



Ordinary Meeting

BUSINESS PAPER

Tuesday, 25 February 2020 at 7:00 pm

Griffith City Council Chambers
Phone: (02) 6962 8100 Fax (02) 6962 7161
Web: www.griffith.nsw.gov.au Email: admin@griffith.nsw.gov.au



COUNCILLORS

John Dal Broi (Mayor)
Doug Curran (Deputy Mayor)
Glen Andreazza
Simon Croce
Deb Longhurst
Eddy Mardon
Rina Mercuri
Anne Napoli
Mike Neville
Brian Simpson
Christine Stead
Dino Zappacosta

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MEMBERS OF THE PUBLIC CAN ADDRESS COUNCIL IN THE FOLLOWING WAYS

Council generally meets every second and fourth Tuesday of the month at 7.00 pm in the Council Chambers.

Addressing the Council on Business Paper matters

Members of the public are welcome to attend meetings and address the Council on agenda items provided proper notice is given. The preferred form of notice is a written request or you can contact Council's Governance Coordinator on (02) 6962 8100 by 12:00 noon on the day of the meeting.

A Public Address to Council Declaration Form must be completed and returned to Council prior to commencement of the meeting. Copies of this form are also available at Griffith City Council's Administration Building, 1 Benerembah Street Griffith and will be made available in the Council Chambers prior to the Council Meeting scheduled start time.

Notice of Motion via Councillor

You are able to lobby a Councillor to raise a Notice of Motion to have a matter considered by the Council at a future meeting.

Petition

A petition can be presented to the Council through a Councillor. If you would like to present a petition to an Ordinary Meeting of Council, please contact one of the Councillors to arrange.

Customer Request Management system

The Customer Request Management system (CRM) manages the processing of customer requests. Customer requests can be then easily responded to, allocated to responsible officers and checked. The system will automatically escalate requests that have not been actioned. To log a request, please contact Council's Customer Service Team on 02 6962 8100.

Direct correspondence to the General Manager

You can write directly to the General Manager about your issue or concern via letter or email. You can contact the General Manager at admin@griffith.nsw.gov.au or to: The General Manager, PO Box 485 Griffith NSW 2680.

REPORT AUTHORS AND AREAS OF RESPONSIBILITY

Senior Management Team

General Manager
Director Economic & Organisational Development
Public Officer/Right to Information Officer
Director Business, Cultural & Financial Services
Director Infrastructure and Operations
Director Sustainable Development
Director Utilities

Brett Stonestreet
Shireen Donaldson
Shireen Donaldson
Max Turner
Phil King
Phil Harding
Graham Gordon

Economic & Organisational Development

Governance Manager
Tourism Manager
HR & Risk Manager
Workforce Planning Manager
IT Manager
Information Manager
Information Management Administrator
Community Development Coordinator

Leanne Austin
Mirella Guidolin
Kylie Carusi
Nick DeMartin
Katherine Elliott
Joanne Savage
Wendy Vaccari
Peta Dummett

Business, Cultural & Financial Services

Finance Manager
Asset Management Coordinator
Library Manager
Griffith Regional Arts and Museum Manager
Leisure Services Manager

Vanessa Edwards
Andrew Keith
Shiron Kirkman
Raina Savage
Alan Anderson

Infrastructure & Operations

Works Manager - Maintenance
Works Manager - Construction
Parks & Gardens Manager
Airport Coordinator
Fleet & Depot Manager

Manjit Chugha
Shree Shrestha
Peter Craig
Bob Campbell
Steve Croxon

Sustainable Development

Planning & Environment Manager
Coordinator Landuse Planning and Compliance
Senior Development Assessment Planner
Principal Planner
Project Planner
Environment, Health & Sustainability Coordinator
Corporate Property Officer
Building Certification Coordinator
Compliance Coordinator

Carel Potgieter
Vacant
Linden Favero
Pete Badenhorst
Nathan Beer
Fiona de Wit
Daphne Bruce
Anthea Crack
Vacant

Utilities

Engineering Design & Approvals Manager
Waste Operations Manager
Water & Wastewater Manager

Joe Rizzo
John Roser
Durgananda Chaudhary

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
TO BE HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 25 FEBRUARY 2020 AT 7:00 PM**

MEETING NOTICE

Notice is hereby given that an Ordinary Meeting of Council will be held in the Griffith City Council Chambers on **Tuesday, 25 February 2020**.

Persons in the gallery are advised that the proceedings of the meeting will be recorded for the purpose of ensuring the accuracy of the Minutes.

Griffith City Council now supplies broadcast and on-demand audio of Ordinary Meetings of Council which may be broadcast via local media and an audio version of the Council Meeting is available on the Council website which can be listened to on a mobile device or PC.

Persons attending a Council meeting consent to the possibility that their voice may be broadcast to the public. Audio of Council Meetings cannot be copied, recorded, reproduced, reused or transmitted without the prior written consent of the General Manager.

Under the Local Government Act 1993, no other recording is permitted without the authority of the Council or Committee. Recording includes a video camera and any electronic device capable of recording speech.

Members of the public may address Council in relation to the items listed in this Agenda by contacting Council on (02) 6962 8100 by 12.00 noon on the day of the meeting.

The agenda for the meeting is:

- 1 Council Prayer and Acknowledgment of Country
- 2 Apologies and Requests for Leave of Absence
- 3 Confirmation of Minutes
- 4 Business Arising
- 5 Declarations of Interest
- 6 Presentations
- 7 Mayoral Minutes
- 8 General Manager's Report

CL01 p12 Second Quarter Performance Report 2019/20 - Budget Review and Operational Plan Incorporating the December Delivery Program Progress Report

- CL02 p21 Adoption of Plan of Management Olympic Park - Lot 5 Section 54 DP
758476
- 9 Information Reports
- 10 Adoption of Committee Minutes
- p25 Minutes of the Lake Wyangan & Catchment Management Committee
Meeting held on 4 February 2020
- p31 Minutes of the Traffic Committee Meeting held on 11 February 2020
- p35 Minutes of the Transport Committee Meeting held on 10 February
2020
- 11 Business with Notice – Rescission Motions
- 12 Business with Notice – Other Motions
- 13 Outstanding Action Report
- p38 Outstanding Action Report
- 14 Matters to be dealt with by Closed Council

Brett Stonestreet

GENERAL MANAGER

**ORDINARY MEETING OF GRIFFITH CITY COUNCIL
HELD IN GRIFFITH CITY COUNCIL CHAMBERS ON
TUESDAY, 11 FEBRUARY 2020 COMMENCING AT 7:00 PM**

PRESENT

The Mayor, John Dal Broi in the Chair; Councillors, Glen Andreazza, Simon Croce, Doug Curran, Deb Longhurst, Eddy Mardon, Rina Mercuri, Anne Napoli, Mike Neville, Brian Simpson, Christine Stead and Dino Zappacosta

STAFF

General Manager, Brett Stonestreet, Director Economic & Organisational Development, Shireen Donaldson, Director Utilities, Graham Gordon, Director Sustainable Development, Phil Harding, Director Infrastructure & Operations, Phil King, Director Business, Cultural & Financial Services, Max Turner and Minute Taker, Leanne Austin

MEDIA

Calhan Behrendt, The Area News

1 COUNCIL PRAYER AND ACKNOWLEDGEMENT OF COUNTRY

The Meeting opened with Councillor Zappacosta reading the Council prayer and the Acknowledgement of Country.

2 APOLOGIES AND REQUESTS FOR LEAVE OF ABSENCE

No apologies or requests for leave of absence were received.

3 CONFIRMATION OF MINUTES

Councillors Anne Napoli, Deb Longhurst and Rina Mercuri left the meeting, having declared a significant non-pecuniary interest, the time being 7:02 pm.

20/035

RESOLVED on the motion of Councillors Brian Simpson and Mike Neville that the minutes of the Ordinary Meeting of Council held in Griffith City Council Chambers on 28 January 2020, having first been circulated amongst all members of Council, be confirmed.

4 BUSINESS ARISING

CL04 Griffith Post School Options Request to Remove and or Defer Development, Water and Sewerage Contributions

Mr Harding advised that in relation to CL04 Minute Number 20/008 of the Minutes of the Ordinary Meeting of Council held 28 January 2020, the words "Aboriginal Land Council" be amended to read "Assisted Living Centre" as follows:

20/036

RESOLVED on the motion of Councillors Dino Zappacosta and Brian Simpson that:

- (a) Council approve deferment of S7:12 contribution to the value of \$18,000 and S64 contributions to the value of \$51,088, until the **Assisted Living Centre** or lots within the **Assisted Living Centre** are sold.
- (b) That a deed of agreement between Griffith City Council and Griffith Post School Options be entered into and a caveat is registered on the title of the land.

CL09 National General Assembly of Local Government 2020

Councillor Zappacosta nominated himself to attend the National General Assembly of Local Government 2020 Conference from 14 to 17 June 2020. The Mayor advised Council would consider nominations when all Councillors are present in the Chamber.

Councillors Deb Longhurst, Rina Mercuri and Anne Napoli returned to the meeting at 7:04 pm.

5 DECLARATIONS OF INTEREST

Pecuniary Interests

Councillors making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Eddy Mardon

Outstanding Action Report 25 June 2019 - CL06 Water Volumetric Contributions Policy

Reason – Councillor Mardon was a Director of companies that may seek compensation.

