



## Ordinary Meeting

# BUSINESS PAPER

**Tuesday, 25 June 2024 at 7:00 PM**

Griffith City Council Chambers

Phone: 1300 176 077

Web: [www.griffith.nsw.gov.au](http://www.griffith.nsw.gov.au) Email: [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au)



## COUNCILLORS

Doug Curran (Mayor)  
Anne Napoli (Deputy Mayor)  
Glen Andreatza  
Shari Blumer  
Simon Croce  
Jenny Ellis  
Manjit Singh Lally  
Melissa Marin  
Christine Stead  
Christopher Sutton  
Laurie Testoni  
Dino Zappacosta

[dcurran@griffith.com.au](mailto:dcurran@griffith.com.au)  
[anapoli@griffith.com.au](mailto:anapoli@griffith.com.au)  
[gandreatza@griffith.com.au](mailto:gandreatza@griffith.com.au)  
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## MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

### Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

### Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

### Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

### Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

### Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at [admin@griffith.nsw.gov.au](mailto:admin@griffith.nsw.gov.au) or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

## **Councillors' obligations under the Oath or Affirmation of Office are as follows:**

### **Oath**

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

### **Affirmation**

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

## **Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:**

### [What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

### [Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

### [What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

### [Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

## **Opening Affirmations**

### Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

### Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

### Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

## **Acknowledgment of Country**

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

# REPORT AUTHORS AND AREAS OF RESPONSIBILITY

## Senior Management Team

General Manager  
Director Economic & Organisational Development  
Acting Director Business, Cultural & Financial Services  
Director Infrastructure and Operations  
Acting Director Sustainable Development  
Director Utilities

Brett Stonestreet  
Shireen Donaldson  
Max Turner  
Phil King  
Carel Potgieter  
Graham Gordon

## Economic & Organisational Development

Governance Manager/Public Officer and Right to Information Officer  
HR & Risk Manager  
Acting Workforce Planning Manager  
IT Manager  
Tourism Manager  
Information Manager  
Information Management Administrator  
Community Development Coordinator

Leanne Austin  
Vacant  
Annie Featherstone  
Mike Gaze  
Mirella Guidolin  
Joanne Savage  
Jeanette Franco  
Melissa Canzian

## Business, Cultural & Financial Services

Finance Manager  
Asset Management Coordinator  
Library Manager  
Griffith Pioneer Park Museum Manager  
Griffith Regional Theatre and Art Gallery Manager  
Griffith Regional Aquatic Centre Manager  
Griffith Regional Sports Centre Manager

Vanessa Edwards  
Andrew Keith  
Chris Robson  
Jenny O'Donnell  
Margaret Andreazza  
Craig Tilston  
Ché Jenkins

## Infrastructure & Operations

Works Manager - Maintenance  
Works Manager - Construction  
Parks & Gardens Manager  
Fleet & Depot Manager

Manjit Chugha  
Shree Shrestha  
Peter Craig  
Steve Croxon

## Sustainable Development

Planning & Environment Manager  
Acting Development Assessment Coordinator  
Senior Development Assessment Planner  
Urban Strategic Design & Major Projects Manager  
Project Planner  
Animal Control and Parking Compliance Coordinator  
Environment & Public Health Coordinator  
Corporate Property Officer & Native Title Coordinator  
Building Certification Coordinator  
Airport Facility Coordinator

Carel Potgieter  
Kerry Rourke  
Patterson Ngwira  
Peter Badenhorst  
Melanie Vella  
Karin Penninga  
Vanessa Johns  
Amanda Vardanega  
Royce Johns  
Graham Slingsby

## Utilities

Engineering Design & Approvals Manager  
Waste Operations Manager  
Water & Wastewater Manager

Joe Rizzo  
John Roser  
Durgananda Chaudhary



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**ORDINARY MEETING OF GRIFFITH CITY COUNCIL  
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON  
TUESDAY, 25 JUNE 2024 AT 7:00 PM**

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**MEETING NOTICE**

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 25 June 2024**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Acknowledgments
  - 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
  - 3 Confirmation of Minutes
  - 4 Business Arising
  - 5 Declarations of Interest
  - 6 Presentations
  - 7 Mayoral Minutes
  - 8 General Manager's Report
- CL01 p20 Adoption of the Draft Delivery Program 2022/23 - 2025/26 Incorporating the Draft Operational Plan (Budget) for 2024/25 and Long Term Financial Plan Annual Review 2024/25 - 2033/34
- CL02 p23 Making of Rates and Charges for the Period 1 July 2024 to 30 June 2025
- CL03 p33 Short Term Licence Agreement - Griffith Rodeo Club Inc.

- CL04 p38 Licence Agreement - Griffith Community FM Association Inc.
- CL05 p43 Conversion of EEO Policy & Management Plan from Internal to External Council Policy
- CL06 p55 Adoption of (GOV-CP-202318) Modern Slavery Policy
- 9 Information Reports
- CL07 p63 Responses to Councillor Questions Taken on Notice
- 10 Adoption of Committee Minutes
- p65 Minutes of the Disability Inclusion & Access Committee Meeting held on 5 June 2024
- p68 Minutes of the Traffic Committee Meeting held on 11 June 2024
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
- 13 Outstanding Action Report
- p71 Outstanding Action Report
- 14 Matters to be dealt with by Closed Council
- CC01 Tender 2-20/21 - Extension to Contract - Sprayed Bituminous Surfacing
- commercial information of a confidential nature that would, if disclosed:
    - (i) prejudice the commercial position of the person who supplied it, or
    - (ii) confer a commercial advantage on a competitor of the council, or
    - (iii) reveal a trade secret 10A(2) (d)

**Brett Stonestreet**

**GENERAL MANAGER**



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**ORDINARY MEETING OF GRIFFITH CITY COUNCIL  
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON  
TUESDAY, 11 JUNE 2024 COMMENCING AT 7:00 PM**

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**PRESENT**

The Mayor, Mayor Doug Curran in the Chair; Councillors, Glen Andreazza, Shari Blumer, Simon Croce, Jenny Ellis, Manjit Singh Lally, Melissa Marin, Christine Stead, Chris Sutton, Laurie Testoni and Dino Zappacosta

**STAFF**

General Manager, Brett Stonestreet, Director Economic & Organisational Development, Shireen Donaldson, Engineering Design & Approvals Manager, Joe Rizzo, Director Infrastructure & Operations, Phil King, Acting Director Sustainable Development, Carel Potgieter and Minute Taker, Joanne Bollen

**MEDIA**

Cai Holroyd, The Area News

**1 COUNCIL ACKNOWLEDGEMENTS**

The Meeting opened with Councillor Shari Blumer reading the Opening Affirmation and the Acknowledgement of Country.

**2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS**

24/162

**RESOLVED** on the motion of Councillors Glen Andreazza and Christine Stead that apologies be received from Councillor Anne Napoli, Director Utilities, Graham Gordon and Acting Director Business, Cultural, Financial Services, Max Turner, and a leave of absence granted.

For

Councillor Mayor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Christine Stead  
Councillor Chris Sutton  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

Against

**The division was declared PASSED by 11 votes to 0.**

### **3 CONFIRMATION OF MINUTES**

24/163

**RESOLVED** on the motion of Councillors Christine Stead and Glen Andreazza that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 28 May 2024, having first been circulated amongst all members of Council, be confirmed.

For

Councillor Mayor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Christine Stead  
Councillor Chris Sutton  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

Against

**The division was declared PASSED by 11 votes to 0.**

### **4 BUSINESS ARISING**

#### **Notice of Motion Received from Councillor Jenny Ellis, and the Mayor, Doug Curran**

Councillor Christine Stead enquired about the comment made during the vote at the 24 minute mark of the last Ordinary Meeting of Griffith City Council, held on 28 May 2024. This was **TAKEN ON NOTICE**.

### **5 DECLARATIONS OF INTEREST**

#### **Pecuniary Interests**

*Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

Councillor Manjit Singh Lally  
CL01 Licence Agreement Renewal – International Backpackers Hostel – Car Parking  
Reason – I am a lessor of the premises.

#### **Significant Non-Pecuniary Interests**

*Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.*

Councillor Jenny Ellis  
CL02 Community Grants Round 2 2023-2024  
Reason – I am a member of GRAPA and performing in the production considered for the grant.

Councillor Laurie Testoni  
CL02 Community Grants Round 2 2023-2024  
Reason – Conflict with one of the nominees. Employed with and relation of one of the applicants.

Councillor Shari Blumer  
CL02 Community Grants Round 2 2023-2024  
Reason – I am on the board Artfarm.

### **Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **6 PRESENTATIONS**

Nil

## **7 MAYORAL MINUTES**

Nil

## **8 GENERAL MANAGER'S REPORT**

*Councillor Manjit Singh Lally left the meeting having declared a Pecuniary Conflict of Interest, the time being 7:10pm.*

### **CL01 LICENCE AGREEMENT RENEWAL - INTERNATIONAL BACKPACKERS HOSTEL - CAR PARKING**

Councillor Christine Stead advised that this area is being used as a bus stop and enquired if this was allowed. This was **TAKEN ON NOTICE**.

24/164

**RESOLVED** on the motion of Councillors Simon Croce and Christine Stead that:

- (a) Council enters into a licence agreement with Griffith Premier Suites Pty Ltd for 13 car parking spaces located on Council's Road reserve in Koorungal Avenue and Wakaden Street, (6 spaces on Koorungal Avenue and 7 on Wakaden Street) for a term of 10 years.
- (b) Griffith Premier Suites Pty Ltd are to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee as per Council's adopted Revenue Policy.
- (c) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$62.00 per car space for the 2023/2024 financial year; and on each anniversary thereafter the annual licence fee to be charged in accordance with Council's adopted Revenue Policy in addition to rates and charges
- (d) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.
- (e) Council review the fees and charges associated with leasing of carparks in the City and review the regulations around the use of leased carpark.

For  
Councillor Mayor Doug Curran  
Councillor Glen Andrezza  
Councillor Shari Blumer

Against

Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Melissa Marin  
Councillor Christine Stead  
Councillor Chris Sutton  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

**The division was declared PASSED by 10 votes to 0.**

*Councillor Manjit Singh Lally returned to the meeting, the time being 7:13pm.*

*Councillors Jenny Ellis, Laurie Testoni and Shari Blumer left the meeting having declared Significant Non-Pecuniary Conflicts of Interest, the time being 7:13pm.*

## **CL02 COMMUNITY GRANTS ROUND 2, 2023-2024**

24/165

**RESOLVED** on the motion of Councillors Christine Stead and Chris Sutton that:

- (a) Council endorse the following complying Community Grant Applications as received for Round 2 2023/2024:
- Griffith & Regional Association of the Performing Art - \$2,500.00
  - TEDx Griffith Auspiced by Griffith Women in Business - \$2,500.00
- (b) Council endorse the remaining funds of \$3,063.00 to be rolled over to the 2024/2025 financial year (less any successful quick turnaround or individual achievement applications which may be approved prior to June 30, 2024).

For  
Councillor Mayor Doug Curran  
Councillor Glen Andrezza  
Councillor Simon Croce  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Christine Stead  
Councillor Chris Sutton  
Councillor Dino Zappacosta

Against

**The division was declared PASSED by 8 votes to 0.**

*Councillors Jenny Ellis, Laurie Testoni and Shari Blumer returned to the meeting, the time being 7:16pm.*

## **CL03 LOCAL GOVERNMENT NSW WATER MANAGEMENT CONFERENCE 2024**

24/166

**RESOLVED** on the motion of Councillors Dino Zappacosta and Shari Blumer that:

- (a) Council be represented at the 2024 Local Government NSW Water Management Conference to be held in Goulburn from 23 to 25 July 2024.
- (b) The Mayor and General Manager (or their delegates) attend the Conference.

- (c) Expenses to attend the Conference be paid by Council in accordance with the Councillors Payment of Expenses and Provision of Facilities Policy.

For	Against
Councillor Mayor Doug Curran	
Councillor Glen Andreatza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Melissa Marin	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

**The division was declared PASSED by 11 votes to 0.**

#### **CL04 LOCAL GOVERNMENT REMUNERATION TRIBUNAL 2024 - DETERMINATION OF FEES PAYABLE TO MAYOR AND COUNCILLORS**

Councillors Simon Croce and Christine Stead **MOVED** the **MOTION** that:

- (a) Council endorses the Councillor Annual Fee for the 2024/25 financial year at a rate of \$22,540.
- (b) Council endorses the additional Annual Mayoral Fee for the 2024/25 financial year at a rate of \$49,200.

Councillors Dino Zappacosta and Chris Sutton **MOVED** the **AMENDMENT** that:

- (a) Council endorse the Councillor Annual Fee for the 2024/25 financial year at a rate of \$21,000 which is unchanged from the 2023/24 financial year.
- (b) Council endorses the additional Annual Mayoral Fee for the 2024/25 financial year at a rate of \$46,040 which is unchanged from the 2023/24 financial year.

The **AMENDMENT** was **PUT** and **CARRIED** and became the **MOTION**.

For	Against
Councillor Mayor Doug Curran	Councillor Simon Croce
Councillor Glen Andreatza	Councillor Jenny Ellis
Councillor Shari Blumer	
Councillor Manjit Singh Lally	
Councillor Melissa Marin	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

**The division was declared PASSED by 9 votes to 2.**

24/167

**RESOLVED** on the motion of Councillors Dino Zappacosta and Chris Sutton that:

- (a) Council endorse the Councillor Annual Fee for the 2024/25 financial year at a rate of

\$21,000 which is unchanged from the 2023/24 financial year.

- (b) Council endorses the additional Annual Mayoral Fee for the 2024/25 financial year at a rate of \$46,040 which is unchanged from the 2023/24 financial year.

For	Against
Councillor Mayor Doug Curran	
Councillor Glen Andreazza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Melissa Marin	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

**The division was declared PASSED by 11 votes to 0.**

## **9 INFORMATION REPORTS**

### **CL05 RESPONSES TO COUNCILLOR QUESTIONS TAKEN ON NOTICE**

24/168

**RESOLVED** on the motion of Councillors Shari Blumer and Christine Stead that the report be noted by Council.

For	Against
Councillor Mayor Doug Curran	
Councillor Glen Andreazza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Melissa Marin	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

**The division was declared PASSED by 11 votes to 0.**

### **CL06 DISCLOSURES BY COUNCILLORS AND DESIGNATED PERSONS RETURNS - MAY 2024**

24/169

**RESOLVED** on the motion of Councillors Christine Stead and Laurie Testoni that the Disclosures by Councillors and Designated Persons Return for Council's Environmental Health Officer be noted.

For	Against
Councillor Mayor Doug Curran	
Councillor Glen Andreazza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	

Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Christine Stead  
Councillor Chris Sutton  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

The division was declared **PASSED** by 11 votes to 0.

## **10 ADOPTION OF COMMITTEE MINUTES**

### **MINUTES OF THE SCENIC HILL USER GROUP MEETING HELD ON 6 MAY 2024**

24/170

**RESOLVED** on the motion of Councillors Jenny Ellis and Christine Stead that the recommendations as detailed in the Minutes of the Scenic Hill User Group meeting held on 6 May 2024 be adopted.

For

Councillor Mayor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Christine Stead  
Councillor Chris Sutton  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

Against

The division was declared **PASSED** by 11 votes to 0.

### **MINUTES OF THE GRIFFITH PIONEER PARK MUSEUM COMMITTEE MEETING HELD ON 20 MAY 2024**

24/171

**RESOLVED** on the motion of Councillors Glen Andreazza and Manjit Singh Lally that the recommendations as detailed in the Minutes of the Griffith Pioneer Park Museum Committee meeting held on 20 May 2024 be adopted.

For

Councillor Mayor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Christine Stead  
Councillor Chris Sutton  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

Against

The division was declared **PASSED** by 11 votes to 0.



