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**TRAFFIC COMMITTEE  
TO BE HELD IN MURRAY ROOM, GRIFFITH ON  
TUESDAY, 9 JULY 2024 AT 10:30 AM**

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- 1 Apologies
- 2 Confirmation of Minutes
- 3 Business Arising
- 4 Declarations of Interest
- 5 Items of Business
  - CL01 p5 2024 Citrus Sculptures Traffic Control - Banna Avenue
  - CL02 p27 Proposed Street Parade - Multicultural Council - Banna Avenue.
  - CL03 p51 Traffic Control - Railway Street - Multicultural Festival 2024
  - CL04 p56 Request for the Implementation of a Disabled Parking Zone - Banna Avenue
  - CL05 p59 Parking Compliance Report - Sikh Games 2024
- 6 p62 Outstanding Action Report
- 7 General Business
- 8 Next Meeting

**DISTRIBUTION LIST**

Councillor Anne Napoli (Chair), Simon Croce (Councillor - Alternate), Jason Hinson (Police Representative), Greg Minehan (Transport for NSW Representative), Michael Rowley (Member for Murray Representative)

Engineering Design & Approvals Manager, Joe Rizzo; Development & Traffic Coordinator, Greg Balind; Development and Traffic Engineer, Ronelle Green and Minute Secretary, Melanie Hebrok

If you are unable to attend this meeting please notify the Minute Secretary prior to commencement of the meeting by email or by telephoning Council on 1300 176 077.

This Committee meeting may be attended remotely and recorded by audio or audio-visual means for administrative purposes. No other recording is permitted.

**Acknowledgement of Country**

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

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**TRAFFIC COMMITTEE  
HELD IN COUNCIL CHAMBERS, GRIFFITH ON  
TUESDAY, 11 JUNE 2024 COMMENCING AT 10:34 AM**

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**PRESENT**

Councillor Anne Napoli (Chair, via Zoom), Jason Hinson (Police Representative), Greg Minehan (Transport for NSW Representative, via Zoom)

**STAFF**

Engineering Design & Approvals Manager, Joe Rizzo, Development & Traffic Coordinator, Greg Balind, Development & Traffic Engineer, Ronelle Green and Minute Secretary, Melanie Hebrok

Absent: Michael Rowley (Member for Murray Representative)

**1 APOLOGIES**

No apologies were received.

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Greg Minehan and Jason Hinson that the minutes of the previous meeting held on 16 April 2024, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

Nil

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

**Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

**Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL01 REQUEST FOR NO PARKING ZONE - LANGLEY CRESCENT**

Mr Balind presented the request received from Griffith Buslines to restrict parking on the eastern side of Langley Crescent between Golsby-Smith Street and Wells Street due to concerns that the road is too narrow for the school bus to safely pass through parked cars on both sides. He noted staff are not in favour of removing any parking after assessing the area in question, which is only serviced twice a day by the school bus but is next to a busy public park. A request was sent to TfNSW to assess whether Langley Crescent is an approved school bus route. Mr Minehan raised safety concerns when buses are forced to reverse out of Langley Crescent and asked that the matter be deferred until advice is received whether or not the area is in fact a dedicated school bus route. If it is, restricted parking during bus service times may be considered, otherwise alternate routes may need to be looked at.

**RECOMMENDED** on the motion of Greg Minehan and Jason Hinson that the report be **LAI**  
**ON THE TABLE.**

### **CL02 INSTALLATION OF REGULATORY SIGNS AND PAVEMENT MARKINGS - KIDMAN WAY**

**RECOMMENDED** on the motion of Greg Minehan and Jason Hinson that the Traffic Committee approve:

- (a) A 121 metre extension of the 'No Stopping' zone on the eastern side of the Kidman Way to the south of Pedley Road;
- (b) The installation of a 153 metre 'No Stopping' zone on the western side of the Kidman Way adjacent to the accessway of the new development;
- (c) The installation of a Giveaway sign/line facing drivers exiting the development site;
- (d) Pavement markings/delineation upon the travel and turning lanes associated with the upgrades.

## **6 OUTSTANDING ACTION REPORT**

The Committee discussed and updated the Outstanding Action Report.

### **Speed Zone Reviews**

- Rifle Range Road – completed
- Barracks Road & Murrumbidgee Avenue – work instruction to be provided to Council today, works to be scheduled early next financial year
- Todd Road – has been inspected, signposted at 50 km/h after school zone, request made to speed link team to overlay a map at 50 km/h at Todd Road, no formal review required
- Slopes Road – has been inspected, next on priority list after Barracks & Murrumbidgee are done

**RECOMMENDED** on the motion of Greg Minehan and Jason Hinson that the report be noted.

## **7 GENERAL BUSINESS**

### **7.1 Amended Restricted Parking Adjacent to St Mary's School - Edon Street Yoogali**

Mr Balind tabled a report seeking relocation of the accessible parking zone at St Mary's Primary School after the redevelopment has closed off one of the access points to the school previously used by persons with disabilities meaning an additional distance will be required for mobility impaired persons to travel to enter the school.

To assist with access, the applicant responsible for the school's redevelopment has sought to relocate the disabled zone on the school side of Edon Street to a position 17 metres to the west therefore placing that zone closer to the front pedestrian access to the school building. The installation of the disabled zone shall comply with Australian Standards 2890.5 and will include a compliant access ramp from the road to the footpath, and, disabled zone related parking signs (modified R5-10 sign) and pavement markings.

In addition to the relocation of the disabled zone, the No Parking to the east of the proposed of that zone is sought to be extended west for approximately 8 metres to take in the area of the existing (but soon to be moved) disabled zone. While the existing no parking zone is permanently restricted, it is sought to apply timed restrictions to that area – No Parking 8:00am-9:30am and 2:30pm – 4:00pm School Days Only to allow for visitor parking and additional parking with respect to the nearby church outside of those school times/days.

**RECOMMENDED** on the motion of Greg Minehan and Jason Hinson that the Traffic Committee approve:

- a) The relocation of the existing disabled zone (St Mary's Primary School) including associated signs and pavement markings 17 metres to the west
- b) The reduction of the existing No Stopping zone on the approach to the Children's Crossing from 24 metres to 15 metres.
- c) The extension of the existing No Parking zone on the southern side of Edon Street 8 metres to the west.
- d) Modification of the No Parking zone in (b) above to No Parking 8:00am – 9:30am and 2:30pm – 4:00pm School Days Only.

## **8 NEXT MEETING**

The next meeting of the Traffic Committee is to be held on Tuesday, 9 July 2024 at 10:30 am.

There being no further business the meeting terminated at 10:53 am.

<b>CLAUSE</b>	<b>CL01</b>
<b>TITLE</b>	<b>2024 Citrus Sculptures Traffic Control - Banna Avenue</b>
<b>FROM</b>	<b>Greg Balind, Development &amp; Traffic Coordinator</b>
<b>TRIM REF</b>	<b>24/68381</b>

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### **SUMMARY**

As part of the annual 'Springfest' event, the citrus sculpture display will again be established on the grassed centre medians of Banna Avenue between Jondaryan Avenue and Crossing Street. The 2024 event covers 3 phases over a 2-week period from 13 – 27 October 2024, therefore traffic management relevant to the site has been proposed for the construction/dismantling phase, the exhibition phase and the 'Launch Event' phase.

### **RECOMMENDATION**

The Traffic Committee:

- (a) **Support the implementation of the Traffic Control Plan on Banna Avenue on Sunday, 13 October 2024 and Sunday, 27 October 2024 to allow for the construction and dismantling of the citrus sculptures.**
- (b) **Support the implementation of the Traffic Control Plan on Banna Avenue and Visitors Centre Carpark on Friday, 18 October 2024 relevant to the 'Springfest Launch Event.'**
- (c) **Support the implementation of the Traffic Control Plan on Banna Avenue from Sunday, 13 October 2024 to Sunday, 27 October 2024 to facilitate the exhibition phase of the event.**
- (d) **Note the Transport Management Plans associated with both the Construction/Dismantling and Launch events.**

### **REPORT**

'Springfest 2024' will be held from Sunday, 13 October to Sunday, 28 October 2024. As part of the festival, up to 70 large citrus sculptures will be established along a number of grassed areas adjacent to Banna Avenue between Jondaryan Avenue and Crossing Street.

#### **Sculpture construction/dismantling**

Approximately 500 community volunteers will attend the location to assist with the construction and subsequent dismantling of the sculptures on respective days. To facilitate these activities, road closures on both east and west bound lanes of Banna Avenue between Jondaryan Avenue/Tranter Place and Crossing Street are sought from 6:30am – 2:30pm on Sunday, 13 October 2024 and Sunday, 27 October 2024. All non-event related vehicles will be restricted from entering Banna Avenue during those times by way of traffic control devices and detours to allow volunteers to undertake construction activities in a closed road environment. A Traffic Control Plan (Attachment 'a') has been developed to demonstrate the proposed closures and relevant detours around the area during both the construction and dismantling phases.

## **Sculpture Exhibition Phase**

Following construction, the citrus sculpture exhibition phase will be held from 13 – 27 October 2024 inclusive. During that time, Banna Avenue will be opened to vehicle traffic under modified traffic control which will be implemented to provide advanced warning of increased pedestrian activity in the area. A Traffic Control Plan (Attachment 'b') has been developed to demonstrate the location of traffic control devices that will be implemented across the two-week period. A speed zone reduction to 40km/h between Jondaryan Avenue and Crossing Street will also apply during the two-week sculpture exhibition phase.

## **Launch Event**

In addition to the exhibition phase, a 'Launch Event' has been planned for Friday, 18 October 2024 at the Visitor Information Centre Carpark. This event is expected to draw approximately 2500 participants. Due to the high pedestrian activity relating to the launch event, it is proposed to close the westbound lane of Banna Avenue from Crossing Street to Jondaryan Avenue between 4:30pm and 10:30pm on the day of the launch. This closure will provide for safer pedestrian access across Banna Avenue between the Visitor Centre Carpark and the centre grassed areas upon which the sculptures are established.

A Traffic Control Plan (Attachment 'c') has been developed that demonstrates the location of traffic control devices that will be implemented during relevant times on Banna Avenue and surrounding streets to accommodate the Launch Party event.

The western side of the Visitor Centre Carpark will also be partially closed on Friday, 18 October 2024 from 7:00am – 10:30pm to allow for the establishment of activities associated with the Launch Event. Access to the Visitor Centre Carpark will be restricted to non-event related vehicles during these times with the exception of the southern access to the Childcare Centre – parking associated with which will be maintained until 5pm. A Traffic Control Plan (Attachment 'd') has been developed to show the placement of traffic control devices relevant to the carpark site.

All traffic control devices for each of the phases/events will be implemented and audited by suitably qualified traffic control personnel as per the attached Traffic Control Plans.

**Special Event Transport Management Plans** relevant to the construction and dismantling phases (Attachment 'e') and the Launch Event (Attachment 'f') have been developed by the event organiser demonstrating the management of the impacts the event may have on the road network.

**Schedule 1 Notification(s)** to NSW of a Public Assembly (x2) are also attached (Attachments 'g' and 'h').

A **Road Occupancy Licence** relevant to State Roads, and **Road Closure and Speed Zone Authorisations** relevant to council managed roads will be submitted following the Traffic Control Plans achieving concurrence from the Traffic Committee.

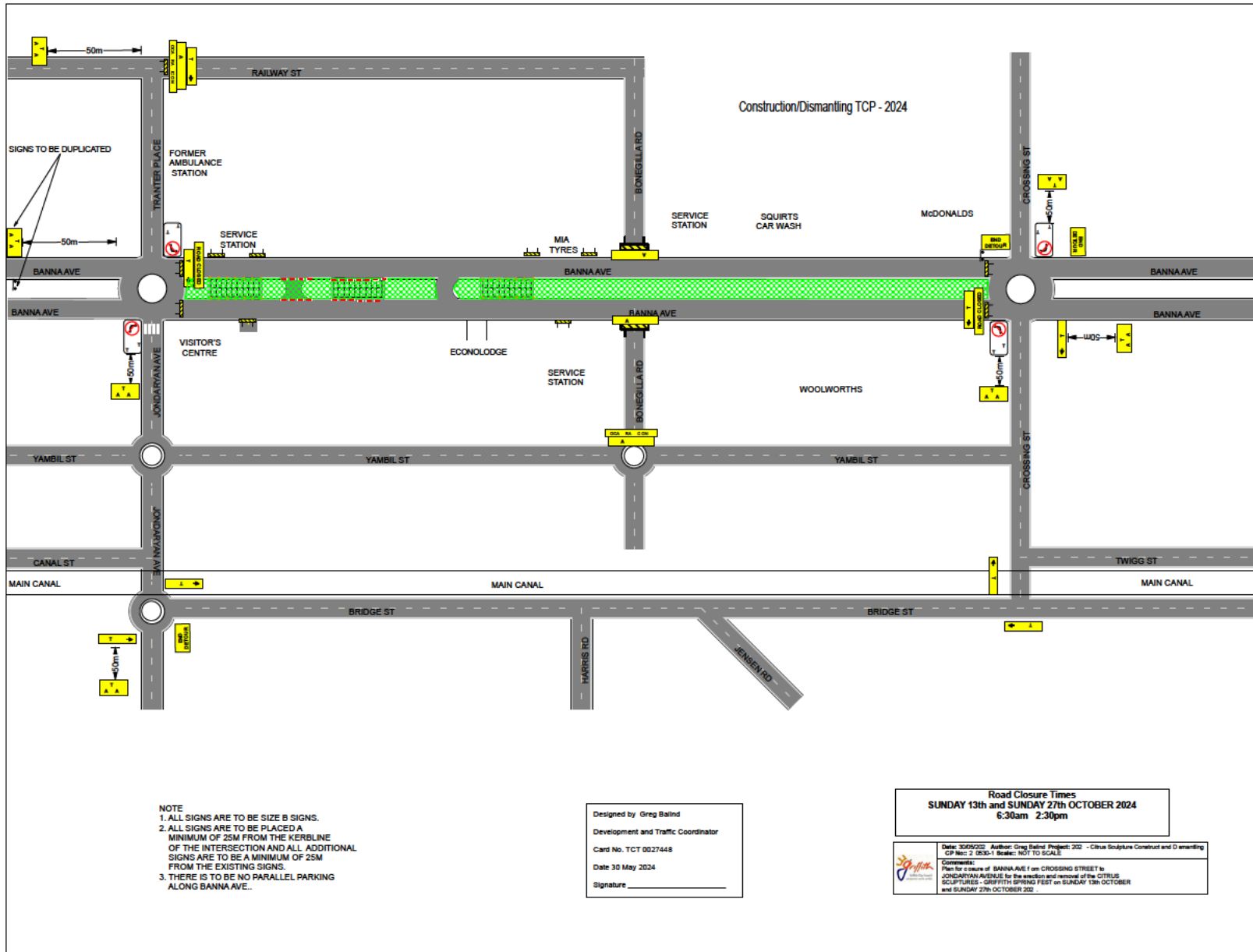
Note: Evidence of a valid Certificate of Currency to be tabled.

