS-CP-601) Community Grants Program on public exhibition for 28 days to provide members of the community at least 42 days in which to comment due to the annual closure period.</p> <p>(b) If any submissions are received, a further report be prepared for Council.</p> <p>(c) If no submissions are received, draft Policy (FS-CP-601) Community Grants Program be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.</p>	18/12/2024: On Public Exhibition until 22 January 2025.
10 December 2024	CL09 PROPOSED COUNCIL COMMITTEE STRUCTURE 2024 - 2028	DEOD/ Gov M	153969	24/349	<p>RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that:</p> <p>(a) The Committee structure as attached to this report (Attachment A) be adopted for the 2024-2028 term of Council.</p> <p>(b) Council appoint Councillors to Council Committees, for a two-year term.</p> <p>(c) Purpose and scope be determined for new Committees</p>	<p>20/12/2024: Advertising to commence from 10 till 31 Jan 2025. Councillor representatives to be reviewed in 2 years' time.</p> <p>13/01/2025: Committee Structure and Councillor appointments completed. Draft Committee scopes to be finalised, with SMT and committee Chairs, and advertising for community members to commence in January 2025.</p>

OUTSTANDING ACTION REPORT

					<p>by appointed Committee Chairpersons and Councillors.</p> <p>(d) Council advertises for community representation on the above Council Committees in January 2025, with nominations being considered by Councillors appointed to each Committee prior to recommendation to Council in a further report.</p> <p>(e) Council write to all previous Committee members to advise of the new Committee structure and of the forthcoming opportunity to nominate for membership.</p> <p>(f) At the first meeting of each new Committee, each Committee is to review a draft Terms of Reference for recommendation to Council for adoption.</p>	
10 December 2024	CL12 RENEWAL OF LICENCE AGREEMENT TO ROBERT & CAROLYN PROVERA (GRIFFITH SELF STORAGE) - 4-8 HARRIS ROAD, GRIFFITH	CPO&NT C	153974	24/352	<p>RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that:</p> <p>(a) Council enters into a licence agreement with Provera Management Trust t/as Griffith Self Storage for 3 car parking spaces and access keypad and post located on Council's road reserve on Harris Road, Griffith for a term of 5 years, with a commencement date of 16 November 2024.</p> <p>(b) Council advertises its intention to enter into a licence agreement with Provera Management Trust t/as Griffith Self Storage for 3 car parking</p>	<p>20/12/2024: Emailed Notification Notice - period to renew the licence for a further 5 years, seeking any submissions - 20 Dec 2024 to 24 Jan 2025. 20.12.2024 - Letter forwarded to Cater & Blumer via email advising of Council's resolution to undertake public notification of the licence renewal and pending no submissions are received by 24 January 2025, request C&B to prepare the new licence agreement.</p>

OUTSTANDING ACTION REPORT

					spaces and access keypad and post located on Council's road reserve in Harris Road, Griffith for a period of 28 days. Should any submissions be received, a report will be presented to Council for consideration. (c) Should no submissions be received, Council will enter into a licence agreement Provera Management Trust t/as Griffith Self Storage for 3 car parking spaces and access keypad and post located on Council's road reserve in Harris Road, Griffith for a term of 5 years. *Please see Minutes for full resolution	
10 December 2024	CL13 RENEWAL OF LICENCE AGREEMENT - P&R PICCOLO MANAGEMENT PTY LTD - 18 CAR SPACES - 9 ALTIN STREET, GRIFFITH	CPO&NT C	153976	24/353	RESOLVED on the motion of Councillors Anne Napoli and Jenny Ellis that: (a) Council enters into a licence agreement with P&R Piccolo Management Pty Ltd for 18 car parking spaces adjoining 9 Altin Street, Griffith for a term of 5 years, with a commencement date of 1 November 2024. (b) Council advertises its intention to enter into a licence agreement with P&R Piccolo Management Pty Ltd for 18 car parking spaces adjoining 9 Altin Street, Griffith for a period of 28 days. Should any submissions be received, a report will be presented to Council for consideration. *Please see Minutes for full resolution	20/12/2024: Emailed Notification Notice - period to renew the licence for a further 5 years, seeking any submissions - 20 Dec 2024 to 24 Jan 2025. 20.12.2024 - Letter forwarded to Cater & Blumer via email advising of Council's resolution to undertake public notification of the licence renewal and pending no submissions are received by 24 January 2025, request C&B to prepare the new licence agreement.

