



Ordinary Meeting

BUSINESS PAPER

Tuesday, 27 August 2024 at 7:00 PM

Griffith City Council Chambers

Phone: 1300 176 077

Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Doug Curran (Mayor)
Anne Napoli (Deputy Mayor)
Glen Andreatza
Shari Blumer
Simon Croce
Jenny Ellis
Manjit Singh Lally
Melissa Marin
Christine Stead
Christopher Sutton
Laurie Testoni
Dino Zappacosta

dcurran@griffith.com.au
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gandreazza@griffith.com.au
sblumer@griffith.com.au
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cstead@griffith.com.au
csutton@griffith.com.au
ltestoni@griffith.com.au
dzappacosta@griffith.com.au

MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Affirmation

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

[What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

[Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

[What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

[Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter, they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest, they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

Opening Affirmations

Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

Acknowledgment of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

REPORT AUTHORS AND AREAS OF RESPONSIBILITY

Senior Management Team

General Manager	Brett Stonestreet
Director Economic & Organisational Development	Shireen Donaldson
Acting Director Business, Cultural & Financial Services	Max Turner
Director Infrastructure and Operations	Phil King
Director Sustainable Development	Joe Rizzo
Director Utilities	Graham Gordon

Economic & Organisational Development

Governance Manager/Public Officer and Right to Information Officer	Leanne Austin
HR & Risk Manager	Vacant
Acting Workforce Planning Manager	Annie Featherstone
IT Manager	Mike Gaze
Tourism Manager	Mirella Guidolin
Information Manager	Joanne Savage
Information Management Administrator	Jeanette Franco
Community Development Coordinator	Melissa Canzian

Business, Cultural & Financial Services

Finance Manager	Vanessa Edwards
Asset Management Coordinator	Andrew Keith
Library Manager	Chris Robson
Griffith Pioneer Park Museum Manager	Jenny O'Donnell
Griffith Regional Theatre and Art Gallery Manager	Margaret Andrezza
Griffith Regional Aquatic Centre Manager	Craig Tilston
Griffith Regional Sports Centre Manager	Ché Jenkins

Infrastructure & Operations

Works Manager - Maintenance	Manjit Chugha
Works Manager - Construction	Shree Shrestha
Parks & Gardens Manager	Peter Craig
Fleet & Depot Manager	Steve Croxon

Sustainable Development

Planning & Environment Manager	Carel Potgieter
Acting Development Assessment Coordinator	Kerry Rourke
Senior Development Assessment Planner	Patterson Ngwira
Urban Strategic Design & Major Projects Manager	Peter Badenhorst
Project Planner	Jason Bertacco
Animal Control and Parking Compliance Coordinator	Karin Penninga
Environment & Public Health Coordinator	Vanessa Johns
Corporate Property Officer & Native Title Coordinator	Amanda Vardanega
Building Certification Coordinator	Royce Johns
Airport Facility Coordinator	Graham Slingsby

Utilities

Engineering Design & Approvals Manager	Jason Carrozza
Waste Operations Manager	John Roser
Water & Wastewater Manager	Durgananda Chaudhary

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 27 AUGUST 2024 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 27 August 2024**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Acknowledgments
- 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
- 3 Confirmation of Minutes
- 4 Business Arising
- 5 Declarations of Interest
- 6 Presentations
- 7 Mayoral Minutes
- 8 General Manager's Report
- CL01 p20 DA 177/2023 - Residential Flat Development Consisting of Three Buildings with a Total of 58 Units with Ground Level Parking for 84 Cars, 5 Motorcycles and 6 Bicycles
- CL02 p37 Adoption of Anti-Discrimination & Equal Employment Opportunity (EEO) Policy & Management Plan
- 9 Information Reports

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 13 AUGUST 2024 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, Doug Curran in the Chair; Councillors, Glen Andreazza, Shari Blumer, Simon Croce, Jenny Ellis, Manjit Singh Lally, Anne Napoli, Christine Stead, Chris Sutton and Laurie Testoni

STAFF

General Manager, Brett Stonestreet, Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Infrastructure & Operations, Phil King, Acting Director Business, Cultural, Financial Services, Max Turner, Director Sustainable Development, Joe Rizzo and Minute Taker, Leanne Austin

MEDIA

Cai Holroyd

1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Christine Stead reading the Opening Affirmation and the Acknowledgement of Country.

A Minute's silence was held in respect of the recent passing of Mr Bill Donaldson.

2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

24/209

RESOLVED on the motion of Councillors Christine Stead and Glen Andreazza that apologies be received from Councillors Melissa Marin and Dino Zappacosta and a leave of absence granted.

For	Against
Councillor Doug Curran	
Councillor Glen Andreazza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	

The division was declared PASSED by 10 votes to 0.

3 CONFIRMATION OF MINUTES

24/210

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 23 July 2024, having first been circulated amongst all members of Council, be confirmed.

For	Against
Councillor Doug Curran	
Councillor Glen Andrezza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	

The division was declared PASSED by 10 votes to 0.

4 BUSINESS ARISING

Nil.

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Doug Curran

CL01 DA 156/2023 - Thirty-Three (33) Lot Industrial Torrens Title Subdivision and Associated Works

Reason – The business I am currently employed by is currently looking at relocating and we have held discussions with a developer who is proposing an area in this development.

Mr Max Turner, Director Business, Cultural and Financial Services

CL01 DA 156/2023 - Thirty-Three (33) Lot Industrial Torrens Title Subdivision and Associated Works

Reason – Significant Non-pecuniary conflict as relatives own an adjoining property to the site.

Less Than Significant Non-Pecuniary Interests

Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Councillor Manjit Singh Lally
CL06 Naming the Roundabout at the Intersection of Kidman Way and Thorne Road
Reason – Member of the Sikh community.

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

Nil

8 GENERAL MANAGER'S REPORT

The Mayor, Councillor Doug Curran and Max Turner left the meeting having declared significant non-pecuniary conflicts of interest, the time being 7:06 pm.

Deputy Mayor, Councillor Anne Napoli assumed the Chair.

CL01 DA 156/2023 - THIRTY-THREE (33) LOT INDUSTRIAL TORRENS TITLE SUBDIVISION AND ASSOCIATED WORKS

24/211

RESOLVED on the motion of Councillors Shari Blumer and Christine Stead that:

- (a) Council, as the consent authority pursuant to Section 4.16(1)(a) of the Environmental Planning & Assessment Act 1979, grant consent to Development Application DA 156/2023 for a thirty-three (33) lot industrial subdivision and associated road openings at Lot 724 DP 751709 & Lot 2 DP 1283655, subject to the conditions including those set out in Attachment 'A' of this report; and
- (b) Development Application No. 156/2023 be delegated to the Director of Sustainable Development for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For
Councillor Glen Andreatza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni

Against

The division was declared PASSED by 9 votes to 0.

The Mayor, Councillor Doug Curran and Mr Turner returned to the meeting the time being 7:11 pm.

The Mayor resumed the Chair.

CL02 ENDORSEMENT FOR PUBLIC EXHIBITION - AMENDED GRIFFITH RESIDENTIAL DEVELOPMENT CONTROL PLAN

24/212

RESOLVED on the motion of Councillors Glen Andreazza and Christine Stead that:

- (a) Council endorse the public exhibition of the amended Griffith Residential Development Control Plan at Attachments 1-3 for a period of 42 days.
- (b) Council will hold a development industry forum to discuss the amended draft DCP during the public exhibition period.
- (c) Following the review of all submissions received during the public exhibition period, the amended Griffith Residential Development Control Plan is reported back to an Ordinary Meeting.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni

Against

The division was declared PASSED by 10 votes to 0.

CL03 RENEWAL - LICENCE AGREEMENT - FOR THE OCCUPATION OF ROAD RESERVE ADJOINING LOT 2 DP 553309, 82-88 BANNA AVENUE, GRIFFITH WITH PAESE NOSTRO PTY LTD AS TRUSTEE FOR SAN PAULO TRUST & LOU NOMINEES PTY LTD AS TRUSTEE FOR AQUILA TRUST

24/213

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that:

- (a) Council renew the licence agreement with Paese Nostro Pty Ltd as Trustee of San Paulo Trust and Lou Nominees Pty Ltd as Trustee for Aquila Trust, for a term of 5 years commencing on 1 July 2024.
- (b) Paese Nostro Pty Ltd as Trustee of San Paulo Trust and Lou Nominees Pty Ltd as Trustee for Aquila Trust pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee, as per Council's adopted Revenue Policy for 2024/2025.
- (c) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$500 pa for 2024/2025 financial year, in addition to rates and charges.

- (d) Council authorise the Mayor and General Manager to execute the licence agreement on behalf of Council.

For	Against
Councillor Doug Curran	
Councillor Glen Andreazza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	

The division was declared PASSED by 10 votes to 0.

CL04 LICENCE AGREEMENT - GRIFFITH COMMUNITY FM ASSOCIATION INC.

The Mayor advised this report would remain on the table to allow it to be presented to a future Council Workshop.

CL05 DELIVERY PROGRAM PROGRESS REPORT - 30 JUNE 2024

24/214

RESOLVED on the motion of Councillors Shari Blumer and Chris Sutton that Council note the Delivery Program Progress Report as at 30 June 2024.

For	Against
Councillor Doug Curran	
Councillor Glen Andreazza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	

The division was declared PASSED by 10 votes to 0.

CL06 NAMING THE ROUNDABOUT AT THE INTERSECTION OF KIDMAN WAY AND THORNE ROAD

24/215

RESOLVED on the motion of Councillors Simon Croce and Chris Sutton that:

- (a) Council propose to name the roundabout at the intersection of The Kidman Way and Thorne Road the "Khalsa Chowk".
- (b) Council place the naming proposal on public exhibition for 28 days.
- (c) If no public submissions received, the name be formally adopted and appropriate new signage be developed for Council's review and implementation,
- (d) If any public submissions are received, then a further report be provided to Council for determination.

For	Against
Councillor Doug Curran	
Councillor Glen Andreazza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	

The division was declared PASSED by 10 votes to 0.

9 INFORMATION REPORTS

CL07 HER WAY 2680 - COMPLETION REPORT

24/216

RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that Council note the Her Way 2680 Completion Report.

For	Against
Councillor Doug Curran	
Councillor Glen Andreazza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	

The division was declared PASSED by 10 votes to 0.

10 ADOPTION OF COMMITTEE MINUTES

MINUTES OF THE GRIFFITH PIONEER PARK MUSEUM COMMITTEE MEETING HELD ON 15 JULY 2024

Councillor Blumer asked that a report on Pioneer Park's Action Day including attendance, income, expenditure, number of volunteers and Council staff costs be provided. This request was initially raised at the Council Meeting 11 June and will be added to the Outstanding Action Report.

24/217

RESOLVED on the motion of Councillors Anne Napoli and Chris Sutton that the recommendations as detailed in the Minutes of the Griffith Pioneer Park Museum Committee meeting held on 15 July 2024 be adopted.

For	Against
Councillor Doug Curran	
Councillor Glen Andreazza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Anne Napoli	

Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni

The division was declared PASSED by 10 votes to 0.

MINUTES OF THE DISABILITY INCLUSION & ACCESS COMMITTEE MEETING HELD ON 17 JULY 2024

24/218

RESOLVED on the motion of Councillors Shari Blumer and Laurie Testoni that the recommendations as detailed in the Minutes of the Disability Inclusion & Access Committee meeting held on 17 July 2024 be adopted.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni

Against

The division was declared PASSED by 10 votes to 0.

MINUTES OF THE SCENIC HILL USER GROUP MEETING HELD ON 22 JULY 2024

24/219

RESOLVED on the motion of Councillors Jenny Ellis and Manjit Singh Lally that the recommendations as detailed in the Minutes of the Scenic Hill User Group meeting held on 22 July 2024 be adopted.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni

Against

The division was declared PASSED by 10 votes to 0.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

Nil

13 OUTSTANDING ACTION REPORT

24/220

RESOLVED on the motion of Councillors Glen Andreazza and Christine Stead that the report be noted.

For	Against
Councillor Doug Curran	
Councillor Glen Andreazza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	

The division was declared PASSED by 10 votes to 0.

14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
 - (i) prejudice the commercial position of the person who supplied it, or**
 - (ii) confer a commercial advantage on a competitor of the Council, or**
 - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property**
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on Community land.**
- (i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

24/221

RESOLVED on the motion of Councillors Christine Stead and Manjit Singh Lally that:

- (a) Council resolve to go into closed Council to consider business identified.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni

Against

The division was declared PASSED by 10 votes to 0.

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

CC01 TENDER NO. 3-21/22 – EXTENSION TO CONTRACT - HAULAGE OF MATERIAL TO VARIOUS STOCKPILE SITES

Reason: Commercial Advantage 10A(2)(d)

CC02 TENDER NO. 2-21/22 – EXTENSION TO CONTRACT – OPERATION AND MANAGEMENT OF THARBOGANG QUARRY

Reason: Commercial Advantage 10A(2)(d)

CC03 TENDER NO. 4-21/22 – EXTENSION TO CONTRACT - SUPPLY AND DELIVERY OF ROAD SEALING AND PATCHING AGGREGATES

Reason: Commercial Advantage 10A(2)(d)

Council closed its meeting at 7:28 pm. The public and media left the Chamber. Livestream was disconnected.

REVERSION TO OPEN COUNCIL

24/222

RESOLVED on the motion of Councillors Glen Andreazza and Christine Stead that Open Council be resumed.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer

Against

Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni

The division was declared PASSED by 10 votes to 0.

Open Council resumed at 7:29 pm.

Livestream was reconnected.

Upon resuming open Council, the General Manager reported that the following resolutions had been made in Closed Council:

MATTERS DEALT WITH IN CLOSED COUNCIL

CC01 TENDER NO. 3-21/22 – EXTENSION TO CONTRACT - HAULAGE OF MATERIAL TO VARIOUS STOCKPILE SITES

24/223

RESOLVED on the motion of Councillors Simon Croce and Christine Stead that:

- (a) Council offer Armstrong Plant Hire, Stugutz P/L and Leo Ieraci an extension to the current panel contract (Tender 3-21/22) for a further 12 months from 1 November 2024 in accordance with the relevant annual CPI rise and fall clauses in the tender documentation.
- (b) Council authorise the contract documents to be signed by the General Manager.

For
Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni

Against

The division was declared PASSED by 10 votes to 0.

CC02 TENDER NO. 2-21/22 – EXTENSION TO CONTRACT – OPERATION AND MANAGEMENT OF THARBOGANG QUARRY

24/224

RESOLVED on the motion of Councillors Simon Croce and Laurie Testoni that:

- (a) Council offer E.B Mawson and Sons Pty Ltd (trading as Milbrae Concrete, Quarries and Mining Services) the current contract (Tender 2-21/22) Council Nominated Site and Part B Contractor Nominated Sites for a further 12 months from 1 November 2024 in accordance with the relevant annual CPI rise and fall clauses in the tender documentation.

(b) Council authorise the contract documents to be signed by the General Manager.

For	Against
Councillor Doug Curran	
Councillor Glen Andreazza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	

The division was declared PASSED by 10 votes to 0.

CC03 TENDER NO. 4-21/22 – EXTENSION TO CONTRACT - SUPPLY AND DELIVERY OF ROAD SEALING AND PATCHING AGGREGATES

24/225

RESOLVED on the motion of Councillors Glen Andreazza and Christine Stead that:

(a) Council offer Regional Quarries Australia P/L and E.B Mawson and Sons Pty Ltd (trading as Milbrae Concrete, Quarries and Mining Services) an extension to the current panel contract (Tender 4-21/22) for a further 12 months from 1 November 2024 in accordance with the relevant annual CPI rise and fall clauses in the tender documentation.

(b) Council authorise the contract documents to be signed by the General Manager.

For	Against
Councillor Doug Curran	
Councillor Glen Andreazza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	

The division was declared PASSED by 10 votes to 0.

Councillor Anne Napoli left the meeting the time being 7:33 pm and returned at 7:34 pm.

There being no further business the meeting terminated at 7:35 pm.

