



Ordinary Meeting

BUSINESS PAPER

Tuesday, 11 June 2024 at 7:00 PM

Griffith City Council Chambers

Phone: 1300 176 077

Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Doug Curran (Mayor)
Anne Napoli (Deputy Mayor)
Glen Andreazza
Shari Blumer
Simon Croce
Jenny Ellis
Manjit Singh Lally
Melissa Marin
Christine Stead
Christopher Sutton
Laurie Testoni
Dino Zappacosta

dcurran@griffith.com.au
anapoli@griffith.com.au
gandreazza@griffith.com.au
sblumer@griffith.com.au
scroce@griffith.com.au
jellis@griffith.com.au
mlally@griffith.com.au
mmarin@griffith.com.au
cstead@griffith.com.au
csutton@griffith.com.au
ltestoni@griffith.com.au
dzappacosta@griffith.com.au

MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Affirmation

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

[What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

[Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

[What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

[Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge an online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

Opening Affirmations

Option 1

Let us meet in this Council Chamber in a spirit of fellowship and goodwill to represent all the members of our community in its cultural and religious diversity.

To be honest and objective in all our deliberations.

To respect the views of the residents, the rights of all Councillors to express their opinions without fear or favour and to make decisions for the common good of our community.

Option 2

Almighty God

We ask that you guide us in our decision making.

Protect us and the community we serve.

Direct our deliberations for the progress of this City and the true welfare of its people.

Option 3

I ask those gathered to join us now for a few moments of silence as we reflect on our roles in this Chamber. Please use this opportunity for reflection, prayer or thought, to focus on our shared intention to work respectfully together for the well-being of our whole community.

Acknowledgment of Country

Griffith City Council acknowledges the Wiradjuri people as the traditional owners and custodians of the land and waters, and their deep knowledge embedded within the Aboriginal community.

Council further pays respect to the local Wiradjuri Elders, past, present and those emerging, for whom we acknowledge have responsibilities for the continuation of cultural, spiritual and educational practices of the local Wiradjuri people.

REPORT AUTHORS AND AREAS OF RESPONSIBILITY

Senior Management Team

General Manager
Director Economic & Organisational Development
Acting Director Business, Cultural & Financial Services
Director Infrastructure and Operations
Director Sustainable Development
Director Utilities

Brett Stonestreet
Shireen Donaldson
Max Turner
Phil King
Bruce Gibbs
Graham Gordon

Economic & Organisational Development

Governance Manager/Public Officer and Right to Information Officer
HR & Risk Manager
Acting Workforce Planning Manager
IT Manager
Tourism Manager
Information Manager
Information Management Administrator
Community Development Coordinator

Leanne Austin
Vacant
Annie Featherstone
Mike Gaze
Mirella Guidolin
Joanne Savage
Jeanette Franco
Melissa Canzian

Business, Cultural & Financial Services

Finance Manager
Asset Management Coordinator
Library Manager
Griffith Pioneer Park Museum Manager
Griffith Regional Theatre and Art Gallery Manager
Griffith Regional Aquatic Centre Manager
Griffith Regional Sports Centre Manager

Vanessa Edwards
Andrew Keith
Chris Robson
Jenny O'Donnell
Margaret Andrezza
Craig Tilston
Ché Jenkins

Infrastructure & Operations

Works Manager - Maintenance
Works Manager - Construction
Parks & Gardens Manager
Fleet & Depot Manager

Manjit Chugha
Shree Shrestha
Peter Craig
Steve Croxon

Sustainable Development

Planning & Environment Manager
Acting Development Assessment Coordinator
Senior Development Assessment Planner
Urban Strategic Design & Major Projects Manager
Project Planner
Animal Control and Parking Compliance Coordinator
Environment & Public Health Coordinator
Corporate Property Officer & Native Title Coordinator
Building Certification Coordinator
Airport Facility Coordinator

Carel Potgieter
Kerry Rourke
Patterson Ngwira
Peter Badenhorst
Melanie Vella
Karin Penninga
Vanessa Johns
Amanda Vardanega
Royce Johns
Graham Slingsby

Utilities

Engineering Design & Approvals Manager
Waste Operations Manager
Water & Wastewater Manager

Joe Rizzo
John Roser
Durgananda Chaudhary

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 11 JUNE 2024 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 11 June 2024**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Acknowledgments
 - 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
 - 3 Confirmation of Minutes
 - 4 Business Arising
 - 5 Declarations of Interest
 - 6 Presentations
 - 7 Mayoral Minutes
 - 8 General Manager's Report
-
- | | | |
|------|-----|--|
| CL01 | p18 | Licence Agreement Renewal - International Backpackers Hostel - Car Parking |
| CL02 | p27 | Community Grants Round 2, 2023-2024 |
| CL03 | p29 | Local Government NSW Water Management Conference 2024 |
| CL04 | p39 | Local Government Remuneration Tribunal 2024 - Determination of Fees Payable to Mayor and Councillors |

- 9 Information Reports
- CL05 p83 Responses to Councillor Questions Taken on Notice
- CL06 p87 Disclosures by Councillors and Designated Persons Returns - May 2024
- 10 Adoption of Committee Minutes
- p89 Minutes of the Scenic Hill User Group Meeting held on 6 May 2024
- p92 Minutes of the Griffith Pioneer Park Museum Committee Meeting held on 20 May 2024
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
- 13 Outstanding Action Report
- p95 Outstanding Action Report
- 14 Matters to be dealt with by Closed Council
- CC01 Tender No. 2-22/23 - Supply and Delivery of Bin Surround
- commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret 10A(2) (d)
- CC02 Tender No. 14-23/24 - Design, Supply, Installation, Commissioning Pedestrian Bridge over Main Water Supply Channel - Yoogali Walkway
- commercial information of a confidential nature that would, if disclosed:
 - (i) prejudice the commercial position of the person who supplied it, or
 - (ii) confer a commercial advantage on a competitor of the council, or
 - (iii) reveal a trade secret 10A(2) (d)

Brett Stonestreet

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 28 MAY 2024 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, Mayor Doug Curran in the Chair; Councillors, Glen Andreazza, Shari Blumer, Simon Croce, Jenny Ellis (Via Zoom), Manjit Singh Lally, Melissa Marin, Anne Napoli (Via Zoom), Christine Stead (Via Zoom), Laurie Testoni and Dino Zappacosta

STAFF

Acting General Manager & Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Infrastructure & Operations, Phil King, Director Sustainable Development, Bruce Gibbs, Acting Director Business, Cultural, Financial Services, Vanessa Edwards and Minute Taker, Hannah Hall

MEDIA

Cai Holroyd, Area News

1 COUNCIL ACKNOWLEDGEMENTS

The Meeting opened with Councillor Glen Andreazza reading the Opening Affirmation and the Acknowledgement of Country.

A minute silence was held for Mrs Jess Horder and Mrs Margaret Vearing.

The Mayor thanked the Director Sustainable Development, Bruce Gibbs for his service at Griffith City Council and wished him all the best on future endeavours.

2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

24/151

RESOLVED on the motion of Councillors Glen Andreazza and Manjit Singh Lally that:

- (a) Apologies be received from Councillor Chris Sutton, General Manager, Brett Stonestreet and Acting Director Business, Cultural, Financial Services, Max Turner, and a leave of absence granted.
- (b) Attendance by Audio-Visual link be granted for Councillors Jenny Ellis, Anne Napoli and Christine Stead.

A division was called for, voting on which was as follows:

| | |
|------------------------------|---------|
| For | Against |
| Councillor Mayor Doug Curran | |
| Councillor Glen Andreazza | |

Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared **PASSED** by 11 votes to 0.

3 CONFIRMATION OF MINUTES

24/152

RESOLVED on the motion of Councillors Simon Croce and Christine Stead that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 14 May 2024, having first been circulated amongst all members of Council, be confirmed.

A division was called for, voting on which was as follows:

| For | Against |
|-------------------------------|---------|
| Councillor Mayor Doug Curran | |
| Councillor Glen Andrezza | |
| Councillor Shari Blumer | |
| Councillor Simon Croce | |
| Councillor Jenny Ellis | |
| Councillor Manjit Singh Lally | |
| Councillor Melissa Marin | |
| Councillor Anne Napoli | |
| Councillor Christine Stead | |
| Councillor Laurie Testoni | |
| Councillor Dino Zappacosta | |

The division was declared **PASSED** by 11 votes to 0.

4 BUSINESS ARISING

Nil

5 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

Nil

8 GENERAL MANAGER'S REPORT

CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT

24/153

RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:

- (a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being R.74539 – Lot 1 Sec 43 DP758476 (Visitor's Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor's Centre) R.61588 – Lots 2 & 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 & 8 Sec 9 DP 758476 (Griffith Library) R.85064 – Lots 19 & 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots 1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).
- (b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.
- (c) Native Title advice has been provided.
- (d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.

A division was called for, voting on which was as follows:

For

Against

Councillor Mayor Doug Curran
Councillor Glen Andrezza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 11 votes to 0.

CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST GRIFFITH PRECINCT PARKS

24/154

RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:

- (a) Council refers the draft Plan of Management for South-West Griffith Precinct Parks to the Minister administering the Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.O F Park and City Park (Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve.
- (b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.
- (c) Native Title advice has been provided.
- (d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.

A division was called for, voting on which was as follows:

| For | Against |
|-------------------------------|---------|
| Councillor Mayor Doug Curran | |
| Councillor Glen Andreazza | |
| Councillor Shari Blumer | |
| Councillor Simon Croce | |
| Councillor Jenny Ellis | |
| Councillor Manjit Singh Lally | |
| Councillor Melissa Marin | |
| Councillor Anne Napoli | |
| Councillor Christine Stead | |
| Councillor Laurie Testoni | |
| Councillor Dino Zappacosta | |

The division was declared PASSED by 11 votes to 0.

CL03 THIRD QUARTER PERFORMANCE REPORT 2023/24 - BUDGET REVIEW AND OPERATIONAL PLAN

Councillor Manjit Singh Lally asked for an explanation of fees associated with Ranger Services – Consultants Fees, and Investment Advice – Consultants Fees. This was taken **ON NOTICE**.

24/155

RESOLVED on the motion of Councillors Shari Blumer and Laurie Testoni that:

- (a) Council note the variations to the 2023/24 original budget for the quarter ended 31 March 2024 as presented in this report.
- (b) The Financial Review and any additional approved variations for the quarter ended 31 March 2024 be adopted.

(c) Council adopt the 31 March 2024 Operational Plan Review advising the extent to which the Operational Plan Actions (Performance Indicators) have been achieved.

(d) Council endorse minor amendments to the Organisational Structure as per this report.

A division was called for, voting on which was as follows:

| For | Against |
|-------------------------------|--------------------------|
| Councillor Mayor Doug Curran | Councillor Melissa Marin |
| Councillor Glen Andreazza | |
| Councillor Shari Blumer | |
| Councillor Simon Croce | |
| Councillor Jenny Ellis | |
| Councillor Manjit Singh Lally | |
| Councillor Anne Napoli | |
| Councillor Christine Stead | |
| Councillor Laurie Testoni | |
| Councillor Dino Zappacosta | |

The division was declared **PASSED** by 10 votes to 1.

9 INFORMATION REPORTS

Nil

10 ADOPTION OF COMMITTEE MINUTES

MINUTES OF THE LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE MEETING HELD ON 15 MAY 2024

Councillor Christine Stead asked whether the previously stated cost of \$200 for the removal of the animal enclosure was correct? This was taken **ON NOTICE**.

Councillor Dino Zappacosta asked that the Draft Plan of Management – Lake Wyangan be distributed to Councillors.

24/156

RESOLVED on the motion of Councillors Glen Andreazza and Laurie Testoni that the recommendations as detailed in the Minutes of the Lake Wyangan & Catchment Management Committee meeting held on 15 May 2024 be adopted.

A division was called for, voting on which was as follows:

| For | Against |
|-------------------------------|----------------------------|
| Councillor Mayor Doug Curran | Councillor Melissa Marin |
| Councillor Glen Andreazza | Councillor Anne Napoli |
| Councillor Shari Blumer | Councillor Christine Stead |
| Councillor Simon Croce | |
| Councillor Jenny Ellis | |
| Councillor Manjit Singh Lally | |
| Councillor Laurie Testoni | |
| Councillor Dino Zappacosta | |

The division was declared **PASSED** by 8 votes to 3.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

NOTICE OF MOTION RECEIVED FROM COUNCILLOR JENNY ELLIS, AND THE MAYOR, DOUG CURRAN

24/157

RESOLVED on the motion of Councillors Jenny Ellis and Glen Andreazza that:

- (a) Council commit to exploring the feasibility of including animal or bird enclosures in future master planning of the Lake Wyangan Parklands.
- (b) Council look for grant opportunities for the development of such enclosures as well as future budget allocations.
- (c) Council explore partnerships with community organisations or businesses (including but not limited to Altina Wildlife Park) for this future endeavour.
- (d) Future master planning for the park area includes plantings and areas that might attract local wildlife.
- (e) Council explore the feasibility of using existing deer enclosure fencing for an off-leash dog park.

A division was called for, voting on which was as follows:

| For | Against |
|-------------------------------|----------------------------|
| Councillor Mayor Doug Curran | Councillor Simon Croce |
| Councillor Glen Andreazza | Councillor Melissa Marin |
| Councillor Shari Blumer | Councillor Anne Napoli |
| Councillor Jenny Ellis | Councillor Christine Stead |
| Councillor Manjit Singh Lally | Councillor Dino Zappacosta |
| Councillor Laurie Testoni | |

The division was declared PASSED by 6 votes to 5.

NOTICE OF MOTION RECEIVED FROM COUNCILLOR NAPOLI

The Notice of Motion received from Councillor Napoli was ruled out of order by the Chair as it contained recommendations that were deemed by the Chair to be a direct negative to the previous Notice of Motion.

Councillor Anne Napoli stated that she believed there was two cockatoos at Lake Wyangan in January 2024. As there was only one remaining, she asked what had happened to the other cockatoo? This was taken **ON NOTICE**.

13 OUTSTANDING ACTION REPORT

24/158

RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that the report be noted.

A division was called for, voting on which was as follows:

| For | Against |
|-------------------------------|---------|
| Councillor Mayor Doug Curran | |
| Councillor Glen Andreazza | |
| Councillor Shari Blumer | |
| Councillor Simon Croce | |
| Councillor Jenny Ellis | |
| Councillor Manjit Singh Lally | |
| Councillor Melissa Marin | |
| Councillor Anne Napoli | |
| Councillor Christine Stead | |
| Councillor Laurie Testoni | |
| Councillor Dino Zappacosta | |

The division was declared **PASSED** by 11 votes to 0.

14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

In accordance with the Local Government Act 1993 and the Local Government (General) Regulation 2021, in the opinion of the General Manager, the following business is of a kind as referred to in Section 10A(2) of the Act, and should be dealt with in a part of the meeting closed to the media and public.

Set out below is Section 10A(2) of the Local Government Act 1993 in relation to matters which can be dealt with in the closed part of a meeting.

The matters and information are the following:

- (a) personnel matters concerning particular individuals (other than Councillors)**
- (b) the personal hardship of any resident or ratepayer**
- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business**
- (d) commercial information of a confidential nature that would, if disclosed:**
 - (i) prejudice the commercial position of the person who supplied it, or**
 - (ii) confer a commercial advantage on a competitor of the Council, or**
 - (iii) reveal a trade secret**
- (e) information that would, if disclosed, prejudice the maintenance of law**
- (f) matters affecting the security of the Council, Councillors, Council staff or Council property**
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the grounds of legal professional privilege**
- (h) information concerning the nature and location of a place or an item of Aboriginal significance on Community land.**
- (i) alleged contraventions of any code of conduct requirements applicable under section 440 of the Local Government Act 1993.**

24/159

RESOLVED on the motion of Councillors Christine Stead and Manjit Singh Lally that:

- (a) Council resolve to go into closed Council to consider business identified.**

- (b) Pursuant to section 10A(1)-(3) of the Local Government Act 1993, the media and public be excluded from the meeting on the basis that the business to be considered is classified confidential under the provision of section [10A(2)] as outlined above.
- (c) The correspondence and reports relevant to the subject business be withheld from access to the media and public as required by section 11(2) of the Local Government Act 1993.

A division was called for, voting on which was as follows:

| For | Against |
|-------------------------------|---------|
| Councillor Mayor Doug Curran | |
| Councillor Glen Andrezza | |
| Councillor Shari Blumer | |
| Councillor Simon Croce | |
| Councillor Jenny Ellis | |
| Councillor Manjit Singh Lally | |
| Councillor Melissa Marin | |
| Councillor Anne Napoli | |
| Councillor Christine Stead | |
| Councillor Laurie Testoni | |
| Councillor Dino Zappacosta | |

The division was declared PASSED by 11 votes to 0.

Council resolved that members of the press and public be excluded from the meeting during consideration of the items listed below, and that discussion of the report in open Council would be contrary to the public interest.

CC01 RFQ - REVIEW OF THE LAKE WYANGAN FLOOD STUDY AND FLOOD RISK MANAGEMENT STUDY AND PLAN UPDATE - REQUEST FOR CONSULTANCY SERVICES

Reason: Commercial Advantage 10A(2)(d)

Council closed its meeting at 7:40 pm.

The public and media left the Chamber.

Livestream was disconnected.

REVERSION TO OPEN COUNCIL

24/160

RESOLVED on the motion of Councillors Glen Andrezza and Christine Stead that Open Council be resumed.

A division was called for, voting on which was as follows:

| For | Against |
|-------------------------------|---------|
| Councillor Mayor Doug Curran | |
| Councillor Glen Andrezza | |
| Councillor Shari Blumer | |
| Councillor Simon Croce | |
| Councillor Jenny Ellis | |
| Councillor Manjit Singh Lally | |
| Councillor Melissa Marin | |
| Councillor Anne Napoli | |
| Councillor Christine Stead | |
| Councillor Laurie Testoni | |

Councillor Dino Zappacosta

The division was declared PASSED by 11 votes to 0.

Open Council resumed at 8:03 pm.

Livestream was reconnected.