OUTSTANDING ACTION REPORT

10 December 2024	CL16 NOTICE OF MOTION - COUNCILLOR SCOTT GROAT - 4 NOVEMBER 2024	DSD	153980	24/356	RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that the report LAY ON THE TABLE .	18/12/2024: Report to be presented to 28 January 2025 Council Meeting.
10 December 2024	MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON THURSDAY, 28 NOVEMBER 2024	DEOD	153995	24/358	RESOLVED on the motion of Councillors Christine Stead and Tony O'Grady that the recommendations as detailed in the Minutes of the Audit, Risk and Improvement Committee meeting held on 28 November 2024 be adopted. Councillor Shari Blumer enquired what the status of Council's Risk Management Framework and Appetite was. This was TAKEN ON NOTICE .	18/12/2024: Report to be presented 28 January 2025 Council Meeting.
10 December 2024	NOTICE OF MOTION - COUNCILLOR JENNY ELLIS	DIO	153982	24/359	RESOLVED on the motion of Councillors Jenny Ellis and Laurie Testoni that: (a) Approve the naming of the roundabout at Kidman Way and Thorne Road as "Khalsa Chouk," and the Sikh community covers all associated signage costs. (b) Work to find another way to honour the Forlico family's contributions in Griffith, respecting their wishes. (c) Refer to the Roads, Parks & Pathways Enhancement Committee for consideration to: - Develop a framework for naming proposals, ensuring alignment with community values, cultural significance, and existing local ties. - Explore ways to reflect Griffith's multicultural diversity in public spaces, including	13/01/2025: Sign has been ordered. Resolution part (b) and (c) to be referred to the Roads, Parks and Pathways Enhancement Committee.

OUTSTANDING ACTION REPORT

					roundabouts, entrances and other landmarks.	
	CC01 TENDER NO. 05-24/25 - YOOGALI LEVEE UPGRADE - STAGE 2A & 2B NEGOTIATIONS REPORT	DU	153983	24/366	RESOLVED on the motion of Councillors Christine Stead and Scott Groat that Council proceeds with Yoogali Levee Upgrade – Stage 2a & 2b construction with B&C Plumbing Pty Ltd based on the revised project cost as shown in Figure 1 of this report.	13/01/2025: Funding allocated by Federal Government. NSW Reconstruction Authority to give approval to engagement of contractors.
10 December 2024	CCMM02 SIGNIFICANT SERVICE - CIVIC RECOGNITION	DEOD	153984	24/367	RESOLVED on the motion of Councillors Scott Groat and Anne Napoli that: (a) Council consider the application presented as a proposal for civic recognition as Freeman of the City (b) The request lay on the table for two months and be presented to Council for final resolution.	11/12/2024: Lay on the table for two months and be presented to Council for final resolution.
26 November 2024	CL02 REVIEW OF BIOSECURITY WEEDS POLICY	SGO	153362	24/312	RESOLVED on the motion of Councillors Laurie Testoni and Tony O'Grady that: (a) Council endorse the draft Biosecurity Weeds Policy as attached to this report. (b) The draft Biosecurity Weeds Policy be placed on public exhibition for 28 days. (c) If submissions are received, a further report be prepared for Council. (d) If no submissions are received, the policy draft Biosecurity Weeds Policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.	29/11/2024: On Public Exhibition until 3 January 2025. 09/01/2025: No submissions received. Policy adopted.

OUTSTANDING ACTION REPORT

<p>26 November 2024</p>	<p>CL04 RENEWAL OF LEASE AGREEMENT TO OBLEDO PTY LTD PART ROAD RESERVE ADJOINING LITTLE ROAD - LOT 11 DP 880544</p>	<p>CPO</p>	<p>153363</p>	<p>24/314</p>	<p>RESOLVED on the motion of Councillors Laurie Testoni and Jenny Ellis that:</p> <ul style="list-style-type: none"> (a) Council undertakes public notification of the proposed lease renewal for a period of 28 days and served on the owner of each parcel of land adjoining Little Road from Beaumont Road to Joncondon Road. (b) Council to consider any submissions if received as a result of the public notification. (c) If no submission are received as a result of the public notification for consideration, then: <ul style="list-style-type: none"> (i) Council approves the renewal of the lease agreement over part road reserve adjoining Lot 11 DP 880544, Little Road to Obledo Pty Ltd for a further term of 5 years commencing 1 December 2024. (ii) John Peter Dal Broi, Lurline Cecily Dal Broi & Kirsten Lang Dal Broi t/as Obledo Pty Ltd will be required to pay all applicable costs and charges associated with the renewal of the lease agreement, together with Council's administration fee as per Council's adopted Revenue Policy. (iii) The annual lease fee be charged in accordance with Council's adopted 	<p>13/12/2024: Notification letters posted to adjoining Neighbours advising that Council has resolved to renew the lease for a further 5 years, seeking any submissions. Letter forwarded to Cater & Blumer via email advising of Council's resolution to undertake public notification of the lease renewal and pending no submissions are received by 9 January 2025, request C&B to prepare the new lease agreement.</p>
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OUTSTANDING ACTION REPORT