Confirmed:

CHAIRPERSON

CLAUSE	CL01
PROPOSAL	DA 177/2023 - RESIDENTIAL FLAT DEVELOPMENT CONSISTING OF THREE BUILDINGS WITH A TOTAL OF 58 UNITS WITH GROUND LEVEL PARKING FOR 84 CARS, 5 MOTORCYCLES AND 6 BICYCLES
PROPERTY LOCATION	Lot 2055 DP 704353; 14 – 16 Coolah Street
ZONING	General Residential R1
APPLICABLE PLANNING INSTRUMENT	Griffith Local Environmental Plan, 2014
EXISTING DEVELOPMENT	Thirteen (13) Unit Single Storey Residential Flat Development
APPLICANT	Place Studio on behalf of Multiquip Pty Ltd
OWNER	Multiquip Pty Ltd
DIRECTORS OF COMPANY (IF APPLICABLE)	Multiquip Pty Ltd – Steve Mikosic, Lucy Mikosic and Jason Mikosic
APPLICATION DATE	03 November 2023
REASON FOR REFERRAL FROM	Submissions in Objection
TRIM REF	Kerry Rourke, Development Assessment Planner 24/90607

SUMMARY

Proposal

- Council is in receipt of an application for the construction of three (3) x five (5) storey buildings containing fifty-eight (58) residential units, with ground level parking under the buildings. The development comprises a mix of single, two (2) and three (3) bedroom units.
- The development includes the removal of fourteen (14) mature trees and the existing thirteen (13) 1 and 2 bedroom single-storey flats constructed approximately 1962.
- The application was notified in accordance with Council's Community Participation Plan to adjoining land owners and the media and as a result, four (4) written objections were received in response to that notification.
- The application assessment was undertaken by the Regional Housing Flying Squad at the Department of Planning.
- The application was assessed against the Griffith Residential Development Control Plan 2020 as amended. The application includes one (1) variation to the DCP requirements in relation to the width of the driveway, where it is proposed to have one-way access into and through the site given that there are two street frontages available. This variation is considered reasonable in the circumstances of this case.
- The proposed development is generally consistent with the provisions of the Griffith Housing Strategy, Residential Development Control Plan 2020, State Environmental Planning Policy Housing 2021 (former assessment requirement was SEPP 65 Design Quality of Residential Apartment Development), and the NSW Apartment Design Guideline (DPE).

- It is recommended that the application be approved subject to conditions in Attachment A.

Type of Development

Local Development

Main Issues

Several submissions have been received objecting to the development application, resulting in this report to Council.

RECOMMENDATION

(a) Council, as the consent authority pursuant to Section 4.16(1)(a) of the Environmental Planning & Assessment Act 1979, grant consent to Development Application DA 177/2023 for a fifty-eight (58) residential unit development at No. 14-16 Coolah Street Griffith (Lot 2055 DP 704353), subject to conditions, including those set out in Attachment 'A' of this report; and

(b) Development Application 177/2023 be delegated to the Director of Sustainable Development for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Act (section 375A - Recording of voting on planning matters) Council must record the Councillors' votes in relation to this matter.

SITE DESCRIPTION

The site comprises 4,225m² of R1 General Residential zoned land pursuant to the Griffith Local Environmental Plan 2014 (GLEP) and is located at 14-16 Coolah Street, Griffith, NSW 2680 (see following figure) and is legally described as Lot 2055 DP704353 (the site). The site is located approximately 175m south of the Griffith Central Business District (CBD) and 110m west of the Coolah Street intersection with Jondaryan Avenue.

The site has dual frontage, Coolah Street to the north and Couch Road to the south. The highest point on site is 125.97m Reduced Level (RL) in the north-western portion of the site and the lowest point on site is 125.12m RL in the south-western portion of the site. The site slope is 0.91%.

The site contains a multi-dwelling development of thirteen (13) dwellings and fourteen (14) mature trees, concentrated along the western boundary.

The surrounding land uses comprise predominately multi-dwelling housing development. A supply reserve consisting of an underground pipeline (irrigation asset) adjoins the site to the east. There is an outdoor recreation centre (E.W Moore Oval) to the north of the site.

The site contains no heritage items, is not in a heritage conservation area, and is not in close proximity to a heritage item. The site is not identified as flood prone. The site is not identified as bushfire prone nor is impacted by vegetation which will support bushfire behaviour. The site is not burdened by any easements.

LOCATION MAP



 <p>Griffith City Council PO Box 465 1 Riverbank Street Griffith NSW 2480 Telephone: (08) 536 5177 Email: griffith@griffith.nsw.gov.au</p>	<p>Disclaimer: This map is intended for general information purposes only. Griffith City Council does not guarantee its accuracy, completeness or suitability for any particular purpose. Users must exercise their own skill and care in using this map and carefully evaluate the accuracy, currency, completeness and relevance of the map before relying on it. This map is not a substitute for independent professional advice and, to the extent permitted by law, Griffith City Council is not liable for any loss or damages arising out of any inaccuracy, error or omission contained in the map.</p>		<p>Projection: GOA2020 / MGA zone 55 Date: 2/08/2024 Drawn By: Kerry Rourke</p>	<p>DA 177/2023 14-16 Coolah Street Griffith Multi-dwelling Development with 58 Units</p> <p>Map Scale: 1:2500 at A4</p>
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BACKGROUND

Site History

The development history of the subject site has been established following research of Council's electronic data management system and research of Council's physical archives. Based on the information available the following can be established:

- DA 17/62 approved for 13 units varying between single and two bedroom
- DA95/0046 alterations and additions to the unit development for a veranda on the western side of the building.

Timeline of Events Pertaining to the Development Application

- 03/11/2023 – application lodgement via NSW Planning Portal.
- 09/11/2023 – DAP meeting, issue of internal and external referrals, allocation of application and determination of initial additional information request.
- 17/11/2023 – application notification commences via letters to nearby landowners and media advertising.
- 01/12/2023 – close of notification period.
- 06/12/2023 – initial additional information request issued to applicant – clock stopped.
- 21/12/2023 – additional information request relating to assessment against SEPP 65 Design Quality of Residential Apartment Development – Apartment Design Guide.

- 21/12/2023 – copy of redacted submissions also sent to the applicant for their comment.
- 29/05/2024 – additional information received by Council and application assessment clock restarted – clock stopped for 176 days
- 28/06/2024 – Flying Squad finalised assessment as unit was disbanded by DPE and provided their partial assessment to Council.
- 02/08/2024 – application assessment finalised and report under preparation for Council meeting 27 August 2024.

PROPOSAL IN DETAIL

The development consists of the demolition of an existing thirteen (13) unit multi dwelling housing development and the removal of fourteen (14) trees, and the construction of three residential flat buildings consisting of 58 units (see Attachment B for Plans).

Of the total unit breakdown, there will be three (3) x two (2) bedroom adaptable dwellings. The development is broken down in Table 1 below.

Table 1: Unit breakdown

Building	One bedroom unit	Two bedroom unit	Three bedroom unit	Total
Building A (north)	4	16	4	24
Building B (middle)	0	10	7	17
Building C (south)	0	10	7	17
Total	4	36	18	58

Access: Vehicular access is proposed off Coolah Street in the form of a one-way ingress, with the egress proposed off Couch Road. The driveway leads to a ground level carparking area inclusive of 84 car parking spaces with six accessible carparking spaces and ten visitor carparking spaces. The development includes five motorbike spaces and six bicycle spaces. A Traffic and Parking Assessment Report prepared by Varga Traffic Planning, dated 1 June 2023 was submitted with the development application.

However, Council has conducted an in-depth traffic assessment in the “Increase on Traffic to the Site” section of this report. The assessment concluded that the existing Channelised Right Turn (CHR) treatment from Jondaryan Ave at its intersection with Coolah Street is not suitable for the additional traffic created as part of the development and is already at capacity.

In discussions between the applicant and Council, it has been agreed that reversing the entry and exit movements for the site would be sufficient. This will be achieved by creating a CHR treatment on Jondaryan Avenue at its intersection with Couch Road. Therefore, **the entry to the proposed development will be from Couch Road and the exit will be on Coolah Street**, and will be conditioned accordingly. An additional impact of this required change in primary access will result in the loss of approximately five (5) palm trees located within the centre median of Jondaryan Avenue, to accommodate the extension of the existing the channelised right turn (CHR) treatment).

Each building has its own combined lift and stairwell core providing access to upper-level units from the carparking area for Buildings B and C and from the lobby of Building A.

Communal Open Space: The development includes six separate communal open spaces (COS). One space at ground level located in the north east portion of the site (219m²), one on the roof top of Building A (303.76m²) and two on Building B (109.98m² and 127.54m²) and Building C (109.98m² and 127.54m²).

All required services can be provided via an extension to existing utility infrastructure as follows:

Water and Sewer: The development will be connected to existing reticulated water and sewer.

Electricity, Gas and Telecommunications: The development will be connected to existing gas, electricity and telecommunication services.

Stormwater: A Stormwater Management Plan prepared by LMJ Engineering Consultants, dated 17 April 2023 was submitted with the development. It details that stormwater will be managed through an inground drainage network consisting of a pipe and pit system which will lead to onsite detention tanks. The stormwater will then be discharged to the legal point of discharge (existing stormwater it and pipe system along Couch Road).

Waste: A ground floor waste storage area has been provided for the development.

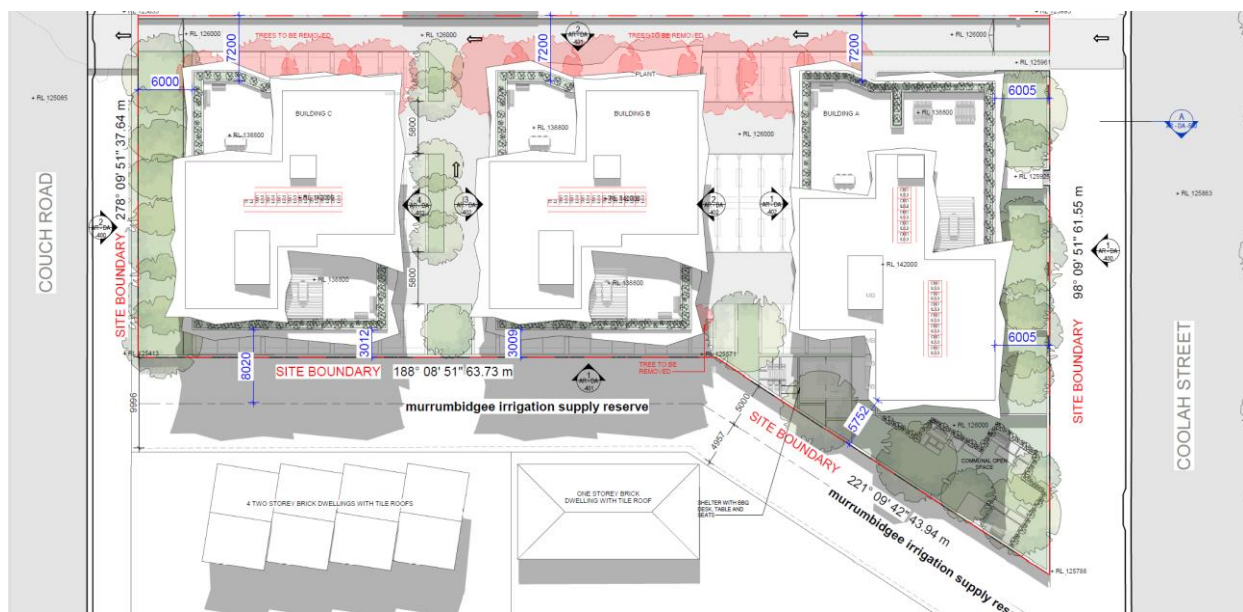


Figure 1: Site Plan



Figure 2: Perspective provided by applicant



Figure 3: West and East Elevations

ASSESSMENT UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

In determining a development application, a consent authority is to take into consideration Section 4.16 of the Environmental Planning and Assessment Act, 1979. The following matters are of relevance to the development the subject of the development application.

SECTION 4.15 (1)(a)(i) any environmental planning instrument

Griffith Local Environmental Plan 2014

a. Permissibility

The development proposes demolition of the existing unit development and the construction of the residential flat buildings with strata subdivision in accordance with the provisions of the Griffith Local Environmental Plan, 2014 (GLEP 2014).

The subject land is zoned R1 General Residential, and each element of this proposal is permissible with the consent of Council.

b. Aims & Objectives

The proposed development has been considered with regard to the aims of Griffith Local Environmental Plan 2014 as set down in Part 1, clause 1.2(2) which states:

- (a) *to prevent unnecessary urban sprawl by promoting business, industrial, rural and residential uses within and adjacent to existing precincts related to those uses,*
- (b) *to minimise land use conflict in general by creating areas of transition between different and potentially conflicting land uses,*
- (c) *to provide a variety of development options to meet the needs of the community with regard to housing, employment and services,*
- (d) *to manage and protect areas of environmental significance,*
- (e) *to recognise the historical development of the area and to preserve heritage items associated with it.*

The objectives of the R1 General Residential zone are set down in the Land Use Table and are as follows:

- *To provide for the housing needs of the community.*
- *To provide for a variety of housing types and densities.*
- *To enable other land uses that provide facilities or services to meet the day to day needs of residents.*
- *To facilitate development of social and community infrastructure to meet the needs of future residents.*
- *To allow people to carry out a reasonable range of activities from their homes, if such activities do not adversely affect the living environment of neighbours.*

The proposed development is consistent with zone objectives.

The proposed development is considered to meet the relevant aims and objectives of the GLEP 2014 as it provides additional supply of residential lots, with a range of lot sizes suitable to accommodate a variety of housing types and densities. In addition, the proposed lots will be adequately and efficiently serviced with all essential infrastructure, including reticulated sewerage, potable water, underground electricity and telecommunications.

c. Principle LEP Development Standard and other Relevant Provisions

GLEP Clause Requirement	Development Compliance
<p>Clause 1.2 Aims of Plan (2) The particular aims of this Plan are as follows— (aa) to protect and promote the use and development of land for arts and cultural activity, including music and other performance arts, (a) to prevent unnecessary urban sprawl by promoting business, industrial, rural and residential uses within and adjacent to existing precincts related to those uses, (b) to minimise land use conflict in general by creating areas of transition between different and potentially conflicting land uses, (c) to provide a variety of development options to meet the needs of the community with regard to housing, employment and services, (d) to manage and protect areas of environmental significance, (e) to recognise the historical development of the area and to preserve heritage items associated with it.</p>	<p>The development is generally consistent with the aims and objectives of the GLEP by providing for residential uses within an existing residential area and by providing for the community needs through the provision of additional housing.</p>
<p>Clause 1.4 Definitions (Land use)</p>	<p>Residential flat building <i>means a building containing 3 or more dwellings, but does not include an attached dwelling, co-living housing or multi dwelling housing.</i></p>
<p>Clause 2.2 Zoning of land to which Plan applies</p>	<p>The land is located within the R1 General Residential zone.</p>
<p>Clause 2.3 Zone objectives and Land Use Table Objectives of zone</p> <ul style="list-style-type: none"> • To provide for the housing needs of the community. • To provide for a variety of housing types and densities. • To enable other land uses that provide facilities or services to meet the day to day needs of residents. • To facilitate development of social and community infrastructure to meet the needs of future residents. • To allow people to carry out a reasonable range of activities from their homes, if such activities do not adversely affect the living environment of neighbours. 	<p>The development is defined as a residential flat building and subdivision is permissible with consent within the R1 zone.</p> <p>The development is considered to be consistent with the objectives of the R1 zone due to providing for the housing needs of the community, contributing to the variety of housing types and densities and allowing for social needs to be met.</p>
<p>Clause 5.10 Heritage conservation Requirement for consent Development consent is required for any of the following—</p>	<p>The site contains no heritage items and is not in a heritage conservation area.</p> <p>There is one Aboriginal site located</p>

GLEP Clause Requirement	Development Compliance
<p>(a) demolishing or moving any of the following or altering the exterior of any of the following (including, in the case of a building, making changes to its detail, fabric, finish or appearance)—</p> <ul style="list-style-type: none"> (i) a heritage item, (ii) an Aboriginal object, (iii) a building, work, relic or tree within a heritage conservation area, <p>(b) altering a heritage item that is a building by making structural changes to its interior or by making changes to anything inside the item that is specified in Schedule 5 in relation to the item,</p> <p>(c) disturbing or excavating an archaeological site while knowing, or having reasonable cause to suspect, that the disturbance or excavation will or is likely to result in a relic being discovered, exposed, moved, damaged or destroyed,</p> <p>(d) disturbing or excavating an Aboriginal place of heritage significance,</p> <p>(e) erecting a building on land—</p> <ul style="list-style-type: none"> (i) on which a heritage item is located or that is within a heritage conservation area, or (ii) on which an Aboriginal object is located or that is within an Aboriginal place of heritage significance, <p>(f) subdividing land—</p> <ul style="list-style-type: none"> (i) on which a heritage item is located or that is within a heritage conservation area, or (ii) on which an Aboriginal object is located or that is within an Aboriginal place of heritage significance. 	<p>approximately 125.0m from the sites eastern boundary as confirmed through a 200m wide AHIMS search which was undertaken on 26 October 2023.</p> <p>The development will not impact on the Aboriginal site (Griffith Aboriginal Medical Centre is located upon the noted site) as it is sufficiently setback from the item. In addition to this the Aboriginal site is within a highly disturbed area inclusive of other multiple built structures.</p> <p>The development will not adversely impact on the item. No mitigation measures or further assessment is required.</p>
<p>7.1 Earthworks</p> <p>In deciding whether to grant development consent for earthworks (or for development involving ancillary earthworks), the consent authority must consider the following matters—</p> <ul style="list-style-type: none"> (a) the likely disruption of, or any detrimental effect on, drainage patterns and soil stability in the locality of the development, (b) the effect of the development on the likely future use or redevelopment of the land, (c) the quality of the fill or the soil to be excavated, or both, (d) the effect of the development on the existing and likely amenity of adjoining properties, (e) the source of any fill material and the destination of any excavated material, 	<p>Earthworks in the form of a site scrape will be required to facilitate the development.</p> <p>The site does not adjoin any waterways, is not within a drinking water catchment, is not within an environmentally sensitive area, does not contain any heritage listed items nor is it within a heritage conservation area.</p> <p>There is one Aboriginal site located approximately 125m from the sites eastern boundary as confirmed through a 200m wide AHIMS search which was undertaken on 26 October 2023. The development will not impact on this item as detailed in Clause 5.10 of the GLEP.</p> <p>Erosion and sediment controls will be conditioned in order to minimize any</p>

GLEP Clause Requirement	Development Compliance
(f) the likelihood of disturbing relics, (g) the proximity to, and potential for adverse impacts on, any waterway, drinking water catchment or environmentally sensitive area, (h) any appropriate measures proposed to avoid, minimise or mitigate the impacts of the development.	adverse environmental impacts on; drainage patterns, soil stability, future site use and adjoining properties.
<p>7.10 Essential services</p> <p>Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required—</p> (a) the supply of water, (b) the supply of electricity, (c) the disposal and management of sewage, (d) stormwater drainage or on-site conservation, (e) suitable vehicular access.	The site will have access to existing reticulated water and sewer, electricity, adequate stormwater and suitable vehicle access.