Upon resuming open Council the General Manager reported that the following resolutions had been made in Closed Council:

MATTERS DEALT WITH IN CLOSED COUNCIL

CC01 RFQ - REVIEW OF THE LAKE WYANGAN FLOOD STUDY AND FLOOD RISK MANAGEMENT STUDY AND PLAN UPDATE - REQUEST FOR CONSULTANCY SERVICES

24/161

RESOLVED on the motion of Councillors Dino Zappacosta and Melissa Marin that Council accept the proposal from Torrent Consulting Pty Ltd for RFQ: Review of the Lake Wyangan Flood Study and Flood Risk Management Study and Plan Update in the amount of \$147,760 (ex. GST) for a period of 15 months.

A division was called for, voting on which was as follows:

For Against

Councillor Mayor Doug Curran

Councillor Glen Andreazza

Councillor Shari Blumer

Councillor Simon Croce

Councillor Jenny Ellis

Councillor Manjit Singh Lally

Councillor Melissa Marin

Councillor Anne Napoli

Councillor Christine Stead

Councillor Laurie Testoni

Councillor Dino Zappacosta

The division was declared PASSED by 11 votes to 0.

There being no further business the meeting terminated at 8:05 pm.

Confirmed:

CHAIRPERSON

| | |
|-----------------|--|
| CLAUSE | CL01 |
| TITLE | Licence Agreement Renewal - International Backpackers Hostel - Car Parking |
| FROM | Amanda Vardanega, Corporate Property Officer & Native Title Coordinator |
| TRIM REF | 24/58279 |

SUMMARY

Michael and Teresa Farronato who are the owners of the International Backpackers Hostel situated at 112 Binya Street, Griffith held a licence agreement for 13 car parking spaces located on Council's Road reserve, adjoining Lot 1 DP1067528 being (6 spaces on Koorungal Avenue and 7 spaces on Wakaden Street) as a result of Development Consent D14/2000. This Licence agreement has now expired as of 29 February 2024.

Council recently wrote to Michael and Teresa Farronato to advise that the current licence agreement has now expired; and seeking their confirmation to enter into a new licence agreement for a further term of 10 years.

The expired licence agreement allows for an option to renew for a further term of 10 years. Michael Farronato has advised that Griffith Premier Suites Pty Ltd are now operating the backpackers Hostel and the new licence agreement is to be in the name of: Griffith Premier Suites Pty Ltd.

RECOMMENDATION

- (a) Council enters into a licence agreement with Griffith Premier Suites Pty Ltd for 13 car parking spaces located on Council's Road reserve in Koorungal Avenue and Wakaden Street, (6 spaces on Koorungal Avenue and 7 on Wakaden Street) for a term of 10 years.**
- (b) Griffith Premier Suites Pty Ltd are to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee as per Council's adopted Revenue Policy.**
- (c) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$62.00 per car space for the 2023/2024 financial year; and on each anniversary thereafter the annual licence fee to be charged in accordance with Council's adopted Revenue Policy in addition to rates and charges.**
- (d) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.**

REPORT

Council recently wrote to Michael and Teresa Farronato advising that the licence agreement for the 13 car parking spaces located along Council's Road reserve in Koorungal Avenue and Wakaden Street, (6 spaces on Koorungal Avenue and 7 on Wakaden Street) has expired as of 29 February 2024. The car parking spaces are a condition of consent for Development Application D14/2000.

The expired licence agreement allows for an option to renew for a further term of 10 years. Michael Farronato has advised that Griffith Premier Suites Pty Ltd are now operating the backpackers Hostel and the licence agreement is to be in the name of: Griffith Premier Suites Pty Ltd. It is proposed to renew the licence agreement for a further term of 10 years commencing 1 March 2024.

As a requirement of the Roads Act 1993 a notice is to be published in a local newspaper and notice is to be served on the owner of each parcel of land adjoining the length of a public road concerned when entering into a licence agreement. As the Development Application was notified at the time and the 13 car park spaces are required as part of an approved development, it is therefore proposed not to undertake any further advertising.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

As otherwise determined by Council.

POLICY IMPLICATIONS

Road Reserves – Lease for Commercial Premises UD-CP-301

FINANCIAL IMPLICATIONS

Griffith Premier Suites Pty Ltd will be responsible for the payment of all fees and charges in relation to the preparation of the licence agreement, together with Councils Administration Fee, as per Councils adopted Revenue Policy.

The annual licence fee of \$62.00 per car space plus payment of rates and charges, as per Council's current adopted Revenue Policy for the 2023/2024 financial year; and on each anniversary thereafter the annual licence fee to be charged in accordance with Council's adopted Revenue Policy in addition to rates and charges.

Griffith Premier Suites Pty Ltd is responsible for the ongoing maintenance and upkeep of the reserve.

LEGAL/STATUTORY IMPLICATIONS

Roads Act 1993

ENVIRONMENTAL IMPLICATIONS

All environmental implications were considered as part of the development application process.

COMMUNITY IMPLICATIONS

The community would expect Council to support new and existing business to expand whilst receiving an income for the occupation of Council's Road reserves.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 5.3 Promote opportunities for business to establish and grow.

CONSULTATION

Senior Management Team

ATTACHMENTS

- | | | |
|-----|--|----|
| (a) | Letter to Mr and Mrs Farronato dated 29 February 2024 ↓ | 21 |
| (b) | Licence Information Sheet - Griffith Premier Suites ↓ | 22 |
| (c) | Plan showing car parking spaces - International Backpackers Hostel - 112 Binya Street, Griffith ↓ | 25 |
| (d) | Location map - Licensed area - International Backpackers - Carparking - 112 Binya Street, Griffith ↓ | 26 |



29th February 2024

Mr & Mrs Farronato

GRIFFITH NSW 2680

Email:

Dear Michael and Teresa

**RE: LICENCE AGREEMENT RENEWAL – 13 CARPARKING SPACES – 112 BINYA STREET,
GRIFFITH NSW 2680**

The Licence agreement with Council for occupation of road reserve for 13 car parking spaces located on the road reserves in Koorungal Avenue and Wakaden Street, LOT: 1 DP: 1067528 as per Development Consent D14/2000 is due to expire 29th February 2024.

To renew the licence agreement a report will be prepared for the next council meeting, seeking Council's approval to enter into a new licence agreement for a further term of 10 years.

Please see attached the Licence Information sheet. We would be pleased if you would complete and return this to council together with your confirmation letter, that you wish to enter into a new licence agreement for the allocated car spaces.

All costs and charges associated with preparing a licence agreement is payable by the applicant directly to Councils nominated legal representative.

Council will also invoice an Administration Fee, and a fee per car space plus rates and charges, adopted from Councils current revenue policy.

Should you require further information please contact me on 1300 176 077.

Kind Regards,

AMANDA VARDANEGA
CORPORATE PROPERTY OFFICER & NATIVE TITLE COORDINATOR

Griffith City Council, Wiradjuri Country, PO Box 485, Griffith NSW 2680, 1 Benerembah Street, Griffith NSW 2680
Ph: 1300 176 077 • ABN: 81 274 100 792
Email: admin@griffith.nsw.gov.au • Web: www.griffith.nsw.gov.au

LEASE/LICENCE INFORMATION

DETAILS OF LESSEE/LICENSEE:

LEASE/LICENCE TO BE IN THE NAME OF:

GRIFFITH PREMIER SUITES PTY LTD

POSTAL ADDRESS:

412-414 BANNA AV GRIFFITH NSW 2688

TELEPHONE:

OCCUPATION:

DIRECTOR

LESSEES/LICENSEES ADDRESS FOR SERVICE OF NOTICES:

AS ABOVE

LESSEES/LICENSEES CONTACT PERSON:

MANJIT SINGH LALWA

REGISTERED COMPANY NAME: (advise if lease/licence is to be in this company name)

GRIFFITH PREMIER SUITES PTY LTD

ADDRESS OF REGISTERED OFFICE:

ABN: 70 663 464 622

ACN:

NAMES OF ALL DIRECTORS OF THE COMPANY:

412-414 - Banna Av GRIFFITH NSW 2688

ADDRESSES OF ALL DIRECTORS:

ATTACHED

TELEPHONE NUMBERS OF ALL DIRECTORS:

ATTACHED



Australian Government
Australian Business Register

ABN Lookup

Current details for ABN 70 663 464 622

ABN details

| | |
|-----------------------------|---------------------------------|
| Entity name: | GRIFFITH PREMIER SUITES PTY LTD |
| ABN status: | Active from 31 Oct 2022 |
| Entity type: | Australian Private Company |
| Goods & Services Tax (GST): | Registered from 01 Nov 2022 |
| Main business location: | NSW 2680 |

ASIC registration - ACN or ARBN or ARSN or ARFN

663 464 622 [View record on the ASIC website](#)

Deductible gift recipient status

Not entitled to receive tax deductible gifts

ABN last updated: 20 Jan 2023

Record extracted: 02 May 2024

Disclaimer

The Registrar makes every reasonable effort to maintain current and accurate information on this site. The Commissioner of Taxation advises that if you use ABN Lookup for information about another entity for taxation purposes and that information turns out to be incorrect, in certain circumstances you will be protected from liability. For more information see [disclaimer](#).

Warning Statement

If you use ABN Lookup for information about a person or entity that provides financial or investment products or advice, make sure they have an Australian Financial Services (AFS) licence. You can check licenced professional registers [here](#).

Company statement continued

Name: MANJIT SINGH LALLY

Address:

| Share Class | Total number held | Fully paid | Beneficially held |
|-------------|-------------------|------------|-------------------|
| ORD | | Yes | Yes |

Name: PINKAL PANKAJBHAI PATEL

Address:

| Share Class | Total number held | Fully paid | Beneficially held |
|-------------|-------------------|------------|-------------------|
| ORD | | Yes | Yes |

Name: YOGESHKUMAR NATVARLAL BHATT

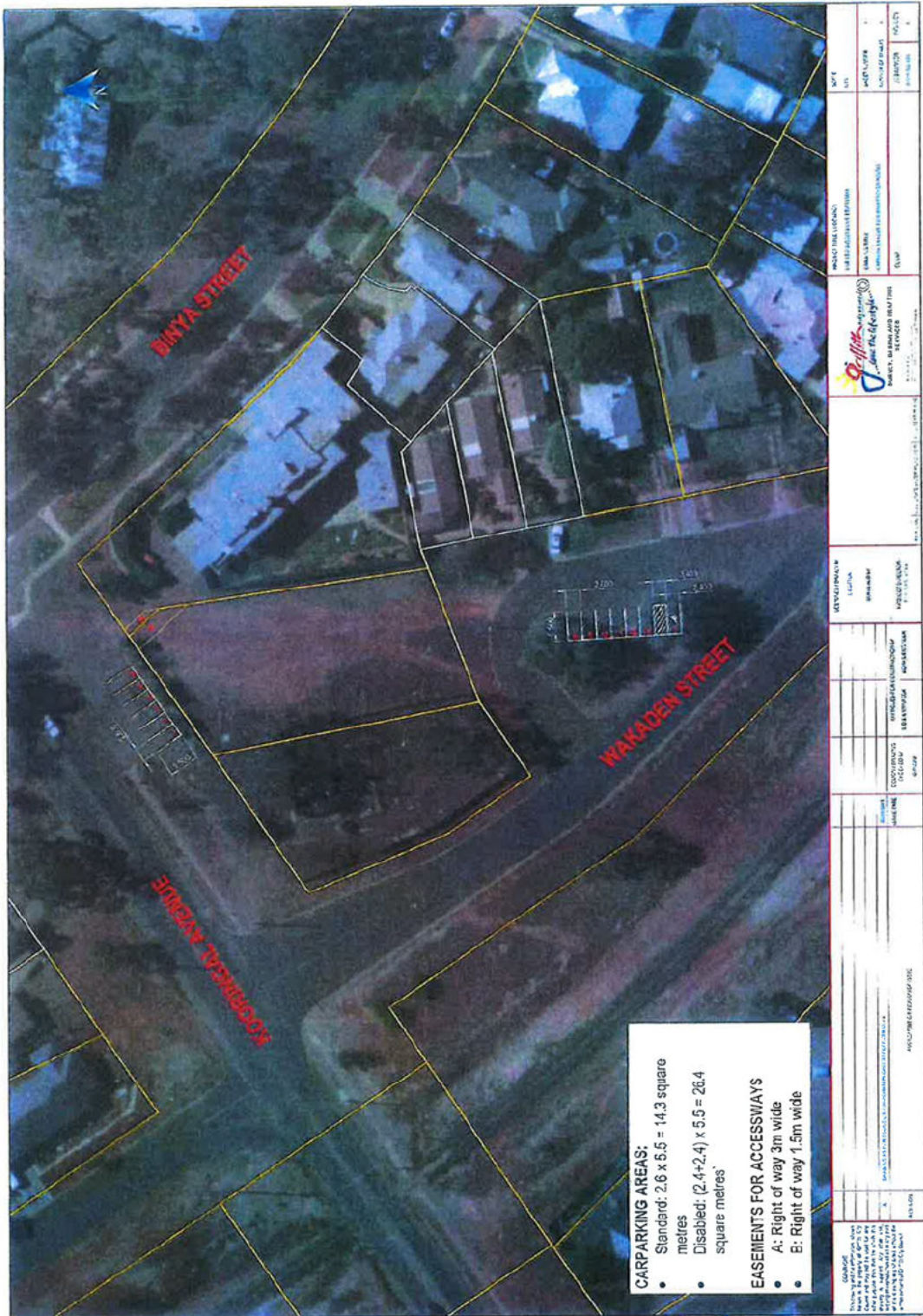
Address:

| Share Class | Total number held | Fully paid | Beneficially held |
|-------------|-------------------|------------|-------------------|
| ORD | | Yes | Yes |

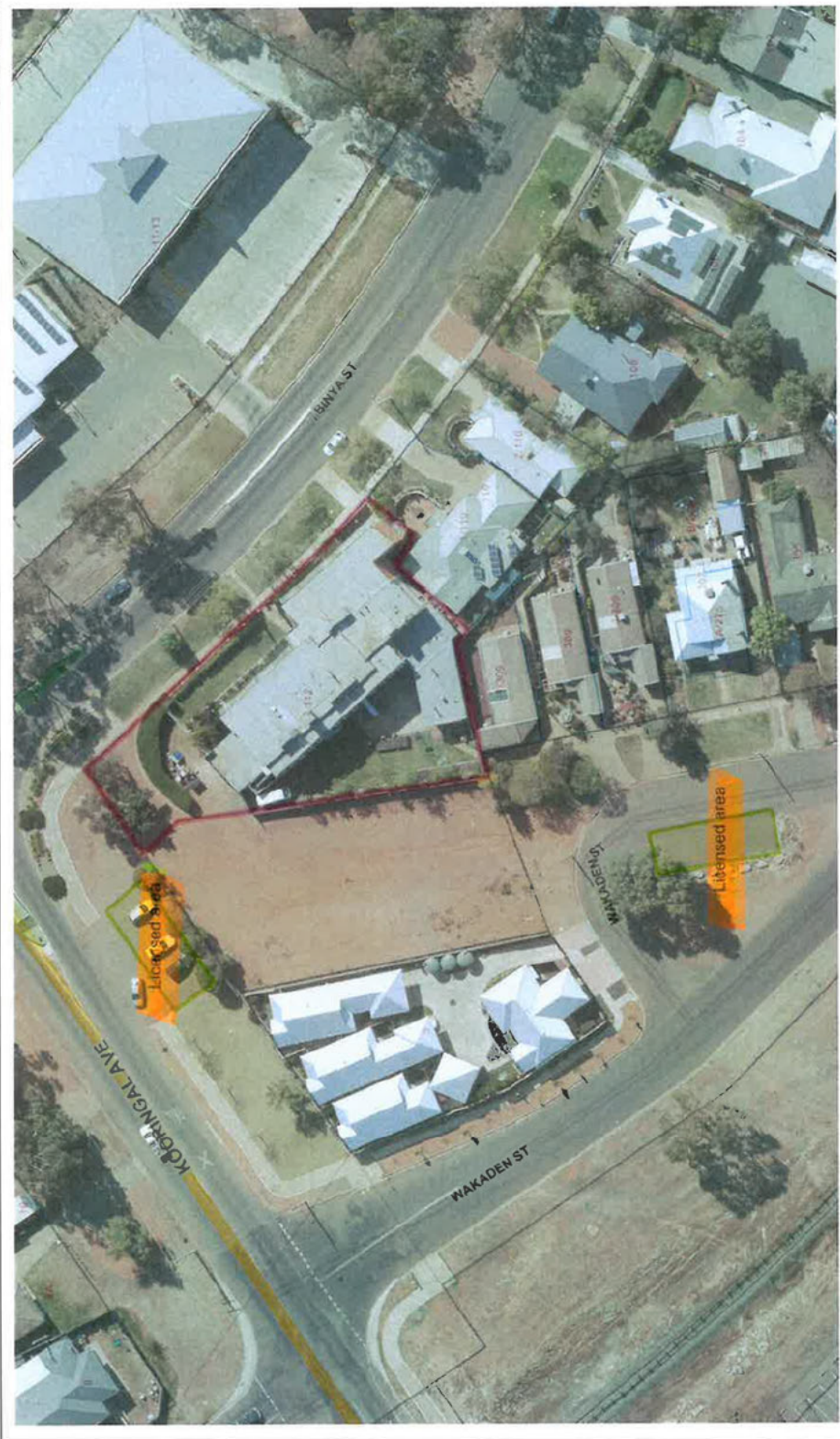
Name: SANJAY KAMESHCHANDRA SURANA

Address:

| Share Class | Total number held | Fully paid | Beneficially held |
|-------------|-------------------|------------|-------------------|
| ORD | | Yes | Yes |



Created on 22/04/2024 1:01 PM



Griffith City Council
 100 Sun St
 Griffith NSW 2880
 Australia +61 2 78897
 Fax: +61 2 78897

Disclaimer: This map is intended for general information purposes only. Griffith City Council does not guarantee its accuracy, completeness or suitability for any particular purpose. Users must exercise their own skill and care in using this map and carefully evaluate the accuracy, currency, completeness and reliability of the information. Griffith City Council is not liable for any loss or damages arising out of any inaccuracy, error or omission contained in the map.