					Revenue Policy, currently \$155 per hectare for the 2024/2025 financial year, in addition to rates and charges as applicable. (d) Council authorise the Mayor and General Manager to execute the licence renewal on behalf of the Council under the Common Seal.	
26 November 2024	MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 6 NOVEMBER 2024	A/DBC& FS	153368	24/324	RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that the recommendations as detailed in the Minutes of the Audit, Risk and Improvement Committee meeting held on 6 November 2024 be adopted. ARIC Minutes – 6 Nov 2024 RECOMMENDED on the motion of George Youssef and Helen Brill that the Committee notes and endorses the GRALC Service Review and associated Management Responses as attached to the report.	18/12/2024: Service Review recommendations being implemented.
26 November 2024	MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 6 NOVEMBER 2024	DI&O	153369	24/324	RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that the recommendations as detailed in the Minutes of the Audit, Risk and Improvement Committee meeting held on 6 November 2024 be adopted. ARIC Minutes – 6 Nov 2024 RECOMMENDED on the motion of George Youssef and Dorian Radue that the Committee notes and endorses the Roads Service Review	18/12/2024: Service Review recommendations being implemented.

OUTSTANDING ACTION REPORT

					and associated Management Responses as attached to the report.	
26 November 2024	NOTICE OF MOTION - COUNCILLOR ANNE NAPOLI	DE&OD	153370	24/327	RESOLVED on the motion of Councillors Anne Napoli and Christine Stead that: (a) Griffith City Council provide a report to the 28 January 2025 Council Meeting that reviews relevant legislation, Council Codes, procedures and policies, and current expenditure as it relates to the provision and consumption of alcohol at Council Administration Building and Council Chambers. (b) The Report as a minimum addresses and provides options to align Council with current community expectations, relevant legislation and Work, Health and Safety Guidelines.	18/12/2024: Report to go to Council Meeting 28 January 2025.
12 November 2024	CL12 GRIFFITH WORKER AND HOUSING SHORTAGE TASKFORCE	GM	152784	24/299	RESOLVED on the motion of Councillors Tony O'Grady and Scott Groat that: (a) Council note the submission as received and included in this report in regard to the draft Griffith Worker and Housing Shortage Taskforce. (b) Council refer the submission as referred to in (a) above to PSA Consultants to inform the review of the Griffith Housing Strategy 2019.	2/12/2024: Report referred to PSA consultants for consideration as part of Griffith Housing Strategy. 13/01/2025: Consultants to hold public forum on 18 February 2025.
12 November 2024	NOTICE OF MOTION - COUNCILLOR SHARI BLUMER - 5 NOV 2024	GM DSD	152783	24/298	RESOLVED on the motion of Councillors Scott Groat and Tony O'Grady that: (a) Council agrees to additional wording in recommendation 14 to the 'Report on Strategies to	2/12/2024: Report to be presented in May 2025.

OUTSTANDING ACTION REPORT

					<p>Increase Housing Supply August 2024', seeking input from staff and the community more widely';</p> <p>(b) A report be prepared by the Directorate of Sustainable Development and be provided to Council at a meeting in May 2025.</p>	
12 November 2024	NOTICE OF MOTION - COUNCILLOR SCOTT GROAT - 4 NOV 2024	GM	152786	24/302	<p>RESOLVED on the motion of Councillors Jenny Ellis and Shari Blumer that:</p> <p>(a) Request a full report regarding litigation from developers versus Griffith City Council. Including any past and or pending cases over the past 5 years be presented to Councillors available at the next meeting.</p> <p>(b) This report should state the full costs of the litigation to Council/Ratepayers.</p> <p>(c) When developers employ external development application specialists for advice, Council staff should respect the reports provided to them and take advice from those reports and cooperate with the developers at every opportunity.</p>	<p>27/11/2024: Report presented to Council Meeting 26 Nov 2024.</p> <p>2/12/2024: Further response to Council Meeting 10 Dec 2024.</p> <p>13/01/2025: Report to Council 28 January 2025.</p>
10 September 2024	CL02 LICENCE AGREEMENT - GRIFFITH COMMUNITY FM ASSOCIATION INC.	CPO	150343	24/245	<p>RESOLVED on the motion of Councillors Christine Stead and Chris Sutton that:</p> <p>(a) Council approve the renewal of the licence agreement for that part of Lot 7303 DP 1153581, 2 - 6 Groongal Avenue, Griffith (Jubilee Oval clubhouse) Crown Reserve 1010108, for a new</p>	<p>26/09/2024: Instructions to prepare draft agreement sent to Council solicitors.</p> <p>30/10/24: Sent a reminder to solicitors for draft agreement.</p>