State Environmental Planning Policies

There are several State Environmental Planning Policies that apply to this development, including SEPP Transport and Infrastructure in relation to Electricity provision. However, comment is only provided here in relation to SEPP 65 Design Quality of Residential Apartment Development and full assessment is provided in Attachment E.

State Environmental Planning Policy No. 65 - Design Quality of Residential Apartment Development (SEPP 65) applied to the development pursuant to clause 5 when the application was lodged. As the DA is for the purpose of a residential flat building greater than three storeys in height and contains more than four (4) dwellings assessment is also against the Apartment Design Guide.

However, SEPP 65 was repealed on 14 December 2023 and relevant sections of that SEPP were incorporated into SEPP Housing at Part 4. The Housing SEPP still calls up the Apartment Design Guide and thus that is addressed in this assessment.

The assessment under the Apartment Design Guide is provided as part of Attachment E.

SECTION 4.15 (1)(a)(iii) any development control plan

The relevant Development Control Plan is the Griffith Development Control Plan 2020, as amended in November 2023.

The assessment against the DCP controls has been undertaken and there is one variation to the controls in relation to access and parking. The full assessment report is provided as Attachment E; however, the variation is discussed below:

GDGP Clause & Requirement	Development
Access and Parking...	g) Parking is located at ground level from the mid to rear section of the development and

<p>g) Parking must be located at the rear of the RFB or at the basement level.</p> <p>h) Tandem parking is permitted where two parking spaces are designated for a single dwelling.</p> <p>i) RFB's should be designed with a single driveway supporting two-way traffic with a minimum width of 5.5m.</p> <p>j) Internal vehicle circulation must be:</p> <ul style="list-style-type: none"> i. at least 0.5 m setback from a fence; ii. at least 1 m setback from another dwelling; iii. at least 2.5 m setback from a window in a habitable room if the window exceeds 1m²; and iv. the setbacks should contain plants to soften edges. <p>k) All accessways, driveways, parking and vehicle manoeuvring areas must be in accordance with Council's Engineering Standards: Subdivision and Development (as amended).</p>	<p>complies.</p> <p>h) N/A – no tandem parking proposed.</p> <p>i) The development has a single driveway with a minimum width of 3.60m.</p> <p>Non-compliance assessment:</p> <p>The width of the driveway is 3.60m which is a 34.54% variation to the standard. The driveway has been designed to allow for one way traffic with entry from the primary street and exit on the secondary street. This arrangement is considered acceptable for this development due to the following reasons:</p> <ul style="list-style-type: none"> - Dual street frontage - Small width of both frontages allowing for better street activation with a smaller driveway <p>The variation is therefore considered acceptable because it is a one-way access between two existing street frontages.</p> <p>j. Internal vehicle circulations are centrally located onsite which is more than 0.50m from any fence and more than 1.0m from surrounding dwellings. This proposal complies</p> <p>k. To be conditioned.</p>
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SECTION 4.15 (1) (d) any submissions made in accordance with the Act or the Regulations

The application was notified in accordance with Council's Community Participation Plan. Three (3) submissions were made to Council during the notification period and one submission was received after the close of the notification period. The primary issues raised in the submissions (see Attachment D) are discussed below and the applicant's provided response is provided as Attachment C.

It should be noted that Council's Community Participation Plan provides the following in relation to late submissions:

Will Council accept late submissions? No. However, Council will consider the merits only of late submissions received prior to determination.

In this particular instance, the issues raised in the late submission are addressed along with the other three (3) submissions due to their similar nature.

Issue raised; Applicant Response; Council Assessment
<p>Issue 1: Five storey building out of character - Raised in three (3) submissions</p> <p>"This proposed development would be the tallest building in Griffith apart from commercial accommodation."</p> <p>"The development being five storey does not blend in with the current buildings in the street"</p> <p>"It directly contradicts the character and scale of the surrounding buildings"</p>

Issue raised; Applicant Response; Council Assessment

Applicant Response:

The proposed height of the building (5 storeys) is consistent with height expectations of a site with an FSR of 1.5:1. Solar access to neighbouring properties is consistent with the requirements of the ADG and Council's DCP. Whilst there will be some loss of sun to the neighbouring properties, the development is consistent with Council's future proposed outcome for the immediate area. Council's DCP 2020, 3.2 Coolah states 'Future Character. The projected future character of the Precinct is to be redeveloped with medium density units with an emphasis on affordable housing. A higher FSR has been allocated to the Precinct to promote higher densities. Underutilized lots should be developed for residential flat buildings and multi dwelling housing'. This proposal meets this objective.

Council Assessment:

The site is located within the Coolah Precinct which has a projected future character of redevelopment to create medium density units. Underutilised lots within the Coolah Precinct are encouraged to be developed for residential flat buildings and multi dwelling housing. The development fulfills the objectives of the future character of the Coolah precinct due to redeveloping a site to create a higher density development (multi-dwelling to residential flat building) and due to creating a residential flat building development.

Whilst the development is the first of its kind in the area and looks out of character for the moment, it is in line with the future intent of the area for higher density development.

There are no prescribed height limits from the GLEP or GDCP.

The development complies with the future character provisions of the precinct.

Issue 2: Overshadowing on surrounding properties - Raised in three (3) submissions

"The proposed development of a five storey residential flat building will completely block all morning sun from the East "

"I will not see sunlight all year around"

"It will cast an overwhelming shadow on neighbouring residences"

Applicant Response:

Additional shadow diagrams have been prepared showing shadows on an hourly basis. This gives a more accurate indication of solar access to the neighbouring properties. The amended shadow diagrams indicate that 18 Coolah St is overshadowed up until 10am and 17 Couch St up until 10:30. 10-12 Coolah is overshadowed after 1pm and 11 Couch St after 2pm.

Council Assessment:

Shadow diagrams in accordance with GDCP requirements have been provided. They show the overshadowing impacts to surrounding development between 9am and 3pm on June 21. There will be some overshadowing experienced by surrounding properties however it is not continuous during the day as the shadow gradually moves providing solar access at different times of the day.

The development also complies with minimum setback requirements as prescribed by the GDCP.

The issue has been satisfactorily addressed through complying with minimum solar access and setback requirements.

Issue raised; Applicant Response; Council Assessment

Issue 3: Traffic congestion – raised in two (2) submissions

“The proposed development would greatly increase the number of vehicles using that section of road”

“A proposed development as big as this so close to the intersection will cause problems”

Applicant Response:

Vehicles in the development complies with Council’s parking requirements. Council’s Strategic Planning department would have taken traffic movements into consideration when future planning was considered. Given that Council foresees more of this type of development happening in this area, the local street network would have been determined to be sufficient for this and future development.

Council Assessment:

The development is not defined as Traffic Generating Development in accordance with section 2.122 of the SEPP (Transport and Infrastructure) 2021. A Traffic Impact Assessment was submitted with the development which detailed the development will not have any adverse traffic impacts. This is due to the existing site use (multi-dwelling development). The net increase in traffic was described as minimal as detailed below:

Projected Nett Increase in Peak Hour Traffic Generation Potential of the Site as a Consequence of the Development Proposal		
	AM	PM
Projected Future Traffic Generation Potential:	11.0 vph	8.7 vph
Less Existing Traffic Generation Potential:	-6.5 vph	-6.5 vph
NETT INCREASE IN TRAFFIC GENERATION POTENTIAL:	4.5 vph	2.2 vph

On Council’s further review of the AM and PM peak hour vehicle trips it appears that Varga have used the Sydney Average which does not depict an accurate representation of the movements within regional area such as Griffith. As such, the traffic calculations detailed in the Varga Report will not be used in this report.

The *updated Transport Roads and Maritime Services Guide to Traffic Generating Developments (TDT2013/04)* indicates that the regional average weekday trip generation is as follows:

Weekday AM Peak Hour Vehicle Trips = 0.53 per unit/dwelling.

Weekday PM Peak Hour Vehicle Trips = 0.32 per unit/dwelling.

Weekday Daily Vehicle Trips = 4.58

As such, the following estimation of the traffic generation associated with the proposed development is as follows:

Weekday AM Peak Hour Vehicle Trips = 0.53 * (58 units/dwellings) = 31

Weekday PM Peak Hour Vehicle Trips = 0.32 * (58 units/dwellings) = 19

Weekday Daily Vehicle Trips = 4.58 * (58 units/dwellings) = 266

The existing development is classed as ‘medium density residential flat dwellings’ which has the following definition as per *RMS Guide to Traffic Generating Development: A medium density residential flat building is a building containing at least 2 but less than 20 dwellings. This includes villas, town houses, flats, semi-detached houses, terrace or row houses and other medium density developments. This does not include aged or disabled persons’*

Issue raised; Applicant Response; Council Assessment

housing. The guide provides the following daily vehicle trips and peak hour vehicle trips:

Daily vehicle trips = 4-5 per dwelling

Weekday peak hour vehicle trips = 0.4-0.5 per dwelling.

As such, it is estimated that the existing development produces the following traffic generation:

Daily vehicle trips = 4 * (13 existing units) = 52

Weekday peak hour vehicle trips = 0.4 * (13 existing units) = 6

As such, the estimated additional traffic generated as part of this development is as follows:

Weekday AM Peak Hour Vehicle Trips = (31 proposed) – (6 existing) = 25

Weekday PM Peak Hour Vehicle Trips = (19 proposed) – (6 existing) = 13

Weekday Daily Vehicle Trips = (266 proposed) – (52 existing) = 214

Council’s Engineers have conducted manual traffic counts for vehicles CHR onto Coolah Street from Jondaryan Avenue. As the counts were manual counts, the counts include how many vehicles are staking in the sheltered turning lane at any one time. See the below data.

Thursday 9th August 2024 – Vehicles turning right onto Coolah Street

Time Period	Number of Vehicles	Stacking Comments
4:45 – 5:00	44 vehicles	<ul style="list-style-type: none"> • 4 vehicles stacked (full) – 8 seconds to clear – 4:46 pm • 6 vehicles stacked (full including taper) – 40 seconds to fully clear – 4:48 pm • 4 vehicles stacked (full) – 6 seconds to clear – 4:50 pm • 2 vehicles stacked – 13 seconds to clear – 4:56 pm
5:00 – 5:15	41 vehicles	<ul style="list-style-type: none"> • 4 vehicles stacked (full) – 5 seconds to clear – 5:07 pm • 4 vehicles stacked (full) – 11 seconds to clear – 5:08 pm

Due to the time constraints Council was unable to obtain more data however, as seen in the counts the CHR was full on multiply occasions.

The net increase of vehicles demonstrates that the increased density onsite is appropriately manageable within the existing daily traffic and network.

Issue 4: Pedestrian safety from traffic increase – Raised in one (1) submission

“The parking proposed is not enough, what will happen, cars will park on the street or medium strips. This leaves no safety for pedestrians”

Applicant Response:

No specific response

Council Assessment:

The Traffic Impact Assessment demonstrated that the projected future traffic generation is minimal and well managed. Impacts to pedestrians should therefore also be well managed. Pedestrians should continue to use public footpaths in and around the site surrounds.

Pedestrian safety is well managed within the existing network and the development will not adversely impact on this.

Issue raised; Applicant Response; Council Assessment

Issue 5: Insufficient parking onsite – Raised in one (1) submission

“The parking proposed is not enough”

Applicant Response:

see applicant response to Issue 3 above

Council Assessment:

The development complies with on-site parking requirements set out in the GDCP.

On-site parking is satisfactory under the GDCP.

Issue 6: Insufficient parking offsite - Raises in two (2) submissions

“The parking proposed is not enough, what will happen, cars will park on the street or medium strips.”

“I have cars on my property because we already have that problem when the football is on at the ground”

Applicant Response:

Traffic congestion in and around Coolah St when the football is on is a matter for Council's Traffic Officers

Council Assessment:

The development complies with onsite parking requirements set out in the GDCP and should therefore have minimal impact to parking on the street. The Traffic Impact Assessment details that kerbside parking is permitted on both sides of both roads.

No impacts to parking offsite were identified in the parking assessment within the Traffic Impact Assessment.

Issue 7: Privacy impacts - Raised in one (1) submission

“Privacy is out of control we are not in the big city to have a five storey in Griffith”

Applicant Response:

Whilst the current proposal doesn't blend in with the current buildings in the street, we anticipate that is because this development is the first of its kind in the street. Council anticipates more of this kind of development in the vicinity, and over time, this will be the norm in terms of character and scale.

There is a shortage of housing in the area and this proposal will help alleviate this issue. The owner of this land is looking at building these apartments to help house many of his employees who work nearby but complain about the lack of housing.

The site's close proximity to playing fields, local shops, local schools, transport routes, and the train station, makes it an ideal location for this form of development and is, as stated earlier, consistent with Council's future character of the precinct.

Council Assessment:

The development complies with privacy controls as set out in the GDCP and ADG.

Issue raised; Applicant Response; Council Assessment

Appropriate separation has been demonstrated through the submitted survey plan of the adjoining developments.

The development appropriately mitigates any negative concerns relating to privacy through window and balcony location, as well as screening where considered necessary.

SECTION 4.15 (1) (e) the public interest

The provisions of section 4.15(1)(e) of the Environmental Planning and Assessment Act 1979 provides an overarching requirement to take into account the public interest. It is considered that the public interest is best served by the consistent application of the requirements of the relevant Commonwealth and State government legislation, environmental planning instruments, development control plan, Council policy, and by Council ensuring that any adverse effects on the surrounding area and the environmental are avoided.

On the basis that the proposed development is considered to be consistent with the aims and objectives of Griffith Land Use Strategy: Beyond 2030; Griffith Local Environmental Plan 2014 and other relevant environmental planning instruments, development control plans or policies; and Land and Environment Court Planning Principles, it is therefore unlikely to raise any issues that are contrary to the public interest.

OPTIONS

OPTION 1

As Recommended.

OPTION 2

Refusal to grant consent to the application subject to reason provided by Councillors.

OPTION 3

Any other Resolution of Council.

POLICY IMPLICATIONS

This proposal doesn't include any policy variations, and there are no adverse policy implications for Council.

FINANCIAL IMPLICATIONS

There are no adverse financial implications for Council through adopting the recommendation. If the application were to be refused, the applicant or owner has the lawful ability to pursue an appeal through the Land & Environment Court.

LEGAL/STATUTORY IMPLICATIONS

There are no reasonably anticipated legal or statutory implications for Council through adopting the recommendation.

ENVIRONMENTAL IMPLICATIONS

There are no reasonably anticipated adverse environmental implications through supporting the proposal.

COMMUNITY IMPLICATIONS

There are not considered to be any adverse impacts for the wider community in supporting this application. The proposal complies with Council's Development Control Plan and Housing Strategy.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 7.1 Encourage respectful planning, balanced growth and sustainable design.

CONSULTATION

Senior Management Team, Director Sustainable Development, Planning and Environment Manager, Acting Development Assessment Coordinator, Building Services Coordinator, Environmental Health Coordinator, Engineering Designs & Approvals Manager, Applicant and the Community through the Community Participation Plan.

