



Ordinary Meeting

BUSINESS PAPER

**Tuesday, 12 November 2024
at 7:00 pm**

Griffith City Council Chambers
Phone: 1300 176 077

Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Councillor Doug Curran (Mayor)	dcurran@griffith.com.au
Councillor Shari Blumer	sblumer@griffith.com.au
Councillor Mark Dal Bon	mdalbon@griffith.com.au
Councillor Jenny Ellis	jellis@griffith.com.au
Councillor Scott Groat	sgroat@griffith.com.au
Councillor Anne Napoli (Deputy Mayor)	anapoli@griffith.com.au
Councillor Tony O'Grady	togrady@griffith.com.au
Councillor Christine Stead	cstead@griffith.com.au
Councillor Laurie Testoni	ltestoni@griffith.com.au

MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Affirmation

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

[What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

[Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

[What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

[Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

Opening Affirmations

Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

Acknowledgment of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 12 NOVEMBER 2024 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 12 November 2024**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Acknowledgments
 - 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
 - 3 Confirmation of Minutes
 - 4 Business Arising
 - 5 Declarations of Interest
 - 6 Presentations
 - 7 Mayoral Minutes
 - 8 General Manager's Report
- | | | |
|------|-----|---|
| CL01 | p28 | DA 99/2024 - 5MW Battery Energy Storage System |
| CL02 | p39 | New Playground, Lake Wyangan Foreshore Development |
| CL03 | p42 | Naming the Roundabout at the Intersection of Kidman Way and Thorne Road |
| CL04 | p55 | Review of Council Committee Structure |

- CL05 p69 Councillor Appointments to Statutory Committees and External Organisations
- CL06 p88 Review of Community Engagement Strategy
- CL07 p90 State of our City Report 2024
- CL08 p92 Licence Agreement Renewal - Boofhead Management Pty Ltd (Dom's Motors Pty Ltd) - Crown Reserve 159011 - 1 Lenehan Road, Griffith
- CL09 p99 Renewal of Licence Agreement - Jondaryan Investments Pty Limited ATF Jondaryan Property Trust - Part Drainage Reserve 159011, Jondaryan Avenue, Griffith
- CL10 p104 Renewal of Lease Agreement - Griffith War Memorial Museum Inc. to Griffith City Council - Griffith Regional Art Gallery - Banna Avenue, Griffith
- CL11 p108 Renewal of Lease Agreement - NSW Rural Fire Service - Hangar Site 7 Griffith Aerodrome
- CL12 p114 Griffith Worker and Housing Shortage Taskforce
- 9 Information Reports
- CL13 p118 Investments as at 30 September 2024
- 10 Adoption of Committee Minutes
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
- p127 Notice of Motion - Councillor Anne Napoli - 15 Oct 2024
- p133 Notice of Motion - Councillor Scott Groat - 4 Nov 2024
- p136 Notice of Motion - Councillor Shari Blumer - 5 Nov 2024
- p144 Questions with Notice - Councillor Scott Groat
- 13 Outstanding Action Report
- p147 Outstanding Action Report
- 14 Matters to be dealt with by Closed Council
- CC01 Tender No. 15-23/24 - Supply and Delivery of Cleaning Services to Council Properties and Amenities
- commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret 10A(2) (d)

Brett Stonestreet

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN THE GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 22 OCTOBER 2024 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, Doug Curran in the Chair; Councillors, Shari Blumer, Mark Dal Bon, Jenny Ellis, Scott Groat, Anne Napoli, Tony O'Grady, Christine Stead and Laurie Testoni

STAFF

General Manager, Brett Stonestreet, Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Infrastructure & Operations, Phil King, Acting Director Business, Cultural, Financial Services, Max Turner, Director Sustainable Development, Joe Rizzo and Minute Taker, Leanne Austin

MEDIA

Cai Holroyd, Area News

MAYOR AND COUNCILLORS OATH/ AFFIRMATION

The General Manager, Brett Stonestreet stated that as per the Local Government Act 1993 it is a requirement that all Councillors swear an Oath or take an Affirmation at or prior to the first meeting of Council.

The following Councillors swore an Oath for the community to observe:

Councillor Doug Curran
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The following Councillors undertook an Affirmation of Office for the community to observe:

Councillor Shari Blumer
Councillor Mark Dal Bon

1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Shari Blumer reading the Opening Affirmation and the Acknowledgement of Country.

2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

No apologies or requests for leave of absence were received.

3 CONFIRMATION OF MINUTES

24/258

RESOLVED on the motion of Councillors Stead and Ellis that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 10 September 2024, having first been circulated amongst all members of Council, be confirmed.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

4 BUSINESS ARISING

Nil.

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Anne Napoli

CC02 – Tender No. 17-23/24 Provision of Compliance Services (Compliance and Enforcement)

Reason – A member of my family was a former employee of this position.

Councillor Anne Napoli

CC03 – Tender No. 18-23/24 Provision of Compliance Services (Parking and Enforcement)

Reason – A member of my family was a former employee of this position.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Anne Napoli

CL03 – Delegation of Authority to the General Manager

Reason – Conflict of interest re a family member.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

Nil

8 GENERAL MANAGER'S REPORT

CL01 ELECTION OF DEPUTY MAYOR - OCTOBER 2024

The General Manager assumed the role of the Returning Officer for the purpose of conducting the election of Deputy Mayor.

24/259

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that Council resolve to elect the Deputy Mayor for a period of one year.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Councillors Blumer and Stead **MOVED** the following **MOTION** that Council determine the format of the election for the office of Deputy Mayor by Open Voting (show of hands).

Councillors Scott Groat and Tony O'Grady **MOVED** the following **AMENDMENT** that Council determine the format of the election for the office of Deputy Mayor by Ordinary Ballot (secret ballot).

The **AMENDMENT** was **PUT** and **LOST**.

For

Councillor Scott Groat
Councillor Tony O'Grady

Against

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared LOST by 2 votes to 7.

24/260

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that Council determine the format of the election for the office of Deputy Mayor by Open Voting (show of hands).

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Mr Stonestreet advised that two nominations were received from Councillors Jenny Ellis and Anne Napoli. Following a Show of Hands, Councillor Anne Napoli was declared Deputy Mayor for the following one year period.

CL02 DELEGATION OF AUTHORITY TO THE MAYOR

24/261

RESOLVED on the motion of Councillors Shari Blumer and Laurie Testoni that:

(a) The Mayor and in the absence of the Mayor, the Acting Mayor for the period of the Mayor's absence, is delegated authority under Section 377 of the Local Government Act 1993 to exercise and/or perform on behalf of the Council the following powers, authorities, duties and functions:

1. Conferring Powers or Duties under the Local Government Act 1993

To give effect to the law, Council's adopted policies, resolutions and directions, provided that such delegation is not sub-delegated without the specific approval of Council or as prescribed under the Local Government Act 1993.

2. Powers or Duties Under Other Legislation

If, under any Act other than the Local Government Act 1993, a function is conferred or imposed on the Mayor, the function is taken to be conferred or imposed on the Council and the Mayor has delegated authority to exercise and/or perform on behalf of the Council the powers, authorities, duties and functions as prescribed under that other Act.

3. Preside at Meetings and Functions of Council

Preside at all meetings of Council, Committees, and Public Meetings convened by Council at which the Mayor is present, unless Council otherwise appoints another Councillor or person to perform this function.

4. Negotiations on Behalf of Council

In conjunction with the General Manager, to participate in negotiations on behalf of the Council with third parties and in connection with the sale, purchase and lease of land and buildings. This function is subject to the limitation that no contractual agreement is

to be entered into without a resolution of Council.

5. Represent Council – Government and Other Forums

To represent the Council on regional organisations and at inter-governmental forums at regional, State and Commonwealth level. To represent Council, in conjunction with the General Manager at other forums where it is appropriate that the Mayor should present the Council's position.

6. Sign and Execute Documents

To sign correspondence and other documents, subject to the limitation that execution of any documents under Council Seal must be carried out in compliance with Regulation 400 of the Local Government (General) Regulation 2021.

7. Issue Media Releases

To make media statements and issue media releases in respect of Council, subject to prior consultation with the General Manager.

8. Manage the General Manager's Contract

To act as Council's delegate for the purpose of the day-to-day management of the General Manager's contract.

9. Approval of Leave - General Manager

Approve of Leave for the General Manager in terms of the provisions of the General Manager's Contract of Employment with the Council.

10. Conferences, Seminars, Meetings and Courses

To approve, jointly with the General Manager, the attendance of Councillors, both within and outside the City boundaries:

- (i) At any seminar, conference, meeting or course, in excess of one day duration or where an overnight stay is involved, or
- (ii) To attend to Council business, as considered necessary by the Mayor and the General Manager;

provided that:

- (iii) Such delegation shall not be exercised if there is a prior Council meeting at which the attendance might be considered allowing sufficient time for registration, arrangements etc.
- (iv) Provision has been made for such expenditure in Council's budget.
- (v) With reasonable expenses to be reimbursed by the Council in accordance with Councillor's Payment of Expenses and Provision of Facilities policy.

11. Legal

When considered necessary by the Mayor, to request the General Manager to obtain legal advice or legal representation, regarding any matter in which the Council is or may become involved.

12. Urgent Works

Authorise any work when an emergency situation arises, at a cost not exceeding \$50,000 in any particular situation.

13. Civic & Ceremonial Functions

Approve Civic Receptions, in conjunction with General Manager, and carry out the Civic and Ceremonial functions of the Mayoral Office.

14. Policy Making

To exercise, in cases of necessity, the policy making functions of the governing body of the Council between meetings of the Council.

15. Citizenship Ceremonies

To perform Citizenship Ceremonies and Receive a Pledge of Commitment.

- (b) The delegations of Council to the Mayor will remain in force until they are revoked or amended by a resolution of Council.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Councillor Anne Napoli left the meeting having declared a significant non-pecuniary interest, the time being 7:38 pm.

CL03 DELEGATION OF AUTHORITY TO THE GENERAL MANAGER

24/262

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that:

- (a) The General Manager, and in the absence of the General Manager their nominee as the Acting General Manager for the period of the General Manager's absence, is delegated authority under Section 377 of the Local Government Act 1993, to exercise and/or perform on behalf of Council the powers, authorities, duties and functions of the Council subject to the following:
- (i) The General Manager is restrained from carrying out any of those functions of Council excluded from delegation by operation of Section 377 (1) of the Act; and
 - (ii) The General Manager is entitled to carry out any functions delegated to the Council by the Departmental Chief Executive or the Minister, subject to any express limitations imposed by the Departmental Chief Executive or Minister.
- (b) If a function is conferred or imposed on an employee of Council under any other legislation, the function is deemed to be conferred or imposed on the Council and is delegated to the General Manager and in the absence of the General Manager their

- nominee as the Acting General Manager for the period of the General Manager's absence.
- (c) Council delegate to the General Manager, and in the absence of the General Manager their nominee as the Acting General Manager for the period of the General Manager's absence, all delegations made to Council by the Minister, Planning Ministerial Corporation or Planning Secretary under the Environmental Planning Assessment Act 1979. Note that where resolution cannot be reached with respect to objections to a Development Application, the application will be referred to an Ordinary Meeting of Council for determination.
 - (d) In accordance with Section 166, of the Local Government (General) Regulation 2021, that Council delegate to the General Manager, and in the absence of the General Manager their nominee as the Acting General Manager for the period of the General Manager's absence, the authority to decide which tender method to use, open or selective tendering.
 - (e) In accordance with Sections 171 and 172 of the Local Government (General) Regulation 2021, that Council delegate to the General Manager, and in the absence of the General Manager their nominee as the Acting General Manager for the period of the General Manager's absence, the authority to shorten or extend a tendering period when the circumstances justify such action being taken.
 - (f) Council delegate authority to the General Manager, and in the absence of the General Manager their nominee as the Acting General Manager for the period of the General Manager's absence, to approve Councillor travel in conjunction with the Mayor in accordance with GC-CP-407, "Councillors Payment of Expenses and Provision of Facilities Policy".
 - (g) Council delegate authority to the General Manager, and in the absence of the General Manager their nominee as the Acting General Manager for the period of the General Manager's absence, to authorise the write off of outstanding rates and charges (including fees), sundry debtors and accrued interest on individual amounts up to and including \$5,000 (excluding GST) and in accordance with Section 131 of the Local Government (General) Regulation 2021.
 - (h) Council delegate authority to the General Manager, and in the absence of the General Manager their nominee as the Acting General Manager for the period of the General Manager's absence, to carry out a range of powers, duties and functions in accordance with the Biosecurity Act 2015 and associated Regulation.
 - (i) Council delegate authority to the General Manager, and in the absence of the General Manager their nominee as the Acting General Manager for the period of the General Manager's absence, to approve the use of Council firearms subject to the following:
 - (i) That the staff member is required to hold a firearms licence as specified in their position description and for the purposes of undertaking their duties.
 - (ii) That the staff member is licenced to use firearms in accordance with the provisions of the Firearms Act 1996.
 - (j) Council delegate its powers under Section 21, Plumbing & Drainage Act 2011 to the General Manager, and in the absence of the General Manager their nominee as the Acting General Manager for the period of the General Manager's absence.
 - (k) Council delegate Purchasing Authority to the General Manager, and in the absence of the General Manager their nominee as the Acting General Manager for the period of the General Manager's absence, up to \$250,000 in accordance with Section 55 Local Government Act 1993 – Requirements for tendering.
 - (l) Council notes that the General Manager may delegate his or her powers, authorities, duties and functions at his or her discretion.

- (m) The delegations of Council to the General Manager will remain in force until they are revoked or amended by a resolution of Council.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Tony O'Grady	
Councillor Christine Stead	
Councillor Laurie Testoni	

The division was declared PASSED by 8 votes to 0.

Councillor Anne Napoli returned to the meeting at 7:40 pm.

CL04 COUNTBACK ELECTION OPTION TO FILL COUNCILLOR VACANCY WITHIN 18 MONTHS OF ORDINARY ELECTION

24/263

RESOLVED on the motion of Councillors Jenny Ellis and Tony O'Grady that pursuant to section 291A(1)(b) of the Local Government Act 1993 (the Act) Griffith City Council declares that casual vacancies occurring in the office of a Councillor within 18 months after the last ordinary election of Councillors for the Council on 14 September 2024 are to be filled by a countback of votes cast at that election for the office in accordance with section 291A of the Act and directs the General Manager to notify the NSW Electoral Commission of Council's decision within 7 days of the decision.

For	Against
Councillor Doug Curran	Councillor Mark Dal Bon
Councillor Shari Blumer	Councillor Anne Napoli
Councillor Jenny Ellis	Councillor Christine Stead
Councillor Scott Groat	
Councillor Tony O'Grady	
Councillor Laurie Testoni	

The division was declared PASSED by 6 votes to 3.

CL05 ADOPTION OF MODEL CODE OF CONDUCT POLICY AND PROCEDURES FOR THE ADMINISTRATION OF THE MODEL CODE OF CONDUCT FOR LOCAL COUNCILS IN NSW

24/264

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that Council adopt the Model Code of Conduct and Procedures for the Administration of the Model Code of Conduct for Local Councils in NSW as attached to the report.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Mark Dal Bon	
Councillor Jenny Ellis	
Councillor Scott Groat	
Councillor Anne Napoli	

Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared **PASSED** by 9 votes to 0.

CL06 ADOPTION OF LOCAL POLICY (CS-CP-310) STORM WATER DRAINAGE & DISPOSAL

24/265

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that Council adopt the draft Adoption of Local Policy (CS-CP-310) Storm Water Drainage & Disposal Local Policy.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli

The division was declared **PASSED** by 6 votes to 3.

CL07 ANNUAL CLOSURE OF THE ADMINISTRATIVE OFFICE AND COUNCIL FACILITIES CHRISTMAS AND NEW YEAR 2024/25

24/266

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that:

- (a) Council's Administrative Office at 1 Benerembah Street and Council Depot be closed for the period of 1.00 pm Tuesday, 24 December 2024 to Wednesday, 1 January 2025 inclusive and will re-open for business on Thursday, 2 January 2025.
- (b) Each of the nominated Council facilities be operating in accordance with the times detailed as follows:

Griffith Regional Art Gallery

Closed from 2pm Sunday, 22 December 2024 and will re-open 11am Saturday, 11 January 2025.

Griffith Regional Theatre

Closed from 5pm Monday, 23 December 2024 and will reopen 10am Monday, 20 January 2025.

Griffith Regional Aquatic Leisure Centre

Tuesday 24 December	6am – 8pm
Wednesday 25 December – Christmas Day	CLOSED
Thursday 26 December – Boxing Day	12pm – 5pm (Pool Only)
	*Subject to staff availability
Friday 27 December	6am – 8pm

Saturday 28 December	8am – 6pm
Sunday 29 December	10am – 5pm
Monday 30 December	6am – 8pm
Tuesday 31 December	6am – 8pm
Wednesday 1 January 2025 – New Year’s Day	12pm – 5pm

From Thursday, 2 January 2025 normal summer trading hours resume. Crèche will be open 9am – 12pm over the school holidays excluding public holidays. Check with the Centre regarding Aerobics classes during the school holidays.

Pioneer Park Museum

Closed from Monday, 23 December 2024 until Monday, 3 February 2025 due to works being undertaken.

Griffith Regional Sports Centre

Last day of opening is Saturday 21 December (normal hours). Closed from Monday, 23 December to Wednesday, 1 January (inclusive) and will reopen Thursday, 2 January to Saturday, 4 January 2025 between 11am – 4pm. Normal trading hours from 9am Monday, 6 January 2025.

Griffith Tourism Hub

Tuesday 24 December	9am – 3pm
Wednesday 25 December – Christmas Day	CLOSED
Thursday 26 December – Boxing Day	CLOSED
Friday 27 December	10am – 3pm
Saturday 28 December	10am – 3pm
Sunday 29 December	10am – 3pm
Monday 30 December	10am – 3pm
Tuesday 31 December	10am – 3pm
Wednesday 1 January 2025 – New Year’s Day	CLOSED

Griffith City Library

Closed from 1.00 pm Tuesday, 24 December 2024 to Wednesday, 1 January 2025 inclusive and will re-open for business on Thursday, 2 January 2025.

Griffith City Pound and Rehoming Centre

Closed from 1.00 pm Tuesday, 24 December 2024 to Wednesday, 1 January 2025 inclusive and will re-open for business on Thursday, 2 January 2025.

After hours emergencies for serious dog attacks and straying stock only contact our afterhours service on 0408 210 196. If the matter is urgent you will be directed to contact the Griffith Police Station.

Griffith Livestock Marketing Centre

Closed Saturday, 14 December 2024 and will re-open Friday, 3 January 2025.

Tharbogang Waste Management Centre

Wednesday 25 December – Christmas Day	CLOSED
Thursday 26 December – Boxing Day	CLOSED

Wednesday 1 January 2025 – New Year’s Day

CLOSED

Yenda Waste Management Centre

Yenda Landfill will be opened as per usual.

All domestic recycling and commercial garbage collections will be as per normal over the Christmas/New Year period, i.e. garbage will still be collected on Christmas Day, Boxing Day and New Year’s Day holidays. Garbage bins need to be put out the night before as usual.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O’Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

CL08 RENEWAL OF ALCOHOL FREE ZONES AND ALCOHOL PROHIBITED AREAS

24/267

RESOLVED on the motion of Councillors Shari Blumer and Laurie Testoni that:

- (a) Council adopt, in principle, the renewal of the current Alcohol Free Zones and Alcohol Prohibited Areas in Griffith, Hanwood and Yenda described in Attachments (a) & (b) and depicted in Attachment (c) as Alcohol Free Zones for a maximum duration of four years, 13 February 2025 to 12 February 2029, in accordance with Sections 644, 644A-c and 632A of the Local Government Act, 1993 and that:
 - (i) A notice in terms of Section 644A of the Local Government Act, 1993 be published on the Council website and associated Council newsletters, inviting representations or objections within 28 days from the date of publication;
 - (ii) A copy of this resolution be provided to the Griffith Local Area Command of the NSW Police Service inviting representations or objections within 28 days from the date of notification;
 - (iii) A copy of this resolution be provided to liquor licensees and secretaries of registered clubs whose premises border on or adjoin or are adjacent to the proposed Alcohol Free Zones and Alcohol Prohibited Areas inviting representations or objections within 28 days from the date of notification; and
- (b) This matter be referred to Council with all representations and objections received for a final resolution in terms of Section 644B of the Local Government Act, 1993 subsequent to resolution (a).

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon

Against

Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 9 votes to 0.

CL09 SUSPENSION OF ALCOHOL-FREE ZONE - ACTIVATE OLYMPIC EVENT (OLYMPIC STREET) 2024

24/268

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that Council suspend the Alcohol Free Zone of the Youth Precinct – 3 Olympic Street, Griffith, from 12pm Friday, 22 November to 3pm Sunday, 24 November 2024 for the sale and consumption of local wine and beer.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli

The division was declared PASSED by 6 votes to 3.

CL10 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2024

24/269

RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that the two Councillors, being Councillors Jenny Ellis and Anne Napoli, (Councillor Shari Blumer Alternate), attend the 2024 Local Government NSW Annual Conference to be held at the Tamworth Regional Entertainment and Conference Centre, Tamworth from Sunday 17 to Tuesday 19 November 2024.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

9 INFORMATION REPORTS

CL11 INVESTMENTS AS AT 31 JULY AND 31 AUGUST 2024

24/270

RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that the report be noted by Council.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

CL12 CODE OF CONDUCT COMPLAINTS ANNUAL RETURN (1 SEPTEMBER 2023 TO 31 AUGUST 2024)

24/271

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that the report be noted by Council.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

CL13 ANNUAL DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURNS - 30 JUNE 2023 TO 30 JUNE 2024

24/272

RESOLVED on the motion of Councillors Jenny Ellis and Christine Stead that the report be noted by Council.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli

Against

Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 9 votes to 0.

10 ADOPTION OF COMMITTEE MINUTES

MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 10 SEPTEMBER 2024

24/273

RESOLVED on the motion of Councillors Anne Napoli and Christine Stead that the recommendations as detailed in the Minutes of the Traffic Committee meeting held on 10 September 2024 be adopted.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 30 SEPTEMBER 2024

24/274

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that the recommendations as detailed in the Minutes of the Audit, Risk and Improvement Committee meeting held on 30 September 2024 be adopted.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

RESCISSION MOTION - PROPOSED COUNCIL MEETING AND WORKSHOP DATES 2025

Councillors Testoni and Ellis **MOVED** the following **MOTION** to rescind the resolution in relation to Clause No. 6 – Proposed Council Meeting and Workshop Dates 2025 from the 10

September 2024 Ordinary Council Meeting, which reads as follows:

“RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that Griffith City Council adopt the proposed Council Meeting and Workshop Schedule for 2025 as attached.”

The **MOTION** was **PUT** and **LOST**.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Laurie Testoni

Against
Councillor Mark Dal Bon
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead

The division was declared LOST by 4 votes to 5.

12 BUSINESS WITH NOTICE – OTHER MOTIONS

NOTICE OF MOTION - COUNCILLOR ANNE NAPOLI - 15 OCT 2024

Councillor Shari Blumer read out a statement raising a **Question of Order** pursuant to the Code of Meeting Practice (Clause 15.5 and Clause 10.6) in relation to the Notice of Motion submitted by Councillor Anne Napoli.

24/275

RESOLVED on the motion of Councillor Jenny Ellis that the report **LAY** on the **TABLE**.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

13 OUTSTANDING ACTION REPORT

24/276

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that the report be noted.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
 - (i) prejudice the commercial position of the person who supplied it, or**
 - (ii) confer a commercial advantage on a competitor of the Council, or**
 - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property**
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on Community land.**
- (i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

24/277

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that:

- (a) Council resolve to go into closed Council to consider business identified.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

For
Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady

Against

Councillor Christine Stead
Councillor Laurie Testoni

The division was declared PASSED by 9 votes to 0.

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

CC01 TENDER NO. 13-23/24 - LANDFILL CELL AND CAPPING DESIGN AT THARBOGANG WASTE MANAGEMENT CENTRE

Reason: Commercial Advantage 10A(2)(d)

CC02 TENDER NO. 17-23/24 - PROVISION OF COMPLIANCE SERVICES (COMPLIANCE AND ENFORCEMENT)

Reason: Commercial Advantage 10A(2)(d)

CC03 TENDER NO. 18-23/24 - PROVISION OF COMPLIANCE SERVICES (PARKING AND ENFORCEMENT)

Reason: Commercial Advantage 10A(2)(d)

Council closed its meeting at 8:25 pm. The public and media left the Chamber. Livestream was disconnected.

REVERSION TO OPEN COUNCIL

24/278

RESOLVED on the motion of Councillors Laurie Testoni and Christine Stead that Open Council be resumed.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Open Council resumed at 9:08 pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

MATTERS DEALT WITH IN CLOSED COUNCIL

CC01 TENDER NO. 13-23/24 - LANDFILL CELL AND CAPPING DESIGN AT THARBOGANG WASTE MANAGEMENT CENTRE

24/279

RESOLVED on the motion of Councillors Christine Stead and Jenny Ellis that Council accept the tender from Darthmouth Consulting Pty Ltd for Tender No. 13-23/24 - Landfill Cell and Capping Design at Tharbogang Waste Management Centre for the amount of \$104,698 Inc GST.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Mark Dal Bon
Councillor Jenny Ellis
Councillor Scott Groat
Councillor Anne Napoli
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

Councillor Anne Napoli left the meeting having declared a pecuniary interest, the time being 8:37 pm.

CC02 TENDER NO. 17-23/24 - PROVISION OF COMPLIANCE SERVICES (COMPLIANCE AND ENFORCEMENT)

24/280

RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that Council accept the tender from Kangara Pastoral Pty Ltd for Tender No. 17-23/24 The provision of Compliance Services (Compliance and Enforcement) in the amount of \$138.90/hour (GST Exclusive) for three years, commencing on the date that the contract is signed.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

Councillor Mark Dal Bon
Councillor Scott Groat

The division was declared PASSED by 6 votes to 2.

CC03 TENDER NO. 18-23/24 - PROVISION OF COMPLIANCE SERVICES (PARKING AND ENFORCEMENT)

24/281

RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that Council accepts the tender from Kangara Pastoral Pty Ltd for Tender No. 18-23/24 for "The Provision of Compliance Services (Parking and Enforcement)" in the amount of \$167.90/hour (GST Exclusive) for three years, commencing on the date that the contract is signed.

For

Councillor Doug Curran
Councillor Shari Blumer
Councillor Jenny Ellis
Councillor Tony O'Grady
Councillor Christine Stead
Councillor Laurie Testoni

Against

Councillor Mark Dal Bon
Councillor Scott Groat

The division was declared PASSED by 6 votes to 2.

Councillor Anne Napoli returned to the meeting at 9:08 pm.

There being no further business the meeting terminated at 9:11 pm.

Confirmed:

CHAIRPERSON

CLAUSE	CL01
PROPOSAL	DA 99/2024 - 5MW BATTERY ENERGY STORAGE SYSTEM
PROPERTY	116 Cremasco Road, Lot 1080 DP257229
LOCATION	Yenda
ZONING	RU 1 Primary Production
APPLICABLE PLANNING INSTRUMENT	Griffith Local Environmental Plan 2014
EXISTING DEVELOPMENT	N/A
APPLICANT	Mr Ahmed Adel for ACENERGY PTY LTD
OWNER	Peter Cremasco and Elizabeth Cremasco
DIRECTORS OF COMPANY (IF APPLICABLE)	N/A
APPLICATION DATE	1 July 2024
REASON FOR REFERRAL FROM TRIM REF	Inconsistent with Council Policy Pat Ngwira, Senior Development Assessment Planner 24/114847

SUMMARY

- DA 99/2024 was lodged on 1 July 2024 for a battery energy storage system on the Lot 1080 DP 257229, 116 Cremasco Road Yenda.
- The proposed development is inconsistent with the Council's Solar Energy Farms and Battery Energy Storage Systems Policy which was endorsed by Council on 23 July 2024.
- At the above meeting Council resolved as follows:
 - RESOLVED** on the motion of Councillors Dino Zappacosta and Christine Stead that:
 - (a) Council note the submissions received.
 - (b) Council endorse the Solar Energy Farms and Battery Energy Storage Systems Policy as exhibited with no amendments.
 - (c) Council review the Solar Energy Farms and Battery Energy Storage Systems Policy within three (3) months of the new Council term.
- In accordance with the above resolution the existing policy will be reported to Council at the 10 December 2024 meeting.
- It is recommended that the application be approved based on the conditions provided in **Attachment A**.

Type of Development

Local

Main Issue

The proposed development is inconsistent with Council's Policy

RECOMMENDATION

- (a) **Griffith City Council as the consent authority pursuant to section 4.16 of the Environmental Planning & Assessment Act 1979, approve Development Application 99/2024 at 116 Cremasco Road, Yenda for a battery energy storage system subject to conditions.**
- (b) **The Director Sustainable Development be delegated to issue the Council's determination under Section 4.16.**

In accordance with the Local Government Act (section 375A - Recording of voting on planning matters) Council must record the Councillors' votes in relation to this matter.