## **11 BUSINESS WITH NOTICE – RESCISSION MOTIONS**

Nil

## **12 BUSINESS WITH NOTICE – OTHER MOTIONS**

Nil

## **13 OUTSTANDING ACTION REPORT**

24/172

**RESOLVED** on the motion of Councillors Glen Andreazza and Christine Stead that the report be noted.

For

Councillor Mayor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Christine Stead  
Councillor Chris Sutton  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

Against

**The division was declared PASSED by 11 votes to 0.**

## **14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL**

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

**The matters and information are the following:**

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
  - (i) prejudice the commercial position of the person who supplied it, or**
  - (ii) confer a commercial advantage on a competitor of the Council, or**
  - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**

- (f) **matters affecting the security of the Council, Councillors, Council staff or Council property**
- (g) **advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) **information concerning the nature and location of a place or an item of Aboriginal significance on Community land.**
- (i) **alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

24/173

**RESOLVED** on the motion of Councillors Christine Stead and Chris Sutton that:

- (a) Council resolve to go into closed Council to consider business identified.
- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

For

Councillor Mayor Doug Curran  
Councillor Glen Andrezza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Christine Stead  
Councillor Chris Sutton  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

Against

**The division was declared PASSED by 11 votes to 0.**

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

**CC01 TENDER NO. 2-22/23 - SUPPLY AND DELIVERY OF BIN SURROUND**

Reason: Commercial Advantage 10A(2)(d)

**CC02 TENDER NO. 14-23/24 - DESIGN, SUPPLY, INSTALLATION, COMMISSIONING PEDESTRIAN BRIDGE OVER MAIN WATER SUPPLY CHANNEL - YOOGALI WALKWAY**

Reason: Commercial Advantage 10A(2)(d)

Council closed its meeting at 7:31pm.

The public and media left the Chamber.

Livestream was disconnected.

## **REVERSION TO OPEN COUNCIL**

24/174

**RESOLVED** on the motion of Councillors Christine Stead and Glen Andreazza that Open Council be resumed.

For

Councillor Mayor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Christine Stead  
Councillor Chris Sutton  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

Against

**The division was declared PASSED by 11 votes to 0.**

Open Council resumed at 7:51pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

## **MATTERS DEALT WITH IN CLOSED COUNCIL**

### **CC01 TENDER NO. 2-22/23 - SUPPLY AND DELIVERY OF BIN SURROUND**

24/175

**RESOLVED** on the motion of Councillors Simon Croce and Christine Stead that:

- (a) Council accept the tender from EP Draffin Manufacturing for Tender No. 2-22/23 Supply and Delivery of 50 Bin Surround (Bin Surround Option 2 supplied by tenderer) in the amount of \$114,139 Inc GST.  
50 x \$2,282.78 9 (Inc GST) = \$114,139 Inc GST  
Per Bin Surround. 240Lt – \$2,282.78 Inc GST
- (b) Council work with EP Draffin Manufacturing to seek a cost effective solution for more secure locks on the bin surrounds. This is to be discussed at a Council Workshop.

For

Councillor Mayor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Simon Croce  
Councillor Jenny Ellis  
Councillor Manjit Singh Lally  
Councillor Melissa Marin  
Councillor Christine Stead  
Councillor Chris Sutton

Against

Councillor Laurie Testoni  
Councillor Dino Zappacosta

**The division was declared PASSED by 11 votes to 0.**

**CC02 TENDER NO. 14-23/24 - DESIGN, SUPPLY, INSTALLATION, COMMISSIONING  
PEDESTRIAN BRIDGE OVER MAIN WATER SUPPLY CHANNEL - YOOGALI  
WALKWAY**

24/176

**RESOLVED** on the motion of Councillors Glen Andreazza and Christine Stead that Council accepts the tender from (E1) CABLE SPAN AUSTRALIA for Tender No. 14-23/24 Design, Supply, Installation, Commissioning Pedestrian Bridge over Main Water Supply Channel - Yoogali Walkway in the amount of \$588,016.84 (ex. GST), commencing June 2024. Identified as Option 1 in this report.

Councillor Jenny Ellis queried if public art in the vicinity of the bridge and walkway would be covered by any outstanding grant funding. This was **TAKEN ON NOTICE**.

For  
Councillor Mayor Doug Curran  
Councillor Glen Andreazza  
Councillor Shari Blumer  
Councillor Jenny Ellis  
Councillor Christine Stead  
Councillor Chris Sutton  
Councillor Laurie Testoni  
Councillor Dino Zappacosta

Against  
Councillor Simon Croce  
Councillor Manjit Singh Lally  
Councillor Melissa Marin

**The division was declared PASSED by 8 votes to 3.**

There being no further business the meeting terminated at 7:54pm.

Confirmed: .....

CHAIRPERSON

<b>CLAUSE</b>	<b>CL01</b>
<b>TITLE</b>	<b>Adoption of the Draft Delivery Program 2022/23 - 2025/26 Incorporating the Draft Operational Plan (Budget) for 2024/25 and Long Term Financial Plan Annual Review 2024/25 - 2033/34</b>
<b>FROM</b>	<b>Max Turner, Acting Director Business, Cultural and Financial Services Brett Stonestreet, General Manager</b>
<b>TRIM REF</b>	<b>24/65878</b>

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### **SUMMARY**

At the Extraordinary Meeting of Council held 7 May 2024, it was resolved that the Draft Delivery Program 2022/23 - 2025/26 Incorporating the Draft Operational Plan (Budget) for 2024/25 and Long-Term Financial Plan Annual Review 2024/25 - 2033/34 be placed on public exhibition. The public notification period concluded on Wednesday, 5 June 2024. This report considers a number of submissions received during the notification period.

### **RECOMMENDATION**

**Council adopt the Adoption of the Draft Delivery Program 2022/23 - 2025/26 Incorporating the Draft Operational Plan (Budget) for 2024/25 and Long Term Financial Plan Annual Review 2024/25 - 2033/34 as attached to the report (refer to Attachment C) including any amendments as a result of submissions received during the exhibition period.**

### **REPORT**

Under the IPR Guidelines every NSW council is required to prepare the following documents:

- Community Strategic Plan
- Delivery Program
- Resourcing Strategy consisting of Long-Term Financial Plan, Asset Management Plan and Workforce Management Plan
- Operational Plan (Budget)
- Annual Report
- State of our City Report.

The IPR Guidelines state that Council must have an annual Operational Plan (Budget), adopted before the beginning of each financial year, outlining the activities to be undertaken that year, as part of the Delivery Program. The Operational Plan (Budget) must include Council's detailed annual budget, statement of revenue policy, estimated income and expenditure, ordinary rates and special rates, proposed fees and charges, Council's proposed pricing methodology and proposed borrowings.

Council, at its Extraordinary Meeting held 7 May 2024, resolved to endorse the Draft Delivery Program 2022/23 - 2025/26 Incorporating the Draft Operational Plan (Budget) for 2024/25 and Long-Term Financial Plan Annual Review 2024/25 - 2033/34 and place these documents on display for 28 days. The public notification period ended 5 June 2024.

Details of the 2024/25 budget submissions received along with comments provided by Senior Management Team are attached to this report (Attachment B). It should be noted that

one submission has been included that was received after the exhibition period closed (5 June 2024).

At the Council Meeting held Tuesday, 24 October 2023, Council resolved to submit an application to the Independent Pricing and Regulatory Tribunal (IPART) for a permanent Special Variation (SV) of 10.5 per cent each year for three years (2024/25, 2025/26, 2026/27) – a cumulative permanent increase of 34.9 per cent.

On 14 May 2024, IPART released its decision regarding Griffith City Council's application for a special variation to increase its general income by more than the rate peg. Council's application was approved for a 22.10% cumulative increase over 2 years - 10.5% in 2024/25 and 10.5% in 2025/26 (inclusive of the rate peg). Staff have amended the Draft Operational Plan (Budget) for 2024/25 and Long Term Financial Plan Annual Review 2024/25 - 2033/34 based on the outcome of the IPART decision.

### **OPTIONS**

Council is required to adopt the Delivery Program Incorporating the Operational Plan (Budget) 2024/25 and Long-Term Financial Plan Annual Review, subject to any further amendments advised. Note that the documents considered in this report require adoption by 30 June 2024 in accordance with the Local Government Act 1993. This report has been prepared as a consequence of Council's resolution of 24 October 2023 to make application for an SV to IPART commencing 2024/25 (Attachment D).

### **POLICY IMPLICATIONS**

Not Applicable

### **FINANCIAL IMPLICATIONS**

The draft budget has been prepared on the basis of striving to maintain Council's financial viability into the future whilst undertaking the completion of capital projects outlined in the 10-year Capex Plan as attached.

### **LEGAL/STATUTORY IMPLICATIONS**

The Office of Local Government requires that Council's Delivery Program, and Operational Plan (Budget) be adopted by 30 June annually and Long-Term Financial Plan reviewed annually.

### **ENVIRONMENTAL IMPLICATIONS**

Actions as outlined in the Delivery Program and Operational Plan.

### **COMMUNITY IMPLICATIONS**

Community members had the opportunity to provide submissions during the public exhibition period.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan Item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards. Item 3.2 Ensure Council's financial sustainability through effective financial management that is transparent and accountable.

## **CONSULTATION**

Senior Management Team and Council Officers.

Councillors.

Community members.

## **ATTACHMENTS**

- (a) Draft Delivery Program 2022/23 - 2025/26 and Draft Operational Plan 2024/25 (Budget) and Long Term Financial Plan Annual Review 2024/25 - 2033/34 as exhibited (under separate cover) [⇒](#)
- (b) Table of Submissions Received During and Subsequent to Exhibition Period (under separate cover) [⇒](#)
- (c) Revised Draft Delivery Program 2022/23 - 2025/26 and Draft Operational Plan 2024/25 (Budget) and Long Term Financial Plan Annual Review 2024/25 - 2033/34 (amended post IPART Special Variation Decision) (under separate cover) [⇒](#)
- (d) IPART Griffith City Council Special Variation Application 2024/25 - Final Report (under separate cover) [⇒](#)
- (e) Submission 2 (under separate cover) [⇒](#)
- (f) Submission 3 (under separate cover) [⇒](#)
- (g) Submission 4 (under separate cover) [⇒](#)
- (h) Submission 5 (under separate cover) [⇒](#)
- (i) Submission 6 (under separate cover) [⇒](#)
- (j) Submission 7 (under separate cover) [⇒](#)



<b>CLAUSE</b>	<b>CL02</b>
<b>TITLE</b>	<b>Making of Rates and Charges for the Period 1 July 2024 to 30 June 2025</b>
<b>FROM</b>	<b>Vanessa Edwards, Finance Manager</b>
<b>TRIM REF</b>	<b>24/65857</b>

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### **SUMMARY**

Following the adoption by the Council of the 2024/2025 Operational Plan, Council is to formally make the ordinary rates and charges for the period 1 July 2024 to 30 June 2025.

### **RECOMMENDATION**

- (a) **Levying of Ordinary Rates and Charges for 2024/2025 Ordinary Rates.**
- (i) **That Council, having adopted its Operational Plan for the year commencing 1 July 2024 and after giving public notice in accordance with Section 532 of the Local Government Act, 1993 of its draft Operational Plan for the year commencing 1 July 2024 and after considering submissions concerning that Plan in accordance with Section 494 of the Local Government Act, 1993 hereby resolve to make and levy an Ordinary Rate consisting of a base amount percentage (minimum charge) and also an ad valorem rate for the residential, farmland and business categories of all rateable land in the Local Government Area as per the following differential rating mix per category:**
- **Residential - 25% base amount / 75% ad valorem amount levied**
  - **Business - 10% base amount / 90% ad valorem amount levied**
  - **Farmland - 30% base amount / 70% ad valorem amount levied**
  - **Farmland - Irrigable - 20% base amount / 80% ad valorem amount levied**
- (ii) **The percentage and dollar value of the base amount payable by the making and levying of an ordinary rate for the residential, farmland and business categories is calculated to produce the following minimum base amounts of the total ordinary rate levy:**
- **Residential - 25% base amount / \$327.00 per rateable assessment**
  - **Business - 10% base amount / \$330.00 per rateable assessment**
  - **Farmland - 30% base amount / \$844.00 per rateable assessment**
  - **Farmland – Irrigable - 20% base amount / \$919.00 per rateable assessment**
- (iii) **An ad valorem amount for the various rating categories, including residential, farmland and business categories for all rateable land within the Local Government Area for an ordinary rate commencing 1 July 2024 according to the following amounts;**
- **Residential (75% ad valorem rate) resulting in a dollar value of zero point zero zero four two seven seven six (\$0.0042776) cents in the dollar**

applied to the land value for all rateable lands within the residential category in the City based upon the land value at a base valuation date of 1 July 2022.

- **Business (90% ad valorem rate) resulting in a dollar value of zero point zero zero six six four zero eight (\$0.0066408) cents in the dollar applied to the land value for all rateable lands within the business category in the City based upon the land value at a base valuation date of 1 July 2022.**
- **Farmland (70% ad valorem rate) resulting in a dollar value of zero point zero zero two eight five three seven (\$0.0028537) cents in the dollar applied to the land value for all rateable lands within the farmland category in the City based upon the land value at a base valuation date of 1 July 2022.**
- **Farmland – Irrigable (80% ad valorem rate) resulting in a dollar value of zero point zero zero three five three three six (\$0.0035336) cents in the dollar applied to the land value for all rateable lands within the farmland (irrigable intensive) category in the City based upon the land value at a base valuation date of 1 July 2022.**

**(b) That Council, having adopted its Operational Plan for the year commencing 1 July 2024 and after giving public notice in accordance with Section 496(A) of the Local Government Act, 1993 and after considering submissions concerning that Plan, hereby resolve to make and levy a charge of \$25 per residential and business assessment and \$12.50 per residential Strata title assessment and \$5 per business Strata assessment in the urban area for the provision of Urban Stormwater Management Services.**

**(c) Waste Management Charges for 2024/2025 (incorporating waste collection, landfill operations, maintenance and capital developments).**

**(i) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2024 to 30 June 2025 it hereby resolves to make and levy, in accordance with Section 496 of the Local Government Act, 1993, a charge of three hundred and eighty eight dollars (\$388.00) for the provision of domestic waste management services for each residence for which the service is available within the City and surrounding villages. Such charge to provide for the removal on a once per week basis of waste contained in one 240 litre mobile garbage bin from each separate occupancy, whether rateable or not.**

**(ii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2024 to 30 June 2025 it hereby resolves to make and levy, in accordance with Section 496 of the Local Government Act, 1993, a domestic waste service charge in respect of vacant residential land an annual charge of fifty three dollars (\$53.00) per assessment.**

**(iii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2024 to 30 June 2025 it hereby resolves to make and levy, in accordance with Section 496 of the Local Government Act, 1993, a charge of one hundred and twenty eight dollars (\$128.00) for the provision of domestic waste recycling collection services for each residence for which the service is available within the City and surrounding villages. Such charge to provide for the removal on a once per fortnight basis of recyclable waste contained in one 240 litre mobile garbage bin from each separate occupancy, whether rateable or not. For any new assessments for the**

service, the charge will only become effective upon the commencement of the service and will be charged on a pro-rata basis.

- (iv) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2024 to 30 June 2025 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a charge of six hundred and sixty five dollars (\$665.00) per requested service for the year commencing 1 July 2024 for the provision of waste management services for each non-residential property for which the service is utilised within the City. Such a charge to provide the removal as requested on a once per week basis of waste contained in one 240 litre mobile garbage bin from each separate occupancy, whether rateable or not.
  - (v) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2024 to 30 June 2025 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a charge of one thousand six hundred and eighty five dollars (\$1,685.00) per requested service for the year commencing 1 July 2024 for the provision of waste management services for each non-residential property for which the service is utilised within the City. Such charge to provide for the removal as requested on a once per week basis of garbage contained in a 660 litre mobile garbage bin from each occupancy, whether rateable or not.
  - (vi) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2024 to 30 June 2025 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a charge of two thousand seven hundred and eighty five dollars (\$2,785.00) per requested service for the year commencing 1 July 2024 for the provision of waste management services for each non-residential property for which the service is utilised within the City. Such charge to provide for the removal as requested on a once per week basis of garbage contained in an 1,100 litre mobile garbage bin from each occupancy, whether rateable or not.
  - (vii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2024 to 30 June 2025 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a charge of two hundred and fifty six dollars (\$256.00) for the provision of industrial/commercial waste recycling collection services for each requested service for which the service is available within the City and surrounding villages. Such charge to provide for the removal on a once per fortnight basis of recyclable waste contained in two 240 litre mobile garbage bin. For any new assessments for the service, the charge will only become effective upon the commencement of the service and will be charged on a pro-rata basis.
- (d) Sewerage Rates and Charges for 2024/2025
- (i) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2024 to 30 June 2025 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a residential sewerage charge in respect of residential land an annual charge of nine hundred and ninety nine dollars (\$999.00) per tenement.
  - (ii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2024 to 30 June 2025 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a residential sewerage charge in respect of non-connected residential land within 75 metres of service, an annual charge of seven hundred and eighty dollars (\$780.00) per assessment.