## **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 5.6 Promote Griffith as a desirable visitor destination.

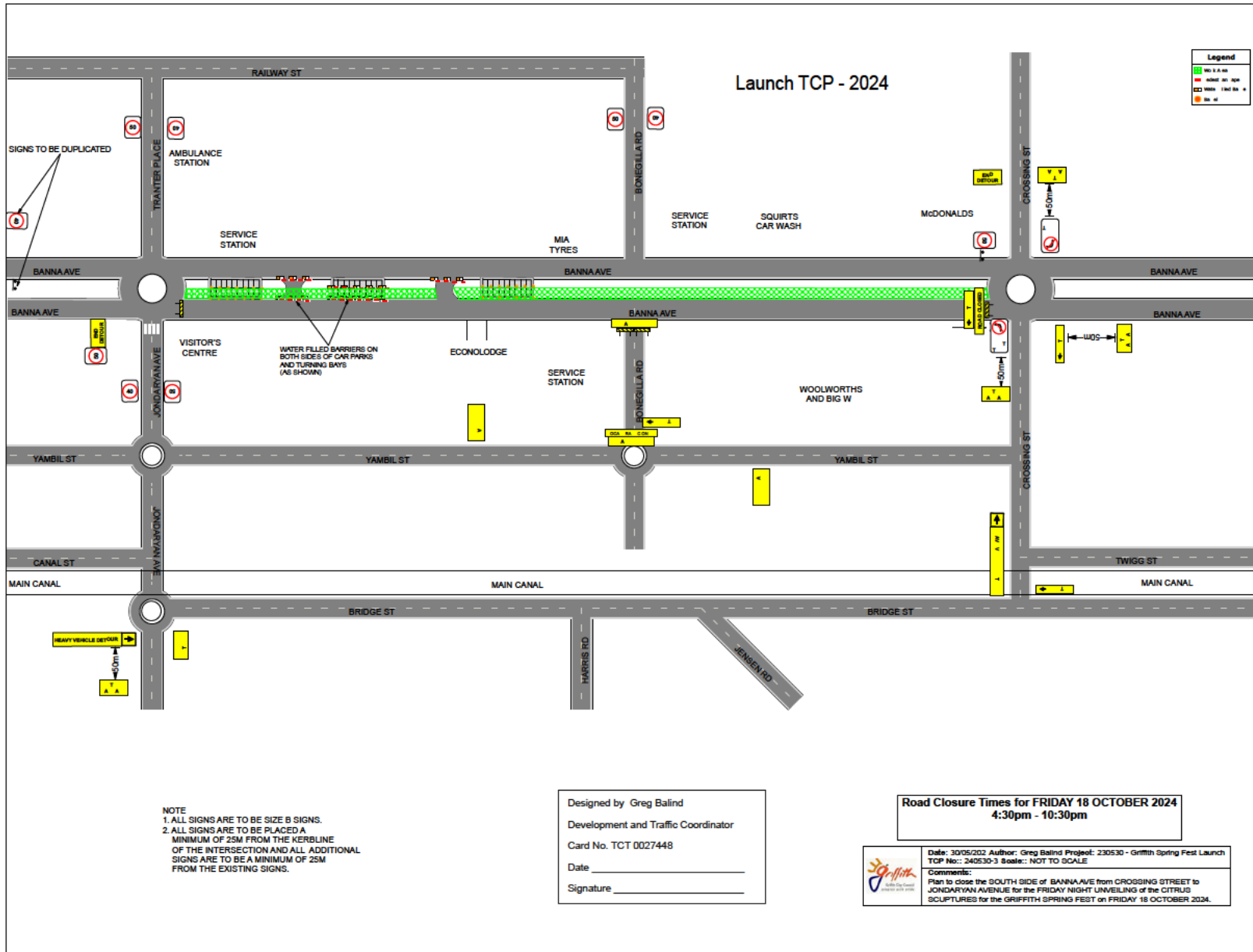
**ATTACHMENTS**

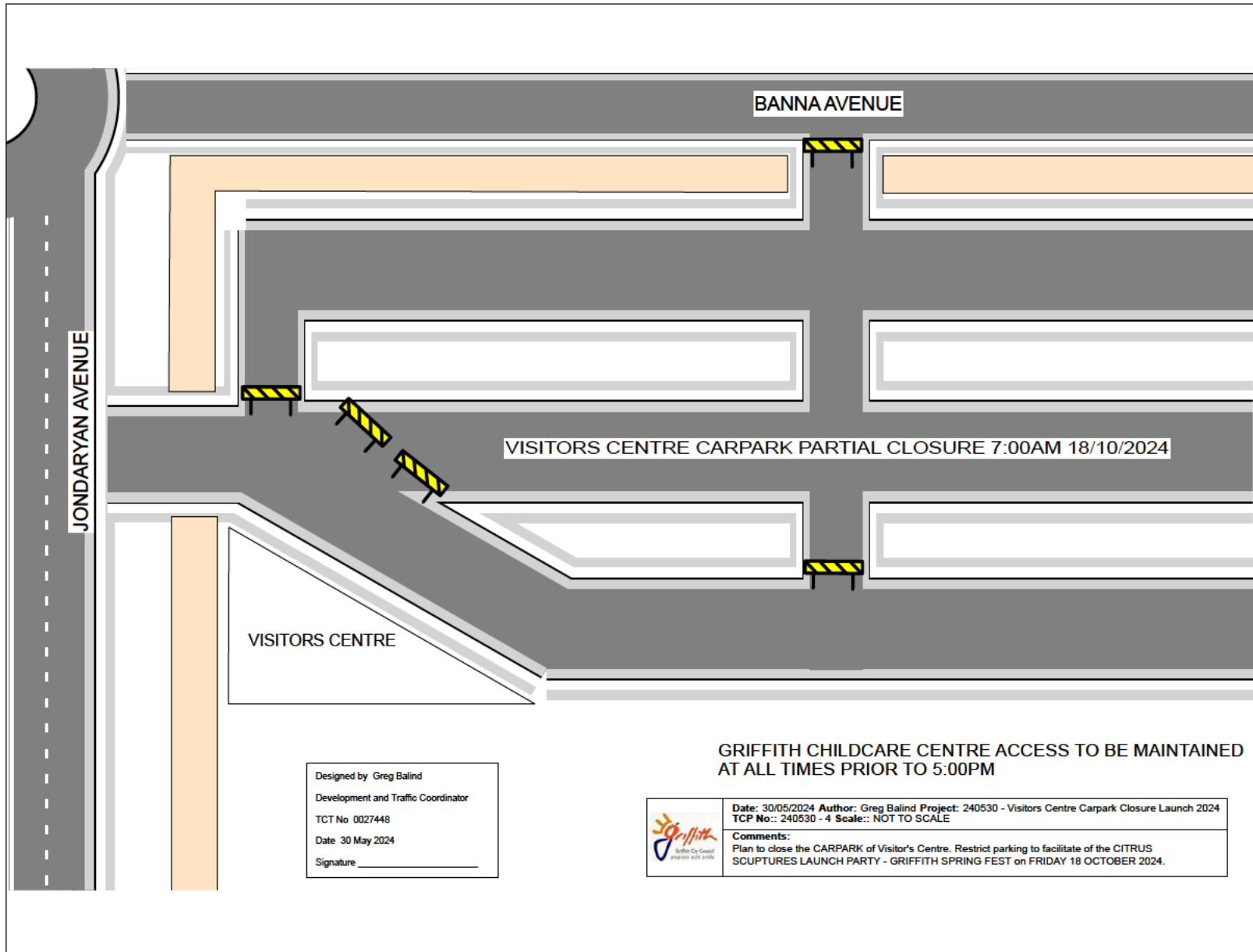
(a)	Traffic Management Plan (TCP) - Construct and Dismabntle Phase <a href="#">↓</a>	8
(b)	TCP - Exhibition Phase <a href="#">↓</a>	9
(c)	TCP - Launch Phase <a href="#">↓</a>	10
(d)	TCP - Closure of Visitors Centre Carpark <a href="#">↓</a>	11
(e)	Special Event Transport Management Plan - Construct/Dismantle <a href="#">↓</a>	12
(f)	Special Event Transport Management Plan - Launch Event <a href="#">↓</a>	18
(g)	Schedule 1 Notification - Construct/Dismantle <a href="#">↓</a>	23
(h)	Schedule 1 Notification - Launch Event <a href="#">↓</a>	25











## Special Event Transport Management Plan

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### 1 Event details

#### 1.1 Event summary

Event Name: **'Citrus Sculptures'**

Event Location: Banna Ave, Griffith NSW

Event Date: 13 October 2024 & 27 October 2024

Event Start Time: 6.00am Event Finish Time: 2.30 pm

Event Set-up Start Time: 6.00am Event Pack down Finish Time: 2.30pm

Event is  off street  on street - moving  on street non-moving  
 held regularly throughout the year (calendar attached)

#### 1.2 Contact names

**Event Organiser\*: Griffith City Council (Izabella Apolloni, Events Coordinator)**

Phone: (02) 6962 8295 | Email: [events@griffith.com.au](mailto:events@griffith.com.au)

**Council (traffic): Greg Balind** E-mail: [greg.balind@griffith.nsw.gov.au](mailto:greg.balind@griffith.nsw.gov.au)

**Police : Jason Hinson**

Phone : (02) 6969 4299 E-mail: [hins1jas@police.nsw.gov.au](mailto:hins1jas@police.nsw.gov.au)

**Roads & Maritime Services:**

**Greg Minehan** E-mail: [greg.j.minehan@rms.nsw.gov.au](mailto:greg.j.minehan@rms.nsw.gov.au)

#### 1.3 Brief description of the event

The purpose of the proposed assembly is to construct and dismantle the large Citrus Sculpture display that form part of Griffith Spring Fest. Approximately 800 persons, will assemble at Banna Ave, Griffith, from Crossing Street to Jondaryan Ave at approximately 6.00am, and disperse at approximately 2.30pm on Sunday 13 October 2024 & Sunday 27 October 2024. The event is organised through the Griffith City Council Tourism Team and Volunteers, and coordinated by Griffith City Council Events Coordinator, Izabella Apolloni.

The Roadway in which the event is taking place will be closed to the traffic for the duration of the construction (13 October), and later dismantling (27 October), of the Citrus Sculptures. Griffith City Council's Development and Traffic Coordinator has

prepared a Traffic Management Plan and Traffic Control Plans for the Event. Detours will be in place via Yambil St for non-event related vehicles.

## **2 Risk Management – Traffic**

### **2.1 Occupational Health & Safety - Traffic Control**

Due to the large number of volunteers, as well as the requirement to deliver Citrus fruit via forklift continuously during the event, it is proposed to close down the section of Banna Ave for the duration of the event. The volunteers will be working in the grassed centre islands in the middle of the road, as well as on State Office property on Banna Ave.

A traffic control plan has been prepared by the Griffith City Council's (GCC) Development and Traffic Coordinator (PWZ accredited) detailing the signs to be placed for the road closure. The plan conforms to the requirements of AS 1742.3.

The road signs will be placed by GCC employees who have completed the two day Traffic Control for Worksites course. During the event the signs will be maintained by qualified GCC staff, and will not be altered or removed during the event. The temporary signs will be taken down by qualified GCC staff at the close of the event.

There will also be temporary signs in place throughout the duration of the display (13-27 October 2024) warning traffic as they approach the display that there will be increased pedestrian activity around the Citrus Sculptures.

### **2.2 Public Liability Insurance**

The Griffith City Council Tourism Team (coordinating body for the Citrus Sculptures) reports directly to Griffith City Council. As such the event is covered by Griffith City Council's Public Liability Insurance.

