



Ordinary Meeting

BUSINESS PAPER

Tuesday, 28 June 2022 at 7:00pm

Griffith City Council Chambers

Phone: 1300 176 077

Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

Doug Curran (Mayor)
Glen Andreazza (Deputy Mayor)
Shari Blumer
Simon Croce
Jenny Ellis
Manjit Singh Lally
Melissa Marin
Anne Napoli
Christine Stead
Christopher Sutton
Laurie Testoni
Dino Zappacosta

dcurran@griffith.com.au
gandreazza@griffith.com.au
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scroce@griffith.com.au
jellis@griffith.com.au
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anapoli@griffith.com.au
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csutton@griffith.com.au
ltestoni@griffith.com.au
dzappacosta@griffith.com.au

MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

Addressing the Council on Business Paper matters

Members of the public are welcome to attend Council Meetings and address the Council on agenda items provided proper notice is given. Visit Council's website for more information. To apply to address Council on Business Paper matters, please complete an online [Public Address to Council Declaration Form](#) before 12:00 noon on the day of the meeting.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 1300 176 077.

Direct correspondence to the General Manager

You may write directly to the General Manager about your issue or concern via letter or email. You may contact the General Manager at admin@griffith.nsw.gov.au or mail correspondence to: The General Manager, PO Box 485 Griffith NSW 2680.

For more information on public participation refer to [Council's Agency Information Guide](#).

Councillors' obligations under the Oath or Affirmation of Office are as follows:

Oath

I [*name of Councillor*] swear that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Affirmation

I [*name of Councillor*] solemnly and sincerely declare and affirm that I will undertake the duties of the office of Councillor in the best interests of the people of Griffith and the Griffith City Council and that I will faithfully and impartially carry out the functions, powers, authorities and discretions vested in me under the [Local Government Act 1993](#) or any other Act to the best of my ability and judgment.

Councillors' obligations under the Code of Conduct in relation to conflicts of interest include:

[What is a pecuniary interest?](#)

A pecuniary interest is an interest that you have in a matter because of a reasonable likelihood or expectation of appreciable financial gain or loss to you or a person referred to in clause 4.3 of the Code of Conduct.

[Disclosure of pecuniary interests at meetings](#)

A Councillor who has a pecuniary interest in any matter with which Council is concerned, and who is present at a meeting of Council at which the matter is being considered, must disclose the nature of the interest to the meeting as soon as practicable.

The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

[What is a non-pecuniary conflict of interest?](#)

Non-pecuniary interests are private or personal interests a Council official has that do not amount to a pecuniary interest as defined in clause 4.1 of the Code of Conduct. A non-pecuniary conflict of interest exists where a reasonable and informed person would perceive that you could be influenced by a private interest when carrying out your official functions in relation to a matter.

[Managing non-pecuniary conflicts of interest](#)

Where Councillors have a non-pecuniary conflict of interest in a matter they must disclose the relevant private interest they have in relation to the matter fully and in writing as soon as practicable after becoming aware of the non-pecuniary conflict of interest.

[Click here to lodge and online Conflict of Interest Form.](#)

How Councillors manage a non-pecuniary conflict of interest will depend on whether or not it is significant.

A non-pecuniary conflict of interest will be significant where it does not involve a pecuniary interest, but it involves:

- (a) a relationship between a Councillor and another person who is affected by a decision or a matter under consideration that is particularly close, such as a current or former spouse or de facto partner, a relative or another person from the Councillor's extended family that the Councillor has a close personal relationship with, or another person living in the same household.
- (b) other relationships with persons who are affected by a decision or a matter under consideration that are particularly close, such as friendships and business relationships. Closeness is defined by the nature of the friendship or business relationship, the frequency of contact and the duration of the friendship or relationship.
- (c) an affiliation between the Councillor and an organisation (such as a sporting body, club, religious, cultural or charitable organisation, corporation or association) that is affected by a decision or a matter under consideration that is particularly strong. The strength of a Councillor's affiliation with an organisation is to be determined by the extent to which they actively participate in the management, administration or other activities of the organisation.
- (d) membership, as the Council's representative, of the board or management committee of an organisation that is affected by a decision or a matter under consideration, in circumstances where the interests of Council and the organisation are potentially in conflict in relation to the particular matter.
- (e) a financial interest (other than an interest of a type referred to in clause 4.6 of the Code of Conduct) that is not a pecuniary interest for the purposes of clause 4.1 of the Code of Conduct.
- (f) the conferral or loss of a personal benefit other than one conferred or lost as a member of the community or a broader class of people affected by a decision.

If the significant non-pecuniary conflict of interest arises in relation to a matter under consideration at a Council meeting, Councillors must manage the conflict of interest as if a Councillor had a pecuniary interest in the matter by complying with clauses 4.28 and 4.29 of the Code of Conduct. That is, a Councillor who has a significant non-pecuniary interest in a matter under consideration at a Council meeting must disclose the nature of the interest to the meeting as soon as practicable. The Councillor must not be present at, or in sight of, the meeting of Council:

- (a) at any time during which the matter is being considered or discussed by Council, or
- (b) at any time during which the Council is voting on any question in relation to the matter.

If Councillors determine that they have a non-pecuniary conflict of interest in a matter that is not significant and does not require further action, when disclosing the interest they must explain in writing why they consider that the non-pecuniary conflict of interest is not significant and does not require further action in the circumstances.

Councillors should refer to Council's Code of Conduct policy for further information in relation to managing conflicts of interest at Council Meetings.

REPORT AUTHORS AND AREAS OF RESPONSIBILITY

Senior Management Team

General Manager
Director Economic & Organisational Development
Director Business, Cultural & Financial Services
Director Infrastructure and Operations
Director Sustainable Development
Director Utilities

Brett Stonestreet
Shireen Donaldson
Max Turner
Phil King
Phil Harding
Graham Gordon

Economic & Organisational Development

Governance Manager/Public Officer and Right to Information Officer
HR & Risk Manager
Workforce Planning Manager
IT Manager
Tourism Manager
Information Manager
Acting Information Management Administrator

Leanne Austin
Kylie Carusi
Nick DeMartin
Mike Gaze
Mirella Guidolin
Joanne Savage
Jeanette Franco

Business, Cultural & Financial Services

Finance Manager
Asset Management Coordinator
Acting Library Manager
Acting Griffith Regional Arts and Museum Manager
Acting Leisure Services Manager

Vanessa Edwards
Andrew Keith
Rina Cannon
Margaret Andreazza
Tim Rice

Infrastructure & Operations

Works Manager - Maintenance
Works Manager - Construction
Parks & Gardens Manager
Fleet & Depot Manager

Manjit Chugha
Shree Shrestha
Peter Craig
Steve Croxon

Sustainable Development

Planning & Environment Manager
Acting Development Assessment Coordinator
Senior Development Assessment Planner
Urban Strategic Design & Major Projects Manager
Project Planner
Environmental Health & Compliance Coordinator
Principal Officer – Environment
Corporate Property Officer & Native Title Coordinator
Building Certification Coordinator
Airport Facility Coordinator

Carel Potgieter
Kerry Rourke
Patterson Ngwira
Peter Badenhorst
Melanie Vella
Vacant
Vacant
Daphne Bruce
Royce Johns
Vacant

Utilities

Engineering Design & Approvals Manager
Waste Operations Manager
Water & Wastewater Manager

Joe Rizzo
John Roser
Durgananda Chaudhary

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 28 JUNE 2022 AT 7:00PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 28 June 2022**.

In accordance with Griffith City Council's Code of Meeting Practice and as permitted under the Local Government Act 1993, this meeting is being live streamed and recorded by Council staff for minute taking and webcasting purposes.

No other webcasting or recording by a video camera, still camera or any other electronic device capable of webcasting or recording is permitted without the prior approval of Council.

Those that are participating in this meeting are advised that your image and what you say will be broadcast live to the public and will also be recorded. You should avoid making statements that might defame or offend and note that Council will not be responsible for your actions and comments.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on 1300 176 077 by 12.00 pm on the day of the meeting.

The agenda for the meeting is:

- 1 Council Prayer and Acknowledgment of Country
- 2 Apologies and Applications for a Leave of Absence or Attendance by Audio-visual Link by Councillors
- 3 Confirmation of Minutes
- 4 Business Arising
- 5 Declarations of Interest
- 6 Presentations
- 7 Mayoral Minutes
- MM01 p19 Tesla (Electric Vehicle) Supercharge Stations
- 8 General Manager's Report
- CL01 p31 Adoption of the Draft Delivery Program 2022/23 - 2025/26, Draft Operational Plan (Budget) 2022/23 and Draft Resourcing Strategy
- CL02 p35 Making of Rates and Charges for the Period 1 July 2022 to 30 June 2023
- CL03 p48 Adoption of Draft Model Code of Meeting Practice Policy

- CL04 p51 Review of Council's Local Policies 2022
- CL05 p55 Adoption of Plan of Management - Collina Precinct Parks
- CL06 p58 Adoption of Plan of Management - North Griffith Precinct Parks
- CL07 p61 Adoption of Audit, Risk and Improvement Committee Members
- 9 Information Reports
- CL08 p64 Request to Seal Local Roads
- 10 Adoption of Committee Minutes
- p75 Minutes of the Floodplain Management Committee Meeting held on 2 June 2022
- p83 Minutes of the Disability Inclusion & Access Committee Meeting held on 8 June 2022
- p86 Minutes of the Griffith Health Facilities Limited (GHFL) Committee Meeting held on 14 June 2022
- p88 Minutes of the Traffic Committee Meeting held on 14 June 2022
- p92 Minutes of the Griffith Pioneer Park Museum Committee Meeting held on 16 June 2022
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
- 13 Outstanding Action Report
- p95 Outstanding Action Report
- 14 Matters to be dealt with by Closed Council
- CC01 Tender No. 15-21/22 - Concrete Remediation Services for the GWTP - Stage 1 & GWRP
- commercial information of a confidential nature that would, if disclosed:
- (i) prejudice the commercial position of the person who supplied it, or
- (ii) confer a commercial advantage on a competitor of the council, or
- (iii) reveal a trade secret 10A(2) (d)

Brett Stonestreet

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 14 JUNE 2022 COMMENCING AT 7:00PM**

PRESENT

The Mayor, Doug Curran in the Chair; Councillors, Glen Andreazza, Shari Blumer, Simon Croce, Jenny Ellis, Manjit Singh Lally, Melissa Marin, Anne Napoli, Christine Stead, Chris Sutton, Laurie Testoni and Dino Zappacosta

STAFF

General Manager, Brett Stonestreet, Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Sustainable Development, Phil Harding, Director Infrastructure & Operations, Phil King, Director Business, Cultural & Financial Services, Max Turner and Minute Taker, Joanne Bollen

MEDIA

Cai Holroyd, The Area News

1 COUNCIL PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

The Meeting opened with Councillor Jenny Ellis reading the Council prayer and the Acknowledgement of Country.

The Mayor requested that Council observe a Minute Silence for the passing of Dr Patrick Dalton.

2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE OR ATTENDANCE BY AUDIO-VISUAL LINK BY COUNCILLORS

No apologies or requests for leave of absence were received.

3 CONFIRMATION OF MINUTES

22/144

RESOLVED on the motion of Councillors Simon Croce and Christine Stead that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 24 May 2022, having first been circulated amongst all members of Council, be confirmed.

For
Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce

Against

Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 12 votes to 0.

4 BUSINESS ARISING

Nil

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Anne Napoli
Notice of Motion – Councillor Glen Andreazza
Reason – Councillor Napoli holds a High Security Water Licence.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Shari Blumer
CL12 Notice of Motion – Councillor Glen Andreazza
Reason – Significant Non Pecuniary Conflict of Interest due to Councillor Blumer's employment by the Murray Darling Basin Authority.

Less Than Significant Non-Pecuniary Interests

Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Councillor Anne Napoli
CL01 DA 334/2021 Installation of 29 Permanent Frost Control Fans
Reason – Councillor Napoli has received a phone call and email from an objector regarding the DA.

Councillor Christine Stead
CL01 DA 334/2021 Installation of 29 Permanent Frost Control Fans
Reason – Councillor Stead had a site visit and also a meeting with developers and objectors and the Council Chambers.

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

Nil

8 GENERAL MANAGER'S REPORT

CL01 DA 334/2021 - INSTALLATION OF 29 PERMANENT FROST CONTROL FANS

22/145

RESOLVED on the motion of Councillors Christine Stead and Manjit Singh Lally that the matter be considered later in the meeting to allow the speaker to address Council.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

CL02 LICENCE AGREEMENT - UNITING CHURCH IN AUSTRALIA PROPERTY TRUST (NSW) - ROAD RESERVE 67-71 ERSKINE ROAD, GRIFFITH

22/146

RESOLVED on the motion of Councillors Glen Andreazza and Simon Croce that:

- (a) Council enter into a licence agreement with Uniting Church in Australia Property Trust (NSW) for 12 car parking spaces adjoining 67-71 Erskine Road, Griffith for a term of 5 years commencing 1 July 2022.
- (b) Uniting Church in Australia Property Trust pays all applicable costs and charges associated with the preparation of the licence agreement together with Council's Administration Fee of \$467.
- (c) The licence fee be charged in accordance with Council's adopted Revenue Policy, currently \$56 per car for the 2021/2022 financial year, in addition to payment of rates and charges.
- (d) Council authorise the Mayor and General Manager to execute the licence agreement on behalf of Council under the Common Seal, if required.

For	Against
Councillor Doug Curran	
Councillor Glen Andreazza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Melissa Marin	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 12 votes to 0.

CL03 ADOPTION OF PLAN OF MANAGEMENT - SCENIC HILL ZONE 1 - FORMAL RECREATIONAL AREAS

22/147

RESOLVED on the motion of Councillors Anne Napoli and Chris Sutton that:

- (a) Council adopt the Plan of Management – Scenic Hill Zone 1 – Formal Recreational Areas pursuant to Section 40 of the Local Government Act 1993 and in accordance with Section 3.23(6) of the Crown Land Management Act 2016.
- (b) Council give public notice of the adoption of the Plan of Management for Scenic Hill Zone 1 – Formal Recreational Areas.

For	Against
Councillor Doug Curran	
Councillor Glen Andreazza	
Councillor Shari Blumer	
Councillor Simon Croce	
Councillor Jenny Ellis	
Councillor Manjit Singh Lally	
Councillor Melissa Marin	
Councillor Anne Napoli	
Councillor Christine Stead	
Councillor Chris Sutton	
Councillor Laurie Testoni	
Councillor Dino Zappacosta	

The division was declared PASSED by 12 votes to 0.

CL04 ADOPTION OF PLAN OF MANAGEMENT - NERICON WETLANDS

22/148

RESOLVED on the motion of Councillors Simon Croce and Laurie Testoni that:

- (a) Council adopt the Plan of Management for Nericon Wetlands pursuant to Section 40 of the Local Government Act 1993 and in accordance with Section 3.23(6) of the Crown Land Management Act 2016.
- (b) Council give public notice of the adoption of the Plan of Management for Nericon Wetlands.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

CL05 DRAFT PLAN OF MANAGEMENT - SCENIC HILL ZONE 2 - PIONEER PARK

22/149

RESOLVED on the motion of Councillors Anne Napoli and Glen Andreazza that:

- (a) Council refer the Draft Plan of Management for Scenic Hill Zone 2 – Pioneer Park being Crown Reserves 87129 (part Lot 7012 DP 1024031) and 87945 (Lot 1347 DP 751709) to the Minister administering the Crown Land Management Act 2016 for approval.
- (b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Scenic Hill Zone 2 – Pioneer Park if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.
- (c) Native Title advice has been provided.
- (d) A report be presented to Council to adopt the final Plan of Management for Scenic Hill Zone 2 – Pioneer Park on completion of the exhibition period, to consider all submissions.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

CL06 LOCAL GOVERNMENT REMUNERATION TRIBUNAL 2022 - DETERMINATION OF FEES PAYABLE TO MAYOR AND COUNCILLORS

22/150

RESOLVED on the motion of Councillors Simon Croce and Chris Sutton that:

- (a) Council endorses the Councillor Annual Fee for the 2022/23 financial year at a rate of \$21,100.
- (b) Council endorses the Annual Mayoral Fee for the 2022/23 financial year at a rate of \$46,040.

For

Against

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 12 votes to 0.

CL07 REVIEW OF BUSINESS, CULTURAL & FINANCIAL SERVICES DIRECTORATE'S PUBLIC POLICIES

22/151

RESOLVED on the motion of Councillors Glen Andreazza and Christine Stead that:

- (a) Council endorse the Business, Cultural & Financial Services Directorate's reviewed policies to be placed on public exhibition for a period of 28 days.
- (b) Following the public exhibition period, if no submissions are received, the policies be considered as adopted as at the date of the conclusion of the advertised exhibition period.
- (c) Policies that receive a submission are to be reported back to Council.

For

Against

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 12 votes to 0.

9 INFORMATION REPORTS

CL08 INVESTMENTS AT 31 JANUARY, 28 FEBRUARY, 31 MARCH AND 30 APRIL 2022

22/152

RESOLVED on the motion of Councillors Simon Croce and Melissa Marin that the report be noted by Council.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

10 ADOPTION OF COMMITTEE MINUTES

MINUTES OF THE TRAFFIC COMMITTEE MEETING HELD ON 10 MAY 2022

22/153

RESOLVED on the motion of Councillors Anne Napoli and Chris Sutton that the recommendations as detailed in the Minutes of the Traffic Committee meeting held on 10 May 2022 be adopted.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

MINUTES OF THE GRIFFITH PIONEER PARK MUSEUM COMMITTEE MEETING HELD ON 19 MAY 2022

22/154

RESOLVED on the motion of Councillors Anne Napoli and Christine Stead that the recommendations as detailed in the Minutes of the Griffith Pioneer Park Museum Committee meeting held on 19 May 2022 be adopted.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

CL01 DA 334/2021 - INSTALLATION OF 29 PERMANENT FROST CONTROL FANS

22/155

RESOLVED on the motion of Councillors Anne Napoli and Glen Andreazza that the matter of DA 334/2021 – Installation of 29 Permanent Frost Control Fans be raised from the table.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

22/156

RESOLVED on the motion of Councillors Anne Napoli and Glen Andreazza that the meeting suspend Standing Orders to allow Ms Roz Vardanega to address Council.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce

Against

Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 12 votes to 0.

22/157

RESOLVED on the motion of Councillors Christine Stead and Glen Andreazza that the meeting resume Standing Orders.

For

Against

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

The division was declared PASSED by 12 votes to 0.

22/158

RESOLVED on the motion of Councillors Glen Andreazza and Laurie Testoni that:

- (a) Council as the consent authority pursuant to Section 4.16(1)(a) of the Environmental Planning & Assessment Act, 1979, grant consent to Development Application 334/2021 for the installation of 29 permanent frost control fans, at Lots 1 & 4 DP 1257570 and Lot 617 DP 751743; Nos. 458, 554 & 632 Lake View Branch Canal Rd Nericon subject to conditions including those set out in Attachment A of this report.
- (b) Development Application 334/2021 be delegated to the Director Sustainable Development for the preparation and issue of the Notice of Determination.

In accordance with the Local Government Action (section 375A - Recording of voting on planning matters) Council must record the Councillor's vote in relation to the matter.

For

Against

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Laurie Testoni

Councillor Christine Stead
Councillor Chris Sutton
Councillor Dino Zappacosta

The division was declared PASSED by 9 votes to 3.

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

Councillor Anne Napoli left the meeting, having declared a Pecuniary Conflict of Interest, the time being 7.45pm.

Councillor Shari Blumer left the meeting, having declared a Significant Non-Pecuniary Conflict of Interest, the time being 7.45pm.

NOTICE OF MOTION - COUNCILLOR GLEN ANDREAZZA

22/159

RESOLVED on the motion of Councillors Glen Andreazza and Jenny Ellis that Griffith City Council write to the Murray Darling Association (MDA) Inc. Chair and (cc to Murray Darling Association (MDA) Region 9 Chair) requesting that:

- (a) The MDA write to the new Federal Minister for Environment and Water, the Honourable Tanya Plibersek MP to reiterate that given the Government is committed to recovering an additional 450GL of up water from the Basin, the water must be achieved without adverse social and economic impacts as required by the Murray Darling Basin Plan;
- (b) The MDA opposes the use of buybacks to the achieve the saving of the 450GL of up water; and
- (c) Council write to all Councils in MDA Region 9 seeking support for this Motion.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 10 votes to 0.

Councillors Anne Napoli and Shari Blumer returned to the meeting, the time being 7.48pm.