**(iii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2024 to 30 June 2025 it hereby resolves to make and levy, the following charges in relation to non-residential properties, in accordance with Section 535 of the Local Government Act, 1993.**

**Sewerage charges for non-residential properties for the 2024/2025 year will be based on:**

- **Water Consumption (C)**
- **Sewer Discharge Factor (SDF)**
- **Annual Access Charge (AC)**
- **Sewerage Treatment Charge (STC)**
- **Trade Waste Administration Charge (if applicable) (TWAC)**
- **Trade Waste Usage Charge (if applicable) (TWUC)**
- **Trade Waste Discharge Factor (if applicable) (TWDF)**

**An annual sewer charge of nine hundred and ninety nine dollars (\$999.00) for all chargeable properties connected to the Griffith City sewer system that has no water meter connection and has an estimated annual usage of less than five hundred kilolitres per annum (<500 kL). No consumption is chargeable. (CBD Area - Low)**

**An annual sewer charge of two thousand three hundred and thirty four dollars (\$2,334.00) for all chargeable properties connected to the Griffith City sewer system that has no water meter connection and has an estimated annual usage of greater than five hundred kilolitres but less than eleven hundred kilolitres per annum (>500 to <1,100 kL). No consumption is chargeable. (CBD Area - Medium)**

**An annual sewer charge of four thousand and eighty three dollars (\$4,083.00) for all chargeable properties connected to the Griffith City sewer system that has no water meter connection and has an estimated annual usage of greater than eleven hundred kilolitres per annum (>1,100 kL). No consumption is chargeable. (CBD Area - High)**

**An annual sewer charge of five hundred and thirty seven dollars (\$537.00) for all non-residential properties not connected to the Griffith City sewer system that are within 75 metres of a water meter connection. No consumption is chargeable.**

**(iv) Access Charges (based on meter size)**

**An annual sewer access charge of five hundred and thirty seven dollars (\$537.00) for all land rateable to the Griffith or Yenda water supply that has a 20mm connection.**

**An annual sewer access charge of seven hundred and thirty two dollars (\$732.00) for all land rateable to the Griffith or Yenda water supply that has a 25mm connection.**

**An annual sewer access charge of one thousand one hundred and ninety one dollars (\$1,191.00) for all land rateable to the Griffith or Yenda water supply that has a 32mm connection.**

**An annual sewer access charge of one thousand eight hundred and forty two dollars (\$1,842.00) for all land rateable to the Griffith or Yenda water supply that has a 40mm connection.**

**An annual sewer access charge of two thousand eight hundred and forty four dollars (\$2,844.00) for all land rateable to the Griffith or Yenda water supply that has a 50mm connection.**

**An annual sewer access charge of seven thousand two hundred and fifty seven dollars (\$7,257.00) for all land rateable to the Griffith or Yenda water supply that has an 80mm connection.**

**An annual sewer access charge of eleven thousand three hundred and thirty four dollars (\$11,334.00) for all land rateable to the Griffith or Yenda water supply that has a 100mm connection.**

**An annual sewer access charge of twenty five thousand four hundred and thirty four dollars (\$25,434.00) for all land rateable to the Griffith or Yenda water supply that has a 150mm or 200mm connection.**

**A sewerage treatment charge of two dollars (\$2.00) per kilolitre.**

**(v) Annual Trade Waste Administration Charge**

**An annual trade waste administration charge of one hundred and thirty five dollars (\$135.00) for Category One properties.**

**An annual trade waste administration charge of two hundred and forty dollars (\$240.00) for Category Two properties.**

**An annual trade waste administration charge of six hundred and twenty one dollars (\$621.00) for Category Three properties.**

**A trade waste treatment charge of one dollar and sixty four cents (\$1.64) per kilolitre.**

**(e) Water Charges 2024/2025**

**That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2024 to 30 June 2025 it hereby resolves to make and levy the following charges, in accordance with section 535 of the Local Government Act 1993:**

**(i) Access Charges**

**An annual water access charge of one hundred and fifty three dollars (\$153.00) for all land rateable to the Griffith or Yenda water supply that has a 20mm connection.**

**An annual water access charge of two hundred and thirty one dollars (\$231.00) for all land rateable to the Griffith or Yenda water supply that has a 25mm connection.**

**An annual water access charge of three hundred and sixty three dollars (\$363.00) for all land rateable to the Griffith or Yenda water supply that has a 32mm connection.**

**An annual water access charge of five hundred and sixty one dollars (\$561.00) for all land rateable to the Griffith or Yenda water supply that has a 40mm connection.**

**An annual water access charge of eight hundred and sixty seven dollars (\$867.00) for all land rateable to the Griffith or Yenda water supply that has a 50mm connection.**

**An annual water access charge of two thousand one hundred and ninety dollars (\$2,190.00) for all land rateable to the Griffith or Yenda water supply that has an 80mm connection.**

**An annual water access charge of three thousand four hundred and seventeen dollars (\$3,417.00) for all land rateable to the Griffith or Yenda water supply that has a 100mm connection.**

**An annual water access charge of seven thousand six hundred and seventy one dollars (\$7,671.00) for all land rateable to the Griffith or Yenda water supply that has either a 150mm or 200mm connection.**

**An annual water access charge of two hundred and thirty one dollars (\$231.00) for all land rateable to the Yenda water supply that has a dual connection (one raw meter and one potable meter regardless of meter size).**

**An annual water access charge of one hundred and fifty three dollars (\$153.00) for all land rateable to the Griffith or Yenda water supply that is within 225 metres of a water main and can be connected to that supply but is not connected. No consumption is chargeable.**

**An annual water access charge of two hundred and ninety one dollars (\$291.00) for all land rateable to the Griffith or Yenda water supply that is part of a neighbourhood or strata title development which has a shared meter. No consumption is chargeable.**

**An annual water access charge of six hundred and six dollars (\$606.00) for all land rateable to the Griffith water supply that has a connection but is unmetered and has an estimated daily usage of less than one kilolitre per day (<1 kL), these being CBD (C1) properties. No consumption is chargeable.**

**An annual water access charge of one thousand and fifty nine dollars (\$1,059.00) for all land rateable to the Griffith water supply that has a connection but is unmetered and has an estimated daily usage of more than one kilolitre but less than six kilolitres per day (>1 - <6 kL), these being CBD (C2) properties. No consumption is chargeable.**

**An annual water access charge of three thousand eight hundred and fifty eight dollars (\$3,858.00) for all land rateable to the Griffith water supply that has a connection but is unmetered and has an estimated daily usage of more than six kilolitres per day (>6 kL), these being CBD (C3) properties. No consumption is chargeable.**

**(ii) Consumption Charges**

**A water supply consumption charge of eighty six cents (\$0.86) per kilolitre for all potable water supplied per rateable connection to the Griffith or Yenda water supply up to a maximum of two hundred kilolitres (200 kL).**



**A water supply consumption charge of eighty six cents (\$0.86) per kilolitre for all potable water supplied per rateable connection to crisis accommodation centres as determined by council.**

**A water supply consumption charge of one dollar and eighty two cents (\$1.82) per kilolitre for all potable water supplied per rateable connection to the Griffith or Yenda water supply in excess of two hundred kilolitres (200 kL).**

**A water supply consumption charge of forty eight cents (\$0.48) per kilolitre for all raw water supplied per rateable connection to the Griffith or Yenda water supply.**

**A water supply consumption charge of three dollars and nine (\$3.09) per kilolitre for all potable water supplied from designated standpipes at Griffith and Yenda.**

**A water supply consumption charge of one dollar and fifty five cents (\$1.55) per kilolitre for all non-potable water supplied from designated standpipes at Griffith and Yenda.**

**The rebate for an additional one hundred kilolitres (100kL) of free water for publicly accessible nature strips or reserves will be available for the 2024/2025 financial year.**

**(iii) Backflow Charges**

**An annual backflow prevention testing charge of one hundred and sixty five dollars (\$165.00) per high risk testable backflow prevention device.**

**An annual backflow prevention testing charge of seventy seven dollars (\$77.00) per medium risk testable backflow prevention device.**

**An annual backflow prevention rental charge of fifty one dollars (\$51.00) per rateable connection to the Griffith or Yenda water supply that has a testable 20mm medium-risk backflow prevention device.**

**An annual backflow prevention rental charge of fifty four dollars (\$54.00) per rateable connection to the Griffith or Yenda water supply that has a testable 25mm medium-risk backflow prevention device.**

**An annual backflow prevention rental charge of sixty six dollars (\$66.00) per rateable connection to the Griffith or Yenda water supply that has a testable 32mm medium-risk backflow prevention device.**

**An annual backflow prevention rental charge of sixty nine dollars (\$69.00) per rateable connection to the Griffith or Yenda water supply that has a testable 40mm medium-risk backflow prevention device.**

**An annual backflow prevention rental charge of seventy five dollars (\$75.00) per rateable connection to the Griffith or Yenda water supply that has a testable 50mm medium-risk backflow prevention device.**

**An annual backflow prevention rental charge of two hundred and seven dollars (\$207.00) per rateable connection to the Griffith or Yenda water supply that has a testable 80mm medium-risk backflow prevention device.**



**An annual backflow prevention rental charge of two hundred and fifty two dollars (\$252.00) per rateable connection to the Griffith or Yenda water supply that has a testable 100mm medium-risk backflow prevention device.**

**An annual backflow prevention rental charge of three hundred and eighty one dollars (\$381.00) per rateable connection to the Griffith or Yenda water supply that has a testable 150mm medium-risk backflow prevention device.**

**An annual backflow prevention rental charge of six hundred and eighteen dollars (\$618.00) per rateable connection to the Griffith or Yenda water supply that has a testable 200mm medium-risk backflow prevention device.**

**An annual backflow prevention rental charge of sixty dollars (\$60.00) per rateable connection to the Griffith or Yenda water supply that has a testable 20mm high-risk backflow prevention device.**

**An annual backflow prevention rental charge of seventy two dollars (\$72.00) per rateable connection to the Griffith or Yenda water supply that has a testable 25mm high-risk backflow prevention device.**

**An annual backflow prevention rental charge of eighty four dollars (\$84.00) per rateable connection to the Griffith or Yenda water supply that has a testable 32mm high-risk backflow prevention device.**

**An annual backflow prevention rental charge of ninety dollars (\$90.00) per rateable connection to the Griffith or Yenda water supply that has a testable 40mm high-risk backflow prevention device.**

**An annual backflow prevention rental charge of ninety six dollars (\$96.00) per rateable connection to the Griffith or Yenda water supply that has a testable 50mm high-risk backflow prevention device.**

**An annual backflow prevention rental charge of two hundred and forty three dollars (\$243.00) per rateable connection to the Griffith or Yenda water supply that has a testable 80mm high-risk backflow prevention device.**

**An annual backflow prevention rental charge of three hundred and eighteen dollars (\$318.00) per rateable connection to the Griffith or Yenda water supply that has a testable 100mm high-risk backflow prevention device.**

**An annual backflow prevention rental charge of four hundred and ninety five dollars (\$495.00) per rateable connection to the Griffith or Yenda water supply that has a testable 150mm high-risk backflow prevention device.**

**An annual backflow prevention rental charge of nine hundred and forty five dollars (\$945.00) per rateable connection to the Griffith or Yenda water supply that has a testable 200mm high-risk backflow prevention device.**

**(f) Interest on Overdue Rates for 2024/2025**

**That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2023 to 30 June 2024, it is determined that in pursuance of Section 566 of the Local Government Act, 1993 the interest rate for overdue rates and charges from 1 July 2024 to 30 June 2025 will be 10.5% per annum as advised by the Office of Local Government.**

## **REPORT**

Pursuant to section 494, 496, 496A, 497 and 501 of the Local Government Act 1993, Council is required to make the Rates and Charges for the 2024/2025 year.

## **OPTIONS**

### OPTION 1

As per the Recommendation.

In accordance with the Local Government Act, 1993, Council is required to adopt an Ordinary Rating structure comprising of one of the following:

- (a) an ad valorem rate (to which a minimum may be applied); or
- (b) a base amount (of up to 50%) to which an ad valorem rate is added.

### OPTION 2

Any other resolution of Council.

## **POLICY IMPLICATIONS**

Requirement of the Local Government Act (1993).

### **LOCAL GOVERNMENT ACT 1993 - SECT 494**

**Ordinary rates must be made and levied annually**

### **494 ORDINARY RATES MUST BE MADE AND LEVIED ANNUALLY**

- (1) A council must make and levy an ordinary rate for each year on all rateable land in its area.
- (2) Each category or subcategory of ordinary rate is to apply only to land of the same category or subcategory.

## **FINANCIAL IMPLICATIONS**

The rate structure and special charges adopted will be the basis of the estimates for the 2024/2025 budget.

## **LEGAL/STATUTORY IMPLICATIONS**

The 2024/2025 Operational Plan has been prepared in accordance with section 405 of the Local Government Act, 1993.

In accordance with Section 494 of the Local Government Act 1993, Council must make and levy an ordinary rate on all rateable land within its area.

The structure of the rate must be in accordance with Section 497 of that Act.

The special charges proposed for the provision of sewerage and trade waste services are in accordance with Section 501 of the Local Government Act 1993.

The annual charge proposed for the management of storm water is in accordance with Section 496A of the Local Government Act 1993.

### **ENVIRONMENTAL IMPLICATIONS**

Adoption of rates and charges will assist Council to meet its environmental obligations.

### **COMMUNITY IMPLICATIONS**

The setting of rates and charges has been undertaken following a public exhibition period and the opportunity for community input.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 3.2 Ensure Council's financial sustainability through effective financial management that is transparent and accountable.

The adoption of rates and charges will enable Council to deliver its Operational Plan for the next financial year.

### **CONSULTATION**

Senior Management Team.

Revenue Team Leader.

Councillors.

Senior Managers and operational staff.

### **ATTACHMENTS**

Nil

<b>CLAUSE</b>	<b>CL03</b>
<b>TITLE</b>	<b>Short Term Licence Agreement - Griffith Rodeo Club Inc.</b>
<b>FROM</b>	<b>Amanda Vardanega, Corporate Property Officer &amp; Native Title Coordinator</b>
<b>TRIM REF</b>	<b>24/68151</b>

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### **SUMMARY**

Griffith Rodeo Club Inc. held a 1-year short-term licence agreement with Council over part Lot 563 DP 751743 (Crown Reserve 88420) for grazing and part Lot 7008 DP 1024076 (Crown Reserve 56353) being Griffith Rodeo Grounds, Scenic Hill, Griffith.

The short-term licence agreement has expired as of 30 April 2024 and the club is now requesting approval to renew the agreement for a further 1-year term.

### **RECOMMENDATION**

- (a) Council enter into a short-term licence agreement with Griffith Rodeo Club Inc. for part Lot 563 DP 751743 (estimated at 47.5 hectares) for grazing and part Lot 7008 DP 1024076 for Griffith Rodeo Grounds, Scenic Hill, Griffith.**
- (b) The short-term licence agreement to be charged in accordance with Council's adopted Revenue Policy - currently \$651.00 p/a for the 2023/2024 financial year together with the payment of rates and charges, if applicable.**
- (c) Council authorise the General Manager to execute the short-term licence agreement on behalf of Council.**

### **REPORT**

The Griffith Rodeo Club Inc. have occupied Crown land on Scenic Hill for over 50 years. Part Lot 563 DP 751743 (Crown Reserve 88420) is utilised for the grazing of horses, with part Lot 7008 DP 1024076 (Crown Reserve 56353) containing the rodeo grounds and amenities.

With the introduction of the Crown Land Management Act 2016 (CLM Act) in 2018, Plans of Management (PoM) are to be developed for all Crown Reserves classified as 'community' land. A PoM was adopted for Scenic Hill – Zone 1, inclusive of Lot 563 DP 751743 with the PoM for Scenic Hill – Zone 3, inclusive of Lot 7008 DP 1024076 having now also been adopted by Council.

The area for grazing is estimated at 47.4 hectares, and the area containing the Rodeo Club infrastructure is estimated at 7.9 hectares.

Council emailed the Secretary, Annette Coates of the Griffith Rodeo Club Inc. on 23 April 2024 to advise that the short-term licence will expire as of 30 April 2024. In the meantime, further discussions have been had with Annette around a possible longer lease term, however with all things considered Annette has advised that they wish to renew the agreement for a further 1-year term.

Council is required to validate all activities on Crown reserves under their control for compliance with the Native Title Act 1993. Native title rights and interest cannot be extinguished contrary to the Native Title Act 1993. Council is to assume that Native Title exists on Crown land in Griffith until such time as a Federal Court determination of extinguishment.

It is assessed that entering into a short-term licence agreement with Griffith Rodeo Club Inc. is consistent with the reserve purpose of Public Recreation over Reserve 88420. Although it is not consistent with the reserve purpose of Reserve 56353, for Preservation and Growth of Timber, the occupation of the land by Griffith Rodeo Club Inc. is considered to have no greater impact on native title, as the area has been continuously occupied by the Club for over 50 years.

