



Ordinary Meeting

BUSINESS PAPER

Tuesday, 13 August 2024 at 7:00 PM

Griffith City Council Chambers

Phone: 1300 176 077

Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Doug Curran (Mayor)
Anne Napoli (Deputy Mayor)
Glen Andreatza
Shari Blumer
Simon Croce
Jenny Ellis
Manjit Singh Lally
Melissa Marin
Christine Stead
Christopher Sutton
Laurie Testoni
Dino Zappacosta

dcurran@griffith.com.au
anapoli@griffith.com.au
gandreatza@griffith.com.au
sblumer@griffith.com.au
scroce@griffith.com.au
jellis@griffith.com.au
mlally@griffith.com.au
mmarin@griffith.com.au
cstead@griffith.com.au
csutton@griffith.com.au
ltestoni@griffith.com.au
dzappacosta@griffith.com.au

MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Affirmation

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

[What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

[Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

[What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

[Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

Opening Affirmations

Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

Acknowledgment of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

REPORT AUTHORS AND AREAS OF RESPONSIBILITY

Senior Management Team

General Manager
Director Economic & Organisational Development
Acting Director Business, Cultural & Financial Services
Director Infrastructure and Operations
Director Sustainable Development
Director Utilities

Brett Stonestreet
Shireen Donaldson
Max Turner
Phil King
Joe Rizzo
Graham Gordon

Economic & Organisational Development

Governance Manager/Public Officer and Right to Information Officer
HR & Risk Manager
Acting Workforce Planning Manager
IT Manager
Tourism Manager
Information Manager
Information Management Administrator
Community Development Coordinator

Leanne Austin
Vacant
Annie Featherstone
Mike Gaze
Mirella Guidolin
Joanne Savage
Jeanette Franco
Melissa Canzian

Business, Cultural & Financial Services

Finance Manager
Asset Management Coordinator
Library Manager
Griffith Pioneer Park Museum Manager
Griffith Regional Theatre and Art Gallery Manager
Griffith Regional Aquatic Centre Manager
Griffith Regional Sports Centre Manager

Vanessa Edwards
Andrew Keith
Chris Robson
Jenny O'Donnell
Margaret Andrezza
Craig Tilston
Ché Jenkins

Infrastructure & Operations

Works Manager - Maintenance
Works Manager - Construction
Parks & Gardens Manager
Fleet & Depot Manager

Manjit Chugha
Shree Shrestha
Peter Craig
Steve Croxon

Sustainable Development

Planning & Environment Manager
Acting Development Assessment Coordinator
Senior Development Assessment Planner
Urban Strategic Design & Major Projects Manager
Project Planner
Animal Control and Parking Compliance Coordinator
Environment & Public Health Coordinator
Corporate Property Officer & Native Title Coordinator
Building Certification Coordinator
Airport Facility Coordinator

Carel Potgieter
Kerry Rourke
Patterson Ngwira
Peter Badenhorst
Jason Bertacco
Karin Penninga
Vanessa Johns
Amanda Vardanega
Royce Johns
Graham Slingsby

Utilities

Engineering Design & Approvals Manager
Waste Operations Manager
Water & Wastewater Manager

Vacant
John Roser
Durgananda Chaudhary

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 13 AUGUST 2024 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 13 August 2024**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Acknowledgments
 - 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
 - 3 Confirmation of Minutes
 - 4 Business Arising
 - 5 Declarations of Interest
 - 6 Presentations
 - 7 Mayoral Minutes
 - 8 General Manager's Report
- | | | |
|------|-----|---|
| CL01 | p19 | DA 156/2023 - Thirty Three (33) Lot Industrial Torrens Title Subdivision and Associated Works |
| CL02 | p29 | Endorsement for Public Exhibition - Amended Griffith Residential Development Control Plan |
| CL03 | p32 | Renewal - Licence Agreement - For the Occupation of Road Reserve Adjoining Lot 2 DP 553309, 82-88 Banna Avenue, Griffith with Paese |

Nostro Pty Ltd as Trustee for San Paulo Trust & Lou Nominees Pty Ltd as Trustee for Aquila Trust

- CL04 p37 Licence Agreement - Griffith Community FM Association Inc.
- CL05 p42 Delivery Program Progress Report - 30 June 2024
- CL06 p47 Naming the Roundabout at the Intersection of Kidman Way and Thorne Road
- 9 Information Reports
- CL07 p57 Her Way 2680 - Completion Report
- 10 Adoption of Committee Minutes
- p73 Minutes of the Griffith Pioneer Park Museum Committee Meeting held on 15 July 2024
- p85 Minutes of the Disability Inclusion & Access Committee Meeting held on 17 July 2024
- p87 Minutes of the Scenic Hill User Group Meeting held on 22 July 2024
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
- 13 Outstanding Action Report
- p92 Outstanding Action Report
- 14 Matters to be dealt with by Closed Council
- CC01 Tender No. 3-21/22 – Extension to Contract - Haulage of Material to Various Stockpile Sites
- commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret 10A(2) (d)
- CC02 Tender No. 2-21/22 – Extension to Contract – Operation and Management of Tharbogang Quarry
- commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret 10A(2) (d)
- CC03 Tender No. 4-21/22 – Extension to Contract - Supply and Delivery of Road Sealing and Patching Aggregates

- commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret 10A(2) (d)

Brett Stonestreet

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 23 JULY 2024 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, Doug Curran in the Chair; Councillors, Shari Blumer, Simon Croce, Jenny Ellis, Anne Napoli, Christine Stead, Chris Sutton, Laurie Testoni and Dino Zappacosta

STAFF

General Manager, Brett Stonestreet, Director Infrastructure & Operations, Phil King, Acting Director Business, Cultural, Financial Services, Max Turner, Acting Director Sustainable Development, Carel Potgieter, Manager Engineering Design & Approvals, Joe Rizzo Governance Manager, Leanne Austin, and Minute Taker, Hannah Hall

MEDIA

Cai Holroyd, Area News

1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Anne Napoli reading the Opening Affirmation and the Acknowledgement of Country.

2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

24/193

RESOLVED on the motion of Councillors Christine Stead and Chris Sutton that apologies be received from Councillor Melissa Marin, Manjit Singh Lally & Glen Andrezza, Director Economic and Organisational Development, Shireen Donaldson, and Director Utilities, Graham Gordon and a leave of absence granted.

A division was called for, voting on which was as follows:

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 9 votes to 0.

3 CONFIRMATION OF MINUTES

24/194

RESOLVED on the motion of Councillors Simon Croce and Christine Stead that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 9 July 2024, having first been circulated amongst all members of Council, be confirmed.

A division was called for, voting on which was as follows:

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 9 votes to 0.

4 BUSINESS ARISING

Councillor Jenny Ellis sought clarification on the function of confirming the minutes from the previous Council meeting, after a number of Councillors voted against the confirmation of minutes from Council Meeting held 25 June 2024.

Councillor Christine Stead raised a **POINT OF ORDER**.

General Manager Brett Stonestreet advised that when confirming the minutes of a previous meeting, Councillors are confirming they are a full and accurate record of the meeting they relate to.

5 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Joe Rizzo

CL02 DA 31/2024 – Staged Sixty-Three (63) Lot Residential Torrens Title Subdivision, One (1) Public Reserve, One (1) Drainage Reserve and Associated Road Opening Reason – Personal friendship with applicant which has spanned many years.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

Nil

8 GENERAL MANAGER'S REPORT

CL01 DA 50/2024 - ALTERATIONS AND ADDITIONS TO AN EXISTING DWELLING HOUSE INCLUDING A NEW CARPORT AND CRAFT ROOM

24/195

RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:

- (a) Council, as the consent authority pursuant to Section 4.16(1)(a) of the Environmental Planning & Assessment Act 1979, grant consent to Development Application DA 50/2024 for alterations and additions to an existing dwelling house including a new carport and craft room at No. 38 Gunbar Street Griffith (Lot 5 Section 101 DP 758476), subject to the conditions including those set out in Attachment 'A' of this report; and
- (b) Development Application 50/2024 be delegated to the Director of Sustainable Development for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For

Against

Councillor Doug Curran
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 9 votes to 0.

Joe Rizzo left the meeting having declared a significant non-pecuniary interest, the time being 7:10pm.

CL02 DA 31/2024 - STAGED SIXTY-THREE (63) LOT RESIDENTIAL TORRENS TITLE SUBDIVISION, ONE (1) PUBLIC RESERVE, ONE (1) DRAINAGE RESERVE AND ASSOCIATED ROAD OPENING

24/196

RESOLVED on the motion of Councillors Christine Stead and Chris Sutton that the meeting suspend standing orders to allow for Mr Martin Ruggeri to address Council.

A division was called for, voting on which was as follows:

For

Against

Councillor Doug Curran

Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 9 votes to 0.

24/197

RESOLVED on the motion of Councillors Christine Stead and Simon Croce that the meeting resume standing orders.

A division was called for, voting on which was as follows:

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 9 votes to 0.

24/198

RESOLVED on the motion of Councillors Anne Napoli and Jenny Ellis that:

- (a) Council, as the consent authority pursuant to Section 4.16(1)(a) of the Environmental Planning & Assessment Act 1979, grant consent to Development Application DA 31/2024 for a sixty-three (63) lot residential subdivision, with a public reserve, a drainage reserve and associated road opening at No. 47 Druitt Road Lake Wyangan (Lot 2 DP 1185148), subject to the conditions including those set out in Attachment 'A' of this report; and
- (b) Development Application 31/2024 be delegated to the Director of Sustainable Development for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 9 votes to 0.

Joe Rizzo returned to the meeting, the time being 7:21pm.

CL03 REVIEW OF PAYMENT BY COMMUNITY ORGANISATIONS POLICY

24/199

RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:

- (a) Council endorse the draft amended Rates – Payment by Community Organisations Policy No FS-CP-202 as attached to this report;
- (b) The draft Rates – Payment by Community Organisations Policy No FS-CP-202 be placed on public exhibition for a period of 28 days; and
- (c) If no submissions are received, then Rates – Payment by Community Organisations Policy No FS-CP-202 be adopted as at the completion of the exhibition period, or alternatively, if any submissions are received in the exhibition period, a further report be tabled with Council.

A division was called for, voting on which was as follows:

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 9 votes to 0.

CL04 REVIEW OF LOCAL POLICY (CS-CP-310) STORM WATER DRAINAGE & DISPOSAL

24/200

RESOLVED on the motion of Councillors Shari Blumer and Dino Zappacosta that:

- (a) Council endorse the draft Review of Local Policy (CS-CP-310) Storm Water Drainage & Disposal as attached;
- (b) The draft Review of Local Policy (CS-CP-310) Storm Water Drainage & Disposal be placed on public exhibition for 28 days allowing 42 days for submissions to be received from the date of advertising;
- (c) Following the public exhibition period, a further report be presented to Council to adopt Review of Local Policy (CS-CP-310) Storm Water Drainage & Disposal or to consider submissions received.

A division was called for, voting on which was as follows:

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Anne Napoli	

Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 9 votes to 0.

CL05 ENDORSEMENT OF COUNCIL'S SOLAR ENERGY FARMS AND BATTERY ENERGY SOLAR SYSTEMS POLICY

24/201

RESOLVED on the motion of Councillors Christine Stead and Simon Croce that the meeting suspend standing orders to allow for Robert Bellato to address Council.

A division was called for, voting on which was as follows:

For	Against
Councillor Shari Blumer	Councillor Doug Curran
Councillor Simon Croce	Councillor Chris Sutton
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 7 votes to 2.

24/202

RESOLVED on the motion of Councillors Christine Stead and Chris Sutton that the meeting resume standing orders.

A division was called for, voting on which was as follows:

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 9 votes to 0.

24/203

RESOLVED on the motion of Councillors Dino Zappacosta and Christine Stead that:

- (a) Council note the submissions received.
- (b) Council endorse the Solar Energy Farms and Battery Energy Storage Systems Policy as exhibited with no amendments.
- (c) Council review the Solar Energy Farms and Battery Energy Storage Systems Policy within three (3) months of the new Council term.

A division was called for, voting on which was as follows:

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 9 votes to 0.

CL06 LOCAL GOVERNMENT NSW ANNUAL CONFERENCE 2024

24/204

RESOLVED on the motion of Councillors Simon Croce and Chris Sutton that:

- (a) The Mayor, two Councillors, and the General Manager (or his delegate) attend the 2024 Local Government NSW Annual Conference to be held at the Tamworth Regional Entertainment and Conference Centre, Tamworth from Sunday 17 to Tuesday 19 November 2024.
- (b) Expenses for attendance at the 2024 Local Government NSW Annual Conference be paid in accordance with Council policy.
- (c) Council determine any motion(s) for inclusion in the Conference business paper such that they can be lodged with LGNSW by the deadline being Thursday 15 August 2024. These draft motions are to be submitted to the General Manager by Friday 26 July 2024 to enable them to be reported to Council and endorsed.
- (d) Council confirm three voting delegates at the LGNSW Conference, to be decided in the new Council term.

A division was called for, voting on which was as follows:

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 9 votes to 0.

9 INFORMATION REPORTS

CL07 AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION (ALGA) NATIONAL GENERAL ASSEMBLY 2 - 4 JULY 2024 - CANBERRA

24/205

RESOLVED on the motion of Councillors Shari Blumer and Chris Sutton that the report be noted.

A division was called for, voting on which was as follows:

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 9 votes to 0.

CL08 INVESTMENTS AS AT 30 JUNE 2024

24/206

RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that the report be noted by Council.

A division was called for, voting on which was as follows:

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 9 votes to 0.

10 ADOPTION OF COMMITTEE MINUTES

MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 9 JULY 2024

24/207

RESOLVED on the motion of Councillors Anne Napoli and Simon Croce that the recommendations as detailed in the Minutes of the Traffic Committee meeting held on 9 July 2024 be adopted.

A division was called for, voting on which was as follows:

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 9 votes to 0.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

Nil

13 OUTSTANDING ACTION REPORT

OUTSTANDING ACTION REPORT

24/208

RESOLVED on the motion of Councillors Laurie Testoni and Christine Stead that the report be noted.

A division was called for, voting on which was as follows:

For	Against
Councillor Doug Curran	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 9 votes to 0.

14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

Nil

There being no further business the meeting terminated at 8:03pm.

Confirmed:

CHAIRPERSON

CLAUSE	CL01
PROPOSAL	DA 156/2023 - THIRTY THREE (33) LOT INDUSTRIAL TORRENS TITLE SUBDIVISION AND ASSOCIATED WORKS
PROPERTY	Lot 724 DP 751709 & Lot 2 DP 1283655
LOCATION	Potter Place & Bridge Road Griffith
ZONING	E4 General Industrial
APPLICABLE PLANNING INSTRUMENT	Griffith Local Environmental Plan 2014
EXISTING DEVELOPMENT	Cleared agricultural land, two dwellings and associated development.
APPLICANT	Planningmatters Development Service
OWNER	Joslet Pty Ltd
DIRECTORS OF COMPANY (IF APPLICABLE)	Martin Ruggeri – Planningmatters Development Service; Anthony Taliano - Joslet Pty Ltd
APPLICATION DATE	21 August 2023
REASON FOR REFERRAL FROM	Submissions objecting to the application Leah Smith, Assessment Officer
TRIM REF	24/85424

SUMMARY

Proposal

- Council has received an application for the creation of thirty-three (33) new lots to be used for industrial and commercial type land uses. Two (2) of those lots will contain the stormwater detention basins. The development will also include the construction of public roads.
- The application was notified in accordance with Council's Community Participation Plan and four submissions were received, with one (1) submission objecting to the development application. The issues raised by that submission were in relation to stormwater drainage and traffic.
- The application was assessed against Development Control Plan 11 – Urban Subdivision. There is a variation in relation to depth to frontage ratio to less than 54% of the proposed subdivision.
- The proposed development is generally consistent with the provisions of the Griffith Local Environmental Plan 2014 and it is recommended that the application be approved subject to conditions contained in Attachment A.

Type of Development

Local Development

Main Issues

Four submissions were received during the notification of the application; one (1) objected to the development of the land.

RECOMMENDATION

- (a) Council, as the consent authority pursuant to Section 4.16(1)(a) of the Environmental Planning & Assessment Act 1979, grant consent to Development Application DA 156/2023 for a thirty-three (33) lot industrial subdivision and associated road openings at Lot 724 DP 751709 & Lot 2 DP 1283655, subject to the conditions including those set out in Attachment 'A' of this report; and**
- (b) Development Application No. 156/2023 be delegated to the Director of Sustainable Development for the preparation and issue of the Notice of Determination.**

In accordance with the Local Government Act (section 375A - Recording of voting on planning matters) Council must record the Councillors' votes in relation to this matter.

SITE DESCRIPTION

The site comprises of Lot 2 DP 1283655 & Lot 7214 DP 751709, with frontage to Bridge Road, Oxley Street & Best Street Griffith. These lots have a combined area of approximately 9.7ha.

Lot 2 DP 1283655 is vacant; previously the site was used as horticultural land. Lot 724 DP 751709 does contain two dwellings and sheds. The residue of the lot has been cleared of horticulture. Access to this site is available from Potter Place and Best Street.