SITE DESCRIPTION

The subject property, known as 116 Cremasco Road, Yenda (Lot 1080 DP 257229), encompasses an area of approximately 8.6 hectares (ha). The proposed project will utilise 5 hectares of the subject property – illustrated in white in **Figure 1**. The site also contains a dwelling house with associated swimming pool and two (2) outbuildings. Topographically, the subject site is irregular in shape as it surrounds a smaller lot of the overall property which has frontage to Cremasco Road.



Figure 1 - Subject site in yellow and Development Area in white (Source: Application Common Material).

The Locality

The subject property is situated in the rural area of the Griffith Local Government Area (LGA), approximately 870m south east of the Burley Griffin Way and Wood Road intersections, and approximately 1.9km east of the Yenda township centre (refer to **Figure 2**). Essential Energy's overhead 11kV powerlines run along Wood Road, which the proposed project would connect to via a new overhead line.

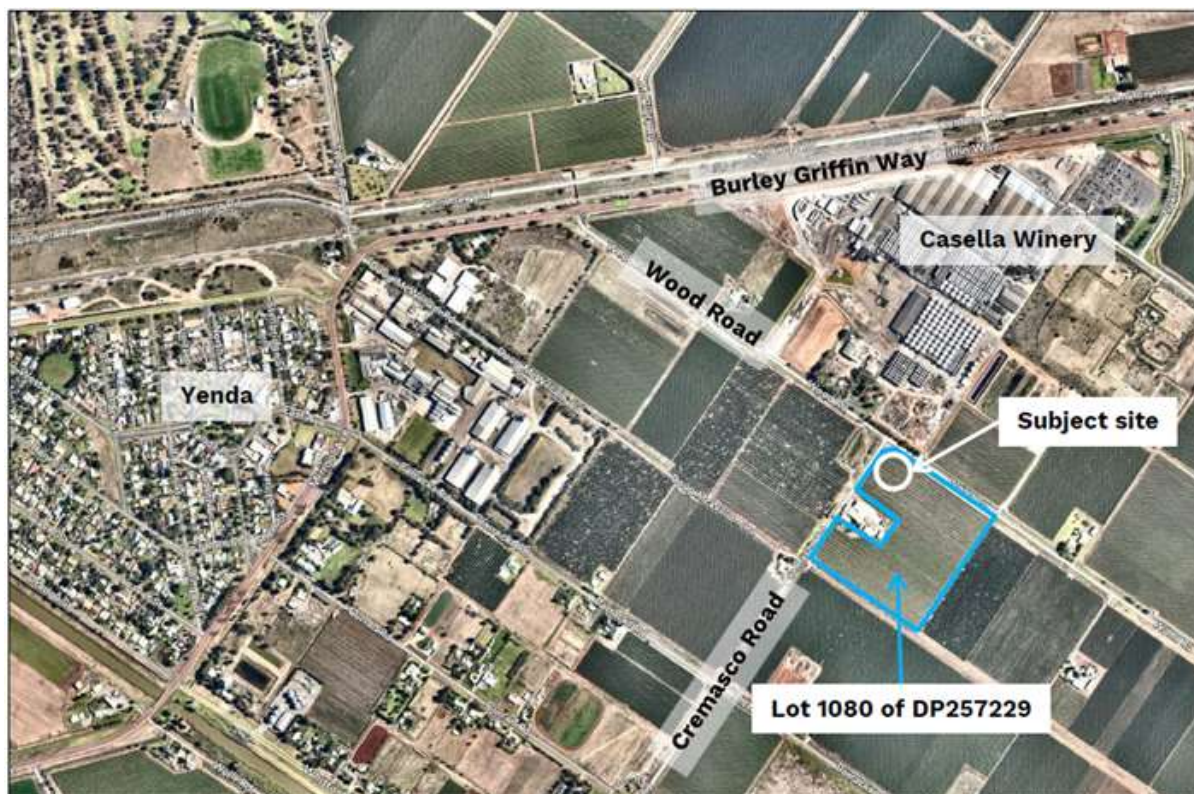


Figure 2 Locality Map (Source: Application Material)

PROPOSAL IN DETAIL

The proposed development involves the establishment of a new 5 MW distribution battery energy storage system within the north western corner of the site. The development will have a footprint of approximately 0.5 ha and will include ten containerised batteries, a medium voltage power station (MVPS), high voltage switch gear, and associated connection infrastructure including a power pole and overhead line connecting to existing Essential Energy infrastructure located north of the site within Wood Road. See **Attachment B and C** for relevant development application documents.

The proposed development will be surrounded by a fully secured 1.8-metre-high steel wire fence with a landscaped vegetation buffer located on the exterior to assist in lessening the visual impact of the development on the surrounding area.

A new access will service the development from the Cremasco Road frontage. The gates will be set back from the Cremasco Road roadway approximately 20m and will remain open when workers are on site during construction to ensure that a 19-metre semi-trailer, the largest construction vehicle, is able to enter the site without the need to idle in a location which would affect traffic within the Cremasco Road roadway. A carpark will be located within the site, adjacent to the north western property boundary.

ASSESSMENT UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

In determining a development application, a consent authority is to take into consideration Section 4.15 of the Environmental Planning and Assessment Act, 1979. The following matters are of relevance to the proposal the subject of the development application, see **Attachment D**.

SECTION 4.15 (1)(a)(i) any environmental planning instrument

Griffith Local Environmental Plan 2014

The development application has been assessed in accordance with the provisions of Section 4.15 of the Environmental Planning and Assessment Act 1979 and is provided as Attachment A to this report.

The proposed distribution battery energy storage system falls under the definition of *Electricity Generating Works* in the Dictionary of *Griffith Local Environmental Plan 2014*, which is defined as:

Electricity Generating Works – Means a building or place used for the purpose of –

- a) *Making or generating electricity, or*
- b) *Electricity storage.*

The subject land is zoned RU1 Primary Production and under Part 2 Land Use Table of *Griffith Local Environmental Plan 2014* and *Electricity Generating Works* is not listed as a development that is permitted with or without the consent of the Council and as such this proposed development would be considered prohibited. Nonetheless, *Electricity Generating Works* and, in this case, *Battery Energy Storage Systems* are permitted pursuant to Part 2.1, Clause 2.7(1) and Part 2.3, Division 4 in Clause 2.36(1)(b) of the *State Environmental Planning Policy (Transport and Infrastructure) 2021*.

State Environmental Planning Policies

Section 2.35 in Division 4 of Part 2.3 of the *State Environmental Planning Policy – Transport and Infrastructure 2021 (SEPP)* gives guidelines for the development of *electricity-generating works* and *solar energy systems* and definition of *electricity generating works* which is the same as above.

As a result, the classification of "electricity generating works" is more appropriate for the project involving battery energy storage system. The electricity generating works is also being undertaken on land zoned RU1 – Primary Production, which falls under the category of "prescribed non – residential zone" or "prescribed rural zone" under Section 2.35 of this SEPP.

SECTION 4.15 (1) (e) the public interest

The proposed development was notified in accordance with the Griffith Community Participation Plan which came into effect on 16 December 2019 by resolution of Council dated 12 November 2019. No submissions were received during the notification period.

This Development Application for a distribution battery energy storage system on the subject land was lodged on 1 July 2024 and is being reported to Council as it is not consistent with Council's *Solar Energy Farms and Battery Energy Storage Systems Policy* which was adopted by Council after the development application was received.

Council's Solar Energy Farms and Battery Energy Storage Systems Policy was reported to Council on 14 May 2024 and placed on public exhibition 16 May – 26 June 2024; where the applicant of the subject development application made a submission to the draft policy while it was on public exhibition, objecting to the policy content. Due to the submission the Solar Energy Farms and Battery Energy Storage Systems Policy was reported back to Council and subsequently adopted on 23 July 2024, after the date that this development application was submitted.

The policy is provided as **Attachment E** to this report. The proposed development inconsistencies with the Solar Energy Farms and Battery Energy Storage Systems Policy and any mitigation measures have been discussed in detail in the Assessment Report (**Attachment D** to this report).

The policy matters are addressed as follows:

Council's Solar Energy Farms and Battery Energy Storage Systems (BESS) Policy

The objectives of the policy are as follows:

- *To minimize potential land use conflicts.*
- *To ensure any visual impacts of the development are mitigated.*
- *To avoid the sterilisation of productive agricultural land where possible.*
- *To ensure that adequate provisions are made to restore developed land at the end of the life of the development.*
- *To ensure hazards and risks associated with Battery Energy Storage Systems (BESS) are assessed with mitigation measures (if required) proposed to avoid offsite impacts.*

This policy applies to all new development applications for electricity generating works involving solar photovoltaic systems (solar farms) with a capacity of more than 1.0 MW which are not co-located with a large-scale electricity user such as an industry. The policy also applies to all development applications for electricity generating works involving Battery Energy Storage Systems (BESS). The policy does not apply to electricity generating works which can be installed under State Environmental Planning Policy (Transport and Infrastructure) 2021 or State Environmental Planning Policy (Exempt and Complying Development) 2008 as exempt or complying development.

Comment:

The proposed development involves a Distribution Battery Energy Storage System (DBESS or BESS) and such this Policy is applicable.

This Development Application for a distribution battery energy storage system on the subject land was lodged on 1 July 2024 and is being reported to Council as it is not consistent with some aspects of Council's recently adopted Solar Energy Farms and Battery Energy Storage Systems Policy.

Council's Solar Energy Farms and Battery Energy Storage Systems Policy was adopted three weeks after the subject Development Application was lodged. The applicant had made a submission to the draft policy while it was previously on public exhibition, objecting to the policy content.

The Council's Solar Energy Farms and Battery Energy Storage Systems Policy was adopted by Council on 23 July 2024. For this reason, this application has been referred to Council for determination.

The relevant Site Selection criteria of the policy being breached in this application are discussed below.

5 Site Selection

Site selection is an important component of a solar farm or BESS development. The Applicant must carefully consider a range of sites and carry out a constraints and opportunities analysis to justify the proposed location of a solar farm or BESS development.

The following types of sites should be avoided:

- a) *Sites which contain class 1 – 3 (land and soil capability class) (LSC) soils as depicted on the Land and Soil Capability Mapping for NSW (available at: <https://espade.environment.nsw.gov.au>).*
- b) *Sites which have a delivery entitlement and volume of water available under that entitlement that is or will be adequate for the use of the land for the purpose of intensive plant agriculture and the lands are currently or have historically been cultivated for intensive plant agriculture crops without severe limitations.*
- c) *Sites which are located in low lying areas visible from elevated perspectives from visual receivers. d) Sites which are located less than 1 km from land zoned R1 – General Residential, R5 – Large Lot Residential or RU5 – Village.*
- e) *Sites located on classified or arterial roads.*
- f) *Sites which are located in positions which would have a visual impact on nearby properties, especially existing dwellings and lots on which dwellings could be constructed in the future.*

5(a) – Land containing class 1-3 (land and soil capability class) (LSC) soils

The applicant acknowledges in Section 6.4.5.1 and Appendix B of the Statement of Environmental Effects that the site is identified as containing Class 3 soil as depicted on the NSW Land and Soil Capability mapping. However, the proposed development does not result in detrimental impacts on the agricultural viability of the site nor does it preclude existing viticulture undertakings from continuing on the remaining portion of the site. This is because the proposal occupies approximately 5000m² leaving approximately 8ha to continue being utilised for agricultural uses. The applicant's assertion is considered reasonable and acceptable despite the proposal's inconsistency.

5(b) – Availability of delivery entitlement and volume of water

The site has a delivery entitlement and volume of water available for the purpose of intensive plant agriculture and this will continue to be utilised for irrigation of the viticulture undertaking on the site as required with the development having no impact on this. The remaining portions of the site currently utilised for viticulture undertaking will continue to be utilised for such. It is considered that the proposed development will not adversely affect the availability of delivery entitlement and volume of water despite being inconsistent with this criterion of the Policy.

5(c) - Low lying areas visible from elevated perspectives

Should Council approve the proposed development it will be conditioned to provide a landscape buffer which will consist of two rows of plantings located approximately 1.5m from the security fence and will have an anticipated combined width at maturity of approximately 5m reaching the height of 5m. The proposed landscaping is adequate to lessen the adverse visual impacts considering the fact that most areas in the vicinity are also low lying. For this reason, it is considered that adverse visual impacts will be less than minor.

5(d) – Sites located less 1km from Residential Zoned Land

The applicant acknowledges that the subject site is located approximately 600m north east of the subject property there is land zoned R5 Large Lot Residential and it has deduced that the reasoning for this requirement is due to potential visual and acoustic impacts on unassociated dwellings.

The applicant has observed that the character of the surrounding location, which includes viticulture and associated commercial undertakings as well as E4 General Industrial zoned land and associated uses including Casella Wines, the visual impacts of the proposed development are considered negligible. The applicant's assessment of batteries visually appearing as shipping containers in the landscape which would not be visually prominent nor out of character within the location is acceptable. For this reason, it is considered that the breach of this criterion will have minor impacts.

5(e) – Arterial Roads

N/A as the development site is not located on classified or arterial roads.

5(f) – Visual Impact

It is considered that the proposed landscaping is appropriate and as such the proposed development can be supported. Should Council approve this proposed development adequate conditions will be placed on the consent to mitigate any adverse visual impacts. The proposal is considered consistent with this criterion.

Section 6 Mandatory Assessment Requirements

Comment:

It is noted that the mandatory assessment requirements of this Policy have been addressed throughout this report above resulting in conclusion that the proposed development will have minimal adverse impacts and that conditions are proposed for Council's consideration. The proposal complies and the mitigation measures have been recommended to be conditioned.

Section 7 Development Controls

Comment:

7(a) – Minimising Impacts

The proposed development will occupy a small portion, approximately 5,000m² of the total site area of 8.6ha which is located at the corner of the subject site. It is considered that the design and location of the proposed development will minimise the impacts on the farming, residential, tourism and business operations in the locality.

7(b) – Cumulative Impacts

Section (e) of Section 4.15(1)(b) above reveals that the potential impacts of the development on both the built and natural environments, as well as the social and economic aspects of the local area, have been carefully considered, taking into account the cumulative effects that may arise. The design and location of the project have been strategically planned to specifically address any potential cumulative impacts. The project's small scale, remote location from vulnerable areas, and the absence of similar facilities in the region contribute to its limited capacity to generate significant cumulative effects.

Furthermore, the project's environmentally sensitive design, the ability to decommission it if needed, and its location further minimise the likelihood of cumulative impacts emerging. By implementing measures to prevent or mitigate any potential cumulative effects, the project aims to ensure that its development is sustainable and in harmony with the preservation of the natural environment and the overall well-being of the local community.

7(c) - Sites located less 5km Radius from extent of Urban and Villages

The subject property is situated approximately 1.9km east of the Yenda township centre. The vegetation buffer detailed and indicated in the in Figures 5 and 14 of this report is considered to adequately screen the site from the public domain at maturity. The BESS containers are not considered to be visually inconsistent with surrounding development considering the development will be located within proximity to commercial sheds located on the site which are utilised as part of the sites associated viticulture undertaking.

Noise barriers with a height of 3.6m are proposed to be constructed. Given the generally level topography of the site and surrounding area and the barriers being located towards the centre and southern extent of the development area, it is considered that the landscape buffer will assist in lessening their appearance at maturity. It is also noted that the nearby commercial sheds located south of the development area have a height of approximately 6m and as such the noise barriers will not be out of context with structures within surrounding land.

7(d) – Solar Energy Farms

N/A. The proposal does not involve solar farm development.

7(e) – Setback from Property Boundaries and Dwellings

The applicant has stated in Section 6.4.5.1 of the Statement of Environmental Effects that the proposed development is sited 300m north west of the nearest dwelling however given that the site and surrounding area includes viticulture undertakings and associated commercial structures associated with these undertakings, the proposal is not considered to be out of context nor will it result in detrimental impacts on residential zones or dwellings.

The applicant also noted that the surrounding area also includes E4 General Industrial zoned land which includes a number of industrial undertakings, including Casella Wines. It is considered that the development will have less impact than the existing industrial undertakings within the nearby E4 zone and as such the vicinity to the residential zoned land and associated residential dwellings is not considered to be unreasonable and can be accepted as being reasonable. This is because the proposed development has provided adequate landscaping which will be conditioned if Council approves the proposed development.

The applicant argues in their additional response *‘Council’s policy does not provide specific reasoning for such a separation and as such it has been assumed this is due to potential visual and acoustic impacts on unassociated dwellings. Given the character of the surrounding location, which includes viticulture and associated commercial undertakings as well as E4 General Industrial zoned land and associated uses including Casella Wines, the visual impacts of the proposed development are considered negligible. The batteries visually appear as shipping containers in the landscape which would not be visually prominent nor out of character within the location’.*

Furthermore, the design includes the construction of acoustic barriers to reduce acoustic impacts and ensure that noise emitted does not exceed relevant levels.

In addition, the topography of the surrounding area, the proposed location of the barriers within the development site and the anticipated mature height of the landscape buffer, the barriers are not anticipated to be visually prominent within the landscape. It is noted that the application was notified and no submissions were received against the proposal during the exhibition period which provides further evidence of the proposal being compatible with the location despite its proximity to an unassociated dwelling.

It is considered that this criterion has been breached but the proposal provides mitigation which are expected to reduce any adverse impacts.

7(f) – 10m wide Landscape Buffer

The proposed development has provided a landscape buffer consisting of two rows of plantings located approximately 1.5m from the security fence and which will have an anticipated combined width at maturity of approximately 5 metres. Such a buffer is not dissimilar to conditions which have been imposed on similar approvals including those previous projects developed by the applicant. The applicant's assertion, that the project planning and landowner negotiation phase of ACENERGY PTY LTD projects being undertaken many months prior to agreement and preparation of any Council applications and as such the specific land area for the lease of the development site was legally agreed to prior to Council's draft policy being exhibited, is not considered a valid reason for not meeting the 10m buffer requirement of the Policy. However, the assessment of the application has taken into account that there would be insufficient land area to accommodate the distribution battery energy storage system if the landscape buffer area was extended to 10m wide. It is considered that further negotiation to increase the land area for this proposed development would counter productive as it would further reduce the area for primary production such as viticulture use. It is considered that this criterion has been breached but the proposal provides measures which will adequately mitigate any adverse impacts.

Section 8 Conditions of Consent for Solar Farms and BESS

The following conditions of consent will be imposed by Council on development consents for Solar Farms and BESS to ensure adequate financial assurances for site rehabilitation are in place:

Prior to the commencement of works, the Applicant must provide a mechanism to ensure sufficient funding is available to rehabilitate the site following the lifespan of the solar farm or BESS. This could include a form of financial assurance (bond) held by the landowner of the site or other suitable mechanism. Proof of this ongoing financial assurance must be submitted to Council prior to the commencement of works.

Note: Other conditions would be imposed by Council based on the assessment of the development and in consideration of standard conditions of consent.

Comment:

This requirement has been noted and it will be imposed on the consent should Council approve this proposed BESS application.

9 Conditions of Consent for BESS

The following conditions of consent will be imposed by Council on development consents for BESS:

- a) *Prior to the commencement works, the Applicant must prepare a Fire Safety Study (FSS) in accordance with Hazardous Industry Planning Advisory Paper No 2 (HIPAP No.2) Fire Safety Study Guidelines (Department of Planning, Housing and Infrastructure 2011) and Large-scale external lithium-ion battery energy storage systems – Fire safety study considerations (Fire and Rescue NSW, 2023).*
- b) *Prior to the commencement works, the Applicant must prepare an Emergency Response Plan in accordance with Hazardous Industry Planning Advisory Paper No 1 (HIPAP No.1) Emergency Planning (Department of Planning, Housing and Infrastructure 2011).*

Note: Other conditions may be imposed based on the findings and recommendations of the PHA and a peer review carried out by or on behalf of Griffith City Council.

Comment:

These requirements have been noted and they will be imposed on the consent should Council approve this proposed BESS application.

General Comments: In summary, it is noted that the proposed development falls short of adhering to some criteria set in the Policy but adequate mitigation measures have been provided and in some cases these measures have been recommended to be conditioned should Council approve the proposed development.

Should Council approve this proposal on the basis that such measures will be imposed as conditions the proposed development can be supported despite failure to meet the requirement of the Policy.

On the basis of a thorough review and analysis of the proposed development plan, it has been determined that the plan is in alignment with various crucial planning policies and instruments that govern land use and development in the Griffith region. Specifically, the proposed development is consistent with the aims and objectives of *Griffith Land Use Strategy: Beyond 2030*, *Griffith Local Environmental Plan 2014*, and other relevant environmental planning instruments, development control plans, or policies.

In light of this comprehensive assessment, it can be concluded that the proposed development is unlikely to give rise to any issues within the jurisdiction of the *Environmental Planning and Assessment Act 1979* that are contrary to the public interest. The development plan adheres to the highest standards of responsible land use and development, and as such, it is expected to benefit the community by providing necessary infrastructure and services while preserving the natural environment.

OPTIONS

OPTION 1

As per Recommendation.

OPTION 2

Refusal of the development subject to reasons provided by Council

OPTION 3

Any other recommendation

POLICY IMPLICATIONS

Council recently adopted the Griffith Solar Energy and Battery Storage System Policy however this application was submitted prior the policy being adopted and the application is for a Battery Energy Storage System rather than a solar farm which has a small-scale footprint and uses less prime crop and pasture land than would a solar farm.

FINANCIAL IMPLICATIONS

There may be financial implications which are currently unknown in refusing the development which overall can be supported except for the minor breach of the Council's Policy.

LEGAL/STATUTORY IMPLICATIONS

There are no reasonably anticipated legal or statutory implications arising from not supporting the Recommendation, other than the abovementioned potential for legal action in the Land and Environment Court.

ENVIRONMENTAL IMPLICATIONS

There are no reasonably anticipated adverse environmental implications arising from supporting the recommendation.

COMMUNITY IMPLICATIONS

The application was notified in accordance with Council's Community Participation Plan and no submissions were received.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 7.1 Encourage respectful planning, balanced growth and sustainable design.

CONSULTATION

Director Sustainable Development, Planning and Environment Manager, Development and Traffic Coordinator, Engineering Design & Approvals Manager and Senior Management Team.

ATTACHMENTS

- (a) Attachment A - DA 99/2024 - Draft Conditions of Consent (under separate cover) [⇒](#)
- (b) Attachment B - DA 99/2024 - Site Plans (under separate cover) [⇒](#)
- (c) Attachment C - DA 99/2024 - Landscape Plan (under separate cover) [⇒](#)
- (d) Attachment D - DA 99/2024 - Assessment Report (under separate cover) [⇒](#)
- (e) Attachment E - Solar Energy Farm & Battery Storage System Policy (under separate cover) [⇒](#)

CLAUSE	CL02
TITLE	New Playground, Lake Wyangan Foreshore Development
FROM	Peter Badenhorst, Urban Strategic Design & Major Projects Manager
TRIM REF	24/126949

SUMMARY

Griffith City Council has received \$1,030,000 of funding through the Local Roads and Community Infrastructure Program (LRCIP) Phase 4. This funding includes the delivery of a new Playground in Stage 1 of the Lake Wyangan foreshore development. The funding conditions specify that the playground must be delivered by the end of April 2025.

On Thursday, 1 August 2024, Council submitted a Request for Quotation (RFQ) for the Design, supply and installation of Playground equipment for the Lake Wyangan Foreshore development to eight approved companies through Vendor Panel, under the following contracts:

- Playground, Open Space, Infrastructure contract (LGP308-3) and
- Minor + Civil Works + Materials contract (LGP420).

RECOMMENDATION

That Submission 1 (Design Option 1), as selected through the Public Consultation process, be accepted for the Design, Supply and Installation of play equipment, including the addition of a double Flying Fox at Lake Wyangan for the total amount of \$259,413.19 excl GST.

REPORT

As part of the RFQ brief, Council requested submissions for the design, supply and installation of play equipment within Council's budget of \$220,000, excluding GST.

In this project, specialist external suppliers will deliver the rubber soffit component. Still, local contractors will perform all other work, including earthworks, concrete work, and landscaping, forming part of the playground development.

On 2 September 2024, Council received eight designs and quotes for the supply and installation of the play equipment through Vendor Panel.

Urban Design and Parks and Gardens staff evaluated the submitted designs and selected four options that offer the best value for money, utilise robust materials, include a wide range of equipment catering to all ages and abilities, and have a strong track record with Griffith City Council.

SUBMISSIONS RECEIVED (VENDOR PANEL)

Received	Public Consultation	Quote (Excl GST)
Submission 1	Option 1	\$216,952.39
Submission 2	Option 2	\$224,323.78
Submission 3	Option 3	\$220,000.00
Submission 4		\$220,000.00
Submission 5		\$214,200.00
Submission 6	Option 4	\$220,000.00
Submission 7		\$219,733.35
Submission 8		\$219,660.00

PUBLIC CONSULTATION

The four selected designs were presented to the public through an extensive consultation to gather feedback.

PUBLIC CONSULTATION SESSIONS

	Venue	Date	Time	Attendance/ Views	Comments
1	Griffith City Library	9/10/2024	5-7pm	9	5
2	Griffith City Library	10/10/2024	5-7pm	5	5
3	Lake Wyangan	11/10/2024	4-6.30pm	14	7
4	Kooyoo Street Kiosk	24/10/2024	10am-1pm	7	6
5	Kooyoo Street Kiosk	25/10/2024	10am-1pm	7	5
6	Facebook	22/10/2024		119	80
7	Youth Group	28/10/2024	5.30 - 6.30pm	10	10
Total				171	118

SELECTED BY THE COMMUNITY

Options	Votes	%
Option 1	52	60%
Option 2	3	3%
Option 3	18	21%
Option 4	14	16%

ADDITIONAL REQUESTS

1	Flying fox	11	13%
2	Additional Shade	12	14%

The evaluation and consultation process identified Option 1 (\$216,952.39 excl GST) as the preferred choice due to its wide range of equipment, high quality, and value for money. Additionally, the requested double flying fox (\$42,460.80 excl. GST) can be added to the design Option 1 within the available budget of \$500,000, allocated to the playground as part of the (LRCIP) Phase 4 funding.

The additional shade structure requested will be funded from a budget already allocated to the playground as part of Council's \$1,000,000, contribution to the Lake Wyangan foreshore development, which forms part of the Lake Wyangan Masterplan and was adopted by the Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

The quotes received through Vendor Panel are within the allocated approved budget for the project.

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

The new playground facility will improve the community facilities for the Lake Wyangan foreshore area.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 4.7 Provide a range of sporting and recreational facilities.

CONSULTATION

Reported to Council's Senior Management Team.

Meetings with Internal Council Departments including Council's Parks and Gardens Department.

Public Consultation, refer to Public Consultation section in report above.

Usergroups

ATTACHMENTS

- (a) Closed Council Design Options Lake Wyangan Playground (under separate cover) (confidential)
- (b) Open Council Design Options Lake Wyangan Playground (under separate cover) [⇒](#)

CLAUSE	CL03
TITLE	Naming the Roundabout at the Intersection of Kidman Way and Thorne Road
FROM	Phil King, Director Infrastructure and Operations
TRIM REF	24/127264

SUMMARY

A request was received from the Griffith Sikh Community (see attachment a) in preparation for the celebration of the 10 year anniversary in mid-2025 to name the roundabout at the intersection of Kidman Way and Thorne Road.

At the Ordinary Meeting of Council held 13 August 2024 it was resolved that:

- (a) *Council propose to name the roundabout at the intersection of The Kidman Way and Thorne Road the "Khalsa Chowk".*
- (b) *Council place the naming proposal on public exhibition for 28 days.*
- (c) *If no public submissions received, the name be formally adopted and appropriate new signage be developed for Council's review and implementation,*
- (d) *If any public submissions are received, then a further report be provided to Council for determination.*

Council received 6 submissions and this report will consider these submissions

RECOMMENDATION

Council name the roundabout at the intersection of The Kidman Way and Thorne Road the "Khalsa Chowk".

REPORT

The submissions have been attached and are summarised in Table 1 below.

The intent of the original proposal for the name was to recognise the 10th anniversary of the Gurdwara Singh Sabha (commonly referred to as the Griffith Sikh temple) which was officially opened in 2015. It should be noted that the Sikh community has a much longer history of involvement in the Griffith Community.

The consideration of the submissions ought not be thought of as a popularity contest, but allows Council to consider the submissions to the proposed name for the roundabout "Khalsa Chowk". The term "Khalsa" holds profound significance within the Sikh community, representing purity, equality, and dedication to community service. Naming the roundabout "Khalsa Chowk" would not only honour the Sikh community's heritage but also symbolise the inclusive spirit of Griffith. Chowk is a term that represents the intersection of roads at a roundabout.