13 OUTSTANDING ACTION REPORT

22/160

RESOLVED on the motion of Councillors Glen Andreazza and Simon Croce that the report be noted.

For

Councillor Doug Curran
Councillor Glen Andreazza
Councillor Shari Blumer
Councillor Simon Croce
Councillor Jenny Ellis
Councillor Manjit Singh Lally
Councillor Melissa Marin
Councillor Anne Napoli
Councillor Christine Stead
Councillor Chris Sutton
Councillor Laurie Testoni
Councillor Dino Zappacosta

Against

The division was declared PASSED by 12 votes to 0.

14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

Nil

There being no further business the meeting terminated at 7.50 pm.

Confirmed:

CHAIRPERSON

CLAUSE **MM01**

TITLE **Tesla (Electric Vehicle) Supercharge Stations**

FROM **Doug Curran, Mayor**

TRIM REF **22/75190**

SUMMARY

This Mayoral Minute seeks Council endorsement for the location of several Tesla (electric vehicle) supercharging stations in Griffith. All costs in relation to the installation and maintenance of this infrastructure will be paid in full by Tesla. Connections to the electricity grid will also be in the name of Tesla. There will be no cost to Council as a consequence of this project.

RECOMMENDATION

- (a) Council endorse the proposal by Tesla to install and operate 6 supercharging stations in Griffith.**
- (b) Council's preferred site for these supercharging stations be located at the Visitor Information Centre car park, corner of Jondaryan Avenue and Banna Avenue Griffith. Exact location within the car park to be included in the licence agreement.**
- (c) The Mayor and General Manager be authorised to sign a licence agreement with Tesla with a minimum 10 years. There will be no cost incurred by Council in relation to this project.**

REPORT

Tesla has approached Council offering the opportunity for several (6) electric vehicle supercharging stations to be installed in the Griffith Central Business District (CBD). Tesla presented to a Councillor Workshop 31 May 2022 and the presentation is attached to this report (Refer Attachment a). There will be 6 car park spaces required plus an additional space for associated equipment, ie a total of 7 spaces. The supercharging stations will recharge an electric vehicle in approximately 30 minutes. Stations should be within easy walking distance of the CBD.

All costs in relation to the project are the responsibility of Tesla. Connection(s) to the power grid are also in the name of Tesla. Tesla requires a minimum licence agreement for the car park spaces for a minimum of 10 years.

These charging stations will primarily service the needs of persons travelling to or through Griffith. Residents of Griffith would be unlikely to utilise these charging stations as they would have infrastructure at their residence.

My assessment is that Councillors are very supportive of the project and it is pleasing that Tesla has chosen Griffith as a location for electric vehicle supercharging infrastructure.

This Mayoral Minute seeks Council endorsement for the location of the infrastructure.

The presentation to Councillor Workshop identifies the JG Gordon Car Park (corner Banna Avenue and Benerembah Street) as their (Tesla) preferred location. I am aware that this site was identified by Tesla following consultation with the Senior Management Team. There are two issues at front of mind when considering the preferred site.

- Close access (walking distance) to CBD services.
- Supercharging stations will occupy 7 car park spaces. ie other vehicles will not have access to these spaces.

There are several sites in the CBD where the charging stations could be located. The following sites have been identified as options:

Site 1. Car park located at the Visitor Information Centre.

Advantages: Very close to CBD Services ie retail outlets.

Disadvantages: Some concern that the supercharge stations will occupy car par spaces needed for other vehicles. Ideally a survey of the usage of this car park would determine the degree of impact in utilising 7 spaces for the charging stations. Unfortunately there is insufficient time to conduct a comprehensive survey as Tesla must advise the NSW Government of the site immediately in order to qualify for grant funding support for the project.

There are two (2) existing Tesla charging stations located in this car park. These stations require a minimum of 2 hours to recharge an electric vehicle.

Site 2. JG Gordon Car Park (Corner of Banna Avenue and Benerembah Street.

Advantages: Less demand for this car park therefore removal of 7 spaces from other vehicle uses not as important.

Disadvantages: Longer walking distance to CBD services.

Site 3. Railway Street Car Park (New Car Park adjacent to Railway Station.)

Advantages: Very close to CBD Services.

Disadvantages: A small car park. Removal of 7 spaces for vehicle parking at this prime location likely to be met with considerable resistance from the community.

OPTIONS

Option 1

As per the recommendation in this Mayoral Minute.

Option 2

- (a) That Council endorse the proposal by Tesla to install and operate 6 supercharging stations in Griffith.
- (b) That Council's preferred site for these supercharging stations be located at the JG Gordon car park, corner of Banna Avenue and Benerembah Street, Griffith.
- (c) That the Mayor and General Manager be authorised to sign a licence agreement with Tesla with a minimum 10 years. There will be no cost incurred by Council in relation to this project.

Option 3

Other resolution of Council.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

There will be no cost to Council as a consequence of this project.

LEGAL/STATUTORY IMPLICATIONS

Not applicable

ENVIRONMENTAL IMPLICATIONS

Electric Vehicles will assist in reducing carbon emissions.

COMMUNITY IMPLICATIONS

The community will benefit with additional options to reduce carbon emissions.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 10.2 Reduce energy consumption and greenhouse gas emissions.

CONSULTATION

Councillor Workshop

Senior Management Team

ATTACHMENTS

(a) Tesla Presentation [!\[\]\(235bfe13ebf007ce2eea9e689707fac7_img.jpg\)](#) 

22

T E S L A

Tesla Supercharging

Griffith Council

NOTICE

The information contained in this documents is confidential, privileged and only for the information of the intended recipient and may not be used, published or redistributed without the prior written consent of Tesla, Inc.

LAST EDITED

March 2022





Accelerate the world's transition to **sustainable energy**



Navigate

Enter a destination on your touchscreen and Trip Planner will automatically route you through convenient Superchargers along the way.



Recharge

Plug in for about 30 minutes and grab a cup of coffee or a quick bite to eat while you charge.



Journey

Get notified from your Tesla app when your vehicle is ready to go.

Supercharger Network

Benefits

All Tesla Foot Traffic

Your Supercharger sites will be shown on Tesla navigation and the Tesla website directing customers there to charge

Universal Network

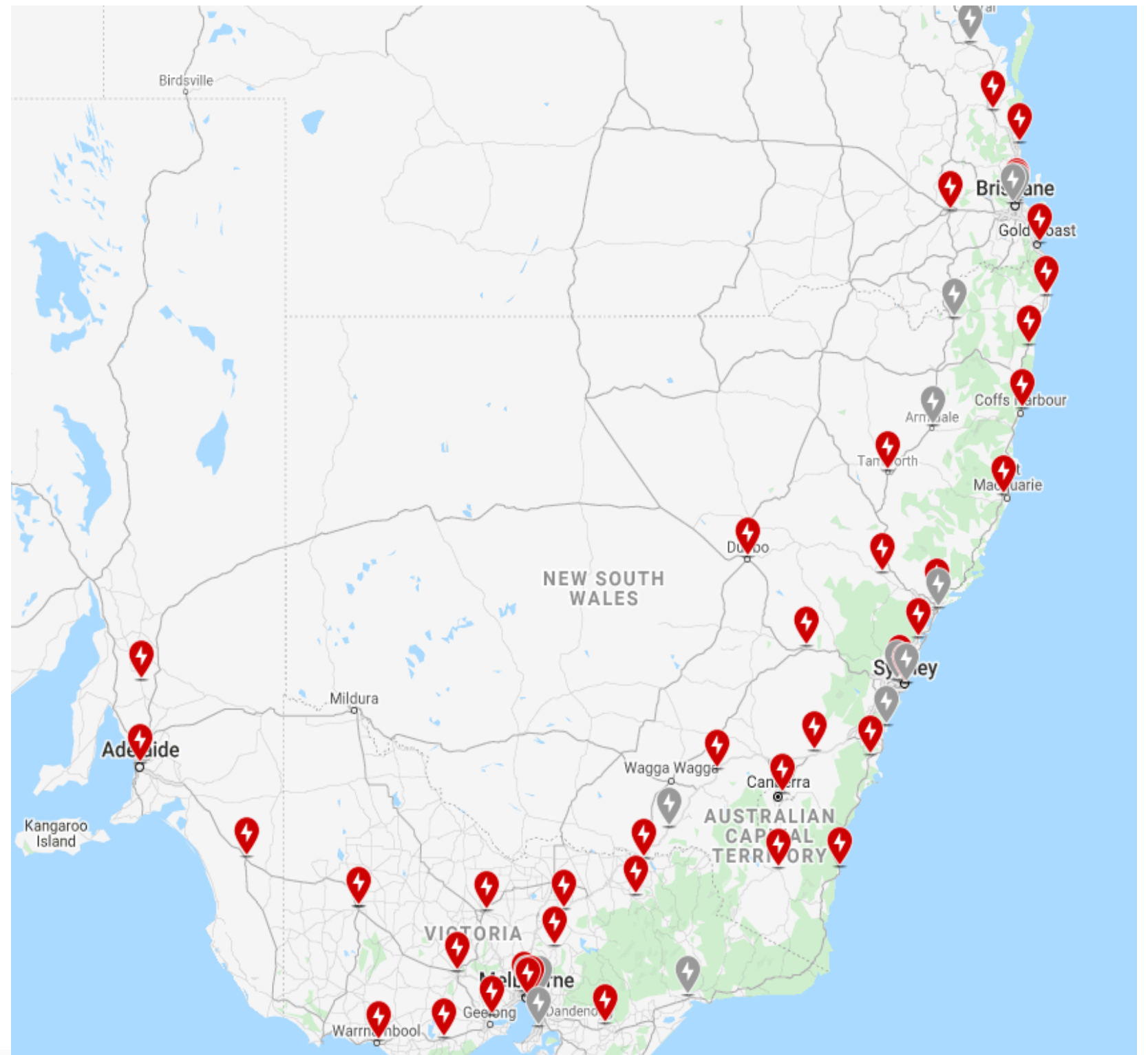
Tesla's Supercharger network is opening up to all EVs
Over 50 European sites currently universal

Competitive Advantage

Careful network planning and site selection
Data-driven decisions

Future Growth

Exponential EV sales, exponential Supercharger network expansion
Strong bidirectional relationship



Griffith Supercharger Site Proposal

Plan

6 Supercharger posts to be installed
To be constructed as soon as possible

Requirements

At least 6 car spaces (1 disabled space for NSW Gov funding)
Additional space (approx 1 car space worth) for supporting equipment

Location

Carpark as shown on right; between Banna Ave, Benerembah St
and Benerembah Ln



Griffith Supercharger Site

Proposal (Cont.)

Term

Standard licence agreement of 15 years
Minimum 10 year term required

Benefits

Walking distance to multiple amenities and local businesses
24/7 access

Universality

Hardware is already installed – industry standard CCS2 plug
Just software upgrade required



Griffith Supercharger Site

Proposal (Cont.)

Capital Costs

To be borne entirely by Tesla

Includes installation, power upgrades and any civil works required

Operational Costs

To be borne entirely by Tesla

Includes ongoing power costs for electricity consumed by chargers

Maintenance

Nothing required from Council, all managed by Tesla

Tesla service team will carry out regular checks and be on call



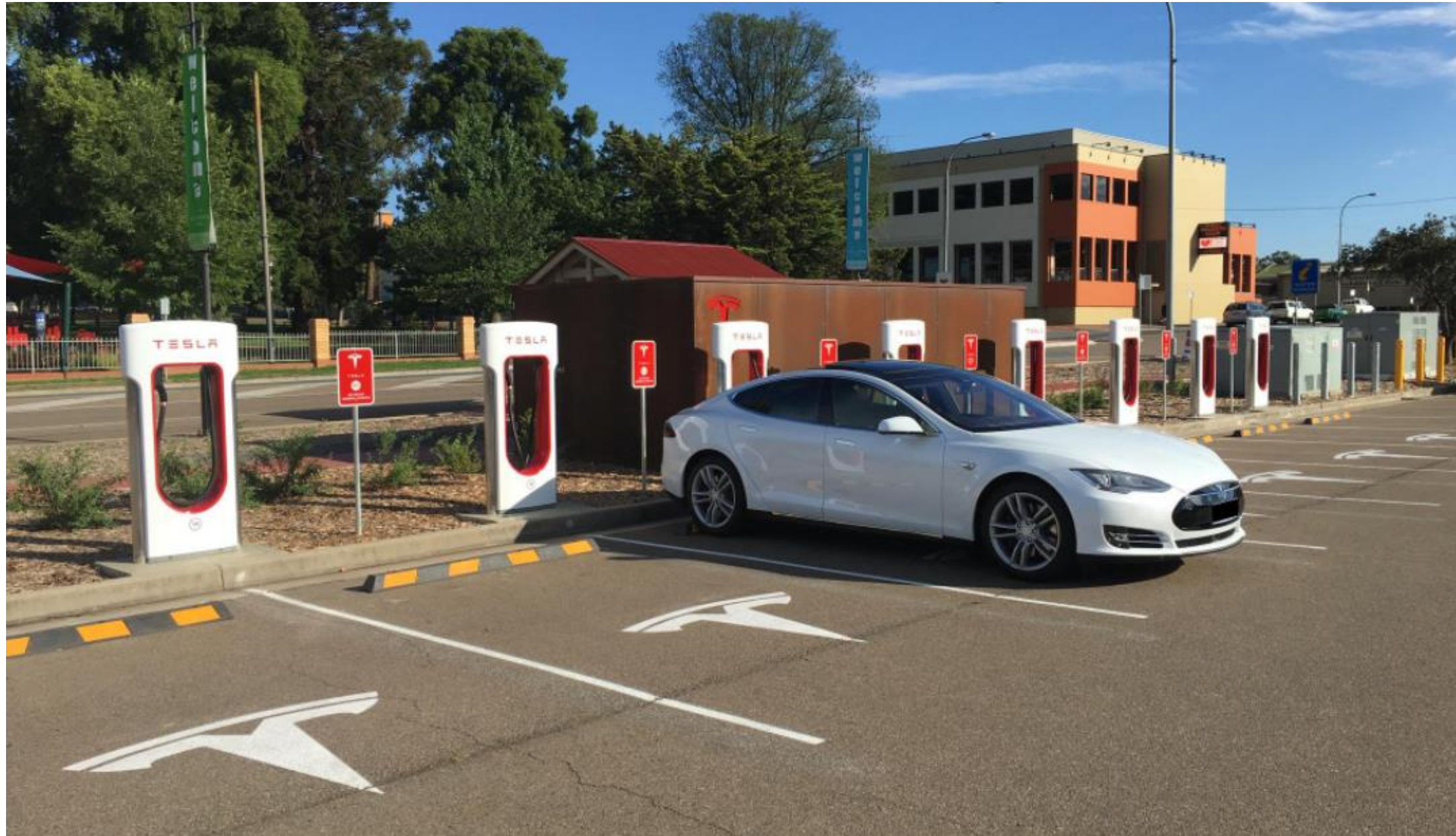
Existing Council Sites

Bathurst, NSW



Existing Council Sites

Goulburn, NSW



CLAUSE CL01**TITLE** Adoption of the Draft Delivery Program 2022/23 - 2025/26, Draft Operational Plan (Budget) 2022/23 and Draft Resourcing Strategy**FROM** Max Turner, Director Business, Cultural and Financial Services**TRIM REF** 22/21389

SUMMARY

At the Ordinary Meeting of Council held 10 May 2022 it was resolved that the draft Delivery Program 2022/23 - 2025/26 incorporating the Operational Plan (Budget) 2022/23, the draft Long Term Financial Plan, draft Asset Management Strategy and draft Workforce Management Plan be placed on public exhibition. The public notification period concluded on Friday, 10 June 2022. This report considers a number of submissions received during the notification period as included in the attachments to this report.

RECOMMENDATION

Council endorse the draft Delivery Program 2022/23 – 2025/26 incorporating the Operational Plan (Budget) 2022/23, draft Ten Year Long Term Financial Plan, draft Asset Management Strategy and draft Workforce Management Plan as attached to this report including any amendments resolved by Council as a result of submissions received during the exhibition period.

REPORT

The Local Government Act 1993 requires that Council must have a Delivery Program detailing the principal activities to be undertaken by the Council to perform its functions (including implementing the strategies set out in the Community Strategic Plan 2022-2032) within the limits of the resources available under the Resourcing Strategy.

Council must establish a new Delivery Program after each ordinary election of Councillors to cover the principal activities of Council for the 4-year period commencing on 1 July following the election.

The Delivery Program is designed as the single point of reference for all principal activities undertaken by Council during its term of office. All plans, projects, activities and funding allocations must be directly linked to this Program.

Supporting the Delivery Program is the annual Operational Plan. This spells out the details of the Delivery Program – the individual projects and actions that will be undertaken in that year to achieve the commitments made in the Delivery Program.

The Resourcing Strategy consists of three components:

- Long-Term Financial Planning
- Workforce Management Planning
- Asset Management Planning.

The Resourcing Strategy is the point where Council explains to its community how it intends to perform all of its functions, including implementing the strategies set out in the Community Strategic Plan.

Some strategies in the Community Strategic Plan will clearly be the responsibility of Council, some will be the responsibility of other levels of government and some will rely on input from business and industry groups, community groups or individuals.

The Resourcing Strategy articulates how Council will allocate resources to deliver the objectives under its responsibility.

At the Ordinary Meeting of Council held 10 May 2022 it was resolved that the draft Delivery Program 2022/23-2025/26 incorporating the Operational Plan (Budget) 2022/23, the draft Long Term Financial Plan, draft Asset Management Strategy and draft Workforce Management Plan be placed on public exhibition. The public notification period concluded on Friday, 10 June 2022.

Council hosted an online information session via Facebook followed by an interactive question and answer session on 1 June 2022 and a Special Budget COG Meeting/Presentation was held on 2 June 2022, at Griffith City Library.

At the completion of the exhibition period, a total of 12 external submissions and 4 internal submissions were received. A further late submission was received after the exhibition period closed.

These are summarised in a report provided in the Attachments section along with any applicable comments from staff (Attachment a) to this report for Council's consideration.

OPTIONS

Adopt the Delivery Program incorporating the Operational Plan (Budget), Long Term Financial Plan, Asset Management Plan, Workforce Management Plan subject to any further amendments advised. Note that the documents considered in this report require to be adopted by 30 June 2022.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

As per the draft documents attached.

Council's projected Consolidated Income Statement, Cash Flow Statement and Balance Sheet for the four year Delivery Program are attached to this report.

Council has now been notified that its application for the additional SRV of 1.3% has been approved.

LEGAL/STATUTORY IMPLICATIONS

The attached draft documents have been prepared as per the requirements outlined in the Local Government Act 1993, the Local Government (General) Regulation 2021 and Integrated Planning and Reporting Guidelines for local government in NSW.

In summary, the Local Government Act 1993 requires that:

- A council must have a Delivery Program detailing the principal activities to be undertaken by the council to perform its functions (including implementing the strategies set out in the Community Strategic Plan) within the limits of the resources available under the Resourcing Strategy.
- The council must establish a new Delivery Program after each ordinary election of councillors to cover the principal activities of the council for the 4-year period commencing on 1 July following the election.
- The council must have an Operational Plan that is adopted before the beginning of each financial year, detailing the activities and actions to be undertaken by the council during that year to achieve the Delivery Program commitments.
- A council must have a long-term Resourcing Strategy for the provision of the resources required to perform its functions (including implementing the strategies set out in the Community Strategic Plan that it has responsibility for).

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

The documents attached for adoption are linked directly to the strategies and objectives outlined in the Griffith Community Strategic Plan 2022-2032 which was adopted 22 March 2022.

CONSULTATION

Senior Management Team





Councillors

Council Officers


Community members

Public exhibition period 13 May 2022 to 10 June 2022 including 1 online workshop and 1 in person workshop.

ATTACHMENTS

- (a) Budget Submissions 2022-23 (under separate cover) 
- (b) Draft Delivery Program 2022/23-2025/26 & Operational Plan 2022/23 (under separate cover) 
- (c) Draft Long Term Financial Plan (under separate cover) 
- (d) Draft Asset Management Plan (under separate cover) 

(e) Draft Workforce Management Plan (under separate cover) 

(f) LG Determination (under separate cover) 

CLAUSE **CL02**

TITLE **Making of Rates and Charges for the Period 1 July 2022 to 30 June 2023**

FROM **Vanessa Edwards, Finance Manager**

TRIM REF **22/61165**

SUMMARY

Following the adoption by the Council of the 2022/2023 Operational Plan, Council is to formally make the ordinary rates and charges for the period 1 July 2022 to 30 June 2023.