The surrounding locality is a mix of industrial and commercial land uses to the north and west and a mix of horticulture and industrial land uses to the east and south. There are some dwellings located within proximity of the subject sites.

Adjacent to the site are the relatively recently created industrial lots in Best Street and Oxley Street.

Generally, the sites fall from north to southwest. It is noted that a drainage channel and raw water supply channel are adjacent the subject sites.

LOCATION MAP



BACKGROUND

Site History

The development history of the subject site has been established following research of Council's electronic data management system and research of Council's physical archives.

There has been one recent development application over the sites, a boundary adjustment between 112 Bridge Road and the subject Lot 2 DP 1283655 to create the current layout (DA 227/2021).

Timeline of Events Pertaining to the Development Application

- 21/08/2023 – Application lodged
- 22/08/2023 – Assignment of application and internal referrals
- 29/08/2023 – Additional information requested from applicant
- 01/03/2024 – Additional information reminder sent
- 18/03/2024 – Submission of additional information received
- 15/04/2024 – Notification of application – until 3 May 2024
- 3/05/2024 – Close of notification of application – received 3 submissions
- 12/07/2024 – Revised subdivision plan received

PROPOSAL IN DETAIL

Consent is sought for the creation of thirty-three (33) new lots to be used for industrial and commercial type land uses permissible within the E4 General Industrial zoned land. Two of the proposed lots will contain the stormwater detention basins. The lot sizes will range from 1,102m² to 6,182m².

The development will also include the construction of public roads, installing essential services and drainage infrastructure, construction stormwater detention basins and the leveling of the proposed lots.

ASSESSMENT UNDER THE ENVIRONMENTAL PLANNING AND ASSESSMENT ACT 1979

In determining a development application, a consent authority is to take into consideration Section 4.15 of the Environmental Planning and Assessment Act, 1979.

The full development assessment report is provided as Attachment D. The following matters are of relevance to the proposal which is the subject of the development application.

SECTION 4.15 (1)(a)(i) any environmental planning instrument

Griffith Local Environmental Plan 2014

(a) Permissibility

The proposed development is for subdivision under the Griffith Local Environmental Plan 2014. The subject land is zoned E4 General Industrial. The subdivision of the subject site is considered to be permissible with development consent.

(b) Aims and Objectives

The proposed development has been considered with regard to the aims of Griffith Local Environmental Plan 2014 as set down in Part 1, clause 1.2(2) which states:

- (a) *to prevent unnecessary urban sprawl by promoting business, industrial, rural and residential uses within and adjacent to existing precincts related to those uses,*
- (b) *to minimise land use conflict in general by creating areas of transition between different and potentially conflicting land uses,*
- (c) *to provide a variety of development options to meet the needs of the community with regard to housing, employment and services,*
- (d) *to manage and protect areas of environmental significance,*
- (e) *to recognise the historical development of the area and to preserve heritage items associated with it.*

The objectives for Zone E4 General Industrial set down in the Land Use Table are as follows:

- *To provide a range of industrial, warehouse, logistics and related land uses.*
- *To ensure the efficient and viable use of land for industrial uses.*
- *To minimise any adverse effect of industry on other land uses.*
- *To encourage employment opportunities.*
- *To enable limited non-industrial land uses that provide facilities and services to meet the needs of businesses and workers.*

The proposed subdivision is intended for industrial uses (as permitted by the zone of the land), with a range of lot sizes suitable to accommodate a variety of types of industrial

development or other uses permitted under the zoning. The proposed lots will be adequately and efficiently serviced with all essential infrastructure, including reticulated sewerage, potable water, underground electricity and telecommunications.

(c) Principal Development Standards & other LEP Provisions

Clause	Clause Requirement & Assessment Comment
4.1 Minimum Lot Size	The subject site does not have a minimum lot size restriction due to the zoning of the land.
5.21 Flood Planning	<p>Lot 2 DP 1283655 is not considered to be flood prone for the 1% Annual Exceedance Probability (AEP) event; however, the south eastern corner of Lot 724 DP 751709 is identified as being flood prone for the AEP event.</p> <p>The proposed development also includes the construction of a detention basin, resulting in no loss of storage during a major storm event for a subdivision.</p> <p>It is noted that the nature of the proposed development to be an industrial subdivision will result in an increase in impervious areas. Council's Development Engineers emphasise that it is important to ensure that the proposed development does not negatively affect the behaviour of the drainage system within the immediate locality and further downstream.</p> <p>The applicant has proposed the construction of two stormwater detention basins on proposed Lots 8 & 22. All new internal stormwater infrastructure will direct flow to either one of the detention basins. The interallotment drainage system will discharge into the detention basin. The basins have been designed with an overflow spillway directed to Murrumbidgee Irrigation's drainage channel.</p> <p>Through the conditions of consent, it can be considered that the proposed development will not adversely affect flood behaviour in a way that results in detrimental increases in the potential flood affectation of other developments or properties.</p>
7.1 Earthworks	All earthworks are associated with the proposed development and conditioned accordingly.
7.10 Essential Services	<p><i>Development consent must not be granted to development unless the consent authority is satisfied that any of the following services that are essential for the development are available or that adequate arrangements have been made to make them available when required:</i></p> <ul style="list-style-type: none"> <i>(a) the supply of water</i> <i>(b) the supply of electricity</i> <i>(c) the disposal and management of sewage</i> <i>(d) stormwater drainage or on-site conservation</i> <i>(e) suitable vehicular access</i> <p>Council's sewer and water infrastructure is available to the subject site. Connections will be required at the time of subdividing. This is the same for electricity.</p> <p>Stormwater infrastructure is proposed with connection to Council's drainage infrastructure in the road.</p>

Clause	Clause Requirement & Assessment Comment
	Suitable vehicle access can be achieved via the new driveways.

SECTION 4.15 (1)(a)(iii) any development control plan

DCP 11 – Urban Subdivision

Under the controls of DCP 11, the following standards are tabled:

Site Shape	Requirement	Assessment
Depth to frontage ratio range (regular & rectilinear where possible)	2:1 -3:1	It is noted that only 54% of the proposed subdivision is able to achieve a minimum 2:1 depth to frontage ratio. The applicant has identified this and argues that given the minimum width of 20m is achieved by all lots (exception to the battle-axe Lot 3), the design of the lots can accommodate future industrial buildings and a concession is sought. This is considered to accommodate various industrial designs and is suitable for development.
Minimum Lot	800m ²	All the lots exceed the minimum 800m ² .
Min. frontage	20m	Again, all lots comply with the minimum 20m width at the building line with the exception of Lot 3. Lot 3 has an access handle the has a width of 13m. This is considered to be suitable for the development.

SECTION 4.15 (1) (d) any submissions made in accordance with the Act or the Regulations

The provisions of the Environmental Planning and Assessment Act 1979 the Environmental Planning and Assessment Regulation 2021 and Community Participation Plan set down consultation, concurrence and advertising requirements for specific types of development applications and taking into consideration any submissions received in response to the notification process.

Four submissions were received raising concerns to the development, see Attachment C. One of these submissions objects to the development, the other submissions raise concerns but do not object. A copy of the objecting submission was forward to the applicant however, the applicant indicated that they would not be providing a response.

In relation to the submission, the issues of concern and Council commentary are set out in the Table below:

TABLE: SUBMISSIONS

Issues raised by submitter; <u>Council Staff Assessment</u>
<p>Issue: Access</p> <ul style="list-style-type: none"> - Single entry/exit point to and from Bridge Road - Increase of vehicle flow to 1000 (predicted daily vehicle usage) per day would add a greater risk of accidents

Issues raised by submitter; Council Staff Assessment

- Road surface capability for additional traffic
- Machinery/truck could cause catastrophic hold ups to emergency vehicles

Council Staff Assessment:

Council's Development Engineers have assessed the functionality of the existing road network and the impacts of the proposed development. It has been considered that the type traffic expected to the site will be standard passenger vehicles as well as heavy vehicles. It is noted that Oxley Street is approved for B-Double access from the intersection of Bridge Road and Oxley Street to the southern boundary of Lot 1 DP 1189104. The remainder of Oxley Street is restricted to general access vehicles only.

Oxley Street south of Lot 1 DP 1189104, Best Street and the proposed internal road will not be gazetted as a B-Double routes as some of the created allotments will not provide sufficient area for B-Doubles to access those sites. The size of vehicles to access future development on each of the resultant allotments will be assessed at the time of future development applications for the use of those allotments. Access for any vehicle larger than a general access vehicle will be arranged through the National Heavy Vehicle Regulator's permit system.

The proposed subdivision is expected to generate minimal additional traffic on Mackay Avenue. Given that the intersection of Mackay Avenue and Bridge Road provides adequate sight distance, it is concluded that the increased traffic from this development will not negatively impact the intersection. Therefore, it is believed that the extra traffic generated by the subdivision will not harm the surrounding road network.

All loading and unloading of vehicles on lots created as part of the proposed subdivision will be carried out on-site to prevent interference with the use of the public road by vehicles and pedestrians. This will be conditioned as part of the future development applications for the use of the allotments created by this subdivision.

The construction of these roads is conditioned to adhere to the Council's Engineering Guidelines - Subdivision and Development Standards. These measures are aimed at managing traffic flow and ensuring that emergency vehicles can reach the sites without difficulty. It ensures that the new infrastructure meets necessary standards and supports the overall functionality and safety of the area.

Issue: Stormwater detention

- Drainage of stormwater during heavy rain events
- Drainage canal which crosses Oakes Road will need to be upgraded to allow a larger flow of drainage water
- Building on the site will place extreme pressure on existing drainage channels
- Increased risk of flooding to impact on surrounding existing businesses

Council Staff Assessment:

Council's Development Engineers have assessed the proposed subdivision and considered the impact of the proposed subdivision in regards to potential flooding impacts.

As addressed earlier in this report, Lot 2 DP 1283655 has not been identified as flood prone, however, the south eastern corner of Lot 724 DP 751709 is flood prone for the 1% Annual Exceedance Probability (AEP) event. The submitted plans indicate that a detention basin will be constructed in the south eastern corner of Lot 724 DP 751709, resulting in no loss of storage during the major storm event. Conditions will be imposed on the subject

Issues raised by submitter; Council Staff Assessment

development to ensure that the applicant provides on-site stormwater detention for all events up to and including the critical storm event. The maximum developed stormwater discharge from the site shall not exceed the pre-development stormwater discharge from the site.

The on-site detention, associated floodways and flow paths are to be protected by a Section 88E covenant in favour of Griffith City Council. The Instrument is to be submitted to Council for approval, prior to the issue of a Subdivision Certificate. This is to ensure the on-site detention, associated floodways and flow paths are maintained and operational for the lifetime of the development.

It is noted that the channel network does not belong to Council and as such, Council has no control over its management or maintenance.

The preliminary engineering plans indicate that the detention basin on proposed Lot 8 will discharge into the Murrumbidgee Irrigation drainage channel on Lot 1 DP 1043149 to the west of the site, while the basin on proposed Lot 22 will discharge into the channel on Lot 6290 DP 1199003 to the east. However, the channel east of the site (Lot 6290 DP 1199003) is prone to flooding in a 1 in 100-year event. Therefore, it will be required that the detention basin on Lot 22 discharge into the channel on Lot 1 DP 1043149 to the west. Approval from Murrumbidgee Irrigation for stormwater discharge into the drainage system is necessary before issuing a Subdivision Works Certificate for the development. This measure is intended to relieve strain on the current drainage channel being Lot 6290 DP 1199003 and subsequent flooding impacts.

The following conditions of consent shown below will be imposed on the development so as to ensure flood risk for neighbouring properties downstream of the development can be minimised.

(15) Overflow or Spillway

The proposed onsite detention basins are to be provided with an overflow/spillway to connect to Murrumbidgee Irrigation's drainage Channel. Design and details of the basins are to be submitted to Council for approval in accordance with Council's Engineering Guidelines – Subdivision and Development Standards prior to the issue of a Subdivision Works Certificate. Control measures are to be utilised in the construction of the overflow/spillway to prevent soil erosion and silt entering the drainage systems.

(16) Pump Systems

The proposed stormwater pumping stations to be located within the detention basins are to be equipped with an electrical connection point, providing a power inlet for a generator to operate the pumps during a power failure. An audible alarm and flashing light are to be installed in the electrical box to signal pump failure. An electrical SCADA/telemetry system to record and collect system data which is to be made available to Council upon request is to be installed. Design and details of the pump systems are to be submitted to Council for approval in accordance with Council's Engineering Guidelines – Subdivision and Development Standards prior to the issue of a Subdivision Works Certificate.

(89) Restriction to User

Prior to the issue of a Subdivision Certificate, a Restriction to User shall be created over proposed Lot 8 and proposed Lot 22 in accordance with Section 88E of the Conveyancing Act. The Restriction to User shall specify that the basins are not to be altered and that no obstructions are to be created within the basin. This is to include the construction of any buildings, solid fences and storage of anything that will obstruct the flow of water into the basin or reduce the storage capacity of the basin. The restriction is to detail the requirements for the operation and maintenance of the stormwater pumping systems for the burdened allotments.

SECTION 4.15 (1) (e) the public interest

The provisions of section 4.15(1)(e) of the Environmental Planning and Assessment Act 1979 provides an overarching requirement to take into account the public interest. It is considered that the public interest is best served by the consistent application of the requirements of the relevant Commonwealth and State government legislation, environmental planning instruments, development control plan, Council policy, and by Council ensuring that any adverse effects on the surrounding area and the environmental are avoided.

On the basis that the proposed development is considered to be consistent with the aims and objectives of Griffith Land Use Strategy: Beyond 2030; Griffith Local Environmental Plan 2014 and other relevant environmental planning instruments, development control plans or policies; and Land and Environment Court Planning Principles, it is therefore unlikely to raise any issues that are contrary to the public interest.

OPTIONS

OPTION 1

As per the Recommendations.

OPTION 2

Refusal to grant consent to the application.

OPTION 3

Any other Resolution of Council.

POLICY IMPLICATIONS

This proposal does not include any policy variations, and there are no adverse policy implications for Council.

FINANCIAL IMPLICATIONS

There are no adverse financial implications for Council through adopting the recommendation. If the application were to be refused, the applicant or owner has the lawful ability to pursue an appeal through the Land & Environment Court.

LEGAL/STATUTORY IMPLICATIONS

There are no reasonably anticipated legal or statutory implications for Council through adopting the recommendation.

ENVIRONMENTAL IMPLICATIONS

There are no reasonably anticipated adverse environmental implications through supporting the proposal.

COMMUNITY IMPLICATIONS

There are no considered adverse impacts for the wider community in supporting this application.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 7.1 Encourage respectful planning, balanced growth and sustainable design.

CONSULTATION

Senior Management Team, Engineering Design & Approvals Manager, Applicant and community through the Community Participation Plan.

ATTACHMENTS

- (a) DA 156-2023 - Draft Conditions - Attachment A (under separate cover) [⇒](#)
- (b) DA 156/2023 - Subdivision Plans - Attachment B (under separate cover) [⇒](#)
- (c) DA 156/2023 - Submission - 642 Potter Place & Bridge Road Griffith - Attachment C (under separate cover) [⇒](#)
- (d) DA 156/2023 - Development Assessment Report - Attachment D (under separate cover) [⇒](#)

CLAUSE	CL02
TITLE	Endorsement for Public Exhibition - Amended Griffith Residential Development Control Plan
FROM	Kelly McNicol, Consultant Planner
TRIM REF	24/89883

SUMMARY

The purpose of this report is to request that Griffith City Council place the amended Griffith Residential Development Control Plan (DCP) on public exhibition for a period of 28 days. The amendments to the DCP have been proposed to:

- Achieve the recommendations of some Council Strategies including the Housing Strategy 2019 and the Health Precinct Master Plan 2024;
- To remove some restrictions to support affordable housing and infill development;
- To ensure the privacy of neighbours and overshadowing is better considered in the design of dwellings; and
- To carry out housekeeping amendments.

RECOMMENDATION

- (a) Council endorse the public exhibition of the amended Griffith Residential Development Control Plan at Attachments a),b) & c) for a period of 42 days.**
- (b) Council will hold a development industry forum to discuss the amended draft DCP during the public exhibition period.**
- (b) Following the review of all submissions received during the public exhibition period, the amended Griffith Residential Development Control Plan is reported back to an Ordinary Meeting.**

REPORT

The Griffith Residential Development Control Plan has been in operation since 2020. The DCP has been amended on one occasion to insert development controls for the Lake Wyangan Growth Area. It is common practice across NSW to review DCP's every five years to ensure the document reflects contemporary development standards. The amendment of the DCP is also necessary to achieve some of the recommendations in the Griffith Housing Strategy 2019 and Health Precinct Master Plan 2024.

The amended DCP is provided at Attachments (a) – (c). The proposed amendments to the DCP are highlighted in Yellow. Attachment (d) provides a list of the proposed amendments, including the pertinent section, page number and a rationale for the amendment.