Projection: GDA2020 / MGA zone 55
Date: 22/04/2024
Drawn By: Amanda Vandongra

Map Scale: 1:832 at A4

| | |
|-----------------|---|
| CLAUSE | CL02 |
| TITLE | Community Grants Round 2, 2023-2024 |
| FROM | Melissa Canzian, Community Development Coordinator |
| TRIM REF | 24/55905 |

SUMMARY

The Community Grant Program supports applications from organisations that address the needs of the community as outlined in Council's Strategic Plan. The program also supports individuals who are attending significant activities or events at a State and National level. The program, which is grant based in nature, aims to support new initiatives, activities and projects that increase community capacity to address unmet needs, improve well-being and harmony, and reduce isolation of disadvantaged groups.

RECOMMENDATION

(a) Council endorse the following complying Community Grant Applications as received for Round 2 2023/2024:

- **Griffith & Regional Association of the Performing Art - \$2,500.00**
- **TEDx Griffith Auspiced by Griffith Women in Business - \$2,500.00**

(b) Council endorse the remaining funds of \$3063.00 to be rolled over to the 2024/2025 financial year (less any successful quick turnaround or individual achievement applications which may be approved prior to June 30, 2024).

REPORT

The Community Grant Program closed on 3 May 2024. Twelve applications were received from various community organisations with a request total of \$21,783.00 (Refer to Confidential Attachment b).

A review of each application against the Essential Criteria of the Community Grant Program Policy (FS-CP-601) was completed by staff.

Those applications complying with the Essential Criteria are recommended to Councillors with the total amount recommended for distribution being \$5,000.00.

OPTIONS

OPTION 1

As per the Recommendation.

OPTION 2

Council amend recommendations to the Community Grant Applications 2023/2024 as per applications attached to this report.

POLICY IMPLICATIONS

The Community Grant Program is governed by Community Grant Program Policy FS-CP-601.

FINANCIAL IMPLICATIONS

The amount of funding currently available in Council's Community Organisation Assistance budget is **\$8,063.00**. If recommendations are adopted, there will be remaining funds of **\$3,063.00**. (Refer to Confidential Attachment a).

It is recommended that the remaining funds of \$3063.00 are to be rolled over to the 2024/2025 financial year (less any successful quick turnaround or individual achievement applications which may be approved prior to June 30, 2024).

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

The Community Grant Program criteria address unmet needs, isolation of disadvantaged groups whilst building community's capacity to improve safety, wellbeing and harmony.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item:

- 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.
- 4.2 Encourage an inclusive community that celebrates social and cultural diversity.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Community Grants Budget Spreadsheet (confidential)
- (b) Community Grants Matrix and Details (confidential)

| | |
|-----------------|--|
| CLAUSE | CL03 |
| TITLE | Local Government NSW Water Management Conference 2024 |
| FROM | Graham Gordon, Director Utilities |
| TRIM REF | 24/2873 |

SUMMARY

This report seeks Council authority to nominate delegate(s) to attend the 2024 Local Government NSW (LGNSW) Water Management Conference to be held in Goulburn from 23 to 25 July 2024.

RECOMMENDATION

- (a) Council be represented at the 2024 Local Government NSW Water Management Conference to be held in Goulburn from 23 to 25 July 2024.**
- (b) The Mayor and General Manager (or their delegates) attend the Conference.**
- (c) Expenses to attend the Conference be paid by Council in accordance with the Councillors Payment of Expenses and Provision of Facilities Policy.**

REPORT

The LGNSW Water Management Conference is an annual event, co-ordinated by local government for local government, providing a forum for discussion on urban water supply and sewerage as well as broader water management issues.

This year, it is co-hosted by Goulburn/Mulwaree Council. The event attracts delegates from NSW and interstate including Councillors and General Managers, water managers and professionals, policy makers from government agencies and key industry stakeholders. Delegates will be updated on the latest policy initiatives, trends and emerging technical issues, and have the opportunity to network with peers and build their professional development.

The focus of this year's Conference is "Sustainable Futures: Addressing Challenges in Water and Sewerage Management".

Speakers from the Department of Climate Change, Energy, the Environment and Water, NSW Health, Bureau of Meteorology and University of Sydney will be in attendance.

A copy of the Draft Program (as at 2 May 2024) is attached to this report for councillor's information.

OPTIONS

OPTION 1

That Council be represented at the Local Government NSW Water Management Conference 2024 as per the recommendation.

OPTION 2

That Council note the report and not be represented.

OPTION 3

Any other resolution of Council.

POLICY IMPLICATIONS

Councillors Payment of Expenses and Provision of Facilities Policy (GC-CP-407).

FINANCIAL IMPLICATIONS

Conference Registration (per delegate):

- Standard Registration - \$860.00 incl. GST per person (member).
- Plus accommodation and travel.

This conference does not offer remote attendance.

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 2.1 Develop and maintain partnerships with community, government and non-government agencies to benefit our community.

CONSULTATION

Senior Management Team

ATTACHMENTS

(a) LGNSW Water Management Conference Program [↓](#)


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Conference Draft Program

Goulburn Recreation Area, 47-131 Braidwood Road, Goulburn

* Details correct as at 3 June 2024

| Conference MC: Sophie Hull | | |
|-----------------------------------|---|--|
| Tuesday 23 July 2024 | | |
| 2.00pm | Conference registration opens, Veolia Arena – Recreation Area ☕ Trade exhibition opens, with arrival Tea and Coffee | |
| 2.30pm-4.30pm | Local Water Utility Workshop (NSW Water Directorate) The workshop, organised and facilitated by the NSW Water Directorate, provides opportunity to discuss high level responsibilities between councillors and water managers as a strategic focus. | |
| 5.30pm–7.30pm | Welcome Reception Goulburn Performing Arts Centre (GPAC) Premier Partner message Atom Consulting | Cr Darriea Turley AM President Local Government NSW Cr Peter Walker Mayor Goulburn Mulwaree Council |
| Wednesday 24 July 2024 | | |
| 8.15am–9.00am | Conference registration opens, Veolia Arena – Recreation Area ☕ Trade exhibition opens, with arrival Tea and Coffee | |
| 9.00am–9.10am | Conference opens Introduction and overview of the day | MC, Sophie Hull |
| 9.10am–9.15am | Acknowledgment to Country Meeting place | TBA |
| 9.15am–9.25am | Welcome to Goulburn Mulwaree | Cr Peter Walker Mayor Goulburn Mulwaree Council |
| 9.25am–9.35am | Opening Address | Cr Darriea Turley AM President Local Government NSW |

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| 9.35am– 9.40am | Federal Minister’s Address (pre-recorded message) | Tanya Plibersek MP Minister for the Environment and Water |
| 9.40am– 10.00am | NSW Minister’s Address | Rose Jackson MLC Minister for water |
| 10.00am– 10.30am | <p>Department of Climate Change, Energy, the Environment and Water (DCCEEW) – DCCEEW’s oversight and support functions and activities to address the key challenges in the LWU sector</p> <p>DCCEEW’s Local Water Utility Branch (LWUB) is working with the LWU sector to address current and future challenges.</p> <p>This session will provide an overview of the Department’s key oversight and support functions under the Regulatory and Assurance Framework, and detail strategic activities to date including: Work Approvals processes, Strategic Planning and its assurance by the department, and the regulatory support in the regions.</p> | DCCEEW LWU Branch Director |
| 10.30am– 10.35am | Overview of TRILITY | |
| 30 minutes |  Morning Tea partnered by TRILITY | |
| 11.10am– 11.40am | <p>NSW Health/Department of Climate Change, Energy, the Environment and Water (joint presentation) – Submitting Works Approvals for LWU (section 60 LG Act)</p> <p>This presentation will explain Works Approvals for LWUs as set under the Regulatory and Assurance Framework.</p> <p>DCCEEW will detail the process for preparing and submitting a Works Approval application, including best</p> | <p>Nicholas Sutton Manager Regulatory Assessments Local Water Utilities Branch Department of Climate Change, Energy, the Environment and Water</p> <p>Sandy Leask Senior Policy Advisor, Water Unit Environment Health Branch NSW Health</p> |


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| | practices to effectively demonstrate meeting the five assessment criteria and current/future areas of work. NSW Health will talk about the role of microbial health-based targets and risk assessments in informing designs and Works Approval applications. | |
| 11.40am–11.45am | Overview of GHD | |
| 11.45am–11.50am | Delegates move to chosen Stream | |
| Concurrent conference streams (Select one of the three streams) | | |
| STREAM 1 – Sustainable Water Resource Management STREAM PARTNER – Taggle Location – To be advised | | |
| 11.50am–11.55am | Stream Introduction and Overview – Steve Cato, Taggle | |
| 11.55am–12.20pm | <p>Water loss management – A regional hub approach The Regional Leakage Reduction Program is part of DCCEEW's efforts to support a resilient NSW water sector. A key part of the program was the establishment of a Regional Water Loss Management Hub set up with the Central NSW Joint Organisation and its member councils.</p> <p>Through a water loss management maturity audit, the hub identifies management and infrastructure gaps in water loss. Subsequently, initiatives spanning pressure management, metering, leak detection, training, and data enhancement are implemented. Key insights include prioritising embedment for sustained improvement and fostering cross-</p> | <p>Jethro Laidlaw Manager Water Efficiency Department of Climate Change, Energy, the Environment and Water</p> <p>Andrew Francis Director Infrastructure and Major Projects Parkes Shire Council</p> |

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| | boundary collaboration between state and local government. | |
| 12.20pm– 12.45pm | <p>How metering compliance improves water security: insights from the NSW regulator</p> <p>This presentation will provide an overview of how non-urban metering compliance supports drought resilience, reduces town water risk and improves future water security.</p> <p>Focused on local water utilities, it highlights metering compliance for local water utilities, featuring a case study on compliance pathways in NSW. It provides an overview of current council compliance, regulatory requirements, and showcases councils as community leaders in ensuring equitable access to water sources.</p> | <p>Sarah Flowers Manager, Education Natural Resources Access Regulator (NRAR)</p> |
| 12.45pm– 1.10pm | <p>Mid Coast Council’s Energy Transition</p> <p>Mid Coast Council has embarked on a journey to reduce greenhouse gas emissions across all its operations and transition to 100% renewable energy by 2040. Under Council's climate change strategy, key focus areas include increasing on-site generation, purchasing renewable energy and reducing energy demand.</p> <p>Recently Council has invested \$265,000 in solar PV systems across five sites over the past two years exemplifying its commitment to a sustainable energy transition.</p> | <p>Robert Scott Director Infrastructure and Engineering Services Mid Coast Council</p> |
| <p>STREAM 2 – Disaster management and resilience</p> <p>STREAM PARTNER – Available Location – To be advised</p> | | |

| | | |
|---------------------|---|--|
| 11.50am– 11.55am | Stream Introduction | |
| 11.55am– 12.20pm | <p>Progressing Stormwater Harvesting in Orange Stormwater Harvesting for non-direct potable use proved a critical raw water source for Orange during the Millennium drought and then again in the 2017-19 drought. Orange plans to progress to the next stage and enhance harvesting volumes through construction of the East Orange Harvesting Wetland.</p> <p>This presentation will describe what is next for Orange City Council and the water quality and quantity success factors that are enabling a future for stormwater.</p> | <p>Jonathan Francis Water Treatment Manager</p> <p>Wayne Beatty Manager – Water and Sewer</p> <p>Orange City Council</p> |
| 12.20pm– 12.45pm | <p>Foreshadowing Climate Change Challenges - Gravity and Pressure Sewer flows during (currently) "rare" rainfall events Predicted climate change impacts include increased rainfall intensity and sea level rise, the latter reducing the stormwater drainage in estuarine areas. In March 2022, Clarence Valley Council on the NSW Far North Coast experienced rainfall events exceeding 1% Average Exceedance Probability (AEP), coinciding with river flooding.</p> <p>This presentation examines the council's sewerage networks' performance during March 2022, comparing wet and dry weather flows. With climate change, March 2022's system performance may become more "common".</p> | <p>Greg Mashiah Manager Technical Service Clarence Valley Council</p> |
| 12.45pm– 1.10pm | <p>Fire and Water: Addressing water quality challenges in Brogo-</p> | |
| | | <p>Stephen Marshall Manager, Water and Sewer</p> |

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| | <p>Bermagui While it seemed the heat, smoke and ever-present threat of bushfires would never go away, a change in the weather was brewing. The Brogo-Bermagui catchment area went from being threatened by sweeping bushfires where water levels at the Brogo Dam dropped below 10%, to when the heavens opened and water levels rose over 90% in 24 hours, taking the Brogo Dam to capacity.</p> | <p>Services Bega Valley Shire Council</p> |
| 1.10pm–2.00pm | <p> Lunch partnered by GHD</p> | |
| 2.00pm–5.00pm | <p>Site Visit – partnered by Beca HunterH2O Goulburn Mulwaree Council will showcase its infrastructure, old and new, including Goulburn Historic Waterworks Museum, Wastewater Treatment Plant, and Water Treatment Plant.</p> | |
| 6.30pm–10.30pm | <p> Conference Dinner – Goulburn Race Club Proudly partnered by NSW Water Directorate</p> <p> Presentation of the Sam Samra Award 2024 Entertainment and guest speaker to be announced.</p> | |
| <p>Thursday 25 July 2024</p> | | |
| 8.15am–9.00am | <p>Conference registration opens, opens, Veolia Arena – Recreation Area</p> <p> Trade exhibition opens, Ground floor, with arrival Tea and Coffee</p> | |
| 9.00am–9.05am | Overview of the day | Sophie Hull, MC |
| 9.05am–9.20am | NSW Shadow Minister's Address | Steph Cooke, MP Shadow Minister for Water, and Crown Lands |
| 9.20am-9.50am | <p>Goulburn Mulwaree Council Panel Three-person panel from Goulburn Mulwaree Council to provide an overview of the works that Goulburn</p> | <p>Cr Peter Walker Mayor</p> <p>Scott Martin Director of Planning and</p> |

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| | <p>has done around water security in the past and lead into how Goulburn is managing this as well as any external pressures or developments that council are facing.</p> <p>This is a good opportunity for the leadership team to talk about its resilience in terms of water security and show all the work that Goulburn completed after the Millennium drought.</p> | <p>Environment</p> <p>Marina Hollands Director of Utilities</p> |
| 9.50am–10.20am | <p>Planning for Future Drought with rainfall independent water supplies NSW water supplies are largely replenished going into 2024, creating an opportunity for future drought planning. The 2018/19 drought revealed widespread vulnerabilities, nearly exhausting water in small communities and prompting larger cities to seek long-term solutions. These vulnerabilities persist and will resurface in future droughts.</p> <p>Early development of rainfall-independent water supplies can mitigate impacts. This presentation outlines opportunities and challenges in establishing such supplies to enhance resilience in NSW towns and cities.</p> | <p>Professor Stuart Khan Professor and Head of School, Civil Engineering University of Sydney</p> |
| 10.20am–10.50am | <p>Enhancing Climate Resilience: Building and Interpreting Seasonal Outlooks This presentation will provide an overview on leveraging seasonal outlook information to strengthen climate resilience. The presentation will cover the methodology behind constructing a climate outlook over</p> | <p>Vjeko Matic Customer Lead – Water Sector Services Bureau of Meteorology</p> |

| | | |
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| | <p>the coming months and provide insights on how to interpret and apply this information.</p> <p>The presentation will show how seasonal forecasts can be integral to water management and climate resilience strategies.</p> | |
| 10.50am–10.55am | NSW Public Works overview | |
| 10.55am–11.25am |  Morning Tea partnered by NSW Public Works | |
| 11.25am–11.55am | <p>Department of Climate Change, Energy, the Environment and Water – Update on support and capacity building activities under Town Water Risk Reduction Program 2</p> <p>This presentation will provide an overview of achieved, current, and forthcoming activities for the Advanced Operational Support Program (progress on operations support and incident and emergency response), the Skills, training and workforce development activities (including operator training), and CSO with WaterNSW (covering activities on dams safety risk review and source water quality monitoring).</p> | <p>Glenn George Manager Advanced Operational Support Local Water Utilities Branch Department of Climate Change, Energy, the Environment and Water</p> <p>Josh Tickell Manager Technical Advisory and Training Local Water Utilities Branch Department of Climate Change, Energy, the Environment and Water</p> |
| 11.55am–12.25pm | <p>Biosolids challenges and opportunities for regional NSW</p> <p>Biosolids' land use is likely ending due to PFAS contamination. Presently, thermal treatment is the sole method for PFAS destruction in biosolids, but traditional plants face operational challenges. RMIT's pilot of a fluidised bed heat recovery pyrolysis process with South East Water addresses these issues and will solve four big problems</p> | <p>Eamon Casey Technical Director Iota Services</p> |

| | |
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| CLAUSE | CL04 |
| TITLE | Local Government Remuneration Tribunal 2024 - Determination of Fees Payable to Mayor and Councillors |
| FROM | Brett Stonestreet, General Manager |
| TRIM REF | 24/43724 |

SUMMARY

Sections 248 and 249 of the *Local Government Act 1993* require councils to fix and pay an annual fee to Councillors and Mayors in accordance with the Local Government Remuneration Tribunal's Annual Report and Determination.

The Tribunal recently determined the 2024 fees payable to Councillors and Mayors determining a 3.75 per cent increase in the minimum and maximum fees applicable to each Council category. This report seeks a Council decision for the fees payable to the Councillors and Mayor for the 2024/25 financial year (effective from 1 July 2024).

RECOMMENDATION

For Council's determination.

REPORT

The Local Government Act 1993 required the Local Government Remuneration Tribunal to report to the Minister for Local Government by 1 May each year on its determination of categories of Councils and the maximum and minimum amounts of fees to be paid to Mayors and Councillors.

The Local Government Remuneration Tribunal recently handed down its 2024 Annual Report and Determination on the fees payable to Councillors and Mayors. The Tribunal determined a 3.75 per cent per annum increase in the minimum and maximum fees applicable to each category.