RECOMMENDATION

(a) Levying of Ordinary Rates and Charges for 2022/2023 Ordinary Rates.

- (i) That Council, having adopted its Operational Plan for the year commencing 1 July 2022 and after giving public notice in accordance with Section 532 of the Local Government Act, 1993 of its draft Operational Plan for the year commencing 1 July 2022 and after considering submissions concerning that Plan in accordance with Section 494 of the Local Government Act, 1993 hereby resolve to make and levy an Ordinary Rate consisting of a base amount percentage (minimum charge) and also an ad valorem rate for the residential, farmland and business categories of all rateable land in the Local Government Area as per the following differential rating mix per category:**
- **Residential - 25% base amount / 75% ad valorem amount levied**
 - **Business - 10% base amount / 90% ad valorem amount levied**
 - **Farmland - 30% base amount / 70% ad valorem amount levied**
 - **Farmland - Irrigable - 20% base amount / 80% ad valorem amount levied**
- (ii) The percentage and dollar value of the base amount payable by the making and levying of an ordinary rate for the residential, farmland and business categories is calculated to produce the following minimum base amounts of the total ordinary rate levy:**
- **Residential - 25% base amount / \$288.00 per rateable assessment**
 - **Business - 10% base amount / \$293.00 per rateable assessment**
 - **Farmland - 30% base amount / \$696.00 per rateable assessment**
 - **Farmland – Irrigable - 20% base amount / \$808.00 per rateable assessment**
- (iii) An ad valorem amount for the various rating categories, including residential, farmland and business categories for all rateable land within the Local Government Area for an ordinary rate commencing 1 July 2022 according to the following amounts;**
- **Residential (75% ad valorem rate) resulting in a dollar value of zero point zero zero six six six five (\$0.006665) cents in the dollar applied to the**

land value for all rateable lands within the residential category in the City based upon the land value at a base valuation date of 1 July 2019.

- **Business (90% ad valorem rate) resulting in a dollar value of zero point zero zero eight two nine five (\$0.008295) cents in the dollar applied to the land value for all rateable lands within the residential category in the City based upon the land value at a base valuation date of 1 July 2019.**
- **Farmland (70% ad valorem rate) resulting in a dollar value of zero point zero zero four five three zero (\$0.004530) cents in the dollar applied to the land value for all rateable lands within the farmland category in the City based upon the land value at a base valuation date of 1 July 2019.**
- **Farmland – Irrigable (80% ad valorem rate) resulting in a dollar value of zero point zero zero five six three five (\$0.005635) cents in the dollar applied to the land value for all rateable lands within the farmland (irrigable intensive) category in the City based upon the land value at a base valuation date of 1 July 2019.**

(b) That Council, having adopted its Operational Plan for the year commencing 1 July 2022 and after giving public notice in accordance with Section 496(A) of the Local Government Act, 1993 and after considering submissions concerning that Plan, hereby resolve to make and levy a charge of \$25 per residential and business assessment and \$12.50 per residential Strata title assessment and \$5 per business Strata assessment in the urban area for the provision of Urban Stormwater Management Services.

(c) Waste Management Charges for 2022/2023 (incorporating waste collection, landfill operations, maintenance and capital developments).

(i) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2022 to 30 June 2023 it hereby resolves to make and levy, in accordance with Section 496 of the Local Government Act, 1993, a charge of three hundred and forty one dollars (\$341.00) for the provision of domestic waste management services for each residence for which the service is available within the City and surrounding villages. Such charge to provide for the removal on a once per week basis of waste contained in one 240 litre mobile garbage bin from each separate occupancy, whether rateable or not.

(ii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2022 to 30 June 2023 it hereby resolves to make and levy, in accordance with Section 496 of the Local Government Act, 1993, a domestic waste service charge in respect of vacant residential land an annual charge of forty six dollars (\$46.00) per assessment.

(iii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2022 to 30 June 2023 it hereby resolves to make and levy, in accordance with Section 496 of the Local Government Act, 1993, a charge of one hundred and twelve dollars (\$112.00) for the provision of domestic waste recycling collection services for each residence for which the service is available within the City and surrounding villages. Such charge to provide for the removal on a once per fortnight basis of recyclable waste contained in one 240 litre mobile garbage bin from each separate occupancy, whether rateable or not. For any new assessments for the service, the charge will only become effective upon the commencement of the service and will be charged on a pro-rata basis.

- (iv) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2022 to 30 June 2023 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a charge of five hundred and eighty four dollars (\$584.00) per requested service for the year commencing 1 July 2022 for the provision of waste management services for each non-residential property for which the service is utilised within the City. Such a charge to provide the removal as requested on a once per week basis of waste contained in one 240 litre mobile garbage bin from each separate occupancy, whether rateable or not.
 - (v) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2022 to 30 June 2023 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a charge of one thousand four hundred and eighty five dollars (\$1,485.00) per requested service for the year commencing 1 July 2022 for the provision of waste management services for each non-residential property for which the service is utilised within the City. Such charge to provide for the removal as requested on a once per week basis of garbage contained in a 660 litre mobile garbage bin from each occupancy, whether rateable or not.
 - (vi) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2022 to 30 June 2023 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a charge of two thousand four hundred and fifty five dollars (\$2,455.00) per requested service for the year commencing 1 July 2022 for the provision of waste management services for each non-residential property for which the service is utilised within the City. Such charge to provide for the removal as requested on a once per week basis of garbage contained in an 1,100 litre mobile garbage bin from each occupancy, whether rateable or not.
 - (vii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2022 to 30 June 2023 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a charge of two hundred and twenty four dollars (\$224.00) for the provision of industrial/commercial waste recycling collection services for each requested service for which the service is available within the City and surrounding villages. Such charge to provide for the removal on a once per fortnight basis of recyclable waste contained in two 240 litre mobile garbage bin. For any new assessments for the service, the charge will only become effective upon the commencement of the service and will be charged on a pro-rata basis.
- (d) Sewerage Rates and Charges for 2022/2023
- (i) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2022 to 30 June 2023 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a residential sewerage charge in respect of residential land an annual charge of nine hundred and thirty six dollars (\$936.00) per tenement.
 - (ii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2022 to 30 June 2023 it hereby resolves to make and levy, in accordance with Section 501 of the Local Government Act, 1993, a residential sewerage charge in respect of non-connected residential land within 75 metres of service, an annual charge of seven hundred and thirty two dollars (\$732.00) per assessment.
 - (iii) That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2022 to 30 June 2023 it hereby resolves to make and

levy, the following charges in relation to non-residential properties, in accordance with Section 535 of the Local Government Act, 1993.

Sewerage charges for non-residential properties for the 2022/2023 year will be based on:

- **Water Consumption (C)**
- **Sewer Discharge Factor (SDF)**
- **Annual Access Charge (AC)**
- **Sewerage Treatment Charge (STC)**
- **Trade Waste Administration Charge (if applicable) (TWAC)**
- **Trade Waste Usage Charge (if applicable) (TWUC)**
- **Trade Waste Discharge Factor (if applicable) (TWDF)**

An annual sewer charge of nine hundred and thirty three dollars (\$933.00) for all chargeable properties connected to the Griffith City sewer system that has no water meter connection and has an estimated annual usage of less than five hundred kilolitres per annum (<500 kL). No consumption is chargeable. (CBD Area - Low)

An annual sewer charge of two thousand one hundred and seventy eight dollars (\$2,178.00) for all chargeable properties connected to the Griffith City sewer system that has no water meter connection and has an estimated annual usage of greater than five hundred kilolitres but less than eleven hundred kilolitres per annum (>500 to <1,100 kL). No consumption is chargeable. (CBD Area - Medium)

An annual sewer charge of three thousand eight hundred and four dollars (\$3,804.00) for all chargeable properties connected to the Griffith City sewer system that has no water meter connection and has an estimated annual usage of greater than eleven hundred kilolitres per annum (>1,100 kL). No consumption is chargeable. (CBD Area - High)

An annual sewer charge of five hundred and seven dollars (\$507.00) for all non-residential properties not connected to the Griffith City sewer system that are within 75 metres of a water meter connection. No consumption is chargeable.

(iv) Access Charges (based on meter size)

An annual sewer access charge of five hundred and seven dollars (\$507.00) for all land rateable to the Griffith or Yenda water supply that has a 20mm connection.

An annual sewer access charge of six hundred and ninety dollars (\$690.00) for all land rateable to the Griffith or Yenda water supply that has a 25mm connection.

An annual sewer access charge of one thousand one hundred and nineteen dollars (\$1,119.00) for all land rateable to the Griffith or Yenda water supply that has a 32mm connection.

An annual sewer access charge of one thousand seven hundred and thirty one dollars (\$1,731.00) for all land rateable to the Griffith or Yenda water

supply that has a 40mm connection.

An annual sewer access charge of two thousand six hundred and seventy six dollars (\$2,676.00) for all land rateable to the Griffith or Yenda water supply that has a 50mm connection.

An annual sewer access charge of six thousand eight hundred and twenty eight dollars (\$6,828.00) for all land rateable to the Griffith or Yenda water supply that has an 80mm connection.

An annual sewer access charge of ten thousand and six hundred and sixty two dollars (\$10,662.00) for all land rateable to the Griffith or Yenda water supply that has a 100mm connection.

An annual sewer access charge of twenty three thousand nine hundred and twenty two dollars (\$23,922.00) for all land rateable to the Griffith or Yenda water supply that has a 150mm or 200mm connection.

A sewerage treatment charge of one dollar and eighty eight cents (\$1.88) per kilolitre.

(v) Annual Trade Waste Administration Charge

An annual trade waste administration charge of one hundred and twenty three dollars (\$123.00) for Category One properties.

An annual trade waste administration charge of two hundred and twenty two dollars (\$222.00) for Category Two properties.

An annual trade waste administration charge of five hundred and seventy three dollars (\$573.00) for Category Three properties.

A trade waste treatment charge of one dollar and fifty two cents (\$1.52) per kilolitre.

(e) Water Charges 2022/2023

That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2022 to 30 June 2023 it hereby resolves to make and levy the following charges, in accordance with section 535 of the Local Government Act 1993:

(i) Access Charges

An annual water access charge of one hundred and forty seven dollars (\$147.00) for all land rateable to the Griffith or Yenda water supply that has a 20mm connection.

An annual water access charge of two hundred and twenty five dollars (\$225.00) for all land rateable to the Griffith or Yenda water supply that has a 25mm connection.

An annual water access charge of three hundred and fifty seven dollars (\$357.00) for all land rateable to the Griffith or Yenda water supply that has a 32mm connection.

An annual water access charge of five hundred and fifty five dollars (\$555.00) for all land rateable to the Griffith or Yenda water supply that has

a 40mm connection.

An annual water access charge of eight hundred and sixty one dollars (\$861.00) for all land rateable to the Griffith or Yenda water supply that has a 50mm connection.

An annual water access charge of two thousand one hundred and eighty four dollars (\$2,184.00) for all land rateable to the Griffith or Yenda water supply that has an 80mm connection.

An annual water access charge of three thousand four hundred and eleven dollars (\$3,411.00) for all land rateable to the Griffith or Yenda water supply that has a 100mm connection.

An annual water access charge of seven thousand six hundred and sixty five dollars (\$7,665.00) for all land rateable to the Griffith or Yenda water supply that has either a 150mm or 200mm connection.

An annual water access charge of two hundred and twenty five dollars (\$225.00) for all land rateable to the Yenda water supply that has a dual connection (one raw meter and one potable meter regardless of meter size).

An annual water access charge of one hundred and forty seven dollars (\$147.00) for all land rateable to the Griffith or Yenda water supply that is within 225 metres of a water main and can be connected to that supply but is not connected. No consumption is chargeable.

An annual water access charge of two hundred and eighty five dollars (\$285.00) for all land rateable to the Griffith or Yenda water supply that is part of a neighbourhood or strata title development which has a shared meter. No consumption is chargeable.

An annual water access charge of five hundred and one dollars (\$501.00) for all land rateable to the Griffith water supply that has a connection but is unmetered and has an estimated daily usage of less than one kilolitre per day (<1 kL), these being CBD (C1) properties. No consumption is chargeable.

An annual water access charge of nine hundred and twenty one dollars (\$921.00) for all land rateable to the Griffith water supply that has a connection but is unmetered and has an estimated daily usage of more than one kilolitre but less than six kilolitres per day (>1 - <6 kL), these being CBD (C2) properties. No consumption is chargeable.

An annual water access charge of two thousand nine hundred and thirteen dollars (\$2,913.00) for all land rateable to the Griffith water supply that has a connection but is unmetered and has an estimated daily usage of more than six kilolitres per day (>6 kL), these being CBD (C3) properties. No consumption is chargeable.

(ii) Consumption Charges

A water supply consumption charge of seventy nine cents (\$0.79) per kilolitre for all potable water supplied per rateable connection to the Griffith or Yenda water supply up to a maximum of two hundred kilolitres (200 kL).

A water supply consumption charge of seventy nine cents (\$0.79) per

kilolitre for all potable water supplied per rateable connection to crisis accommodation centres as determined by council.

A water supply consumption charge of one dollar and sixty eight cents (\$1.68) per kilolitre for all potable water supplied per rateable connection to the Griffith or Yenda water supply in excess of two hundred kilolitres (200 kL).

A water supply consumption charge of forty three cents (\$0.43) per kilolitre for all raw water supplied per rateable connection to the Griffith or Yenda water supply.

A water supply consumption charge of two dollars and ninety cents (\$2.90) per kilolitre for all potable water supplied from designated standpipes at Griffith and Yenda.

A water supply consumption charge of one dollar and thirty cents (\$1.30) per kilolitre for all non-potable water supplied from designated standpipes at Griffith and Yenda.

The rebate for an additional one hundred kilolitres (100kL) of free water for publicly accessible nature strips or reserves will be available for the 2022/2023 financial year.

(iii) Backflow Charges

An annual backflow prevention testing charge of one hundred and sixty two dollars (\$162.00) per high risk testable backflow prevention device.

An annual backflow prevention testing charge of seventy two dollars (\$72.00) per medium risk testable backflow prevention device.

An annual backflow prevention rental charge of forty five dollars (\$45.00) per rateable connection to the Griffith or Yenda water supply that has a testable 20mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of forty eight dollars (\$48.00) per rateable connection to the Griffith or Yenda water supply that has a testable 25mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of sixty dollars (\$60.00) per rateable connection to the Griffith or Yenda water supply that has a testable 32mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of sixty three dollars (\$63.00) per rateable connection to the Griffith or Yenda water supply that has a testable 40mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of sixty nine dollars (\$69.00) per rateable connection to the Griffith or Yenda water supply that has a testable 50mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of two hundred and one dollars (\$201.00) per rateable connection to the Griffith or Yenda water supply that has a testable 80mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of two hundred and forty six dollars (\$246.00) per rateable connection to the Griffith or Yenda water

supply that has a testable 100mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of three hundred and seventy five dollars (\$375.00) per rateable connection to the Griffith or Yenda water supply that has a testable 150mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of six hundred and twelve dollars (\$612.00) per rateable connection to the Griffith or Yenda water supply that has a testable 200mm medium-risk backflow prevention device.

An annual backflow prevention rental charge of fifty four dollars (\$54.00) per rateable connection to the Griffith or Yenda water supply that has a testable 20mm high-risk backflow prevention device.

An annual backflow prevention rental charge of sixty six dollars (\$66.00) per rateable connection to the Griffith or Yenda water supply that has a testable 25mm high-risk backflow prevention device.

An annual backflow prevention rental charge of seventy eight dollars (\$78.00) per rateable connection to the Griffith or Yenda water supply that has a testable 32mm high-risk backflow prevention device.

An annual backflow prevention rental charge of eighty four dollars (\$84.00) per rateable connection to the Griffith or Yenda water supply that has a testable 40mm high-risk backflow prevention device.

An annual backflow prevention rental charge of ninety dollars (\$90.00) per rateable connection to the Griffith or Yenda water supply that has a testable 50mm high-risk backflow prevention device.

An annual backflow prevention rental charge of two hundred and thirty seven dollars (\$237.00) per rateable connection to the Griffith or Yenda water supply that has a testable 80mm high-risk backflow prevention device.

An annual backflow prevention rental charge of three hundred and twelve dollars (\$312.00) per rateable connection to the Griffith or Yenda water supply that has a testable 100mm high-risk backflow prevention device.

An annual backflow prevention rental charge of four hundred and eighty nine dollars (\$489.00) per rateable connection to the Griffith or Yenda water supply that has a testable 150mm high-risk backflow prevention device.

An annual backflow prevention rental charge of nine hundred and thirty nine dollars (\$939.00) per rateable connection to the Griffith or Yenda water supply that has a testable 200mm high-risk backflow prevention device.

(f) Interest on Overdue Rates for 2022/2023

That whereas the Council has adopted the Operational Plan for the period commencing 1 July 2022 to 30 June 2023, it is determined that in pursuance of Section 566 of the Local Government Act, 1993 the interest rate for overdue rates and charges from 1 July 2022 to 30 June 2023 will be 6% per annum as advised by the Office of Local Government.

REPORT

Pursuant to section 494, 496, 496A, 497 and 501 of the Local Government Act 1993, Council is required to make the Rates and Charges for the 2022/2023 year.

OPTIONS

OPTION 1

As per the Recommendation.

In accordance with the Local Government Act, 1993, Council is required to adopt an Ordinary Rating structure comprising of one of the following:

- (a) an ad valorem rate (to which a minimum may be applied); or
- (b) a base amount (of up to 50%) to which an ad valorem rate is added.

OPTION 2

Any other resolution of Council.

POLICY IMPLICATIONS

Requirement of the Local Government Act (1993).

LOCAL GOVERNMENT ACT 1993 - SECT 494

Ordinary rates must be made and levied annually

494 ORDINARY RATES MUST BE MADE AND LEVIED ANNUALLY

- (1) A council must make and levy an ordinary rate for each year on all rateable land in its area.
- (2) Each category or subcategory of ordinary rate is to apply only to land of the same category or subcategory.

FINANCIAL IMPLICATIONS

The rate structure and special charges adopted will be the basis of the estimates for the 2022/2023 budget. The making of rates and charges included in this report has been prepared on the basis of Council being successful in its application for an Additional Special Rate Variation of 1.3% over and above the IPART approved initial rate pegging increase originally announced, this being 0.7% and therefore a total rate percentage increase of 2.0% for the 2022/23 financial year.

Council has now been notified that its application for the additional SRV of 1.3% has been approved.

LEGAL/STATUTORY IMPLICATIONS

The 2022/2023 Operational Plan has been prepared in accordance with section 405 of the Local Government Act, 1993.

In accordance with Section 494 of the Local Government Act 1993, Council must make and levy an ordinary rate on all rateable land within its area.

The structure of the rate must be in accordance with Section 497 of that Act.

The special charges proposed for the provision of sewerage and trade waste services are in accordance with Section 501 of the Local Government Act 1993.

The annual charge proposed for the management of storm water is in accordance with Section 496A of the Local Government Act 1993.

ENVIRONMENTAL IMPLICATIONS

Adoption of rates and charges will assist Council to meet its environmental obligations.

COMMUNITY IMPLICATIONS

The setting of rates and charges has been undertaken following a public exhibition period and the opportunity for community input. The proposed rates and charges are inclusive of the Additional Special Rate Variation (1.3% for Griffith City Council) proposed by the Office of Local Government that is applicable (upon application to IPART) for all NSW Local Government Areas.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item C7 - Integrate the core themes, to ensure realistic and achievable goals are set.

The adoption of rates and charges will enable Council to deliver its Operational Plan for the next financial year.

CONSULTATION

Senior Management Team

Revenue Team Leader

Councillors

Senior Managers and operational staff

ATTACHMENTS

(a) LG Determination [!\[\]\(c1168d6a8b365d11e842ece304635fa7_img.jpg\)](#) 

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Griffith City Council Additional Special Variation

20 June 2022

Our decision

Griffith City Council applied for a permanent Additional Special Variation (ASV) for a percentage increase in its general income of 2.0% in 2022-23. The rate peg for Griffith City Council in 2022-23 was set at 0.7%. The council budgeted for a 2022-23 increase of 2.0%.

We have assessed this application against the three criteria set by the Office of Local Government (OLG). We found that Griffith City Council's ASV application fully met all assessment criteria.



We have approved Griffith City Council's application for a permanent 2.0% Additional Special Variation in 2022-23 (including the rate peg). Our decision means the council can increase its general income by 2.0% in 2022-23 and permanently keep this additional income in its rate base.