### **2.3 Police**

A Schedule 1 – Notice of Intention to Hold a Public Assembly from has been submitted to the Local Area Commander for approval. The event will not take place without this approval being given.

A Copy of this Traffic Management Plan will also be given to the Local Police for their information.

### **2.4 Emergency Service Notifications (Mandatory)**

The Fire Brigade and Ambulance will be supplied with a copy of this Traffic Management Plan for their information. The road closures will be via

removable Barrier Boards, manned by council staff. Access to the event site by Emergency Services will be available at all times.

### **3 Traffic and Transport Management**

#### **3.1 The route or location**

The event is a fixed event taking place in Banna Avenue between Jondaryan Avenue and Crossing Street Griffith, NSW.

#### **3.2 Parking**

Parking for the event will consist of the existing Griffith City Council, Griffith Tourism Hub Carpark located immediately adjacent to the event and has adequate capacity for the people involved. As the events are held on Sunday's, the normal CBD traffic will not be present. As such parking is not envisaged to be a problem.

The Griffith Tourism Hub carpark has adequate disabled parking for the event.

#### **3.3 Construction, traffic calming and traffic generating developments**

The signage and setting up of the citrus sculptures will not damage any of the existing road infrastructure in the area. All signs are temporary road signs, held down by sand bags in the event of high wind. The citrus sculptures are also temporary structures, and are adequately secured to the grassed centre islands.

There are no construction activities or traffic calming devices in the area that will be affected by the event. There are no traffic lights located in this section of Griffith City Council.

#### **3.4 Trusts, Authorities or Government Enterprises**

The area used by the event is under the control of Griffith City Council and Transport NSW. Griffith City Council is the body making the application to hold the event. The Transport NSW will be requested to approve the event via the Local Traffic Committee. The event will not take place without Transport approval. A Road Occupancy Licence will be applied for post Traffic Committee Approval

#### **3.5 Impact on/of Public transport**

There will be an impact on limited bus services during the events. Consultation with the Manager – Griffith Buslines has achieved an agreement on alternative bus routes.

### **3.6 Reopening roads after moving events**

The section of Banna Avenue affected by the event will be closed off at 6.00am on both, 13 October 2024 and the 27 October 2024. This prevents vehicles from parking in the area and then being locked in by the road closure. The signs will be erected by qualified Griffith City Council employees.

The signs will be taken down and the road reopened at 2.30pm on the same day. Again this will be carried out by qualified Griffith City Council employees.

### **3.7 Traffic management requirements unique to this event**

The event will require the closure of the southern portion of the centre parking bays along Banna Avenue and a speed restriction to 40km/h through the event area between Sunday 13 October 2024 and Sunday 27 October 2024. A traffic control plan detailing these measures has been attached.

### **3.8 Contingency plans**

There are no specific contingency plans in-place for the event. The only reason the event would be cancelled is due to very bad weather conditions, i.e. heavy rain or very high winds. Should this occur the event would be cancelled and take place at a time agreed by all stakeholders, including the Local Traffic Committee.

### **3.9 Heavy vehicle impacts**

Banna Avenue is a B-Double route. Crossing St and Bridge Rd will be used as a detour for B-Double vehicles. Heavy vehicles will therefore have no problems negotiating the closure.

### **3.10 Special event clearways**

There are no Special event clearways applicable to this event.

## **4.0 Minimising impact on non-event community & emergency services**

### **4.1 Access for local residents, businesses, hospitals and emergency vehicles**

Emergency vehicles will still be able to access the site at all times. The road closures are by temporary road signs which can be easily moved. These signs will be manned by volunteers.

Local Businesses will be consulted via a letter drop completed by Griffith Tourism Team & Griffith City Council Staff. Most businesses are normally closed on this day and therefore there will be no disruption to their operation.

#### 4.2 Advertise traffic management arrangements

An advertisement will also be placed in the Council News and social media platforms advising of the proposed closures.

#### 4.3 Special event warning signs

Signs will be established as per Traffic Control Plan.

#### 4.4 Permanent Variable Message Signs

There are no Permanent Variable Message Signs proposed for this event.

#### 4.5 Portable Variable Message Signs

Yes, there will be 2 portable variable message signs.

### 5. **PRIVACY NOTICE**

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads & Maritime Services (RMS), Transport Management Centre (TMC) or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
  - I must supply the information under the Road Transport Legislation (as defined in the Road Transport (General) Act 1999) and the Roads Act 1993.
  - Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
  - The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
  - The "personal information" held by the Police, RMS/TMC or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
  - The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.
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### 6. **APPROVAL**

Implementation of TMP Approved by: Griffith City Council Traffic Committee.

Date:



7. **AUTHORISATION TO REGULATE TRAFFIC**

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all roads described.

Regulation of traffic authorised by: **Griffith City Council.**

Date:

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## Special Event Transport Management Plan

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### 1 Event details

#### 1.1 Event summary

Event Name: **Griffith Spring Fest Launch Party**

Event Location: Griffith Tourism Hub Car Park (also west bound section of Banna Ave and section of median strip directly across from car park).

Event Date: Friday 18 October 2024 Event Start Time: 5.00pm Event Finish Time: 8.30pm

Event Set-up Start Time: 07:00am Event Pack down Finish Time: 10:30pm

Event is  off street  on street - moving  on street non-moving  
 held regularly throughout the year (calendar attached)

#### 1.2 Contact names

**Event Organiser\*: Griffith City Council (Izabella Apolloni, Events Coordinator)**

Phone: (02) 6962 8295 | Email: [events@griffith.com.au](mailto:events@griffith.com.au)

**Council (traffic):**

**Greg Balind** E-mail: [greg.balind@griffith.nsw.gov.au](mailto:greg.balind@griffith.nsw.gov.au)

**Police : Jason Hinson**

Phone : (02) 6969 4299 E-mail: [hins1jas@police.nsw.gov.au](mailto:hins1jas@police.nsw.gov.au)

**Roads & Maritime Services:**

**Greg Minehan** E-mail: [greg.j.minehan@rms.nsw.gov.au](mailto:greg.j.minehan@rms.nsw.gov.au)

#### 1.3 Brief description of the event

A celebration - the launch of Griffith Spring Fest showcasing the Citrus Sculptures & Griffith Garden Festival. Guests have the chance to admire the sculptures, purchase local food, have a glass of wine or beer, join in on the children's activities and enjoy live music and entertainment. The event will be located in the Griffith Tourism Hub Car Park and on the closed section of Banna Avenue, with small marquees for local food vendors, some food vans, sausage sizzle, water, bar, coffee van, limited market stalls & a stage with audio. People will also be able to wander through the Citrus Sculptures located in the centre median strip of Banna Avenue. Expected attendance in the past has been 2500 people.

## 2 Risk Management – Traffic

### 2.1 Occupational Health & Safety - Traffic Control

Due to the nature of the event attracting families and people on foot near the Citrus Sculptures in the centre median strip, it is proposed to close the west bound lane of Banna Ave (Main Road 80) between Jondaryan Avenue and Crossing Street for the duration of the launch event plus 1 hour prior for setup and 1 hour post for pack down. The Griffith Tourism Hub Car Park will also be closed to general vehicle traffic for the event and only accessible to approved event vehicles.

A traffic control plan has been prepared by the Griffith City Council's (GCC) Development and Traffic Coordinator (PWZ accredited) detailing the signs to be placed for the road closure. The plan conforms to the requirements of AS 1742.3.

The road signs will be placed by GCC employees who have completed the two day Traffic Control for Worksites course. During the event the signs will be maintained by qualified GCC staff, and will not be altered or removed during the event. The temporary signs will be taken down by qualified GCC staff at the close of the event.

There will also be a temporary 40km zone along the citrus sculpture section of Banna Ave (east and west bound) for the duration of the Citrus Sculpture Display (13-27 October 2024). Further temporary signs will be displayed warning traffic as they approach the display that there will be increased pedestrian activity around the Citrus Sculptures.

### 2.2 Public Liability Insurance

The Griffith City Council, Tourism Team (coordinating body for the Citrus Sculptures) reports directly to Griffith City Council. As such the event is covered by Griffith City Council's Public Liability Insurance.

### 2.3 Police

A Schedule 1 – Notice of Intention to Hold a Public Assembly form has been submitted to the Local Area Commander for approval. The event will not take place without this approval being given.

A copy of this Traffic Management Plan will also be given to the Local Police for their information.

### 2.4 Emergency Service Notification (MANDATORY)

The Fire Brigade and Ambulance will be supplied with a copy of this Traffic Management Plan for their information. Access to the event site by Emergency Services will be available at all times.

### 3 Traffic and Transport Management

#### 3.1 The route or location

The event is a fixed event taking place in Banna Ave, Griffith, NSW.

#### 3.2 Parking

The entire Griffith Tourism Hub car park will be utilised for this event therefore no parking to general public will be available during the setup, during the event or during pack down in the carpark.

Parking is available in Banna Avenue, Jondaryan Avenue, Railway Street, Griffith Central, Griffith Exies and Woolworths/Kmart car park. Disabled parking is available in all of these locations, with the closest drop-off point available on Jondaryan Avenue.

The north section of the Griffith Tourism Hub Car Park will be closed with barricades late Thursday evening 17 October 2024 to ensure cars are not parked in the event zone the following day. This will be managed by qualified GCC staff.

As the event is taking place after hours, parking for non-event goers is not envisaged to be a problem.

#### 3.3 Construction, traffic calming and traffic generating developments

The launch event will not damage any of the existing road infrastructure in the area. All signs are temporary road signs, held down by sand bags in the event of high wind.

There are no construction activities or traffic calming devices in the area that will be affected by the event. There are no traffic lights located in this section of Griffith City Council.

#### 3.4 Trusts, Authorities or Government Enterprises

The area used by the event is under the control of Griffith City Council and Transport NSW. Griffith City Council is the body making the application to hold the event. Transport NSW will be requested to approve the event via the Local Traffic Committee. A Road Occupancy Licence will be applied for post Traffic Committee approval. The event will not take place without Transport NSW approval.

#### 3.5 Impact on/of Public transport

V-Line buslines services will be affected by the event. The company will be notified of the event and advised of an alternative passenger stop, out the front of the Griffith Tourism Hub on Jondaryan Avenue, in the designated bus zone.

There will also be an impact on limited public bus services during the events. Consultation with the Manager – Griffith Buslines has achieved an agreement on alternative bus routes.

### **3.6 Reopening roads after moving events**

The section of Banna Ave affected by the event will be closed off at 4.00pm on the 18 October 2024.

To prevent vehicles from parking in the area and then being locked in by the road closure, the parking bays along Banna Avenue outside the State Government Office Block will be barricaded earlier in the day. The signs and barricades will be erected by Griffith City Council employees.

The signs will be taken down and the road reopened by 9.30pm on the 18 October 2024, this will be carried out by qualified Griffith City Council employees

### **3.7 Traffic management requirements unique to this event**

There are no noted Traffic Management requirements unique to this event.

### **3.8 Contingency plans**

There is no specific contingency plan in-place for the event.

In the event of very bad weather conditions, i.e. heavy rain or very high winds, the event will be cancelled.

### **3.9 Heavy vehicle impacts**

Banna Avenue is a B-Double route. Crossing St and Bridge Rd will be used as a detour for west bound B-Double vehicles. Heavy vehicles will therefore have no problems negotiating the closure.

### **3.10 Special event clearways**

There are no Special event clearways applicable to this event.

## **4.0 Minimising impact on non-event community & emergency services**

### **4.1 Access for local residents, businesses, hospitals and emergency vehicles**

Emergency vehicles will still be able to access the site at all times. The road closure is by temporary road signs which can be easily moved.

Local Businesses will be consulted via a letter drop completed by GCC Tourism staff.

The only businesses directly affected by the closure of west bound Banna Avenue are the State Government Office Block and Griffith Early Childhood Learning Centre. The staff and customers of these business's will have to plan an alternate car parking plan and will be notified via email and letter at least a month in advance.

Parking will be available to both businesses up until 6:00pm on Thursday 17 October 2024.

### **4.2 Advertise traffic management arrangements**

An advertisement will also be placed in the Council News and social media platforms advising of the proposed closure. Signage will be placed in the Griffith Tourism Hub Car Park prior to the closure so regular car park users are notified.

#### 4.3 Special event warning signs

Signs will be established as per Traffic Control Plan.

#### 4.4 Permanent Variable Message Signs

There are no Permanent Variable Message Signs proposed for this event.

#### 4.5 Portable Variable Message Signs

Yes, there will be two portable variable message signs.

### 5. **PRIVACY NOTICE**

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads & Maritime Services (RMS), Transport Management Centre (TMC) or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
  - I must supply the information under the Road Transport Legislation (as defined in the Road Transport (General) Act 1999) and the Roads Act 1993.
  - Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
  - The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
  - The "personal information" held by the Police, RMS/TMC or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
  - The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.
- 

### 6. **APPROVAL**

Implementation of TMP Approved by: Griffith City Council Traffic Committee.

Date:

### 7. **AUTHORISATION TO REGULATE TRAFFIC**

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all roads described.

Regulation of traffic authorised by: **Griffith City Council**.