OUTSTANDING ACTION REPORT

					<p>term of Ten (10) years commencing 1 July 2024.</p> <p>(b) The licence agreement continue as follows:</p> <ul style="list-style-type: none"> i) peppercorn rental of \$1 per annum be charged for the occupation of the clubhouse; ii) rates, water, electricity charges, general repairs and maintenance and all costs associated with the occupation of the clubhouse to be the responsibility of and payable by the Griffith Community FM Association Inc. iii) any major capital works to the clubhouse and surrounds to be approved by Council and payable by the Griffith Community FM Association Inc. <p>(c) Griffith Community FM Association to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration fee, as per Council's adopted Revenue Policy.</p> <p>(d) Council authorise the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.</p>	
10 September 2024	CL07 SETTING OF FEES & CHARGES - HIRE OF HANWOOD KIOSK & USE OF LIGHTS	DIO/FM	150347	24/250	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Simon Croce that:</p> <p>(a) Council adopts a user booking fee per day of \$120 the hire of</p>	<p>14/10/2024: Commencement of fees being set up in Bookable. 08/11/2024: The Hanwood Kiosk is updated within Bookable for the new fees, although disabled</p>

OUTSTANDING ACTION REPORT

					<p>the Hanwood Kiosk. If booking extends to 2 days or more the daily booking fee will be \$175 but halved.</p> <p>(b) Council adopts a user bond of \$282 per booking of the Hanwood Kiosk. The bond is refundable on the basis that the facility is clean & undamaged after the event.</p> <p>(c) Council adopts a fee of \$15 per hour for the lights on Main Soccer Ground at Hanwood Oval.</p> <p>(d) Council adopts a fee of \$7.50 per hour for the lights on No.1 and No.2 Training Field at Hanwood Oval (also known as the Graham McGann Oval).</p> <p>(e) The fees listed (a) to (d) above be included in the Revenue Policy for 2024/25.</p>	<p>until the digit lock system has been installed, scheduled Nov. 13/01/2025: Hire of kiosk and use of lights can be processed through Bookable.</p>
23 July 2024	CL05 ENDORSEMENT OF COUNCIL'S SOLAR ENERGY FARMS AND BATTERY ENERGY SOLAR SYSTEMS POLICY	DSD	148284/2024	24/203	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Christine Stead that:</p> <p>(a) Council note the submissions received.</p> <p>(b) Council endorse the Solar Energy Farms and Battery Energy Storage Systems Policy as exhibited with no amendments.</p> <p>(c) Council review the Solar Energy Farms and Battery Energy Storage Systems Policy within three (3) months of the new Council term.</p>	<p>08/08/2024: Noted. 14/10/2024: Report to Council in December 2024. 2/12/2024: Moved to Council Meeting February 2025 due to availability of agendas.</p>
28 May 2024	NOTICE OF MOTION RECEIVED FROM COUNCILLOR JENNY	DSD DIO	146293	24/157	<p>RESOLVED on the motion of Councillors Jenny Ellis and Glen Andreatza that:</p>	<p>03/06/2024: The following SMT Comment was included in the Business Paper in relation to the</p>

OUTSTANDING ACTION REPORT

	<p>ELLIS, AND THE MAYOR, DOUG CURRAN</p>				<ul style="list-style-type: none"> (a) Council commit to exploring the feasibility of including animal or bird enclosures in future master planning of the Lake Wyangan Parklands. (b) Council look for grant opportunities for the development of such enclosures as well as future budget allocations. (c) Council explore partnerships with community organisations or businesses (including but not limited to Altina Wildlife Park) for this future endeavour. (d) Future master planning for the park area includes plantings and areas that might attract local wildlife. (e) Council explore the feasibility of using existing deer enclosure fencing for an off-leash dog park. 	<p>Notice of Motion as resolved by Council. <i>“Council has adopted a master plan for improvements to the western recreational foreshore area of Lake Wyangan North. An amount of \$2,030,000 has been budgeted by Council and Stage 1 is scheduled for completion by June 2025. An extract of the priority actions from the plan is attached to this report. Should Council support the Notice of Motion as printed, Stage 2 of the master plan could be modified to include the above recommendations. Further, Council’s resolution would be referred to the Lake Wyangan and Catchment Committee for consideration as to the timing and planning of the next phase (stage 2) of the master plan for Lake Wyangan”.</i></p> <p>This matter will be included on the Agenda for the next Lake Wyangan and Catchment Management Committee meeting. 05/08/2024: Lake Wyangan and Catchment Management Committee meeting to be held 15/08/2024. 15/08/2024: NOM endorsed by Committee at Lake Wyangan and Catchment Management Committee meeting held 15/8/2024. 02/09/2024: This resolution now in the hands of the Lake</p>
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OUTSTANDING ACTION REPORT