ATTACHMENTS

- (a) DA 177/2023 - Draft Consent Conditions - Attachment A (under separate cover) [⇒](#)
- (b) DA 177/2023 - Plans - Attachment B (under separate cover) [⇒](#)
- (c) DA 177/2023 - Application Documents (SEE and Other Additional Information including response to submissions) - Attachment C (under separate cover) [⇒](#)
- (d) DA 177/2023 - Submissions - Attachment D (under separate cover) [⇒](#)
- (e) DA 177/2023 - DA Assessment Report & Apartment Design Guide Assessment - Attachment E (under separate cover) [⇒](#)

CLAUSE	CL02
TITLE	Adoption of Anti-Discrimination & Equal Employment Opportunity (EEO) Policy & Management Plan
FROM	Shireen Donaldson, Director Economic & Organisational Development
TRIM REF	24/93997

SUMMARY

The existing Equal Employment Opportunity (EEO) Policy and Management Plan has been an internal policy of Council for some time. A recent recommendation from the Disability Inclusion and Access Committee stated the current EEO Policy be reviewed and subsequently converted to an external policy of Council. The LGNSW Draft Anti-Discrimination and EEO Policy & Management Plan has been adapted for Griffith City Council and was presented to Council on 25 June 2024 for public exhibition. One submission (from the Disability Inclusion and Access Committee) was received during the submission period, suggesting further adaptations to the draft Policy.

RECOMMENDATION

Council adopt the Anti-Discrimination and Equal Employment Opportunity (EEO) policy as attached incorporating further amendments.

REPORT

At the Disability Inclusion and Access Committee Meeting held on 17 July 2024, the Committee suggested the following queries and/or changes to the policy as exhibited:

SUBMISSION	RESPONSE
Item 6: remove "from time to time".	Removed from Policy
4.9, 4.10, 4.11 & 4.12:	
Clarification and definitions of key roles in the complaint process. For example, Council official, support person, Complaints officer.	See Section 6 (New) - Definitions
* Who makes the decisions on the outcomes of the complaint?	See 4.10.2 - The Complaints Officer (i.e., the Human Resource & Risk Manager) or if the matter has been referred, another person from outside the Council.
Who decides when to appoint a person from outside Council to manage the complain?	See 4.10.4 – if the Human Resources & Risk Manager is not able to manage the Complaint the Policy now clarifies Council will appoint another person from outside the Council under the approval of the General manager. Policy amendment to include “(under the approval of the General Manager)”

* 4.12: "Unlawful" is broad. Include another item at the end of the policy to list out Acts or other policies that this policy links to. After unlawful, add "as referred to in item XXX".	New Clause 7 – Related Legislation included in Policy and referenced in 4.12
EEO Management Plan: 1. Comm Awareness - Action 2 - The term "extranet" implies that information is publicly available. Change to "Intranet".	Amended
EEO Management Plan: Comm Awareness - Action 3 - Performance Measure: review annually.	Amended
* EEO Management Plan: Comm Awareness - Action 4 - Performance Measure: reported in annual report.	Performance Measures amended to "Include activity in Annual Report - Statement of activities to implement EEO management plan".
EEO Management Plan: Policy, practices, evaluation and reporting - Action 1: Action, replace "Regularly" with "Annually".	Amended
EEO Management Plan: Policy, practices, evaluation and reporting - Action 3: Performance measure, change "24 hours to "1 business day of receipt of complaint".	Amended to "2 business days of receipt of complaint" to align with other Grievance procedures.
EEO Management Plan: Appointment, Selection and Recruitment - Action 1: Performance measures: Bi-Annually.	Amended to "Annually"
EEO Management Plan: Policy, practices, evaluation and reporting - Action 2: Reported annually.	This action is standard practice. Position Descriptions are set by Workforce Planning Performance Measures amended to "Include activity in Annual Report - Statement of activities to implement EEO management plan".
EEO Management Plan: Policy, practices, evaluation and reporting - Action 3: Audited annually.	Performance Measures amended to "Include activity in Annual Report - Statement of activities to implement EEO management plan".

OPTIONS

OPTION 1

Council adopt the Anti-Discrimination and Equal Employment Opportunity (EEO) policy as attached incorporating further amendments.

OPTION 2

Incorporate other amendments as required by Council.

POLICY IMPLICATIONS

This Policy influences equal opportunity employment at Griffith City Council.

FINANCIAL IMPLICATIONS

Decisions are made with adopted budgets.

LEGAL/STATUTORY IMPLICATIONS

The Policy identifies related legislation.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team

Disability Inclusion Access Committee

ATTACHMENTS

- | | | |
|-----|---|----|
| (a) | Anti-Discrimination & Equal Employment Opportunity Policy & Management Plan ↓ | 40 |
|-----|---|----|



Anti-Discrimination & Equal Employment Opportunity XX-CP-000 (PUBLIC POLICY)

1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	Internal		23/08/2008
2	Internal		17/11/2009
3	Internal		20/10/2015
4	Internal		27/05/2019 (SMT)
5	27 August 2024		27 August 2024

2 Policy Objective

Griffith City Council ('the Council') aims to provide an environment where employees and others in the workplace are treated fairly and with respect, and are free from unlawful discrimination, harassment, vilification and bullying.

Council aims to ensure that when employment decisions are made, they are based on merit, not on irrelevant attributes or characteristics that an individual may possess. Council also tries to create a work environment which promotes good working relationships.

3 Policy Scope

This Policy applies to employees, agents and contractors (including temporary contractors) of administrators appointed under section 256 of the *Local Government Act 1993* (NSW) members of council committees, conduct reviewers, delegates of council, work experience employees and volunteers of Council, collectively referred to in this Policy as 'Council Officials'.

This Policy is not limited to the workplace or work hours. This Policy extends to all functions and places that are work related. For example, work lunches, conferences, Christmas parties and client functions. Equal Employment Opportunity (EEO) laws apply to all areas of employment, as well as the provision of goods and services.

This Policy does not form part of any Council Official's contract of employment. Nor does it form part of any other Council Official's contract for service.

4 Policy Statement

4.1 EEO Laws

Under EEO laws, discrimination, vilification, sexual harassment, bullying and victimisation are unlawful and strictly prohibited.



4.2 Discrimination

4.2.1 Direct discrimination

Direct discrimination in employment occurs when a person is treated less favourably than another in their employment because of a reason or ground which is prohibited by law. The prohibited grounds of discrimination are set out in the Federal, State and Territory laws and include sex, race, age etc. A full list of the grounds of discrimination which operate federally and in NSW will be relevant, and are listed out below.

- Race (including colour, nationality, descent, ethnic, ethno-religious or national origin)
- Sex
- Pregnancy (including potential pregnancy)
- Carers' responsibilities, family responsibilities, carer or parental status, being childless
- Breastfeeding
- Industrial/trade union membership, non-membership or activity
- Employer association membership, non-membership or activity
- Temporary absence from work because of illness or injury
- HIV/AIDS
- Spent convictions
- Religious belief or activity
- Marital status, relationship status
- Homosexuality, transexuality, sexuality, sexual preference, lawful sexual activity, gender identity
- Disability, including physical, mental and intellectual disability
- Age (including compulsory retirement)
- Political belief or activity
- Criminal record
- Medical record
- Defence service
- Association (i.e. association with a person who has one or more of the attributes for which discrimination is prohibited)

4.2.2 Indirect discrimination

Indirect discrimination may occur when an employer imposes a policy, requirement or condition which applies to everyone equally but it in fact operates to disadvantage a particular group because of a characteristic of that group, such as their sex, age, race (ie - a prohibited ground of discrimination).

Example: The Council imposes a height restriction on all applicants for the position of 'Parking Officer', that is, an applicant must be over 185cm (6 feet) tall in order to be successfully considered for the position. This requirement at first glance appears



fair because it applies to all applicants irrespective of gender. However, in practice this requirement will disadvantage women as a group because statistically, women are naturally shorter than men. So, the effect is to disadvantage women because of their sex.

Discrimination also includes the situation where a Council Official harasses another person based on a ground of discrimination. Harassment is unwelcome conduct that a reasonable person would expect to offend, humiliate or intimidate.

4.3 Vilification

Vilification is a public act which incites hatred, severe contempt or severe ridicule of a person or group, because of race, homosexuality, transgender, transsexuality or HIV/AIDS. Vilification is a particularly serious breach of EEO laws and will be dealt with accordingly.

4.4 Sexual Harassment

Sexual harassment is unwelcome conduct of a sexual nature, which makes a person feel offended, humiliated or intimidated. Conduct can amount to sexual harassment even if the person did not intend to offend, humiliate or intimidate the other person. However, conduct will not be sexual harassment if a reasonable person, having regard to all the circumstances, would not have anticipated that the conduct would offend, humiliate or intimidate the other person. Sexual harassment does not have to be directed at a particular individual to be unlawful. Behaviour which creates a hostile working environment for other Council Officials can also be unlawful.

Examples of sexual harassment include, but are not limited to:

- physical contact such as pinching, touching, grabbing, kissing or hugging
- staring or leering at a person or at parts of their body
- sexual jokes or comments
- requests for sexual favours
- persistent requests to go out, where they are refused
- sexually explicit conversations
- displays of offensive material such as posters, screen savers, Internet material etc
- accessing or downloading sexually explicit material from the Internet
- suggestive comments about a person's body or appearance
- sending rude or offensive emails, attachments or text messages.

4.5 Bullying

Bullying is repeated, unreasonable behaviour directed towards an individual or group that creates a risk to health and safety. Unreasonable behaviour means behaviour that a reasonable person, having regard to all the circumstances, would expect to victimise, humiliate, undermine or threaten. Single incidents of unreasonable behaviour can also create a risk to health and safety and may escalate into bullying. There is no requirement that bullying be intentional.



It is not bullying for a manager or supervisor to counsel a Council Official about their performance. Performance counselling is a necessary part of ensuring that Council Officials meet the Council's standards of work and behaviour. Also, other reasonable managerial actions such as disciplinary action, work directions and orders, and allocation of work in compliance with business needs and systems do not constitute bullying.

4.6 Victimisation

Victimisation is where a person is retaliated against or subjected to a detriment because they have lodged a complaint, they intend to lodge a complaint or they are involved in a complaint of unlawful conduct. Council Officials must not retaliate against a person who raises a complaint or subject them to any detriment.

4.7 Rights and responsibilities

All Council Officials must:

- understand and comply with this Policy;
- comply with the Council's Code of Conduct;
- ensure they do not engage in any unlawful conduct towards other Council Officials, customers/clients or others with whom they come into contact through work;
- ensure they do not aid, abet or encourage other persons to engage in unlawful conduct;
- follow the complaint procedure in this Policy if they experience any unlawful conduct;
- report any unlawful conduct they see occurring to others in the workplace in accordance with the complaint procedure in this Policy; and
- maintain confidentiality if they are involved in the complaint procedure.

Council Officials should be aware that they can be held legally responsible for their unlawful conduct.

Council Officials, who aid, abet or encourage other persons to engage in unlawful conduct, can also be legally liable.

4.8 Breach of this Policy

All Council Officials are required to comply with this Policy at all times. If an employee breaches this Policy, they may be subject to disciplinary action. In serious cases this may include termination of employment. Agents and contractors (including temporary contractors) who are found to have breached this Policy may have their contracts with the Council terminated or not renewed. For other Council Officials a breach of this Policy could result in you losing your position.

If a person makes an unfounded complaint or a false complaint in bad faith (eg - making up a complaint to get someone else in trouble or making a complaint where there is no foundation for the complaint), that person may be disciplined and may be exposed to a defamation claim.



4.9 Complaint handling procedure

If a Council Official feels that they have been subjected to any form of unlawful conduct contrary to EEO laws this Policy or the Council's Code of Conduct, they should not ignore it. The Council has a complaint procedure for dealing with these issues. The complaint procedure has numerous options available to suit the particular circumstances of each individual situation. The manner in which a complaint will be handled is solely at the discretion of the Council's Complaint Officer. The Complaints Officer in the Council's workplace is the Human Resources & Risk Manager.

4.10 Examples of the ways in which a complaint can be dealt with

4.10.1 Confront the Issue

If a Council Official feels comfortable doing so, they should address the issue with the person concerned. A Council Official should identify the offensive behaviour, explain that the behaviour is unwelcome and offensive and ask that the behaviour stop. It may be that the person was not aware that their behaviour was unwelcome or caused offence.

This is not a compulsory step. If a Council Official does not feel comfortable confronting the person, or the Council Official confronts the person and the behaviour continues, the Council Official should report the issue to the Council's Complaints Officer. The Complaints Officer in the Council's workplace is the Human Resources & Risk Manager.

If a Council Official is unsure about how to handle a situation and is also unsure if they want to make a complaint they should contact the Human Resources & Risk Manager for support and guidance.

4.10.2 Report the Issue

A Council Official should report the issue to a Complaints Officer. The Complaints Officer in the Council's workplace is the Human Resources & Risk Manager.

The Human Resources & Risk Manager will aim to deal with the Council Official's complaint in accordance with this Policy. There are two complaint procedures that can be used: informal and formal (detailed further below). The type of complaint procedure used will be determined by the nature of the complaint that is made.

4.10.3 Informal Complaint Procedure

Under the informal complaint procedure there is a broad range of options for addressing the complaint. The procedure used to address the issue will depend on the individual circumstances of the case. Possible options include, but are not limited to:

- a) the Human Resources & Risk Manager discussing the issue with the person against whom the complaint is made; and/or



- b) the Human Resources & Risk Manager facilitating a meeting between the parties in an attempt to resolve the issue and move forward.

The informal complaint procedure is more suited to less serious allegations that if founded, would not warrant disciplinary action being taken.

4.10.4 Formal Complaint Procedure

The formal complaint procedure involves a formal investigation of the complaint. Formal investigations may be conducted by the Human Resources & Risk Manager or a person from outside the Council, appointed by the Council (under the approval of the General Manager)

An investigation generally involves, collecting information about the complaint and then making a finding based on the available information as to whether or not the alleged behaviour occurred. Once a finding is made, the Human Resources & Risk Manager or the external investigator will make recommendations about resolving the complaint.

If the Council considers it appropriate for the safe and efficient conduct of an investigation, Council Officials may be required not to report for work during the period of an investigation. The Council may also provide alternative duties or work during the investigation period. Generally, Council Officials will be paid their normal pay during any such period.

4.11 Confidentiality

The Human Resources & Risk Manager will endeavour to maintain confidentiality as far as possible. However, it may be necessary to speak with other Council Officials in order to determine what happened, to afford fairness to those against whom the complaint has been made and to resolve the complaint. If a complaint is raised and it appears that unlawful conduct has potentially occurred, the Council will endeavour to take appropriate action in relation to the complaint.

All Council Officials involved in the complaint must also maintain confidentiality, including the Council Official who lodges the complaint. Spreading rumours or gossip may expose Council Officials to a defamation claim. Council Officials may discuss the complaint with a designated support person or representative (who is not a Council Official employed or engaged by the Council). However, the support person or representative must also maintain confidentiality.

4.12 Possible outcomes

The possible outcomes will depend on the nature of the complaint and the procedure followed to address the complaint. Where an investigation results in a finding that a person has engaged in unlawful conduct, breach of this Policy or breach of the Code of Conduct that person may be disciplined. The type and severity of disciplinary action will depend on the nature of the complaint and other relevant factors. Where the investigation results in a finding that the person complained against has engaged in serious misconduct, this may



result in instant dismissal. Any disciplinary action is a confidential matter between the affected Council Official and the Council.

Agents and contractors (including temporary contractors) who are found to have engaged in unlawful (see Clause 7 – Related Legislation) conduct and/or breached this Policy or the Council's Code of Conduct, may have their contracts with the Council terminated or not renewed. For other Council Officials, a breach of this Policy or the Council's Code of Conduct could result in the loss of their position.

The Council may take a range of other non-disciplinary outcomes to resolve a complaint, depending on the particular circumstances. Examples include, but are not limited to:

- training to assist in addressing the problems underpinning the complaint;
- monitoring to ensure that there are no further problems;
- implementing a new policy;
- requiring an apology or an undertaking that certain behaviour stop; and/or
- changing work arrangements.

5 Questions

If a Council Official is unsure about any matter covered by this Policy, a Council Official should seek the assistance of the Human Resources & Risk Manager.

6 Definitions

Council Official - employees, agents and contractors (including temporary contractors) of administrators appointed under section 256 of the *Local Government Act 1993* (NSW) members of council committees, conduct reviewers, delegates of council, work experience employees and volunteers of Council

Complaints Officer - Human Resources & Risk Manager

Support Person – Not to be a Council Official employed or engaged by the Council. Must also maintain confidentiality.