Councillor Anne Napoli

CL01 – Classification of Lot 8800 DP 1198743 Drainage Channel Sidlow Road to Merrigal Street

Reason – Councillor Napoli is a shareholder of Murrumbidgee Irrigation Ltd.

Councillor Anne Napoli

CL02 – Transfer of Drainage Channel from Murrumbidgee Irrigation Limited to Council

Reason – Councillor Napoli is a shareholder of Murrumbidgee Irrigation Ltd.

Councillor Anne Napoli

CL03 – Riverina Field Days – Sponsorship Request

Reason – A member of Councillor Napoli's family is a Director of a company that may have a presence at the Riverina Field Days.

Councillor Anne Napoli

Outstanding Action Report 25 June 2019 - CL06 Water Volumetric Contributions Policy

Reason – As former developers, Councillor Napoli and her partner may have contributed water to the mentioned policy.

Significant Non-Pecuniary Interests

Councillors making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

Councillor Deb Longhurst

Confirmation of the Minutes of the Ordinary Meeting of Council 28 January 2020 CC01, CC02, CC03 and Business Arising

Reason – Councillor Longhurst is mentioned in the minutes and reports.

Councillor Rina Mercuri

Confirmation of the Minutes of the Ordinary Meeting of Council 28 January 2020 CC01, CC02, CC03 and Business Arising

Reason – Councillor Mercuri is mentioned in the minutes.

Councillor Anne Napoli

Confirmation of the Minutes of the Ordinary Meeting of Council 28 January 2020 CC01, CC02, CC03 and Business Arising

Reason – Councillor Napoli is mentioned in these reports.

Councillor Anne Napoli

CL04 - Senior Staff Contracts

Reason – A member of Councillor Napoli's family is employed at Griffith City Council.

Less Than Significant Non-Pecuniary Interests

Councillors making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

Councillor Simon Croce

CL03 – Riverina Field Days – Sponsorship Request

Reason – Councillor Croce's employer may have a stall at the Field Days unrelated to the department in which Councillor Croce works. The conflict has no effect on Councillor Croce's decision one way or another.

Councillor Eddy Mardon

CL03 – Riverina Field Days – Sponsorship Request

Reason – Councillor Mardon is a Director of Griffith Ex-servicemen's Club.

Councillor Christine Stead

CL03 – Riverina Field Days – Sponsorship Request

Reason – Councillor Stead is the President of the Griffith Show Ground Trust which hires the ground out to the Riverina Field Days. No financial gain is made by Councillor Stead.

Councillor Christine Stead

CL03 – Riverina Field Days – Sponsorship Request

Reason – Councillor Stead has spoken to Roly Zappacosta, the Manager of the Coro Club, about sponsorship.

Councillor Dino Zappacosta

CL03 – Riverina Field Days – Sponsorship Request

Reason – Councillor Zappacosta is related to the organiser on behalf of the Coro Club.

6 PRESENTATIONS

Nil

7 MAYORAL MINUTES

Nil

8 GENERAL MANAGER'S REPORT

Councillor Anne Napoli left the meeting, having declared pecuniary interests and significant non-pecuniary interests, the time being 7:11 pm.

CL01 CLASSIFICATION OF LOT 8800 DP 1198743 DRAINAGE CHANNEL SIDLOW ROAD TO MERRIGAL STREET

20/037

RESOLVED on the motion of Councillors Simon Croce and Mike Neville that:

- (a) Lot 8800 DP 1198743 be classified as operational land.
- (b) Council give public notice of the proposal to declare Lot 8800 DP 1198743 as operational land allowing 28 days to receive submissions.
- (c) Should submissions be received as part of the notification process, a separate report be presented to Council for determination.
- (d) Should no submissions be received Lot 8800 DP 1198743 be declared operational land.

CL02 TRANSFER OF DRAINAGE CHANNEL FROM MURRUMBIDGEE IRRIGATION LIMITED TO COUNCIL

20/038

RESOLVED on the motion of Councillors Rina Mercuri and Glen Andreazza that:

- (a) Council approve the transfer of drainage channel Lot 2 DP 1193681 from Murrumbidgee Irrigation Limited to Council.
- (b) Council pay all costs and charges in relation to the transfer of Lot 2 DP 1193681 from Murrumbidgee Irrigation to Council.
- (c) Council authorise the General Manager and Mayor to execute all transfer documents on behalf of Council under the Common Seal, if so required.
- (d) Lot 2 DP 1193681 be classified as operational land on transfer to Council.
- (e) Council give public notice of the proposal to declare Lot 2 DP 1193681 as operational land allowing 28 days to receive submissions.
- (f) Should submissions be received as part of the notification process, a separate report be presented to Council for consideration.
- (g) Should no submissions be received Lot 2 DP 1193681 be declared operational land.

Mrs Donaldson left the meeting the time being 7:13 pm and returned 7:13 pm.

CL03 RIVERINA FIELD DAYS - SPONSORSHIP REQUEST

20/039

RESOLVED on the motion of Councillors Christine Stead and Glen Andreazza that:

- (a) Council approve a budget variation (Industry, Attraction & Development – Sponsorship line item) of \$5,000 to provide sponsorship to Riverina Field Days as part of the 2019/20 budget during deliberation and adoption of the March Quarterly Review.
- (b) Council provide in-kind support to the Riverina Field Days by way of road grading and mowing in and around Griffith Showgrounds and the provision of rubbish removal.

9 INFORMATION REPORTS

CL04 SENIOR STAFF CONTRACTS

20/040

RESOLVED on the motion of Councillors Brian Simpson and Christine Stead that the General Manager's report of senior staff contractual conditions, as required under Section 339 of the Local Government Act 1993, be received and noted.

10 ADOPTION OF COMMITTEE MINUTES

Nil

11 BUSINESS WITH NOTICE – RESCISSION MOTIONS

Nil

12 BUSINESS WITH NOTICE – OTHER MOTIONS

Nil

13 OUTSTANDING ACTION REPORT

Councillor Eddy Mardon left the meeting, having declared a pecuniary interest, the time being 7:19 pm.

20/041

RESOLVED on the motion of Councillors Mike Neville and Dino Zappacosta that the report be noted.

14 MATTERS TO BE DEALT WITH BY CLOSED COUNCIL

Nil

Councillors Anne Napoli and Eddy Mardon returned to the meeting at 7:19 pm.

The Mayor advised that Councillors Croce, Zappacosta and Andreazza had nominated to attend the National General Assembly of Local Government 2020 Conference and that registrations would need to be confirmed and finalised as soon as possible.

There being no further business the meeting terminated at 7:19 pm.

Confirmed:

CHAIRPERSON

CLAUSE CL01**TITLE** Second Quarter Performance Report 2019/20 - Budget Review and Operational Plan Incorporating the December Delivery Program Progress Report**FROM** Vanessa Edwards, Finance Manager**TRIM REF** 20/12758

SUMMARY

Council is required to review its Operational Plan within two months of the end of each quarter. Council must review both its financial position and the Operational Plan Actions (Performance Indicators) adopted for 2019/20 for the quarter ended 31 December 2019.

In addition, under the Office of Local Government's Integrated Planning and Reporting Requirements, Council is required to present a progress report, in respect to the principal activities detailed in the Delivery Program, every six months.

RECOMMENDATION

- (a) Council note the variations to the 2019/20 original budget for the quarter ended 31 December 2019 as presented in this report.
- (b) The Financial Review and any additional approved variations for the quarter ended 31 December 2019 be adopted.
- (c) Council adopt the 31 December 2019 Operational Plan Review advising the extent to which the Operational Plan Actions (Performance Indicators) have been achieved.
- (d) Council endorse minor amendments to the Organisational Structure as per this report.

REPORT

The Operational Plan is a statutory requirement under Section 405 of the Local Government Act, 1993. It requires Council to provide information on the statement of objectives (Operational Plan Actions) and performance targets for each of its principal activities. Council is also required to review its income and expenditure each quarter under Division 3, Section 203 of the Local Government (General) Regulation 2005.

Each of these requirements will be dealt with as follows:

1) REVIEW OF THE OPERATIONAL PLAN ACTIONS (Performance Indicators)

Council staff have completed a review of the extent to which the Operational Plan Actions (Performance Indicators) have been achieved. This review is included as an attachment to this report, Attachment (h).

2) BUDGET REVIEW STATEMENTS AND REVISION OF ESTIMATES

The Financial Review document comprises:

- Report by the Responsible Accounting Officer at 31 December 2019.
- Income and Expense Budget Review Statement (Fund Level) at 31 December 2019.
- Income and Expense Budget Review Statement (Function Level) to 31 December 2019.
- Capital, Cash and Investments Budget Review Statement at 31 December 2019.
- Budget Review Contracts at 31 December 2019.
- Budget Review Consultancy and Legal Expenses at 31 December 2019.
- Budget Review Councillor Expenses at 31 December 2019.

REVISED OPERATING STATEMENT

The revised operating statement at 31 December 2019 currently shows an estimated deficit from operating activities before capital amounts of (\$84,094). The original adopted Operational Plan for 2019/20 showed a surplus from operations before capital grants of \$2,916,388.

The variations requested by each manager are shown on the comparatives operating statement summary, and also on the individual program income and expenditure.