The Local Government Remuneration Tribunal has categorised Griffith City Council as a Regional Rural Council. The Annual Determination recommends the minimum and maximum Councillor/Mayoral fees for a Regional Rural Council commencing 1 July 2024, as follows:

| | <u>Minimum Fee for 2024/25</u> | <u>Maximum Fee for 2024/25</u> |
|-------------------------------|---------------------------------------|---------------------------------------|
| Councillor | \$10,220 | \$22,540 |
| Mayor (Additional Fee) | \$21,770 | \$49,200 |

The Local Government Remuneration Tribunal Annual Report and Determination (Attachment a) and Circular from Office of Local Government (Attachment b) are attached to this report.

Councillor Annual Fee

In accordance with the Tribunal's 2024 Determination the minimum allowable Councillor fee for the 2024/25 financial year is \$10,220 and the maximum allowable Councillor fee is \$22,540.

Note that the current fee payable to Councillors in 2023/24 is \$21,100 per annum as determined at the Ordinary Meeting of Council 23 May 2023. (NB. Maximum for 2023/24 was \$21,730).

Additional Mayoral Annual Fee

In accordance with the Tribunal's 2024 Determination the minimum allowable additional Mayoral fee for the 2024/25 financial year is \$21,770 and the maximum allowable additional Mayoral fee is \$49,200 per annum.

Note that the current additional fee payable to the Mayor in 2023/24 is \$46,040 as determined at the Ordinary Meeting of Council 23 May 2023. (NB. Maximum for 2023/24 was \$47,420).

Council cannot fix a fee higher than the maximum amount determined by the Tribunal.

Superannuation

At the Ordinary Meeting of Council 22 March 2022, Council determined to make superannuation contribution payments to Councillors starting 1 July 2022. The payments in 2024/25 will increase from 11% to 11.5% from 1 July 2024.

OPTIONS

OPTION 1

- (a) Council endorses the Councillor Annual Fee for the 2024/25 financial year at a rate of \$...
- (b) Council endorses the additional Annual Mayoral Fee for the 2024/25 financial year at a rate of \$...

OPTION 2

If Council does not fix a fee, Council must pay the minimum fee determined by the Tribunal.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

2024/25 budget to be adjusted in accordance with Council's resolution. The fees determined by Council for Councillors and the Mayor are to take effect from 1 July 2024.

LEGAL/STATUTORY IMPLICATIONS

The determinations of the Tribunal are in accordance with the *Local Government Act 1993*, Chapter 9, Part 2, Division 4 - Local Government Remuneration Tribunal - s.235 – 247 and

Chapter 9, Part 2, Division 5 What fees, expenses and facilities may be paid or provided to councillors – s.248 - 254A.

248 Fixing and payment of annual fees for councillors

- (1) A council must pay each councillor an annual fee.
- (2) A council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.
- (3) The annual fee so fixed must be the same for each councillor.
- (4) A council that does not fix the annual fee must pay the appropriate minimum fee determined by the Remuneration Tribunal.

249 Fixing and payment of annual fees for the mayor

- (1) A council must pay the mayor an annual fee.
- (2) The annual fee must be paid in addition to the fee paid to the mayor as a councillor.
- (3) A council may fix the annual fee and, if it does so, it must fix the annual fee in accordance with the appropriate determination of the Remuneration Tribunal.
- (4) A council that does not fix the annual fee must pay the appropriate minimum fee determined by the Remuneration Tribunal.
- (5) A council may pay the deputy mayor (if there is one) a fee determined by the council for such time as the deputy mayor acts in the office of the mayor. The amount of the fee so paid must be deducted from the mayor's annual fee.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.1 Provide clear, accessible, relevant information.

CONSULTATION

Senior Management Team
Local Government Remuneration Tribunal
Office of Local Government

ATTACHMENTS

- | | | |
|-----|---|----|
| (a) | Annual Determination ↕ | 42 |
| (b) | OLG Circular - No 24-08/ 29 May 2024/ A899914 ↕ | 81 |

**Local Government
Remuneration Tribunal**

Annual Determination

Report and determination under sections
239 and 241 of the Local Government Act
1993

29 April 2024



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Executive Summary

The *Local Government Act 1993* (LG Act) requires the Local Government Remuneration Tribunal (the Tribunal) to report to the Minister for Local Government by 1 May each year on its determination of categories of councils and the maximum and minimum amounts of fees to be paid to mayors, councillors, and chairpersons and members of county councils.

Categories

Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. A review of categories was last carried out by the Tribunal in 2023.

The Tribunal will next consider the model, criteria for each group, and the allocation of councils in the 2026 review.

The criteria for each category is published in Appendix 1 of the Determination and remains unchanged from 2023.

Two (2) councils have been recategorised from Rural Large to Regional Rural as a result of meeting the criteria at Appendix 1.

Fees

The Tribunal has determined a 3.75 per cent per annum increase in the minimum and maximum fees applicable to each category from 1 July 2024.

Section 1 – Introduction

1. Section 239 of the LG Act requires the Tribunal to determine the categories of councils and mayoral offices at least once every 3 years. The Tribunal last undertook a significant review of the categories and the allocation of councils into each of those categories in 2023.
2. Section 241 of the LG Act provides that the Tribunal determine the maximum and minimum amount of fees to be paid to mayors and councillors of councils, as well as chairpersons and members of county councils for each of the categories determined under section 239.
3. Section 242A(1) of the LG Act requires:

“In making a determination, the Remuneration Tribunal is to give effect to the same policies on increases in remuneration as those that the Industrial Relations Commission is required to give effect to under section 146C of the Industrial Relations Act 1996 when making or varying awards or orders relating to the conditions of employment of public sector employees.”
4. The Industrial Relations Amendment Act 2023, assented on 5 December 2023, repealed section 146C of the *Industrial Relations Act 1996*, resulting in changes to wages policy and removal of the cap on remuneration increases.
5. The Tribunal can also determine that a council can be placed in another existing or new category with a higher range of fees.
6. The Tribunal’s determination takes effect from 1 July each year.

Section 2 – 2023 Determination

7. In 2023, the Tribunal received 18 written submissions.
8. An extensive review of the categories, criteria, and allocation of councils into each of the categories was undertaken by the Tribunal as required by Section 239 of the LG Act.
9. The review resulted in the Tribunal determining the creation of two new categories, being Metropolitan Major and Rural Large.
10. The categories of general purpose councils were determined as follows:

| Metropolitan | Non-Metropolitan |
|---------------------|-------------------------|
| Principal CBD | Major Regional City |
| Major CBD | Major Strategic Area |
| Metropolitan Major | Regional Strategic Area |
| Metropolitan Large | Regional Centre |
| Metropolitan Medium | Regional Rural |
| Metropolitan Small | Rural Large |
| | Rural |

11. The Tribunal was of the view that improving consistency of criteria in categories was paramount. The Tribunal therefore determined to include the non-resident population criteria in Major Strategic, Regional Strategic, Regional Centre, and Regional Rural categories.
12. A total of 26 councils were recategorised as a result of changes in the 2023 Determination.
13. The Tribunal determined that fees would increase by 3 per cent in the minimum and maximum fees applicable to each category from 1 July 2023.

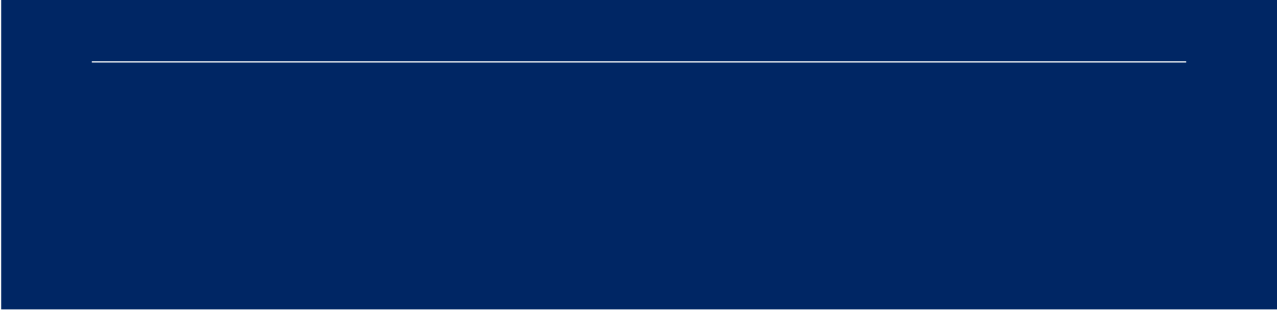
Section 3 – 2024 Review

2024 Process

14. The Tribunal's annual review commenced in October when it wrote to all councils inviting submissions regarding fees. The Tribunal outlined that it is only required to review the categories every three years and will next consider the model, the criteria applicable to each category and the allocation of councils in the 2026 review. The invitation noted that it is expected that submissions are endorsed by respective councils.
15. The Tribunal also wrote to the President of Local Government NSW (LGNSW) inviting a submission.
16. The Tribunal received 19 written submissions, of which 18 were from individual councils and 1 submission from LGNSW.
17. The Tribunal notes that 17 of the 18 council submissions were endorsed by their representative councils.
18. The Tribunal acknowledges and thanks all parties for their submissions.

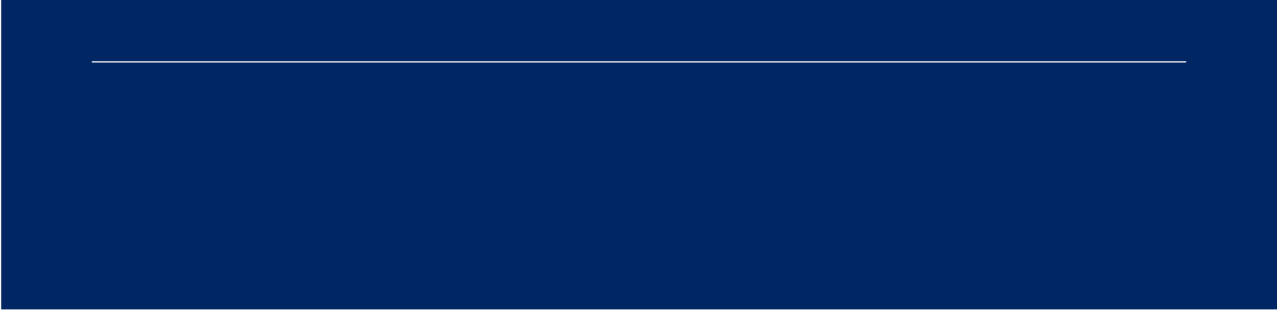
Submissions Received – Request for recategorisation

19. Two council submissions received requested recategorisation, with Paramatta City Council and Lake Macquarie putting forward individual cases for the Tribunal's consideration.

- 
20. Paramatta City Council requested recategorisation from its current classification of Major CBD to Principal CBD. Paramatta City Council's case to be included in Principal CBD category is based on the following:
- Paramatta being critical to the success of the Greater Sydney Region Plan
 - The LGA expecting an estimated 186,000 new residents between 2022 and 2041
 - An increase in the number of government services, corporations, and private enterprises relocating into Paramatta CBD
 - A local economy that generates approximately \$32.88 billion in gross regional product and 33,000 businesses that generated over 202,000 jobs
 - The Council's Local Strategic Planning Statement covers seven priority growth areas and precincts identified by the NSW Government in order to give effect to their Housing strategy
 - Paramatta City Council has a 2023/24 capital works budget of \$613m and it provides a number of significant services within the local government area, including two aquatic centres, redevelopment to key community centres, and funding for local parks, roads, cycleways, and footpaths.
21. The Tribunal last considered the criteria for Principal CBD in the 2023 Annual Determination process. The Tribunal's view at the time was that

the criteria characteristics for Principal CBD category was appropriate, therefore no changes were required.

22. Paramatta City Council does not meet the criteria for Principal CBD. Accordingly, the Tribunal is not persuaded to include Paramatta Council in Principal CBD category.
23. Lake Macquarie City Council requested that it be recategorised from a Regional Strategic Area to a Major Strategic Area. Reasons include:
 - The LGA having a resident population of 216,603, and a non-resident working population of 24,769 (for a total of 241,372)
 - Connection to Greater Sydney via the M1, rail and a regional airport that supports the community
 - 99 towns, villages and nine economic centres across an area of 757 square kilometres
 - An annual economic output of \$26.1 billion (which is approximately 20 per cent of the Hunter economy)
 - 1.3 million tourists per year
 - 14,081 active businesses, 73,233 jobs and a total workforce across the LGA of 102,029
 - Community facilities that include a Regional Gallery – Museum of Art and Culture, one University, two TAFE campuses and a regional centre for health care
 - Operating revenue exceeding \$290 million.

- 
24. As stated in Council's own submission, currently it does not meet the population threshold criteria for Major Strategic Area. Accordingly, the Tribunal is not persuaded to include Lake Macquarie Council in Major Strategic Area category.
 25. The council also advocated for the population threshold for Major Strategic Area to be reviewed from its current threshold of 300,000 to 200,000 to restore incremental balance between Major Strategic Area and Regional Strategic Area categories.
 26. Lake Macquarie Council provided late supplementary information to support their argument for the population threshold of Regional Strategic Area being adjusted. Council submitted that five precincts in the Lake Macquarie LGA have been identified for inclusion in the New South Wales Government Transport Oriented Development Program, which aims to encourage housing development near transport hubs.
 27. The Council argues this increase in housing will lead to population growth in the selected centres, especially those with a large number of identified precincts.
 28. Consistent with section 239 and 240 of the LG Act, the Tribunal carefully considered the population threshold for all categories, as part of the 2023 Annual Determination. It was determined at that time, on extensive evidence examined and considered by the Tribunal, that the population threshold for Major Strategic Area was appropriate.
 29. The Tribunal is not persuaded at this time to change the population threshold for Major Strategic Area. Should further evidence become available to support a change in the population threshold for this category,

it can be considered by the Tribunal as part of the three yearly review of categories in 2026.

30. The Tribunal will monitor, as data becomes available, the impact of the New South Wales Government Transport Oriented Development Program on population thresholds.
31. One submission received from Wollondilly Shire Council advised that Council resolved to write to the Premier and appropriate Ministers, requesting Wollondilly Shire Council be considered as a regional Council.
32. The Tribunal has previously determined that Wollondilly Shire Council, for the purpose of setting the minimum and maximum fees payable to Councillors and Mayors, be classified as Regional Centre.
33. The Tribunal notes Wollondilly's submission and proposed course of action.

Categories – movement of Councils within the framework

34. The Tribunal reviewed population and data relating to Council operations to determine if the categorisations of Councils was consistent with the current criteria.
35. Population data was sourced from the Australian Bureau of Statistics (ABS), released 26 March 2024 for the period 2022 – 2023 financial year, the most recent data available at the time of writing this determination.

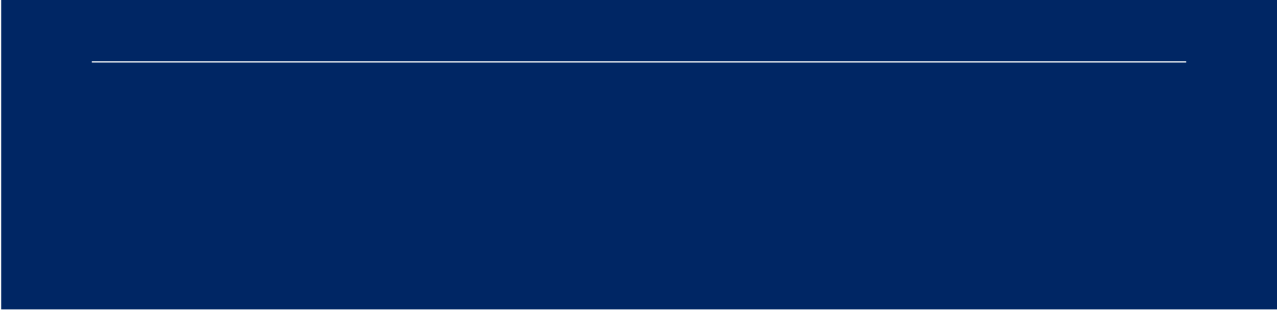
36. Data relating to Council operations was sourced from the Office of Local Government (OLG).
37. These sources provide a consistent, and complete overview of all councils in NSW. These data sources are consistent with those used in previous LGRT determinations.
38. Each Council was also assessed against the relevant criteria at Appendix 1.
39. As a result, it was identified that two Rural Large councils, Hilltops Council and Muswellbrook Shire Council, each had a combined resident and non-residential working population above 20,000 each. This population figure exceeds the population threshold for a Regional Rural council classification.
40. For this reason, the Tribunal has reclassified both Hilltops Council and Muswellbrook Shire Council as Regional Rural councils.

Submissions Received – Remuneration Structure

41. A significant number of submissions commented on the remuneration structure, advocating for major changes to be made, including the need for a full comprehensive review. These issues are addressed below.
42. One submission advocated for a new remuneration structure to be established that:
 - Is benchmarked in a more transparent way

- Recognises workload
- Encourages participation by a cohort that is more representative of the community
- Recognises skills and experience that is relevant to the roles.

43. Several submissions argued that the current remuneration structure does not adequately compensate elected Councillors and Mayors for the complex requirements of the role, significant workload, time requirements, responsibilities, and changes in the role over recent years.
44. A number of submissions provided comparison data that included remuneration paid to: Queensland and Victorian local government Councillors and Mayors, Federal, State, and Territory Parliamentary Members, Audit Risk and Improvement Committee members, and average remuneration for chairs/directors of not-for-profit organisations.
45. The basis of providing this data was to support arguments that NSW Councillors and Mayors are paid below these organisations and the work of Councillors and Mayors is being undervalued.
46. Some submissions outlined that low levels of remuneration can have a detrimental impact on the quality and diversity of candidates standing for election.
47. The LG Act is clear that Councillors and Mayors receive an annual fee, not a wage, with section 251 clearly stating that fees paid do not constitute a salary.