Several of the amendments are relatively administrative in nature, however the following are considered more robust amendments:

- Increase the permitted Floor Space Ratio (FSR) in the Hospital Precinct to reflect the visions and recommendations in the Health Precinct Master Plan 2024;
- Reduce the landscaping requirements for dual occupancies, multi-dwelling housing and residential flat buildings to support increased densities, alternative housing typologies and affordable housing;
- Creation of Character Preservation Areas including Carrathool Street, Hyandra Street, Wood Road and Doolan Crescent to ensure front setbacks are in line with existing dwellings and limited multi-dwelling development;
- Increase design requirements to ensure the privacy and overshadowing of neighbours is considered in the design of development proposals including two storey dwellings;
- Reduced setbacks for outbuildings;
- Removal of prescriptive requirements pertaining to dwelling storage areas and bedroom sizes;
- Clarification around setback and private open spaces requirements; and
- Inclusion of co-living housing under Residential Character Statements and the Boarding House Section.

Council believes it is important that the development industry is involved in the preparation of the amended DCP. To this end Council has made some amendments based on issues voiced at development or housing forums (in the last 5 years), in meetings with Council staff and in the interpretation of the DCP. The amended DCP would be placed on exhibition for a period of no less than 42 days. Council will hold a development industry forum to discuss the amended DCP during the week commencing Monday 26 August 2024. We would seek to receive feedback regarding the amendments in the forum and through submissions received during the public exhibition period and report the amended DCP back to a Council meeting; including any further amendments or changes which were evoked during the public exhibition period which staff believe have merit.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Any other resolution of Council.

POLICY IMPLICATIONS

This report seeks to amend Council's Residential Development Control Plan.

FINANCIAL IMPLICATIONS

The review of the DCP is included in Council's current budget 2024/25.

LEGAL/STATUTORY IMPLICATIONS

The DCP must be endorsed by Council.

ENVIRONMENTAL IMPLICATIONS

Good design control principles contribute to sustainable development with environmental benefits.

COMMUNITY IMPLICATIONS

The DCP is guided by Community aspirations for the future growth of the city of Griffith.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 5.4 Strategic land use planning and management to encourage investment in the region.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Draft Residential Development Control Plan (under separate cover) [⇒](#)
- (b) Draft Residential DCP Appendix 2 - Parking Code (under separate cover) [⇒](#)
- (c) Draft Residential DCP Appendix 2 - Subdivision Code (under separate cover) [⇒](#)
- (d) Proposed Amendments Table (under separate cover) [⇒](#)

CLAUSE	CL03
TITLE	Renewal - Licence Agreement - For the Occupation of Road Reserve Adjoining Lot 2 DP 553309, 82-88 Banna Avenue, Griffith with Paese Nostro Pty Ltd as Trustee for San Paulo Trust & Lou Nominees Pty Ltd as Trustee for Aquila Trust
FROM	Amanda Vardanega, Corporate Property Officer & Native Title Coordinator
TRIM REF	24/83345

SUMMARY

Development Application 264/2018 was approved for Construction of Two (2) Water Tanks, a pump house and installation of business identification signage at Lot 2 DP 553309, 82-88 Banna Avenue, Griffith.

The water tanks, and proposed signage for the tanks, have encroached onto Council's Road Reserve.

Licence agreement has expired as at 30 June 2024.

RECOMMENDATION

- (a) Council renew the licence agreement with Paese Nostro Pty Ltd as Trustee of San Paulo Trust and Lou Nominees Pty Ltd as Trustee for Aquila Trust, for a term of 5 years commencing on 1 July 2024.**
- (b) Paese Nostro Pty Ltd as Trustee of San Paulo Trust and Lou Nominees Pty Ltd as Trustee for Aquila Trust pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee, as per Council's adopted Revenue Policy for 2024/2025.**
- (c) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$500 pa for 2024/2025 financial year, in addition to rates and charges.**
- (d) Council authorise the Mayor and General Manager to execute the licence agreement on behalf of Council.**

REPORT

As part of the development of the Kmart and existing Woolworths site on Banna Avenue, Development Application 264/2018 was approved on the 10 December 2018 for construction of Two (2) Water Tanks, a pump house and installation of business identification signage at Lot 2 DP 553309, 82-88 Banna Avenue, Griffith.

The development has seen the encroachment of the water tank onto Council's Road Reserve of 1.31m². Signage will also be placed on the water tank, advertising the adjoining development.

The licence agreement for encroachment of the water tank on Councils Road reserve now requires renewal.

OPTIONS

OPTION 1

As per the recommendation.

OPTION 2

Council may determine an alternate option.

POLICY IMPLICATIONS

Road Reserves – Lease for Commercial Premises UD-CP-301 (Public Policy)

FINANCIAL IMPLICATIONS

Within Council's adopted Revenue Policy, a 'Lease of Road Reserves, Drainage Reserves etc. for Business Purposes' a fee applies:

'Where the lease forms an integral part of business, including provision of car parking, a charge of 5% of land value plus rates (min \$500)'.

In this instance a charge of \$500 per annum shall apply plus payment of rates.

The applicant is responsible for the payment of fees and charges in preparation of the licence agreement together with Council's Administration Fee of \$544.00 (Inc GST).

LEGAL/STATUTORY IMPLICATIONS

Nil

ENVIRONMENTAL IMPLICATIONS

All environmental implications were considered as part of the development approvals process.

COMMUNITY IMPLICATIONS

The community would expect Council to support the development of new business in Griffith whilst receiving an income for occupation of the road reserve.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 5.3 Promote opportunities for business to establish and grow.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | | |
|-----|---|----|
| (a) | Street view map - 82-88 Banna Avenue, Griffith - Paese Nostro ↓ | 35 |
| (b) | Location map - Licensed area - 82-88 Banna Avenue, Griffith - Paese Nostro
↓ | 36 |

Google Maps

74 B94

82-88 Banna Avenue - Lot 2 DP 553309 - Location of encroachment on Council's Reserve

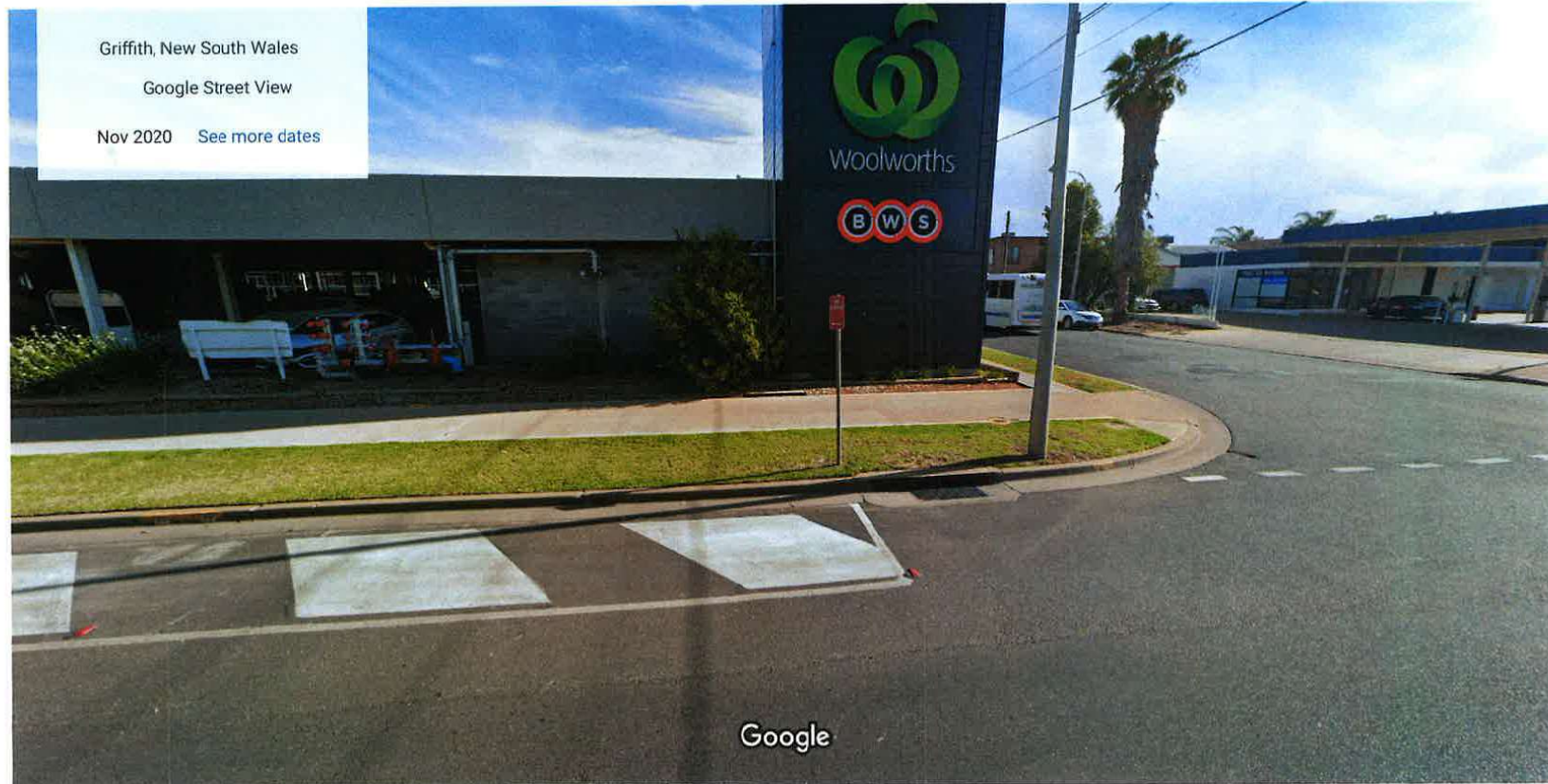




Image capture: Nov 2020 © 2024 Google





 <p>Griffith City Council PO Box 745 1 Berrima Street Griffith NSW 2485 Telephone 1320 35677 Email: info@griffithcitycouncil.nsw.gov.au</p>	<p>Disclaimer: This map is intended for general information purposes only. Griffith City Council does not guarantee its accuracy, completeness or suitability for any particular purpose. Users must exercise their own skill and care in using this map and carefully evaluate the accuracy, currency, completeness and relevance of the map before relying on it. This map is not a substitute for independent professional advice and, to the extent permitted by law, Griffith City Council is not liable for any loss or damages arising out of any inaccuracy, error or omission contained in the map.</p>		<p>Projection: GDA2020 / MGA zone 55</p>	<p>Date: 16/07/2024</p>	<p>Map Scale: 1:353 at A4</p>
<p>Drawn By: Amanda Vardanega</p>					

CLAUSE	CL04
TITLE	Licence Agreement - Griffith Community FM Association Inc.
FROM	Amanda Vardanega, Corporate Property Officer & Native Title Coordinator
TRIM REF	24/81728

SUMMARY

This matter was originally presented at the Meeting of 25 June 2024 and subsequently laid on the table, pending the receipt of financials from the Community FM Association. This Report seeks to raise the matter and resolve the Licence renewal. Financials have now been received and are attached for Councillor consideration.

The licence agreement with the Griffith Community FM Association Inc. over part Lot 7303 DP 1153581, 2-6 Groongal Avenue Griffith (Jubilee Oval clubhouse) is now due for renewal, with the current lease expiring as at 30 June 2024.

The land is a Crown Reserve, being Reserve 1010108, with Council being appointed Trustee to manage the Reserve on behalf of the Crown.

Griffith Community FM Association Inc. have advised Council that they wish to continue the lease of the clubhouse for a new term as indicated in the email received on 22 April 2024 from Jay Reynolds, President of the Community FM Association.

Council proposed to renew the licence agreement for ten (10) years.

RECOMMENDATION

- (a) The report be raised from the table.**
- (b) Council approve the renewal of the licence agreement for that part of Lot 7303 DP 1153581, 2 - 6 Groongal Avenue, Griffith (Jubilee Oval clubhouse) Crown Reserve 1010108, for a new term of Ten (10) years commencing 1 July 2024.**
- (c) The licence agreement continue as follows:**
 - i) peppercorn rental of \$1 per annum be charged for the occupation of the clubhouse;**
 - ii) rates, water, electricity charges, general repairs and maintenance and all costs associated with the occupation of the clubhouse to be the responsibility of and payable by the Griffith Community FM Association Inc.**
 - iii) any major capital works to the clubhouse and surrounds to be approved by Council and payable by the Griffith Community FM Association Inc.**
- (c) Griffith Community FM Association to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration fee, as per Council's adopted Revenue Policy.**
- (d) Council authorise the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.**

REPORT

The Griffith Community FM Association Inc. have been in occupation of the clubhouse at Jubilee Oval since 2004. The current licence agreement term will expire as at 30 June 2024.

Griffith Community FM Association have indicated that they wish to continue the lease of the clubhouse and are seeking Council's approval to enter into a new lease term. It is proposed to renew the lease for a term of ten (10) years.

The land is a Crown Reserve, being Reserve 1010108, with Council being appointed Trustee to manage the Reserve on behalf of the Crown. The Reserve purpose is public recreation and community purposes.

History of the clubhouse:

In 1983 the Griffith Rugby Union Club paid \$10,000 for the building to the former owner, being the Griffith Women's Bowling Club.

In 2004, the Griffith Rugby Union Club indicated their desire to relinquish their ownership of the building, with the Griffith Community FM Association thereafter taking up occupation. The arrangement at the time was Council paid to the Griffith Rugby Union Club \$10,000 from unrestricted reserves for the clubhouse and the Griffith Community FM Association paid to Council \$10,000, which is held in trust by Council over the term of the licence agreement.

When and if ever the Griffith Community FM Association relinquish the agreement, the \$10,000 will accordingly be refunded to the Association. Council would deduct from this amount any repairs required to be undertaken at the clubhouse. Any improvements that have been made to the clubhouse by the Griffith Community FM Association Inc. would remain as part of the building on relinquishment of the agreement.

Any new occupant of the clubhouse would thereafter be required to pay a holding deposit of \$10,000 to Council.

It is recommended that Council continue to rebate the annual rental, with the rental of \$1 when and if asked for payment.

OPTIONS

OPTION 1

As per the recommendation.

OPTION 2

Council may determine to charge an annual rental for Crown Reserves for non-profit organisations to be consistent with the adopted Revenue Policy. Currently this amount is \$651.00 per annum as per Council's 2023/2024 Revenue Policy.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council holds \$10,000 in trust for the Griffith Community FM Association Inc. for occupation of the Jubilee Oval clubhouse. In the event that the Association relinquishes their agreement

in the future and no other organisation is interested in leasing the premises or paying the bond, Council would reimburse the \$10,000 held in trust.

Griffith Community FM Association Inc. is responsible for all utility costs, Council rates and charges and all maintenance and improvements to the clubhouse.

Council's administration fee in relation to the preparation of the licence agreement will also be payable.

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

There is considered no environmental issues with entering into a licence agreement for this reserve.

COMMUNITY IMPLICATIONS

The community would expect Council to support the Griffith Community FM Association as they provide an important service to the multi-cultural community of Griffith and surrounding communities in the provision of radio services.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 4.2 Encourage an inclusive community that celebrates social and cultural diversity.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | | |
|-----|---|----|
| (a) | Letter from Griffith Community FM Association - Request new lease with GCC - Received 22 April 2024 ↓ | 40 |
| (b) | Location Map - 2-6 Groongal Avenue Griffith - Jubilee Oval clubhouse ↓ | 41 |
| (c) | 2MIA Profit and Loss Statement - Lease Renewal - Groongal Avenue, Griffith (confidential) | |

Griffith City Community FM Association Inc.

PO Box 2122

Griffith NSW 2680

A.B.N. 98 163 035 995

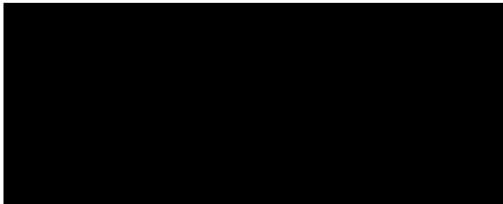


To whom this may concern,

Please be advised that Griffith City Community FM Association Incorporated is formally announcing our intention to continue our lease with all current agreements with Griffith City Council pertaining to the said lease at 2 – 6 Groongal Avenue Griffith NSW 2680.

We thank you for your continued support of your local community radio station.

Your sincerely



Jay Reynolds – PRESIDENT

Griffith City Community FM Association Inc

radio@2miafm.org.au

Created on 12/06/2024 2:44 PM



Griffith City Council
 PO Box 402
 1 Benemurah Street
 GRIFFITH NSW 2680
 Telephone: 1300 374 077
 Email: admin@griffith.nsw.gov.au

Disclaimer: This map is intended for general information purposes only. Griffith City Council does not guarantee its accuracy, completeness or suitability for any particular purpose. Users must exercise their own skill and care in using this map and carefully evaluate the accuracy, currency, completeness and relevance of the map before relying on it. The map is not a substitute for independent professional advice and, to the extent permitted by law, Griffith City Council is not liable for any loss or damages arising out of any inaccuracy, error or omission contained in the map.