7 Related Legislation

Racial Discrimination Act 1975 (Cth)
Anti-Discrimination Act 1977 (NSW)
Sex Discrimination Act 1984 (Cth)
Sex Discrimination and Fair Work Amendment Bill (respect at work) 2021
Australian Human Rights Commission Act 1986 (Cth)
Disability Discrimination Act 1992 (Cth)
Age Discrimination Act 2004 (Cth)
Fair Work Act 2009 (Cth)
Work Health and Safety Act 2011 (Cth)
Work Health and Safety Act 2011 (NSW)



8 Variations

The Council reserves the right to vary, replace or terminate this policy.

9 Directorate

Economic & Organisational Development



EEO Management Plan 2024-2028

Introduction

Griffith City Council Equal Employment Opportunity (EEO) Management Plan has been prepared in accordance with EEO legislation requiring Council to take appropriate action to eliminate discrimination and promote equal opportunity for persons in designated groups in relation to employment matters.

Scope

The EEO Management Plan applies to all staff, as all staff are obliged to follow non-discriminatory practice in the workplace. Council, being the responsible employer, is legally accountable for discrimination in employment matters.

1. Communication Awareness

Objective – Griffith City Council will raise awareness of EEO principles and corporate practices with Council staff, members of the public and prospective employees by ensuring easy access to EEO related information and promoting EEO principles through training, policies and corporate practices in the workplace.

Actions	Target	Responsibility	Performance Measures
Promote Council as an EEO employer by ensuring that EEO statements are included in all job advertisements and EEO information	Members of the public	Workforce Planning	Information available on website and in job advertisements
Ensure access to EEO information by providing information on Council's intranet, information management systems, noticeboards and publications	All Council staff	Human Resources & Risk Management Workforce Planning Communications	Information in various formats available to staff
Review and monitor annually Council printed and digital publications to	Council staff	Human Resources & Risk Management Workforce Planning	Publications comply with EEO principles



Actions	Target	Responsibility	Performance Measures
ensure compliance with EEO principles		Communications	
Include EEO in induction training for new staff	New Council staff	Workforce Planning Managers	Training delivered for all new staff. Include activity in Annual Report - Statement of activities to implement EEO management plan.

2. Policy, Practices, Evaluation and Reporting

Objective – Griffith City Council will ensure that its policies and corporate practices support the application of EEO principles

Actions	Target	Responsibility	Performance Measures
Annually review Council's personnel policies and corporate practices to ensure EEO principles are included and applied	Council staff	Human Resources & Risk Management Director/Managers	Policies and corporate practices reviewed and updated (if required)
EEO responsibilities included in all position descriptions	Council staff	Workforce Planning	All position descriptions contain EEO responsibilities Include activity in Annual Report - Statement of activities to implement EEO management plan.
Handle disputes arising from EEO related issues in accordance with relevant policies	Council staff	Human Resources & Risk Management Directors/Managers	Grievances are acknowledged within 2 business days of receipt of complaint Include activity in Annual Report - Statement of activities to implement EEO management plan.
Report on EEO progress and	Members of the public	Human Resources & Risk Management	Annual review – Refer to LG



Actions	Target	Responsibility	Performance Measures
activities in Council's Annual report			Professionals annual survey return
Review and monitor accessibility to Council facilities and parking and make recommendations to address barriers or obstacles	Council staff	Human Resources & Risk Management Disability Inclusion Access Committee	Incorporated into WHS site inspections
Make reasonable physical workplace adjustment, (where possible), for roles involving staff with disabilities	Council staff	Human Resources & Risk Management	Job adjustment reviewed as required
Maintain a list of languages spoken by staff who can assist other council employees in providing a service to members of the public from a diverse background	Customer Service, Library and Community Services staff	Workforce Planning	Maintain Staff language register
Collect data related to EEO	Council Employees	Human Resources & Risk Management Workforce Planning	Annual review – Refer to LG Professionals annual survey return

3. Appointment, Selection and Recruitment Process

Objective – Council's appointment, selection and recruitment processes are in accordance with EEO principles

Actions	Target	Responsibility	Performance Measures
Review Council's Recruitment policies and procedures to ensure compliance with EEO principles	All staff	Workforce Planning	Policies reviewed annually



Actions	Target	Responsibility	Performance Measures
Ensure all staff involved with recruitment and selection process are trained in EEO principles and interview/selection process	Staff involved with selection process	Workforce Planning	Panel members have attended training
Ensure all staff acting in higher grade positions are selected in accordance with EEO principles and corporate practices	All staff	Workforce Planning Human Resources & Risk Management Directors/Managers	Compliance with EEO audited routinely

Council official acknowledgement

I acknowledge:

- *receiving the Council Policy;*
- *that I will comply with the Policy; and*
- *that there may be disciplinary consequences if I fail to comply, which may result in the termination of my employment, the cancellation of my engagement, or the loss of my position.*

Your name:

Signed:

Date:

CLAUSE	CL03
TITLE	Drinking Water Management System (DWMS) Reports
FROM	Graham Gordon, Director Utilities
TRIM REF	24/96550

SUMMARY

The NSW Public Health Act 2010 and the NSW Public Health Regulation 2022 requires drinking water suppliers to develop a Drinking Water Management System (DWMS) to meet the requirements of the Australian Drinking Water Guidelines (ADWG) Framework for Drinking Water Quality. Griffith City Council has updated its DWMS to comply with the water quality requirements of the updated legislation and guidelines. The DWMS outlines how Griffith City Council meets regulatory obligations and manages water quality risks to ensure the provision of safe drinking water to our community. The DWMS was adopted by Council's Senior Management Team (SMT) on 16 April 2024 and is now presented for Council to be noted.

RECOMMENDATION

The report be noted by Council.

REPORT

Griffith City Council last updated its DWMS in June 2014. Since then, the Public Health Regulation was updated in 2018 and again in 2022, the Australian Drinking Water Guidelines (ADWG) was updated in September 2022, and NSW Health released guidance for reviewing and auditing DWMS's in December 2022. The NSW Health DWMS audit guidance references the need for local water utilities to undertake a comprehensive DWMS review every four years.

Griffith City Council has updated its DWMS to comply with the updated requirements of legislation and guidelines. The DWMS consists of documents, procedures and other supporting information for the safe supply of drinking water. The DWMS details how Council addresses and/or intends to address the elements of the ADWG Framework. The DWMS was adopted by the SMT in 16 April 2024. Griffith City Council have also developed supporting DWMS documents including the Water Quality Incident and Emergency Response Plan (IERP) and the Algal Management Plan.

- The IERP has been prepared to support the management of water quality incidents and emergencies (Element 6 of the ADWG) and the incident and emergency requirements of the NSW Public Health Regulation 2022.
- The algal management plan sets out the response levels and the subsequent actions to manage the impacts of a cyanobacterial bloom in Hayes Lease and the Main Canal. The algae management plan is aligned with the ADWG factsheets for blue-green algae and their toxins.

Once the DWMS and supporting documents are noted by Council, the DWMS will be implemented and a copy will be provided to NSW Health (NSW Health requires that the DWMS is provided to them if any changes were made).

Continuous improvements

Griffith City Council is undertaking several other works as part of continually improving the management of water quality risks and the continued provision of safe water to our community.

- Critical control points (CCPs) are at the heart of the ADWG Framework. A CCP is an activity, procedure or process that is critical to control a water quality hazard (for example chlorination and filtration/particle removal). Properly operated CCPs help ensure safe drinking water. Values from the ADWG have been used to set critical limits agreed by NSW Health and DoI Water (now NSW Department of Climate Change, Energy, the Environment and Water (NSW DCCEEW)). Griffith City Council reviewed the current CCPs for the Griffith water supply system with NSW Health and NSW DCCEEW in 2023 to align the filtration CCP with the latest guidance, and are currently undertaking an operational trial to optimise the Griffith WTP and process proving of the new filtration limit. The updated filtration CCP will improve the Griffith WTP's ability to control health risks. Council will be informed before the new filtration limit is formally implemented.
- The ADWG was updated in September 2022 to include microbial health-based targets (HBTs). HBTs provide an assessment of the microbial safety of drinking water. Griffith City Council assessed the Griffith WTP against the HBT in 2023 with NSW Health. The Griffith WTP masterplan is addressing the outcomes from the HBT assessment.
- Griffith City Council have requirements under the NSW Public Health Regulation 2022 to have processes in place for monitoring water quality from raw water to the distribution system. NSW Health provides NSW Councils with free chemical and microbial drinking water testing through the Division of Analytical Laboratories. The NSW Health Drinking Water Monitoring Program (October 2011) establishes the methodology for sampling point selection and sampling frequency for this program based on population served, and for microbial sampling, the system's complexity. The ADWG also provides guidance on establishing a verification program. Verification monitoring consists of drinking water quality monitoring in the distribution system to verify the quality of treated water as supplied to the consumer and consumer satisfaction monitoring to assess consumer comments and complaints. Griffith City Council is currently reviewing its drinking water quality verification monitoring program to ensure it aligns with the NSW Public Health Regulation 2022 and NSW Health guidance.

OPTIONS

OPTION 1

As per the Recommendation. Drinking Water Management System (DWMS) reports are a mandatory requirement of local water utilities and in compliance with NSW Health.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

The NSW Public Health Act 2010 and the NSW Public Health Regulation 2022 requires drinking water suppliers to develop a Drinking Water Management System (DWMS) to meet the requirements of the Australian Drinking Water Guidelines (ADWG) Framework for Drinking Water Quality.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

To provides safe drinking water compliant with NSW Public Health regulations.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 8.1 Manage Griffith's water resources responsibly.

CONSULTATION

Senior Management Team
Council Workshop 5 March 2024

ATTACHMENTS

- (a) Drinking Water Management System (DWMS) (under separate cover) [⇒](#)
- (b) Water Quality Incident and Emergency Response Plan (IERP) (under separate cover) [⇒](#)
- (c) Algal Management Plan (under separate cover) [⇒](#)

CLAUSE	CL04
TITLE	Impact Report on Griffith City Council - Regional Express Pty Ltd (REX Airlines) Voluntary Administration
FROM	Max Turner, Acting Director Business, Cultural and Financial Services
TRIM REF	24/93834

SUMMARY

Rex Airlines went into voluntary administration on 30 July 2024 with industry media reports indicating the airline owes money to over 4,450 creditors, including more than 1,000 employees. However, this number is expected to rise as the administrators Ernst & Young (EY) progress with the administration of the REX Group. Creditors include airports, governments, the tax office and major investor PAG Capital.

Up to 185,000 passengers may also be owed money due to cancelled flights.

This report is prepared to provide an overview of the financial impact on Griffith City Council at this point.

RECOMMENDATION

The report be noted by Council.

REPORT

REX Airlines and Qantas utilise the Griffith Regional Airport in providing regular passengers services (RPT) between Griffith and Sydney and are currently charged a fee inclusive of GST of;

2023/24 Year \$13.50 per passenger and
2024/25 Year \$14.20 per passenger

Council relies on REX Airlines to collate and provide the passenger numbers flying in and out of the Griffith Airport as Council does not have direct access to the data on flying numbers both ways. REX generally provides these numbers along with a Recipient Created Invoice in the month after the close of the month it pertains to and payment is generally made 60 days from end-of-month, being the long-standing timing for these payments.

In regards to what is currently outstanding to Council for unpaid regular passenger services, a table is attached for Councillor's information (confidential attachment).

Council only recognises the revenue for RPT services (from REX & Qantas) once payment is received from them and during the 2023/24 year Council has received cash payments totalling \$750,183 in comparison to the full year budget of \$670,000 therefore there is no requirement to write down revenue in the 2023/24 year or make any additional provision for doubtful debts. The RPT budget for 2024/25 is \$871,000 and as the administrators (EY) have already confirmed that all debts will be honoured under the administration from 1 August 2024 onwards, it is expected that the full year budget figures should be achieved barring any decisions around REX continuing to operate the Griffith route in the future. There has been no indication that the Griffith to Sydney route will not be continuing.

Staff have registered the amount owed by REX with the Administrators to ensure that if any future distribution is made to creditors that Council is included for part or all of that sum.

The voluntary administration period is expected to last five weeks from latest reports.

OPTIONS

As per recommendation: The report be noted by Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

At this point there is no requirement to adjust financial figures in either the 2023/24 or 2024/25 financial years as Council has not recognised any of the outstanding income owed by REX.

At this point it is unknown as whether there will be any distribution to creditors on amounts owed.

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

REX Airlines provides an extremely important service for regional Australia including Griffith with up to 75,000 – 80,000 passengers flying annually to and from Griffith airport via either REX or Qantas therefore any outcome that reduces flights or services will be detrimental to the Griffith community and it is vital that all services remain and are viable in the future.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.2 Ensure Council's financial sustainability through effective financial management that is transparent and accountable.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Formal Proof of Debt Form - REX Airlines to GCC 6-8-2024 (under separate cover) (confidential)
- (b) Recipient Created Tax Invoices from REX to GCC Apr 2024 - Jul 2024 (under separate cover) (confidential)

- (c) Amounts Outstanding to Council for Unpaid Regular Passenger Services
(under separate cover) (confidential)
- (d) News Relating to REX Administration [↓](#)

Rex may owe refunds to up to 185,000 flyers; but is a bailout necessary?

Thursday 8 August 2024



Image Perth Airport.

Rex, which went into administration on 30 July, owes money to over 4,450 creditors, including more than 1,000 employees. However, this number is expected to rise. Creditors include airports, governments, the tax office and major investor PAG Capital.

Up to 185,000 passengers may also be owed money due to cancelled flights.

In a Federal Court hearing, administrator EY's Daniel Krochmalik said the number of creditors is expected to rise, [The Australian](#) reports.

Rex also owes airports, governments, the Australian Taxation Office and principal investor PAG Capital. Up to 185,000 customers may also be creditors due to cancelled flights operated by Rex's grounded Boeing 737 fleet.

Meanwhile, the Australian government is considering a bailout for the struggling airline, but only if it keeps flying to smaller towns.

EY administrator Sam Freeman said the government is willing to help but believes Rex can be sustainable without a bailout.

"We're doing a lot of modelling there to suggest that it's a viable business into the future, it does need to be reshaped into that ... but definitely we see a stronger, viable Rex into the future," he told AAP.

Investors eye Rex Airlines

Monday 5 August 2024



Rex Airlines cabin crew.

Rex Airlines' administrator, Ernst & Young Australia (EY), says there is strong interest from potential buyers for the carrier, despite concerns about the airline's finances.

Rex appointed EY as voluntary administrators, halting all Boeing flights following a business review in May.

According to [Fairfax Media](#), EY partner Sam Freeman said there are currently a "large number" of interested parties in Rex.

"We have received a large number of expressions of interest to be involved in the sales process... we have confidence there's going to be a lot of people participating," he remarked.

The identity of potential buyers has not been made public.

The voluntary administration period is expected to last five weeks.

Source: Karryon.com.au

**FLOODPLAIN MANAGEMENT COMMITTEE
HELD IN THE COUNCIL CHAMBERS ON
THURSDAY, 8 AUGUST 2024 COMMENCING AT 2:00 PM**

PRESENT

Councillor Dino Zappacosta (Chair), Joseph Dal Broi (Community Representative), Joshua Stanbury (SES), Steve Manwaring (Department Planning, Industry & Environment), Michael Borg (SES), Shane Hargraves (SES via Zoom), Darren Lyons, Daniel Williams, Daniel Suvaal from Torrent Consulting

Quorum = 3

STAFF

Director Utilities, Graham Gordon, Water and Wastewater Manager, Durgananda Chaudhary, Engineering and Design Approvals Manager, Joe Rizzo, Director Infrastructure and Operations, Phil King and Minute Secretary, Leanne Austin

1 APOLOGIES

RECOMMENDED on the motion of Joseph Dal Broi and Steve Manwaring that apologies be received from Luigi Forner (Community Representative), Brett Stonestreet (General Manager), John Wadsworth (Chief Inspector Griffith Police), Ray Stynes (Superintendent Griffith Police).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Joseph Dal Broi and Steve Manwaring that the minutes of the previous meeting held on 8 February 2024, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Councillor Dino Zappacosta
Hanwood Stormwater Pump and Levee
Reason – Cr Zappacosta owns businesses in Hanwood.

5 ITEMS OF BUSINESS

CL01 REVIEW OF LAKE WYANGAN STUDY & FLOOD RISK MANAGEMENT PLAN

Mr Gordon introduced Daniel Williams from Torrent Consulting who presented information to the Committee in relation to the review of the Lake Wyangan Study and Flood Risk Management Plan.

Mr Williams provided an overview the flood risk management process including community and stakeholder engagement, data collection preparation of the flood risk management study and plan.