The overall review of the first six months reveals a number of operating budget variations as summarised below, compared to the original budget for 2019/20.

Fund	Original Budget	Variance F / (U)*	Amended Budget
Ordinary	(\$294,790)	(\$2,394,193)	(\$2,688,983)
Waste	\$1,211,912	(\$41,295)	\$1,170,617
Water	\$1,756,124	(\$346,685)	\$1,409,439
Sewer	\$243,142	(\$218,309)	\$24,833
Total	\$2,916,388	(\$3,000,482)	(\$84,094)

*Favourable / (Unfavourable)

ORDINARY FUND VARIATIONS

Operating revenues within the ordinary fund have decreased by **(\$1,896,020)** from the original budget projection.

The variations in **operating revenue** are summarised as follows:

- Rates & Annual Charges increased by **\$114,639**
- User Fees & Charges increased by **\$109,353**
- Operating Grants & Contributions decreased by **(\$2,665,798)** due to reversal of financial assistance grant (two instalments) subject to Federal Government notification in June 2020 as to whether they will continue to forward fund these instalments and

- Other Operating Revenues increased by **\$545,876**
- Operating expenditure has increased by **\$498,173** from the original budget projection.

The variations in **operating expenditure** are highlighted as follows:

- Employee Costs increased by **\$7,900**
- Materials & Contracts increased by **\$356,055** and
- Other Operating Expenses increased by **\$134,218**

Management will strive to continually improve this fund's performance throughout the remainder of the financial year.

WASTE FUND VARIATIONS

Operating revenues within the waste fund have increased by **\$129,915** from the original budget projection.

The variations in **operating revenue** are summarised as follows:

- Rates & Annual Charges increased by **\$91,910**
- User Fees & Charges increased by **\$38,005**

Operating expenditure has increased by **\$171,210** from the original budget projection.

The variations in **operating expenditure** are highlighted as follows:

- Employee Costs decreased by **(\$2,000)**
- Materials & Contracts increased by **\$171,550**
- Other Operating Expenses increased by **\$1,660**

WATER FUND VARIATIONS

Operating revenues within the water fund have increased by **\$4,000** from the original budget projection.

The variations in **operating revenue** are summarised as follows:

- User Fees & Charges increased by **\$4,000**

Operating expenditure has increased by **\$350,685** from the original budget projection.

The variations in **operating expenditure** are highlighted as follows:

- Materials & Contracts increased by **\$188,926**
- Other Operating Expenses increased by **\$161,759**

SEWERAGE FUND VARIATIONS

Operating revenues within the sewer fund have not changed by from the original budget projection.

Operating expenditure has increased by **\$218,309** from the original budget projection.

The variations in **operating expenditure** are highlighted as follows:

- Employee Costs decreased by **(\$41,460)**
- Materials & Contracts increased by **\$122,135**
- Other Operating Expenses increased by **\$137,634**

GRANTS & CONTRIBUTIONS FOR CAPITAL PURPOSES

Income from Grants and Contributions for capital purposes has increased by **\$482,456** from the original budget projection of **\$21,666,821** to total **\$22,149,277**.

CAPITAL EXPENDITURE

There is a projected increase overall of **\$8,536,373** on capital expenditure items from the December quarterly review. The original budget projected a capital spend of **\$40,932,455**.

Each fund is summarised as per the following:

- The Ordinary Fund increased capital expenditure by **\$5,884,902**
- The Waste Fund increased capital expenditure by **\$559,752**
- The Water Fund increased capital expenditure by **\$1,690,705**
- The Sewer Fund increased capital expenditure by **\$401,014**

CASH FLOW STATEMENT ANALYSIS

There is an overall reduction in cash of **(\$4,092,071)** from the 30 June, 2019 figure. The original budgeted decrease in cash was **(\$88,672)**; therefore the net result of the September and December reviews is a decrease in cash of **(\$4,003,399)**. It is usual that some of the capital projects may not be completed or started during the financial year. As each quarterly review is completed, there will be adjustments to both the operating and capital expenditure that may improve the final cash balance at year end.

Outlined in the Cash Flow Statement, and summarised below, is the estimated unrestricted cash available at 30 June, 2020.

Total Cash & Investment Funds at 30/6/19 (Actual)	\$56,820,000
Decrease due to 2019/20 Operational Plan	(\$88,672)
Decrease from September 2019/20 Quarterly Review	(\$9,994,975)
Decreased from December 2019/20 Quarterly Review	\$5,991,476
Closing Externally restricted cash balance at 30/6/20	\$44,349,081
Closing Internally restricted cash balance at 30/6/20	\$8,596,012
Available (Estimated) Unrestricted Cash at 30/6/20	(\$217,164)
Total Projected Cash & Investment Funds at 30/6/20	\$52,727,929

CONCLUSION

The result of the September and December 2019/20 Quarterly Review processes has seen a total decrease in the surplus of approximately (\$3,000,482). The adjustments made have been reasonably conservative as this is only the first half of the financial year and in many cases it is quite early to be certain of full year adjustments and they may only be due to timing differences. However, the actual year-to-date operating performance is tracking well ahead of budget and it is the intention of the Senior Management Team to strive to lock in as many savings as possible over the course of the year to improve the budget and provide a surplus result in each fund.

3) ORGANISATIONAL STRUCTURE AMENDMENTS

Amendments to the Organisational Structure include:

Previous Position	Type of Change	New Position	Reason for Change	Directorate
Project Administration Support Officer	New term position	3 year term appointment	Administration assistance with current grant funded and other projects	Economic & Organisational Development
School Based Trainee – Construction	Move to Library	School Based Trainee – Library Assistant	Modify position to benefit trainee opportunities	Business Cultural & Financial Services
School Based Trainee – Administration Assistant	Move from Governance to Workforce Planning	School Based Trainee – Administration Assistant	Modify position to benefit trainee opportunities	Economic & Organisational Development
School Based Trainee – Tourism & Events	Move to GRALC	School Based Trainee – Gym Instructor	Modify position to benefit trainee opportunities	Business Cultural & Financial Services
Information technology Support Officer – Level 2	New Position	Information technology Support Officer – Level 2	Additional position required to deliver increased IT support to Council	Economic & Organisational Development
Information Management Administrator	Additional 0.4 FTE	PD changed and FTE increased from 0.6 to 1.0	Increased work load of position and responsibility to manage Council's core property & name/address data	Economic & Organisational Development
Information Management Officer	1 FTE Position removed and made redundant	FTE moved to Information Management Support Officer 0 FTE	Modify position to benefit operational needs of Directorate	Economic & Organisational Development
Information Management Support Officer	1 FTE taken from Information Management Administrator	2 x FTE (no overall increase)	Modify position to benefit operational needs of Directorate	Economic & Organisational Development
Drainage Diagram Officer (Casual)	1 year term appointment	Drainage Diagram Officer (Casual) - 1 day per week, casual as required	Assist with keeping Drainage Diagrams updated and current	Sustainable Development

Full Time Equivalent (FTE), as per organisational structure

Date	FTE (permanent, casual & trainees)
30/6/2019	288
30/9/2019	288
31/12/2019	290

4) DELIVERY PROGRAM PROGRESS REPORT

In accordance with Section 404 of the Local Government Act 1993, The General Manager is required to ensure that progress reports are provided to Council with respect to the principle activities detailed in the Delivery Program at least every six months. Performance Measures are listed in Attachment (h). A summary of the significant projects completed/underway in the six months from July 2019 to December 2019 include:

Project	Progress	Expected Completion/ Comments
Griffith Southern Industrial Link road Strategy		
○ Kidman Way/Bromley Road Intersection	Underway	Dec. Qtr. 2020
○ Bromley Road	Underway	Jun. Qtr. 2020
○ Thorne Road West	Delayed	Project delayed due to dispute with land owner.
Griffith CBD Upgrade Program		
○ Yambil Street Stage One	Complete	
○ Yambil Street Stage Two	Underway	Sept. Qtr. 2020
New Cemetery Masterplan Development	Underway	Mar. Qtr. 2020
Tharbogang Waste Management Centre		
○ Prepare Quarry Floors for Development	Ongoing	No movement due to no gravel extraction being undertaken.
○ Existing Landfill Restoration	Ongoing	Money has been used for the reinstatement of the chainage network that takes the water away from the Landfill.
○ Fibre Optic Cabling - Weighbridge to Site Office	Underway	Dec. Qtr. 2020
Power Upgrade – Depot	Underway	Jun. Qtr. 2020
Griffith 14ML Reservoir Refurbish	Underway	Dec. Qtr. 2020
New Telecommunications Tower	Underway	Mar. Qtr. 2021
Potable Trunk Main Renewals	Underway	Dec. Qtr. 2021
Raw Mains Renewals	Underway	Dec. Qtr. 2021
Schwabb, Pigott/Golf Course Roads		
Annual Road Reseals and Maintenance Program progressing	Urban reseal – 98% complete Rural reseal – Complete Regional reseal - Underway	Mar. Qtr. 2020
Boorga Road/Dickie Road sealing project		Grant Application submitted under Fixing Local Roads
Upgrade Livestock Saleyards (Truck Wash)	Underway	
Village Footpath Project Stronger Country Communities Program Rd. 1	Complete	
Hanwood Cycleway	Underway	Jun. Qtr. 2020
Memorial Park Community Stage and Amenities Block Upgrade Stronger Country Communities Program Rd. 1	Complete	
City Park Toilet Installation and Community Garden Stage Construction Stronger Country Communities Program Rd. 2		
○ Preliminary designs prepared	Underway	
Flood Mitigation		
○ East Mirrool Regulator automation design plus breaching protocols	Complete	
○ Yoogali Levee upgrade	Underway	
Griffith Regional Sports Precinct		
○ 50m pool - Design and construction	Underway	Mar. Qtr. 2021
○ Westend Oval – Design and construction	Underway	Dec. Qtr. 2021
Drainage Development Collina	Complete	
Upgrade sand filters – Griffith Water Treatment	Underway	Dec. Qtr. 2020