Date:

---

Schedule 1 - Notice of Intention to Hold a Public Assembly

**SUMMARY OFFENCES ACT 1988 - Sec 23**

To the Commissioner of Police

<b>1</b>	<p>I                    Izabella Apolloni ..... (name)  of                    Cnr Banna &amp; Jondaryan Avenue, GRIFFITH NSW ..... (address)  on behalf of      Griffith City Council ..... (organisation)  notify the Commissioner of Police that  on the <b>13<sup>th</sup> and 27<sup>th</sup> October 2024</b>, it is intended to hold.</p> <p>(a)                'Citrus Sculptures', a public assembly, <b>not</b> being a procession, of approximately 800 persons, which will assemble at Banna Ave, Griffith, from Bonegilla Rd to Jondaryan Ave at approximately 6.00 am, and disperse at approximately 2.30 pm on each respective Sundays.</p>
<b>2</b>	<p>The purpose of the proposed assembly is to erect and dismantle the giant citrus sculpture display that form part of the Griffith Spring Fest. The event is organised through Griffith City Council's Tourism team and volunteers, coordinated by Events Coordinator, Izabella Apolloni.</p> <p>The Roadway in which the event is taking place will be closed to the traffic for the duration of the erection, and later dismantling, of the Citrus Sculptures. Griffith City Council Engineering department have prepared a Traffic Management Plan for the Event. Detours will be in place via Yambil St for non-event related vehicles.</p>
<b>3</b>	<p>The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly;</p> <p>(I) There will be approximately 60 Citrus Sculptures erected and dismantled.</p> <p style="padding-left: 20px;">The type and dimensions are as follows:  Varying sizes ranging from 6.6m by 2.6m by 1.6m down to 1m by 1m sculptures. <b>All of the sculptures will be erected in the grassed centre islands located in Banna Ave between Crossing St and Jondaryan Ave, as well as on State Office property, on Banna Ave.</b></p> <p style="padding-left: 20px;">There will be no groups of bands, musicians, entertainers, etc. which will entertain or address the assembly. All people involved are assembling and later dismantling the sculptures.</p> <p>(II) There will be NO animals involved in the assembly</p>

(III) There will be a BBQ and refreshments provided in front of the State Office Block. This will be held on the foot path not the road way.

(IV) Other special characteristics of the proposed assembly are as follows:  
There will be forklifts on-site delivering citrus fruit to the different sculptures. Persons operating the forklifts will be GCC staff members and will provide a copy of their current license to Izabella Apolloni, Events Coordinator.

I take responsibility for organising and conducting the proposed assembly.

Notices for the purposes of the *Summary Offences Act 1988* may be served upon me at the following address:

**Griffith City Council**  
**1 Benerembah Street**  
**Griffith NSW 2680**

**Telephone No. (02) 6962 8100 or mobile 0417 368 169**

X

Izabella  
Events

Signed

Date 07/06/2024

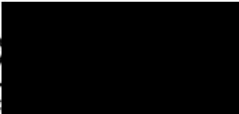


## Schedule 1 - Notice of Intention to Hold a Public Assembly

### SUMMARY OFFENCES ACT 1988 - Sec 23

To the Commissioner of Police

<b>1</b>	<p>I                    Izabella Apolloni..... (name) of                    Cnr Banna &amp; Jondaryan Avenue, GRIFFITH NSW ..... (address) on behalf of      Griffith City Council ..... (organisation)</p> <p>notify the Commissioner of Police that</p> <p>on <b>Friday 18th October 2024</b>, it is intended to hold.</p> <p>(a)    'Griffith Spring Fest Launch Party", a public assembly, <b>not</b> being a procession, of approximately 2500 persons, which will assemble at Banna Ave, Griffith, from Bonegilla Rd to Jondaryan Ave at approximately <b>5:00 pm</b>, and disperse at approximately <b>8:30 pm</b>.</p> <p><b>The westbound lane of Banna Avenue will be closed between Bonegilla Road and Jondaryan Avenue from 4:00pm to 9.30pm.</b></p>
<b>2</b>	<p>A celebration - the launch of Griffith Spring Fest showcasing the Citrus Sculptures &amp; Griffith Garden Festival. Guests have the chance to admire the sculptures, purchase local food, have a glass of wine or beer, join in on the children's activities and enjoy live music and entertainment. The event will be located in the Griffith Tourism Hub Centre Car Park and on the closed section of Banna Avenue, with small marquees for local food vendors, some food vans, sausage sizzle, water, bar, coffee van, limited market stalls &amp; a stage with audio. People will also be able to wander through the Citrus Sculptures located in the centre median strip of Banna Avenue.</p>
<b>3</b>	<p>The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly;</p> <p>(I)    The Griffith Tourism Hub car park will be closed for the event as will west bound Banna Ave from the Crossings Street to Jondaryan Avenue (the East bound lane will remain OPEN).</p> <p>A safety barrier will be established along the northern side of the centre median along the entire 'closed' length of Banna Avenue to restrict pedestrian access (especially by children) from entering the carriageway</p> <p>(II)    There will be NO animals involved in the assembly</p> <p>(III)    Other special characteristics of the proposed assembly are as follows: The sculptures are lit at night by light towers.</p>

I take responsibility for organising and conducting the proposed assembly.
Notices for the purposes of the <i>Summary Offences Act 1988</i> may be served upon me at the following address:  Griffith City Council, 1 Benerembah Street, Griffith.
 Events Coordinator  Signed  Date 7/06/2024

<b>CLAUSE</b>	<b>CL02</b>
<b>TITLE</b>	<b>Proposed Street Parade - Multicultural Council - Banna Avenue.</b>
<b>FROM</b>	<b>Greg Balind, Development &amp; Traffic Coordinator</b>
<b>TRIM REF</b>	<b>24/68136</b>

---

### **SUMMARY**

The Griffith Multicultural Council has proposed to conduct a street parade along Banna Avenue on Sunday, 6 October 2024 to showcase the cultural diversity of the Griffith Community. The parade will consist of cultural groups both walking and riding on floats. Traffic control taking into account road closures from 10:30am – 1:30pm along the parade route is required to be implemented to provide a safer environment for parade participants.

### **RECOMMENDATION**

**The Traffic Committee:**

- (a) Support the installation of the Traffic Guidance Scheme documenting road closures relevant to the event.**
- (b) Note the Special Event Transport Management Plan.**
- (c) Note the Traffic Management Plan documenting traffic related contingencies for the event.**
- (d) Condition approval on the submission of a valid Certificate of Currency to Council prior to 6 September 2024.**

### **REPORT**

The Multicultural Council of Griffith is proposing to hold a multicultural parade on Banna Avenue on Sunday, 6 October 2024 commencing at 11:30am and concluding at 1:30pm. The event will involve vehicles/floats carrying participants, and walkers representing various cultures. Approximately 350 persons will be involved in the parade.

The event will require the closure of the following roads commencing at 10:30am:

- Banna Avenue between Jondaryan Avenue and Ulong Street,
- Kooyoo Street between Banna Avenue and Railway Street,
- Railway Street between Jondaryan Avenue and Ulong Street
- Railway Street (Memorial Park) Carpark.

A Traffic Guidance Scheme (TGS - Attachment 'a') has been developed by Complete Traffic Solutions showing the proposed closures and parade route. The TGS conforms to the requirements of AS 1742.3 and the Transport NSW Guide to Traffic Control at Worksites. The establishment and monitoring of traffic control devices for the duration of the event will similarly be undertaken by accredited traffic controllers.

Marshalling of the parade participants will take place in the Railway Street (Memorial Park) Carpark from 10:30am. Road closures will also commence at that time.

At 11:30am the parade will leave the marshalling area under pilot/escort vehicle and travel east on Railway Street turning south on Kooyoo Street then east on Banna Avenue. The parade will continue east before entering the westbound travel lane of Banna Avenue at a central U-turn bay to the west of Jondaryan Avenue. Participants will continue west on Banna Avenue before again entering the eastbound travel lane of Banna Avenue via another central U-turn bay to the east of Ulong Street. The parade will then return to the Memorial Park Carpark to stand down by 1:30pm.

All roads will be reopened by 1:30pm.

The registration of participating floats places an obligation on the driver of those vehicles to comply with the relevant terms and conditions relating to travel and the conduct of those riding on the float (please see registration form in Attachment 'e')

Further attachments supporting the event as submitted by the event organiser include a Special Event Transport Management Plan, a Traffic Management Plan and a Schedule 1 Police Notification as listed below.

A Road Occupancy Licence will potentially be sought following the outcome of the Traffic Committee relevant to this event.

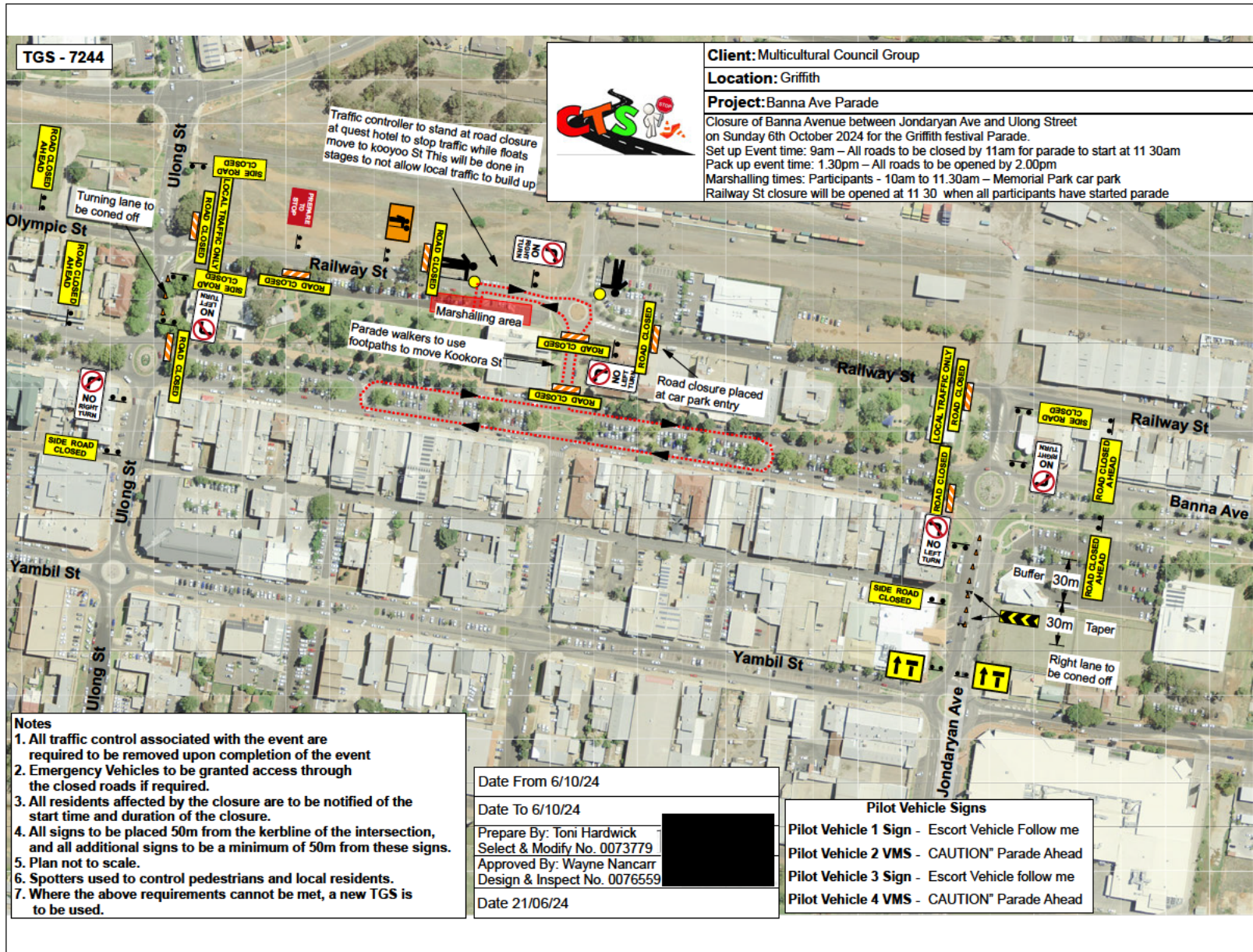
At the time of writing a valid Certificate of Currency remained outstanding.

### **[LINK TO STRATEGIC PLAN](#)**

This item links to Council's Strategic Plan item 5.6 Promote Griffith as a desirable visitor destination.

### **ATTACHMENTS**

(a)	Traffic Guidance Scheme Number 7244 <a href="#">↓</a>	29
(b)	Special Event Transport Management Plan <a href="#">↓</a>	30
(c)	Traffic Management Plan <a href="#">↓</a>	34
(d)	Schedule 1 Notification <a href="#">↓</a>	45
(e)	Float Registration Form <a href="#">↓</a>	47



TGS - 7244



**Client:** Multicultural Council Group  
**Location:** Griffith  
**Project:** Banna Ave Parade  
 Closure of Banna Avenue between Jondaryan Ave and Ulong Street on Sunday 6th October 2024 for the Griffith festival Parade.  
 Set up Event time: 9am – All roads to be closed by 11am for parade to start at 11 30am  
 Pack up event time: 1.30pm – All roads to be opened by 2.00pm  
 Marshalling times: Participants - 10am to 11.30am – Memorial Park car park  
 Railway St closure will be opened at 11 30 when all participants have started parade

- Notes**
1. All traffic control associated with the event are required to be removed upon completion of the event
  2. Emergency Vehicles to be granted access through the closed roads if required.
  3. All residents affected by the closure are to be notified of the start time and duration of the closure.
  4. All signs to be placed 50m from the kerbline of the intersection, and all additional signs to be a minimum of 50m from these signs.
  5. Plan not to scale.
  6. Spotters used to control pedestrians and local residents.
  7. Where the above requirements cannot be met, a new TGS is to be used.