It is therefore assessed that the issue of the short-term licence agreement to Griffith Rodeo Club Inc. satisfies the requirements of Subdivision J.

J	Subdivision J deals with future acts done in good faith under or in accordance with a reservation, dedication, condition, permission or authority made on or before 23 December 1996 which require the land to be used for a particular purpose, or the future act otherwise had no greater an impact on native title than any act that could have been done that was under or in accordance with the reservation.
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Reserve 88420 (Lot 563 DP 751743) was reserved from sale for the public purpose of Public Recreation by Government Gazette 17 December 1971. Reserve 56353 (part Lot 7008 DP 1024076) was reserved from sale for the public purpose of Preservation and Growth of Timber by Government Gazette 31 August 1923.

## **OPTIONS**

### OPTION 1

As per the Recommendation.

### OPTION 2

As determined by Council .

## **POLICY IMPLICATIONS**

Not Applicable

## **FINANCIAL IMPLICATIONS**

The annual fee as per the adopted Revenue Policy 2023/2024 is \$651 plus rates for licencing of the land. The Griffith Rodeo Club Inc. whilst not exempt from rates under the Local Government Act, receive a Sporting Bodies Subsidy from Council for ordinary rates, which is reviewed on each anniversary. Levied rates were \$2,585.78 for the 2023/2024 year.

The short-term licence agreement can be prepared internally utilising the Crown land template and therefore no legal fees would apply for the preparation of the agreement.

## **LEGAL/STATUTORY IMPLICATIONS**

Crown Land Management Act 2016 – Section 3.22  
Local Government Act 1993 – Section 46 & 46A  
Crown Land Management Regulation 2018 – part 7, Section 70

## **ENVIRONMENTAL IMPLICATIONS**

Lot 563 DP 751743 is used for grazing for horses. Lot 7008 DP 1024076 has located on the land an arena, amenities and other structures which had been constructed over previous years with approval of Council.

Any future works will require development approval and environmental implications will be considered as part of the assessment.

## **COMMUNITY IMPLICATIONS**

The community would expect Council to encourage the development of varied sporting groups whilst receiving an income for the occupation of the land.

## **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

## **CONSULTATION**

Senior Management Team

## **ATTACHMENTS**

- |     |   |    |
|-----|---|----|
| (a) | Email from Annette Coates - Griffith Rodeo Club Inc. <a href="#">↓</a>    | 36 |
| (b) | Location Map - Griffith Rodeo Club Inc. - Licensed area <a href="#">↓</a> | 37 |

**Amanda Vardanega**

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**From:** Annette Coates [REDACTED]  
**Sent:** Thursday, 25 April 2024 3:18 PM  
**To:** Amanda Vardanega  
**Subject:** RE: Short-term Licence Renewal - Griffith Rodeo Club

Hi Amanda

Thanks for your email.

It would be appreciated if the Griffith Rodeo Club could apply to renew the Licence Agreement for a further 1 year period.

Regards  
Annette Coates

Phone: [REDACTED]  
Email: [REDACTED]

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**From:** Amanda Vardanega [REDACTED]  
**Sent:** Tuesday, April 23, 2024 1:14 PM  
**To:** Annette Coates [REDACTED]  
**Subject:** Short-term Licence Renewal - Griffith Rodeo Club

Hi Annette

The Licence Agreement for the Rodeo Club will expire as of 30<sup>th</sup> April 2024.

If you wish to apply to renew the agreement for a further 1 year please advise via email and a report will be prepared for the next council meeting. The email will be an attachment to the Council report.

Thank you.

Regards,  
Amanda.

**Amanda Vardanega**  
Corporate Property Officer & Native Title Coordinator  
p 1300 176 077





Griffith City Council  
a 1 Benerambah Street Griffith NSW 2680  
p PO Box 485 Griffith NSW 2680  
w griffith.nsw.gov.au

Griffith City Council acknowledges and respects the Wiradjuri people as the traditional custodians and ancestors of the land and waters where we work.





 <p>Griffith City Council PO Box 485 1 Benerebah Street GRIFFITH NSW 2680 Telephone: 1300 176 077 Email: <a href="mailto:admin@griffith.nsw.gov.au">admin@griffith.nsw.gov.au</a></p>	<p><b>Disclaimer:</b> This map is intended for general information purposes only. Griffith City Council does not guarantee its accuracy, completeness or suitability for any particular purpose. Users must exercise their own skill and care in using this map and carefully evaluate the accuracy, currency, completeness and relevance of the map before relying on it. The map is not a substitute for independent professional advice and, to the extent permitted by law, Griffith City Council is not liable for any loss or damages arising out of any inaccuracy, error or omission contained in the map.</p>		<p>Drawn By: Ananda Vardanaga Projection: GDA2020 / MGA zone 55 Date: 29/04/2024 3:02 PM</p>	<p>Map Scale: 1:10748 at A4</p>
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<b>CLAUSE</b>	<b>CL04</b>
<b>TITLE</b>	<b>Licence Agreement - Griffith Community FM Association Inc.</b>
<b>FROM</b>	<b>Amanda Vardanega, Corporate Property Officer &amp; Native Title Coordinator</b>
<b>TRIM REF</b>	<b>24/68709</b>

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### **SUMMARY**

The licence agreement with the Griffith Community FM Association Inc. over part Lot 7303 DP 1153581, 2-6 Groongal Avenue Griffith (Jubilee Oval clubhouse) is now due for renewal, with the current lease expiring as at 30 June 2024.

The land is a Crown Reserve, being Reserve 1010108, with Council being appointed Trustee to manage the Reserve on behalf of the Crown.

Griffith Community FM Association Inc. have advised Council that they wish to continue the lease of the clubhouse for a new term as indicated in the email received on 22 April 2024 from Jay Reynolds, President of the Community FM Association.

Council proposed to renew the licence agreement for ten (10) years.

### **RECOMMENDATION**

- (a) Council approve the renewal of the licence agreement for that part of Lot 7303 DP 1153581, 2-6 Groongal Avenue, Griffith (Jubilee Oval clubhouse) Crown Reserve 1010108, for a new term of Ten (10) years commencing 1 July 2024.**
- (b) That the licence agreement continues as follows:**
  - i) peppercorn rental of \$1 per annum be charged for the occupation of the clubhouse;**
  - ii) rates, water, electricity charges, general repairs and maintenance and all costs associated with the occupation of the clubhouse to be the responsibility of and payable by the Griffith Community FM Association Inc.**
  - iii) any major capital works to the clubhouse and surrounds to be approved by Council and payable by the Griffith Community FM Association Inc.**
- (c) Griffith Community FM Association are to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration fee, as per Council's adopted Revenue Policy.**
- (d) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.**

### **REPORT**

The Griffith Community FM Association Inc. have been in occupation of the clubhouse at Jubilee oval since 2004. The current licence agreement term will expire as at 30 June 2024.

Griffith Community FM Association have indicated that they wish to continue the lease of the clubhouse and are seeking Councils approval to enter into a new lease term. It is proposed to renew the lease for a term of ten (10) years.

The land is a Crown Reserve, being Reserve 1010108, with Council being appointed Trustee to manage the Reserve on behalf of the Crown. The Reserve purpose is public recreation and community purposes.

History of the clubhouse: In 1983 the Griffith Rugby Union Club paid \$10,000 for the building to the former owner, being the Griffith Women's Bowling Club.

In 2004 the Griffith Rugby Union Club indicated their desire to relinquish their ownership of the building, with the Griffith Community FM Association thereafter taking up occupation. The arrangement at the time was Council paid to the Griffith Rugby Union Club \$10,000 from unrestricted reserves for the clubhouse and the Griffith Community FM Association paid to Council \$10,000, which is held in trust by Council over the term of the licence agreement.

When and if ever the Griffith Community FM Association relinquish the agreement, the \$10,000 will accordingly be refunded to the Association. Council would deduct from this amount any repairs required to be undertaken at the clubhouse. Any improvements that have been made to the clubhouse by the Griffith Community FM Association Inc. would remain as part of the building on relinquishment of the agreement.

Any new occupant of the clubhouse would thereafter be required to pay a holding deposit of \$10,000 to Council.

It is recommended that Council continue to rebate the annual rental, with the rental of \$1 when and if asked for payment.

## **OPTIONS**

### OPTION 1

As per the recommendation

### OPTION 2

Council may determine to charge an annual rental for Crown Reserves for non-profit organisations to be consistent with the adopted Revenue Policy. Currently this amount is \$651.00 per annum as per Council's 2023/2024 Revenue Policy.

## **POLICY IMPLICATIONS**

Nil

## **FINANCIAL IMPLICATIONS**

Council holds \$10,000 in trust for the Griffith Community FM Association Inc. for occupation of the Jubilee Oval clubhouse. In the event that the Association relinquishes their agreement in the future and no other organisation is interested in leasing the premises or paying the bond, Council would reimburse the \$10,000 held in trust.

Griffith Community FM Association Inc. is responsible for all utility costs, Council rates and charges and all maintenance and improvements to the clubhouse.

Council's administration fee in relation to the preparation of the licence agreement will also be payable.

### **LEGAL/STATUTORY IMPLICATIONS**

Not Applicable

### **ENVIRONMENTAL IMPLICATIONS**

There is considered no environmental issues with entering into a licence agreement for this reserve.

### **COMMUNITY IMPLICATIONS**

The community would expect Council to support the Griffith Community FM Association as they provide an important service to the multi-cultural community of Griffith and surrounding communities in the provision of radio services.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 4.2 Encourage an inclusive community that celebrates social and cultural diversity.

### **CONSULTATION**

Senior Management Team.

### **ATTACHMENTS**

- |     |   |    |
|-----|---|----|
| (a) | Letter from Griffith Community FM Association - Request new lease with GCC - Received 22 April 2024 <a href="#">↓</a> | 41 |
| (b) | Location Map - 2-6 Groongal Avenue Griffith - Jubilee Oval clubhouse <a href="#">↓</a>                                | 42 |

**Griffith City Community FM Association Inc.**

**PO Box 2122**

**Griffith NSW 2680**

**A.B.N. 98 163 035 995**



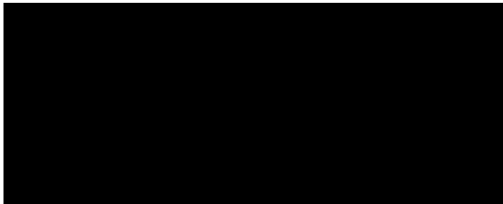
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To whom this may concern,

Please be advised that Griffith City Community FM Association Incorporated is formally announcing our intention to continue our lease with all current agreements with Griffith City Council pertaining to the said lease at 2 – 6 Groongal Avenue Griffith NSW 2680.

We thank you for your continued support of your local community radio station.

Your sincerely



Jay Reynolds – PRESIDENT

Griffith City Community FM Association Inc

[radio@2miafm.org.au](mailto:radio@2miafm.org.au)





Griffith City Council  
 PO Box 402  
 1 Benemurah Street  
 GRIFFITH NSW 2680  
 Telephone: 1300 374 077  
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Projection: GDA2020 / MGA zone 55

Date: 12/06/2024

Drawn By: Amanda Vardanega

Map Scale: 1:1687 at A4

<b>TITLE</b>	<b>Conversion of EEO Policy &amp; Management Plan from Internal to External Council Policy</b>
<b>FROM</b>	<b>Shireen Donaldson, Director Economic &amp; Organisational Development</b>
<b>TRIM REF</b>	<b>24/70671</b>

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### **SUMMARY**

The existing EEO Policy and Management Plan has been an internal policy of Council for some time. Recent activity and action from the Disability and Inclusion Access Committee included a recommendation that the current EEO Policy be reviewed and subsequently converted to an external policy of Council.

### **RECOMMENDATION**

- (a) Council endorse the Conversion of EEO Policy & Management Plan from Internal to External Council Policy to be placed on public exhibition for a period of 28 days.**
- (b) Following the public exhibition period, if no submissions are received, the policy will be considered as adopted as at the date of the conclusion of the advertised exhibition period.**
- (c) If any submissions are received during the public exhibition period, a further report will be presented to Council.**

### **REPORT**

The LGNSW Draft Anti-Discrimination and EEO Policy & Management Plan has been adapted for Griffith City Council. The draft policy was subsequently distributed to the Disability Inclusion and Access Committee for endorsement on 5 June 2024. The Minutes of this meeting are included in this business paper.

### **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and services standards.

### **CONSULTATION**

Senior Management Team.

Disability Inclusion and Access Committee.

### **ATTACHMENTS**

- (a) Draft EEO Policy [↓](#)** 44





## Anti-Discrimination & Equal Employment Opportunity XX-CP-000 (PUBLIC POLICY)

### 1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	Internal		23/08/2008
2	Internal		17/11/2009
3	Internal		20/10/2015
4	Internal		27/05/2019 (SMT)

### 2 Policy Objective

Griffith City Council ('the Council') aims to provide an environment where employees and others in the workplace are treated fairly and with respect, and are free from unlawful discrimination, harassment, vilification and bullying.

Council aims to ensure that when employment decisions are made, they are based on merit, not on irrelevant attributes or characteristics that an individual may possess. Council also tries to create a work environment which promotes good working relationships.

### 3 Policy Scope

This Policy applies to employees, agents and contractors (including temporary contractors) of administrators appointed under section 256 of the *Local Government Act 1993* (NSW) members of council committees, conduct reviewers, delegates of council, work experience employees and volunteers of Council, collectively referred to in this Policy as 'Council Officials'.

This Policy is not limited to the workplace or work hours. This Policy extends to all functions and places that are work related. For example, work lunches, conferences, Christmas parties and client functions. Equal Employment Opportunity (EEO) laws apply to all areas of employment, as well as the provision of goods and services.

This Policy does not form part of any Council Official's contract of employment. Nor does it form part of any other Council Official's contract for service.

### 4 Policy Statement

#### 4.1 EEO Laws

Under EEO laws, discrimination, vilification, sexual harassment, bullying and victimisation are unlawful and strictly prohibited.

#### 4.2 Discrimination

Record No.:

Policy Name – XX-CP-000

Page 1 of 11



#### 4.2.1 Direct discrimination

Direct discrimination in employment occurs when a person is treated less favourably than another in their employment because of a reason or ground which is prohibited by law. The prohibited grounds of discrimination are set out in the Federal, State and Territory laws and include sex, race, age etc. A full list of the grounds of discrimination which operate federally and in NSW will be relevant, and are listed out below.

- Race (including colour, nationality, descent, ethnic, ethno-religious or national origin)
- Sex
- Pregnancy (including potential pregnancy)
- Carers' responsibilities, family responsibilities, carer or parental status, being childless
- Breastfeeding
- Industrial/trade union membership, non-membership or activity
- Employer association membership, non-membership or activity
- Temporary absence from work because of illness or injury
- HIV/AIDS
- Spent convictions
- Religious belief or activity
- Marital status, relationship status
- Homosexuality, transexuality, sexuality, sexual preference, lawful sexual activity, gender identity
- Disability, including physical, mental and intellectual disability
- Age (including compulsory retirement)
- Political belief or activity
- Criminal record
- Medical record
- Defence service
- Association (i.e. association with a person who has one or more of the attributes for which discrimination is prohibited)

#### 4.2.2 Indirect discrimination

Indirect discrimination may occur when an employer imposes a policy, requirement or condition which applies to everyone equally but it in fact operates to disadvantage a particular group because of a characteristic of that group, such as their sex, age, race (ie - a prohibited ground of discrimination).

Example: The Council imposes a height restriction on all applicants for the position of 'Parking Officer', that is, an applicant must be over 185cm (6 feet) tall in order to be successfully considered for the position. This requirement at first glance appears fair because it applies to all applicants irrespective of gender. However, in practice this requirement will disadvantage women as a group because statistically, women



are naturally shorter than men. So, the effect is to disadvantage women because of their sex.

Discrimination also includes the situation where a Council Official harasses another person based on a ground of discrimination. Harassment is unwelcome conduct that a reasonable person would expect to offend, humiliate or intimidate.

#### **4.3 Vilification**

Vilification is a public act which incites hatred, severe contempt or severe ridicule of a person or group, because of race, homosexuality, transgender, transsexuality or HIV/AIDS. Vilification is a particularly serious breach of EEO laws and will be dealt with accordingly.