Project	Progress	Expected Completion/ Comments
Plant		
Lake Wyangan and Catchment Rehabilitation Strategy		
o North Lake Pipe	Underway	Jun. Qtr. 2020
o Sedimentation Ponds and Wetland North Lake	Underway	Mar. Qtr. 2021
Rose Garden		Landscape design options to be reviewed – Subject to 2020/2021 budget consideration.
Library Multipurpose Room	Complete	
Jubilee Oval		
o New cricket nets NSW Cricket Grant	Complete	
o Amenities Building Stronger Country Communities Rd. 2	Underway	Dec. Qtr. 2020
Regional Theatre Redevelopment	Underway	Jun. Qtr. 2020
Enticknap Park Upgrade	Complete	
Affordable Housing Strategy	Complete	
Community Centre	Underway	Tender being negotiated with scope reviewed – Mar. Qtr. 2021.
Country Universities Centre	Complete	
Yoogali Intersection – Heavy Vehicle Safety Productivity Program (Transport for NSW Project)	Underway	
New Depot and Admin Fibre Optic	Underway	Jun. Qtr. 2020

OPTIONS

OPTION 1

As per recommendation.

OPTION 2

Another resolution of Council.

POLICY IMPLICATIONS

Not Applicable

FINANCIAL IMPLICATIONS

As a result of the September and December 2019/20 Quarterly Review processes, there has been a decrease in the Ordinary Fund's operating surplus of (\$2,394,193), and a decrease of (\$41,295) to Waste Fund's operating profit, a decrease of (\$346,685) to Water Fund's operating profit and a decrease of (\$218,309) to Sewer Fund's operating profit, all having been identified and requested as outlined above.

FUND	Original Operating Budget	September Review	December Review	Revised Operating Budget
Ordinary	(\$294,790)	(\$3,002,799)	\$608,606	(\$2,688,983)
Waste	\$1,211,912	\$104,155	(\$145,450)	\$1,170,617
Water	\$1,756,124	(\$246,463)	(\$100,222)	\$1,409,439
Sewer	\$243,142	(\$171,034)	(\$47,275)	\$24,833
TOTAL	\$2,916,388	(\$3,316,141)	\$315,659	(\$84,094)

LEGAL/STATUTORY IMPLICATIONS

In accordance with Section 405 of the Local Government Act, 1993.

In accordance with Division 3, Section 203 of the Local Government (General) Regulation, 2005.

ENVIRONMENTAL IMPLICATIONS

Not Applicable

COMMUNITY IMPLICATIONS

Not Applicable

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item C5 - To provide a governance role in the continuous development of the City of Griffith.

CONSULTATION

Senior Management Team

Assistant Accountant – Financial

Integrated Planning & Reporting Coordinator

The majority of the source information contained in this review has been supplied by the individual managers responsible for each department or program.

ATTACHMENTS

- (a) Report by Responsible Accounting Officer as at 31 December 2019 (under separate cover) ➡
- (b) Income and Expense Review Statement (Fund Level) at 31 December 2019 (under separate cover) ➡
- (c) Income and Expense Budget Review Statement (Function Level) at 31 December 2019 (under separate cover) ➡
- (d) Capital, Cash and Investment Budget Review Statement at 31 December 2019 (under separate cover) ➡
- (e) Budget Review Contracts at 31 December 2019 (under separate cover) ➡
- (f) Budget Review Consultancy, Legal and Vandalism Expenses at 31 December 2019 (under separate cover) ➡

- (g) Budget Review Councillor Expenses at 31 December 2019 (under separate cover) [⇒](#)
- (h) Operational Plan Review (under separate cover) [⇒](#)

CLAUSE **CL02**

TITLE **Adoption of Plan of Management Olympic Park - Lot 5 Section 54 DP 758476**

FROM **Daphne Bruce, Corporate Property Officer**

TRIM REF **20/13324**

SUMMARY

At the Ordinary Meeting of Council on the 12 November 2019 it was resolved:

- (a) Council refer the draft Plan of Management for part Reserve 85064, Lot 5 Section 54 DP 758476, Olympic Park to the Minister Administering the Crown Lands Management Act 2016 for approval.
- (b) Upon approval from the Minister Administering the Crown Lands Management Act 2016 Council amends the draft Plan of Management if required and places it on public exhibition as per Section 38 of the Local Government Act 1993.
- (c) Council hold a public hearing to alter the categorisation of the land to General Community Use.
- (d) Native Title Manager advice will be provided prior to the final adoption of the Plan of Management, as is required.
- (e) A report will be presented to Council to adopt the final Plan of Management, on completion of the public exhibition period and public hearing requirement.

The Plan of Management (PoM) was referred to the Minister Administering the Crown Lands Management Act 2016 with approval granted to give public notice of the draft PoM and to amend the categorisation of Lot 5 Section 54 DP 758476 to General Community Use.

A public hearing was held on 22 January 2020 as per Section 40A of the Local Government Act 1993, to amend the categorisation of the reserve from 'Park' to 'General Community Use'.

RECOMMENDATION

- (a) Council confirm that it has considered Native Title Manager advice in relation to the Plan of Management for Olympic Park.**
- (b) Council adopt the Plan of Management for Olympic Park pursuant to Section 40 of the Local Government Act 1993 and in accordance with Section 3.23(6) of the Crown Land Management Act 2016.**
- (c) Council give public notification of the adoption of the Plan of Management for Olympic Park.**

REPORT

The draft PoM for Olympic Park was placed on public exhibition on 6 December 2019 for a period of 28 days, allowing an additional 14 days to receive submissions in relation to the plan, as was approved by the Minister Administering the Crown Land Management Act 2016.

One submission was lodged during the exhibition period, by the author of this report, to amend minor typographical errors and clarify some points within the plan, prior to adoption of the PoM (Attachment (a)).

The Minister further approved the amendment of the categorisation of the reserve from 'Park' to 'General Community Use' and a public hearing was held on the 22 January 2020 as is required under Section 40A of the Local Government Act 1993.

There were no further submissions received at the public hearing and the recommendations of the report (Attachment (b)) prepared by Planscapes Town Planning Consultancy, is the re-categorisation of Lot 5 Section 54 DP 758476, Olympic Park, from 'Park' to 'General Community Use', be adopted.

Section 47G(3) Local Government Act 1993 requires no later than 4 days after it has received a report from the person presiding at the public hearing as to the result of the hearing, the Council must make a copy of the report available for inspection by the public at a location within the area of the Council. The report can be viewed at Customer Service department and also on Council's website.

PoMs for Crown reserves must be compliant with the statutory requirements of the Native Title Act 1993. Council cannot adopt a PoM until it has obtained written advice from a Native Title Manager that the PoM complies with any applicable provisions of Commonwealth Native Title Legislation.

The adoption of Olympic Park PoM authorises public works, being the construction of a multipurpose centre and associated works. These works will affect native title, but are valid future acts under Section 24JA of the Native Title Act 1993.

Native Title has been considered in the drafting of the plan and activities included in the plan have been validated under Subdivision J of the Native Title Act 1993 (Attachment (d)).

Subdivision J relates to areas that are subject to a reservation, proclamation, dedication, condition, permission or authority. As a requirement of authorising public works, Council is required to notify NTSCorp Limited, as the representative aboriginal body for New South Wales under Section 24JB(6) of the Native Title Act 1993. Notification was given on 15 November 2019 and no submissions were received on expiry of the notification period 16 December 2019.

OPTIONS

OPTION 1

As per the recommendation.

OPTION 2

As determined by Council.

POLICY IMPLICATIONS

Nil

FINANCIAL IMPLICATIONS

Council incurred a cost of holding a Public Hearing and engaging Planscapes Town Planning Consultancy to chair the Public Hearing and provide a written report.

LEGAL/STATUTORY IMPLICATIONS

Local Government Act 1993

Sect. 36 Preparation of draft plans of management for community land
Sect. 36I Core objectives for management of community land categorised as general community use
Sect. 40 Adoption of plans of management
Sect. 40A Public Hearing in relation to proposed Plan of Management
Sect. 47G Public Hearings

Native Title Act 1993

Sect. 233 – Future Act
Sect. 24JA – Reservations, leases etc.

Crown Land Management Act 2016

Part 3 Division 3.4 Section 3.23 – Management of land as community land
Part 3 Division 3.4 Section 3.23(6) – Adoption of Plans of Management
Part 3 Division 3.6 – Plans of Management and other plans
Part 8 Division 8.3 Section 8.7 - When advice of native title manager required

ENVIRONMENTAL IMPLICATIONS

Environmental implications were considered under Section 5. The Physical Environment of Olympic Park.