Date From 6/10/24  
 Date To 6/10/24  
 Prepare By: Toni Hardwick  
 Select & Modify No. 0073779  
 Approved By: Wayne Nancarr  
 Design & Inspect No. 0076559  
 Date 21/06/24

**Pilot Vehicle Signs**

Pilot Vehicle 1 Sign - Escort Vehicle Follow me  
 Pilot Vehicle 2 VMS - CAUTION" Parade Ahead  
 Pilot Vehicle 3 Sign - Escort Vehicle follow me  
 Pilot Vehicle 4 VMS - CAUTION" Parade Ahead

## Special Event Transport Management Plan

Refer to [Chapter 7](#) of the TRAFFIC AND TRANSPORT MANAGEMENT FOR SPECIAL EVENTS

### 1. EVENT DETAIL

#### 1.1. Event Summary

Event Name: Griffith Multicultural Parade

Event Location: Banna Avenue

Event Date: 6 October 2024 Event Start Time: 11.30 am Event Finish Time: 1.30pm

Event Setup Time: 10.30am Event Pack down Finish Time: 2.00pm

Event is  off-street  on-street moving  on-street non-moving

Event is  held regularly throughout the year (calendar attached)

#### 1.2. Event Summary

Event Organiser\*: Griffith Multicultural Committee – Carmel La Rocca

Phone: \_\_\_\_\_ Mobile: [REDACTED] Email: \_\_\_\_\_

multiculturalcouncilofgriffith@gmail.com

Event Management Company (if applicable): \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**Police:**

**Sergeant Jason Hinson - Griffith Local Area Command**

Phone: 69694299

**Griffith City Council (Road Authority)**

**Greg Balind – Development and Traffic Coordinator**

Phone: 69628100 Mobile: 0429604429

Email: [greg.balind@griffith.nsw.gov.au](mailto:greg.balind@griffith.nsw.gov.au)

*\*Note: The Event Organiser is the person or organisation in whose name the Public Liability Insurance is taken out.*

**1.3. Brief description of the event (one paragraph)**

The 2024 Griffith Multicultural Council Parade is an annual event providing presentation of Griffith’s multicultural groups and showcasing their cultural diversity.

The event includes floats and walking participants.

The Parade will be led by a pilot vehicle and will commence from the marshalling area in the Railway Street carpark, entering Railway Street – Kooyoo Street roundabout and south along Kooyoo Street entering Banna Avenue in an easterly direction. Further pilot vehicles will be placed at interval equivalent to every 4 floats and walking participants to main continuity of speed and delineation between participants and onlookers.

Participants will complete a loop of Banna Avenue and be marshalled a Kooyoo Street North to be dispersed.

**2. RISK MANAGEMENT TRAFFIC**

Class 1	Class 2	Class 3	<b>2.1. Occupational Health &amp; Safety – Traffic Control</b>
			X Risk assessment plan (or plans) attached
			<b>2.2. Public Liability Insurance</b>
			<input type="checkbox"/> Public liability insurance arranged. Certificate of currency attached To be provided two weeks prior to event
Class 1	Class 2	Class 3	<b>2.3. Police</b>
			X Police written approval obtained
			<b>2.4. Fire Brigades and Ambulance</b>
			X Fire brigades notified X Ambulance notified

**3. TRAFFIC & TRANSPORT MANAGEMENT**

Class 1	Class 2	Class 3	<b>The route or location</b>
			X Map attached
			<b>3.1. Parking</b>
			X Parking organized – details attached <input type="checkbox"/> Parking not required
			<b>3.2. Construction, traffic calming and traffic generating developments</b>
			<input type="checkbox"/> Plans to minimise impact of construction activities, traffic calming devices or traffic-generating developments attached X There are no construction activities, traffic calming devices or traffic-generating developments at the location/route or on the detour routes
			<b>3.3. Trusts, authorities or Government enterprises</b>
			X This event uses a facility managed by a trust, authority or enterprise; written approval attached <input type="checkbox"/> This event does not use a facility managed by a trust, authority or enterprise
			<b>3.4. Impact on/or Public Transport</b>
			<input type="checkbox"/> Public transport plans created - details attached X Public transport not impacted or will not impact event (Event operates within bus

	timetable
	<b>3.5. Reopening roads after moving events</b>
	<input checked="" type="checkbox"/> This is a moving event - details attached.
	<input type="checkbox"/> This is a non-moving event.
	<b>3.6. Traffic management requirements unique to this event</b>
	<input checked="" type="checkbox"/> Description of unique traffic management requirements attached
	<input type="checkbox"/> There are no unique traffic requirements for this event
	<b>3.7. Contingency plans</b>
	<input type="checkbox"/> Contingency plans attached
	<b>3.8. Heavy vehicle impacts</b>
<input type="checkbox"/> Impacts heavy vehicles – RMS/Council to manage	
<input checked="" type="checkbox"/> Does not impact heavy vehicles	
<b>3.9. Special event clearways</b>	
<input type="checkbox"/> Special event clearways required - RMSTMC to arrange	
<input checked="" type="checkbox"/> Special event clearways not required	

**4. MINIMISING IMPACT ON NON-EVENT COMMUNITY & EMERGENCY SERVICES**

	<b>4.1. Access for local residents, businesses, hospitals and emergency vehicles</b>
	<input type="checkbox"/> Plans to minimise impact on non-event community attached
	<input checked="" type="checkbox"/> This event does not impact the non-event community either on the main route (or location) or detour routes
	<b>4.2. Advertise traffic management arrangement</b>
	<input checked="" type="checkbox"/> Road closures or restrictions - advertising medium and copy of proposed advertisements attached
	<input type="checkbox"/> No road closures or restrictions but special event clearways in place - advertising medium and copy of proposed advertisements attached.
	<b>4.3. Special event warning signs</b>
	<input checked="" type="checkbox"/> Special event information signs are described in the Traffic Control Plan/s
	<input type="checkbox"/> This event does not require special event warning signs
	<b>4.4. Permanent Variable Message Signs</b>
	<input type="checkbox"/> Messages, locations and times attached
	<input checked="" type="checkbox"/> This event does not use permanent Variable Message Signs
	<b>4.5. Portable Variable Message Signs</b>
	<input checked="" type="checkbox"/> The proposed messages and locations for portable VMS are attached
	<input type="checkbox"/> This event does not use portable VMS



## 5. PRIVACY NOTICE

The "Personal Information" contained in the completed Transport Management Plan may be collected and held by the NSW Police, the NSW Roads & Maritime Services (RMS), Transport Management Centre (TMC) or Local Government.

I declare that the details in this application are true and complete. I understand that:

- The "personal information" is being collected for submission of the Transport Management Plan for the event described in Section 1 of this document.
- I must supply the information under the Road Transport Legislation (as defined in the *Road Transport (General) Act 1999*) and the *Roads Act 1993*.
- Failure to supply full details and to sign or confirm this declaration can result in the event not proceeding.
- The "personal information" being supplied is either my own or I have the approval of the person concerned to provide his/her "personal information".
- The "personal information" held by the Police, RMS/TMC or Local Government may be disclosed inside and outside of NSW to event managers or any other person or organisation required to manage or provide resources required to conduct the event or to any business, road user or resident who may be impacted by the event.
- The person to whom the "personal information" relates has a right to access or correct it in accordance with the provisions of the relevant privacy legislation.
- 

## 6. APPROVAL

Implementation of TMP Approved by: Griffith City Council Traffic Committee. Date:

## 7. AUTHORISATION TO \*REGULATE TRAFFIC (Office use only)

Council's traffic management requirements have been met. Regulation of traffic is therefore authorised for all non-classified roads described.

Regulation of traffic authorised by: **Griffith City Council**. Date:

*\* "Regulate traffic" means restrict or prohibit the passage along a road of persons, vehicles or animals (Roads Act, 1993). Council and RMS/TMC require traffic to be regulated as described in the risk management plans with the layouts installed under the direction of a qualified person.*



GRIFFITH MULTICULTURAL  
PARADE

Griffith Multicultural Group 2024  
Traffic Management Plan

October 2024

June 2024

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**Prepared by:**

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Authors: Toni Hardwick

Positions: Director

Signed: 

Authors: Wayne Nancarrow

Positions: Director

Signed: 



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## 1. Introduction

This Traffic Management Plan relates to the 2024 Griffith Multicultural Council Parade event, which involves a procession of floats and participants walking Banna Avenue. The event is proposed to take place on the 6th of October 2024, which will require the closure of Banna Avenue during the parade.

The event will involve the closure of.

- Banna Avenue internally between Jondaryan Avenue and Ulong Street roundabouts
- Jondaryan Avenue will remain open to traffic through Tranter Place and easterly traffic flow on Banna Avenue.
- Ulong Street will remain open to traffic flowing north and south and to Banna Avenue west during the parade.
- Railway Street will be closed to local traffic only from Ulong Street to Quest Apartments driveway access from 10.30am to 11.30am and a full road closure to the remainder of Railway Street to the Kooyoo Street roundabout.
- Railway Street will close from the Police Station carpark to all traffic flowing west towards Kooyoo Street – Railway Street roundabout from 10.30am to 11.30pm.
- Kooyoo Street north – Railway Street roundabout will be closed to north and south traffic from 10.30am to 11.30am.
- Kooyoo Street north from Banna Avenue to Railway Street roundabout will be closed from 10.30am to 2.00pm

Banna Avenue, Kooyoo & Railway Street Road closures will be in place between 10.30am and 2:00pm Sunday 6<sup>th</sup> October 2024.

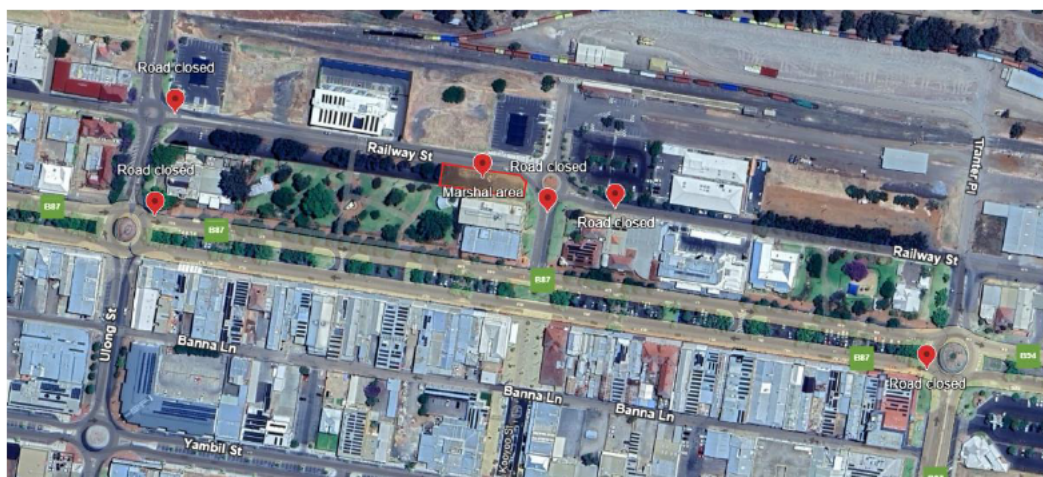


Figure 1 – Road Closure locations

## 2. Event

The 2024 Griffith Multicultural Council Parade is an annual event providing presentation of Griffith's multicultural groups and showcasing their cultural diversity.

The event includes floats and walking participants.

The Parade will be led by a pilot vehicle and will commence from the marshalling area in the Railway Street carpark, entering Railway Street – Kooyoo Street roundabout and south along Kooyoo Street entering Banna Avenue in an easterly direction. Further pilot vehicles will be placed at interval equivalent to every 4 floats and walking participants to main continuity of speed and delineation between participants and onlookers.



Figure 2 – Proposed Marshalling Area

When the parade is ready to commence, traffic control will close the road and marshal the floats and walkers into Banna Avenue. When the Parade participants enter Banna Avenue Railway Street and Kooyoo Street north into the railway station carparks will be reopened whilst maintaining road closure of Kooyoo Street between Railway Street and Banna Avenue.

## 2.1 Pathway

The parade will utilise Railway Street, Kooyoo Street and Banna Avenue. The parade will progress from Kooyoo Street entrance into Banna Avenue, along Banna Avenue on the northern path in an easterly flow for 150 metres and cross to the southern path and progress 300 metres in a westerly direction turning back onto Banna Avenue and heading in an easterly direction back to Kooyoo Street.

Banna Avenue forms part of the state road network (B87) controlled by the Transport for NSW Services (TfNSW). Approval from the TfNSW is required for the event to proceed; this shall be achieved through the Local Traffic Committee process. Banna Avenue is a two (2) lane, two (2) way bitumen sealed road, with kerb and gutter located along both sides of the road. The road is divided by a centre median between Jondaryan Avenue and Ulong Street. Banna Avenue is classified as an "Arterial Road" as specified on *Council's Road Hierarchy Plan*. Banna Avenue has a speed limit of 50km/h.