TABLE 1: Summary of Submission received

SUBMISSION		STAFF COMMENT
Support	Naming roundabout Khalsa chowk gives the Sikh community at Griffith recognition and encouragement to do more positive work toward the local community. Griffith represents the Sikhs community all around the Australia for its hospitality during the month of June every year. Sikhs contribute towards the Riverina economy from the decades. It's time to recognize their entity and make them feel at home.	This submission highlights issues associated with recognition
Support	Khalsa Chowk	Simple submission repeating the proposed name
Support		Simple submission with "thanks/Prayer" emoji
Comment	While I understand that the Sikh community has made a contribution to the community, I think that there are other prominent individuals/organisations/businesses that have made community contributions for more than a decade. Will other such contributors be considered for recognition? Will the naming of the roundabout set a precedent and will Council, moving forward, receive submission after submission to name roundabouts etc?	This submission shows neither support or opposition, although raises the question about naming other roundabouts.
Alternative Option	It is admirable that the Sikh community has thought of these two phrases "Khalsa Chowk" you would need to put two Hindu phrases as well as these two religions come from India. A more simple name would be Georg Krogh as he was a structural engineer who helped the council in his capacity as an engineer (Krogh a very Norwegian surname)	This submission misunderstands that the nominated phrase has a particular meaning to the Sikh community. It is not intended to be representative of another religion. The submission offers an alternative suggestion. Georg Krogh is not known to have any role related to this roundabout or locality.
Alternative Option	I have spoken to several people concerning this and we are all of the <u>strong</u> opinion that it should be named FORLICO ROUNDABOUT. The Forlico Family: Tiz Forlico's father and family came to Griffith just over 100 years ago. Tiz began his building company 65 years ago. It had a staff of up to 20. This family is still involved in our building community through his sons. Their house was built 60 years ago. Tiz & his wife Joan, still live in their house at this roundabout, which was called "Forlico's Bus Stop" They are still involved in community. Please note that the roundabout towards Griffith is called Kissell Roundabout after the previously prominent Kissell Family. The Indian community while quite prominent now, are much newer to Griffith. There are other places which could be named for them.	This submission offers support for the alternative name FORLICO ROUNDABOUT. It should be noted that "Forlico" does not appear in Council's list of Pioneering names. As mentioned there another roundabout named after a prominent family.

There is merit in consideration of a family name for the roundabout at the intersection of Kidman Way and Thorne Road and this would provide some point of reference to acknowledge local family history.

Alternatively, it is recommended that the proposed name “Khalsa Chowk” is more appropriate as it is representative of a concept that promotes diversity and inclusivity clearly aligning with Council’s strategic plan item 4.2. In comparison with recognition of local family history, this proposal is forward thinking to the future community of Griffith.

OPTIONS

OPTION 1

Council adopt the recommendation.

OPTION 2

Any other resolution of Council.

POLICY IMPLICATIONS

Council’s Roads & Open Spaces – Naming Policy (IM-CP-201), see attachment (a), does not provide direction to naming a roundabout or an intersection of roads.

There are other roundabouts in Griffith with names:

NAME	INTERSECTION	NOTES
Kissells Roundabout (Corner)	Willandra Avenue, Jondaryan Avenue, Watkins Avenue, The Kidman Way	Recognition of a local owner, Kissell.
Bagtown Roundabout	Watikins Ave, Old Willbriggie Road, Kurrajong Avenue, Thorne Road	Recognition of nearby site of Bagtown.

FINANCIAL IMPLICATIONS

There will be a small cost for the installation of a sign to recognise the name of the roundabout. This is estimated to be less than \$5,000 and can be funded from Council’s Road budget.

LEGAL/STATUTORY IMPLICATIONS

Naming a roundabout is not a formal process requiring the approval of the NSW Geographical Names Board, nor is there a formal process under the Road Act 1993 or the NSW Roads Regulation 2018.

Correspondence has been sent to both the NSW Geographical Names Board and Transport for NSW and at the date of preparation of this report only a response has been received from NSW Geographical Names Board.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Griffith is home to significant cultural and religious diversity. There is an opportunity to recognise the Sikh community by naming the roundabout, which is a prominent crossroad very close to the Gurdwara, a Sikh place for assembly and worship.

The implications are that other community groups may wish to name various items of infrastructure within the Griffith LGA to provide recognition of their own culture or religion. Council will need to consider the flow on effects of this particular request and understand how future requests will be considered.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 4.2 Encourage an inclusive community that celebrates social and cultural diversity.

CONSULTATION

Senior Management Team

28 day Public Consultation Period

NSW Geographical Names Board

ATTACHMENTS

(a)	Roundabout Naming Request to Council ↓	46
(b)	Submission 1 - Naming the Roundabout at the Intersection of Kidman Way and Thorne Road ↓	47
(c)	Submission 2 - Naming the Roundabout at the Intersection of Kidman Way and Thorne Road ↓	48
(d)	Submission 3 - Naming the Roundabout at the Intersection of Kidman Way and Thorne Road ↓	49
(e)	Submission 4 - Naming the Roundabout at the Intersection of Kidman Way and Thorne Road ↓	50
(f)	Submission 5 - Naming the Roundabout at the Intersection of Kidman Way and Thorne Road ↓	51
(g)	Submission 6 - Naming the Roundabout at the Intersection of Kidman Way and Thorne Road ↓	52
(h)	Email from NSW Geographical Names Board ↓	53



**THE GURDWARA SINGH SABHA SOCIETY
GRIFFITH (NSW) INC**

11 Rae Road Griffith NSW 2680
PO Box 231 Griffith NSW 2680
Email: info@griffithgurdwara.com
ABN: 23 959 601 199



To
The General Manager
Griffith city council
Griffith NSW 2680

Dear Sir/Madam, I hope this letter finds you well.

I am writing on behalf of the local Sikh community, which is preparing to celebrate its 10-year anniversary in mid-2025. This milestone marks a decade of our community's active participation and contribution to the cultural diversity and social fabric of Griffith.

In light of this significant occasion, we respectfully submit the following requests to the Griffith City Council:

1. Naming of the New Roundabout at Kidman Way and Thorne Road:

We propose naming the new roundabout as "Khalsa Chowk." The term "Khalsa" holds profound significance within the Sikh community, representing purity, equality, and dedication to community service. Naming the roundabout "Khalsa Chowk" would not only honour our community's heritage but also symbolise the inclusive spirit of Griffith.

We believe this request, if granted, will greatly benefit the community by recognition and inclusion for the Sikh community.

We are more than willing to collaborate with the council to discuss these proposals further and to provide any additional information or support necessary to facilitate these requests.

Thank you for considering our proposals. We look forward to your positive response and to continuing our productive relationship with the Griffith City Council.

Yours sincerely,
Thanks Regards

Harpreet Singh
General Secretary
The Gurdwara Singh Sabha Society Incorporated.
Griffith N.S.W. 2680

From: no-reply=paperform.co@mg.paperform.co on behalf of [Paperform](#)
To: [GCC Admin Mailbox](#); [Phil King](#); [Monique Peisley](#)
Cc: [Governance Workgroup](#)
Subject: Submission - Naming the Roundabout at the Intersection of Kidman Way and Thorne Road
Date: Saturday, 17 August 2024 10:46:13 AM

Submitted At

2024-08-17 10:45:55

Name

[REDACTED]

Residential Address

[REDACTED]

Jerrabomberra , Nsw, 2619, Australia

Your email?

[REDACTED]

Would you like your details withheld from the Business Paper?

No

Please provide your feedback on the Naming the Roundabout at the Intersection of Kidman Way and Thorne Road

Naming roundabout Khalsa chowk gives the Sikh community at Griffith recognition and encouragement to do more positive work toward the local community. Griffith represents the Sikhs community all around the Australia for its hospitality during the month of June every year. Sikhs contribute towards the Riverina economy from the decades. It's time to recognize their entity and make them feel at home.

Submission ID

66bff2c3e6e2f7188309a891

From: no-reply=paperform.co@mg.paperform.co on behalf of [Paperform](#)
To: [GCC Admin Mailbox](#); [Phil King](#); [Monique Peisley](#)
Cc: [Governance Workgroup](#)
Subject: Submission - Naming the Roundabout at the Intersection of Kidman Way and Thorne Road
Date: Saturday, 17 August 2024 5:25:14 PM

Submitted At

2024-08-17 17:25:02

Name

[REDACTED]

Residential Address

[REDACTED], Truganina, Vic, 3029, Australia

Your email?

[REDACTED]

Would you like your details withheld from the Business Paper?

No

Please provide your feedback on the Naming the Roundabout at the Intersection of Kidman Way and Thorne Road

Khalsa chowk

Submission ID

66c0504ea5f5ad50d00ecfe3

From: no-reply=paperform.co@mg.paperform.co on behalf of [Paperform](#)
To: [GCC Admin Mailbox](#); [Phil King](#); [Monique Peisley](#)
Cc: [Governance Workgroup](#)
Subject: Submission - Naming the Roundabout at the Intersection of Kidman Way and Thorne Road
Date: Saturday, 17 August 2024 11:56:50 AM

Submitted At

2024-08-17 11:56:39

Name

[REDACTED]

Residential Address

[REDACTED] Darley , Vic, 3340, Australia

Your email?

[REDACTED]

Would you like your details withheld from the Business Paper?

No

Please provide your feedback on the Naming the Roundabout at the Intersection of Kidman Way and Thorne Road

Submission ID

66c003578c3a221f650e34c5

From: no-reply=paperform.co@mg.paperform.co on behalf of [Paperform](#)
To: [GCC Admin Mailbox](#); [Phil King](#); [Monique Peisley](#)
Cc: [Governance Workgroup](#)
Subject: Submission - Naming the Roundabout at the Intersection of Kidman Way and Thorne Road
Date: Tuesday, 27 August 2024 11:26:47 AM

Submitted At

2024-08-27 11:26:36

Name

Griffith Resident

Residential Address

Griffith Street, GRIFFITH, NSW, 2680, Australia

Your email?

[REDACTED]

Would you like your details withheld from the Business Paper?

Yes

Please provide your feedback on the Naming the Roundabout at the Intersection of Kidman Way and Thorne Road

While I understand that the Sikh community has made a contribution to the community, I think that there are other prominent individuals/organisations/businesses that have made community contributions for more than a decade. Will other such contributors be considered for recognition? Will the naming of the roundabout set a precedent and will Council, moving forward, receive submission after submission to name roundabouts etc?

Submission ID

66cd2b4b7163d8bb750f13a0

From: no-reply=paperform.co@mg.paperform.co on behalf of [Paperform](#)
To: [GCC Admin Mailbox](#); [Phil King](#); [Monique Peisley](#)
Cc: [Governance Workgroup](#)
Subject: Submission - Naming the Roundabout at the Intersection of Kidman Way and Thorne Road
Date: Tuesday, 10 September 2024 1:18:04 PM

Submitted At

2024-09-10 13:17:53

Name

[REDACTED]

Residential Address

[REDACTED], Griffith, NSW, 2680, Australia

Your email?

[REDACTED]

Would you like your details withheld from the Business Paper?

No

Please provide your feedback on the Naming the Roundabout at the Intersection of Kidman Way and Thorne Road

To Whom it May Concern,

It is admirable that the sikh community has thought of these two phrases "Khalsa Chowk" you would need to put two hindu phrases as well as these two religions come from India.

A more simple name would be Georg Krogh as he was a structural engineer who helped the council in his capacity as an engineer (Krogh a very Norweigan surname)

Submission ID

66dfba61002ba721ab019809

P.O. Box [redacted]
Griffith, 2680

Dear Mayor Darg & Councillors

I wish to submit these comments concerning the naming of the roundabout at Thorne Rd & Kidman Way.

I have spoken to several people concerning this & we are all of the strong opinion that it should be named FORLICO ROUNDABOUT.

The Forlico Family: Sig Forlico's father & family came to Griffith just over 100 years ago. Sig began his Building Company 65 years ago & had a staff of up to 20. This family is still mislabeled in our building community through his sons. Their house was built 60 years ago.

Sig & his wife Joan still live in their home at the roundabout, which was called "Forlico's Bus Stop".

They are still involved in our community. Please note that the roundabout towards Griffith is called Kissell Roundabout after the previously prominent Kissell family. The Indian community, while quite prominent now, are much newer to Griffith. There are other places which could be named for them.

Please give these comments your serious consideration.

Sincerely,

Camela Bennett Smith [redacted]

Kay Mitchell [redacted]

Beth Daudge [redacted]

Harry Stokes [redacted]

Annette Stokes [redacted]

Subject: FW: Proposed Roundabout name - Khalsa Chowk - Kidman Way Thorne Road, Griffith LPI-CRM:01859148

From: SS Addressing <SS-Addressing@customerservice.nsw.gov.au>
Sent: Thursday, 31 October 2024 9:20 AM
To: Phil King <Phil.King@griffith.nsw.gov.au>
Subject: RE: Proposed Roundabout name - Khalsa Chowk - Kidman Way Thorne Road, Griffith LPI-CRM:01859148

Thanks Phil for letting us know.

Kind Regards,

Rebecca

Address Enquiries

Spatial Services

T (02) 6332 8070 E SS-Addressing@customerservice.nsw.gov.au

nsw.gov.au

346 Panorama Avenue
Bathurst NSW 2795

Working days Tuesday, Wednesday and Thursday



Department of
Customer Service



I acknowledge the traditional custodians of the land and pay respects to Elders past and present. I also acknowledge all the Aboriginal and Torres Strait Islander staff working with NSW Government at this time.

Collection Notice

Please be aware that any personal information you provide to us will be collected and stored under the provisions of the State Records Authority of NSW - General Retention and Disposal Authority ((FA238-5-6-1). Spatial Services is committed to making sure your personal data is secure. Your personal information will be stored securely, not kept longer than necessary, and disposed of appropriately. We will take all reasonable security measures to protect your personal information from loss, unauthorised access, use, modification, disclosure, or other misuse.

Where supplied, we collect and store this data to ensure the integrity and accuracy of the NSW Address Database which can be used as the single source of truth for producers, aggregators and users of address data. Spatial Services is the custodian of the NSW Address Database as outlined in the NSW Addressing Policy and User Manual section 2.4 Legislation and Authority and 2.5 Policy.

We may need to forward the relevant details of your enquiry onto the Local Council or other addressing authority to help resolve your addressing issue. No disclosure is made to any overseas entity.

You may ask for access to the personal information we hold about you at any time and request rectification, erasure, and restriction of your personal information by calling 6332 8070.

Contact

If you are concerned about an alleged breach of privacy law or any other regulation, please contact ss-addressing@customerservice.nsw.gov.au.

From: Phil King <Phil.King@griffith.nsw.gov.au>
Sent: Wednesday, 30 October 2024 4:48 PM
To: SS Addressing <ss-addressing@customerservice.nsw.gov.au>
Subject: Proposed Roundabout name - Khalsa Chowk - Kidman Way Thorne Road, Griffith

You don't often get email from phil.king@griffith.nsw.gov.au. [Learn why this is important](#)

[CAUTION: This email originated from outside of the organisation. Do not click links or open attachments unless you recognise the sender and know the content is safe.]

Hi,

Please see attached Public Notification for the proposed naming of a Roundabout. Council acknowledges that naming a roundabout is not a formal process requiring the approval of the NSW Geographical Names Board, nor is there a formal process under the Road Act 1993 or the NSW Roads Regulation 2018. This correspondence is provided in the spirit of consultation.

Council has received 6 submissions during the community consultation period. In summary 2 submissions offered an alternative name, 1 submission was more a comment on opportunity to name other places, 3 submissions indicated support.

If you would like to discuss this matter further please contact Phil King on (02) 6962 8131

Kind regards
Phil King

Phillip King
Director, Infrastructure and Operations
p 02 6962 8131



Griffith City Council
a 1 Benerembah Street Griffith NSW 2680
p PO Box 485 Griffith NSW 2680
w griffith.nsw.gov.au

Griffith City Council acknowledges and respects the Wiradjuri people as the traditional custodians and ancestors of the land and waters where we work.

There is no expectation for you to read or respond to this email outside of your normal working hours

CLAUSE	CL04
TITLE	Review of Council Committee Structure
FROM	Shireen Donaldson, Director Economic & Organisational Development
TRIM REF	24/119805

SUMMARY

Council has established several Committees under Section 355 of the Local Government Act 1993 to enhance its roles and objectives. This report proposes the suspension of the current (Advisory) Committee structure and recommends a review to establish a new Committee framework for the 2024–2028 Council term.

RECOMMENDATION

- (a) The current Committee structure of Council (Advisory Committees) be suspended until such time as Council adopts a new Committee structure for the 2024 - 2028 term of Council.**
- (b) Council initiate a review of the existing Committee structure.**

REPORT

Council has the opportunity to review its Committee structure for the new Council term as well as the number, size and arrangement of Committees, their range of representation of Council services and facilities, community memberships and associated Terms of Reference. The review process will be undertaken in consultation with Councillors at a Council Workshop.

Council's existing Committees can be categorised as follows:

- Advisory Committees – these Committees provide recommendations to Council.
- Statutory Committees – Council is mandated to maintain specific Committees, including:
 - Floodplain Management Committee
 - Traffic Committee
 - Audit, Risk and Improvement Committee
 - Local Emergency Management Committee.

Pending the adoption of a new Committee structure, all existing Committee positions will be vacated, with the exception of Statutory Committees.

To ensure the continuity of Council operations during this review period, it is recommended that reports concerning time-sensitive Council matters, which would typically be presented through the Committee structure, be submitted directly to Council until the new Committee framework is implemented.

It is proposed that the recruitment process for community representatives on the Floodplain Management Committee and the Audit, Risk & Improvement Committee commence promptly. Note that the Traffic Committee and Local Emergency Management Committee do not require community representation.

Councillor appointments to Statutory Committees and external organisations will be addressed in a separate report to Council.

Previous Committee Structure 2021-2024

The Committees of Council that were adopted for the 2021 - 2024 term of Council are listed below:

CSP Theme	Council Committee	Previous Councillor Chair	Previous Councillors	Focus Areas	Advisory / Statutory
Leadership	Community Opinion Group (COG)	Mayor	All	Community issues	
	Audit, Risk & Improvement Committee (Statutory)	Independent Chairperson	Cr Lally (non-voting) Cr Stead (alt)	Internal Audit, Risk	Statutory
	Local Emergency Management Committee	Staff only		LEMC	Statutory
Love the Lifestyle	Cultural Precinct Masterplan Committee (dissolved)	Cr Ellis	Cr Blumer (alt)	Art Gallery, The Clock building, Library	Advisory
	Pioneer Park Museum Committee	Mayor	Cr Napoli	Pioneer Park	Advisory
	Memorial Park Gardens Embellishment Committee	Cr Testoni	Cr Ellis (alt)	Memorial Park upgrade	Advisory
	Disability Inclusion & Access Committee	Cr Blumer	Cr Testoni (alt)	Disability & Access	Advisory
	Scenic Hill User Group	Cr Ellis	Cr Stead	Scenic Hill	Advisory

Growing Our City	Traffic Committee (Statutory)	Cr Napoli	Cr Croce (alt)	Traffic	Statutory
	New Cemetery Masterplan Committee	Cr Croce	Cr Marin (alt)	New Cemetery	Advisory
Valuing Our Environment	Lake Wyangan and Catchment Management Committee	Mayor	Cr Sutton (alt)	Lake Wyangan water quality and amenities	Advisory
	Floodplain Management Committee	Cr Zappacosta	Cr Andrezza (alt)	Floodplain Management	Statutory

This review and restructuring of the Committee framework will serve as a valuable opportunity to facilitate engagement with community members and stakeholders.

OPTIONS

To be determined by Council.

POLICY IMPLICATIONS

Council Committee Policy

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

Local Government Act 1993

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Council Committees play a vital role in fostering community consultation and engagement, allowing community members and stakeholders to actively contribute to Council's decision-making processes.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.2 Actively engage with and seek direction from our community and stakeholders.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a) Council Committees Policy - (GOV-CP-402) [↓](#)

59



Council Committees GOV-CP-402 (PUBLIC POLICY)

1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	12/04/2005	0109	12/04/2005
2	14/03/2006	092	14/03/2006
3	11/05/2010	0142	11/05/2010
4	08/06/2010	0186	08/06/2010
5	09/06/2015	15/161	09/06/2015
6	13/12/2016	16/360	31/01/2017
7	24/09/2019	19/302	25/10/2019
8	22/03/2022	22/085	22/03/2022

2 Policy Objective

To provide guidelines on the responsibilities, functions and operation of Council committees and to clarify Council's role in this partnership.

3 Policy Statement

Griffith City Council values the contributions of individuals and community representatives who become members of Council committees.

Council has a number of committees that are constituted under the provisions of the Local Government Act 1993, Section 355 (b), to exercise some of the functions of Council. Council Committees are established as either Advisory Committees or Statutory Committees. This document refers to these committees.

Part 1 – Advisory and Statutory Committees

3.1 How Committees Are Established

Committees are established by a resolution of Council in accordance with section 355 (b) of the Local Government Act 1993.

Committees of Griffith City Council are established in an Advisory capacity, relevant to a nominated purpose and may include elected and community representatives.

Statutory Committees are Committees Council is required to have. The function and membership of Statutory Committees may be pre-determined by another authority and Council must form the Statutory Committee as directed. All other Committee procedures will apply to the functioning of a Statutory Committee.



3.2 Committee Membership

Following a Council election, Council will advertise membership for Committees. All nominations for appointment to a committee are to be formally submitted in writing or via online form to Council. Applicants will be reviewed against their expertise and experience and ability to contribute to the committee in relation to its objectives and terms of reference.

The Council must approve all members onto committees. Appointment must take place prior to a member being conferred the responsibilities and rights as set out in this document.

Committee membership will be as per the adopted Terms of Reference for that Committee. Council reserves the right to appoint one or more of its members to each committee and will elect a member Councillor as the Chair of the Committee (an exception will be the Chairperson of the Audit, Risk and Improvement Committee which requires an independent Chairperson). An additional Councillor may also be appointed as an "alternate" should a member Councillor be unable to attend a Committee meeting.

The Mayor, by virtue of holding the office of Mayor, is appointed as a member to all Committees established by Council and may exercise their right to Chair any Committee they attend.

Any amendments to the committee membership or Terms of Reference (TOR) must be approved by Council via the adoption of the Committee minutes or direct report to Council outlining any changes that have occurred.

3.3 Term of Office

The term of office for a Council Committee, except Statutory Committees, will be the same term as the current Council unless established as a sunset committee, i.e. with a finite time specified.

3.4 Dissolution

Council may dissolve a Committee at any time

3.5 Vacation of Office

The position of any member of a Committee will become vacant in the following circumstances:

- (a) Upon the death of the member; or
- (b) If the member becomes bankrupt, applies to take the benefit of any law for the relief of bankrupt or insolvent debtors, compounds with his or her creditors or make an assignment of his or her remuneration for their benefit; or
- (c) If the member becomes a mentally incapacitated person; or
- (d) If the member resigns membership by notice in writing to the committee; or



- (e) If the member is absent for more than three consecutive meetings without leave of the committee; or
- (f) If the member ceases to be a member of the organisation which he/she represents, (representatives of organisations will be given preference) unless the committee otherwise resolves; or
- (g) While serving a sentence (whether or not by way of periodic detention) for a felony or any other offence, except a sentence imposed for a failure to pay a fine; or
- (h) If a member is found to be in breach of the Code of Conduct; or
- (i) If the committee is dissolved by Council.

3.6 Representation

Equal representation is recommended. Where there is a dispute on representation, a final determination will be made by Council

3.7 Committee Positions

The majority of Committees operate by having a Chairperson and Minute Secretary. Council does reserve the right to appoint the Chair from the member Councillors appointed to the Committee. The Mayor, by virtue of holding the Office of Mayor, is able to Chair any Committee Meeting attended if the Mayor wishes to do so.

3.8 Meeting Procedures

Meetings are to be conducted to standard guidelines as set out in Council's Code of Meeting Practice and include:

- (a) that a quorum be present (the quorum being a fixed number determined in the TOR by each Committee)
- (b) that appropriate notice of meetings and business is given
- (c) that business on the agenda is properly conducted
- (d) that minutes are recorded.

3.9 Quorum

This refers to the minimum number of members who must be in attendance to transact business. Each Committee will determine an appropriate quorum in their TOR. In calculating the initial required quorum, the Mayor will not be taken into account when determining a quorum as the attendance of the Mayor may vary from Committee to Committee.

If a Councillor is unable to attend a council committee meeting that they are a member of, they should contact the alternate Councillor as a replacement for the Councillor unable to attend.



If a quorum is not present at the appointed starting time, the meeting will be adjourned to a time fixed by the Chair; or those present can hold an information meeting only to discuss matters. This will be recorded as a Report of the Meeting only and will not be official Minutes for adoption by Council.

3.10 Agenda

A copy of the agenda should be distributed to all committee members at least three working days before the commencement of the meeting. Each item of business is to be discussed in the order in which it appears on the agenda.

3.11 Voting

Voting allows members to express their agreement or disagreement. Voting can be conducted in one of three ways:

- (a) Vote verbally
- (b) Vote by show of hands
- (c) Vote by secret ballot

For a vote to be carried it is necessary that a majority of participants vote for that matter. If a vote is tied, the chairperson shall have the casting vote. A member who is present but who abstains from voting on a motion is counted as having voted against the motion. Members who are not present may not vote by proxy or any other means.

Staff members on committees are appointed in an advisory role only and do not have the authority to move or second motions nor vote on issues

3.12 Staff Attendance

The General Manager is entitled to attend Committee meetings. The General Manager shall ensure that appropriate staff attend the meetings. The role of staff attending is to offer advice and to answer questions. Committee members have no authority to direct a Council staff member to undertake or complete any task.

3.13 Non-members entitled to attend Committee Meetings

Members of the public who are not members of a committee are entitled to attend Committee meetings as observers only if the Committee permits. Attendance is by invitation from the Committee. Such persons are not entitled to move or second a motion, vote at the meeting, address the meeting and/or table documents unless otherwise determined by the Chairperson. (Addresses are limited to a maximum of 3 minutes.)



3.14 Terms of Reference

Committees will be responsible for activities as determined when the committee is established. This responsibility will be conveyed to the committee in the Terms of Reference adopted by Council.

3.15 Limitation of Powers

The committee may not make decisions concerning the following:

- (a) Fixing of charges or fees (the committee may submit recommendations for approval by Council in relation to the fixing of charges and fees for use of the facility under its control).
- (b) Borrowing of any monies without the express written consent of Council on each such occasion.
- (c) The sale, lease or surrender of any land and or other property vested in its care under the provisions of the Local Government Act 1993 (as amended).
- (d) The acceptance of tenders which are required to be called by Council. (The committee may invite and accept quotations for minor works, goods and services covered within the scope of its authority or as agreed with Council).
- (e) The payment or making of any gift, to its members. This includes the payment of allowances or travelling expenses incurred whilst attending committee meetings.
- (f) The payment of any monies outside the scope of the committee's function.
- (g) The carrying out of any works on or to the facility including alterations, reconstructions or construction without the prior consent of Council. (This does not include minor maintenance works.)
- (h) Unreasonably withholding consent for the letting of the facility to any organisation which agrees to comply with and adhere to the rules adopted for use of the facility, providing an acceptable letting period is available.
- (i) Vote monies for expenditure on the works, services or operations of Council.

The exercise by the committee of its power and functions will be subject to such limitations and conditions as may from time to time be imposed by law, specified by resolution of the Council or in writing by the General Manager to the committee. The committee will observe any Rules and Regulations made by the Council, in relation to the facility/function under its management and control.

If at any time the committee is deemed to be functioning outside the limits of its powers as described herein, all powers may be revoked by written notice to the committee signed by the General Manager or his/her representative.
Recommendations made by Committees must be referred to Council for determination.



3.16 Code of Conduct

Griffith City Council has adopted a Code of Conduct that is applicable to elected Councillors, employed staff and committee members. The Code of Conduct sets out the principles to ensure the business of Council is carried out in an efficient, honest and impartial way. It is important for committee members to be aware of and abide by the Code of Conduct.

3.17 Induction

All Committee members will receive induction training at their first Committee and must acknowledge, complete, sign and return all provided policies and documents related to Committee membership.

3.18 Accountability

Committees need to be aware that accountability is required to Council, user groups and the general community. To facilitate this accountability, the committees are required to:

- (a) Provide reports and minutes to Council.
- (b) Ensure that affected persons are aware of the committee meeting details

3.19 Insurance

Committee members are classified as volunteers of Council and insurance is provided accordingly. All committee members will be required to complete requisite paperwork identifying them as volunteers of Council.

3.20 Purchasing

All purchasing undertaken by the Committee is to be done in accordance with Council's Procurement Policy by a staff member with appropriate financial delegations to do so.

3.21 Legal Issues

From a legal perspective it is important for committees of Council to be aware that they are in fact acting on Council's behalf. Legally, the committee is 'Council' and any action which the committee undertakes is Council's responsibility.

Council delegates its authority to the committee to act on Council's behalf. Council can withdraw this delegation if it is deemed to be necessary.

3.22 Records of Committees

Council Committee records should be retained in accordance with the State Records Act.

3.23 Conflicts of Interest

The Model Code of Conduct and the Procedures for the Administration of the Model Code of Conduct provide guidance on the management of conflicts of interest. There are obligations on Councillors, Council delegates (ie Committee members) and Council staff to



act honestly and responsibly in carrying out their functions. Conflicts of interests of Councillors, Council delegates and other people involved in making decisions or giving advice on Council matters must be publicly recorded and managed accordingly.

3.24 Pecuniary and Non-Pecuniary Interest

Clause 4.1 of the Model Code of Conduct states that a "pecuniary interest" is an interest that a person has in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to the person or a person referred to in Clause 4.3 of the Code.

A person does not have a pecuniary interest in a matter if the interest is so remote or insignificant that it could not reasonably be regarded as likely to influence any decision the person might make in relation to the matter or if the interest is of a kind specified in Clause 4.6 of the Code.