COMMUNITY IMPLICATIONS

The community were given an opportunity to comment on the draft Plan of Management.

LINK TO STRATEGIC PLAN

This item links to Council's Strategic Plan item 1.1 Provide clear and transparent communication to the community.

CONSULTATION

Senior Management Team
Planscapes Town Planning Consultancy

ATTACHMENTS

- (a) Submission - Draft Plan of Management Olympic Park (under separate cover) [⇒](#)
- (b) Report of Public Hearing - Planscapes Town Planning Consultancy (under separate cover) [⇒](#)
- (c) Plan of Management Olympic Park - amended (under separate cover) [⇒](#)
- (d) Native Title Assessment - Plan of Management Olympic Park (under

separate cover) [⇒](#)

**LAKE WYANGAN & CATCHMENT MANAGEMENT COMMITTEE
HELD IN MURRAY ROOM ON
TUESDAY, 4 FEBRUARY 2020 COMMENCING AT 5:00 PM**

PRESENT

Councillor John Dal Broi (Chair), Councillor Doug Curran, Councillor Anne Napoli, Councillor Brian Simpson, Paul Eldridge (Community Representative), John McFadzean (Community Representative), Thomas Mackerras (Community Representative), Kelvin Williams (Community Representative), Mark Vitucci (Community Representative).

Quorum = 3

STAFF

Director Sustainable Development, Phil Harding, Lake Wyangan & Catchment Project Officer, Tom Ryan, General Manager, Brett Stonestreet, Principal Planner Urban Design & Strategic Planning, Peter Badenhorst, University of Sydney Chemical Engineer Student, Chris Butson and Minute Taker, Brittany Everett.

1 APOLOGIES

An apology was received from Director Utilities, Graham Gordon.

Absent: Karen Hutchinson (Murrumbidgee Irrigation), Anthony Kidman (Community Representative), Jade Salvestro (Community Representative).

It was noted that a response has not yet been received by Anthony Kidman in relation to attendance of Committee meetings.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillor Doug Curran and Thomas Mackerras that the minutes of the previous meeting held on 12 November 2019, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

CL03 State Government Requests for Information Regarding Lake Water Use for Domestic Supply

General Manager, Brett Stonestreet read aloud to the Committee a letter that was received from the Investigations Office of the NSW Ombudsman. The letter stated that the investigation of lake water being utilised for domestic supply is now resolved and there is no further action required. The letter confirmed the complaint is now closed.

Durgananda Chaudhary entered the meeting to confirm Graham Gordon's apology, the time being 5.03pm.

Durgananda Chaudhary left the meeting, the time being 5.04pm.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 WATER LEVEL AND WATER QUALITY UPDATE

Mr Ryan provided a presentation and reported on North Lake Wyangan Management.

His presentation included total toxic cyanobacteria biovolume data from 2010-2020, edge vs offshore samples of cyanobacteria biovolume from March 2018, and water level, water supply and rainfall data.

Mr Ryan stated that in September to December 2019 the levels of biovolume was well over red alert for toxic biovolume. This was a result of low lake levels and very hot temperatures.

In recent weeks the total algal levels have dropped from what Mr Ryan believes is due to water allocation into the lake that commenced on December 13. Mr Ryan anticipates the algal readings for late January and February will be even lower and stated that little toxic algal species have been detected in any of the recent readings.

Reviewing the results of two different types of composites taken edge vs offshore, Mr Ryan stated there is the same general trend with both samples and where a small amount of variation is shown is commonly caused by the wind moving algal growth around the lake.

Mr Ryan then reported on water levels, water supply and rainfall. He stated that based on a Memorandum of Understanding (MoU) that Council has been developing with Murrumbidgee Irrigation (MI), once the lake levels reach 105.2 AHD the Irrigation Supply will be operated. This is the level that irrigators will be able to commence utilising water.

The data indicated a steady drop in water levels since February 2018 as no water had been put into the lake. An improvement in water quality was recognised at February 2019 when 317 ML was put into the lake.

Mr Ryan noted that on 13 December 2019 Council commenced putting 909 Megalitres (ML) into the North Lake Wyangan however change was not significantly recognised as an irrigator was taking water out of the lake without Council being aware at the time.

Mr Ryan advised that the irrigator was given consent by MI to take 202 ML from the lake and that steps had been taken to ensure that in future Council will be notified and requested to approve any withdrawals from the lake by irrigators.

Mr Ryan confirmed that MI do replace the water that is taken out, however the issue on this occasion was that the water was taken out at a critical time of very low water levels and hot temperatures. This was critical particularly for the fish in the lake.

Mr Ryan confirmed that the maximum AHD Level of 106.2 is the height of critical points of

infrastructure surrounding the lake such as retaining walls, causeways etc. These critical points were determined by GCC surveyors and the water level cannot go any higher.

Councillor Simpson noted a spike in South Lake water levels from May 2019 and questioned does Council have an idea of what volumes have been put into South Lake which is completely managed by MI?

Mr Ryan advised Council surveys the water levels and suspects the increase in South Lake water levels could be a result of the maintenance on the irrigation channels that were being completed around that same time of year. MI may have stored water in the South Lake to drain the channels. The increase also corresponds with rain events and Mr Ryan stated that South Lake receives extra drainage from its immediate catchment following rain events.

Councillor Simpson enquired how many ML are required at present to bring the lake back operational and how can the Committee look to source getting the water? Mr Ryan advised at least 3000 ML and sourcing the water heavily depends on rainfall and if there was the possibility of getting water inflows in winter when no one is using it.

Councillor Curran noted there is 600 ML yet to be put into the lake and a further 200 ML from MI.

Mr Ryan advised that he has requested MI to stop the discharge as of 5 February 2020 as there is a cool period forecasted and Council would like to test the pipeline. Therefore, saving water to perform the test unless we get another hot weather forecast then water could be reintroduced into the North Lake easily.

Mr Ryan stated water allocation has been a successful tool to maintain water quality and oxygen levels as management tools. When there is a better understanding of the hydrodynamics of the lake there will be the ability to put water into the lake during hot temperatures and algae peak periods. The ability to introduce water during those periods will potentially prevent poor water quality and can be achieved through a small release from Northern drainage channel.

CL02 INTRODUCTION OF CHRIS BUTSON (UNIVERSITY OF SYDNEY, CHEMICAL ENGINEERING) AND HIS 6 MONTH PROJECT

Mr Chris Butson introduced himself to the Committee as a Chemical Engineering student from Sydney University and is here at Griffith City Council on a 6 month term working on 3D hydrodynamics model for North Lake Wyangan.

Mr Butson stated the model will be a computer based program using the lake bathymetry, water temperature profiles, water inflows and wind data from the BOM. The aim of the model will be to simulate the mixing of the lake water column under different conditions. It can then be used as a management tool to predict potential mixing associated with different scenarios.

Mr Stonestreet stated that the sediment layer in the bottom of the lake is about 400-500ml deep and asked if any modelling be done to improve the activation of the sediment?

Mr Butson stated that this would require further investigation. A nutrient sample would need to be taken and it would need to be applied to the model to be able to manage. Updates on the model will be presented at each Committee Meeting.

CL03 UPDATE ON PIPELINE PROJECT (REVIEW OF PERMITTING REQUIREMENTS)

Mr Ryan advised that NSW Fisheries approval is required before major works on the foreshore can be conducted. This approval has been requested and is awaiting response from NSW Fisheries Head Office.

Mr Ryan stated that NSW Fisheries recently visited North Lake and introduced around 5000 Murray Cod fingerlings into the northern end of North Lake Wyangan.

CL04 UPDATE ON EXPRESSIONS OF INTEREST (EOI) FOR SEDIMENT RETENTION/ WETLAND AND URBAN DESIGN CRITERIA

Mr Ryan advised he is awaiting a finalised geotechnical report determining what is required for the construction as per how absorbent or natural the soil is. Once complete Mr Ryan will send the report to the 4 main tenderers for designs and quotes to proceed. Mr Ryan hopes construction will be underway by June 2020.

Mr Eldridge suggested gaining fisheries approval for both ends of the lake so future works are not held up.

Councillor Simpson questioned, in regard to the 1500 ML budget per annum, can water be carried over each year. Mr Stonestreet stated that he believes there is a mechanism available to carry water over if required.

Mr Ryan stated that the urban design criteria is anticipated to be complete soon. Once complete tenders can go out for engineering contractors to develop guidelines for waste water and storm water management. These guidelines will be created for urban developers to prevent an increase of storm water and waste water impacting the lake's water quality.

Mr Stonestreet questioned if the guidelines need to be completed prior to the infrastructure for wetlands? Mr Ryan stated that the wetlands infrastructure is not related as the guidelines are primarily focused on urban development, not the sediment and channel construction.

Chris Butson left the meeting to shut the front door of Council Offices, the time being 5.44pm.

Chris Butson returned to the meeting, the time being 5.47pm.

CL05 RURAL CATCHMENT MANAGEMENT ISSUES AND DISCUSSION OF NEED FOR RURAL DEVELOPMENT WATER QUALITY GUIDELINES

Mr Ryan presented two separate photos of a flow monitor that had been taken at different times. Within this time the channel in the background had been modified significantly to force road reserve drainage water into the channel.