- 
48. Whilst the Tribunal acknowledges these issues, as previously explained in the 2023 Annual Determination at paragraph 97 they are not currently within the Tribunal's remit.
49. One submission advocated for fees of rural councils to be commensurate with those of regional and metropolitan councils, arguing that the skills and knowledge required for the role is the same regardless of the council location.
50. Others advocated for significant increases to rural and regional fees in order to address low candidate numbers while others asserted that the current remuneration fails to take into account significant stressors facing regional and rural councils.
51. The Act requires that the Tribunal must determine categories at least once every three years and places each council into a category. The determination of categories by the Tribunal is for the purpose of determining the minimum and maximum fees to be paid for councillors and Mayors in each category. When determining categories, the Tribunal is required to take into account matters prescribed in Section 240 of the LG Act:
- *the size of areas;*
 - *the physical terrain of areas;*
 - *the population of areas and the distribution of the population;*
 - *the nature and volume of business dealt with by each council;*
 - *the nature and extent of the development of areas;*

- *the diversity of communities served;*
- *the regional, national and international significance of the council;*
- *such matters as the Remuneration Tribunal considers relevant to the provision of efficient and effective local government; and*
- *such other matters as may be prescribed by the regulations.*

52. The Determination of minimum and maximum fees for 2024 is dealt with below at section 4.

53. Two submissions asserted that the current remuneration structure fails to recognise the role, responsibilities, and contribution of the Deputy Mayor position. It was suggested that a distinct independent fee be included for the position of Deputy Mayor.

54. Section 249 (5) of the LG act states:

“A council may pay the deputy mayor (if there is one) a fee determined by the council for such time as the deputy mayor acts in the office of the mayor. The amount of the fee so paid must be deducted from the mayor’s annual fee.”

55. Accordingly, the Tribunal lacks the power to implement changes to the fee structure that would include a distinct independent fee for the position of Deputy Mayor.

56. One argument put forward is that the impact of the current superannuation arrangements has a negative impact on female participation.

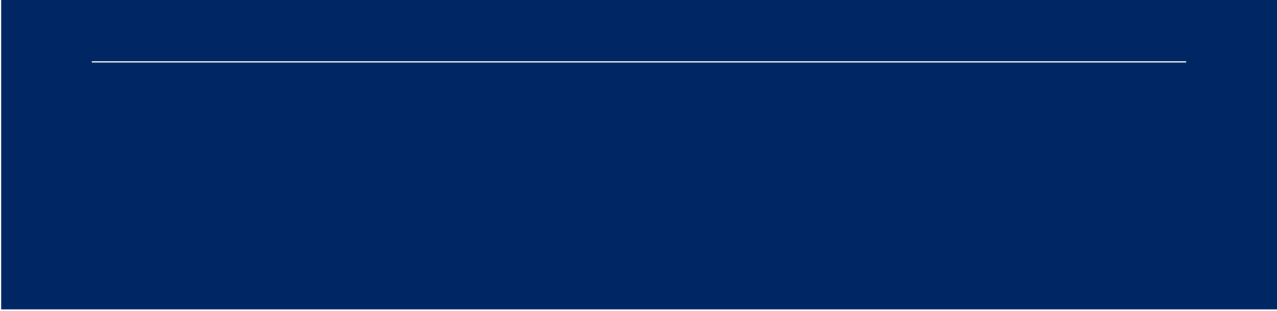


57. Section 254B of the Act sets out the circumstances with respect to the payment of superannuation for Mayors and Councillors. The payment of superannuation is not automatic or mandatory, pursuant to 254B (4)(a) of the Act a council must pass a resolution prior to making superannuation contribution payments.
58. Any changes to superannuation contribution payments for Councillors and Mayors to assist in eliminating barriers to participation would require changes to the legislation.

Section 4 – 2024 Fees

Submissions - 2024 Fees

59. The LGNSW submission requested the Tribunal increase fees by at least 10% in order to:
- Reverse the fee erosion which occurred under the NSW Public Sector Wages Policy
 - Mitigate economic pressures and the rising cost of living
 - Ensure that Councillors and Mayors receive fair and reasonable remuneration for the work they perform
 - Address the historic undervaluation of the work performed by elected representatives in local government in New South Wales.
60. LGNSW used economic and wage data to support their argument that included:
- Consumer Price Index
 - Wage Price Index
 - National and State Wage cases
 - Market comparability
61. LGNSW in its meeting with the Tribunal and Assessors asserted that fees paid to Councillors and Mayors have reduced in real terms over recent years, further advocating for an increase of 10% being fair and reasonable.

- 
62. In meeting with LGNSW, the question of Government policies (State and Federal) on housing reform was discussed. The Tribunal is mindful of the additional workload associated with policies such as the NSW Government's Transport Oriented Development Program place on affected Councils. Similar considerations arise from the infrastructure requirements related to Renewable Energy Zones.
63. The role of a Councillor as a member of the governing body of the council is outlined under s232 of the LG Act and the Tribunal has addressed this matter generally in the 2023 Determination at paragraph 97.
64. Four submissions received from individual councils addressed the issue of fees quantum increase. These submissions sought an increase ranging from 3% to 5.57%.
65. Other submissions advocated for remuneration to be set at a level to:
- Reflect the role, commitment required, complexity of the role, workload, and responsibilities required to perform the role successfully
 - Ensure no one is out of pocket for the work they do for council
 - Attract a diverse range of potential candidates.
66. Five submissions advocated for the Tribunal to change the determination in regard to the remuneration structure. Some submissions suggested setting a fixed mandatory fee for Councillors and Mayors, whilst others argued that individual councils should not determine their own

remuneration, due to potential conflict of interest, instead the decision should be left to State Government or an independent decision maker.

67. It has been suggested that such an approach could:
- Remove potential conflict of interest
 - Facilitate good governance
 - Create equity amongst councils in the same category
 - Assist in fostering good relationships with the community
 - Alleviate public perception that increases are unjust.
68. Currently the Tribunal, consistent with its obligations set out in the LG Act, section 248 and section 249, determines a minimum and maximum remuneration range for Councillors and Mayors. It is then up to individual councils, to fix the annual fee for councillors and Mayors.
69. Furthermore, the tribunal does not have the authority to determine a fixed mandatory fee, section 241 of the LG Act states:

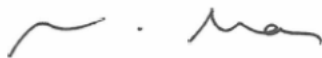
“The Remuneration Tribunal must, not later than 1 May in each year, determine, in each of the categories determined under section 239, the maximum and minimum amounts of fees to be paid during the following year to councillors (other than mayors) and mayors.”

Fee Increase.

70. The Tribunal considered a range of factors in determining the amount to increase minimum and maximum fees payable to Councillors and Mayors. This included economic data, including the Consumer Price Index, Wage Price Index, full-time adult average weekly ordinary time earnings, NSW Public Sector increases, and Local Government State Award increases. It also considered the Base Cost Change model used by IPART in setting the rate peg for 2024-25.
71. On this occasion the Tribunal has determined that a 3.75% per cent increase will apply to the minimum and maximum fees applicable to existing categories.

Conclusion

72. The Tribunal's determination has been made with the assistance of the Assessors, Ms Kylie Yates, Mr Brett Whitworth and Mr Douglas Walther.
73. Determination 1 sets out the allocation of councils into each of the categories as per section 239 of the LG Act.
74. Determination 2 sets out the minimum and maximum fees paid to councillors and mayors and chairpersons of county concills as per section 241 of the LG Act.
75. The Tribunal acknowledges and thanks the secretariat for their excellent research and support in completing the 2024 determination.



Viv May PSM

Local Government Remuneration Tribunal

Dated 29 April 2024

Section 5 – Determinations

Determination No. 1 – Allocation of councils into each of the categories as per section 239 of the LG Act effective 1 July 2024

General Purpose Councils – Metropolitan

Principal CBD (1)

- Sydney

Major CBD (1)

- Parramatta

Metropolitan Major (2)

- Blacktown
- Canterbury-Bankstown

Metropolitan Large (10)

- Bayside
- Cumberland
- Fairfield
- Inner West
- Liverpool
- Northern Beaches
- Penrith
- Ryde
- Sutherland
- The Hills

Metropolitan Medium (8)

- Campbelltown
- Camden
- Georges River
- Hornsby
- Ku-ring-gai
- North Sydney
- Randwick
- Willoughby

Metropolitan Small (8)

- Burwood
- Canada Bay
- Hunters Hill
- Lane Cove
- Mosman
- Strathfield
- Waverley
- Woollahra



General Purpose Councils - Non-Metropolitan

Major Regional City (2)

- Newcastle
- Wollongong

Major Strategic Area (1)

- Central Coast

Regional Centre (23)

- Albury
- Armidale
- Ballina
- Bathurst
- Blue Mountains
- Byron
- Cessnock
- Clarence Valley
- Coffs Harbour
- Dubbo
- Eurobodella
- Hawkesbury

Regional Strategic Area(4)

- Lake Macquarie
- Maitland
- Shoalhaven
- Tweed

- Lismore
- Mid-Coast
- Orange
- Port Macquarie-Hastings
- Port Stephens
- Queanbeyan-Palerang
- Shellharbour
- Tamworth
- Wagga Wagga
- Wingecarribee
- Wollondilly



Regional Rural (14)

- Bega
- Broken Hill
- Goulburn Mulwaree
- Griffith
- Hilltops
- Kempsey
- Kiama
- Lithgow
- Mid-Western
- Muswellbrook
- Nambucca
- Richmond Valleys
- Singleton
- Snowy Monaro

Rural Large (16)

- Bellingen
- Cabonne
- Cootamundra-Gundagai
- Cowra
- Federation
- Greater Hume
- Gunnedah
- Inverell
- Leeton
- Moree Plains
- Murray River
- Narrabri
- Parkes
- Snowy Valleys
- Upper Hunter
- Yass

Rural (38)

- Balranald
- Berrigan
- Bland
- Blayney
- Bogan
- Bourke
- Brewarrina
- Carrathool
- Central Darling
- Cobar
- Coolamon
- Coonamble
- Dungog
- Edward River
- Forbes
- Gilgandra

- Glen Innes Severn
- Gwydir
- Hay
- Junee
- Kyogle
- Lachlan
- Liverpool Plains
- Lockhart
- Murrumbidgee
- Narrandera
- Narromine
- Oberon
- Temora
- Tenterfield
- Upper Lachlan
- Uralla
- Walcha
- Walgett
- Warren
- Warrumbungle
- Weddin
- Wentworth

County Councils

Water (4)

- Central Tablelands
- Goldenfields Water
- Riverina Water
- Rous

Other (6)

- Castlereagh-Macquarie
- Central Murray
- Hawkesbury River
- New England Tablelands
- Upper Hunter
- Upper Macquarie

Determination No. 2 - Fees for Councillors and Mayors as per section 241 of the LG Act effective from 1 July 2024

The annual fees to be paid in each of the categories to Councillors, Mayors, Members, and Chairpersons of County Councils effective on and from 1 July 2024 as per section 241 of the *Local Government Act 1993* are determined as follows:

Table 4: Fees for General Purpose and County Councils

General Purpose Councils – Metropolitan

Councillor/Member Annual Fee (\$) effective 1 July 2024

| Category | Minimum | Maximum |
|---------------------|---------|---------|
| Principal CBD | 30,720 | 45,070 |
| Major CBD | 20,500 | 37,960 |
| Metropolitan Major | 20,500 | 35,890 |
| Metropolitan Large | 20,500 | 33,810 |
| Metropolitan Medium | 15,370 | 28,690 |
| Metropolitan Small | 10,220 | 22,540 |

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2024

| Category | Minimum | Maximum |
|---------------------|---------|---------|
| Principal CBD | 188,010 | 247,390 |
| Major CBD | 43,530 | 122,640 |
| Metropolitan Major | 43,530 | 110,970 |
| Metropolitan Large | 43,530 | 98,510 |
| Metropolitan Medium | 32,650 | 76,190 |
| Metropolitan Small | 21,770 | 49,170 |

General Purpose Councils - Non-Metropolitan

Councillor/Member Annual Fee (\$) effective 1 July 2024

| Category | Minimum | Maximum |
|-------------------------|---------|---------|
| Major Regional City | 20,500 | 35,620 |
| Major Strategic Area | 20,500 | 35,620 |
| Regional Strategic Area | 20,500 | 33,810 |
| Regional Centre | 15,370 | 27,050 |
| Regional Rural | 10,220 | 22,540 |
| Rural Large | 10,220 | 18,340 |
| Rural | 10,220 | 13,520 |

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2024

| Category | Minimum | Maximum |
|-------------------------|---------|---------|
| Major Regional City | 43,530 | 110,970 |
| Major Strategic Area | 43,530 | 110,970 |
| Regional Strategic Area | 43,530 | 98,510 |
| Regional Centre | 31,980 | 66,800 |
| Regional Rural | 21,770 | 49,200 |
| Rural Large | 16,330 | 39,350 |
| Rural | 10,880 | 29,500 |



County Councils

Councillor/Member Annual Fee (\$) effective 1 July 2024

| Category | Minimum | Maximum |
|----------|---------|---------|
| Water | 2,030 | 11,280 |
| Other | 2,030 | 6,730 |

Mayor/Chairperson Additional Fee* (\$) effective 1 July 2024

| Category | Minimum | Maximum |
|----------|---------|---------|
| Water | 4,360 | 18,520 |
| Other | 4,360 | 12,300 |

*This fee must be paid in addition to the fee paid to the Mayor/Chairperson as a Councillor/Member (s.249(2)).

Viv May PSM

Local Government Remuneration Tribunal

Dated 29 April 2024

Appendices

Appendix 1 Criteria that apply to categories

Principal CBD

The Council of the City of Sydney (the City of Sydney) is the principal central business district (CBD) in the Sydney Metropolitan area. The City of Sydney is home to Sydney's primary commercial office district with the largest concentration of businesses and retailers in Sydney. The City of Sydney's sphere of economic influence is the greatest of any local government area in Australia.

The CBD is also host to some of the city's most significant transport infrastructure including Central Station, Circular Quay and International Overseas Passenger Terminal. Sydney is recognised globally with its iconic harbour setting and the City of Sydney is host to the city's historical, cultural and ceremonial precincts. The City of Sydney attracts significant visitor numbers and is home to 60 per cent of metropolitan Sydney's hotels.

The role of Lord Mayor of the City of Sydney has significant prominence reflecting the CBD's importance as home to the country's major business centres and public facilities of state and national importance. The Lord Mayor's responsibilities in developing and maintaining relationships with stakeholders, including other councils, state and federal governments, community and business groups, and the media are considered greater than other mayoral roles in NSW.

Major CBD

The Council of the City of Parramatta (City of Parramatta) is the economic capital of Greater Western Sydney and the geographic and demographic centre of Greater Sydney. Parramatta is the second largest economy in NSW (after Sydney CBD) and the sixth largest in Australia.

As a secondary CBD to metropolitan Sydney the Parramatta local government area is a major provider of business and government services with a significant number of organisations relocating their head offices to Parramatta. Public administration and safety have been a growth sector for Parramatta as the State Government has promoted a policy of moving government agencies westward to support economic development beyond the Sydney CBD.

The City of Parramatta provides a broad range of regional services across the Sydney Metropolitan area with a significant transport hub and hospital and educational facilities. The City of Parramatta is home to the Westmead Health and Medical Research precinct which represents the largest concentration of hospital and health services in Australia, servicing Western Sydney and providing other specialised services for the rest of NSW.

The City of Parramatta is also home to a significant number of cultural and sporting facilities (including Sydney Olympic Park) which draw significant domestic and international visitors to the region.

Metropolitan Major

Councils categorised Metropolitan Major will typically have a minimum residential population of 400,000.

Councils may also be categorised Metropolitan Major if their residential population combined with their non-resident working population exceeds 400,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$300M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Major will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Large

Councils categorised as Metropolitan Large will typically have a minimum residential population of 200,000.

Councils may also be categorised as Metropolitan Large if their residential population combined with their non-resident working population exceeds 200,000. To satisfy this criteria the non-resident working population must exceed 50,000.

Other features may include:

- total operating revenue exceeding \$200M per annum
- the provision of significant regional services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- significant industrial, commercial and residential centres and development corridors
- high population growth.

Councils categorised as Metropolitan Large will have a sphere of economic influence and provide regional services considered to be greater than those of other metropolitan councils.

Metropolitan Medium

Councils categorised as Metropolitan Medium will typically have a minimum residential population of 100,000.

Councils may also be categorised as Metropolitan Medium if their residential population combined with their non-resident working population exceeds 100,000. To satisfy this criteria the non-resident working population must exceed 50,000.



Other features may include:

- total operating revenue exceeding \$100M per annum
- services to greater Sydney including, but not limited to, major education, health, retail, sports, other recreation and cultural facilities
- industrial, commercial and residential centres and development corridors
- high population growth.

The sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Large councils.

Metropolitan Small

Councils categorised as Metropolitan Small will typically have a residential population less than 100,000.

Other features which distinguish them from other metropolitan councils include:

- total operating revenue less than \$150M per annum.

While these councils may include some of the facilities and characteristics of both Metropolitan Large and Metropolitan Medium councils the overall sphere of economic influence, the scale of council operations and the extent of regional servicing would be below that of Metropolitan Medium councils.

Major Regional City

Newcastle City Council and Wollongong City Councils are categorised as Major Regional City. These councils:

- are metropolitan in nature with major residential, commercial and industrial areas
- typically host government departments, major tertiary education and health facilities and incorporate high density commercial and residential development
- provide a full range of higher order services and activities along with arts, culture, recreation, sporting and entertainment facilities to service the wider community and broader region

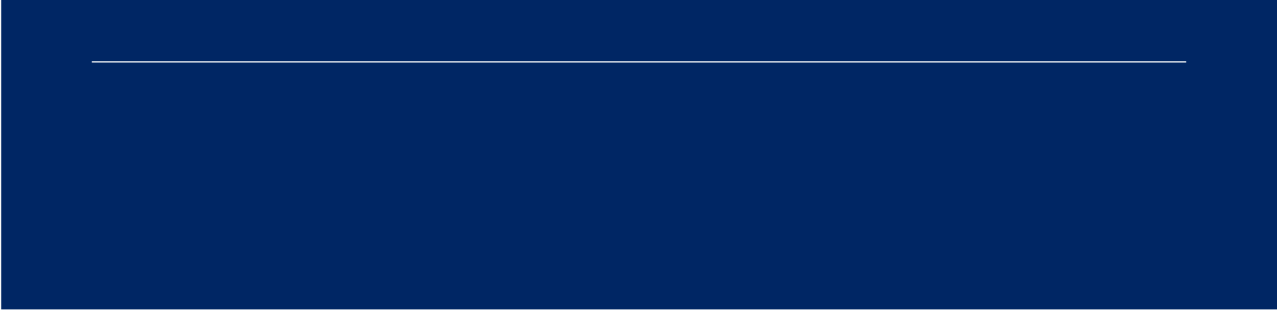
- have significant transport and freight infrastructure servicing international markets, the capital city and regional areas
- have significant natural and man-made assets to support diverse economic activity, trade and future investment
- typically contain ventures which have a broader State and national focus which impact upon the operations of the council.