						Wyangan & Catchment Management Committee for consideration and report to Council.
26 March 2024	CL02 COMMUNITY GARDENS LARGE SCALE EVENT MASTERPLAN	USD	144180	24/075	<p>RESOLVED on the motion of Councillors Shari Blumer and Glen Andrezza that:</p> <p>(a) Council adopts the Community Gardens Large Scale Event Masterplan as exhibited.</p> <p>(b) Council finalise the estimated costing and implement permanent power supply to service food vans adjacent to Willandra Avenue, relocation of existing backstage storage container to be permanently located behind Stuart McWilliam Stage subject to existing budget allocation of \$50,000.</p> <p>(c) Council finalise a staged design of fencing for the Community Gardens site.</p>	<p>12/4/2024: Manager of Urban Design to arrange meeting with relevant staff to discuss fencing.</p> <p>06/05/2024: Meeting held on site to discuss fencing on Thursday, 2 May 2024. Costing of fencing being prepared.</p> <p>20/05/2024: Draft Costing will be presented to Council at a meeting in June.</p> <p>04/06/2024: Draft Costing will be presented to Council at a meeting in July.</p> <p>15/07/2024: Draft Costing will be presented to Council meeting 10 September 2024.</p> <p>05/08/2024: Meeting held with contractor to obtain quotes for shade sails over stage area.</p> <p>19/08/2024: No quote received as yet.</p> <p>02/09/2024: Initial quote received. Requires further clarification.</p> <p>14/10/2024: Draft design received. Quotation to be obtained and schedule for Council Workshop in January 2025.</p> <p>13/01/2025: Scheduled for Council Workshop on 18 February 2025.</p>
26 March 2024	MINUTES OF THE NEW CEMETERY MASTERPLAN	DIO		24/084	<p>RESOLVED on the motion of Councillors Simon Croce and Christine Stead that the recommendations as detailed in the</p>	<p>15/04/2024: Funeral Directors have been advised.</p> <p>17/06/2024: DA has been lodged.</p>

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	<p>COMMITTEE MEETING HELD ON 7 MARCH 2024</p>				<p>Minutes of the New Cemetery Masterplan Committee meeting held on 7 March 2024 be adopted, including the SMT Comment as printed below: SMT Comment: Should Council support the above recommendation it is proposed that Council should adopt the following in lieu of the recommendation above. (a) Council invite Griffith Regional Funerals to submit a Development Application for assessment with respect to the installation and operation of a cremation service to be located at Lot 4 DP775986 Wakaden St, Griffith and that the owner of the property sign the Development Application. (b) Council appoint an external planner to assess the development application with the determination remaining with Griffith City Council. The assessment report of the development application to be determined by a meeting of Council. (c) In the event that Griffith City Council approved the development application that a deed of agreement be drafted between Griffith City Council and Griffith Regional Funeral Services detailing the lease and conditions of use of the cremator. The documentation is to include reference to the owner of the property and their concurrence to</p>	<p>1/07/2024: Council's legal representatives have been requested to draft a Deed of Agreement. 02/09/2024: Council staff met with Council's legal representatives the week commencing 26 August 2024. DA's have been submitted and Council's planning staff have requested additional information. 14/10/2024: Report to Council Meeting 10 December 2024, for both DA's. 15/01/2025: Waiting on Council solicitor to provide update on licence agreement. 20/01/2025: Draft lease has been provided to Council staff to review.</p>
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OUTSTANDING ACTION REPORT