#### **4.4 Sexual Harassment**

Sexual harassment is unwelcome conduct of a sexual nature, which makes a person feel offended, humiliated or intimidated. Conduct can amount to sexual harassment even if the person did not intend to offend, humiliate or intimidate the other person. However, conduct will not be sexual harassment if a reasonable person, having regard to all the circumstances, would not have anticipated that the conduct would offend, humiliate or intimidate the other person. Sexual harassment does not have to be directed at a particular individual to be unlawful. Behaviour which creates a hostile working environment for other Council Officials can also be unlawful.

Examples of sexual harassment include, but are not limited to:

- physical contact such as pinching, touching, grabbing, kissing or hugging
- staring or leering at a person or at parts of their body
- sexual jokes or comments
- requests for sexual favours
- persistent requests to go out, where they are refused
- sexually explicit conversations
- displays of offensive material such as posters, screen savers, Internet material etc
- accessing or downloading sexually explicit material from the Internet
- suggestive comments about a person's body or appearance
- sending rude or offensive emails, attachments or text messages.

#### **4.5 Bullying**

Bullying is repeated, unreasonable behaviour directed towards an individual or group that creates a risk to health and safety. Unreasonable behaviour means behaviour that a reasonable person, having regard to all the circumstances, would expect to victimise, humiliate, undermine or threaten. Single incidents of unreasonable behaviour can also create a risk to health and safety and may escalate into bullying. There is no requirement that bullying be intentional.



It is not bullying for a manager or supervisor to counsel a Council Official about their performance. Performance counselling is a necessary part of ensuring that Council Officials meet the Council's standards of work and behaviour. Also, other reasonable managerial actions such as disciplinary action, work directions and orders, and allocation of work in compliance with business needs and systems do not constitute bullying.

#### **4.6 Victimisation**

Victimisation is where a person is retaliated against or subjected to a detriment because they have lodged a complaint, they intend to lodge a complaint or they are involved in a complaint of unlawful conduct. Council Officials must not retaliate against a person who raises a complaint or subject them to any detriment.

#### **4.7 Rights and responsibilities**

All Council Officials must:

- understand and comply with this Policy;
- comply with the Council's Code of Conduct;
- ensure they do not engage in any unlawful conduct towards other Council Officials, customers/clients or others with whom they come into contact through work;
- ensure they do not aid, abet or encourage other persons to engage in unlawful conduct;
- follow the complaint procedure in this Policy if they experience any unlawful conduct;
- report any unlawful conduct they see occurring to others in the workplace in accordance with the complaint procedure in this Policy; and
- maintain confidentiality if they are involved in the complaint procedure.

Council Officials should be aware that they can be held legally responsible for their unlawful conduct.

Council Officials, who aid, abet or encourage other persons to engage in unlawful conduct, can also be legally liable.

#### **4.8 Breach of this Policy**

All Council Officials are required to comply with this Policy at all times. If an employee breaches this Policy, they may be subject to disciplinary action. In serious cases this may include termination of employment. Agents and contractors (including temporary contractors) who are found to have breached this Policy may have their contracts with the Council terminated or not renewed. For other Council Officials a breach of this Policy could result in you losing your position.

If a person makes an unfounded complaint or a false complaint in bad faith (eg - making up a complaint to get someone else in trouble or making a complaint where there is no foundation for the complaint), that person may be disciplined and may be exposed to a defamation claim.



#### **4.9 Complaint handling procedure**

If a Council Official feels that they have been subjected to any form of unlawful conduct contrary to EEO laws this Policy or the Council's Code of Conduct, they should not ignore it. The Council has a complaint procedure for dealing with these issues. The complaint procedure has numerous options available to suit the particular circumstances of each individual situation. The manner in which a complaint will be handled is solely at the discretion of the Council's Complaint Officer. The Complaints Officer in the Council's workplace is the Human Resources & Risk Manager.

#### **4.10 Examples of the ways in which a complaint can be dealt with**

##### **4.10.1 Confront the Issue**

If a Council Official feels comfortable doing so, they should address the issue with the person concerned. A Council Official should identify the offensive behaviour, explain that the behaviour is unwelcome and offensive and ask that the behaviour stop. It may be that the person was not aware that their behaviour was unwelcome or caused offence.

This is not a compulsory step. If a Council Official does not feel comfortable confronting the person, or the Council Official confronts the person and the behaviour continues, the Council Official should report the issue to the Council's Complaints Officer. The Complaints Officer in the Council's workplace is the Human Resources & Risk Manager.

If a Council Official is unsure about how to handle a situation and is also unsure if they want to make a complaint they should contact the Human Resources & Risk Manager for support and guidance.

##### **4.10.2 Report the Issue**

A Council Official should report the issue to a Complaints Officer. The Complaints Officer in the Council's workplace is the Human Resources & Risk Manager.

The Human Resources & Risk Manager will aim to deal with the Council Official's complaint in accordance with this Policy. There are two complaint procedures that can be used: informal and formal (detailed further below). The type of complaint procedure used will be determined by the nature of the complaint that is made.

##### **4.10.3 Informal Complaint Procedure**

Under the informal complaint procedure there is a broad range of options for addressing the complaint. The procedure used to address the issue will depend on the individual circumstances of the case. Possible options include, but are not limited to:

- a) the Human Resources & Risk Manager discussing the issue with the person against whom the complaint is made; and/or



- b) the Human Resources & Risk Manager facilitating a meeting between the parties in an attempt to resolve the issue and move forward.

The informal complaint procedure is more suited to less serious allegations that if founded, would not warrant disciplinary action being taken.

#### **4.10.4 Formal Complaint Procedure**

The formal complaint procedure involves a formal investigation of the complaint. Formal investigations may be conducted by the Human Resources & Risk Manager or a person from outside the Council, appointed by the Council.

An investigation generally involves, collecting information about the complaint and then making a finding based on the available information as to whether or not the alleged behaviour occurred. Once a finding is made, the Human Resources & Risk Manager or the external investigator will make recommendations about resolving the complaint.

If the Council considers it appropriate for the safe and efficient conduct of an investigation, Council Officials may be required not to report for work during the period of an investigation. The Council may also provide alternative duties or work during the investigation period. Generally, Council Officials will be paid their normal pay during any such period.

#### **4.11 Confidentiality**

The Human Resources & Risk Manager will endeavour to maintain confidentiality as far as possible. However, it may be necessary to speak with other Council Officials in order to determine what happened, to afford fairness to those against whom the complaint has been made and to resolve the complaint. If a complaint is raised and it appears that unlawful conduct has potentially occurred, the Council will endeavour to take appropriate action in relation to the complaint.

All Council Officials involved in the complaint must also maintain confidentiality, including the Council Official who lodges the complaint. Spreading rumours or gossip may expose Council Officials to a defamation claim. Council Officials may discuss the complaint with a designated support person or representative (who is not a Council Official employed or engaged by the Council). However, the support person or representative must also maintain confidentiality.

#### **4.12 Possible outcomes**

The possible outcomes will depend on the nature of the complaint and the procedure followed to address the complaint. Where an investigation results in a finding that a person has engaged in unlawful conduct, breach of this Policy or breach of the Code of Conduct that person may be disciplined. The type and severity of disciplinary action will depend on the nature of the complaint and other relevant factors. Where the investigation results in a finding that the person complained against has engaged in serious misconduct, this may result in instant dismissal. Any disciplinary action is a confidential matter between the affected Council Official and the Council.



Agents and contractors (including temporary contractors) who are found to have engaged in unlawful conduct and/or breached this Policy or the Council's Code of Conduct, may have their contracts with the Council terminated or not renewed. For other Council Officials, a breach of this Policy or the Council's Code of Conduct could result in the loss of their position.

The Council may take a range of other non-disciplinary outcomes to resolve a complaint, depending on the particular circumstances. Examples include, but are not limited to:

- training to assist in addressing the problems underpinning the complaint;
- monitoring to ensure that there are no further problems;
- implementing a new policy;
- requiring an apology or an undertaking that certain behaviour stop; and/or
- changing work arrangements.

## 5 Questions

If a Council Official is unsure about any matter covered by this Policy, a Council Official should seek the assistance of the Human Resources & Risk Manager.

## 6 Variations

The Council reserves the right to vary, replace or terminate this policy from time to time.

## 7 Directorate

Economic & Organisational Development





## EEO Management Plan 2019 – 2024

### Introduction

Griffith City Council Equal Employment Opportunity (EEO) Management Plan has been prepared in accordance with EEO legislation requiring Council to take appropriate action to eliminate discrimination and promote equal opportunity for persons in designated groups in relation to employment matters.

### Scope

The EEO Management Plan applies to all staff, as all staff are obliged to follow non-discriminatory practice in the workplace. Council, being the responsible employer, is legally accountable for discrimination in employment matters.

### 1. Communication Awareness

**Objective – Griffith City Council will raise awareness of EEO principles and corporate practices with Council staff, members of the public and prospective employees by ensuring easy access to EEO related information and promoting EEO principles through training, policies and corporate practices in the workplace.**

Actions	Target	Responsibility	Performance Measures
Promote Council as an EEO employer by ensuring that EEO statements are included in all job advertisements and EEO information	Members of the public	Workforce Planning	Information available on website and in job advertisements
Ensure access to EEO information by providing information on Council's extranet, information management systems, noticeboards and publications	All Council staff	Human Resources & Risk Management Workforce Planning Communications	Information in various formats available to staff
Review and monitor Council printed and digital publications to ensure compliance with EEO principles	Council staff	Human Resources & Risk Management Workforce Planning Communications	Publications comply with EEO principles



<b>Actions</b>	<b>Target</b>	<b>Responsibility</b>	<b>Performance Measures</b>
Include EEO in induction training for new staff	New Council staff	Workforce Planning Managers	Training delivered for all new staff

## 2. Policy, Practices, Evaluation and Reporting

**Objective – Griffith City Council will ensure that its policies and corporate practices support the application of EEO principles**

<b>Actions</b>	<b>Target</b>	<b>Responsibility</b>	<b>Performance Measures</b>
Regularly review Council's personnel policies and corporate practices to ensure EEO principles are included and applied	Council staff	Human Resources & Risk Management Director/Managers	Policies and corporate practices reviewed and updated (if required)
EEO responsibilities included in all job descriptions	Council staff	Workforce Planning	All position descriptions contain EEO responsibilities
Handle disputes arising from EEO related issues in accordance with relevant policies	Council staff	Human Resources & Risk Management Directors/Managers	Grievances are acknowledged within 24 hours
Report on EEO progress and activities in Council's Annual report	Members of the public	Human Resources & Risk Management	Annual review – Refer to LG Professionals annual survey return
Review and monitor accessibility to Council facilities and parking and make recommendations to address barriers or obstacles	Council staff	Human Resources & Risk Management Disability Inclusion Access Committee	Incorporated into WHS site inspections
Make reasonable physical workplace adjustment, (where possible), for roles	Council staff	Human Resources & Risk Management	Job adjustment reviewed as required



Actions	Target	Responsibility	Performance Measures
involving staff with disabilities			
Maintain a list of languages spoken by staff who can assist other council employees in providing a service to members of the public from a diverse background	Customer Service, Library and Community Services staff	Workforce Planning	Maintain Staff language register
Collect data related to EEO	Council Employees	Human Resources & Risk Management Workforce Planning	Annual review – Refer to LG Professionals annual survey return

### 3. Appointment, Selection and Recruitment Process

**Objective – Council’s appointment, selection and recruitment processes are in accordance with EEO principles**

Actions	Target	Responsibility	Performance Measures
Review Council’s Recruitment policies and procedures to ensure compliance with EEO principles	All staff	Workforce Planning	Policies reviewed
Ensure all staff involved with recruitment and selection process are trained in EEO principles and interview/selection process	Staff involved with selection process	Workforce Planning	Panel members have attended training
Ensure all staff acting in higher grade positions are selected in accordance with EEO principles and corporate practices	All staff	Workforce Planning Human Resources & Risk Management Directors/Managers	Compliance with EEO audited routinely



*Council official acknowledgement*

*I acknowledge:*

- *receiving the Council Policy;*
- *that I will comply with the Policy; and*
- *that there may be disciplinary consequences if I fail to comply, which may result in the termination of my employment, the cancellation of my engagement, or the loss of my position.*

Your name:

Signed:

Date:

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**CLAUSE**      **CL06**

**TITLE**        **Adoption of (GOV-CP-202318) Modern Slavery Policy**

**FROM**        **Leanne Austin, Governance Manager**

**TRIM REF**    **24/63119**

**SUMMARY**

At the Ordinary Meeting of Council held 23 April 2024, it was resolved that the draft Modern Slavery Policy (GOV-CP-318) be placed on public exhibition for a minimum of 28 days.

At the end of the submission period, one (1) submission was received (see attachment b). The submission is considered in this report.

It is proposed that the draft Modern Slavery Policy (GOV-CP-318) be amended as suggested in the submission. The revised draft policy is attached for adoption (see attachment a).

**RECOMMENDATION**

**Council adopt the draft Modern Slavery Policy (GOV-CP-318) as attached to this report.**

**REPORT**

The submission points received are recommended to ease the potential compliance burden on the majority of Griffith City Council's suppliers by focussing the Modern Slavery requirements to larger value purchases and industry types identified as 'heightened' risk".

<b>SUBMISSION RECEIVED</b>	<b>RECOMMENDATION</b>
Statement of Intent section - regarding the statement "Engaging with our suppliers to identify which are committed to minimising the risk of modern slavery in their own supply chains and operations. This will primarily be done by asking suppliers to complete a Modern Slavery Questionnaire."	Add the following: "This action should be undertaken for purchases exceeding \$150,000 in value as part of Council's formal quotation and tendering processes."
Statement of Intent section - regarding the statement "Completing a modern slavery risk checklist prior to making a purchase."	Amend to: Completing a modern slavery risk checklist prior to making such purchases to determine if industry risk is classed as 'heightened' as identified by the NSW Office of the Anti-Slavery Commissioner.

In addition to the submission received, a definition has been added as follows:

RFx	Request for x, e.g. Request for Tender, Request for Quotation, Request for Information, Request for Expressions of Interest (EOIs).
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## **OPTIONS**

### OPTION 1

As per the Recommendation.

### OPTION 2

As per the Recommendation with further recommendations by Council.

## **POLICY IMPLICATIONS**

(GOV-CP-311) Policies - Adoption of Policy

## **FINANCIAL IMPLICATIONS**

Not Applicable

## **LEGAL/STATUTORY IMPLICATIONS**

From July 1, 2024, councils must file an online report with the Office of the Anti-Slavery Commissioner within 45 days of a contract's commencement resulting from a 'heightened' modern slavery due diligence procurement process and with a value of AUD \$150,000 or more.

The Commissioner will monitor compliance within the local government sector and maintain a register that may identify non-compliant entities, along with any other relevant information deemed appropriate by the Commissioner.

The Auditor-General has the authority to conduct risk-based audits to assess agencies' efforts in preventing modern slavery in procured goods and services.

## **ENVIRONMENTAL IMPLICATIONS**

Not Applicable

## **COMMUNITY IMPLICATIONS**

Not Applicable

## **LINK TO STRATEGIC PLAN**

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

## **CONSULTATION**

Senior Management Team.

**ATTACHMENTS**

- |     |  |    |
|-----|--|----|
| (a) | Draft Modern Slavery Policy <a href="#">↓</a>              | 58 |
| (b) | Submission - Draft Modern Slavery Policy <a href="#">↓</a> | 61 |





## Modern Slavery Policy GOV-CP-318 (PUBLIC POLICY)

### 1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	dd/mm/yyyy	xx/xxxx	dd/mm/yyyy

### 2 Policy Objective

Griffith City Council is committed to ensuring:

- its operations and supply chains do not cause, involve, or contribute to modern slavery; and
- its suppliers, relevant stakeholders, and others with whom we do business respect and share our commitment regarding minimising the risk of modern slavery.

### 3 Policy Statement

#### Statement of Intent

Griffith City Council is committed to combating modern slavery by:

- Identifying where our modern slavery risks are in our supply chain and assessing the degree of those risks.
- Engaging with our suppliers to identify which are committed to minimising the risk of modern slavery in their own supply chains and operations. This will primarily be done by asking suppliers to complete a Modern Slavery Questionnaire. **This action should be undertaken for purchases exceeding \$150,000 in value as part of Council's formal quotation and tendering processes.**
- Completing a modern slavery risk checklist prior to making ~~a purchase~~. **such purchases to determine if industry risk is classed as 'heightened' as identified by the NSW Office of the Anti-Slavery Commissioner.**
- Including modern slavery clauses in RFx documents and Contracts.
- Providing adequate training for all staff to ensure they are aware of what modern slavery is, what Council's modern slavery risks are and how to raise any identified or potential concerns.
- Working with and supporting our suppliers to reduce the risk of modern slavery, where appropriate.
- Establishing a complaint process enabling staff and others to raise concerns about modern slavery.