Major Strategic Area

Councils categorised as Major Strategic Area will have a minimum population of 300,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.



Currently, only Central Coast Council meets the criteria to be categorised as a Major Strategic Area. Its population, predicted population growth, and scale of the Council's operations warrant that it be differentiated from other non-metropolitan councils. Central Coast Council is also a significant contributor to the regional economy associated with proximity to and connections with Sydney and the Hunter Region.

Regional Strategic Area

Councils categorised as Regional Strategic Area are differentiated from councils in the Regional Centre category on the basis of their significant population and will typically have a residential population above 100,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$250M per annum
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.

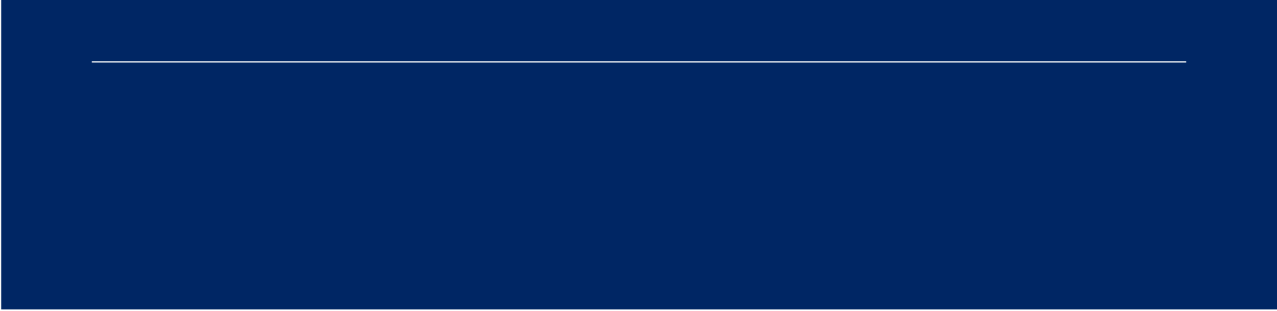
Currently, only Lake Macquarie Council meets the criteria to be categorised as a Regional Strategic Area. Its population and overall scale of council operations will be greater than Regional Centre councils.

Regional Centre

Councils categorised as Regional Centre will typically have a minimum residential population of 40,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large city or town providing a significant proportion of the region's housing and employment
- health services, tertiary education services and major regional airports which service the surrounding and wider regional community
- a full range of high-order services including business, office and retail uses with arts, culture, recreation and entertainment centres
- total operating revenue exceeding \$100M per annum
- the highest rates of population growth in regional NSW
- significant visitor numbers to established tourism ventures and major events that attract state and national attention
- a proximity to Sydney which generates economic opportunities.



Councils in the category of Regional Centre are often considered the geographic centre of the region providing services to their immediate and wider catchment communities.

Regional Rural

Councils categorised as Regional Rural will typically have a minimum residential population of 20,000. To satisfy this criteria the non-resident working population can be included.

Other features may include:

- a large urban population existing alongside a traditional farming sector, and are surrounded by smaller towns and villages
- health services, tertiary education services and regional airports which service a regional community
- a broad range of industries including agricultural, educational, health, professional, government and retail services
- large visitor numbers to established tourism ventures and events.

Councils in the category of Regional Rural provide a degree of regional servicing below that of a Regional Centre.



Rural Large

Councils categorised as Rural Large will have a residential population greater than 10,000, and a councillor to resident ratio of at least 1 to 1200.

Other features may include:

- one or two significant townships combined with a considerable dispersed population spread over a large area and a long distance from a major regional centre
- a limited range of services, facilities and employment opportunities compared to Regional Rural councils
- local economies based on agricultural/resource industries.



Rural

Councils categorised as Rural will typically have a residential population less than 10,000.

County Councils - Water

County councils that provide water and/or sewerage functions with a joint approach in planning and installing large water reticulation and sewerage systems.

County Councils - Other

County councils that administer, control and eradicate declared noxious weeds as a specified Local Control Authority under the Biosecurity Act 2015.

Circular to Councils

| | |
|----------------------|---|
| Circular Name | 2024/25 Determination of the Local Government Remuneration Tribunal |
| Circular Details | 24-08 / 29 May 2024 / A899914 |
| Previous Circular | 23-03 2023/24 Determination of the Local Government Remuneration Tribunal |
| Who should read this | Councillors / General Managers |
| Contact | Council Governance Team / 02 4428 4100 / olg@olg.nsw.gov.au |
| Action required | Council to Implement |

What's new or changing?

- The Local Government Remuneration Tribunal (the Tribunal) has determined an increase of 3.75% to mayoral and councillor fees for the 2024-25 financial year, with effect from 1 July 2024.
- The Tribunal is required to determine the remuneration categories of councils and mayoral offices at least once every 3 years under section 239 of the *Local Government Act 1993* (the Act). The Tribunal last undertook a significant review of the categories as part of its 2023 determination and will next review these categories in 2026.
- The Tribunal found that the allocation of most councils into the current categories continued to be appropriate having regard to the 2023 review, the current category model and criteria, and the evidence put forward in the submissions received.
- However, the Tribunal has reclassified both Hilltops Council and Muswellbrook Shire Council as Regional Rural councils based on changes to their combined resident and non-residential working population.

What will this mean for council?

- Sections 248 and 249 of the Act require councils to fix and pay an annual fee to councillors and mayors from 1 July 2024 based on the Tribunal's determination for the 2024-25 financial year.

Department of Planning, Housing and Infrastructure
Office of Local Government



Key points

- The level of fees paid will depend on the category the council is in.
- A council cannot fix a fee higher than the maximum amount determined by the Tribunal.
- If a council does not fix a fee, the council must pay the minimum fee determined by the Tribunal.

Where to go for further information

- The Tribunal's report and determination is available [here](#).
- For further information please contact the Council Governance Team on
- 02 4428 4100 or by email at olg@olg.nsw.gov.au.

A handwritten signature in blue ink that reads "Brett Whitworth".

Brett Whitworth
Deputy Secretary, Local Government

| | |
|-----------------|--|
| CLAUSE | CL05 |
| TITLE | Responses to Councillor Questions Taken on Notice |
| FROM | Shireen Donaldson, Director Economic & Organisational Development Phil King, Director Infrastructure and Operations |
| TRIM REF | 24/64923 |

SUMMARY

At the Ordinary Meeting of Council held on Tuesday, 28 May 2024 several items were Taken on Notice.

This report outlines the responses.

RECOMMENDATION

The report be noted by Council.

REPORT

The below items were Taken on Notice at the Ordinary Meeting of Council held on Tuesday, 28 May 2024.

- *Councillor Christine Stead asked whether the previously stated cost of \$200 for the removal of the animal enclosure was correct? This was taken **ON NOTICE**.*

Response:

The total hours of work undertaken to remove wire mesh and posts from animal enclosures was six hours. The total amount expended was \$282.12.

- *Councillor Anne Napoli stated that she believed there was two cockatoos at Lake Wyangan in January 2024. As there was only one remaining, she asked what had happened to the other cockatoo? This was taken **ON NOTICE**.*

Response:

In July 2023 one cockatoo was displaying signs of illness and was taken to a veterinary consultation. The cockatoo was ill and unable to be treated and was subsequently euthanised.

This left one cockatoo in the aviary.

- *Councillor Manjit Singh Lally asked for an explanation of fees associated with Ranger Services – Consultants Fees, and Investment Advice – Consultants Fees. This was taken **ON NOTICE**.*

Response:

The following emails were sent to Councillors to answer Councillor Manjit Singh Lally's question Taken on Notice.

On Wednesday, 29 May 2024 Director Sustainable Development, Bruce Gibbs sent the following email to Councillors and the Senior Management Team (SMT):

Good afternoon Councillors

At the Ordinary Meeting of Council on 28 May 2024, Cr Lally asked a question regarding the revenue raised from Council's compliance activities. This question was taken on notice.

I can confirm that over the first three quarters of the 2023/24 financial year, a total revenue of \$427,827.08 was raised. The contractor services for parking, animals, litter and overgrown vegetation during this time cost Council \$324,200.25.

The net income generated from compliance fees (removing contractor and additional Revenue NSW costs) for this period was \$59,464.79

*Kind Regards
Bruce*

On Wednesday, 29 May 2024 Council Manjit Singh Lally sent the following email to Councillors and SMT:

*Good evening to all,
I hope this message finds you well.*

Thanks, for providing this information, Can you please give us bit more details

1. ****Ranger Services Consultant Fee:****
 - Itemized costs for all services provided by the consultant.
 - Details on any additional charges or expenses incurred.
2. ****Investment Advice:****
 - Itemized costs for all investment advisory services.
 - Details on any additional charges or expenses incurred.

This information will help in understanding the allocation and utilisation of funds for these services.

Thank you for your attention to this matter. I look forward to your prompt response.

Kind Regards

Response:

On Thursday, 30 May 2024 Director Economic & Organisational Development, Shireen Donaldson sent the following email to Councillors and SMT:

Councillors

With regard to a question taken on notice on Tuesday evening from Cr Lally regarding enquiry into the Investment Advice – Consultants Fees line item in the Quarterly Report.

Councillors may recall a contract with an investment advisor which was cancelled as part of cost savings exercises this year. There are still from time to time, need to engage assistance with financial services, so this line item/job number has now subsequently been renamed Financial Services Consultancy Costs to more accurately reflect a range of projects when external assistance is required (due to staff shortages/availability, specialist advice required etc) with financial services.

Costs that are currently reflected in this job number are invoices for assistance with infrastructure grant applications, milestone reporting and acquittal finalisation

Response:

On Thursday, 30 May 2024 Director Sustainable Development, Bruce Gibbs sent the following email to Councillors and SMT:

Good afternoon Cr Lally

Please refer to the breakdown of costs for ranger services below.

Compliance Fees & Charges - FY 23/24 (2024)**1 July 2023 to 30 May 2024**

| Type of Compliance | Income | Expenditure | Net Total |
|---|---------------------|---------------------|---------------------|
| Parking | \$448,989.63 | \$46,918.91 | \$402,070.72 |
| Contractors Fees (Parking) | | \$141,845.00 | - |
| | | | \$141,845.00 |
| SUB TOTAL | \$448,989.63 | \$188,763.91 | \$260,225.72 |
| Animal / Dog | \$11,130.60 | \$641.65 | \$10,488.95 |
| Litter | \$1,996.14 | \$0.00 | \$1,996.14 |
| Compliance (Overgrown / Planning Related) | \$5,252.00 | \$324.93 | \$4,927.07 |
| Contractors Fees (Compliance Officer/Ranger) | | \$199,640.00 | - |
| | | | \$199,640.00 |
| SUB TOTAL | \$18,378.74 | \$200,606.58 | - |
| | | | \$182,227.84 |
| Grand Total - Compliance FY 23/24 | \$467,368.37 | \$389,370.49 | \$77,997.88 |

Kind Regards

Bruce

Response:

On Friday, 31 May 2024 Director Economic & Organisational Development, Shireen Donaldson sent the following email to Councillors and SMT:

Councillors

Further to this email (I missed Cr Lally's 2nd email requesting further information)

Specific grants project (application, maintenance, acquittal) work that were reflected in this job number include:

1. *Regional Precincts Funding Program*
2. *Low Cost Loans Initiative Funding Agreements (Collina Precinct)*
3. *Stronger Country Communities Round 5 (Yambil St)*
4. *Multi-Sport Community Facility Fund - Hanwood Oval Amenities Grant*
5. *Community Building Partnerships – Wade Park Kiosk*

6. *Regional Sports Facility Fund/Building Better Regions Fund – Griffith Regional Sports Centre*
7. *Stronger Country Communities Round 4 – Jubilee*

OPTIONS

OPTION 1

As per the Recommendation.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

Not Applicable

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This report has no relevance to the Council's Strategic Plan.

CONSULTATION

Senior Management Team

ATTACHMENTS

Nil

| | |
|-----------------|---|
| CLAUSE | CL06 |
| TITLE | Disclosures by Councillors and Designated Persons Returns - May 2024 |
| FROM | Melanie Hebrok, Senior Governance Officer |
| TRIM REF | 24/59558 |

SUMMARY

The Disclosures by Councillors and Designated Persons Return for Council's Environmental Health Officer is to be tabled at the meeting.

RECOMMENDATION

The Disclosures by Councillors and Designated Persons Return for Council's Environmental Health Officer be noted.

REPORT

The Disclosures by Councillors and Designated Persons Return for Council's Environmental Health Officer, recently returned from Maternity Leave, is to be tabled at the meeting.

OPTIONS

Councillors and designated persons are to comply with the requirements of the Model Code of Conduct in relation to disclosures of interest.

POLICY IMPLICATIONS

Council's Code of Conduct Policy Part 4 Conflict of Interests.

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

The Model Code of Conduct for Local Councils in NSW - Disclosure of interests in written returns states:

- 4.21 A councillor or designated person must make and lodge with the general manager a return in the form set out in Schedule 2 to this Code, disclosing the councillor's or designated person's interests as specified in Schedule 1 to this Code within 3 months after:
- (a) becoming a councillor or designated person, and
 - (b) 30 June of each year, and
 - (c) the councillor or designated person becoming aware of an interest they are required to disclose under schedule 1 that has not been previously disclosed in a return lodged under paragraphs (a) or (b).

- 4.22 A person need not make and lodge a return under clause 4.21, paragraphs (a) and (b) if:
- (a) they made and lodged a return under that clause in the preceding three (3) months, or
 - (b) they have ceased to be a councillor or designated person in the preceding three (3) months.
- 4.23 A person must not make and lodge a return that the person knows or ought reasonably to know is false or misleading in a material particular.
- 4.24 The general manager must keep a register of returns required to be made and lodged with the general manager.
- 4.25 Returns required to be lodged with the general manager under clause 4.21(a) and (b) must be tabled at the first meeting of the council after the last day the return is required to be lodged.
- 4.26 Returns required to be lodged with the general manager under clause 4.21(c) must be tabled at the next council meeting after the return is lodged.
- 4.27 Information contained in returns made and lodged under clause 4.21 is to be made publicly available in accordance with the requirements of the Government Information (Public Access) Act 2009, the Government Information (Public Access) Regulation 2009 and any guidelines issued by the Information Commissioner.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team

ATTACHMENTS

Nil

**SCENIC HILL USER GROUP
HELD IN COUNCIL CHAMBERS, GRIFFITH ON
MONDAY, 6 MAY 2024 COMMENCING AT 5:30 PM**

PRESENT

Councillor Jenny Ellis (Chair), Ronald Anson (Community Representative), Sharon Careri (Community Representative), Helen Vowles (Community Representative), Denis Couch (Community Representative), Matthew Pasin (Community Representative), Sally Bamblett (Community Representative)

Quorum = 3

STAFF

Director Sustainable Development, Bruce Gibbs, Director Infrastructure & Operations, Phil King, Director Economic and Organisational Development, Shireen Donaldson, Tourism Manager, Mirella Guidolin and Minute Taker, Jessica Bertacco

1 APOLOGIES

RECOMMENDED on the motion of Ronald Anson and Denis Couch that apologies be received from David Heffer, Matthew Hockings, Desma Newman, Steven Young and Lachlan Weymouth.

Absent – Councillor Christine Stead, Julie Groat

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Sharon Careri and Matthew Pasin that the minutes of the previous meeting held on 4 March 2024, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 USER GROUP MEMBERSHIP

RECOMMENDED on the motion of Ronald Anson and Denis Couch that the Scenic Hill User Group:

- (a) Add a designated Griffith Local Aboriginal Lands Council (GLALC) representative position to the User Group membership, with Desma Newman being the default representative.
- (b) Amend the Terms of Reference to move the meeting date to the 4th Monday every month.

CL02 USER GROUP "WISH LISTS"

Discussions were held on a list of topics related to Scenic Hill which had been submitted by members in preparation for today's meeting.

Councillor Ellis suggested that the group focus on a few priority items for urgent action, as well as identify medium and long term goals and those that can be advocated for or actioned by the broader community. It was noted that there was no allocation in Council's budget for these wish list items and alternative routes to source funding for projects should be explored first.

The Group discussed these main points:

- Rubbish Collection – it was suggested that volunteer, service or school groups could be created to take turns in removing rubbish on the hill. Mr King noted that each group will need to have their own risk assessments and liability, insurance etc covered, as these clean up events would not be Council-run.
- Weed Eradication – question was asked about back burning on the hill, with Phil King noting that back burning does not eradicate weeds, would have to actually try and remove the source.
- Signage – Mirella Guidolin made the suggestion of prioritising signage around Hermits Cave for tourists as that is feedback she receives regularly. Mr King agreed replacing missing or UV damaged signage should be on the list however there could be liability questions raised if designated 'walking tracks' were signposted as suggested.
- Remembrance Drive – eyesore coming into town, needs to be improved.

The User Group noted that sponsorship can be used to fund signage, benches etc to improve the area, as had been observed in other cities.

Ms Donaldson urged the User Group to report any immediate issues to Council directly so that a request can be attended to by the relevant department, instead of posting to Facebook or other social media.

The User Group also discussed a cat containment area proposal. Ms Bamblett to research and bring back in a report to the User Group.

CL03 RPPP GRANT

Councillor Ellis informed the User Group of the Regional Precincts and Partnerships Program (rPPP) which focuses on a partnership approach, bringing together governments and communities to deliver regional precincts that are tailored to local needs and have a shared vision for how that precinct connects to the region.

The rPPP is an always open funding opportunity supporting both precinct development proposals and the delivery of construction-ready precinct projects.

Councillor Ellis noted that the User Group, in partnership with GLALC who are already exploring funding options, could apply for the first stream (Precinct development and planning - Project funding of between \$500,000 to \$5 million will be available for master planning, consultation, design, business cases and partnership establishment) to work out future direction for Scenic Hill with all stakeholders.

Matthew Pasin left the meeting, the time being 6:46pm.