Banna Avenue forms part of Griffith's B-Double network between Lenehan Road and Jondaryan Avenue. This section of road will remain open and no road closures or stop slow activities will be conducted.

Griffith City Council conducted traffic counts along Banna Avenue in several locations throughout 2015. The results of the traffic counts are detailed below:

- Between Kooyoo Street and Ulong Street. The average daily traffic count for that period was 9,961 vehicles per day. The average traffic count on a Sunday during this period is not known.

A variety of land-uses are present along the proposed route, including commercial and retail businesses and residential houses. Banna Avenue is the main road through Griffith's Central Business District; as such it services most Griffith's retail businesses and licensed premises. The event will have a significant impact on the business along the proposed route and in the road, network immediately surrounding the route. Notification to these business houses two weeks prior should be initiated.

### 3. Traffic Management

The parade event involves floats and walkers travelling along Banna Avenue as well as non-participants view the parade from the surrounding footpaths and medians. Therefore, there is a significant potential for conflict between road users during the event.

The event participants will be marshalled at the nominated marshalling points. Entrance to the marshalling area will be via Railway Street for vehicles and walking participants.

**As described in TGS, pilot vehicles will marshal participants in an orderly manner from the marshalling area to Banna Avenue.**

Pedestrians are considered a high-risk user group in road safety terms, especially with the inclusion of children and the elderly, therefore, to minimise risk to the participants and public the event will require the full closure of Banna Avenue. (as per the Traffic Guidance Schemes).

All participants in the event shall obey the NSW Road Rules 2014.

Additionally, vehicles participating in the event are required to abide by the following restrictions:

- Vehicles must be registered and roadworthy.
- Drivers must be appropriately licensed.
- Drivers must not have a blood alcohol level over the legal limit.
- Vehicles are restricted to 4.3-metres in height.

The event has been restricted to a maximum of 40 vehicles which will be able to participate. The event has been restricted for marshalling purposes as walking participants and vehicles velocity need to be continuously monitored and maintained for safe passage.

#### 3.1 Traffic Control

Traffic control for Banna Avenue will be set up from 10.30am until 1.30pm. This will be packed down by 2.00pm and road will be reopened. Notwithstanding Railway Street and Kooyoo Street north to the railway station being opened directly after the participants enter Banna Avenue.

Kooyoo Street from Banna Avenue to Railway Street will become the marshalling area at the end of the parade to disperse participants and heavy vehicles

All traffic control will be packed down by 2.00pm where all roads are to be reopened. To minimise disruption of traffic flow to the non-event community, it is proposed the traffic control be setup and packed down according to the below table.

<b>Action</b>	<b>Time</b>
- All traffic control to be set up in accordance with TGS - 7244	10.30am
- Marshalling	10.30am – 11.30am
- Parade commences. Traffic Control allowing marshalled vehicles to enter the parade route. Details illustrated by <b><u>TGS - 7244</u></b>	11:30am
- Marshalling finishes and parade participants are inside Banna Avenue, Banna Avenue road closure is enacted and Jondaryan Avenue roundabout is to be re-opened.	11.40am
- Parade Finishes	1:30pm
- All Traffic control to be packed down and roads reopened.	2.00pm

The following roads will be closed to non-event traffic.

- Kooyoo Street North
- Railway Street
- Banna Avenue between Jondaryan Avenue and Ulong Street

Traffic controls and warning signage shall be erected in accordance with the Transport for NSW Manual (V6.1 - 2022) and AS 1742.3 (2009) - *Manual of uniform traffic control devices - Traffic control for works on roads* to manage the special event traffic and the general public. The traffic control measures proposed are detailed below in addition to the associated traffic control plans attached in the appendices.

Detours for the Multicultural parade have been outlined in the below figure. Vehicles travelling from the south, west and east shall be detoured along Kookora Street, Yambil Street, and Jondaryan Avenue. Vehicles travelling from the north shall be detoured along Wakaden Street, Koorngal Avenue, Kookora Street and Yambil Street.

Variable message (VMS) boards are required to be implemented on a mobile pilot vehicle at the front and rear of the parade participants. The VMS boards shall remain mobile for the duration of the parade.

Traffic control plans, attached, have been prepared by Complete Traffic Solutions, detailing the traffic control measures to be installed for the event. The plan conforms to the requirements of AS 1742.3 and the Transport of NSW Manual (V6.1) to Traffic Control at Worksites.

The traffic control measures will be implemented and taken down by accredited individuals who have completed the two-day Traffic Control for Worksites course. Provisions to ensure that the signs are not altered or removed during the event will be established.

### 3.2 Pedestrian & Cyclists

Pedestrians are considered a high-risk user group in road safety terms, especially with the inclusion of children and the elderly, therefore, to minimise risk to the participants and public, the event will require the full closure of Banna Avenue between Jondaryan Avenue and Ulong Street.



Pedestrian and cyclist access for the public will be minimally affected by the event.

Pedestrian facilities of a varying width are present along both sides of the proposed route.

The event will require the use of the proposed routes road carriageway and will not impact upon the existing pedestrian and cyclist facilities present along the route. Pedestrians and cyclists utilising the facilities crossing the proposed route will be required to give way to the approaching traffic, as per the NSW Road Rules 2014.

### 3.3 Parking

The proposed event affects a significant amount of the parking available within the CBD, as vehicular access to Banna Avenue will be restricted for the duration of the event. Therefore, the centre bay and parallel parking along Banna Avenue will not be available during the event.

There is a significant amount of long-term, off-street parking facilities located within the CBD, particularly off Yambil Street, Railway Street and Olympic Street. These parking areas rarely reach capacity and will be able to cater for the loss of parking along Banna Avenue for the duration of the event.



Figure 3 – Existing Parking around Griffith’s Central Business District

### 3.4 Heavy Vehicles

The event will require the closure of one of Griffith’s major arterial roads, Banna Avenue. This is a major thoroughfare, serving as the main corridor into the Central Business District.



Figure 4 – Griffith’s Road Train and B-Double Network

Banna Avenue (between Jondaryan Avenue and Mackay Avenue) forms part of Griffith’s B-Double network and provides access to the Griffith Intermodal Freight Terminal via Tranter place. Access to the

freight terminal will be available during the event. This will have minimal effect on the freight terminal as the event is taking place after hours on Sunday 6<sup>th</sup> October 2024.

Banna Avenue shall be closed between Jondaryan Avenue and Ulong Street for the duration of the Parade only.

The TFNSW shall be notified of the proposed road closure along Banna Avenue. A request will be made to have the road closure listed on the TFNSW website to notify heavy vehicle drivers of the closures and to plan alternate routes accordingly.

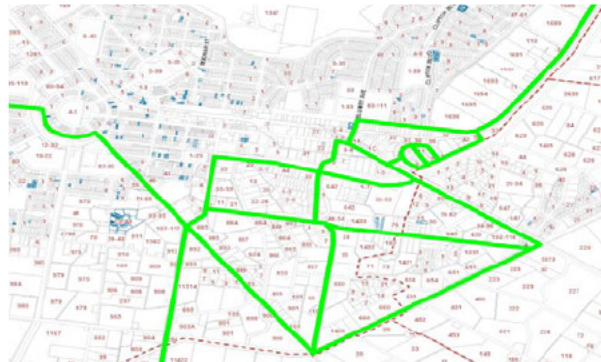


Figure 5 – Proposed B-Double Detours

### 3.5 Emergency Services

The procession will require the closure of one (1) of Griffith’s major arterial roads, Banna Avenue. This road is major thoroughfares, serving as the main corridor into the Central Business District.

The closure of the above roads due to the event will not affect the operation of Griffith’s emergency services especially if an incident occurs in the south of the Local Government Area (LGA) of Griffith.

Removable barrier boards shall be utilised to impose the proposed road closures. Access along the proposed event route by Emergency Services will be always available.

#### 3.5.1 Police

Griffith Police Station is located at 47 Railway Street between Kooyoo Street and Tranter Place.



Figure 6 – Griffith Police Station

Police access to Griffith’s Road network during the event will not be adversely affected. Minimal impact to northbound access occurs because of the event. Access will not be available through Tranter Place and Jondaryan Avenue.

The road closures during the event will have a minimal impact on emergency access for the police.

Removable barrier boards shall be utilised to impose the proposed road closures. Access along the proposed event route by Emergency Services will be always available.

### 3.5.2 Ambulance

Griffith Ambulance Station is located at 192-196 Wakaden Street.



Figure 7 – Griffith Ambulance Station

The road closures during the street party will have a minimal impact on emergency access for ambulances. Removable barrier boards shall be utilised to impose the proposed road closures. Access along the proposed event route by Emergency Services will be always available.

### 3.5.3 Fire Brigade

Griffith Fire Station is located at 11 Jondaryan Avenue at the corner of Jondaryan Avenue and Yambil Street.



Figure 8 – Griffith Fire Station

Fire access to the Griffith's Road network north of Banna Avenue will be restricted during the event. Minimal impact to southbound travel occurs as a result of the event. However, access to the north must be made via either Yambil Street and Kookora Street or Crossing Street, Bridge Road and Lenehan Road depending on the ultimate destination.

The road closures during the event will have a minimal impact on emergency access for the fire brigade.

Removable barrier boards shall be utilised to impose the proposed road closures. Access along the proposed event route by Emergency Services will be always available.



Figure 9 – Alternate Routes for Emergency Services

### 3.6 Public Transport

Griffith Bus lines currently provides a public bus service for Griffith and the surrounding area accessing Griffith's suburbs Monday to Friday and Saturday morning. The public bus service in Griffith on Sunday morning will not be affected by the proposed event.

Access to Griffith Railway Station and Griffith Coach Bay Station will be available during the event.

Banna Avenue's existing taxi rank will not be accessible to taxis for the duration of the event. Alternate arrangements along Jondaryan Avenue for the taxi rank will be organised with Griffith City Taxis prior to the event.

Griffith City Taxi's operators will be required to follow the detours provided.

### 3.7 Contingency Plan

If the procession cannot occur on this date due to inclement weather or another unforeseen circumstance the event shall be cancelled.

## Appendices

**Schedule 1 Form – Notice of Intention to Hold a Public Assembly  
Summary Offences Act 1988**

To the Commissioner of Police

**1** I, Carmel La Rocca  
Name

of 108 Benerembah Street Griffith NSW 2680  
Address

on behalf of Multicultural Council of Griffith  
Organisation

notify the Commissioner of Police that on the Sixth of October 2024  
Month/Year

it is intended to hold:

**either:**

(a) a public assembly, not being a procession, of approximately

.....persons which will assemble  
Number

at .....  
Place

at approximate ..... am/pm  
Time

and disperse at approximately ..... am/pm  
Time

**or**

(b) a public assembly, being a procession of approximately 40 groups of which the number of people participating in each group would vary and may be subject to change, however, approx. average 250–350 people.

Number

persons which will assemble at Railway Street carpark  
Place

at approximately 10.30am  
Time

and at approximately 11.30am the procession will commence and shall proceed to

Banna Avenue and completing a loop of the street between Jondaryan and Ulong Street.

Please refer to TGS-7244

Specify route, any stopping places and the approximate duration of any stop: and the approximate time of termination. A diagram may be attached.

- 2 The purpose of the proposed assembly is parade the multicultural diversity within Griffith to the Griffith Community.
- 3 The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly:
- \* (i) There will be no greater than 40 vehicles and/or\* floats involved, and their type and dimensions are as follows:
    - Heavy vehicle – No greater than heavy rigid class 12.5m x 2.5m and 12 tonne weight
    - Utility Vehicle – No greater than 5.4m long, 2.5m wide & 2.5 tonne
    - 4 Pilot vehicles No greater than 5.4m long, 2.5m wide & 2.5 tonne with flashing lights and/or mobile VMS board
  - \* (ii) There will be no of bands, musicians, entertainers etc entertaining or addressing the assembly
  - \* (iii) The following number and type of animals will be involved in the assembly
    - No animals will be involved
  - \* (iv) Other special characteristics of the proposed assembly are as follows:

- 4 I take responsibility for organising and conducting the proposed public assembly.
- 5 Notices for the purposes of the *Summary Offences Act 1988* may be served on me at the following:

Address: 108 Benerembah Street Griffith NSW 2680

Telephone:

Signed:

Capacity/Title Committee President

Date 25<sup>th</sup> June 2024

Delete as applicable

Application Form - Multicultural Council of Griffith Street Parade (version 7/06/2024)

# Application Form

## Multicultural Council Street Parade

✉ P.O. Box 2327 Griffith NSW 2680 ☎ 0412 811 343 or 0411 604904  
 multiculturalcouncilofgriffith@gmail.com

### Applicant Details

<b>First Name:</b>	<b>Surname:</b>
<b>Position (optional):</b>	<b>Organisation (optional):</b>
<b>Postal Address:</b>	
<b>Mobile Number:</b>	
<b>Email:</b>	

### Parade Contact Person

Please provide contact details of the person who will be in attendance on parade day.

<b>First Name:</b>	<b>Surname:</b>
<b>Mobile Number:</b>	

### Parade Information

Entry Group Type	
Walking- cultural dress display	School
Vehicle / Tractor	Band / Musicians
Float	Official Car Club
Commercial/business	Community / Hobby / Social / Sports
Combination of above. Please provide details below.	