A Councillor or a member of a Committee who has a pecuniary interest in any matter before the Committee, and who is present at a meeting where the matter is being considered, must disclose the nature of the interest to the meeting as soon as practical (Clause 4.28 of the Code).

A Councillor or a member of a Committee must not be present at or in the sight of a meeting of the Committee at any time during which a matter to which they have declared a pecuniary interest is being considered (Clause 4.29 of the Code). This has been interpreted as excluding Councillors in both their official capacity and as a member of the public. Councillors barred from taking part in a discussion because of a pecuniary interest cannot escape this by addressing the meeting as a 'resident' or 'ratepayer'.

This exclusion is from all discussions on the matter, not just discussions on a formulated motion or a resolution on the matter.

Part 5.1 of the Model Code of Conduct states that a "non-pecuniary interests" are private or personal interests a Council official has that does not amount to a pecuniary interest as defined in Clause 4.1 of the Code.

Non-pecuniary interests must be identified and appropriately managed in accordance with the Code. Managing non-pecuniary interests depends on whether or not the conflict is significant. Significant non-pecuniary conflicts of interest must be managed in accordance with Clause 5.10 of the Code. Non-significant non-pecuniary conflicts of interest must be disclosed at the meeting, however do not require further action.

3.25 Correspondence

Correspondence from the committee is effectively correspondence from the Council as the committee acts on Council's behalf and should be recorded in Council's electronic document management system.

Usage of correspondence is limited to the following:

- provision and seeking of information for the Committee (not including quotations)



- extending of invitation to either an approved Council function or Committee Meeting
- thank you letters and certificates approved by the Committee

The signing of correspondence is limited to the Mayor, General Manager, a member of staff duly authorised by the General Manager, or a chairperson of the committee duly authorised by Council.

3.26 Clerical Support

Council will supply clerical support to a Committee. Clerical support and duties are defined in the accompanying Terms of Reference of a Committee.

3.27 Financial Matters

Committees are given authority to operate by Council and are subject to the same rules and regulations. These rules are set out in the Local Government Act, and Local Government Regulations and Accounting standards and must be adhered to.

Committees are established to benefit the community and are made up of members of the community. Any funds raised, received or spent are subject to public scrutiny, just the same as Council. The concept of public accountability involves a responsibility to ensure that committee funds are used in the manner for which they were intended and that a clear and full disclosure of the committee's financial activities is available.

3.28 Privacy

Council's Privacy Management Plan and Privacy Policy (GOV-CP-602) outline Council's commitment in relation to the protection of personal information and commercially sensitive information. All Committee members have a responsibility to ensure any information to which they may be privy in the conduct of the Committee business must not be used for any other purpose other than that for which it is collected in accordance with the Privacy and Personal Information Protection Act 1998 (PPIP Act) and the Health Records and Information Privacy Act 2020 (HRIP Act).

3.29 Child Safe Principles

Council Committees and their members must consider Child Safety Principles when deliberating matters and abide by Council's Child Safety Policy.

3.30 Giving Notice of Business to be raised at a Committee Meeting

Any Committee member may give notice of any business they wish to be considered by the Committee at its next meeting by way of a notice of motion. To be included on the Agenda of the meeting, the notice of motion must be in writing and must be submitted (via email or other) by 12 pm, five business days before the next meeting is to be held. This clause does not preclude a Committee member from raising a matter during the "General Business" section of the Meeting.



4 Legislation

Local Government Act 1993 - Sections 355, 377, 439-459
Local Government (State) Regulations

5 Related Documents

Committee Terms of Reference
Council Code of Conduct
Code of Meeting Practice
Guidelines for the Closure of Meetings to the Public

6 Directorate

Economic & Organisational Development



Appendix 1 – Committees & Working Groups for 2021-2024 Council Term

Committee

- (i) Community Opinion Group (COG) – open forum held quarterly
- (ii) Cultural Precinct Masterplan Committee
- (iii) Pioneer Park Museum Committee
- (iv) Memorial Park Gardens Embellishment Committee
- (v) Disability Inclusion & Access Committee
- (vi) New Cemetery Masterplan Committee
- (vii) Lake Wyangan and Catchment Management Committee

Statutory Committee

- (i) Floodplain Management Committee
- (ii) Traffic Committee
- (iii) Local Emergency Management Committee
- (iv) Audit, Risk & Improvement Committee

CLAUSE **CL05**

TITLE **Councillor Appointments to Statutory Committees and External Organisations**

FROM **Shireen Donaldson, Director Economic & Organisational Development**

TRIM REF **24/44943**

SUMMARY

This report proposes that Councillor representation be considered for Council's Statutory Committees and Councillor delegates be appointed to external organisations.

RECOMMENDATION

(a) Council appoint the following Councillors to Council's Statutory Committees:

Floodplain Management Committee

Councillor(Chair)

Councillor (Alt)

Traffic Committee

Councillor(Chair)

Councillor (Alt)

Audit, Risk & Improvement Committee

Councillor (observer / non-voting)

Local Emergency Management Committee

No Councillor representation

(b) Council appoint the following delegates to external organisations:

Griffith Health Facilities Limited - Griffith Community Private Hospital

Mayor Doug Curran

Councillor

Councillor

Griffith Worker and Housing Shortage Taskforce

Mayor Doug Curran

Councillor

Councillor

Headspace Consortium

Councillor

Joint Regional Planning Panel

Councillor

Councillor

Alternate Councillor

Alternate Councillor

Murray Darling Association Region 9

Councillor

Western Riverina Arts Board

Councillor

Western Riverina Library Management Committee

Councillor

Councillor

(c) Council commence advertising for community representatives for the following Statutory Committees:

- Floodplain Management Committee
- Audit, Risk & Improvement Committee.

(d) That Council support in principle the endeavours of the Griffith Cancer Therapy Accommodation Committee Inc. and nominate the Mayor and Councillor..... to participate in discussions regarding the project with Murrumbidgee Local Health District and other organisations where necessary.

REPORT

It is proposed that Councillor appointments for Council's Statutory Committees - Floodplain Management Committee, Traffic Committee and Audit, Risk & Improvement Committee - be confirmed to allow meetings to proceed as required. Note that the Local Emergency Management Committee does not require Councillor representation.

- **Floodplain Management Committee**
 - Councillor (Chair)
 - Councillor (Alt)
- **Traffic Committee**
 - Councillor (Chair)
 - Councillor (Alt)

- **Audit, Risk & Improvement Committee**
 - Councillor (observer / non-voting)
- **Local Emergency Management Committee**
 - No Councillor representation required

Councillor delegates are also required to represent Council at various external Committees and organisations which are established outside of Council. These include:

- **Griffith Health Facilities Limited - Griffith Community Private Hospital**
 - Mayor Doug Curran
 - Councillor
 - Councillor
- **Griffith Worker and Housing Shortage Taskforce**
 - Mayor Doug Curran
 - Councillor
 - Councillor
- **Headspace Consortium**
 - Councillor
- **Joint Regional Planning Panel**
 - Councillor
 - Councillor
 - Councillor Alternate
 - Councillor Alternate
- **Murray Darling Association Region 9**
 - Councillor
- **Western Riverina Arts Board**
 - Councillor
- **Western Riverina Library Management Committee**
 - Councillor
 - Councillor
- **Griffith Cancer Therapy Accommodation – Project**

The Griffith Cancer Therapy Accommodation Committee Inc. has been established to set up an accommodation facility for travelling cancer patients. This accommodation will be low cost affordable housing to assist rural patients travelling for treatment.

Please refer to the web site link below for more information regarding this organisation and their project.

<https://www.acnc.gov.au/charity/charities/45fa475a-46b5-ec11-9841-0022489419b3/profile>

The Mayor and General Manager met with the Chair and CEO of the Murrumbidgee Local Health District (MLHD) at Griffith Base Hospital 2 October 2024 to discuss various health related issues including progress with construction of the new Griffith Base Hospital.

During discussions, Council drew attention to the existence of the Griffith Cancer Therapy Accommodation Committee Inc. and their objective to build accommodation facilities. A request was made by the Mayor that MLHD consider allocating land on the Griffith Base Hospital site for the construction of Cancer Therapy Accommodation. Following the meeting, the General Manager communicated in writing with Ms. Jill Ludford CEO of MLHD with this request. An encouraging letter of response dated 15 October 2024 has been received. Refer Attachment (g). The letter states "The District is happy to facilitate further discussions with Ms. Cara Dale, Mr. Brian Bortolin, Mr. Sebastian Schimizzi and your nominated council delegate to progress this proposal."

Previous external Committees / organisations with Councillor representation as adopted for the 2021 – 2024 term or Council are listed below:

External Committees / Organisations	Previous Councillor Delegate	Delegate requirements and Organisation Information	Convenor
Aboriginal Advisory Committee		Membership to be determined by GAMS and GLALC for purpose of Council liaison with Aboriginal community	Griffith Local Aboriginal Lands Council and Griffith Aboriginal Medical Service. Not established as yet.
Griffith Health Facilities Limited - Griffith Community Private Hospital	Crs Curran, Napoli & Blumer	3 Councillors	Council
Griffith Worker and Housing Shortage Taskforce	Mayor Cr Stead Cr Napoli (Alt)	Mayor 1 Councillor	Council / Griffith Business Chamber
Headspace Consortium	Cr Blumer	1 Councillor	Headspace
Joint Regional Planning Panel	Cr Stead Cr Lally	2 Councillors	
Murray Darling Association Region 9	Cr Andrezza	Mayor or delegate of the Mayor	Council
Western Riverina Arts Board	Cr Ellis	1 Councillor	

Western Riverina Library Management Committee	Cr Stead Cr Blumer	1 Council representative required	Griffith City Council on behalf of member Councils
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OPTIONS

To be determined by Council.

POLICY IMPLICATIONS

Council Committees Policy (GOV-CP-402)

FINANCIAL IMPLICATIONS

Not applicable

LEGAL/STATUTORY IMPLICATIONS

Not applicable

ENVIRONMENTAL IMPLICATIONS

Not applicable

COMMUNITY IMPLICATIONS

Council Committees play a vital role in fostering community consultation and engagement, allowing community members and stakeholders to actively contribute to Council's decision-making processes.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.2 Actively engage with and seek direction from our community and stakeholders.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | | |
|-----|---|----|
| (a) | Traffic Committee Membership - A Guide to the Delegation to Councils for the Regulation of Traffic ↓ | 75 |
| (b) | ARIC Membership - OLG Risk Management and Internal Audit Guidelines ↓ | 78 |
| (c) | LEMC Membership - State Emergency and Rescue Management Act 1989 ↓ | 79 |
| (d) | Regional Planning Panel Membership - Sydney District and Regional Planning Panels Operational Procedures - Nov 2022 ↓ | 81 |
| (e) | MDA Committee Membership - MDA Constitution ↓ | 83 |
| (f) | Email to Jill Ludford re Cancer Therapy Accommodation Committee ↓ | 86 |

(g) MLHD Correspondence 15 October 2024 [↓](#)

87



See the RTA document, [Procedures for use in the preparation of a Traffic Management Plan](#).

Note: The RTA's acceptance of the TMP merely indicates that due process has been followed and does not indicate its position on the proposal when it is referred to the LTC for consideration.

4. Exercising delegated functions

Councils may only exercise their delegated functions in accordance with the [Delegation](#). Councils may sub-delegate certain powers to Councillors, the General Manager or an employee of the Council. Refer to Section 3 DELEGATION OF FUNCTIONS.

The *Delegation* requires Council to seek the advice of the NSW Police and the RTA prior to exercising their delegated functions. This is usually done via the LTC.

In cases where the LTC advice is unanimous, and Council intends to follow that advice, Council may authorise the implementation of the facility or device without further notifying the RTA or the NSW Police.

If the elected Council wishes to exercise a delegated function when the LTC advice is not unanimous, or the elected Council wishes to act contrary to unanimous LTC advice, then Council must notify in writing, both the NSW Police and the RTA representatives on the LTC.

Note: Council does not need to notify the NSW Police or the RTA if Council decides not to proceed with any proposal for any reason.

Council then must refrain from taking any action for 14 days so that the NSW Police or the RTA is given an opportunity to appeal to the Chairperson, Regional Traffic Committee should they wish.

In the case of an appeal, the decision of the Chairperson, Regional Traffic Committee is binding and final for matters under the STMA. For matters under the Roads Act, further appeals may be made to the Minister for Roads. Refer to Section 6 REGIONAL TRAFFIC COMMITTEE, for more details.

5. Local Traffic Committee

5.1 General

The LTC has no decision-making powers. The LTC is primarily a technical review committee, which is required to advise the Council on matters referred to it by Council. These matters must be related to prescribed traffic control devices and traffic control facilities for which Council has delegated authority.

The LTC should consider the technical merits of the proposal and ensure that the proposal meets current technical guidelines.



Delegation to Councils for the Regulation of Traffic

The Council must refer all traffic related matters to the LTC prior to exercising its delegated functions. Matters related to State Roads or functions that have not been delegated to the elected Council must be referred directly to the RTA or relevant organisation. Such matters must not be referred to the LTC. However, the RTA will generally seek the views of the Council on State Road traffic issues via the informal items process.

A Council is not bound by the advice of its LTC. Refer to Section 4 EXERCISING DELEGATED FUNCTIONS.

Where required, a TMP must be submitted to, and reviewed by, the RTA before that matter can be referred to the LTC. Refer to Section 3.1.1 TRAFFIC MANAGEMENT PLANS.

The LTC should not consider any proposal requiring a TMP prior to the review of the TMP by the RTA.

Similarly, the LTC should not consider any proposal to alter unrestricted parking to permissive or restricted parking on roads within a 1 km radius of any train station nominated in the RTA's document [Nominated Train Stations with Commuter Parking](#), without the prior approval of the RTA.

Note: The LTC should not be confused with a separate Council Traffic Committee, formed by Council under the Local Government Act. The establishment of which is a Council prerogative. Refer to Section 8 TRAFFIC ENGINEERING ADVICE.

5.2 Members

The LTC is to be made up of four formal members. The members are as follows:

- one representative of Council
- one representative of the NSW Police
- one representative of the RTA
- the local State Member of Parliament (MP) or their nominee.

The Council's representative may be any Councillor or Council officer. The Council representative may be a sub-delegate if Council has formally approved this.

Where a Council LGA is represented by more than one MP, or covered by more than one NSW Police LAC, MPs or NSW Police officers representing the relevant electorate or LAC are entitled to be members of the LTC. However they are only permitted to vote on matters, which effect their electorate or LAC. Refer to Section 5.3.6 VOTING.

The Council (in consultation with the formal members of the LTC) may also decide to have additional informal (non-voting) advisors to the LTC who can provide input into the process. These additional advisors can include a:

- Road Safety Officer



- Ministry of Transport representative
- Fire Brigade representative
- Ambulance Service representative
- Bus operator representative
- Transport Workers Union representative
- Chamber of Commerce representative

Generally, informal advisors are not required to attend every LTC meeting. Their attendance is only required when items appear on the Agenda which effect their area of expertise or responsibility.

The informal advisors of the committee are not entitled to a vote. Refer to Section 5.3.6 VOTING.

5.3 Meetings

The LTC is not a committee within the meaning of the *Local Government Act, 1993*. The operating arrangements for the LTC are contained in these guidelines.

At LTC meetings the following are at the discretion of Council:

- conduct at meeting
- frequency of meetings
- format of meetings. [Within the following guidelines.]
- provision for a public gallery.

5.3.1 Meeting Formats

The most common format for LTC meetings is a monthly face to face meeting held in the offices of the Council.

The meeting is to be convened by a Council representative. The convener may be the Council's voting member or may be an additional non-voting member of the LTC.

While there is no need for a specific quorum to allow an LTC meeting to proceed, it must be remembered that any advice can only be returned to the elected Council by the LTC if the views of the RTA and the NSW Police have been obtained.

Acceptable alternative meeting formats include:

- Electronic meetings – where the advice of the members is sought via facsimile or email. This allows items to be considered as they arise and may reduce response time.
- A combination of electronic (for minor issues) and face-to-face meetings. This allows minor issues to be addressed between meetings. The response time for minor issues may be reduced using this format and this format can result in shorter face to face meetings. It may even be possible to increase the interval between meetings.

Eligibility criteria for councillor members

To be appointed as a non-voting audit, risk and improvement committee member a councillor should demonstrate the following:

- an ability to read and understand financial statements and a capacity to understand the ethical requirements of government (including potential conflicts of interest)
- a good understanding of one or more of the following: risk management, performance management, human resources management, internal and external auditing, financial reporting, accounting, management control frameworks, internal financial controls, governance (including planning, reporting and oversight), or business operations
- a capacity to form independent judgements and willingness to constructively challenge/question management practices and information
- a professional, ethical approach to the exercise of their duties and the capacity to devote the necessary time and effort to the responsibilities of a councillor member of an audit, risk and improvement committee, and
- preparedness to undertake any training on the operation of audit, risk and improvement committees recommended by the chairperson based on their assessment of the skills, knowledge and experience of the councillor member.

The mayor cannot be appointed as a councillor member of a council's audit, risk and improvement committee.

Appointment

Audit, risk and improvement committee chairpersons and members are appointed by a resolution of the governing body of the council.

The governing body should first appoint the chairperson of the audit, risk and improvement

committee, who is to then assist in the selection and appointment of the other independent committee members.

Skills mix

When selecting individual audit, risk and improvement committee members, the council should ensure the committee has the appropriate mix of skills, knowledge and experience necessary to successfully implement its terms of reference and add value to the council.

The audit, risk and improvement committee should have:

- at least one member with financial expertise (for example, a qualified accountant or auditor or other financial professional with experience of financial and accounting matters), and
- a mix of skills and experience in:
 - business
 - financial and legal compliance
 - risk management, and
 - internal audit, and
 - any specialised business operations of the council, where the committee would benefit from having a member with skills or experience in this area (for example, IT skills or experience where IT systems have an important role in the council's business).

All audit, risk and improvement committee members should have sufficient understanding of the council's financial reporting responsibilities to be able to contribute to the committee's consideration of the annual financial statements.

Each committee member should also have sufficient time to devote to their responsibilities as an audit, risk and improvement committee member.

Where possible, the governing body should ensure that at least one other audit, risk and improvement committee member is also qualified to act as the chairperson if this is ever required.



State Emergency and Rescue Management Act 1989 No 165

Current version for 11 December 2023 to date (accessed 15 October 2024 at 12:30)

[Part 2](#) > [Division 3](#) > Section 28

28 Local Emergency Management Committees

- (1) There is established by this Act a Local Emergency Management Committee for each local government area.
- (2) Each such Committee is to consist of—
 - (a) the General Manager of the council of the relevant local government area, who is to be the Chairperson of the Committee, and
 - (b) a senior representative of each emergency services organisation operating in the relevant local government area, and
 - (c) a representative of each organisation that—
 - (i) provides services in a functional area or areas in the relevant local government area, and
 - (ii) the council of that area determines from time to time is to be represented on the Committee, and
 - (d) the Local Emergency Operations Controller for the relevant local government area, and
 - (e) a representative of each organisation that the Minister determines, from time to time, is to be represented on the Committee.
- (3), (4) (Repealed)
- (5) The representative of an organisation is to be nominated by the organisation.
- (6) (Repealed)
- (7) Schedule 2 has effect with respect to the members and procedure of a Local Emergency Management Committee.



State Emergency and Rescue Management Act 1989 No 165

Current version for 11 December 2023 to date (accessed 15 October 2024 at 12:30)

[Part 2](#) > [Division 3](#) > Section 29

29 Functions of Local Emergency Management Committees

- (1) A Local Emergency Management Committee is responsible for the preparation and review of plans in relation to the prevention of, preparation for, response to and recovery from emergencies in the local government area for which it is constituted.
 - (1A) Without limiting subsection (1), any such Committee may—
 - (a) give effect to and carry out emergency management policy and practice, consistent with information on that policy and practice disseminated by the State Emergency Management Committee, and
 - (b) review and prepare plans in respect of the relevant local government area that are, or are proposed to be, subplans or supporting plans established under the State Emergency Management Plan, and
 - (c) make recommendations about and assist in the co-ordination of training in relation to emergency management in the relevant local government area, and
 - (d) develop, conduct and evaluate local emergency management training exercises, and
 - (e) facilitate local level emergency management capability through inter-agency co-ordination, co-operation and information sharing arrangements, and
 - (f) assist the Local Emergency Operations Controller for the relevant local government area in the Controller's role under section 31, and
 - (g) such other functions as are—
 - (i) related to this Act, and
 - (ii) assigned to the Committee (or to Local Emergency Management Committees generally) from time to time by the relevant Regional Emergency Management Committee or by the State Emergency Management Committee.
 - (2) In the exercise of its functions, any such Committee is responsible to the relevant Regional Emergency Management Committee.

November 2022

4. Membership of Planning Panels

(Part 4, Schedule 2 of the EP&A Act)

4.1 Chairs and Members

Each Panel consists of 5 members:

- 3 members, including the chair, appointed by the Minister (State members), and
- 2 members appointed by the relevant council (council members).

Property developers and real estate agents are not eligible to be members of a Panel.

The agenda of a Panel meeting may include consideration of multiple matters, each located in different council areas. The council members may change from time to time, depending on the LGA in which the matter under consideration is located.

Panel members can be appointed to more than one Panel, either as a Panel member and/or as an alternate member.

When there is a vacancy on a Panel, the Minister in the case of a State member, and the relevant council in the case of a council member, will appoint another member to that vacancy.

Terms of appointment for Panel members (both State and council members), must not exceed 3 years. Members are eligible for re-appointment. A State member of a Sydney District Planning Panel must not be a member for more than 9 years in total.

The Secretariat is responsible for maintaining a register of all Panel members.

The chair (or, in the absence of the chair, a deputy chair, or a person elected by the members) presides at Panel meetings. The presiding member has a deliberative vote and, in the event of an equality of votes, has a second or casting vote.

Note: In relation to the membership of a Planning Panel responsible for preparing planning proposals, see further Chapter 14 of this Operational Procedures.

4.3 Expertise requirements for members appointed by the Minister

All Panel members appointed by the Minister, including alternates, must have expertise in one or more of the following areas: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering, tourism or government and public administration.

4.4 Council members

Two council members are appointed by each council. At least one council member must have expertise in one or more of the following areas: planning, architecture, heritage, the environment, urban design, land economics, traffic and transport, law, engineering, or tourism.

To reduce the opportunity to improperly influence panel members councils should consider appointing a minimum of 4 alternate members to enable regular rotation.

4.5 Selection of council members

Each council determines how their members are selected. In selecting members, councils should have regard to any conflict of duties that would be created for a person nominated to the Panel if they are in any way responsible or involved in the assessment of matters to be determined by the Panel or involved in voting or deliberating on matters that come before the Panel.

When appointing its nominees to a panel, council should require a statutory declaration to be signed by proposed nominees stating that they are not property developers or real estate agents, as required by section 2.13 of the Act. Council should also arrange probity checks. These checks should include, at a minimum:

- a. public register of real estate agents check
- b. bankruptcy record check
- c. National Police check (ACIC).

November 2022

This is in line with the checks and declarations required for State members.

Councils are not restricted to nominating people from the council's local area. They can appoint, terminate, and reappoint members at any time, and can determine the duration of each appointment. Generally, so as to ensure the greatest degree of continuity for the Panels, councils should consider appointing members for the maximum term of 3 years. However, councils should reconsider if the nominations to the Panels are appropriate within 12 months following a council election.

Following a change to its nominees, council is to forward the new member's contact details to the Secretariat as soon as possible and this must be a minimum of 14 days before any meeting at which they will act as a Panel member.

If a council fails to nominate 1 or more council members, a Panel may still exercise its functions in relation to the area of the council concerned.

4.6 Payment of council members

Councils determine the fees they pay their Panel members. The Minister has provided guidance to all councils on appropriate rates of remuneration for travel and subsistence allowances for their members.

Each council is responsible for making any payments to its Panel members when they attend Panel meetings.

4.7 Alternate members

The Minister may at any time appoint a person to be the alternate of another member appointed by the Minister and may revoke any such appointment.

A council may also at any time appoint a person to be the alternate of a member nominated by the council and may revoke any such appointment.

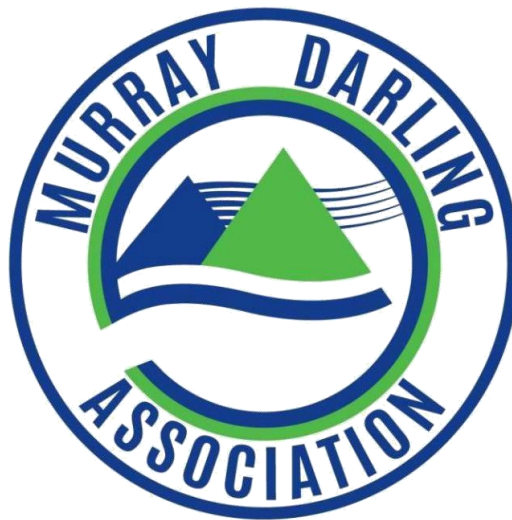
Any changes are to be notified in writing to the Secretariat as soon as possible and at least 14 days before undertaking any Panel business.

The alternate will act in the place of the member with all the powers of the member. Although a member may be appointed as an alternate for two or more members, they will only have one vote on any Panel decision.

4.8 Rotation of members

To ensure there is a level of randomisation involved in which panel members and alternates hear a matter, all members are required to regularly rotate with alternate members. This will reduce opportunities for panel members to be improperly influenced. The chair is to determine the frequency of rotation in consultation with the Planning Panel secretariat.

Following a matter being deferred, where possible the same members should reconvene to finalise the determination.



It's in the Balance

Murray Darling Association Inc.

An incorporated association under the *Associations Incorporation Act 2009* (NSW)

Incorporation No: Y0431747

CONSTITUTION

v. 2020

Part 5 - Regions

15. **Role and Region composition**

- (1) The role of the Region includes:
 - (a) initiating action on Region issues within the bounds of the MDA policy and any Codes;
 - (b) encouraging support for the MDA and its policies and actions;
 - (c) initiating and facilitating discussion on Region and Basin issues;
 - (d) increasing awareness of an education in respect of the MDA and the Basin;
 - (e) recommending changes to policy to the Board or the MDA;
 - (f) encouraging financial support for the MDA;
 - (g) appointing Region Delegates to a **General Meeting, Special General Meeting, or Annual General Meeting**.
- (2) The Regions of the MDA shall be made up of those local government municipal areas determined and as amended from time to time, by resolution of the Board.
- (3) The details of the areas making up each Region must be maintained by the Board and made available to Members on request and published (and kept up to date) on the MDA website.
- (4) The composition of a Region and the number of Regions may be varied from time to time by the resolution of the Board, the listed Regions and their composition. Variations to the composition of the Regions may be proposed by the Regions, the Board, or the vote of a **General Meeting, Special General Meeting, or Annual General Meeting**.
- (5) Within each Region the Members in respect of that Region will be:
 - (a) Member Councils within the Region;
 - (b) Organisation Members located in the Region, provided if the Organisation is located in multiple Regions it must nominate one Region;
 - (c) Life Members and Individual Members, resident within that Region.
- (6) A Region Chair may be represented, with full rights, by a Proxy attending MDA Meetings, Ordinary Meetings, Executive Meetings, and other meetings the Region may Hold in the event that a Region Chair is unable to attend.

16. **Region Meetings**

- (1) In respect of a Region:
 - (a) a Member Council may appoint:
 - (i) 2 Member Council Representatives; plus
 - (ii) 1 or more additional Member Council Representatives, for each 20,000 of population (or part thereof) above the first 20,000; up to a maximum of 5 Member Council Representatives. A Member Council Representative may be a councillor or council officer of the Member Council, or another person selected and supported by the Member Council;
 - (b) an Organisation may appoint 1 Organisation Member Representative.
- (2) Region Meetings may be attended by:
 - (a) Member Council Representatives;
 - (b) Organisation Member Representatives;
 - (c) Individual Members;
 - (c) Life Members;

- (d) people from other Regions in various capacities;
 - (e) guest speakers and other invitees and subject to the management of the meeting by the Chair, may address the meeting.
- (3) Region Meetings:
- (a) must occur at least 4 times per year;
 - (b) may be called by the Region Executive, Chair of the Region Executive or not less than 2 Member Councils within the Region; and
 - (c) require written notice of not less than 14 days to all Members located within the Region.
- (4) Regions must elect annually at a Region Meeting a Region Executive made up of:
- (a) a chair; plus
 - (b) not less than 2 and not more than 5, other Region Executive Members.
- (5) The chair of the Region Executive is the chair of the Region, provided further:
- (a) the chair must demonstrate both the initial and ongoing capacity to provide secretariat support for the activities of the Region;
 - (b) when the position of the chair becomes vacant for any reason, the Region Executive may appoint a temporary chair and a new chair must be appointed at the next Region Meeting;
 - (c) the chair must ensure minutes and other necessary records of Region Executive and Region Meetings are taken, kept and provided regularly to the MDA Board.
 - (d) the chair may be elected from the region members, provided they demonstrate the initial and ongoing capacity to adhere to (a) and (c).
- (6) Voting at a Region Meeting must occur as follows:
- (a) Member Council Representatives may vote through a Proxy provided:
 - (i) not less than one Member Council Representative appointed by the same Member Council, is present; and
 - (ii) the relevant proxy has been given, in writing, to that Member Council Representatives who is present;
 - (b) one vote for each Individual Member of that Region and Life Member of that Region present;
 - (c) one vote for each Organisation Member of that Region, through its Organisation Member Representative, who must be present;
 - (d) a quorum of the Region Meeting will be not less than $\frac{1}{3}$ of Member Councils present in the Region;
 - (e) voting will be by ordinary majority;
 - (f) the chair will have an additional casting vote in the case of a tie in votes.
- (7) The Region Executive shall have responsibility to facilitate and implement the various roles of the Region and may, if it considers appropriate, seek support from Members to provide assistance including involvement through sub-committees as is thought fit.
- (8) The Region shall provide a report not less than once a year and prior to the annual general meeting of the MDA, of various business and actions dealt with by and within the Region relevant to the MDA.
- (9) Regions are encouraged to hold joint meetings with nearby Regions or Regions with common interests to discuss matters of common interest.