					<p>the installation and use of the cremator. Further, that the owner concurs to the circumstances that the cremator may be removed from the property. Legal costs to prepare the above documentation are the responsibility of Griffith Regional Funeral Services.</p> <p>(d) Subject to a, b and c above being completed, that Council proceed to acquire and install the cremator.</p> <p>(e) Funding to be drawn from the long-term financial plan 2025/26 approximately \$400,000 installed.</p> <p>(f) The fees applicable to the lease of the cremator as detailed in confidential attachment A as previously reported to Council and the Committee will be included in Council's revenue policy and are subject to annual review.</p>	
12 March 2024	NOTICE OF MOTION - UPGRADE TO ORIGINAL BAGTOWN'S FIRST BLACKSMITH STORE SITE	DI&O DSD	143524	24/066	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Simon Croce that Council upgrade the original Bagtown's first Blacksmith Store site at the Intersection of Old Wilbriggie (sic) Road and Research Station Road.</p>	<p>18/03/2024: Councillors and SMT inspecting site 19/03/2024 to discuss scope.</p> <p>02/04/2024: Site inspection completed. Project scope to be referred to Council Workshop on 21 May 2024.</p> <p>03/06/2024: Scope of works were determined at Council Workshop.</p> <ol style="list-style-type: none"> 1. Survey site; 2. Install gravel surface in a safe location to provide access to site;

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						<p>3. Remove vegetation that surrounds identified tree; and</p> <p>4. Install sign with narrative depicting historical significance of site.</p> <p>Plan of Scope of works to be discussed at Council Workshop on 29 October 2024. 22/10/2024: Project rescheduled for presentation to 18 February 2025 Workshop. 13/01/2025: Rescheduled to be presented to Council Workshop 18 March 2025.</p>
12 July 2022	NOTICE OF MOTION – COUNCILLOR TESTONI – YENDA MASTERPLAN	GM	119905	22/167	<p>RESOLVED on the motion of Councillors Laurie Testoni and Glen Andreazza that:</p> <p>(a) Council undertake a master planning exercise for the village of Yenda. Factors such as future residential sub divisions, lifestyle blocks and rural residential to be considered along with future amenities for the village, such as sporting infrastructure to be considered. With a number of major projects nearing completion the time is right to focus on what opportunities are there for our region with growth and development. Yenda has a lot of potential for growth and by investigating strategies for the future it would benefit the growth on not only the village but that of the ever-expanding Griffith City limits. It would be important for community engagement and with the next Community</p>	<p>01/08/2022: This matter will be scheduled for discussion at Council Workshop 16 August 2022.</p> <p>05/09/2022: Council to submit an application to NSW Department of Planning and Environment for grant funding under Regional Housing Strategic Planning Fund Round 1 to complete a Yenda Masterplan. Application close 30 September 2022.</p> <p>04/10/2022: Grant application submitted.</p> <p>03/01/2023: NSW Government advised the Grant application successful on 30 November 2022. Expressions of Interests invited to coordinate and undertake the Yenda Masterplan.</p> <p>13/02/2023: Tender awarded to CBRE.</p>

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					<p>Opinion Group meeting to be held in Yenda it is a great opportunity for Griffith City Council to engage with community.</p> <p>(b) Council schedule a Councillor Workshop to refine the scope of the Master Plan.</p> <p>(c) Staff prepare the scoping document and report to Council for consideration of source of budget resources, time line, amendment and adoption of scoping document.</p>	<p>01/05/2023: Site inspection and survey completed. Landowner, MI and staff consultation completed. Draft Masterplan presentation to 20 June Council Workshop.</p> <p>17/07/2023: Draft Masterplan to go to Council in September/October 2023.</p> <p>03/10/2023: Draft Masterplan to go to Council 14 November 2023.</p> <p>06/11/2023: Draft Masterplan to go to Council Meeting in December 2023.</p> <p>04/12/2023: Draft Masterplan to go to Council Meeting in February 2024.</p> <p>15/01/2024: Report to March 2024 Council Meeting.</p> <p>18/03/2024: Council Meeting for 14 May 2024.</p> <p>06/05/2024: Consultant engineers will be invited to address Councillors at Council Workshop on 18 June 2024 regarding engineering challenges with respect to management of drainage.</p> <p>01/07/2024: Meeting being arranged with property owner of Stage 1 of the Masterplan.</p> <p>05/08/2024: Property owners will be contacted again seeking meeting.</p> <p>19/08/2024: Further attempts to contact owners continuing.</p> <p>14/10/2024: Council staff met with owner representatives on 20 September 2024. Awaiting on</p>
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OUTSTANDING ACTION REPORT