A previous flood study of the Lake Wyangan area was undertaken in 2012. Mr Williams stated that the November 2022 flood event saw 170 mm rainfall in the catchment early October through early November. The landscape was saturated and significant run off resulted in flooding at Campbells Swamp and Nericon Swamp at this time. This event raised the question was the November 2022 event exceptional or does the flood planning level need to be raised?

Mr Williams outlined past rainfall and storm history in the catchment area, key flood event attributes and catchment conditions. During the previous flood study, the extent of irrigation was principally at the eastern end of Dickie Road. However, the current extent of irrigation in this area is now much greater with the potential to divert more flood water into Lake Wyangan.

Shane Hargraves joined the meeting via Zoom at 2:24pm.

Mr Williams stated there was limited model calibration data available in previous studies. There are now calibration datasets available for prolonged wet period flood events and improved modelling capabilities now enable a much more robust simulation of the rainfall-runoff process. The current extent of irrigation infrastructure in the Dickie Road area (and any expected future expansion) can be incorporated in the modelling. Improved technology will enable a more detailed representation of the local catchment overland flood flow paths into Lake Wyangan and provide more detailed flood mapping outputs for Council.

Mr Williams outlined the objectives of the current study, being to:

- Simulate and understand the complex nature of varying soil moisture conditions and the catchment response to isolated storms and/or a cumulative series of storms
- Establish the expected probability of catchment runoff volumes for the range of

conditions and review flood level estimates accordingly

- Understand how the extended Dickie Road irrigation operations impact potential flood risk in Lake Wyangan (and Tharbogang Swamp)
- Investigate and recommend mitigation options to manage flood flow transfer through Lake View Drain and the Kubank Road area
- Update Council's flood planning and flood risk mapping layers.

Mr Graham advised the consultants will be meeting with landowners to gather information and will consider a number of options to reduce the impact of flooding to both homeowners and landowners.

Michael Borg left the Chambers at 2:38 pm and returned at 2:39 pm.

Mr Gordon stated the preference is to have a good operational level on North Lake for recreational use however, consideration may be given to use of the South Lake as an operational lake allowing for more drainage capacity during excess rain / flood events.

Mr Williams advised the study would also look into flood impacts for Todd Road and Druitt Road as well as the Nericon area however it is envisaged that future growth areas will be at a higher level and not subjected to flooding.

Mr Manwaring commented that the design elements would be challenging as it is quite a unique catchment area.

Mr Gordon stated that Council can regulate the level of the North Lake by replenishing water through the Murrumbidgee Irrigation (MI) supply system as required. Since 2012, MI has handed over the South Lake to Council. Protocols should be considered to allow Council to pump into the Barren Box system to assist with regulating lake levels.

Mr King advised that there have been significant changes since the last review including construction of Boorga Road, Dickie Road and raising of Lake Road which will impact the flood study and plan.

Mr Williams advised it would take approximately 18 months to gather data, review, exhibit and adopt the new flood study and plan. The consultants will attend future meetings to report their findings and progress.

CL02 GRIFFITH CITY FLOOD EMERGENCY SUB PLAN

Mr King advised the NSW SES has prepared the Griffith City Flood Emergency Sub Plan. This is a sub plan of the Griffith City Local Emergency Management Plan (EMPLAN). The Flood Emergency Sub Plan was presented to the Local Emergency Management Committee (LEMC) on 11 June 2024 and has been referred to the Griffith Floodplain Committee for consultation prior to considering endorsement at the next LEMC meeting.

Mr King referred the Committee to pages 25 and 26 of the sub plan regarding responsibilities of Griffith City Council. and suggested the consideration of the following two points under the wording "*Operate flood mitigation works including critical structures such as detention basins and levees and advise NSW SES regarding their operation*":

- Council will follow the EMR Emergency Breaching Protocols and Decision Support Framework as adopted November 2018 and published on Council's website.
- Council will determine in consultation with Murrumbidgee Irrigation when infrastructure intervention at Barren Box Swamp is required.

Shane Hargrave, Deputy Zone Commander SES addressed the Committee via Zoom advising that there were no issues with the proposed amendments to the sub plan.

Mr Stanbury added that the proposed comments could be added to the document as a sub-category in relation to the EMR breaching and planning arrangements. The Barren Box Swamp issue may require additional investigation and consultation and development of protocols similar to those of the EMR.

Mr Gordon agreed that there needs to be better protocols around Barren Box Swamp however the area doesn't meet the criteria for funding for a rural flood plan. Protocols can be developed however, this would impact Carrathool Shire as that is where the water would flow through to.

Council will continue to work with MI and bring back any recommendations to this Committee. Any Committee decisions would need to be communicated to Carrathool Shire.

Mr Manwaring suggested adding a link to the EMR protocols on Council's website to the document.

RECOMMENDED on the motion of Joseph Dal Broi and Steve Manwaring that:

- (a) The Committee note the report.
- (b) The following wording be added to page 26 of the sub plan regarding responsibilities of Griffith City Council under the dot point "*Operate flood mitigation works including critical structures such as detention basins and levees and advise NSW SES regarding their operation*":
 - Council will follow the EMR Emergency Breaching Protocols and Decision Support Framework as adopted November 2018 and published on Council's website.
 - Council will determine in consultation with Murrumbidgee Irrigation when infrastructure intervention at Barren Box Swamp is required.

Shane Hargraves left the meeting at 3:11 pm.

CL03 YOOGALI LEVEE UPDATE

Mr Gordon provided an overview of the Yoogali Levee construction. Stage 1 has been completed with culvert upgrades. Stage 2 incorporates the levy construction along McCormack Road and Burley Griffin Way up to the Yoogali intersection.

Council has consulted extensively with Transport for NSW about the design and asset requirements as well as future plans for Transport for NSW to widen Burley Griffin Way.

Discussions are continuing regarding funding opportunities and cost sharing arrangements. Council is in conversation with funding bodies for the flood mitigation works for Yoogali levee, the federal government has put in \$1M which needs to be spent by June 2025.

Transport for NSW are keen to undertake widening works which would incorporate the levee raising, however Council needs to lock in the timing of project.

Mr Rizzo left the meeting at 3:16 pm.

CL04 HANWOOD LEVEE UPDATE

Mr Gordon provided an update on the Hanwood Levee. Work is to commence on clearing the Mallee Street drain next week. Underground infrastructure has been completed, four

pumps are in and power supply is there. Once the drain works have been completed, works on the road construction can be commenced.

Mr Rizzo returned at 3:18 pm.

Transport for NSW are to be consulted with regarding traffic management and contractor works. Council is aiming to have the project completed by November 2024.

6 OUTSTANDING ACTION REPORT

RECOMMENDED on the motion of Steve Manwaring and Joseph Dal Broi that the report be noted.

7 GENERAL BUSINESS

Councillor Zappacosta advised the Committee that Council elections are being held in September. Council Committee positions will be advertised following the election. Councillor Zappacosta thanked Committee members for their valuable contributions during this term of Council and wished them well in their future endeavours.

Councillor Zappacosta congratulated Joe Rizzo on his recent appointment as Director Sustainable Development.

8 NEXT MEETING

The next meeting of the Floodplain Management Committee is to be held on Thursday, 7 November 2024 at 2:00 pm.

There being no further business the meeting terminated at 3:25 pm.

**TRAFFIC COMMITTEE
HELD IN MURRAY ROOM, GRIFFITH ON
TUESDAY, 13 AUGUST 2024 COMMENCING AT 10:35 AM**

PRESENT

Councillor Anne Napoli (Chair), Tony Leadbitter (Police Representative), Greg Minehan (Transport for NSW Representative, via Zoom)

STAFF

Engineering Design & Approvals Manager, Jason Carrozza, Development & Traffic Coordinator, Greg Balind, Development & Traffic Engineer, Ronelle Green and Minute Secretary, Melanie Hebrok

1 APOLOGIES

RECOMMENDED on the motion of Tony Leadbitter and Greg Minehan that an apology be received from Glenn Smith.

Absent: Michael Rowley.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillor Anne Napoli and Tony Leadbitter that the minutes of the previous meeting held on 9 July 2024, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 Request for No Parking Zone – Langley Crescent

Griffith Buslines have been advised of the outcome of the meeting and to take it back to TfNSW to make alternate arrangements.

3.2 2024 Citrus Sculptures Traffic Control – Banna Avenue

Certificate of Currency has been provided and Road Occupancy Licence (ROL) approved by TfNSW.

3.3 Proposed Street Parade – Multicultural Council – Banna Avenue

Certificate of Currency and ROL remain outstanding. Mr Balind to remind event organiser of 6 September due date.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 PARTIAL CLOSURE OF OLYMPIC STREET - OPEN STREETS ACTIVATION EVENT - NOVEMBER 2024

Council's Urban Design team have secured funding for an 'Open Streets' event in Olympic Street which requires the partial closure of the eastbound lane to incorporate event activities from Friday, 22 to Sunday, 24 November 2024.

RECOMMENDED on the motion of Greg Minehan and Tony Leadbitter that the Traffic Committee:

- (a) Support the implementation of the Traffic Guidance Scheme relevant to the Olympic Street Open Spaces Event.
- (b) Note the Special Event Transport Management Plan.
- (c) Note the Traffic Management Plan as submitted.

CL02 INSTALLATION OF REGULATORY SIGNS AND PAVEMENT MARKINGS - WILLANDRA AVENUE

RECOMMENDED on the motion of Greg Minehan and Tony Leadbitter that the Traffic Committee approve the installation of No Stopping signs and pavement markings associated with the Willandra Avenue upgrade works as per the attached design.

6 OUTSTANDING ACTION REPORT

2024 Citrus Sculptures Traffic Control – Banna Avenue

Discussed in Business Arising. To be taken off the OAR.

Sidlow Road / Stafford Road Intersection

Vegetation cleared. Mr Balind to confirm whether signage and line marking have been done as requested.

Jason Carrozza entered the meeting, the time being 10:42 am.

Intersection treatment – Noorilla Street and Boonah Street

Mr Balind advised that Council's design team have drafted a roundabout design for the intersection. Funding via the Safer Local Roads and Infrastructure Program (Federal Government) is proposed to be sought by Council's Infrastructure and Operations

Directorate.

He introduced Jason Carrozza, Council's newly appointed Engineering Design & Approvals Manager who will be taking over from Joe Rizzo, and asked him to provide an update on the design.

Mr Carrozza advised that designs are nearing completion and awaiting advice regarding costing and constructability from the Works department. Further information will be presented to the next Traffic Committee meeting.

Speed Zone Reviews

Mr Minehan advised:

- Barracks Road & Murrumbidgee Avenue – approved, waiting for quotes for installations
- Thorne / Bromley Road – signs already there for 80km/h so hopefully will not need full review and can be done through data maintenance, no infrastructure to be installed
- Slopes Road & Abattoir Road – to be done when Barracks Rd & Murrumbidgee Ave are installed, unless Council wants Rifle Range Road done first. Mr Balind asked that the review of Rifle Range Road be prioritised.

RECOMMENDED on the motion of Greg Minehan and Tony Leadbitter that the report be noted.

7 GENERAL BUSINESS

7.1 Letter from Community Development

Mr Balind tabled a letter received from Council's Community Development department regarding an event to be held in Memorial Park in December, which requires the proposed closure of approximately three car parking spaces in the Memorial Park car park. Mr Balind advised he will check with the organisers but believes that the matter does not require Traffic Committee approval and can be dealt with internally through Council's car park space booking system.

7.2 Intersection Beaumont Road / Murrumbidgee Avenue

Mr Balind advised that an onsite meeting was held at the intersection of Beaumont Road and Murrumbidgee Avenue this morning between Council staff and some of the main users / transport contractors following another recent crash at the site. He tabled a draft design for installation of rumble strips as previously approved for the Jones Road / Boorga Road intersection, with an identical treatment proposed for Beaumont Road / Murrumbidgee Avenue. Council's Works department have approved the installation to be done under existing funding and the Committee's approval is now being sought.

Mr Minehan asked that the final design be provided electronically to the Committee for endorsement.

The Committee also discussed the fact that there is sensitive receiver within 250 metres of the rumble strips and a concession must be sought from the resident prior to approval. Mr Balind to contact resident and provide information to the Committee electronically.

7.3 Water Reservoir Scenic Drive / Remembrance Drive

Mr Balind noted that the water reservoir across from Pioneer Park Museum will soon be painted by an artist and therefore will attract attention from the community. It is proposed to implement a temporary speed zone reduction down to 40 km/h on Remembrance Drive and on Scenic Drive while the works are being undertaken. Initially, flag barriers are proposed to be installed along the western side of Remembrance Drive to keep pedestrians and parked vehicles away from the water reservoir side. If further long term measures are required, they will be presented to a future Traffic Committee meeting.

8 NEXT MEETING

The next meeting of the Traffic Committee is to be held on Tuesday, 10 September 2024 at 10:30 am.

There being no further business the meeting terminated at 10:58 am.

**LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE
HELD IN THE COUNCIL CHAMBERS ON
THURSDAY, 15 AUGUST 2024 COMMENCING AT 5:00 PM**

PRESENT

Councillor Doug Curran (Chair), Frank Battistel (Community Representative), John McFadzean (Community Representative), Thomas Mackerras (Community Representative), Ema Munro (Community Representative), Jade Salvestro (Community Representative), Kelvin Williams (Community Representative), Betsy Farrugia (Representative for Member for Murray via Zoom), Dr Peter Bacon (Woodlots and Wetlands Pty Ltd via Zoom)

Quorum = 3

STAFF

Director Sustainable Development, Joe Rizzo, Director Utilities, Graham Gordon, Director Infrastructure and Operations, Phil King, Urban Strategic Design & Major Projects Manager, Peter Badenhorst, and Minute Secretary, Leanne Austin

A Minute's silence was held for the recent passing of Committee member, Mr Neal Cranston.

1 APOLOGIES

Apologies were received from General Manager, Brett Stonestreet and Franco Pistillo (Representative for Member for Murray).

Absent: Peter Borella (Community Representative), Paul Eldridge (Community Representative), Carmel La Rocca (Community Representative)

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Frank Battistel and Jade Salvestro that the minutes of the previous meeting held on 15 May 2024, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 Animals at Lake Wyangan

Mr King provided an update on the relocation of animals at Lake Wyangan.

3.2 Tree Planting Day

Ms Munro provided an update on the Tree Planting Day held at Lake Wyangan 30 July 2024.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 SEDIMENT RETENTION NORTH WESTERN DRAIN - PRESENTATION BY DR PETER BACON WOODLOTS AND WETLANDS PTY LTD

Dr Peter Bacon addressed the Committee regarding options to improve water quality at Lake Wyangan including a sediment and nutrient discharge treatment system for the North lake.

Dr Bacon advised that a high proportion of water containing phosphorus is draining into the Lake from horticultural areas which is contributing to algal issues. Addressing the water quality issue is complex as there is a large volume of water in the Lake.

Dr Bacon advised further investigation and assessment is required to identify what the aims of the project are, what the water quality is, what volumes need to be treated and if there are other options to be considered to ensure dollar value for the project.

Dr Bacon stated that data required to assess the conditions is easily accessible. Once conceptual testing is completed soil sampling would be required to assess absorption capacity.

The Mayor informed Dr Bacon that the project proposal should focus on the North Western area of the Lake as there are concerns with using the Eastern side of the Lake due to the area being a suspected Aboriginal burial site.

Mr Gordon advised that a review of the Lake Wyangan Flood Study and Flood Risk Management Plan is currently underway following the 2022 flood event. This should also be considered in the project proposal.

RECOMMENDED on the motion of Tom Mackerras and Ema Munro that Woodlots and Wetlands prepare a project proposal based on points discussed.

Dr Bacon left the meeting at 5:33 pm.

CL02 PLANET ARK TREE DAY PLANTING EVENT SUNDAY 28 JULY 2024 - REPORT FROM EMA MUNRO

Mr Williams enquired if he would be permitted to collect Yarran seeds to plant in the tree planting area? Ms Munro advised this would need to be approved by Council.

RECOMMENDED on the motion of Ema Munro and Kelvin Williams that the report be noted.

CL03 LAKE WYANGAN STRATEGIC PLAN - REPORT FROM TOM MACKERRAS

Mr Mackerras presented the proposed strategic plan report which he hoped would assist in addressing some of the issues at the Lake.

The report included the following items:

- Carp control
- Fish Management
- Sediment Management
- Nutrient Management
- Salinity Management
- Bacteriological Management
- Costings
- Recommendations and Actions.

The Mayor thanked Mr Mackerras for preparing the report and suggested that it would be useful in future to apply for external funding to help fix the water quality issues. As this is the last meeting of the current Committee, the report will be provided to the new Committee for further consideration.

RECOMMENDED on the motion of John McFadzean and Tom Mackerras that the report be noted.

Note: Copy of the Report to be provided to Councillors Under Separate Cover (Confidential) for adoption of the Minutes. New Committee to receive a copy of the Report CM 24/96781.