From: [Brett Stonestreet](#)
To: Jill.Ludford@health.nsw.gov.au
Cc: [Cr Doug Curran](#)
Subject: Meeting today at Griffith Base Hospital - Cancer Care Accommodation
Date: Wednesday, 2 October 2024 12:37:00 PM

Hi Jill,

It was great to catch up today at Griffith Base Hospital in particular to receive an update on progress toward finalisation of the build, commissioning and operation of the amazing new hospital.

During our discussion, Mayor Curran made enquiry about the possibility of utilizing some land on the current site for the construction of "Cancer Care Accommodation". During our discussion, you made a commitment to discuss this matter with your assets team and investigate what opportunity there might be to allocate an area of land for this purpose. Mayor Curran acknowledged that some existing hospital infrastructure will be demolished during 2025 as part of the redevelopment plan but he anticipated negative feedback from the community when demolition occurs.

Mayor Curran requested that MLHD identify a site where cancer care accommodation could be built and when this land would be available prior to the start of demolition of existing buildings. He anticipated this might be received as a good will gesture from the community especially those who are planning to raise funds for the cancer care accommodation project.

I look forward to your response.

Regards
Brett



Murrumbidgee
Local Health District

15 October 2024

Ref: CEC2024/052

Mr Brett Stonestreet
General Manager
Griffith City Council
Brett.Stonestreet@griffith.nsw.gov.au>

Cancer Care Accommodation – Griffith NSW

Dear Mr Stonestreet,

Thank you for writing on behalf of Griffith City Council in relation to accommodation for cancer patients and their families in Griffith NSW.

I acknowledge and appreciate your advocacy on this matter.

The Murrumbidgee Local Health District is considering opportunities to identify surplus land areas around the Griffith Base Hospital redevelopment for potential development of cancer therapy accommodation and key health worker accommodation.

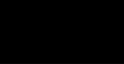
The District is pleased to support in principle construction of cancer therapy accommodation potentially co-located on the Griffith Base Hospital campus. In addition, the District is awaiting the outcome of a business case submitted to the NSW Government for the construction of key health worker accommodation onsite.

These proposals are subject to a review of the Master Plan, including a land survey, obtaining the details of the quantum of the proposed accommodation, proposed concept design, dimensional survey plan, etc to consider the full impact on the infrastructure and future operations of the Health Service.

The District is happy to facilitate further discussions with Ms Cara Dale, Mr Brian Bortolin, Mr Sebastian Schimizzi and your nominated council delegate to progress the proposal.

Thank you again for writing. For more information, please contact Mr Darren Green, General Manager Asset and Clinical Technology at Darren.Green@health.nsw.gov.au or on 0418 238 062.

Yours sincerely



Jill Ludford
Chief Executive
Murrumbidgee Local Health District

Cc Ms Carla Bailey, Executive Director Operations, Murrumbidgee Local Health District.

Murrumbidgee Local Health District
ABN 71 172 428 618
Locked Bag 10, Wagga Wagga, NSW 2650
Email: MLHD-Feedback@health.nsw.gov.au
Website www.mlhd.health.nsw.gov.au

CLAUSE	CL06
TITLE	Review of Community Engagement Strategy
FROM	Shireen Donaldson, Director Economic & Organisational Development
TRIM REF	24/81147

SUMMARY

The purpose of this report is to seek Council's endorsement of the draft Community Engagement Strategy and to place the document on exhibition.

RECOMMENDATION

- (a) Council endorse the draft Community Engagement Strategy and place the document on public exhibition for 28 days.**
- (b) If any submissions are received, a further report be prepared for Council.**
- (c) If no submissions are received, the draft Community Engagement Strategy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.**

REPORT

All local NSW Councils are required to plan and report in line with the NSW Office of Local Government's Integrated Planning and Reporting Framework (IP&R).

In accordance with these requirements, Council must prepare and implement a Community Engagement Strategy based on social justice principles, for engagement with the local community to support Council in developing its plans and determining key activities. This includes development of the Community Strategic Plan, and all relevant Council plans, policies and programs.

The Community Engagement Strategy details Council's approach to engagement, identifies the various stakeholders and outlines how Council listens to understand community needs, with feedback informing the delivery of services, plans and projects. The draft Strategy outlines how we aim to provide genuine opportunities for the community to have a say in the decisions they are interested in or impacted by to achieve better outcomes for our community and environment.

The draft Community Engagement Strategy is attached to this report for Council's endorsement to place on public exhibition.

OPTIONS

Any other resolution of Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

Local Government Act 1993

402A Community engagement strategy

A council must establish and implement a strategy (called its "community engagement strategy") for engagement with the local community when developing its plans, policies and programs and for the purpose of determining its activities (other than routine administrative matters).

Local Government (General) Regulation 2021
Office of Local Government Integrated Planning & Reporting Guidelines

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

By endorsing the attached draft Community Engagement Strategy Council will be signifying its commitment to genuine and inclusive community engagement.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.2 Actively engage with and seek direction from our community and stakeholders. This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team

Council Officers

Community Engagement

ATTACHMENTS

(a) Draft Community Engagement Strategy (under separate cover) [⇒](#)

CLAUSE	CL07
TITLE	State of our City Report 2024
FROM	Brett Stonestreet, General Manager
TRIM REF	24/70100

SUMMARY

The Integrated Planning & Reporting (IP&R) framework is prescribed by the Local Government Act 1993. Under the IP&R framework, Councils are required to prepare the following documents:

- Community Strategic Plan (CSP) (10 year plan)
- Delivery Program (4 year plan)
- Operational Plan (Budget) annually
- Resourcing Strategy made up of:
 - Workforce Management Plan
 - Long Term Financial Plan
 - Asset Management Plan
- Annual Report
- State of our City Report.

The State of our City Report highlights the achievements of the previous term of Council, reporting on Council's progress in achieving the aims of the Community Strategic Plan.

The attached Report provides information that sets the scene for the new Council and will assist Council to undertake a review of the current Community Strategic Plan.

RECOMMENDATION

The State of our City Report be endorsed by Council.

REPORT

The State of our City Report is required to be presented to the second meeting of a newly elected Council for noting. The Report will cover the term of the previous Council and objectively tracks Council's progress against the Community Strategic Plan (CSP).

The Report provides information that sets the scene for the new Council and includes achievements to date.

The information contained in the Report will assist the new Council to undertake a review of the CSP, which is an essential component of the IP&R cycle. The Report provides a summary of the progress of the implementation and effectiveness of the Community Strategic Plan (CSP) in achieving the social, environmental, economic and civic leadership objectives since its adoption in March 2022.

OPTIONS

Not Applicable

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

Integrated Planning and Reporting requirements as stated in the Local Government Act 1993, Local Government (General) Regulation 2021, OLG Integrated Planning and Reporting Handbook and Guidelines.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

This report will be made available to the community to inform them of the progress of achieving the objectives in the Community Strategic Plan in the 2021-24 Council term.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team and Council Officers

ATTACHMENTS

(a) State of our City Report 2024 (under separate cover) [⇒](#)

CLAUSE	CL08
TITLE	Licence Agreement Renewal - Boofhead Management Pty Ltd (Dom's Motors Pty Ltd) - Crown Reserve 159011 - 1 Lenehan Road, Griffith
FROM	Amanda Vardanega, Corporate Property Officer & Native Title Coordinator
TRIM REF	24/103676

SUMMARY

Part Lot 7316 DP 1156810, 1 Lenehan Road, is part of Crown reserve 159011 with the public purpose of Urban Services. Council is the appointed Crown Land Manager to manage the reserve on behalf of the Crown.

Reserve 159011 covers various drainage reserves within Griffith.

Given original approval by Development Application 967141 in 1998 and constructed on part Lot 7316 DP 1156810 is a building and display area now owned and occupied by Boofhead Management Pty Ltd (Dom's Motors Pty Ltd).

The licence agreement has expired and is now due for renewal.

RECOMMENDATION

- (a) Council enters into a licence agreement with Boofhead Management Pty Ltd over Crown Reserve 159011, part Lot 7316 DP 1156810, 1 Lenehan Road, Griffith for a term of 5 years, commencing 1 July 2024; with an option to renew of 5 years**

As at 31 July 2024 Council's accounts department invoiced to the licensee the annual licence fee of \$8,262.45 (Inc GST) for the 24/25 FY. This calculation of the new annual fee was based on the previous annual fee and escalated according to the Consumer Price Index (CPI) increase for the 24/25 FY.

The annual licence fee will continue to be charged on each anniversary in accordance with the Consumer Price Index (CPI) rate applicable at that time, together with the payment of applicable Council rates and charges.

- (b) The licensee (Boofhead Management Pty Ltd) is responsible to pay all applicable costs and charges associated with the preparation of the licence agreement; together with Council's administration fee as per Council's adopted Revenue Policy.**
- (c) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.**

REPORT

Boofhead Management Pty Ltd (Dom's Motors) continues to operate a car dealership and car display area on the subject land.

Council has sought instructions from Boofhead Management Pty Ltd (Dom's Motors), via email on 12 August 2024, to renew the licence agreement for a further term of 5 years; with an option to renew for a further 5 years.

A licence agreement is preferred to a lease agreement in this instance. The licence is for part of a lot and does not give exclusive use of the land, as there is also a registered Right of Carriageway on title for access to the adjoining Lot 931 DP 751706 (Currently occupied by the AMPOL Service Station).

Council is required to validate all activities on crown reserves under their control for compliance with Native Title legislation. A Native Title assessment was completed in accordance with the Native Title Manager Workbook, prepared for Native Title Managers under the Crown Land Management Act 2016, dated 16 April 2019.

As there have been no changes, current searches of the National Native Tribunal Registers on 2 September 2024 indicate: -

- That there are no current Native Title Application (claim) over the subject land; and
- No Indigenous Land Use Agreement have been registered affecting the Reserve.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council may determine an alternate option.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

The annual licence fee for the 24/25 FY has been invoiced as at 31 July 2024 in the amount of \$8,262.45 (Inc GST) in accordance with the Consumer Price Index (CPI).

The licensee will be responsible for all fees and charges associated with the preparation of the licence agreement by Council's nominated legal representative together with Council's administration fee, as per Council's adopted Revenue Policy.

The annual licence fee will continue to be charged on each anniversary in accordance with the Consumer Price Index (CPI) rate applicable at that time, together with the payment of applicable Council rates and charges.

LEGAL/STATUTORY IMPLICATIONS

Crown Land Management Act 2016

Local Government Act 1993

The licence only applies to the area designated on the applicable plan.

ENVIRONMENTAL IMPLICATIONS

All environmental implications were considered as part of the original development approval for the land.

COMMUNITY IMPLICATIONS

The community would expect Council to support development of new and existing business, whilst receiving an income for the occupation of Council land.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 5.3 Promote opportunities for business to establish and grow.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | | |
|-----|--|----|
| (a) | Email from Dom Guglielmino - 1 Lenehan Road, Griffith ↓ | 95 |
| (b) | Plan of Licensed area - Boofhead Management - 1 Lenehan Road, Griffith ↓ | 97 |
| (c) | Aerial map - Licensed area - 1 Lenehan Road, Griffith ↓ | 98 |

Amanda Vardanega

From: Dom Guglielmino | Dom's Motors Pty Ltd <domgug@domsmotors.com.au>
Sent: Tuesday, 3 September 2024 3:27 PM
To: Amanda Vardanega
Subject: RE: GCC licence agreement to Boofhead Management Pty Ltd - 1-9 Lenehan Road, Griffith

Hi Amanda,
Thank you I have seen the Attachment and all good.

Domenic Guglielmino
Dealer Principal



1 Banna Avenue Griffith, NSW 2680 | PO Box 1604 Griffith, NSW 2680
Phone: 02 6964 1177 | Mobile: 0417 430 577
www.domsmotors.com.au

From: Amanda Vardanega <Amanda.Vardanega@griffith.nsw.gov.au>
Sent: Tuesday, 3 September 2024 3:24 PM
To: Dom Guglielmino | Dom's Motors Pty Ltd <domgug@domsmotors.com.au>
Subject: RE: GCC licence agreement to Boofhead Management Pty Ltd - 1-9 Lenehan Road, Griffith

Hi Dom,

If you could please acknowledge the attached, so as I've got this completed for our records.

Thank you.
Amanda.

Amanda Vardanega
Corporate Property Officer & Native Title Coordinator
p 1300 176 077



Griffith City Council
41 Benereembah Street Griffith NSW 2680
p PO Box 485 Griffith NSW 2680
w griffith.nsw.gov.au

Griffith City Council acknowledges and respects the Wiradjuri people as the traditional custodians and ancestors of the land and waters where we work.

There is no expectation for you to read or respond to this email outside of your normal working hours

OUR CORE VALUES



From: Dom Guglielmino | Dom's Motors Pty Ltd <domgug@domsmotors.com.au>
Sent: Tuesday, 3 September 2024 2:16 PM
To: Amanda Vardanega <Amanda.Vardanega@griffith.nsw.gov.au>
Subject: RE: GCC licence agreement to Boofhead Management Pty Ltd - 1-9 Lenehan Road, Griffith

Hi Amanda,
Nothing has changed, Licensees stay's the same.

Domenic Guglielmino
Dealer Principal



1 Banna Avenue Griffith, NSW 2680 | PO Box 1604 Griffith, NSW 2680
Phone: 02 6964 1177 | Mobile: 0417 430 577
www.domsmotors.com.au

From: Amanda Vardanega <Amanda.Vardanega@griffith.nsw.gov.au>
Sent: Tuesday, 3 September 2024 9:44 AM
To: Dom Guglielmino | Dom's Motors Pty Ltd <domgug@domsmotors.com.au>
Subject: FW: GCC licence agreement to Boofhead Management Pty Ltd - 1-9 Lenehan Road, Griffith

Hi Dom,

Hope you are well -

Just following up with this email – please see below.
I will again attach the Licence Information Form for your completion – if you could please give this your urgent attention, as the licence agreement has now expired.

Thank you.

Regards,
Amanda.

Amanda Vardanega
Corporate Property Officer & Native Title Coordinator


Created on 28/09/2024 2:04 PM




Licensed Area - 1 Lenehan Road, Griffith
Part Lot 7316 DP 1156810
Crown Reserve 159011

Projection: GDA2021 / MGA zone 55
 Date: 28/09/2024
 Drawn By: Amanda Vujanuga
 Map Scale: 1:931 at A4

Disclaimer: This map is provided for general information purposes only. Griffith City Council does not guarantee its accuracy, completeness or suitability for any purpose. Users should verify the accuracy, completeness and independence of the map before relying on it. The map is not a substitute for independent professional advice and to the extent permitted by law, Griffith City Council and its officers, employees and contractors shall not be liable for any loss or damage arising out of the use of this map.




 Griffith City Council
 100-110 Lenehan Road
 Griffith NSW 2703
 Phone: 02 6822 2222
 Fax: 02 6822 2223
 Email: griffith@griffith.nsw.gov.au

CLAUSE	CL09
TITLE	Renewal of Licence Agreement - Jondaryan Investments Pty Limited ATF Jondaryan Property Trust - Part Drainage Reserve 159011, Jondaryan Avenue, Griffith
FROM	Amanda Vardanega, Corporate Property Officer & Native Title Coordinator
TRIM REF	24/114649

SUMMARY

Jondaryan Investments Pty Limited ATF Jondaryan Property Trust seek to renew the licence agreement over part drainage reserve 159011 (Lot 7319 DP 1156824) Jondaryan Avenue, Griffith.

Crown Reserve 159011 consists of various drainage reserves throughout Griffith with Council appointed Trustee to manage those reserves on behalf of the Crown.

The current agreement has expired as at 26 August 2024. Jondaryan Investments Pty Limited wish to renew the agreement for a further 10 years, commencing 27 August 2024.

The licensed area, being approximately 1333.18 square metres is used for the storage of pipes and materials in association with the licensee's business operation.

RECOMMENDATION

- (a) Council approves the renewal of the licence agreement over part drainage reserve 159011 being Lot 7319 DP 1156824 to Jondaryan Investments Pty Limited ATF Jondaryan Property Trust for a further term of 10 years commencing 27 August 2024.**
- (b) Jondaryan Investments Pty Limited ATF Jondaryan Property Trust will be required to pay all applicable costs and charges associated with the preparation of the licence agreement, together with Council's administration fee as per Council's adopted Revenue Policy.**
- (c) The annual licence fee of \$2,912.03 (Inc GST) be charged for the 2024/2025 Financial Year; and thereafter the annual fee will continue to be calculated in accordance with the Consumer Price Index (CPI), together with rates and charges as applicable.**
- (d) Council authorise the Mayor and General Manager to execute the licence renewal on behalf of the Council under the Common Seal.**

REPORT

Council contacted the representative for Jondaryan Investments Pty Limited, being Roy Spagnolo & Associates Accountants on 24 July 2024. The Directors of Jondaryan Investments Pty Limited are Giovanni Marcello Casella and Giuseppe Casella. Confirmation has been received to renew the agreement for a further term.

The permitted use of the land is for the storage of pipes and materials, being materials readily removeable in the event of any need for inspection, repair or other need of Council to access the drainage reserve.

Crown Reserve 159011 was gazetted for the public purpose of Urban Service and consists of various drainage reserves throughout Griffith of which Griffith City Council was appointed Trustee in 1992 to manage on behalf of the Crown.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council may determine an alternate option.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

The drainage reserve was originally valued by the State Valuation Office for leasing purposes in 2004. The market rental was determined at that time; and an amount of \$1,260.00 per annum was applied. Thereafter the annual rental has increased each year in accordance with the Consumer Price Index (CPI).

Accordingly, the current annual rental amount of \$2,912.03 (Inc GST) has been invoiced for the 2024/2025 Financial Year, together with rates and charges as applicable.

Council will invoice an Administration fee on the signing of the agreement by all parties.

LEGAL/STATUTORY IMPLICATIONS

Crown Land Management Act 2016

Local Government Act 1993

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications considered as part of this lease agreement.

COMMUNITY IMPLICATIONS

The Community would expect Council to support existing businesses where possible.

LINK TO STRATEGIC PLAN

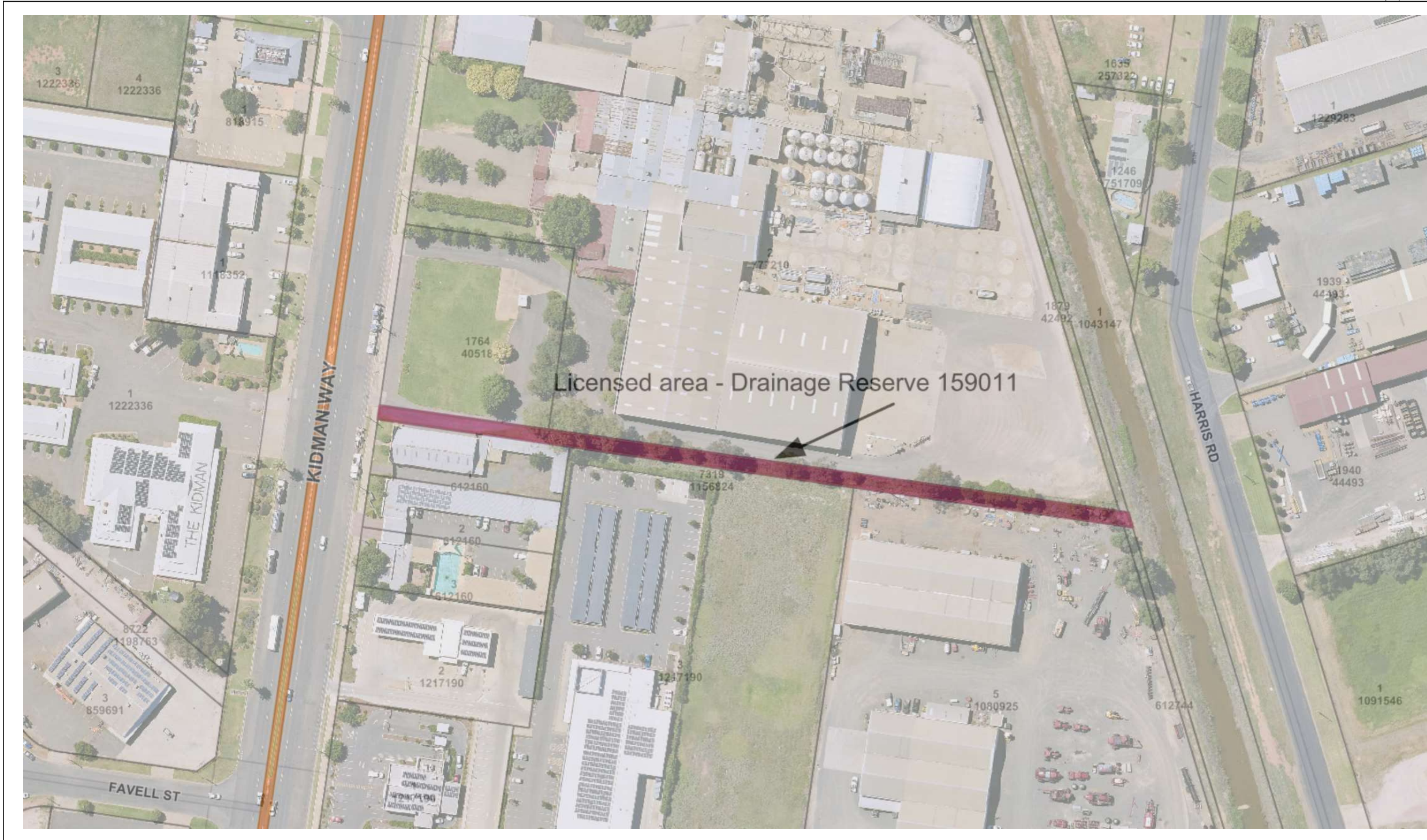
This item links to Council's Strategic Plan item 5.3 Promote opportunities for business to establish and grow.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | | |
|-----|--|-----|
| (a) | Location map - licensed area ↓ | 102 |
| (b) | Lease-Licence Information Sheet - Jondaryan Investments - Jondaryan Avenue, Griffith ↓ | 103 |



LEASE / LICENCE INFORMATION SHEET

Please complete the following:-



Details of the Licensee

Lease/ Licence Contact person: JOHN CASELLA
Postal Address: [REDACTED]
Contact Number: [REDACTED]
Email Address: JOHN.CASELLA@CASELLAFAMILYBRANDS.COM
Occupation: DIRECTOR

Lease/Licence to be in the name of: JONDARYAN INVESTMENTS PTY LTD ^{ATF JONDARYAN} PROPERTY TRUST
Lessees/ Licensees address for service of Notices: [REDACTED]

Registered Company Name: JONDARYAN INVESTMENTS PTY LTD ^{ATF JONDARYAN} PROPERTY TRUST
Address of Registered Office: 193 YAMBIL ST, GRIFFITH NSW 2680
ABN: 13 789 461 891
ACN: 128 089 341
Name of all Directors: GIOVANNI MARCELLO CASELLA / GIUSEPPE CASELLA
Address of all Directors: [REDACTED]

[REDACTED]

Contact Number of all Directors: [REDACTED] / [REDACTED]

Do you wish to enter into **NEW** Lease/ Licence Agreement? (Tick box if yes)
Do you wish to **RENEW** a Lease/ Licence Agreement? (Tick box if yes)

If you do not wish to renew the lease/license agreement, a formal letter will need to be provided to Council.

Comments *
.....
.....

*Please provide a current Certificate of Insurance/ Currency noting Griffith City Council as an interested party.

CLAUSE	CL10
TITLE	Renewal of Lease Agreement - Griffith War Memorial Museum Inc. to Griffith City Council - Griffith Regional Art Gallery - Banna Avenue, Griffith
FROM	Amanda Vardanega, Corporate Property Officer & Native Title Coordinator
TRIM REF	24/115014

SUMMARY

The Griffith War Memorial Museum Inc. (previously known as the Griffith War Memorial Museum Trust) occupies the building on Crown Reserve 559027, Lot 2 DP 586768, Banna Avenue, Griffith. Council utilises part of the building for the Griffith Regional Art Gallery under a lease agreement with the Griffith War Memorial Museum Inc. (previously the Griffith War Memorial Museum Reserve Trust).

The lease agreement is now due for renewal.

Council seeks to enter into a new lease term with the Griffith War Memorial Museum Inc. for the continued operation of the Griffith Regional Art Gallery, commencing 1 July 2024.

RECOMMENDATION

- (a) Council enters into a lease agreement with the Griffith War Memorial Museum Inc. over Crown Reserve 559027, Lot 2 DP 586768, Banna Avenue Griffith for that part of the building occupied by the Griffith Regional Art Gallery; and to include shared areas. The new lease term as agreed by Council's Senior Management Team is proposed; 5 years with a 5-year option for renewal, commencing 1 July 2024.**
- (b) The annual licence fee for the 2024-2025 FY will be calculated using the September Quarter 2024 CPI applied to the amount of \$9,915 being the amount charged for the 2023-2024 FY; thereafter the annual fee will continue to increase each year in accordance with the CPI.**
- (c) Griffith City Council as the lessee will be responsible to pay all applicable costs and charges associated with the preparation of the lease agreement; together with Council's administration fee as per Council's adopted Revenue Policy.**
- (d) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.**

REPORT

Council has sought instructions from the Griffith War Memorial Museum Inc. via email on 7 March 2024 to commence the renewal process to enter into a new lease agreement for a term of 5 years; with an option to renew for a further 5 years.

Both parties agree to continue with the current lease terms and conditions, noting the name change for the Griffith War Memorial Museum, being no longer 'Trustee'. A representative from Griffith War Memorial Museum has advised that they wish to continue on the same terms.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council may determine an alternate option.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

The initial annual rental of \$7,800 per annum was calculated at \$150 per week, being approved in the 2014-2015 FY. This amount has increased each year in accordance with the Consumer Price Index (CPI). The amount of \$9,915 for the 2023-2024 FY was the final payment for the current lease agreement.

A new annual rental figure for the 2024-2025 FY will be calculated according to the amount charged for the 2023-2024 FY being \$9,915 using the CPI for the September Quarter 2024; and it is proposed that the annual fee will continue to increase each year accordingly. Lease payments are made in December of each year and the payment in December 2024 will be covered by the new lease agreement.

The lessee will be responsible for all fees and charges associated with the preparation of the lease agreement by Council's nominated legal representative together with the Council's administration fee, as per Council's adopted Revenue Policy.

The Lessee and Lessor shall pay in equal shares water and sewerage charges of the building and land; potable water consumption charges in respect of both building and land; security services including alarm monitoring in respect of the land and building; regular pest inspections and fire services inspections of the building only.

The Lessor is responsible for all building capital maintenance charges unless in consultation and agreement with the Griffith Regional Art Gallery.

LEGAL/STATUTORY IMPLICATIONS

Crown Land Management Act 2016

Local Government Act 1993

ENVIRONMENTAL IMPLICATIONS

There are no environmental implications considered as part of this lease agreement.

COMMUNITY IMPLICATIONS

The community would expect Council to provide a facility such as the Griffith Regional Art Gallery for the benefit of the community.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 6.1 Provide, renew and maintain a range of quality infrastructure, assets, services and facilities.