Table 1 Approved ASV – Griffith City Council

	2022-23
Increase above the rate peg – permanent	1.3%
Rate peg	0.7%
Total increase	2.0%

Our decision means the council can increase income by 1.3% above the rate peg. We estimate this to be around \$0.24 million in additional income in 2022-23 which it can keep in its rate base going forward. This allows the council an extra \$1.3 million over the next 5 years. The impact on rates from this ASV may be different for individual ratepayers and across different ratepayer categories. The ASV represents an allowed increase in general permissible income, the council decides how it collects that income from ratepayers.

The ASV process

On 6 April 2022 the OLG announced guidelines for the Additional Special Variations (ASV) process for 2022-23 under [circular 22-07](#) (ASV guidelines). IPART has assessed applications from NSW councils for an ASV against the ASV guidelines.

The council planned for a 2.0% increase in income

Assessment criterion 1: *The application amount is not higher than the lesser of 2.5% or the council's assumed 2022-23 rate peg (including population factor) in its 2021-22 Integrated Planning and Reporting (IP&R) documentation.*

Griffith City Council's 2021-22 Long Term Financial Plan (LTFP) as part of its IP&R documentation budgeted a 2022-23 rate peg of 2.0% which matches Griffith City Council's ASV application for 2.0% in 2022-23.



The increase the council applied for matches the increase in income it budgeted in its planning documents.

Council supports the proposed increase in income

Assessment criterion 2: *The council must have made a resolution which clearly states:*

- *that the council has resolved to apply for the special variation under section 508(2) of the Local Government Act 1993 (the Act)*
- *whether the resolution is for a temporary or permanent special variation under section 508(2) of the Act*
- *the additional income that council will receive if the special variation is approved, and*
- *why the special variation is required*
- *that the council has considered the impact on ratepayers and the community in 2022-23 and, if permanent, in future years if the special variation is approved and considers that it is reasonable.*

Griffith City Council resolved on 12 April 2022 to apply for a permanent special variation under section 508(2) of the Act. The council estimated it would receive around \$0.24 million of additional income in 2022-23. The council stated that the special variation is required to ensure that Griffith City Council's provision of services and infrastructure is financially sustainable. The council stated that it considered the impact on ratepayers to be reasonable.



The council resolved to apply to increase its income by 1.3% above the rate peg or by \$0.24 million in 2022-23. It explained the reasons why the ASV is required, and the council considers the impact on ratepayers to be reasonable.

The council demonstrated financial need

Assessment criterion 3: *The council's 2021-22 IP&R documentation forecast an average Operating Performance Ratio (OPR) of 2.0% or lower over 2022-23 to 2026-27 or it has provided other evidence of need. For example, but not limited to that the council needs to maintain a higher OPR so it can meet its capital funding requirements.*

The OLG describes the OPR as measuring how well local councils contain expenses within revenue.^a The OPR represents what portion of a council's revenue is remaining after expenses. A positive OPR represents a surplus in income and a negative OPR represents a shortfall in income.

Griffith City Council's 2021-22 LTFP forecast an average OPR of -3.4% over 2022-23 to 2026-27. An average OPR at or below 2.0% over the next 5 years demonstrates financial need.

Table 2 Griffith City Council's OPR – 2022-23 to 2026-27

	2022-23	2023-24	2024-25	2025-26	2026-27	5-year average
OPR	-4.2%	-5.6%	-3.2%	-2.2%	-1.8%	-3.4%



The council's application shows it has a forecast average OPR of below 2.0%. This demonstrates a financial need for the additional income.

Summary of submissions

Griffith City Council's ASV application did not receive any submissions.

^a NSW Auditor-General, *Report to Parliament | Report on Local Government 2018 | Appendix 9 – OLG's performance indicators from the audited financial statement – Descriptions*, February 2019, p 78.

CLAUSE CL03**TITLE** Adoption of Draft Model Code of Meeting Practice Policy**FROM** Shireen Donaldson, Director Economic & Organisational Development**TRIM REF** 22/68931

SUMMARY

At the Ordinary Meeting of Council held 22 March 2022, Council resolved to place the draft Model Code of Meeting Practice policy on public exhibition to provide members of the public the opportunity to make submissions. One submission was received from Councillors requesting that the Council Prayer and Acknowledgement of Country be reviewed.

RECOMMENDATION

- (a) Council adopt the draft Model Code of Meeting Practice (Attachment A of this report).
- (b) Council endorse the Opening Affirmation and Acknowledgement of Country options attached to this report (Attachment C).

REPORT

The new Model Code of Meeting Practice for Local Councils in NSW (Model Meeting Code) is prescribed under the Local Government (General) Regulation 2021 (the Regulation).

The Model Meeting Code provides a uniform set of meeting rules for Councils to help ensure more accessible, orderly, effective and efficient meetings. This policy applies to all meetings of Councils and Committees of Councils of which all the members are Councillors.

The draft Meeting Code of Practice was endorsed to be placed on public exhibition for 42 days at the Ordinary Meeting of Council held 22 March 2022. The policy was placed on public exhibition from 25 March 2022 to 29 May 2022.

One submission was received from Councillors suggesting that Council review the Council Prayer and Acknowledgement of Country wording.

This report proposes that the following additional amendments be made to the previously exhibited draft policy:

Section in Draft Policy	Current policy wording	Proposed policy wording
8.2 – Order of Business for Ordinary Council Meetings	01 Council Prayer and Acknowledgement of Country	01 Opening Affirmation and Acknowledgement of Country
30.3 - Order for Extraordinary Council Meeting	Council Prayer and Acknowledgement of Country	Opening Affirmation and Acknowledgement of Country

Council consulted with the Griffith Aboriginal Land Council (LALC) to review Council's Acknowledgement of Country. The LALC approved Acknowledgement of Country and three options for the Opening Affirmation are attached (refer Attachment C). The Acknowledgement and Affirmations do not need inclusion in the Model Code however are provided as a separate attachment for Council's endorsement.

OPTIONS

Any other resolution of Council.

POLICY IMPLICATIONS

Code of Meeting Practice Policy (GOV-CP-413)

FINANCIAL IMPLICATIONS

Not Applicable

LEGAL/STATUTORY IMPLICATIONS

Local Government (General) Regulation 2021 - Part 10 Meetings

Local Government Act 1993

360 Conduct of meetings of Councils and Committees

- (1) The regulations may prescribe a Model Code of Meeting Practice for the conduct of meetings of Councils and Committees of Councils of which all the members are Councillors.
- (2) The model code may contain both mandatory and non-mandatory provisions.
- (3) A Council must, not later than 12 months after an ordinary election of Councillors, adopt a code of meeting practice that incorporates the mandatory provisions of the model code prescribed by the regulations. The adopted code may also incorporate the non-mandatory provisions and other provisions.
- (4) A code adopted or amended by the Council must not contain provisions that are inconsistent with the mandatory provisions.
- (5) A Council and a Committee of the Council of which all the members are Councillors must conduct its meetings in accordance with the Code of Meeting Practice adopted by it.

362 Adoption of draft code

- (1) After considering all submissions received by it concerning the draft code, the Council may decide-
 - (a) to amend those provisions of its draft mandatory code that are non-mandatory provisions, or
 - (b) to adopt the draft code as its code of meeting practice.

- (2) If the Council decides to amend its draft code, it may publicly exhibit the amended draft in accordance with this Division or, if the Council is of the opinion that the amendments are not substantial, it may adopt the amended draft code without public exhibition as its Code of Meeting Practice.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Councils are required to consult with their communities prior to adopting a Code of Meeting Practice. Members of the public have had the opportunity to provide submissions for consideration in relation to this policy during the public exhibition period.

Consultation with the Griffith Local Aboriginal Land Council has been undertaken with respect to the wording of the Acknowledgement of Country.




LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team
Griffith Local Aboriginal Land Council
Councillors

ATTACHMENTS

- (a) Draft Code of Meeting Practice Policy including proposed amendments and submission response (under separate cover) 
- (b) Draft Code of Meeting Practice - Public Exhibition Document (under separate cover) 
- (c) Proposed Opening Affirmations and Acknowledgement of Country (under separate cover) 

CLAUSE **CL04**

TITLE **Review of Council's Local Policies 2022**

FROM **Leanne Austin, Governance Manager**

TRIM REF **22/71515**

SUMMARY

Council is currently reviewing all 'Local Policies' (policies which relate to orders and approvals). The review is necessary to ensure that policies reflect current practices in place and to ensure adherence to governing legislation, best practice advice and changes to day to day procedures.

In accordance with Section 165(4) of the *Local Government Act 1993* local policies will be automatically revoked at the expiration of 12 months after the election of the current Council.

Council's revised draft local policies are being presented to Council for comment and endorsement, after which they will be placed on public exhibition for a period of 28 days with submissions being received up until 42 days after the date of advertisement (in accordance with Section 160 of the *Local Government Act 1993*).

Following public exhibition the draft local policies together with any submissions received will be reported back to Council.

RECOMMENDATION

- (a) Council endorse the draft local policies as per Attachment (A) to the report.**
- (b) The draft local policies be placed on public exhibition for a period of 28 days allowing 42 days for submissions to be received from the date of advertising.**
- (c) Following the public exhibition period, a further report be presented to Council to adopt the draft local policies or to consider submissions received.**

REPORT

Council has a number of local policies (policies which relate to orders and approvals), these policies provide the framework from within which Council staff work and make decisions.

Section 165(4) of the *Local Government Act 1993* states that "*local policies will be automatically revoked at the expiration of 12 months after the declaration of the poll for the election of a new Council.*" Local policies will be automatically revoked on 23 December 2022. It is therefore timely to review Council's local policies, place them on exhibition for public comment and adopt them to ensure their currency.

Relevant Council staff have reviewed the local policies and they have been presented to the Councillor Workshop held on 16 June 2022.

The revised draft local policies are being presented to Council for comment and endorsement, after which they will be placed on public exhibition for a period of 28 days with submissions being received up until 42 days after the date of advertisement (in accordance with Section 160 of the *Local Government Act 1993*).

Following public exhibition the draft local policies together with any submissions received will be reported back to Council.

The following local policies are to be reviewed and presented to Council in a separate report at a future Council meeting:

- Vending Vehicles
- Frost Control Fan Policy
- Flood Liabile Lands Policy.

Policy Number	Policy Title	Policy owner	Amended, No Change or Deleted
CS-CP-302	Advertising - Handbill Distribution - Local Policy	Sustainable Development	No change
CS-CP-303	Advertising - Sandwich Board Signs - Local Policy	Sustainable Development	No change
CS-CP-304	Roadside Stalls - Local Policy	Sustainable Development	Minor change
CS-CP-305	Advertising - Signs - Local Policy	Sustainable Development	No change
CS-CP-307	Conduct of Councillors & Staff in Assessing & Determining Development Applications - Local Policy	Sustainable Development	No change
CS-CP-308	Restricted Premises and Brothels Sex Services Premises - Local Policy	Sustainable Development	Minor change
CS-CP-310	Stormwater Drainage and Disposal - Local Policy	Sustainable Development	No change
CS-CP-311	Approvals - Fencing Adjoining Public Land - Local Policy	Sustainable Development	No change
CS-CP-312	Approvals - Noise Pollution - Loud Speakers - Local Policy	Sustainable Development	No change
CS-CP-313	Approvals - Noise Pollution - Open Air Rock Concerts - Local Policy	Sustainable Development	Minor change
CS-CP-315	Buildings - Awnings on Commercial Properties - Local Policy	Sustainable Development	No change

CS-CP-317	Buildings - Distance from the Boundary - Local Policy	Sustainable Development	No change
CS-CP-318	Buildings - Floor Heights - Local Policy	Sustainable Development	Minor change
CS-CP-319	Buildings - Relocation - Local Policy	Sustainable Development	Minor change
CS-CP-321	Submissions Made Regarding Development & Activity Applications - Local Policy	Sustainable Development	No change
CS-CP-401	Buildings - Engineer's Certificate - Local Policy	Sustainable Development	No change
CS-CP-402	Driveways - Maintenance and Width - Local Policy	Sustainable Development	No change
CS-CP-406	Risk Profile and Assessment Criteria for Earth Dams used for Commercial Aquaculture Production in Griffith LGA - Local Policy	Sustainable Development	Minor change
EH-CP-202	Smoke Free Outdoor Areas - Local Policy	Sustainable Development	No change
EH-CP-801	Waste - Septic Tanks - Local Policy	Sustainable Development	No change
WO-CP-501	Footpaths - Construction of - Local Policy	Sustainable Development	No change
CS-CP-316	Buildings - Construction Near Water & Sewerage Assets - Local Policy	Utilities	Minor changes
CS-CP-404	Onsite Detention Policy - Local Policy	Utilities	No change
PG-CP-401	Tree Preservation Order - Local Policy	Infrastructure & Operations	No change
PG-CP-402	Tree Policy - Local Policy	Infrastructure & Operations	Minor change
CS-CP-403	Flood Liable Lands Policy - Local Policy	Sustainable Development	Subject of separate report
CS-CP-309	Frost Control Fan Policy - Local Policy	Sustainable Development	Subject of separate report
CS-CP-306	Vending Vehicles - Local Policy	Sustainable Development	Subject of separate report

OPTIONS

OPTION 1

As per the recommendation.

OPTION 2

Any other resolution of Council.

POLICY IMPLICATIONS

Council policies provide the framework from within which Council staff work and make decisions. Section 165(4) of the *Local Government Act 1993* states that local policies will be automatically revoked at the expiration of 12 months after the declaration of the poll for that election.

FINANCIAL IMPLICATIONS

Not applicable

LEGAL/STATUTORY IMPLICATIONS

This report is in accordance with the Local Government Act 1993. If Council does not adopt its local policies before 23 December 2022, Council will have not legal powers in relation to the subject area.

ENVIRONMENTAL IMPLICATIONS

Not applicable

COMMUNITY IMPLICATIONS

The community would expect Council to review its policies on a regular basis to ensure they reflect current practices and adherence to governing legislation.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team
Councillors

ATTACHMENTS

- (a) Draft reviewed local policies (under separate cover) 

CLAUSE	CL05
TITLE	Adoption of Plan of Management - Collina Precinct Parks
FROM	Daphne Bruce, Corporate Property Officer & Native Title Coordinator
TRIM REF	22/72834

SUMMARY

At the Ordinary Meeting of Council on 22 June 2021 it was resolved:

- (a) *Council refer the draft Plan of Management for Collina Precinct Parks, being Crown Reserves Mclvor (240001), Jiggins (240003), Manser and Jessie Farrell Parks (1039692) together with Council owned land Chandler and Dei Agnoli Parks, to the Minister administering the Crown Land Management Act 2016 for approval.*
- (b) *Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for Collina Precinct Parks if required, and place the plan on public exhibition as per Section 38 of the Local Government Act 1993.*
- (c) *Council confirm it has considered Native Title Manager advice in relation to the Plan of Management for Collina Precinct Parks.*
- (d) *A report be presented to Council to adopt the final Plan of Management for Collina Precinct Parks on completion of the exhibition period and to consider all submissions.*

The draft Plan of Management (PoM) was referred to the Minister administering the Crown Land Management Act 2016 in June 2021, with approval granted 22 April 2022 to progress to public exhibition, after minor amendments requested by the Crown were made to the PoM.

The PoM was advertised for 28 days allowing 42 days to receive submissions.

No submissions were received.

RECOMMENDATION

- (a) **Council adopt the Plan of Management for Collina Precinct Parks pursuant to Section 40 of the Local Government Act 1993 and in accordance with Section 3.23(6) of the Crown Land Management Act 2016.**
- (b) **Council give public notice of the adoption of the Plan of Management for Collina Precinct Parks.**

REPORT

The draft Plan of Management (PoM) for Collina Precinct Parks, incorporating Crown Reserves Mclvor Park (Reserve 240001), Jiggins Park (Reserve 240003), Manser Park and Jessie Farrell Park (Reserve 1039692) and Council owned community land, Chandler Park

and Dei Agnoli Park was placed on public exhibition from 4 May 2022 allowing 42 days to receive submissions as required under Section 38 of the Local Government Act 1993.

No submissions were received during the exhibition period.

The delegate for the Minister has approved Council adoption of the final PoM under Clause 70B of the Crown Land Management Regulation 2018 following public exhibition, provided it is not altered from the exhibition draft, or only minor amendments.

OPTIONS

OPTION 1

As per the recommendation.

OPTION 2

As determined by Council.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Funding of \$70,036 was provided by the NSW Government through Plans of Management Funding Support Program in 2019. Council has contributed a further \$60,000 in the 2021/22 budget with a balance of \$51,554.58 available.

LEGAL/STATUTORY IMPLICATIONS

Local Government Act 1993

Part 2 Division 2 – Use and Management of community land

Crown Land Management Act 2016

Division 3.4 Crown land managed by councils

Crown Land Management Regulation 2018

Crown land Management Amendment (Plan of Management) Regulation 2021

ENVIRONMENTAL IMPLICATIONS

Environmental implications were considered during the drafting of the PoM and during the development of the lands.

COMMUNITY IMPLICATIONS

The community would expect Council to prepare PoM for all Crown Reserves and Council owned community land as is required under the Crown Land Management Act 2016 and the Local Government Act 1993.



LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 5.3 Plan for and provide sporting and recreational facilities to encourage an active lifestyle and wellbeing.

CONSULTATION

Senior Management Team
Parks & Gardens
Melva Robb, Consultant

ATTACHMENTS

- (a) Draft Plan of Management - Collina Precinct Parks (under separate cover) 
- (b) Letter - Department of Planning & Environment - Crown Lands (under separate cover) 

CLAUSE CL06**TITLE Adoption of Plan of Management - North Griffith Precinct Parks****FROM Daphne Bruce, Corporate Property Officer & Native Title Coordinator****TRIM REF 22/72995**

SUMMARY

At the Ordinary Meeting of Council on 10 August 2021:

- (a) *Council refer the Draft Plan of Management for North Griffith Precinct Parks being Crown Reserves Circle Park (78173), French Park (78175), Wood Park (85013), Coates Park (240004), Jubilee Park (1010108) together with Council owned land Ieraci, Jacka, Kinkead, Noel Hogan, Ryan and Ortella/Gordon Avenue Parks to the Minister administering the Crown Land Management Act 2016 for approval.*
- (b) *Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for North Griffith Precinct Parks if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.*
- (c) *Native title advice has been provided.*
- (d) *A report be presented to Council to adopt the final Plan of Management for North Griffith Precinct Parks on completion of the exhibition period to consider all submissions.*
- (e) *Council investigate naming the park at the corner of Ortella Street and Gordon Avenue.*

The draft Plan of Management (PoM) was referred to the Minister administering the Crown Land Management Act 2016 in August 2021, with approval granted 22 April 2022 to progress to public exhibition, after minor amendments requested by the Crown were made to the PoM.

The draft PoM was advertised for 28 days allowing 42 days to receive submissions.

No submissions were received.

The renaming of the park at Ortella Street/Gordon Avenue to Prendergast Park, was notified in the NSW Government Gazette on 10 June 2022.

RECOMMENDATION

- (a) **Council adopt the Plan of Management for North Griffith Precinct Parks pursuant to Section 40 of the Local Government Act 1993 and in accordance with Section 3.23(6) of the Crown Land Management Act 2016.**
- (b) **Council give public notice of the adoption of the Plan of Management for North Griffith Precinct Parks.**

REPORT

The draft Plan of Management (PoM) for North Griffith Precinct Parks, incorporating Crown Reserves Circle Park (Reserve 78173), French Park (Reserve 78175), Wood Park (Reserve 85013, Coates Park (Reserve 240004), Jubilee Park (Reserve 1010108) and Council owned community land, Ieraci, Jacka, Kinkead, Noel Hogan, Ryan and Ortella/Gordon Avenue Park was placed on public exhibition from 4 May 2022 allowing 42 days to receive submissions, as required under Section 38 of the Local Government Act 1993.

No submissions were received during the exhibition period.

The delegate for the Minister has approved Council adoption of the final PoM under Clause 70B of the Crown Land Management Regulation 2018 following public exhibition, provided it is not altered from the exhibition draft, or only minor amendments.

Council further resolved to investigate the renaming of the park at the corner of Ortella Street and Gordon Avenue.

Community consultation was undertaken as part of the process by both Council and the Geographical Names Board of NSW.

As per Section 10 of the Geographical Names Act 1966, Prendergast Park was officially assigned in the NSW Government Gazette on 10 June 2022.

OPTIONS

OPTION 1

As per the resolution.

OPTION 2

As determined by Council.