Projection: GDA2020 / MGA zone 55

Date: 12/06/2024

Drawn By: Amanda Vardanega

Map Scale: 1:1687 at A4

CLAUSE	CL05
TITLE	Delivery Program Progress Report - 30 June 2024
FROM	Brett Stonestreet, General Manager
TRIM REF	24/78117

SUMMARY

Section 404(5) of the Local Government Act 1993 requires that regular progress reports are provided to Council, reporting as to its progress with respect to the principal activities detailed in its Delivery Program and Operational Plan at least every six months.

RECOMMENDATION

Council note the Delivery Program Progress Report as at 30 June 2024.

REPORT

Council's Integrated Planning and Reporting Framework is based on a long term Community Strategic Plan which sets out the community's vision and the directions that Council needs to pursue to help achieve this vision. Complementing the Community Strategic Plan is the Delivery Program and Operational Plan (Budget).

The Delivery Program is the commitment from Council, over a four-year term, of what is going to be delivered to progress Council and the community towards the directions set out in the Community Strategic Plan. The one year Operational Plan sets out the actions being undertaken, in a particular year, to progress what the Delivery Program is to deliver.

This report and the attached performance measures (Attachment a) provide a summary of Council's progress in relation to the actions from the Delivery Program 2022/23 to 2025/26 and Operational Plan as at 30 June 2024.

A summary of the significant projects completed/underway include:

Project	Progress	Expected Completion/Comments
Griffith Southern Industrial Link Road Strategy		
○ Thorne Road (Walla Ave/Murrumbidgee Ave)	Completed	Sep Qtr 2023.
○ Stage 4b - Roundabout (intersection of Thorne Rd/Murrumbidgee Ave)	Completed	Sep Qtr 2023.
○ Stage 5a - Thorne Road West	Completed	Sep Qtr 2023.
○ Stage 5b – Thorne Road (Walla Ave/Murrumbidgee Ave)	Completed	Sep Qtr 2023.

Project	Progress	Expected Completion/ Comments
○ Stage 6a – Bromley Road – Final Seal	Completed	June Qtr 2023.
Griffith CBD Upgrade Program		
○ Kooyoo Street Stage 2	Completed	Sep Qtr 2023.
○ Yambil Street Stage 4	Ongoing	Dec Qtr 2024.
Griffin Green Housing Project		
○ 20 Townhouses	Completed	Jun Qtr 2024.
○ 42 Housing Lots	Completed	Jun Qtr 2024.
Tharbogang Waste Management Centre		
○ Quarry Floors Development	Ongoing	Gravel extraction being undertaken.
○ Existing Landfill Restoration	Ongoing	Restoration plan developed. Restoration to be undertaken in future years - \$4.8M.
Griffith Reservoir Refurbishments		
○ Griffith 14ML Reservoir Refurbish	Ongoing	Jun 2026.
○ Griffith 9ML Reservoir Refurbish	Ongoing	Sep Qtr 2024.
○ Reservoir Mural	Ongoing	Sep Qtr 2024.
Boorga Road/Dickie Road Sealing	Completed Ongoing	Boorga Rd Mar Qtr 2024. Dickie Rd Sep Qtr 2024.
Barber Road Upgrade and Seal	Completed	Dec 2023.
Hanwood Flood Pump & Levee	Ongoing	Dec Qtr 2024.
Collina Infrastructure – Citrus Road/Rifle Range Road Intersection	Completed	Mar Qtr 2024.
Lake Wyangan and Catchment Rehabilitation Strategy		
○ Infrastructure Works Northwest Foreshore Recreation Area	Ongoing	Council adopted Master Plan Sep 2023. Total Budget \$2.03M. Due for completion June 2025.
○ Lake Wyangan Pump and Pipeline	Completed	Pumping ceased Nov 2023.

Project	Progress	Expected Completion/ Comments
Memorial Garden Upgrade	Ongoing	Works scheduled for completion Oct 2024.
Cultural Precinct Masterplan	Completed	Dec Qtr 2023.
New Cemetery Masterplan Development	Ongoing	Updated studies required. Funding required.
Mountain Bike Track (Abattoir Road)	Ongoing	Opening held 30 May 2024. Stage 2 (\$200K, funded) due for completion Nov 2024.
Hanwood Oval Amenities	Ongoing	Completion anticipated by end of Aug 2024.
Yenda Oval Kiosk	Completed	Mar 2024.
CCTV and Lighting CBD		
○ CCTV Yambil Street Stages 3-4	Ongoing	20 CCTV Cameras to be installed. Completion anticipated by Mar Qtr 2025.
Airport Runway Resurfacing	Completed	Mar Qtr 2024.
Shared Pathway Mackay Ave	Ongoing	To be completed by Jun 2025.
Mains Renewal Program 2022/23	Ongoing	As per Capital Works Budget.
Renewals of Gravity Sewers	Ongoing	As per Capital Works Budget.
Her Way Project	Ongoing	NSW Government Safer Cities Program – completion due Nov 2024.
Concreting Sheep Yards	Completed	Dec Qtr 2023.
Annual Road Reseals and Maintenance Program 2024/25	Urban reseal – Completed Rural reseal – Completed Regional reseal – Completed	Dec Qtr 2024. Jun Qtr 2025. Dec Qtr 2024.
Borland Leckie Park Upgrade	Completed	Sep Qtr 2023.

ORGANISATIONAL STRUCTURE AMENDMENTS – (Q4 2024)**1 April 2024 – 30 June 2024**

Previous Position	Type of Change	Change to FTE	New Position	Reason for Change	Directorate	Date Appr.
N/A	Add positions to the structure	2. FTE	Water Wastewater Project Manager	Position approved by SMT 22/4/2024	Utilities	22 Apr 2024
Corporate Accountant / Grants Coordinator	Name change	No change to FTE	Corporate Accountant	FTE allocated to the align with revised position description	Business Cultural & Financial Services	30 Apr 2024

Position Description Reviews;

N/A

Full Time Equivalent (FTE), as per organisational structure

Date	FTE (permanent & trainees)
31/03/2020	290
30/06/2020	290
30/09/2020	292 (Dev. Ass. Coordinator, W WW Analyst)
31/12/2020	293 (HR & Risk Admin Officer)
30/06/2021	293
30/09/2021	296 (3 x Gardeners)
31/12/2021	298 (GRALC Coordinator, Leisure Services Mtc'e Coord.)
31/03/2022	299 (Approvals Officer)
30/09/2022	303 (Sports Centre & Payroll Officer positions & FTE change for Accounting Officer)
31/12/2022	306 (Stormwater & Flood Engineer), (Animal Rehoming Officer – Trainee & WHS Officer term positions)
31/03/2023	306
30/06/2023	306
30/09/2023	306
31/12/2023	306
30/06/2024	308 (2 additional positions for Utilities)

OPTIONS

Not Applicable

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

As per budget allocations set out in the 2023/24 Operational Plan.

LEGAL/STATUTORY IMPLICATIONS

In accordance with the Local Government Act 1993 Section 404.

ENVIRONMENTAL IMPLICATIONS

Whilst this report has no direct environmental implications, it does summarise Council's activities. Some of the objectives achieved have had a positive impact on environmental issues within the Local Government Area.

COMMUNITY IMPLICATIONS

Council has an obligation to provide progress reports to the Community advising the extent to which Council has achieved its goals as set out in the Delivery Program.

LINK TO STRATEGIC PLAN

This item links to Council's Community Strategic Plan item 1.1 Provide clear, accessible, relevant information and 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Quarterly Review - Delivery Program & Operational Plan 2023/24 - Qtr 4 (under separate cover) [⇒](#)

CLAUSE	CL06
TITLE	Naming the Roundabout at the Intersection of Kidman Way and Thorne Road
FROM	Phil King, Director Infrastructure and Operations
TRIM REF	24/85277

SUMMARY

A request has been received from the Griffith Sikh Community in preparation for the celebration of the 10 year anniversary in mid 2025 to name the roundabout at the intersection of Kidman Way and Thorne Road.

RECOMMENDATION

- (a) Council propose to name the roundabout at the intersection of The Kidman Way and Thorne Road the “Khalsa Chowk”.**
- (b) Council place the naming proposal on public exhibition for 28 days.**
- (c) If no public submissions received, the name be formally adopted and appropriate new signage be developed for Council’s review and implementation,**
- (d) If any public submissions are received, then a further report be provided to Council for determination.**

REPORT

The Griffith Sikh Community are preparing to celebrate their tenth anniversary of the Gurdwara at the current site on the Kidman Way. This milestone marks a decade of the Sikh Community's active participation and contribution to the cultural diversity and social fabric of Griffith.

It has been requested that the Roundabout is named the “Khalsa Chowk”. The term "Khalsa" holds profound significance within the Sikh community, representing purity, equality, and dedication to community service. Naming the roundabout "Khalsa Chowk" would not only honour the Sikh community's heritage but also symbolise the inclusive spirit of Griffith.

Chowk is a term that represents the intersection of roads at a roundabout.

OPTIONS

OPTION 1

Council adopt the recommendation.

OPTION 2

Any other resolution of Council.

POLICY IMPLICATIONS

Council's Roads & Open Spaces – Naming Policy (IM-CP-201), see attachment (a), does not provide direction to naming a roundabout or an intersection of roads.

There are other roundabouts in Griffith with names:

NAME	INTERSECTION	NOTES
Kissells Roundabout (Corner)	Willandra Avenue, Jondaryan Avenue, Watkins Avenue, The Kidman Way	Recognition of a local owner, Kissell.
Bagtown Roundabout	Watkins Ave, Old Willbriggie Road, Kurrajong Avenue, Thorne Road	Recognition of nearby site of Bagtown.

FINANCIAL IMPLICATIONS

There will be a small cost for the installation of a sign to recognise the name of the roundabout. This is estimated to be less than \$5,000 and can be funded from Council's Road budget.

LEGAL/STATUTORY IMPLICATIONS

It is proposed that both Transport for NSW and the NSW Geographical Names board be contacted and advised of the proposed name for the roundabout. Naming a roundabout is not a formal process requiring the approval of the NSW Geographical Names Board, nor is there a formal process under the Road Act 1993 or the NSW Roads Regulation 2018.

It is proposed that the name be placed on public exhibition for 28 days, providing opportunity for submissions from the public to be received for the consideration of Council.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Griffith is home to significant cultural and religious diversity. There is an opportunity to recognise the Sikh community by naming the roundabout, which is a prominent crossroad very close the Gurdwara, a Sikh place for assembly and worship.

The implications are that other community groups may wish to name various items of infrastructure within the Griffith LGA to provide recognition of their own culture or religion. Council will need to consider the flow on effects of this particular request and understand how future requests will be considered.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 4.2 Encourage an inclusive community that celebrates social and cultural diversity.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) (IM-CP-201) Roads & Open Spaces - Naming - Public Policy [↓](#) 50
- (b) Roundabout Naming Request to Council [↓](#) 56



Roads and Open Spaces - Naming

IM-CP-201
(PUBLIC POLICY)

1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	Before 24/04/90	-	Before 24/04/90
2	14/01/03	25	14/01/03
3	08/03/05	74	08/03/05
4	11/05/10	0142	11/05/10
Suspended	27/01/15	15/005	-
5	27/03/18	18/107	4/05/18
6	28/11/23	23/275	2/01/24

2 Policy Objective

To ensure a consistent and coordinated approach to the naming of new roads and open spaces in the Griffith Local Government Area (LGA).

3 Road or Place Name Proposals

- a) Proposed names for roads and open spaces shall be selected from the Griffith City Council Road and Place Name Register. Existing names in this Register have been reviewed for suitability, but are still subject to evaluation in the [NSW Place and Road Naming Proposal System](#) (Proposal System) and subsequent approval for use by the GNB.

Proposals (including new proposals received by request via Council resolution or unsolicited proposal requests received by Council) to include a name in the Griffith City Council Road and Place Names Register shall be subject to GNB compliance guidelines and proposed via the [NSW Place and Road Naming Proposal System](#) to the GNB for approval. If approved by GNB, the request for entry into the Council Road and Public Place Name Register will be by Council resolution.

Proposals for road names for a new development in the LGA may be received from the Applicant during the Development Application process, noting that road naming needs to be done early in the development process. Name proposals may be the individual preference of the Applicant (up to one or one half of names required) or may be selected from existing entries in the Council's Road and Place Names Register (at least one half of names if more than one name required).

However chosen, all proposed names must meet any GNB compliance guidelines and attain pre-approval by the GNB using the [NSW Place and Road Naming Proposal System](#) prior to presentation to Council for public exhibition and adoption.

- b) Once pre-approval status (for roads only) for a name proposal is granted by the GNB, Information Management staff will submit to Council either i) the request for inclusion in Council's Road and Place Names Register or ii) to name new developments.



- c) Requests to either use a name from the Griffith City Council Road and Place Names Register, or use names proposed by an Applicant for a new development will require a resolution from Council to publically exhibit the request (normally 28 days on the Council website and Newsletters) and seek submissions prior to adopting the name. Submissions received are presented to Council for consideration.

4 Naming of Roads

The naming of roads in NSW is standardised to ensure that the process is transparent and easy to understand for regulatory bodies and members of the community. A consistent approach to road naming benefits emergency services, transport and goods and service delivery and provides opportunities for community consultation when determining road names. Road names not officially and correctly recorded can impede the delivery of emergency and other services to residents and businesses. With the centralisation of emergency service operational dispatch centres in NSW, uniqueness is the most essential quality when proposing a new road name. Duplication of similar and like sounding road names should be avoided as these names can cause confusion for operational dispatch and delay emergency response times.

Under the Roads Act 1993 (Part 10, Division 4, Section 162), Griffith City Council and Transport for NSW are the road naming authorities for the Griffith Local Government Area (LGA) and are responsible for the naming of roads. The Geographical Names Board (GNB), under the authority of the Surveyor-General, is a relevant party and must be notified of any new road names, among other parties. As such Council may exercise its power to name all public roads, subject to the Geographical Names Board NSW Addressing User Manual.

Road naming authorities must adhere to the procedure outlined in the NSW Road Regulation 2018 and policy outlined in the [NSW Address Policy and User Manual](#). With specific regard to Procedure 1; Council will publish notice of the proposal on the Council website and will accept online or written submissions in relation to the proposed name. Submissions received will be considered and presented to Council for final approval.

Proposals for names for roads in the Griffith Local Government Area (LGA) shall be selected only from Griffith City Council Road and Place Names Register following the proposal procedure (Section 3)

5 Naming of Open Spaces

- a) The Geographical Names Board (GNB) is the authority for geographical, suburban and boundary names in NSW and operates under the Geographical Names Act 1966. The GNB has the power to assign, alter or discontinue names of places and approve that a recorded name of a place shall be its geographical name. The GNB applies principles to ensure consistency of naming thereby reducing the potential for confusion.
- b) Uniqueness is the most essential quality to be sought in proposing a new place name. It is also essential that place names reflect community sentiment and are relevant to place. These principles facilitate reliable electronic searching essential for navigation



systems, service delivery and public safety. The purpose of place names is to primarily provide unambiguous direction and reference to geographical entities. Duplication of locality names is to be avoided.

- c) Names for open spaces in the Griffith Local Government Area (LGA) shall be selected only from Griffith City Council Road and Place Names Register following the proposal procedure (Section 3). The GNB Secretariat can provide preliminary feedback on the suitability of a place name.
- d) If a place name is proposed it must follow the following process:
- GNB Secretariat review the proposal and prepare a report for the Board
 - The Board review the proposal at the next scheduled meeting (there are 5 per year)
 - The Board can either:
 - Approve the name to be advertised
 - Reject the name
 - Defer the decision
 - Approve the name to be advertised with modifications (modifications need to be agreed upon by Council)
 - If approved to be advertised, the GNB Secretariat will advertise in a local newspaper and receive submissions from the public for a period of one month
 - Following the public submission period council review and comment on any objections received. If no objections are received the name is assigned.
 - The Board will then reconsider the proposal and all objections and decide to either:
 - Approve the name (with or without modification) to be recommended to the Minister for Customer Service, who has the final say
 - Reject the name
 - Defer the decision.

6 Adoption of Names (Roads or Places)

- a) Regardless of the nature and origin of a road or place naming or renaming request, the naming of public roads and places shall only be approved by way of adoption of a resolution of Council following public consultation.
- b) For place names - It is a legislative requirement of the GNB to then advertise the proposals for public comment (Section 8 of the *Geographical Names Act*).

If no objections are received, the names are published in the NSW Government Gazette making them official geographical names.

If objections are received, council is asked to comment on the objection and if it wishes to proceed, the Board reconsiders council's request. If the Board agrees, a report is submitted to the Minister for final approval. If approved by the Minister, the names are published as above.

- c) Under Section 15 of the Geographical Names Act 1966 (Act), it states it is an offence to publish unofficial place names that have not been assigned under the Act in publications and maps.



- d) Under Section 7 of the Road Regulation 2018, it states that a roads authority may not proceed with a proposal to name or rename a road against an objection made by a relevant party (GNB).