CONSULTATION

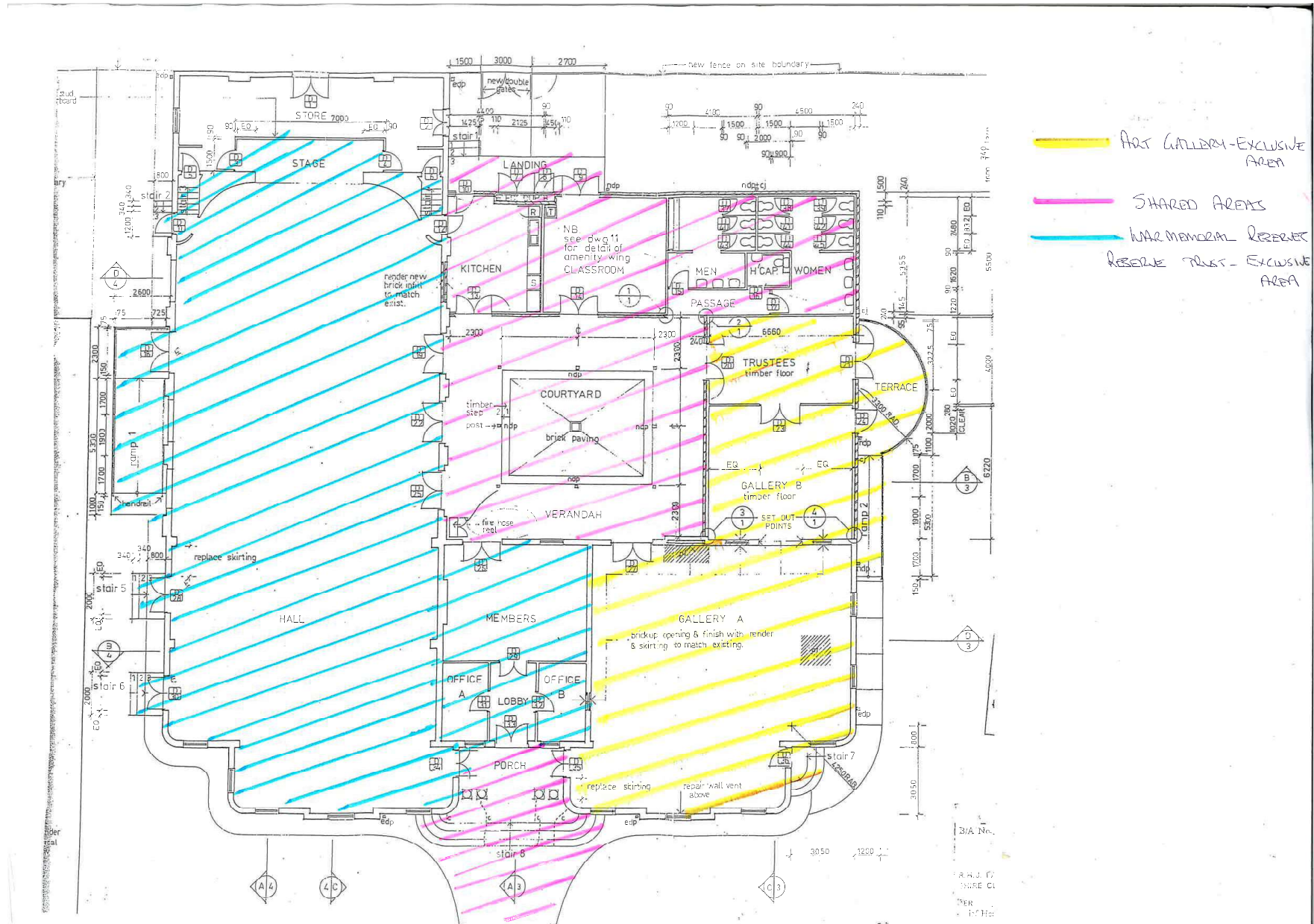
Senior Management Team

ATTACHMENTS

(a) Art Gallery - Layout plan [↓](#)

107

CL10 Attachment (a) Art Gallery - Layout plan



CLAUSE	CL11
TITLE	Renewal of Lease Agreement - NSW Rural Fire Service - Hangar Site 7 Griffith Aerodrome
FROM	Amanda Vardanega, Corporate Property Officer & Native Title Coordinator
TRIM REF	24/120860

SUMMARY

The NSW Rural Fire Service (RFS) have a lease agreement with Griffith City Council over Hangar Site 7 of the Griffith Aerodrome which has now expired.

Council contacted Rural Fire Service by email on 5 September 2024. NSW Rural Fire Service are now seeking renewal of the lease agreement for a further 5 years.

RECOMMENDATION

- (a) Council enter into a lease agreement with Property & Development NSW as the lessee, noting the NSW Rural Fire Service will continue to occupy Hangar Site 7 of the Griffith Aerodrome for a term of 5 years commencing 1 August 2024.**
- (b) Property & Development NSW are to pay all applicable costs and charges associated with the preparation of the lease agreement together with Council's administration fee, as per Council's adopted Revenue Policy.**
- (c) The annual lease fee will be charged in accordance with Council's adopted Revenue Policy, currently \$3.01 per sq/metre for 'landside' area between 1000 - 4000 sq/metres for the 2024/2025 Financial Year, in addition to rates and charges.**
- (d) Council authorise the General Manager and Mayor to execute the lease agreement on behalf of Council under the Common Seal.**

REPORT

Development Application 12/2019(1) for alterations and additions to the existing Hangar/Shed was approved on 15 March 2019 and permits the RFS to encroach onto Council's Hangar Site 6 area with tanks, hard stand and an office. Council is not required to have a lease for its own Hangar.

The total leased area will incorporate the Hangar, carparking and encroachment area of Hangar Site 6 being a total occupied area of 1145.20m².

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council may determine an alternate option.

POLICY IMPLICATIONS

Griffith Aerodrome Security Requirements – Hangar Operations / Policy AI-CP-501

FINANCIAL IMPLICATIONS

Annual lease fee for Hangar Site 7 – currently as per Council's adopted Revenue Policy is \$3.01 per sq/metre for all 'landside' areas between 1000 – 4000 sq/metres.

The lessee will be responsible for all fees and charges associated with the preparation of the lease agreement, together with Council's administration fee.

LEGAL/STATUTORY IMPLICATIONS

The lease will be registered on Title.

ENVIRONMENTAL IMPLICATIONS

All environmental implications were considered as part of the Development Application process.

COMMUNITY IMPLICATIONS

The community would expect Council to support the development and ongoing occupation of Hangar Site 7 by the NSW Rural Fire Service, whilst receiving an income to further maintain and develop the Griffith Aerodrome.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 6.1 Provide, renew and maintain a range of quality infrastructure, assets, services and facilities.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | | |
|-----|--|-----|
| (a) | Email confirmation seeking new lease term dated 12 Sept 2024 ↓ | 110 |
| (b) | Area Plan and Site Plan of Hangar Site 7 ↓ | 111 |
| (c) | Aerial view map - Hangar Site 7 ↓ | 113 |

Amanda Vardanega

From: John Tozer/AUS <John.Tozer@cushwake.com>
Sent: Monday, 30 September 2024 12:11 PM
To: Amanda Vardanega
Subject: NSW Rural Fire Service - Hangar 7 - Griffith Aerodrome

Dear Amanda,

Cushman & Wakefield act on behalf of Property & Development NSW.

I have been advised that the NSW Rural Fire Service wish to remain in place at Griffith Aerodrome. I understand the recently expired Lease was between Griffith Council and the NSW RFS. We are requesting a new 5 Year term but with Property & Development NSW (PDNSW) being the Lessee. The NSW RFS however shall continue to be the occupant.

Could you please advise what the proposed starting rent would be for a new 5 Year term. Are you able to issue me a copy of the draft Lease also for PDNSW to review. Let me know if you would prefer to use PDNSW's standard Lease.

Feel free to call me Amanda to discuss.

Regards

John Tozer
Senior Leasing Executive
PDNSW
IFM | Australia

Mobile: +61 409 776 849
John.Tozer@cushwake.com



Level 22, 1 O'Connell Street
Sydney NSW 2000, Australia
cushmanwakefield.com

[Twitter](#) | [Facebook](#) | [LinkedIn](#) | [YouTube](#) | [Google+](#) | [Instagram](#)



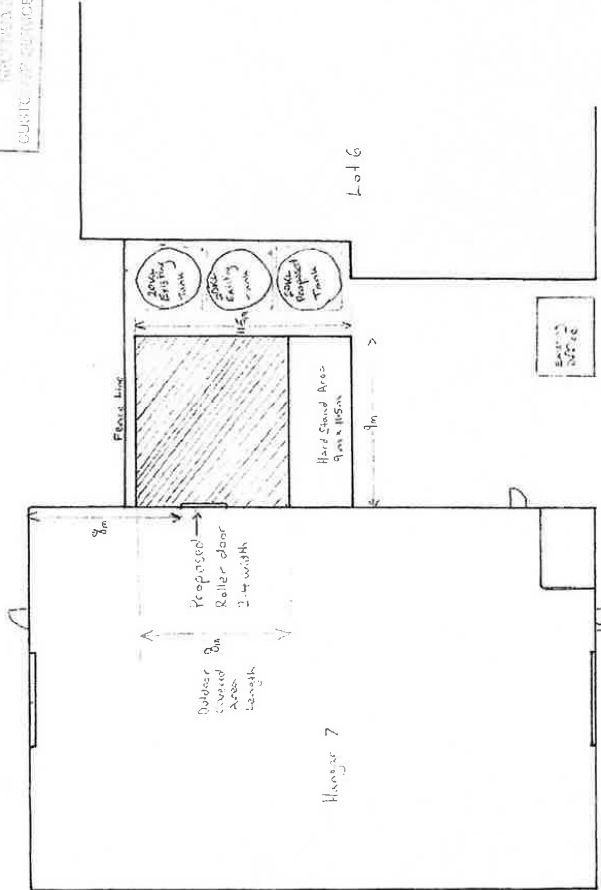
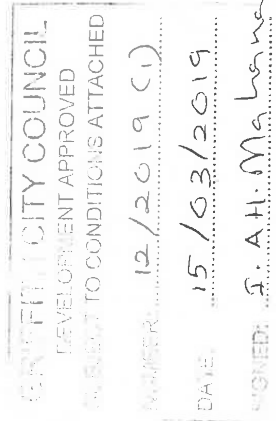
The information contained in this email (including any attachments) is confidential, may be subject to legal or other professional privilege and contain copyright material,

Registered: 11/08/2020 Record No: 20/76114

Registered: 15/03/2019 Record No: 19/19282



CONSTRUCTION CERTIFICATE
 No 6712019
 DATE 2-7-19
 SIGNED [Signature]
 PARTIAL BUILDING CERTIFIERS



Scale 1:200 @ A3

Drawn by: Matthew Ross

Proposed Additions
 Hangar 7 Old Roadhouse Rd, Griffith



Griffith City Council
 PO Box 9155
 1 Benemurrah Street
 GRIFFITH NSW 2680
 Telephone: 1300 374 077
 Email: admin@griffith.nsw.gov.au

Disclaimer: This map is intended for general information purposes only. Griffith City Council does not guarantee its accuracy, completeness or suitability for any particular purpose. Users must exercise their own skill and care in using this map and carefully evaluate the accuracy, currency, completeness and relevance of the map before relying on it. The map is not a substitute for independent professional advice and, to the extent permitted by law, Griffith City Council is not liable for any loss or damages arising out of any inaccuracy, error or omission contained in the map.



Projection: GDA2020 / MGA zone 55

Date: 16/10/2024

Drawn By: Amanda Vardanega

Aerial View - Hangar Site 7 Griffith Aerodrome

Map Scale: 1:1344 at A4

CLAUSE **CL12**

TITLE **Griffith Worker and Housing Shortage Taskforce**

FROM **Brett Stonestreet, General Manager**

TRIM REF **24/126967**

SUMMARY

The Griffith Worker and Housing Shortage Taskforce is a joint initiative of the Griffith Business Chamber and Griffith City Council, which was formed in November 2023. It also has representatives from the office of Mrs. Helen Dalton MP, State Member for the Seat of Murray, and the office of Hon. Sussan Ley MP, Federal Member for the Seat of Farrer.

RECOMMENDATION

- (a) That Council note the submission as received and included in this report in regard to the draft Griffith Worker and Housing Shortage Taskforce**
- (b) Council refer the submission as referred to in (a) above to PSA Consultants to inform the review of the Griffith Housing Strategy 2019.**

REPORT

The purpose of the Taskforce is to develop strategies to increase the supply of workers and housing within the Griffith Local Government Area (LGA). As a preliminary focus, the Taskforce has concentrated on the development of housing strategies to increase the supply of affordable housing, and thereby improve the recruitment and retention of workers within the Griffith LGA.

A community forum was held on 12 June 2024 to gather the views of local stakeholders. The Taskforce also had regard to initiatives being undertaken in other LGAs. A draft report from the Task Force was considered by Council at a meeting held 27 August 2024.

At the above meeting Council resolved as follows:

MM01 GRIFFITH WORKER AND HOUSING SHORTAGE TASKFORCE

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that:

- (a) Council adopt the Griffith Worker and Housing Shortage Taskforce draft “Report on Strategies to Increase Housing Supply August 2024” (Refer Attachment a) and to place the draft document on public exhibition seeking community submissions.**
- (b) The draft document be exhibited for a minimum period of 42 days and that all submissions received be reported to Council for consideration.**
- (c) The draft document be distributed to participants at the Community Forum held 12 June 2024 inviting submissions/comment.**

The draft document was placed on public exhibition inviting submissions with a closing date of Thursday 10 October 2024. As at the closing date one (1) submission was received.

The points raised in the submission are as follows:

- “Secondary dwellings and Tiny homes should only be approved where they do not alter the current street scape.”
- “If developers are granted development fee waivers then they should be required to lock in reasonable rentals for tenants.”
- “Council should offer rectification to the surrounding neighbourhoods if the pilot is deemed unsuccessful.”
- “Focus on building multi complex units completed to current standards by offering developers further reduced or deferred contribution costs.”
- “Farmers be offered financial incentives to consider developments on their farms to encourage short term and low cost housing opportunities for their workers.”
- “Council should implement an inspection charge for complying developments to ensure they are complying with development standards.”

Council has commenced a review of the Griffith Housing Strategy 2019 and PSA Consultants have been engaged to undertake this project. One of the source documents provided to the PSA Consultants to inform the Housing Strategy review is the draft Griffith Worker and Housing Shortage Taskforce report that was exhibited for community comment. It is proposed that the submission received during the exhibition phase and as detailed in this report be also referred to PSA Consulting to inform the Griffith Housing Strategy review.

It is anticipated that the draft report by PSA Consultants will be finalised during the first Quarter of 2025 and a report presented to Council for consideration.

OPTIONS

OPTION 1

As per the recommendation in this report.

OPTION 2

That Council note the submission received in relation to the Griffith Worker and Housing Shortage Taskforce draft “Report on Strategies to Increase Housing Supply August 2024”.

POLICY IMPLICATIONS

The Griffith Worker and Housing Shortage Taskforce draft “Report on Strategies to Increase Housing Supply August 2024” if adopted by Council may involve exploring amendments to existing policies of Council and the development of new policy initiatives.

FINANCIAL IMPLICATIONS

The preparation of the Griffith Worker and Housing Shortage Taskforce draft “Report on Strategies to Increase Housing Supply August 2024” has not required additional financial resources of Council. Should the draft document be endorsed by Council following community submissions, the implementation of specific actions may involve allocation of additional resources and will be subject to further consideration of Council.

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Community consultation was undertaken.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Submission to - Griffith Worker and Housing Shortage Taskforce - Report on Strategies to Increase Housing Supply (Draft) [↓](#) 117
- (b) Griffith Worker and Housing Shortage Taskforce draft "Report on Strategies to Increase Housing Supply - Aug 2024".) (under separate cover) [↔](#)

Griffith City Council

10 OCT 2024
RECEIVED BY
10th October 2024
INFORMATION MANAGEMENT
To the General Manager

Griffith City Council

10 OCT 2024
REGISTERED

Griffith City Council

10 OCT 2024
RECEIVED BY
CUSTOMER SERVICE 

Griffith City Council,

After review of the *Draft* "Report on Strategies to increase Housing Supply Shortage August 2024", I would ask you to consider the following concerns;

Secondary dwellings and tiny homes are going to have a negative affect on the overall look of our beautiful city.

Griffith has the draw card of large open spaces. This includes the residential spaces within our city.

As part of your draft the following considerations should be made.

- Council should confirm secondary dwellings and tiny homes installed at the back of existing dwellings, are **not altering the current street scape**. This is important to the existing residents, as the exterior facade and allowance of second driveways to these small developments is detrimental to street appearance, street parking and access to rubbish collection.

- If developers accept council fee waivers (for the development of secondary dwellings), they should be made to lock in an agreed value for rent charged to tenants. Eg: 30% of NSW mean low income.

-Council need to offer rectification to the surrounding neighbourhoods if the pilot (Section 11d) is deemed unsuccessful. Our neighbourhoods should not be test fields. Land owners will be the ones that suffer from the depreciation of their property values.

This draft report focuses on secondary dwellings.

These developments have the ability to affect a large number of neighbouring properties, with small tenancy results. (5/6 neighbouring properties affected by housing congestion, with an outcome of only 1 or 2 new tenants housed).

-Would it not be more beneficial to focus on building multi complex units completed to current standards, by offering developers further reduced or deferred contribution costs.

-Could the farmers who require these short term and low cost housing opportunities for workers be offered financial incentives to consider developments on their farms (**over their back fence, not ours**).

The draft should also consider control measures:

-Council need to, consider a % inspection rate of the complying developments to make sure the RATE PAYERS are being protected form non complying developments. (This should be implemented in any case)

Please consider not disrupting the comfortable housing arrangements the Griffith community has enjoyed for generations.

Thank You for taking the time to consider my concerns.

If you would like me to elaborate further, please contact me on 

Regards,




CLAUSE **CL13**

TITLE **Investments as at 30 September 2024**

FROM **Vanessa Edwards, Finance Manager**

TRIM REF **24/129061**

SUMMARY

This report details Council's investments performance at the month of September 2024.

RECOMMENDATION

The report be noted by Council.

REPORT

In accordance with Section 212 of the Local Government (General) Regulation 2021, it is hereby certified that the investments detailed in the attached schedules have been made in accordance with Section 625 of the Local Government Act 1993, its Regulations and Council's current Investment Policy and Strategy which were last amended and adopted on 14 July 2023.

Management is striving to continuously build up cash and investment returns to ensure ongoing financial stability, allocate funds to reserves and provide ongoing liquidity into the future.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other Resolution of Council.

POLICY IMPLICATIONS

The actions taken comply with Council's current investment policy and strategy, and the Ministerial Order as provided by the NSW Office of Local Government.

FINANCIAL IMPLICATIONS

As at the 30 September 2024, Council had received a total of \$856,438 in interest coupon payments.

The overall net interest income recognised (when combining both interest received and mark-to-market entries) at 30 September 2024 was \$1,220,464. The annual adopted budget for 2024/25 was \$2,373,000.

Council has a mix of growth and fixed income investments in the portfolio and at certain times growth assets are exposed to equity market fluctuations (volatility) as well as rises in interest rates and may incur non-cash valuation reductions that can impact on reported profits. These are long term assets and Council has no intention of divesting any of these assets when at cyclical lows and therefore crystallising any losses. Invariably, these assets will regain and increase their values over time and they make up a valuable diversity in Council's portfolio overall.

Due to the high volatility across investment markets, it is difficult to obtain cash yields whilst maintaining appropriate diversification of investments and not be exposed to potential fluctuations in the carrying value of these assets. Council's investments are diversified primarily across TCorp Managed Funds, term deposits, fixed income bonds and floating rate notes which are largely determined by the restrictions in place by the Minister's Order. Council's investments are diversified, all highly rated and of high quality.

LEGAL/STATUTORY IMPLICATIONS

Section 212 of the Local Government (General) Regulation 2021.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | | |
|-----|--|-----|
| (a) | Statement of Funds at 30 September 2024 ↓ | 120 |
| (b) | Investment Returns Analysis - 12 Month Annualised Yields ↓ | 121 |
| (c) | TCorp Monthly Economic Report - September 2024 ↓ | 122 |

(a) Statement of Funds at 30 September, 2024

GRIFFITH CITY COUNCIL
Statement of Funds Invested under Section 625 of the Local Government Act, 1993
30 September, 2024

INVESTMENTS

Annual Return	Type	Valuation Balance as at 30 September, 2024	Interest Recognised September, 2024	Revaluation Movements Recognised September, 2024	Fund as a Percentage of Total Investments
Cash/Managed Funds					
4.900%	Pendal Institutional Cash Fund	8,635.58		33.87	0.01%
7.540%	Perpetual Credit Income Fund	1,078,486.45		6,425.64	1.62%
4.48%*	NSW Treasury Corp -Long Term Growth Fund	1,771,074.20	19,983.61	2,131.95	2.66%
2.66%*	NSW Treasury Corp -Medium Term Growth Fund	5,857,084.08	126,407.64	(84,008.68)	8.81%
1.37%*	NSW Treasury Corp - Short Term Income Fund	3,955,971.19	34,329.37	(15,682.63)	5.95%
3.500%	UBS Cash Management Trust Account	72,379.63	318.19		0.11%
3.500%	ANZ Premium Business Saver Account	7,615.09	26.82		0.01%
Term Deposits					
5.050%	AMP 365 Day Term Deposit Maturity 5/6/25	2,000,000.00	8,416.66		3.01%
1.600%	BOQ 3 Yr Term Deposit Maturity 9/12/24	1,082,491.07	1,444.64		1.63%
4.300%	Westpac Bank 2 Yr Term Deposit Maturity 8/9/2024	3,000,000.00	10,308.22		4.51%
4.200%	NAB 2 Year Term Deposit Maturity 9/9/2024	2,000,000.00	7,249.29		3.01%
4.400%	BOQ 2 Yr Term Deposit Maturity 8/9/2024	2,000,000.00	7,373.58		3.01%
4.770%	Westpac Bank 2 Yr Term Deposit Maturity 30/9/2024	3,000,000.00	13,003.15		4.51%
4.820%	Westpac Bank 2 Yr Term Deposit Maturity 8/11/2024	3,000,000.00	12,050.00		4.51%
4.880%	ING 3 Yr Term Deposit Maturity 8/11/2025	4,000,000.00	16,311.23		6.01%
4.750%	Westpac Bank Notice Saver 60 Day	2,675,328.08	10,749.56		4.02%
4.600%	Westpac Bank Notice Saver 31 Day	5,663,669.07	22,040.99		8.52%
4.430%	Westpac Deposit Maturity 30/8/24				0.00%
5.000%	NAB 3 Yr Term Deposit Maturity 9/10/2026	3,500,000.00	14,583.33		5.26%
5.420%	Rabo Bank 1 Yr Term Deposit Maturity 27/06/2025	2,500,000.00	11,291.66		3.76%
5.450%	NAB 1 Yr Term Deposit Maturity 02/07/2025	2,000,000.00	9,083.32		3.01%
5.480%	Rabo Bank 1 Yr Term Deposit Maturity 02/07/2025	2,000,000.00	9,133.32		3.01%
5.250%	Rabo Bank 4 Yr Term Deposit Maturity 25/07/2029	2,000,000.00	10,937.49		3.01%
5.190%	NAB 2 Year Term Deposit Maturity 29/06/2026	2,000,000.00	8,650.00		3.01%
5.300%	Rabo Bank 4 Yr Term Deposit Maturity 26/06/2028	2,500,000.00	11,041.66		3.76%
Bank Bonds/Floating Rate Notes #					
1.250%	NSW Treasury Corp Bond (\$2.5M Face Value) Maturity 20/3/25	2,466,625.00	15,625.00	6,300.00	3.71%
1.250%	NSW Treasury Corp Bond (\$2M Face Value) Maturity 20/11/30	1,686,720.00		3,340.00	2.54%
2.000%	NSW Treasury Corp Bond (\$2M Face Value) Maturity 8/3/33	1,641,700.00	20,000.00	2,420.00	2.47%
1.750%	Government of the ACT Bond (\$600k Face Value) Maturity 17/5/31	527,052.00		702.00	0.79%
5.073%	NAB FRN (\$1.7M Face Value) Maturity 10/05/2027	1,703,893.00		306.00	2.56%
5.355%	Bendigo Adelaide Bank FRN (\$800k Face Value) Maturity 08/05/21	803,216.00		280.00	1.21%
Total		66,501,940.44	400,358.73	(77,751.85)	100%

*YTD Fund Return

Bank Bonds/Floating Rate Notes will have positive or negative revaluations from month to month. Upon maturity date the principal investment will be paid back in full.

Balance of Griffith City Council Trading Bank Account 14,054,748.89
GHFL/HHF Bank Account Balances 24,033.95

Total Cash & Investments at 31/08/2024 80,580,723.28

RETURN ON INVESTMENTS

Return on Investments Analysis	Actual
Accumulated Return on Investments Brought Forward	849,260.94
Interest received on Griffith Health Facilities Limited Bank Accounts YTD September 2024	78.51
Return on Investments for the month of September 2024	322,606.88
Trading Bank Account Interest Received for the month of September 2024	48,517.73
Total Return of Investments YTD September 2024	1,220,464.06

Fund	Budget Annual Total	Budget YTD	Actual YTD
Ordinary Fund	1,200,000.00	300,000.00	340,990.72
Water Fund	670,000.00	167,499.00	488,291.36
Sewerage Fund	250,000.00	62,499.00	289,885.94
Waste Fund	250,000.00	62,499.00	99,367.26
Western Riverina Library	3,000.00	750.00	1,928.78
Total	2,373,000.00	593,247.00	1,220,464.06
		Percentage of Year at Report Date	25.00%

In accordance with Section 212 of the Local Government (General) Regulation 2021, I hereby certify that the investments detailed above are made in accordance with the Local Government Act, its regulations and Council's investment policy adopted on 14 July, 2023.

RESPONSIBLE ACCOUNTING OFFICER

(b) Investments Returns Analysis - 12 month Annualised Yields

INVESTMENT RETURNS ANALYSIS - 12 MONTH ANNUALISED YIELDS			
Month	Average Funds Invested for the month	Return on Investment/ Revaluation Adjustments	Yield %
Oct-23	\$63,449,129	-\$7,967	-0.01%
Nov-23	\$64,311,568	\$577,517	0.90%
Dec-23	\$64,699,621	\$523,235	0.81%
Jan-24	\$64,486,966	\$278,035	0.43%
Feb-24	\$62,632,743	\$228,370	0.36%
Mar-24	\$58,302,926	\$350,050	0.60%
Apr-24	\$54,803,438	-\$85,447	-0.16%
May-24	\$54,025,221	\$263,094	0.49%
Jun-24	\$57,401,074	\$202,223	0.35%
Jul-24	\$64,108,890	\$443,392	0.69%
Aug-24	\$66,824,501	\$321,454	0.48%
Sep-24	\$66,444,946	\$322,607	0.49%
12 Month Annualised Performance			5.43%
Current Year Performance Jul 24 - Jun 25			1.66%
(Cash basis only, net of fees)			



September 2024
Published: 1 October 2024

Monthly economic report

The global economy

The US Federal Reserve (Fed) delivered its first rate cut in this cycle, lowering rates by 50bps. Fed Chair Powell noted that the larger rate cut was to increase the chances of a soft landing in the economy by preventing a further weakening of the labour market, rather than the Fed being concerned that the US economy was heading for a deeper downturn. Economic data over the past month has shown that the US economy remains resilient, especially consumer spending.

With inflation falling and the labour market gradually loosening, Fed policymakers expect to cut rates much more aggressively now compared to expectations 3 months ago. The Fed's median projection is for another 50bps of rate cuts before the end of 2025, followed by 100bps in 2025 and 50bps in 2026 (to 2.75-3%). Investors, however, expect US rates to fall faster than the Fed projects, with 75bps of cuts expected in 2024 and more than 100bps in 2025.

Central banks in several other advanced economies also cut rates in September. The central banks of Canada and Sweden lowered rates for the third time and the European Central Bank for the second time. The Bank of England kept rates on hold, after lowering rates for the first time in August. Most central banks continue to signal a cautious and gradual approach to rate cuts going forward, particularly in economies where services price inflation remains elevated.

Chinese authorities announced a suite of monetary and fiscal stimulus measures in late September aimed at boosting economic activity and ensuring the 5% annual GDP growth target is met. The measures included lower interest rates and increased liquidity in the banking system to support lending. Policies to directly support the ailing housing and equity markets were also introduced. The announcement of this broader suite of measures has fuelled investor optimism, after the policy initiatives announced earlier this year failed to have a material impact on economic growth.

The Australian economy

The Reserve Bank of Australia (RBA) Board left interest rates unchanged at its September meeting, as was widely expected. Although the Board did not explicitly discuss the option of raising interest rates this month, the RBA remains concerned about inflation taking too long to return to the midpoint of its target range (2.5%). Reflecting this concern, the RBA does not expect to lower rates in 2024 but continues to emphasise that the economic outlook is very uncertain. A sharper slowdown in Australia's labour market is a key factor that would change the balance of risks for the RBA and increase the likelihood of a rate cut in 2024.

Despite the RBA's guidance, investors think that one 25bps rate cut by the RBA is likely in 2024 (with a 70% chance of this priced into bond markets). While inflation has continued to fall broadly in line with the RBA's latest forecasts, private sector activity was noticeably weaker in the June quarter. Household spending and residential construction – the 2 most interest-rate sensitive sectors of the economy – have been particularly weak. This is despite population growth remaining very strong in the first half of this year. All of the modest growth in the Australian economy in 2024 has been due to higher government spending, particularly on health services.

The NSW economy shrank in the June quarter due to weaker consumer spending. NSW has experienced the weakest consumption over the past 2 years, with the larger average size of mortgages exerting a greater financial burden on mortgage holders when interest rates are high.

Financial market commentary

September was a positive month for investors, with many equity markets rising and bond yields declining in most advanced economies.

Equity markets (performance in local currency, excluding dividends)

Global equity markets rose in September, with the MSCI World (excl. Australia) index gaining 1.6%. Investor sentiment was boosted by the Fed's 50bps rate cut and investors' expectations of further aggressive rate cuts, which are seen as increasing the likelihood of a soft landing in the US economy. The S&P500 gained 2%, but European equities ended the month a touch lower.