						refined design from Council consultant.
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
28 May 2024	MINUTES OF THE LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE MEETING HELD ON 15 MAY 2024 DRAFT PLAN OF MANAGEMENT – LAKE WYANGAN	CPO	146292 /2024	24/156	RECOMMENDED on the motion of Tom Mackerras and Frank Battistel that: (a) Council refer the Draft Plan of Management for Lake Wyangan, incorporating Jack Carson Wildlife Reserve (Crown Reserve 159017) and North Lake Wyangan (Crown Reserve 1002998) to the Minister administering the Crown Land Management Act 2016 for approval. (b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management Lake Wyangan if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993. (c) Native Title advice has been approved. (d) A report be presented to Council to adopt the final Plan of Management for Lake Wyangan on completion of the exhibition period, to consider all submissions.	28/05/2024: Draft PoM emailed to Councillors. 03/06/2024: Sent to Minister for approval to be exhibited.
28 May 2024	CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST GRIFFITH PRECINCT PARKS	CPO	146289 /2024	24/154	RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that: (a) Council refers the draft Plan of Management for South-West Griffith Precinct Parks to the Minister administering the	03/06/2024: Sent to Minister for approval to be exhibited.

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					<p>Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.O F Park and City Park (Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.</p>	
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OUTSTANDING ACTION REPORT
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28 May 2024	CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT	CPO	146288	24/153	<p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being R.74539 – Lot 1 Sec 43 DP758476 (Visitor's Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor's Centre) R.61588 – Lots 2 & 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 & 8 Sec 9 DP 758476 (Griffith Library) R.85064 – Lots 19 & 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots 1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p>	03/06/2024: Sent to Minister for approval to be exhibited.
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OUTSTANDING ACTION REPORT
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					(c) Native Title advice has been provided. (d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.	
23 April 2024	CL03 DRAFT PLAN OF MANAGEMENT - MISCELLANEOUS CROWN RESERVES	CPO	144994	24/115	RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that: (a) Council refer the Draft Plan of Management for the Miscellaneous Crown Reserves, Kart Club - Reserve 64662 (Lot 96 DP 756035), Wumbulgal Recreation Reserve – Reserve 64911 (Lot 106 DP 751679), Rankins Springs Camping Area – Reserve 65432 (lot 7003 DP 1001194) and Dave Wallace Range – Reserve 1003005 (Lot 2 DP 48802) to the Minister administering the Crown Land Management Act 2016 for approval. (b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Miscellaneous Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.	20/05/2024: Awaiting approval from Minister.

OUTSTANDING ACTION REPORT
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					<ul style="list-style-type: none"> (c) Native Title advice has been provided. (d) A report be presented to Council to adopt the final Plan of Management for the Miscellaneous Crown Reserves on completion of the exhibition period, to consider all submissions. 	
23 April 2024	CL05 DRAFT PLAN OF MANAGEMENT - BAGTOWN CEMETERY	CPO	144997	24/117	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Laurie Testoni that:</p> <ul style="list-style-type: none"> (a) Council refer the Draft Plan of Management for the Bagtown Historic Cemetery - Crown Reserve 52849 (Part Lot 731 DP 751709) to the Minister administering the Crown Land Management Act 2016 for approval. (b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Bagtown Historic Cemetery and place it on public exhibition as per Section 38 of the Local Government Act 1993. (c) Native Title advice has been provided. (d) A report be presented to Council to adopt the final Plan of Management for Bagtown Historic Cemetery on completion of the exhibition period, to consider all submissions. 	06/05/2024: Awaiting approval from Minister.

OUTSTANDING ACTION REPORT
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<p>12 December 2023</p>	<p>CL04 COMPULSORY ACQUISITION - AFFECTING LOT 27 DP751709 - BEAUMONT ROAD, HANWOOD - HANWOOD LEVY</p>	<p>CPO</p>	<p>140274</p>	<p>23/303</p>	<p>RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <ul style="list-style-type: none"> (a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1296073 in Plan of Acquisition affecting Lot 27 DP 751709 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186. (b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1296073 as shown in plan of acquisition affecting Lot 27 DP 751709 by compulsory acquisition process under Section 187 of the Local Government Act 1993. (c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991. (d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW 	<p>15/01/2024: Application preparation in progress. 03/06/2024: Application submitted.</p>
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OUTSTANDING ACTION REPORT
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					<p>Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p>	
12 December 2023	CL05 COMPULSORY ACQUISITION - AFFECTING LOT 7322 DP1164483, MALLEE STREET, HANWOOD - WATER DRAINAGE WORKS	CPO	140275	23/304	<p>RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1295951 in Plan of Acquisition affecting Lot 7322 DP 1164483 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire</p>	<p>15/01/2024: Application preparation in progress. 03/06/2024: Application submitted.</p>