POLICY IMPLICATIONS

Not applicable.

FINANCIAL IMPLICATIONS

Funding of \$70,036 was provided by the NSW Government through Plans of Management Funding Support Program in 2019. Council has contributed a further \$60,000 in the 2021/22 budget with a balance of \$51,554.58 available.

LEGAL/STATUTORY IMPLICATIONS

Local Government Act 1993

Part 2 Division 2 – Use and Management of community land

Crown Land Management Act 2016

Division 3.4 Crown land managed by councils

Crown Land Management Regulation 2018

Crown Land Management Amendment (Plan of Management) Regulation 2021

ENVIRONMENTAL IMPLICATIONS

All environmental implications were considered during the development of the PoM and as part of the development application process for development occurring on the lands.

COMMUNITY IMPLICATIONS

The community would expect Council to prepare a PoM for all Crown Reserves and Council owned community land as is required under the Local Government Act 1993 and the Crown Land Management Act 2016.



LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 5.3 Plan for and provide sporting and recreational facilities to encourage an active lifestyle and wellbeing.

CONSULTATION

Senior Management Team
Parks & Gardens
Melva Robb, Consultant

ATTACHMENTS

- (a) Plan of Management - North Griffith Precinct Parks (under separate cover) 
- (b) Letter - Department of Planning & Environment - Crown Lands (under separate cover) 

CLAUSE **CL07****TITLE** **Adoption of Audit, Risk and Improvement Committee Members****FROM** **Leanne Austin, Governance Manager****TRIM REF** **22/74360**

SUMMARY

At the Ordinary Meeting of Council held 24 May 2022, Council resolved that the Chair of the Audit, Risk and Improvement Committee would assist in the selection and appointment of other independent Committee Members. This report puts forward recommendations for two independent Committee Members for endorsement.

RECOMMENDATION

Council endorses George Youssef and Alan Shea to participate in the Audit, Risk and Improvement Committee as independent members.

REPORT

Council considered a report endorsing community members for Council Committees on 24 May 2022. At this time, Council appointed Stuart Heffer as Chairperson of the Audit, Risk and Improvement Committee and further resolved that Mr Heffer assist in the selection and appointment of the other independent Committee Members.

The OLG “Draft Guidelines for Risk Management and Internal Audit” state that Audit, Risk and Improvement Committee Chairs and Members are to be appointed by a resolution of the governing body of Council. The governing body should first appoint the Chair of the Audit, Risk and Improvement Committee, who is to then assist in the selection and appointment of the other independent Committee members.

Under the Draft Guidelines, Griffith City Council fits under the Tier 2 Councils group which requires 3 voting members comprising of 1 independent Chair and 2 Independent Members and (optional) 1 non-voting Councillor.

The Draft Guidelines suggest that Committee members should have an appropriate mix of skills, knowledge and experience to successfully implement the Terms of Reference and add value to the Council. The Guidelines state that the Audit, Risk and Improvement Committee should have:

- at least one member with financial expertise (for example, a qualified accountant or auditor or other financial professional with experience of financial and accounting matters), and
- a mix of skills and experience in:
 - business
 - financial and legal compliance
 - risk management, and
 - internal audit, and
 - any specialised business operations of the Council, where the Committee would benefit from having a member with skills or experience in this area (for

example, IT skills or experience where IT systems have an important role in the council's business).

All Audit, Risk and Improvement Committee members should have sufficient understanding of Council's financial reporting responsibilities to be able to contribute to the Committee's consideration of the annual financial statements.

Nine applications were received during the advertisement period. A list of applicants for the Audit, Risk and Improvement Committee is attached to this report (refer Attachment A).

OPTIONS

Any other resolution of Council.

POLICY IMPLICATIONS

Not applicable

FINANCIAL IMPLICATIONS

Not applicable

LEGAL/STATUTORY IMPLICATIONS

The Local Government Act 1993 and the Local Government (General) Regulation 2021 require each council in NSW to have:

an Audit, Risk and Improvement Committee that continuously reviews and provides independent advice to Council on how it is functioning and managing risk a robust risk management framework that accurately identifies and mitigates the risks facing Council and its operations, and an effective internal audit function that provides independent advice as to whether Council is functioning effectively and Council's internal controls to manage risk are working.

These three mandatory governance mechanisms are a vital part of the NSW Government's plan to ensure that Councils are doing things the best way they can for their communities and are on track to delivering their community's goals and objectives.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

The role of the Audit, Risk & Improvement Committee is to review and provide independent advice to the General Manager and Council on: whether Council is complying with all necessary legislation, regulations and other legal requirements the adequacy and effectiveness of the Council's risk management framework, fraud and corruption prevention activities, financial management processes, and the council's financial position and performance Council's governance arrangements the achievement by Council of the goals set out in the community strategic plan, delivery program, operational plan and other strategies how Council delivers local services and how it could improve the performance of its functions more generally the collection of performance measurement data by Council, and any other matters prescribed by the Local Government Regulation (including internal audit).

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards.

CONSULTATION

Senior Management Team

Chair of the Audit, Risk and Improvement Committee

ATTACHMENTS

- (a) List of Applicants for the Audit, Risk & Improvement Committee (confidential)

CLAUSE	CL08
TITLE	Request to Seal Local Roads
FROM	Phil King, Director Infrastructure and Operations
TRIM REF	22/73006

SUMMARY

During the draft budget deliberations by Council at the Ordinary Meeting of Council 10 May 2022, Councillors requested that a report be prepared with costings for the consideration of sealing the following roads; Hebden Street, Snaidero Road and Rae Road. Further, a proposal was made to allocate funds towards sealing Duchatel Road.

RECOMMENDATION

The report be noted by Council.

REPORT

Council's road program includes financial allocation towards maintenance and capital upgrades. Consideration for upgrading a road with seal would form part of Council's capital works program. Typically these types of considerations are usually subject to separate funding applications and the current capital upgrades have been working through the recommendations from Council's Heavy Vehicle Strategy. Significantly this has contributed to more than \$30m investment to the Griffith Southern Industrial Link (GSIL).

Each road proposed to be considered for sealing will be assessed against Council's 'Roads – Maintenance and Upgrade of Unsealed Roads (WO-CP-602)' Policy (see attached). The policy provides an established practice for the consideration of maintenance and upgrading of Council's unsealed roads.

There are a number of clauses, see below, which are of particular importance for each of the roads in consideration for this report:

3.8 Whenever a change in status of a parcel of land i.e. sale of part only, subdivision, change of ownership status etc. creates a need for an existing all weather access to be extended to serve the new parcel of land the initial cost of providing the extended all weather access shall be borne by the proponent/s creating the need.

3.9.1 When a request is received to seal a road the following selection criteria in Table 1 are to be used to determine whether there is justification for listing the roads for sealing works and consideration by Council within a proposed budget. A minimum score of 8 shall be attained for a road to be listed.

The Table 1 assessment for each road is as follows:

Table 1: Criteria for Assessing Unsealed Roads and Dust Abatement Financial Assistance

Criteria	Points
1. Traffic Volume	Less than 100 vpd 0 Between 100 - 200 vpd 1 Over 200 vpd 2 Over 20 heavy vehicles/day 2 Over 20 long vehicles and road trains/day 2
2. Accident History	Accident within past 3 years to be noted -
3. Local Amenity	a) 10 houses/km or greater in urban area 1 b) 5 houses/km or greater in non urban area 1 c) Dust problem (horticultural areas) 1 d) Within Urban or Village boundary 1
4. Roads Importance to Community	a) School Bus route 1 b) Serves a major industry 2 c) Serves an industry 1 d) Serves a major community facility, service or attraction 2 e) Serves as a bypass or feeder road 1

Hebden Street

Hebden Street is a local, unsealed road located on the urban fringe of Yoogali. It is characterised by a set of “S” bend curves as it joins to Newman Road to the north and crosses over an MI supply channel. The current speed limit for Hebden Street is 50kph. This road is a nominated school bus route, although there two parallel bus routes on both Gorton Street and East Street that are also utilised.

Council staff have been advised that some traffic will regularly travel at excessive speeds through the ‘S’ Bends and ‘drift’ through the corners. The consideration to seal Hebden Street should be completed in the form of an urban street with kerb and gutter on both sides. This would require the formation of a crown and also create an urban reduced speed environment. Drainage works will be required including two pits, seven (7) driveway laybacks and widening an existing MI supply channel.

Traffic Volume	Councils traffic counters recorded 64 vpd	0
Accident History	NSW Centre for Road safety does not record any accidents	-
Local Amenity	There are 5 houses identified adjacent to the section of road (300m) under consideration. This is less than the required 10houses /km. Located within Urban / Village boundary	1
Roads Importance to Community	Is nominated as a School Bus route. Does not connect to any major industry or industry. Does not provide a primary access road to GPSO. Does not serve as a bypass or feeder road	1
TOTAL		2

Estimated cost \$895,862 for sealing length of 300m, widening pavement to 10m, kerb and gutter, pits and pipes. No allowance provided for relocating or adjusting existing utilities. This estimate has been prepared without any pavement investigations and design plans. Cost of past projects have used to prepare this estimate.

Snaidero Road

Snaidero Road is a local, unsealed road located on the rural fringe of West Griffith. It is characterised by straight section of gravel between Spence Road and Butler Road. The current speed limit for the unsealed section of Snaidero Road, south of Spence Road is 100kph. This road is not a school bus route.

Council staff have been advised that heavy vehicles from the neighbouring Baiada Hatchery have on occasions travelled south along the unsealed section of road. In 2019 an owner initiated dust seal was completed utilising the 50:50 contribution on the southern end of Snaidero Road. It is recommended that this remaining section of Snaidero Road could be funded in a similar fashion.

Traffic Volume	Councils traffic counters recorded 58 vpd Heavy Vehicles make up 12.4% of this traffic (approx. 7vpd)	0
Accident History	NSW Centre for Road safety does not record any accidents	-
Local Amenity	There are 5 houses identified adjacent to the section of road (475m) under consideration. This is less than the required 5houses /km. There is an orange orchard adjacent to the road	1
Roads Importance to Community	Is not a School Bus route. Does not connect to any major industry or industry. Does not provide a primary access road any community facility. Does not serve as a bypass or feeder road	0
TOTAL		1

Estimated cost option 1 \$132,240 for sealing length of 475m, retaining existing pavement width, adding gravel for approximately 15 to 20yr pavement life.

Estimated cost option 2 \$92,080 for sealing length of 475m, retaining existing pavement width, adding gravel for approximately 10yr pavement life.

No allowance provided for relocating or adjusting existing utilities. This estimate has been prepared without any pavement investigations and design plans. Costs from past projects has been used to prepare this estimate.

Rae Road

Rae Road is a local, unsealed road located on the rural fringe of South Griffith. It is characterised by a slight bend towards the eastern half of the road between The Kidman Way and Watkins Avenue. The current speed limit for the road is 80kph. The road is not a school bus route.

The road is known to have drainage issues and property acquisition is proposed to be included to allow a connection for stormwater drainage to the south. Due to the length of the road and possibility for increased traffic associated with future development, it is recommended to stabilise the pavement. It is expected that existing services and power poles will likely require relocation and this has been accounted for in the cost estimate. There is an existing MI supply channel that crosses the eastern end of Rae Road and it has been identified that this channel will require upgrading to allow for the road to be sealed.

Traffic Volume	Councils traffic counters recorded 104 vpd Heavy Vehicles make up 1% of this traffic (approx. 1vpd)	1
Accident History	NSW Centre for Road safety does not record any accidents	-
Local Amenity	There are 8 houses identified adjacent to the section of road (920m) under consideration. This is more than the required 5houses /km.	1
Roads Importance to Community	Is not a School Bus route. Does not connect to any major industry or industry. Does not provide a primary access road any community facility, although does provide secondary access to the Gurdwara (Sikh Temple). Does not serve as a bypass or feeder road.	0
TOTAL		2

Estimated cost is \$1,864,084 for stabilising and sealing 920m, upgrading drainage, upgrading MI infrastructure, relocating existing utilities as required. Council's design team have provided a design to assist in the preparation of these costs.

This estimate has been prepared without any pavement investigations. Cost of past projects have used to prepare this estimate.

Duchatel Road

It is also noted that Duchatel Road was included in the proposed budget modification in the resolution at the Council Meeting 10 May 2022. It is estimated that \$100,000 towards Duchatel Road will allow for an extension to the existing seal by approximately 150-200m. Council staff have undertaken many reviews of Duchatel Road, particularly for access to the juicing plant for heavy vehicles. Currently the intersections of Duchatel Road with Harward Road to the north and the Kidman Way on the southern end are both deficient for any vehicle beyond a general access. There have been multiple applications via the National Heavy Vehicle Regulator (NHVR) refused for access to Duchatel Road by both road train and b-double configured vehicles. The primary reason for refusal is due to the intersections being unsuitable for these configurations of heavy vehicles. Transport for NSW has also refused restricted access vehicle applications from the Kidman Way onto Duchatel Road citing the insufficient dimensional capacity of intersections as justification for refusal.

OPTIONS

OPTION 1

As per the recommendation to note the report and not include any additional road sealing in the 2022/23 budget.

OPTION 2

Any other resolution of Council.

POLICY IMPLICATIONS

Council's '*Roads – Maintenance and Upgrade of Unsealed Roads (WO-CP-602)*' Policy guides which roads are considered for funding. Section 3.9.1 of the policy states "When a request is received to seal a road the following selection criteria in Table 1 are to be used to determine whether there is justification for listing the roads for sealing works and consideration by Council within a proposed budget. A minimum score of 8 shall be attained for a road to be listed."

Council could choose to seal the roads despite the scores assessed in this report, although this would undermine the policy and effectively create climate of road sealing requests based on lobbying and petition rather than giving due consideration to the strategic upgrade of the road network in a considered way.

Currently Council is sealing roads when granting funding can be paired with our Roads to Recovery allocation or the NSW Financial Assistance Grant. This allows for higher efficiency for project delivery.

Local roads that are currently unsealed that may be fronting future development areas would be the responsibility of developers and not ratepayers.

FINANCIAL IMPLICATIONS

Current road funding is committed for the next 2 Years with existing grants and this includes the full utilisation of Roads to Recovery (R2R) funding. The R2R funding program is the most appropriate to allocate local road capital upgrades and the next program will be commencing in July 2024. In short there is no budget allocation in current year 2022/23 or the following 2023/24 that would be available to seal the local roads under consideration in this report.

The current allocation for roads maintenance, and construction is funded in the most part from Financial Assistance Grant, Roads to Recovery, Repair Grant, and generally any other application for funding that has been successful. Council has had an excellent success rate for funding applications with Capital upgrades being completed for the following projects:

- Barber Road
- Boorga Road & Dickie Road.

The Griffith Southern Industrial Link (GSIL) stages that are currently under construction and have received funding include;

- Bromley Road
- Upgrading Thorne Road between Walla Ave and Murrumbidgee Ave
- Upgrading Intersection of Walla Ave and Thorne Road
- Constructing a roundabout at intersection of Thorne Road and Murrumbidgee Ave.

LEGAL/STATUTORY IMPLICATIONS

Money granted to Council for maintenance or upgrade of roads, can only be spent on the nominated roads and associated works. Additionally there are many implications within grants and deeds for funding that requires the money to be paired on a pro rata basis. For example a grant application that includes Federal Roads to Recovery grant money paired with State Growing Local Communities is expected to be accounted for at the set ratio that is agreed to in the deed on a month by month basis.

ENVIRONMENTAL IMPLICATIONS

Sealing roads will reduce the impacts of dust for neighbouring farms and crops. There are also benefits for any residents that live alongside a gravel road for it to be sealed with the improvement of amenity that comes with a reduction in dust. Unfortunately the investment required to upgrade a road from gravel surface to sealed surface needs more justification than simply the environmental benefits.

COMMUNITY IMPLICATIONS

The benefit to the community for sealing the nominated roads is generally restricted to those residents that either live on these roads, for those living nearby. Each of the roads nominated in this report are not high traffic roads in terms of agricultural productivity within the Griffith LGA. They are generally periphery roads and in most cases boarding with a possible future development. Clause 3.8 from the *Roads – Maintenance and upgrade of Unsealed Roads* policy is critical to ensure that developers take on responsibility for the impact that a proposed development will have on a nearby residents as well as the network impacts such as an upgrade to an intersection.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 3.1 Undertake Council activities within a clear framework of strategic planning, policies, procedures and service standards. 8.1 Provide, renew and maintain a range of quality infrastructure, assets, services and facilities delivered in a cost effective and sustainable manner.

CONSULTATION

Senior Management Team

ATTACHMENTS

- (a) Roads – Maintenance and Upgrade of Unsealed Roads (WO-CP-602)   70



Roads – Maintenance and Upgrade of Unsealed Roads WO-CP-602

(PUBLIC POLICY)

1 Policy History

Revision No.	Council Meeting Date	Minute No.	Adoption Date
1	Before 24 Apr 1990	-	Before 24 Apr 1990
2	14 Jan 2003	25	14 Jan 2003
3	11 May 2010	0142	11 May 2010
4	11 Nov 2014	0392	11 Nov 2014
5	12 Jun 2018	18/174	13 Jul 2018

2 Policy Objective

To establish standards and practices for the maintenance and upgrading of Council's unsealed roads.

To provide a fair option for property owners to upgrade a gravel road to a seal and reduce problems caused by dust to residential properties.

3 Policy Statement

- 3.1 Council shall maintain to each property on which is situated a residence, an all-weather gravelled access road.
- 3.2 The all-weather access provided will be via the most convenient and economical route taking into account other users and financial implications to Griffith City Council and will not necessarily be the most direct route.
- 3.3 Roads to unoccupied properties not covered in 1 above shall be classed as limited access roads and are generally used for carrying out farming activities and are not routinely maintained.
- 3.4 Where Council has historically maintained a limited access road it will continue to be maintained. Historical proof of maintenance is provided by Council's records.
- 3.5 The width of road sides to be cleared shall be a matter to be determined at the discretion of the Works Manager – Construction and his staff but should not extend beyond the outside extreme of the table drains or the previously disturbed area. Consultation will also be made with Council's Roadside Vegetation Management Plan.
- 3.6 Water carts are not to be used for dust suppression on unsealed roads unless authorised by the Mayor, General Manager and Director of Infrastructure of Operations.
- 3.7 On sealed roads, where feasible, shoulder sealing is to be imposed as a condition of subdivision approval. The minimum width of sealed shoulder shall be 600mm with reference to Austroads Table, whichever is greater.



3.8 Whenever a change in status of a parcel of land i.e. sale of part only, subdivision, change of ownership status etc. creates a need for an existing all weather access to be extended to serve the new parcel of land the initial cost of providing the extended all weather access shall be borne by the proponent/s creating the need.

3.9.1 When a request is received to seal a road the following selection criteria in Table 1 are to be used to determine whether there is justification for listing the roads for sealing works and consideration by Council within a proposed budget. A minimum score of 8 shall be attained for a road to be listed.

3.9.2 When a request is received for maintenance and/or upgrade of a limited access road the following selection criteria in Table 1 are to be used to determine whether there is justification for the road to be upgraded and consideration by Council within a proposed budget. A minimum score of 5 shall be attained for a road to be listed.

3.9.3 When a request is received for dust abatement the following criteria in Table 1 are to be used to determine the score to be considered for Council financial assistance.

Table 1: Criteria for Assessing Unsealed Roads and Dust Abatement Financial Assistance

Criteria	Points
1. Traffic Volume	<div>Less than 100 vpd 0</div> <div>Between 100 - 200 vpd 1</div> <div>Over 200 vpd 2</div> <div>Over 20 heavy vehicles/day 2</div> <div>Over 20 long vehicles and road trains/day 2</div>
2. Accident History	Accident within past 3 years to be noted -
3. Local Amenity	<div>a) 10 houses/km or greater in urban area 1</div> <div>b) 5 houses/km or greater in non urban area 1</div> <div>c) Dust problem (horticultural areas) 1</div> <div>d) Within Urban or Village boundary 1</div>
4. Roads Importance to Community	<div>a) School Bus route 1</div> <div>b) Serves a major industry 2</div> <div>c) Serves an industry 1</div> <div>d) Serves a major community facility, service or attraction 2</div> <div>e) Serves as a bypass or feeder road 1</div>

Dust Abatement

Dust abatement on gravel roads is the sealing of short sections of road for the benefit of property owners with houses near the road. The purpose of dust abatement is to reduce the effects of dust caused by passing traffic.



A written request should be made to the General Manager Griffith City Council prior to 31 December to be considered for dust abatement in the following financial year budget.