Mr Ryan also identified that additional drainage pipes have been put in by land owners/managers. Mr Ryan advised that only 1 x 300mm drainage pipe per 50 hectare of irrigated land is allowed (confirmed to be 300mm drainage pipe for properties over 60 ha). Mr Ryan will review drainage rules in the Lake Wyangan catchment area and communicate the requirement to change the drainage pipes and reiterate the negative impact such drainage into sediment lines is having. Mr Ryan intends to communicate methods in ways that could assist farmers in retaining storm water before it gets into the channel and goes into the Lake.

Mr Harding confirmed that Local Government does have authority to address water contamination issues.

Mr Eldridge enquired if current road works in the area are implementing sediment preventatives.

Mr Ryan advised he is not aware that these measures are in place at present however he acknowledges dirt roads inside the lake reserve create a lot of sediment and he believes additional measures could take place with road works / urban and rural management of the road reserves that could prevent sediment.

Mr Ryan also acknowledged that the extra development of agricultural land with minimal land cover is causing a lot of sediment to move into the water systems. Mr Ryan would like to attempt to capture data of these levels and implement ways to reduce.

Mr Williams stated he had polluted water on his property on the overland watercourse for numerous months and had been advised by the EPA that storm water is Council's responsibility and that they have no control over the storm water coming into the overland watercourse.

Mr Williams informed the meeting that MI has the option of moving water to the Tharbogang Swamp. Mr Ryan advised the meeting that MI asked the Office of Environment and Heritage (Environmental Water Section) but they were not supportive.

Mayor Dal Broi requested Mr Ryan investigate stormwater coming from properties in the area and Mr Stonestreet seek legal advice and communicate with Carrathool Shire in relation to retaining stormwater and restricting the bulk of water moving into the Shire and overland watercourse.

Mr Williams suggested Council enforce different stormwater drainage rules for different land owners in relation to their pastures. Land owners with bare land have a larger quantity of drainage water coming off their properties and into the drainage system than pasture land owners.

RESOLVED on the motion of Councillor Brian Simpson and Councillor Doug Curran that Mr Ryan will communicate with land owners in the Lake Wyangan catchment area in relation to water drainage and the General Manager will seek legal advice in relation to neighbouring Shires retaining drainage water.

CL06 REVIEW OF WATER MANAGEMENT - MOU

Nil

6 OUTSTANDING ACTION REPORT

The report be noted.

7 GENERAL BUSINESS

7.1 Water for Irrigators

Mayor John Dal Broi enquired if it was possible to come to an arrangement with MI that water could be put into Lake Wyangan for irrigators to utilise. Can it be put in when MI have no use for it?

Mr Ryan advised that MI is developing an Irrigation Scheme that could incorporate this. The water quality is better in the North Lake and it could be utilised however water would need to be pumped back into the irrigation canal.

7.2 Cumbungi and Weed Management

Discussion took place regarding weed management, Councillor Simpson suggested getting a scraper in. Mr Eldridge advised he has noticed 4wd vehicles getting stuck there as the moisture rises therefore heavy machinery may not be an option.

Mr Ryan advised he plans to complete a control burn on the Cumbungi on the eastern side in winter and have an excavator clean up the foreshore and then native aquatic plant be planted.

Mr Williams stated the Cumbungi on the South West corner and around the causeway is a big issue. Mr Ryan identified that the eastern side will be complete first as a trial as this is the easiest location to control.

8 NEXT MEETING

The next meeting of the Lake Wyangan & Catchment Management Committee is to be held on Tuesday, 7 April 2020 at 5:00 pm.

There being no further business the meeting terminated at 6.15pm.

Confirmed:

CHAIRPERSON

**TRAFFIC COMMITTEE
HELD IN MURRAY ROOM, GRIFFITH ON
TUESDAY, 11 FEBRUARY 2020 COMMENCING AT 10:28 AM**

PRESENT

Councillor Doug Curran (Chair), Jason Hinson (Police Representative), Greg Minehan (Transport for NSW Representative), Michael Crump (Member for Murray Representative)

STAFF

Road Safety & Traffic Officer, Greg Balind and Assistant Engineer - Traffic & Civil, James Tomarchio, Shireen Donaldson (Director Economic and Organisational Development), Minute Taker, Melanie Hebrok

The following non-voting Transport for NSW Representatives were also in attendance: Nicola Gentle (Senior Manager Regional Customer Services) and Joanne Cheshire (Manager Local Government)

1 APOLOGIES

RECOMMENDED on the motion of Greg Minehan and Jason Hinson that an apology be received from Engineering Design & Approvals Manager, Joe Rizzo.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Jason Hinson and Greg Minehan that the minutes of the previous meeting held on 10 December 2019, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

3.1 Business Arising – Minutes 12 November 2019 – CL04 Kooyoo Street – Proposed Restriction for vehicles over 12.5 metres

Assistant Engineer – Traffic & Civil James Tomarchio advised that Council has liaised with Transport for NSW on the design for the vehicle length restriction signs for Kooyoo Street, to be positioned in Yambil Street, with the final design reading “OVERALL LENGTH LIMIT 12.5m - ON SIDE ROAD”.

Director Economic and Organisational Development Shireen Donaldson entered the meeting, the time being 10:32 am.

3.2 Business Arising – Minutes 12 November 2019 – 7.5 Surveillance of Hanwood

Transport for NSW Representative Greg Minehan gave a verbal presentation of the traffic data recorded from the surveillance conducted by TfNSW of the school crossing on Kidman

Way, Hanwood, advising that the footage showed several incidents of poor driving behaviour including a heavy vehicle braking harshly while a child was entering the crossing.

The Committee discussed the possibility of a supervised crossing, with Transport for NSW advising that the current vehicle count warrants a supervised crossing option. Mr Minehan to report back to the next meeting with a TfNSW design that meets WHS standards.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

Members making a pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

Members making a significant non-pecuniary interest declaration are required to leave the meeting during consideration of the matter and not return until the matter is resolved.

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

Members making a less than significant non-pecuniary interest declaration may stay in the meeting and participate in the debate and vote on the matter.

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

The Chair welcomed new member, Local Member Representative Michael Crump and non-voting representatives from Transport for NSW, Senior Manager Regional Customer Services Nicola Gentle and Manager Local Government Joanne Cheshire.

Members and staff introduced themselves briefly before Mrs Donaldson presented an induction pack to Mr Crump and outlined Council's Model Code of Conduct, Code of Meeting Practice, Statements to the Media and Social Media Policies. Mr Crump to return the completed induction pack.

Shireen Donaldson left the meeting, the time being 10:54 am.

CL01 TRAFFIC MANAGEMENT - BUSHFIRE CONCERT - MEMORIAL PARK

RECOMMENDED on the motion of Jason Hinson and Greg Minehan that the Traffic Committee approve the attached Traffic Management Plan relating to the closure of the Railway Street car park.

CL02 TRAFFIC MANAGEMENT 2020 VINTAGE FESTIVAL CASELLA WINES - JONDARYAN AVENUE

RECOMMENDED on the motion of Michael Crump and Greg Minehan that the Traffic Committee:

- (a) Approve the attached Traffic Management / Control associated with the 2020 Vintage

Festival.

(b) Condition the approval on the basis the event organiser:

1. provides evidence of the establishment and ongoing auditing of all traffic management devices by accredited traffic control personnel; and
2. provides Council with evidence of the existence of a Public Liability Certificate of Currency covering the proposed event.

CL03 2020 ANZAC DAY MARCH - TRAFFIC MANAGEMENT

RECOMMENDED on the motion of Greg Minehan and Jason Hinson that the Traffic Committee approve the Traffic Control Plan and Special Event Transport Management Plan associated with the closure of Banna Avenue for the purpose of the 2020 ANZAC Day March and Memorial Service.

CL04 40 KM/H SCHOOL ZONE - STAFFORD ROAD - VERITY CHRISTIAN COLLEGE

RECOMMENDED on the motion of Michael Crump and Jason Hinson that the Traffic Committee recommend Transport for New South Wales review the 40 km/h speed limit along Stafford Road and report back to the Committee.

CL05 SIGNAGE AND LINE MARKING LAYOUT - FARM 11 - COLLINA SUBDIVISION

RECOMMENDED on the motion of Jason Hinson and Michael Crump that the information be received.

CL06 MCNABB CRESCENT - UPDATED TRAFFIC DATA

Mr Tomarchio advised that updated traffic data for McNabb Crescent obtained as a response to recent concerns from nearby residents has shown that the number of speeding vehicles remains significantly lower than pre-installation of the speed humps.

Mr Balind noted that the current speed humps are due to be replaced or upgraded, offering the possibility for concrete humps if deemed appropriate.

RECOMMENDED on the motion of Greg Minehan and Jason Hinson that:

- (a) The information be received.
- (b) A letter be sent to the residents of McNabb Crescent advising of the current statistics and inviting them to contribute to the consultation process for the upgrade of the speed humps on McNabb Crescent.

6 OUTSTANDING ACTION REPORT

The Committee discussed and updated the Action Report.

7 GENERAL BUSINESS

7.1 Give Way Sign Bob Irvin Road

Mr Crump advised he had been approached by a member of the public regarding the intersection of Bob Irvin Road with Irrigation Way, noting that when travelling northbound after dark, the stop sign before the railway crossing after the intersection is very prominent

and it might be a good idea to consider placing a 'Give Way' sign before the actual intersection. Mr Minehan to investigate.