CL04 REVIEW OF THE COMMUNITY STRATEGIC PLAN

The User Group noted the report.

6 GENERAL BUSINESS

6.1 Scenic Hill Plan of Management

Mr Couch enquired whether the PoM would be reviewed again in the near future, as the initiatives discussed by the User Group should feed into the Plan. Mr Gibbs took the question on notice but mentioned that the PoM was not precluding any of the issues mentioned.

7 NEXT MEETING

The next meeting of the Scenic Hill User Group is to be held on Monday, 24 June 2024 at 5:30pm.

There being no further business the meeting terminated at 6:51pm.

**GRIFFITH PIONEER PARK MUSEUM COMMITTEE
HELD IN COUNCIL CHAMBERS ON
MONDAY, 20 MAY 2024 COMMENCING AT 4:32 PM**

PRESENT

Councillor Doug Curran (Chair), Denis Couch (Community Representative), Maria Searl (Community Representative), Peter Taylor (Community Representative), John Nikolic (Community Representative), Jeff Dance (Community Representative)

Quorum = 3

STAFF

Griffith Pioneer Park Museum Manager, Jenny O'Donnell and Minute Taker, Jessica Bertacco

1 APOLOGIES

RECOMMENDED on the motion of Denis Couch and Maria Searl that apologies be received from Acting Director Business, Cultural & Financial Services, Max Turner, Councillor Anne Napoli, Michael Rohan and Jenna Thomas.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Peter Taylor and John Nikolic that the minutes of the previous meeting held on 18 March 2024, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 OPERATIONAL UPDATE FOR MARCH AND APRIL 2024

Griffith Pioneer Park Museum Manager, Jenny O'Donnell provided the Committee with an update on what has been happening at the Museum over the March and April 2024 period.

The Committee noted the following points:

- A funding application has been submitted for a Professional Significance Assessment of Gibbs Glider. If successful, this assessment will pave the way for a Preservation Needs Assessment, marking the beginning of a longer-term project aimed at providing suitable housing for the Gibbs Glider at the Museum.
- Action Day photography entrants photos will be showcased in June at the Art Space in the Griffith Regional Theatre. Patrons will have the opportunity to vote for their favourite photo and the winner will be announced post exhibition.
- The recent Action Day at the Museum was a resounding success drawing 3,000 attended. Feedback on the event has been overwhelmingly positive, reflecting well organised and interesting content.

RECOMMENDED on the motion of Peter Taylor and Denis Couch that the Committee note the report.

CL02 AGENDA ITEMS RAISED BY COMMITTEE MEMBERS

A number of items were raised by Committee members.

Denis Couch mentioned that Committee workshops be convened to plan the priorities for maintenance and restoration projects. Councillor Doug Curran and Denis Couch will discuss dates and advise the Committee.

The Committee discussed the Committee composition, invitation to prospective members and the implications of this prior to the 2024 Griffith City Council elections.

RECOMMENDED on the motion of John Nikolic and Maria Searl that the information be received.

CL03 REVIEW OF THE COMMUNITY STRATEGIC PLAN

RECOMMENDED on the motion of Denis Couch and Peter Taylor the Committee note the information.

6 OUTSTANDING ACTION REPORT

RECOMMENDED on the motion of Jeff Dance and John Nikolic that the report be noted.

7 GENERAL BUSINESS

7.1 Action Day Feed Back

John Nikolic suggested that there be more supervision on the day. It was also suggested that a roster be made up so that volunteers are rotated and not at one place for the whole day.

7.2 Donations to Museum

Jeff Dance advised that there are some new items to be donated to the Museum.

7.3 Griffith Connection

The Museum recently hosted a well-attended welcome event, with over 70 participants in attendance. The Business Chamber, Griffith City Council, and RDA collaborated to introduce new residents to Griffith's hospitality. Councillor Curran suggested reaching out to the main organiser to issue a Media Release, ensuring that the town's residents are informed about this important initiative.

8 NEXT MEETING

The next meeting of the Griffith Pioneer Park Museum Committee is to be held on Monday, 15 July 2024 at 4.30pm.

There being no further business the meeting terminated at 5:38pm.

TITLE Outstanding Action Report

TRIM REF 24/64521

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report - Council Meeting [↓](#)

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OUTSTANDING ACTION REPORT

| Council Meeting Date | MEETING ITEM | Action Officer | CRM No. | Minute No. | Council Resolution | Additional Information |
|----------------------|--|----------------|---------|------------|--|--|
| 28 May 2024 | NOTICE OF MOTION RECEIVED FROM COUNCILLOR JENNY ELLIS, AND THE MAYOR, DOUG CURRAN | DSD DIO | 146293 | 24/157 | <p>RESOLVED on the motion of Councillors Jenny Ellis and Glen Andreazza that:</p> <ul style="list-style-type: none"> (a) Council commit to exploring the feasibility of including animal or bird enclosures in future master planning of the Lake Wyangan Parklands. (b) Council look for grant opportunities for the development of such enclosures as well as future budget allocations. (c) Council explore partnerships with community organisations or businesses (including but not limited to Altina Wildlife Park) for this future endeavour. (d) Future master planning for the park area includes plantings and areas that might attract local wildlife. (e) Council explore the feasibility of using existing deer enclosure fencing for an off-leash dog park. | <p>03/06/2024: The following SMT Comment was included in the Business Paper in relation to the Notice of Motion as resolved by Council.</p> <p><i>“Council has adopted a master plan for improvements to the western recreational foreshore area of Lake Wyangan North. An amount of \$2,030,000 has been budgeted by Council and Stage 1 is scheduled for completion by June 2025. An extract of the priority actions from the plan is attached to this report. Should Council support the Notice of Motion as printed, Stage 2 of the master plan could be modified to include the above recommendations. Further, Council’s resolution would be referred to the Lake Wyangan and Catchment Committee for consideration as to the timing and planning of the next phase (stage 2) of the master plan for Lake Wyangan”.</i></p> <p>This matter will be included on the Agenda for the next Lake Wyangan and Catchment Management Committee meeting.</p> |
| 14 May 2024 | CL01 DRAFT SOLAR ENERGY FARMS AND BATTERY ENERGY STORAGE SYSTEMS POLICY | SGO | 145804 | 24/135 | <p>RESOLVED on the motion of Councillors Glen Andreazza and Chris Sutton that:</p> <ul style="list-style-type: none"> (a) Council endorse the Draft Solar Energy Farms and Battery | <p>16/05/2024: On Public Exhibition until 26 June 2024.</p> |

OUTSTANDING ACTION REPORT

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| | | | | | <p>Energy Storage Systems Policy, as Attachment a, to be placed on public exhibition for a period of 28 days.</p> <p>(b) Should submissions be received, a report with recommendations be presented back to an Ordinary Council Meeting for final endorsement.</p> <p>(c) Should no submissions be received, the Solar Energy Farms and Battery Energy Storage Systems Policy is considered endorsed the day after the close of the public exhibition period.</p> <p>(d) Council prepare a draft Agriculture Impact Assessment guideline modelled on the DPHI Large Scale Solar Energy Guideline but modified to place more prescription and detail requirements on the proponent with respect to cumulative impact of agricultural productivity in the region.</p> | |
| 14 May 2024 | CC04 ST VINCENT'S PRIVATE COMMUNITY HOSPITAL GRIFFITH. REQUEST TO DRAW FUNDS FROM GCC SINKING FUND FOR LIFT REPLACEMENT | FM | 145810 | 24/150 | <p>RESOLVED on the motion of Councillors Glen Andreaazza and Christine Stead that:</p> <p>(a) Griffith City Council endorse the request for \$6,935 Excl GST to be reimbursed to St Vincent's Private Community Hospital Griffith from the Council held Sinking Fund in order to fund additional costs for the replacement of the lift at the hospital.</p> <p>(b) Council note that the balance of the Sinking Fund after the above</p> | 03/06/2024: Letter written to St. Vincent's. Reimbursement to be processed. |

OUTSTANDING ACTION REPORT

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| | | | | | mentioned reimbursement in (a) will be \$67,716. | |
| 23 April 2024 | CL01 ENDORSEMENT OF MODERN SLAVERY POLICY | SGO | | 24/113 | <p>RESOLVED on the motion of Councillors Anne Napoli and Laurie Testoni that:</p> <ul style="list-style-type: none"> (a) Council endorse the draft Modern Slavery Policy, Attachment (a) of the report. (b) The draft Modern Slavery Policy be placed on public exhibition for 28 days. (c) If any submissions are received, a further report be prepared for Council. (d) If no submissions are received, the draft Modern Slavery Policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period. | <p>24/04/2023: On Exhibition until 27 May 2024.</p> <p>28/05/2023: One submission received, report to Council meeting 25 June 2024.</p> |
| 9 April 2024 | CL05 LICENCE AGREEMENT RENEWAL - PETER ROSSITER - CAR PARKING | CPO | 144576 | 24/106 | <p>RESOLVED on the motion of Councillors Chris Sutton and Melissa Marin that:</p> <ul style="list-style-type: none"> (a) Council enters into a licence agreement with Peter Rossiter for 6 car parking spaces located on Council's Road reserve adjoining 46 Willandra Avenue, Griffith for a term of 5 years (expires 31 December 2028). (b) Peter Rossiter to pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee as per Council's adopted Revenue Policy. (c) The licence fee be charged in accordance with Council's | <p>06/05/2024: Council solicitors are preparing licence document.</p> |

OUTSTANDING ACTION REPORT

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| | | | | | <p>adopted Revenue Policy, currently \$62.00 per car space for the 2023/2024 financial year and on each anniversary thereafter the annual licence fee to be charged in accordance with Council's adopted Revenue Policy in addition to rates and charges.</p> <p>(d) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal.</p> | |
| 9 April 2024 | CL06 LICENCE AGREEMENT RENEWAL - LEO FRANCO MOTORS PTY LTD - CAR PARKING | CPO | 144577 | 24/107 | <p>RESOLVED on the motion of Councillors Glen Andrezza and Anne Napoli that:</p> <p>(a) Council enters into a licence agreement with Leo Franco Motors Pty Ltd for 3 car park spaces on the road reserve adjoining Lot 34 Section 3 DP 758476, Yambil Street, Griffith for a term of 5 years (expires 31 January 2029).</p> <p>(b) Leo Franco Motors Pty Ltd pay all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee as per Council's adopted Revenue Policy.</p> <p>(c) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$62.00 per car space for the 2023/2024 financial year and on each anniversary thereafter the annual licence fee</p> | 06/05/2024: Council solicitors are preparing licence document. |

OUTSTANDING ACTION REPORT

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| | | | | | to be charged in accordance with Council's adopted Revenue Policy in addition to rates and charges. (d) Council authorises the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal. | |
| 26 March 2024 | CL02 COMMUNITY GARDENS LARGE SCALE EVENT MASTERPLAN | USD | 144180 | 24/075 | RESOLVED on the motion of Councillors Shari Blumer and Glen Andreazza that: (a) Council adopts the Community Gardens Large Scale Event Masterplan as exhibited. (b) Council finalise the estimated costing and implement permanent power supply to service food vans adjacent to Willandra Avenue, relocation of existing backstage storage container to be permanently located behind Stuart McWilliam Stage subject to existing budget allocation of \$50,000. (c) Council finalise a staged design of fencing for the Community Gardens site. | 12/4/2024: Manager of Urban Design to arrange meeting with relevant staff to discuss fencing. 06/05/2024: Meeting held on site to discuss fencing on Thursday, 2 May 2024. Costing of fencing being prepared. 20/05/2024: Draft Costing will be presented to Council at a meeting in June. 04/06/2024: Draft Costing will be presented to Council at a meeting in July. |
| 26 March 2024 | MINUTES OF THE NEW CEMETERY MASTERPLAN COMMITTEE MEETING HELD ON 7 MARCH 2024 | DIO | | 24/084 | RESOLVED on the motion of Councillors Simon Croce and Christine Stead that the recommendations as detailed in the Minutes of the New Cemetery Masterplan Committee meeting held on 7 March 2024 be adopted, including the SMT Comment as printed below: SMT Comment: Should Council support the above recommendation it is proposed that | 15/04/2024: Funeral Directors have been advised. |

OUTSTANDING ACTION REPORT

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| | | | | | <p>Council should adopt the following in lieu of the recommendation above.</p> <p>a) Council invite Griffith Regional Funerals to submit a Development Application for assessment with respect to the installation and operation of a cremation service to be located at Lot 4 DP775986 Wakaden St, Griffith and that the owner of the property sign the Development Application.</p> <p>b) Council appoint an external planner to assess the development application with the determination remaining with Griffith City Council. The assessment report of the development application to be determined by a meeting of Council.</p> <p>c) In the event that Griffith City Council approved the development application that a deed of agreement be drafted between Griffith City Council and Griffith Regional Funeral Services detailing the lease and conditions of use of the cremator. The documentation is to include reference to the owner of the property and their concurrence to the installation and use of the cremator. Further, that the owner concurs to the circumstances that the cremator may be removed from the property. Legal costs to prepare the above documentation are the</p> | |
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OUTSTANDING ACTION REPORT

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| | | | | | <p>responsibility of Griffith Regional Funeral Services.</p> <p>d) Subject to a, b and c above being completed, that Council proceed to acquire and install the cremator.</p> <p>e) Funding to be drawn from the long term financial plan 2025/26 approximately \$400,000 installed.</p> <p>f) The fees applicable to the lease of the cremator as detailed in confidential attachment A as previously reported to Council and the Committee will be included in Council's revenue policy and are subject to annual review.</p> | |
| 12 March 2024 | NOTICE OF MOTION - UPGRADE TO ORIGINAL BAGTOWN'S FIRST BLACKSMITH STORE SITE | DI&O DSD | 143524 | 24/066 | <p>RESOLVED on the motion of Councillors Dino Zappacosta and Simon Croce that Council upgrade the original Bagtown's first Blacksmith Store site at the Intersection of Old Wilbriggie (sic) Road and Research Station Road.</p> | <p>18/03/2024: Councillors and SMT inspecting site 19/03/2024 to discuss scope.</p> <p>02/04/2024: Site inspection completed. Project scope to be referred to Council Workshop on 21 May 2024.</p> <p>03/06/2024: Scope of works were determined at Council Workshop.</p> <ol style="list-style-type: none"> 1. Survey site; 2. Install gravel surface in a safe location to provide access to site; 3. Remove vegetation that surrounds identified tree; and 4. Install sign with narrative depicting historical significance of site. |

OUTSTANDING ACTION REPORT

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| | | | | | | Plan of Scope of works to be discussed at Council Worksop in October 2024. |
| 23 January 2024 | CC01 ENERGY PURCHASE AGREEMENT - HUNTER JOINT ORGANISATIONS OF COUNCILS | PO | 141541 | 24/022 | <p>RESOLVED on the motion of Councillors Simon Croce and Christine Stead that:</p> <p>(a) Council agree to accept the proposal from Hunter Joint Organisation to tender for the purchase of power for Council's large sites and unmetered streetlighting.</p> <p>(b) A further report be submitted for Council for consideration following the completion of stage one (1) of the procurement process as referred to in this report to determine;</p> <ol style="list-style-type: none"> i. The percentage of energy from renewable sources. ii. The delegation of authority to the General Manager to accept or decline a contract with the preferred tenderer as determined by the Power Purchasing Agreement Steering Committee. | <p>05/02/2024: HJO have been advised. Further report to follow.</p> <p>18/03/2024: Report presented to Council 26/03/2024.</p> <p>02/04/2024: HJO advised of Council's resolution.</p> <p>20/05/2024: Hunter JO to provide final electricity tender figures to Council.</p> |
| 12 December 2023 | CCMM01 REVIEW OF LAKE WYANGAN FLOOD STUDY AND FLOODPLAIN RISK MANAGEMENT PLAN | DU | 140281 | 23/317 | <p>RESOLVED on the motion of Councillors Christine Stead and Glen Andreazza that Council authorise the General Manager to progress action with regard to the review of the Lake Wyangan Flood Study and Floodplain Risk Management Plan, in accordance with this Report.</p> | <p>15/01/2024: Consultancy brief being prepared for tender.</p> <p>04/03/2024: Brief in preparation.</p> <p>18/03/2024: Tender documentation released on Vendor Panel. Tenders close 1 May 2024.</p> <p>20/05/2024: Report to Council meeting 28 May 2024.</p> |

OUTSTANDING ACTION REPORT

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| | | | | | | 03/06/2024: Letter sent to successful consultant. |
| 14 November 2023 | CL02 THARBOGANG TENNIS CLUB DEMOLITION | CPO | 139227 | 23/260 | <p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council to seek Crown Reserve Improvement Fund funding and if successful in receiving the grant monies then the demolition of the Tharbogang Tennis Club and other infrastructure situated on the Public Reserve can proceed.</p> <p>(b) Council confirm its intention to demolish the Tharbogang Tennis Club facility and Council to then re-engage with the Tharbogang Community to advise of the available funds and Council’s decision to demolish the disused Tennis Club building.</p> | <p>04/12/2023: Council has included in the current budget 2023/24 approximately \$6,500 to part fund the demolition of the building. Application has been made for further funding to complete the project. Grant funding body to advise outcome in approximately May 2024. Community meeting to be held February 2024.</p> <p>04/03/2024: Tharbogang Public School has been contacted seeking confirmation of suitable date for meeting.</p> <p>06/05/2024: Two dates (22 May and 30 May 2024 5:30pm – 6:30pm) as options for meeting have been submitted to the school. Awaiting a response.</p> <p>20/05/2024: Date of meeting confirmed for 19 June 2024.</p> |
| 24 October 2023 | CL01 SPECIAL RATE VARIATION (SRV) - DECISION TO APPLY TO THE INDEPENDENT PRICING AND REGULATORY TRIBUNAL (IPART) | DBC&FS | 138461 | 23/251 | <p>RESOLVED on the motion of Councillors Doug Curran and Jenny Ellis that:</p> <p>(a) Council receive and note the SRV Community Engagement Summary attached to the report including submissions, feedback received and key findings.</p> <p>(b) Council apply to the Independent Pricing and Regulatory Tribunal (IPART) under Section 508(A) of the Local Government Act 1993, for a permanent SRV of 10.5% inclusive of the assumed 3.0%</p> | <p>25/10/2023: Letter of intent to apply for SRV sent to IPART.</p> <p>06/11/2023: Application process has commenced.</p> <p>16/01/2024: Application submitted to IPART. Copy of submission provided to Councillors.</p> <p>04/03/2024: IPART notified community submissions are open. Closing date for submissions is 18 March 2024.</p> |