7 Aboriginal Place Names

As stated in the GNB Place Naming Policy, Aboriginal place names are preferred for the name of any place that does not have an assigned geographical name.

Prior to submitting an Aboriginal name for consideration by the GNB, the proponent should consult the Local Aboriginal Land Council and Aboriginal communities on all matters concerning Aboriginal place names occurring in their area of current occupation and traditional association, in line with self-determination policies. This includes any proposals to assign new names, alter spellings of existing names or assign dual names.

Dual Naming

Dual naming may be used for naming of a physical and environmental place of significance to the local Aboriginal Community when a non-Aboriginal geographical name already exists. It applies to geographical features such as a river, mountain, creek, caves etc however it does not apply to localities, roads or towns.

https://www.gnb.nsw.gov.au/__data/assets/pdf_file/0003/229494/Aboriginal_Place_Names.pdf

8 Renaming of Roads or Places

Where a request is received to rename a road, consideration will only be given in exceptional circumstances and where doing so will comply with GNB Guidelines. Determination will be made on an individual basis and without precedent.

9 Definitions

The Geographical Names Board of NSW - Place Naming Policy (July 2019) maintains a Glossary of Designation Values

Public Place – Park, Reserve

Road – Road, Carpark, Pathway

Universal Naming Principles -

- a) Uniqueness is the most essential quality to be sought in proposing a new road or place name. A name will be regarded as a duplicate if it is the same or similar in spelling or sound to an existing name.
- b) Road and place names shall be written in standard Australian English or a recognised format of an Australian Aboriginal language local to the area of the geographical name.



- c) Road and place names shall be easy to pronounce, spell and write, and preferably not exceed three words (including any designated term) or 25 characters. An exception to this is in the use of Aboriginal names when it is accepted that a traditional name may at first appear to be complex but will, over time, become more familiar and accepted by the community.
- d) Commercial and business names shall not be used, particularly where the name can be construed to be promoting the business. However, business names no longer in use and which promote the heritage of an area are acceptable.
- e) Road or place names shall not be offensive, racist, derogatory, or demeaning (refer to NSW Anti-Discrimination legislation)
- f) Road or place names shall not include initials e.g. A F Wyatt Reserve.
- g) Road or place names shall not include the definite article (the) as the sole name element of a place name e.g. The Reserve is not acceptable.
- h) Naming often commemorates an event, person or place. The names of people who are still alive shall not be used because community attitudes and opinions can change over time. It is a requirement that a person is to have been deceased for at least 12 months before an application to commemoratively name a road or place name after them is deemed acceptable.
- i) Aboriginal names are encouraged and shall be in the local language, chosen in consultation with the Local Aboriginal Land Council (LALC) or Aboriginal Communities.

For a full list of road naming and suburb/locality naming principles please refer to the [NSW Address Policy and User Manual 2021](#).

For a full list of place naming principles please refer to the [GNB Place Naming Policy](#).

10 Legislation

Roads

- a) Local Government has the statutory authority responsibility to as a road naming authority (RNA) under the Roads Act 1993 and Roads Regulations 2008 for naming and gazetting regional road and local roads.
- b) RNA must exhibit naming proposals and serve notice on persons and bodies as defined in Roads Regulations 2008 regarding road naming proposals
- c) The NSW Place and Road Naming Proposal System supports the application of road naming processes.
- d) The NSW Address Policy and User Manual 2021 outlines the GNB and NSW Spatial Services policy, principles, processes and procedures for addressing in NSW.

Place Names, Suburbs and localities:

- a) GNB has statutory responsibility under the Geographical Names Act 1966 to assign names to geographical features and places and to determine suburb and locality boundaries in NSW.



11 Related Documents

19/20003 - GCC Road & Place Names Register - Current - Future - Private

17/33178 - Procedure - Online Road Naming Proposal Checklist - Information Management

NSW Address Policy and User Manual (May 2021)

Geographical Names Board of NSW - Place Naming Policy (July 2019)

Geographical Names Board of NSW - Guidelines for the determination of place names (September 2018)

Geographical Names Board of NSW - Naming a place (September 2018)

Geographical Names Board of NSW - Commemorative naming fact sheet (September 2018)

12 Directorate

Economic and Organisational Development



**THE GURDWARA SINGH SABHA SOCIETY
GRIFFITH (NSW) INC**

11 Rae Road Griffith NSW 2680
PO Box 231 Griffith NSW 2680
Email: info@griffithgurdwara.com
ABN: 23 959 601 199



To
The General Manager
Griffith city council
Griffith NSW 2680

Dear Sir/Madam, I hope this letter finds you well.

I am writing on behalf of the local Sikh community, which is preparing to celebrate its 10-year anniversary in mid-2025. This milestone marks a decade of our community's active participation and contribution to the cultural diversity and social fabric of Griffith.

In light of this significant occasion, we respectfully submit the following requests to the Griffith City Council:

1. Naming of the New Roundabout at Kidman Way and Thorne Road:

We propose naming the new roundabout as "Khalsa Chowk." The term "Khalsa" holds profound significance within the Sikh community, representing purity, equality, and dedication to community service. Naming the roundabout "Khalsa Chowk" would not only honour our community's heritage but also symbolise the inclusive spirit of Griffith.

We believe this request, if granted, will greatly benefit the community by recognition and inclusion for the Sikh community.

We are more than willing to collaborate with the council to discuss these proposals further and to provide any additional information or support necessary to facilitate these requests.

Thank you for considering our proposals. We look forward to your positive response and to continuing our productive relationship with the Griffith City Council.

Yours sincerely,
Thanks Regards

Harpreet Singh
General Secretary
The Gurdwara Singh Sabha Society Incorporated.
Griffith N.S.W. 2680

CLAUSE	CL07
TITLE	Her Way 2680 - Completion Report
FROM	Shireen Donaldson, Director Economic & Organisational Development
TRIM REF	24/88840

SUMMARY

The Her Way 2680 project is now complete.

A Completion Report was compiled for the acquittal process and is presented to Council for information.

RECOMMENDATION

Council note the Her Way 2680 Completion Report.

REPORT

In late 2022, Griffith was selected as a pilot Council to implement projects to increase safety for women and girls as part of the Safer Cities: Her Way Program funded by Transport for NSW. Following extensive community consultation, the Canal to Coolah Street area was identified as an area of focus.

Over the past 18 months, Council has worked closely with the community through co-design, walkshops, and artist workshops to further develop the project. More than 150 participants, including local residents, high school students, community groups, businesses, and organisations, have been directly involved in the project and its outcomes. The project achieved the following:

- Two new footbridges, footpaths, and lighting on Kooyoo and Ulong Street
- An upgrade to Don Best Park, featuring a community garden, lighting, BBQ, and water bubbler
- Wayfinding signage with bespoke artwork from Karissa Undy
- Two new smart bus shelters with wireless phone charging and solar capabilities
- Nine new public works of art in the CBD
- Upgraded lighting in two Yambil Street car parks
- A new understanding of how to design and collaborate with the community for the most vulnerable in our public spaces.

Council worked with key partners, Murrumbidgee Irrigation, Griffith Soroptimist International, Banna Lane Festival, Murrumbidgee Regional High School, and women, girls, and gender-diverse people who assisted in the initial co-design and walkshop sessions, Council plans to use the co-design framework in future projects and update and develop strategies that include lessons learned from the Safer Cities Project.

OPTIONS

For Council information.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Project was fully funded by Transport for NSW.

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Multiple community partnerships have been leveraged for this project and Council has piloted the co-design approach for community projects.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 4.8 Improve the aesthetic of the City and villages, by developing quality places and improved public realm.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a) Her Way 2680 - Completion Report [↓](#)

59



CONTENTS

3	INTRODUCTION
4	VISION & OBJECTIVES
5	PROJECT LOCATIONS
6	PROJECT ENGAGEMENT
11	INTERVENTION SUMMARY
12	OUTCOMES
21	BIG WINS
24	GOING FORWARD

**Empowering
the women,
girls and gender
diverse people
of Griffith**

INTRODUCTION

Griffith City Council is pleased to have partnered with Transport for NSW on the Safer Cities: Her Way Program, which aimed to make public spaces around transport hubs feel safer for everyone, especially women, girls and gender diverse people.

Working with representatives from Griffith City Council, the community helped develop the future of the CBD through creative workshops and various engagement activities.

03



VISION & OBJECTIVES

Her Way 2680 aimed to increase the perception of safety for women, girls, and gender diverse people within the CBD of Griffith.

The project vision and objective was to increase the walkability of the city and improve the urban design in ways that would encourage the use of public spaces within the CBD to be frequented more and enjoyed by all those who use it.

The overall objective for the project was to boost community morale, through a safer city that is inclusive and which promotes the use of public spaces - helping to revitalise our city.

04



her way PROJECT LOCATION MAP
1:2500 at A3

- | | | | | | | | | | |
|----|-----------------------|----|------------------------|----|---------------------|---|--------------------|---|----------------------|
| 1 | BANNA AVENUE BUS STOP | 2 | YAMBIL STREET BUS STOP | 3 | ULONG STREET BRIDGE | 4 | DON BEST PARK | 5 | FOOTPATH AND BUBBLER |
| 6 | KOOYOO STREET BRIDGE | WF | WAY FINDING SIGNAGE | PA | PUBLIC ART | L | PERMANENT LIGHTING | | |
| TL | TEMPORARY LIGHTING | PL | PLANTING/LANDSCAPING | | | | | | |

PROJECT LOCATIONS

The Her Way 2680 Project covered a large area of the Griffith CBD.

Please see map (on left) for the key improved spaces and facility locations.

- 01** KOOYOO STREET BRIDGE UPGRADE
- 02** DON BEST PARK & COMMUNITY GARDENS
- 03** ULONG STREET BRIDGE UPGRADE
- 04** YAMBIL CARPARKS, BUS SHELTER & ARTWORKS
- 05** BANNA AVENUE BUS SHELTER

PROJECT ENGAGEMENT

Griffith City Council conducted various engagement activities to ensure the needs of the community were met, these include:

OVER
250+ Responses to Surveys

PRE-INTERVENTION SURVEY (MARCH - MAY 2023)
To determine the site locations for interventions.

160 Participants

WALK SHOPS (APRIL 2023 - JULY 2024)
2 day and night walk shops to selected precinct routes.

96 Participants

CO-DESIGN SESSIONS (APRIL - MAY 2023)
4 sessions at Community Centre, Council and High Schools

53 Participants

OVER
600 Individual Responses

PROJECT ENGAGEMENT

ENGAGEMENT FINDINGS
PRE-INTERVENTION

COMMENTS IN PRE-INTERVENTION ENGAGEMENT

"The co-design sessions were the most engaging consultation I have been involved in with Griffith City Council. Every other session I have been to, council would present a project. Co-design allowed us to create the project with council rather than reviewing it after the fact. It was empowering and I am glad to see they've delivered on what we proposed in those sessions."

- Anonymous female 50+

"I don't use the bus stops in town. They are dark, not welcoming and people use them to drink at."

- Anonymous 15+



PROJECT ENGAGEMENT

ENGAGEMENT FINDINGS PRE-INTERVENTION

“Following the upgrade and work in Don Best Park and the area between the park and the main street of Griffith feels and looks significantly safer. The pathway and bridge are open and well lit. Bushes and shrubbery was removed to make the area feel open and safe. The upgrade of the actual park has changed the nature of the Don Best Park area. The open space, community vegetable gardens, signage and gathering facilities look welcoming and feel safe. The local community has welcomed these changes and engaged in the opening with positivity and excitement.

The murals in the surrounding areas also create a brighter, more welcoming feeling and are reflective of our Griffith community. They add to the sense of culture and belonging and in doing so, create a feeling of increased joy in the space. Wellbeing is impacted positively.

This upgrade has significantly changed the feeling of security, wellbeing, and sense of being safe in this area in Griffith. I thank all those involved in initiating, funding and actioning this wonderful project.”

- Anonymous female 40+

09



Image (Above) - Co-Design consultation May 2023. Ginette Guidolin Photography 2023

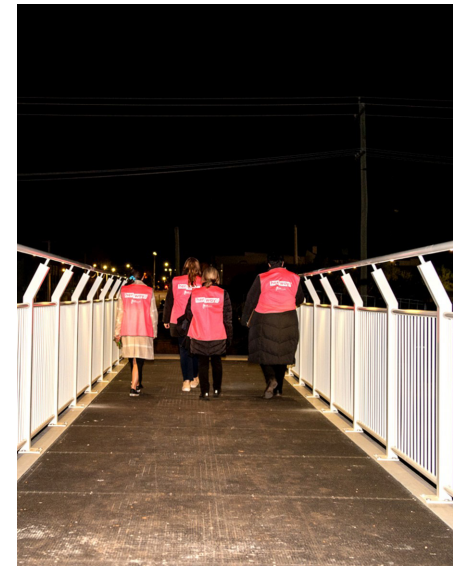


Image (Left) Evaluation Walk Shop June 2024. Post intervention, Kooyoo Bridge. Ginette Guidolin Photography 2024

SUMMARY

11

INTERVENTION SUMMARY

THE PROJECT DELIVERED:

- Two new footbridges across Canal Street, connecting Kooyoo and Ulong Street. This included new landscaping, footpaths and lighting. The new bridges were a direct response to the communities feedback on the old bridges.
- Don Best Upgrade community garden and park space, including shelter, BBQ, Hard and soft landscaping, lighting and water bubbler. This was also developed from community consultation and the need for an open space for the people of Coolah Street and Couch Road, which is medium density housing.
- Two new smart bus shelters on Yambil Street and Banna Avenue
- Way finding signage throughout the CBD precinct
- 9 large scale public artworks throughout the precinct
- Temporary lighting through Banna Lane

The majority of interventions are permanent, with only the lighting in Banna Lane a temporary intervention.

INTERVENTION OUTCOMES

THE PROJECT'S INTERVENTION OUTCOMES INCLUDED:

KOOPYOO STREET BRIDGE UPGRADE

The Kooyoo Street bridge upgrade was one of the "big ticket" items in the project scope. The existing bridge was narrow, dark and overgrown. Feedback suggested the bridge was not perceived to be safe at any time during the day. The new bridge is wider, has lighting leading up to it and on it, and has increased visibility.

BEFORE



AFTER



Credit: Ginette Guidolin Photography

DON BEST PARK AND ULONG STREET BRIDGE UPGRADE

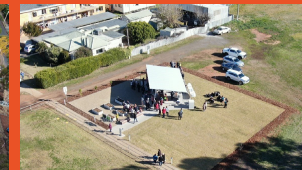
The upgrade of Don Best park/community garden and Ulong Bridge upgrade has been the keystone item in the Her Way 2680 project.

The upgrade has provided a place for local residents to meet, relax, play and socialise. The community garden also creates a space for people and community groups to meet.

BEFORE



AFTER



OUTCOMES



INTERVENTION OUTCOMES

BANNA LANE, BUS SHELTERS AND ART WORKS.

New Shelters, art work and temporary lighting were part of the scope for Banna Lane and CBD precinct. A total of 9 large scale public artworks were undertaken in the precinct, two new smart bus shelters and temporary light poles down Banna Lane over the period of a month. The bus shelters provide users with a place to charge their phones wirelessly, which was a direct request from the community consultation participants.

BEFORE



Credit: Griffith City Council

AFTER



Credit: Ginette Guidolin Photography



16

INTERVENTION OUTCOMES

BEFORE



Credit: Ginette Guidolin Photography

AFTER



BEFORE



Credit: Griffith City Council

AFTER



Credit: EM Photography

BEFORE



Credit: Griffith City Council

AFTER



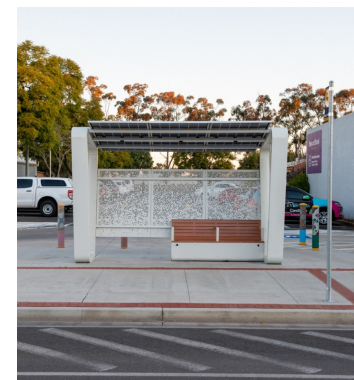
Credit: EM Photography

BEFORE



Credit: Griffith City Council

AFTER



Credit: Ginette Guidolin Photography

INTERVENTION OUTCOMES

BEFORE



Credit: Griffith City Council

AFTER



Credit: Griffith City Council

BEFORE



Credit: Griffith City Council

AFTER



Credit: Griffith City Council

18

BEFORE



Credit: Ginette Guidolin Photography

AFTER



Credit: Ginette Guidolin Photography

BEFORE



Credit: Griffith City Council

AFTER



Credit: Ginette Guidolin Photography

INTERVENTION OUTCOMES

BEFORE



Credit: Griffith City Council

AFTER



Credit: Griffith City Council

BEFORE



Credit: Griffith City Council

AFTER



Credit: Griffith City Council

20

BEFORE



Credit: Griffith City Council

AFTER



Credit: Griffith City Council

BEFORE



Credit: Ginette Guidolin Photography

AFTER



Credit: Ginette Guidolin Photography

21

BIG WINS

BIG WINS

- New partnerships and capacity building between community groups, the Griffith High Schools, Murrumbidgee Irrigation, creative agencies, artists and Griffith city council.
- Changes to Griffith City Councils community engagement strategies through more co-design opportunities and a new approach to community consultation to include opportunities to develop projects with community members, rather than for community members.
- The development of a style guide which includes requirements for perceptions of safety, lighting and way finding throughout Griffith and its CBD.
- A review of existing strategies such as the CBD strategy to include perceptions of safety, gender sensitive lighting and use of materials and design to improve perceptions of safety.