CL04 NOTICE OF MOTION FROM COUNCIL MEETING 28 MAY 2024

The Mayor advised that a Notice of Motion was considered at the Council Meeting held 28 May 2024, requesting that Council explore the feasibility of including animal or bird enclosures in future master planning of the Lake Wyangan parklands.

The Mayor advised the Notice of Motion may be considered in a future redevelopment stage of Lake Wyangan.

RECOMMENDED on the motion of John McFadzean and Jade Salvestro that the Notice of Motion be endorsed by the Committee.

7 GENERAL BUSINESS

7.1 Investigation into Fish Deaths 2020

Mr Williams tabled a copy of the Agenda from the Lake Wyangan & Catchment Management Committee meeting held 8 July 2020, the EPA Report on the Lake Wyangan Fish Kill dated 24 July 2020 and a report from Rivers and Wetlands. Mr Williams stated that the cause of the 2020 fish kill was likely due to high amounts of dissolved oxygen levels as a result of the Lake being filled with water. Mr Mackerras advised the water levels at the time were lower than normal and that the outlet would normally not be exposed. Normal operation is to introduce water from the Northwest.

7.2 Reports to New Committee

Mr Mackerras requested that reports be provided to the new Committee to provide updates on progress relating to projects such as the fish hotels and Campbells Swamp. Mr King advised the fish hotels need to be assessed and may require repair work.

7.3 Floodplain Management Committee

Mr Gordon advised consultants have been engaged to review the Lake Wyangan Flood Study and maps. The consultants will take into consideration recreation uses and future development when determining the new flood planning levels.

7.4 Director Sustainable Development

Mr Rizzo introduced himself to the Committee and advised he is looking forward to working with the Committee in the future.

8 NEXT MEETING

The Mayor thanked members for their valuable contributions to the Committee.

The next meeting of the Lake Wyangan & Catchment Management Committee is to be held at a time to be advised following the Council election.

There being no further business the meeting terminated at 6:02 pm.

TITLE Outstanding Action Report

TRIM REF 24/94677

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report - Council Meeting [↓](#)

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OUTSTANDING ACTION REPORT

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
13 August 2024	CL02 ENDORSEMENT FOR PUBLIC EXHIBITION - AMENDED GRIFFITH RESIDENTIAL DEVELOPMENT CONTROL PLAN	SDAP	149193	24/212	RESOLVED on the motion of Councillors Glen Andreatza and Christine Stead that: (a) Council endorse the public exhibition of the amended Griffith Residential Development Control Plan at Attachments 1-3 for a period of 42 days. (b) Council will hold a development industry forum to discuss the amended draft DCP during the public exhibition period. (c) Following the review of all submissions received during the public exhibition period, the amended Griffith Residential Development Control Plan is reported back to an Ordinary Meeting.	19/08/2024: On public exhibition. Development Industry Forum scheduled for 28 August 2024.
13 August 2024	CL04 LICENCE AGREEMENT - GRIFFITH COMMUNITY FM ASSOCIATION INC.	CPO / PAMGM	149204	N/A	The Mayor advised this report would remain on the table to allow it to be presented to a future Council Workshop.	19/08/2024: To be discussed at Council Workshop 20/08/2024.
13 August 2024	CL06 NAMING THE ROUNDABOUT AT THE INTERSECTION OF KIDMAN WAY AND THORNE ROAD	DIO	149211	24/215	RESOLVED on the motion of Councillors Simon Croce and Chris Sutton that: (a) Council propose to name the roundabout at the intersection of The Kidman Way and Thorne Road the “Khalsa Chowk”. (b) Council place the naming proposal on public exhibition for 28 days. (c) If no public submissions received, the name be formally adopted and appropriate new signage be developed for	15/08/2024: On public exhibition until 12 September 2024.

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					<p>Council's review and implementation,</p> <p>(d) If any public submissions are received, then a further report be provided to Council for determination.</p>	
13 August 2024	MINUTES OF THE PIONEER PARK MUSEUM COMMITTEE MEETING HELD 15 JULY 2024	PPM	149124/2024	24/217	<p>Councillor Blumer asked that the request for a report on Pioneer Park's Action Day including attendance, income, expenditure and Council staff costs be provided. This item will be added to the Outstanding Action Report.</p>	13/08/2024: Report was requested at the Ordinary Meeting of Council held 11 June 2024.
23 July 2024	CL03 REVIEW OF PAYMENT BY COMMUNITY ORGANISATIONS POLICY	SGO	148282/2024	24/199	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council endorse the draft amended Rates – Payment by Community Organisations Policy No FS-CP-202 as attached to this report;</p> <p>(b) The draft Rates – Payment by Community Organisations Policy No FS-CP-202 be placed on public exhibition for a period of 28 days; and</p> <p>(c) If no submissions are received, then Rates – Payment by Community Organisations Policy No FS-CP-202 be adopted as at the completion of the exhibition period, or alternatively, if any submissions are received in the exhibition period, a further report be tabled with Council.</p>	07/08/2024: On Exhibition. Comments or submissions will be received up to 4pm, 22 August 2024.
23 July 2024	CL04 REVIEW OF LOCAL POLICY (CS-CP-310) STORM WATER DRAINAGE & DISPOSAL	SGO	148282/2024	24/200	<p>RESOLVED on the motion of Councillors Shari Blumer and Dino Zappacosta that:</p> <p>(a) Council endorse the draft Review of Local Policy (CS-CP-</p>	07/08/2024: On Exhibition. Comments or submissions will be received up to 4pm, 4 September 2024.

OUTSTANDING ACTION REPORT

					<p>310) Storm Water Drainage & Disposal as attached;</p> <p>(b) The draft Review of Local Policy (CS-CP-310) Storm Water Drainage & Disposal be placed on public exhibition for 28 days allowing 42 days for submissions to be received from the date of advertising;</p> <p>(c) Following the public exhibition period, a further report be presented to Council to adopt Review of Local Policy (CS-CP-310) Storm Water Drainage & Disposal or to consider submissions received.</p>	
23 July 2024	CL05 ENDORSEMENT OF COUNCIL'S SOLAR ENERGY FARMS AND BATTERY ENERGY SOLAR SYSTEMS POLICY	DSD	148284/2024	24/203	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Christine Stead that:</p> <p>(a) Council note the submissions received.</p> <p>(b) Council endorse the Solar Energy Farms and Battery Energy Storage Systems Policy as exhibited with no amendments.</p> <p>(c) Council review the Solar Energy Farms and Battery Energy Storage Systems Policy within three (3) months of the new Council term.</p>	08/08/2024: Noted.
23 July 2024	CL06 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2024	PA	148286/2024	24/204	<p>RESOLVED on the motion of Councillors Simon Croce and Chris Sutton that:</p> <p>(a) The Mayor, two Councillors, and the General Manager (or his delegate) attend the 2024 Local Government NSW Annual Conference to be held at the Tamworth Regional</p>	08/08/2024: Four representatives registered for conference and accommodation booked. Further report to Council to confirm Councillors and voting members required following election.

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					<p>Entertainment and Conference Centre, Tamworth from Sunday 17 to Tuesday 19 November 2024.</p> <p>(b) Expenses for attendance at the 2024 Local Government NSW Annual Conference be paid in accordance with Council policy.</p> <p>(c) Council determine any motion(s) for inclusion in the Conference business paper such that they can be lodged with LGNSW by the deadline being Thursday 15 August 2024. These draft motions are to be submitted to the General Manager by Friday 26 July 2024 to enable them to be reported to Council and endorsed.</p> <p>(d) Council confirm three voting delegates at the LGNSW Conference, to be decided in the new Council term.</p>	
9 July 2024	CL03 SETTING OF FEES AND CHARGES - HIRE OF	GO	147857	24/181	<p>RESOLVED on the motion of Councillors Jenny Ellis and Melissa Marin that:</p> <p>(a) Council adopts a user booking fee per day of \$175 the hire of the Hanwood Kiosk. If booking extends to 2 days or more the booking fee will be halved.</p> <p>(b) Council adopts a user bond of \$282 per booking of the Hanwood Kiosk. The bond is refundable on the basis that the facility is clean & undamaged after the event.</p> <p>(c) Council adopts a fee of \$15 per hour for the lights on Main</p>	<p>12/07/2024: On public exhibition until 09/08/2024.</p> <p>12/08/2024: Submission received. Report to go back to Council Meeting 10 September 2024.</p>

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					<p>Soccer Ground at Hanwood Oval.</p> <p>(d) Council adopts a fee of \$7.50 per hour for the lights on No.1 and No.2 Training Field at Hanwood Oval (also known as the Graham McGann Oval).</p> <p>(e) Council exhibit the proposed amendment to the Revenue Policy as referred to in a) to d) above for a period of 28 days, seeking community submissions. Should no submissions be received, the new fees be included in the Revenue Policy for 2024/25.</p> <p>(f) Should community submission(s) be received, a report be submitted to Council for consideration.</p>	
9 July 2024	CL04 REVIEW OF OUTSTANDING PUBLIC POLICIES	SGO	147858	24/182	<p>RESOLVED on the motion of Councillors Christine Stead and Manjit Singh Lally that:</p> <p>(a) Council endorse the reviewed draft Infrastructure & Operations, Sustainable Development and Utilities Directorate’s public policies to be placed on public exhibition for a period of 28 days.</p> <p>(b) Following the public exhibition period, if no submissions are received, the policies be considered as adopted as at the date of the conclusion of the advertised exhibition period.</p> <p>(c) Policies that receive a submission are to be reported back to Council.</p>	<p>12/07/2024: On public exhibition until 08/08/2024. 12/08/2024: No submissions received. Adopted as of 08/08/2024.</p>

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9 July 2024	CC02 TENDER NO. 15-23/24: SUPPLY AND DELIVERY OF CLEANING SERVICES TO COUNCIL PROPERTIES AND AMENITIES	PO	147863	24/192	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Christine Stead that:</p> <p>(a) Council, in accordance with Section 178(1) (b) of the Local Government Regulation 2021, reject all tenders for the Supply and Delivery of Cleaning Services to Council Properties and Amenities Contract Number 15–23/24 due to budgetary constraints and Council’s obligations to achieve a \$1m per annum in operational savings.</p> <p>(b) Council, in accordance with Section 178(4) (a) of the Local Government Regulation 2021, does not need to call fresh tenders for the Supply and Delivery of Cleaning Services to Council Properties and Amenities Contract Number 15–23/24 as there is a suitably qualified and experienced company available to negotiate with.</p> <p>(c) Council, in accordance with Section 178(3) (e) of the Local Government Regulation 2021, enter into negotiations with S & K Panarello Pty Ltd trading as Presto Cleaning, of Griffith NSW.</p> <p>(d) At the completion of negotiations, a further report to be presented to Council.</p>	05/08/2024: Council staff actioning. Meeting held with preferred contractor. Reviewing cleaning schedule.
28 May 2024	NOTICE OF MOTION RECEIVED FROM COUNCILLOR JENNY	DSD DIO	146293	24/157	<p>RESOLVED on the motion of Councillors Jenny Ellis and Glen Andreatza that:</p>	03/06/2024: The following SMT Comment was included in the Business Paper in relation to the

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	<p>ELLIS, AND THE MAYOR, DOUG CURRAN</p>				<ul style="list-style-type: none"> (a) Council commit to exploring the feasibility of including animal or bird enclosures in future master planning of the Lake Wyangan Parklands. (b) Council look for grant opportunities for the development of such enclosures as well as future budget allocations. (c) Council explore partnerships with community organisations or businesses (including but not limited to Altina Wildlife Park) for this future endeavour. (d) Future master planning for the park area includes plantings and areas that might attract local wildlife. (e) Council explore the feasibility of using existing deer enclosure fencing for an off-leash dog park. 	<p>Notice of Motion as resolved by Council. <i>“Council has adopted a master plan for improvements to the western recreational foreshore area of Lake Wyangan North. An amount of \$2,030,000 has been budgeted by Council and Stage 1 is scheduled for completion by June 2025. An extract of the priority actions from the plan is attached to this report. Should Council support the Notice of Motion as printed, Stage 2 of the master plan could be modified to include the above recommendations. Further, Council’s resolution would be referred to the Lake Wyangan and Catchment Committee for consideration as to the timing and planning of the next phase (stage 2) of the master plan for Lake Wyangan”.</i></p> <p>This matter will be included on the Agenda for the next Lake Wyangan and Catchment Management Committee meeting. 05/08/2024: Lake Wyangan and Catchment Management Committee meeting to be held 15/08/2024. 15/08/2024: NOM endorsed by Committee at Lake Wyangan and Catchment Management Committee meeting held 15/8/2024.</p>
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<p>9 April 2024</p>	<p>CL05 LICENCE AGREEMENT RENEWAL - PETER ROSSITER - CAR PARKING</p>	<p>CPO</p>	<p>144576</p>	<p>24/106</p>	<p>RESOLVED on the motion of Councillors Chris Sutton and Melissa Marin that:</p> <ul style="list-style-type: none"> (a) Council enters into a licence agreement with Peter Rossiter for 6 car parking spaces located on Council's Road reserve adjoining 46 Willandra Avenue, Griffith for a term of 5 years (expires 31 December 2028). (b) Peter Rossiter to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee as per Council's adopted Revenue Policy. (c) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$62.00 per car space for the 2023/2024 financial year and on each anniversary thereafter the annual licence fee to be charged in accordance with Council's adopted Revenue Policy in addition to rates and charges. (d) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal. 	<p>06/05/2024: Council solicitors are preparing licence document. 01/07/2024: Cater & Blumer have prepared the licence agreement; and have forwarded the agreement to the licensee for execution. Waiting on agreements to come back for the General Manager and Mayor to sign. 06/08/2024: Cater & Blumer have been contacted for an update. Waiting for the agreement for Council's signature. 19/08/2024: Completed.</p>
<p>9 April 2024</p>	<p>CL06 LICENCE AGREEMENT RENEWAL - LEO FRANCO MOTORS PTY LTD - CAR PARKING</p>	<p>CPO</p>	<p>144577</p>	<p>24/107</p>	<p>RESOLVED on the motion of Councillors Glen Andreatza and Anne Napoli that:</p> <ul style="list-style-type: none"> (a) Council enters into a licence agreement with Leo Franco Motors Pty Ltd for 3 car park 	<p>06/05/2024: Council solicitors are preparing licence document. 18/06/2024: Draft licence agreement received from C&B 17/6/2024. Being reviewed by staff.</p>

OUTSTANDING ACTION REPORT

					<p>spaces on the road reserve adjoining Lot 34 Section 3 DP 758476, Yambil Street, Griffith for a term of 5 years (expires 31 January 2029).</p> <p>(b) Leo Franco Motors Pty Ltd pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee as per Council's adopted Revenue Policy.</p> <p>(c) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$62.00 per car space for the 2023/2024 financial year and on each anniversary thereafter the annual licence fee to be charged in accordance with Council's adopted Revenue Policy in addition to rates and charges.</p> <p>(d) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.</p>	<p>01/07/2024: Cater & Blumer have prepared the licence agreement; and have forwarded the agreement to the licensee for execution. Waiting on agreements to come back for the General Manager and Mayor to sign.</p> <p>06/08/2024: Cater & Blumer have been contacted for an update. Waiting for the agreement for Council's signature.</p> <p>19/08/2024: Completed.</p>
26 March 2024	CL02 COMMUNITY GARDENS LARGE SCALE EVENT MASTERPLAN	USD	144180	24/075	<p>RESOLVED on the motion of Councillors Shari Blumer and Glen Andreazza that:</p> <p>(a) Council adopts the Community Gardens Large Scale Event Masterplan as exhibited.</p> <p>(b) Council finalise the estimated costing and implement permanent power supply to service food vans adjacent to Willandra Avenue, relocation of</p>	<p>12/4/2024: Manager of Urban Design to arrange meeting with relevant staff to discuss fencing.</p> <p>06/05/2024: Meeting held on site to discuss fencing on Thursday, 2 May 2024. Costing of fencing being prepared.</p> <p>20/05/2024: Draft Costing will be presented to Council at a meeting in June.</p>