#### Application

This policy applies to all persons employed by Griffith City Council or on Council's behalf in any capacity. The prevention, detection, and reporting of modern slavery in any part of Griffith City Council's operations or supply chain is their responsibility.



### Legality and Responsibility of Enforcement

The General Manager has overall responsibility for ensuring this policy complies with Griffith City Council’s legal and ethical obligations, and that all those under Council’s control comply with it.

Council Managers have primary and day-to-day responsibility for implementing this policy and ensuring all employees are given adequate and regular training on it and the issue of modern slavery in supply chains.

## 4 Definitions

Employees	All Griffith City Council employees including permanent (whether full-time or part-time), temporary, agency contractors (labour hire), casual employees and apprentices
Modern Slavery	<p>As defined by the Modern Slavery Act, including the following types of exploitation:</p> <ul style="list-style-type: none"> <li>• Trafficking in people – the recruitment, harbouring and movement of persons for the purposes of exploitation through modern slavery. This includes sexual exploitation, forced labour or services and slavery and practices similar to slavery.</li> <li>• Slavery – when a person exercises power of ownership over another.</li> <li>• Servitude – a situation where an individual’s freedom is significantly restricted, for example they are not free to stop working or to leave their place of work.</li> <li>• Forced labour –where violence or other methods (for example accumulation or debt, retention of identity papers) are used to coerce victims to work.</li> <li>• Forced marriage – where an individual is forced or deceived into marrying.</li> <li>• Debt bondage – where a victim’s services are pledged as security for a debt and the debt is excessive, the length and nature of services are not defined or the value of the services is not applied against the debt.</li> </ul>



- Deceptive recruiting for labour or services – where a victim is deceived about the conditions in which they will be working.
- The worst forms of child labour - situations where children are subjected to slavery or similar practices, or engaged in hazardous work which could harm their health and safety.

Modern Slavery Act	The Modern Slavery Act 2018 (NSW)
Modern Slavery Laws	All applicable modern slavery laws, statutes, regulations and codes from time to time in force which prohibit exploitation of workers, human trafficking, slavery, servitude, forced labour, debt bondage or deceptive recruiting for labour or services, or similar (Modern Slavery Laws), including but not limited to the Modern Slavery Act 2018 (Cth) and the Modern Slavery Act 2018 (NSW), which came into effect in 2022.
RFx	Request for x, e.g. Request for Tender, Request for Quotation, Request for Information, Request for Expressions of Interest (EOIs).
Suppliers	Any entity supplying goods and or services to Griffith City Council.

## 5 Exceptions

Nil

## 6 Legislation

The Modern Slavery Act 2018 (NSW)

## 7 Related Documents

Procurement Manual  
Contracts templates

## 8 Directorate

Business, Cultural and Financial Services

**From:** [no-reply=paperform.co@mg.paperform.co](mailto:no-reply=paperform.co@mg.paperform.co) on behalf of [Paperform](#)  
**To:** [GCC Admin Mailbox](#)  
**Cc:** [Governance Workgroup](#)  
**Subject:** Submission - Draft Modern Slavery Policy  
**Date:** Tuesday, 30 April 2024 3:57:38 PM

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**Submitted At**

2024-04-30 15:56:44

**Name**

[REDACTED] Griffith City Council Procurement Officer

**Residential Address**

[REDACTED]

**Your email?**

[REDACTED]

**Would you like your details withheld from the Business Paper?**

No

**Please provide your feedback on the Draft Modern Slavery Policy**

The attached submission points are offered to consider the easing of potential compliance burden on the majority of Griffith City Council's suppliers by focussing the Modern Slavery requirements to larger value purchases and industry types identified as 'heightened' risk.

**If desired, you can upload a file to support your feedback**

[Modern Slavery Policy - Submission Points.pdf](#)

**Submission ID**

6630881c2d6e3d15b102fb03

- Engaging with our suppliers to identify which are committed to minimising the risk of modern slavery in their own supply chains and operations. This will primarily be done by asking suppliers to complete a Modern Slavery Questionnaire. This action should be undertaken for purchases exceeding \$150,000 in value as part of Council's formal quotation and tendering processes.
- Completing a modern slavery risk checklist prior to making such purchases to determine if industry risk is classed as 'heightened' as identified by the NSW Office of the Anti-Slavery Commissioner.

<b>CLAUSE</b>	<b>CL07</b>
<b>TITLE</b>	<b>Responses to Councillor Questions Taken on Notice</b>
<b>FROM</b>	<b>Shireen Donaldson, Director Economic &amp; Organisational Development Phil King, Director Infrastructure and Operations Carel Potgieter, Acting Director of Sustainable Development</b>
<b>TRIM REF</b>	<b>24/68688</b>

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### **SUMMARY**

At the Ordinary Meeting of Council held on Tuesday, 11 June 2024 several items were Taken on Notice.

This report outlines the responses.

### **RECOMMENDATION**

**The report be noted by Council.**

### **REPORT**

The below items were Taken on Notice at the Ordinary Meeting of Council held on Tuesday, 11 June 2024.

- *Councillor Christine Stead enquired about the comment made during the vote at the Ordinary Meeting of Griffith City Council, held on 28 May 2024, which can be heard on the recording at 24 minutes and 57 seconds. This was **TAKEN ON NOTICE.***

#### **Response:**

The Mayor acknowledges he made the statement “surprise, surprise”, however it was made following the vote for the Lake Wyangan & Catchment Management Committee meeting minutes where three (3) Councillors voted against the minutes. The Mayor felt surprised and disappointed that the Councillors that voted against the minutes were not in attendance of the committee meeting, and did not explain why they did not want to accept the minutes. There was much debate during the deliberation of the minutes about the animal enclosure at the Lake, however, there was no recommendation in these minutes in that regard. The Mayor found it disrespectful to the community members, Councillors and staff associated with the Lake Wyangan & Catchment Management Committee that Councillors would seek to challenge the minutes without just cause and verbalised that.

- *Councillor Christine Stead advised that International Backpackers Hostel Car Parking leased area is being used as a bus stop and enquired if this was allowed. This was **TAKEN ON NOTICE.***

#### **Response:**

This area is leased for parking, and residents and the lease holder of the Backpackers Hostel can utilise this space to park their vehicles.

- *Councillor Jenny Ellis queried if public art in the vicinity of the bridge and walkway would be covered by any outstanding grant funding. This was **TAKEN ON NOTICE**.*

Response:

A request was emailed to the funding body (TfNSW) seeking a response to Councillor Ellis' question. TfNSW has provided the following response:

“Section 7 Appendix 3 – Specific funding exclusions of the Active transport guidelines has Artwork listed as something that is excluded from the funding.

If there is underspending on the project, it may be used for bike parking, landscaping and trees, but only with approval.”

**OPTIONS**

OPTION 1

As per the Recommendation.

**POLICY IMPLICATIONS**

Not Applicable

**FINANCIAL IMPLICATIONS**

Not Applicable

**LEGAL/STATUTORY IMPLICATIONS**

Not Applicable

**ENVIRONMENTAL IMPLICATIONS**

Not Applicable

**COMMUNITY IMPLICATIONS**

Not Applicable

**LINK TO STRATEGIC PLAN**

This report has no relevance to the Council's Strategic Plan.

**CONSULTATION**

Senior Management Team

**ATTACHMENTS**

Nil



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**DISABILITY INCLUSION & ACCESS COMMITTEE  
HELD IN COUNCIL CHAMBERS, GRIFFITH ON  
WEDNESDAY, 5 JUNE 2024 COMMENCING AT 1:00 PM**

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**PRESENT**

Councillor Shari Blumer (Chair), Colin Beaton (Community Representative), Patricia Cox (Community Representative), Marilyn Hams (Community Representative), Mike Neville (Community Representative, via Zoom), Val Woodland (Community Representative), Nickolette Owen (Community Representative), Soheil Derakhshan (Community Representative, via Zoom)

Quorum = 3

**STAFF**

Director Economic & Organisational Development, Shireen Donaldson, Planning & Environment Manager, Carel Potgieter, Community Development Coordinator, Melissa Canzian and Minute Secretary, Melanie Hebrok

**1 APOLOGIES**

Apologies were received from Councillor Laurie Testoni, Bruce Gibbs, Melanie Vella and Erin Fletcher.

Absent: Simone Murphy, Peter Badenhorst.

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Val Woodland and Pat Cox that the minutes of the previous meeting held on 1 May 2024, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

Nil

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

**Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

**Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

## **5 ITEMS OF BUSINESS**

### **CL01 CONVERSION OF EEO POLICY & MANAGEMENT PLAN FROM INTERNAL TO EXTERNAL COUNCIL POLICY**

Ms Donaldson presented the draft Anti-Discrimination & Equal Employment Opportunity (EEO) policy, based on the LGNSW model policy, which will be converted to a public policy and include the previously internal Management Plan.

**RECOMMENDED** on the motion of Colin Beaton and Pat Cox that the Draft EEO Policy be endorsed by the Committee as an external policy and presented to Council for subsequent exhibition and adoption.

The Committee will discuss the policy in detail at the next meeting with the aim of forming a joint submission.

*Carel Potgieter entered the meeting at 1:10pm.*

Mrs Donaldson introduced Mr Potgieter, who will be taking on the role of Acting Director of Sustainable Development after Bruce Gibbs' resignation. The Committee welcomed Mr Potgieter.

Councillor Blumer noted that at the recent Community Opinion Group meeting, it was mentioned that Council will be reviewing its Disability Inclusion & Access Plan (DIAP) next year, which will be a major task for the DIAC Committee in the new Council term. All members are encouraged to re-apply for membership following the Council election in September.

Councillor Blumer further noted an issue that was previously discussed by the Committee was the gap in employment opportunities for young people and school leavers. Mrs Canzian to approach disability employment providers inviting them to attend the Griffith Careers and Employment Expo on 2 August 2024, which will also be attended by the schools in our region. The Chair also noted that free courses are available for eligible people through Western Riverina Community College, for anyone looking to improve their job opportunities.

## **6 OUTSTANDING ACTION REPORT**

The Committee discussed the Outstanding Action Report and provided updates where relevant.

### **6.1 General Business – Regional Disability Advocacy Service**

Several contacts attempts were made with no response – to be taken off the OAR.

### **6.2 MLAK Key and Access for the New Mountain Bike Trail**

Signage has been ordered, authorised works for Maintenance Coordinator.

### **6.3 Griffith City Library Accessibility Policy**

Works completed – to be taken off OAR, with a new Action to be created for the Policy if deemed necessary.

*Shireen Donaldson left the meeting, the time being 1:39 pm.*

## **6.4 Adult Change Facilities**

Councillor Blumer noted that an Adult Change table will be installed at the new Hanwood Oval Amenities complex, however no hoist is included. Mrs Owen said this was a job half done, as it was not always safe for carers to lift adults without the hoist support. Mr Badenhorst to discuss at the next meeting.

**RECOMMENDED** on the motion of Pat Cox and Marilyn Hams that Council investigate the cost of installing adult change facilities at the Griffith Regional Sports Centre.

### **SMT Comment:**

Should Council support the above recommendation, Council staff will be required to undertake an assessment of the GRSC as to its ability to accommodate the equipment required. As part of this assessment, Council staff will obtain a costing to purchase a mobile adult change table and mobile hoist.

The Committee further discussed the lack of accessible adult change facilities outside of business hours and central to the community, with possible MLAK system facilities to be looked at.

**RECOMMENDED** on the motion of Nickolette Owen and Soheil Derakhshan that Council investigate the creation of a 24 hour accessible adult change facility with a hoist in a central location in Griffith, an option being Memorial Park.

## **7 GENERAL BUSINESS**

### **7.1 Relocated Bus Shelters**

Mr Beaton enquired whether one of the bus shelters could be relocated to Riverdale Parade as a result of the newly constructed shelters in Banna Avenue and Yambil Street. Mrs Donaldson took the question on notice.

### **7.2 Footpath - Stage 4 Yambil Street Upgrade**

Mr Beaton asked whether the current upgrade in Yambil Street between Daines Street and Kookora Street includes a planned upgrade to the footpath outside Trennery Funerals, as his wife has experienced safety issues when trying to access the footpath with her mobility scooter. Mrs Donaldson took the question on notice.

### **7.3 Footpath – Jondaryan Avenue / Banna Lane**

Mr Beaton further noted his wife has experienced issues with her mobility scooter on the footpath where Jondaryan Avenue crosses Banna Lane, as the surface was rough and unsafe. Mrs Donaldson to lodge a customer request for footpath inspection and report back to the Committee on the outcome.

Mr Derakhshan asked if there was a schedule for maintenance works and what triggers works in a particular area. Mrs Donaldson noted that works were often complaint-driven and dependent on budget allocation. She will check with the relevant department about available plans and schedules.

## **8 NEXT MEETING**

The next meeting of the Disability Inclusion & Access Committee is to be held on Wednesday, 3 July 2024 at 1:00 pm.

There being no further business the meeting terminated at 2:02 pm.

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**TRAFFIC COMMITTEE  
HELD IN COUNCIL CHAMBERS, GRIFFITH ON  
TUESDAY, 11 JUNE 2024 COMMENCING AT 10:34 AM**

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**PRESENT**

Councillor Anne Napoli (Chair, via Zoom), Jason Hinson (Police Representative), Greg Minehan (Transport for NSW Representative, via Zoom)

**STAFF**

Engineering Design & Approvals Manager, Joe Rizzo, Development & Traffic Coordinator, Greg Balind, Development & Traffic Engineer, Ronelle Green and Minute Secretary, Melanie Hebrok

Absent: Michael Rowley (Member for Murray Representative)

**1 APOLOGIES**

No apologies were received.

**2 CONFIRMATION OF MINUTES**

**RECOMMENDED** on the motion of Greg Minehan and Jason Hinson that the minutes of the previous meeting held on 16 April 2024, having first been circulated amongst all members, be confirmed.

**3 BUSINESS ARISING**

Nil

**4 DECLARATIONS OF INTEREST**

**Pecuniary Interests**

There were no pecuniary interests declared.

**Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

**Less Than Significant Non-Pecuniary Interests**

There were no significant non-pecuniary interests declared.

**5 ITEMS OF BUSINESS**

**CL01 REQUEST FOR NO PARKING ZONE - LANGLEY CRESCENT**

Mr Balind presented the request received from Griffith Buslines to restrict parking on the eastern side of Langley Crescent between Golsby-Smith Street and Wells Street due to

concerns that the road is too narrow for the school bus to safely pass through parked cars on both sides. He noted staff are not in favour of removing any parking after assessing the area in question, which is only serviced twice a day by the school bus but is next to a busy public park. A request was sent to TfNSW to assess whether Langley Crescent is an approved school bus route. Mr Minehan raised safety concerns when buses are forced to reverse out of Langley Crescent and asked that the matter be deferred until advice is received whether or not the area is in fact a dedicated school bus route. If it is, restricted parking during bus service times may be considered, otherwise alternate routes may need to be looked at.

**RECOMMENDED** on the motion of Greg Minehan and Jason Hinson that the report be **LAI**  
**ON THE TABLE.**

## **CL02 INSTALLATION OF REGULATORY SIGNS AND PAVEMENT MARKINGS - KIDMAN WAY**

**RECOMMENDED** on the motion of Greg Minehan and Jason Hinson that the Traffic Committee approve:

- (a) A 121 metre extension of the 'No Stopping' zone on the eastern side of the Kidman Way to the south of Pedley Road;
- (b) The installation of a 153 metre 'No Stopping' zone on the western side of the Kidman Way adjacent to the accessway of the new development;
- (c) The installation of a Giveway sign/line facing drivers exiting the development site;
- (d) Pavement markings/delineation upon the travel and turning lanes associated with the upgrades.

## **6 OUTSTANDING ACTION REPORT**

The Committee discussed and updated the Outstanding Action Report.

### **Speed Zone Reviews**

- Rifle Range Road – completed
- Barracks Road & Murrumbidgee Avenue – work instruction to be provided to Council today, works to be scheduled early next financial year
- Todd Road – has been inspected, signposted at 50 km/h after school zone, request made to speed link team to overlay a map at 50 km/h at Todd Road, no formal review required
- Slopes Road – has been inspected, next on priority list after Barracks & Murrumbidgee are done

**RECOMMENDED** on the motion of Greg Minehan and Jason Hinson that the report be noted.

## **7 GENERAL BUSINESS**

### **7.1 Amended Restricted Parking Adjacent to St Mary's School - Edon Street Yoogali**

Mr Balind tabled a report seeking relocation of the accessible parking zone at St Mary's Primary School after the redevelopment has closed off one of the access points to the

school previously used by persons with disabilities meaning an additional distance will be required for mobility impaired persons to travel to enter the school.