Equity markets in China and Hong Kong rose sharply in late September, ending the month around 17% higher, as a raft of stimulus measures announced by Chinese authorities boosted investor sentiment.

The increased optimism about China's growth prospects also triggered a rise in the share prices of Australian mining companies, with the ASX Resources index rising almost 10% in September. In contrast, the ASX Banks index fell by 1.4%, leading to a more modest increase in the overall ASX200 over the month (+2.2%).

Japan's equity market ended the month almost 2% lower, with investors having a negative reaction to the selection of the new leader of the ruling party, who will become Prime Minister on 1 October.

Bond yields

The Fed's 50bps rate cut saw US bond yields fall further in September, with 10-year yields ending the month 12bps lower and 2-year yields declining 28bps. The US yield curve is now positively sloped, after being inverted for the past 2 years. European bond yields also fell in the month.

In contrast, Australian bond yields were little changed in September, with 10-year yields rising 3bps and 3-year yields declining 1bp. This reflects little change in the outlook for Australian interest rates, with the RBA remaining hawkish and investors still seeing a 75% chance of a rate cut before the end of this year. TCorp 10-year bond yields rose broadly in line with 10-year Commonwealth Government bond yields in the month (+2bps).

Currency and commodity markets

The Australian dollar appreciated by 2.2% against the US dollar in September, to US\$0.69 – its highest level since early 2023. The Australian dollar was supported by increased optimism about China's economy, which would in turn increase demand for Australia's resource exports. Lower US bond yields also saw the US dollar weaken against a broad range of currencies.

Iron ore prices rose by 11% in September, rising strongly at the end of the month as China's stimulus measures boosted hopes of increased steel demand. Iron ore prices remain around 20% lower than at the start of this year.

Oil prices fell by a further 9% in August, reflecting concerns about weaker global oil demand combined with the prospect of increased supply from Saudi Arabia. Oil prices are now trading at their lowest levels in 2024, which should help put downward pressure on global inflation.

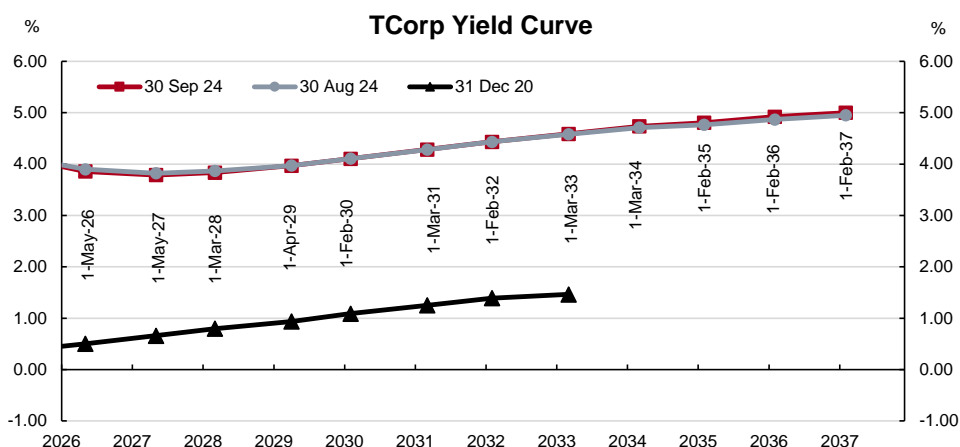
Financial market performance

Currency markets September 2024	Previous month close	Month high	Month low	Month close	Month change
AUD/USD	0.677	0.691	0.665	0.691	2.2% ▲
AUD/EUR	0.612	0.621	0.602	0.621	1.4% ▲
AUD/JPY	98.88	99.86	94.43	99.29	0.4% ▲
AUD/GBP	0.515	0.517	0.508	0.517	0.3% ▲
AUD/BRL	3.793	3.815	3.694	3.767	-0.7% ▼
AUD/INR	56.74	57.93	55.86	57.93	2.1% ▲
AUD/CNY	4.797	4.852	4.735	4.852	1.1% ▲
Equity markets* September 2024	Previous month close	Month high	Month low	Month close	Month change
MSCI World ex Australia	3757	3824	3609	3819	1.6% ▲
MSCI Emerging Markets	1100	1175	1059	1171	6.4% ▲
S&P/ASX200	8092	8270	7950	8270	2.2% ▲
S&P/ASX Small Ordinaries	3006	3139	2886	3138	4.4% ▲
S&P500 (US)	5648	5762	5408	5762	2.0% ▲
FTSE 100 (UK)	8377	8364	8181	8237	-1.7% ▼
Stoxx600 (Europe)	525	528	507	523	-0.4% ▼
DAX (Germany)	18907	19474	18266	19325	2.2% ▲
CAC 40 (France)	7631	7792	7352	7636	0.1% ▲
Nikkei 225 (Japan)	38648	39830	35620	37920	-1.9% ▼
Hang Seng (HK)	17989	21134	17109	21134	17.5% ▲
Shanghai Composite (China)	2842	3336	2704	3336	17.4% ▲
Bovespa (Brazil)	136004	136502	130568	131816	-3.1% ▼
IPC (Mexico)	51986	53654	50973	52477	0.9% ▲
S&P/BSE Sensex (India)	82366	85836	81184	84300	2.3% ▲

*Returns are in local currency, and exclude dividend payments

Bond markets (%) September 2024	Previous month close	Month high	Month low	Month close	Month change
RBA Official Cash Rate	4.35	4.35	4.35	4.35	0.00 –
90 Day Bank Bill	4.39	4.44	4.39	4.43	0.04 ▲
180 Day Bank Bill	4.53	4.64	4.52	4.62	0.09 ▲
New institutional term deposits	4.70	4.80	4.70	4.80	0.10 ▲
3 Year CGS Bond	3.55	3.61	3.41	3.54	-0.01 ▼
10 Year CGS Bond	3.97	4.01	3.81	3.97	0.01 ▲
10 Year US Bond	3.90	3.90	3.62	3.78	-0.12 ▼
10 Year German Bond	2.30	2.34	2.11	2.12	-0.18 ▼
10 Year Japanese Bond	0.90	0.93	0.82	0.86	-0.04 ▼

TCorp bonds (%) September 2024	Previous month close	Month high	Month low	Month close	Month change
20-May-26	3.90	3.96	3.74	3.86	-0.04 ▼
20-May-27	3.82	3.88	3.66	3.79	-0.03 ▼
20-Mar-28	3.87	3.92	3.68	3.84	-0.03 ▼
20-Apr-29	3.97	4.03	3.79	3.97	0.00 ▼
20-Feb-30	4.11	4.16	3.91	4.10	0.00 ▼
20-Mar-31	4.28	4.33	4.09	4.28	0.00 ▲
20-Feb-32	4.43	4.49	4.25	4.43	0.00 ▲
08-Mar-33	4.58	4.64	4.42	4.59	0.01 ▲
20-Mar-34	4.71	4.76	4.55	4.73	0.02 ▲
20-Feb-35	4.77	4.82	4.62	4.81	0.04 ▲
20-Feb-36	4.87	4.92	4.73	4.92	0.05 ▲
20-Feb-37	4.95	5.00	4.81	5.00	0.05 ▲
CIB 2.75% 20 Nov 25	1.56	1.56	1.52	1.52	-0.03 ▼
CIB 2.50% 20 Nov 35	2.36	2.43	2.24	2.33	-0.03 ▼



Source: TCorp

Commodity markets (US\$) September 2024	Previous month close	Month high	Month low	Month close	Month change
Brent Oil (per barrel)	78.8	77.5	69.2	71.8	-8.9% ▼
Iron Ore (per tonne)	96.6	107.1	91.1	107.1	10.9% ▲

TCorp forecasts	Dec-24	Jun-25	Dec-25	Jun-26
RBA Official Cash Rate	4.10	3.60	2.85	2.35
90 Day Bank Bill	4.00	3.10	2.50	2.50
10 Year CGS Bond	3.50	3.25	3.25	3.50

The opinions, forecasts and data contained in this report is based on the research of TCorp as at the date of publication and is subject to change without notice. TCorp is not responsible for the accuracy, adequacy, currency or completeness of any information in the report provided by third parties. This report is provided for general information purposes only and should not be relied upon for investment or trading purposes. This Report is not intended to forecast or predict future events.

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About TCorp

TCorp provides best-in-class investment management, financial management, solutions and advice to the New South Wales (NSW) public sector. With A\$112 billion of assets under management, TCorp is a top 10 Australian investment manager and is the central borrowing authority of the state of NSW, with a balance sheet of A\$183 billion. It is rated Aaa (Stable) by Moody's, AAA (Stable) by Fitch, and AA+ (Stable) by S&P.

TCorp

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TITLE Notice of Motion - Councillor Anne Napoli - 15 Oct 2024
FROM Anne Napoli, Councillor
TRIM REF 24/123926

SUMMARY

General Manager Comments

At the Ordinary Meeting of Council held 22 October 2024, it was resolved that a Notice of Motion **LAY** on the **TABLE** following a Question of Order. Refer Attachments (a) and (b). The matter was resolved to Lay on the Table to enable research of necessary information in order for the Chair (Mayor) to determine the Question of Order.

I have obtained legal advice with respect to this matter. Refer Closed Council Attachment (c).

The following is my summation of the legal advice received:

1. The Notice of Motion (NoM) as submitted by Councillor Napoli is not Out of Order in that the NoM was not read by the councillor therefore it was not enacted at the meeting.
2. It is open to the Chair (Mayor) to rule that the Question of Order be overruled under CL 15.6 of the Code of Meeting Practice.
3. If the NoM as printed is read/moved at this meeting (12 November 2024) or any subsequent meeting then:
 - I. The NoM is unlikely to be Unlawful.
 - II. The NoM “may fall within the meaning of “insult” to the Councillors.”
 - III. The NoM “may be found to bring the Council into disrepute.”
4. “If an act of disorder referred to in cl.182(d) or (e) of the LG Regulations (the equivalent of cl.15.11(d) and (e) of the Meeting Code) is committed at any meeting of the Council, the Chairperson has the discretionary power to require the councillor to retract and apologise without reservation for any statement that constitutes the act of disorder.”

Such an act of disorder can arise as a consequence of 3. above.

5. “If the Chairperson requires a statement to be retracted and an apology to be provided in accordance with cl.182 / 15.12(c) but that is not forthcoming, the Council may resolve to expel the relevant councillor from the meeting.”

Contact was initially made with the Office of Local Government regarding this matter. The response email is attached. Refer Closed Council Attachment (d). This response prompted me to obtain legal advice.

RECOMMENDATION 1

That the matter be raised from the table.

RECOMMENDATION 2

That the Chair (Mayor) rule that the Question of Order be overruled under CL 15.6 of the Code of Meeting Practice.

SENIOR MANAGEMENT TEAM COMMENT

General Manager comment as above.

CONSULTATION

Legal Advice Received – Refer Closed Council Attachment (c).

Office of Local Government - Refer Closed Council Attachment (d).

ATTACHMENTS

- | | | |
|-----|---|-----|
| (a) | Notice of Motion - Councillor Anne Napoli - 15 Oct 2024 ↓ | 129 |
| (b) | Question of Order - Councillor Blumer ↓ | 131 |
| (c) | Confidential Attachment - Legal Advice provided by BAL Lawyers ↓ | |
| (d) | Confidential Attachment - Email from Office of Local Government Re: Question of Order ↓ | |



Notice of Motion

Notice of Motion

Councillor's Name * Cr Anne Napoli

Date * 15-Oct-24
09:41:00 AM

Time * 09:41:00 AM

Brett Stonestreet
General Manager
Griffith City Council
GRIFFITH NSW 2680

Dear Mr Stonestreet, I hereby give notice of the following Notice of Motion for the Council Meeting to be held as indicated below: *

1) to put on end to any alcohol consumption on site for Councillors and Griffith City Council SMT Staff, whilst on Council Premises.

2) Given the recent rate increase, it only makes sense to save money wherever possible. It is time to establish that Griffith City Council is a total alcohol-free zone to ensure that our Councillors are making sound decisions.

3) additionally, I propose that we stop serving food to Councillors and Staff during Workshops but to allow light non-alcohol refreshments and snacks after a Council Meeting.

4) That a Report is presented to Councillors at the next Ordinary Council Meeting, with Full expenses from the 2023-2024 financial year. For catering and alcohol Consumed for that financial year. So that in twelve months time we can compare Savings.

This Motion is not just about saving money; it's about restoring integrity and safety to our Council. As Councillors the work we do is crucial, and it is imperative that we maintained our full faculties while making important decisions that impact our community.

Let's take this step to demonstrate our commitment to professionalism and accountability in our role as Elected Representatives.

Council Meeting Date: * 10/22/2024

Signature *

Extract from Griffith City Council's Code of Meeting Practice:

Giving notice of business to be considered at Council Meetings

3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted by 12 pm, five business days before the meeting is to be held.

3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

3.12 If the General Manager considers that a notice of motion submitted by a Councillor for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the Council.

3.13 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager must either:

(a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council, or

(b) by written notice sent to all councillors with the business papers for the meeting for which the notice of motion has been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.

Questions with notice

3.14 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.

3.15 A councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.

3.16 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

In relation to Section Not Applicable

**3.13 - Please identify
the source of funding
for expenditure if
applicable: ***

Privacy Protection Notice

- This information is being collected to process your notice in accordance with Council's Code of Meeting Practice policy.
- This information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law.
- Your information may comprise part of a public register related to this purpose.
- This form will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority.
- You can access and correct your personal information at any time by contacting Council.
- For further details on how the Griffith City Council manages personal information, please refer to our Privacy Management Plan.

Question of Order

Dear Mr Mayor,

I would like to submit a Question of Order pursuant to the Code of Meeting Practice (clause 15.5).

Under clause 10.6 of the Code of Meeting Practice, you *'must rule out of order any motion or amendment to a motion that is unlawful or the implementation of which would be unlawful'*.

I ask you to consider that this Notice of Motion, proposed by Councillor Napoli, should be considered an Act of Disorder as defined under clauses 15.11(c),(d) and (e) of the Code of Meeting Practice:

I will try to be brief.

Clause 15.11(c)

Under the clause 15.11(c) an Act of Disorder includes moving a motion *'that has an unlawful purpose or that deals with a matter that is outside the jurisdiction of the council'*.

In the Notice of Motion put forward by Councillor Napoli, it seeks to:

Recommendation A) *'put an end to any alcohol consumption on site for Councillors and Griffith City Council SMT staff, while on Council premises'*, and

Recommendation C) *'stop serving food to Councillors and Staff during Workshops but to allow light non-alcoholic refreshments and snacks after a Council Meeting'*.

In my view, these recommendations are unlawful because they seek to limit or alter the entitlements of Council staff. Such matters are beyond the jurisdiction of Council and are legislated under the (Public Service Conditions of Employment) Reviewed Award 2009.

The recommendations would also be contrary to Councillor entitlements under the Councillor Payment of Expenses and Provision of Facilities Policy. Clause 6.35 of that Policy provides that appropriate refreshments will be made available for Council Meetings and Councillor Workshops, as approved by the General Manager. These are in line with Public service Awards and the Office of Local Government NSW Guidelines.

To change these conditions is considerably outside the jurisdiction of the Council, and if these changes are implemented, they would be unlawful and open the Council up to legal action or sanction.

This alone should be enough for this Notice of Motion to be withdrawn.

Clauses 15.11(d) and (e)

However, I believe that the Notice of Motion also contravenes clauses 15.11(d) and (e) under the Code of Meeting Practice, which defines other Acts of Disorder to include a Motion that:

d) Insults, makes unfavourable personal remarks about or imputes improper motives to any other council official, or alleges a breach of the council's code of conduct, or

e) Says or does anything that is inconsistent with maintaining order at the meeting or is likely to bring the council or the committee into disrepute.

In Councillor Napoli's Motion, it states that:

'It is time to establish that Griffith City Council is a total alcohol-free zone to ensure that our Councillors are making sound decisions'.

It goes on to say: *'This Motion... [is] about restoring integrity and safety to our Council... it is imperative that we maintain... our full faculties while making important decisions that impact our community'.*

These statements imply that, due to the consumption of alcohol, Councillors and Council staff are impaired and are not making sound decisions. These statements are baseless, untrue and disparaging. As such, they bring the Council into disrepute.

Councillors and Council Staff's reputation have clearly been unfairly questioned. This is not a matter of speculation – the Notice of Motion has been published and discussed on social media, and radio, and will be likely to be republished. These are claims that if substantiated should be via a confidential code of conduct submission, not in a public forum.

Under clause 15.12 of the Code of Meeting Practice, you Mr Mayor as Chairperson may rule on an Act of Disorder by requesting a councillor to withdraw a motion and apologise without reservation.

For these reasons, I submit that you Mr Mayor as Chairperson, should require Councillor Napoli to:

- a) Withdraw the motion; and
- b) Apologise without reservation.

TITLE Notice of Motion - Councillor Scott Groat - 4 Nov 2024

FROM Scott Groat, Councillor

TRIM REF 24/129418

SUMMARY

Councillor Scott Groat has submitted the attached Notice of Motion on Monday 4 November 2024.

RECOMMENDATION

- (a) Request a full report regarding litigation from developers versus Griffith City Council. Including any past and or pending cases over the past 5 years be presented to Councillors available at the next meeting.
- (b) This report should state the full costs of the litigation to Council/Ratepayers.
- (c) I also move that any pending outstanding matters move immediately to mediation, with arrangements to be made and attended by the General Manager. Should mediation fail, any litigation matters regarding developers should come before Councillors to determine if the matter should be challenged by Council.
- (d) When developers employ external development application specialists for advice, Council staff should respect the reports provided to them and take advice from those reports and cooperate with the developers at every opportunity.

SENIOR MANAGEMENT TEAM COMMENT

With respect to Notice of Motion Part (c), Council should obtain legal advice prior to making any decision with respect to Notice of Motion Part (c).

ATTACHMENTS

- (a) Notice of Motion - Councillor Scott Groat [↓](#)

134



Notice of Motion

Notice of Motion

Councillor's Name * Cr Scott Groat

Date * 04-Nov-24
01:02:36 PM

Time * 01:02:36 PM

Brett Stonestreet
General Manager
Griffith City Council
GRIFFITH NSW 2680

Dear Mr Stonestreet, I hereby give notice of the following Notice of Motion for the Council Meeting to be held as indicated below: * A) Request a full report regarding litigation from developers versus Griffith City Council. Including any past and or pending cases over the past 5 years be presented to Councillors available at the next meeting.

B) This report should state the full costs of the litigation to Council/Ratepayers.

C) I also move that any pending outstanding matters move immediately to mediation, with arrangements to be made and attended by the General Manager. Should mediation fail, any litigation matters regarding developers should come before Councillors to determine if the matter should be challenged by Council.

D) When developers employ external development application specialists for advice, Council staff should respect the reports provided to them and take advice from those reports and cooperate with the developers at every opportunity.

Council Meeting Date: * 12/11/2024

Signature *



Extract from Griffith City Council's Code of Meeting Practice:

Giving notice of business to be considered at Council Meetings

3.10 A councillor may give notice of any business they wish to be considered by the council at its next ordinary meeting by way of a notice of motion. To be included on the agenda of the meeting, the notice of motion must be in writing and must be submitted by 12 pm, five business days before the meeting is to be held.

3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

3.12 If the General Manager considers that a notice of motion submitted by a Councillor for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the Council.

3.13 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager must either:

(a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council, or

(b) by written notice sent to all councillors with the business papers for the meeting for which the notice of motion has been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.

Questions with notice

3.14 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.

3.15 A councillor is not permitted to ask a question with notice under clause 3.14 that comprises a complaint against the general manager or a member of staff of the council, or a question that implies wrongdoing by the general manager or a member of staff of the council.

3.16 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

In relation to Section N/a

**3.13 - Please identify
the source of funding
for expenditure if
applicable: ***

Privacy Protection Notice

- This information is being collected to process your notice in accordance with Council's Code of Meeting Practice policy.
- This information is voluntarily required to process your request and will not be used for any other purpose without seeking your consent, or as required by law.
- Your information may comprise part of a public register related to this purpose.
- This form will be retained in Council's Records Management System and disposed of in accordance with the Local Government Disposal Authority.
- You can access and correct your personal information at any time by contacting Council.
- For further details on how the Griffith City Council manages personal information, please refer to our Privacy Management Plan.

TITLE Notice of Motion - Councillor Shari Blumer - 5 Nov 2024

FROM Shari Blumer, Councillor

TRIM REF 24/129775

SUMMARY

This Notice of Motion seeks Council support for additional wording (see underlined text below) to be added to the Griffith Worker and Housing Shortage Taskforce draft "Report on Strategies to Increase Housing Supply August 2024". Refer Attachment A).
Annexure 1, Recommendation 14: Development approval processes.

'That Council undertake a review of its Directorate of Sustainable Development, to review current development approval processes, including a comparison of benchmark and actual data on development approval timeframes and a review of culture and user experience, seeking input from staff and the community more widely'

The intention of the addition to the recommendation of the words 'culture and user experience' is to give a better understanding of our Directorate of Sustainable Development and potential and perceived barriers to development and to identify opportunities for better processes and experience for staff and the community.

RECOMMENDATION

- (a) Council agrees to additional wording in recommendation 14 to the 'Report on Strategies to Increase Housing Supply August 2024', of 'and a review of culture and user experience, seeking input from staff and the community more widely';**
- (b) A report be prepared by the Directorate of Sustainable Development and be provided to Council at a meeting in May 2025.**

At the Ordinary Meeting of Griffith City Council on Tuesday, 27 August 2024 Council voted to adopt the Griffith Worker and Housing Shortage Taskforce draft "Report on Strategies to Increase Housing Supply August 2024" (Refer Attachment a) and;

- (a) Place the draft document on public exhibition seeking community submissions.
- (b) The draft document be exhibited for a minimum period of 42 days and that all submissions received be reported to Council for consideration.
- (c) The draft document be distributed to participants at the Community Forum held 12 June 2024 inviting submissions/comment."

At Annexure 1 – Summary of Recommendations of the draft report there was recommendation relating to: Development approval processes Recommendation 14

'That Council undertake a review of its Directorate of Sustainable Development, to review current development approval processes, including a comparison of benchmark and actual data on development approval timeframes.'

This Notice of Motion supports the initial recommendation but seeks to add additional scope with the words 'and a review of culture and user experience, seeking input from staff and the community more widely' to include investigation of anecdotal user and staff experiences and

community insights. This information will inform opportunities to improve the process and the consumer experience.

Ongoing, it could establish a process for capturing lessons learnt, so they can be shared and communicated with staff and the community more widely to support best practice in the Directorate of Sustainable Development.

SENIOR MANAGEMENT TEAM COMMENT

Nil.

ATTACHMENTS

- | | | |
|-----|---|-----|
| (a) | Notice of Motion Online - Shari Blumer - 5 Nov 2024 ↓ | 138 |
| (b) | Notice of Motion Full Version - Shari Blumer - 5 Nov 2024 ↓ | 141 |
| (c) | Mayoral Minute - 27 Aug 2024 (under separate cover) ⇒ | |



Notice of Motion

Notice of Motion

Councillor's Name * Cr Shari Blumer

Date * 05-Nov-24
11:49:19 AM

Time * 11:49:19 AM

Brett Stonestreet
General Manager
Griffith City Council
GRIFFITH NSW 2680

Dear Mr Stonestreet, I SUMMARY

hereby give notice of the following Notice of Motion for the Council Meeting to be held as indicated below: * This Notice of Motion seeks Council support for additional wording (see underlined text below) to be added to the Griffith Worker and Housing Shortage Taskforce draft "Report on Strategies to Increase Housing Supply August 2024". Refer Attachment A).

Annexure 1, Recommendation 14: Development approval processes.
'That Council undertake a review of its Directorate of Sustainable Development, to review current development approval processes, including a comparison of benchmark and actual data on development approval timeframes and a review of culture and user experience, seeking input from staff and the community more widely'

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RECOMMENDATION

- a) Council agrees to additional wording in recommendation 14 to the 'Report on Strategies to Increase Housing Supply August 2024', of 'and a review of culture and user experience, seeking input from staff and the community more widely';
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REPORT

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OPTIONS

OPTION 1

As per the recommendations in this Notice of Motion.

OPTION 2

As per the recommendations in this Notice of Motion and subject to any amendments to the draft document as considered appropriate by Council.

POLICY IMPLICATIONS

The Griffith Worker and Housing Shortage Taskforce draft "Report on Strategies to Increase Housing Supply August 2024" if adopted by Council may involve exploring amendments to existing policies of Council and the development of new policy initiatives.

FINANCIAL IMPLICATIONS

If agreed this recommendation should be implemented within current Council resources

LEGAL/STATUTORY IMPLICATIONS

Any actions taken by Council as a consequence of the adoption of this document must comply with all legislative provisions including but not limited to the Local Government Act 1993 and the Environmental Planning and Assessment Act 1979.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

The supply of additional affordable housing stock in the Griffith LGA is of critical importance to the community.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.

CONSULTATION

Griffith Worker and Housing Shortage Taskforce

Community forum held on 12 June 2024

ATTACHMENTS

(a) Griffith Worker and Housing Shortage Taskforce draft "Report on Strategies to Increase Housing Supply - August 2024".

Council Meeting 11/12/2024

Date: *

Signature *



Shari Blumer

Extract from Griffith City Council's Code of Meeting Practice:

Giving notice of business to be considered at Council Meetings

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Questions with notice

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3.16 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

In relation to Section I agreed this should be within current Council

3.13 - Please identify resources
the source of funding
for expenditure if
applicable: *

Privacy Protection Notice

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SUMMARY

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RECOMMENDATION

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- b) A report be prepared by the Directorate of Sustainable Development and be provided to Council at a meeting in May 2025.

REPORT

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(a) Place the draft document on public exhibition seeking community submissions.

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staff and the community more widely' to include investigation of anecdotal user and staff experiences and community insights. This information will inform opportunities to improve the process and the consumer experience.

Ongoing, it could establish a process for capturing lessons learnt, so they can be shared and communicated with staff and the community more widely to support best practice in the Directorate of Sustainable Development.

OPTIONS

OPTION 1

As per the recommendations in this Notice of Motion.

OPTION 2

As per the recommendations in this Notice of Motion and subject to any amendments to the draft document as considered appropriate by Council.

POLICY IMPLICATIONS

The Griffith Worker and Housing Shortage Taskforce draft "Report on Strategies to Increase Housing Supply August 2024" if adopted by Council may involve exploring amendments to existing policies of Council and the development of new policy initiatives.

FINANCIAL IMPLICATIONS

If this recommendation is agreed to, it should be funded out of current Council resources.

LEGAL/STATUTORY IMPLICATIONS

Any actions taken by Council as a consequence of the adoption of this document must comply with all legislative provisions including but not limited to the Local Government Act 1993 and the Environmental Planning and Assessment Act 1979.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

The supply of additional affordable housing stock in the Griffith LGA is of critical importance to the community.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.

CONSULTATION

Griffith Worker and Housing Shortage Taskforce

Community forum held on 12 June 2024

ATTACHMENTS

(a) Griffith Worker and Housing Shortage Taskforce draft "Report on Strategies to Increase Housing Supply - August 2024".

TITLE **Questions with Notice - Councillor Scott Groat**

FROM **Scott Groat, Councillor**

TRIM REF **24/127596**

SUMMARY

Councillor Scott Groat submitted the attached Questions with Notice at the Ordinary Meeting of Council held 22 October 2024.

RECOMMENDATION

Council note the Questions with Notice received.

SENIOR MANAGEMENT TEAM COMMENT

Due to the complexity of the questions this matter will be reported to the 26 November 2024 Council Meeting.

ATTACHMENTS

(a) Questions with Notice - Councillor Groat [↓](#)

145



Notice of Motion

Notice of Motion

Councillor's Name * Cr Scott Groat

Date * 22-Oct-24
9:00 PM

Time *

Brett Stonestreet
General Manager
Griffith City Council
GRIFFITH NSW 2680

Dear Mr Stonestreet, I Questions with Notice
hereby give notice of Griffith City Council Questions without notice
the following Notice
of Motion for the In regard to the land and environment court how many litigation cases are there
Council Meeting to be pending.
held as indicated
below: *

What is the likely outcome and if lost what is the costs to the ratepayers including costs of lost time and productivity from the staff.

Given that you are unlikely to win are you prepared to go back to mediation.

Have the directors and staff that attended mediation any power to make judgement on the outcome and vote to settle or proceed with the litigation or is this a council issue.

When developers employ professionals to design or do reports in a field they specialise in why do council staff with less expertise always challenge the professional with years of experience.

Does the audit and risk committee know that this litigation is proceeding and if so, does the council have the voice and ability to vote against it.

Does the council know that these business have no choice but to litigate because they believe that there business cannot go forward with this councils recommendations and time frame. They do not have occupation certificates and cannot be insured.

I feel that business that are investing in this community and are major contributors to the towns economy should be able to proceed with co-operation from the council This council portrays its self as working harmoniously with the developers when the exact opposite is happening.

We are here to promote investment not hinder it. The untold economic and mental stress caused by this council is driving business away.