7.2 Visibility Intersection North Kooba Settlers Road and Kidman Way

Mr Crump queried whether the low visibility for westbound traffic from North Kooba Settlers Road towards Kidman Way should warrant enhanced signage on Kidman Way alerting northbound traffic. Mr Minehan suggested an extension of 'upcoming intersection' signage.

7.3 Late Application – Banna Lane Festival

Mr Balind informed the Committee that a late application has been received for traffic control for the Banna Lane Festival, to be held for one week starting on 26 April 2020.

The Chair requested that full documentation regarding the event be sent to the Committee for determination.

7.4 Keep Clear Zone at Ambulance Station

Mr Balind advised that NSW Ambulance have asked for a 'keep clear zone' in front of the exit of the new ambulance station in Wakaden Street to allow vehicles clear passage through the traffic that often builds up behind the McArthur Street roundabout due to after school pickups. A report will be presented at the next meeting.

8 NEXT MEETING

The next meeting of the Traffic Committee is to be held on Tuesday, 10 March 2020 at 10:30 am.

There being no further business the meeting terminated at 11:38 am.

Confirmed:

CHAIRPERSON

**TRANSPORT COMMITTEE
HELD IN MURRAY ROOM, GRIFFITH ON
MONDAY, 10 FEBRUARY 2020 COMMENCING AT 5:30 PM**

PRESENT

Councillor Simon Croce (Chair), Councillor Doug Curran, Glen Andreazza (Councillor - Alternate), Christine Stead (Councillor - Alternate), Denny Fachin (Community Representative), Chris Mitchell (Community Representative)
Quorum = 3

STAFF

Director Infrastructure & Operations, Phil King, Manager Works Maintenance Alternate, Manjit Chugha, Airport Coordinator, Bob Campbell, Engineering Design & Approvals Manager, Greg Balind and Assistant Engineer - Traffic & Civil, James Tomarchio, Minute Taker, Joanne Bollen.

1 APOLOGIES

RECOMMENDED on the motion of Councillor Curran and Councillor Stead that apologies be received from Alessio Martinello (Community Representative) and Joe Rizzo (Engineering Designs & Approvals Manager).

A late apology was received from Gerry Wilcox on Tuesday, 11 February 2020.

2 CONFIRMATION OF MINUTES

RECOMMENDED on the motion of Councillor Curran and Denny Fachin that the minutes of the previous meeting held on 9 December 2019, having first been circulated amongst all members, be confirmed.

3 BUSINESS ARISING

Nil.

4 DECLARATIONS OF INTEREST

Pecuniary Interests

There were no pecuniary interests declared.

Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

Less Than Significant Non-Pecuniary Interests

There were no significant non-pecuniary interests declared.

5 ITEMS OF BUSINESS

CL01 HEAVY VEHICLE ACCESS - WILLANDRA BRIDGE

RECOMMENDED on the motion of Councillor Curran and Denny Fachin that access be granted over the Willandra Bridge for Higher Mass Limits (HML) and Quad-Axle Mass Limits (QML) vehicles, up to a maximum combination road train.

CL02 CLASSIFICATION BANNA AVE - STATE ROAD

Mr King gave a verbal update and confirmation of his report.

RECOMMENDED on the motion of Councillor Curran and Denny Fachin that the information be received.

CL03 PROJECT UPDATE REPORT

Mr King gave a verbal update and confirmation of his report.

Discussion around "Fixing Local Roads" and "Fixing Country Roads" grants took place

RECOMMENDED on the motion of Councillor Curran and Chris Mitchell that Mayor Dal Broi advance the case for the above mentioned grants and contact the Deputy Premier.

CL04 REST AREAS - GRIFFITH LGA

Mr King gave a verbal update and confirmation of his report.

RECOMMENDED on the motion of Denny Fachin and Chris Mitchell that the information be received.

CL05 AIRPORT ACTIVITIES FOR NOVEMBER, DECEMBER 2019 AND JANUARY 2020

Mr Campbell gave a verbal update and confirmation of his report.

Mr Campbell made mention of the fact that the Griffith Taxi Service had requested the taxi parking area line markings be refreshed. This has been arranged with the Works Department.

Discussion was held regarding the parking of hire cars.

RECOMMENDED on the motion of Councillor Curran and Chris Mitchell that Mr Campbell compile a report for the next Transport Committee meeting regarding alternative options for hire car parking at the Airport.

6 OUTSTANDING ACTION REPORT

RECOMMENDED on the motion of Councillor Curran and Chris Mitchell that the report be noted.

7 GENERAL BUSINESS

7.1 Airport Centreline

Councillor Stead enquired about the faded centreline on the Airport runway and questioned whether it could be resprayed prior to all the Airport line marking being undertaken. Mr Campbell advised that the remarking is scheduled to be undertaken next financial year and that all of the line marking ought to be re-painted at the same time, due to the interruptions to operations and the efficiency of engaging the qualified contractor only once.

7.2 DA Transport Enquiry

Councillor Stead enquired about some transport issues a Developer had discussed with her. Mr Tomarchio was familiar with the development and advised that a meeting has been scheduled with the developer to discuss the issues.

7.3 McNabb Crescent Speed Humps

Mr Balind made mention of the speed humps in McNabb Crescent beginning to fail. A report will be prepared for the next Traffic Committee meeting.

7.4 Parking East of Police Station

Mr Balind brought to the attention of the Committee that numerous complaints have been received regarding the amount of cars parked in the public carpark, east of the Police Station.

7.5 Thorne Road/Kidman Way Roundabout

Councillor Andreazza raised a concern regarding the speed limit when approaching the Kidman Way roundabout on Thorne Road.

Mr King confirmed that the roundabout has been designed and constructed in accordance with Australian Standards and guidelines.

8 NEXT MEETING

The next meeting of the Transport Committee is to be held on Monday, 20 April 2020 at 5:30 pm.

There being no further business the meeting terminated at 6.34pm.

Confirmed:

CHAIRPERSON

TITLE Outstanding Action Report

TRIM REF 19/100087

RECOMMENDATION

The report be noted.

ATTACHMENTS

(a) Outstanding Action Report - Council Meeting - 25 Feb 2020 [↓](#)

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OUTSTANDING ACTION REPORT
FOR THE ORDINARY MEETING OF COUNCIL 25 FEBRUARY 2020

Council Meeting Date	MEETING ITEM	Action Officer	CRM No.	Minute No.	Council Resolution	Additional Information
28 January 2020	CL09 NATIONAL GENERAL ASSEMBLY OF LOCAL GOVERNMENT 2020	DEOD	81595	20/013	RESOLVED on the motion of Councillors Simon Croce and Anne Napoli that: (a) Council nominate the Mayor, three (3) Councillors and General Manager (or his delegate) to attend the 2020 National General Assembly of Local Government from 14 to 17 June 2020. (b) Councillors proposing to submit draft motion(s) for the National General Assembly of Local Government to forward to the General Manager by Monday 24 February 2020. The draft motion(s) will be reported to the Ordinary Meeting of Council on Tuesday, 10 March 2020 for Council's consideration.	17/02/2020 : Delegates registered
28 January 2020	CCMM01 TENDER EVALUATION REPORT - GRIFFITH COMMUNITY CENTRE - NEW BUILDING COMPLEX WITH ATTACHED COUNTRY UNIVERSITIES CENTRE - TENDER 03 -18/19	PP	81597	20/026	RESOLVED on the motion of Councillors Mike Neville and Dino Zappacosta that Council reject all tenders and negotiate with the two preferred tenderers in accordance with project estimates as referred to in this report.	17/02/2020 : Report to Council Meeting 10/03/2020
10 December 2019	CL01 - PLANNING PROPOSAL 5/2018 - MYALL PARK - CONSIDERATION OF SUBMISSIONS	SP	80048	19/383	RESOLVED on the motion of Councillors Simon Croce and Eddy Mardon that Council endorse the proposed amendments to the Griffith Local Environmental Plan 2014 Land Zoning Map – Sheet LZN_003 and Lot	20/01/2020 : Documents have been forwarded to the Department of Planning, Industry and Environment.