To assist with access, the applicant responsible for the school's redevelopment has sought to relocate the disabled zone on the school side of Edon Street to a position 17 metres to the west therefore placing that zone closer to the front pedestrian access to the school building. The installation of the disabled zone shall comply with Australian Standards 2890.5 and will include a compliant access ramp from the road to the footpath, and, disabled zone related parking signs (modified R5-10 sign) and pavement markings.

In addition to the relocation of the disabled zone, the No Parking to the east of the proposed of that zone is sought to be extended west for approximately 8 metres to take in the area of the existing (but soon to be moved) disabled zone. While the existing no parking zone is permanently restricted, it is sought to apply timed restrictions to that area – No Parking 8:00am-9:30am and 2:30pm – 4:00pm School Days Only to allow for visitor parking and additional parking with respect to the nearby church outside of those school times/days.

**RECOMMENDED** on the motion of Greg Minehan and Jason Hinson that the Traffic Committee approve:

- a) The relocation of the existing disabled zone (St Mary's Primary School) including associated signs and pavement markings 17 metres to the west
- b) The reduction of the existing No Stopping zone on the approach to the Children's Crossing from 24 metres to 15 metres.
- c) The extension of the existing No Parking zone on the southern side of Edon Street 8 metres to the west.
- d) Modification of the No Parking zone in (b) above to No Parking 8:00am – 9:30am and 2:30pm – 4:00pm School Days Only.

## **8 NEXT MEETING**

The next meeting of the Traffic Committee is to be held on Tuesday, 9 July 2024 at 10:30 am.

There being no further business the meeting terminated at 10:53 am.

**TITLE** Outstanding Action Report

**TRIM REF** 24/68078

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**RECOMMENDATION**

The report be noted.

**ATTACHMENTS**

(a) Outstanding Action Report [↓](#)

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**OUTSTANDING ACTION REPORT**

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
28 May 2024	<b>NOTICE OF MOTION RECEIVED FROM COUNCILLOR JENNY ELLIS, AND THE MAYOR, DOUG CURRAN</b>	DSD DIO	146293	24/157	<p><b>RESOLVED</b> on the motion of Councillors Jenny Ellis and Glen Andreazza that:</p> <ul style="list-style-type: none"> <li>(a) Council commit to exploring the feasibility of including animal or bird enclosures in future master planning of the Lake Wyangan Parklands.</li> <li>(b) Council look for grant opportunities for the development of such enclosures as well as future budget allocations.</li> <li>(c) Council explore partnerships with community organisations or businesses (including but not limited to Altina Wildlife Park) for this future endeavour.</li> <li>(d) Future master planning for the park area includes plantings and areas that might attract local wildlife.</li> <li>(e) Council explore the feasibility of using existing deer enclosure fencing for an off-leash dog park.</li> </ul>	<p><b>03/06/2024:</b> The following SMT Comment was included in the Business Paper in relation to the Notice of Motion as resolved by Council.</p> <p><i>“Council has adopted a master plan for improvements to the western recreational foreshore area of Lake Wyangan North. An amount of \$2,030,000 has been budgeted by Council and Stage 1 is scheduled for completion by June 2025. An extract of the priority actions from the plan is attached to this report.</i></p> <p><i>Should Council support the Notice of Motion as printed, Stage 2 of the master plan could be modified to include the above recommendations. Further, Council’s resolution would be referred to the Lake Wyangan and Catchment Committee for consideration as to the timing and planning of the next phase (stage 2) of the master plan for Lake Wyangan”.</i></p> <p>This matter will be included on the Agenda for the next Lake Wyangan and Catchment Management Committee meeting.</p>
14 May 2024	<b>CL01 DRAFT SOLAR ENERGY FARMS AND BATTERY ENERGY STORAGE SYSTEMS POLICY</b>	SGO	145804	24/135	<p><b>RESOLVED</b> on the motion of Councillors Glen Andreazza and Chris Sutton that:</p> <ul style="list-style-type: none"> <li>(a) Council endorse the Draft Solar Energy Farms and Battery</li> </ul>	<p><b>16/05/2024:</b> On Public Exhibition until 26 June 2024.</p>

**OUTSTANDING ACTION REPORT**

					<p>Energy Storage Systems Policy, as Attachment a, to be placed on public exhibition for a period of 28 days.</p> <p>(b) Should submissions be received, a report with recommendations be presented back to an Ordinary Council Meeting for final endorsement.</p> <p>(c) Should no submissions be received, the Solar Energy Farms and Battery Energy Storage Systems Policy is considered endorsed the day after the close of the public exhibition period.</p> <p>(d) Council prepare a draft Agriculture Impact Assessment guideline modelled on the DPHI Large Scale Solar Energy Guideline but modified to place more prescription and detail requirements on the proponent with respect to cumulative impact of agricultural productivity in the region.</p>	
14 May 2024	<b>CC04 ST VINCENT'S PRIVATE COMMUNITY HOSPITAL GRIFFITH. REQUEST TO DRAW FUNDS FROM GCC SINKING FUND FOR LIFT REPLACEMENT</b>	FM	145810	24/150	<p><b>RESOLVED</b> on the motion of Councillors Glen Andreazza and Christine Stead that:</p> <p>(a) Griffith City Council endorse the request for \$6,935 Excl GST to be reimbursed to St Vincent's Private Community Hospital Griffith from the Council held Sinking Fund in order to fund additional costs for the replacement of the lift at the hospital.</p> <p>(b) Council note that the balance of the Sinking Fund after the above</p>	<b>03/06/2024:</b> Letter written to St. Vincent's. Reimbursement to be processed.

**OUTSTANDING ACTION REPORT**

					mentioned reimbursement in (a) will be \$67,716.	
23 April 2024	<b>CL01 ENDORSEMENT OF MODERN SLAVERY POLICY</b>	SGO		24/113	<p><b>RESOLVED</b> on the motion of Councillors Anne Napoli and Laurie Testoni that:</p> <ul style="list-style-type: none"> <li>(a) Council endorse the draft Modern Slavery Policy, Attachment (a) of the report.</li> <li>(b) The draft Modern Slavery Policy be placed on public exhibition for 28 days.</li> <li>(c) If any submissions are received, a further report be prepared for Council.</li> <li>(d) If no submissions are received, the draft Modern Slavery Policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.</li> </ul>	<p><b>24/04/2023:</b> On Exhibition until 27 May 2024.</p> <p><b>28/05/2023:</b> One submission received, report to Council meeting 25 June 2024.</p>
9 April 2024	<b>CL05 LICENCE AGREEMENT RENEWAL - PETER ROSSITER - CAR PARKING</b>	CPO	144576	24/106	<p><b>RESOLVED</b> on the motion of Councillors Chris Sutton and Melissa Marin that:</p> <ul style="list-style-type: none"> <li>(a) Council enters into a licence agreement with Peter Rossiter for 6 car parking spaces located on Council's Road reserve adjoining 46 Willandra Avenue, Griffith for a term of 5 years (expires 31 December 2028).</li> <li>(b) Peter Rossiter to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee as per Council's adopted Revenue Policy.</li> <li>(c) The licence fee be charged in accordance with Council's</li> </ul>	<p><b>06/05/2024:</b> Council solicitors are preparing licence document.</p>

**OUTSTANDING ACTION REPORT**

					<p>adopted Revenue Policy, currently \$62.00 per car space for the 2023/2024 financial year and on each anniversary thereafter the annual licence fee to be charged in accordance with Council's adopted Revenue Policy in addition to rates and charges.</p> <p>(d) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.</p>	
9 April 2024	<b>CL06 LICENCE AGREEMENT RENEWAL - LEO FRANCO MOTORS PTY LTD - CAR PARKING</b>	CPO	144577	24/107	<p><b>RESOLVED</b> on the motion of Councillors Glen Andreazza and Anne Napoli that:</p> <p>(a) Council enters into a licence agreement with Leo Franco Motors Pty Ltd for 3 car park spaces on the road reserve adjoining Lot 34 Section 3 DP 758476, Yambil Street, Griffith for a term of 5 years (expires 31 January 2029).</p> <p>(b) Leo Franco Motors Pty Ltd pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee as per Council's adopted Revenue Policy.</p> <p>(c) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$62.00 per car space for the 2023/2024 financial year and on each anniversary thereafter the annual licence fee</p>	<p><b>06/05/2024:</b> Council solicitors are preparing licence document.</p> <p><b>18/06/2024:</b> Draft licence agreement received from C&amp;B 17/6/2024. Being reviewed by staff.</p>

**OUTSTANDING ACTION REPORT**

					to be charged in accordance with Council's adopted Revenue Policy in addition to rates and charges. (d) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.	
26 March 2024	<b>CL02 COMMUNITY GARDENS LARGE SCALE EVENT MASTERPLAN</b>	USD	144180	24/075	<b>RESOLVED</b> on the motion of Councillors Shari Blumer and Glen Andreazza that: (a) Council adopts the Community Gardens Large Scale Event Masterplan as exhibited. (b) Council finalise the estimated costing and implement permanent power supply to service food vans adjacent to Willandra Avenue, relocation of existing backstage storage container to be permanently located behind Stuart McWilliam Stage subject to existing budget allocation of \$50,000. (c) Council finalise a staged design of fencing for the Community Gardens site.	<b>12/4/2024:</b> Manager of Urban Design to arrange meeting with relevant staff to discuss fencing. <b>06/05/2024:</b> Meeting held on site to discuss fencing on Thursday, 2 May 2024. Costing of fencing being prepared. <b>20/05/2024:</b> Draft Costing will be presented to Council at a meeting in June. <b>04/06/2024:</b> Draft Costing will be presented to Council at a meeting in July.
26 March 2024	<b>MINUTES OF THE NEW CEMETERY MASTERPLAN COMMITTEE MEETING HELD ON 7 MARCH 2024</b>	DIO		24/084	<b>RESOLVED</b> on the motion of Councillors Simon Croce and Christine Stead that the recommendations as detailed in the Minutes of the New Cemetery Masterplan Committee meeting held on 7 March 2024 be adopted, including the SMT Comment as printed below: <b>SMT Comment:</b> Should Council support the above recommendation it is proposed that	<b>15/04/2024:</b> Funeral Directors have been advised. <b>17/06/2024:</b> DA has been lodged.

**OUTSTANDING ACTION REPORT**

					<p>Council should adopt the following in lieu of the recommendation above.</p> <ul style="list-style-type: none"> <li>a) Council invite Griffith Regional Funerals to submit a Development Application for assessment with respect to the installation and operation of a cremation service to be located at Lot 4 DP775986 Wakaden St, Griffith and that the owner of the property sign the Development Application.</li> <li>b) Council appoint an external planner to assess the development application with the determination remaining with Griffith City Council. The assessment report of the development application to be determined by a meeting of Council.</li> <li>c) In the event that Griffith City Council approved the development application that a deed of agreement be drafted between Griffith City Council and Griffith Regional Funeral Services detailing the lease and conditions of use of the cremator. The documentation is to include reference to the owner of the property and their concurrence to the installation and use of the cremator. Further, that the owner concurs to the circumstances that the cremator may be removed from the property. Legal costs to prepare the above documentation are the</li> </ul>	
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**OUTSTANDING ACTION REPORT**

					<p>responsibility of Griffith Regional Funeral Services.</p> <p>d) Subject to a, b and c above being completed, that Council proceed to acquire and install the cremator.</p> <p>e) Funding to be drawn from the long term financial plan 2025/26 approximately \$400,000 installed.</p> <p>f) The fees applicable to the lease of the cremator as detailed in confidential attachment A as previously reported to Council and the Committee will be included in Council's revenue policy and are subject to annual review.</p>	
12 March 2024	<b>NOTICE OF MOTION - UPGRADE TO ORIGINAL BAGTOWN'S FIRST BLACKSMITH STORE SITE</b>	DI&O DSD	143524	24/066	<p><b>RESOLVED</b> on the motion of Councillors Dino Zappacosta and Simon Croce that Council upgrade the original Bagtown's first Blacksmith Store site at the Intersection of Old Wilbriggie (sic) Road and Research Station Road.</p>	<p><b>18/03/2024:</b> Councillors and SMT inspecting site 19/03/2024 to discuss scope.</p> <p><b>02/04/2024:</b> Site inspection completed. Project scope to be referred to Council Workshop on 21 May 2024.</p> <p><b>03/06/2024:</b> Scope of works were determined at Council Workshop.</p> <ol style="list-style-type: none"> <li>1. Survey site;</li> <li>2. Install gravel surface in a safe location to provide access to site;</li> <li>3. Remove vegetation that surrounds identified tree; and</li> <li>4. Install sign with narrative depicting historical significance of site.</li> </ol>



**OUTSTANDING ACTION REPORT**

						Plan of Scope of works to be discussed at Council Worksop in October 2024.
23 January 2024	<b>CC01 ENERGY PURCHASE AGREEMENT - HUNTER JOINT ORGANISATIONS OF COUNCILS</b>	PO	141541	24/022	<p><b>RESOLVED</b> on the motion of Councillors Simon Croce and Christine Stead that:</p> <p>(a) Council agree to accept the proposal from Hunter Joint Organisation to tender for the purchase of power for Council's large sites and unmetered streetlighting.</p> <p>(b) A further report be submitted for Council for consideration following the completion of stage one (1) of the procurement process as referred to in this report to determine;</p> <ul style="list-style-type: none"> <li>i. The percentage of energy from renewable sources.</li> <li>ii. The delegation of authority to the General Manager to accept or decline a contract with the preferred tenderer as determined by the Power Purchasing Agreement Steering Committee.</li> </ul>	<p><b>05/02/2024:</b> HJO have been advised. Further report to follow.</p> <p><b>18/03/2024:</b> Report presented to Council 26/03/2024.</p> <p><b>02/04/2024:</b> HJO advised of Council's resolution.</p> <p><b>20/05/2024:</b> Hunter JO to provide final electricity tender figures to Council.</p>
12 December 2023	<b>CCMM01 REVIEW OF LAKE WYANGAN FLOOD STUDY AND FLOODPLAIN RISK MANAGEMENT PLAN</b>	DU	140281	23/317	<p><b>RESOLVED</b> on the motion of Councillors Christine Stead and Glen Andrezza that Council authorise the General Manager to progress action with regard to the review of the Lake Wyangan Flood Study and Floodplain Risk Management Plan, in accordance with this Report.</p>	<p><b>15/01/2024:</b> Consultancy brief being prepared for tender.</p> <p><b>04/03/2024:</b> Brief in preparation.</p> <p><b>18/03/2024:</b> Tender documentation released on Vendor Panel. Tenders close 1 May 2024.</p> <p><b>20/05/2024:</b> Report to Council meeting 28 May 2024.</p>

**OUTSTANDING ACTION REPORT**

						<b>03/06/2024:</b> Letter sent to successful consultant.
14 November 2023	<b>CL02 THARBOGANG TENNIS CLUB DEMOLITION</b>	CPO	139227	23/260	<p><b>RESOLVED</b> on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council to seek Crown Reserve Improvement Fund funding and if successful in receiving the grant monies then the demolition of the Tharbogang Tennis Club and other infrastructure situated on the Public Reserve can proceed.</p> <p>(b) Council confirm its intention to demolish the Tharbogang Tennis Club facility and Council to then re-engage with the Tharbogang Community to advise of the available funds and Council's decision to demolish the disused Tennis Club building.</p>	<p><b>04/12/2023:</b> Council has included in the current budget 2023/24 approximately \$6,500 to part fund the demolition of the building. Application has been made for further funding to complete the project. Grant funding body to advise outcome in approximately May 2024. Community meeting to be held February 2024.</p> <p><b>04/03/2024:</b> Tharbogang Public School has been contacted seeking confirmation of suitable date for meeting.</p> <p><b>06/05/2024:</b> Two dates (22 May and 30 May 2024 5:30pm – 6:30pm) as options for meeting have been submitted to the school. Awaiting a response.</p> <p><b>20/05/2024:</b> Date of meeting confirmed for 19 June 2024.</p>
24 October 2023	<b>CL01 SPECIAL RATE VARIATION (SRV) - DECISION TO APPLY TO THE INDEPENDENT PRICING AND REGULATORY TRIBUNAL (IPART)</b>	DBC&FS	138461	23/251	<p><b>RESOLVED</b> on the motion of Councillors Doug Curran and Jenny Ellis that:</p> <p>(a) Council receive and note the SRV Community Engagement Summary attached to the report including submissions, feedback received and key findings.</p> <p>(b) Council apply to the Independent Pricing and Regulatory Tribunal (IPART) under Section 508(A) of the Local Government Act 1993, for a permanent SRV of 10.5%</p>	<p><b>25/10/2023:</b> Letter of intent to apply for SRV sent to IPART.</p> <p><b>06/11/2023:</b> Application process has commenced.</p> <p><b>16/01/2024:</b> Application submitted to IPART. Copy of submission provided to Councillors.</p> <p><b>04/03/2024:</b> IPART notified community submissions are</p>