**Details of Entry** - Please provide details of your entry below.

**Insurance Details**

Public Liability Insurance	
Yes/No	I have a \$20m Public Liability insurance policy (Please provide a copy of the Certificate of Currency with the application)
Yes/No	I am part of a Group that has \$20m Public Liability
<b>Group Name:</b>	
I do not have public liability insurance.	
<b>If you are having any difficulties organising insurance please contact parade organisers for additional information.</b>	
Motor Vehicles / Car Clubs / Floats	
Yes/No	I have Green Slip (Third Party Insurance) for my motor vehicle
Yes/No	I have Comprehensive Motor Vehicle insurance that has \$20m Public Liability cover (Please provide copy with the application)

**Promotional Materials**

Will you be handing out any promotional material?	
Yes (Please provide a copy or photograph of the material)	
No	

**Vehicle Details**

Please provide details of any vehicles that will be entered into the parade. For Car Clubs please provide all required vehicle details on a separate page.

<b>Type of vehicle:</b>		<b>No. of Vehicles:</b>	
<b>Rego No:</b>		<b>Make/Model of Vehicle:</b>	
Float Dimensions			
<b>Height:</b>	<b>Length:</b>	<b>Width:</b>	



### Terms and Conditions – General

All applicants must read and sign to accept all of the following terms and Conditions.

- a. All participants must have \$20 million Public Liability insurance and must identify Multicultural Council of Griffith (MCOG) and Griffith City Council as interested parties. A copy of your Certificate of Currency must be submitted with your Application Form together with completed Risk Assessment.
- b. All participants must agree to indemnify MCOG against all claims, suits, actions or demands which may result in any injury or other loss sustained by you/anyone participating in these events.
- c. MCOG does not accept any responsibility for any damage or loss for your business/property or participants.
- d. Additional information will be sent to you prior to the parade/s.

### Terms and Conditions – General Parade Requirements

- a. All vehicles must be roadworthy and registered with third party (Green slip) and comprehensive motor vehicle insurance. Every care must be taken to ensure the safety of the public and every person traveling on, in or near the vehicle.
- b. All vehicles involved in the parade should be decorated to reflect your entry or in the spirit of the parade.
- c. All participants must be in marshalling areas by agreed time frames. No late entrants to marshalling areas will be accepted.
- d. All entries must continue in a forward motion through the parade route. Entries must not stop or cause delay. The instructions of Traffic Control Contractors, Events management staff, Multicultural Council of Griffith staff and NSW Police must be obeyed.
- e. Parade participants must adhere to the parade route and keep within parade time frames.
- f. Entries must proceed in the order designated by the Parade organiser.
- g. Alcohol is not permitted to be consumed in the parade marshalling area or during the parade. Any persons found to be under the influence of alcohol or other prohibited substances will be removed from the parade.
- h. Children participating in parade must be accompanied by adults at all times.
- i. Photographs/film may be taken and used by event organisers, the media and others to publicly promote the events.
- j. Parade entrants must not throw anything to the crowd during the parade. However, entrants may hand out small giveaways while walking.
- k. No fireworks, crackers, sparklers or other pyrotechnics, sirens or water pistols are to be used at any time during marshalling or the parade.
- l. All applications will be assessed, and no application is automatically accepted. Parade organisers reserve the right to exclude any group, individual or organisation from participating in these events.
- m. Failure to comply with terms and conditions may result in removal from the parade and exclusion in future

### Terms and Conditions – Floats

- a. Due to road limitations floats must not exceed the following dimensions – 12.5m long, 4.3m high and 2.5m wide. If you wish to enter a float that exceeds these dimensions, please contact parade organisers for additional instructions.
- b. All floats must be roadworthy, registered and have Third Party (Greenslip) and Comprehensive Motor Vehicle Insurance if a vehicle is used.
- c. If participants will be standing on a float at any time during the parade, a safety rail, not less than 900mm at its lowest point must be installed.
- d. All items (e.g. chairs) placed on floats must be appropriately secured to ensure they cannot move while the float is in motion.
- e. No person is to sit or travel near the edge of the float and three points of contact must be maintained by persons at all times (always maintain contact with one hand and two feet, or two hands and one foot)
- f. No child under the age of 12 is permitted to travel on a float.
- g. All floats travelling to the parade must have clear vision at all times and obey all road rules

- h. All blinkers, number plates and brake lights must be clearly visible at all times (e.g. While travelling on public roads and during the parade).
- i. The following can be used as floats – Trucks (e.g. Rigid vehicle), trailers or utes. Cars cannot be used as floats.
- j. All floats involved in the parade should be decorated to reflect your entry or in the spirit of the parade.
- k. All floats must be ready to parade before entering the designated marshalling area. The entry of undecorated or commercial vehicles used primarily for the purpose of business promotion is not encouraged and entry to the parade will be at the discretion of parade organisers.
- l. Each float will provide 2 marshals (walking) to assist with crowd control and positioned to warn the driver if any problems eventuate.

**Terms and Conditions – Agreement**

	I am authorised to supply the details provided and have all the necessary approvals from the business/organisation.	
	I have read, understand & agree with these Terms & Conditions, including the need to develop a Risk Assessment.	
	I have included a copy of my or my group’s current Public Liability insurance with \$20 million cover.	
<b>Name:</b>		<b>Date:</b>
<b>Signature:</b>		

**Privacy Statement**

In lodging this form, you are providing personal information such as your name and contact details and the name and contact details of the person you are nominating. The personal information collected or is collecting from you is personal information for the purposes of the Privacy and Personal Information Protection Act 1998 (PPIPA). Your personal information will be handled in accordance with the PPIPA and Privacy Management Plan. For further information regarding privacy obligations, see Privacy Guidelines.

**Purpose of collection and intended recipients:** The personal information in this form will be used and disclosed for the purpose of seeking and accepting applications for the Multicultural Council Street Parade and communicating with you regarding your application. The information will only be accessed by designated staff for the sole purpose of discussing the application. Intended recipients of this information include officers of Multicultural Council, local media outlets including local newspaper publications, for the purpose of publishing or otherwise disclosing your name; and persons granted lawful access under the Government Information (Public Access) Act 2009.

**Supply:** Supply of your personal information is voluntary, however, if you do not provide the requested information (or any part of it) we may be unable to accept your application.

<b>CLAUSE</b>	<b>CL03</b>
<b>TITLE</b>	<b>Traffic Control - Railway Street - Multicultural Festival 2024</b>
<b>FROM</b>	<b>Greg Balind, Development &amp; Traffic Coordinator</b>
<b>TRIM REF</b>	<b>24/71646</b>

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### **SUMMARY**

The Multicultural Council of Griffith are proposing to hold a Multicultural Festival in Memorial Park on Saturday, 12 October 2024. Traffic control relevant to the increase in pedestrian activity and for the closure of the Memorial Park carpark has been requested.

### **RECOMMENDATION**

#### **The Traffic Committee**

- (a) Support the implementation of the attached Traffic Control Plan relevant to the closure of Memorial Park carpark for the Multicultural Festival 2024.**
- (b) Condition that support on the provision of a valid Certificate of Currency at least 28 days prior to the event.**

### **REPORT**

The Griffith Multicultural Council have proposed to hold a Multicultural Festival in Memorial Park on Saturday, 12 October 2024 commencing at 10:00am and concluding at 4:00pm. The event will include food stalls and other festival related activities that will take place both in Memorial Park and in the adjacent carpark throughout the day. Approximately 3,000 persons are predicted to attend.

To facilitate these activities, it is proposed to close the Memorial Park carpark between 6:00am and 6:00pm on the day of the event.

A Traffic Control Plan which conforms to the requirements of AS 1742.3 and the TFNSW Guide to Traffic Control at Worksites has been developed by a suitably qualified person. The establishment and monitoring of traffic control devices for the duration of the event will similarly be undertaken by accredited traffic controllers.

The closure will see the temporary loss of thirty-six (36) car parking spaces from the existing carpark for the duration of the event however parking for non-event related vehicles will be available in the two new carparks on the northern side of Railway Street adjacent to Ulong Street and Kooyoo Street. These carparks provide a combined ninety-six (96) parking spaces.

All proposed traffic management plans will be provided to NSW Police, Ambulance, NSW Fire and Rescue, NSW Rural Fire Service and State Emergency Service by the event organisers well in advance of the proposed date. Access to the site by emergency services will be available at all times.

Supporting documentation as submitted is attached.

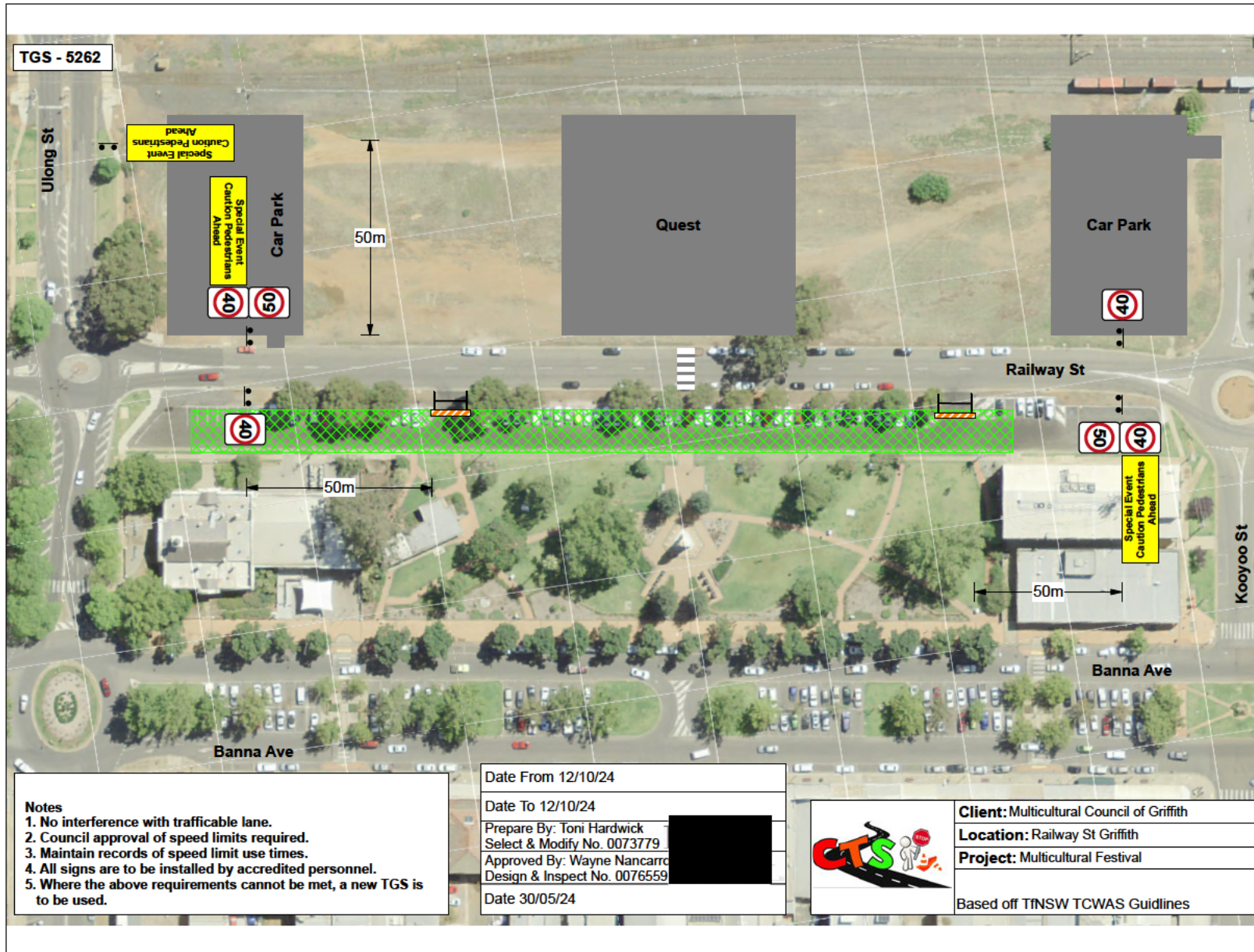
**At the time of writing, a Certificate of Currency from the event organiser covering the dates of the event remained outstanding.**

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 5.6 Promote Griffith as a desirable visitor destination.

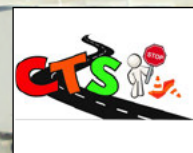
### **ATTACHMENTS**

- |     |   |    |
|-----|---|----|
| (a) | Traffic Guidance Scheme <a href="#">↓</a> | 53 |
| (b) | Schedule 1 Notification <a href="#">↓</a> | 54 |



- Notes**
1. No interference with trafficable lane.
  2. Council approval of speed limits required.
  3. Maintain records of speed limit use times.
  4. All signs are to be installed by accredited personnel.
  5. Where the above requirements cannot be met, a new TGS is to be used.