BIG WINS

- A broader understanding amongst Griffith City Council staff, stakeholders, partners and the broader community about perceptions of safety, particularly for women, girls and gender diverse people.
- Future grant opportunities, particularly for the Pedestrian Access and Mobility Plan (PAMP) strategy focused grants to provide a shared footpath for the total length of Coolah Street.
- Interest in creating adjacent public spaces or reinvigoration of the Main Canal and a broader understanding between Council and Murrumbidgee Irrigation of each others roles and responsibilities to the public realm.

22



GOING FORWARD

WE PROPOSE THAT COUNCIL DOES THE FOLLOWING BASED ON THE OUTCOMES FROM THIS GRANT:

- Updates the CBD strategy to reflect outcomes from the project .
- Utilises council led co-design for all appropriate council led project going forward.
- Encourages and develops relationships built through the Her Way project partners.
- Develops a CBD style guide which includes way finding, gender sensitive lighting and landscaping.
- Prioritises PAMP projects and applies for PAMP funding that allows for additional lighting and way finding signage.



1 Benerembah Street, Griffith NSW 2680 | P: 1300 176 077 E: admin@griffith.nsw.gov.au |
W: griffith.nsw.gov.au

**GRIFFITH PIONEER PARK MUSEUM COMMITTEE
HELD IN COUNCIL CHAMBERS ON
MONDAY, 15 JULY 2024 COMMENCING AT 4:33 PM**

PRESENT

Denis Couch (Community Representative), Michael Rohan (Community Representative), Maria Searl (Community Representative), Peter Taylor (Community Representative), Jenna Thomas (Community Representative), Jeff Dance (Community Representative)

Quorum = 3

STAFF

Acting Director Business, Cultural & Financial Services, Max Turner, Griffith Pioneer Park Museum Manager, Jenny O'Donnell and Minute Taker, Joanne Bollen

At the request of the Mayor, Councillor Doug Curran, Mr Couch chaired the meeting.

1 APOLOGIES

Apologies were received from Councillors Doug Curran and Anne Napoli and John Nikolic (Community Representative).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Peter Taylor and Denis Couch that the minutes of the previous meeting held on 20 May 2024, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

CL02 Agenda Items Raised by Committee Members

Griffith Pioneer Park Museum Manager, Jenny O'Donnell asked for clarification regarding Committee workshops. Denis Couch clarified that during the Committee break, due to the upcoming Local Government election, informal workshops may be held.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Jeff Dance arrived at the meeting, the time being 4.44pm.

5 ITEMS OF BUSINESS

CL01 STRATEGIC PLAN IMPLEMENTATION - OBJECTIVE 1 - LOCAL ABORIGINAL ENGAGEMENT

The first goal identified in the Griffith Pioneer Park Museum (GPPM) Strategic Plan is to undertake a First Nations engagement and consultation process to consider how the future of the Museum can appropriately represent and acknowledge First Nations stories and culture.

RECOMMENDED on the motion of Jenna Thomas and Michael Rohan that the proposed strategy for engaging First Nations peoples in the development of the local Aboriginal cultural landscape be implemented.

CL02 TURBANS FOR AUSTRALIA (T4A) EXHIBITION

RECOMMENDED on the motion of Peter Taylor and Jeff Dance that the Committee recommend the proposal for the Museum to host the Turbans for Australia Exhibition to be held from February 2025 to July 2025.

CL03 VISITATION STATISTICS

A visitation summary for the period of May 2024 to June 2024 was presented to the Committee.

RECOMMENDED on the motion of Jenna Thomas and Peter Taylor that the information be received.

Maria Searl arrived at the meeting, the time being 5.14pm.

CL04 MAINTENANCE COORDINATOR REPORT

A summary of the works being undertaken and supervised by the Maintenance Coordinator for the period of May 2024 to June 2024 was presented to the Committee.

RECOMMENDED on the motion of Michael Rohan and Jenna Thomas that the information be received.

CL05 CURATOR'S REPORT FOR THE PERIOD OF MAY-JUNE 2024

A summary of curatorial work undertaken for the period of May 2024 to June 2024 was presented to the Committee.

RECOMMENDED on the motion of Jenna Thomas and Peter Taylor that the information be received.

CL06 DIRECTIONAL SIGNAGE AND ROAD NAMING

The proposed concept of naming the roads within GPPM has gained momentum. After review and consideration, it is suggested that priority be given to the placement of directional signage before implementing the road naming signage. This approach will immediately

assist visitors in locating thematic areas and improve the overall recognisability of the Museum layout.

Examples of the wayfinding map and signage are attached.

RECOMMENDED on the motion of Peter Taylor and Michael Rohan that:

- (a) The Committee recommend the installation of directional signage as Stage 1 in the wayfinding strategy.
- (b) The Committee recommend the style guide used by the Museum, featuring black text on a white background, to ensure consistency and uniformity of signage.

CL07 REPLACEMENT OF HOT WATER SYSTEMS

GPPM recently took advantage of the NSW Government commercial hot water system replacement scheme. The Museum received approval for four systems to be installed.

RECOMMENDED on the motion of Jenna Thomas and Peter Taylor that the information be received.

CL08 AGENDA ITEMS RAISED BY COMMITTEE MEMBERS

A number of items were raised by Committee members, including:

- Proposed road naming;
- Events calendar; and
- Strategic priorities.

Discussion was held regarding the proposed road naming for GPPM. The Committee will compile a list of proposed road names and provide the information to the Museum Manager.

RECOMMENDED on the motion of Michael Rohan and Jenna Thomas that the information be received.

6 OUTSTANDING ACTION REPORT

RECOMMENDED on the motion of Jeff Dance and Peter Taylor that the report be noted.

7 GENERAL BUSINESS

7.1 Dissolution of Committee due to Local Government Elections

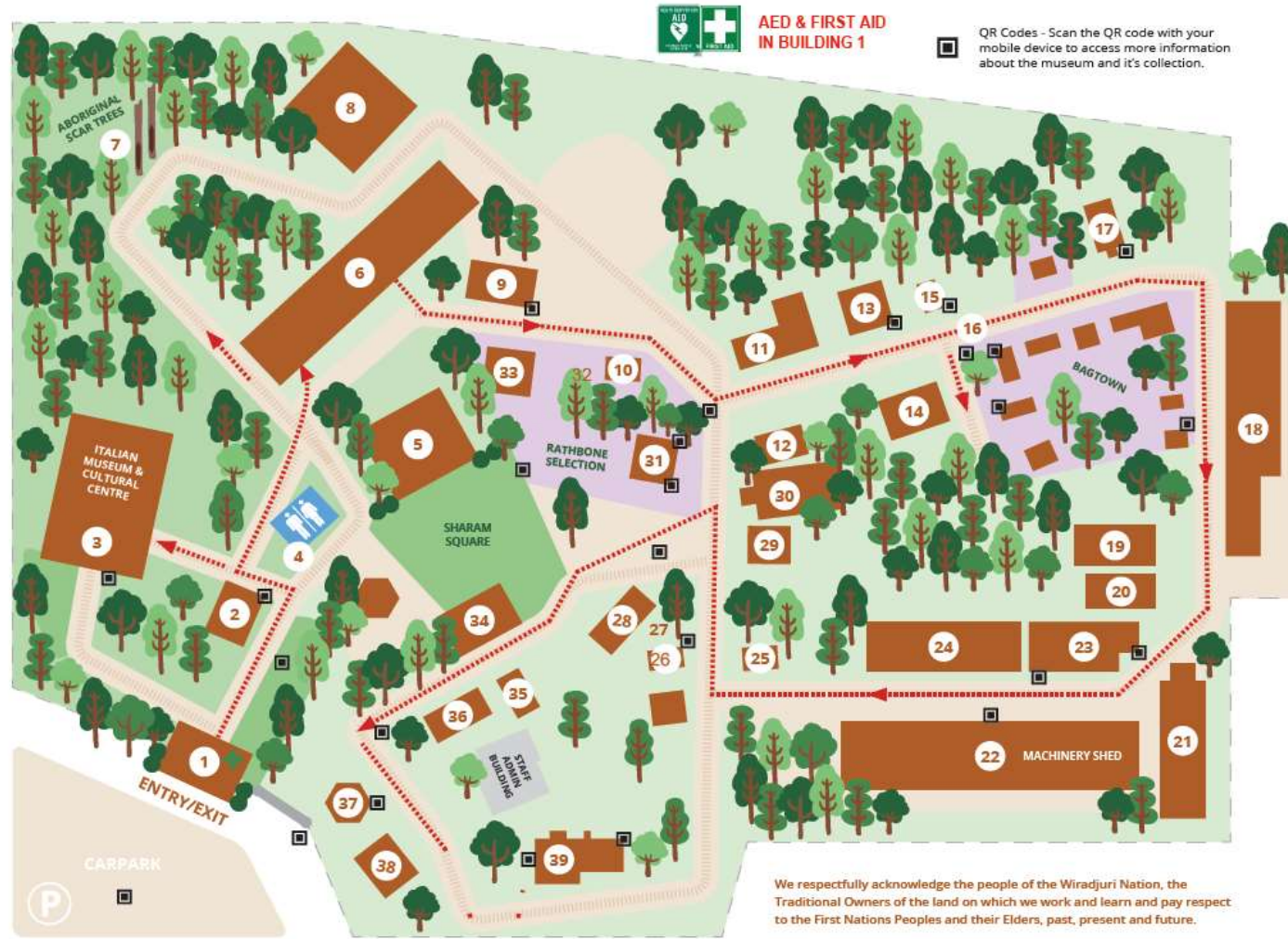
Acting Director Business, Cultural & Financial Services, Max Turner informed the Committee that all Committees, with the exception of Statutory Committees, will dissolve in the upcoming months due to the Local Government Elections. He noted that this meeting on 15 July 2024, marks the final session for the GPPM Committee due to its meeting frequency. Mr Turner also outlined the process for a new Committee Structure by the incoming Council and the procedure for members to apply for Committee membership following adoption of a new Committee Structure.

Peter Taylor made reference to the outstanding work that has been achieved by the Committee to date.

8 **NEXT MEETING**

Committee members will be notified of the next meeting date post the Local Government Elections.

There being no further business the meeting terminated at 6:28pm.



**AED & FIRST AID
IN BUILDING 1**

QR Codes - Scan the QR code with your mobile device to access more information about the museum and its collection.



DID YOU KNOW?

The Museum site was originally a stone quarry. Volunteers commenced work on the Museum in 1969.

DID YOU KNOW?

Our museum is proud to be to have ground-breaking innovations in the agricultural industry? Keep an eye out for the worldwide patented carrot washer and the McCulloch Rice Harvester during your visit. These inventions revolutionised farming practices and highlight the ingenuity and creativity of our region's agricultural pioneers!

DID YOU KNOW?

One of the striking features of Griffith is its Italian cultural influence. Some 60% of the population is of Italian heritage.

KEEP THE MUSEUM SAFE

To assist us in conserving our exhibits and to ensure your safety whilst visiting the museum we ask that you please:
Do NOT climb on the machinery.
Do NOT go beyond barriers.
 Close the doors of the buildings when you leave.

We respectfully acknowledge the people of the Wiradjuri Nation, the Traditional Owners of the land on which we work and learn and pay respect to the First Nations Peoples and their Elders, past, present and future.

- | | | | | | |
|-----------------------------|---|------------------------------|----------------------------|--------------------------|---|
| 1. Bynya Homestead (shop) | 6. Wine and Irrigation building and Todd Shed | 12. Soldier Settler's Hut | 18. Irrigation Machinery | 24. Sharam Hall | 30. The Old Baptist Church |
| 2. Wumbulgal School | 7. Wiradjuri Canoe Tree | 13. Groongal Coach House | 19. Stationary Engine Shed | 25. Fire Engine Shed | 31-33. Rathbone Selection |
| 3. The Italian Museum | 8. M.I.A. Fibro House | 14. Blacksmith & Wheelwright | 20. Kooba Generator | 26. The Saddlery | 34. The Griffith Hospital |
| 4. Public Toilets | 9. Shearing Shed | 15. Gunbar Lockup | 21. Clearing the Land Shed | 27. The OKAY Fruit Stall | 35. The Area News Building |
| 5. Myall Park Function Hall | 10. Griffin Sisters Building | 16. Bagtown | 22. Machinery Shed | 28. Taylor Bros Store | 36. Goolgowi Railway Station |
| | 11. Dumossa Inn | 17. St James Church | 23. The Steam Shed | 29. The Knitted Garden | 37. The Round House |
| | | | | | 38. Old Griffith Post Office |
| | | | | | 39. Fairview Cottage |
| | | | | | 40. Staff Only - Site Office (Hospital Nurses Quarters) |

 **Wumbulgal
School** 

 **Italian Museum** 

 **Toilets** 

 **Myall Park
Function Hall** 

 **Irrigation &
Wine Building &
Todd Shed** 

 **Shearing Shed** 

 **Griffin Sisters
Building** 

 **Dumossa Inn** 

 **Soldiers
Settler's Hut** 

 **Blacksmith &
Wheelwright** 

 **Irrigation &
Farm Machinery** 

 **Stationary
Engine Shed** 

 **Kooba
Generator** 

 **Hot Air Engine** 

 **Clearing the Land** 

 **Machinery Shed** 

 **Steam Shed** 

 **Sharam Hall** 

 **Fire Engine Shed** 

 **Saddlery** 

 **OKAY Fruit Stall** 

 **Taylor Bros Store** 

 **Knitted Garden** 

 **Baptist Church** 

 **Rathbone's
Selection** 

 **Griffith Hospital** 

 **The Area News** 

 **Goolgowi
Railway Station** 

 **The Round House** 

 **Griffith Post Office** 

 **Fairview Cottage** 

 **Wiradjuri Canoe Tree** 
Irrigation House

 **Wiradjuri Canoe Tree** 
M.I.A. Fibro House

 **Garden Walk** 
to Fairview

**DISABILITY INCLUSION & ACCESS COMMITTEE
HELD IN COUNCIL CHAMBERS, GRIFFITH ON
WEDNESDAY, 17 JULY 2024 COMMENCING AT 1:03 PM**

PRESENT

Councillor Shari Blumer (Chair), Colin Beaton (Community Representative), Patricia Cox (Community Representative), Marilyn Hams (Community Representative), Simone Murphy (Community Representative), Val Woodland (Community Representative), Soheil Derakhshan (Community Representative)

Quorum = 3

STAFF

Acting Director Sustainable Development, Carel Potgieter and Minute Secretary, Hannah Hall

ABSENT

Urban Strategic Design & Major Projects Manager, Peter Badenhorst

1 APOLOGIES

RECOMMENDED on the motion of Pat Cox and Marilyn Hams that apologies be received from Mike Neville, Jaimee Damini, Erin Fletcher, Project Planner Melanie Vella, Director Economic and Organisation Development Shireen Donaldson and Community Development Coordinator Melissa Canzian.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Colin Beaton and Soheil Derakhshan that the minutes of the previous meeting held on 5 June 2024, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 EQUAL EMPLOYMENT OPPORTUNITY POLICY - SUBMISSION WORKSHOP

The Committee discussed the draft Equal Employment Opportunity Policy which is currently on Public Exhibition, and a submission was made.

In reference to section 4.2.1 – Direct discrimination, the Committee asked for clarification on the prohibited grounds of discrimination, in particular, “Criminal record”, and if and when Council take a criminal record into consideration during the recruitment process? This was **TAKEN ON NOTICE**.

Carel Potgieter left the meeting, the time being 1:55pm.

6 OUTSTANDING ACTION REPORT

The Committee discussed and noted the Outstanding Action Report.

7 GENERAL BUSINESS

The Committee agreed that this be the final meeting of this Council term. Councillor Blumer thanked the Committee for their service to the Disability Inclusion and Access Committee.

8 NEXT MEETING

There being no further business the meeting terminated at 1:55pm.

**SCENIC HILL USER GROUP
HELD IN COUNCIL CHAMBERS, GRIFFITH ON
MONDAY, 22 JULY 2024 COMMENCING AT 5:30 PM**

PRESENT

Councillor Jenny Ellis (Chair), Ronald Anson (Community Representative), Matthew Hockings (Community Representative), Sharon Careri (Community Representative), Helen Vowles (Community Representative), David Heffer (Community Representative), Denis Couch (Community Representative), Sally Bamblett (Community Representative)

District Manager RFS, Luke Crotty and A/Area Manager South West Crown Lands, Shaun Flood were in attendance for Business Arising

Quorum = 3

STAFF

Director Infrastructure & Operations, Phil King, Acting Director Sustainable Development, Carel Potgieter, Tourism Manager, Mirella Guidolin and Minute Taker, Joanne Bollen

1 APOLOGIES

Apologies were received from Councillor Christine Stead, Rodney Savage (Community Representative) and Matthew Pasin (Community Representative).