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OUTSTANDING ACTION REPORT
FOR THE ORDINARY MEETING OF COUNCIL 25 FEBRUARY 2020

					<p>Size Map – Sheet LSZ_003 in Attachment B of the report; and delegate the Director of Sustainable Development to carry out the following actions to process and make the amendment:</p> <p>(a) Forward this report, and all required documents and plans to Parliamentary Counsel for an opinion and drafting of the amendments;</p> <p>(b) Make the LEP;</p> <p>(c) Forward the signed LEP and supporting documents to the Department of Planning, Industry and Environment to notify the amendment.</p>	
26 November 2019	CL05 - IN-PRINCIPLE SUPPORT - WESTERN RIVERINA COMMUNITY SCHOOL - LOT 1 SECTION 127 DP 758476 - KOOKORA STREET PARK	CPO	79378	19/001	<p>RESOLVED on the motion of Councillors Rina Mercuri and Anne Napoli that:</p> <p>(a) Council provide 'in-principle' support to Western Riverina Community College to develop a school on Crown Reserve 81439, Lot 1 Section 127 DP 758476.</p> <p>(b) Western Riverina Community College prepare a Draft Plan of Management for Crown Reserve 81439, Lot 1 Section 127 DP 758476.</p> <p>(c) Western Riverina Community College pay for all costs associated with the preparation of the Draft Plan of Management for Crown</p>	<p>27/11/2019: Letter sent to Western Riverina Community College advised of Council's 'in-principle' support to proposed development of a school on Lot 1 Section 127 DP 758476. Council waits on receipt of Draft Plan of Management and a report will be prepared for approval to refer the PoM to the Minister administering the Crown Land Management Act 2016 for approval to place the PoM on public exhibition and hold a public hearing.</p>

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OUTSTANDING ACTION REPORT
FOR THE ORDINARY MEETING OF COUNCIL 25 FEBRUARY 2020

					Reserve 81439, Lot 1 Section 127 DP 758476. (d) Council pay all costs associated with the advertising of the Draft Plan of Management (PoM) and Public Hearing for Crown Reserve 81439, Lot 1 Section 127 DP 758476. (e) The Mayor and General Manager be authorised to sign and seal all documents if so required.	
26 November 2019	FLOODPLAIN MANAGEMENT COMMITTEE – 31 OCT 2019 CL03 - HANWOOD STORMWATER PUMP AND LEVEE	GOVO	79418	N/A	RECOMMENDED on the motion of Peter Budd and Glen Andreazza that the Committee endorse the draft design documents for the Hanwood Stormwater Pump and Levee and place the draft design on public exhibition for 28 days.	28/11/2019: Advertisement booked for Exhibition Friday, 6 December 2019. Closing Date: Friday, 17 January 2020.
12 November 2019	CL05 - PLAN OF MANAGEMENT - OLYMPIC PARK - LOT 5 SECTION 54 DP 758476	CPO	78805	19/002	RESOLVED on the motion of Councillors Glen Andreazza and Mike Neville that: (a) Council refer the draft Plan of Management for part Reserve 85064, Lot 5 Section 54 DP 758476, Olympic Park to the Minister Administering the Crown Lands Management Act 2016 for approval. (b) Upon approval from the Minister Administering the Crown Lands Management Act 2016 Council amends the draft Plan of Management if required and places it on public exhibition as per	14/11/2019: Form B prepared and forwarded via email with a copy of the Draft Plan of Management for Crown Reserve 85064 to Crown Lands Department for Ministers approval to place the draft Plan of Management on public exhibition and hold a Public Hearing to amend the categorisation of the land. 02/12/2019: Crown Lands Office has approved the Plan of Management. Document on exhibition

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OUTSTANDING ACTION REPORT
FOR THE ORDINARY MEETING OF COUNCIL 25 FEBRUARY 2020

					<p>Section 38 of the Local Government Act 1993</p> <p>(c) Council hold a public hearing to alter the categorisation of the land to General Community Use.</p> <p>(d) Native Title Manager advice will be provided prior to the final adoption of the Plan of Management, as is required.</p> <p>(e) A report will be presented to Council to adopt the final Plan of Management, on completion of the public exhibition period and public hearing requirement.</p>	<p>from 06/12/2019 – 17/01/2020. Public hearing scheduled for 22/01/2020.</p> <p>03/02/2020: Report to go to Council 10/03/2020.</p>
13 August 2019	CL02 – FROST CONTROL FAN POLICY (CS-CP-309) - POLICY REVIEW	RTP	75083	19/255	<p>RESOLVED on the motion of Councillors Mike Neville and Rina Mercuri that:</p> <p>(a) Council place the reviewed Frost Control Fan Policy (CS-CP-309) on public display for 28 days.</p> <p>(b) If any submissions are received, a further report be prepared for Council.</p> <p>If no submissions are received, the reviewed policy be considered as adopted by Council as at the date of the conclusion of the advertised exhibition period.</p>	<p>20/08/2019: Policy placed on public exhibition from 23 August 2019 to 19 September 2019.</p> <p>30/9/2019: Report back to Council February 2020.</p> <p>03/02/2020: Report back to Council 25/02/2020</p> <p>17/02/2020: Report back to Council 24/03/2020</p>
11 June 2019	CL04 – GRIFFITH REGIONAL SPORTS PRECINCT PROJECT	MT	72186	19/186	<p>RESOLVED on the motion of Councillors Dino Zappacosta and Mike Neville that;</p> <p>(a) That Council endorse the existing Proposed Plan Stage 1 for the</p>	<p>1/07/2019: Meeting scheduled with Griffith Swim Club representatives for Thursday 04/07/2019. Ongoing dialogue with Griffith Sports Council in</p>

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OUTSTANDING ACTION REPORT
FOR THE ORDINARY MEETING OF COUNCIL 25 FEBRUARY 2020

					<p>Griffith Regional Aquatic Leisure Centre (GRALC) Development for the construction of a 50m Pool, amenities facilities, new plant room and associated landscaping to meet the requirements of the Griffith Regional Sports Precinct Project and associated funding agreements.</p> <p>(b) That Council endorse in principle the Future Aspirational Master Plan for the Griffith Regional Aquatic Leisure Centre.</p> <p>(c) That Council staff commence preliminary consultation with key stakeholders to assist in informing the detailed design requirements for the Project including the redevelopment of West end Oval and GRALC Stage 1.</p>	<p>relation to Griffith Regional Sports Precinct. Second week of July tenders called for project management services.</p> <p>15/07/2019: Next meeting 25 July 2019.</p> <p>5/08/2019: Tender for Project Manager for the Griffith Regional sports Precinct Project closes 8 August 2019.</p> <p>19/08/2019: Report regarding appointment of project management to 27 August Meeting.</p> <p>2/09/2019: Project Manager has been appointed.</p> <p>18/11/2019: Design and Construct tender advertised for 50m pool by end December 2019.</p> <p>17/02/2020: Tender open</p>
28 May 2019	CC04 – ILLEGAL EARTHWORKS	DIO	71710	19/171	<p>RESOLVED on the motion of Councillors Mike Neville and Deb Longhurst that Council proceed with legal action as described in this report.</p>	<p>17/06/2019: Legal action enacted. Matter has been progressed through Council's legal representatives.</p> <p>18/11/2019: DA to be submitted by adjoining landowner to reinstate road reserve.</p>

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OUTSTANDING ACTION REPORT
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26 March 2019	QUESTION TIME – COUNCILLOR NEVILLE – CITY APPROACHES	DIO	69173	19/108	<p>“Being a regular visitor to Griffith I often note the approaches the city from the southern and eastern sides. Both in my view need action to improve the vista for the benefit of the city and its ratepayers.”</p> <p>RESOLVED on the motion of Councillors Mike Neville and Glen Andreezza that a report be presented to Council on the Hanwood Rest Area located at the intersection of the Kidman Way and Millis Road, including ownership, responsibility and costings to beautify the area.</p>	<p>11/4/2019: Considered by the Traffic Committee 2 April 2019.</p> <p>01/07/2019: Progress report to 27 August 2019 Council meeting.</p> <p>16/09/ 2019: Further work on this will be completed in conjunction with Entrance Strategy.</p> <p>11/10/2019: Survey in progress.</p> <p>03/02/2020: City Entrance Strategy in preparation during 2020.</p>
23 October 2018	CL02 – PLANNING PROPOSAL 4/2018 LOTS 309 & 610 DP 751743 AND LOTS 102 & 104 DP 1018460 BOORGA RD, NERICON	CLPC	62830	18/334	<p>RESOLVED on the motion of Councillors Simon Croce and Mike Neville that:</p> <p>(a) Council endorse Planning Proposal 4/2018 set out in Attachment A of the report that seeks amendment to Griffith Local Environmental Plan 2014 to reduce the minimum lot size requirements for the purpose of subdivision for Lots 309 & 610 DP 751709 and Lots 102 & 104 DP 1018460; and</p> <p>(b) Council give delegated authority to the Director Sustainable Development to submit the Planning Proposal to the Department of Planning and Environment to seek a Gateway Determination; and</p>	<p>19/11/2018: Planning proposal has been forwarded to Department for consideration.</p> <p>15/04/2019: To be followed up.</p> <p>6/05/2019: Department of Planning has requested further information on environmental management.</p> <p>3/7/2019: NSW Government Natural Resources Access Register provided watercourse and storm water management requirements to be</p>

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OUTSTANDING ACTION REPORT
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					<p>(c) Should Gateway approval be granted by the Department of Planning & Environment the Planning Proposal be placed on public exhibition for community consultation, and where identified consult with any relevant public authority; and</p> <p>(d) If any submissions are received, Council considers such before the proposal is re-submitted to the Department of Planning and Environment for consideration and final assessment; and</p> <p>(e) Should this Gateway Proposal be ultimately approved by the Department of Planning and then Council finally approve the Proposal, that recommendation (f) apply to a subsequent Development application; and</p> <p>(f) Council, as part of the assessment of or for any future Development Application for further subdivision on the subject land and Lake Wyangan catchment, commission an independent, suitably qualified consultant to evaluate the impact of stormwater and sewage discharge from the development.</p>	<p>addressed in the planning proposal.</p> <p>16/09/2019: Additional information to be provided by Department of Planning & Environment.</p> <p>18/11/2019: DPE have approved to go through the gate way process.</p>
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