The principal beneficiary of the dust abatement is the property owner. The cost of installing and maintaining sealed sections of road is higher than that for gravel roads, and a quotation will be provided for an applicant to consider after their application has been made.

The quotation will include an upgrade of the road and any necessary drainage upgrades that may be required to ensure that the dust abatement seal is completed to Council's engineering standards.

Council contribution

An applicant may contribute the full cost of the dust abatement or make a request for up to 50% contribution from Council funds towards a dust abatement application. Each request for council contribution will be assessed on the merits as set out in Table 1 above. The highest score will be considered for financial assistance ahead of those requests with a lower score. Additionally consideration will be given to the length of time that a resident has **owned** and **occupied** their residence adjacent to the gravel road under consideration.

Council's contribution will be limited to budgetary allocation for dust abatement in each financial year.

Extent of Work and Costs

The minimum length of a dust abatement section is 100 metres. The length of dust abatement required will depend on the applicant's budget and Council will provide consultation to any constraints associated with construction.

The minimum formation width shall be 7 meters, or the existing width of the road, whichever is greater. The minimum seal width shall be 6.5 metres

Construction works and sealing can be completed by a contractor subject to obtaining Section 138 of Roads Act approval and complying with Council's Engineering Guidelines – Subdivision and development standards for construction. Alternately Council could be engaged to undertake the construction works at the quote provided.

The preparation work for dust abatement must comply with Austroads Standards and Council's Engineering Guidelines – Subdivision and development standards. If Council is engaged to undertake works this will be programmed as part of Council's resheeting or grading program. Successful applicants for dust abatement will be advised of the timing that this preparation may occur.

Sealing specifications

The seal shall be double (14/7) seal with C170 binder. Alternative proposals will be considered.



4 Definitions

Heavy Vehicle as defined by AUSTROADS

- Heavy Vehicles are Class 3 or above

Long Vehicle and Road Trains as defined by AUSTROADS

- Long Vehicle and Road Trains are Class 10 and above.

Industry

- Means a 'light industry' or 'rural industry' as defined in the Griffith Local Environmental Plan.

Major Industry

- Consists of industries associated with:
 - wine and food processing
 - grain storage and handling
 - commercial extractive works

Community facility, service or attraction

- Consists of clubs, hotels/motels, major sports facilities, transport terminals, education and hospital facilities.

All Weather Access Road

- A road which is trafficable to 2 wheel drive vehicles under normal weather conditions.

Limited Access Roads

- Roads that provide limited access to properties to carry out farming or other legitimate activities. These roads are generally dry weather access and may be formed or unformed and not servicing dwellings.

5 Exceptions

None

6 Legislation

None



7 Related Documents

Roadside Vegetation Management Plan
AUSTROADS Vehicle Classification System
Griffith Local Environmental Plan (LEP)
WO-FO-113 Road Sealing Request Assessment
Council's Engineering Guidelines – Subdivision and development standards

8 Directorate

Infrastructure & Operations

**FLOODPLAIN MANAGEMENT COMMITTEE
HELD IN COUNCIL CHAMBERS ON
THURSDAY, 2 JUNE 2022 COMMENCING AT 2:13 PM**

PRESENT

Councillor Dino Zappacosta (Chair), Luigi Forner (Community Representative), Steve Manwaring (DPIE), Craig Ronan (SES), Darren Heaslip (SES)

Quorum = 3

STAFF

General Manager, Brett Stonestreet, Director Utilities, Graham Gordon, Water and Wastewater Manager, Durgananda Chaudhary and Minute Secretary, Leanne Austin

1 APOLOGIES

An apology was received from Timothy Laidler (SES) and Joseph Dal Broi (Community).

Absent: Councillor (Alternate) Glen Andreazza, Steve Mortlock (Community Representative).

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Luigi Forner and Councillor Dino Zappacosta that the minutes of the previous meeting held on 5 August 2021, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

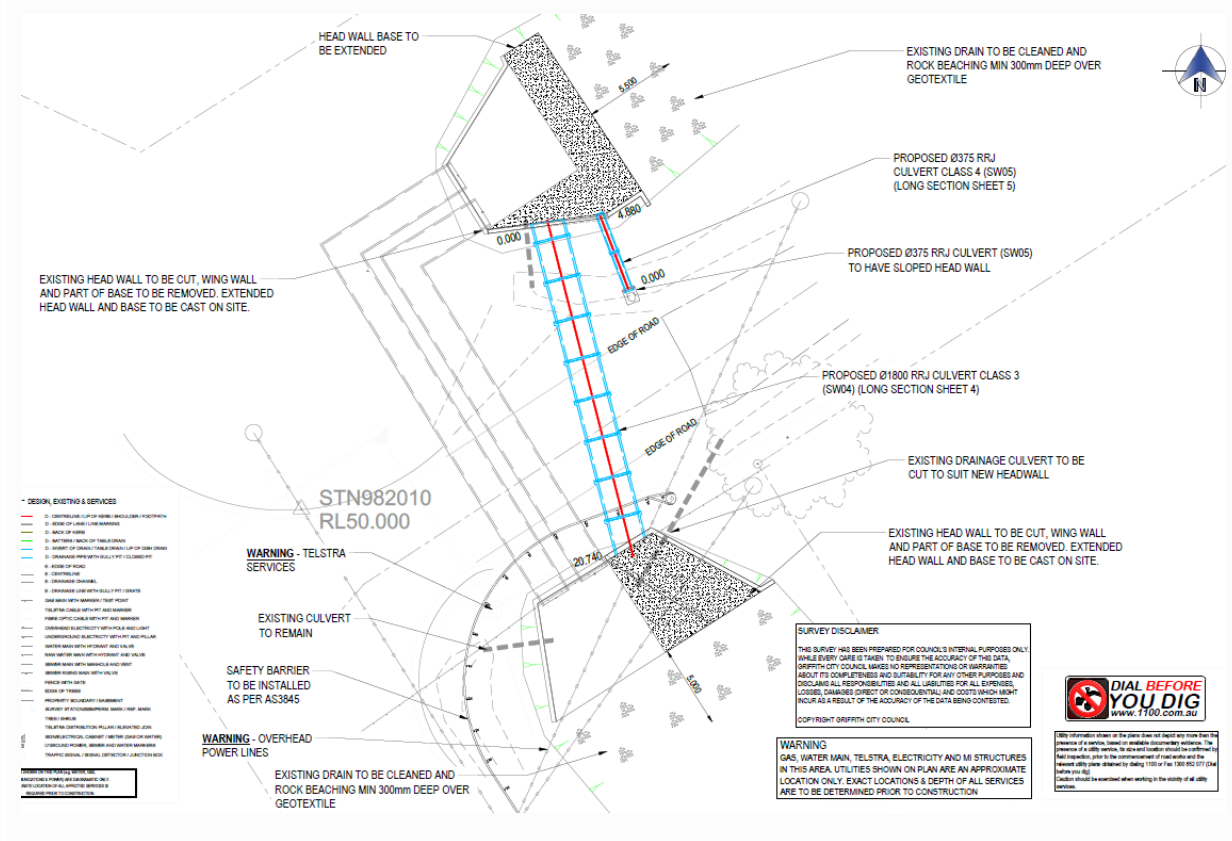
CL01 COMMITTEE MEMBERS INDUCTION

Governance Manager, Leanne Austin, provided an overview of the Committee induction process which Committee members may access on Council's website. Committee members are required to read the Code of Conduct policy and procedures, Code of Meeting Practice policy, Statements to the Media Policy, Social Media Policy, Information Protection Principles, and Child Safe policy. Committee members are also required to complete the online volunteer form and policy acknowledgment form. Explanation was provided in relation to the requirement to declare any Conflicts of Interest Committee members may have in their consideration of Committee matters. Conflicts of Interest declaration forms can be completed electronically or hard copies submitted at the meeting.

CL02 YOOGALI DC605J CULVERT UPGRADE - STAGE 1 CONSTRUCTION

Mr Chaudhary presented information in relation to the Yoogali DC605J Culvert Upgrade – Stage 1 construction project.

Culvert upgrade at Bosanquet Road - McCormack Road has been completed. Culvert upgrade at Burley Griffin Way - McCormack Road has been completed.



A photograph showing a concrete culvert with three arched openings. The water flowing through the culvert is very murky and brown. The culvert is surrounded by dense, dry vegetation and some green plants. In the background, there is a road with a white car parked on the left. There are utility poles and houses visible in the distance under a clear blue sky.

Bosanquet Road – McCormack Road Culvert D/S



Burley Griffin Way – McCormack Road Culvert U/S



Burley Griffin Way-McCormack Road Culvert D/S



Main Drain J DC605J Confluence Point

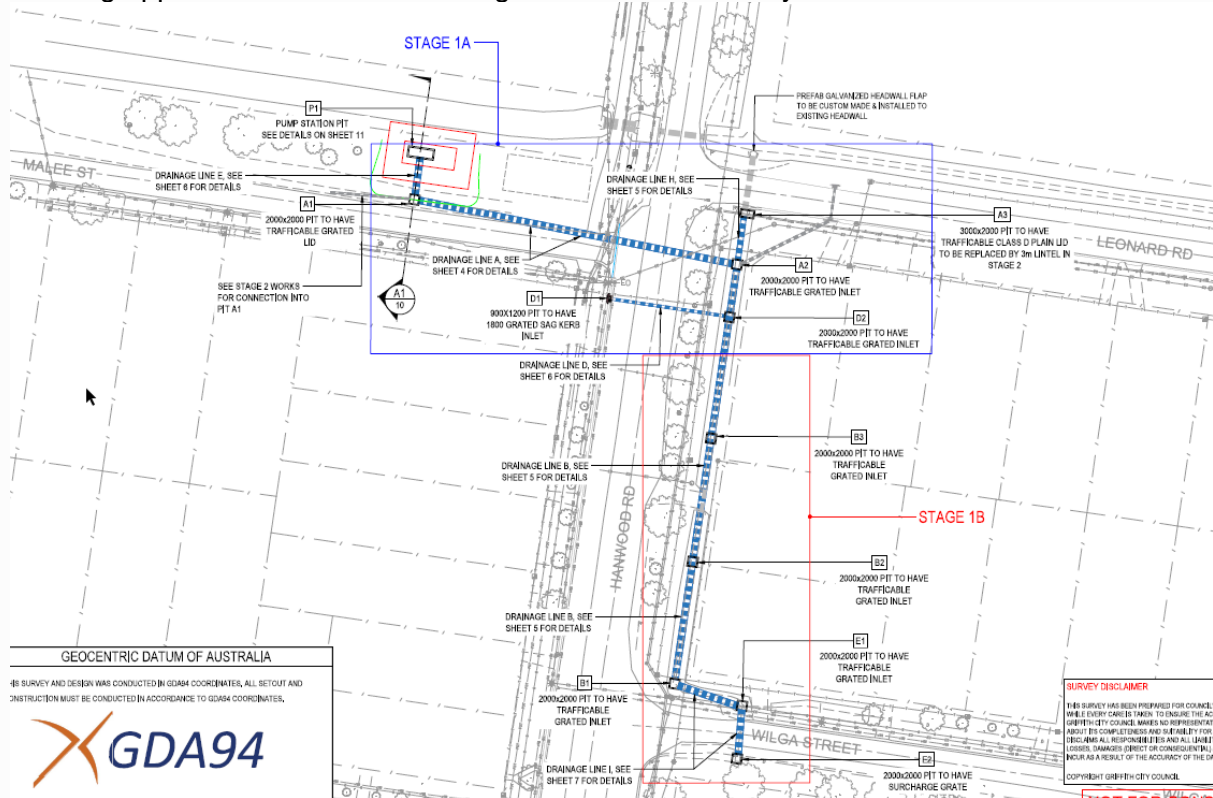


CL03 HANWOOD STORMWATER PUMP AND LEVEE

Mr Chaudhary presented information in relation to the Hanwood Stormwater Pump and Levee construction project.

- Budget \$1,500,000
- Tender price \$2,500,000
- Revised scope of work into 2 stages: Stage 1a and Stage 1b
- Negotiate Stage 1a work with contractor (pending Stage 1b work)

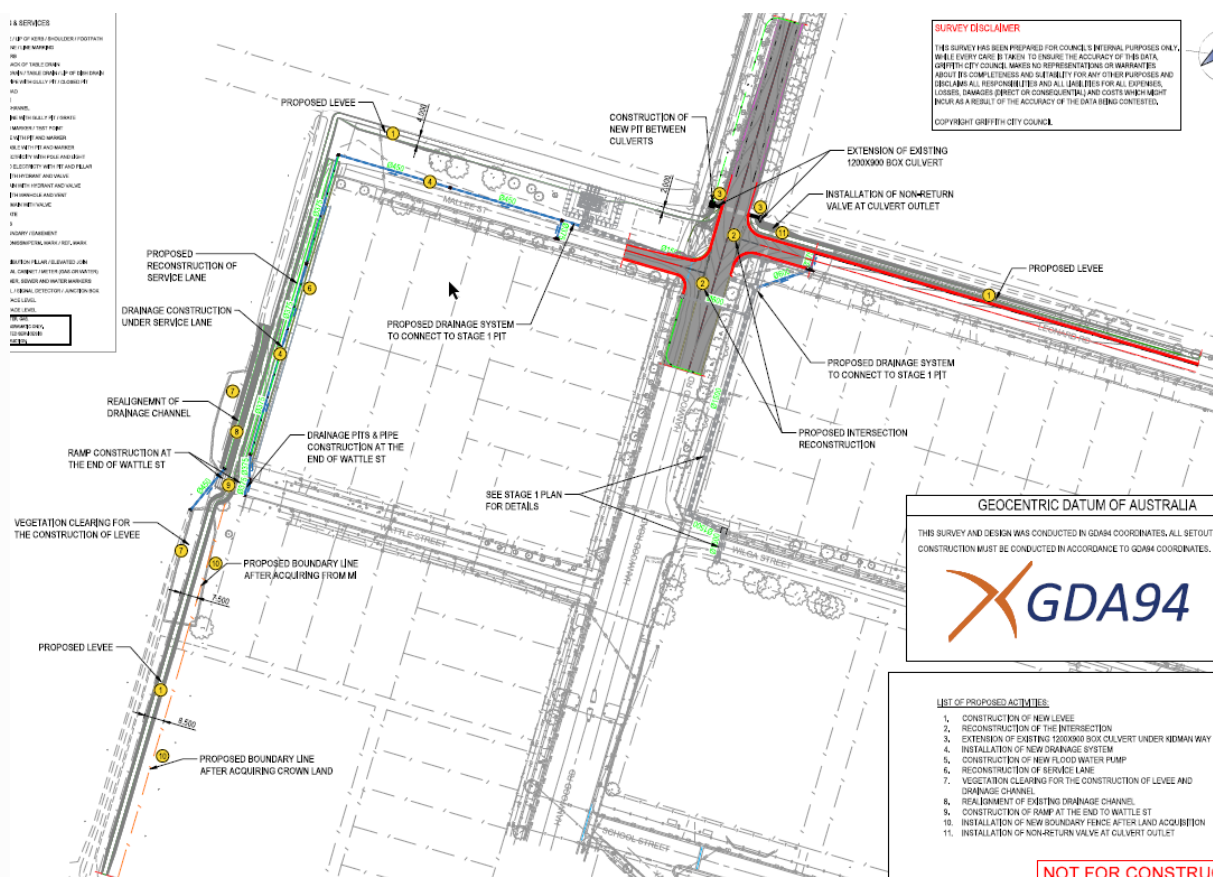
Funding application submitted for Stage 1b work – results by December 2022.



Stage 2 construction – Levee along DC DA and DC HANDEPOT drainage channels and raising of Kidman Way.

- Budget \$1,860,000
- Tender price \$1,500,000

A Council report will be prepared for 28 June Council meeting recommending the award of Stage 1a and Stage 2 of the project.



- Working with TfNSW/RMS for ROL/WAD approvals
- Working with power company to upgrade power supply for the pump
- Work with NSW Crown Land/MI for land acquisition for Levee – completed
- Project start as early as July 2022 and complete by 2023/24.

Mr Stonestreet enquired if Stage 2 could be progressed before Stage 1b.

Mr Chaudhary advised if funding is not available in December for Stage 1b, Council will have to proceed with Stage 2. Project costs for Stage 1b may be impacted if the grant application is not successful at this time.

Mr Manwaring advised that there are two different sources of funding for this project. Stage 1 funding is through the State Government NSW fund management program and Stage 2 through the Federal funded National Flood Mitigation program. DPIE have been engaged to manage the National program. The Federal grant will not accept variations as opposed to the State funding. The application for Stage 1b is being assessed with a decision to be made around December 2022 or later.

Mr Manwaring suggested Council apply for funding through the National Flood Mitigation program in case the State grant application is unsuccessful. The State Government applies to the Federal Government for the funding on Council's behalf.

CL04 YOOGALI MCCORMACK ROAD LEVEE AND RAISING OF BURLEY GRIFFIN WAY

Mr Chaudhary presented information in relation to the Yoogali McCormack Road Levee and Raising of Burley Griffith Way Stage 2 Construction project.

- Budget \$1,560,000
- Possible TfNSW/RMS contributions \$700,000 (subject to availability of funding - 2018 letter)
- Currently tender document being prepared

- Work Plan submission by 30 August 2022
- Project completion by 2024/25.

RECOMMENDED on the motion of Steve Manwaring and Louie Forner that the information presented in Clauses 02, 03, 04 be adopted.

CL05 FLOODPLAIN MANAGEMENT AUSTRALIA NATIONAL CONFERENCE

Mr Chaudhary provided an overview of the Floodplain Management Australia Conference held in Toowoomba from 17-20 May 2022.

CL06 TERMS OF REFERENCE

The Committee endorsed the Terms of Reference attached to the report with an amendment to 6.1, removing reference to the Lake Wyangan and Catchment Management Committee.

CL07 PROPOSED MEETING DATES 2022

The Committee noted the proposed meeting dates for 2022, being 1 September and 1 December at 2:00 pm.

6 GENERAL BUSINESS

7.1 SES Flood Plan Review

Mr Ronan advised the SES would be undertaking a review of the Flood Plan for Griffith in next 6 months. A final draft will be provided to the Committee to view before it is presented to the Local Emergency Management Committee.

7 NEXT MEETING

The next meeting of the Floodplain Management Committee is to be held on Thursday, 1 September 2022 at 2:00 pm.

There being no further business the meeting terminated at 2:52 pm.

Confirmed:

CHAIRPERSON

**DISABILITY INCLUSION & ACCESS COMMITTEE
HELD IN GRIFFITH CITY LIBRARY ON
WEDNESDAY, 8 JUNE 2022 COMMENCING AT 5:38 PM**

PRESENT

Councillor Shari Blumer (Chair), Laurie Testoni (Councillor - Alternate), Colin Beaton (Community Representative), Simone Murphy (Community Representative - Zoom), Patricia Cox (Community Representative - Zoom), Val Woodland (Community Representative).

Quorum = 3

STAFF

Principal Planner Urban Design & Strategic Planning, Peter Badenhorst, Community Development Officer, Melissa Canzian, Governance Manager, Leanne Austin and Minute Secretary, Josh Vearing

Councillor Blumer opened the meeting, welcoming all members to the committee and reading the Acknowledgement of Country.

1 APOLOGIES

RECOMMENDED on the motion of Colin Beaton and Val Woodland that apologies be received from Michael Neville, Marilyn Hams, Luke Woodward, Phil Harding, and Melanie Vella.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Colin Beaton and Val Woodland that the minutes of the previous meeting held on 15 October 2021, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 Transport for NSW – Griffith Station Upgrade Community Consultation

Pat Cox inquired about the Griffith Railway Station upgrade following community consultation and whether the recommendations from the Committee had been acknowledged by Transport for NSW.

Colin Beaton stated that he has been in contact with Transport for NSW and that the upgrade will begin in August 2022 and be completed by February 2023, but that there was no update as to whether recommendations from the Committee had been accepted.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 PROPOSED MEETING DATES 2022

It was suggested that the next meeting be held at 1:00pm so that members of the Committee with carers could attend in person.

RECOMMENDED on the motion of Colin Beaton and Val Woodland that the Committee note the proposed meeting dates for 2022.

CL02 TERMS OF REFERENCE

The Committee agreed that the time of the meetings listed in the Terms of Reference to be updated to “to be determined by agreement of the Committee”.

RECOMMENDED on the motion of Val Woodland and Colin Beaton that the Committee adopt the Terms of Reference attached to the report including the above amendment.