OUTSTANDING ACTION REPORT

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| | | | | | <p>rate peg each year for three consecutive years from 2024/25 to 2026/27. This is a cumulative increase of 34.9%. Applications are to be submitted by 5 February 2024 as determined by IPART.</p> <p>(c) Council to notify IPART that it intends to apply for a Special Rate Variation as referred to in (b) above, by 25 November 2023 (date as determined by IPART).</p> <p>(d) Council approves additional Service Reviews to those already listed in the 2022/23-2025/26 Delivery Program, as identified in this report. These are functions within the General Fund and will explore productivity improvements and cost containment strategies. The Delivery Program is to be updated accordingly.</p> <p>(e) Management to report to Council on a quarterly basis with details of cost savings and additional revenue initiatives.</p> <p>(f) Council to review the Financial Hardship Policy (FS-CP-506) to ensure adequate assistance is provided to ratepayers experiencing genuine financial hardship.</p> <p>(g) Council cap increases Water and Sewer charges by the assumed 3% annual rate peg (per the SRV) for the period of the 3 year implementation of the SRV.</p> | <p>06/05/2024: IPART to inform Council of determination by end of May 2024.</p> <p>20/05/2024: IPART issued determination Monday, 13 May 2024.</p> <p>03/06/2024: Staff modifying draft budget to present to Council reflecting IPART decision, on 25 June 2024.</p> |
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OUTSTANDING ACTION REPORT

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| | | | | | <p>(h) Council increase the pensioner rebates on Ordinary Rates by the following amounts for the period of the 3 year implementation of the SRV.</p> <p>SEE TABLE IN MINUTES</p> <p>(i) Council staff prepare the next draft Operational Plan (Budget) 2024/2025, draft Delivery Plan 2022/23 – 2025/26 and the draft 10 year 2024/25 – 2033/34 Financial Plan on the basis of removing the Art Gallery project.</p> <p>(j) Council staff prepare reports with respect to the following cost savings projects and alternative revenue opportunities:</p> <ul style="list-style-type: none"> i) Paid parking at the Airport ii) Review of recent energy audit and further installation of solar panels on high energy consumption facilities. iii) Audit of buildings owned by Council which are leased to other entities (to include purpose of the original purchase and current lease arrangements relative to commercial terms). iv) Initiate a Road Service review as a matter of priority (as referred to in this report) including improvements to the gravel and sealed road networks and the resheeting programs. | |
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OUTSTANDING ACTION REPORT

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| 24 October 2023 | CL03 CLOSURE OF KOOYOO STREET STAGE 1 - BANNA AVENUE TO BANNA LANE | DIO | 138463 | 23/255 | RESOLVED on the motion of Councillors Glen Andreazza and Chris Sutton that Council authorise the General Manager to apply to Transport for NSW to permanently close Kooyoo Street, Griffith from Banna Avenue to Banna Lane for the purpose of motor vehicle access. | <p>06/11/2023: Contact made with TfNSW. Report being prepared for consideration of Traffic Committee.</p> <p>15/01/2024: Traffic Committee approved at meeting held 12 December 2023.</p> <p>05/02/2024: Works will be implemented to finalise the closure.</p> <p>04/03/2024: Bollards will be order during March 2024 and scheduled for installation.</p> <p>06/05/2024: Bollard installation has been delayed to ensure most suitable product is used.</p> <p>20/05/2024: Bollards have been ordered.</p> |
| 12 September 2023 | CC02 NON RATEABLE ASSESSMENTS, SPORTING CLUBS AND COMMUNITY ORGANISATIONS SUBSIDIES | DBC&F | 137019 | 23/221 | <p>RESOLVED on the motion of Councillors Glen Andreazza and Laurie Testoni that:</p> <p>(a) The information be noted.</p> <p>(b) The Rates – Payment by Community Organisations Policy be reviewed and presented to Council at a later date.</p> | <p>03/10/2023: Policy to be reported to Council March Quarter 2024.</p> <p>04/03/2024: Policy to be reported to April 2024 Council Meeting.</p> <p>06/05/2024: Policy to be reported to July 2024.</p> |
| 12 July 2022 | NOTICE OF MOTION – COUNCILLOR TESTONI – YENDA MASTERPLAN | GM | 119905 | 22/167 | <p>RESOLVED on the motion of Councillors Laurie Testoni and Glen Andreazza that:</p> <p>(a) Council undertake a master planning exercise for the village of Yenda. Factors such as future residential sub divisions, lifestyle blocks and rural residential to be considered along with future</p> | <p>01/08/2022: This matter will be scheduled for discussion at Council Workshop 16 August 2022.</p> <p>05/09/2022: Council to submit an application to NSW Department of Planning and Environment for grant funding under Regional Housing</p> |

OUTSTANDING ACTION REPORT

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| | | | | | <p>amenities for the village, such as sporting infrastructure to be considered. With a number of major projects nearing completion the time is right to focus on what opportunities are there for our region with growth and development. Yenda has a lot of potential for growth and by investigating strategies for the future it would benefit the growth on not only the village but that of the ever expanding Griffith City limits. It would be important for community engagement and with the next Community Opinion Group meeting to be held in Yenda it is a great opportunity for Griffith City Council to engage with community.</p> <p>(b) Council schedule a Councillor Workshop to refine the scope of the Master Plan.</p> <p>(c) Staff prepare the scoping document and report to Council for consideration of source of budget resources, time line, amendment and adoption of scoping document.</p> | <p>Strategic Planning Fund Round 1 to complete a Yenda Masterplan. Application close 30 September 2022.</p> <p>04/10/2022: Grant application submitted.</p> <p>03/01/2023: NSW Government advised the Grant application successful on 30 November 2022. Expressions of Interests invited to coordinate and undertake the Yenda Masterplan.</p> <p>13/02/2023: Tender awarded to CBRE.</p> <p>01/05/2023: Site inspection and survey completed. Landowner, MI and staff consultation completed. Draft Masterplan presentation to 20 June Council Workshop.</p> <p>17/07/2023: Draft Masterplan to go to Council in September/October 2023.</p> <p>03/10/2023: Draft Masterplan to go to Council 14 November 2023.</p> <p>06/11/2023: Draft Masterplan to go to Council Meeting in December 2023.</p> <p>04/12/2023: Draft Masterplan to go to Council Meeting in February 2024.</p> <p>15/01/2024: Report to March 2024 Council Meeting.</p> |
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OUTSTANDING ACTION REPORT

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| | | | | | | <p>18/03/2024: Council Meeting for 14 May 2024.</p> <p>06/05/2024: Consultant engineers will be invited to address Councillors at Council Workshop on 18 June 2024 regarding engineering challenges with respect to management of drainage.</p> |
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

| Council Meeting Date | MEETING ITEM | Action Officer | CRM No. | Minute No. | Council Resolution | Additional Information |
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| 28 May 2024 | <p>MINUTES OF THE LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE MEETING HELD ON 15 MAY 2024</p> <p>DRAFT PLAN OF MANAGEMENT – LAKE WYANGAN</p> | CPO | 146292 /2024 | 24/156 | <p>RECOMMENDED on the motion of Tom Mackerras and Frank Battistel that:</p> <p>(a) Council refer the Draft Plan of Management for Lake Wyangan, incorporating Jack Carson Wildlife Reserve (Crown Reserve 159017) and North Lake Wyangan (Crown Reserve 1002998) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management Lake Wyangan if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been approved.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Lake Wyangan on completion of the exhibition period, to consider all submissions.</p> | <p>28/05/2024: Draft PoM emailed to Councillors.</p> <p>03/06/2024: Sent to Minister for approval to be exhibited.</p> |
| 28 May 2024 | <p>CL02 DRAFT PLAN OF MANAGEMENT - SOUTH-WEST GRIFFITH PRECINCT PARKS</p> | CPO | 146289 /2024 | 24/154 | <p>RESOLVED on the motion of Councillors Christine Stead and Shari Blumer that:</p> <p>(a) Council refers the draft Plan of Management for South-West Griffith Precinct Parks to the</p> | <p>03/06/2024: Sent to Minister for approval to be exhibited.</p> |

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

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| | | | | | <p>Minister administering the Crown Land Management Act 2016 for approval. Property details being Crown Reserves Griffith Regional Sports Centre (66750), Beilby Park (74741), Kooragee Park (77295), Willow Park, Venetian Park, I.O.O F Park and City Park (Prt R.81439), Yarrabee Park (90788) and Perre Park (90942) together with Council owned land Borland Leckie Park, Yawarra Three Ways Park, Burley Griffin Community Gardens, Public Reserve Park, Locklea Park, Cappello Close and Lanza Grove Public Reserve</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for South-West Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for South-West Griffith Precinct Parks on completion of the public exhibition period, to consider all submissions.</p> | |
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

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| 28 May 2024 | CL01 DRAFT PLAN OF MANAGEMENT - GRIFFITH CBD PRECINCT | CPO | 146288 | 24/153 | <p>RESOLVED on the motion of Councillors Shari Blumer and Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves to the Minister administering the Crown Land Management Act 2016 for approval. Property details being R.74539 – Lot 1 Sec 43 DP758476 (Visitor's Centre and Carpark and Old Bowling Club) R.83521 – Lot 1 DP 87811 (Carpark Visitor's Centre) R.61588 – Lots 2 & 4 Sec 8 DP 758476 and Lot 7 Sec 9 DP 758476 (CWA Park and Memorial Park) R.159000 – Lots 2 & 8 Sec 9 DP 758476 (Griffith Library) R.85064 – Lots 19 & 20 Sec 7 DP 758476 and Lot 1 DP 1272062 (Banna Park) R.82722 – Lots 1, 8-9 Sec 15 DP 758476 (Couchman Carpark) R.1003025 – Lot 1 DP 1035387(Aquatic Centre).</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Griffith CBD Precinct Crown Reserves if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> | 03/06/2024: Sent to Minister for approval to be exhibited. |
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OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

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| | | | | | <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for the Griffith CBD Precinct Crown Reserves on completion of the exhibition period, to consider all submissions.</p> | |
| 23 April 2024 | CL03 DRAFT PLAN OF MANAGEMENT - MISCELLANEOUS CROWN RESERVES | CPO | 144994 | 24/115 | <p>RESOLVED on the motion of Councillors Christine Stead and Laurie Testoni that:</p> <p>(a) Council refer the Draft Plan of Management for the Miscellaneous Crown Reserves, Kart Club - Reserve 64662 (Lot 96 DP 756035), Wumbulgal Recreation Reserve – Reserve 64911 (Lot 106 DP 751679), Rankins Springs Camping Area – Reserve 65432 (lot 7003 DP 1001194) and Dave Wallace Range – Reserve 1003005 (Lot 2 DP 48802) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Miscellaneous Crown Reserves if required, and place it on public exhibition as</p> | 20/05/2024: Awaiting approval from Minister. |

OUTSTANDING ACTION REPORT
OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

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| | | | | | <p>per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for the Miscellaneous Crown Reserves on completion of the exhibition period, to consider all submissions.</p> | |
| 23 April 2024 | CL05 DRAFT PLAN OF MANAGEMENT - BAGTOWN CEMETERY | CPO | 144997 | 24/117 | <p>RESOLVED on the motion of Councillors Dino Zappacosta and Laurie Testoni that:</p> <p>(a) Council refer the Draft Plan of Management for the Bagtown Historic Cemetery - Crown Reserve 52849 (Part Lot 731 DP 751709) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for the Bagtown Historic Cemetery and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Bagtown Historic Cemetery on</p> | 06/05/2024: Awaiting approval from Minister. |

OUTSTANDING ACTION REPORT
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| | | | | | completion of the exhibition period, to consider all submissions. | |
| 12 December 2023 | CL04 COMPULSORY ACQUISITION - AFFECTING LOT 27 DP751709 - BEAUMONT ROAD, HANWOOD - HANWOOD LEVY | CPO | 140274 | 23/303 | <p>RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1296073 in Plan of Acquisition affecting Lot 27 DP 751709 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1296073 as shown in plan of acquisition affecting Lot 27 DP 751709 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council</p> | <p>15/01/2024: Application preparation in progress.</p> <p>03/06/2024: Application submitted.</p> |

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| | | | | | <p>give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p> | |
| 12 December 2023 | CL05 COMPULSORY ACQUISITION - AFFECTING LOT 7322 DP1164483, MALLEE STREET, HANWOOD - WATER DRAINAGE WORKS | CPO | 140275 | 23/304 | <p>RESOLVED on the motion of Councillors Glen Andreazza and Melissa Marin that:</p> <p>(a) Council approves the acquisition of Crown Land, shown as Lot 1 DP 1295951 in Plan of Acquisition affecting Lot 7322 DP 1164483 under the provisions of the Land Acquisition (Just Terms Compensation) Act 1991 for the purposes of the Local</p> | <p>15/01/2024: Application preparation in progress.</p> <p>03/06/2024: Application submitted.</p> |

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| | | | | | <p>Government Act 1993 Section 186.</p> <p>(b) Council make application to the Minister and/or Governor of the Local Government Act 1993 for approval to acquire Lot 1 DP 1295951 as shown in plan of acquisition affecting Lot 7322 DP 1164483 by compulsory acquisition process under Section 187 of the Local Government Act 1993.</p> <p>(c) Council continues to negotiate with Department of Planning & Environment to acquire the land by agreement, or as determined by the Valuer General as defined in Section 55 of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(d) Following receipt of the Governor's approval, Council give effect to the acquisition by publication of an Acquisition Notice in the NSW Government Gazette and such other publication as may be required by law.</p> <p>(e) Upon acquisition of the land, Council resolves to classify the acquired land as operational land pursuant to Section 31 of the Local Government Act 1993.</p> <p>(f) Council pay compensation to all interest holders entitled to compensation by virtue of the</p> | |
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| | | | | | <p>compulsory acquisition on the terms set out in the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>(g) Council delegate authority to the General Manager to execute the documents on behalf of Council under the Common Seal if required.</p> | |
| 14 February 2023 | <p>CL03 PCYC PROPOSAL TO ERECT AND FITOUT AN INTEGRATED GYMNASTICS AND COVERED OUTDOOR MULTI-SPORTS COMPETITION FACILITY - OLYMPIC STREET, GRIFFITH</p> | GM | 128874 | 22/034 | <p>RESOLVED on the motion of Councillors Jenny Ellis and Simon Croce that:</p> <p>(a) Council endorse in principle the lease of (Part Lot 1 DP1272062. Crown Reserve 85064, 3 Olympic Street, Griffith) to PCYC NSW for a period of 20 years.</p> <p>(b) The annual lease fee be in accordance with Council's adopted Revenue Policy (Schedule of Fees and Charges) as at the date of execution of the Lease. 2022/23 annual lease fee to Not for Profit Organisations is \$607.</p> <p>(c) PCYC pay all applicable costs and charges associated with the preparation of the lease agreement (this would include the survey plan preparation for leasing and registration fees if required). Also, an Administration Fee of \$481</p> | <p>06/03/2023: Letter written to PCYC advising terms of proposed lease. Letter of response received accepting terms. Proposed lease to be prepared by Council and publicly exhibited.</p> <p>4/07/2023: Council staff have obtained a quote for subdivision from PHL. Once the Survey Plan has been finalised a Two (2) Lot subdivision is required to create a Lot for PCYC and a Lot for the remaining land.</p> <p>31/07/2023: PCYC finalising planned subdivision.</p> <p>04/12/2023: Council seeking additional information from PCYC prior to lodgement of their DA.</p> <p>29/04/2024: PCYC contacted 24/4/24. PCYC considers current scope of project will exceed allocated</p> |

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| | | | | | <p>(page 13 Revenue Policy) will be applicable.</p> <p>(d) Council communicate the above terms to PCYC NSW and subject to their agreement, Council advertise the proposed lease for a period of 28 days seeking public submissions.</p> <p>(e) All public submissions be reported to Council for consideration. Should no submissions be received, Council authorise the General Manager and the Mayor to sign the lease under Council seal.</p> <p>(f) Council progress the subdivision of the subject land and authorise the General Manager and Mayor the authority to sign documents under Council seal as required. All costs in relation to the subdivision to be paid by the PCYC NSW.</p> | <p>budget. Currently reviewing scope to align with budget. PCYC anticipate lodging a DA with Council July 2024.”</p> |
| 22 February 2022 | NOTICE OF MOTION – YOOGALI SHARED BICYCLE PATH | DIO | 114000 | 22/057 | <p>RESOLVED on the motion of Councillors Simon Croce and Anne Napoli that:</p> <p>(a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority.</p> <p>(b) Council undertake a full costing of the track and bridge as to facilitate funding</p> | <p>14/03/2022: Funding estimate for Path and Bridge: \$1.4 million.</p> <p>100% funding request submitted to Transport for NSW Active Transport Program.</p> <p>16/01/2023: TfNSW has informed Council that its application for 2.5m shared</p> |

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| | | | | | <p>opportunities to contribute towards the new construction.</p> | <p>pathway is unsuccessful. Council has been invited to make a submission to TfNSW Active Transport for a 4.5m wide shared pathway for scoping and design. Submission lodged by Council.</p> <p>05/06/2023: Funding application successful. Design to commence.</p> <p>17/07/2023: Inception meeting scheduled for 18 August 2023. Project to be completed 20 June 2025.</p> <p>18/09/2023: Ongoing consultation being held with stakeholders.</p> <p>04/12/2023: Staff updated realignment of plans and have sent to TfNSW representatives for review. Draft tender documents have been prepared. Majority of vegetation removed on proposed pathway.</p> <p>04/03/2024: Tree removal nearing completion.</p> <p>18/03/2024: Tree clearing complete. Tenders for bridge to be called for in March 2024.</p> <p>06/05/2024: Tenders close on Monday, 13 May 2024.</p> |
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| | | | | | | Councillor briefing Tuesday, 21 May 2024. 03/06/2024: Report to Council 11 June 2024. |
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