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					<p>existing backstage storage container to be permanently located behind Stuart McWilliam Stage subject to existing budget allocation of \$50,000.</p> <p>(c) Council finalise a staged design of fencing for the Community Gardens site.</p>	<p>04/06/2024: Draft Costing will be presented to Council at a meeting in July.</p> <p>15/07/2024: Draft Costing will be presented to Council meeting 10 September 2024.</p> <p>05/08/2024: Meeting held with contractor to obtain quotes for shade sails over stage area.</p> <p>19/08/2024: No quote received as yet.</p>
26 March 2024	MINUTES OF THE NEW CEMETERY MASTERPLAN COMMITTEE MEETING HELD ON 7 MARCH 2024	DIO		24/084	<p>RESOLVED on the motion of Councillors Simon Croce and Christine Stead that the recommendations as detailed in the Minutes of the New Cemetery Masterplan Committee meeting held on 7 March 2024 be adopted, including the SMT Comment as printed below:</p> <p>SMT Comment: Should Council support the above recommendation it is proposed that Council should adopt the following in lieu of the recommendation above.</p> <p>(a) Council invite Griffith Regional Funerals to submit a Development Application for assessment with respect to the installation and operation of a cremation service to be located at Lot 4 DP775986 Wakaden St, Griffith and that the owner of the property sign the Development Application.</p> <p>(b) Council appoint an external planner to assess the development application with the determination remaining with Griffith City Council. The</p>	<p>15/04/2024: Funeral Directors have been advised.</p> <p>17/06/2024: DA has been lodged.</p> <p>1/07/2024: Council's legal representatives have been requested to draft a Deed of Agreement.</p>

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					<p>assessment report of the development application to be determined by a meeting of Council.</p> <p>(c) In the event that Griffith City Council approved the development application that a deed of agreement be drafted between Griffith City Council and Griffith Regional Funeral Services detailing the lease and conditions of use of the cremator. The documentation is to include reference to the owner of the property and their concurrence to the installation and use of the cremator. Further, that the owner concurs to the circumstances that the cremator may be removed from the property. Legal costs to prepare the above documentation are the responsibility of Griffith Regional Funeral Services.</p> <p>(d) Subject to a, b and c above being completed, that Council proceed to acquire and install the cremator.</p> <p>(e) Funding to be drawn from the long term financial plan 2025/26 approximately \$400,000 installed.</p> <p>(f) The fees applicable to the lease of the cremator as detailed in confidential attachment A as previously reported to Council and the Committee will be included in Council's revenue policy and are subject to annual review.</p>	
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OUTSTANDING ACTION REPORT

12 March 2024	NOTICE OF MOTION - UPGRADE TO ORIGINAL BAGTOWN'S FIRST BLACKSMITH STORE SITE	DI&O DSD	143524	24/066	RESOLVED on the motion of Councillors Dino Zappacosta and Simon Croce that Council upgrade the original Bagtown's first Blacksmith Store site at the Intersection of Old Wilbriggie (sic) Road and Research Station Road.	<p>18/03/2024: Councillors and SMT inspecting site 19/03/2024 to discuss scope.</p> <p>02/04/2024: Site inspection completed. Project scope to be referred to Council Workshop on 21 May 2024.</p> <p>03/06/2024: Scope of works were determined at Council Workshop.</p> <ol style="list-style-type: none"> 1. Survey site; 2. Install gravel surface in a safe location to provide access to site; 3. Remove vegetation that surrounds identified tree; and 4. Install sign with narrative depicting historical significance of site. <p>Plan of Scope of works to be discussed at Council Workshop in October 2024.</p>
23 January 2024	CC01 ENERGY PURCHASE AGREEMENT - HUNTER JOINT ORGANISATIONS OF COUNCILS	PO	141541	24/022	<p>RESOLVED on the motion of Councillors Simon Croce and Christine Stead that:</p> <ol style="list-style-type: none"> (a) Council agree to accept the proposal from Hunter Joint Organisation to tender for the purchase of power for Council's large sites and unmetered streetlighting. (b) A further report be submitted for Council for consideration following the completion of stage one (1) of the procurement process as referred to in this report to determine; <ol style="list-style-type: none"> i. The percentage of energy from renewable sources. 	<p>05/02/2024: HJO have been advised. Further report to follow.</p> <p>18/03/2024: Report presented to Council 26/03/2024.</p> <p>02/04/2024: HJO advised of Council's resolution.</p> <p>20/05/2024: Hunter JO to provide final electricity tender figures to Council.</p> <p>05/08/2024: Round 3 pricing will be invited week commencing 5 August 2024.</p> <p>19/08/2024: Round 3 pricing received and document executed under Delegation of Authority, as per Council resolution. Report to Council for information on 12 November 2024.</p>

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					ii. The delegation of authority to the General Manager to accept or decline a contract with the preferred tenderer as determined by the Power Purchasing Agreement Steering Committee.	
14 November 2023	CL02 THARBOGANG TENNIS CLUB DEMOLITION	CPO	139227	23/260	<p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council to seek Crown Reserve Improvement Fund funding and if successful in receiving the grant monies then the demolition of the Tharbogang Tennis Club and other infrastructure situated on the Public Reserve can proceed.</p> <p>(b) Council confirm its intention to demolish the Tharbogang Tennis Club facility and Council to then re-engage with the Tharbogang Community to advise of the available funds and Council’s decision to demolish the disused Tennis Club building.</p>	<p>04/12/2023: Council has included in the current budget 2023/24 approximately \$6,500 to part fund the demolition of the building. Application has been made for further funding to complete the project. Grant funding body to advise outcome in approximately May 2024. Community meeting to be held February 2024.</p> <p>04/03/2024: Tharbogang Public School has been contacted seeking confirmation of suitable date for meeting.</p> <p>06/05/2024: Two dates (22 May and 30 May 2024 5:30pm – 6:30pm) as options for meeting have been submitted to the school. Awaiting a response.</p> <p>20/05/2024: Date of meeting confirmed for 19 June 2024.</p> <p>01/07/2024: Meeting to be rescheduled and will be held at the Tharbogang Primary School. Tharbogang community will be informed of the meeting through the local store, post office box letter drop to residents and social media.</p> <p>05/08/2024: Community meeting to be held 8 August 2024.</p> <p>19/08/2024: Meeting held. Further meeting to be held at</p>

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						Tharbogang Park on 28 August 2024 at 5pm.
12 July 2022	NOTICE OF MOTION – COUNCILLOR TESTONI – YENDA MASTERPLAN	GM	119905	22/167	<p>RESOLVED on the motion of Councillors Laurie Testoni and Glen Andrezza that:</p> <p>(a) Council undertake a master planning exercise for the village of Yenda. Factors such as future residential sub divisions, lifestyle blocks and rural residential to be considered along with future amenities for the village, such as sporting infrastructure to be considered. With a number of major projects nearing completion the time is right to focus on what opportunities are there for our region with growth and development. Yenda has a lot of potential for growth and by investigating strategies for the future it would benefit the growth on not only the village but that of the ever expanding Griffith City limits. It would be important for community engagement and with the next Community Opinion Group meeting to be held in Yenda it is a great opportunity for Griffith City Council to engage with community.</p> <p>(b) Council schedule a Councillor Workshop to refine the scope of the Master Plan.</p> <p>(c) Staff prepare the scoping document and report to Council for consideration of source of budget resources, time line,</p>	<p>01/08/2022: This matter will be scheduled for discussion at Council Workshop 16 August 2022.</p> <p>05/09/2022: Council to submit an application to NSW Department of Planning and Environment for grant funding under Regional Housing Strategic Planning Fund Round 1 to complete a Yenda Masterplan. Application close 30 September 2022.</p> <p>04/10/2022: Grant application submitted.</p> <p>03/01/2023: NSW Government advised the Grant application successful on 30 November 2022. Expressions of Interests invited to coordinate and undertake the Yenda Masterplan.</p> <p>13/02/2023: Tender awarded to CBRE.</p> <p>01/05/2023: Site inspection and survey completed. Landowner, MI and staff consultation completed. Draft Masterplan presentation to 20 June Council Workshop.</p> <p>17/07/2023: Draft Masterplan to go to Council in September/October 2023.</p> <p>03/10/2023: Draft Masterplan to go to Council 14 November 2023.</p>

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					<p>amendment and adoption of scoping document.</p>	<p>06/11/2023: Draft Masterplan to go to Council Meeting in December 2023. 04/12/2023: Draft Masterplan to go to Council Meeting in February 2024. 15/01/2024: Report to March 2024 Council Meeting. 18/03/2024: Council Meeting for 14 May 2024. 06/05/2024: Consultant engineers will be invited to address Councillors at Council Workshop on 18 June 2024 regarding engineering challenges with respect to management of drainage. 01/07/2024: Meeting being arranged with property owner of Stage 1 of the Masterplan. 05/08/2024: Property owners will be contacted again seeking meeting. 19/08/2024: Further attempts to contact owners continuing.</p>
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
28 May 2024	MINUTES OF THE LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE MEETING HELD ON 15 MAY 2024 DRAFT PLAN OF MANAGEMENT – LAKE WYANGAN	CPO	146292 /2024	24/156	RECOMMENDED on the motion of Tom Mackerras and Frank Battistel that: (a) Council refer the Draft Plan of Management for Lake Wyangan, incorporating Jack Carson Wildlife Reserve (Crown Reserve 159017) and North Lake Wyangan (Crown Reserve 1002998) to the Minister administering the Crown Land Management Act 2016 for approval. (b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management Lake Wyangan if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993. (c) Native Title advice has been approved. (d) A report be presented to Council to adopt the final Plan of Management for Lake Wyangan on completion of the exhibition period, to consider all submissions.	28/05/2024: Draft PoM emailed to Councillors. 03/06/2024: Sent to Minister for approval to be exhibited.
28 May 2024	CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST GRIFFITH PRECINCT PARKS	CPO	146289 /2024	24/154	RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that: (a) Council refers the draft Plan of Management for South-West Griffith Precinct Parks to the Minister administering the	03/06/2024: Sent to Minister for approval to be exhibited.

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OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.O F Park and City Park (Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.</p>	
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

28 May 2024	CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT	CPO	146288	24/153	<p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being R.74539 – Lot 1 Sec 43 DP758476 (Visitor’s Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor’s Centre) R.61588 – Lots 2 & 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 & 8 Sec 9 DP 758476 (Griffith Library) R.85064 – Lots 19 & 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots 1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p>	03/06/2024: Sent to Minister for approval to be exhibited.
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.</p>	
23 April 2024	CL03 DRAFT PLAN OF MANAGEMENT - MISCELLANEOUS CROWN RESERVES	CPO	144994	24/115	<p>RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that:</p> <p>(a) Council refer the Draft Plan of Management for the Miscellaneous Crown Reserves, Kart Club - Reserve 64662 (Lot 96 DP 756035), Wumbulgal Recreation Reserve – Reserve 64911 (Lot 106 DP 751679), Rankins Springs Camping Area – Reserve 65432 (lot 7003 DP 1001194) and Dave Wallace Range – Reserve 1003005 (Lot 2 DP 48802) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Miscellaneous Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p>	20/05/2024: Awaiting approval from Minister.

OUTSTANDING ACTION REPORT
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					<ul style="list-style-type: none"> (c) Native Title advice has been provided. (d) A report be presented to Council to adopt the final Plan of Management for the Miscellaneous Crown Reserves on completion of the exhibition period, to consider all submissions. 	
23 April 2024	CL05 DRAFT PLAN OF MANAGEMENT - BAGTOWN CEMETERY	CPO	144997	24/117	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Laurie Testoni that:</p> <ul style="list-style-type: none"> (a) Council refer the Draft Plan of Management for the Bagtown Historic Cemetery - Crown Reserve 52849 (Part Lot 731 DP 751709) to the Minister administering the Crown Land Management Act 2016 for approval. (b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Bagtown Historic Cemetery and place it on public exhibition as per Section 38 of the Local Government Act 1993. (c) Native Title advice has been provided. (d) A report be presented to Council to adopt the final Plan of Management for Bagtown Historic Cemetery on completion of the exhibition period, to consider all submissions. 	06/05/2024: Awaiting approval from Minister.

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<p>12 December 2023</p>	<p>CL04 COMPULSORY ACQUISITION - AFFECTING LOT 27 DP751709 - BEAUMONT ROAD, HANWOOD - HANWOOD LEVY</p>	<p>CPO</p>	<p>140274</p>	<p>23/303</p>	<p>RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <ul style="list-style-type: none"> (a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1296073 in Plan of Acquisition affecting Lot 27 DP 751709 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186. (b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1296073 as shown in plan of acquisition affecting Lot 27 DP 751709 by compulsory acquisition process under Section 187 of the Local Government Act 1993. (c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991. (d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW 	<p>15/01/2024: Application preparation in progress. 03/06/2024: Application submitted.</p>
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					<p>Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p>	
12 December 2023	CL05 COMPULSORY ACQUISITION - AFFECTING LOT 7322 DP1164483, MALLEE STREET, HANWOOD - WATER DRAINAGE WORKS	CPO	140275	23/304	<p>RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1295951 in Plan of Acquisition affecting Lot 7322 DP 1164483 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire</p>	<p>15/01/2024: Application preparation in progress. 03/06/2024: Application submitted.</p>

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					<p>Lot 1 DP 1295951 as shown in plan of acquisition affecting Lot 7322 DP 1164483 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor’s approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to</p>	
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					execute the documents on behalf of Council under the Common Seal if required.	
14 February 2023	CL03 PCYC PROPOSAL TO ERECT AND FITOUT AN INTEGRATED GYMNASICS AND COVERED OUTDOOR MULTI-SPORTS COMPETITION FACILITY - OLYMPIC STREET, GRIFFITH	GM	128874	22/034	<p>RESOLVED on the motion of Councillors Jenny Ellis and Simon Croce that:</p> <p>(a) Council endorse in principle the lease of (Part Lot 1 DP1272062. Crown Reserve 85064, 3 Olympic Street, Griffith) to PCYC NSW for a period of 20 years.</p> <p>(b) The annual lease fee be in accordance with Council's adopted Revenue Policy (Schedule of Fees and Charges) as at the date of execution of the Lease. 2022/23 annual lease fee to Not for Profit Organisations is \$607.</p> <p>(c) PCYC pay all applicable costs and charges associated with the preparation of the lease agreement (this would include the survey plan preparation for leasing and registration fees if required). Also, an Administration Fee of \$481 (page 13 Revenue Policy) will be applicable.</p> <p>(d) Council communicate the above terms to PCYC NSW and subject to their agreement, Council advertise the proposed lease for a period of 28 days seeking public submissions.</p>	<p>06/03/2023: Letter written to PCYC advising terms of proposed lease. Letter of response received accepting terms. Proposed lease to be prepared by Council and publicly exhibited.</p> <p>4/07/2023: Council staff have obtained a quote for subdivision from PHL. Once the Survey Plan has been finalised a Two (2) Lot subdivision is required to create a Lot for PCYC and a Lot for the remaining land.</p> <p>31/07/2023: PCYC finalising planned subdivision.</p> <p>04/12/2023: Council seeking additional information from PCYC prior to lodgement of their DA.</p> <p>29/04/2024: PCYC contacted 24/4/24. PCYC considers current scope of project will exceed allocated budget. Currently reviewing scope to align with budget. PCYC anticipate lodging a DA with Council July 2024."</p> <p>19/08/2024: PCYC advised DA will be submitted by November 2024.</p>

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					<p>(e) All public submissions be reported to Council for consideration. Should no submissions be received, Council authorise the General Manager and the Mayor to sign the lease under Council seal.</p> <p>(f) Council progress the subdivision of the subject land and authorise the General Manager and Mayor the authority to sign documents under Council seal as required. All costs in relation to the subdivision to be paid by the PCYC NSW.</p>	
22 February 2022	NOTICE OF MOTION – YOOGALI SHARED BICYCLE PATH	DIO	114000	22/057	<p>RESOLVED on the motion of Councillors Simon Croce and Anne Napoli that:</p> <p>(a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority.</p> <p>(b) Council undertake a full costing of the track and bridge as to facilitate funding opportunities to contribute towards the new construction.</p>	<p>14/03/2022: Funding estimate for Path and Bridge: \$1.4 million. 100% funding request submitted to Transport for NSW Active Transport Program.</p> <p>16/01/2023: TfNSW has informed Council that its application for 2.5m shared pathway is unsuccessful. Council has been invited to make a submission to TfNSW Active Transport for a 4.5m wide shared pathway for scoping and design. Submission lodged by Council.</p> <p>05/06/2023: Funding application successful. Design to commence.</p>

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						<p>17/07/2023: Inception meeting scheduled for 18 August 2023. Project to be completed 20 June 2025.</p> <p>18/09/2023: Ongoing consultation being held with stakeholders.</p> <p>04/12/2023: Staff updated realignment of plans and have sent to TfNSW representatives for review. Draft tender documents have been prepared. Majority of vegetation removed on proposed pathway.</p> <p>04/03/2024: Tree removal nearing completion.</p> <p>18/03/2024: Tree clearing complete. Tenders for bridge to be called for in March 2024.</p> <p>06/05/2024: Tenders close on Monday, 13 May 2024. Councillor briefing Tuesday, 21 May 2024.</p> <p>03/06/2024: Report to Council 11 June 2024.</p> <p>17/06/2024: Contract awarded. Tenderer advised.</p>
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