CL03 COMMITTEE MEMBERS INDUCTION - MANDATORY

Governance Manager, Leanne Austin, provided an overview of the Committee induction process which Committee members may access on Council’s website. Committee members are required to read the Code of Conduct policy and procedures, Code of Meeting Practice policy, Statements to the Media Policy, Social Media Policy, Information Protection Principles, and Child Safe policy. Committee members are also required to complete the online volunteer form and policy acknowledgment form. Explanation was provided in relation to the requirement to declare any Conflicts of Interest Committee members may have in their consideration of Committee matters. Conflicts of Interest declaration forms can be completed electronically or hard copies submitted at the meeting.

RECOMMENDED on the motion of Val Woodland and Colin Beaton that the Committee members note the Committee Induction requirements and complete induction process outlined in this report.

CL04 INCLUSION ISSUE RAISED - LIBRARY THEATRETTE

RECOMMENDED on the motion of Val Woodland and Colin Beaton that:

- (a) Council staff investigate and obtain costings to remove the right-hand side privacy wall and installation of seating along with dedicated disabled spaces as a front row at floor level of the theatrette.
- (b) A further report based on these investigations be provided to the Committee on completion.

6 GENERAL BUSINESS

6.1 Wheelchair Rugby/Sports Wheelchair

Simone Murphy has been liaising with Canberra Raiders and Wheelchair Sports ACT/NSW regarding recommendations for purchasing a sports wheelchair. Melissa Canzian mentioned that funding from the MLAK Key program, which no longer operates in Griffith, may be utilised for purchasing a sports wheelchair. Councillor Blumer stated that applications for the Regional Events Acceleration Fund have opened which could also be accessed to fund the purchase of sport wheelchairs.

6.2 MLAK Key

Colin Beaton inquired as to why the MLAK Key system no longer operates in Griffith as it is an Australia-wide system. Peter Badenhorst stated that a complaint was lodged against Council from a tourist who did not have a MLAK Key and was unable to access appropriate facilities. The matter was taken to the NSW Civil and Administrative Tribunal. Following the legal advice, Council resolved not to continue with the MLAK Key system for facilities throughout Griffith. The MLAK Keys allowed Council to preserve those facilities and keep them at a clean standard. Pat Cox noted that supply of the MLAK Key from Council cannot be accessed during times when Council is closed, such as public holidays. This could be reviewed should Council investigate reinstating the system.

6.3 Access and Inclusion

Councillor Blumer suggested that each member of the Committee complete an informal audit on businesses throughout Griffith to determine if they have appropriate accessibility and are inclusive for all. Simone Murphy mentioned that Intereach were planning to partner with Council for the 'Access at a Glance' project in which local business were assessed regarding their access and inclusion. Unfortunately this project was never implemented due to COVID-19. This project was similar to the Spinal Injury Association's tool for assessing toilets, from which an accessible map was developed for NSW.

Councillor Blumer noted that the Hospital Infrastructure team for the new hospital presented hospital plans to the Councillors at a recent Council Workshop. Councillor Blumer suggested that the plans be presented to the Committee so that the Committee can be involved in consultation regarding disability inclusion and access to the new hospital.

6.4 Neville Place Lighting

Mike Neville contacted the Chair regarding the need to investigate lighting solutions in Neville Place to improve safety. Mr Neville's recommendation will be forwarded to the Committee who will determine if it should be raised at Council Workshop by the Chair.

7 NEXT MEETING

The next meeting of the Disability Inclusion & Access Committee is to be held on Wednesday, 13 July 2022 at 1:00 pm.

There being no further business the meeting terminated at 6:38 pm.

Confirmed:

CHAIRPERSON

**GRIFFITH HEALTH FACILITIES LIMITED (GHFL) COMMITTEE
HELD IN MURRAY ROOM, GRIFFITH ON
TUESDAY, 14 JUNE 2022 COMMENCING AT 6:00 PM**

PRESENT

Brett Stonestreet (Director - Chairperson), Max Turner (Director), Anne Napoli (Director)

Quorum = 3

STAFF

Governance Manager, Leanne Austin

1 APOLOGIES

No apologies were received.

2 CONFIRMATION OF MINUTES

MOVED on the motion of Director Anne Napoli and Director Max Turner that the Minutes of the previous Griffith Health Facilities Limited (GHFL) Directors Meeting held 28 September 2021 be confirmed. **CARRIED.**

3 BUSINESS ARISING

Director Stonestreet advised that the Cancer Radiotherapy Unit being constructed in Griffith is on schedule to be operational by end of March 2023. An application has been lodged by NSW Health for funding to enable the facility to operate as a bulk billed service.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 RETIREMENT OF DIRECTORS AND APPOINTMENT OF NEW DIRECTORS

MOVED on the motion of Director Anne Napoli and Director Max Turner that:

- (a) The Board note that in accordance with Clause 4.13(i) of the Constitution of Griffith Health Facilities Ltd that Mr John Dal Broi and Mike Neville have ceased to be Directors of the Company.
- (b) In accordance with Clause 4.3(a) of the Constitution of Griffith Health Facilities Ltd, that Mayor Doug Curran and Councillor Shari Blumer be appointed Directors of Griffith Health Facilities Ltd.
- (c) The Board note that Councillor Anne Napoli retain her position as Director of Griffith Health Facilities Ltd.
- (d) The Secretary notify the Australian Securities and Investments Commission of the resolutions above (a) and (b).

CARRIED.

CL02 ST VINCENTS PRIVATE COMMUNITY HOSPITAL GRIFFITH - REQUEST TO ACCESS SINKING FUND

MOVED on the motion of Director Anne Napoli and Director Max Turner that the Board recommend to Griffith City Council that it endorses the reimbursement to St Vincent's Private Community Hospital Griffith costs incurred to replace their Building Management System Software and Hardware to the value of \$55,005.00 as detailed in the report. These funds be drawn from the Sinking Fund.

CARRIED.

6 GENERAL BUSINESS

Nil.

7 NEXT MEETING

The next meeting of the Griffith Health Facilities Limited (GHFL) Committee is to be held on Tuesday 8 November 2022 at 6:00 pm.

There being no further business the meeting terminated at 6:20 pm.

Confirmed:

CHAIRPERSON

**TRAFFIC COMMITTEE
HELD IN MURRAY ROOM, GRIFFITH ON
TUESDAY, 14 JUNE 2022 COMMENCING AT 10:45 AM**

PRESENT

Councillor Anne Napoli (Chair), Colin Lonsdale (Police), Jason Hinson (Police Representative), Greg Minehan (Transport for NSW), Michael Crump (Member for Murray Representative)

Quorum =

STAFF

Engineering Design & Approvals Manager, Joe Rizzo, Road Safety & Traffic Officer, Greg Balind and Minute Taker, Josh Vearing

1 APOLOGIES

No apologies were received.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Michael Crump and Jason Hinson that the minutes of the previous meeting held on 10 May 2022, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Outstanding Action Report

Mr Crump advised that he has yet to email Mr Balind in relation to item 7.5 – McPherson Road on the outstanding action report, but will do so in due course.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 CLOSURE OF RAILWAY STREET/MEMORIAL PARK CARPARK - OPEN SPACES EVENT

RECOMMENDED on the motion of Michael Crump and Jason Hinson that the Traffic Committee:

- (a) Support the implementation of the Traffic Control Plan relevant to Railway Street and associated carpark.
- (b) Note the Transport Management Plan as submitted.

CL02 MCNABB CRESCENT SPEED CUSHIONS

RECOMMENDED on the motion of Greg Minehan and Jason Hinson that the Traffic Committee:

- (a) Recommend the removal of the temporary speed cushions from McNabb Crescent.
- (b) Monitor traffic volumes and speeds post speed cushion removal to determine whether future action regarding local area traffic management is required.

CL03 IMPLEMENTATION OF TRAFFIC CONTROL - BANNA AVENUE - 'SPRINGFEST' 2022

RECOMMENDED on the motion of Michael Crump and Jason Hinson that the Traffic Committee:

- (a) Support the implementation of the Traffic Control Plan on Banna Avenue on Sunday 9 October 2022 and Sunday 23 October 2022 to allow for the construction and dismantling of the citrus sculptures.
- (b) Support the implementation of the Traffic Control Plan on Banna Avenue and Visitors Centre Carpark on Friday 14 October 2022 relevant to the Springfest Launch Event.
- (c) Support the implementation of the Traffic Control Plan on Banna Avenue from Sunday 9 October 2022 – Sunday 23 October 2022 to facilitate the exhibition phase of the event.
- (d) Note the Transport Management Plans associated with both the Construction/Dismantling and Launch events.

6 OUTSTANDING ACTION REPORT

Updates were provided and added to the report and actions that have been addressed have been removed.

6.1 Willbriggie Crossing

Mr Balind sought an update from the TfNSW representative regarding the progress of the Willbriggie Crossing/Kidman Way upgrades and whether the revised design would be forwarded to council for review. Mr Minehan advised there is still no funding available for the project therefore designs will remain with TfNSW.

6.2 Hanwood School Crossing – Kidman Way

Mr Balind also sought an update from the TfNSW representative on the Hanwood School Crossing on Kidman Way as he is constantly being contacted by community representatives regarding the issue (first reported to TfNSW in 2011.) Mr Minehan advised the matter is with the TfNSW works department however a date relating to progress is not known.

6.3 Hanwood Cycleway Crossing

Mr Balind also sought an update from the TfNSW representative regarding progress on the new cycleway crossing on the Kidman Way and the issue with wide loads at that site. Mr Minehan advised that another TfNSW representative was investigating funding streams relevant to that matter however a source has yet to be established.

RECOMMENDED on the motion of Michael Crump and Jason Hinson that the report be noted.

7 GENERAL BUSINESS

7.1 Burley Griffin Way Speed Zone Review

Mr Balind advised that a speed zone review has been requested for Burley Griffin Way outside of Casella Winery where the speed changes from 100km/h to 50km/h. The speed zone review has been requested from the intersection of Burley Griffin Way and Whitton Stock Route into the village of Yenda.

Mr Minehan stated that Transport for NSW has received a request for street lighting at the intersections of Burley Griffith Way/Wood Road and Burley Griffin Way/Wakley Road. The request was raised as during harvest many trucks are using these intersections to access Casella Winery. Transport for NSW have investigated whether a speed zone review or a Traffic Guidance Scheme, with a reduced speed zone during harvest time, would be beneficial which has yet to be determined.

7.2 Biggest Lap

Mr Balind advised that the Biggest Lap was being organised for 2022 and that traffic control plans were being organised. The Biggest Lap committee have advised that this year's Biggest Lap marshalling area may not be held on Banna Avenue, and Mr Balind encouraged them to hold the event closer to the Griffith Showgrounds. Mr Balind advised that further information will be reported to this Committee at the next meeting in July.

7.3 Black Dog Ride

Mr Balind advised that a Black Dog Motorcycle Ride from Griffith to Uluru will begin in Griffith on Monday 8 August 2022 from Neville Place. Traffic Control will need to be implemented to close Neville Place for the event from 7am-9:30am, and further information will be provided to this Committee at the next meeting in July if not sooner.

7.4 Parking Enforcement – Sikh Games

Mr Hinson stated that over the Queen's Birthday Long Weekend, two officers issued between 50-100 parking tickets at the Sikh Games. Mr Hinson stated that future monitoring/enforcement from council would be greatly appreciated as NSW Police resources were diverted from other priorities to address illegal parking associated with this event.

8 NEXT MEETING

The next meeting of the Traffic Committee is to be held on Tuesday, 12 July 2022 at 10:30 am.

There being no further business the meeting terminated at 11:22 am.

Confirmed:

CHAIRPERSON

**GRIFFITH PIONEER PARK MUSEUM COMMITTEE
HELD IN COUNCIL CHAMBERS ON
THURSDAY, 16 JUNE 2022 COMMENCING AT 4:30PM**

PRESENT

Councillor Doug Curran (Chair), Councillor Anne Napoli, Denis Couch (Community Representative), Maria Searl (Community Representative), Peter Taylor (Community Representative), Jenna Thomas (Community Representative)
Quorum = 3

STAFF

Director Business, Cultural & Financial Services, Max Turner; Business and Administration Coordinator Pioneer Park, Jenny O'Donnell and Minute Taker, Leanne Austin

1 APOLOGIES

RECOMMENDED on the motion of Denis Couch and Councillor Anne Napoli that apologies be received from Gordon McCaw, Eddy Mardon, Rina Mercuri, Michael Rohan, Robin Silvester and Acting Griffith Regional Arts & Museum Manager, Margaret Andreazza.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Denis Couch and Councillor Anne Napoli that the minutes of the previous meeting held on 19 May 2022, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 Purchase of Golf Cart

Mr Couch advised that the Committee is still investigating the purchase of a golf cart and that a mobility scooter had been donated to the Pioneer Park.

Mr Turner advised a risk assessment would have to be done on the scooter and also consideration of arrangements for storage and use.

Councillor Napoli suggested Council funding (\$2,000 annually) which is set aside for disability projects be reviewed and directed to the purchase of a golf cart for Pioneer Park.

RECOMMENDED on the motion of Councillor Anne Napoli and Jenna Thomas that Council:

- (a) Investigate purchase of a golf cart for Pioneer Park
- (b) Review funding allocated to disability projects for the purpose of purchasing a golf cart for the Pioneer Park Museum to assist with visitor accessibility within the Park.

3.2 Opening Times

Mr Couch advised the Park is now open on Mondays with the addition of two new volunteers.

3.3 Rotary Lookout

The infrastructure at the Rotary lookout will be removed by Crown Lands as this area is a TRIG Reserve and the area returned to its natural state.

Peter Taylor entered the meeting at 4:40 pm.

3.4 Griffith Soroptimists

Mrs O'Donnell advised the Griffith Soroptimists had been inducted and two working bees scheduled.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Peter Taylor
CL01 Shearers Quarters
A close relative operates a similar operation.

5 ITEMS OF BUSINESS

CL01 SHEARERS QUARTERS

The current lessee of the Shearers quarters has given notice that they will be vacating by 30 June 2022. The Committee discussed potential use for the facility and adjacent shed as well as security issues including unauthorised access to the Park, increased vandalism and options for secure storage of equipment. Mr Turner suggested the Committee scope out changes required and costs to put to Council to determine funding.

CL02 FIRE CALL-OUT/FIRE SAFETY

The Committee discussed issues raised by a burning off incident at the Park where the RFS was notified of the planned burn off but attended the Park as a call out. Issues identified included access to the park for emergency personnel and lack of water availability.

Access to the Park needs to be rectified and emergency personnel are to receive fob access. Installation of a water tank is to be investigated.

6 OUTSTANDING ACTION REPORT

Mr Couch is to organise a site visit to Temora and Leeton and advise Committee members of the proposed dates.

7 GENERAL BUSINESS

7.1 Civil Works

Mr Couch provided an update on civil works being undertaken at the Park and enquired if any funds were available from the \$100,000 additional budget allocation. Mr Turner to report back to the Committee.

7.2 Meeting Schedule

Mr Turner advised he would be leaving Council by the end of the year and during the transition phase he would be unavailable to attend meetings on a Thursday.

The Committee will temporarily amend the meeting day to the third Monday of each month.

7.3 Post Office

Mr Taylor advised the Post Office is almost ready to open up to the public and a photo of original staff working will be used to create silhouettes for the display. Graphics for the walls are also being prepared. Mrs O'Donnell suggested Mr Taylor liaise with Bonnie Owen regarding the planned display.

8 NEXT MEETING

The next meeting of the Griffith Pioneer Park Museum Committee is to be held on Monday, 18 July 2022 at 4:30 pm at Pioneer Park.

Mr Couch advised he would be an apology.

There being no further business the meeting terminated at 5:35 pm.

Confirmed:

CHAIRPERSON

TITLE Outstanding Action Report

TRIM REF 22/74298

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report [!\[\]\(de95854c7ee024cfadc48187bbb781b2_img.jpg\)](#) 

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OUTSTANDING ACTION REPORT
FOR THE ORDINARY MEETING OF COUNCIL 28 JUNE 2022

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
24 May 2022	CC02 TENDER NO. 16-21/22 - HANWOOD STORMWATER PUMP AND LEVEE HANWOOD	DU	117734	22/143	<p>RESOLVED on the motion of Councillors Christine Stead and Manjit Singh Lally that:</p> <p>(a) Council, in accordance with Section 178(1) (b) of the Local Government Regulation 2005, reject all tenders submitted for Tender No. 16 - 21/22 - Hanwood Stormwater Pump and Levee due to budget constraints.</p> <p>(b) Council, in accordance with Section 178(4) (a) of the Local Government Regulation 2005, does not need to call fresh tenders for Tender No. 16 - 21/22 - Hanwood Stormwater Pump and Levee as there are suitably qualified and experienced tenderers available to negotiate with.</p> <p>(c) Council, in accordance with Section 178(3) (e) of the Local Government Regulation 2005, enter into negotiations with B&C Plumbing Pty Ltd for Tender No. 16 - 21/22 - Hanwood Stormwater Pump and Levee based on the Contractor's experience and workmanship.</p> <p>(d) A further report to be presented to Council following negotiations with B&C Plumbing regarding Stages 1a & 2, recommending the preferred contractor.</p> <p>(e) A further report to be presented to Council for Stage 1b upon notification of the grant.</p>	20/06/2022: Report to come back to Council.

OUTSTANDING ACTION REPORT
FOR THE ORDINARY MEETING OF COUNCIL 28 JUNE 2022

24 May 2022	CL08 GRIFFITH CITY COUNCIL - ADDITIONAL SPECIAL RATE VARIATION APPLICATION 2022/23 BUDGET	DBCF	117732	22/138	<p>RESOLVED on the motion of Councillors Jenny Ellis and Chris Sutton that:</p> <p>(a) Council resolves to apply for a permanent additional special rate variation (ASV) under section 508(2) of the Local Government Act 1993, as included in the Draft Delivery Program 2022-2026, Draft Operational Plan (Budget) 2022/23 and Draft Resourcing Strategy adopted by Council at the meeting of 10 May 2022;</p> <p>(b) Council will budget to receive an additional income of \$240,815 in the 2022/23 year if the special variation is approved;</p> <p>(c) The special variation is required as Council anticipates that the 2022/23 General Fund Operating Budget "Net operating result for the year before grants and contributions provided for capital purposes" will be in deficit as will the ensuing three years of the Delivery Program; and</p> <p>(d) Council has considered the impact on ratepayers and the community in 2022/23 and in future years if the special variation is approved and considers that it is reasonable.</p>	<p>16/06/2022: SRV application submitted.</p> <p>20/06/2022: SRV approved.</p>
10 May 2022	CL04 ENDORSEMENT OF THE DRAFT DELIVERY PROGRAM 2022-2026, DRAFT OPERATIONAL PLAN (BUDGET)	DBCFS	117159	22/123	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Glen Andreazza that:</p> <p>(a) Council endorse the draft Operational Plan (Budget) 2022/23 as per Scenario 2b (which is identical to Scenarios 1 and 2a).</p>	<p>12/05/2022: Public exhibition period closed. Report presented to Council Meeting 28 June 2022.</p>

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OUTSTANDING ACTION REPORT
FOR THE ORDINARY MEETING OF COUNCIL 28 JUNE 2022

	2022/23 AND DRAFT RESOURCING STRATEGY				<p>(b) Council endorse the draft Delivery Program 2022/23 – 2025/26 and the draft Ten Year Long Term Financial Plan as per Scenario 2b (which includes Lake Wyangan Project - Special Rate Variation (SRV) / Environmental Levy for a 20 year period subject to SRV application and approval process as detailed in this report).</p> <p>(c) Council include following additional projects to either the 10 Year Capital Works Budget or the 1 Year Operational Budget as applicable:</p> <ul style="list-style-type: none"> • Playground Equipment \$80,000 (Line Item 11) • Welcome to Refugees Signage \$20,000 (Line Item 88) • Mural on Water Tanks near Pioneer Park and Yenda \$60,000 • Women's Land Army Park Hanwood Plaque and Opening \$10,000 • Yoogali Cycleway \$50,000 • Duchatel Road Sealing \$100,000. <p>(d) Remove Extension to Council Admin Building (Line Item 45) with any further funding adjustment for these projects to come from Quarterly Reviews as reported to Council.</p> <p>(e) Council staff to provide cost estimates for the sealing of Rae and Snaidero Roads as well as Hebden Street. Costing to be included as information in the budget adoption to Council in June 2022.</p> <p>(f) Council endorse the draft Asset Management Plan and draft Workforce</p>	
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OUTSTANDING ACTION REPORT
FOR THE ORDINARY MEETING OF COUNCIL 28 JUNE 2022

					<p>Management Plan as attached to this report.</p> <p>(g) Council place the draft Operational Plan (Budget) 2022/23, draft Delivery Program 2022/23 – 2025/26, draft Ten Year Long Term Financial Plan (Scenario 2b), draft Asset Management Plan and draft Workforce Management Plan on public exhibition for 28 days during which time a community consultation process will be implemented including a community workshop.</p> <p>(h) Following the public exhibition period, the draft Operational Plan (Budget) 2022/23, draft Delivery Program 2022/23 – 2025/26, draft Ten Year Long Term Financial Plan (Scenario 2b), draft Asset Management Plan and draft Workforce Management Plan be presented to Council for adoption, including any submissions received, by 30 June 2022.</p>	
22 March 2022	CL05 ENDORSEMENT OF DRAFT MODEL CODE OF MEETING PRACTICE POLICY FOR PUBLIC EXHIBITION	GO	115154	22/083	<p>RESOLVED on the motion of Councillors Glen Andreazza and Christine Stead that:</p> <p>(a) Council endorse the draft Model Code of Meeting Practice, Attachment (a) of the report, including the supplementary provisions.</p> <p>(b) The draft Model Code of Meeting Practice be placed on public exhibition 28 days and provide members of the community at least 42 days in</p>	23/03/2022: On Public Exhibition, closing 29 May 2022. Report presented to Council Meeting 28 June 2022.