Council Meeting 11/12/2024
Date: *

Signature *

Scott Groat (Controlled by Council staff)

Extract from Griffith City Council's Code of Meeting Practice:

Giving notice of business to be considered at Council Meetings

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3.11 A councillor may, in writing to the general manager, request the withdrawal of a notice of motion submitted by them prior to its inclusion in the agenda and business paper for the meeting at which it is to be considered.

3.12 If the General Manager considers that a notice of motion submitted by a Councillor for consideration at an ordinary meeting of the Council has legal, strategic, financial or policy implications which should be taken into consideration by the meeting, the general manager may prepare a report in relation to the notice of motion for inclusion with the business papers for the meeting at which the notice of motion is to be considered by the Council.

3.13 A notice of motion for the expenditure of funds on works and/or services other than those already provided for in the council's current adopted operational plan must identify the source of funding for the expenditure that is the subject of the notice of motion. If the notice of motion does not identify a funding source, the general manager must either:

(a) prepare a report on the availability of funds for implementing the motion if adopted for inclusion in the business papers for the meeting at which the notice of motion is to be considered by the council, or

(b) by written notice sent to all councillors with the business papers for the meeting for which the notice of motion has been submitted, defer consideration of the matter by the council to such a date specified in the notice, pending the preparation of such a report.

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3.14 A councillor may, by way of a notice submitted under clause 3.10, ask a question for response by the general manager about the performance or operations of the council.

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3.16 The general manager or their nominee may respond to a question with notice submitted under clause 3.14 by way of a report included in the business papers for the relevant meeting of the council or orally at the meeting.

In relation to Section 0

3.13 - Please identify the source of funding for expenditure if applicable: *

Privacy Protection Notice

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TITLE Outstanding Action Report

TRIM REF 24/127001

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report [↓](#)

148

OUTSTANDING ACTION REPORT

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
10 September 2024	CL02 LICENCE AGREEMENT - GRIFFITH COMMUNITY FM ASSOCIATION INC.	CPO	150343	24/245	<p>RESOLVED on the motion of Councillors Christine Stead and Chris Sutton that:</p> <p>(a) Council approve the renewal of the licence agreement for that part of Lot 7303 DP 1153581, 2 - 6 Groongal Avenue, Griffith (Jubilee Oval clubhouse) Crown Reserve 1010108, for a new term of Ten (10) years commencing 1 July 2024.</p> <p>(b) The licence agreement continue as follows:</p> <ul style="list-style-type: none"> i) peppercorn rental of \$1 per annum be charged for the occupation of the clubhouse; ii) rates, water, electricity charges, general repairs and maintenance and all costs associated with the occupation of the clubhouse to be the responsibility of and payable by the Griffith Community FM Association Inc. iii) any major capital works to the clubhouse and surrounds to be approved by Council and payable by the Griffith Community FM Association Inc. <p>(c) Griffith Community FM Association to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration fee, as</p>	<p>26/09/2024: Instructions to prepare draft agreement sent to Council solicitors.</p> <p>30/10/24: Sent a reminder to solicitors for draft agreement.</p>

OUTSTANDING ACTION REPORT

					per Council's adopted Revenue Policy. (d) Council authorise the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.	
10 September 2024	CL07 SETTING OF FEES & CHARGES - HIRE OF HANWOOD KIOSK & USE OF LIGHTS	DIO/FM	150347	24/250	RESOLVED on the motion of Councillors Dino Zappacosta and Simon Croce that: (a) Council adopts a user booking fee per day of \$120 the hire of the Hanwood Kiosk. If booking extends to 2 days or more the daily booking fee will be \$175 but halved. (b) Council adopts a user bond of \$282 per booking of the Hanwood Kiosk. The bond is refundable on the basis that the facility is clean & undamaged after the event. (c) Council adopts a fee of \$15 per hour for the lights on Main Soccer Ground at Hanwood Oval. (d) Council adopts a fee of \$7.50 per hour for the lights on No.1 and No.2 Training Field at Hanwood Oval (also known as the Graham McGann Oval). (e) The fees listed (a) to (d) above be included in the Revenue Policy for 2024/25.	14/10/2024: Commencement of fees being set up in Bookable.
27 August 2024	MM01 GRIFFITH WORKER AND HOUSING SHORTAGE TASKFORCE	SGO	149788	24/228	RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that: (a) Council adopt the Griffith Worker and Housing Shortage Taskforce draft "Report on	29/08/2024: On public exhibition until 10/10/2024. 14/10/2024: Report to Council November 2024.

OUTSTANDING ACTION REPORT

					<p>Strategies to Increase Housing Supply August 2024" (Refer Attachment a) and to place the draft document on public exhibition seeking community submissions.</p> <p>(b) The draft document be exhibited for a minimum period of 42 days and that all submissions received be reported to Council for consideration.</p> <p>(c) The draft document be distributed to participants at the Community Forum held 12 June 2024 inviting submissions/comment.</p>	
13 August 2024	CL02 ENDORSEMENT FOR PUBLIC EXHIBITION - AMENDED GRIFFITH RESIDENTIAL DEVELOPMENT CONTROL PLAN	SDAP	149193	24/212	<p>RESOLVED on the motion of Councillors Glen Andreazza and Christine Stead that:</p> <p>(a) Council endorse the public exhibition of the amended Griffith Residential Development Control Plan at Attachments 1-3 for a period of 42 days.</p> <p>(b) Council will hold a development industry forum to discuss the amended draft DCP during the public exhibition period.</p> <p>(c) Following the review of all submissions received during the public exhibition period, the amended Griffith Residential Development Control Plan is reported back to an Ordinary Meeting.</p>	<p>19/08/2024: On public exhibition until 27/09/2024. Development Industry Forum scheduled for 29 August 2024.</p> <p>14/10/2024: Report to Council in November 2024.</p>
13 August 2024	CL03 RENEWAL - LICENCE AGREEMENT - FOR THE OCCUPATION OF ROAD RESERVE ADJOINING LOT 2 DP	CPO	149202	24/213	<p>RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that:</p> <p>(a) Council renew the licence agreement with Paese Nostro</p>	<p>02/09/2024: With Council's solicitors for preparation of draft licence agreement.</p>

OUTSTANDING ACTION REPORT

	553309, 82-88 BANNA AVENUE, GRIFFITH WITH PAESE NOSTRO PTY LTD AS TRUSTEE FOR SAN PAULO TRUST & LOU NOMINEES PTY LTD AS TRUSTEE FOR AQUILA TRUST				<p>Pty Ltd as Trustee of San Paulo Trust and Lou Nominees Pty Ltd as Trustee for Aquila Trust, for a term of 5 years commencing on 1 July 2024.</p> <p>(b) Paese Nostro Pty Ltd as Trustee of San Paulo Trust and Lou Nominees Pty Ltd as Trustee for Aquila Trust pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee, as per Council's adopted Revenue Policy for 2024/2025.</p> <p>(c) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$500 pa for 2024/2025 financial year, in addition to rates and charges.</p> <p>(d) Council authorise the Mayor and General Manager to execute the licence agreement on behalf of Council.</p>	30/10/2024: Has been sent to licensee for signature.
13 August 2024	CL06 NAMING THE ROUNDABOUT AT THE INTERSECTION OF KIDMAN WAY AND THORNE ROAD	DIO	149211	24/215	<p>RESOLVED on the motion of Councillors Simon Croce and Chris Sutton that:</p> <p>(a) Council propose to name the roundabout at the intersection of The Kidman Way and Thorne Road the "Khalsa Chowk".</p> <p>(b) Council place the naming proposal on public exhibition for 28 days.</p> <p>(c) If no public submissions received, the name be formally adopted and appropriate new signage be developed for</p>	<p>15/08/2024: On public exhibition until 12 September 2024.</p> <p>26/09/2024: Submissions received. Report to go back to Council in November 2024.</p> <p>4/11/2024: Report to 12 November 2024 Council Meeting.</p>

OUTSTANDING ACTION REPORT

					<p>Council's review and implementation,</p> <p>(d) If any public submissions are received, then a further report be provided to Council for determination.</p>	
23 July 2024	CL05 ENDORSEMENT OF COUNCIL'S SOLAR ENERGY FARMS AND BATTERY ENERGY SOLAR SYSTEMS POLICY	DSD	148284/2024	24/203	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Christine Stead that:</p> <p>(a) Council note the submissions received.</p> <p>(b) Council endorse the Solar Energy Farms and Battery Energy Storage Systems Policy as exhibited with no amendments.</p> <p>(c) Council review the Solar Energy Farms and Battery Energy Storage Systems Policy within three (3) months of the new Council term.</p>	<p>08/08/2024: Noted.</p> <p>14/10/2024: Report to Council in December 2024.</p>
9 July 2024	CC02 TENDER NO. 15-23/24: SUPPLY AND DELIVERY OF CLEANING SERVICES TO COUNCIL PROPERTIES AND AMENITIES	PO	147863	24/192	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Christine Stead that:</p> <p>(a) Council, in accordance with Section 178(1) (b) of the Local Government Regulation 2021, reject all tenders for the Supply and Delivery of Cleaning Services to Council Properties and Amenities Contract Number 15–23/24 due to budgetary constraints and Council's obligations to achieve a \$1m per annum in operational savings.</p> <p>(b) Council, in accordance with Section 178(4) (a) of the Local Government Regulation 2021, does not need to call fresh tenders for the Supply and</p>	<p>05/08/2024: Council staff actioning. Meeting held with preferred contractor. Reviewing cleaning schedule.</p> <p>14/10/2024: Report to Council 12 November 2024.</p>

OUTSTANDING ACTION REPORT

					<p>Delivery of Cleaning Services to Council Properties and Amenities Contract Number 15–23/24 as there is a suitably qualified and experienced company available to negotiate with.</p> <p>(c) Council, in accordance with Section 178(3) (e) of the Local Government Regulation 2021, enter into negotiations with S & K Panarello Pty Ltd trading as Presto Cleaning, of Griffith NSW.</p> <p>(d) At the completion of negotiations, a further report to be presented to Council.</p>	
28 May 2024	NOTICE OF MOTION RECEIVED FROM COUNCILLOR JENNY ELLIS, AND THE MAYOR, DOUG CURRAN	DSD DIO	146293	24/157	<p>RESOLVED on the motion of Councillors Jenny Ellis and Glen Andreazza that:</p> <p>(a) Council commit to exploring the feasibility of including animal or bird enclosures in future master planning of the Lake Wyangan Parklands.</p> <p>(b) Council look for grant opportunities for the development of such enclosures as well as future budget allocations.</p> <p>(c) Council explore partnerships with community organisations or businesses (including but not limited to Altina Wildlife Park) for this future endeavour.</p> <p>(d) Future master planning for the park area includes plantings and areas that might attract local wildlife.</p>	<p>03/06/2024: The following SMT Comment was included in the Business Paper in relation to the Notice of Motion as resolved by Council.</p> <p><i>“Council has adopted a master plan for improvements to the western recreational foreshore area of Lake Wyangan North. An amount of \$2,030,000 has been budgeted by Council and Stage 1 is scheduled for completion by June 2025. An extract of the priority actions from the plan is attached to this report. Should Council support the Notice of Motion as printed, Stage 2 of the master plan could be modified to include the above recommendations. Further, Council’s resolution would be referred to the Lake Wyangan and Catchment Committee for</i></p>

OUTSTANDING ACTION REPORT

					(e) Council explore the feasibility of using existing deer enclosure fencing for an off-leash dog park.	<p><i>consideration as to the timing and planning of the next phase (stage 2) of the master plan for Lake Wyangan”.</i></p> <p>This matter will be included on the Agenda for the next Lake Wyangan and Catchment Management Committee meeting.</p> <p>05/08/2024: Lake Wyangan and Catchment Management Committee meeting to be held 15/08/2024.</p> <p>15/08/2024: NOM endorsed by Committee at Lake Wyangan and Catchment Management Committee meeting held 15/8/2024.</p> <p>02/09/2024: This resolution now in the hands of the Lake Wyangan & Catchment Management Committee for consideration and report to Council.</p>
26 March 2024	CL02 COMMUNITY GARDENS LARGE SCALE EVENT MASTERPLAN	USD	144180	24/075	<p>RESOLVED on the motion of Councillors Shari Blumer and Glen Andreazza that:</p> <p>(a) Council adopts the Community Gardens Large Scale Event Masterplan as exhibited.</p> <p>(b) Council finalise the estimated costing and implement permanent power supply to service food vans adjacent to Willandra Avenue, relocation of existing backstage storage container to be permanently located behind Stuart McWilliam Stage subject to existing budget allocation of \$50,000.</p>	<p>12/4/2024: Manager of Urban Design to arrange meeting with relevant staff to discuss fencing.</p> <p>06/05/2024: Meeting held on site to discuss fencing on Thursday, 2 May 2024. Costing of fencing being prepared.</p> <p>20/05/2024: Draft Costing will be presented to Council at a meeting in June.</p> <p>04/06/2024: Draft Costing will be presented to Council at a meeting in July.</p> <p>15/07/2024: Draft Costing will be presented to Council meeting 10 September 2024.</p>

OUTSTANDING ACTION REPORT

					(c) Council finalise a staged design of fencing for the Community Gardens site.	<p>05/08/2024: Meeting held with contractor to obtain quotes for shade sails over stage area.</p> <p>19/08/2024: No quote received as yet.</p> <p>02/09/2024: Initial quote received. Requires further clarification.</p> <p>14/10/2024: Draft design received. Quotation to be obtained and schedule for Council Workshop in January 2025.</p>
26 March 2024	MINUTES OF THE NEW CEMETERY MASTERPLAN COMMITTEE MEETING HELD ON 7 MARCH 2024	DIO		24/084	<p>RESOLVED on the motion of Councillors Simon Croce and Christine Stead that the recommendations as detailed in the Minutes of the New Cemetery Masterplan Committee meeting held on 7 March 2024 be adopted, including the SMT Comment as printed below:</p> <p>SMT Comment: Should Council support the above recommendation it is proposed that Council should adopt the following in lieu of the recommendation above.</p> <p>(a) Council invite Griffith Regional Funerals to submit a Development Application for assessment with respect to the installation and operation of a cremation service to be located at Lot 4 DP775986 Wakaden St, Griffith and that the owner of the property sign the Development Application.</p> <p>(b) Council appoint an external planner to assess the development application with the</p>	<p>15/04/2024: Funeral Directors have been advised.</p> <p>17/06/2024: DA has been lodged.</p> <p>1/07/2024: Council's legal representatives have been requested to draft a Deed of Agreement.</p> <p>02/09/2024: Council staff met with Council's legal representatives the week commencing 26 August 2024. DA's have been submitted and Council's planning staff have requested additional information.</p> <p>14/10/2024: Report to Council Meeting 10 December 2024/28 January 2025.</p>

OUTSTANDING ACTION REPORT

					<p>determination remaining with Griffith City Council. The assessment report of the development application to be determined by a meeting of Council.</p> <p>(c) In the event that Griffith City Council approved the development application that a deed of agreement be drafted between Griffith City Council and Griffith Regional Funeral Services detailing the lease and conditions of use of the cremator. The documentation is to include reference to the owner of the property and their concurrence to the installation and use of the cremator. Further, that the owner concurs to the circumstances that the cremator may be removed from the property. Legal costs to prepare the above documentation are the responsibility of Griffith Regional Funeral Services.</p> <p>(d) Subject to a, b and c above being completed, that Council proceed to acquire and install the cremator.</p> <p>(e) Funding to be drawn from the long term financial plan 2025/26 approximately \$400,000 installed.</p> <p>(f) The fees applicable to the lease of the cremator as detailed in confidential attachment A as previously reported to Council and the Committee will be included in Council's revenue</p>	
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OUTSTANDING ACTION REPORT

					policy and are subject to annual review.	
12 March 2024	NOTICE OF MOTION - UPGRADE TO ORIGINAL BAGTOWN'S FIRST BLACKSMITH STORE SITE	DI&O DSD	143524	24/066	RESOLVED on the motion of Councillors Dino Zappacosta and Simon Croce that Council upgrade the original Bagtown's first Blacksmith Store site at the Intersection of Old Wilbriggie (sic) Road and Research Station Road.	<p>18/03/2024: Councillors and SMT inspecting site 19/03/2024 to discuss scope.</p> <p>02/04/2024: Site inspection completed. Project scope to be referred to Council Workshop on 21 May 2024.</p> <p>03/06/2024: Scope of works were determined at Council Workshop.</p> <ol style="list-style-type: none"> 1. Survey site; 2. Install gravel surface in a safe location to provide access to site; 3. Remove vegetation that surrounds identified tree; and 4. Install sign with narrative depicting historical significance of site. <p>Plan of Scope of works to be discussed at Council Workshop on 29 October 2024.</p> <p>22/10/2024: Project rescheduled for presentation to 18 February 2025 Worksop.</p>
23 January 2024	CC01 ENERGY PURCHASE AGREEMENT - HUNTER JOINT ORGANISATIONS OF COUNCILS	PO	141541	24/022	<p>RESOLVED on the motion of Councillors Simon Croce and Christine Stead that:</p> <ol style="list-style-type: none"> (a) Council agree to accept the proposal from Hunter Joint Organisation to tender for the purchase of power for Council's large sites and unmetered streetlighting. (b) A further report be submitted for Council for consideration following the completion of stage one (1) of the 	<p>05/02/2024: HJO have been advised. Further report to follow.</p> <p>18/03/2024: Report presented to Council 26/03/2024.</p> <p>02/04/2024: HJO advised of Council's resolution.</p> <p>20/05/2024: Hunter JO to provide final electricity tender figures to Council.</p> <p>05/08/2024: Round 3 pricing will be invited week commencing 5 August 2024.</p>

OUTSTANDING ACTION REPORT

					<p>procurement process as referred to in this report to determine;</p> <ul style="list-style-type: none"> i. The percentage of energy from renewable sources. ii. The delegation of authority to the General Manager to accept or decline a contract with the preferred tenderer as determined by the Power Purchasing Agreement Steering Committee. 	<p>19/08/2024: Round 3 pricing received and document executed under Delegation of Authority, as per Council resolution. Report to Council for information on 12 November 2024.</p> <p>4/11/2024: Report to Council 26 November 2024.</p>
12 July 2022	NOTICE OF MOTION – COUNCILLOR TESTONI – YENDA MASTERPLAN	GM	119905	22/167	<p>RESOLVED on the motion of Councillors Laurie Testoni and Glen Andrezza that:</p> <p>(a) Council undertake a master planning exercise for the village of Yenda. Factors such as future residential sub divisions, lifestyle blocks and rural residential to be considered along with future amenities for the village, such as sporting infrastructure to be considered. With a number of major projects nearing completion the time is right to focus on what opportunities are there for our region with growth and development. Yenda has a lot of potential for growth and by investigating strategies for the future it would benefit the growth on not only the village but that of the ever expanding Griffith City limits. It would be important for community engagement and with the next Community Opinion Group meeting to be held in Yenda it is a great opportunity for Griffith City</p>	<p>01/08/2022: This matter will be scheduled for discussion at Council Workshop 16 August 2022.</p> <p>05/09/2022: Council to submit an application to NSW Department of Planning and Environment for grant funding under Regional Housing Strategic Planning Fund Round 1 to complete a Yenda Masterplan. Application close 30 September 2022.</p> <p>04/10/2022: Grant application submitted.</p> <p>03/01/2023: NSW Government advised the Grant application successful on 30 November 2022. Expressions of Interests invited to coordinate and undertake the Yenda Masterplan.</p> <p>13/02/2023: Tender awarded to CBRE.</p> <p>01/05/2023: Site inspection and survey completed. Landowner, MI and staff consultation completed. Draft Masterplan</p>

OUTSTANDING ACTION REPORT

					<p>Council to engage with community.</p> <p>(b) Council schedule a Councillor Workshop to refine the scope of the Master Plan.</p> <p>(c) Staff prepare the scoping document and report to Council for consideration of source of budget resources, time line, amendment and adoption of scoping document.</p>	<p>presentation to 20 June Council Workshop.</p> <p>17/07/2023: Draft Masterplan to go to Council in September/October 2023.</p> <p>03/10/2023: Draft Masterplan to go to Council 14 November 2023.</p> <p>06/11/2023: Draft Masterplan to go to Council Meeting in December 2023.</p> <p>04/12/2023: Draft Masterplan to go to Council Meeting in February 2024.</p> <p>15/01/2024: Report to March 2024 Council Meeting.</p> <p>18/03/2024: Council Meeting for 14 May 2024.</p> <p>06/05/2024: Consultant engineers will be invited to address Councillors at Council Workshop on 18 June 2024 regarding engineering challenges with respect to management of drainage.</p> <p>01/07/2024: Meeting being arranged with property owner of Stage 1 of the Masterplan.</p> <p>05/08/2024: Property owners will be contacted again seeking meeting.</p> <p>19/08/2024: Further attempts to contact owners continuing.</p> <p>14/10/2024: Council staff met with owner representatives on 20 September 2024. Awaiting on refined design from Council consultant.</p>
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
28 May 2024	<p>MINUTES OF THE LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE MEETING HELD ON 15 MAY 2024</p> <p>DRAFT PLAN OF MANAGEMENT – LAKE WYANGAN</p>	CPO	146292 /2024	24/156	<p>RECOMMENDED on the motion of Tom Mackerras and Frank Battistel that:</p> <p>(a) Council refer the Draft Plan of Management for Lake Wyangan, incorporating Jack Carson Wildlife Reserve (Crown Reserve 159017) and North Lake Wyangan (Crown Reserve 1002998) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management Lake Wyangan if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been approved.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Lake Wyangan on completion of the exhibition period, to consider all submissions.</p>	<p>28/05/2024: Draft PoM emailed to Councillors.</p> <p>03/06/2024: Sent to Minister for approval to be exhibited.</p>
28 May 2024	<p>CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST GRIFFITH PRECINCT PARKS</p>	CPO	146289 /2024	24/154	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council refers the draft Plan of Management for South-West Griffith Precinct Parks to the Minister administering the</p>	<p>03/06/2024: Sent to Minister for approval to be exhibited.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.O F Park and City Park (Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.</p>	
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

28 May 2024	CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT	CPO	146288	24/153	<p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being R.74539 – Lot 1 Sec 43 DP758476 (Visitor’s Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor’s Centre) R.61588 – Lots 2 & 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 & 8 Sec 9 DP 758476 (Griffith Library) R.85064 – Lots 19 & 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots 1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p>	03/06/2024: Sent to Minister for approval to be exhibited.
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.</p>	
23 April 2024	CL03 DRAFT PLAN OF MANAGEMENT - MISCELLANEOUS CROWN RESERVES	CPO	144994	24/115	<p>RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that:</p> <p>(a) Council refer the Draft Plan of Management for the Miscellaneous Crown Reserves, Kart Club - Reserve 64662 (Lot 96 DP 756035), Wumbuigal Recreation Reserve – Reserve 64911 (Lot 106 DP 751679), Rankins Springs Camping Area – Reserve 65432 (lot 7003 DP 1001194) and Dave Wallace Range – Reserve 1003005 (Lot 2 DP 48802) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Miscellaneous Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p>	20/05/2024: Awaiting approval from Minister.

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<ul style="list-style-type: none"> (c) Native Title advice has been provided. (d) A report be presented to Council to adopt the final Plan of Management for the Miscellaneous Crown Reserves on completion of the exhibition period, to consider all submissions. 	
23 April 2024	CL05 DRAFT PLAN OF MANAGEMENT - BAGTOWN CEMETERY	CPO	144997	24/117	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Laurie Testoni that:</p> <ul style="list-style-type: none"> (a) Council refer the Draft Plan of Management for the Bagtown Historic Cemetery - Crown Reserve 52849 (Part Lot 731 DP 751709) to the Minister administering the Crown Land Management Act 2016 for approval. (b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Bagtown Historic Cemetery and place it on public exhibition as per Section 38 of the Local Government Act 1993. (c) Native Title advice has been provided. (d) A report be presented to Council to adopt the final Plan of Management for Bagtown Historic Cemetery on completion of the exhibition period, to consider all submissions. 	06/05/2024: Awaiting approval from Minister.

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

<p>12 December 2023</p>	<p>CL04 COMPULSORY ACQUISITION - AFFECTING LOT 27 DP751709 - BEAUMONT ROAD, HANWOOD - HANWOOD LEVY</p>	<p>CPO</p>	<p>140274</p>	<p>23/303</p>	<p>RESOLVED on the motion of Councillors Glen Andrezza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1296073 in Plan of Acquisition affecting Lot 27 DP 751709 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1296073 as shown in plan of acquisition affecting Lot 27 DP 751709 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor’s approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW</p>	<p>15/01/2024: Application preparation in progress. 03/06/2024: Application submitted.</p>
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p>	
12 December 2023	CL05 COMPULSORY ACQUISITION - AFFECTING LOT 7322 DP1164483, MALLEE STREET, HANWOOD - WATER DRAINAGE WORKS	CPO	140275	23/304	<p>RESOLVED on the motion of Councillors Glen Andreezza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1295951 in Plan of Acquisition affecting Lot 7322 DP 1164483 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire</p>	<p>15/01/2024: Application preparation in progress. 03/06/2024: Application submitted.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Lot 1 DP 1295951 as shown in plan of acquisition affecting Lot 7322 DP 1164483 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to</p>	
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					execute the documents on behalf of Council under the Common Seal if required.	
14 February 2023	CL03 PCYC PROPOSAL TO ERECT AND FITOUT AN INTEGRATED GYMNASTICS AND COVERED OUTDOOR MULTI-SPORTS COMPETITION FACILITY - OLYMPIC STREET, GRIFFITH	GM	128874	22/034	<p>RESOLVED on the motion of Councillors Jenny Ellis and Simon Croce that:</p> <p>(a) Council endorse in principle the lease of (Part Lot 1 DP1272062. Crown Reserve 85064, 3 Olympic Street, Griffith) to PCYC NSW for a period of 20 years.</p> <p>(b) The annual lease fee be in accordance with Council’s adopted Revenue Policy (Schedule of Fees and Charges) as at the date of execution of the Lease. 2022/23 annual lease fee to Not for Profit Organisations is \$607.</p> <p>(c) PCYC pay all applicable costs and charges associated with the preparation of the lease agreement (this would include the survey plan preparation for leasing and registration fees if required). Also, an Administration Fee of \$481 (page 13 Revenue Policy) will be applicable.</p> <p>(d) Council communicate the above terms to PCYC NSW and subject to their agreement, Council advertise the proposed lease for a period of 28 days seeking public submissions.</p>	<p>06/03/2023: Letter written to PCYC advising terms of proposed lease. Letter of response received accepting terms. Proposed lease to be prepared by Council and publicly exhibited.</p> <p>4/07/2023: Council staff have obtained a quote for subdivision from PHL. Once the Survey Plan has been finalised a Two (2) Lot subdivision is required to create a Lot for PCYC and a Lot for the remaining land.</p> <p>31/07/2023: PCYC finalising planned subdivision.</p> <p>04/12/2023: Council seeking additional information from PCYC prior to lodgement of their DA.</p> <p>29/04/2024: PCYC contacted 24/4/24. PCYC considers current scope of project will exceed allocated budget. Currently reviewing scope to align with budget. PCYC anticipate lodging a DA with Council July 2024.”</p> <p>19/08/2024: PCYC advised DA will be submitted by November 2024.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>(e) All public submissions be reported to Council for consideration. Should no submissions be received, Council authorise the General Manager and the Mayor to sign the lease under Council seal.</p> <p>(f) Council progress the subdivision of the subject land and authorise the General Manager and Mayor the authority to sign documents under Council seal as required. All costs in relation to the subdivision to be paid by the PCYC NSW.</p>	
22 February 2022	NOTICE OF MOTION – YOOGALI SHARED BICYCLE PATH	DIO	114000	22/057	<p>RESOLVED on the motion of Councillors Simon Croce and Anne Napoli that:</p> <p>(a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority.</p> <p>(b) Council undertake a full costing of the track and bridge as to facilitate funding opportunities to contribute towards the new construction.</p>	<p>14/03/2022: Funding estimate for Path and Bridge: \$1.4 million. 100% funding request submitted to Transport for NSW Active Transport Program.</p> <p>16/01/2023: TfNSW has informed Council that its application for 2.5m shared pathway is unsuccessful. Council has been invited to make a submission to TfNSW Active Transport for a 4.5m wide shared pathway for scoping and design. Submission lodged by Council.</p> <p>05/06/2023: Funding application successful. Design to commence.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

						<p>17/07/2023: Inception meeting scheduled for 18 August 2023. Project to be completed 20 June 2025.</p> <p>18/09/2023: Ongoing consultation being held with stakeholders.</p> <p>04/12/2023: Staff updated realignment of plans and have sent to TfNSW representatives for review. Draft tender documents have been prepared. Majority of vegetation removed on proposed pathway.</p> <p>04/03/2024: Tree removal nearing completion.</p> <p>18/03/2024: Tree clearing complete. Tenders for bridge to be called for in March 2024.</p> <p>06/05/2024: Tenders close on Monday, 13 May 2024. Councillor briefing Tuesday, 21 May 2024.</p> <p>03/06/2024: Report to Council 11 June 2024.</p> <p>17/06/2024: Contract awarded. Tenderer advised.</p> <p>02/09/2024:</p>
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