**OUTSTANDING ACTION REPORT**

				<p>inclusive of the assumed 3.0% rate peg each year for three consecutive years from 2024/25 to 2026/27. This is a cumulative increase of 34.9%. Applications are to be submitted by 5 February 2024 as determined by IPART.</p> <p>(c) Council to notify IPART that it intends to apply for a Special Rate Variation as referred to in (b) above, by 25 November 2023 (date as determined by IPART).</p> <p>(d) Council approves additional Service Reviews to those already listed in the 2022/23-2025/26 Delivery Program, as identified in this report. These are functions within the General Fund and will explore productivity improvements and cost containment strategies. The Delivery Program is to be updated accordingly.</p> <p>(e) Management to report to Council on a quarterly basis with details of cost savings and additional revenue initiatives.</p> <p>(f) Council to review the Financial Hardship Policy (FS-CP-506) to ensure adequate assistance is provided to ratepayers experiencing genuine financial hardship.</p> <p>(g) Council cap increases Water and Sewer charges by the assumed 3% annual rate peg (per the SRV) for the period of</p>	<p>open. Closing date for submissions is 18 March 2024.</p> <p><b>06/05/2024:</b> IPART to inform Council of determination by end of May 2024.</p> <p><b>20/05/2024:</b> IPART issued determination Monday, 13 May 2024.</p> <p><b>03/06/2024:</b> Staff modifying draft budget to present to Council reflecting IPART decision, on 25 June 2024.</p>
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**OUTSTANDING ACTION REPORT**

					<p>the 3 year implementation of the SRV.</p> <p>(h) Council increase the pensioner rebates on Ordinary Rates by the following amounts for the period of the 3 year implementation of the SRV.</p> <p><b>SEE TABLE IN MINUTES</b></p> <p>(i) Council staff prepare the next draft Operational Plan (Budget) 2024/2025, draft Delivery Plan 2022/23 – 2025/26 and the draft 10 year 2024/25 – 2033/34 Financial Plan on the basis of removing the Art Gallery project.</p> <p>(j) Council staff prepare reports with respect to the following cost savings projects and alternative revenue opportunities:</p> <ul style="list-style-type: none"> <li>i) Paid parking at the Airport</li> <li>ii) Review of recent energy audit and further installation of solar panels on high energy consumption facilities.</li> <li>iii) Audit of buildings owned by Council which are leased to other entities (to include purpose of the original purchase and current lease arrangements relative to commercial terms).</li> <li>iv) Initiate a Road Service review as a matter of priority (as referred to in this report) including improvements to the gravel and sealed road networks</li> </ul>	
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**OUTSTANDING ACTION REPORT**

					and the resheeting programs.	
24 October 2023	<b>CL03 CLOSURE OF KOOYOO STREET STAGE 1 - BANNA AVENUE TO BANNA LANE</b>	DIO	138463	23/255	<b>RESOLVED</b> on the motion of Councillors Glen Andreazza and Chris Sutton that Council authorise the General Manager to apply to Transport for NSW to permanently close Kooyoo Street, Griffith from Banna Avenue to Banna Lane for the purpose of motor vehicle access.	<p><b>06/11/2023:</b> Contact made with TfNSW. Report being prepared for consideration of Traffic Committee.</p> <p><b>15/01/2024:</b> Traffic Committee approved at meeting held 12 December 2023.</p> <p><b>05/02/2024:</b> Works will be implemented to finalise the closure.</p> <p><b>04/03/2024:</b> Bollards will be order during March 2024 and scheduled for installation.</p> <p><b>06/05/2024:</b> Bollard installation has been delayed to ensure most suitable product is used.</p> <p><b>20/05/2024:</b> Bollards have been ordered.</p>
12 September 2023	<b>CC02 NON RATEABLE ASSESSMENTS, SPORTING CLUBS AND COMMUNITY ORGANISATIONS SUBSIDIES</b>	DBC&F	137019	23/221	<p><b>RESOLVED</b> on the motion of Councillors Glen Andreazza and Laurie Testoni that:</p> <p>(a) The information be noted.</p> <p>(b) The Rates – Payment by Community Organisations Policy be reviewed and presented to Council at a later date.</p>	<p><b>03/10/2023:</b> Policy to be reported to Council March Quarter 2024.</p> <p><b>04/03/2024:</b> Policy to be reported to April 2024 Council Meeting.</p> <p><b>06/05/2024:</b> Policy to be reported to July 2024.</p>
12 July 2022	<b>NOTICE OF MOTION – COUNCILLOR TESTONI – YENDA MASTERPLAN</b>	GM	119905	22/167	<p><b>RESOLVED</b> on the motion of Councillors Laurie Testoni and Glen Andreazza that:</p> <p>(a) Council undertake a master planning exercise for the village of Yenda. Factors such as future residential sub divisions, lifestyle</p>	<p><b>01/08/2022:</b> This matter will be scheduled for discussion at Council Workshop 16 August 2022.</p> <p><b>05/09/2022:</b> Council to submit an application to NSW Department of Planning and</p>

**OUTSTANDING ACTION REPORT**

					<p>blocks and rural residential to be considered along with future amenities for the village, such as sporting infrastructure to be considered. With a number of major projects nearing completion the time is right to focus on what opportunities are there for our region with growth and development. Yenda has a lot of potential for growth and by investigating strategies for the future it would benefit the growth on not only the village but that of the ever expanding Griffith City limits. It would be important for community engagement and with the next Community Opinion Group meeting to be held in Yenda it is a great opportunity for Griffith City Council to engage with community.</p> <p>(b) Council schedule a Councillor Workshop to refine the scope of the Master Plan.</p> <p>(c) Staff prepare the scoping document and report to Council for consideration of source of budget resources, time line, amendment and adoption of scoping document.</p>	<p>Environment for grant funding under Regional Housing Strategic Planning Fund Round 1 to complete a Yenda Masterplan. Application close 30 September 2022.</p> <p><b>04/10/2022:</b> Grant application submitted.</p> <p><b>03/01/2023:</b> NSW Government advised the Grant application successful on 30 November 2022. Expressions of Interests invited to coordinate and undertake the Yenda Masterplan.</p> <p><b>13/02/2023:</b> Tender awarded to CBRE.</p> <p><b>01/05/2023:</b> Site inspection and survey completed. Landowner, MI and staff consultation completed. Draft Masterplan presentation to 20 June Council Workshop.</p> <p><b>17/07/2023:</b> Draft Masterplan to go to Council in September/October 2023.</p> <p><b>03/10/2023:</b> Draft Masterplan to go to Council 14 November 2023.</p> <p><b>06/11/2023:</b> Draft Masterplan to go to Council Meeting in December 2023.</p> <p><b>04/12/2023:</b> Draft Masterplan to go to Council Meeting in February 2024.</p>
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**OUTSTANDING ACTION REPORT**

						<p><b>15/01/2024:</b> Report to March 2024 Council Meeting.</p> <p><b>18/03/2024:</b> Council Meeting for 14 May 2024.</p> <p><b>06/05/2024:</b> Consultant engineers will be invited to address Councillors at Council Workshop on 18 June 2024 regarding engineering challenges with respect to management of drainage.</p>
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**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
28 May 2024	<p><b>MINUTES OF THE LAKE WYANGAN &amp; CATCHMENT MANAGEMENT COMMITTEE MEETING HELD ON 15 MAY 2024</b></p> <p><b>DRAFT PLAN OF MANAGEMENT – LAKE WYANGAN</b></p>	CPO	146292 /2024	24/156	<p><b>RECOMMENDED</b> on the motion of Tom Mackerras and Frank Battistel that:</p> <p>(a) Council refer the Draft Plan of Management for Lake Wyangan, incorporating Jack Carson Wildlife Reserve (Crown Reserve 159017) and North Lake Wyangan (Crown Reserve 1002998) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management Lake Wyangan if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been approved.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Lake Wyangan on completion of the exhibition period, to consider all submissions.</p>	<p><b>28/05/2024:</b> Draft PoM emailed to Councillors.</p> <p><b>03/06/2024:</b> Sent to Minister for approval to be exhibited.</p>
28 May 2024	<p><b>CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST GRIFFITH PRECINCT PARKS</b></p>	CPO	146289 /2024	24/154	<p><b>RESOLVED</b> on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council refers the draft Plan of Management for South-West Griffith Precinct Parks to the</p>	<p><b>03/06/2024:</b> Sent to Minister for approval to be exhibited.</p>

**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

					<p>Minister administering the Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.O F Park and City Park (Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.</p>	
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**OUTSTANDING ACTION REPORT**  
**OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING**

28 May 2024	<b>CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT</b>	CPO	146288	24/153	<p><b>RESOLVED</b> on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being R.74539 – Lot 1 Sec 43 DP758476 (Visitor’s Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor’s Centre) R.61588 – Lots 2 &amp; 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 &amp; 8 Sec 9 DP 758476 (Griffith Library) R.85064 – Lots 19 &amp; 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots 1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p>	<b>03/06/2024:</b> Sent to Minister for approval to be exhibited.
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					<p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.</p>	
23 April 2024	<b>CL03 DRAFT PLAN OF MANAGEMENT - MISCELLANEOUS CROWN RESERVES</b>	CPO	144994	24/115	<p><b>RESOLVED</b> on the motion of Councillors Christine Stead and Laurie Testoni that:</p> <p>(a) Council refer the Draft Plan of Management for the Miscellaneous Crown Reserves, Kart Club - Reserve 64662 (Lot 96 DP 756035), Wumbulgal Recreation Reserve – Reserve 64911 (Lot 106 DP 751679), Rankins Springs Camping Area – Reserve 65432 (lot 7003 DP 1001194) and Dave Wallace Range – Reserve 1003005 (Lot 2 DP 48802) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Miscellaneous Crown Reserves if required, and place it on public exhibition as</p>	<b>20/05/2024:</b> Awaiting approval from Minister.

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					<p>per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for the Miscellaneous Crown Reserves on completion of the exhibition period, to consider all submissions.</p>	
23 April 2024	<b>CL05 DRAFT PLAN OF MANAGEMENT - BAGTOWN CEMETERY</b>	CPO	144997	24/117	<p><b>RESOLVED</b> on the motion of Councillors Dino Zappacosta and Laurie Testoni that:</p> <p>(a) Council refer the Draft Plan of Management for the Bagtown Historic Cemetery - Crown Reserve 52849 (Part Lot 731 DP 751709) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Bagtown Historic Cemetery and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Bagtown Historic Cemetery on</p>	<b>06/05/2024:</b> Awaiting approval from Minister.

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					completion of the exhibition period, to consider all submissions.	
12 December 2023	<b>CL04 COMPULSORY ACQUISITION - AFFECTING LOT 27 DP751709 - BEAUMONT ROAD, HANWOOD - HANWOOD LEVY</b>	CPO	140274	23/303	<p><b>RESOLVED</b> on the motion of Councillors Glen Andreatza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1296073 in Plan of Acquisition affecting Lot 27 DP 751709 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1296073 as shown in plan of acquisition affecting Lot 27 DP 751709 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning &amp; Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council</p>	<p><b>15/01/2024:</b> Application preparation in progress.</p> <p><b>03/06/2024:</b> Application submitted.</p>

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					<p>give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p>	
12 December 2023	<b>CL05 COMPULSORY ACQUISITION - AFFECTING LOT 7322 DP1164483, MALLEE STREET, HANWOOD - WATER DRAINAGE WORKS</b>	CPO	140275	23/304	<p><b>RESOLVED</b> on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1295951 in Plan of Acquisition affecting Lot 7322 DP 1164483 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local</p>	<p><b>15/01/2024:</b> Application preparation in progress.</p> <p><b>03/06/2024:</b> Application submitted.</p>



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					<p>Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1295951 as shown in plan of acquisition affecting Lot 7322 DP 1164483 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning &amp; Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the</p>	
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					<p>compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p>	
14 February 2023	<b>CL03 PCYC PROPOSAL TO ERECT AND FITOUT AN INTEGRATED GYMNASSTICS AND COVERED OUTDOOR MULTI-SPORTS COMPETITION FACILITY - OLYMPIC STREET, GRIFFITH</b>	GM	128874	22/034	<p><b>RESOLVED</b> on the motion of Councillors Jenny Ellis and Simon Croce that:</p> <p>(a) Council endorse in principle the lease of (Part Lot 1 DP1272062. Crown Reserve 85064, 3 Olympic Street, Griffith) to PCYC NSW for a period of 20 years.</p> <p>(b) The annual lease fee be in accordance with Council's adopted Revenue Policy (Schedule of Fees and Charges) as at the date of execution of the Lease. 2022/23 annual lease fee to Not for Profit Organisations is \$607.</p> <p>(c) PCYC pay all applicable costs and charges associated with the preparation of the lease agreement (this would include the survey plan preparation for leasing and registration fees if required). Also, an Administration Fee of \$481</p>	<p><b>06/03/2023:</b> Letter written to PCYC advising terms of proposed lease. Letter of response received accepting terms. Proposed lease to be prepared by Council and publicly exhibited.</p> <p><b>4/07/2023:</b> Council staff have obtained a quote for subdivision from PHL. Once the Survey Plan has been finalised a Two (2) Lot subdivision is required to create a Lot for PCYC and a Lot for the remaining land.</p> <p><b>31/07/2023:</b> PCYC finalising planned subdivision.</p> <p><b>04/12/2023:</b> Council seeking additional information from PCYC prior to lodgement of their DA.</p> <p><b>29/04/2024:</b> PCYC contacted 24/4/24. PCYC considers current scope of project will exceed allocated</p>

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					<p>(page 13 Revenue Policy) will be applicable.</p> <p>(d) Council communicate the above terms to PCYC NSW and subject to their agreement, Council advertise the proposed lease for a period of 28 days seeking public submissions.</p> <p>(e) All public submissions be reported to Council for consideration. Should no submissions be received, Council authorise the General Manager and the Mayor to sign the lease under Council seal.</p> <p>(f) Council progress the subdivision of the subject land and authorise the General Manager and Mayor the authority to sign documents under Council seal as required. All costs in relation to the subdivision to be paid by the PCYC NSW.</p>	<p>budget. Currently reviewing scope to align with budget. PCYC anticipate lodging a DA with Council July 2024.”</p>
22 February 2022	<b>NOTICE OF MOTION – YOOGALI SHARED BICYCLE PATH</b>	DIO	114000	22/057	<p><b>RESOLVED</b> on the motion of Councillors Simon Croce and Anne Napoli that:</p> <p>(a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority.</p> <p>(b) Council undertake a full costing of the track and bridge as to facilitate funding</p>	<p><b>14/03/2022:</b> Funding estimate for Path and Bridge: \$1.4 million.</p> <p>100% funding request submitted to Transport for NSW Active Transport Program.</p> <p><b>16/01/2023:</b> TfNSW has informed Council that its application for 2.5m shared</p>

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					<p>opportunities to contribute towards the new construction.</p> <p>pathway is unsuccessful. Council has been invited to make a submission to TfNSW Active Transport for a 4.5m wide shared pathway for scoping and design. Submission lodged by Council.</p> <p><b>05/06/2023:</b> Funding application successful. Design to commence.</p> <p><b>17/07/2023:</b> Inception meeting scheduled for 18 August 2023. Project to be completed 20 June 2025.</p> <p><b>18/09/2023:</b> Ongoing consultation being held with stakeholders.</p> <p><b>04/12/2023:</b> Staff updated realignment of plans and have sent to TfNSW representatives for review. Draft tender documents have been prepared. Majority of vegetation removed on proposed pathway.</p> <p><b>04/03/2024:</b> Tree removal nearing completion.</p> <p><b>18/03/2024:</b> Tree clearing complete. Tenders for bridge to be called for in March 2024.</p> <p><b>06/05/2024:</b> Tenders close on Monday, 13 May 2024.</p>
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						Councillor briefing Tuesday, 21 May 2024. <b>03/06/2024:</b> Report to Council 11 June 2024. <b>17/06/2024:</b> Contract awarded. Tenderer advised.
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