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OUTSTANDING ACTION REPORT
FOR THE ORDINARY MEETING OF COUNCIL 28 JUNE 2022

					<p>which to comment on the draft Code.</p> <p>(c) If any submissions are received, a further report be prepared for Council.</p> <p>(d) If no submissions are received, the draft Model Code of Meeting Practice policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.</p>	
22 February 2022	CC01 CREMATORIUM FEASIBILITY STUDY	DI&O	114001	22/061	<p>RESOLVED on the motion of Councillors Simon Croce and Manjit Singh Lally that:</p> <p>(a) Council call an Expression of Interest from interested parties for a period of 60 days to seek interest in entering into a partnership arrangement with Griffith City Council to construct and operate a crematorium facility.</p> <p>(b) The feasibility study completed by the consultants regarding construction and operation of a crematorium be considered by Councillors in conjunction with the review of the 10 Year Capital Expenditure Plan and Draft Budget 2022/2023.</p> <p>(c) Following the adoption of the new Committee Structure by Council during March 2022, the final report by the consultants be referred to the relevant committee seeking a firm recommendation to Council</p>	<p>14/03/2022: Expression of Interest document being drafted.</p> <p>08/04/2022: Expression of Interest document on Exhibition. Expression of Interest to close 7 June 2022.</p>

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OUTSTANDING ACTION REPORT
FOR THE ORDINARY MEETING OF COUNCIL 28 JUNE 2022

					regarding a preferred location for a crematorium.	
8 February 2022	CL07 AUSTRALIAN GOVERNMENT - BUILDING BETTER REGIONS FUND (ROUND 6) GRANT APPLICATION	GM	113316	22/027	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Christine Stead that:</p> <p>(a) Council endorse the lodgement of an application for grant funding to the Australian Government Building Better Regions Fund (Round 6) by the closing date of Thursday 10 February 2022.</p> <p>(b) The purpose of the application is to accelerate or bring forward additional developed residential housing lots in Collina, Griffith thus enabling more housing construction.</p> <p>(c) The scope of works to include the acquisition of land to construct an extension of Clifton Boulevard by approximately 850m to the intersection of Rifle Range Road, the upgrade of that intersection and provision of utilities i.e. water, sewer, drainage and street lighting.</p> <p>(d) The General Manager be authorised to sign the Grant Funding Application.</p> <p>(e) The Mayor and General Manager be authorised to commence negotiations with the Griffith Local Aboriginal Land Council for the acquisition (by agreement) of land required for the extension of Clifton Boulevard to the intersection with Rifle Range Road. A further report</p>	<p>28/02/2022: Application submitted.</p> <p>14/03/2022: Letter written to MAAS Properties and Griffith Local Aboriginal Lands Council inviting parties to commence negotiations with Council.</p>

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OUTSTANDING ACTION REPORT
FOR THE ORDINARY MEETING OF COUNCIL 28 JUNE 2022

					<p>be presented to Council for consideration following negotiations.</p> <p>(f) The Mayor and General Manager be authorised to commence negotiations with the Griffith Local Aboriginal Land Council and the MAAS Property Group with a view to preparing a Voluntary Planning Agreement with each party. A further report be prepared for Council consideration following negotiations.</p> <p>(g) Should Council be invited to submit a formal application for grant/loan funds by the National Housing Finance and Investment Corporation then the General Manager be authorised to prepare and lodge that application.</p>	
9 November 2021	NOTICE OF MOTION - COUNCILLOR NEVILLE	DIO	109781	21/409	<p>RESOLVED on the motion of Councillors Mike Neville and Doug Curran that Council:</p> <p>(a) Prepare a scoping document for the construction of a road bridge across the main canal in Ulong Street and the associated approaches, pedestrian access and necessary alignment works in Ulong Street.</p> <p>(b) That the scoping of this project be considered by the Transport Committee and recommendation to Council.</p>	<p>17/01/2022: Feasibility and draft scoping document to be considered by Transport Committee May 2022.</p> <p>04/04/2022: Council's new Committee Structure does not include a Transport Committee therefore this scoping document will be discussed at Workshop with a view to report to Council.</p>
8 December 2020	CL03 - LOCAL ROADS AND	DIO	95319	20/295	<p>RESOLVED on the motion of Councillors Doug Curran and Christine</p>	<p>15/12/2020: Submissions have been made to Fixing Local</p>

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OUTSTANDING ACTION REPORT
FOR THE ORDINARY MEETING OF COUNCIL 28 JUNE 2022

	COMMUNITY INFRASTRUCTURE PROGRAM (EXTENSION)				<p>Stead that Council submit the following projects to the Federal Government under the Local Roads and Community Infrastructure (Extension) Program: Griffith City Council Allocation: \$1,397,601.</p> <p>(1) Railway Street Car Park (East End). Estimated Cost: \$500,000.</p> <p>(2) Jubilee Oval - Car Park adjacent to new amenities block. Estimated Cost: \$160,000.</p> <p>(3) Asphalt exiting shared path (4.7km) along Wyangan Avenue (from residential area) to Jones Road and then along Jones Road to Eastern side of causeway. Similar to Hanwood path asphalt surface. Estimated Cost: \$350,000</p> <p>(4) Barber Road Project Contribution. Estimated Cost: \$390,000.</p> <p>Should Council's application to seal Barber Road under Fixing Local Roads (Round 2) be unsuccessful, then Council submit Footpath between West End Oval and Jubilee Oval. Estimated Cost to \$390,000.</p> <p>(5) A costing for a Pedestrian Bridge over the canal on Mackay Avenue/ Macedone Road (northern side) and a costing for footpaths as per the Pedestrian Access and Mobility Plan (PAMP) designed for the area.</p> <p>Total Projects 1, 2, 3 and 4 - \$1,400,000.</p>	<p>Roads. FLR200149 - Barber Road FLR200101 - Bringagee Road.</p> <p>09/03/2021: Awaiting funding announcement.</p> <p>14/04/2021: Projects 1, 2 & 3 designs finalised. Project 4 funding successful for Barber Road. Project 5 design nearing completion.</p> <p>02/08/2021: Project has been completed in accordance with milestones.</p> <p>12/08/2021:</p> <p>Project 1: Preparation for earthworks underway.</p> <p>Project 2: Expected completion end of Aug 2021.</p> <p>Project 3: Awaiting quote through Local Government Procurement.</p> <p>Project 4: Barber road stakeholder engagement progressing</p> <p>Project 5: Awaiting quotes.</p> <p>20/09/2021:</p> <p>Project 1: Earthworks commenced.</p> <p>Project 2: Final seal complete. Occupational Certificate expected 30 September.</p>
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						<p>Project 3: Contractor engaged, works scheduled week commencing 20 Sep 2021.</p> <p>Project 4: Drainage pipes on order.</p> <p>Project 5: Awaiting finalisation on quotes.</p> <p>05/10/2021: Deadline for completion of projects under Stage 1 and Stage 2 extended to 30 June 2022.</p> <p>17/01/2022:</p> <p>Project 1: Electrical installation commenced, pavement works continuing.</p> <p>Project 2: Completed.</p> <p>Project 3: Awaiting line-marking.</p> <p>Project 4: Drainage expected completion June 2022.</p> <p>Project 5: Awaiting finalisation on quotes.</p> <p>05/05/2022:</p> <p>Project 1: Awaiting shade sail.</p> <p>Project 2: Completed.</p> <p>Project 3: Completed.</p> <p>Project 4: Drainage expected completion June 2022.</p> <p>Project 5: Awaiting finalisation on quotes.</p>
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OUTSTANDING ACTION REPORT – COMPLETION BY OTHER AGENCIES PENDING

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
24 May 2022	CL02 DRAFT PLAN OF MANAGEMENT - COMMUNITY SERVICES PRECINCT (KOOKORA & BENEREMBAH STREETS)	CPO	117726	22/132	<p>RESOLVED on the motion of Councillors Shari Blumer and Councillor Melissa Marin that:</p> <p>(a) Council refer the Draft Plan of Management for Community Services Precinct (Kookora & Benerembah Streets) being Crown Reserves 78167 (Lot 4 DP 864407), 88209 (Lot 3 Section 125 DP 758476 & Lot 7023 DP 1023980) and 240007 (Lot 1 DP 1082412) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Community Services Precinct (Kookora & Benerembah Streets) if required, and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Community Services Precinct (Kookora & Benerembah Streets)</p>	26/05/2022: Draft Plan of Management was sent to Crown Lands 26/05/2022 for assessment.

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					on completion of the exhibition period, to consider all submissions.	
26 April 2022	CL02 GENERAL AMENDMENT - GRIFFITH LOCAL ENVIRONMENTAL PLAN 2014	SP	116522	21/110	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Christine Stead that:</p> <p>(a) Council endorse the Planning Proposal set out in Attachment (a) that seeks a General Amendment to the Griffith Local Environmental Plan 2014;</p> <p>(b) Council give delegated authority to the Director Sustainable Development to submit the Planning Proposal to the Department of Planning and Environment to seek a Gateway Determination;</p> <p>(c) Should Gateway Determination be granted by the Department of Planning & Environment, the Planning Proposal be placed on public exhibition for community consultation, and where identified consult with any relevant public authority; and</p> <p>(d) If any submissions are received, Council considers the submissions at an Ordinary Meeting before the planning proposal is re-submitted to the Department of Planning and Environment for consideration and final assessment.</p>	05/05/2022: Awaiting Gateway Determination from Department of Planning & Environment.
08 March 2022	CL03 NSW REGIONAL HOUSING FUND -	GM	114648	22/070	<p>RESOLVED on the motion of Councillors Jenny Ellis and Dino Zappacosta that:</p>	04/04/2022: Application submitted.

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	GRANT APPLICATION				<ul style="list-style-type: none"> (a) Council submit an Expression of Interest to the NSW Government under the NSW Regional Housing Fund Program. (b) The Expression of Interest is to part fund the Residential Housing Enabling Infrastructure Project. The scope of the project includes: the extension of Clifton Boulevard east to the intersection with Rifle Range Road, upgrade of that intersection and provision of necessary utilities (water sewer, drainage and street lighting). (c) The Expression of Interest to be the maximum allowed under the guidelines being \$1,400,000. (d) Should Council be invited to progress to a Stage 2 Application, that Council authorise the General Manager to submit an application in this regard. (e) The Mayor and General Manager be authorised to sign any relevant documents in relation to this Expression of Interest/ Application process. 	
22 February 2022	NOTICE OF MOTION - COUNCILLOR SIMON CROCE	DI&O	114000	22/057	<p>RESOLVED on the motion of Councillors Simon Croce and Anne Napoli that:</p> <ul style="list-style-type: none"> (a) Council consider the construction of the Griffith to Yoogali shared bicycle track as a priority. (b) Council undertake a full costing of the track and bridge as to facilitate 	<p>14/03/2022: Funding estimate for Path and Bridge: \$1.4 million.</p> <p>100% funding request submitted to Transport for NSW Active Transport Program.</p>

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					funding opportunities to contribute towards the new construction.	
9 March 2021	CL02 - BENEREMBAH STREET - LIGHTING AND BEAUTIFICATION	DIO	99137	21/081	RESOLVED on the motion of Councillors Brian Simpson and Rina Mercuri that Council proceed with the design and installation of 4 street lights in Benerembah Street to a maximum cost of \$60,000 and commence these works during the current financial year being 2020-2021.	<p>06/04/2021: Installation of street lights progressing.</p> <p>14/04/2021: Quotation received. Design commenced.</p> <p>20/09/2021: Contractor engaged, awaiting certified design.</p> <p>01/11/2021: Certified Design received.</p> <p>17/01/2022: Proposed commencement date 7 Feb 2022.</p> <p>02/03/2022: Awaiting approval from Essential Energy on modification to trench location due to hard rock being located as per original plans.</p> <p>05/05/2022: Approval still pending with Essential Energy.</p>
14 September 2021	CL03 DRAFT PLAN OF MANAGEMENT - SCENIC HILL ZONE 1 - FORMAL RECREATIONAL AREAS	CPO	107480	21/290	<p>RESOLVED on the motion of Councillors Doug Curran and Dino Zappacosta that:</p> <p>(a) Council refer the Draft Plan of Management for Scenic Hill Zone 1 – Formal Recreational Areas being Crown Reserves (83029) Clay Target Club, (83393) Dalton Park, (83394) Griffith Gun Club, (83395) Griffith Golf Course, (83396) Griffith Motorcycle Sports Club, (88420) Rodeo Grounds to the Minister administering the Crown Land</p>	<p>16/09/2021: Form and Draft Plan of Management submitted to the Crown for minister's consent to place on public exhibition.</p> <p>17/01/2022: Council contacted Crown Lands for an update on PoM under review. Advice received was that PoM's under review should be finalised in the next few weeks.</p> <p>28/02/2022: Meeting was held with Crown Lands on 5 February 2022 where it was confirmed that there is a backlog of PoM's to be</p>

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					<p>Management Act 2016 for approval.</p> <p>(b) Upon approval from the Minister administering the Crown Land Management Act 2016 Council amends the Draft Plan of Management for Scenic Hill Zone 1 – Formal Recreational Areas if required, and places it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Native Title advice has been provided.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Scenic Hill Zone 1 – Formal Recreational Areas on completion of the exhibition period, to consider all submissions.</p>	<p>reviewed. Crown Lands unable to give a date for when they will be completed.</p> <p>04/4/2022: Draft Plan of Management for the above (Clay Target Club, Dalton Park, Griffith Gun Club, Griffith Golf Course, Griffith Motorcycle Sports Club & Rodeo Ground) has been approved by the Crown to place on public exhibition. We allow 28 days for advertising and 42 days to receive submissions so final date is 16 May 2022. Thereafter if no submissions will go back to council to adopt the PoM unless considerable change then goes back to Minister for Crown for approval.</p>
22 June 2021	CL02 - DRAFT PLAN OF MANAGEMENT - THARBOGANG WETLANDS - CROWN RESERVE 1002928	CPO	103835	21/182	<p>RESOLVED on the motion of Councillors Mike Neville and Dino Zappacosta that:</p> <p>(a) Council refer the draft Plan of Management for Tharbogang Wetlands (Crown Reserve 1002928) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amends the draft Plan of Management for Tharbogang Wetlands if required, and place it on public exhibition as per Section</p>	<p>30/06/2021: Draft Plan of Management for Tharbogang Wetlands together with required form emailed to Crown Lands seeking Minister's approval to advertise the draft Plan of Management.</p> <p>17/01/2022: Council contacted Crown Lands for an update on PoM under review. Advice received was that PoM's under review should be finalised in the next few weeks.</p> <p>28/02/2022: Meeting was held with Crown Lands on 5 February 2022 where it was confirmed that there is a backlog of PoM's</p>

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					<p>38 of the Local Government Act 1993.</p> <p>(c) Council confirm it has considered Native Title Managers advice in relation to the Plan of Management for Tharbogang Wetlands.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Tharbogang Wetlands on completion of the exhibition period and to consider all submissions.</p>	to be reviewed. Crown Lands unable to give a date for when they will be completed.
23 March 2021	BUSINESS ARISING - MINUTES OF THE TRANSPORT COMMITTEE MEETING HELD ON 8 FEBRUARY 2021	RS&TO	99774	21/001	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Simon Croce that Council follow up with Transport for NSW in relation to the upgrade of bridge north of the Kidman Way and Coppard Road intersection.</p>	<p>14/04/2021: A report was presented to Transport Committee 12/04/2021 regarding site history with a recommendation that Transport for NSW be approached for an update. Subsequently the issue was also raised at the Traffic Committee 13/04/2021 and the matter was put to the Transport for NSW representative who advised they would investigate and report the outcome back to the Traffic Committee.</p> <p>16/07/2021: Minutes from the Traffic Committee Meeting 11 May 2021 <i>'Mr Minehan has received advice from TfNSW's Asset Manager that the realignment works were a shovel ready project with the design finalised however no date has been set at this stage due to lack of funding'</i>.</p>

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						03/08/2021: Letter sent to the Local Member, Helen Dalton MP for support in requesting Transport for NSW proceed with plans of re-alignment of Willbriggie Bridge, Kidman Way.
23 February 2021	CL02 - DRAFT PLAN OF MANAGEMENT - CAMPBELL'S WETLAND - CROWN RESERVE 1002932	CPO	98603	21/002	<p>RESOLVED on the motion of Councillors Mike Neville and Brian Simpson that:</p> <ul style="list-style-type: none"> (a) Council refer the Draft Plan of Management for Campbell's Wetland (Crown Reserve 1002932) to the Minister administering the Crown Land Management Act 2016 for approval. (b) Upon approval of the Minister administering the Crown Land Management Act 2016, Council amend the Draft Plan of Management for Campbell's Wetland and place it on public exhibition as per Section 38 of the Local Government Act 1993. (c) Council confirm it has considered Native Title Managers advice in relation to the Plan of Management for Campbell's Wetland. (d) A report be presented to Council to adopt the final Plan of Management for Campbell's Wetland, on completion of the public exhibition period and to consider all submissions. 	<p>01/03/2021: Draft Plan of Management email to the department for Minister administering the Crown Land Management Act 2016, for approval to place on public exhibition.</p> <p>17/01/2022: Council contacted Crown Lands for an update on PoM under review. Advice received was that PoM's under review should be finalised in the next few weeks.</p> <p>28/02/2022: Meeting was held with Crown Lands on 5 February 2022 where it was confirmed that there is a backlog of PoM's to be reviewed. Crown Lands unable to give a date for when they will be completed.</p>

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9 February 2021	CL05 DRAFT PLAN OF MANAGEMENT - NERICON WETLANDS - CROWN RESERVE 1002930	CPO	97744	21/040	<p>RESOLVED on the motion of Councillors Brian Simpson and Anne Napoli that:</p> <p>(a) Council refer the Draft Plan of Management for Nericon Wetlands (Reserve 1002930) to the Minister administering the Crown Land Management Act 2016 for approval.</p> <p>(b) Upon approval of the Minister administering the Crown Land Management Act 2016 Council amend the Draft Plan of Management for Nericon Wetlands and place it on public exhibition as per Section 38 of the Local Government Act 1993.</p> <p>(c) Council confirm it has considered Native Title Managers advice in relation to the Plan of Management for Nericon Wetlands.</p> <p>(d) A report be presented to Council to adopt the final Plan of Management for Nericon Wetlands on completion of the public exhibition period and to consider all submissions.</p>	<p>10/02/2021: Draft Plan of Management email to the department for Minister administering the Crown Land Management Act 2016, for approval to place on public exhibition.</p> <p>17/01/2022: Council contacted Crown Lands for an update on PoM under review. Advice received was that PoM's under review should be finalised in the next few weeks.</p> <p>28/02/2022: Meeting was held with Crown Lands on 5 February 2022 where it was confirmed that there is a backlog of PoM's to be reviewed. Crown Lands unable to give a date for when they will be completed.</p> <p>05/04/2022: Crown gave approval to place the above Plan of Management on Public Exhibition. Advertising will start today and allow 42 days to receive submissions therefore will come off advertising on 16 May 2022. A report will be present to Council after advertising to formally adopt the Plan of Management or consider any submissions received.</p>
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