Absent: Julie Groat (Community Representative), Desma Newman (GLALC Representative).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Denis Couch and Helen Vowles that the minutes of the previous meeting held on 24 June 2024, having first been circulated amongst all members, be confirmed.

Director Infrastructure & Operations, Phil King arrived at the meeting, the time being 5:34pm.

3 BUSINESS ARISING

District Manager RFS, Luke Crotty addressed the User Group and spoke in relation to fire trails and controlled burn offs.

He advised that funding for maintaining fire trails is limited but that the trails are assessed yearly and that funding applications for maintenance are submitted as required.

Controlled burns are undertaken every 5 to 7 years. This is highly dependent on suitable weather conditions, given the narrow window of opportunity that exists in NSW for burning safely and effectively.

Luke Crotty left the meeting, the time being 5:53pm.

A/Area Manager South West Crown Lands, Shaun Flood spoke to the User Group regarding the undetermined Aboriginal Land Claims on Scenic Hill and the process involved in the claims being assessed by Crown Lands. Further information relating to Aboriginal Land Claims can be found on the Crown Lands website.

Mr Flood addressed the area of the Rotary Lookout and noted that the User Group does not currently have a proposal for the land. The items to be considered in relation to this area include:

1. There is no Crown Land Manager on this parcel of land. Crown Lands would consider a request by Council to become the Crown Land Manager.
2. If Council were to request appointment, an additional reserve purpose would be required to reflect a proposed use;
 - Additional purpose would need to be carefully considered not to impact the reserve purpose of 'Trigonometrical Purposes',
 - Additional reserve purpose would require a Native Title pathway assessment by Crown Lands.
3. Undetermined Aboriginal Land Claims; concurrence from the claimant would be required prior to undertaking any development that physically impacts the land.

Mr Flood also made mention of funding opportunities offered by Crown Lands and advised the User Group that Griffith Pioneer Park Museum was successful in their application for the Crown Reserves Improvement Fund 2023-24. Further information regarding grants and funding can be found on the Crown Lands website.

Acting Director Sustainable Development, Carel Potgieter arrived at the meeting, the time being 6:22pm.

Shaun Flood left the meeting, the time being 6:30pm.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 RPPP GRANT STREAM 1: PRECINCT DEVELOPMENT AND PLANNING

Councillor Jenny Ellis updated the User Group on a meeting that she had attended with Griffith Local Aboriginal Land Council (GLALC). GLALC has advised that they wish to apply for the rPPP Grant Stream 1: Precinct Development and Planning. The report from the agenda is attached below.

RECOMMENDED on the motion of Ronald Anson and Sally Bamblett that the Scenic Hill

User Group endorse Griffith City Council partnering with the Griffith Local Aboriginal Land Council in applying for the rPPP Grant Stream 1: Precinct Development and Planning for the area of the Scenic Hill Drive Corridor from the 9 MG Water Reservoir to Rifle Range Road.

SMT Comment: If Council adopts this recommendation, it is assumed that the GLALC will be the applicant for the grant.

CL02 TRACKS USED BY THE FERAL JOGGERS

The User Group considered maps of the tracks used by the Feral Joggers which had been submitted as an Agenda item by Rodney Savage.

RECOMMENDED on the motion of Ronald Anson and Denis Couch that the information be received.

CL03 CAT CONTAINMENT REPORT - UPDATED

Sally Bamblett provided an updated version of her Cat Containment Report. Council's Animal Control and Parking Compliance Coordinator will be invited to the next User Group meeting to discuss recommendations in the report.

RECOMMENDED on the motion of Sally Bamblett and Ronald Anson that the information be received.

6 OUTSTANDING ACTION REPORT

The report was noted.

7 GENERAL BUSINESS

Nil.

8 NEXT MEETING

The next meeting of the Scenic Hill User Group is to be held on Monday, 26 August 2024 at 5.30pm.

There being no further business the meeting terminated at 6:48pm.

Attachments

(a) Copy of CL01 rPP Grant Stream 1 Report

Griffith City Council

COMMITTEE REPORT

CLAUSE	CL01
TITLE	rPPP Grant Stream 1: Precinct Development and Planning
FROM	Jenny Ellis, Councillor
TRIM REF	24/82878

SUMMARY

This report is provided to the Scenic Hill User Group to provide information on the aim of the application for the rPPP Grant Stream 1: Precinct Development and Planning and to make a recommendation to Council that Griffith City Council partner with the Griffith Aboriginal Land Council (GLALC) to apply for the grant.

RECOMMENDATION

The Scenic Hill User Group recommend that Griffith City Council partner with the Griffith Local Aboriginal Land Council to apply for the rPPP Grant Stream 1: Precinct Development and Planning for the Scenic Drive Corridor from the Water Tank to Hermits Cave.

REPORT

The main aim of the application will be to get funding to do all the necessary planning, Aboriginal cultural and heritage studies, feasibility studies, business cases and designs for the Scenic Drive corridor from the Water Tank to the just past Hermits Cave.

This will include:

- Aboriginal Cultural and Heritage studies of all the current Aboriginal Land Claims on Scenic Drive;
- Plans for two looks outs (Hermits Cave and "unofficial lookout");
- Garden/BBQ at Rotary Lookout Park;
- Walking tracks and signage from Rotary Lookout Park to Hermits Cave;
- Feasibility and Business Case for Wiradjuri Cultural Centre/Restaurant/Event Space and gardens;
- Staged design for such a centre.

The funding that the GLALC will apply for will cover the cost of a Project Manager who will bring all this together, including developing and formalising the partnership between GLALC and Council and any other bodies, if feasible, in the future.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.
This item links to Council's Strategic Plan item 4.6 Promote reconciliation and embrace our Wiradjuri heritage and culture.

CL01 rPPP Grant Stream 1: Precinct Development and Planning

This item links to Council's Strategic Plan item 5.6 Promote Griffith as a desirable visitor destination.

ATTACHMENTS

Nil

TITLE Outstanding Action Report

TRIM REF 24/84990

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report - Council Meeting [↓](#)

93

OUTSTANDING ACTION REPORT

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
9 July 2024	CL03 SETTING OF FEES AND CHARGES - HIRE OF	GO	147857	24/181	<p>RESOLVED on the motion of Councillors Jenny Ellis and Melissa Marin that:</p> <ul style="list-style-type: none"> (a) Council adopts a user booking fee per day of \$175 the hire of the Hanwood Kiosk. If booking extends to 2 days or more the booking fee will be halved. (b) Council adopts a user bond of \$282 per booking of the Hanwood Kiosk. The bond is refundable on the basis that the facility is clean & undamaged after the event. (c) Council adopts a fee of \$15 per hour for the lights on Main Soccer Ground at Hanwood Oval. (d) Council adopts a fee of \$7.50 per hour for the lights on No.1 and No.2 Training Field at Hanwood Oval (also known as the Graham McGann Oval). (e) Council exhibit the proposed amendment to the Revenue Policy as referred to in a) to d) above for a period of 28 days, seeking community submissions. Should no submissions be received, the new fees be included in the Revenue Policy for 2024/25. (f) Should community submission(s) be received, a report be submitted to Council for consideration. 	12/07/2024: On public exhibition until 09/08/2024.

OUTSTANDING ACTION REPORT

<p>9 July 2024</p>	<p>CL04 REVIEW OF OUTSTANDING PUBLIC POLICIES</p>	<p>SGO</p>	<p>147858</p>	<p>24/182</p>	<p>RESOLVED on the motion of Councillors Christine Stead and Manjit Singh Lally that:</p> <ul style="list-style-type: none"> (a) Council endorse the reviewed draft Infrastructure & Operations, Sustainable Development and Utilities Directorate’s public policies to be placed on public exhibition for a period of 28 days. (b) Following the public exhibition period, if no submissions are received, the policies be considered as adopted as at the date of the conclusion of the advertised exhibition period. (c) Policies that receive a submission are to be reported back to Council. 	<p>12/07/2024: On public exhibition until 08/08/2024.</p>
<p>9 July 2024</p>	<p>CC02 TENDER NO. 15-23/24: SUPPLY AND DELIVERY OF CLEANING SERVICES TO COUNCIL PROPERTIES AND AMENITIES</p>	<p>PO</p>	<p>147863</p>	<p>24/192</p>	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Christine Stead that:</p> <ul style="list-style-type: none"> (a) Council, in accordance with Section 178(1) (b) of the Local Government Regulation 2021, reject all tenders for the Supply and Delivery of Cleaning Services to Council Properties and Amenities Contract Number 15–23/24 due to budgetary constraints and Council’s obligations to achieve a \$1m per annum in operational savings. (b) Council, in accordance with Section 178(4) (a) of the Local Government Regulation 2021, does not need to call fresh tenders for the Supply and Delivery of Cleaning Services to Council Properties and 	<p>05/08/2024: Council staff actioning. Meeting held with preferred contractor. Reviewing cleaning schedule.</p>

OUTSTANDING ACTION REPORT

					<p>Amenities Contract Number 15–23/24 as there is a suitably qualified and experienced company available to negotiate with.</p> <p>(c) Council, in accordance with Section 178(3) (e) of the Local Government Regulation 2021, enter into negotiations with S & K Panarello Pty Ltd trading as Presto Cleaning, of Griffith NSW.</p> <p>(d) At the completion of negotiations, a further report to be presented to Council.</p>	
25 June 2024	CL05 CONVERSION OF EEO POLICY & MANAGEMENT PLAN FROM INTERNAL TO EXTERNAL COUNCIL POLICY	SGO	147424/2024	24/185	<p>RESOLVED on the motion of Councillors Shari Blumer and Jenny Ellis that:</p> <p>(a) Council endorse the Conversion of EEO Policy & Management Plan from Internal to External Council Policy to be placed on public exhibition for a period of 28 days.</p> <p>(b) Following the public exhibition period, if no submissions are received, the policy will be considered as adopted as at the date of the conclusion of the advertised exhibition period.</p> <p>(c) If any submissions are received during the public exhibition period, a further report will be presented to Council.</p>	<p>2/07/2024: On exhibition until 25 July 2024.</p> <p>05/08/2024: Submission received. Report to go back to Council.</p>
25 June 2024	CL04 LICENCE AGREEMENT - GRIFFITH	CPO	147426/2024	24/167	<p>RESOLVED on the motion of Councillor Melissa Marin that the report LAY ON THE TABLE.</p>	<p>9/07/2024: Letter has been emailed to President of 2MIA Community FM requesting financials and also a list of</p>

OUTSTANDING ACTION REPORT

	COMMUNITY FM ASSOCIATION INC.					sponsors and expected income from sponsorships. 05/08/2024: Report to Council meeting 13/08/2024.
28 May 2024	NOTICE OF MOTION RECEIVED FROM COUNCILLOR JENNY ELLIS, AND THE MAYOR, DOUG CURRAN	DSD DIO	146293	24/157	<p>RESOLVED on the motion of Councillors Jenny Ellis and Glen Andreazza that:</p> <ul style="list-style-type: none"> (a) Council commit to exploring the feasibility of including animal or bird enclosures in future master planning of the Lake Wyangan Parklands. (b) Council look for grant opportunities for the development of such enclosures as well as future budget allocations. (c) Council explore partnerships with community organisations or businesses (including but not limited to Altina Wildlife Park) for this future endeavour. (d) Future master planning for the park area includes plantings and areas that might attract local wildlife. (e) Council explore the feasibility of using existing deer enclosure fencing for an off-leash dog park. 	<p>03/06/2024: The following SMT Comment was included in the Business Paper in relation to the Notice of Motion as resolved by Council. <i>“Council has adopted a master plan for improvements to the western recreational foreshore area of Lake Wyangan North. An amount of \$2,030,000 has been budgeted by Council and Stage 1 is scheduled for completion by June 2025. An extract of the priority actions from the plan is attached to this report. Should Council support the Notice of Motion as printed, Stage 2 of the master plan could be modified to include the above recommendations. Further, Council’s resolution would be referred to the Lake Wyangan and Catchment Committee for consideration as to the timing and planning of the next phase (stage 2) of the master plan for Lake Wyangan”.</i> This matter will be included on the Agenda for the next Lake Wyangan and Catchment Management Committee meeting.</p> <p>05/08/2024: Lake Wyangan and Catchment Management</p>

OUTSTANDING ACTION REPORT

						Committee meeting to be held 15/08/2024.
9 April 2024	CL05 LICENCE AGREEMENT RENEWAL - PETER ROSSITER - CAR PARKING	CPO	144576	24/106	<p>RESOLVED on the motion of Councillors Chris Sutton and Melissa Marin that:</p> <p>(a) Council enters into a licence agreement with Peter Rossiter for 6 car parking spaces located on Council's Road reserve adjoining 46 Willandra Avenue, Griffith for a term of 5 years (expires 31 December 2028).</p> <p>(b) Peter Rossiter to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee as per Council's adopted Revenue Policy.</p> <p>(c) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$62.00 per car space for the 2023/2024 financial year and on each anniversary thereafter the annual licence fee to be charged in accordance with Council's adopted Revenue Policy in addition to rates and charges.</p> <p>(d) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.</p>	<p>06/05/2024: Council solicitors are preparing licence document.</p> <p>01/07/2024: Cater & Blumer have prepared the licence agreement; and have forwarded the agreement to the licensee for execution. Waiting on agreements to come back for the General Manager and Mayor to sign.</p> <p>06/08/2024: Cater & Blumer have been contacted for an update. Waiting for the agreement for Council's signature.</p>
9 April 2024	CL06 LICENCE AGREEMENT RENEWAL - LEO FRANCO MOTORS	CPO	144577	24/107	<p>RESOLVED on the motion of Councillors Glen Andreazza and Anne Napoli that:</p>	<p>06/05/2024: Council solicitors are preparing licence document.</p>

OUTSTANDING ACTION REPORT

	PTY LTD - CAR PARKING				<p>(a) Council enters into a licence agreement with Leo Franco Motors Pty Ltd for 3 car park spaces on the road reserve adjoining Lot 34 Section 3 DP 758476, Yambil Street, Griffith for a term of 5 years (expires 31 January 2029).</p> <p>(b) Leo Franco Motors Pty Ltd pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee as per Council's adopted Revenue Policy.</p> <p>(c) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$62.00 per car space for the 2023/2024 financial year and on each anniversary thereafter the annual licence fee to be charged in accordance with Council's adopted Revenue Policy in addition to rates and charges.</p> <p>(d) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.</p>	<p>18/06/2024: Draft licence agreement received from C&B 17/6/2024. Being reviewed by staff.</p> <p>01/07/2024: Cater & Blumer have prepared the licence agreement; and have forwarded the agreement to the licensee for execution. Waiting on agreements to come back for the General Manager and Mayor to sign.</p> <p>06/08/2024: Cater & Blumer have been contacted for an update. Waiting for the agreement for Council's signature.</p>
26 March 2024	CL02 COMMUNITY GARDENS LARGE SCALE EVENT MASTERPLAN	USD	144180	24/075	<p>RESOLVED on the motion of Councillors Shari Blumer and Glen Andreazza that:</p> <p>(a) Council adopts the Community Gardens Large Scale Event Masterplan as exhibited.</p> <p>(b) Council finalise the estimated costing and implement</p>	<p>12/4/2024: Manager of Urban Design to arrange meeting with relevant staff to discuss fencing.</p> <p>06/05/2024: Meeting held on site to discuss fencing on Thursday, 2 May 2024. Costing of fencing being prepared.</p>

OUTSTANDING ACTION REPORT

					<p>permanent power supply to service food vans adjacent to Willandra Avenue, relocation of existing backstage storage container to be permanently located behind Stuart McWilliam Stage subject to existing budget allocation of \$50,000.</p> <p>(c) Council finalise a staged design of fencing for the Community Gardens site.</p>	<p>20/05/2024: Draft Costing will be presented to Council at a meeting in June.</p> <p>04/06/2024: Draft Costing will be presented to Council at a meeting in July.</p> <p>15/07/2024: Draft Costing will be presented to Council meeting 10 September 2024.</p> <p>05/08/2024: Meeting held with contractor to obtain quotes for shade sails over stage area.</p>
26 March 2024	MINUTES OF THE NEW CEMETERY MASTERPLAN COMMITTEE MEETING HELD ON 7 MARCH 2024	DIO		24/084	<p>RESOLVED on the motion of Councillors Simon Croce and Christine Stead that the recommendations as detailed in the Minutes of the New Cemetery Masterplan Committee meeting held on 7 March 2024 be adopted, including the SMT Comment as printed below:</p> <p>SMT Comment: Should Council support the above recommendation it is proposed that Council should adopt the following in lieu of the recommendation above.</p> <p>a) Council invite Griffith Regional Funerals to submit a Development Application for assessment with respect to the installation and operation of a cremation service to be located at Lot 4 DP775986 Wakaden St, Griffith and that the owner of the property sign the Development Application.</p> <p>b) Council appoint an external planner to assess the development application with the</p>	<p>15/04/2024: Funeral Directors have been advised.</p> <p>17/06/2024: DA has been lodged.</p> <p>1/07/2024: Council's legal representatives have been requested to draft a Deed of Agreement.</p>