Date From 12/10/24  
 Date To 12/10/24  
 Prepare By: Toni Hardwick  
 Select & Modify No. 0073779  
 Approved By: Wayne Nancarrow  
 Design & Inspect No. 0076559  
 Date 30/05/24



**Client:** Multicultural Council of Griffith  
**Location:** Railway St Griffith  
**Project:** Multicultural Festival  
 Based off TfNSW TCWAS Guidelines

**NOTICE OF INTENTION TO HOLD A PUBLIC ASSEMBLY**

**Summary Offences Act 1988**

*To the Commissioner of Police*

1 I, Carmel La Rocca of P.O. Box 2327 Griffith NSW 2680 on behalf of MULTICULTURAL COUNCIL OF GRIFFITH INC notify the Commissioner of Police that on the Saturday of October 12, 2024 it is intended to hold:

**The Multicultural Festival of Griffith**

(a) a public assembly, not being a procession, of approximately 3000 persons which will assemble at Memorial Park, Banna Avenue, Griffith NSW 2680 from 10am and disperse at approximately 6pm

or

(b) a public assembly, being a procession of approximately .....  
Number  
persons which will assemble at .....  
Place  
at approximately.....am/pm  
Time

and at approximately .....am/pm the procession will commence  
and shall proceed.....

Specify route, any stopping places and the approximate duration of any stop: and the approximate time of termination. A diagram may be attached.

2 The purpose of the proposed assembly is to hold: **the annual Multicultural Festival**

3 The following special characteristics associated with the assembly would be useful for the Commissioner of Police to be aware of in regulating the flow of traffic or in regulating the assembly:

\* (i) There will be. N/A.....(number) of vehicles and/or\* floats involved and their type and dimensions are as follows:

\* (ii) There will be **approximately 20 of bands, musicians, entertainers etc** entertaining or addressing the assembly

\* (iii) The following number and type of animals will be involved in the assembly

.... N/A.....

\*(iv) Other special characteristics of the proposed assembly are as follows:

N/A.....

- 4 I take responsibility for organising and conducting the proposed public assembly.
- 5 Notices for the purposes of the *Summary Offences Act 1988* may be served on me at the following:

Address: P.O. Box 2327

Griffith. 2680

Telephone:



Signed:

.....

Capacity/Title [President, Multicultural Council of Griffith](#)

Date: 06-06-2024

\* Delete as applicable

<b>CLAUSE</b>	<b>CL04</b>
<b>TITLE</b>	<b>Request for the Implementation of a Disabled Parking Zone - Banna Avenue</b>
<b>FROM</b>	<b>Greg Balind, Development &amp; Traffic Coordinator</b>
<b>TRIM REF</b>	<b>24/62146</b>

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### **SUMMARY**

NSW Health have approached Council with a request to install a disabled parking zone adjacent to 20 Banna Avenue to assist mobility impaired clients attending the pathology clinic. An assessment of the area by Council staff confirms a disabled zone is warranted in that vicinity, and that the installation of formal parking bays will better manage parking at the site.

### **RECOMMENDATION**

**The Traffic Committee:**

- a) Approve the installation of a 60-degree angled rear to kerb unrestricted disabled parking zone and relevant signs/pavement markings on the southern side of Banna Avenue, west of the Lenehan Road intersection.**
- b) Approve the formalisation of parking at the site by installing parking bays/pavement markings in compliance with Australian Standards 2890.**

### **REPORT**

NSW Health Pathology has approached Council with a request for a disabled zone to be installed in the vicinity of the clinic located at 20 Banna Avenue Griffith. Off road pedestrian access to the clinic is limited with loose gravel forming a footpath to the east of the clinic, and an uneven grassed footpath with several driveways to the west. As the clinic attracts persons with limited mobility, pedestrian access to the site by persons needing to park some distance from the clinic is difficult and unsafe. The existing parking adjacent to the subject site is informal (without delineation) 2-hour time restricted rear to kerb 60-degree angle parking which does not offer easy access for mobility impaired persons. The nearest public carpark sustaining a disabled parking zone is approximately 900 metres from the location.

Banna Avenue (westbound) across the frontage of the subject property sustains a 60km/h speed zone and is approximately 15 metres wide with dual 4-metre-wide travel lanes. The subject rear to kerb parking area is a further 7 metres wide. When referencing Australian Standards 2890, there is an indication that on-street disabled parking is not recommended on a roadway with a speed limit exceeding 50km/h. However, on assessment, the width of the two travel lanes (combined 8 metres) and associated rear to kerb parking area (additional 7 metres) provides ample separation between the travel lanes and the parking area to allow for a disabled zone to be implemented. In the absence of a disabled parking zone, persons with mobility impairment are already parking (60-degree rear to kerb) at the site without issue.

Subsequently, it was concluded that a disabled parking zone at the site as requested is warranted. In addition, the installation of formalised parking bays along the frontage of the site will assist with managing parking of all vehicles at that location.



It is therefore proposed to install a compliant 60-degree rear to kerb disabled zone as per Australian Standard 2890.5 on the southern side of Banna Avenue as per the attached design. In furtherance, it is also proposed to formalise the remaining 2-hour parking area with Australian Standards compliant parking bays.

### **Further information**

When consulting with a representative of NSW Health, it was emphasised to them that the installation of a disabled parking zone would not allow an individual business or entity exclusive use of the zone, and that all holders of permits under the Mobility Parking Scheme - irrespective of their destination, would be permitted to use that area. This provision was accepted by NSW Health.

To supplement the disabled zone, Council will seek funding for a compliant access ramp to be constructed from the road onto the footpath to allow for mobility access. It should be noted that such funding may not be available until the 2024/25 financial year.

### **ATTACHMENTS**

- (a) Proposed Disabled Parking and Formalised Parking Bays - Banna Avenue [↓](#) 58



**CLAUSE**      **CL05**

**TITLE**        **Parking Compliance Report - Sikh Games 2024**

**FROM**        **Greg Balind, Development & Traffic Coordinator**

**TRIM REF**    **24/75956**

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### **SUMMARY**

The 2024 Sikh Games were conducted on 8 and 9 June 2024 at Ted Scobie Oval. As a traffic management strategy, parking compliance officers were deployed to the event to undertake compliance activities. A report from parking rangers has subsequently been provided for the information of the Traffic Committee.

### **RECOMMENDATION**

**That the information be received.**

### **ATTACHMENTS**

(a)    Parking Compliance Report - Sikh Games [↓](#) 60

## Parking Compliance Report - Sikh Games Weekend 7-9 June 2024

Parking Safety assistance for the 2024 Sikh Games was conducted in a near carbon copy manner to 2023, with the same issues arising in the same chokepoint areas.

Parking Safety activities were conducted principally in Doolan Crescent, Blumer Avenue and Clifton Boulevard, these areas seeing extremely high and frankly overwhelming volumes of traffic. Regular patrols and walk throughs were also conducted throughout the Griffith town centre.

Specific complaints were attended to in the surrounding streets of Ted Scobie Oval (park across driveway, obscure intersection etc). Constant foot and vehicle patrols by Officers, especially in Evans, Holmes, Hartnett and surrounds helped to reduce the number of complaints and offences in relation to prior years. In person complaints from police patrolling the area on foot and local residents were also dealt with during this time.

All activities were conducted from the footpath, with officers all in identical uniform and utilising high vis as required.

Infringement notices were issued at various times over the weekend for fail to comply with direction.

It is to be noted that Move on Directions well exceeded the number of Infringement notices

The main offences including parking within 10m of intersection and park/stop on strip/ built up area (both of which were a potential danger to pedestrians and safe traffic flow), as well as various No stopping and Bus Zone offences, which impacted on the ability of coaches and buses to access safe drop off and pick up zones. The extra 30m lead in to bus zone (absent in 2023) adjacent to carpark /admin area worked extremely well once implemented.

Over the 2 days, 4 experienced Officers were tasked to concentrate their effort the Streets directly around the oval where pedestrian safety was most at risk. During this period the following directions were given by the Officers –

- Move on Direction (PARK ACROSS DRIVEWAYS) – 300 plus
- Move on Direction (BUS ZONE) – 280 plus
- Move on Direction (NO STOPPING) – 40 plus (huge decrease due to water barrier effectiveness)
- Move on Direction (PARK WITHIN 10m INTERSECTION) – 250 plus
- Move on Direction (PARK ON FOOTPATH/BUILT UP/VERGE) – 450 plus

A move on direction constitutes a direct instruction by the Compliance officer to the driver of a vehicle parked dangerously/illegally to remove the vehicle from the space. IE Bus Zones, No Stopping and on the edges of intersections. As with last year, the amount of move on directions stated was actually on the conservative side, as Officers were unable to record every single one as each day progressed, due to the sheer number of people and vehicles.

5 yellow notices were also placed on vehicles in dangerous areas that posed a safety risk to pedestrians and traffic flow. No Persons in Attendance at these vehicles.

3 notices were issued for fail to comply with direction after caution by an authorised officer

Considering the sheer number of vehicles and attendees, motorists were very cooperative. The constant liaising with officers by Manjit Chugha and Councillor Manjit Lally greatly helped facilitate this cooperation. Their ongoing support and hospitality were very much appreciated by officers and indicative of how well the event was run.

**Recommendations**

- Consideration for Traffic control checkpoint be moved from Clifton Boulevard to Blumer Ave
- Bunting on Clifton Boulevard to be moved back from road and onto footpath which will create larger and safer drop off area
- GCC Special Event Control Plan to be adhered to by relevant parties as specifically set out by Traffic Committee. M.Ryan met with Traffic control group on the Thursday prior, however they did not adhere to GCC traffic control plan.
- Barriers partly filled with water were highly effective in directing traffic flow, a must for 2025 traffic control plan.
- An increase in the distance of the area allowed for a Bus Zone by Council's Traffic Control Plan (TCP) to allow for larger buses
- Drop off Zone observation by Parking Officers to be discussed with Greg Balind

**TITLE** Outstanding Action Report

**TRIM REF** 24/76785

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**RECOMMENDATION**

The report be noted.

**ATTACHMENTS**

(a) Action Report [↓](#)

63

Traffic Committee Outstanding Action Report				
9 July 2024				
Date of Meeting	Item	Action/Recommendation	Officer	Comment
11 June 2024	<b>Request For No Parking Zone - Langley Crescent</b>	<p>A request was sent to TfNSW to assess whether Langley Crescent is an approved school bus route. Mr Minehan raised safety concerns when buses are forced to reverse out of Langley Crescent and asked that the matter be deferred until advice is received whether or not the area is in fact a dedicated school bus route. If it is, restricted parking during bus service times may be considered, otherwise alternate routes may need to be looked at.</p> <p><b>RECOMMENDED</b> on the motion of Greg Minehan and Jason Hinson that the report be <b>LAI D ON THE TABLE</b>.</p>	<b>Greg Balind</b>	<p><b>21/06/2024</b></p> <p>TfNSW confirm Langley Crescent is a school bus route only.</p>
12 December 2023	<b>Intersection Treatment – Noorilla Street and Boonah Street</b>	<p>Mr Balind stated that crash records for the intersection Noorilla Street and Boonah Street have shown significant data in recent years, with three major crashes recorded this year alone. He suggested that the intersection be upgraded as a matter of urgency.</p> <p><b>RECOMMENDED</b> on the motion of Jason Hinson and Michael Rowley that Council seek priority for sourcing funding to upgrade the intersection of Noorilla Street and Boonah Street.</p>	<b>Phil King</b>	<p><b>13/02/2024:</b> Proposed design presented, with some drainage issues to be addressed. A detailed design will be brought to the Committee for information. Funding stream sourcing with Director - Infrastructure.</p> <p><b>14/05/2024:</b> Director of Infrastructure and Operations advised funding via NSW Government Safer Roads Program relating to safety improvements which closed on 10 May 2024 was not sought.</p>

4 April 2023	<b>General Business – Mackay Avenue / Macedone Road Intersection</b>	Councillor Napoli noted there have been concerns in the community about the safety of the intersection, with Mr Balind stating that the combination of the channel, railway corridor and state road was making a solution difficult to design. The Committee agreed to revisit the draft realignment design from several years ago and bring back for comment.	<b>Greg Balind</b>	<b>15/05/2023:</b> Concepts have been referred to Council's Design Team taking into account feedback from TfNSW. <b>15/08/2023:</b> Ongoing.
13 December 2022	<b>Speed Zone Reviews</b>	<b>Speed Zone Reviews outstanding for the following roads/streets:</b> Abattoir Road (May 2024) Slopes Road (March 2022) Thorne/Bromley Road Nelson Drive (13/02/2024) Barracks Road (21 December 2021)	<b>Transport NSW</b>	<b>22/08/2023:</b> Thorne Road/Murrumbidgee Avenue intersection with a TfNSW Director for approval. Removal of the 40km/h school zone on Barracks Road yet to be assessed. <b>22/08/2023:</b> Thorne/Bromley yet to be assessed. Thorne/Murrumbidgee with TfNSW Director for signing. <b>17/10/2023:</b> Thorne/Bromley to be inspected today by TfNSW representative. <b>28/11/2023:</b> Barracks Road school zone to be reduced to 50 metres in length. <b>13/02/2024:</b> RRR still awaiting installation, media will need to be re-released. Slopes Rd to be reported to next meeting. Nelson Drive to be inspected. <b>12/03/2024:</b> Slopes Road sealed section to drop to 80km/h. RRR still non-



				<p>compliant with inconsistent signage. Mr Balind to refer to Phil King for action. Murrumbidgee Avenue and Barracks Road next on the list.</p> <p><b>16/04/2024:</b> Mr Minehan advised he will inspect Rifle Range Road speed zones during the week commencing 22 April. He needs to confirm zoning relating to the intersection of Citrus Road.</p> <p><b>11/06/2024:</b> RRR completed. Barracks Rd &amp; Murrumbidgee Ave works to be scheduled. Slopes Road next on the list. Scenic Drive to remain at 80km.h.</p>
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