OUTSTANDING ACTION REPORT
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					<p>Lot 1 DP 1295951 as shown in plan of acquisition affecting Lot 7322 DP 1164483 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor’s approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to</p>	
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					execute the documents on behalf of Council under the Common Seal if required.	
14 February 2023	CL03 PCYC PROPOSAL TO ERECT AND FITOUT AN INTEGRATED GYMNASISTICS AND COVERED OUTDOOR MULTI-SPORTS COMPETITION FACILITY - OLYMPIC STREET, GRIFFITH	GM	128874	22/034	<p>RESOLVED on the motion of Councillors Jenny Ellis and Simon Croce that:</p> <p>(a) Council endorse in principle the lease of (Part Lot 1 DP1272062. Crown Reserve 85064, 3 Olympic Street, Griffith) to PCYC NSW for a period of 20 years.</p> <p>(b) The annual lease fee be in accordance with Council's adopted Revenue Policy (Schedule of Fees and Charges) as at the date of execution of the Lease. 2022/23 annual lease fee to Not for Profit Organisations is \$607.</p> <p>(c) PCYC pay all applicable costs and charges associated with the preparation of the lease agreement (this would include the survey plan preparation for leasing and registration fees if required). Also, an Administration Fee of \$481 (page 13 Revenue Policy) will be applicable.</p> <p>(d) Council communicate the above terms to PCYC NSW and subject to their agreement, Council advertise the proposed lease for a period of 28 days seeking public submissions.</p>	<p>06/03/2023: Letter written to PCYC advising terms of proposed lease. Letter of response received accepting terms. Proposed lease to be prepared by Council and publicly exhibited.</p> <p>4/07/2023: Council staff have obtained a quote for subdivision from PHL. Once the Survey Plan has been finalised a Two (2) Lot subdivision is required to create a Lot for PCYC and a Lot for the remaining land.</p> <p>31/07/2023: PCYC finalising planned subdivision.</p> <p>04/12/2023: Council seeking additional information from PCYC prior to lodgement of their DA.</p> <p>29/04/2024: PCYC contacted 24/4/24. PCYC considers current scope of project will exceed allocated budget. Currently reviewing scope to align with budget. PCYC anticipate lodging a DA with Council July 2024."</p> <p>19/08/2024: PCYC advised DA will be submitted by November 2024.</p>

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					<p>(e) All public submissions be reported to Council for consideration. Should no submissions be received, Council authorise the General Manager and the Mayor to sign the lease under Council seal.</p> <p>(f) Council progress the subdivision of the subject land and authorise the General Manager and Mayor the authority to sign documents under Council seal as required. All costs in relation to the subdivision to be paid by the PCYC NSW.</p>	<p>2/12/2024: PCYC advised a DA will be submitted Jan 2025.</p>
22 February 2022	NOTICE OF MOTION – YOOGALI SHARED BICYCLE PATH	DIO	114000	22/057	<p>RESOLVED on the motion of Councillors Simon Croce and Anne Napoli that:</p> <p>(a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority.</p> <p>(b) Council undertake a full costing of the track and bridge as to facilitate funding opportunities to contribute towards the new construction.</p>	<p>14/03/2022: Funding estimate for Path and Bridge: \$1.4 million. 100% funding request submitted to Transport for NSW Active Transport Program.</p> <p>16/01/2023: TfNSW has informed Council that its application for 2.5m shared pathway is unsuccessful. Council has been invited to make a submission to TfNSW Active Transport for a 4.5m wide shared pathway for scoping and design. Submission lodged by Council.</p> <p>05/06/2023: Funding application successful. Design to commence.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

						<p>17/07/2023: Inception meeting scheduled for 18 August 2023. Project to be completed 20 June 2025.</p> <p>18/09/2023: Ongoing consultation being held with stakeholders.</p> <p>04/12/2023: Staff updated realignment of plans and have sent to TfNSW representatives for review. Draft tender documents have been prepared. Majority of vegetation removed on proposed pathway.</p> <p>04/03/2024: Tree removal nearing completion.</p> <p>18/03/2024: Tree clearing complete. Tenders for bridge to be called for in March 2024.</p> <p>06/05/2024: Tenders close on Monday, 13 May 2024. Councillor briefing Tuesday, 21 May 2024.</p> <p>03/06/2024: Report to Council 11 June 2024.</p> <p>17/06/2024: Contract awarded. Tenderer advised.</p> <p>13/01/2025: Concrete footings for the bridge complete. Further construction to take place from February 2025.</p>
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