OUTSTANDING ACTION REPORT

					<p>determination remaining with Griffith City Council. The assessment report of the development application to be determined by a meeting of Council.</p> <p>c) In the event that Griffith City Council approved the development application that a deed of agreement be drafted between Griffith City Council and Griffith Regional Funeral Services detailing the lease and conditions of use of the cremator. The documentation is to include reference to the owner of the property and their concurrence to the installation and use of the cremator. Further, that the owner concurs to the circumstances that the cremator may be removed from the property. Legal costs to prepare the above documentation are the responsibility of Griffith Regional Funeral Services.</p> <p>d) Subject to a, b and c above being completed, that Council proceed to acquire and install the cremator.</p> <p>e) Funding to be drawn from the long term financial plan 2025/26 approximately \$400,000 installed.</p> <p>f) The fees applicable to the lease of the cremator as detailed in confidential attachment A as previously reported to Council and the Committee will be included in Council's revenue</p>	
--	--	--	--	--	--	--

OUTSTANDING ACTION REPORT

					policy and are subject to annual review.	
12 March 2024	NOTICE OF MOTION - UPGRADE TO ORIGINAL BAGTOWN'S FIRST BLACKSMITH STORE SITE	DI&O DSD	143524	24/066	RESOLVED on the motion of Councillors Dino Zappacosta and Simon Croce that Council upgrade the original Bagtown's first Blacksmith Store site at the Intersection of Old Wilbriggie (sic) Road and Research Station Road.	<p>18/03/2024: Councillors and SMT inspecting site 19/03/2024 to discuss scope.</p> <p>02/04/2024: Site inspection completed. Project scope to be referred to Council Workshop on 21 May 2024.</p> <p>03/06/2024: Scope of works were determined at Council Workshop.</p> <ol style="list-style-type: none"> 1. Survey site; 2. Install gravel surface in a safe location to provide access to site; 3. Remove vegetation that surrounds identified tree; and 4. Install sign with narrative depicting historical significance of site. <p>Plan of Scope of works to be discussed at Council Workshop in October 2024.</p>
23 January 2024	CC01 ENERGY PURCHASE AGREEMENT - HUNTER JOINT ORGANISATIONS OF COUNCILS	PO	141541	24/022	<p>RESOLVED on the motion of Councillors Simon Croce and Christine Stead that:</p> <p>(a) Council agree to accept the proposal from Hunter Joint Organisation to tender for the purchase of power for Council's large sites and unmetered streetlighting.</p> <p>(b) A further report be submitted for Council for consideration following the completion of stage one (1) of the procurement process as</p>	<p>05/02/2024: HJO have been advised. Further report to follow.</p> <p>18/03/2024: Report presented to Council 26/03/2024.</p> <p>02/04/2024: HJO advised of Council's resolution.</p> <p>20/05/2024: Hunter JO to provide final electricity tender figures to Council.</p>

OUTSTANDING ACTION REPORT

					referred to in this report to determine; i. The percentage of energy from renewable sources. ii. The delegation of authority to the General Manager to accept or decline a contract with the preferred tenderer as determined by the Power Purchasing Agreement Steering Committee.	05/08/2024: Round 3 pricing will be invited week commencing 5 August 2024.
12 December 2023	CCMM01 REVIEW OF LAKE WYANGAN FLOOD STUDY AND FLOODPLAIN RISK MANAGEMENT PLAN	DU	140281	23/317	RESOLVED on the motion of Councillors Christine Stead and Glen Andrezza that Council authorise the General Manager to progress action with regard to the review of the Lake Wyangan Flood Study and Floodplain Risk Management Plan, in accordance with this Report.	15/01/2024: Consultancy brief being prepared for tender. 04/03/2024: Brief in preparation. 18/03/2024: Tender documentation released on Vendor Panel. Tenders close 1 May 2024. 20/05/2024: Report to Council meeting 28 May 2024. 03/06/2024: Letter sent to successful consultant. 01/07/2024: Matter included on the Agenda for August Floodplain Management Committee meeting. 05/08/2024: Floodplain Management Committee meeting to be held 08/08/2024.
14 November 2023	CL02 THARBOGANG TENNIS CLUB DEMOLITION	CPO	139227	23/260	RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that: (a) Council to seek Crown Reserve Improvement Fund funding and if successful in receiving the grant monies then the demolition	04/12/2023: Council has included in the current budget 2023/24 approximately \$6,500 to part fund the demolition of the building. Application has been made for further funding to complete the project. Grant funding body to

OUTSTANDING ACTION REPORT

					<p>of the Tharbogang Tennis Club and other infrastructure situated on the Public Reserve can proceed.</p> <p>(b) Council confirm its intention to demolish the Tharbogang Tennis Club facility and Council to then re-engage with the Tharbogang Community to advise of the available funds and Council's decision to demolish the disused Tennis Club building.</p>	<p>advise outcome in approximately May 2024. Community meeting to be held February 2024.</p> <p>04/03/2024: Tharbogang Public School has been contacted seeking confirmation of suitable date for meeting.</p> <p>06/05/2024: Two dates (22 May and 30 May 2024 5:30pm – 6:30pm) as options for meeting have been submitted to the school. Awaiting a response.</p> <p>20/05/2024: Date of meeting confirmed for 19 June 2024.</p> <p>01/07/2024: Meeting to be rescheduled and will be held at the Tharbogang Primary School. Tharbogang community will be informed of the meeting through the local store, post office box letter drop to residents and social media.</p> <p>05/08/2024: Community meeting to be held 8 August 2024.</p>
12 July 2022	NOTICE OF MOTION – COUNCILLOR TESTONI – YENDA MASTERPLAN	GM	119905	22/167	<p>RESOLVED on the motion of Councillors Laurie Testoni and Glen Andrezza that:</p> <p>(a) Council undertake a master planning exercise for the village of Yenda. Factors such as future residential sub divisions, lifestyle blocks and rural residential to be considered along with future amenities for the village, such as sporting infrastructure to be considered. With a number of major projects nearing</p>	<p>01/08/2022: This matter will be scheduled for discussion at Council Workshop 16 August 2022.</p> <p>05/09/2022: Council to submit an application to NSW Department of Planning and Environment for grant funding under Regional Housing Strategic Planning Fund Round 1 to complete a Yenda Masterplan. Application close 30 September 2022.</p>

OUTSTANDING ACTION REPORT

					<p>completion the time is right to focus on what opportunities are there for our region with growth and development. Yenda has a lot of potential for growth and by investigating strategies for the future it would benefit the growth on not only the village but that of the ever expanding Griffith City limits. It would be important for community engagement and with the next Community Opinion Group meeting to be held in Yenda it is a great opportunity for Griffith City Council to engage with community.</p> <p>(b) Council schedule a Councillor Workshop to refine the scope of the Master Plan.</p> <p>(c) Staff prepare the scoping document and report to Council for consideration of source of budget resources, time line, amendment and adoption of scoping document.</p>	<p>04/10/2022: Grant application submitted.</p> <p>03/01/2023: NSW Government advised the Grant application successful on 30 November 2022. Expressions of Interests invited to coordinate and undertake the Yenda Masterplan.</p> <p>13/02/2023: Tender awarded to CBRE.</p> <p>01/05/2023: Site inspection and survey completed. Landowner, MI and staff consultation completed. Draft Masterplan presentation to 20 June Council Workshop.</p> <p>17/07/2023: Draft Masterplan to go to Council in September/October 2023.</p> <p>03/10/2023: Draft Masterplan to go to Council 14 November 2023.</p> <p>06/11/2023: Draft Masterplan to go to Council Meeting in December 2023.</p> <p>04/12/2023: Draft Masterplan to go to Council Meeting in February 2024.</p> <p>15/01/2024: Report to March 2024 Council Meeting.</p> <p>18/03/2024: Council Meeting for 14 May 2024.</p> <p>06/05/2024: Consultant engineers will be invited to address Councillors at Council</p>
--	--	--	--	--	---	--

OUTSTANDING ACTION REPORT

						<p>Workshop on 18 June 2024 regarding engineering challenges with respect to management of drainage.</p> <p>01/07/2024: Meeting being arranged with property owner of Stage 1 of the Masterplan.</p> <p>05/08/2024: Property owners will be contacted again seeking meeting.</p>
--	--	--	--	--	--	--

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
28 May 2024	<p>MINUTES OF THE LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE MEETING HELD ON 15 MAY 2024</p> <p>DRAFT PLAN OF MANAGEMENT – LAKE WYANGAN</p>	CPO	146292 /2024	24/156	<p>RECOMMENDED on the motion of Tom Mackerras and Frank Battistel that:</p> <p>(a) Council refer the Draft Plan of Management for Lake Wyangan, incorporating Jack Carson Wildlife Reserve (Crown Reserve 159017) and North Lake Wyangan (Crown Reserve 1002998) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management Lake Wyangan if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been approved.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Lake Wyangan on completion of the exhibition period, to consider all submissions.</p>	<p>28/05/2024: Draft PoM emailed to Councillors.</p> <p>03/06/2024: Sent to Minister for approval to be exhibited.</p>
28 May 2024	CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST	CPO	146289 /2024	24/154	<p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council refers the draft Plan of Management for South-West</p>	<p>03/06/2024: Sent to Minister for approval to be exhibited.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

	<p>GRIFFITH PRECINCT PARKS</p>				<p>Griffith Precinct Parks to the Minister administering the Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.O F Park and City Park (Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.</p>	
--	---	--	--	--	---	--

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

28 May 2024	CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT	CPO	146288	24/153	<p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being R.74539 – Lot 1 Sec 43 DP758476 (Visitor’s Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor’s Centre) R.61588 – Lots 2 & 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 & 8 Sec 9 DP 758476 (Griffith Library) R.85064 – Lots 19 & 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots 1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p>	03/06/2024: Sent to Minister for approval to be exhibited.
-------------	--	-----	--------	--------	---	---

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.</p>	
23 April 2024	CL03 DRAFT PLAN OF MANAGEMENT - MISCELLANEOUS CROWN RESERVES	CPO	144994	24/115	<p>RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that:</p> <p>(a) Council refer the Draft Plan of Management for the Miscellaneous Crown Reserves, Kart Club - Reserve 64662 (Lot 96 DP 756035), Wumbulgal Recreation Reserve – Reserve 64911 (Lot 106 DP 751679), Rankins Springs Camping Area – Reserve 65432 (lot 7003 DP 1001194) and Dave Wallace Range – Reserve 1003005 (Lot 2 DP 48802) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Miscellaneous Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p>	20/05/2024: Awaiting approval from Minister.

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<ul style="list-style-type: none"> (c) Native Title advice has been provided. (d) A report be presented to Council to adopt the final Plan of Management for the Miscellaneous Crown Reserves on completion of the exhibition period, to consider all submissions. 	
23 April 2024	CL05 DRAFT PLAN OF MANAGEMENT - BAGTOWN CEMETERY	CPO	144997	24/117	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Laurie Testoni that:</p> <ul style="list-style-type: none"> (a) Council refer the Draft Plan of Management for the Bagtown Historic Cemetery - Crown Reserve 52849 (Part Lot 731 DP 751709) to the Minister administering the Crown Land Management Act 2016 for approval. (b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Bagtown Historic Cemetery and place it on public exhibition as per Section 38 of the Local Government Act 1993. (c) Native Title advice has been provided. (d) A report be presented to Council to adopt the final Plan of Management for Bagtown Historic Cemetery on completion of the exhibition period, to consider all submissions. 	06/05/2024: Awaiting approval from Minister.

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

<p>12 December 2023</p>	<p>CL04 COMPULSORY ACQUISITION - AFFECTING LOT 27 DP751709 - BEAUMONT ROAD, HANWOOD - HANWOOD LEVY</p>	<p>CPO</p>	<p>140274</p>	<p>23/303</p>	<p>RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <ul style="list-style-type: none"> (a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1296073 in Plan of Acquisition affecting Lot 27 DP 751709 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186. (b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1296073 as shown in plan of acquisition affecting Lot 27 DP 751709 by compulsory acquisition process under Section 187 of the Local Government Act 1993. (c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991. (d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW 	<p>15/01/2024: Application preparation in progress. 03/06/2024: Application submitted.</p>
-----------------------------	---	------------	---------------	---------------	---	--

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p>	
12 December 2023	CL05 COMPULSORY ACQUISITION - AFFECTING LOT 7322 DP1164483, MALLEE STREET, HANWOOD - WATER DRAINAGE WORKS	CPO	140275	23/304	<p>RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1295951 in Plan of Acquisition affecting Lot 7322 DP 1164483 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire</p>	<p>15/01/2024: Application preparation in progress.</p> <p>03/06/2024: Application submitted.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>Lot 1 DP 1295951 as shown in plan of acquisition affecting Lot 7322 DP 1164483 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor’s approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to</p>	
--	--	--	--	--	--	--

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					execute the documents on behalf of Council under the Common Seal if required.	
14 February 2023	CL03 PCYC PROPOSAL TO ERECT AND FITOUT AN INTEGRATED GYMNASISTICS AND COVERED OUTDOOR MULTI-SPORTS COMPETITION FACILITY - OLYMPIC STREET, GRIFFITH	GM	128874	22/034	<p>RESOLVED on the motion of Councillors Jenny Ellis and Simon Croce that:</p> <p>(a) Council endorse in principle the lease of (Part Lot 1 DP1272062. Crown Reserve 85064, 3 Olympic Street, Griffith) to PCYC NSW for a period of 20 years.</p> <p>(b) The annual lease fee be in accordance with Council's adopted Revenue Policy (Schedule of Fees and Charges) as at the date of execution of the Lease. 2022/23 annual lease fee to Not for Profit Organisations is \$607.</p> <p>(c) PCYC pay all applicable costs and charges associated with the preparation of the lease agreement (this would include the survey plan preparation for leasing and registration fees if required). Also, an Administration Fee of \$481 (page 13 Revenue Policy) will be applicable.</p> <p>(d) Council communicate the above terms to PCYC NSW and subject to their agreement, Council advertise the proposed lease for a</p>	<p>06/03/2023: Letter written to PCYC advising terms of proposed lease. Letter of response received accepting terms. Proposed lease to be prepared by Council and publicly exhibited.</p> <p>4/07/2023: Council staff have obtained a quote for subdivision from PHL. Once the Survey Plan has been finalised a Two (2) Lot subdivision is required to create a Lot for PCYC and a Lot for the remaining land.</p> <p>31/07/2023: PCYC finalising planned subdivision.</p> <p>04/12/2023: Council seeking additional information from PCYC prior to lodgement of their DA.</p> <p>29/04/2024: PCYC contacted 24/4/24. PCYC considers current scope of project will exceed allocated budget. Currently reviewing scope to align with budget. PCYC anticipate lodging a DA with Council July 2024."</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

					<p>period of 28 days seeking public submissions.</p> <p>(e) All public submissions be reported to Council for consideration. Should no submissions be received, Council authorise the General Manager and the Mayor to sign the lease under Council seal.</p> <p>(f) Council progress the subdivision of the subject land and authorise the General Manager and Mayor the authority to sign documents under Council seal as required. All costs in relation to the subdivision to be paid by the PCYC NSW.</p>	
22 February 2022	NOTICE OF MOTION – YOOGALI SHARED BICYCLE PATH	DIO	114000	22/057	<p>RESOLVED on the motion of Councillors Simon Croce and Anne Napoli that:</p> <p>(a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority.</p> <p>(b) Council undertake a full costing of the track and bridge as to facilitate funding opportunities to contribute towards the new construction.</p>	<p>14/03/2022: Funding estimate for Path and Bridge: \$1.4 million.</p> <p>100% funding request submitted to Transport for NSW Active Transport Program.</p> <p>16/01/2023: TfNSW has informed Council that its application for 2.5m shared pathway is unsuccessful. Council has been invited to make a submission to TfNSW Active Transport for a 4.5m wide shared pathway for scoping and design.</p>

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

						<p>Submission lodged by Council.</p> <p>05/06/2023: Funding application successful. Design to commence.</p> <p>17/07/2023: Inception meeting scheduled for 18 August 2023. Project to be completed 20 June 2025.</p> <p>18/09/2023: Ongoing consultation being held with stakeholders.</p> <p>04/12/2023: Staff updated realignment of plans and have sent to TfNSW representatives for review. Draft tender documents have been prepared. Majority of vegetation removed on proposed pathway.</p> <p>04/03/2024: Tree removal nearing completion.</p> <p>18/03/2024: Tree clearing complete. Tenders for bridge to be called for in March 2024.</p> <p>06/05/2024: Tenders close on Monday, 13 May 2024. Councillor briefing Tuesday, 21 May 2024.</p> <p>03/06/2024: Report to Council 11 June 2024.</p> <p>17/06/2024: Contract awarded. Tenderer advised.</p>
--	--	--	--	--	--	--